



The City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive, Haileybury, Ontario P0J 1K0

MINOR VARIANCE APPLICATION
Under Section 45 of the Planning Act

Approval Authority:

City of Temiskaming Shores Committee of Adjustment

OFFICE USE ONLY

Application No.: _____

Date Received: _____

Roll No.: _____

Application Fee: \$550 + \$100 advertising fee + 13% HST = \$734.50

1. Owner Information

Name of Owner: _____

Mailing Address: _____

Email Address: _____ Phone: _____

If there is more than one registered owner, please provide information below:

Name of Owner: _____

Mailing Address: _____

Email Address: _____ Phone: _____

2. Agent Information

Name of Agent: _____

Mailing Address: _____

Email Address: _____ Phone: _____

3. Please specify to whom all communications should be sent

Owner Agent

4. Location of Land

New Liskeard Haileybury Dymond

Municipal Address
Legal Description

Date the subject land was acquired by the current owner: _____

Are there any easements or restrictive covenants affecting the subject land?

No Yes If **yes**, describe the easement or covenant and its effect

5. Property Information

Lot Area: _____

Road Frontage: _____

Water Frontage: _____

Lot Depth: _____

Lot Width: _____

Existing use(s) of the subject land: _____

Length of time the existing uses of the subject land have continued: _____

Are there any buildings on the subject land?

Yes No

If **yes**, provide the following information:

Type of Building	Date Constructed	Setback from front lot line	Setback from rear lot line	Setback from side lot lines	Height of building in metres	Floor area of the building

Existing uses of abutting properties:

North: _____

East: _____

South: _____

West: _____

6. Property Access

a. Type of access to the parcel

- Provincial Highway
- Municipal Road, maintained all year
- Municipal Road, maintained seasonally
- Private Road
- Right-of-way
- Water Access
- Other (specify): _____

b. If proposed access is by water, describe the docking and parking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road:

7. Property Servicing

a. What type of water supply is existing / proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Well (private or communal)
- Lake or other water body
- Other (specify): _____

b. What type of sewage disposal is existing / proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Septic system (private or communal)
- Privy
- Other (specify): _____

c. How is storm drainage provided?

- Storm Sewer
- Ditches
- Swales
- Other (specify): _____

8. Land Use

Current Official Plan Designation: _____

Current Zoning: _____

Proposed use(s) of the subject land:

9. Purpose of this Application

Nature and extent of requested relief from the Zoning By-law:

Reason why the proposed use cannot comply with the provision(s) of the zoning by-law:

Are any buildings or structures being proposed to be built on the subject land?

Yes No

If **yes**, provide the following information:

Type of Building	Date Constructed	Setback from front lot line	Setback from rear lot line	Setback from side lot lines	Height of building in metres	Floor area of the building

10. Previous Applications

Has the subject land ever been the subject of an application under Section 45 of the Planning Act?

Yes No Unknown

If **yes**:

File Number of Application: _____

Briefly describe the variance request: _____

11. Current Applications

Is the subject land currently the subject of an application for approval of a plan of subdivision under Section 51, or consent under Section 53 of the Planning Act?

Yes No

If **yes**:

File Number of Application: _____ Application Status: _____

12. Additional Information

Is there any other information that you think may be useful to the Municipality in reviewing this application? If so, explain below or attach on a separate page.

13. Sketch

The application shall be accompanied by a sketch (registered plan) showing the following:

- The boundaries and dimensions of the subject land;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines;
- The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - Are located on the subject land and on land that is adjacent to it, and
 - In the applicant's opinion, may affect the application;
- The current uses of land adjacent to the subject land (E.g.: residential, agricultural, commercial, etc.);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right of way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- The location and nature of any easement affecting the subject land.

14. Declaration and Authorizations

Agent Authorization

I/We, authorize _____ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

Date

Signature of Owner

Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

Applicant Initial

Applicant Initial

Consent for the Use and Disclosure of Personal Information

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I/We authorize and consent to the use by, or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purpose of processing this application.

Applicant Initial

Applicant Initial

Declaration of Applicant

TO BE COMPLETED IN THE PRESENCE OF A COMISSIONER FOR TAKING AFFIDAVITS

I, _____ of the _____
in the _____ of _____ make oath and say (or solemnly
declare) that the information contained in this application is true and that the information contained in the
documents that accompany this application is true and I make this solemn declaration conscientiously knowing
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the _____

in the _____

this _____ day of _____, 20_____

Signature of Applicant

A Commissioner for Taking Affidavits