



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 16, 2016
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – February 2, 2016

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Steve Burnett, Technical and Environmental Compliance Coordinator

Re: Bill 151 Waste Free Ontario Act

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges the presentation from Steve Burnett, Technical and Environmental Compliance Coordinator; and

That Council authorizes staff to submit comments in regards to Bill 151 - *The Waste Free Ontario Act*.

10. **Communications**

- a) Kayla Marwick, Co-chair – Spread the Word to End the Word

Re: Request for Proclamation – March 2, 2016 as “Spread the Word to End the Word Day”

Reference: Received for Information

- b) Autism Ontario – Raise the Flag Committee

Re: Request to Raise the Flag – Monday April 4, 2016

Reference: Received for Information

- c) Kevin Morrison, Mayor – Town of Goderich

Re: Invitation – Ontario Small Urban Municipalities Conference and Trade Show – May 4 – 5, 2016 – Goderich, Ontario

Reference: Received for Information

- d) Mayor Bigger – City of Greater Sudbury

Re: Resolution opposing relocation of OPP helicopter from Sudbury to Orillia

Reference: Received for Information

- e) Sarah Smith, Acting Clerk – Township of Wainfleet

Re: Request for support – Resolution requesting that Ontario cancel RFP for Added Wind Power Generation

Reference: Received for Information

- f) Mona Habashy - Ontario Energy Board - Notice

Re: Hearing – Mechanisms to recover costs for expansion of natural gas into Ontario communities that are currently not served with natural gas

Reference: Received for Information

- g) Honorable Jeff Leal, Minister – Ministry of Agriculture, Food and Rural Affairs

Re: 2016 Premier's Award for Agri-Food Innovation Excellence program – Applications Open

Reference: Received for Information

- h) Douglas Walsh, Chairperson – Northeastern Ontario Public Works Organization

Re: Invitation – 2016 Annual Manager’s Forum – April 26, 2016 – South Porcupine

Reference: Motion to be presented

- i) MP Charlie Angus – Timmins-James Bay

Re: Letter to Honourable Navdeep Bains - Innovation, Science and Economic Development Minister – Request for firmer commitment by reversing previous government cuts to FedNor

Reference: Received for Information

- j) MP Charlie Angus – Timmins-James Bay

Re: Open letter to Parliament entitled “Ensuring a strong voice for Northern Ontario in Parliament”

Reference: Received for Information

- k) MPP John Vanthof – Timiskaming-Cochrane

Re: Auditor General’s review of 2016 MTO Winter Operations – opportunity for municipalities to showcase issues specific to our region

Reference: Referred to the Director of Public Works

- l) Bruce Strapp, Executive Director – Northern Ontario Heritage Fund Corporation (NOHFC)

Re: Project No. 8100168 – Temiskaming Shores Commercial Strip Infrastructure Upgrades – Connection of New Liskeard water system to Dymond water system in the amount of \$1,000,000

Reference: Motion to be presented under New Business

- m) Alison Stanley, Information and Communications Officer – Federation of Northern Ontario Municipalities (FONOM)

Re: FONOM & NOMA team up with Grain Farmers to Launch Growing Ontario – New Voice for Northern and Rural Ontario

Reference: Received for information

- n) AMO Communications

Re: Request for Support – Broader Investment Powers

Reference: Motion to be presented under New Business

- o) George Lefebvre, Mayor – Town of Latchford

Re: Letter to MP – support for renewal of the Local Initiatives Contribution Program through the Community Futures Development Corporations

Reference: Received for Information

- p) Timiskaming Health Unit

Re: Resolution No. 01-2016 – Support for Smoke-Free Multi-Unit Housing

Reference: Received for Information

- q) Mayor Carman Kidd – Temiskaming Shores

Re: Draft Letter of Support to District School Board Ontario North East – Community Hubs

Reference: Motion to be presented under New Business

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. p) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Timiskaming Board of Health meeting held on December 9, 2015;
- b) Timiskaming Board of Health 4th Quarter / 2015 Year-End Board Report;
- c) Minutes of the New Liskeard Business Improvement Area Board of Management meeting held on February 1, 2016;
- d) Minutes of the South Temiskaming Cultural Sustainability Project Committee meeting held on November 12, 2015.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Public Works Committee meeting held on January 14, 2016;
- b) Minutes of the Building Maintenance Committee meeting held on January 14, 2016;
- c) Minutes of the Protection to Persons and Property Committee meeting held on January 22, 2016.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Fuel pricing along the Highway 11 corridor in North Eastern Ontario – Letter to Competition Bureau

Draft Motion

Whereas gasoline prices in the Province of Ontario seem to have dropped significantly with the declining oil prices with the exception of the Highway 11 corridor in Northeastern Ontario which have remained consistently above the average; and

Whereas in other neighbouring jurisdictions prices are 10% to 20% cheaper.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby petitions John Vantoff, MPP for Timiskaming-Cochrane; the Honourable Bob Chiarelli, Minister of Energy; the Honourable Michael Gravelle, Minister of Northern Development and Mines; the Honourable Kathleen Wynne, Premier Ontario; and the Honourable James Gordon Carr, Minister of Natural Resources Canada to review and provide rationale to these inconsistencies; and

Furthermore be it resolved that a copy of this resolution be sent to the Competition Bureau to initiate an investigation.

b) Memo No. 003-2016-RS – Bicycle Friendly Committee / Appointment of members

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2016-RS;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-001 to add the Bicycle Friendly Committee as a Committee of Council and appoint Mayor Kidd as the Council appointed member for consideration at the February 16, 2016 Regular Council meeting;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-030, being a by-law to appoint community representatives to various Committees and Boards for the 2015-2018 Term of Council for the appointment of members to the Bicycle Friendly Committee for consideration at the February 16, 2016 Regular Council meeting.

c) Administrative Report No. RS-005-2016 – Replacement of the Haileybury Arena Condenser

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-005-2016;

That as outlined in Section 3.5 of By-law No. 2009-012 (Purchasing Policy) Council approves the replacement and installation of the Ammonia Plant Condenser for the Haileybury Arena and awards the contract to Air-Co Limited at an upset limit of \$105,948.00 plus applicable taxes as detailed in the Request for Quotation; and

That Council directs staff to prepare the necessary by-law and agreement to enter into an agreement with Air-Co Limited for consideration at the February 16, 2016 Regular Council meeting.

d) Administrative Report No. RS-006-2016 – Seniors Community Grant Program

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-006-2016; and

That Council direct staff to submit an application to The Ontario Seniors' Secretariat - Seniors Community Grant Program in the amount of \$10,000 to coordinate and host an Age Friendly Fair and Activity Guide with a municipal contribution of \$2,000 in-kind including facility space, marketing and staff time.

e) Administrative Report No. RS-007-2016 – Healthy Kids Community Challenge Steering Committee appointees and Terms of Reference

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2016;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-001 to add the Healthy Kids Community Challenge Steering

Committee as a Committee of Council and appoint Mayor Kidd as the Council appointed member for consideration at the February 16, 2016 Regular Council meeting;

That Council directs staff to prepare the necessary by-law to adopt Terms of Reference for the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-030, being a by-law to appoint community representatives to various Committees and Boards for the 2015-2018 Term of Council for the appointment of members to the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting.

f) Administrative Report No. CGP-005-2016 – Culture Days 2016

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-005-2016;

That Council authorizes the in-kind labour of staff to assist in the set-up of the event;

That Council directs staff to purchase advertising for Culture Days to an upset limit of \$1,500; and

That Council allows free public use of the New Liskeard Community Hall, the Don Shepherdson Memorial Arena, the Pool & Fitness Centre and the Carter Antila Memorial Skate Park as per the request of the Temiskaming Culture Days Coordinator.

g) Treasurer's 2015 - Statement of Remuneration

Draft Motion

Whereas Section 284 (1) of the Municipal Act, 2001 states that the Treasurer of a municipality shall in each year, on or before March 31, provide to the Council of the municipality an itemized statement of remuneration and expenses paid in the previous year to each member of Council and to each person, other than a member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Now therefore be it resolved that Council acknowledges receipt of the 2015 Statement of Remuneration and Expenses as submitted by the Treasurer.

h) NOHFC Funding Agreement – Temiskaming Shores Commercial Strip Infrastructure Upgrades

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt funding approval from NOHFC for the Temiskaming Shores Commercial Strip Infrastructure Upgrades in the amount of \$1,000,000; and

That Council hereby directs staff to prepare the necessary by-law to enter into a Funding Agreement with the Northern Ontario Heritage Fund Corporation for consideration at the February 16, 2016 Regular Council meeting.

i) Approval of attendance to the North Eastern Ontario Public Works Organization (NEOPWO) Annual Manager's Forum

Draft Motion

Be it resolved that Council of the City of Temiskaming Shores approves the attendance of **Mayor Kidd** and **Councillor Jelly** to the North Eastern Ontario Public Works Organization annual Manager's Forum scheduled for April 26, 2016 in South Porcupine; and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance to the Municipal Business Travel and Expense Policy.

j) Association of Municipalities of Ontario – Support for Broader Investment Powers

Draft Motion

Whereas municipalities are required to invest their reserves in accordance with the Municipal Act, 2001 and Ontario Regulation 438/97, as amended, which specifically outlines allowable investments; and

Whereas to ensure the sustainability and sound stewardship of the municipality's investments, the municipality is of the opinion that changes should be made to the Municipal Act, 2001 and Ontario Regulation 438/97 to allow for prudent investment of reserves, if those investments are professionally managed and part of a broader investment strategy; and

Whereas the Prudent Investor Standard is an industry accepted best practice in effectively managing a portfolio of investments, and the Standard applies to investments, not in isolation, but in the context of the portfolio of investments and as part of an overall strategy, that should incorporate acceptable risk and return objectives suitable to the stakeholders; and

Whereas the Province is conferring "Prudent Investor" status on the City of Toronto to enable greater diversification in portfolio management; and

Whereas the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS) and the Municipal Finance Officers Association of Ontario (MFOA), have long requested that the Prudent Investor Standard apply to all municipal investments that are invested with the One Investment Program; and

Whereas in 2005, municipalities were granted the ability to invest in longer-term corporate bonds and Canadian equity investments via only the One Investment Program, and the One Investment Program has demonstrated strong investment returns for municipalities within these "new" investment sectors; and

Whereas the institutional portfolio managers utilized by the One Investment Program recommend that the Prudent Investor Standard approach is a more appropriate approach to investing; and

Whereas operating municipal investments under the Prudent Investor Standard is precluded by the Municipal Act, Eligible Investments, in its current form;

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby supports the request of AMO, LAS and MFOA to amend Ontario Regulation 438/97, as amended of the Municipal Act, 2001 to allow municipalities to invest consistent with the Prudent Investor Standard, if such investments are through the One Investment Program.

k) Letter of Support to District School Board Ontario North East – Community Hubs

Draft Motion

Whereas District School Board Ontario North East is he North Eastern Ontario is seeking support from the Council of the City of Temiskaming Shores in regards to the development of a community hub, within the framework of a potential new school in the City; and

Whereas the City of Temiskaming Shores is encouraged with the initiative which may incorporate a new joint public/student library;

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby authorizes a letter of support being sent to District School Board Ontario North East for a Community Hub initiative.

16. **By-laws**

Draft Motion

Be it resolved that:

By-law No. 2016-017 Being a by-law to enter into an Agreement with Wilson Chevrolet Limited for the supply and delivery of four (4) 2016 Chevrolet Silverado 1500 half-ton trucks

By-law No. 2016-025 Being a by-law to enter into an agreement with Air-Co Limited Incorporated for the supply and installation of a BAC Dry Operation Condenser on an engineered stand complete with a Glycol Loop at the Haileybury Arena

By-law No. 2016-026 Being a by-law to enter into a Funding Agreement with Northern Ontario Heritage Fund Corporation (NOHFC) under the Strategic Economic Infrastructure Program – Connection of the New Liskeard water system to the Dymond water distribution system – NOHFC Project No. 8100168

By-law No. 2016-027 Being a by-law to amend By-law No. 2015-001 being a by-law to appoint Council Committees and Council Representatives to various Boards & Committees for the December 1, 2014 to November 30, 2018 Term of Council to establish a Bicycle Friendly Committee and a Healthy Kids Community Challenge Steering Committee

By-law No. 2016-028 Being a by-law to amend By-law No. 2015-030, as amended being a by-law to appoint community representatives to various Committees and Boards for the 2014-2018 Term of Council – Appointment of members to the Bicycle Friendly Committee and the Healthy Kids Community Challenge Steering Committee

By-law No. 2016-029 Being a by-law to adopt Terms of Reference for the Healthy Kids Community Challenge Steering Committee

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2016-017;

By-law No. 2016-025;

By-law No. 2016-026;

By-law No. 2016-027;

By-law No. 2016-028;

By-law No. 2016-029;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, March 1, 2016 at 6:00 p.m.
- b) Regular – Tuesday, March 15, 2016 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

Draft Motion

Be it resolved that Council agrees to reconvene in Closed Session at _____ pm to discuss the following matters:

- a) Adoption of the January 19, 2015 – Closed Session Minutes;
- b) Adoption of the February 2, 2016 – Closed Session Minutes;
- c) Under Section 239 (2) (c) of the Municipal Act, 2001 – Potential Disposition of land – Barr Drive
- d) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – Confidential Administrative Report No. CS-002-2016

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2016-030 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **February 16, 2016** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2016-030 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ pm.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 2, 2016
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:00 p.m.

2. Roll Call

Present: Mayor Carman Kidd
Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur
and Danny Whalen

Also

Present: David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Kelly Conlin, Director of Corporate Services (A)
Tim Uttley, Fire Chief

Regrets: Councillor Patricia Hewitt
Christopher W. Oslund, City Manager

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT

Members of the Public Present: 0

3. Review of Revisions or Deletions to Agenda

Additions:

Under Item 15 – New Business add:

- k) Memo No. 002-2016-CS – Amendment to By-law No. 2014-067 Grant Municipal Drain – Assessment based on Actual costs

Under Item 16 – By-laws add:

By-law No. 2016-023 Being a by-law to amend By-law No. 2014-067 being a by-law to provide for a drainage works in the City of Temiskaming Shores in the District of Timiskaming known locally as the Grant Municipal Drain

Under Item 19 – Closed Session add:

- b) Under Section 239 (2) (e) of the Municipal Act, 2001 – Labour Relations – Human Resources Update

4. Approval of Agenda

Resolution No. 2016-040

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. Review and adoption of Council Minutes

Resolution No. 2016-041

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as amended:

- a) Regular Meeting of Council – January 19, 2016

Carried

Note: Councillor Jelly clarified his statement under Section 13 Reports by Members of Council in regards to POA Part 1 Offences are now applicable in Quebec for not stopping for flashing lights on a school bus.

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

8. **Question and Answer Period**

None

9. **Presentations / Delegations**

None

10. **Communications**

a) Babit Julka, Owner – ESSO Service Station – 380 Whitewood Avenue

Re: Request to waive False Alarm charges

Reference: Motion under New Business

b) Alison Stanley, Information & Communications Officer – Federation of Northern Ontario Municipalities (FONOM)

Re: Winter Newsletter 2016

Reference: Received for information

c) Alison Stanley, Information & Communications Officer – Federation of Northern Ontario Municipalities (FONOM)

Re: Seeking applicants for Board of Directors for the Northern Ontario School of Medicine (NOSM) – Deadline February 12, 2016

Reference: Received for information

- d) Mayor Alan Spacek, President – Federation of Northern Ontario Municipalities (FONOM)

Re: Concern over Environmental Commissioner's Comments in regards to Coloured Fuel

Reference: Received for information

- e) Tony Pacheco, Executive Officer – Ontario Fire Marshal and Emergency Management (OFMEM)

Re: Communiqué No. 2016-06 – Utilization and Review of Integrated Risk Management Web Tool

Reference: Referred to the Fire Chief

Resolution No. 2016-042

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2016-043

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board meeting held on December 16, 2015;
- b) Earlton-Timiskaming Regional Airport report for December 2015;
- c) Minutes of the Earlton-Timiskaming Regional Airport Municipal Services Board meeting held on December 17, 2015;

- d) Minutes of the Committee of Adjustment meeting held on December 16, 2015;
- e) Minutes of the District of Timiskaming Social Services Administration Board meeting held on December 16, 2015.

Carried

12. Committees of Council – Internal Departments

Resolution No. 2016-044

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on January 11, 2016;

Carried

13. Reports by Members of Council

Councillor Jelly recently attended the Protection to Persons and Property at which a report was received from the Fire Chief in regards to provincial and local fires in 2015.

Councillor Whalen indicated that MTO made a presentation at the last Temiskaming Municipal Association on winter maintenance and upcoming projects for Northern Ontario highways. Suggested that when using the MPP's office to report poorly maintained roads it is requested that more specific details be provided such as the stretch of highway, etc. would assist in the collection of data.

14. Notice of Motions

None

15. New Business

- a) **Service Club Request for use of Charitable Number – New Liskeard Lion's Club – Nevada Sales at Wal-Mart**

Resolution No. 2016-045

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Whereas the New Liskeard Lion's Club has approached the Temiskaming Shores Wal-Mart for the ability to sell Nevada Tickets within the store: and

Whereas Wal-Mart policy requires an organization to have a charitable number prior to permitting fundraising activities within the facility; and

Whereas Council recognizes the New Liskeard Lion's Club as a Service Club that benefits the residents of the City of Temiskaming Shores through many of the charitable events;

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the New Liskeard Lion's Club through the use of the City's Charitable Number in order to permit the Lion's Club to sell Nevada Tickets at the Temiskaming Shores Wal-Mart from January 1st 2016 to December 31st, 2016.

Carried

b) False Alarm – 380 Whitewood Avenue – ESSO Service Station

Resolution No. 2016-046

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Whereas Council for the City of Temiskaming Shores acknowledges the correspondence from the ESSO Service Station in regards to an invoice in the amount \$200 related to false alarm call on December 23, 2015; and

Whereas Council further acknowledges that the owner of the ESSO Service Station has requested that the false alarm charge be waived; and

Whereas Council considered Administrative Report No. PPP-009-2015 at the August 4, 2015 Regular Council meeting which spoke to false alarms continuing to consume police and firefighting resources, municipal funds and could cause delay of emergency responses to genuine emergency situations and pose a threat to public safety; and

Whereas Council adopted By-law No. 2015-178 (Sept 1/15) being a by-law to establish a system for the Reduction of False Alarms imposing a false alarm fee of \$200 for each response;

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby denies the request to waive the false alarm charge.

Carried

c) Administrative Report No. CGP-004-2016 – Plan of Subdivision and Condominium Application Fee and Form

Resolution No. 2016-047

Moved by: Councillor Jelly
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-004-2016;

That Council endorses the use of the attached Subdivision and Condominium Application Form attached as Appendix 02 to Administrative Report No. CGP-004-2016; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 (Fees By-law) to incorporate Subdivision and Condominium Application fees for consideration at the February 2, 2016 Regular Council meeting.

Carried

d) Memo No. 002-2016-PPP – Project Fire Safety H.O.M.E. (Helping Ontario Municipalities Educate)

Resolution No. 2016-048

Moved by: Councillor McArthur
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2016-PPP; and

That Council acknowledges and appreciates the \$1.5 million Project H.O.M.E. through the Office of the Fire Marshal and Emergency Management in recognition of their 100th anniversary and that as part of this project the City of Temiskaming Shores is entitled to a maximum of \$4,000 worth of Public Education Resources from the Fire Marshal's office.

Carried

e) Memo No. 003-2016-PW – Municipal Energy Plan – 1st Draft

Resolution No. 2016-049

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2016-PW, more specifically the 1st draft of the Municipal Energy Plan as prepared by VIP Energy Services Inc.; and

That Manager of Physical Assets is seeking Councillor feedback on the draft plan by Friday February 19, 2016.

Carried

f) Building Canada Fund / Small Communities Fund – Intake No. 2 – Priority Project

Resolution No. 2016-050

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Whereas sanitary sewer infrastructure, identified in the City of Temiskaming Shores Asset Management Plan, requires upgrading and/or replacement to address health, safety and environmental concerns as well as to enhance economic growth potential within the municipality; and

Whereas Council received Memo No. 012-2015-PW at the September 15, 2015 Regular Council meeting and directed staff to submit an Expression of Interest to the Building Canada Fund / Small Communities Fund for Phase One of the Temiskaming Shores Infrastructure Upgrades Project; and

Whereas the Building Canada Fund / Small Communities Fund (BCF/SCF) has requested that a full application be submitted;

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby confirms that the upgrades to the infrastructure, identified in the Expression of Interest submitted to the BCF/SCF on September 25, 2015 are deemed to be a priority to the municipality; and

Furthermore that Council directs staff to submit an application under the second intake of the Building Canada Fund – Small Communities Fund (SCF) prior to the February 12, 2016 application deadline.

Carried

g) Administrative Report No. PW-004-2016 – Equipment Purchase – Light Duty Pick-up Trucks

Resolution No. 2016-051

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-004-2016;

That Council approves the purchase of four (4) 2016 Chevrolet Silverado light duty trucks from Wilson Chevrolet Buick GMC and directs staff to prepare the necessary by-law and agreement with Wilson's at a cost of \$114,296.00 plus applicable taxes for consideration at the February 16, 2016 Regular Council meeting.

Carried

h) Administrative Report No. PW-005-2016 – Contract Change Order No. 001 – VIP Energy Services – Municipal Energy Plan

Resolution No. 2016-052

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-005-2016; and

That Council approves Contract Change Order No. 001 to By-law No. 2015-022, being an agreement with VIP Energy Services in the amount of \$5,000 for consulting services for the preparation of a Municipal Energy Plan for the City of Temiskaming Shores.

Carried

i) Administrative Report No. PW-006-2016 – Municipal Hazardous or Special Waste – Orange Drop Event

Resolution No. 2016-053

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-006-2016; and

That Council directs staff to prepare the necessary by-law to enter into a 2 year agreement with Drain-All Ltd. To provide collection and disposal services for the Orange Drop Events in 2016 (June 4th) and in 2017 (June 3rd) for consideration at the February 2nd, 2016 Regular meeting of Council.

Carried

j) Administrative Report No. RS-004-2016 – Lease Agreement – Timiskaming Tumblers Gymnastics Club

Resolution No. 2016-054

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-004-2016; and

That Council direct staff to prepare the necessary by-law to enter into a lease agreement with the Timiskaming Tumblers Gymnastics Club at a rate of

\$750/month for four (4) months to be considered at the February 2, 2016 Regular Council meeting.

Carried

k) Memo No. 002-2016-CS – Amendment to By-law No. 2014-067 Grant Municipal Drain – Assessment based on Actual costs

Resolution No. 2016-055

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2016-CS; and

That Council direct staff to prepare the necessary by-law to amend By-law No. 2015-067 “Grant Municipal Drain” to incorporate a Schedule of Assessment based on final costs in the amount of \$278,975.93 for consideration at the February 2, 2016 Regular Council meeting.

Carried

16. By-laws

Resolution No. 2016-056

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2016-015 Being a by-law to amend By-law No. 2012-101, as amended being a by-law to Regulate Traffic and Parking of vehicles in the City of Temiskaming Shores

By-law No. 2016-018 Being a by-law to enter into an agreement with Drain-All Ltd. as a Registered Transporter for the City’s Municipal Hazardous and Special Waste (MHSW) 2016 and 2017 Orange Drop Collection Event

By-law No. 2016-019 Being a by-law to authorize the entering into a Lease Agreement with the Timiskaming Tumblers Gymnastics Club for the Don Shepherdson Memorial Arena Hall

By-law No. 2016-020 Being a by-law to amend By-law No. 2012-039, as amended being a by-law to adopt Schedules of Departmental user Fees and Services for the City of Temiskaming Shores – Schedule “E” Planning, By-law and Building Services

By-law No. 2016-021 Being a by-law to amend By-law No. **2015-012** being a by-law to authorize the execution of an agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Trade and Employment for the completion of the Certified Site Program – **East side** of Hawn Drive within the City of Temiskaming Shores

By-law No. 2016-022 Being a by-law to amend By-law No. **2015-013** being a by-law to authorize the execution of an agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Trade and Employment for the completion of the Certified Site Program – **West side** of Hawn Drive within the City of Temiskaming Shores

By-law No. 2016-023 Being a by-law to amend By-law No. 2014-067 being a by-law to provide for a drainage works in the City of Temiskaming Shores in the District of Timiskaming known locally as the Grant Municipal Drain

be hereby introduced and given first and second reading.

Carried

Resolution No. 2016-057

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2016-015;

By-law No. 2016-018;

By-law No. 2016-019;

By-law No. 2016-020;

By-law No. 2016-021;

By-law No. 2016-022;

By-law No. 2016-023;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

a) Regular – Tuesday, February 16, 2016 at 6:00 p.m.

b) Regular – Tuesday, March 1, 2016 at 6:00 p.m.

18. Question and Answer Period

Bill Buchburger inquired if snow removal will be taking place in and around the Haileybury arena as it was extremely congested during the New Liskeard Cub Hockey game last Friday night.

Director of Public Works, Doug Walsh indicated that the area is scheduled for snow removal next week; however depending on the anticipated snow over the next few days removal may be delayed.

Councillor Jelly relayed comments received in regards to the lack of snow removal on sidewalks between the Don Shepherdson Memorial Arena and downtown New Liskeard.

Councillor McArthur read an article where the Council for the City of Timmins will be sending correspondence to the Competition Bureau in regards to Gas prices as pricing is not consistent. Councillor McArthur suggested that perhaps Temiskaming Shores should follow suite with Timmins.

Clerk, Dave Treen will request a copy of the letter from the City of Timmins.

19. Closed Session

Resolution No. 2016-058

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council agrees to reconvene in Closed Session at 6:50 pm to discuss the following matters:

- a) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – By-law Enforcement
- b) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Human Resources Update

Carried

Resolution No. 2016-059

Moved by: Councillor McArthur

Seconded by: Councillor

Be it resolved that Council agrees to rise with reports at 7:07 p.m.

Carried

- a) **Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – By-law Enforcement**

Staff provided Council with an update on By-law Enforcement in Closed Session.

- b) **Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Human Resources Update**

Staff updated council on various personnel matters, recently filled positions, recent job postings and current leaves.

20. Confirming By-law

Resolution No. 2016-060

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2016-024 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **February 2, 2016** be hereby introduced and given first and second reading.

Carried

Resolution No. 2016-061

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that By-law No. 2016-024 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2016-062

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 7:08 pm.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen

RECEIVED
FEB 01 2016

**SPREAD THE WORD
TO END THE WORD**
www.r-word.org



January 18, 2016

City of Temiskaming Shores

Mayor and Council

c/o City Clerk

325 Farr Drive

Haileybury, ON P0J 1K0

Your Worship Mayor Kidd and members of Council,

The Spread the Word to End the Word Temiskaming South would like to thank the City of Temiskaming Shores for your support with the Spread the Word to End the Word campaign in 2015. This event garnered over seven hundred pledges to end the derogatory use of the “r” word. Spread the Word to End the Word day is an international event that is held the first Wednesday during the month of March.

We are also embarking on a bilingual campaign this year which we believe will be the first of its kind in North America. The message is simple: Spread the Word to End the Word – Utiliser le bon mot: RESPECT (Use the good word: RESPECT).

The committee is seeking Council’s support in declaring Wednesday March 2, 2016 as Spread the Word to End the Word Day and ask that this be placed on the Council’s agenda for approval. Please confirm with us if a delegation is required when this is discussed and voted upon.

Thank you in advance for this consideration. If you have any questions, please feel free to contact us.

Sincerely,

A handwritten signature in black ink that reads 'Kayla Marwick'.

Kayla Marwick

Co-chair

Spread the Word to End the Word Temiskaming South

Contact : Kayla Marwick

705 672 2768 (Home)

kmmarwick20@hotmail.com

Lynne Marwick

705 648 4540 (Work)

mmarwick@fibreop.ca

lmrwick@clts.ca



January 22, 2016

Dear City of Temiskaming Shores,
City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050,
Haileybury ON ON P0J 1K0

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on **April 4th 2016** in celebration of World Autism Awareness Day.

Dear Sir / Madam,

April 2, 2016, will mark a historic day in Canada for the autism community. For the fourth year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2016 as World Autism Awareness Day and **raise Autism Ontario's Flag on Monday, April 4th, 2016 due to weekend office closures on the official day.**

By participating in our 2016 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on **April 4, 2016**, please return the attached RSVP form by mail on or before March 11, 2016.

Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the RSVP form if you require one.

The March 11, 2016 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and flag raisings, and may not be able to register by the deadline. If this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing rftf@autismontario.com.



Please visit www.raisetheflagforautism.com in the coming weeks to access new engaging resources and to share your stories of inclusion!

For questions regarding participation, please contact the Raise the Flag committee at 416-246-9592 or at rtf@autismontario.com.

Sincerely,

Autism Ontario's Raise the Flag Committee
1179 King Street west, Suite 004
Toronto, Ontario
M6K 3C5
416-246-9592
rtf@autismontario.com

About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

Learn more at www.autismontario.com

Enclosure:

- Proclamation
- RSVP form

Follow us on Twitter!

@AutismONT and tweet your Raise the Flag photos with #RaisetheFlagforAutism



GODERICH
Canada's prettiest town

RECEIVED

JAN 18 2016

January 2016

Dear OSUM Member,

Re: OSUM 2016 Annual Conference and Trade Show

On behalf of the Town of Goderich, I am pleased to extend an invitation to join us at the 63rd Annual Ontario Small Urban Municipalities Conference taking place May 4th – 5th, 2016 in the Town of Goderich. Goderich is perched on a bluff looking west over Lake Huron and described by visitors as "The Prettiest Town in Canada". We are very proud of our community, the unique octagon-in-the-square with all commercial activity fronting on "The Square" with its radiating streets. We are also proud of our beaches including over a kilometer of boardwalk and our many hiking and biking trails in and around the Town.

The Conference and Trade Show will be held in the state of the art Maitland Recreation Centre and the conference theme is "Are You Prepared?". Many of you will be aware of the F3 tornado that struck the Town of Goderich on Sunday, August 21, 2011. It hit on Sunday afternoon with winds reaching 300 kilometers per hour in speed, causing severe devastation to the downtown core and residential areas. This year's theme, "Are You Prepared?" is critical to municipalities today so they may be prepared to face the unexpected, whether it is economic development, government integrity or a natural disaster. Enclosed are the Conference highlights, registration form and local accommodation listings for your information.

On behalf of Goderich Town Council and staff, we extend an invitation to delegates and companions to Goderich for the 2016 OSUM Annual Conference. We look forward to showing some Goderich and Huron County hospitality to all participants.

Yours truly,

Kevin Morrison
Mayor
Town of Goderich

Encl.

6
11-1



CITY COUNCIL

RESOLUTION

Moved By Evelyn Dufresne

No. CC2016-14

19

Seconded By Shaun Alt

Date 2016-01-12

WHEREAS in April of 2015 the OPP search and rescue helicopter was redeployed from Sudbury to Orillia;

AND WHEREAS since the announcement of the redeployment was made, concerns have been expressed over the protection of people in the North, as the response time from Orillia is increased by a minimum of one hour to Sudbury;

AND WHEREAS Orillia is located in a snow belt and helicopters are allegedly not always able to fly in an emergency as a result of the weather conditions;

AND WHEREAS many areas in the North can only be accessed by air in a more timely manner;

AND WHEREAS faster response times can mean the difference between life and death in certain conditions;

AND WHEREAS results of a review of the decision to move the OPP search and rescue helicopter from Sudbury to Orillia have not yet been made available and the helicopter remains in Orillia;

THEREFORE BE IT RESOLVED that the City of Greater Sudbury respectfully requests that Premier Kathleen Wynne and Minister of Community and Correctional Services Yasir Abbas Naqvi ~~expedite~~ ^{follow} the return of the OPP search and rescue helicopter to the Sudbury airport to better serve the needs of Northern communities; *add*

RESOLUTION

Moved By _____

No. CC2016-14 pg 2


Seconded By _____

Date 2016-01-12

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Yasir Abbas Naqvi, Minister of Community and Correctional Services, Glenn Thibeault, MPP for Sudbury, and France G elinas, MPP for Nickel Belt. *and FOWOM members.*

CARRIED

2016-01-12



Mayor Bigger, Chair



Township of Wainfleet

"Wainfleet - find your country side!"

February 4th, 2016

VIA EMAIL

Honourable Kathleen Wynne
Premier and Minister of Agriculture and Food
111 Wellesley Street West Room 281
Toronto ON M7A 1A1

RE: Resolution Requesting that Ontario Cancel RFP for Added Wind Power Generation

Dear Premier Wynne,

Please be advised that the Council for the Township of Wainfleet, at its meeting held on January 26th, 2016, passed the following resolution:

WHEREAS the Independent Electrical System Operator, under Ministerial Directive, issued an RFP for additional renewable energy generation including 300 MW of wind generation and is considering issuing further RFPs for 2016;

AND WHEREAS the December 2015 Auditor General's report confirmed that Ontario is generating surplus electricity with capacity increasing by 19% in the last 8 years while demand fell by 7.5% in the same period. Additional capacity is not required at this time;

AND WHEREAS the Auditor General also reported that the existing Feed In Tariff (FIT) contracts mean that Ontario power consumers will pay a premium of \$9.2 billion for renewable power with wind power pricing that is double the prices paid in other jurisdictions;

AND WHEREAS the Ontario Chamber of Commerce reports that the escalating price of electricity is undermining their members' capacity to grow, hire new workers, and attract investment, and that Ontario's electricity costs are among the highest in North America, making the province uncompetitive for business growth;

AND WHEREAS adding wind to Ontario's grid drives CO₂ emissions higher. The Ontario Society of Professional Engineers estimated that wind with natural gas backup produces base-load electricity at about 200 grams of CO₂ emissions/kWh compared with the current system average level of 40 grams CO₂ emissions/kWh;

AND WHEREAS Nature Canada reports that wind power facilities have a substantial negative impact on endangered species including migrating bats and birds as well as destroying habitat for species at risk;

AND WHEREAS wind power is an intermittent source of electricity generation meaning that it cannot be used to replace dependable generating capacity without natural gas as a back-up;

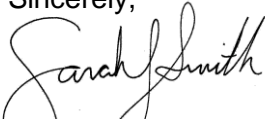
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Wainfleet requests:

1. That the Province of Ontario exercise its rights in Section 4.13 (12) of the current LRP I RFP to 'cancel the process at any stage and for any reason' and not issue any new wind generation contracts;
2. That the Province of Ontario hold off any further renewable procurement process until the capacity is actually required and focus on sources that will actually reduce carbon emissions;
3. That the IESO review the outstanding FIT contracts that have not achieved 'Commercial Operation', and vigorously enforce the terms of the FIT contract with a view to eliminating further expensive wind generation capacity being added to the grid.

Council has requested that a copy of this resolution be forwarded to all 444 municipalities in Ontario for their endorsement and support, as well as to local MPP's, the Progressive Conservative Party of Ontario and the Ontario NDP.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Sarah Smith
Acting Clerk

cc: Honourable Bob Chiarelli, Minister of Energy
Patrick Brown, Leader of the Ontario Progressive Conservative Party
Andrea Horwath, Leader of the Ontario NDP
Tim Hudak, MPP Niagara West – Glanbrook
Cindy Forster, MPP Welland
Ontario Municipalities

ONTARIO ENERGY BOARD NOTICE

10f,

The Ontario Energy Board is holding a hearing to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that are currently not served.

Learn more. Have your say.

The Ontario Energy Board is commencing a hearing on its own motion to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that do not currently have access to natural gas.

In July 2015, Union Gas Limited filed an application (EB-2015-0179) to expand natural gas service to certain rural and remote communities. That application included a proposal to have existing Union Gas Limited customers pay a portion of the costs to connect new customers. The Ontario Energy Board has determined that the requests made by Union Gas Limited in that application raise issues that may be common to any entity that wishes to provide natural gas service to communities that do not currently have access to natural gas service. The Ontario Energy Board will therefore address these issues through a generic proceeding.

The Ontario Energy Board will put the hearing of Union Gas Limited's application (EB-2015-0179) on hold until the generic hearing is complete.

In the generic proceeding, the Ontario Energy Board will consider possible alternative ratemaking frameworks to provide natural gas service to Ontario communities that do not currently have access to natural gas. The OEB plans to seek input from intervenors on exactly what the issues should be. However, broadly speaking the OEB intends to review the following issues:

1. Should the OEB implement new ratemaking mechanisms including changes to current economic tests to encourage utilities to expand natural gas distribution service to new communities? If so, what should these new mechanisms be?
2. Should the OEB consider imposing conditions or making other changes to Municipal Franchise Agreements and Certificates of Public Convenience and Necessity to reduce barriers to natural gas expansion?
3. Does the OEB have the authority to require the ratepayers of one utility to subsidize the costs of another utility to expand into new communities? If so, under what circumstances (if any) would this be appropriate?

To see the detailed draft issues list, please select the file number EB-2016-0004 on the OEB website: www.ontarioenergyboard.ca/notice

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the kind of cost recovery mechanisms that may be appropriate for rural and remote community expansion projects in Ontario. We will hear arguments from parties involved in the process and will decide what, if any, new mechanisms are appropriate.

The OEB will adopt into the record of this proceeding, all evidence filed in EB-2015-0179 that is relevant to the issues to be determined for the generic hearing. The OEB will provide an opportunity for the filing of further evidence in subsequent procedural orders.

The OEB will deem the intervenors in the EB-2015-0179 case to be intervenors in this generic hearing and grants to any such intervenors the same cost eligibility status as was granted in EB-2015-0179.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review this Notice and related documents on the OEB's website now.
- You can sign up to observe the proceeding by receiving OEB documents related to the hearing.
- You can file a letter with your comments which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **February 22, 2016** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2016-0004**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case (including the draft issues list), please select the file number **EB-2016-0004** from the list on the OEB website at www.ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL HEARING

The OEB intends to proceed with an oral hearing for this case.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under sections 19 and 36 of the Ontario Energy Board Act, 1998.



Ontario

Ontario Energy Board / Commission de l'énergie de l'Ontario

Jan 16/16

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
Fax: 416-326-3083

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél.: 416-326-3074
Télééc.: 416-326-3083

RECEIVED
FEB 08 2016



February 2, 2016

Dear Mayor:

I am pleased to share news with you regarding the 2016 Premier's Award for Agri-Food Innovation Excellence program. I encourage you to share this information throughout your municipality.

The Premier's Award for Agri-Food Innovation Excellence program was created to recognize and foster the spirit of innovation that thrives in Ontario's agricultural sector. It encourages the development of rural communities, farms, agri-food processors and agri-food organizations by adding value to existing products, creating jobs and driving economic growth.

Each year the program recognizes up to 45 award winning innovations across the province and awards them with \$5,000 each. In addition, there is a Premier's Award valued at \$75,000, a Minister's Award valued at \$50,000, and three Leaders in Innovation awards valued at \$25,000 each. All award recipients receive a plaque and gate sign, and they can also use the Premier's Award program wordmark.

Primary producers, processors and agri-food organizations are invited to submit applications between February 12, 2016, and April 15, 2016. Details on eligibility, innovation categories, assessment criteria, and the application and selection process can be found in the enclosed 2016 Program Guidebook and Application Form or at www.ontario.ca/agrifoodinnovation.

I ask that you encourage outstanding agriculture and agri-food innovators throughout your municipality to apply. The **deadline** to submit applications is **5 p.m. on April 15, 2016**. Should you require additional information please contact the Agricultural Information Contact Centre at 1-877-424-1300 or email ag.info.omafra@ontario.ca.

I have also enclosed a copy of last year's program brochure which highlights 2015 Premier's Award for Agri-Food Innovation Excellence recipients.

.../2

I look forward to learning about agri-food innovations in your municipality.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Leal', written over a faint circular stamp.

Jeff Leal
Minister of Agriculture, Food and Rural Affairs

Enclosure



Good Things Grow in Ontario
À bonne terre, bons produits



NORTH EASTERN ONTARIO PUBLIC WORKS ORGANIZATION

www.neopwo.ca

January 18th, 2016

To all Mayors and Councils, CAO's, Public Works Managers and Association Members:

The **North Eastern Ontario Public Works Organization** will be hosting their annual Manager's Forum on April 26th, 2016 at Northern College at 4715 Hwy 101 East, South Porcupine and the Annual Meeting and Conference on April 27th, 2016 at the same venue.

We would like to invite members of your Council, the CAO and/or Senior Managers to attend our Manager's Forum at Northern College, on Tuesday, April 26th, 2016. We have invited a number of guest speakers to present some relevant and enlightening information and look forward to seeing you there. You will also find attached the brochure and registration forms for your frontline staff for the Annual Conference, General Meeting and Trade Show to be held on April 27th at Northern College in South Porcupine.

Managers Session Agenda – April 26th, 2016.

9:30 – 10:00	Registration, Coffee and Welcome
10:00 – 12:00	<i>Conflict Management – Mel Verreault, Northern Training Division</i>
12:00 – 12:45	Lunch / Networking
12:45 – 1:30	<i>Minimum Maintenance Standards Update – Luc Duval, OGRA Director</i>
1:30 – 2:00	<i>Today's Asphalt Solutions - Mike McLean, Northern Rep.- McAsphalt Industries</i>
2:00 – 2:15	<i>AORS Updates – John Maheu</i>
2:15 – 2:45	<i>Learning from our Experience for Incident Prevention - Claude Baril, Utility Services Manager – Union Gas</i>
2:45 – 3:00	Round Table Discussion and Wrap-up

Please confirm your attendance by completing the attached Delegate Registration Form and returning it as soon as possible and forward the information on to your crew for the Annual Conference, General Meeting and Trade Show.

The registration is free with paid current (2016) NEOPWO Annual Membership.

Hoping to see you there, yours truly,
Douglas Walsh, CET, Chairperson for NEOPWO

House of Commons

Room 649D Centre Block
Ottawa, ON K1A 0A6
Tel: (613) 992-2919
Fax: (613) 995-0747

**Chambre des communes**

Piece 649D, Édifice du Centre
Ottawa, ON K1A 0A6
Tel: (613) 992-2919
Fax: (613) 995-0747

Timmins

202-60 Wilson Avenue
Timmins, ON P4N 2S7
Tel: (705) 268-6464
Fax: (705) 268-6460

Charlie Angus

Member of Parliament for Timmins - James Bay
Député de Timmins - Baie James

Kirkland Lake

201-30 Second Street
Kirkland Lake, ON P2N 3H7
Tel: (705) 567-2747
Fax: (705) 567-5232

*The Honourable Navdeep Bains
Innovation, Science and Economic Development Minister
Confederation Building Room 356
House of Commons
Ottawa, Ontario Canada K1A 0A6*

January 28th 2016

RE: FEDNOR

Minister Bains,

At the outset let me congratulate you on your appointment as the Minister for Innovation, Science and Economic Development. I am sure you will bring great commitment and energy to the file.

Nonetheless, I must express my concern that under this new government FedNor continues to be the poor cousin of the other regional economic development agencies. FedNor plays a crucial role for economic development projects in Northern Ontario and yet it is the only economic development body that is not a stand-alone agency.

I am concerned that northern economic development has been buried within a huge department focused on science and innovation. I am further concerned that the Prime Minister has decided that Northern Ontario won't even have a minister to speak for our issues.

In previous Liberal and Conservative governments there was always a tradition of naming a FedNor Minister who came from the north and could speak to the fundamental differences between the resource-based economies of the north and the urban/suburban south. Given the ongoing budget cuts to FedNor and the increasing economic strain placed on the resource regions of the north, I am concerned that the Prime Minister has chosen to overlook Northern Ontario.

FedNor provides needed investments to help us diversify our economy and build infrastructure in Northern Ontario. Whether it is in helping small businesses grow, assisting our local agricultural communities to develop regional networks, or providing innovative tools for established companies, I have seen firsthand the pivotal role FedNor plays on the ground in North Ontario's communities.

As we get hit by the downturn in the commodity cycles, these funds are as important as ever. And the recent fiasco with the Nipigon Bridge, is a wake-up call showing that Northern Ontario's infrastructure is not only key for our economy up North, but, key in connecting Canada's economy across the country.

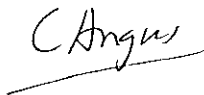
In order to reassure the communities and entrepreneurs of the north, I am asking for you to provide a firmer commitment of your government's willingness to stand up for our region. This can be done in the upcoming budget by reversing the previous government's cuts to Fed Nor.

Since 2005-06 FedNor's annual budget has been cut by more than \$31 million - or nearly 41%. On top of these cuts, the agency failed to spend 8.5 million dollars allocated by parliament in 2013-2014 alone and in the same year they missed their target for "jobs created or maintained" by 840 jobs or 28% of their annual target. The result was a double-whammy for our region ---- less money budgeted for our regional economic development, and even less being spent.

It is critical to the long-term sustainability of our regional economy and of our communities that you take action to fix the neglect of the previous government. I am asking you to work with northern Ontario MPs to reverse the cuts and to finally establish FedNor as a stand alone economic development agency to ensure greater independence, transparency and accountability.

I look forward to working with you on these key priorities for FedNor to deliver the needed economic growth for Northern Ontario.

Sincerely,

A handwritten signature in black ink that reads "C Angus". The signature is written in a cursive style and is underlined with a single horizontal stroke.

Charlie Angus
MP Timmins-James Bay

House of Commons
Room 649D Centre Block
Ottawa, ON K1A 0A6
Tel: (613) 992-2919
Fax: (613) 995-0747



Chambre des communes
Piece 649D, Édifice du Centre
Ottawa, ON K1A 0A6
Tel: (613) 992-2919
Fax: (613) 995-0747

Timmins
202-60 Wilson Avenue
Timmins, ON P4N 2S7
Tel: (705) 268-6464
Fax: (705) 268-6460

Charlie Angus
Member of Parliament for Timmins - James Bay
Député de Timmins - Baie James

Kirkland Lake
201-30 Second Street
Kirkland Lake, ON P2N 3H7
Tel: (705) 567-2747
Fax: (705) 567-5232

February 1st 2016

RE: Ensuring a strong voice for Northern Ontario in Parliament

With the new Parliament now in session I thought this would be a good time to reach out to you regarding the work I am doing to further issues of importance to northerners. Over the last decade I have worked together with Northern communities to strengthen our voice at the federal level. With a new government, I believe there are important opportunities to improve our region and to strengthen our communities.

This work includes issues such as strengthening FedNor, establishing a federal partner for the development of Ring of Fire, dealing with support for our resource economy and ensuring improved infrastructure investments.

In undertaking this regular outreach with you I am hoping to establish a two-way level of engagement. Are there issues that you feel I should be aware of? Are there issues you feel that should be raised in parliament? I welcome any issues or projects that you think my office can help with to improve our regions and to help the members of our communities. Scheduling permitted, I would be happy to make myself available as well.

I look forward to working with you to continue strengthening the economy and communities within Northern Ontario.

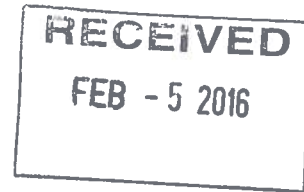
Sincerely,

A handwritten signature in cursive script that reads "C Angus".

Charlie Angus
MP Timmins-James Bay



John Vanthof
MPP/député Timiskaming-Cochrane



February 1, 2016

City of Temiskaming Shores
Box 2050
Haileybury, Ontario
POJ 1K0

Dear Mayor Kidd and Council;

Over the past several years, Provincial highway winter maintenance has been an ongoing issue of concern for most municipalities. In spring 2015, the Auditor General for Ontario released a report dedicated to winter road maintenance. The report identified many issues of concern, including indications that structural shortfalls in the latest generation of contracts may force contractors to fall below standards. The Minister of Transportation recognized the validity of the entire report and agreed to initiate protocols and procedures to improve the situation. Although the report stimulated a review of routes, changes to procedures and the approval for additional snow removal equipment, it is uncertain what impact the improvements have created. Once winter 2016 is completed, the Auditor General has committed to review the changes implemented by MTO to assess the effectiveness of the new strategy.

This review will provide an opportunity for municipalities in the riding of Timiskaming-Cochrane to showcase issues specific to our region. As part of the review, I am preparing a submission for the Auditor General's consideration. At this time, I would like to ask for your assistance regarding the submission. Most municipalities in our riding face similar challenges as they manage winter maintenance in their communities and could offer a unique perspective on the situation.

If your municipality has information to include in the report, please contact my office. All information will be kept confidential, unless otherwise indicated by the contributor. Specifics such as cycle times, road classification, pictures or videos would be appreciated. While general comments are welcome, specific examples will provide more insight.

Thank you for considering my request. I am hopeful that by working together; we will achieve a successful outcome. If you would like to review the Auditors Report, go to:
http://www.auditor.on.ca/en/reports_en/winterhighway_en.pdf

Sincerely,

John Vanthof
MPP Timiskaming-Cochrane



Northern Ontario Heritage
Fund Corporation

Société de gestion du Fonds
du patrimoine du Nord
de l'Ontario

Suite 200, Roberta Bondar Place, 70 Foster Drive, Sault Ste. Marie, Ontario P6A 6V8
Tel: (705) 945-6700 or 1-800-461-8329, Fax. (705) 945-6701. www.nohfc.com

Place Roberta Bondar, Bureau 200, 70, promenade Foster, Sault Ste. Marie (Ontario) P6A 6V8
Tél. (705) 945-6700 ou 1-800-461-8329, Téléc. (705) 945-6701. www.nohfc.com

February 8, 2016

James Franks
Economic Development and Funding Coordinator
City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive
Haileybury, Ontario P0J 1K0

RECEIVED

FEB 10 2016

Dear: Mr. Franks

Re: NOHFC Project # 8100168 – Temiskaming Shores Commercial Strip Infrastructure Upgrades.

Enclosed are:

- two copies of the proposed transfer payment agreement between City of Temiskaming Shores and the Northern Ontario Heritage Fund Corporation (the NOHFC)
- a chart showing other documents to be completed and returned to the NOHFC
- a copy of the NOHFC's electronic funds transfer (EFT) information form for your use (please note that although the EFT information may have been submitted for other projects, it is a requirement for each approved project)

If the agreement is acceptable, **please arrange for signatures on all copies by an authorized signatory of Recipient and return all of the signed copies, together with a completed Schedule C, a completed and signed EFT information form to the NOHFC at 70 Foster Drive, Suite 200, Sault Ste. Marie P6A 6V8.** One copy will be returned to you after signing by the NOHFC.

Please be advised that the agreement does not enter into effect until NOHFC has signed the agreement and we therefore ask that you sign and send the agreement to NOHFC for its signature within 60 days.

Please note: if in future you need to extend the Agreement expiry date, which is set out in section 3.1, you should submit a Change Request Form to NOHFC no later than 30 days prior to the expiry date. The Change Request Form is found in Schedule "F" to the Agreement. If you wish to submit a Change Request Form by e-mail, the signed form should be scanned and attached to the email. Requests to extend the expiry date that are not received at least 30 days prior to the expiry date may be returned without further consideration.

After the agreement has been fully executed, your project officer Anne Marie LeRoy, Phone 705-647-7392, will provide you with an electronic version of the Request for Funds Form in Schedule D for your convenience. If there are any aspects of the agreement that you wish to discuss, please contact Marisa Albidone, NOHFC at telephone number 1-800-461-8329 or 705-541-2102.

Sincerely

Bruce Strapp
Executive Director

Enclosure

c : AM, LeRoy



For immediate release:

FONOM and NOMA Team Up With Grain Farmers to Launch Growing Ontario: A New Voice for Northern and Rural Ontario

February 11, 2016 - Kapuskasing, ON – Municipal leaders along with the agriculture and forestry sector have banded together to launch a bold new strategy called Growing Ontario to celebrate the innovation and contribution provided by the agriculture and forestry sectors to the economy of rural and Northern Ontario.

Initiated by the Grain Farmers of Ontario, the Federation of Northern Ontario Municipalities, the Northwestern Ontario Municipal Association and stakeholders from the forestry sector, Growing Ontario brings together voices that represent the interests of 28,000 grain farmers, 50,000 forestry workers and over 140 municipalities that rely on thriving resource sectors to survive. It is further supported by the Rural Ontario Municipal Association, which represents the interests of all rural municipalities across the province.

Whether it's the food we eat, the lumber that provides us shelter, the fuel that keeps us warm or moving, or the raw materials woven into the textiles we wear, Ontario farmers and forestry workers are meeting the vital needs of families every day and providing those needs in a very sustainable fashion. Their contribution to our economy deserves recognition, their stories of innovative practices deserve to be shared, and their commitment to protecting our environment for future generations should be acknowledged.

Growing Ontario will increase awareness of the important contributions of forestry and agriculture to the entire province. By highlighting the history of responsible environmental stewardship, commitment to local municipalities and dedication to innovative solutions that provide sustainable prosperity, Growing Ontario will demonstrate the relevance these sectors have in the lives of Ontarians.

While farmers and foresters are providing sustainable management of our key natural resources, Growing Ontario will become the voice of their concerns and their achievements. The group will honour the best of these industries, raising awareness for the difficulties they face as well as showcasing the true impact they have on the province.



“Forestry and agriculture represent approximately 30 billion dollars in economic activity in the Province of Ontario and are the foundation of local economies in many communities across our province. Foresters and farmers built our province and continue to contribute to its success today, and for that reason we felt it was important to work together with these economic sectors to highlight that contribution,” said Alan Spacek, President of FONOM and the Mayor of Kapuskasing.

“In many respects, forestry and agriculture face many of the same pressures and will benefit from working together to raise awareness of our work so that Ontarians have a better understanding of what is actually going on in our forests and fields,” said Mark Brock, Chair of Grain Farmers of Ontario.

-30-

For more information:

Mayor Alan Spacek
President of FONOM
705 335 0001

Dave Treen

From: AMO Communications <communicate@amo.on.ca>
Sent: February-09-16 8:08 PM
To: Dave Treen
Subject: Request for council resolutions to support AMO/LAS request for broader municipal investment powers
Attachments: Sample Council Resolution for Broader Investment Powers - 2016.pdf

To the attention of the Head of Council and Council:

The Association of Municipalities of Ontario and LAS ask for your council's support of the attached resolution which asks for the province to change the current Municipal Act investment regulation to allow municipalities to invest consistent with the 'Prudent Investor Standard', if such investments are through the One Investment Program.

The province has recently conferred 'Prudent Investor' status on the City of Toronto to enable them to have greater diversification in portfolio management and asset selection, and we strongly believe that other Ontario municipalities should be granted similar investment powers if their investments are managed through professional investment management options, such as the One Investment Program.

AMO, LAS, and the Municipal Finance Officers Association of Ontario (MFOA) have lobbied the Ministry of Municipal Affairs and Housing for broader investment powers for more than 4 years, with the issue now being considered as part of the Municipal Act review. We however want this change to be made sooner than the completion of the Municipal Act review, and to achieve this we ask for your support of this resolution.

If you have any questions about our request or the attached resolution, please contact Jason Hagan, LAS Program Manager, at jhagan@amo.on.ca or 416-971-9856 x320.

If you have problems opening the attachment(s) please call LAS at (416) 971-9856.

DISCLAIMER: Any documents attached are final versions. LAS assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of email communications regarding Investments from LAS please click [here](#).





**Corporation
of the
Town of
Latchford**

P.O. Box 10
Latchford, ON
POJ 1N0

Tel.: 705-676-2416
Fax: 705-676-2121

Dear Member of Parliament,

We write in support of the renewal of FedNor funding for the Local Initiatives Contribution (LIC) Program delivered by Community Futures Development Corporations (CFDCs) in Northern Ontario.

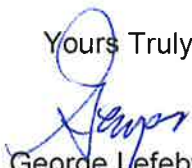
The LIC Program provided small contributions of up to \$5,000 to help launch projects and activities, championed by local Municipalities, First Nations and not-for-profit organizations, which promoted community economic development (CED) in the region.

In South Temiskaming, LIC Program funding came to an end March 31, 2014. During the final seven years of program delivery, the South Temiskaming CFDC board approved almost \$490,000 of LIC funding in support of 124 important CED-related projects and activities in the region. LIC seed capital represented approximately 18% of the total \$2, 72 Million costs of these projects, and was often a catalyst to their development. It helped to support and encourage the over 25,000 volunteer hours that were critical to their success.

The loss of LIC Program funding over the past two years has made it more difficult for community partners to develop CED-related projects and activities important to the economic, social and cultural growth of our communities.

We strongly encourage that consideration be given for the renewal of LIC Program funding in the upcoming federal budget.

Yours Truly,



George Lefebvre
Mayor.



THE BEST LITTLE TOWN
BY A DAM SITE!



Head Office:

247 Whitewood Avenue, Unit 43
PO Box 1090
New Liskeard, ON P0J 1P0
Tel.: 705-647-4305 Fax: 705-647-5779

Branch Offices:

Dymond Tel.: 705-647-8305 Fax: 705-647-8315
Englehart Tel.: 705-544-2221 Fax: 705-544-8698
Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

www.timiskaminghu.com

Date: January 27, 2016
Resolution #: 01-2016
Title: **Support for Smoke-Free Multi-Unit Housing**
MOVED BY: Tony Antoniazzi
SECONDED BY: Sue Cote

WHEREAS Tobacco use remains the number one cause of preventable illness and death in Ontario; and

WHEREAS 24% of Timiskaming residents, 12 years and up, are smokers which is higher than the provincial average at 19%; and

WHEREAS second-hand smoke (which contains over 60 carcinogens) exposure is causally associated with lung cancer, heart disease and stroke for adults and asthma attacks, ear and respiratory infections, and sudden infant death syndrome (SIDS) for children; and

WHEREAS under the Smoke-Free Ontario Act smoking is only prohibited in common areas and not inside individual units in multi-unit housing, which leads to involuntary exposure to second-hand smoke of those living in neighbouring units; and

WHEREAS the demand for smoke-free housing options is growing in Ontario with 80% of Ontarians preferring to live in a smoke-free housing; and


WHEREAS smoke-free policy interventions are effective mechanisms to reduce exposure to tobacco smoke, prevent initiation of smoking, encourage cessation and support recent quitters, and contribute to changing social norm and smoke-free policies in multi-unit housing are legal and enforceable;

THEREFORE BE RESOLVED THAT the Timiskaming Board of Health support the Northwestern Health Unit motion (88-2015) on smoke-free multi-unit housing, the efforts of the Smoke-Free Housing Ontario Coalition and others in the following actions and policies :

- I. Encourage all landlords and property owners of multi-unit housing to voluntarily adopt no-smoking policies in their properties.
- II. Advocate that all future private sector rental properties and buildings developed in Ontario should be smoke-free from the onset;
- III. Encourage public/social housing providers to voluntarily adopt no-smoking policies in their units and/or properties;
- IV. Advocate that all future public/social housing developments in Ontario should be smoke-free from the onset;
- V. Encourage the Ontario Ministry of Housing to develop government policy and programs to facilitate the provision of smoke-free housing.

AND FURTHER BE IT RESOLVED THAT that the Premier of Ontario, the Chief Medical Officer of Health for Ontario, the Ontario Minister of Municipal Affairs and Housing, local members of Provincial Parliament (MPP), the Association of Local Public Health Agencies, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, local municipalities and the Smoke-Free Housing Ontario Coalition be so advised.

- X Carried
- Defeated
- Deferred



Chair – Board of Health

Cc: The Honourable Kathleen Wynne, Premier of Ontario
Dr. David Williams, Interim Chief Medical Officer of Health
Ted McMeekin, Minister of Ontario Municipal Affairs and Housing
John Vanthof, MPP, Timiskaming-Cochrane
Linda Stewart, Association of Local Public Health Agencies
Gary McNamara, President, Association of Municipalities of Ontario
Alan Spacek, President, Federation of Northern Ontario Municipalities
Local Municipalities
Smoke-Free Housing Ontario Coalition

DRAFT

February 17, 2016

District School Board Ontario North East
P.O. Box 1020
153 Croatia Avenue
Timmins, Ontario
P4N 7H7

Attn: Doug Shearer, Chairman- DSB One

Re: Community Hubs

Further to our meeting on February 2nd, 2016, I wish to confirm that the City of Temiskaming Shores, is very interested in working with DSB One, to develop a community hub, within the framework of a potential new school in our city.

This might incorporate a new joint public/student library, which the city could invest capital into or provide the expert staffing and management, for its operations, or possibly a combination of both.

The City of Temiskaming Shores is encouraged with this initiative, and looks forward to playing an active role in the planning, of this possible partnership, for the betterment of our community.

Please keep us abreast of your plans, and discussions with the Ministry of Education, as you go forward.

Yours truly

Carman Kidd
Mayor

c.c. Chris Oslund, City Manager



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on December 9, 2015 at 6:30 P.M.

New Liskeard – Steak Villa Restaurant

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Mike McArthur	Municipal Appointee for Temiskaming Shores
Sherri Louttit	Provincial Appointee
Jesse Foley	Municipal Appointee for Temiskaming Shores
Jean-Guy Chamailard	Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Regrets

Vacant	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Maria Overton	Provincial Appointee

Timiskaming Health Unit Staff Members

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Corporate Services
Rachelle Leveille	Executive Assistant

3. **APPROVAL OF AGENDA**

MOTION #79R-2015

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on December 9, 2015, with the following additions;

- 10b-THU Property
- 10c-Identifiable Individuals

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

MOTION #80R-2015

Moved by: Mike McArthur

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the minutes of its regular meeting held on November 4, 2015, as presented.

CARRIED

6. **BUSINESS ARISING**

None

7. **FINANCE SUB-COMMITTEE REPORT**

Minutes of October 29, 2015 were circulated for information. The draft 2016 Public Health & Related Programs Budget will be presented for Board approval on January 27, 2016.

8. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

MOTION #81R-2015

Moved by: Tony Antoniazzi

Seconded by: Jean-Guy Chamaillard

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

Board Request:

The Board requested that the staff list be provided as per previous years. Management agreed to provide it on a quarterly basis along with the Management report.

9. **NEW BUSINESS**

Nothing to report.

10. **CORRESPONDENCE****MOTION #82R-2015**

Moved by: Merrill Bond

Seconded by: Audrey Lacarte

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Northwestern Health Unit
Resolution #88-2015, to take actions to reduce exposure to second-hand smoke in multi-unit dwellings; encourage landlords and public/social housing providers to adopt no-smoking policies in their rental units and to encourage Ont. Ministry of Affairs and Housing to develop government policy and programs to facilitate the provision of smoke-free housing.
- Algoma Health Unit
Letter sent to the Premier of Ontario to support the Sudbury & District Health Unit in regards to the evacuation/relocation of First Nations communities in Northwestern Ontario.
- Elgin St. Thomas Public Health
Resolution to support Grey Bruce and Porcupine Health Units opposing the new funding model and the radical long-term shifting of public health resources to wealthier urban centres and to call the MOHLTC to revise the funding formula.
- alPha
Letter to MOHLTC to express concerns with the new funding model and to provide a resolution passed by the Board of Directors for consideration.
- Wellington-Dufferin-Guelph
-Letter to the Minister for the Poverty Reduction Strategy to request that the provincial government increase social assistance basic allowance rates to an amount that is adequate to cover basic living expenses.
-Resolution to support Sudbury & District Health Unit and Grey Bruce Health Unit requesting the Ministry of Children Youth and Services to fully fund all program costs including staffing, operating and administrative.
- Peterborough County-City Health Unit
- Letter to Ministry of Community and Social Services to increase income to reduce both poverty and food insecurity.
-Letter to Ministry of Children Youth and Services to consider government policies such as the implementation of a basic income guarantee.
-Letter to alPha to engage the association to request the MOHLTC to approach the Minister of Municipal Affairs and Housing to propose a statutory change to the Municipal Act to permit electronic participation for Boards and municipalities.
- Haliburton, Kawartha, Pine Ridge District Health Unit
- Letter to support alPha regarding the Public Health Funding Formula and encourage the MOHLTC to work with alPha.
- Thunder Bay District Health Unit
- Resolution #129-2015 to support Sudbury & District Health Unit requesting the Ministry of Children Youth and Services to fully fund all program costs including staffing, operating and administrative.

CARRIED

11. **IN-CAMERA**

MOTION #83R-2015

Moved by: Mike McArthur

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to move in-camera at 6:48 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (November 4, 2015)
- b. THU Property
- c. Identifiable Individuals

CARRIED

12. **RISE AND REPORT**

MOTION #84R-2015

Moved by: Tony Antoniazzi

Seconded by: Mike McArthur

Be it resolved that the Board of Health agrees to rise with report at 7:10 p.m.

In-Camera Minutes

MOTION #85R-2015

Moved by: Sue Cote

Seconded by: Kimberly Gauthier

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on November 4, 2015 as presented.

CARRIED

13. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on January 27, 2016 at 6:30 p.m. in Kirkland Lake.

14. **ADJOURNMENT**

MOTION #86R-2015

Moved by: Sue Cote

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:11 p.m.

CARRIED

Report to the Board of Health



January 27, 2016

*Prepared by:
the Management Team*

2015 YEAR-END BOARD REPORT

HUMAN RESOURCES UPDATE - *Randy Winters*

RECENT NEW HIRES

- **Nursing Support Staff (2)**, Casual, Part-Time, Elk Lake (Dec.7, 2015)
- **Nurse Practitioners (2)**, Casual, Part-Time, Elk Lake (Nov.16, 2015)

RETIREMENT/RESIGNATION (*since last report*)

- **Public Health Nurse**, Resignation, Kirkland Lake (effective November 20, 2015)
- **Secretary I**, Retirement, Kirkland Lake (effective November 30, 2015)

CURRENT VACANCIES

- **Public Health Nurse (School Health)**, Kirkland Lake, Permanent, Full-time

ENVIRONMENTAL HEALTH

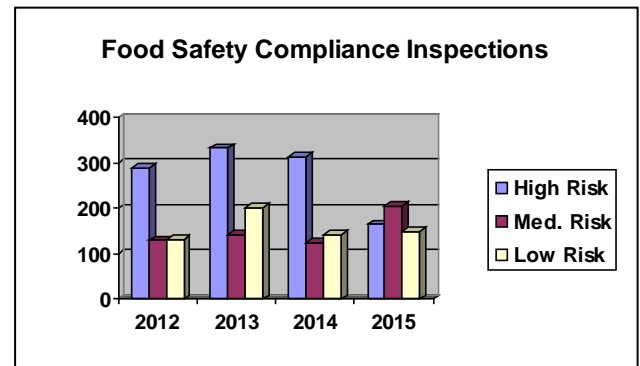
LAND CONTROL

Land Control	2012	2013	2014	2015
Permits Issued	197	137	137	131
File Searches	51	38	57	60
Severance/Subdivision Notifications	37	14	20	15

Infection Control	2012	2013	2014	2015
Reportable Disease	-	80	70	81
Investigations (non-STI)				
Outbreaks - Institutional	13	17	22	24
Outbreaks – Community				1
Animal Bite Reporting	90	74	60	77
Sexual Transmitted Infections				89

PERSONAL SERVICE SETTINGS

Infection Control Inspections (<i>hair salons, tattoos, piercings, aesthetics</i>)	Area	Inspection/Premises
	Dymond/Eng	10/10
	KL-Area	20/20
	Tri-Town-Area	9/14
	Cobalt-Temagami	8/8



Risk categorizations were modified in year 2015 which explains the difference of year-end totals with previous years.

CHRONIC DISEASE, INJURY PREVENTION & COMMUNITY HEALTH

Kerry Schubert-Mackey

SCHOOL HEALTH

- Numerous connections with Principals and staff at all schools including Northern College campuses to build relationships and identify needs and opportunities.
- Supported a quick click seat-belt challenge at 3 secondary schools involving 336 students and staff.
- Supported a JK Vision Screening research project in 4 KL schools, screening 206 students. Of those students who had a follow-up optometry exam, 23% received a diagnosis or were identified for frequent monitoring.
- Supported the Youth Mental Health Promotion Champion project at 1 secondary school, including submitting a proposal for funding.
- Supported the Tobacco Prevention Youth Champions ongoing meetings and recruitment events. They also helped conduct a Social Supply Survey as part of a NE initiative – 62 youth surveys were completed across 5 secondary schools.
- Coordinated the PARTY Program at 2 secondary schools to date (pre & post survey, mock trauma day at hospital, post-survey) this reached 46 students and engaged numerous partners representing 6 partner groups/agencies.



- Held 36 school immunization clinics covering 3 vaccines plus influenza) and 23 healthy relationship clinics at secondary schools.

COMMUNITY HEALTH – INJURY & SUBSTANCE MISUSE PREVENTION

Preventing Falls Among Older Adults – Stay On Your Feet (SOYF) - NE LHIN Funding



Approximately 40 older adults and community partners gathered in Kirkland Lake on November 24, for the launch of the SOYF campaign.

- Q4 involved significant work on planning and implementing a NE and local Fall Prevention Campaign. Participated in the regional campaign launch and coordinated a local launch (KL) with partners and older adults.
- Support 2 local training opportunities for primary care partners related to the prevention of falls/senior wellness.
- Provided ongoing support to partners for delivery of older adult exercise and education classes.
- Coordinated and supported peer older adult fall prevention awareness and screening at THU Flu clinics. A total of 509 older adults were reached. Twenty-six percent screened at high risk for a fall and of those 63% were female.
- Supported City of Temiskaming Shores Age Friendly community Plan Coordinator re: research and data needs and a local survey. Also participated in a Steering Committee.
- Ongoing participation in NE and local Stay on Your Feet coalition work.

Road Safety & Substance Misuse Prevention Highlights

- Provided half-day child restraint recertification training for 3 staff from Temiskaming First Nations Police and Bear Island.
- Hosted a Positive Youth Development training for parents (KL) and community partners (Eng) collectively reaching 40 participants.
- Worked with Road Safety and Alcohol and Drug awareness coalitions for a positive ticketing campaign and related impaired drug and alcohol driving campaign.
- Supported local road safety partners with a Baby Ride car stop as part of the ON Seatbelt campaign. Twenty one child seats/boosters were inspected of which 43% needed some correcting.

Physical Activity, Healthy Eating, Healthy Weights (Includes Healthy Communities Funding)

- Continued participation in local KidSport – chapter and supported Give the Gift of Sport campaign.
- Supported Temiskaming Shores and area Healthy Kids Community Challenge, research and data, planning, local steering committee.
- Coordinated and/or promoted the 'Fall into Activity' Workplace Challenge at THU and 2 partner workplaces (KL and NL) reaching 25 participants/ employees.
- Planned and hosted Active Living in Kirkland Lake and Area forum with 22 participants resulting in follow-up meetings.
- Research and connecting with partners re: possible YMCA model for south Timiskaming.
- Provided Slow Cooker demonstration for Matachewan First Nation reaching 8 participants.
- Presented at Health Literacy Council's healthy eating on a budget program.
- Piloted Nutrition screening at THU flu clinic in KL and Haileybury screening 20 older adults.
- Continued work on the NutriSTEP pre -school nutrition screening tool with Timiskaming Childcare, THU dental team and CSCT and prepared a NutriSTEP parent package for JK registration.

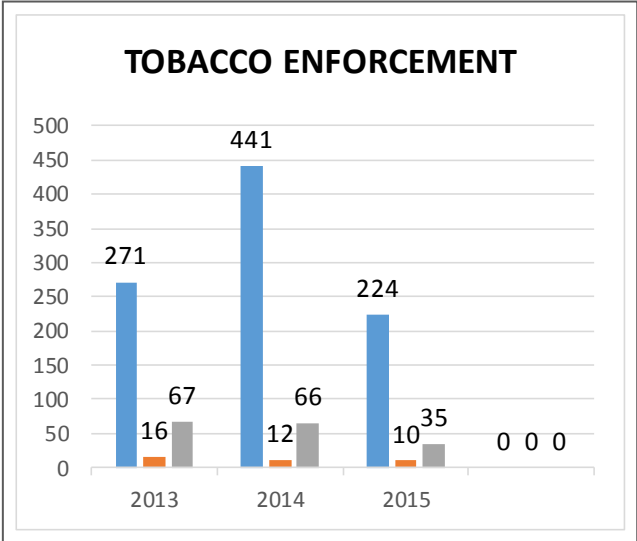
- Continued healthy eating in the workplace policy and guideline work.
- Co-presented to THU staff related to poverty and food security.
- Conducted a grocery store tour in partnership with Timiskaming Diabetes Program reaching 3 participants.
- Piloted a diabetes risk factor assessment tool as part of the older adults Stand Up program (Eng).

Tobacco –Protection, Prevention, Cessation (Also see Enforcement under Environmental Health). Includes 100% SFO Funding



Raise awareness of the ingredients found in tobacco products and demonstration how to make your own chew!

- In Q4, we were planning for local implementation of the new ECA legislation and were required to submit a work plan and budget to the Ministry as well as for our regular SFO work plans.
- New SFOA directives re: latest round of amendments and additions to the act (e.g. prohibiting flavoured tobacco with certain exemptions, smoke-free hospital properties).
- Hosted a tobacco cessation network meeting – knowledge exchange reaching 8 agencies and 15 participants.
- Drafted a resolution re: Smoke-Free Housing for BOH January 2016 meeting.
- Accompanied 4 tobacco youth champions representing 3 secondary schools to NE tobacco prevention/health promotion training in Sudbury.
- Promoted Stop on the Road smoking cessation workshops, however there were no registrants.
- Hosted a Smoke-Free Movie Event (KL) reaching 22 youth and 12 adults.



In 2015 through Enforcement Youth Access Inspections, 4 tobacco vendor owners were charged with 2 convictions and 1 withdrawn before trial due to Test Shopper moving out of province. Five tobacco retail clerks were charged and 4 plead guilty/paid fines and 1 withdrawn as above. As a result of surveillance, there was 1 charge and conviction for smoking in a workplace vehicle (2nd offence for this individual).

Communication Campaigns

- Kids in the Kitchen Recipe Challenge FB posts;
- Bring Back The Tradition of Healthy Living – Diabetes Prevention Campaign NE and local;
- Smoke-Free spaces (homes and vehicles);
- Best Gift Ever – Quit Smoking;
- Stay On Your Feet – Fall Prevention Campaign NE and local;
- Healthy Public Policy and voting FB campaign;
- Low Risk Alcohol Drinking FB Campaign;
- Drug and Alcohol Impaired Driving campaign;
- School vaccine clinic FB posts.

Quick Click Challenge - TDSS



58 teams, 232 participants, including grade 7 and 8, quickest time was 37.9 seconds!

FAMILY HEALTH & NURSING STATIONS

Ghislaine Julien

PANORAMA SYSTEM

Office	NL	KL	ENG
# of clients receiving immunizations	3141	808	831
# of immunization administered	5188	952	1306
Immunization Clients Seen	4780		
Total immunizations administered at 3 offices	7346		

TRAVEL HEALTH CLINICS

Client Visits	2012	2013	2014	2015
Kirkland Lake	177	307	335	317
New Liskeard	535	531	478	682
Englehart	142	103	157	81

VACCINE ADMINISTERED

Apr-Dec	2012-13	2013-14	2014-15	2015-16
Influenza	5396	6128	5816	4814
HPV	391	451	505	107
Meningococcal	340	284	562	381

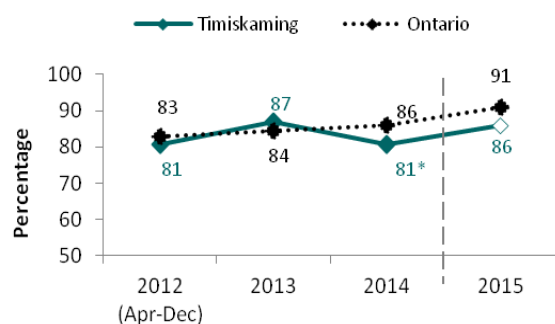
SEXUAL HEALTH

Client Services	2012	2013	2014	2015
Male Clients	195	216	210	81
Female Clients	2011	1758	1355	602
Contraceptives	2540	2190	1856	812
Plan B	110	79	85	48

HEALTHY BABIES/HEALTHY CHILDREN

Healthy Babies/ Healthy Children	2012	2013	2014	2015
% of women screened during Pregnancy (target: 25%)	84%	100%	73%	58%
# of family visits by LHV/PHN or joint by LHV/PHN	243	201	175	291

Percentage of mothers who initiated breastfeeding



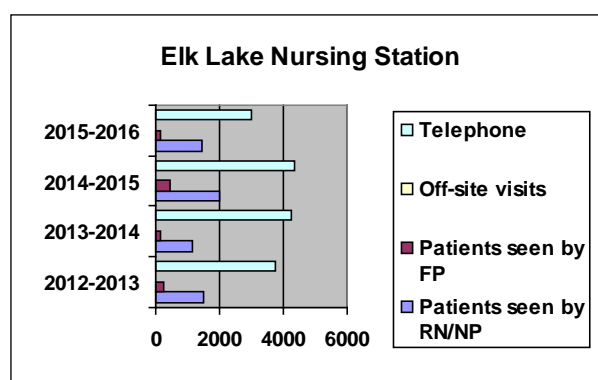
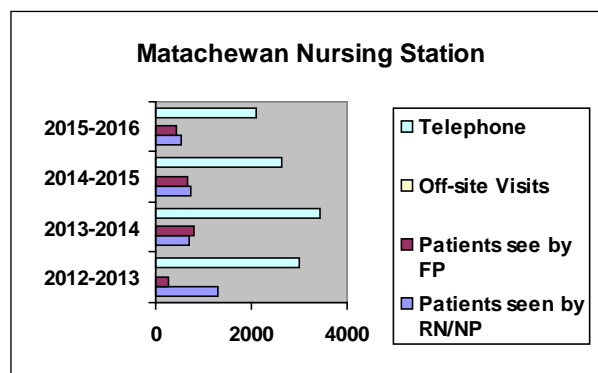
Source: PHU-Newborn, BORN Ontario. Accessed Jan 2016.
The rates will fluctuate as data is entered locally and across Ontario

Number of newborns by quarter

	Q1	Q2	Q3	Q4	Total
2013	72	89	93	83	337
2014	81	76	97	78	332
2015	91	81	90	74	336

Source: PHU-Newborn, BORN Ontario. Accessed Apr 2015.

NURSING STATIONS (Apr 2015-Dec 2015)



DENTAL HEALTH

Caseload	2012	2013	2014	2015
OHISS Screening (Primary: Pre-Kind /Kind & Gr. 2)	942	912	822	555
Regular Screening (Additional: Grade 2-4-6)	1475	2129	1153	1043
Office Screening	99	124	345	292
Topical Fluoride				
# of children offered the service	319	105	984	680
# of children who consented to the service provision	98	105	264	530
# of children who received the service through CINOT	67	71	56	55

MENTAL HEALTH & ADDICTIONS

Ryan Peters

In 2012, the North East LHIN released a report on the realignment of health services in the District of Timiskaming. The report recommended that mental health and addiction agencies in the district develop a plan that would streamline services, reduce duplication and simplify access for people who navigate the system.

In response to this recommendation, the Timiskaming Health Unit (THU) and the Canadian Mental Health Association Cochrane-Timiskaming Branch (CMHACT) developed a transition plan, starting with a funded integration between the two agencies. The plan also included the intent to eventually transfer all mental health and addiction services offered by THU over to CMHACT. This transition would also allow the Timiskaming Health Unit to focus on its core public health mandate in the District of Timiskaming.

In 2015, the final steps of a full transition of mental health and addiction services to CMHACT took place. Through an implementation team, which included members representing both THU and CMHACT, and with consultation from OPSEU and legal authorities, an in-depth work plan was established. Over the last half of 2015, that plan was carried out, and as of January 1st 2016 the transition is complete.

FOUNDATIONAL STANDARDS POPULATION HEALTH ASSESSMENT & SURVEILLANCE

Epidemiological Reports & Activities

- Snapshot on social determinants of health and how they affect Timiskaming residents. The report has posted on the THU website and will be distributed publically at the beginning of 2016.
- Reproductive, Maternal and Child Health report completed and shared with partners.
- Infant Feeding report completed and shared with partners.
- Influenza Immunization of staff in LTCHs and hospitals report, which will be shared with LTCHs and hospitals to encourage vaccination.
- Supported many THU staff in obtaining data for situational assessments or other projects such as: Oral Health 2014/15 screening data analysis, sun safety, youth healthy eating, youth overweight and obesity, etc.

HEALTH EQUITY

Advocacy for reduction in health inequities

- Created and launched federal election advocacy media campaign
- Participated in and administered community groups aiming to mitigate the social determinants of health: South Temiskaming Community Hub, South Temiskaming YMCA exploration project, Community Service Planning Committee, Age Friendly Communities, Temagami Transportation Committee, CPHA Diversity Working Group, United Way Local Advisory Committee

PROGRAM EVALUATION

Evaluation reports produced

- Community Kitchen Pilot Project
- Cycling Survey of grade 4 students



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NEW LISKEARD BIA
REGULAR MEETING OF DIRECTORS
Monday, February 1st, 2016 - 6:00 P.M.

Pool/Fitness Center

MINUTES

1. CALL TO ORDER

Meeting called to order at 18:05

Moved by: Janet Spencer

Seconded by: Andy Ringuette

2. ROLL CALL

MEMBERS:

Janet Spencer Tammy Penner Bea Demarce Devon Teeple

Andy Ringuette Michele Lamoureux

Patricia Hewitt (Councillor)

SUPPORT STAFF

Stéphanie Lamothe, Business Development Coordinator

James Franks, Economic Development Officer

GUESTS: None

3. **REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

4. **REVIEW OF AMENDMENTS FROM PAST MEETING MINUTES**

None

5. **APPROVAL OF AGENDA**

Moved by: Tammy Penner

Seconded by: Andy Ringuette

Be it resolved that:

The agenda for the February 1st, 2016 New Liskeard Business Improvement Area Board meeting be approved as printed.

CARRIED

6. **REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Moved by: Tammy Penner

Seconded by: Andy Ringuette

Be it resolved that:

The Minutes for the January 5th, 2016 New Liskeard Business Improvement Area (BIA) Board meeting be approved as printed/amended.

CARRIED

7. **TRESURERS REPORT**

7.1 **Festival and Events Ontario (FEO) 2016 Conference**

Brief discussion to take place about FEO.

Talked about the importance of our coordinator attending this conference to create connections/network, to learn, and get some fresh ideas for events planning. This year's theme is Dare to be Different – agreed that it is a great theme for this year.

Be it resolved that:

The board approves of the \$100 fee (paid to the Cultural Sustainability Project) to send the BIA Coordinator, Stéphanie Lamothe, to the Festival and Events Ontario (FEO) 2016 conference in Markham, ON from March 2nd-5th, 2016.

Moved by: Andy Ringuette

Seconded by: Bea Demarce

Total spent: \$100.00

CARRIED

8. UNFINISHED BUSINESS

8.1 Beautification funding in collaboration with the City of Temiskaming shores.

Board agreed to fund budget amount and breakdown if funding is granted with 10% of our budget going to overall fund (to a maximum of \$12,000).

The brackets to support the weight of the new self-watering hangers will need to be purchased by the city for insurance and liability reasons. The city has already purchased new LED rope lighting and has plans to sandblast and repaint the metal snowflake frames. Hopefully the TDSS welding program will be able to help with the refurbishment of the pre-existing snowflakes for winter decoration.

Decision to keep future bench purchases of the same look and colour to maintain the old-fashion look, and to keep the downtown décor/amenities cohesive.

A call for volunteers to help plant the baskets and planters will be needed.

Discussion of sponsorship for benches as it acts as advertisement for the sponsor (as brought up by Mike from McKnight's Menswear while visiting store) and board is open to sponsorship.

Other items to add for downtown beautification include: trees, tree guards, a couple more bike racks, and more garbage/recycling receptacles as requested by most business owners. Idea to create banners with local branding and to perhaps include artwork to add colour and create more cohesiveness for the entire BIA area. Will need quotes from local printers.

8.2 Summerfest 2016

Discussion to take place about Summerfest 2016

BIA Coordinator to survey stores, ask for opinions and feedback, etc. on how to ameliorate the Summerfest event with the goal to engage creativity in planning, and event programing and offerings moving forward.

Some quick ideas include: sports tournaments (3-on-3 basketball, roller hockey), product demo/competition with Howey Bros, keeping vs. revamping sidewalk sale, food vendors (international food festival?).

Updates:

- Of the businesses polled, some business owners would like to change the dates of the weekend while all agreed to revamping of the programming. This would require a majority vote but there are fears that we would lose the patrons we do attract (in addition to the bikers) therefore, the board decided to keep the weekend the same but work on revamping Summerfest – best to tackle one variable at a time.
- Lots of feedback and ideas from business owners to compliment the board and the coordinator's ideas. Main areas to work on include: planning/layout of the event/weekend; signage/map for the event/weekend; marketing/promotions; entertainment/interactive displays; FOOD – we need a variety besides chip trucks and street meat; involving more arts and culture; involving Timiskaming First Nation.
- Stéphanie has compiled a few contacts for food, arts, and volunteers.
- Board would like to see the Road Legends Cruisers Antique Car Show return; Stéphanie to get in touch with Reg Perron
- Agreed to keep inflatables for kids – this is always a hit and provides parents an opportunity to shop and/or relax
- Stéphanie has compiled a list of potential activities and ideas
- Board suggested getting Healthy Kids Temiskaming involved for sports (3 on 3 basketball tournament) and Centre pour Enfants Timiskaming Early Years for arts (kids giant mural canvas).

8.3 Strategic planning

Discussion to take place about strategic planning.

Michele was absent (her proposal from last meeting).

Brief discussion on long-term beautification vision to include bistro sets/more seating (utilize large sidewalk corners, unused alleys) and decorations (plants, trees, community gardens, etc.). Feel it is important to create a brand for the longterm.

8.4 Downtown Discount

Discussion to take place about downtown discount.

Coordinator reported that most business owners are in favour of the downtown discount and that the idea/program is optional. We cannot mandate it but those who participate provide the discount at their discretion.

The idea behind the discount is it encourages employees to shop at other downtown stores, therefore supporting each other; and it is a way to say thank you to each other by providing employees with value added opportunities. We would print and provide an employee identification card with a list of participating businesses on the back.

Concerns raised by Andy Ringuette in regards to regular, valued customers not receiving

a discount. He doesn't see why we are rewarding employees and not customers.

Discussion is tabled and to be continued at next meeting.

9. QUESTION PERIOD

Question asked by Janet and Stéphanie: Are we doing Easter Hop?

Board agreed to Saturday, March 26th for Easter Hop as it has been successful (and fun) in previous years. Bea volunteered to spearhead the campaign and discussion was held in regards to advertisement.

Be it resolved that:

The BIA Board agrees to spend a maximum of \$500 for advertisement for the Easter Hop in The Speaker.

Moved by: Janet Spencer

Seconded by: Andy Ringuette

CARRIED

10. REPORTS BY COORDINATOR OR COMMITTEE MEMBERS

Stéphanie brought a few new ideas to the table as projects to work on for 2016 including:

- creating an online version of the old illustrated "Shopper's Guide" to downtown New Liskeard to add to our website (need to gain access to our current website or build a new one);
- **update: gained access to website and updated it;**
- creating an Instagram account for the BIA;
- **update: created and posting regularly to the BIA Instagram;**
- creating and hosting a social media workshop for various members and business owners of the BIA (Facebook, Twitter, IG) including setting up accounts, linking them, product photography and basic editing, hashtags, frequency and consistency, etc.;
- **update: six members have signed up so far to be a part of the workshop;**
- creating a "downtown discount" for downtown employees (similar to West 4th's street discount in Kitsilano);
- **update: discussion still on the table;**

- created a “Did you know?” corner for newsletter to feature local businesses – idea to present membership with information they may not have known about the business or an initiative they are a part of

11. SCHEDULING OF MEETINGS

The BIA Board agrees to meet: Monday, March 7th, 2016 at 18:00.

12. ITEMS FOR FUTURE MEETINGS

Downtown Discount; FEO 2016 Conference feedback/report; Easter Hop; Summerfest; beautification; strategic planning; coordinator updates.

13. ADJOURNMENT

Moved by: Janet Spencer

Seconded by: Tammy Penner

Be it resolved that:

The New Liskeard BIA Board adjourns at 20:45.

CARRIED



**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
SOUTH TEMISKAMING CULTURAL SUSTAINABILITY PROJECT COMMITTEE MEETING**

Thursday, November 12th, 2015 – 9:30 A.M.

New Liskeard Boardroom – City Hall

MINUTES (DRAFT)

1. CALL TO ORDER

- Meeting called to order at 9:31 A.M.

2. ROLL CALL

MEMBERS:

Réjeanne Massie - Chairperson Anne-Denise Mejaki – Vice-Chairperson

Mike McArthur (Councillor) Rebecca Desmarais

SUPPORT STAFF:

Courtney Tresidder, Cultural Coordinator

James Franks, Economic Development Officer

- Guests: Chris Oslund, Temiskaming Shores City Manager.

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- _____

4. APPROVAL OF AGENDA

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Be it resolved that:

- The agenda for the November 12th, 2015 South Temiskaming Cultural Sustainability Project Committee (STCSP) meeting be approved as printed.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- _____

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

6.1

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Be it resolved that:

- The Minutes for the October 8th, 2015 South Temiskaming Cultural Sustainability Project Committee meeting be approved as printed / amended.

CARRIED

7. Follow-up business

7.1 Indigenous representation on the STCSP committee

Whereas the importance of having indigenous representation within the STCSP committee has previously been highlighted by the community, and was duly noted by the STCSP committee.

Now therefore be it resolved that the STCSP committee recognizes Lynne Cormier, Service Connector at Temiskaming Native Women's Support Group as the new indigenous representative on the STCSP committee.

DEFERRED TO JANUARY MEETING

8. New business

8.1 2016 Budget

- Verbal update by Chris Oslund, City Manager.

Decision by STCSP committee: Courtney Tresidder & Felicity Buckell are to present to City Council the content of the interim discussion paper regarding MDB Insight's development of the South Temiskaming Cultural Sustainability Plan.

8.2 STCSP Funding Commitments (As per Ministry of Tourism, Culture & Sport): Cancellations; defining what's eligible

- Verbal update by Cultural Coordinator.

The STCSP committee requested further clarification as to how the training and advertising dollars should and should not be spent.

Outcome: James Franks, Courtney Tresidder & Tanya Litt are to meet on Friday, November 27th to discuss this item.

8.3 Northern Ontario Tourism Summit – Temagami Artistic Collective & Temagami Canoe Festival (Business Cards)

Moved by: Mike McArthur

Seconded by: Anne-Denise Mejaki

Whereas Temagami Artistic Collective and Temagami Canoe Festival will be represented at the Northern Ontario Tourism Summit on November 16, 17, 18 and 19, and

Whereas funding for business cards is limited within these two Temagami-based organizations, and

Whereas the STCSP budget has funding allocated towards advertising.

Now therefore be it resolved that the STCSP committee agrees to move forward with committing funding towards the creation of business cards for Temagami Artistic Collective and Temagami Canoe Festival, as it reflects the budget submitted by Carolyn Laronde.

CARRIED

8.4 Request for advertisement: Temagami Canoe Festival

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Whereas the Temagami Canoe Festival is a free cultural event that benefits the South Temiskaming community culturally and economically, but

Whereas the guidelines for the STCSP advertising budget, as per the Ministry of Tourism, Culture and Sport, do not align with supporting the purchase of promotional materials for individual organizations.

Now therefore be it resolved that the STCSP committee agrees to not commit advertising dollars towards the creation of advertising materials for the Temagami Canoe Festival, as it reflects the budget submitted by Carolyn Laronde.

CARRIED

8.5 Request for advertisement: Temagami Artistic Collective

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Whereas Temagami Artistic Collective, as a group, organizes musical events for the public year-round, including the Deep Water Music Festival, and

Whereas the Deep Water Music Festival is a cultural event that benefits the South Temiskaming community culturally and economically.

Now therefore be it resolved that the STCSP committee agrees to commit advertising dollars towards the creation and maintenance of a website for the Temagami Artistic Collective, as it reflects the budget submitted by Carolyn Laronde.

CARRIED

8.6 Reallocation of STCSP funds

Whereas the STCSP budget contains two line items designated specifically towards advertising and towards training from industry experts, and

Whereas advertising dollars have been spent at a more rapid pace than training dollars, and

Whereas there is a continuous need to continue supporting the cultural sector through advertisement.

Now therefore be it resolved that the STCSP committee agrees to support the Cultural Coordinator in requesting a reallocation of \$7,000 from the “training from industry experts” line item to the “advertisement” line item.

DEFERRED TO DECEMBER MEETING

8.7 Video project (collaboration with Good Gauley Productions)

- Verbal update by Cultural Coordinator.

Moved by: Rebecca Desmarais

Seconded by: Anne-Denise Mejaki

Whereas the STCSP committee recognizes the importance of culture within the South Temiskaming region, and

Whereas it is perceived that there exists a need to educate the general public on the socioeconomic benefits of engaging in cultural activities.

Now therefore be it resolved that the STCSP committee agrees to support the Cultural Coordinator in pursuing the opportunity to collaborate with Good Gauley Productions in the creation of a series of videos highlighting the many different cultural aspects of South Temiskaming. The STCSP committee requests a formal quote from Good Gauley

Productions (to be approved by the STCSP committee) before proceeding with the planning and creation process.

CARRIED

8.8 Scheduling + Purpose of next Cultural Roundtable

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Whereas the STCSP committee has recommended, in the past, the creation of quarterly cultural roundtables, and

Whereas the STCSP has funding available for training from industry experts, and

Whereas the STCSP committee wishes to offer group training to regional arts and cultural organizations.

Now therefore be it resolved that the STCSP committee recommends hosting the next cultural roundtable on Wednesday, January 13th at 10:00 AM and directs the Cultural Coordinator to make arrangements for the appropriate training and location.

CARRIED

8.9 Festivals & Events Ontario (FEO) Awards: Support to nominate Village Noel Temiskaming

Moved by: Rebecca Desmarais

Seconded by: Anne-Denise Mejaki

Whereas the Cultural Coordinator is a member of Festivals & Events Ontario (FEO), and

Whereas the FEO Conference takes place in Markham, Ontario on March 2, 3, and 4, 2016, and

Whereas there is an opportunity to nominate a new festival or event (in no more than its 3rd year of existence) for an FEO Award, and

Whereas Village Noel Temiskaming has proven to be a successful, exceptionally unique, community-driven event in the South Temiskaming region.

Now therefore be it resolved that the STCSP committee supports the Cultural Coordinator in nominating Village Noel Temiskaming as Best New Festival or Event at the Festival & Events Ontario Awards in 2016. The fee for a single nomination is \$50.00. Any additional nominations cost \$25.00.

CARRIED

8.10 Festivals & Events Ontario (FEO) Awards: Support to nominate Barry Phippen & Family

Moved by: Mike McArthur

Seconded by: Rebecca Desmarais

Whereas the Cultural Coordinator is a member of Festivals & Events Ontario (FEO), and

Whereas the FEO Conference takes place in Markham, Ontario on March 2, 3, and 4, 2016, and

Whereas there is an opportunity to nominate a family of volunteers for their outstanding contributions towards dedicating much of their time to an Ontario festival and event for an FEO Award, and

Whereas the family of Barry Phippen has made an exceptional amount of volunteer contribution toward the success of the New Liskeard Bikers Reunion.

Now therefore be it resolved that the STCSP committee supports the Cultural Coordinator in nominating Barry Phippen & Family of the New Liskeard Bikers Reunion as Family Volunteer of the Year at the Festival & Events Ontario Awards in 2016. The fee for a single nomination is \$50.00. Any additional nominations cost \$25.00.

CARRIED

8.11 Festivals & Events Ontario (FEO) Conference: Cultural Coordinator's Attendance

Moved by: Anne-Denise Mejaki

Seconded by: Mike McArthur

Whereas the Cultural Coordinator is a member of Festivals & Events Ontario (FEO), and

Whereas the FEO Conference takes place in Markham, Ontario on March 2, 3, and 4, 2016, and

Whereas the Cultural Coordinator attended the FEO Conference in 2015, and

Whereas the FEO Conference proves to be of high value and importance to the professional role of the Cultural Coordinator.

Now therefore be it resolved that the STCSP committee agrees to support the attendance of the Cultural Coordinator to the FEO Conference in March 2016.

CARRIED

8.12 Training opportunity: Festivals and Events Ontario (FEO) Conference

Moved by: Mike McArthur

Seconded by: Rebecca Desmarais

Whereas the STCSP budget includes funding specifically towards the training of individuals belonging to cultural organizations by industry experts, and

Whereas the Festivals and Events Ontario Conference takes place March 2, 3 and 4, 2016.

Now therefore be it resolved that the STCSP committee agrees to send up to four (4) individuals who represent South Temiskaming festivals and events to the Festivals and Events Ontario Conference in March 2016, as it reflects the draft budget created by the Cultural Coordinator. Be it resolved that interested individuals must pay a \$100.00 deposit to secure reservation by the STCSP to this conference. Individuals will be selected on a first-come, first-serve basis and must notify the Cultural Coordinator of their interest in participating by December 18, 2015, so that payment can be received and early bird registration can be done before January 7th, 2016.

CARRIED

9. Reports by committee members

- **Courtney Tresidder: Volunteer Database**
- Two people have registered to be a part of the STCSP Volunteer Database.

- **Courtney Tresidder: Ontario's First Culture Strategy (Town Hall in Sudbury)**
- Cultural Coordinator attended the Town Hall in Sudbury via webcast in Temiskaming Shores. Courtney encourages STCSP committee members and members of the public to engage in the online sessions. (www.ontario.ca/culturetalks ou en français: www.ontario.ca/parlonsculture)

- **Courtney Tresidder: Northern Ontario Tourism Summit**
- James and Courtney will be attending the Northern Ontario Tourism Summit in Sault Ste. Marie. Five other members of the community will be attending using the training dollars from the STCSP: Graham Gambles of Rockwalk Park; Mollie Winter of Elk Lake Eco Centre; Carolyn Laronde of Temagami Canoe Festival; David Laronde of Temagami Artistic Collective and Anne-Marie Loranger of Festival des Folies Franco-Fun.

10. SCHEDULING OF MEETINGS

- The STCSP committee will meet on the following dates:
 1. **December 10th, 2015 at 9:30 AM**
 2. **January 14th, 2015 at 9:30 AM**
 3. **February 11th, 2015 at 9:30 AM**

Note: The STCSP committee is encouraged to attend the Temiskaming Shores City Council meeting on **December 1st** as Courtney Tresidder and Felicity Buckell will be presenting on the subject of MDB Insight's South Temiskaming Cultural Sustainability Plan.

11. ITEMS FOR FUTURE MEETINGS

-

12. OUTSTANDING ITEMS

- Cultural passport (Lake Temiskaming Tour Guide)

13. ADJOURNMENT

Moved by: Rebecca Desmarais

Seconded by: Mike McArthur

Be it resolved that:

- STCSP adjourns at 11:29 A.M.

CARRIED

1.0 CALL TO ORDER

The meeting was called to order at 9:00 AM.

2.0 ROLL CALL

- | | |
|---|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input type="checkbox"/> Councillor Patricia Hewitt |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works | |
| <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets | |
| <input checked="" type="checkbox"/> Steve Burnett, Technical and Environmental Compliance Coordinator | |
| <input type="checkbox"/> Robert Beaudoin, Environmental Superintendent | |
| <input type="checkbox"/> Jamie Sheppard, Roads Superintendent | |
| <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant | |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- **Add:**
Closed Session
Under section 239 (2) a) of the Municipal Act
The security of the property of the municipality or local board

4.0 APPROVAL OF AGENDA

Recommendation PW-2016-001

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee agenda for the January 14, 2016 meeting be approved as amended.

Carried

5.0 Disclosure of Pecuniary Interest and General Nature

- None

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2016-002

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee minutes for the November 25, 2016 regular meeting be adopted as printed.

Carried

7.0 CORRESPONDENCE

8.0 PUBLIC PRESENTATIONS

- *None*

9.0 UNFINISHED BUSINESS

9.1 Grant Drive at Hwy 65E

Previous Discussion:

Doug Walsh advised that the easement agreement for the new water line is currently being drafted.

Discussion:

Currently, the City is waiting on RioCan to provide information to the lawyers to proceed with an easement.

9.2 Asset Management

Previous Discussion:

Work on the financial component continues.

Discussion:

On going

9.3 Wilson/Armstrong Property – Drainage

Previous Discussion:

Doug Walsh confirmed that the property owner has provided consent to proceed with an easement.

Discussion:

Doug Walsh indicated that the City will proceed with a letter of agreement for the time being, however, may consider incorporating the cost of an official easement in future budgets.

9.4 LED Street Lighting

Previous Discussion:

Mitch Lafreniere informed the Committee that there has been another delay in getting the second shipment of lights. Mitch will be requesting an extension from Save on Energy.

Discussion:

Mitch Lafreniere reported that the City was successful in getting extension from Save on Energy until the end of 2016. All the heads should be here by the end of January. Installation will move forward in the Spring. The City's engineering intern is working on an inventory to compare with what we currently have versus what the City is being charged for by Hydro. (1100 versus 1800)

9.5 AMEC – New Waste Management Capacity

Previous Discussion:

Steve Burnett has provided all the City's comments to AMEC, who will incorporate them into the submission to the Ministry.

Discussion:

Steve Burnett reported that AMEC has submitted the Draft EA to the Ministry and the project is still on the timeline that was presented by AMEC. Final approval will hopefully come in June 2016. AMEC will continue work on the design of the landfill. RFP was recently sent out for the closure plan for the Haileybury Landfill.

9.6 Access Control Policy – Entrance Permits

Previous Discussion

The coordinates have not yet been received from Grant Farms. Steve Burnett will follow up. Steve will also inquire with Dave Treen, Municipal Clerk on the managing of the 911 numbers that will be associated with the entrances.

Discussion:

We have received the site coordinates from Grant Farms and it will be compared to what the City has. The City's engineering intern will continue working on this project in conjunction, working with the City's clerk on issuing 911 numbers for the entrances.

9.7 Lorne St. and FPT 26 lot Subdivision Update

Previous Discussion

Doug Walsh confirmed that all utilities, with the exception of natural gas, have been installed. Work is expected to cease during the winter months.

Discussion:

No update.

9.8 Public Works Staff Training

Previous Discussion

Doug Walsh reported that the three staff members who will be writing their Operator in Training Certification are nearing the completion of their preparation education courses and will be writing their exams in North Bay on December 10th. Doug also informed the Committee of the completion of Fall Arrest Training by several members of the Public Works staff.

Discussion:

Doug Walsh reported the following training items for Public Works staff:

- 3 staff members have successfully taken their Operator in Training Certification (W/S)
- 4 staff members will complete the second section of education at the Mahoney Roads School.
- Staff will be attending the upcoming equipment show – June 1st. & 2nd , 2016

9.9 Public Works Department Update

Previous Discussion

No update

Discussion:

Doug Walsh commented on a recent winter event that occurred and how he felt that overall it was handled very well by the staff. Councillor Jelly also commented that he had received compliments on the state of city streets and sidewalks.

9.10 Build Canada Fund

Previous Discussion

No update

Discussion:

Doug Walsh stated that the City has been requested to submit a stage 2 application – due February 12, 2016.

9.11 Traffic Detours

Previous Discussion:

No update

Discussion:

No update

9.12 2016 Roads Program

Previous Discussion:

No update

Discussion:

Staff will be meeting with Millers in the near future to set up a timeline for the 2016 program; If successful with funding for the STATO trail, that will need to be incorporated into the plan.

9.13 Full Solid Waste Management Program

Previous Discussion

Chris Oslund and Steve Burnett have met with the Town of Cobalt and will be moving forward with a landfill agreement that will be presented to Council for the Town of

Cobalt. The agreement will be based on 15% usage by the Town of Cobalt and will be billed based on 15% of gross costs for landfill operations.

Discussion:

The agreement will be finalized and sent to Cobalt. The CIF funding application was successful and will proceed with a two phase approach. Phase one will be looking at actual residue in the recycling using 100 households in the City, developing a focus group, as well as, a media campaign. The overall goal is to reduce residue rate by 5%. Phase 2, which is 100% funded, is an information sharing project regarding the development of our by-law, fines, etc.

9.14 Drainage issues - Peter's Road

Previous Discussion:

No update

Discussion:

No update

9.15 Dymond Looping Project

Previous Discussion:

All underground piping for the first section of the project is now in place. Pedersen Construction continues to work on the underground piping from Grey Rd. to McDonalds. Reservoir work on Shepherdson Road and in Dymond Township is nearing completion.

Discussion:

A meeting regarding Commissioning of the project occurred this week. EXP has developed a series of events to happen. Staff is hopeful that the system will be commissioned within the next week.

The Engineer for the upcoming expansion on St. Michel, has requested further detail regarding the requirements for fire suppression. Steve has responded to the request and provided an option for a cost sharing agreement. No response has been received.

9.16 Development – Groom Drive

Previous Discussion:

Doug Walsh stated that there are still easements to be obtained for Hydro One for the lots.

Discussion:

Ongoing, staff is still working on obtaining the necessary easement.

9.17 Closed Roads

Previous Discussion:

Chris Oslund will follow up with Snow Travelers organization in regards to their concern with a section of the trail.

Discussion:

No update. Chris Oslund will contact the group once again.

9.18 Relocation of Storm Sewer – Haliburton Street

Previous Discussion:

More information will be provided in closed session

Discussion:

This project is now complete and will be removed from future agendas.

9.19 Storm Sewer – Smallmans Drugstore

Previous Discussion:

This project is now complete and staff will be working towards obtaining an easement for any future access to the property that may be required.

Discussion:

Staff are working on obtaining an easement for the property.

9.20 2016 Budget

Previous Discussion:

The first presentation of the 2016 Budget was made last night at a Council meeting. Ongoing

Discussion:

Budget has been approved. This item will be removed from future agendas.

10.0 NEW BUSINESS

10.1 Speed Limit – Rural Roads

Discussion:

OPP questioning the City on speed limits on rural routes. All roads are 50 KM/H unless otherwise posted.

Recommendation PW-2016-003

Moved by: Mayor Carman Kidd

The Public Works Committee hereby recommends the amendment of the Traffic By-Law to include the following statement:

All gravel or bituminous treated rural roadways be included in Appendix 7, Table 6, - 80KM/Hour unless otherwise posted.

CARRIED

Other amendments include additional wording to address Community Safety Zones, specifically for St. Joseph Court, Driftwood Drive and a section of Latchford Street.

10.2 New Rail Grade Crossing Regulations

Discussion:

Doug received correspondence regarding rail crossing – every crossing, both private and public, in a municipality will be required to amend to speed limits, grade approaching and crossing the tracks. Information has to be shared with ONR by November. Doug Walsh will extend an invitation to the ONR to the North Eastern Ontario Public Works to share the new requirements.

10.3 Sharing of Engineer Services (Temagami)

Discussion:

Temagami is looking for shared services with the City's engineering intern. Chris Oslund will contact the CAO for Temagami to inquire.

11.0 ADMINISTRATIVE REPORTS

- PW-002-2016 – Engineering Assignment – North Cobalt Project –

Recommendation PW – 2016-004

Moved by: Mayor Carman Kidd

The Public Works Committee hereby endorses the recommendation contained in Report PW-002-2016 regarding the award of the RFP for the assignment of engineering for the North Cobalt project.

Carried

- PW-003-2016 - Amendments to By-law 2012-101 (Traffic By-Law)

12.0 CLOSED SESSION

Recommendation PW-2016-004

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee convenes into Closed Session at 11:13 a.m. to discuss:

- The security of the property of the municipality or local board under Section 239 (2) (a) of the Municipal Act, 2001; and

CARRIED

Recommendation PW-2016-005

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee rise without report at 11:20 a.m..

CARRIED

The Committee provided direction to staff.

13.0 NEXT MEETING

The next meeting of the Public Works Committee is scheduled for February 18, 2016 in the New Liskeard Board Room (325 Farr Drive – City Hall) to commence at 9:00 AM.

14.0 ADJOURNMENT

Recommendation PW-2016-006

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee meeting is adjourned at 11:23 AM

Carried

COMMITTEE CHAIR – D.JELLY

COMMITTEE SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 1:00 PM

2.0 ROLL CALL

Present:	Mayor Carman Kidd; Councillor Doug Jelly; Councillor Danny
Regrets:	
Others Present:	Christopher Oslund, City Manager; Doug Walsh, Director of Public Works; Steve Burnett, Technical and Environmental Compliance Coordinator; Mitch Lafreniere, Manager of Physical Assets; Kelly Conlin, Executive Assistant

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Addition – New Business: Update on buildings affected by the windstorm

4.0 ADOPTION OF AGENDA

Recommendation PW-BL-2016-001

Moved by: Councillor Doug Jelly

Be it recommended that:

The Building Maintenance Committee Meeting Agenda for the January 14, 2016 be adopted as amended.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-BL-2016-002

Moved by: Councillor Doug Jelly

Be it recommended that:

The Building Committee Meeting minutes of November 25, 2015, be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- none

7.0 CORRESPONDENCE

- Letter of Request from Barking Barn – (Murray Daniels Park)

Discussion:

The City received a request from a local animal shelter, the Barking Barn, to inquire as to whether or not the City would donate the red shed from Murray Daniels Park for use at shelter. The Barking Barn would take care of removing the building from the park (no cost to the City)

Recommendation PW-BL-2016-003

Moved by: Mayor Carman Kidd

The Building Maintenance Committee hereby recommends the municipal treasurer proceed with the write off the shed at Murray Daniels Park in order to have it donated to the Barking Barn Animal Shelter.

CARRIED

Staff will ensure that the staff at the Barking Barn signs off on the appropriate paperwork.

8.0 UNFINISHED BUSINESS

8.1 Municipal Data Works (changed from MarMak)

Previous Discussion:

On going

Discussion:

Ongoing with the City's engineering intern. Work on entering the data has started.

8.2 PFC

Previous Discussion:

Work at the Pool Fitness Center is frequent and ongoing. Staff will be considering a request for the 2017 budget of the MCC panel replacement due continuous erosion from the humidity.

Discussion:

Early last week, there was an issue with the electrical system at the facility. The main power source running into the MCC was compromised (pumps, heat). Due to the age of the system, the part required for repair is not readily available in Canada. The electrician was able to rewire and create a temporary fix until the part arrived. Parts will be a cost of approximately \$4,000.

8.3 Building Division Staff Update

Previous Discussion:

No update

Discussion:

Mitch has spoken with the staff regarding the upcoming capital work.

8.4 Engineering survey for Shoring of Waterfront

Previous Discussion:

Project is ongoing. The contractors experienced some delay due to high water levels, however, docks are nearing completion and the overall project will be under budget.

Discussion:

Done – item will be removed from future agendas

8.5 Implementation of Fleet maintenance management software

Previous Discussion:

Mitch Lafreniere reported that the software has been purchased and appears to be simple and easy to understand. There will be some training required for the staff once the program is underway, likely in early 2016.

Discussion:

The software is in place and Public Works staff has begun to input data into the system. Doug will request that the staff attend the next Building Maintenance Committee meeting to display what the software can do.

8.6 Library Services Review

Previous Discussion:

The first meeting of the subcommittee was held on November 12, 2015. Kelly Conlin will forward the minutes to Councillors Whalen and Jelly.

Discussion:

Kelly will send a meeting request for the next meeting of the subcommittee for some time in February. Currently, Mitch is working on the RFP for the stabilization of the NL Library

8.7 DFO / City property off Main street, Haileybury

Previous Discussion:

A follow up letter has been sent to the Department of Fisheries and Oceans.

Discussion:

No update

8.8 Murray Daniels Park, Leisure Services

Previous Discussion:

The recreation staff continues to remove the fence. Approximately 40 feet of the fence was taken and placed at Pete's Dam.

Discussion:

Mitch Lafreniere stated that by the end of 2016, Murray Daniels Park will have all buildings and fencing removed.

8.9 285 Whitewood

Previous Discussion:

The purchasers of the building are still awaiting a record of site condition for the Ministry of Environment. There will be another request coming forward to Council for an extension on the purchase date until such report is received.

Discussion:

The extension has been granted until March 2017. – Item will be removed from the future agendas.

8.10 Green Energy Plan

Previous Discussion:

Mitch Lafreniere reported that the rough draft of the Green Energy Plan has been completed. The Committee will have an opportunity to review the plan prior to it being brought forward for Council's review.

Discussion:

Mitch Lafreniere has received the first draft from the consultants and will send an electronic copy to the Committee for their review.

8.11 Fleet Replacement Plan

Previous Discussion:

The draft fleet replacement plan was recently been presented to Council.

Discussion:

Budget was approved. Mitch is currently working on the RFP for the pickup trucks and van for the building maintenance department.

8.12 Farmer's Market

Previous Discussion:

No update

Discussion:

No update.

8.13 Entrance Signs - Follow-up

Previous Discussion:

Repairs to the signs have been completed.

Discussion:

Complete – Item will be reomoved.

8.14 Building Audit

Previous Discussion:

No update

Recommendation PW-2015-040

Moved by: Councillor Danny Whalen

Be it recommended that:

The Building Committee Meeting hereby recommends to the Recreation Committee that the arena halls, in both New Liskeard and Haileybury be rented with the understanding that there is no bar or kitchen facilities and further; recommends that it is suggested to potential renters to use the facilities where capital dollars are being spent to maintain.

CARRIED

Discussion:

Ongoing.

8.15 Backup Generator - CJTT

Previous Discussion:

Mitch Lafreniere reported that CJTT has decided to investigate their options independently. Mtich clarified however, that any work done on the building has to be approved by the City.

Recommendation PW-2015-041

Moved by: Mayor Carman Kidd

Be it recommended that:

The Building Committee Meeting hereby recommends that the City Manager negotiate an agreement with CJTT in reference to the generator back up switch.

CARRIED

Discussion:

Complete – Item will be removed from future agendas.

8.16 Generator Backup – 200 Lakeshore Road

Previous Discussion:

Mitch Lafreniere stated that there is one remaining connection to be completed.

Discussion:

Complete – Item will be removed from future agendas

8.17 Building Condition Audit – Haileybury Fire Station

Previous Discussion:

Fire Chief Tim Uttley is currently working with Mitchell Architects on the report.

Discussion:

The report has been received but not yet reviewed by staff. Once a review is complete a report will be provided to Council.

8.18 Capital Project Updates – 2016

Previous Discussion:

Mitch Lafreniere informed the Committee of the completed 2015 Capital projects. The LED street lighting project will have to be carried forward into 2016.

Discussion:

Complete - Item will be removed from future agendas

8.19 2016 Budget

Previous Discussion:

The first of two budget presentations was made to Council last night.

Discussion:

To date RFP for the roof replacement at the New Liskeard Fire Station and Arena

9.0 NEW BUSINESS

9.1 Demolition of the former Matabanik Hotel

Discussion:

Work has been tentatively scheduled to start the week of February 1st, 2016. Staff are recommending that a portion of the street be closed to permit the space of equipment required for the demolition – should take approximately 2-3 weeks.

9.2 Surplus pickup trucks

Discussion:

There are currently two pickup trucks waiting to be declared surplus by the municipality. Mitch Lafreniere suggested that they be removed to the scrap yard. Mitch has received a request for someone to purchase them for scrap. Mitch will discuss with Treasurer to ensure the proper procedures is followed.

9.3 Update on buildings affected by the wind storm

Discussion:

There was a significant windstorm here on December 24th causing damage to the New Liskeard Library, Riverside Place and the McCamus Pumping Station. The library had to be tarped on two sides (est. cost \$30,000) North side of Riverside (\$20,000) and \$5,000 for McCamus pumping station.

9.4 Fuel purchasing for municipal fleet

Discussion:

Chris received a call from an owner of a gas station in Haileybury regarding their concern as to why the City does not fill up their municipal vehicles at their gas station. (Specifically a sander and snowplow + Fire vehicles) Previously, there was a 3 month rotation on the local gas stations; however, this has not been the current practice. Chris Oslund has suggested that we look at a rotational basis

10.0 ADMINISTRATIVE REPORTS

- None

11.0 CLOSED SESSION

- None

12.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for: February 18, 2016 – 1:00 PM

13.0 ADJOURNMENT

Recommendation PW-BL-2016-003

Moved by: Carman Kidd

Be it recommended that:

The Building Maintenance Committee, be hereby adjourned at 2:08 PM

Carried

COMMITTEE CHAIR – D.WHALEN

COMMITTEE SECRETARY

DRAFT

1. CALL TO ORDER

Meeting called to order at 2:12 PM

2. ROLL CALL

- | | |
|--|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Jennifer Pye, Planner |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Kelly Conlin, Director of Corporate Services (A) |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Addition under Planning: e) Promoting Temiskaming Shores

4. APPROVAL OF AGENDA

Recommendation PPP-2016-001

Moved by: Mayor Carman Kidd

Be it recommended that:

The Protection to Persons and Property Committee agenda for the January 22, 2016 meeting be approved as amended.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2016-002

Moved by: Councillor Mike McArthur

Be it recommended that:

The Protection to Persons and Property Committee minutes of the October 25, 2015 meeting be adopted as presented.

CARRIED

7. DELEGATIONS

- None

8. FIRE AND EMERGENCY SERVICES

a) Monthly Report – Verbal update

Tim presented the year end summary for 2015 for Fire Services, highlighting number of calls, losses, fire prevention activity, burning permits and training.

Tim also discussed how the Fire Training Officer position is going. The training plan and schedule was implemented on January 1, 2016. Training at all three stations is going very well. Tim will provide an update on the position to Council in July of 2016.

Tim also circulated a map indicating where fatalities and serious injuries have occurred in the province. Fatalities across the province are up since 2014.

b) Animal Control Contract– Verbal Update

Tim provided an update in regards to the recent change made in reporting requirements for the Animal Control Contract. Moving forward, Tim will be receiving monthly reports from Garrett Hunting. Tim will continually monitor the contract and ensure that all expectations and requirements are met.

Carman would like to ensure that all ratepayers' comments are acknowledged and dealt with.

9. PLANNING

a) Application form and fee for Plan of Subdivision/Condominium

Jennifer reviewed the recent delegation that the City received in regards to subdivision/condominium approval authority. Now that the City of Temiskaming Shores has the ability to approve, all the administrative work and processing will be completed by the City instead of the Ministry of Municipal Affairs and Housing.

Jennifer has circulated a draft Application for Approval of a Plan of Subdivision or Condominium for review and recommendation for approval.

Jennifer also provided the Committee with a recommendation for the subdivision and condominium application fee that would be charged by the City. Mayor Kidd recommended adding a \$100/lot or \$100/condo unit fee in addition to the base fee. The Committee suggested \$2,500 fee + \$50/lot or unit. Administrative report and by-law can be brought forward at the Feb 2, 2016 meeting.

Chris Oslund inquired with Jennifer about requirements for Parkland dedication or cash-in-lieu of parkland within a subdivision. Jennifer indicated that the City has been flexible on this in the past and it is a decision of the City not the developer.

Recommendation: PPP-2016-003

Moved by: Mayor Carman Kidd

The PPP Committee hereby recommends that the application fee for the subdivision approval be set at \$2,500 for a base fee + \$50 per lot or condominium, as well as, an extension fee of \$250

CARRIED

b) Site Plan – Ecole St. Michel

Jennifer provided an update on the Ecole St. Michel site plan which was presented to TSAAC earlier this week. Ecole St. Michel is putting on an addition to accommodate a new daycare facility. There is still information to be received from the developer and the Committee will be presented with that information once it is received.

c) FTP Subdivision Update

Jennifer provided an update in regard to the FPT subdivision and the lapsing of draft approval for the 26-lot subdivision. FPT will be moving forward with an application to the City. Currently, Jennifer has calls into various ministries in regards to regulations that may have changed since 2013, when the subdivision was originally approved. Once Jennifer receives the information from the Ministry, the application will be received from EXP. .

d) Zoning By-Law RFP

Jennifer informed the Committee that she has completed a very draft RFP. Work is on going.

e) Promoting Temiskaming Shores

Councillor Mike McArthur stated that the City should be promoting that we are open for business in regards to potential businesses and developers.

10. CLOSED SESSION

Recommendation PPP-2016-004

Moved by: Councillor Mike McArthur

Be it recommended that:

The Protection to Persons and Property Committee convene into Closed Session at 3:07 PM to discuss a personnel matter about an identifiable individual, including municipal or local board employees as per section 239 (2) b) of the Municipal Act.

Carried.

Recommendation PPP-2016-005

Moved by: Mayor Carman Kidd

Be it recommended that:

1. The Protection to Persons and Property Committee rise without report at 3:29 PM

Carried.

11. SCHEDULE OF MEETINGS

The next Protection to Persons and Property Committee meeting will be scheduled in February, Friday 19th @ 1:00 PM

12. ADJOURNMENT

Recommendation PPP-2016-006

Moved by: Councillor Mike McArthur

Be it recommended that:

The Protection to Persons and Property Committee meeting is adjourned at 3:30 p.m.

CARRIED

COMMITTEE CHAIR

SECRETARY

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: February 16, 2016
Subject: Bicycle Friendly Committee / Appointment of members
Attachments: None

Mayor and Council:

At the September 15, 2015 Council meeting, Amanda Mongeon of the Bicycle Friendly Community Committee (BFCC) presented information on the Share the Road Cycling Coalition Bicycle Friendly Community Workshop hosted in the City of Temiskaming Shores on June 10, 2015.

At the October 6, 2015 Council meeting, Council received Administrative Report No. RS-007-2015 in regard to a Bicycle Friendly Community and adopted Resolution No. 2015-565 which reads as follows:

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2015;

That Council approves in principle the Share the Road Cycling Coalition Summary Report and Recommendations and directs staff to work with the committee towards a Bicycle Friendly Community within the annual operating and capital budgets; and

That Council directs staff to prepare the necessary by-law to appoint members to a Bicycle Friendly Committee of Council.

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2015-001 to add the Bicycle Friendly Committee as a Committee of Council and appoint Mayor Kidd as the Council appointed member.

A number of individuals who have a keen interest in cycling and working collaboratively with the community have expressed interest in being appointed to the committee and to move the municipality forward in becoming a Bicycle Friendly Community. As a Committee of Council it is required that a member of Council be appointed to the Committee and the Mayor has expressed his interest in working with this group.

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2015-030 being a by-law to appoint community representatives to various Committees and Boards for the 2015-2018 Term of Council by appointing the following individuals to the Bicycle Friendly Committee:

Mayor Carman Kidd

Linda St. Cyr

Amanda Mongeon

Susan Hall

Nicholas Black

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

Subject: Haileybury Arena Condenser
Replacement

Report No.: RS-005-2016
Agenda Date: February 16, 2016

Attachments

Appendix 01: RS-RFQ-001-2016 Submission Results

Appendix 02: Agreement

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-005-2016;
2. That as outlined in Section 3.5 of By-law No. 2009-012 (Purchasing Policy) Council approves the replacement and installation of the Ammonia Plant Condenser for the Haileybury Arena and awards the contract to Air-Co Limited at an upset limit of \$105,948 plus applicable taxes as detailed in the Request for Quotation; and
3. That Council directs staff to prepare the necessary by-law and agreement to enter into an agreement with Air-Co Limited for consideration at the February 16, 2016 Regular Council meeting.

Background

The existing roof top Condenser at the Haileybury Arena has reached its operating life expectancy as the non-efficient unit is leaking excessively causing ice buildup on the roof and ongoing maintenance issues.

The replacement of the unit is included in the 2016 Capital Budget approved by Resolution No. 2015-720 at the December 15, 2015 Council meeting.

Analysis

Request for Quotation, RS-RFQ-001-2016 was issued on January 13, 2016 with a closing date of 2:00 pm on January 28, 2016 for the replacement and installation of the Ammonia Plant, Dry operation BAC Condenser on an engineered stand complete with a Glycol Cooling Loop. Three companies provided quotations (Attached as Appendix No.01 to the report) summarized as follows:

Item	Air-Co Limited	Metal-Air	CIMCO
Condenser	\$ 39,407.50	\$ 42,178.00	\$ 44,650.00
Condenser Stand	\$ 28,600.00	\$ 8,670.00	\$ 20,000.00
Circulating Pump	\$ 2,310.00	\$ 2,500.00	\$ 1,950.00
Condenser Tank	\$ 550.00	\$ 1,260.00	\$ 1,250.00

Variable Frequency Drive (VFD)	\$ 1,320.00	\$ 2,200.00	\$ 2,633.00
Glycol Loop Tank Pump	\$ 4,900.00	\$ 4,615.00	\$ 7,750.00
Removal / Installation	\$ 28,860.50	\$ 48,294.00	\$ 33,957.00 ¹
Total (excl. HST):	\$ 105,948.00	\$ 109,717.00	\$ 112,250.00

¹ Includes \$2,360 allowance for Hydro shutdown.

The project will also involve the safe removal of the existing roof top condenser off site with a temporary waterproof membrane installed to prevent water damage until permanent roofing repairs are completed. This work is included in the quotations received.

The lowest quotation received was from Air-Co Limited in the amount of \$105,948 plus applicable taxes and is within the budgeted amount of \$125,000. It is recommended that Council authorize an agreement with Air-Co Limited for the replacement of the Condenser at the Haileybury Arena. The remaining funds will be allocated to the required permanent roofing repairs to be carried out by the Building Maintenance Department.

The work is scheduled to take place any time after May 1st. Equipment delivery will be 6-8 weeks with 2-3 weeks on site for work completion.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Removal-Supply-Installation Total = \$105,948 (plus applicable taxes)

Remaining funds will be allocated to the permanent repairs of the Arena Roof.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

 Paul Allair
 Superintendent of Parks
 and Facilities

 Tammie Caldwell
 Director of Recreation Services

 Christopher W. Oslund
 City Manager

Document Title: **RS-RFQ-001-2016**

Opening Date: **January 28, 2016**

Inquiry Contact: **Tammie Caldwell**

Opening Time: **2:00 pm**

Description: **Supply and Installation of Ammonia Plant Condenser**

Form of Proposal

Bidder: METAL-AIR MECHANICAL Bidder: AIRCO LTD.

Condenser:	42,178.
Condenser Stand:	8,670.
Circulating Pump:	2,500.
Condenser Tank:	1,260.
Variable Frequency Drive:	2,200.
Glycol Loop Tank and Pump:	4,615.
Removal / Installation:	48,294.
Sub-Total:	109,717. ⁰⁰
HST:	14,263. ²¹
Total:	123,980. ²¹
Hrly rate for additional work:	72. ⁰⁰ /hr.

Insurance Certificate Non Collusion Affidavit

Condenser:	39,407. ⁵⁰
Condenser Stand:	28,600. ⁰⁰
Circulating Pump:	2,310. ⁰⁰
Condenser Tank:	550. ⁰⁰
Variable Frequency Drive:	1,320. ⁰⁰
Glycol Look Tank and Pump:	4,900. ⁰⁰
Removal / Installation:	28,860. ⁵⁰
Sub-Total:	105,948. ⁰⁰
HST:	12,773. ²⁴
Total:	119,721. ²⁴
Hrly rate for additional work:	80. ⁰⁰ /hr.

Insurance Certificate Non Collusion Affidavit

6-8 wks
2-3

Bidder: CIMCO REFRIGERATION

Condenser:	44,650
Condenser Stand:	20,000.
Circulating Pump:	1,950
Condenser Tank:	1,250.
Variable Frequency Drive:	2,633.
Glycol Loop Tank and Pump:	7,750.
Removal / Installation:	31,657. ⁰⁰
+ Hydro Startdown	21,250. ⁰⁰
Sub-Total:	112,250. ⁰⁰
HST:	14,592. ⁵⁰
Total:	126,842. ⁵⁰
Hrly rate for additional work:	81. ⁵⁰ /hr.

Insurance Certificate Non Collusion Affidavit

2 wks

Bidder:

Condenser:	
Condenser Stand:	
Circulating Pump:	
Condenser Tank:	
Variable Frequency Drive:	
Glycol Look Tank and Pump:	
Removal / Installation:	
Sub-Total:	
HST:	
Total:	
Hrly rate for additional work:	

Insurance Certificate Non Collusion Affidavit

Comment: Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. Subsequently bidders will be informed of the results.

In Attendance:

Print Name
TAMMIE CALDWELL
Mitch Lafreniere
DARRYL SAGGES
FRANCK LEBRETON
ROUEL ADLAIN

Representing
T. SHERES
" "
CIMCO
METALAIR
T SHERES
T SAGGES

Signature

S, Burnett

NOLAN DOMBROSKI

CofTS

EXP

Laura-lee MacLeod

CofTS

Linda McKnight

CofTS

~~S, Burnett~~

N.L. L.L.

Laura-lee MacLeod

Linda McKnight

The Corporation of the City of Temiskaming Shores
By-law No. 2016-000

Being a by-law to enter into an agreement with Air-Co Limited Incorporated for the supply and installation of a BAC Dry Operation Condenser on an engineered stand complete with a Glycol Loop at the Haileybury Arena

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. RS-005-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Air-Co Limited for the supply and installation of an Ammonia BAC Condenser as detailed in RS-RFQ-001-2016 for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby authorizes the Mayor and Clerk to enter into an agreement with Air-Co Limited for the supply and installation of an Ammonia BAC Condenser for an upset limit of \$105,948.00 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor- Carman Kidd

Clerk – David B. Treen



Schedule “A” to

By-law No. 2016-000

Agreement between

City of Temiskaming Shores

and

Air-Co Limited Incorporated

for the Replacement and installation of the Ammonia Plant
condenser at the Haileybury Arena

This agreement made in duplicate this 16th day of February, 2016.

Between:

The Corporation of the City of Temiskaming Shores
(herein after called “the Owner”)

And:

Air-Co Limited Incorporated
(herein after called “the Contractor”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Prove all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Supply and Installation Ammonia Plant Condenser
Request for Quotation No. RS-RFQ-001-2016**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents, attached hereto as Appendix 014-form of Agreement, forming part of this agreement;
- c) Complete, as certified by the Engineer, all the work by June 30, 2016.

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid **One Hundred and Five Thousand, Nine Hundred and Forty-eight dollars and Zero Cents (\$105,948.00)** plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Air-Co Limited
2113 Lasalle Blvd
Sudbury, Ontario
P3A 2A3

The Owner:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

The Director:

Director of Recreation – City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of this page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Air-Co Limited Incorporated

Contractor’s Seal)
(if applicable))

Robert Prudhome

Witness
Print Name: _____
Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

Subject: Seniors Community Grant Program

Report No.: RS-006-2016

Agenda Date: February 16, 2016

Attachments

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-006-2016; and
2. That Council direct staff to submit an application to The Ontario Seniors' Secretariat - Seniors Community Grant Program in the amount of \$10,000 to coordinate and host an Age Friendly Fair and Activity Guide with a municipal contribution of \$2,000 in-kind including facility space, marketing and staff time.

Background

At the January 19, 2016 meeting, Council directed staff to submit an application to the Ontario Sport and Recreation Community (OSRC) Fund in the amount of \$120,000 for a two year project to include the coordination, development and implementation of an activity program to increase the number of older adults participating in recreation activities, with the City's contribution of \$5,065 cash and \$3,600 in kind (provision of facility use for programming) in 2016 and \$6,950 cash and \$4,800 in kind (provision of facility use for programming) in 2017.

The Ontario Seniors Secretariat is host to the Seniors Community Grant Program that will support projects which will encourage greater social involvement, learning, volunteerism, and community engagement for seniors across the province. The Grants are for \$500 up to a maximum of \$8,000 for projects that start after June 15, 2016 and provide seniors with the opportunity to connect, contribute, learn and lead active lives.

Analysis

The Age Friendly Community Project has identified that the older adult population would gain from a more focussed coordination and marketing of the senior's services and activities offered in the community and are seeking approval to submit an application for funding in the amount of \$10,000 to the Seniors Community Grant Program. The funds would be allocated to the development of an Age Friendly Fair to take place in October of 2016. The fair would allow service providers the opportunity to showcase what they have to offer and prove an excellent setting for older adults to socialize and meet new people. The funding would also assist in the finalization and publication of an Age

Friendly Community Guide that will outline programs and services available to older adults which would be launched at the Fair.

The funding application would be for \$8,000 from the Seniors Community Grant and \$2,000 through in-kind donations including facility use, staff time, and assistance from community partners.

The Recreation Services Committee met on Monday February 8th and passed Recommendation No. RS-042-2016 which reads as follows:

Be it recommended that:

The Recreation Services Committee of the City of Temiskaming Shores supports the application for funding to the Ontario Seniors Secretariat Seniors Community Grant in the amount of \$10,000 for the development of an Age Friendly Fair and Activity Guide and directs staff to submit a report to Council for the February 16th, 2016 regular meeting of Council.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Program Grant	\$8,000
<u>City & Partners in-kind</u>	<u>\$2,000</u>
Total	\$10,000

Should the municipality be successful in the application process, the municipal contribution is through in-kind services i.e. facility rentals and staff time as well as in kind support from various project partners.

Alternatives

The Recreation Services Committee considered applying for a one year project however determined that with the funding available a two year project would provide more opportunity for the development of self-sustaining programs.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

 Tammie Caldwell
 Director of Recreation Services

 Christopher W. Oslund
 City Manager

Subject: Healthy Kids Community Challenge
Committee and Terms of Reference

Report No.: RS-007-2016
Agenda Date: February 16, 2016

Attachments

Appendix 01: Healthy Kids Community Challenge Steering Committee Terms of Reference

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2016;
2. That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-001 to add the Healthy Kids Community Challenge Steering Committee as a Committee of Council and appoint Mayor Kidd as the Council appointed member for consideration at the February 16, 2016 Regular Council meeting;
3. That Council directs staff to prepare the necessary by-law to adopt Terms of Reference for the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting;
4. That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-030, being a by-law to appoint community representatives to various Committees and Boards for the 2015-2018 Term of Council, for the appointment of members to the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting.

Background

The City of Temiskaming Shores has obtained grant funding through the Healthy Kids Community Challenge to implement programs and activities that enhance the health of our children by promoting physical activity and healthy eating. The funding included hiring a Project Manager (October, 2014) and the creation of a steering committee made up of community partners.

The Steering Committee includes eleven voting members representing different agencies within the community. Committee members may change as the project progresses and new themes are introduced. Mayor Carman Kidd sits on the committee as the “Community Champion”, the Director of Recreation and the Project Manager represent the City of Temiskaming Shores on the committee.

Analysis

It is beneficial for the Steering Committee to be appointed as a Committee of Council for the duration of the project, the following individuals have been an integral part of the steering committee to date and are recommended for appointment:

Mayor Carman Kidd	Tammy Borgen-Flood, Project Manager
Kerry Schubert-Mackey	Dani Grenier-Ducharme
Tammy Beaudry	Lynne Cormier
Lois Weston-Bernstein	Lise Rioux
Shelley Harrison	Edith Plouffe
Jessica Patterson	

The Terms of Reference for the Healthy Kids Community Challenge Committee was drafted and presented to the Steering Committee at the meeting on Monday November 10, 2015. The committee made recommendations and several changes were made.

The Terms of Reference were recirculated to committee members on January 6th, 2016 for final comment and were adopted at the February 9, 2016 meeting. The Terms of Reference are attached as Appendix No. 1 to the report.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The Healthy Kids Community Challenge Committee meetings are attended by staff including the Director of Recreation and the Project Manager. Meeting minutes will be taken by the Project Manager.

Alternatives

No alternative is being proposed.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores
By-law No. 2016-000

**Being a by-law to adopt Terms of Reference for the
Healthy Kids Community Challenge Steering Committee**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report RS-007-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law for the adoption of Terms of Reference for the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores hereby enacts as follows:

1. That Council adopts Terms of Reference for the Healthy Kids Community Challenge Steering Committee identified as Schedule "A", attached hereto and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2016-000

**Terms of Reference
Health Kids Community Challenge Steering Committee**



Healthy Kids Community Challenge Steering Committee

Terms of Reference

1.0 Background

The City of Temiskaming Shores is the lead agency for the program and in partnership with the Timiskaming Health Unit has developed an Advisory Committee to provide ongoing leadership for the Healthy Kids Community Challenge.

2.0 Mission Statement

The Healthy Kids Community Challenge, City of Temiskaming Shores' Steering Committee will strive to ensure that the greater goals of the program- Healthy Weights for Children and Youth-, are met by working together and leveraging each other's assets in the best interest of children and youth.

3.0 Definitions

City means The Corporation of the City of Temiskaming Shores;

Committee means the Healthy Kids Community Challenge- City of Temiskaming Shores Steering Committee;

Council means the Council of the City of Temiskaming Shores;

Community means the population within the geographic limits of the City of Temiskaming Shores and the southern half of the District of Timiskaming;

HKCC means Healthy Kids Community Challenge;

Pecuniary Interest means a direct or indirect interest within the meaning of the municipal Conflict of Interest Act, R.S.O, 1990, chapter M.50, as amended, and any subsequent legislation thereto;

4.0 Accountability

- 4.1 The HKCC Committee functions in accordance with Sec. 2.1 “General Provisions” prescribed in the City of Temiskaming Shores Procedural By-law No. 2014-101, as amended which reads;

2.1 “The rules and regulations contained in the By-law shall be observed in all proceedings of Council and shall be the rules and regulations for the order and dispatch of business of the council and wherever possible, with the necessary modifications, for all committees of Council, unless otherwise prescribed.”

5.0 Membership

- 5.1 The Committee will consist of a minimum of seven (7) voting members and may include up to eleven (11) voting members.
- 5.2 Quorum of the HKCC Steering Committee will be 50% + 1 of the members appointed to the Committee.
- 5.3 The HKCC Committee will meet every three (3) months or as needed.
- 5.4 The City will assign a staff person (Project Manager) who shall act as Secretary to the Committee, and be responsible for the preparation and distribution of minutes, keeping of files and records, the preparation and distribution of agendas, and as a resource for information gathering for the Committee.
- 5.5 Members of the HKCC Committee shall serve without remuneration.
- 5.6 With respect to member appointments to the HKCC Committee, consideration of an applicant’s special expertise, experience and commitment to promoting and facilitating healthy behaviours in youth will be made.
- 5.7 A Committee member shall hold office until the HKCC project is completed, or until successors are appointed. Members are appointed by resolution or by-law and serve at the pleasure of council.
- 5.8 Committee Members may include:
- Community Champion (Non Voting)
 - City Staff- Recreation (Non Voting)
 - HKCC City of Temiskaming Shores Project Manager (Non Voting)
 - City Councilor
 - Health Unit Representative

- Community Health Centre Representative
- Community Organization- Indigenous Population
- Best Start/Family Support Representative
- Children’s Services Organization Representative
- Business Community Representative
- School Representative- English
- School Representative- French
- Parental Representative
- Mental Health Representative

5.9 Stakeholders that are represented on the Committee may change according to the themes addressed. New appointments to the Committee will require a majority vote by the membership.

6.0 Conduct of Members

6.1 No member, individually or as a group, shall provide comment, opinion or make representation of any kind to any person or group with respect to any matter or thing relating to the function of the HKCC Committee unless authorized to do so by a resolution of the HKCC Committee.

6.2 Should a member knowingly violate City policies, or conducts themselves in a manner deleterious to the achievement of the mandate and vision of the HKCC Committee in respect to their membership on the HKCC Committee, which results in, or has the potential to result in liability/exposure to the City, the appointment may be repealed.

6.3 No member shall make any commitments, financial or otherwise, in respect of the City or the HKCC Committee or in any manner enter into any form of agreement, or receive other inducements or benefits either individually or as a group with respect of their membership on the HKCC Committee.

6.4 Where applicable, members shall declare a conflict of pecuniary interest and shall at all time conform with the requirements of Section 22 – “Conflict of Interest” prescribed in the City of Temiskaming Shores Procedural By-law No. 2008-160.

6.5 Should a member fail to participate in three (3) consecutive regular meetings, or more than 50% of all regular meetings of the Committee in any calendar year exclusive of a granted leave of absence, the appointment may be repealed.

6.6 Should a member request a leave of absence from the Committee, such request shall not exceed six (6) months in length and shall be made to Council through the

committee.

7.0 Reporting and Monitoring

The HKCC Project Manager will provide committee members with minutes of meetings and report on specific matters as necessary. Once approved, these minutes will be posted on the HKCC website and City’s website.

8.0 Communication

The Project Manager will strive to provide translations for public documents where applicable and will strive to encourage Indigenous language translations. All internal communication will be in English. Accessible documents will be made available upon request.

9.0 Objectives

The Objectives of the Steering Committee are to:

- 9.1 Foster an environment of trust, openness, transparency and accountability in working towards the goals of The Challenge and in best interests of Children and Youth.
- 9.2 Represent the perspective, interests and limitations of their sector (partners)
- 9.3 Provide advice to the project on how best to engage with, encourage participation from, and best utilize the expertise of their sector (or Partners) as well as the families their sector serves.

10.0 Roles and Responsibilities

- 10.1 The Project Manager will consult with all stakeholders (including agency partners and families)
- 10.2 The Project Manager will be responsible for communication to the Media
- 10.3 The Committee will act in an advisory capacity to the HKCC City of Temiskaming Shores Project Manager.
- 10.4 The Project Manager will communicate the results of the project to all stakeholders

and the community.

10.5 Community Involvement and Liaison with Community

- The Project Manager will develop and maintain a liaison with community groups and individuals within the municipality, District, Province, and at the Federal level, that share the objectives of the HKCC Committee in order to foster their joint objectives.
- The Committee will support the liaison to foster their joint objectives

10.6 Information and Education

- The Committee will strive to educate the community to encourage an active and healthy community.
- The Committee will strive to educate the community as to the role and function of the HKCC Committee.
- The Project Manager will develop and facilitate partnerships with the community and private sector for activities and projects that raise awareness, educate and inform the public of the benefits of physical activity and healthy eating in terms of personal health and wellness, strengthening communities through social interaction, volunteerism, civic pride and aesthetics, safe communities, and community leadership.

10.7 Tools

The Project Manager and Committee will strive to use tools that achieve systemic change such as the Indigenous and Francophone Cultural Linguistic Frameworks and Aboriginal Early Years Strategic Framework.

10.8 Working Groups

Working groups may be created to focus on a particular task or area and to make recommendations for approval by the Steering Committee.

11.0 Amendments to the Terms of Reference

Amendments to the Terms of Reference may be proposed from time to time by members of the committee. Amendments will require a majority vote by the membership.

Subject: Culture Days 2016

Report No.: CGP-005-2016

Agenda Date: February 16, 2016

Attachments

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-005-2016;
2. That Council authorizes the in-kind labour of staff to assist in the set-up of the event;
3. That Council directs staff to purchase advertising for Culture Days to an upset limit of \$1,500; and
4. That Council allows free public use of the New Liskeard Community Hall, the Don Shepherdson Memorial Arena, the Pool & Fitness Centre and the Carter Antila Memorial Skate Park as per the request of the Temiskaming Culture Days Coordinator.

Background

Culture Days is a national non-profit organization that was founded in 2009. Every year at the end of September, hundreds of thousands of Canadians celebrate culture by putting on and participating in free 'behind-the-scenes' cultural activities in their home regions. The City of Temiskaming Shores has participated in Culture Days since 2011. The weekend-long celebration has been well received by the public, with over 60 free activities registered in the region by residents of Temiskaming Shores and area in 2015. In fact, in 2015, The City of Temiskaming Shores placed 6th in the category of 'Top Ten Cities & Towns – Population of 49,999 and Under' according to the number of activities published on the Culture Days website.

Culture Days 2016 takes place September 30th, October 1st and October 2nd.

Analysis

To quote the Culture Days website: "Culture Days raises the **awareness, accessibility, participation and engagement** of Canadians in the arts and cultural life of their communities."

Cultural engagement is essential to growing regional economy. Engagement in cultural activities encourages individual well-being and fulfillment. It evokes a sense of pride for the municipality in which one resides and therefore, promotes resident retention. Culture Days is a celebration of 'who you are, what you do and where you come from'.

The City's engagement in Culture Days through means of granting public access to community halls and arenas and through means of allotting staff time to the initiative will ensure that this celebration remains well marketed, as well as financially and geographically accessible to the public.

As part of the initiatives of City's Cultural Plan ("The South Temiskaming Cultural Sustainability Project"), the Cultural Coordinator Interns of 2014 and 2015 assisted the Temiskaming Culture

Days Coordinator with the purchase of advertising, social media management and on-site activity presence and participation.

The role of Culture Days Coordinator is voluntary. The Temiskaming Culture Days Coordinator has been devoted to cultivating the Temiskaming district with diverse and vibrant cultural activities since 2011. This is a year-round commitment that consists primarily of communications and coordination with provincial and national Culture Days staff, regional activity providers, local media outlets and the general public.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Culture Days is included within the 2016 Economic Development Programs budget.

A maximum of \$1,500 is requested for marketing purposes (newspaper advertisements, radio announcements). It also includes 2 days of staff time to set up banners in the downtown streets across the City. (Estimated in-kind cost: \$1,000)

Use of public space is requested. On Saturday, October 1st and Sunday, October 2nd, it has been requested that the City grant the public free access to the New Liskeard Community Hall. In addition, programming related to public skating and public swimming is requested, free-of-charge to the public. The Carter Antila Memorial Skate Park will be used to facilitate a free activity on the weekend, as well. (Estimated in-kind cost: \$1,000)

Alternatives

Council may choose not to offer some or all of the incentives proposed in this report.

Submission

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
 "Original signed by"	 "Original signed by"	 "Original signed by"
_____ Courtney Tresidder Cultural Coordinator Intern	_____ James Franks Economic Development Officer	_____ Christopher W. Oslund City Manager

**TREASURER'S STATEMENT OF REMUNERATION - 2015
CITY OF TEMISKAMING SHORES**

NAME	POSITION	REMUNERATION	OVERHEAD	CONFERENCE/ TRAVEL	TOTAL
Kidd, Carmen	Mayor	\$27,745.24	\$1,952.72	\$5,655.38	\$35,353.34
Foley, Jesse	Councillor	\$12,015.38	\$728.00	\$575.15	\$13,318.53
Hewitt, Patricia	Councillor	\$12,452.88	\$768.27	\$1,495.87	\$14,717.02
Jelly, Doug	Councillor	\$13,515.38	\$915.29	\$3,458.00	\$17,888.67
Laferriere, Jeff	Councillor	\$12,515.38	\$774.00	\$1,989.15	\$15,278.53
McArthur, Mike	Councillor	\$12,890.38	\$535.61	\$3,242.57	\$16,668.56
Whalen, Danny	Councillor	\$12,515.38	\$774.01	\$2,965.27	\$16,254.66
		\$103,650.02	\$6,447.90	\$19,381.39	\$129,479.31

TIMISKAMING HEALTH UNIT

NAME	POSITION	REMUNERATION	TRAVEL	TOTAL
Kidd, Carman	Mayor	\$3,510.00	\$395.00	\$3,905.00
Foley, Jesse	Councillor	\$640.00	\$0.00	\$640.00
McArthur, Mike	Councillor	\$870.00	\$0.00	\$870.00
		\$5,020.00	\$395.00	\$5,415.00

**DISTRICT TIMISKAMING SOCIAL SERVICES
ADMINISTRATION BOARD**

NAME	POSITION	REMUNERATION	TRAVEL	TOTAL
Hewitt, Patricia	Councillor	\$3,575.00	\$517.04	\$4,092.04
Jelly, Doug	Councillor	\$3,150.00	\$549.34	\$3,699.34
		\$6,725.00	\$1,066.38	\$7,791.38

POLICE SERVICES BOARD

NAME	POSITION	REMUNERATION	OVERHEAD	CONFERENCES TRAVEL	TOTAL
Thornton, Brian	Appointee	\$750.00	\$80.26	\$1,281.48	\$2,111.74
Whalen, Danny	Councillor	\$0.00	\$0.00	\$0.00	\$0.00
Moore, Gail	Appointee	\$400.00	\$43.23	\$0.00	\$443.23
Shepherdson, Ruth	Appointee	\$500.00	\$37.31	\$0.00	\$537.31
Jelly, Doug	Councillor	\$812.50	\$54.32	\$3,279.07	\$4,145.89
		\$2,462.50	\$215.12	\$4,560.55	\$7,238.17

FONOM

NAME	POSITION	REMUNERATION	TRAVEL	TOTAL
Whalen, Danny	Councillor	\$2,080.00	\$2,421.69	\$4,501.69
		\$2,080.00	\$2,421.69	\$4,501.69

Date: February 6, 2016

Signature:

Laura-Lee MacLeod

Laura-Lee MacLeod
Treasurer

The Corporation of the City of Temiskaming Shores

By-law No. 2016-017

**Being a by-law to enter into a Purchase Agreement
with Wilson Chevrolet Limited for the supply and
delivery of four (4) 2016 Chevrolet Silverado 1500
half ton trucks**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. PW-004-2016 at the February 2, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a purchase agreement with Wilson Chevrolet for the supply and delivery of four (4) 2016 Chevrolet Silverado 1500 half ton trucks at a total cost of \$114,296 plus applicable taxes for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into a purchase agreement with Wilson Chevrolet Limited for the supply and delivery of four (4) 2016 Chevrolet Silverado 1500 half ton trucks at a cost of \$114,296 plus applicable taxes attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law 2016-017

Vehicle Purchase Agreement between

The Corporation of the City of Temiskaming Shores

and

Wilson Chevrolet Limited

For the supply and delivery of four (4) 2016 Chevrolet
Silverado 1500 half ton trucks

This agreement made in duplicate this 16th day of February, 2016.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called “the Owner”)

and

Wilson Chevrolet Limited
(hereinafter called “the supplier”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Supplier will:

- a) Provide four (4) 2016 Chevrolet Silverado 1500 half ton trucks in accordance to the specifications contained in their submission in relation to the following:

**Corporation of the City of Temiskaming Shores
Request for Proposal (PW-RFP-001-2016)
Supply and Delivery of Light Duty Trucks**

- b) Do and fulfill everything indicated by this Agreement and in the Specification attached hereto as Appendix 01 and forming part of this agreement.

Article II:

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the supply and delivery of two (2) 2016 Chevrolet Silverado 1500 trucks in the amount of One-Hundred and Fourteen Thousand, Two Hundred and Ninety-Six Dollars and Zero cents (\$114,296.00) plus applicable taxes.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Supplier:

Wilson Chevrolet Limited

100 Wilson Avenue
P.O. Box 100
New Liskeard, Ontario
P0J 1P0

Attn.: Ron Sutton

The Owner:

City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Attn.: Mitch Lafreniere

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Supplier's Seal)
(if applicable))

Municipal Seal)

Wilson Chevrolet Ltd.

Sales Representative – Ron Sutton

Witness

Print Name: _____

Title: _____

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



Appendix 01 to
Schedule "A" to

By-law No. 2016-017

Form of Agreement



Specifications

DESCRIPTION	CONFORM		IF NO, INDICATE ALTERNATIVE
	YES	NO	
MAKE/MODEL/YEAR			
Please state the Make/Model/Year of the truck offered for standard cab truck with 8' box: _____	✓		2016 CHEVROLET SILVERADO 1500
Trucks to be have box liners or similar factory installed.	✓		
Trucks to be White in Color The trucks provided shall have a full service franchised dealer located within the City of Temiskaming shores Alternates will be given consideration assuming they meet with the specification and operational requirements of the City of Temiskaming shores. <i>The City reserves the right to request demonstrations to determine the suitability of a given model.</i>	✓		

Initial 



DESCRIPTION	CONFORM		IF NO, INDICATE ALTERNATIVE
	YES	NO	
Successful Proponent shall be a licensed retail motor vehicle dealer in good standing with the Ontario Motor Vehicle Industry Council. The Dealer's history and past performance will be used as part of the selection process. Please enclose copies of applicable licenses. Specify Dealer and Salespersons License Numbers.	✓		G.M. DEALER # 96279 ONT. DEALER 4822284 RON PUTSON SALES # 1586456
All warranty and pre-delivery functions shall be performed by a licensed factory trained mechanic.	✓		
6 cylinder engine or similar	✓		
Trailer towing package	✓		
Engine shall be equipped with a block heater	✓		
Automatic Transmission	✓		
How many days anticipated for delivery of trucks once awarded			Days: <u>60/75</u>
Factory installed Air conditioning	✓		
Radio AM/FM equipped with BlueTooth mobile hands free	✓		
Factory supplied mud flaps installed by Dealer	✓		
Optional four wheel drive priced separately	✓		

Initial REL



City of Temiskaming Shores
PW-RFP-001-2016
Supply and Delivery of New Light Duty Trucks

PW-RFP-001-2016

Contractor's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I, WILSON CHEVROLET LIMITED
(Registered Company Name/Individuals Name)

Of, 100 WILSON AVE. Bx100 NEW LICKERD ONT P0J-1P0
(Registered Address and Postal Code)

Business:

Phone Number (705) - 647-4373

Fax Number (705) - 647-3062

We/I hereby offer to enter into an agreement to supply and install, as required in accordance to the proposal for a price of:

	<u>2WD.</u>	<u>4WD.</u>
Price per standard cab truck (less HST)	\$ <u>24,184.⁰⁰</u>	\$ <u>27,499.⁰⁰</u>
Optional vinyl seats	\$ <u>INCL</u>	\$ <u>INCL</u>
Optional vinyl floor	\$ <u>INCL</u>	\$ <u>INCL</u>
*Optional 4 wheel drive (less HST)	\$ _____	\$ _____
Additional cost to have 8 Cylinder engine	\$ <u>1078.⁰⁰</u>	\$ <u>1078.⁰⁰</u>

* City may consider four wheel drive option.



City of Temiskaming Shores
PW-RFP-001-2016
Supply and Delivery of New Light Duty Trucks

NON COLLUSION AFFIDAVIT

I/ We WILSON CHEVROLET LIMITED the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed 

Company Name WILSON CHEVROLET LIMITED

Title FLEET SALES MGR.



City of Temiskaming Shores
PW-RFP-001-2016
Supply and Delivery of New Light Duty Trucks

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual, or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at NEW LICKERD this 15 day of JAN., 2016.

FIRM NAME:

WILSON CHEVROLET LIMITED

BIDDER'S AUTHORIZED OFFICIAL:

RON SUTTON

TITLE:

FLEET SALES MGR.

SIGNATURE:



The Corporation of the City of Temiskaming Shores

By-law No. 2016-025

Being a by-law to enter into an agreement with Air-Co Limited Incorporated for the supply and installation of a BAC Dry Operation Condenser on an engineered stand complete with a Glycol Loop at the Haileybury Arena

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. RS-005-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Air-Co Limited for the supply and installation of an Ammonia BAC Condenser as detailed in RS-RFQ-001-2016 for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby authorizes the Mayor and Clerk to enter into an agreement with Air-Co Limited for the supply and installation of an Ammonia BAC Condenser for an upset limit of \$105,948.00 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor- Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2016-025

Agreement between

City of Temiskaming Shores

and

Air-Co Limited Incorporated

for the Replacement and installation of the Ammonia Plant
condenser at the Haileybury Arena

This agreement made in duplicate this 16th day of February, 2016.

Between:

The Corporation of the City of Temiskaming Shores
(herein after called “the Owner”)

And:

Air-Co Limited Incorporated
(herein after called “the Contractor”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Prove all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Supply and Installation Ammonia Plant Condenser
Request for Quotation No. RS-RFQ-001-2016**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents, attached hereto as Appendix 01, forming part of this agreement;
- c) Complete, as certified by the Engineer, all the work by **June 30, 2016**.

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid **One Hundred and Five Thousand, Nine Hundred and Forty-eight dollars and Zero Cents (\$105,948.00)** plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Air-Co Limited
2113 Lasalle Blvd
Sudbury, Ontario
P3A 2A3

The Owner:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

The Director:

Director of Recreation – City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of this page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Contractor’s Seal)
(if applicable))

Municipal Seal)

Air-Co Limited Incorporated

Robert Prudhome

Witness
Print Name: _____
Title: _____

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



Appendix 01 to
Schedule "A" to

By-law No. 2016-025

Form of Agreement

**REQUEST FOR QUOTATION
RS-RFQ- 001-2016
Supply and Installation of Ammonia Plant Condenser
FORM OF QUOTATION**

We, the undersigned, have carefully examined the attached documents and conditions of the quotation. We, the undersigned, understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices offer to furnish all equipment¹, labour, apparatus and documentation, including final report as are required to satisfy this quotation.

To: *THE CORPORATION OF THE CITY OF TEMISKAMING SHORES*

This Quotation is submitted by:

Firm Name:	<i>AIRCO LIMITED</i>		
Mailing Address:	<i>2113 LASALLE BLVD.</i>		
	<i>SUDBURY, ONTARIO P3N 2A3</i>		
Telephone No.:	<i>705-673-2210</i>	Fax No.	<i>705-673-6812</i>
Email Address:	<i>ROB@AIRCO-LIMITED.COM</i>		

SCHEDULE OF ITEMS AND PRICES

ITEM		Unit Price	Total
1.	Condenser	<i>\$39,407.50</i>	<i>\$39,407.50</i>
2.	Condenser Stand	<i>\$28,600.00</i>	<i>\$28,600.00</i>
3.	Circulating Pump	<i>\$2,310.00</i>	<i>\$2,310.00</i>
4.	Condenser Tank	<i>\$ 550.00</i>	<i>\$ 550.00</i>
5.	Variable Frequency Drive	<i>\$1,320.00</i>	<i>\$1,320.00</i>
6.	Glycol Loop Tank and Pump	<i>\$4,900.00</i>	<i>\$4,900.00</i>
7.	Removal/Installation	<i>\$28,860.50</i>	<i>\$28,860.50</i>
Sub-Total:			<i>105,948</i>
HST:			<i>13,773.24</i>
Total Quotation Price:			<i>119,721.24</i>

Hourly Rate for additional work (if required): *\$ 80.00* /hr (applicable with approval of City)

Estimated time frame for work to be completed: *6-8 WEEKS - EQUIPMENT DEL.*
2-3 WEEKS - ON SITE

The following documents have been attached:

- Insurance Coverage in the form of a Certificate of Insurance

To be submitted

**REQUEST FOR QUOTATION
RS-RFQ- 001-2016
Supply and Install
Ammonia Plant Condenser**

NON COLLUSION AFFIDAVIT

I/We AIRCO LIMITED / PETER RICHTER the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid. Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant. The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Dated this 28th day of JANUARY, 2014, 2016

Authorized Signatures: AIRCO LIMITED.
Name of Firm

[Signature]
Signature

PRESIDENT / OWNER.
Position

ROBERT PRUDHOMME [Signature]
Witness Name Witness Signature

AND, if more than one:

Signature

Company Seal
(If applicable) _____
Position

Witness Name Witness Signature



CERTIFICATE OF INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS		2A. INSURED'S FULL NAME AND MAILING ADDRESS	
The Corporation of The City of Temiskaming Shores		Airco Ltd.	
325 Farr Drive, P.O. Box 2050		2113 Lasalle Blvd, Sudbury, ON P3A 2A3	
		2B. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS (but only with respect to the operations of the Named Insured)	
Haileybury ON		Air Conditioning & Heating Contractor including Incidental Boiler Work, Plumbing and Sheet Metal. RE: RS-RFQ-001-2016 Supply and Installation of Ammonia Plant Condenser	
POSTAL CODE P0J 1K0			

3. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE (M/d/yyyy)	EXPIRY DATE (M/d/yyyy)	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <u>OR</u> <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input type="checkbox"/> CROSS LIABILITY <input type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES <input type="checkbox"/> POLLUTION LIABILITY EXTENSION				COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE EACH OCCURRENCE PRODUCTS AND COMPLETED OPERATIONS AGGREGATE PERSONAL AND ADVERTISING INJURY LIABILITY MEDICAL PAYMENTS TENANTS LEGAL LIABILITY NON OWNED AUTOMOBILE		
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> LEASED AUTOMOBILES ** <input type="checkbox"/> <input type="checkbox"/> ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE	Intact Insurance Company - 711411546	6/16/2015	6/16/2016	BODILY INJURY AND PROPERTY DAMAGE COMBINED BODILY INJURY (PER PERSON) BODILY INJURY (PER ACCIDENT) PROPERTY DAMAGE EACH OCCURRENCE AGGREGATE		\$5,000,000
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM (specify) _____						
OTHER LIABILITY (SPECIFY) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						

4. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavour to mail --- days written notice to the certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

5. BROKER'S FULL NAME AND MAILING ADDRESS		6. ADDITIONAL INSURED NAME AND MAILING ADDRESS	
Raymond Insurance			
417 Lasalle Blvd.			
Sudbury ON	POSTAL CODE P3A 1W8		
BROKER'S CLIENT ID: AIRCO01		POSTAL CODE	

7. CERTIFICATE AUTHORIZATION

SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Murielle Savage</i>	PRINT NAME Murielle Savage	POSITION HELD Marketer	DATE January 25, 2016
COMPANY Raymond Insurance	EMAIL ADDRESS	CONTACT NUMBER HOME BUSINESS (705) 560-3750	CELL FAX (705) 560-8921

CSIO

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS

The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050

2. INSURED'S FULL NAME AND MAILING ADDRESS

Airco Ltd.
2113 Lasalle Blvd

Haileybury ON POSTAL CODE P0J 1K0 Sudbury Ontario POSTAL CODE P3A 2A3

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)

Air Conditioning & Heating Contractor including Incidental Boiler Work, Sheet Metal and incidental plumbing and electrical work. RE: RFQ-RS-001-2016 Supply and Installation of Ammonia Plant Condenser

4. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)				
				COVERAGE	DED.	AMOUNT OF INSURANCE		
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input checked="" type="checkbox"/> CROSS LIABILITY <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION	Intact Insurance Company - 501202040	2015/06/16	2016/06/16	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE	\$1,000			
						- EACH OCCURRENCE		\$5,000,000
						PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		\$5,000,000
						<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY		\$5,000,000
						MEDICAL PAYMENTS		\$25,000
						TENANTS LEGAL LIABILITY	\$1,000	\$1,000,000
						POLLUTION LIABILITY EXTENSION		
<input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES	Intact Insurance Company - 501202040	2015/06/16	2016/06/16	NON OWNED AUTOMOBILE		\$5,000,000		
AUTOMOBILE LIABILITY <input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE				BODILY INJURY AND PROPERTY DAMAGE COMBINED				
				BODILY INJURY (PER PERSON)				
				BODILY INJURY (PER ACCIDENT)				
				PROPERTY DAMAGE				
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/>				EACH OCCURRENCE				
				AGGREGATE				
OTHER LIABILITY (SPECIFY) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>								

5. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavour to mail 15 days written notice to the certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS

Raymond Insurance
417 Lasalle Blvd.

7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (but only with respect to the operations of the Named Insured)

Sudbury ON POSTAL CODE P3A 1W8

BROKER CLIENT ID: AIRCO01

POSTAL CODE

8. CERTIFICATE AUTHORIZATION

ISSUER Raymond Insurance

CONTACT NUMBER(S)

AUTHORIZED REPRESENTATIVE Murielle Savage

TYPE Main NO. (705) 560-3750 TYPE Fax NO. (705) 560-8921
TYPE NO. TYPE NO.

SIGNATURE OF AUTHORIZED REPRESENTATIVE *Murielle Savage*

DATE January 25, 2016

EMAIL ADDRESS

The Corporation of the City of Temiskaming Shores

By-law No. 2016-026

**Being a by-law to enter into a Funding Agreement with
Northern Ontario Heritage Fund Corporation (NOHFC)
under the Strategic Economic Infrastructure Program –
Connection of the New Liskeard water system to the
Dymond distribution water systems – NOHFC Project No.
8100168**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas considered correspondence from the Northern Ontario Heritage Fund Corporation (NOHFC), dated February 8, 2016 approved funding to the City in the amount of \$1,000,000 for the connection of the New Liskeard water system to the Dymond water distribution system at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Funding Agreement with NOHFC for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into a Funding Agreement with Northern Ontario Heritage Fund Corporation under the Strategic Economic Infrastructure Program for the Connection of the New Liskeard water system to the Dymond water distribution system in the amount of \$1,000,000, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Mayor and Clerk of the City of Temiskaming Shores are hereby authorized to execute amendments to this agreement after the passage of this by-law, where Council has requested and/or approved the said amendment through a Resolution of Council.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2016-026

Being a funding Agreement between

The Corporation of the City of Temiskaming Shores

and

Northern Ontario Heritage Fund Corporation (NOHFC)

for Connection of the New Liskeard water system to the
Dymond water distribution system

Project No. 810068

THE AGREEMENT made in duplicate

B E T W E E N:

NORTHERN ONTARIO HERITAGE FUND CORPORATION

a corporation existing under the laws of Ontario

(“NOHFC”)

- and -

CITY OF TEMISKAMING SHORES

a municipal corporation existing under the laws of Ontario

(the “Recipient”)

Background:

NOHFC has among its objects the promotion and stimulation of economic initiatives in northern Ontario.

The Recipient has applied to NOHFC for funds to assist the Recipient in carrying out the Project described in this Agreement.

NOHFC is willing to provide funds to the Recipient to assist the Recipient in carrying out the Project on the terms and conditions set forth herein.

Consideration:

In consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Parties agree as follows:

**ARTICLE 1
INTERPRETATION AND DEFINITIONS**

1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the background and the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency shall be to Canadian dollars and currency;
- (e) “include”, “includes” and “including” shall not denote an exhaustive list; and

(f) in the event of a conflict between the main body of the Agreement and any schedule, the main body of the Agreement governs unless the schedule states that the schedule or a provision or provisions of the schedule operate(s) despite the main body of the Agreement.

1.2 **Definitions.** In the Agreement the following terms shall have the following meanings:

“Agreement” means this agreement entered into between NOHFC and the Recipient and includes all of the schedules listed in section 26.1.

“BPSAA” means the *Broader Public Sector Accountability Act, 2010* (Ontario), including any directives and/or guidelines issued pursuant to that Act.

“Conflict of Interest” has the meaning ascribed to it in section 7.2.

“Effective Date” is the date the Agreement is signed by NOHFC.

“Eligible Project Costs” means the costs paid by the Recipient for the purpose of carrying out the Project for which NOHFC may provide Funds and that are (a) incurred by the Recipient between August 4, 2015 and the expiry or termination of the Agreement; (b) in the sole opinion of NOHFC, reasonable and necessary for carrying out the Project; and (c) limited to the amounts and Project cost categories set out in the Project Costs Chart in Schedule “B”.

“Event of Default” has the meaning ascribed to it in section 14.1.

“Excess Funds Amount” means the excess, if any, of X – Y where
“X” is the amount of Funds provided to the Recipient under the Agreement; and
“Y” is the Project Percentage of the total Eligible Project Costs paid by the Recipient to complete the Project.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

“Funds” means the money NOHFC provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Northern Ontario Heritage Fund Corporation and each of its directors, officers, agents, advisors, and representatives;

“Ineligible Project Costs” means all Project costs that are not Eligible Project Costs.

“Maximum Funds” means the maximum amount payable to the Recipient in respect of Eligible Project Costs under the Agreement, which is the lesser of: (i) the Project Percentage of the total Eligible Project Costs paid by the Recipient to complete the Project, and (ii) one million dollars (\$1,000,000).

“NOHFC Claim Schedule” means the NOHFC claim schedule set out in Schedule “C”.

“Notice” means any communication given or required to be given under the Agreement.

“Party” means either NOHFC or the Recipient and **“Parties”** means NOHFC and the Recipient.

“Project” means the undertaking described in Schedule “A” and in the Project Plan in Schedule “C”.

“Project Budget” means the budget for the Project set out in Schedule “B”.

“Project Costs Chart” means the chart of Project costs set out in Schedule “B”.

“Project Funding Chart” means the chart of Project funding set out in Schedule “B”.

“Project Percentage” means 44.64%.

“Project Plan” means the chart setting out milestones/activities and timelines for the Project in Schedule “C”.

“Quarter” or **“Quarters”** means one or more of the following four periods of time in NOHFC’s fiscal year: April 1 up to and including June 30, July 1 up to and including September 30, October 1 up to and including December 31, and January 1 up to and including March 31.

“Reports” means the financial and progress reports described in Schedule “E” and any other reports requested by NOHFC.

“Request for Funds” means the form set out in Schedule “D” of the Agreement.

“Wind Down Costs” means the Recipient’s reasonable costs to wind down the Project.

ARTICLE 2 REPRESENTATIONS, WARRANTIES AND COVENANTS

2.1 **General.** The Recipient represents, warrants and covenants that:

- (a) it is, and shall continue to be for the term of the Agreement, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and shall continue to have for the term of the Agreement, the experience and expertise necessary to carry out the Project;
- (c) any information the Recipient provided to NOHFC contained in its application and in support of its application (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it, and shall continue to be true and complete for the term of the Agreement in every respect, except as set out to the contrary in the Agreement; and
- (d) no Conflict of Interest exists.

2.2 **Execution of Agreement.** The Recipient represents and warrants that:

- (a) it has the full power and authority to enter into the Agreement; and

(b) it has taken all necessary actions to authorize the execution of the Agreement.

2.3 **Governance.** The Recipient represents, warrants and covenants that it has, and shall maintain for the period during which the Agreement is in effect, by-laws or other legally necessary instruments to:

(a) establish procedures to ensure the ongoing effective functioning of the Recipient;

(b) establish decision-making mechanisms;

(c) provide for the prudent and effective management of the Funds;

(d) establish procedures to enable the successful completion of the Project;

(e) establish procedures to enable the timely identification of risks to the completion of the Project and strategies to address the identified risks;

(f) establish procedures to enable the preparation and delivery of all Reports required pursuant to Article 8; and

(g) deal with such other matters as the Recipient considers necessary to ensure that the Recipient carries out its obligations under the Agreement.

2.4 **Supporting documentation.** Upon request, the Recipient shall provide NOHFC with proof of the matters referred to in this Article 2.

ARTICLE 3 TERM OF THE AGREEMENT, USE OF FUNDS AND PROJECT

3.1 **Term.** The term of the Agreement shall commence on the Effective Date and shall expire one year after the Project completion date set out by the Recipient in Schedule "C" (the "**Expiry Date**") unless terminated earlier pursuant to Article 13 or Article 14.

3.2 **Project and use of Funds.** The Recipient shall:

(a) carry out the Project;

(i) in accordance with the terms and conditions of the Agreement; and

(ii) in compliance with all federal and provincial laws and regulations, all municipal by-laws, any other orders, rules and by-laws and industry standards related to any aspect of the Project;

(b) at its own expense, obtain all permits, licences, approvals and authorizations required to complete the Project and satisfy the terms and conditions of the Agreement;

(c) use the Funds only for the purpose of carrying out the Project; and

(d) spend the Funds only in accordance with the Project Budget.

ARTICLE 4 CHANGES

4.1 **No changes.** The Recipient shall:

- (a) not make any changes to the Project and/or the Project Budget without the prior written consent of NOHFC, which consent may be conditional on recovery of the Funds provided to the Recipient, and
- (b) abide by the terms and conditions NOHFC may require in giving such consent.

4.2 **Notification.** The Recipient shall notify NOHFC promptly if it becomes aware of:

- (a) any actual or potential material changes to the Project and/or Project Budget, and
- (b) any event that may affect the Recipient's ability to complete the Project in accordance with the Agreement.

ARTICLE 5 FUNDS, PAYMENT AND CARRYING OUT THE PROJECT

5.1 **Obligation to fund.**

- (a) Subject to the terms and conditions of the Agreement, NOHFC shall reimburse the Recipient for Eligible Project Costs paid by the Recipient up to the amount of the Maximum Funds.
- (b) NOHFC is not responsible for any cost overruns related to the Project. The Recipient shall provide its own funds or funds from other sources for all Eligible Project Costs not reimbursed by NOHFC in the Project Costs Chart and all Ineligible Project Costs. The Recipient is responsible for all costs that exceed the Eligible Project Costs set out in the Project Costs Chart.

5.2 **Payment of Funds.**

- (a) Subject to the terms and conditions of the Agreement, NOHFC shall:
 - (i) provide the Funds to the Recipient in accordance with the NOHFC Claim Schedule;
 - (ii) issue a cheque in the Recipient's name or deposit the Funds electronically into an account designated by the Recipient in writing, provided that the account resides at a Canadian financial institution and is in the name of the Recipient.
- (b) To initiate reimbursement of Eligible Project Costs by NOHFC, the Recipient shall submit the following to NOHFC:
 - (i) a completed Request for Funds; and

- (ii) copies of all invoices or such other evidence satisfactory to NOHFC or its agents, in their sole discretion, of costs incurred relating to the Eligible Project Costs claimed in the submitted Request for Funds and copies of cancelled cheques and/or such other evidence satisfactory to NOHFC or its agents, in their sole discretion, of payment of the Eligible Project Costs claimed.

5.3. Limitations on funding.

- (a) If the total Eligible Project Costs paid by the Recipient are less than the estimated Eligible Project Costs set out in the Project Costs Chart, NOHFC may, in its sole discretion:
 - (i) vary the amount of Eligible Project Costs that it reimburses; and
 - (ii) where applicable, demand the repayment of the Excess Funds Amount, whereupon the amount demanded by NOHFC shall immediately become due and payable.
- (b) Following receipt of the items specified in section 5.2(b), in each Quarter, NOHFC agrees to pay to the Recipient an amount equal to the Project Percentage of Eligible Project Costs claimed in each request for Funds up to the amount payable for each Quarter set out in the NOHFC Claim Schedule.
- (c) In the event the Recipient:
 - (i) wishes to amend the NOHFC Claim Schedule by an amount equal to or greater than \$100,000.00;
 - (ii) wishes to transfer amounts between cost categories in the Project Costs Chart; and/or
 - (iii) does not claim reimbursement of any Eligible Project Costs by NOHFC in any Quarter where the amount of the NOHFC Claim for that Quarter as set out in the NOHFC Claim Schedule exceeds \$100,000.00,

the Recipient shall complete the appropriate section(s) of the Change Request Form as set out in Schedule "F" and submit it to NOHFC. NOHFC may approve or reject all or part of any such change request in its sole discretion. In the event NOHFC signs a Change Request Form, this Agreement shall be amended accordingly.

- (d) NOHFC shall hold back 10% of one million dollars (\$1,000,000), to be released only after all of the following have occurred:
 - (i) completion of the Project in accordance with the Agreement;
 - (ii) receipt by NOHFC of all Reports required under the Agreement; and
 - (iii) receipt by NOHFC of the final Request for Funds for the Project.
- (e) The Recipient shall not use the Funds for any Eligible Project Costs for which the Recipient is in receipt of funds from other sources. The Recipient shall promptly notify

NOHFC if any other funds are received for the Project from sources other than those set out in the Project Funding Chart or in amounts from the sources set out in the Project Funding Chart that are greater than the amounts set out in the Project Funding Chart. If the Recipient receives funds for the Project from sources that are not listed in the Project Funding Chart or in amounts from the sources set out in the Project Funding Chart that are greater than the amounts set out in the Project Funding Chart, in its sole discretion, NOHFC may reduce the amount of the Funds it provides to the Recipient by, or demand the repayment of, an amount equal to the additional funds, whereupon the amount demanded by NOHFC shall immediately become due and payable, to ensure that there is no duplication of funding for the Project.

- (f) NOHFC may, in its sole discretion, provide Funds to the Recipient in advance of the Recipient incurring Eligible Project Costs. If NOHFC provides Funds to the Recipient in advance, NOHFC will not make any further payments of Funds until the Recipient has submitted, in respect of the Recipient's spending of such advance on Eligible Project Costs, evidence satisfactory to NOHFC that the Funds advanced have been spent solely on Eligible Project Costs.
- (g) The Recipient acknowledges that the amount of Funds available to it pursuant to the Agreement is based on the net costs to the Recipient, net of any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit or refund.

5.4. **Conditions of funding.** NOHFC's obligation to provide Funds to the Recipient is subject to fulfillment of the following conditions precedent to NOHFC's satisfaction:

- (a) the Recipient shall have provided the insurance certificate(s) or other documents provided for in Article 12;
- (b) the Recipient shall have provided written evidence satisfactory to NOHFC that the funds from other sources set out in the Project Funding Chart necessary to complete the Project have been committed;
- (c) NOHFC shall have received and been satisfied with the information provided by the Recipient pursuant to Article 8.0. If NOHFC is not satisfied with such information, it may adjust the amount of Funds it provides to the Recipient in any Quarter;
- (d) NOHFC shall have received and been satisfied with any information it may reasonably require to conduct a due diligence review of the Recipient and the Project;
- (e) NOHFC shall have received a completed electronic funds transfer information form which will enable NOHFC to deposit the Funds into the Recipient's designated bank account by way of electronic funds transfer; and
- (f) NOHFC shall have received confirmation that requirements from Ministry of Environment and Climate Change have been met;
- (g) NOHFC shall have received confirmation that the feasibility study and environmental assessment recommended by exp Services Inc. (in 2014) have been completed;
- (h) prior to making the final disbursement of Funds, NOHFC shall have received a final report that includes an update on the new or expanded interest from existing and new

commercial tenants on expanding their operations as a result of the Project.

ARTICLE 6
ACQUISITION OF GOODS AND SERVICES; DISPOSAL OF ASSETS AND OWNERSHIP OF
LAND, BUILDINGS AND FACILITIES

- 6.1 **Acquisition of supplies, equipment or services.** If the Recipient acquires supplies, equipment or services with the Funds it shall do so through a process that promotes the best value for money. If the Recipient is selecting third-party contractors from which to acquire supplies, equipment or services for the Project for an amount greater than twenty-five thousand dollars (\$25,000.00) a competitive process must be used, including a written request for at least three proposals, written evaluation of bids received and a written agreement with the successful contractor. NOHFC may, at its sole discretion, consent in writing to a non-competitive procurement over \$25,000 if details of urgency, special expertise, confidentiality, savings or other circumstances warrant it.
- 6.2 **Disposal of assets.** The Recipient shall not, during the term of the Agreement and for three years after the expiry or termination of the Agreement, without NOHFC's prior written consent, sell, lease or otherwise dispose of any assets purchased with the Funds or for which Funds were provided, the cost of which exceeded \$10,000.00 at the time of purchase. This obligation shall survive the expiry or termination of the Agreement.
- 6.3 **Buildings and Facilities.** Unless NOHFC otherwise agrees in writing, Recipient shall own or lease all buildings or facilities purchased, constructed or improved with the Funds for a period of time no shorter than the life of any capital improvement made to the buildings or facilities, which period of time shall, for further clarification, at a minimum last for three years after the expiry or termination of the Agreement. This obligation shall survive the expiry or termination of the Agreement.

ARTICLE 7
CONFLICT OF INTEREST

- 7.1 **No Conflict of Interest.** The Recipient shall carry out the Project and use the Funds in a manner that avoids any Conflict of Interest.
- 7.2 **Conflict of interest includes.** For the purposes of this Agreement, a "Conflict of Interest" includes:
- (a) in relation to the process of applying for Funds, any circumstance where the Recipient has or could be perceived to have an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage over other applicants; and
 - (b) in relation to the performance of its obligations under the Agreement, any circumstances where the Recipient (or any person who has the capacity to influence the Recipient's decisions) has outside commitments, relationships or financial interests that interfere with, or could, or could be seen to interfere with, the Recipient's objective, unbiased and impartial judgment relating to the Project and the use of the Funds.
- 7.3 **Disclosure to NOHFC.** The Recipient shall:
- (a) disclose to NOHFC without delay any circumstances that a reasonable person would

interpret as being a Conflict of Interest; and

- (b) comply with any terms and conditions that NOHFC may reasonably prescribe as a result of the disclosure.

ARTICLE 8 REPORTING, ACCOUNTING AND REVIEW

8.1 Preparation and submission. The Recipient shall:

- (a) submit to NOHFC at the address provided in section 18.1, all Reports using the appropriate form of report set out in Schedule "E" in accordance with the timelines and content requirements set out in the Reports Schedule in Schedule "E", or in a form as specified by NOHFC from time to time;
- (b) submit to NOHFC at the address provided in section 18.1, any other Reports requested by NOHFC in accordance with the timelines and content requirements specified by NOHFC;
- (c) ensure that all Reports are completed to the satisfaction of NOHFC;
- (d) ensure that all Reports are signed on behalf of the Recipient by an authorized signing office,; and
- (e) submit to NOHFC one copy of the feasibility study and environmental assessment recommended by EXP Services Inc. (in 2014) electronically or on disc, in Word or such other format as NOHFC may agree, and shall attach one paper copy to the final report required under the Agreement to evidence the completion of the Project in accordance with the Agreement.

8.2 Record maintenance. The Recipient shall keep and maintain for a period of seven years after the expiry or termination of the Agreement:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

8.3 Inspection. NOHFC, its authorized representatives or an independent auditor identified by NOHFC may, at its own expense, upon 24 hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's expenditure of the Funds, and for these purposes NOHFC, its authorized representatives or an independent auditor identified by NOHFC, may:

- (a) inspect and copy the records and documents referred to in section 8.2; and
- (b) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds and/or Project.

8.4 Disclosure. To assist in respect of the rights set out in section 8.3, the Recipient shall disclose any information reasonably requested by NOHFC, its authorized representatives or

an independent auditor identified by NOHFC, and shall do so in a form reasonably requested by NOHFC, its authorized representatives or an independent auditor identified by NOHFC, as the case may be.

- 8.5 **No control of Records.** No provision of the Agreement shall be construed so as to give NOHFC any control whatsoever over the Recipient's records.
- 8.6 **Auditor General.** For greater certainty, NOHFC's rights under this Article are in addition to any rights provided to the Auditor General pursuant to the *Auditor General Act* (Ontario).
- 8.7 **Audit report.** If NOHFC or the Auditor General believes that there are inaccuracies in, or inconsistencies between, any Request for Funds submitted to NOHFC and the Recipient's financial records and books of account, NOHFC or the Auditor General may request and the Recipient must provide at its own expense an audit report from a public accountant licensed under the laws of Ontario. The audit report must be satisfactory to NOHFC in form and content and address:
- (a) Funds received to date;
 - (b) Eligible Project Costs incurred by the Recipient to date;
 - (c) whether the Eligible Project Costs were incurred in accordance with the Project and the Agreement; and
 - (d) any other financial information pertaining to the Agreement as may be reasonably specified in the request.

ARTICLE 9 CREDIT

- 9.1 **Acknowledge support.** Unless otherwise directed by NOHFC, the Recipient shall, in a form approved by NOHFC, acknowledge the support of NOHFC in any publication of any kind, written or oral, relating to the Project.
- 9.2 **Publication.** If the Recipient publishes any material of any kind, written or oral, relating to the Project, the Recipient shall indicate in the material that the views expressed in the material are the views of the Recipient and do not necessarily reflect those of NOHFC or the government of Ontario.
- 9.3 **Signage.** At the request of NOHFC, the Recipient shall install and maintain in good condition, at its own expense, signs or plaques acknowledging NOHFC's support for the Project in conspicuous and visually unobstructed locations near the Project, in accordance with NOHFC instructions.

ARTICLE 10 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

- 10.1 **FIPPA.** The Recipient acknowledges that NOHFC is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario), as amended from time to time, and that any information provided to NOHFC in connection with the Project or otherwise in connection with the Agreement is subject to disclosure in accordance with that Act.

ARTICLE 11 INDEMNITY

- 11.1 **Indemnification.** The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, losses, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement.

ARTICLE 12 INSURANCE

- 12.1 **Recipient's insurance.** The Recipient represents and warrants that it has, and shall maintain for the term of the Agreement, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000) per occurrence. The policy shall include the following:
- (i) the Indemnified Parties (as defined in section 1.2) as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
 - (ii) a cross-liability clause;
 - (iii) contractual liability coverage; and
 - (iv) a thirty (30) day written notice of cancellation.
- 12.2 **Proof of insurance.** The Recipient shall provide NOHFC with certificates of insurance, or other proof as may be requested by NOHFC, that confirms the insurance coverage as provided for in section 12.1. Upon the request of NOHFC, the Recipient shall make available to NOHFC a copy of each insurance policy.
- 12.3 **Compliance with Recipient's insurance.** The Recipient shall comply with all provisions and requirements of any of the Recipient's insurance policies applicable to the Project.
- 12.4 **Third party insurance.** The Recipient shall ensure that any third party sources of funds for the Project and subcontractors retained to perform any part or parts of the Project shall have adequate insurance in place that is appropriate to the Project risks and to the third party.

ARTICLE 13 TERMINATION ON NOTICE

- 13.1 **Termination on Notice.** NOHFC may terminate the Agreement at any time upon giving at least 30 days' Notice to the Recipient.
- 13.2 **Consequences of Termination.** If NOHFC terminates the Agreement pursuant to section 13.1, NOHFC:

- (a) shall have no further obligation to make any payment of Funds;
- (b) may demand the repayment of any Funds remaining in the possession or under the control of the Recipient, whereupon the amount demanded by NOHFC shall immediately become due and payable; and
- (c) may determine the Recipient's reasonable Wind Down Costs, and either:
 - (i) permit the Recipient to offset the Wind Down Costs against the amount owing pursuant to subsection 13.2(b); and/or
 - (ii) subject to section 5.3(g) provide Funds to the Recipient to cover the Wind Down Costs.

ARTICLE 14 EVENT OF DEFAULT AND CORRECTIVE ACTION

14.1 Events of Default. Each of the following events shall constitute an “**Event of Default**”:

- (a) if in the opinion of NOHFC, the Recipient has knowingly provided false or misleading information regarding its request for funding or in any communication with NOHFC;
- (b) if any representation or warranty provided to NOHFC (herein or otherwise) by the Recipient is incorrect in any material respect on the date on which such representation or warranty was made;
- (c) if in the opinion of NOHFC, the Recipient breaches any term or condition of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement without the prior written consent of NOHFC:
 - (i) carry out the Project;
 - (ii) complete the milestones set out in the Project Plan in accordance with the timing set out in the Project Plan;
 - (iii) use or spend Funds; and/or
 - (iv) provide Reports;
- (d) the nature of the Recipient's operations or its corporate status changes so that it no longer meets one or more of the applicable eligibility requirements of the program under which NOHFC provides the Funds;
- (e) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or is petitioned into bankruptcy, or files for the appointment of a receiver;
- (f) if any bankruptcy, reorganization, arrangement or insolvency proceedings for relief under any bankruptcy or similar laws for the relief of debtors are instituted against the Recipient or is consented to by the Recipient, or, if contested by the Recipient, is not dismissed within 30 days;

- (g) the Recipient ceases to operate; or
- (h) a Conflict of Interest that cannot be resolved to NOHFC's satisfaction, acting reasonably.

14.2 **Corrective action.** If an Event of Default occurs, NOHFC may, at any time, take one or more of the following actions:

- (a) initiate any action NOHFC considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) suspend the payment of Funds for such period as NOHFC determines appropriate;
- (c) reduce the amount of the Funds;
- (d) cancel all further payment of Funds;
- (e) demand the repayment of any Funds remaining in the possession or under the control of the Recipient, whereupon the amount demanded by NOHFC shall immediately become due and payable;
- (f) demand the repayment of an amount equal to any Funds the Recipient used for purposes not agreed upon by NOHFC, whereupon the amount demanded by NOHFC shall immediately become due and payable;
- (g) demand the repayment of an amount equal to any Funds NOHFC provided to the Recipient, whereupon the amount demanded by NOHFC shall immediately become due and payable;
- (h) terminate the Agreement immediately upon giving Notice to the Recipient; and/or
- (i) exercise any other rights or remedies available to NOHFC under this Agreement or applicable law.

14.3 **Opportunity to remedy.** In addition to its rights provided for in section 14.2, NOHFC may provide the Recipient an opportunity to remedy the Event of Default by providing Notice to the Recipient:

- (a) of the particulars of the Event of Default; and
- (b) of the period of time within which the Recipient is required to remedy the Event of Default.

14.4 **Recipient not remedying.** If NOHFC has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section 14.3 and:

- (a) the Recipient does not remedy the Event of Default within the time period specified in the Notice;
- (b) NOHFC determines in its sole discretion that the Recipient cannot completely remedy the Event of Default within the time period specified in the Notice or such further period

of time as NOHFC considers reasonable; or

- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to NOHFC,

NOHFC may initiate any one or more of the actions provided for in sections 14.2 (a), (d), (e), (f), (g), (h) and (i).

- 14.5 **Termination date.** The effective date of any termination under this Article shall be the last day of the Notice period, the last day of any subsequent Notice period or immediately, whichever applies.

ARTICLE 15 PAYMENT BY NOHFC OF AMOUNTS OWING BY RECIPIENT

- 15.1 **Amounts owing by Recipient and subcontractors.** The Recipient covenants and agrees to pay when due, and to ensure that any of its subcontractors pays when due, all amounts required to be paid by it/its subcontractors to complete the Project in accordance with the Agreement.
- 15.2 **NOHFC's right to pay amounts due and unpaid by Recipient or subcontractors.** In the event the Recipient or any of its subcontractors fails to pay when due, all amounts required to be paid by it/its subcontractors to complete the Project in accordance with the Agreement, NOHFC shall have the right, but for greater certainty, no obligation, in addition to and not in substitution for any other right it may have pursuant to the Agreement or otherwise at law or in equity, to pay any amount due and unpaid by the Recipient or its subcontractors and to deduct such amount from any amount due and owing from time to time to the Recipient pursuant to the Agreement together with all costs incurred by NOHFC in connection therewith or to demand the repayment of such amount from the Recipient together with all costs incurred by NOHFC in connection therewith.

ARTICLE 16 COMPLIANCE WITH AGREEMENT AND LAWS

- 16.1 **Compliance with Agreement.** The Recipient shall take all reasonable measures to ensure that its officers, directors, partners, employees, agents, contractors, subcontractors and volunteers are bound to observe the provisions of the Agreement. In all contracts relating to the Project, the Recipient shall include terms and conditions similar to and not less favourable to NOHFC than the terms and conditions of the Agreement to the extent that they are applicable to the subject of the contract.
- 16.2 **Compliance with Laws.** The Recipient shall take all reasonable measures to ensure that its officers, directors, partners, employees, agents, contractors, subcontractors and volunteers if any, at all times to comply with any and all applicable federal, provincial and municipal laws, ordinances, statutes, rules regulations and orders. The Recipient shall obtain, at its own expense, all permits from public authorities which may be required in connection with the performance of this Agreement.

ARTICLE 17 REPAYMENT AND SET OFF

- 17.1 **Debt due.** If the Recipient owes any monies, including any Funds, to NOHFC, whether or not

their return or repayment has been demanded by NOHFC, such monies shall be deemed to be a debt due and owing to NOHFC by the Recipient, and the Recipient shall pay or return the amount to NOHFC immediately unless NOHFC directs otherwise.

- 17.2 **Interest rate.** NOHFC may charge the Recipient interest on any monies owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.
- 17.3 **Set off.** If the Recipient is indebted to NOHFC under this or any other agreement between them, NOHFC shall have the right to set off the amount of such indebtedness against the amount of Funds owing to the Recipient under this Agreement and to reduce the total amount of Funds payable to the Recipient by such amount.
- 17.4 **Cheque payable to.** The Recipient shall pay any monies owing to NOHFC by cheque payable to the "Northern Ontario Heritage Fund Corporation" and mailed to NOHFC at the address provided in section 18.1.

ARTICLE 18 NOTICE

- 18.1 **Notice in writing and addressed.** Notice shall be in writing and shall be delivered by postage-prepaid mail, personal delivery or facsimile, and shall be addressed to NOHFC and the Recipient respectively, as set out below:

To NOHFC:

Northern Ontario Heritage Fund
Corporation
70 Foster Drive, Suite 200
Sault Ste. Marie, Ontario P6A 6V8

Attention: Executive Director

Fax: 705-945-6701

To the Recipient:

City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive
Haileybury, Ontario P0J 1K0

Attention: James Franks, Economic
Development and Funding Coordinator

Fax: 705-672-3200

- 18.2 **Notice.** Notice shall be deemed to have been received:

- (a) in the case of postage-prepaid mail, seven business days after such Notice is mailed;
- (b) in the case of personal delivery, on the date such Notice is delivered to the other Party;
or
- (c) in the case of facsimile, one business day after such Notice is transmitted by the other Party.

- 18.3 **Postal disruption.** Despite subsection 18.2(a), following the occurrence and during the continuation of a postal disruption,

- (a) Notice by postage-prepaid mail shall not be deemed to be received; and
- (b) the Party giving Notice shall provide Notice by personal delivery or by facsimile.

**ARTICLE 19
SEVERABILITY OF PROVISIONS**

- 19.1 **Invalidity or unenforceability of any provision.** The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.

**ARTICLE 20
WAIVER**

- 20.1 **Waivers in Writing.** If a Party fails to comply with any term of the Agreement, that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article 18. Any waiver must refer to a specific failure to comply and shall not have the effect of waiving any subsequent failures to comply.

**ARTICLE 21
INDEPENDENT PARTIES**

- 21.1 **Parties independent.** The Recipient acknowledges that it is not an agent, joint venturer, partner or employee of NOHFC or any Indemnified Party and the Recipient shall not take any actions that could establish or imply such a relationship.

**ARTICLE 22
ASSIGNMENT OF AGREEMENT OR FUNDS**

- 22.1 **No assignment.** The Recipient shall not assign any part of the Agreement or the Funds without the prior written consent of NOHFC which NOHFC may, in its sole discretion, provide or withhold.
- 22.2 **Enurement.** The Agreement shall enure to the benefit of and be binding upon the Parties and their respective heirs, executors, administrators, successors and permitted assigns.

**ARTICLE 23
GOVERNING LAW**

- 23.1 **Governing law.** The Agreement and the rights, obligations and relations of the Parties shall be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement shall be conducted in Ontario.

**ARTICLE 24
FURTHER ASSURANCES**

- 24.1 **Agreement into effect.** The Parties shall do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to its full extent.

**ARTICLE 25
SURVIVAL**

- 25.1 **Survival.** The provisions in Article 1; section 3.2; section 5.1; section 5.2; sections 5.3(a), (d), (e) and (g); Article 7; Article 8; Article 9; Article 10; Article 11; sections 14.1, 14.2(e), (f), (g)

and (i); Article 15; Article 16; Article 17; Article 18; Article 21; Article 23; Article 24; Article 25; Article 26; Schedule "A", Schedule "B" and Schedule "C" shall continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

ARTICLE 26 SCHEDULES

26.1 **Schedules.** The Agreement includes the following schedules:

- (a) Schedule A - Project Description;
- (b) Schedule B – Project Budget;
- (c) Schedule C – Project Plan and NOHFC Claim Schedule;
- (d) Schedule D – Request for Funds;
- (e) Schedule E - Reports; and
- (f) Schedule F – Change Request Form.

ARTICLE 27 ENTIRE AGREEMENT AND MODIFICATION OF AGREEMENT

27.1 **Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

27.2 **Modification of Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties. If the Recipient wishes to amend the Agreement, including to extend the term of the Agreement, the Recipient will complete the appropriate sections of the Change Request Form as set out in Schedule "F" and submit it to NOHFC no later than 30 (thirty) days prior to the Expiry Date. NOHFC is under no obligation to consider Change Request Forms submitted after this date. NOHFC may approve or reject all or part of any such change request in its sole discretion and may require the Recipient to enter into a separate amending agreement. In the event NOHFC signs a Change Request Form, this Agreement will be amended accordingly.

ARTICLE 28 BPSAA

28.1 **BPSAA.** For the purposes of clarity, if the Recipient is subject to the BPSAA and in the event that there is a conflict between any of the requirements of the Agreement and the requirements of the BPSAA, the BPSAA shall prevail.

ARTICLE 29 FAILURE TO COMPLY WITH OTHER AGREEMENTS

29.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply (a "Failure") with any term, condition or obligation under any other agreement with NOHFC;

- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

NOHFC may suspend the payment of Funds for such period as NOHFC determines appropriate.

ARTICLE 30 SIGNATURE

- 30.1 **Counterparts.** The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- 30.2 **Execution by Facsimile, TIFF, PDF.** Delivery of an executed copy of a signature page to this Agreement by facsimile transmission or transmitted electronically in either a Tagged Image Format File ("TIFF") or Portable Document Format ("PDF") shall be effective as delivery of a manually executed copy of this Agreement and each Party hereto undertakes to provide each other Party hereto with a copy of the Agreement bearing original signatures forthwith upon demand.

ARTICLE 31 TIME IS OF THE ESSENCE

- 31.1 **Time is of the essence.** Time is of the essence in the performance of obligations under the Agreement.

[Signature page follows]

The Parties have executed the Agreement on the dates set out below.

NORTHERN ONTARIO HERITAGE FUND CORPORATION

Bruce Strapp
Executive Director

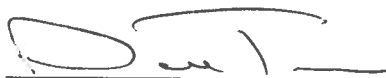
Date

CITY OF TEMISKAMING SHORES

Name: **CARMAN KIDD**
Position: **MAYOR**

16-Feb-16

Date



Name: **DAVID B. TREEN**
Position: **CLERK**

16-Feb-16

Date

I/We have authority to bind the Recipient.

SCHEDULE "A"

PROJECT DESCRIPTION

1. **Project summary**

The Recipient will install water mains to connect the water system from the former Town of New Liskeard to the water distribution system of the former Township of Dymond. The Project will enable the development of a new hotel in the area as well as open up other lands along the area in the vicinity of the Project that could be developed as new commercial or industrial properties.

2. **Project purpose**

The purpose of the Project is to improve connections to water in order to provide sufficient supply for current and future developments in the commercial area of the Township of Dymond.

3. **Project location**

New Liskeard, Ontario

SCHEDULE "B"
PROJECT BUDGET

1. Project Costs Chart

Project cost category	Eligible Project Costs	Ineligible Project Costs	Total cost
Construction Costs	\$2,040,000		\$2,040,000
Project Management (5%)	\$100,000		\$100,000
Contingency (5%)	\$100,000		\$100,000
TOTAL	\$2,240,000		\$2,240,000

2. Project Funding Chart

Funding sources	Financing type	Project cost category	Eligible Project Costs	Ineligible Project Costs	Total funding
NOHFC	Conditional Contribution	Eligible Project Costs	\$1,000,000		\$1,000,000
Recipient	Cash	All	\$240,000		\$240,000
Fed Nor	Conditional Contribution	All	\$1,000,000		\$1,000,000
TOTAL:			\$2,240,000		\$2,240,000
NOHFC % of total Eligible Project Costs			44.64%		

SCHEDULE "C"

PROJECT PLAN AND NOHFC CLAIM SCHEDULE

(To be completed by the Recipient)

1. Project Plan

<i>Project milestones</i>	<i>Timing</i>	
	<i>Start (month/ year)</i>	<i>End (month/ year)</i>

2. NOHFC Claim Schedule

	<i>Funding Year 1 (ending Mar 31/2016)</i>				<i>Funding Year 2 (ending Mar 31/2017)</i>				<i>Total</i>
	<i>Apr 1- Jun 30</i>	<i>Jul 1- Sep 30</i>	<i>Oct 1- Dec 31</i>	<i>Jan 1- Mar 31</i>	<i>Apr 1- Jun 30</i>	<i>Jul 1- Sep 30</i>	<i>Oct 1- Dec 31</i>	<i>Jan 1- Mar 31</i>	
Eligible Project Costs									
NOHFC claim									

3. Project completion date: _____

SCHEDULE "D"

REQUEST FOR FUNDS FORM

Claim Number:

1. Project Progress

Project milestones	% Complete	Comments
TOTAL		

2. Is this the Recipient's final request for Funds for the Project?

- No
- Yes

3. Request for Funds (Current Claim)

NOHFC Funds are disbursed on a reimbursement basis. To initiate reimbursement of Eligible Project Costs by NOHFC, the Recipient shall complete the request for Funds form and submit it to NOHFC along with the following:

- (a) a copy of all invoices, or such other evidence satisfactory to NOHFC or its agents, in their sole discretion, of costs incurred itemized in the *Detailed Listing of Transactions* table in section 5 of this form relating to all Eligible Projects Costs claimed in this request for Funds; and
- (b) evidence of payment itemized in the *Detailed Listing of Transactions* table in section 5 of this form relating to all Eligible Project Costs claimed in this request for Funds (cancelled cheques and/or other such evidence satisfactory to NOHFC or its agents, in their sole discretion).

(Request for Funds Form continued on following pages. Please fill out all pages.)

SCHEDULE "D" (CONT'D)

REQUEST FOR FUNDS FORM

5. Detailed Listing of Transactions for each Eligible Project Cost category

Please complete one table for each of the Eligible Project Cost categories (in section 4 of this form) for which a claim is currently being made.

Table 1: <Eligible Project Cost category: _____ >

Item no.	Date of Invoice	Name of Supplier	Description of Item or Service Purchased	Invoice Number	Amount (net of all rebate(s), credit(s), or refund(s), where applicable)	Payment Reference (Cheque No.)
1						
2						
3						
				Subtotal		

Table 2: <Eligible Project Cost category: _____ >

Item no.	Date of Invoice	Name of Supplier	Description of Item or Service Purchased	Invoice Number	Amount (net of all rebate(s), credit(s), or refund(s), where applicable)	Payment Reference (Cheque No.)
1						
2						
3						
				Subtotal		

(Request for Funds Form continued on following pages. Please fill out all pages.)

SCHEDULE "D" (CONT'D)
REQUEST FOR FUNDS FORM

6. Certification

Must be completed for all requests for Funds.

On behalf of the Recipient, I certify that:

1. the costs for which reimbursement is requested in line (A) above have been incurred and actually paid for by the Recipient;
2. the costs being claimed in this form are all Eligible Project Costs only (as that term is defined in the Agreement);
3. if the costs being claimed in this form are for supplies, equipment or services, the Recipient has acquired such supplies, equipment or services through a process that promotes the best value for money;
4. the representations and warranties set forth in the Agreement are true and correct in all material respects on the date set out below;
5. no Event of Default has occurred as of the date set out below; and
6. all of the Recipient's obligations to date, as set out in the Agreement, have been satisfied.

Signature: _____

Date: _____

Name of signatory: _____

Title: _____

I/We have authority to bind the Recipient.

SCHEDULE "E"

REPORTS

REPORTS SCHEDULE

Name of Report	Due Date(s)	Format and content requirements
1. Annual Report	Each anniversary of Effective Date	Form of Annual Report in Schedule "E"
2. Final Report	Attached to final Request for Funds completed and submitted to NOHFC	Form of Final Report in Schedule "E"

SCHEDULE "E" (CONT'D)

REPORTS

FORM OF ANNUAL REPORT

1. **Progress of Project:** Have the milestones/activities for this time period been completed? If so, please provide a detailed explanation of what they are and how they have been completed. If not, please provide a detailed explanation why, how this affects the Project in the future and how the Project will be brought back into compliance with the Project Plan.

2. **Financial information:** Have expenditures been in accordance with the Project Budget, the Project Plan and the NOHFC Claim Schedule? If so, please set out what the expected Eligible and Ineligible Project Costs for this time period were compare them with the actual Eligible and Ineligible Project Costs in a financial summary. If not, please provide the information requested above together with an explanation of why the expenditures do not match the expected Eligible and Ineligible Project Costs and how this may affect the Project in the future.

3. **Other performance measures:** Have the objectives of the Project been achieved to date? Please describe the economic activity that has resulted in a benefit to northern Ontario to date:
 - number of jobs created / sustained
 - Project contributor funding contributions

Signature: _____

Date: _____

Name of signatory: _____

Title: _____

I/We have authority to bind the Recipient.

SCHEDULE "E" (CONT'D)

REPORTS

FORM OF FINAL REPORT

1. **Project Completion:** Have the milestones/activities as set out in this Agreement been completed? If so, please provide a detailed explanation of what they are and how they have been completed. If not, please provide a detailed explanation why and how this affected the overall Project.

2. **Financial information:** Have expenditures been in accordance with the Project Budget, the Project Plan and the NOHFC Claim Schedule? If so, please set out what the expected Eligible and Ineligible Project Costs were and compare them with the total actual Eligible and Ineligible Project Costs in a financial summary. If not, please provide the information requested above together with an explanation of why the expenditures did not match the expected Eligible and Ineligible Project Costs and how this affected the Project.

3. **Other performance measures:** Have the objectives of the Project been achieved to date? If the Project objectives were not achieved, please explain.

Please describe the economic activity that has resulted in a benefit to northern Ontario to date:

- Actual number of jobs created / sustained
- Project contributor funding contributions
- Evidence of new or increased interest from existing and new tenants of Temiskaming Shores' commercial strip on expanding their operations as a result of the Project

Signature: _____

Date: _____

Name of signatory: _____

Title: _____

I/We have authority to bind the Recipient.

SCHEDULE "F"

CHANGE REQUEST FORM

Please complete all appropriate sections (to be completed by Recipient)

1. **Amendment to NOHFC Claim Schedule**
 (For a requested amendment of \$100,000.00 or more in any Quarter)

Indicate previous NOHFC Claim Schedule and the requested amended NOHFC Claim Schedule. Insert additional years, if required and provide the reasons for the requested amendment in the box below.

	Funding Year 1 (ending Mar 31/2016)				
	<i>Apr 1- Jun 30</i>	<i>Jul 1- Sep 30</i>	<i>Oct 1- Dec 31</i>	<i>Jan 1- Mar 31</i>	Total
Previous					
New					

	Funding Year 2 (ending Mar 31/2017)				
	<i>Apr 1- Jun 30</i>	<i>Jul 1- Sep 30</i>	<i>Oct 1- Dec 31</i>	<i>Jan 1- Mar 31</i>	Total
Previous					
New					

Reasons for requested amendment to NOHFC Claim Schedule:

2. **Changes in Project Plan**
 (Complete where the Project milestones or their timing change)

Indicate previous Project milestones and timing, the requested amended milestones and/or timing and reasons for the requested amendment in the box below.

Project milestones		Timing			
		Start (month/ year)		End (month/ year)	
Previous	New	Previous	New	Previous	New

(Change Request Form continued on following page – please fill out all pages)

SCHEDULE "F" (CONT'D)

CHANGE REQUEST FORM

Reasons for requested amendment to the Project Plan:

3. Amendment to Project completion date
(Complete where an amendment to the Project completion date is requested.)

Indicate the previous Project completion date, the requested Project completion date and provide reasons for the requested amendment in the box below.

Current Project completion date: _____

Requested Project completion date: _____

Reasons for requested amendment to the Project completion date:

4. Transfer of costs between Project Cost Categories

Indicate the requested transfer of amounts between cost categories set out in the Project Costs Chart (or in most recent Change Request Form agreed to by NOHFC) and provide reasons for the requested amendment in the box below.

Project Cost Category	Total Project Costs	
	PREV.	NEW
TOTAL		

Reasons for requested transfer of amounts between Project cost categories:

(Change Request Form continued on following page – please fill out all pages)

SCHEDULE "F" (CONT'D)

CHANGE REQUEST FORM

5. **Other amendments to the Agreement**

Indicate other amendment(s) being requested and the reasons for the requested amendment(s):

6. **Acknowledgement**

The Recipient hereby requests the aforementioned amendment(s) to the Agreement and certifies that the information provided to support the request is accurate. The Agreement is accordingly amended upon execution of this form by NOHFC. All other terms and conditions of the Agreement remain in full force and effect.

CITY OF TEMISKAMING SHORES

Date: _____

Print Name:

Position:

I/We have authority to bind the Recipient.

NORTHERN ONTARIO HERITAGE FUND CORPORATION

Date: _____

Name:

Position:

The Corporation of the City of Temiskaming Shores

By-law No. 2016-027

Being a by-law to amend By-law No. 2015-001 being a by-law to appoint Council Committees and Council Representatives to various Boards & Committees for the December 1, 2014 to November 30, 2018 Term of Council to establish a Bicycle Friendly Committee and a Healthy Kids Community Challenge Steering Committee

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council adopted By-law No. 2015-001 to appoint Council representatives to various Committees and Boards for the December 1, 2014 to November 30, 2018 term of Council;

And whereas Council considered Memo 003-2016-RS at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-001 to establish a Bicycle Friendly Committee and appoint Mayor Carman Kidd as the Council appointed member for consideration at the February 16, 2016 Regular Council meeting;

And whereas Council considered Administrative Report No. RS-007-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-001 to establish a Healthy Kids Community Challenge Steering Committee and appoint Mayor Carman Kidd as the Council appointed member for consideration at the February 16, 2016 Regular Council meeting

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-001, as amended be further amended to add the following:

Boards / Committees	Council member(s) appointed
Bicycle Friendly Committee	Carman Kidd
Healthy Kids Community Challenge Steering Committee	Carman Kidd

2. That this by-law shall come into force and take effect on the date of its final passing.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2016-028

Being a by-law to amend By-law No. 2015-030, as amended being a by-law to appoint community representatives to various Committees and Boards for the 2014-2018 Term of Council – Appointment of members to the Bicycle Friendly Committee and the Healthy Kids Community Challenge Steering Committee

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council adopted By-law No. 2015-030 to appoint community representatives to various Committees and Boards for 2015-2018 term of Council;

And whereas Council considered Memo No. 003-2016-RS at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-030 to appoint members to the Bicycle Friendly Committee for consideration at the February 16, 2016 Regular Council meeting;

And whereas Council considered Administrative Report No. RS-007-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-030 to appoint members to the Healthy Kids Community Challenge Steering Committee for consideration at the February 19, 2016 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-030, as amended be further amended to appoint **Linda St. Cyr, Amanda Mongeon, Susan Hall** and **Nicholas Black** as community representatives to the Bicycle Friendly Committee for the 2014-2018 term of Council;
2. That Schedule "A" to By-law No. 2015-030, as amended be further amended to appoint **Tammy Borgen-Flood (Project Manager), Kerry Schubert-Mackey, Dani Granier-Ducharme, Tammy Beaudry, Lynne Cormier, Lois Weston-Bernstein, Lise Rioux, Shelley Harrison, Edith Plouffe** and **Jessica Patterson**

as community representatives to the Healthy Kids Community Challenge Steering Committee for the 2014-2018 term of Council;

Read a first, second and third time and finally passed this 19th day of January, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores
By-law No. 2016-029
Being a by-law to adopt Terms of Reference for the
Healthy Kids Community Challenge Steering Committee

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report RS-007-2016 at the February 16, 2016 Regular Council meeting and directed staff to prepare the necessary by-law for the adoption of Terms of Reference for the Healthy Kids Community Challenge Steering Committee for consideration at the February 16, 2016 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores hereby enacts as follows:

1. That Council adopts Terms of Reference for the Healthy Kids Community Challenge Steering Committee identified as Schedule "A", attached hereto and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2016-029

Terms of Reference

Health Kids Community Challenge Steering Committee



Healthy Kids Community Challenge Steering Committee

Terms of Reference

1.0 Background

The City of Temiskaming Shores is the lead agency for the program and in partnership with the Timiskaming Health Unit has developed an Advisory Committee to provide ongoing leadership for the Healthy Kids Community Challenge.

2.0 Mission Statement

The Healthy Kids Community Challenge, City of Temiskaming Shores’ Steering Committee will strive to ensure that the greater goals of the program- Healthy Weights for Children and Youth-, are met by working together and leveraging each other’s assets in the best interest of children and youth.

3.0 Definitions

City means The Corporation of the City of Temiskaming Shores;

Committee means the Healthy Kids Community Challenge- City of Temiskaming Shores Steering Committee;

Council means the Council of the City of Temiskaming Shores;

Community means the population within the geographic limits of the City of Temiskaming Shores and the southern half of the District of Timiskaming;

HKCC means Healthy Kids Community Challenge;

Pecuniary Interest means a direct or indirect interest within the meaning of the municipal Conflict of Interest Act, R.S.O, 1990, chapter M.50, as amended, and any subsequent legislation thereto;

4.0 Accountability

- 4.1 The HKCC Committee functions in accordance with Sec. 2.1 “General Provisions” prescribed in the City of Temiskaming Shores Procedural By-law No. 2014-101, as amended which reads;

2.1 “The rules and regulations contained in the By-law shall be observed in all proceedings of Council and shall be the rules and regulations for the order and dispatch of business of the council and wherever possible, with the necessary modifications, for all committees of Council, unless otherwise prescribed.”

5.0 Membership

- 5.1 The Committee will consist of a minimum of seven (7) voting members and may include up to eleven (11) voting members.
- 5.2 Quorum of the HKCC Steering Committee will be 50% + 1 of the members appointed to the Committee.
- 5.3 The HKCC Committee will meet every three (3) months or as needed.
- 5.4 The City will assign a staff person (Project Manager) who shall act as Secretary to the Committee, and be responsible for the preparation and distribution of minutes, keeping of files and records, the preparation and distribution of agendas, and as a resource for information gathering for the Committee.
- 5.5 Members of the HKCC Committee shall serve without remuneration.
- 5.6 With respect to member appointments to the HKCC Committee, consideration of an applicant’s special expertise, experience and commitment to promoting and facilitating healthy behaviours in youth will be made.
- 5.7 A Committee member shall hold office until the HKCC project is completed, or until successors are appointed. Members are appointed by resolution or by-law and serve at the pleasure of council.
- 5.8 Committee Members may include:
- Community Champion (Non Voting)
 - City Staff- Recreation (Non Voting)
 - HKCC City of Temiskaming Shores Project Manager (Non Voting)
 - City Councilor
 - Health Unit Representative

- Community Health Centre Representative
- Community Organization- Indigenous Population
- Best Start/Family Support Representative
- Children’s Services Organization Representative
- Business Community Representative
- School Representative- English
- School Representative- French
- Parental Representative
- Mental Health Representative

5.9 Stakeholders that are represented on the Committee may change according to the themes addressed. New appointments to the Committee will require a majority vote by the membership.

6.0 Conduct of Members

6.1 No member, individually or as a group, shall provide comment, opinion or make representation of any kind to any person or group with respect to any matter or thing relating to the function of the HKCC Committee unless authorized to do so by a resolution of the HKCC Committee.

6.2 Should a member knowingly violate City policies, or conducts themselves in a manner deleterious to the achievement of the mandate and vision of the HKCC Committee in respect to their membership on the HKCC Committee, which results in, or has the potential to result in liability/exposure to the City, the appointment may be repealed.

6.3 No member shall make any commitments, financial or otherwise, in respect of the City or the HKCC Committee or in any manner enter into any form of agreement, or receive other inducements or benefits either individually or as a group with respect of their membership on the HKCC Committee.

6.4 Where applicable, members shall declare a conflict of pecuniary interest and shall at all time conform with the requirements of Section 22 – “Conflict of Interest” prescribed in the City of Temiskaming Shores Procedural By-law No. 2008-160.

6.5 Should a member fail to participate in three (3) consecutive regular meetings, or more than 50% of all regular meetings of the Committee in any calendar year exclusive of a granted leave of absence, the appointment may be repealed.

6.6 Should a member request a leave of absence from the Committee, such request shall not exceed six (6) months in length and shall be made to Council through the

committee.

7.0 Reporting and Monitoring

The HKCC Project Manager will provide committee members with minutes of meetings and report on specific matters as necessary. Once approved, these minutes will be posted on the HKCC website and City’s website.

8.0 Communication

The Project Manager will strive to provide translations for public documents where applicable and will strive to encourage Indigenous language translations. All internal communication will be in English. Accessible documents will be made available upon request.

9.0 Objectives

The Objectives of the Steering Committee are to:

- 9.1 Foster an environment of trust, openness, transparency and accountability in working towards the goals of The Challenge and in best interests of Children and Youth.
- 9.2 Represent the perspective, interests and limitations of their sector (partners)
- 9.3 Provide advice to the project on how best to engage with, encourage participation from, and best utilize the expertise of their sector (or Partners) as well as the families their sector serves.

10.0 Roles and Responsibilities

- 10.1 The Project Manager will consult with all stakeholders (including agency partners and families)
- 10.2 The Project Manager will be responsible for communication to the Media
- 10.3 The Committee will act in an advisory capacity to the HKCC City of Temiskaming Shores Project Manager.
- 10.4 The Project Manager will communicate the results of the project to all stakeholders

and the community.

10.5 Community Involvement and Liaison with Community

- The Project Manager will develop and maintain a liaison with community groups and individuals within the municipality, District, Province, and at the Federal level, that share the objectives of the HKCC Committee in order to foster their joint objectives.
- The Committee will support the liaison to foster their joint objectives

10.6 Information and Education

- The Committee will strive to educate the community to encourage an active and healthy community.
- The Committee will strive to educate the community as to the role and function of the HKCC Committee.
- The Project Manager will develop and facilitate partnerships with the community and private sector for activities and projects that raise awareness, educate and inform the public of the benefits of physical activity and healthy eating in terms of personal health and wellness, strengthening communities through social interaction, volunteerism, civic pride and aesthetics, safe communities, and community leadership.

10.7 Tools

The Project Manager and Committee will strive to use tools that achieve systemic change such as the Indigenous and Francophone Cultural Linguistic Frameworks and Aboriginal Early Years Strategic Framework.

10.8 Working Groups

Working groups may be created to focus on a particular task or area and to make recommendations for approval by the Steering Committee.

11.0 Amendments to the Terms of Reference

Amendments to the Terms of Reference may be proposed from time to time by members of the committee. Amendments will require a majority vote by the membership.

The Corporation of the City of Temiskaming Shores

By-law No. 2016-030

**Being a by-law to confirm certain proceedings of Council of
The Corporation of the City of Temiskaming Shores for its
Regular meeting held on February 16, 2016**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **February 16, 2016** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 16th day of February, 2016.

Mayor – Carman Kidd

Clerk – David B. Treen