



City of Temiskaming Shores' Marriage Licence Requirements

1. Marriage Licence Application forms are available from the Temiskaming Shores' City Hall, Monday to Friday from 8:30 a.m. to 4:30 p.m.
2. Both parties must complete, date and sign a Marriage Licence Application form. A Marriage Licence can be issued only to the applicant and/or joint applicant. The Marriage Licence Application and required documentation must be dropped off at City Hall along with the current Marriage Licence Fee payable in cash or by interact.
3. Both parties must provide two pieces of identification. Proof of age must be shown by providing an original Birth Certificate or Canadian Citizenship Card or Valid Passport. Proof of identity must also be provided in the form of photo identification (current Government Photo I.D.) and change of name certificate, if applicable. When issuing a Marriage Licence to only the applicant or the joint applicant, we require all of the information noted on the Marriage Licence application for the absent person. We prefer to have both parties present when picking up the licence, if possible.
4. Any person who is 16 or 17 years of age requires **BOTH** parents' consent. Please see the Office of the Municipal Clerk for the required documentation.
5. If you have a rural address, you must provide your lot and concession number or 911 address as well as the township.
6. If you have been divorced within Canada, we require the divorced party to produce the **original or Court certified copy** of the final **Canadian Certificate of Divorce or Canadian Decree Absolute** for examination by the Marriage Licence Issuer. These documents will be returned after the examination and a copy will be kept for the City Clerk's files.
7. If you are widowed, proof of your spouse's death must be provided.
8. If you were divorced outside of Canada, please see the Office of the Municipal Clerk for the list of required documentation to be submitted to the Office of the Registrar, for review and approval. **Note:** This can be a lengthy process.
9. A Marriage Licence, once issued, is valid for use anywhere in Ontario for a period of three (3) months from the date of purchase.
10. For more information please contact 705-672-3363 at extension 4118 or 4136.