



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, July 5, 2016  
6:00 P.M.  
City Hall Council Chambers – 325 Farr Drive

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**Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

*Draft Motion*

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

*Draft Motion*

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – June 21, 2016

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Amber Sayer – Age Friendly Community Coordinator

**Re:** Final Age Friendly Community Plan

*Draft Motion*

Be it resolved that the Council for the City of Temiskaming Shores hereby acknowledges the presentation by the Age Friendly Community Coordinator, Amber Sayer in regards to the Age Friendly Community Plan; and

That Council directs staff to prepare the necessary by-law for the adoption of the Age Friendly Community Plan for consideration at the July 5, 2016 Regular Council meeting.

- b) Ministry of Natural Resources & Forestry

**Re:** Bear Wise Program

10. **Communications**

- a) Media Relations - Ontario Power Generation

**Re:** Make Water Safety a Priority this Summer: Stay Clear – Stay Safe

**Reference:** Received for Information

- b) Allison Stanley, Information and Communications Officer - FONOM  
**Re:** TransCanada's Energy East Project reaches new Milestone  
**Reference:** Received for Information
  
- c) Lois Perry, Chair – Temiskaming Municipal Association  
**Re:** Request for Support – Electricity in Ontario  
**Reference:** Motion to be presented under New Business
  
- d) James Papple, Chair – Teachers of English as a Second Language  
**Re:** Request for Support – Proclaim November 20-26, 2016 as “English as a Second Language Week”  
**Reference:** Received for information
  
- e) Francois Doyon, Consultant Project Manager – MMM Group Limited  
**Re:** Notice – Calamity Creek Culvert Replacement – Class EA Study  
**Reference:** Received for information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

**11. Committees of Council – Community and Regional**

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board meeting held on May 18, 2016;

- b) Timiskaming Health Unit – Audited Financial Statements for 2015;
- c) Minutes of the Earlton-Timiskaming Regional Airport Municipal Services Board meeting held on May 19, 2016 as well as the May 2016 Airport Activity Report; and
- d) Minutes of the Healthy Kids Community Challenge Steering Committee meeting held on May 3, 2016.

**12. Committees of Council – Internal Departments**

*Draft Motion*

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Protection to Persons and Property Committee meeting held on May 26, 2016;
- b) Minutes of the Public Works Committee meeting held on May 26, 2016;
- c) Minutes of the Recreation Services Committee meeting held on May 9, 2016; and
- d) Minutes of the Recreation Services Committee meeting held on June 13, 2016.

**13. Reports by Members of Council**

**14. Notice of Motions**



**15. New Business**

**a) Support - Temiskaming Municipal Association – Electricity in Ontario**

Draft Motion

Whereas the price of electricity in Ontario has escalated to the level where this essential utility has become almost a luxury for many; and

Whereas this has resulted in Hospitals, Schools, Municipalities, Businesses, Farms and Industries being faced with unbudgeted and unanticipated increases in costs for this essential utility and forcing many residential users to actually ration the use of electricity; and

Whereas here in Temiskaming this has further resulted in valuable farmland being covered in solar panels and denied the vital agricultural crops that it would provide because of the excessive prices paid for this “green energy” produced by these panels; and

Whereas much of Temiskaming District has to pay the highest rate of delivery charge for this needed service because of the low population levels in many areas of the District; and

Whereas Temiskaming municipalities are forced to watch as our primary highways are burdened and prematurely fatigued with heavy transports carrying mine concentrates out of Ontario to Quebec so as to benefit from the much lower hydro rates in that Province.

Now therefore be it resolved that the City of Temiskaming Shores hereby petitions the Province of Ontario and the Minister of Energy, the Honourable Glen Thibeault, to reduce the rates of this very essential utility to a level that will once more be affordable and predictable for the aforementioned users; and

Further that a copy of this resolution be forwarded to MPP John Vanthof and the Federation of Northern Ontario Municipalities (FONOM) for support.

**b) Support - Latchford – Wildlife Fencing along Hwy 11**

Draft Motion

Whereas Highway 11 from North Bay to the District of Temiskaming is annually invaded by wildlife, in particular Moose and Bear; and

Whereas many of these wildlife movements occur during darkness or low light periods making detection of their presence on or near the highway very difficult if not impossible; and

Whereas the numerous collisions between vehicles and these wildlife often result in death to drivers and passengers of vehicles as well as the various species of wildlife; and

Whereas wildlife fencing has been installed on other provincial highways and proven to reduce collisions between vehicles and wildlife.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby petitions the Province of Ontario through the Ministry of Transportation to install wildlife fencing adjacent to the Highway 11 corridor from the northern boundaries of the City of North Bay to the District of Timiskaming so as to safeguard both motorists and wildlife in this critical area of Provincial Highway; and

Further that a copy of this resolution be forwarded to municipalities within the District of Timiskaming, the Temiskaming Municipal Association (TMA), the Federation of Northern Ontario Municipalities (FONOM), Temiskaming Mayors Action Group (TeMAG), MPP John Vanthof and the Ontario Ministry of Transportation (MTO) for action.

**c) Support - Municipality of Chatham-Kent – Natural Gas**

Draft Motion

Whereas any policy to move Ontario residents from affordable natural gas to more expensive energy sources would create an unmanageable burden on household and municipal budgets; and

Whereas the rising costs of electricity in Ontario are already forcing families and local governments to choose between electricity bills and other basic necessities/services; and

Whereas a move to electric heat would add an additional \$3,000 annually to home heating costs and the impacts on municipal buildings would be even greater; and

Whereas any move by the provincial government to force Ontario industry and business away from natural gas to more expensive electric power options will have devastating consequences on the local economy as employers will relocate to other jurisdictions with more competitive energy choices.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby petitions the Government of Ontario to reconsider any policy or strategy within the forthcoming “Climate Change Action Plan” that would force rural residents and businesses to replace the most affordable energy option available, natural gas, with more expensive options.

**d) Support - Town of Shelburne – Autism Spectrum Disorder**

Draft Motion

Whereas Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and

Whereas Applied Behavior Analysis (ABA) is the scientific process based on objective evaluation and empirically based interventions used to achieve meaningful, generalizable and enduring behavioral change; and

Whereas Intensive Behavioral Intervention (IBI) is an application of the principles of ABA in an intensive setting used to affect behavior change and improvement; and

Whereas the current waiting list of children for Intensive Behavior Intervention (IBI) is over 2,000 and more than 13,000 children await Applied Behavior Analysis (ABA); and

Whereas the Province of Ontario has announced it intends to discontinue IBI services to children over the age of four and provide a one-time payment to assist with services, thereby abandoning thousands who have been wait-listed for years; and

Whereas there are two service models for affected children to be treated, 1) the Direct Service Offering (DSO) where children receive services directly from trained staff at Ontario’s nine regional service providers and 2) the Direct Funding Offering (DFO) where parents receive funding directly in order to purchase services; and

Whereas the DFO model to provide services is used in Alberta, British Columbia and imminently Saskatchewan; and

Whereas such a model is clinically rigorous and has been identified by the Auditor General of Ontario as being less expensive than Ontario’s DSO model.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby petitions the Province of Ontario to:

1. Amend its policy to one that will allow all children on the current waiting list to receive the IBI services promised them;
2. Remove the age limit for IBI therapy and replace it with a program that provides ongoing IBI services based on need and individual development, not age;
3. Ensure oversight by professionals and parents based on “development progress” criteria and milestones; and
4. Adopt a Direct Funding Offering (DFO) model in lieu of the current Direct Service Offering (DSO) model.

**e) Support - City of Ottawa – Siting of Wind Power Projects**

Draft Motion

Whereas municipal governments are responsible for local planning matters and wind power projects have significant implications in the planning process; and

Whereas the City of Temiskaming Shores believes that renewable energy projects should go through the existing planning framework that takes into consideration the City’s Official Plan, community sustainability and input from the community; and

Whereas the current municipal role is to be consultative and lacks any decision-making authority.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby petitions the Province of Ontario to amend the necessary legislative and/or regulatory rules to provide municipalities with a substantive and meaningful role in siting wind power projects and that the “Municipal Support Resolution” becomes a mandatory requirement in the Independent Electricity System Operator (IESO) process; and

Further that a copy of this resolution be forwarded to the Chair of the Board and President of IESO, the Minister of Energy, Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA) and the City of Ottawa.

**f) Administrative Report No. RS-017-2016 – Temiskaming Shores Smart and Caring Community Fund**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-017-2016; and

That Council designates the Temiskaming Shores Recreation Services Committee as the Proposal Evaluation Committee for the Temiskaming Shores Smart & Caring Community Fund through the Temiskaming Foundation.

**g) Memo No. 012-2016-CGP – Immigration Attraction Settlement and Retention Strategy**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2016-CGP; and

That Council acknowledges receipt of the Immigration Attraction Settlement and Retention Strategy and refers the document to the Corporate Services Committee for the development of an implementation strategy/plan for consideration at a future Council meeting.

**h) Administrative Report No. CGP-014-2016 – Site Plan Agreement – Pronor Developments – Shepherdson Road**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-014-2016; and

That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with Pronor Developments (T-Shores) Limited for that portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840, Dymond for consideration at the July 5, 2016 Regular Council meeting.

**i) Administrative Report No. CGP-015-2016 – Site Plan Agreement – CSDGR – Ecole Catholique St-Michel (Hwy 11)**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-015-2016; and

That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with Conseil Scolaire Catholique de District des Grandes Rivières for École Catholique St-Michel at 998075 Highway 11 North, Dymond for consideration at the July 5, 2016 Regular Council meeting.

**j) January to June 2016 Year-to-Date – Capital Report**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to June 2016 Year-to-Date Capital Report for information purposes.

**k) Memo No. 014-2016-CS – Amendment to By-law No. 2012-039 Fees – Landfill Tipping Fees**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2016-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 (Fees by-law) to remove the listed Landfill Site Tipping Fees and replace with a reference to By-law No. 2015-128 for consideration at the July 5, 2016 Regular Council meeting.

**l) Memo No. 015-2016-CS – Amendment to By-law No. 2015-026 Civil Marriage Solemnization Policy**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2016-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-026 (Civil Marriage Policy) to incorporate a cancellation provision for consideration at the July 5, 2016 Regular Council meeting.

**m) Administrative Report No. PPP-006-2016 – 2015 Annual Fire Department Report**

Draft Motion

Be it resolved that the Council for the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-006-2016, more specifically the 2015 Annual Report for the Temiskaming Shores Fire Department, for information purposes.

**n) Administrative Report No. PPP-007-2016 – Appointment of Volunteer Firefighter Pascal Julien**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-007-2016; and

That Council hereby appoints Pascal Julien as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

**o) Administrative Report No. PPP-008-2016 – Appointment of Volunteer Firefighter Jonathan Langford**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-008-2016; and

That Council hereby appoints Jonathan Langford as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

**p) Administrative Report No. PPP-009-2016 – Appointment of Volunteer Firefighter Phillip Rivard**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-009-2016; and

That Council hereby appoints Phillipe Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

**q) Memo No. 016-2016-PW – Contract Change Order – North Cobalt Water Stabilization Project - Design**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 016-2016-PW; and

That Council approves Contract Change Order No. 001 to By-law No. 2016-004, being an agreement with EXP Services for engineering services for the detailed engineering design of the proposed North Cobalt Water Stabilization project along Niven Street South, to reduce the contract by \$8,794.79 in recognition of work performed by the City's Engineering Technician Intern.

**r) Administrative Report No. PW-033-2016 – Optional Services Agreement – MCC Replacement (Hiby WTP) – Communication Upgrades (Phase 3)**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-033-2016; and

That Council agrees to waive the Tender requirements of the City's Purchasing Policy, as set forth in Section 4.10 of By-law No. 2009-012, and authorizes an agreement with the Ontario Clean Water Agency under provisions of Section 4.11 – Optional Services of By-law No. 2011-117, for the replacement of the Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as the completion of the third and final phase of the communication upgrades at an upset limit of \$ 491,108.49 plus applicable taxes; and



That Council directs Staff to prepare the necessary by-law to enter into an Optional Services Agreement with Ontario Clean Water Agency for consideration at the July 5, 2016 Regular Council meeting.

**s) Draft Letter – Bruce Street Parking (Extendicare Request)**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of a Draft Letter prepared by the Director of Public Works regarding the Tri-Town Extendicare's request to install Accessible Parking Spaces within the road allowance adjacent to Bruce Street; and

Further that Council concurs with the content of the Director's correspondence and hereby denies Tri-Town Extendicare's request to have parking re-instated on the East side of Bruce Street from Algonquin Drive to Lawlor Street as well as the creation of accessible parking stalls adjacent to the paved roadway.

**16. By-laws**

Draft Motion

Be it resolved that:

By-law No. 2016-116 Being a by-law to adopt Amendment No. 1 to the City of Temiskaming Shores Official Plan – 100 Lakeshore Road North – Roll No. 54-18-010-006-03200

By-law No. 2016-117 Being a by-law to enact a Zoning By-law Amendment to rezone property from Institutional (S1) to Apartment Residential Exception 6 (R4-E6) in the Town of New Liskeard Zoning By-law No. 2233 – 100 Lakeshore Road North – Roll No. 54-18-010-006-03200

By-law No. 2016-118 Being a by-law to amend By-law No. 2012-039 (Fees By-law - Landfill Tipping Fees)

By-law No. 2016-119 Being a by-law to amend By-law No. 2012-026 (Civil Marriage Solemnization Policy – Cancellation Provision)

By-law No. 2016-120 Being a by-law to enter into an Optional Service Agreement with the Ontario Clean Water Agency (OCWA) for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 – Communication Upgrades at various Water and Wastewater Facilities

By-law No. 2016-121 Being a by-law to authorize the Execution of a Site Plan Control Agreement with Pronor Developments (T-Shores) Limited for the portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840 (Roll No. 54-18-020-001-02603)

By-law No. 2016-122 Being a by-law to authorize the Execution of a Site Plan Control Agreement with Conseil scolaire catholique de District des Grande Rivieres for 998075 Highway 11 North (École catholique St-Michel) – Roll No. 54-18-020-002-14800)

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2016-116;

By-law No. 2016-117;

By-law No. 2016-118;

By-law No. 2016-119;

By-law No. 2016-120;

By-law No. 2016-121; and

By-law No. 2016-122;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, August 2, 2016 at 6:00 p.m.
- b) Regular – Tuesday, September 6, 2016 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

*Draft Motion*

Be it resolved that Council agrees to convene in Closed Session at \_\_\_\_\_ pm to discuss the following matters:

- a) Adoption of the May 17, 2016 – Closed Session Minutes
- b) Adoption of the May 26, 2016 – Special Closed Session Minutes
- c) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Acquisition of land – View Street – Confidential Administrative Report No. PW-034-2016
- d) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Acquisition of land – ARIO Property – Armstrong Street
- e) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Human Resources Update

**20. Confirming By-law**

*Draft Motion*

Be it resolved that By-law No. 2016-123 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for

its Regular Meeting held on **July 5, 2016** be hereby introduced and given first and second reading.

*Draft Motion*

Be it resolved that By-law No. 2016-123 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

*Draft Motion*

Be it resolved that City Council adjourns at \_\_\_\_\_ pm.



**The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, June 21, 2016  
6:00 P.M.  
City Hall Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Carman Kidd at 6:02 p.m.

**2. Roll Call**

Present: Mayor Carman Kidd  
Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Also Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Tammie Caldwell, Director of Recreation  
Kelly Conlin, Director of Corporate Services (A)  
Tim Uttley, Fire Chief  
Laura-Lee MacLeod, Treasurer  
Jennifer Pye, Planner  
James Franks, Economic Development Officer

Regrets:

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchberger, CJTT

Members of the Public Present: 8

**3. Review of Revisions or Deletions to Agenda**

*Revisions:*

**Under Item 15 – New Business**

- a) Notice of Motion – One Year Phase-in – Airport Authority – Earlton-Timiskaming Regional Airport

Replace the cost identified at \$80,494 to \$91,429.

**4. Approval of Agenda**

*Resolution No. 2016-329*

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as amended.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None

**6. Review and adoption of Council Minutes**

*Resolution No. 2016-330*

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – June 7, 2016

**Carried**

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

**8. Question and Answer Period**

None

**9. Presentations / Delegations**

- a) Sharon Evans-O'Shaughnessy "*Make a Difference*" Award

**Re:** Presentation to Lynn Baldovin

Mayor Kidd indicated that in July 2001 Chelsie McKnight, Greg and Karen McKnight approached the Town of New Liskeard, with a proposal for the establishment of the "Sharon Evans O'Shaughnessy Make a Difference" Award. The community was inspired by Sharon and the McKnight's believed the community needed to recognize her contribution in the form of an ongoing award and the following criteria was set:

*"The Sharon Evans O'Shaughnessy Make a Difference" Award is to be given to someone who has reached out beyond themselves in a meaningful way to help others, inspire others, and make a tangible improvement to our community. The idea is that people, whose spirit inspires others to act, contribute in larger ways than when they act alone – momentum is created and anything seems possible. A better community is built by those who have the courage to take the lead and "make a difference". Let's celebrate that spirit!*

Mayor than announced on behalf of the Evans' and O'Shaughnessy families that the award for 2016 is awarded to **Lynn Baldovin** and presented Lynn with a plaque with the following engravement; *"For your dedication, compassion and positive approach in caring for the patients in the Day Medicine Program at the Timiskaming Hospital. Your commitment has made a difference in the lives of many patients and their families"*. Mayor Kidd added that apart from the exceptional and compassionate care Lynn provides to the patients going through chemotherapy, she empathizes with patients' emotional burdens and extends herself as a support line offering help even beyond business hours. In 2004, Lynn earned one of only 11 Human Touch Awards presented to Health Care Professionals and volunteers across the province by Cancer Care Ontario and the Ontario Renal Network.

**10. Communications**

- a) Maggie Downey, Administrative Assistant – Municipality of Chatham-Kent

**Re:** Request for Support – Climate Change Action Plan – Natural Gas

**Reference:** Received for Information

- b) Kathleen McFadden, Assistant Deputy Minister – Ministry of Natural Resources and Forestry

**Re:** Forest Tenure Modernization – Review of Ontario’s forest tenure

**Reference:** Received for Information

- c) M.M. (Marc) Bedard, Superintendent – Ontario Provincial Police

**Re:** 2016 Municipal Policing Bureau initiatives

**Reference:** Referred to the Police Services Board

- d) Tammy Fowkes, Deputy Clerk – Town of Amherstburg

**Re:** Request for Support – Cutbacks to Behavioral Therapy for Children with Autism Spectrum Disorder

**Reference:** Received for Information

- e) Notification - Canada Post

**Re:** Negotiations Update – Possible Work Disruption

**Reference:** Received for Information

- f) Andrew Healy, Senior Environmental Planner – MTO Northeastern Region

**Re:** Wildlife Fencing along Hwy 11 north of North Bay (not feasible)

**Reference:** Received for Information

- g) Accessibility Directorate of Ontario

**Re:** Notice – Accessibility Compliance Changes



**Reference:** Referred to Senior Staff

h) Jo Ann Ducharme, Clerk – Town of Kirkland Lake

**Re:** Request for Support – Petition Province of Ontario to ban all door-to-door sales (i.e. HVAC, water heaters, water filtration systems, home energy products)

**Reference:** Referred to Municipal Clerk (Business Licensing Review)

i) Edgar Lavoie – Last Link Project

**Re:** News Release – Completing the First Trans-Canada Highway in Ontario

**Reference:** Referred to Haileybury Heritage Museum and the Little Claybelt Homesteaders Museum

j) Scott Moffat, Councillor – Rideau-Goulbourn

**Re:** Letter to Minister of Finance – Municipal Role in the Siting of Wind Power Projects

**Reference:** Referred to Planner

k) Alison Stanley, Information and Communications Officer - FONOM

**Re:** FONOM pleased that Northern Liberal MPPs will Hold Cabinet Positions

**Reference:** Received for Information

l) Karen Wallace, Clerk – Township of Wellington North

**Re:** Request for Support – Call to ban Door-to-Door sales in Ontario

**Reference:** Referred to Municipal Clerk (Business Licensing Review)

m) M. M. (Marc) Bedard, Superintendent – Ontario Provincial Police

**Re:** Report available for Current Billable Calls for Service (CFS)

**Reference:** Referred to Temiskaming Shores Police Services Board

n) Mary Ellen Greb, CAO – Township of South – West Oxford

**Re:** Letter to ROMA – Opposition to the division of the OGRA and ROMA Conferences

**Reference:** Received for Information

o) Kathleen Wynne, Premier – Province of Ontario

**Re:** Response Letter – Council Resolution regarding physicians in rural areas

**Reference:** Received for Information

Resolution No. 2016-331

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. o) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

Resolution No. 2016-332

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that the following minutes and/or reports be accepted for information:

a) Minutes of the Emergency Management Program Committee meeting held on May 25, 2016;

- b) Minutes of the District of Timiskaming Social Services Administration Board meeting held on March 23, 2016;
- c) Minutes of the Timiskaming Health Unit Board of Health meeting held on March 2, 2016;
- d) Minutes of the Timiskaming Health Unit Board of Health meeting held on April 6, 2016;
- e) Timiskaming Health Unit's First Quarter (January – March 2016) Report to the Board of Health;
- f) Minutes of the Temiskaming Municipal Association Annual meeting held on March 31, 2016;
- g) Minutes of the Temiskaming Municipal Association Regular meeting held on March 31, 2016;
- h) Minutes of the Temiskaming Municipal Association Executive meeting held on May 12, 2016;
- i) Minutes of the Temiskaming Shores Police Services Board meeting held on May 16, 2016;

**Carried**

**12. Committees of Council – Internal Departments**

Resolution No. 2016-333

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on May 26, 2016;
- b) Minutes of the Corporate Services Committee meeting held on May 2, 2016;

**Carried**

### 13. **Reports by Members of Council**

Councillor Jelly reported on the following:

- Tem Fund: Attended last meeting and remarkable the number organizations and business that they support and continue to support.

Councillor Hewitt reported on the following:

- Age Friendly: BBQ and consultation was well attended with over 120 participants. Comments received and Age Friendly infrastructure requirements identified are relatively low cost and a presentation of the final report is anticipated at the next regular council meeting.
- BIA/Summerfest: Hanging flowers installed, received some sponsorship for Summerfest with some new activities/events planned watch for schedule in speaker.
- NOSDA: Attended the Northern Ontario Service Delivers Association (under umbrella of DTSSAB) with a major theme of connecting social infrastructure with physical infrastructure. Patricia highlighted some of the various presentations and indicated that NOSDA has a new website and encouraged council to review the various presentations.

Councillor Laferriere reported on the following:

- Get Active Temiskaming: Thanked Jeff Thompson and Tammie Caldwell for the event held over the weekend to highlight to variety of recreational programs in the area with a huge turnout.

Councillor Whalen reported on the following:

- Chamber – 4 Laning: Opportunity to meet with representatives of MTO in regards to 4 laning Hwy 11, their information does not support the need for four laning, but there are other options to be discussed.

Mayor Kidd reported on the following:

- Chamber – 4 Laning: Also attended with Councillor Whalen and indicated that the political push at this point would be for increased passing lanes between Temiskaming Shores and North Bay. Anticipating an accident report from MTO for the next meeting.
- Club Richeleau: Unveiled a number of new picnic tables along the waterfront. Hopefully this will attract more people to the waterfront.
- STATO Trail: Extension of STATO trail into Dymond Twp. near Navigator up to the Mall and eventually into Dymond.

- St. Michael: Sod turning held yesterday for the expansion of the school; adding a \$6 M addition to the school.

**14. Notice of Motions**

None

**15. New Business**

- a) **Notice of Motion – One Year Phase-in – Airport Authority – Earleton-Timiskaming Regional Airport**

Resolution No. 2016-334

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

That Council for the City of Temiskaming Shores hereby supports the creation of an Airport Authority for a one year phase-in period, at a cost of \$91,429 which is the same as our support for the ETRA in 2016.

**Motion to Amend**

Resolution No. 2016-334-A

Moved by: Councillor Jelly  
Seconded by: Councillor Hewitt

That Council for the City of Temiskaming Shores hereby amends Resolution No. 2016-334 by adding “from January 1, 2017 to December 31, 2017” after phase-in period as well as removing “which is the same as our support for the ETRA in 2016”.

**Carried**

Resolution No. 2016-334 (as amended)

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

That Council for the City of Temiskaming Shores hereby supports the creation of an Airport Authority for a one year phase-in period from January 1, 2017 to December 31, 2017 at a cost of \$91,429.

**Carried**

**b) Memo No. 008-2016-CGP – Vacant Municipal Land – Bay Street / Meridian Avenue**

Resolution No. 2016-335

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2016-CGP;

That Council hereby endorses Option No. 3 being the release of a Request for Proposal with evaluation criteria for the potential sale of municipally owned lands at the end of Bay Street, adjacent to the Haileybury Medical Centre and lands at the intersection of Roland Rd and Raymond St.

**Carried**

**c) Administrative Report No. CGP-012-2016 – Accommodation Development Potential Study**

Resolution No. 2016-336

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-012-2016; and

That Council directs staff to retain a research firm through a Request for Proposal (RFP) process to complete an Accommodation Development Potential Study which can be provided to potential investors at an upset limit of \$10,000.

**Defeated**

**d) Administrative Report No. CGP-013-2016 – OPA-2016-01 and ZBA-2016-01 (NL) – 100 Lakeshore Road North**

Resolution No. 2016-337

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-013-2016; and

That Council directs staff to prepare the necessary by-law to adopt Amendment No. 1 to the City of Temiskaming Shores Official Plan to permit the conversion of a former school at 100 Lakeshore Road North into a maximum 40 unit residential apartment building for consideration at the July 5, 2016 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law to amend Zoning By-law No. 2233 of the former Town of New Liskeard to rezone 100 Lakeshore Road North from Institutional (S1) to Apartment Residential Exception 6 (R4-E6) for consideration at the July 5, 2016 Regular Council meeting.

**Carried**

**e) 2015 Consolidated Audited Financial Statement**

*Treasurer, Laura-Lee MacLeod made a verbal presentation to Council with respect to the 2015 Consolidated Audited Financial Statement.*

Resolution No. 2016-338

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council hereby acknowledges receipt and accepts the 2015 Consolidated Financial Statements for the City of Temiskaming Shores as prepared by the firm of Kemp, Elliott and Blair L.L.P. – Chartered Accountants; and

That Council directs the Treasurer to publish notice that a copy of the 2015 Consolidated Financial Statements are available at City Hall and on the City's website in accordance with Section 295 of the Municipal Act, 2001, as amended.

**Carried**

**f) Memo No. 013-2016-CS – Ontario Infrastructure and Lands Corporation - Loan Application**

Resolution No. 2016-339

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2016-CS;

That Council directs staff to prepare the necessary by-law to permit the Treasurer to proceed with application(s) to the Ontario Infrastructure and Lands Corporation for capital works as approved in the 2016 Budget – By-law No. 2016-055 for consideration at the June 21, 2016 Regular Council meeting; and

That Council authorizes staff to prepare the necessary by-law(s) for debenture(s) as required upon the completion or substantial completion of the approved capital works for consideration at future meeting(s).

**Carried**

**g) Administrative Report No. CS-005-2016 – Lease Renewal – Small Craft Harbour Agreement – Department of Fisheries and Oceans**

Resolution No. 2016-340

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-005-2016; and

That Council directs staff to prepare the necessary by-law to enter into a five (5) year agreement with Fisheries and Oceans Canada for the Small Craft Harbour facility (Haileybury Marina) for consideration at the June 21, 2016 Regular Council meeting.

**Carried**

**h) Administrative Report No. CS-006-2016 – Municipal Insurance Renewal**

Resolution No. 2016-341

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-006-2016;

That Council directs staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$307,594, plus applicable taxes for consideration at the June 21, 2016 Regular Meeting.

**Carried**



**i) Administrative Report No. CS-007-2016 – Northern Ontario Internship Program Agreement – Engineering Technician**

Resolution No. 2016-342

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-007-2016;

That Council agrees to fund the Engineering Technician/Technologist Internship position for a maximum of 8 weeks, through the Public Works Department Operating Budget, at an estimated cost of \$6,122.

**Carried**

**j) Administrative Report No. PPP-005-2016 – Appointment of Volunteer Captain – Ronald Quenneville**

Resolution No. 2016-343

Moved by: Councillor Jelly  
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-005-2016; and

That Council hereby appoints Ronald Quenneville as Volunteer Captain to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

**Carried**

**k) Memo No. 015-2016-PW – By-law No. 2016-083 – Water Works System Use By-law – Third Reading**

Resolution No. 2016-344

Moved by: Councillor Jelly  
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2016-PW; and

That Council directs staff to prepare By-law No. 2015-083 for third and final reading for consideration at the June 21, 2016 Regular Council meeting.

**Carried**

**16. By-laws**

Resolution No. 2016-345

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2016-112 Being a by-law to authorize the submission of application(s) to Ontario Infrastructure and Lands Corporation (OILC) for certain new capital works of The Corporation of the City of Temiskaming Shores and to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issuance of debentures to OILC

By-law No. 2016-113 Being a by-law to authorize the entering into a Lease Agreement with Her Majesty the Queen in Right of Canada, represented by the Minister of Fisheries and Oceans for the Small Craft Harbour facility (Part 1 on Plan 54R-3418 – North Marina – Haileybury Waterfront)

By-law No. 2016-114 Being a by-law to enter into a Municipal Insurance Agreement with BFL Canada Ltd., brokered by Tench-MacDiarmid Insurance Brokers Ltd. – July 1, 2016 to June 30, 2017

be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2016-346

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2016-083 Being a by-law to Regulate the Management and Operation of the Water Works System in the City of Temiskaming Shores

By-law No. 2016-112;

By-law No. 2016-113; and

By-law No. 2016-114;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**17. Schedule of Council Meetings**

a) Regular – Tuesday, July 5, 2016 at 6:00 p.m.

b) Regular – Tuesday, August 2, 2016 at 6:00 p.m.

**18. Question and Answer Period**

***Michael White – 1399 Lakeshore Road South***

Attended Council to introduce himself and get a feel for how Council works and looks forward to accessing the Audited Financial Statement

**19. Closed Session**

None

**20. Confirming By-law**

Resolution No. 2016-347

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that By-law No. 2016-115 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **June 21, 2016** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2016-348

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that By-law No. 2016-115 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2016-349

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 7:28 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



# AGE FRIENDLY COMMUNITY PLAN

City of Temiskaming Shores and Area

Making Temiskaming Shores More Age Friendly  
Through collaboration and cooperation



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## Introduction:

The City of Temiskaming Shores is a welcoming community, rich in natural beauty and vibrant town centers. The City is situated on the beautiful shores of Lake Temiskaming and is comprised of the former municipalities of Haileybury, New Liskeard and Dymond. There are several communities located just outside Temiskaming Shores that contribute to the social and physical landscape. Temiskaming Shores boasts that residents experience an exceptional quality of life due to the natural beauty of the area and the wide range of services/programs available.

As with almost all areas in Ontario, the population of Temiskaming Shores is aging. In 2011, 20% of the population was 65 and older and 35% was 55 and older, an 8% increase in individuals over 65 from 2006 to 2011.

According to the Government of Ontario, the oldest members of the Baby Boomers turned 65 in 2011 and by 2036 the population of those 65 and older will double (Finding the Right Fit). In Temiskaming Shores, the percentage of the population aged 65+ and 55+ is higher than in the rest of Ontario and Canada and the median age is about 5 years higher. Temiskaming Shores is aging faster than the rest of Ontario and Canada.

It is estimated that by 2036, 30% of the population in Canada will be over 65. Based on Temiskaming Health Unit projections, by 2021 26% of the population will be over 65 and by 2031, 32% of the population will be over 65. Knowing that the population of older adults is increasing, and is expected to continue over the coming years, the community is at a crucial point to take stock and start making changes to strive to make the community more Age Friendly.

There are several other unique characteristics of residents in Temiskaming Shores and the Timiskaming District. Situated so close to Quebec, a sizeable portion of the population speaks French. As of 2011,

- 78% spoke English and 20% spoke French most often at home, and
- 57.5% spoke English only, 2.6% French only and 39.9% both English and French.

Based on data from the Timiskaming Health Unit, older adults in Timiskaming were:

- more likely to feel a somewhat strong or very strong sense of belonging to the local community,
- less likely to be a current smoker than the general population,
- less likely to report heavy drinking than the general population, and
- 87.7% of older adults reported their life satisfaction as satisfied or very satisfied.

There are also some challenges older adults face living in the Timiskaming District. Older adults were:



- less likely to perceive their general and mental health as very good or excellent than the province as a whole
- more likely to have arthritis and high blood pressure
- less likely to have a regular medical doctor

Residents in the Timiskaming area also have:

- lower levels of education than the rest of Ontario, and
- lower median after tax income than the rest of Ontario (16.6% of the population were considered living with low income, compared with 13.9% in the province as a whole).

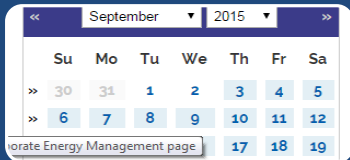
### Who is an Older Adult?

When people hear Age Friendly they often aren't sure who is included. Though there is no age associated with the Age Friendly initiative, the movement targets older adults. Older adults include individuals usually over 55 but also includes younger adults who may require the services and programs associated with those over 55. For this study, anyone who felt they should be included were.



## What does an Age Friendly Community Look Like?

According to the World Health Organization (WHO), an age friendly City has both the physical and social structures in place to allow older adults to maintain a high quality of life. The WHO developed 8 categories to be considered when looking at creating an Age Friendly community. These include:



### Communication and Information

Is information about community events and services communicated in appropriate formats and readily accessible?



### Outdoor Spaces and Public Buildings

Are outdoor spaces barrier free and safe? Are public buildings accessible? Do older persons feel comfortable in public spaces?



### Housing

Are there services available so older persons can age in place? Is there a variety of affordable housing option available?



### Social Participation

Are there opportunities for older adults to participate in leisure, social, cultural and spiritual activities in the community?



### Transportation

Is transportation accessible, affordable, safe and convenient for older persons?



### Community Support and Health Services

Can older adults access high quality health and support services, including both mental and physical health as well as prevention programs?



### Respect and Social Inclusion

How does the community perceive older adults? Do older adults feel respected and included?



### Volunteering, Civic Participation and Employment

Are there opportunities for older persons to stay in the workforce, volunteer and contribute to the local political atmosphere?

## Purpose of the Plan

The objective of the Age Friendly Community Plan is to determine what aspects of an Age Friendly Community are already in place and those that need improvements to increase the quality of life of older adults. Identified gaps will be examined and possible solutions determined. The goal is to determine the best, most fiscally responsible way to make Temiskaming Shores as age friendly as possible. This may involve fundraising, applying for grants and creating community partnerships. The hope is to bring the community together and work collectively to make Temiskaming Shores more age friendly.



## Planning Process

The planning process began in July 2015 and wrapped up in July 2016. The planning process involved four (4) stages and each stage is outlined below.



## Age Friendly Temiskaming Shores Vision

The Age Friendly Steering Committee determined the vision for the Age Friendly movement in Temiskaming Shores:

To promote a diverse, inclusive, accessible, safe and respectful community, that enables independence, health and wellness and full participation at all stages of ageing while celebrating the diversity of our community.

This vision guided the Steering Committee in the planning process.

## Public Consultation

As a similar study has not been completed in the area, community engagement was key to fully understanding the current and future needs of older adults in the community. Also, it has been found that when people are engaged in the process, they are more likely to endorse and assist in implementing a plan. For this reason, the Age Friendly Committee engaged as many people as possible in the process, through several different methods, and throughout all stages of the planning process. Below outlines how the public was involved in each stage. The process was made possible through the Government of Ontario's Age Friendly Community Planning Grant and the Community Transportation Pilot Program.

### Stage 1

There was an initial press conference inform the public that the City was embarking on the planning process and that input would be requested along the way, followed by an initial newspaper article and radio messaging. Businesses, agencies, clubs, groups and older adults were contacted for their input. People were also encouraged to call and speak with the coordinator at any time.

The Age Friendly Steering Committee was formed and included service providers and older adults. There were two (2) Age Friendly Cafés held, one in New Liskeard and one in Haileybury. Participants were given the opportunity to discuss their concerns in all 8 areas outlined by the WHO. In total, approximately 700 older adults and service providers were consulted.

### Stage 2

The Age Friendly Coordinator continued to discuss the project with interested groups and individuals. The focus in stage two (2); however, was on distributing the surveys. A comprehensive survey was developed and distributed in both English and French. The survey was available online and in paper copy. Paper copies could be picked up at 14 different locations throughout New Liskeard, Haileybury, Dymond and Cobalt. In total 280 surveys were completed and returned.

### Stage 3

Five (5) strategic planning sessions were held with community partners to determine recommendations. Over the five (5) days, a total of fifty-eight (58) service providers and older adults participated in the sessions. The public was then invited to the Age Friendly BBQ and Public Consultation to give their input into the recommendations before they were finalized. Between 120 and 140 older adults came out to the BBQ and provided input into the plan recommendations.

## Key Findings

The sections below summarize the findings from the public consultation process leading to the creation of recommendations. For a more in depth analysis of the findings from each stage, please see the extended notes available from the Steering Committee.

### Outdoor Spaces and Public Buildings:

Two main themes emerged with regards to Outdoor Spaces and Public Buildings. Though many survey respondents did not indicate accessibility was a top issue, as people age the percentage of the population with a disability increases. Therefore, this issue will continue to increase as the population ages.

#### 1. Accessibility of Buildings and Public Areas

Accessibility was brought up many times with regard to outdoor spaces and public buildings. Older adults want to see accessible upgrades, such as hand railings, easy to open doors and ramps, to make it easier to access public spaces. The addition of accessible washrooms strategically located was also identified as **essential**.

#### 2. Becoming more Pedestrian Friendly

The most predominant theme was the need to make changes to make walking easier and safer for older adults. There is a need for an increased number of sidewalks or pathways, especially in Dymond and Haileybury. Most older adults did not feel safe walking on the road. Snow removal on both roads and sidewalks as well as in parking areas continues to be an issue in winter and hinders the ability of older adults to remain active. Installing more benches in areas where older adults walk is a necessity to allow older adults to rest when necessary. Longer amounts of time are necessary to cross at the intersections of Armstrong Street and Whitewood Ave, and Whitewood Ave and Paget Street in New Liskeard.

### Transportation:

Four (4) main themes arose with regard to Transportation in Temiskaming Shores. Most older adults still drive their own vehicles; however, as they age they are more likely to require alternative transportation options. The survey revealed that almost 40% of respondents depended on family to get where they needed to go and 16% indicated that their biggest barrier to transportation is they don't want to inconvenience others. As the population continues to age, transportation will become an issue for a greater percentage of the population.

### 1. Public Transportation Upgrades

Though older adults appreciate the public transit system, they would like to see some upgrades. Older adults would like to see bus stops moved or added closer to buildings that house older adults. Also, bus stops require benches and shelters as it is difficult for some older adults to stand and wait for the bus. Snow removal at bus stops needs to be a priority as older adults have more difficulty managing snowbanks. Finally, older adults would like more training on how to navigate the system and how to read the transit schedule.

### 2. Increased Availability and Access to Door to Door Transportation

Need for increased access to transportation for both in-town and out-of-town appointments. The service should be extended to include some evening and weekend hours. There is a need for more transportation options for out-of-town medical appointments. The service needs to be affordable for those with limited resources.

### 3. Special Event Transportation

Older adults would like more transit options to attend special events such as shopping trips, farmers market, hockey games, onetime events and attending church. Chartrand's has recently provided a service to assist older adults in getting groceries that is being received quite well.

### 4. Better Information on Services

Older adults often don't know about their options and how to access them. Their confusion often results in not using any service. More coordination is required among service providers that ensures ease of booking and gaining information.

## Housing:

With regard to Housing there were three (3) main themes that emerged.

### 1. Need for More Housing

Older adults feel there needs to be more geared to income and moderately priced units for older adults. The wait list for geared to income and market rate apartments is very long in New Liskeard and Haileybury. Many people indicated that they could afford a mid-priced option but none exist. There are several more expensive options but not many in the mid-range.



Older adults would like to see more two (2) bedroom units and it is very important that they remain in the community where they live. They express the desire to live in senior only buildings.

2. Need for More Services to Allow Older Adults to Remain in their Home

Many older adults wish to stay in their own home; however, many need some assistance to do so. The need for subsidies for home renovations, taxes, snow removal, lawn maintenance as well as health and personal care services was identified. Many older adults expressed the discrepancy between what they get from pensions and the government and the cost of maintaining a home. Without more assistance many older adults are forced to move into apartments where the maintenance costs are less.

3. Better Dementia/Palliative Care

Some older adults would like to see the creation of a dedicated palliative care room. Continuation of the Palliative Care Group is also required. There is also a need for a dedicated dementia wing in one of the two long term care facilities.

## Social Participation:

Social participation is strongly associated with health and well-being. There were two (2) main themes that emerged when discussing social participation in Temiskaming Shores.

1. More Opportunities

Older adults are looking for more opportunities to get out and participate in a variety of activities including physical, social and intellectual. Some older adults are looking for an Older Adult Centre and others are looking for activities closer to home. They are looking for more intergenerational opportunities and events during the day, evenings and weekends. Activities that accommodate individuals who speak both languages are needed.

2. Better Coordination/Information

Most older adults express one of two comments when consulted. “There is always a lot going on with this community” or “not much available”. For those who were well linked to the community, knowing where to find recreational activities was easy. However, many people had no idea where to look. A more coordinated approach to recreation opportunities was identified as a need.



## Respect and Social Inclusion:

With regard to respect and social inclusion most of the feedback has been quite positive. Older adults “love” living in Temiskaming Shores and feel included in the community. Most feel respected and do not feel isolated all of the time. Most older adults indicated that they are not treated disrespectfully in the community due to their age; however, some older adults feel that the younger generation can be disrespectful. Most older adults were very appreciative of being consulted.

## Civic Participation, Volunteering and Employment:

This section includes three (3) areas that have been separated below.

### Civic participation:

1. Voting

Older adults who do not drive find it difficult to get to polling stations but feel voting is very important.

### Employment:

1. More Skills Training

There was not extensive discussion surrounding employment due to many who participated in the consultation were retired. Older adults find they need more skills training as the introduction of technology has changed the work and social environment. Older adults are also looking for more flexible hours.

### Volunteering:

1. Need for Volunteers

Many older adults would like to see a network of volunteers created to assist older adults. Ideally there would be a call number for older adults to connect with a volunteer. The volunteer could assist with anything from light housework to just being a companion or driving to appointments. High school students could be utilized to help with things like leaf raking or snow shoveling that could be used towards their volunteer hours.

2. More Coordination and Recognition of Volunteers

Many older adults volunteer extensively. However, there are a group of older adults who would like to get involved but are not sure how. Older adults would like a more coordinated approach to volunteer opportunities such as a

Volunteer Board or 1-800 number. Older volunteers also state that they should be recognized for their contributions and be given enough training to do their job well.

### Communication and Information:

With regard to Communication and Information there were two (2) main themes that arose. It should be noted that communication was brought up in most of the other sections. Specific information on communication can be found in specific sections as it was identified as important. Below are some general communication comments that came up through the public consultation process.

#### 1. More Coordinated Approach to Communication

Currently older adults are not sure where to find information as each organization provides their own information in their own way. Older adults would like to see a Community Guide or similar service that outlines services available and who to contact about the services. They would like to see a calendar of events pertaining to older adults or a person they can talk with. It is important to use a variety of methods (i.e. print, social media, radio etc.) to reach older adults as this generation is diverse in their comfort with the internet versus print media.

#### 2. Increased Information Sharing

Older adults need more information about services and programs available to them. As older adults experience new life events as they age they are not sure what's available to them and not sure who to ask.

### Community Support and Health Services

There were five (5) themes that emerged with regard to Community Support and Health Services. Several themes overlap due to the interrelated nature of support and housing, transportation and information.

#### 1. Better Coordination of Services and Information

Many older adults are not aware of support and health programs and how to access them. There is much confusion surrounding who provides what services and which require/do not require a doctor's referral. Providers need to work together to make the system easier to navigate and provide information together rather than in silos. Internet is not yet the best way to reach older adults and 1-800 numbers not answered by a person can be very confusing. There needs to be avenues where older adults can speak with a person about their needs and services available.

2. More Doctors and Specialists locally

Unfortunately, there is a shortage of doctors in the area, creating a situation where the Emergency Department is the only way some older adults can seek medical care. It is highly recommended the City continue to seek new doctors for the area. Though some specialists make the trip to the Temiskaming Hospital, more often residents need to commute to Sudbury, North Bay, etc. for specialist's appointments. Though there are government grants to assist with the cost, these trips can be very stressful and costly for older adults.

3. More Services and increased Time per Visit

There is a need for more in-home care services to help older adults remain independent longer and avoid unnecessary trips to the emergency room. Older adults would like more time allotted to them for in-home assistance as appointments often feel rushed. Older adults who do not qualify for assistance, would like more guidance in finding private services.

4. Dedicated Palliative Care

The need for hospice palliative care services was outlined.

5. Transportation

Transportation continues to be an issue for older adults to get to both in-town and out-of-town medical appointments. It can be quite expensive to make trips for medical appointments. Older adults would like to see a volunteer program similar to that run by the Cancer Care Society.

## Recommendations

Based on the findings, recommendations were created with input from service providers and older adults. Each WHO area is outlined with opportunities to become more Age Friendly, action items and desired outcomes. There are many ways the action items can be achieved and will take agencies working together to achieve each action item. Ideas for implementation can be found with the Steering Committee.



# Communication and General

## Opportunity:

## Action Items:

### Short:

### Medium

### Long

**Create a sustainable source for all information related to older adults**

Ensure all information is provided online and in print format



Create a community guide that contains all information pertaining to older adults



Work towards having all information available in both French and English



**Implement and evaluate the Age Friendly Community Plan**

Implement an Age Friendly Coordinator/Programmer to assist in implementation and evaluation of the plan. This may be a shared role amongst several agencies



Join the World Health Organizations Age Friendly Network



Update the plan to reflect progress in implementation and changes in the community.



Evaluate and report to the public yearly, the accomplishments of the Age Friendly Plan and Steering Committee



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Increased communication



Decrease stress and anxiety



Age in place

Communauté favorable aux aînés



Building an Age Friendly



Temiskaming Shores

Temiskaming Shores

# Outdoor Spaces and Public Buildings

## Opportunity:

## Action Items:

Develop and expand pedestrian friendly features to increase walkability

### Short

Increase the number of benches and seating areas along pathways, walking routes and shopping areas. Including bus stops



### Medium

Investigate the feasibility of increasing year round maintenance of roads and sidewalks/pathways



### Long

Create and expand multi-use pathways and/or sidewalks as roads are created or repaired



Develop strategies to ensure prompt snow removal of snowbanks from downtown parking areas and transit stops



Develop a Recreation Master Plan that includes active transportation (e.g. walking cycling, wheeling)



Increase safety of pedestrian crossings by:

- Increase amount of time to cross at traffic lights
- Install countdown signal to existing crossings
- Flag system at high frequency crossings
- Educate pedestrians, cyclists, & drivers on safely sharing the road



Create a Community Map that outlines key features including washrooms, trails/pathways, etc.



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Building an Age Friendly



Temiskaming Shores

Temiskaming Shores

# Outdoor Spaces and Public Buildings

**Opportunity:**

**Action Items:**

**Short**

**Medium**

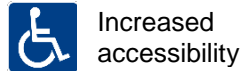
**Long**

**Increase access to public washrooms**

Create partnerships with local businesses to increase access to washroom facilities in public areas (especially businesses with accessible washrooms)



Create strategies to ensure clear communication about when public washrooms will be open and closed (daily and seasonally) and where they are located



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores

# Outdoor Spaces and Public Buildings

## Opportunity:

Ensure the needs of older adults are considered when designing new or upgrading existing public buildings and open spaces

## Action Items:

### Short

Create partnerships to start a ramp project to assist businesses with one or two stair entrances/exits



### Medium

Adapt existing Age Friendly Business guide with input from local businesses as a resource



Create a Chamber of Commerce "Age Friendly Businesses" award to encourage businesses to become Age Friendly



Improve parking for older adults across Temiskaming Shores by increasing the number of accessible parking spots, creating senior only parking spaces and/or paving existing parking lots



### Long

Explore the possibility to initiate an Age Friendly Business program (i.e. recognition, identification, accreditation)



Recommend the City to continue making accessible upgrades to municipal buildings and park spaces beyond AODA requirements



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



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# Housing

## Opportunity:

## Action Items:

### Short

### Medium

### Long

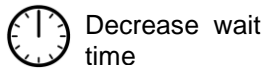
Develop partnerships to increase the number of affordable housing units for older adults

Ensure contractors have access to the findings of this study when planning for new development

Work with municipal planning department to ensure zoning by-laws affecting housing match the needs of older adults

Develop partnerships between all levels of government and private entities to construct more apartments for older adults including rent geared to income, market rate (based on CMHC's maximum rent levels), and affordable units

Have the City assist contractors with developments that benefit older adults, for example: free or decreased price land, tax breaks, permit assistance, etc.



# Housing

**Opportunity:**

**Action Items:**

**Short**

**Medium**

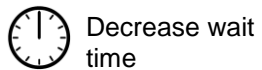
**Long**

Improve awareness of housing for older adults

Create a directory of housing options that indicates who manages them and how to access each option



Create a directory of services to assist older adults to stay in home including support services, tax credits, etc.



Decrease stress and anxiety



Increased availability of housing



Increased communication



Services easier to access



# Social Participation

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Improve access to recreation and social programming aimed at improving the quality of life of older adults

Promote service providers to offer "Try it days" or open houses



Work with older adults to remove barriers to participation



Expand pathways and trails to encourage physical activity and provide a means of getting to/from activities



Expand existing opportunities to include programs for older adults identified in this study that are not currently being offered in the community (i.e. indoor walking)



Create partnerships to develop an Older Adult Centre (Stand alone or part of a community hub)



Advertise the accessible feature of programs and modifications that can be made for older adults with physical or mental challenges



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



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# Social Participation

**Opportunity:**

**Action Items:**

**Short**

**Medium**

**Long**

**Improve communication about social and recreational opportunities**

Develop a system for compiling leisure opportunities



Develop a system for sharing information on leisure opportunities, such as a calendar



Implement an Age Friendly Coordinator/Programmer to assist in implementation and evaluation of the plan. This may be a shared role amongst several agencies



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Building an Age Friendly



Temiskaming Shores

# Transportation

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Increase coordination among transit service providers

Develop a comprehensive document to raise awareness of local transportation providers



Develop a 1-800 number to call for information about transit services for older adults



Encourage transit providers to meet at least twice yearly to share information and continue shared promotion of services



Increase awareness of existing transportation services

Create and deliver a public education campaign that includes (but not limited to):

- Physically bringing transit vehicles to older adult festivals and places where older adults live
- Expand partnerships with existing agencies that offer Travel Training\* to clients
- Develop a Travel Training\* Program
- Encourage providers to have special days where older adults can ride for free
- Distribute and promote shared marketing materials and, if applicable, the 1-800 number



\*Travel training – teaching individuals or small groups how to use the transit system in a hands on manner.



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Building an Age Friendly



Temiskaming Shores

# Transportation

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Improve the existing Public Transit System to be more Age Friendly

Expand membership on the transit committee to include an older adult



Improve amenities at bus stops to include:

- a) Benches and shelters
- b) Signage with bus pick up times



Expand the transit route and frequency of busses



Move or add transit stops closer to places where groups of older adults live



Consult older adults on updating the transit schedule to be more user friendly



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores

# Transportation

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Develop strategies to make accessing out of town transportation easier and more affordable

Encourage providers to coordinate services to make connections easier for older adults when travelling out of town



Encourage the expansion of affordable, accessible out of town transit providers

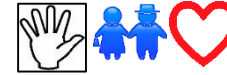


Support organizations in lobbying the Provincial government to increase compensation for out of town medical appointments



Improve access to door-to-door in town transportation

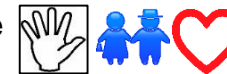
Reach out to neighbouring municipalities to explore a bus service into Temiskaming Shores for medical, shopping, recreation, etc.



Encourage existing providers to expand their fleet of vehicles and hours of operation (evening and weekends)



Encourage new providers to make available door to door transportation to fill in current gaps in service



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores

# Transportation

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Support agencies in reducing transportation barriers to participate in community events

Encourage organizers to consider transportation at early stages of planning



Encourage organizers to consider providing free or low cost transportation to events targeting older adults



Encourage community wide change in culture regarding public and accessible transit

Promote public transportation as an eco-friendly, cost saving option to driving a personal vehicle



Encourage community champions to take transportation services



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety

Communauté favorable aux aînés



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Temiskaming Shores



# Community Support and Health Services

## Opportunity:

Improve access to and experience with the health care system

### Short

## Action Items:

### Medium

### Long

Encourage partnerships to create a Hospice room in Temiskaming Shores



Assist the Physician Recruitment Committee to attract new physicians to the area



Make accessing transportation for medical appointments easier and reasonably priced (see Transportation for more details)



Advocate government to increase funding for community supports



Encourage physicians to use telemedicine whenever possible



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety



Age in place/ stay in home

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores



# Community Support and Health Services



## Opportunity:




## Action Items:




### Short:

### Medium

### Long

Improve awareness of and access to home care supports to encourage older adults to stay in their home





Create partnerships with local agencies to initiate a "Snow Angels" and "Yard Angels" program   




Encourage expansion of services and eligibility for in-home services such as: house cleaning, small home repairs, personal care, etc.   

Advocate to make accessible features standard in new construction  

Create partnerships with the local Stay On Your Feet coalition to assist older adults in identifying and removing hazards to living safely in the home   

Advocate for increased Provincial and Federal funding to provide necessary assistance for older adults    

Educate older adults that they can self-refer for certain services    

Work with existing organizations to break down barriers to accessing services and encourage older adults to ask for help    



Increased accessibility



Increased walkability



Increased safety



Change in mindset



Increased communication



Services easier to access



Improve/maintain health & wellness



Decreased isolation



Decrease stress & anxiety



Age in place/ stay in home

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores

# Community Support and Health Services

## Opportunity:

## Action Items:

### Short

### Medium

### Long

Encourage more collaborative information sharing amongst agencies

Encourage more open communication among agencies that provide services to older adults



Raise awareness of programs and services

Create a coordinated guide for older adults of health services provided in the community (part of community guide).



Use a “peers talking to peers” approach to change the culture of asking for help




Raise awareness and access to prevention and education programs


Encourage the creation of a pedestrian friendly community (see Outdoor Spaces and Public Buildings)




Coordinate prevention and education opportunities through community partners about preventing declining health





 Increased accessibility

 Increased walkability


 Increased safety


 Change in mindset

 Increased communication

 Services easier to access

 Improve/maintain health & wellness

 Decreased isolation

 Decrease stress & anxiety

 Age in place/ stay in home

## Respect and Social Inclusion

**Opportunity:**

**Action Items:**

**Short**

**Medium**

**Long**

**Increase the number of intergenerational programs**

Create partnerships between older adult and youth organizations to offer more intergenerational programs



**Continue to encourage positive interactions between older adults and community members**

Continue to showcase older adults in a positive light and acknowledge them for their accomplishments



Encourage service providers and business staff to educate themselves on best practices for serving older adults



Increase respect



Decrease stress and anxiety



Decreased isolation



Services easier to access

Communauté favorable aux aînés



Temiskaming Shores

Building an Age Friendly



Temiskaming Shores

# Volunteering, Employment, Civic Participation

**Opportunity:**



**Action Items:**



**Short**

**Medium**




**Long**

Increase access to volunteer opportunities for older adults



Create a "Volunteer of the Month Award" to showcase the amazing volunteers in the community



Develop a central system for advertising and finding volunteer opportunities

Investigate ways to remove barriers to volunteering including affordability



Services easier to access



Decreased isolation



Increased communication



Decrease stress and anxiety



Increased respect



# Volunteering, Employment, Civic Participation

**Opportunity:**

**Action Items:**

**Short**

**Medium**

**Long**

Improve access to employment information and training for older adults (who wish to work)

Develop a coordinated approach for disseminating information to older adults about employment and training opportunities



As part of the Age Friendly Business guide, develop resources for employers to learn about the value of older adults in the workplace



Encourage older adults to participate in civic affairs

Encourage older adult participation by asking for their input, especially on matters that affect them directly



Advocate all levels of government to consider providing free transportation to polling stations during an election



Strive to consult older adults yearly on the Age Friendly initiative



Services easier to access



Decreased isolation



Increased communication



Decrease stress and anxiety



Increased respect



Based on the final public consultation event, the top 10 opportunities that the Steering Committee should focus on include:

1. Improve Access to and experience with the health care system (Community Supports)
2. Develop and expand pedestrian friendly features to include walkability (Outdoor Spaces)
3. Develop partnerships to increase the number of affordable housing units for older adults (Housing)
4. Improve access to recreation and social programming aimed at improving the quality of life of older adults (Social Participation)
5. Create a sustainable source for all information related to older adults (Communication)
6. Increase access to public washrooms (Outdoor Spaces)
7. Improve awareness of housing for older adults (Housing)
8. Support agencies in reducing transportation barriers to participate in community events (Transportation)
9. Improve existing Public Transit System to be more Age Friendly (Transportation)
10. Improve awareness of and access to home care supports to encourage older adults to stay in their home (Community Support)

## Next Steps

The process from start to finish has been filled with great support from agencies and older adults alike. There were so many positive comments throughout the process and it highlighted what a great community Temiskaming Shores really is. With that being said, there is still work to do to become more Age Friendly.

**Age Friendly Plan Endorsement** – The plan will be presented to Council for their adoption and will be provided to key community partners for the endorsement within their agency.

**Age Friendly Steering Committee** – The Steering Committee will review and revise its Terms of Reference and continue to meet and focus on implementing prioritized action items.

**Create a Detailed Action Plan** – The Steering Committee will create a detailed action plan, including organization(s) responsible and/or lead for each action and concrete guidelines. The Committee shall also create a monitoring and evaluation plan to assist with accountability.

**Reporting Progress** – The Steering Committee will report yearly on the progress made in creating an Age Friendly Temiskaming Shores.

June 16, 2016

## OPG REMINDS YOU TO MAKE WATER SAFETY A PRIORITY THIS SUMMER

**Toronto** – As summer approaches and people spend more time outdoors, OPG wants to make sure you focus on water safety.

“*Stay Clear, Stay Safe* is a message we are always telling people,” says Mike Martelli, OPG’s President, Renewable Generation and Power Marketing. “We repeat this message on TV, radio and in print because we take safety – your safety - seriously.”

OPG owns and operates 65 hydroelectric generating stations and 240 dams across the province. In areas surrounding these stations, changing water levels and strong undertows can happen quickly.

“Despite continued warnings, some people disregard our signs and barriers, putting themselves at risk,” says Martelli. “We work with the Ontario Provincial Police to enforce these warnings, and charges can - and have - been laid.”

When heading out this summer please make water safety a priority. Respect the signs and barriers at and near our facilities. They are there for your protection.

OPG provides more than half the power Ontario relies on. The electricity OPG produces is more than 99 per cent free of greenhouse gas and smog causing emissions.

To view OPG’s public service TV ad, *The Power of Water*, and to learn more about water safety, visit [www.opg.com/watersafety](http://www.opg.com/watersafety) .

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– 30 –

For further information, please contact:

Ontario Power Generation  
Media Relations  
416-592-4008 or 1-877-592-4008  
Follow us @opg





For immediate release:

## **FONOM Encouraged TransCanada's Energy East Project Has Reached New Milestone**

**June 17, 2016 - Kapuskasing, ON** - The Federation of Northern Ontario Municipalities (FONOM) is encouraged that on June 16, 2016, the National Energy Board (NEB) determined that TransCanada's Energy East project applications are complete and it will now enter a 21 month review process before it goes to the Federal Government for a final decision.

For the past three years, TransCanada has demonstrated its commitment to keep municipalities, indigenous communities, first responders and individual Canadians informed throughout the process and available to address any concerns that they may have about Energy East.

FONOM has previously extended its support of the Energy East project due to the environmental and socioeconomic impacts it will have on Northern Ontario. "We are confident that TransCanada will adhere to the highest safety standards," says Mayor Alan Spacek of Kapuskasing and President of FONOM. "The proposed pipeline would be rigorously regulated and evaluated by both provincial and federal bodies and would reduce the amount of oil being transported through our communities by rail and truck significantly," continued Spacek.

Additionally, the socioeconomic impacts will be felt along the proposed route. According to the Conference Board of Canada, Ontario will see the largest share of economic benefits during the development and construction of Energy East as well as the ongoing operations including an estimated 3,889 full time jobs during development and construction and 1,523 jobs annually once in operation.

"We know that the Energy East will be subjected to an extensive evaluation by the NEB. They have committed to engaging with Canadians along the route and we look forward to being part of that discussion," says Spacek.

-30-

For More Information:

Mayor Alan Spacek  
President of FONOM  
705 335 0001

**From:** Lois Perry [<mailto:loisperry@northernontario.ca>]

**Sent:** June-17-16 12:32 PM

**To:** Reynald Rivard

**Cc:** George Lefebvre

**Subject:** Fwd: Resolution Draft

Hi Rey,

Hope that you are having a great day!

Find attached a copy of the hydro resolution that we discussed at our last meeting. It is to be distributed to all of our member municipalities in resolution format with instructions attached to pass at council and forward copies to the Minister of Energy, Premier Wynne, FONOM asap.

Thanks

Lois

## **Draft TMA resolution re energy**

**Whereas** the price of electricity in Ontario has escalated to the level where this essential utility has become almost a luxury for many,

**And Whereas** this has resulted in Hospitals, Schools, Municipalities, Businesses, Farms and Industries being faced with unbudgeted and unanticipated increases in costs for this essential utility and forcing many residential users to actually ration the use of electricity,

**And Whereas** here in Temiskaming this has further resulted in valuable farmland being covered in solar panels and denied the vital agricultural crops that it would provide because of the excessive prices paid for this “green energy” produced by these panels,

**And Whereas** much of Temiskaming District has to pay the highest rate of delivery charge for this needed service because of the low population levels in many areas of the District,

**And Whereas** are forced to watch as our primary highways are burdened and prematurely fatigued with heavy transports carrying mine concentrates out of Ontario to Quebec so as to benefit from the much lower hydro rates in that Province,

**Therefore Be It Resolved** that the Temiskaming Municipal Association implores the Province of Ontario and the Minister of Energy, the Honourable Glen Thibeault, to reduce the rates of this very essential utility to a level that will once more be affordable and predictable for the aforementioned users.

**And Further** that this resolution be forwarded to the member municipalities of the TMA, MPP John Vanthof and to FONOM for support.



TEACHERS OF ENGLISH  
AS A SECOND LANGUAGE  
ASSOCIATION OF ONTARIO

27 Carlton Street, Suite 405  
Toronto, Ontario M5B 1L2  
T 416-593-4243 F 416-593-0164  
TF 1-800-327-4827  
administration@teslontario.org  
www.teslontario.org

June 17, 2016



His Worship Mayor Carman Kidd  
City of Temiskaming Shores  
P.O. Box 2050 - 325 Farr Drive  
Haileybury, ON  
POJ 1K0

Your Worship,

We thank you and your community for taking part in our Ontario wide initiative to raise the awareness of the importance of English language learning opportunities for newcomers to Canada by declaring English as a Second Language (ESL) Week in the Fall of 2013 during the week in which our annual conference took place.

I am writing on behalf of TESL Ontario (Teachers of English as a Second Language) to invite you to once again take part in our province-wide initiative to recognize Ontario's ESL community and declare the week of November 20 - 26, 2016 as "English as a Second Language Week". Given the ever growing diversity of the population of Ontario, we hope you will continue to support our efforts and grant us this request. In 2015, 46 municipalities declared ESL Week, helping the ESL community to celebrate and expand its development.

For 43 years, TESL Ontario has held its Annual Conference to provide professional development for the ESL educators, administrators, students and volunteers who make it possible for immigrants, refugees, citizens, and visitors to learn the English language. This year, our conference "*Recognizing Abilities & Possibilities*" will be held November 24 & 25, 2016 and we would be honoured if representatives of your Council could participate in our conference, which is held in Downtown Toronto. If you, or any member of your Council, are interested in participating please contact our Office Manager, Kevin Gamble, at [administration@teslontario.org](mailto:administration@teslontario.org) for further details.

Last year's TESL Ontario Conference attracted more than 700 attendees. Our members travel from across the province and beyond to attend workshops, research symposia, a technology fair and publishers' displays. For many of us, this annual journey to Toronto marks a time when we can share our experiences, expand our skills, and reaffirm the positive contribution that our province makes to diversity.

Through a set of criteria developed to ensure measurable qualifications among ESL professionals, TESL Ontario demands the best of qualifications from our members, as well as the best of training from the TESL training programs accredited by TESL Ontario. As a result, we offer the finest in second language education to our students, who are capable of contributing a wealth of knowledge and experience to Ontario communities.

Attached, please find our suggested wording of the proclamation. If you have any suggestions or comments as to the content of this document, please contact our Executive Director, Renate Tilson, at 416-593-4243 ext. 203.

Thank you for your consideration,

Sincerely,

James Papple,  
Chair

## SUGGESTED WORDING OF PROCLAMATION

Ontario has been the destination of choice for many immigrants who have added to the diversity of the province by bringing their culture, customs and language, even as they endeavour to acquire the ability to communicate in English.

The community of English as a Second Language learners are represented in all aspects of society. They are students in elementary and secondary schools, universities, colleges, public and private schools, adult education students pursuing literacy and basic skills, participants in workplace-training programs, researchers and subjects, volunteers and workers, employees and business owners, labourers and professionals, neighbours and friends.

The professional organization Teachers of English as a Second Language (TESL) Ontario hosts a conference in Toronto each year consisting of workshops, research symposia and a technology fair to maintain and expand the skills and abilities of its members.

NOW THEREFORE, I, \_\_\_\_\_ on behalf of \_\_\_\_\_ of \_\_\_\_\_ Council, do hereby proclaim November 20th to 26th, 2016 as "English as a Second Language Week" in the \_\_\_\_\_ of \_\_\_\_\_.

MMM Group Limited  
2655 North Sheridan Way, Suite 300  
Mississauga, ON Canada L5K 2P8  
t: 905.823.8500 | f: 905.823.8503  
[www.mmmgrouplimited.com](http://www.mmmgrouplimited.com)



June 22, 2016

David Treen  
Municipal Clerk  
Corporate Services  
The Corporation of the City of Temiskaming Shores  
325 Farr Drive  
Haileybury, ON P0J 1K0

**Re: Notice of Step-Down  
Calamity Creek Culvert Replacement (G.W.P. 5159-12-00)  
Preliminary Design and Class Environmental Assessment Study**

---

Dear Mr. Treen:

The Ontario Ministry of Transportation (MTO) has retained MMM Group Limited (MMM), a subsidiary of WSP Global, to undertake a Preliminary Design and Class Environmental Assessment Study for replacement of the Highway 11 culvert at Calamity Creek located north of the community of Dymond.

This study has followed the *Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000)* for Group 'B' projects, with the opportunity for public input throughout. Based on the information collected during the study process, it has been determined that the project will not result in any significant adverse environmental effects. Accordingly, MTO is proposing to step-down this project from a Group 'B' to a Group 'C' project. If this project is stepped down to a Group C project, a Transportation Environmental Study Report will not be prepared and no future public notices will be provided for this project.

# NOTICE OF STEP-DOWN

## Preliminary Design and Class Environmental Assessment Calamity Creek Culvert Replacement on Highway 11 (G.W.P. 5159-12-00)

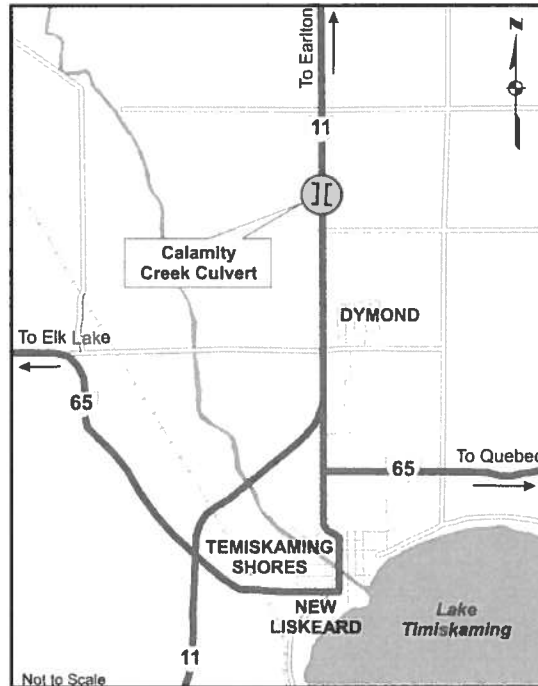
### THE STUDY

The Ontario **Ministry of Transportation (MTO)** has retained **MMM Group Limited, a subsidiary of WSP Global**, to undertake a Preliminary Design and Class Environmental Assessment Study for replacement of the Highway 11 culvert at Calamity Creek located north of the community of Dymond.

### THE PROCESS

This study has followed the *Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000)* for Group 'B' projects, with the opportunity for public input throughout. Based on the information collected during the study process, it has been determined that the project will not result in any significant adverse environmental effects. Accordingly, MTO is proposing to step-down this project from a Group 'B' to a Group 'C' project. If this project is stepped down to a Group C project, a Transportation Environmental Study Report will not be prepared and no future public notices will be provided for this project.

You have the right to request that this project remain a Group 'B' project. Should you wish to make this request, please contact the representatives below by **July 24, 2016**. If no objections are received by this date, the project will be stepped down to a Group 'C' project.



### COMMENTS

If you wish to comment on the step down, or you have any questions regarding the study, please contact:

**Mr. François Doyon, P.Eng.**  
Consultant Project Manager  
MMM Group Limited,  
a subsidiary of WSP Global  
2655 North Sheridan Way  
Mississauga, ON L5K 2P8  
tel: 905-823-8500, ext.1313  
toll-free: 1-877-562-7947  
fax: 905-823-8503  
e-mail: doyonf@mmm.ca

**Mr. Raymond Hong**  
MTO Area Manager  
Ministry of Transportation  
447 McKeown Avenue  
North Bay, ON P1B 9S9  
tel: 705-497-5527  
toll-free: 1-800-461-9547  
fax: 705-497-5499  
e-mail: raymond.hong@ontario.ca

**Ms. Christine Vazz, H.BA**  
Consultant Environmental Planner  
MMM Group Limited,  
a subsidiary of WSP Global  
2655 North Sheridan Way  
Mississauga, ON L5K 2P8  
tel: 905-823-8500, ext. 1345  
toll-free: 1-877-562-7947  
fax: 905-823-8503  
e-mail: vazzc@mmm.ca

If you have any accessibility requirements in order to participate in this project, please contact one of the Project Team members listed above.

Comments and information are being collected to assist the MTO in meeting the requirements of the Ontario *Environmental Assessment Act*. Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act* and the *Access to Information Act*. With the exception of personal information, all comments will become part of the public record.

Des renseignements sont disponibles en français en composant 905 823-8500, poste 1313 (François Doyon).



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## Temiskaming Shores Public Library Board

Meeting Minutes  
Wednesday, May 18, 2016  
7:00 p.m. at the New Liskeard Branch

### 1. Call to Order

Meeting called to order by Chair Donald Bisson at 7:00 p.m. The Board Chair welcomed Councillor Danny Whalen who has been appointed to the Board in place of Carman Kidd, who has removed himself from the Board.

### 2. Roll Call

Present: Donald Bisson, Jeff Laferriere, Danny Whalen, Brenda Morissette, Robert Dodge, Roger Oblin and CEO/Head Librarian Rebecca Hunt

Regrets: Theresa McGrory

Leave of absence: Cam Locke

Members of the Public: 0

### 3. Adoption of the Agenda

**Moved by:** Roger Oblin  
**Seconded by:** Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

**Carried.**

**Additions to the Agenda:**

**Correspondence e.:** From Ecole catholique Ste-Croix

### 4. Adoption of the Minutes

**Moved by:** Jeff Laferriere



**Seconded by:** Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, April 20, 2016 as presented.

**Carried.**

**5. Business arising from Minutes**

- a. May Ball award presentation at ESCSM and TDSS graduations. The CEO will ask Carman if he can present at TDSS and The Temiskaming Foundation if they will have a representative who can present at the ESCSM graduation.

**6. Correspondence**

- a. To: Reeve and Council—Harris Township.

**Re:** Contract for Library Services.

**Reference:** Information.

- b. From: Anita Herd, Clerk Treasurer—Harris Township.

**Re:** Contract for Library Services.

**Reference:** Discussion. Harris Township has declined to sign the service contract offered by the Library Board. Because they will not match the amount for library services given by the Province as all of the other townships are doing, the Temiskaming Shores Library Board is no longer in contract for library services with Harris Township and will charge Harris residents the \$75 Non-resident Fee, effective immediately.

- c. From: Drew Gauley—Good Gauley Productions.

**Re:** Space available with focus on Arts, Culture and Heritage.

**Reference:** Discussion. The Library Board will keep the offer in mind and consult with Mr. Gauley as plans for library space progress.

d. From: Stephen Abram, Executive Director—Federation of Ontario Public Libraries.

**Re:** Ontario Helping More Schools Become Community Hubs.

**Reference:** Discussion. There was discussion on the possible partnership with the District School Board Ontario North East for space in a “super school” for a New Liskeard Branch Library. The school board is pursuing funding for the super school, and the province is investing funds to aid schools in partnerships with other organizations to create community hubs.

e. From: Claire Mackey, Principal—Ecole catholique Ste-Croix.

**Re:** Grade 8 graduation, request for donation.

**Reference:** Information. The CEO was directed to send a letter of regret.

## 7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

### **Buildings and Equipment:**

Fire safety checks were conducted in May in the library buildings.

### **Business:**

**Ontario Library Capacity Fund Research and Innovation grant—Library value study:** The steering committee, of which I am part, has hired Nordik Institute, based in Sault Ste. Marie and Timmins, to consult on the study. Nordik Institute would like to have a teleconference with 5-7 members of the community who may be able to comment and provide input on what they think of the value of a library in a community. It would be ideal to have several board members and members of municipal council to provide input.

**Community Hubs Group:** There will be a Community Hubs Group visioning meeting on Wednesday, June 1 from 1:00-4:00. The Library CEO and any interested board members are invited to attend. I will email the board when we know the location of the meeting.

**Lifestyles event:** I was at the Lifestyles event on Friday, April 29 from 1-9 and Saturday, April 30 from 12:30-5:30. Quite a few people asked about the library when they saw me there, and I renewed one card and signed up one new member. I also answered a number of questions about city facilities—the pool and fitness centre and dock slips—by using the website. I sold dog tags and helped distribute fire permit forms and distributed city and library brochures and information.

**Conseil des Arts Temiskaming Arts Council:** The Council has defined its mission and has a good framework for bylaws.

**Professional Development:** I am taking the Advanced Excel course in small library management: Customer Service in the Public Library. Carmen Peddie is taking an Advanced Excel course in Government Information. Anna Turner is taking two Excel courses: Electronic Information and Supervision.

**East Ferris Accreditation Audit:** Ontario Library Service North has asked me to assist in an accreditation audit for the East Ferris Public Library on Wednesday, May 25, 2016. They will reimburse the library for my expenses to travel there and for food.

**Healthy Kids Community Challenge Library Program:** Carman Kidd was present on Saturday, May 7 to draw two lucky names as winners of the bikes for the HKCC library program. The winner of the boy's bike is Ahmad Khayzuran (age 6) and the winner of the girl's bike is Leen Khayzuran (age 9)! The library has received lots of positive feedback for the program and we would like to do a similar program in the future.

**Volunteers:**

Two students have signed up for the new volunteer intake and are logging hours at the New Liskeard library.

**Programming:**

**Visits to the Extendicare and the Lodge Nursing Homes to exchange books are ongoing on Fridays.** The past few sessions were cancelled though, due to flu outbreaks.

**Gadget Help to the Extendicare.** Anna Turner will be doing weekly visits over the summer.

**Visits from the Life Skills group to the New Liskeard Branch continue every Wednesday.**

**Les Liseuses, the French Book Club, continues to meet at the New Liskeard Branch on the first Tuesday of the month.**

**Gadget Helper at both branches of the library**

Tuesdays and Thursdays, book a one-on-one time. This program is very popular and we are having lots of people sign up for help.

**Spring Session of Preschool Storytime**

Haileybury Branch: April 6, 20, May 4 and 18

New Liskeard Branch: April 13, 27, May 11, May 25

**Un Héritage à Partager™ Temiskaming Présent à la Bibliothèque de New Liskeard:**

Testament et Procurations -- transférer nos biens à la génération suivante  
Mardi le 10 mai, 2016 à 18h30 à la succursale de New Liskeard Conseils Juridiques:  
Michelle Lavigne, Ramsay Law Office Conseils Financiers: Yvon Toupin, Caisse  
populaire Prix de Présence! Testament et Procurations pour un couple, valeur de 900\$.  
Gracieuseté de Ramsay Law Office.

**Leave a Legacy™ Temiskaming Presents at the Haileybury Branch Library:**

Wills and Powers of Attorney: Transferring Assets to the Next Generation. Wednesday,  
May 25, 2016 at 6:30 p.m. at the Haileybury Branch, With Christine McLeod, McLeod  
Ducharme, LLP and Jack Birtch, Sun Life Financial. For more information call 705-672-  
3707

**Temiskaming Shores Public Library Online Book Club**

Would you like to try a book club from the comfort of your home? Work on your own  
timeline and comment whenever you can find some time! Great books, wonderful  
discussions, and all conveniently on your schedule! Check us out on Facebook! Search  
for [TSPL Book Club](#) . For more information, contact us at the library: Haileybury Branch  
705.672.3707, New Liskeard Branch 705.647.4215

**Finances and Statistics**

The Board reviewed the financial and statistical reports provided by the CEO. Scotiabank  
statements were circulated.

**8. Committee Reports**

- a. **Finance and Property Committee:** Nothing to report
- b. **Planning, Personnel, Policy and Publicity Committee:** Nothing to report
- c. **Building Committee:** Nothing to report.

**9. New Business**

- a. **Report LIB-006-2016 Workplace Inspections.**

For information.

**b. May Ball Fund Reports.**

For information.

**c. Culture Talks Information.**

**i. Core Elements of Ontario Culture Strategy.**

For information. There was discussion of the fact that the first priority identified by the Ministry of Tourism Culture and Sport in their Culture Strategy is about increasing capacity and funding for libraries, and to maximize use of public libraries as community hubs including integrating arts and culture activities and spaces into schools. This is in line with the community partnerships for space that the Library Board is currently investigating.

**ii. Environmental Scan of Culture Sector in Ontario.**

For information. The CEO provided the Board with the Public Libraries Sector Profile. There was discussion on the changing role of public libraries as identified in the first paragraph: "Public libraries have become more than just places to borrow books. They also provide inviting places for people to gather or pursue their interests and goals and they offer programs and spaces for recreation and cultural activities as well as learning and personal development" (p.48). There was also discussion on the social and economic benefit of libraries, and the trends of libraries as community hubs, providing digital services and the collaboration that occurs with libraries as they join consortia to find efficiencies in services.

**d. Annual Survey of Public Libraries.**

The CEO outlined the details of the annual survey including the library's financial information, library system holdings, library system staffing, the facilities, activities and partnerships and initiatives. Jeff Laferriere suggested that the CEO make a presentation to Council about the survey and library's activities in 2015. The CEO will prepare a presentation for Council.

**Motion #2016-17**

**Moved by:** Robert Dodge

**Seconded by:** Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the information in the annual survey for the Ministry of Tourism and Culture and consents to the release of the report to the Ministry.

**Carried.**

**10. Plan, Policy and Bylaw Review**

**a. Policy review: Emergency Preparedness Plan**

The plan was reviewed and amended by the board.

**Motion #2016-18**

**Moved by:** Roger Oblin

**Seconded by:** Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts library policy: Emergency Preparedness Plan as amended by the Board.

**Carried.**

**11. Adjournment**

Motion to adjourn by Robert Dodge at 8:32 p.m.

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Chair – Donald Bisson

**TIMISKAMING HEALTH UNIT**  
**AUDITED FINANCIAL STATEMENTS**  
**DECEMBER 31, 2015**

# TIMISKAMING HEALTH UNIT

## INDEX TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2015

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## MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of the Timiskaming Health Unit are the responsibility of the Timiskaming Health Unit's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Timiskaming Health Unit's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

The Board and/or the audit committee meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Kemp Elliott & Blair LLP, independent external auditors appointed by the Timiskaming Health Unit. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Timiskaming Health Unit's financial statements.



Chairperson



Medical Officer of Health  
Chief Executive Officer

## INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Health of the Timiskaming Health Unit

We have audited the accompanying financial statements of TIMISKAMING HEALTH UNIT which comprise the statement of financial position as at December 31, 2015 and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of TIMISKAMING HEALTH UNIT as at December 31, 2015, and the results of its operations, change in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Kemp Elliott & Blair LLP

*Kemp Elliott & Blair LLP*

Chartered Professional Accountants


Licensed Public Accountants  
New Liskeard, Ontario  
May 25, 2016

**TIMISKAMING HEALTH UNIT**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2015**

	<u>2015</u>	<u>2014</u>
<b>FINANCIAL ASSETS</b>		
Cash – note 6	\$ 1,826,686	\$ 1,569,318
Accounts receivable – note 7	240,626	272,387
Due from Province of Ontario – note 10	85,730	129,176
	<u>2,153,042</u>	<u>1,970,881</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities – note 8	560,777	624,558
Due to Province of Ontario – note 10	83,113	41,461
Deferred revenue – note 9	75,539	103,402
Retirement benefit liability – note 12	285,498	273,536
	<u>1,004,927</u>	<u>1,042,957</u>
Commitments – note 11		
<b>NET FINANCIAL ASSETS</b>	1,148,115	927,924
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets – note 16	327,698	496,063
Prepaid expenses	43,233	41,219
	<u>370,931</u>	<u>537,282</u>
<b>ACCUMULATED SURPLUS – note 13</b>	<u>\$ 1,519,046</u>	<u>\$ 1,465,206</u>

Approved on behalf of the Board:

  
 Chairperson

  
 Medical Officer of Health/Chief Executive Officer

The accompanying notes form an integral part of these financial statements.

# TIMISKAMING HEALTH UNIT

## STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

	Municipal Funded Programs (Sch 1 - Sch 4)	Other Programs (Sch 5 - Sch 21)	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>					
Province of Ontario	\$ 3,074,900	\$ 1,987,534	\$ 5,062,434	\$ 5,030,811	\$ 4,999,250
Province of Ontario – One-time	3,500	213,456	216,956	145,164	273,150
Municipalities (Sch. 1, pg. 19)	1,287,729	-	1,287,729	1,287,759	1,287,736
DTSSAB – One time	-	40,000	40,000	-	-
Offset revenue	107,138	-	107,138	-	88,862
Interest	4,854	-	4,854	-	6,913
<b>Total revenues</b>	<b>4,478,121</b>	<b>2,240,990</b>	<b>6,719,111</b>	<b>6,463,734</b>	<b>6,655,911</b>
<b>EXPENDITURES</b>					
Salaries and wages	2,562,006	1,469,522	4,031,528	4,226,524	3,883,976
Fringe benefits	697,564	344,533	1,042,097	1,110,660	1,040,579
Fees for service	341,059	103,441	444,500	370,068	538,365
Travel	49,232	42,214	91,446	99,975	93,473
Materials and supplies	307,743	61,482	369,225	241,050	370,197
Administrative	272,608	122,804	395,412	437,822	459,773
Rent and utilities	510,220	-	510,220	494,400	502,341
Amortization	196,027	3,377	199,404	-	204,395
	4,936,459	2,147,373	7,083,832	6,980,499	7,093,099
Allocated to other programs	(537,645)	-	(537,645)	(518,003)	(570,922)
<b>Total expenditures</b>	<b>4,398,814</b>	<b>2,147,373</b>	<b>6,546,187</b>	<b>6,462,496</b>	<b>6,522,177</b>
<b>Annual surplus before provincial settlements</b>	<b>79,307</b>	<b>93,617</b>	<b>172,924</b>	<b>1,238</b>	<b>133,734</b>
Provincial settlements	8,117	107,602	115,719	-	99,080
DTSSAB settlements	-	3,367	3,367	-	-
	8,117	110,969	119,086	-	-
<b>Annual surplus (deficit)</b>	<b>\$ 71,190</b>	<b>\$ (17,352)</b>	<b>53,838</b>	<b>1,238</b>	<b>34,654</b>
Accumulated surplus, beginning of year			1,465,206	1,465,206	1,424,213
Change in accounting estimate – note 15			2	-	6,339
<b>Accumulated surplus, end of year – note 13</b>			<b>\$ 1,519,046</b>	<b>\$ 1,466,444</b>	<b>\$ 1,465,206</b>

The accompanying notes form an integral part of these financial statements

## TIMISKAMING HEALTH UNIT

### STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2015

	Actual 2015	Budget 2015	Actual 2014
<b>Annual surplus</b>	\$ 53,838	\$ 1,238	\$ 34,654
Acquisition of tangible capital assets	(31,039)	-	(17,425)
Amortization of tangible capital assets	199,404	-	204,395
	<u>168,365</u>	<u>-</u>	<u>186,970</u>
Consumption (acquisition) of prepaid expenses	<u>(2,014)</u>	<u>-</u>	<u>535</u>
<b>Increase in net financial assets</b>	220,189	1,238	222,159
Net financial assets, beginning of year	927,924	927,924	699,426
Change in accounting estimate – note 15	<u>2</u>	<u>-</u>	<u>6,339</u>
<b>Net financial assets, end of year</b>	<u>\$ 1,148,115</u>	<u>\$ 929,162</u>	<u>\$ 927,924</u>

The accompanying notes form an integral part of these financial statements.

# TIMISKAMING HEALTH UNIT

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
<b>Operating activities</b>		
Annual surplus	\$ 53,838	\$ 34,654
Change in accounting estimate	2	6,339
Charges not affecting cash - Amortization	<u>199,404</u>	<u>204,395</u>
	<u>253,244</u>	<u>245,388</u>
<b>Net change in non-cash working capital items –</b>		
Accounts receivable	31,761	61,366
Due from Province of Ontario	43,446	179,839
Accounts payable and accrued liabilities	(63,781)	83,724
Prepaid expenses	(2,014)	535
Due to Province of Ontario	41,652	(28,741)
Deferred revenue	(27,863)	(33,244)
Retirement benefit liability	<u>11,962</u>	<u>(3,948)</u>
	<u>35,163</u>	<u>259,531</u>
Cash provided by operating activities	<u>288,407</u>	<u>504,919</u>
<b>Capital activities</b>		
Acquisition of tangible capital assets	<u>(31,039)</u>	<u>(17,425)</u>
Cash used for capital activities	<u>(31,039)</u>	<u>(17,425)</u>
<b>Increase in cash</b>	257,368	487,494
Cash, beginning of year	<u>1,569,318</u>	<u>1,081,824</u>
<b>Cash, end of year</b>	<u>\$ 1,826,686</u>	<u>\$ 1,569,318</u>
<b>Represented by</b>		
Cash	<u>\$ 1,826,686</u>	<u>\$ 1,569,318</u>

The accompanying notes form an integral part of these financial statements.

# TIMISKAMING HEALTH UNIT

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2015

---

1. **Nature of operations**

The Timiskaming Health Unit offers public health services to the District of Timiskaming through a variety of programs. There are full-time offices in Kirkland Lake, Temiskaming Shores, and Englehart, Ontario and nursing stations in Matachewan and Elk Lake, Ontario.

In May 2006, the Ministry of Health and Long-Term Care released "The Final Report of the Capacity Review Committee". Recommendation #29 in the Report recommends the amalgamation of the Porcupine Health Unit and the Timiskaming Health Unit "...for the purpose of achieving critical mass and strengthening public health". While the Report states that this reconfiguration should take place as quickly as possible, it does not provide a specific deadline for the achievement of the amalgamation. In the meantime, the Timiskaming Health Unit continues to operate as a separate entity.

2. **Significant accounting policies**

The financial statements of the Timiskaming Health Unit ("the Health Unit") are the representations of management and have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Professional Accountants. The more significant of the accounting policies are summarized below.

(a) **Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the Change in Net Financial Assets for the year.

(b) **Tangible capital assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Furniture and equipment	5 years
Leasehold improvements	5 years

Only one-half the normal rate of amortization is taken in the year of acquisition.

The Health Unit has a capitalization threshold of \$5,000. Individual assets of lesser value may be capitalized if they are pooled, or because, collectively, they have significant value, or for operational purposes.

(c) **Government transfers**

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

## TIMISKAMING HEALTH UNIT

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED DECEMBER 31, 2015

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#### 2. Significant accounting policies (continued)

##### (d) Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Such estimates include provisions for amounts owed to the Province of Ontario, pay equity and union contract settlements, employee future benefits and various other accrued liabilities, and determination of tangible capital assets historical cost, estimated useful life and related amortization. Actual results could differ from these estimates.

##### (e) Revenue recognition

The programs administered by the Health Unit are funded primarily by the Province of Ontario in accordance with budget arrangements established by the Ministry of Health and Long Term Care and the Ministry of Children and Youth Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. Any excess of program funding over recoverable expenditures is due to the Province of Ontario.

The programs are also funded by twenty-four municipalities from the District of Timiskaming. Contributions for the year were calculated based on the approved cost apportionment formula applied to the Health Unit's budget for the year. Any excess or deficiency of the municipalities' contributions in the year over their respective share of the Health Unit's expenditures is apportioned among the municipalities in the same proportion as the original contributions.

##### (f) Retirement and other employee future benefits

The Health Unit provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, and long term disability benefits. The Health Unit has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care costs trends, disability recovery rates, long term inflation rates and discount rates.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System ("OMERS") pensions, are the employer's contributions due to the plan in the period.



# TIMISKAMING HEALTH UNIT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2015

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2. **Significant accounting policies (continued)**

- (iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(g) **Financial instruments**

(i) **Fair value of financial instruments**

The Health Unit's financial instruments consist of cash, accounts receivable, account payable and accrued liabilities, deferred revenue and amounts due from (to) the Province of Ontario. Unless otherwise noted, it is management's opinion that the Health Unit is not exposed to significant interest or currency risks arising from these financial instruments. The carrying values of the Health Unit's financial instruments approximate their fair values unless otherwise noted.

(ii) **Credit risk**

The Health Unit does not have significant exposure to any individual or party. A large portion of the Health Unit's receivables are due from other levels of government and other Health Unit programs. No allowance for doubtful accounts has been established as at December 31, 2015 as management feels all receivables will be collected.

3. **Programs administered by the Health Unit**

These financial statements do not reflect any revenues or expenditures of the Community Health Centre Programs, Land Control Program, Mental Health Program, Problem Gambling Service Program, Smoking Cessation (RNAO) Program, Timiskaming Substance Abuse Service Program, Well Baby Visit (Best Start) Program, Post-Partum Mood Disorder (Best Start) Program and Family Health Coalition Program, all of which are administered by the Health Unit. Each program is funded separately and reported upon in separate financial statements.

4. **Self-funded leave plan**

Under the self-funded leave plan, employees have the opportunity to be paid 80% of their salaries over four years. The remaining 20% is accumulated in a bank account to cover 80% of their salaries in the fifth year when they take a year leave of absence. The cash and related liability have been included with cash and accounts payable and accrued liabilities on the Statement of Financial Position.

5. **Interest**

In 2015, interest earned on the surplus account amounted to \$2,155 (2014 \$3,385). This amount is included in interest revenue reported on the Statement of Operations.

6. **Operating line loan agreement**

The Health Unit has entered into an operating line loan agreement with its financial institution. The credit limit for this agreement is \$300,000. Interest is calculated at prime plus 1%. This operating line is utilized from time to time to cover temporary cash shortfalls that may occur during the year.

As at December 31, 2015, the outstanding balance of the operating line was \$nil (2014 \$nil).

7. **Accounts receivable**

Due from associated programs  
GST/HST receivable  
Municipalities  
Sundry

	2015		2014
\$	61,211	\$	91,675
	164,112		160,609
	9,765		15,634
	5,538		4,469
\$	<u>240,626</u>	\$	<u>272,387</u>

## TIMISKAMING HEALTH UNIT

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED DECEMBER 31, 2015

8.	<b>Accounts payable and accrued liabilities</b>		2015		2014
	Trade payables and accrued liabilities	\$	528,935	\$	528,861
	Due to DTSSAB		16,487		40,984
	Self-funded leave plan		15,355		54,713
			<u>560,777</u>		<u>624,558</u>
9.	<b>Deferred revenue</b>				
	Ministry of Health and Long-Term Care		2015		2014
	Panorama	\$	-	\$	27,481
	Electronic Cigarettes Act – Protection and Enforcement – One-time		8,517		3,500
	Electronic Cigarettes Act – base funding		6,825		-
	Diabetes Prevention		22,422		26,069
	Healthy Communities Fund		-		37,310
			<u>37,764</u>		<u>94,360</u>
	District of Timiskaming Social Services Administration Board				
	Fair Start program		32,102		-
	Other Sources				
	Tobacco Free Timiskaming Coalition		2,461		2,594
	Prevent Alcohol & Risk Related Trauma in Youth program		3,212		4,139
	Safe Winter Driving Campaign		-		2,309
			<u>5,673</u>		<u>9,042</u>
		\$	<u>75,539</u>	\$	<u>103,402</u>

During the year, the Health Unit received one-time funding from the Ministry of Health and Long-Term Care of \$9,100 for the Electronic Cigarettes Act – Protection and Enforcement of which there were expenditures of \$583 during the year. The remaining funds are required to be spent by March 31, 2016 and the revenue will be matched against the related expenditures when they are incurred.

During the year, the Health Unit received base funding from the Ministry of Health and Long-Term Care of \$6,825 for the Electronic Cigarettes Act – Protection and Enforcement of which there were no expenditures during the year. The funds are required to be spent by March 31, 2016 and the revenue will be matched against the related expenditures when they are incurred.

During the year, the Health Unit received funding from the Ministry of Health and Long-Term Care of \$112,500 for the Diabetes Prevention Program, of which there were expenditures of \$90,079 during the year. The remaining funds are required to be spent by March 31, 2016 and the revenue will be matched against the related expenditures when they are incurred.

During the year, the Health Unit received funding from the District of Timiskaming Social Services Administration Board (DTSSAB) \$40,000 Fair Start Program, of which there were expenditures of \$36,633 during the year. The remaining funds together with transfers from other DTSSAB programs of \$28,735 are required to be spent by December 31, 2016 and the revenue will be matched against the related expenditures when they are incurred.

During the year, the Health Unit received funding from other sources of \$9,415 for various projects. The expenditures for the various programs totaled \$12,784 during the year. The revenue will be matched against the related expenditures when they are incurred.

**TIMISKAMING HEALTH UNIT**  
**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

10. Due from (to) Province of Ontario	Previous years	Current year	2015 Total	2014 Total
Due from Province of Ontario				
Mandatory programs	\$ -	\$ -	\$ -	\$ 46,313
Vector-Borne Disease	1	-	1	-
Unorganized territories	523	2,195	2,718	1,728
Infection control	-	-	-	1,412
Smoke Free Ontario	(7,325)	14,601	7,276	15,640
Immunization programs	-	26,447	26,447	31,432
Chief Nursing Officer	1,565	(580)	985	470
Panorama	12,206	7,083	19,289	-
Healthy Smiles Ontario	1,815	1,437	3,252	-
Enhanced Food Safety	-	-	-	363
MOH/AMOH Compensation Initiative	-	25,626	25,626	4,644
Screening Liaison Nurse	-	-	-	27,174
Needle exchange	-	136	136	-
	<u>8,785</u>	<u>76,945</u>	<u>85,730</u>	<u>129,176</u>
Due to Province of Ontario				
Vector-Borne Disease	-	-	-	(1,376)
Children in Need of Treatment	1	(566)	(565)	(735)
Small Drinking Water Systems	(91)	88	(3)	(744)
Healthy babies/Healthy children	-	(3,502)	(3,502)	(501)
Early Years and Childcare Service	-	-	-	(1,706)
Infection control	233	(2,707)	(2,474)	-
Panorama	-	-	-	(2,625)
Healthy Communities Fund	(3,903)	(30,448)	(34,351)	(5,890)
Healthy Smiles Ontario	-	-	-	(2,918)
Social Determinants of Health Nurses	(1,376)	(3,088)	(4,464)	(1,785)
Enhanced Food Safety	1	(8)	(7)	-
Enhanced Safe Water	-	(810)	(810)	(100)
Diabetes Prevention	(22,681)	(14,256)	(36,937)	(22,681)
Needle exchange	-	-	-	(400)
	<u>(27,816)</u>	<u>(55,297)</u>	<u>(83,113)</u>	<u>(41,461)</u>
Total due from (to) Province of Ontario	<u>\$ (19,031)</u>	<u>\$ 21,648</u>	<u>\$ 2,617</u>	<u>\$ 87,715</u>

The Public Health, Vector Borne Disease, Children in Need of Treatment and Small Drinking Water Systems programs are funded 75% by the Ministry of Health and Long-Term Care ("the MOHLTC") and 25% by the member municipalities while the One-time, Unorganized Territories, Infection Control, Smoke Free Ontario, Immunization, Chief Nursing Officer, Panorama, Healthy Communities Fund, Healthy Smiles Ontario, Social Determinants of Health Nurses, Enhanced Food Safety, Enhanced Safe Water, Diabetes Prevention, MOH/AMOH Compensation Initiative and Needle Exchange programs are funded 100% by the MOHLTC. The Healthy Babies/Healthy Children, Early Years and Childcare Service and Screening Liaison Nurse programs are funded 100% by the Ministry of Children and Youth Services ("the MCYS").

The previous year's balances outstanding represent amounts owed for settlements in previous years which have not yet been processed by the MOHLTC and/or the MCYS. Provincial funding is subject to historical audit by the Province of Ontario.

# TIMISKAMING HEALTH UNIT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2015

#### 11. Commitments

##### Leases

The offices of the Health Unit are located in various leased premises. Minimum annual lease payments of approximately \$338,280 (excluding HST) are required with various expiry dates.

The Health Unit had a 15 year lease agreement with the Temiskaming Hospital which covered to December 31, 2018. The Health Unit discontinued payments on this lease as of August 1, 2012, and at this time it is undeterminable if any further payment will be required.

##### Information Technology

The Health Unit has entered into a five-year Information Technology agreement for \$7,000 (excluding HST) per month starting in June 2015. The agreement includes server, desktop/notebook, printer and network support, as well as a help desk application and consulting services on IT policies and purchases. The agreement includes an annual percentage increase of 4% per year and allows the Health Unit to terminate the agreement with a one year written notice or one year payment.

##### Financial Services

The Health Unit entered into a five-year Financial Services agreement based on an hourly rate beginning April 1, 2013 with a provision for an increase in the hourly rate based on the 2014 Cost of Living Rate effective April 1, 2015. This agreement may be terminated at any time by mutual agreement of the parties, after March 31, 2018 with 90 days' notice, or upon default by either party.

#### 12. Retirement and other employee future benefits

(a) Retirement and other employee future benefit liabilities	2015	2014
Accrued employee future benefit obligations	\$ 318,693	\$ 289,610
Unamortized actuarial losses	(33,195)	(16,074)
Employee future benefit liability	\$ 285,498	\$ 273,536
(b) Retirement and other employee future benefit expenses	2015	2014
Current year benefit cost	\$ 43,610	\$ 14,557
Amortization of actuarial gains and losses	2,049	850
Interest on accrued benefit obligation	14,557	12,152
Employee future benefits expenses <sup>1</sup>	\$ 60,216	\$ 27,559

<sup>1</sup> Excluding pension contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan, described below.

# TIMISKAMING HEALTH UNIT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2015

#### 12. Retirement and other employee future benefits - continued

##### (c) Retirement benefits

##### (i) Ontario Municipal Employees Retirement System

All permanent employees of the Health Unit are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Health Unit contributions equal the employee contributions to the plan. During the year ended December 31, 2015, the Health Unit contributed \$367,516 (2014 \$403,845) to the plan. As this is a multi-employer pension plan, these contributions are the Health Unit's pension benefit expenses. No pension liability for this type of plan is included in the Health Unit's financial statements. As of December 31, 2015, OMERS has a funding deficit of \$7 billion (2014 \$7.1 billion) and Net Assets Available for Benefits of \$77.2 billion (2014 \$72.1 billion).

##### (ii) Retirement Life Insurance and Health Care Benefits

The Health Unit continues to provide life insurance and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The Health Unit provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities to this plan are included in the Health Unit's financial statements.

##### (d) Assumptions

The accrued benefit obligations for employee future benefit plans as at December 31, 2015 are based on actuarial valuations for accounting purposes as at December 31, 2014. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Health Unit's best estimates of expected rates of:

	2015	2014
Inflation	2%	2%
Wage and salary escalation	3%	3%
Insurance and health care cost escalation	5.0714% for 2016 decreasing to 4% in 2019	6.1429% for 2013 decreasing to 4% in 2019
Dental Care Cost escalation	4%	-
Discount on accrued benefit obligations	4.75%	4%

#### 13. Accumulated surplus

The accumulated surplus is made up of the following:

	2015	2014
Net financial assets		
Operational surplus	\$ 1,148,115	\$ 927,924
Non-financial assets		
Investment in tangible capital assets	327,698	496,063
Prepaid expenses	43,233	41,219
	<u>370,931</u>	<u>537,282</u>
Accumulated surplus	<u>\$ 1,519,046</u>	<u>\$ 1,465,206</u>

#### 14. Economic dependence

The continuation of this organization is dependent on funding received from the Ministry of Health and Long-Term Care, the Ministry of Children and Youth Services and the funding municipalities.

# TIMISKAMING HEALTH UNIT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2015

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15. **Change in accounting estimate**

The change in accounting estimate represents adjustments to the amounts set up as payable to the Province of Ontario for some settlements for the 2014 fiscal year.

16. **Schedule of tangible capital assets**

	Opening Cost	Additions	Ending Cost	Opening Accumulated Amortization	Current Amortization	Ending Accumulated Amortization	Net 2015	Net 2014
Furniture and equipment	\$ 779,536	\$ 31,039	\$ 810,575	\$ 545,433	\$ 94,620	\$ 640,053	\$ 170,522	\$ 234,103
Leasehold Improvements	523,920	-	523,920	261,960	104,784	366,744	157,176	261,960
	<u>\$1,303,456</u>	<u>\$ 31,039</u>	<u>\$1,334,495</u>	<u>\$ 807,393</u>	<u>\$ 199,404</u>	<u>\$ 1,006,797</u>	<u>\$ 327,698</u>	<u>\$ 496,063</u>

# TIMISKAMING HEALTH UNIT

## MANDATORY PROGRAMS

### SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 2,950,700	\$ 2,950,700	\$ 2,950,642
Province of Ontario – One-time	3,500	-	-
Municipalities (sch. 1, page 19)	1,246,416	1,246,415	1,246,423
Offset revenue	107,138	-	88,862
Interest	4,854	-	6,913
<b>Total revenues</b>	<b>4,312,608</b>	<b>4,197,115</b>	<b>4,292,840</b>
<b>EXPENDITURES</b>			
Salaries and wages	2,469,370	2,708,305	2,429,612
Fringe benefits	676,404	746,840	704,321
Fees for service	335,542	293,498	310,460
Travel	38,388	35,037	48,063
Materials and supplies	298,138	168,500	313,352
Administrative	251,066	267,300	313,401
Rent and utilities	510,220	494,400	502,341
Amortization	196,027	-	201,019
	4,775,155	4,713,880	4,822,569
Allocated to other programs	(537,645)	(518,003)	(570,922)
<b>Total expenditures</b>	<b>4,237,510</b>	<b>4,195,877</b>	<b>4,251,647</b>
<b>Annual surplus before provincial settlement</b>	<b>75,098</b>	<b>1,238</b>	<b>41,193</b>
Provincial settlement	3,500	-	-
<b>Annual surplus</b>	<b>\$ 71,598</b>	<b>\$ 1,238</b>	<b>\$ 41,193</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**MANDATORY PROGRAMS**

**SCHEDULE OF EXPENDITURES**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>SALARIES AND WAGES</b>			
Nursing	\$ 778,230	\$ 815,104	\$ 679,511
Administration	573,602	678,765	643,173
Inspection	235,766	240,692	201,431
Medical officer	220,323	265,387	257,993
Dental	61,713	57,791	86,361
Health promoter	404,197	449,665	366,697
Nutritionist	123,283	124,129	124,367
Epidemiologist	72,256	76,772	70,079
	<b>\$ 2,469,370</b>	<b>\$ 2,708,305</b>	<b>\$ 2,429,612</b>
<b>FRINGE BENEFITS</b>			
Pension	\$ 325,039	\$ 395,136	\$ 369,332
Employment insurance	47,632	56,726	48,099
EHT	49,528	56,767	50,518
WSIB	24,306	30,570	25,145
Group life and health guard	126,314	157,040	101,811
Long-term disability	40,582	50,601	65,032
Other	63,003	-	44,384
	<b>\$ 676,404</b>	<b>\$ 746,840</b>	<b>\$ 704,321</b>
<b>FEES FOR SERVICE</b>			
Legal and audit fees	\$ 17,415	\$ 15,800	\$ 14,305
Board fees	11,786	12,000	13,945
Consultants	216,565	223,698	219,745
Clinics	-	-	1,200
Dental	68,980	41,000	61,021
Other	5,217	-	-
Web fees	15,579	1,000	244
	<b>\$ 335,542</b>	<b>\$ 293,498</b>	<b>\$ 310,460</b>

The accompanying notes form an integral part of these financial statements.



**TIMISKAMING HEALTH UNIT**

**MANDATORY PROGRAMS**

**SCHEDULE OF EXPENDITURES (CONT'D)**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>TRAVEL</b>			
Infectious diseases	\$ 8,765	\$ 9,037	\$ 13,479
Family health	2,947	2,000	3,305
Administration	9,218	9,500	10,299
Board	2,998	2,500	3,476
Chronic disease	7,985	7,000	9,473
Inspection	6,475	5,000	8,031
	<b>\$ 38,388</b>	<b>\$ 35,037</b>	<b>\$ 48,063</b>
<b>MATERIALS AND SUPPLIES</b>			
Family health	\$ 226,776	\$ 136,000	\$ 262,151
Infectious diseases	31,076	20,000	30,306
Chronic disease	19,179	10,000	6,211
Injury prevention	-	-	439
Inspection	21,107	2,500	14,245
	<b>\$ 298,138</b>	<b>\$ 168,500</b>	<b>\$ 313,352</b>
<b>ADMINISTRATIVE</b>			
Telephone	\$ 38,701	\$ 44,000	\$ 40,575
Office supplies	25,776	30,000	39,175
Staff recruitment	2,150	4,000	3,810
Professional development	47,985	51,800	62,884
Insurance	34,589	35,000	37,510
Equipment rental	20,725	20,000	21,029
Postage	4,635	2,500	5,742
Courier express	12,201	12,000	20,082
Advertising and promotion	24,649	25,000	37,088
Association fees	10,861	12,000	14,485
Website/database maintenance	21,003	16,000	15,986
Bank charges	3,086	2,000	2,766
Miscellaneous	4,705	13,000	12,269
	<b>\$ 251,066</b>	<b>\$ 267,300</b>	<b>\$ 313,401</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**MANDATORY PROGRAMS**

**SCHEDULE OF EXPENDITURES (CONT'D)**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>RENT AND UTILITIES</b>			
<b>NEW LISKEARD</b>			
Rent	\$ 209,440	\$ 207,400	\$ 209,048
Utilities	55,353	46,700	50,426
Janitor and supplies	51,282	53,000	52,330
Office maintenance	14,031	6,500	7,949
	<u>330,106</u>	<u>313,600</u>	<u>319,753</u>
<b>KIRKLAND LAKE</b>			
Rent	83,607	87,000	84,518
Utilities	26,323	29,000	23,871
Janitor and supplies	19,185	22,000	19,048
Office maintenance	9,603	6,000	16,137
	<u>138,718</u>	<u>144,000</u>	<u>143,574</u>
<b>ENGLEHART</b>			
Rent	25,229	19,300	19,405
Utilities	5,081	5,500	4,692
Janitor and supplies	9,956	10,000	9,341
Office maintenance	1,130	2,000	5,576
	<u>41,396</u>	<u>36,800</u>	<u>39,014</u>
	<u>\$ 510,220</u>	<u>\$ 494,400</u>	<u>\$ 502,341</u>
<b>ALLOCATED COSTS</b>			
March year-end programs	\$ 413,598	\$ 392,718	\$ 441,479
Land Control Program	16,717	16,717	18,246
Other programs	107,330	108,568	111,197
	<u>\$ 537,645</u>	<u>\$ 518,003</u>	<u>\$ 570,922</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**MANDATORY PROGRAMS**

**SCHEDULE OF MUNICIPAL REVENUES**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	2015	2014
Temiskaming Shores	\$ 438,697	\$ 445,120
Kirkland Lake	335,431	322,883
Englehart	63,778	65,021
Cobalt	48,082	47,432
Armstrong	51,459	51,286
Temagami	37,552	39,378
Larder Lake	30,945	31,374
McGarry	29,455	29,546
Charlton/Dack	25,134	26,780
Harley	22,799	22,728
Harris	22,203	21,544
Evanturel	19,869	20,406
Latchford	15,348	15,860
Coleman	25,879	24,506
James	17,981	18,973
Casey	17,733	17,344
Matachewan	14,305	14,085
Kerns	14,901	14,032
Chamberlain	14,206	14,724
Hudson	19,670	20,652
Hilliard	9,785	9,338
Gauthier	4,868	5,336
Brethour	4,222	5,436
Thornloe	3,427	3,952
	<b>\$ 1,287,729</b>	<b>\$ 1,287,736</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**VECTOR-BORNE DISEASE PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 83,500	\$ 83,500	\$ 83,415
Municipalities	27,805	27,805	27,805
<b>Total revenues</b>	<b>111,305</b>	<b>111,305</b>	<b>111,220</b>
<b>EXPENDITURES</b>			
Salaries and wages	66,835	63,968	61,261
Fringe benefits	17,059	17,219	16,216
Fees for service	750	750	750
Travel	3,434	3,310	2,701
Materials and supplies	9,605	10,548	10,848
Administrative	15,510	15,510	16,929
<b>Total expenditures</b>	<b>113,193</b>	<b>111,305</b>	<b>108,705</b>
<b>Annual surplus (deficit) before provincial settlement</b>	<b>(1,888)</b>	<b>-</b>	<b>2,515</b>
Provincial settlement	-	-	1,886
<b>Annual surplus (deficit)</b>	<b>\$ (1,888)</b>	<b>\$ -</b>	<b>\$ 629</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**CHILDREN IN NEED OF TREATMENT (CINOT) EXPANSION PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 7,300	\$ 7,300	\$ 7,207
Municipalities	2,402	2,433	2,402
<b>Total revenues</b>	<u>9,702</u>	<u>9,733</u>	<u>9,609</u>
<b>EXPENDITURES</b>			
Fees for service	<u>4,307</u>	9,733	7,326
<b>Annual surplus before provincial settlement</b>	5,395	-	2,283
Provincial settlement	<u>4,070</u>	-	<u>1,712</u>
<b>Annual surplus</b>	<u>\$ 1,325</u>	\$ -	<u>\$ 571</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**SMALL DRINKING WATER SYSTEMS PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 33,400	\$ 33,400	\$ 33,320
Municipalities	11,106	11,106	11,106
<b>Total revenues</b>	<b>44,506</b>	<b>44,506</b>	<b>44,426</b>
<b>EXPENDITURES</b>			
Salaries and wages	25,801	28,958	24,194
Fringe benefits	4,101	4,875	3,346
Fees for service	460	460	460
Travel	7,410	4,181	850
Materials and supplies	-	-	-
Administrative	6,032	6,032	5,643
<b>Total expenditures</b>	<b>43,804</b>	<b>44,506</b>	<b>34,493</b>
<b>Annual surplus before provincial settlement</b>	<b>702</b>	<b>-</b>	<b>9,933</b>
Provincial settlement	547	-	7,450
<b>Annual surplus</b>	<b>\$ 155</b>	<b>\$ -</b>	<b>\$ 2,483</b>

The accompanying notes form an integral part of these financial statements.

## TIMISKAMING HEALTH UNIT

### HEALTHY BABIES/HEALTHY CHILDREN PROGRAM

#### SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

	Healthy Babies/ Healthy Children Actual 2015	Screening Liason Nurse Actual 2015	Total 2015	Budget 2015	Actual 2014
<b>REVENUES</b>					
Province of Ontario	\$ 501,971	\$ -	\$ 501,971	\$ 501,973	\$ 501,973
Province of Ontario – One-time	-	100,000	100,000	100,000	94,688
<b>Total revenues</b>	<b>501,971</b>	<b>100,000</b>	<b>601,971</b>	<b>601,973</b>	<b>596,661</b>
<b>EXPENDITURES</b>					
Salaries and wages	363,135	72,177	435,312	447,559	449,555
Fringe benefits	92,429	18,474	110,903	115,453	112,148
Fees for service	5,884	-	5,884	5,880	7,054
Travel	9,024	2,192	11,216	10,000	9,532
Materials and supplies	9,917	5,849	15,766	9,593	6,905
Administrative	8,177	1,211	9,388	13,488	10,966
<b>Total expenditures</b>	<b>488,566</b>	<b>99,903</b>	<b>588,469</b>	<b>601,973</b>	<b>596,160</b>
<b>Annual surplus before provincial settlement</b>	<b>13,405</b>	<b>97</b>	<b>13,502</b>	<b>-</b>	<b>501</b>
Provincial settlement	13,405	97	13,502	-	501
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**EARLY YEARS AND CHILDCARE SERVICE PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 102,720	\$ 102,713	\$ 102,720
<b>EXPENDITURES</b>			
Salaries and wages	71,619	68,197	67,105
Fringe benefits	16,216	16,927	17,004
Fees for service	4,350	4,350	4,050
Travel	-	399	355
Materials and supplies	3,399	3,000	2,353
Administrative	9,896	9,840	10,147
<b>Total expenditures</b>	<b>105,480</b>	<b>102,713</b>	<b>101,014</b>
<b>Annual surplus (deficit) before provincial settlement</b>	<b>(2,760)</b>	<b>-</b>	<b>1,706</b>
Provincial settlement	-	-	1,706
<b>Annual surplus (deficit)</b>	<b>\$ (2,760)</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.



**TIMISKAMING HEALTH UNIT**

**UNORGANIZED TERRITORIES PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 101,600	\$ 101,600	\$ 73,734
<b>EXPENDITURES</b>			
Salaries and wages	62,059	70,408	45,300
Fringe benefits	15,012	11,333	10,289
Fees for service	4,050	1,000	1,000
Travel	5,454	5,519	5,604
Materials and supplies	3,000	3,000	-
Administrative	10,340	10,340	11,286
<b>Total expenditures</b>	<b>99,915</b>	<b>101,600</b>	<b>73,479</b>
<b>Annual surplus before provincial settlement</b>	<b>1,685</b>	<b>-</b>	<b>255</b>
Provincial settlement	1,685	-	255
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**INFECTION CONTROL PROGRAMS**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Nurse Actual 2015	Infectious Diseases Actual 2015	Actual Total 2015	Budget 2015	Actual Total 2014
<b>REVENUES</b>					
Province of Ontario	\$ 90,100	\$ 111,200	\$ 201,300	\$ 201,300	\$ 201,182
<b>EXPENDITURES</b>					
Salaries and wages	62,137	78,881	141,018	149,851	141,786
Fringe benefits	15,607	11,172	26,779	31,499	28,360
Fees for service	-	1,000	1,000	1,000	1,000
Travel	-	856	856	598	1,039
Materials and supplies	-	141	141	1,118	-
Administrative	-	17,234	17,234	17,234	18,810
<b>Total expenditures</b>	<b>77,744</b>	<b>109,284</b>	<b>187,028</b>	<b>201,300</b>	<b>190,995</b>
<b>Annual surplus before provincial settlement</b>	<b>12,356</b>	<b>1,916</b>	<b>14,272</b>	<b>-</b>	<b>10,187</b>
Provincial settlement	12,356	1,916	14,272	-	10,187
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**SMOKE FREE ONTARIO PROGRAMS**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 293,700	\$ 300,525	\$ 253,400
Province of Ontario – One-time	583	6,825	-
<b>Total revenues</b>	<u>294,283</u>	<u>307,350</u>	<u>253,400</u>
<b>EXPENDITURES</b>			
Salaries and wages	183,254	192,568	172,318
Fringe benefits	46,602	50,232	41,160
Fees for service	5,314	4,000	8,161
Travel	11,162	13,415	7,619
Materials and supplies	11,013	12,691	946
Administrative	28,912	34,444	27,746
<b>Total expenditures</b>	<u>286,257</u>	<u>307,350</u>	<u>257,950</u>
<b>Annual surplus (deficit) before provincial settlement</b>	8,026	-	(4,550)
Provincial settlement	8,026	-	-
<b>Annual surplus (deficit)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (4,550)</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**IMMUNIZATION PROGRAMS**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	FLU Actual 2015	Meningococcal HPV and MMR Actual 2015	Actual Total 2015	Budget 2015	Actual Total 2014
<b>REVENUES</b>					
Province of Ontario	\$ 24,445	\$ 5,406	\$ 29,851	\$ 35,500	\$ 35,353
<b>EXPENDITURES</b>					
Salaries and wages	17,365	2,200	19,565	19,211	19,398
Fringe benefits	3,870	140	4,010	3,860	4,763
Travel	1,181	5	1,186	4,082	2,239
Materials and supplies	4,433	-	4,433	1,500	2,599
Administrative	8,558	-	8,558	6,847	8,649
<b>Total expenditures</b>	<b>35,407</b>	<b>2,345</b>	<b>37,752</b>	<b>35,500</b>	<b>37,648</b>
<b>Annual surplus (deficit) before provincial settlement</b>	<b>(10,962)</b>	<b>3,061</b>	<b>(7,901)</b>	<b>-</b>	<b>(2,295)</b>
Provincial settlement	-	-	-	-	-
<b>Annual surplus (deficit)</b>	<b>\$ (10,962)</b>	<b>\$ 3,061</b>	<b>\$ (7,901)</b>	<b>\$ -</b>	<b>\$ (2,295)</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**  
**CHIEF NURSING OFFICER PROGRAM**  
**SCHEDULE OF OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 121,500	\$ 121,500	\$ 121,414
<b>EXPENDITURES</b>			
Salaries and wages	96,818	96,889	99,341
Fringe benefits	23,183	24,611	20,650
<b>Total expenditures</b>	<u>120,001</u>	<u>121,500</u>	<u>119,991</u>
<b>Annual surplus before provincial settlement</b>	1,499	-	1,423
Provincial settlement	1,499	-	1,423
<b>Annual surplus</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**PANORAMA PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario – One-time	\$ 75,563	\$ 26,039	\$ 130,474
<b>EXPENDITURES</b>			
Salaries and wages	59,171	24,000	-
Fringe benefits	17,205	2,039	-
Fees for service	2,502	-	123,880
	<u>78,878</u>	<u>26,039</u>	<u>123,880</u>
<b>Annual surplus (deficit) before provincial settlement</b>	(3,315)	-	6,594
Provincial settlement	-	-	6,594
<b>Annual surplus (deficit)</b>	<u>\$ (3,315)</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**HEALTHY COMMUNITIES FUND PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario – One-time	\$ 37,310	\$ 12,300	\$ 47,988
<b>EXPENDITURES</b>			
Fees for service	4,041	9,313	31,328
Travel	2,604	538	1,325
Materials and supplies	217	2,450	6,024
<b>Total expenditures</b>	<b>6,862</b>	<b>12,301</b>	<b>38,677</b>
<b>Annual surplus (deficit) before provincial settlement</b>	30,448	(1)	9,311
Provincial settlement	30,448	-	9,311
<b>Annual surplus (deficit)</b>	<b>\$ -</b>	<b>\$ (1)</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**HEALTHY SMILES ONTARIO PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 217,900	\$ 217,900	\$ 217,876
<b>EXPENDITURES</b>			
Salaries and wages	114,199	111,505	115,373
Fringe benefits	33,279	33,321	28,320
Fees for service	29,610	32,000	31,671
Travel	3,315	12,625	6,921
Materials and supplies	10,885	10,000	11,463
Administrative	8,390	18,449	10,053
Amortization	3,377	-	3,376
<b>Total expenditures</b>	<b>203,055</b>	<b>217,900</b>	<b>207,177</b>
<b>Annual surplus before provincial settlement</b>	<b>14,845</b>	<b>-</b>	<b>10,699</b>
Provincial settlement	18,221	-	14,076
<b>Annual surplus (deficit)</b>	<b>\$ (3,376)</b>	<b>\$ -</b>	<b>\$ (3,377)</b>

The accompanying notes form an integral part of these financial statements.



**TIMISKAMING HEALTH UNIT**

**SOCIAL DETERMINANTS OF HEALTH NURSES PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 180,500	\$ 180,500	\$ 180,448
<b>EXPENDITURES</b>			
Salaries and wages	140,302	143,617	120,539
Fringe benefits	36,271	36,883	33,368
<b>Total expenditures</b>	<u>176,573</u>	<u>180,500</u>	<u>153,907</u>
<b>Annual surplus before provincial settlement</b>	3,927	-	26,541
Provincial settlement	3,927	-	26,541
<b>Annual surplus</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**FAIR START PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
DTSSAB – One-time	\$ 40,000	\$ -	\$ -
<b>EXPENDITURES</b>			
Fees for service	36,633	-	-
<b>Total expenditures</b>	<b>36,633</b>	<b>-</b>	<b>-</b>
<b>Annual surplus before DTSSAB settlement</b>	<b>3,367</b>	<b>-</b>	<b>-</b>
DTSSAB settlement	3,367	-	-
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**ENHANCED FOOD SAFETY AND ENHANCED SAFE WATER PROGRAMS**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Enhanced Food Safety Actual 2015	Enhanced Safe Water Actual 2015	Actual Total 2015	Budget 2015	Actual Total 2014
<b>REVENUES</b>					
Province of Ontario	\$ 25,000	\$ 15,500	\$ 40,500	\$ 40,500	\$ 40,500
<b>EXPENDITURES</b>					
Salaries and wages	22,556	5,347	27,903	20,053	26,650
Fringe benefits	2,337	553	2,890	1,800	2,759
Travel	-	5,751	5,751	9,147	7,225
Materials and supplies	-	2,204	2,204	4,500	3,347
Administrative	-	-	-	5,000	-
<b>Total expenditures</b>	<b>24,893</b>	<b>13,855</b>	<b>38,748</b>	<b>40,500</b>	<b>39,981</b>
<b>Annual surplus</b>					
<b>before provincial settlement</b>	107	1,645	1,752	-	519
Provincial settlement	107	1,645	1,752	-	519
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**DIABETES PREVENTION PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 153,648	\$ 150,000	\$ 180,878
<b>EXPENDITURES</b>			
Salaries and wages	77,858	81,435	98,241
Fringe benefits	12,183	13,768	17,875
Fees for service	10,057	8,084	11,225
Travel	670	1,124	-
Materials and supplies	8,538	12,250	10,914
Administrative	30,086	33,338	26,143
<b>Total expenditures</b>	<u>139,392</u>	<u>149,999</u>	<u>164,398</u>
<b>Annual surplus before provincial settlement</b>	14,256	1	16,480
Provincial settlement	14,256	-	16,480
<b>Annual surplus</b>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**

**MOH/AMOH COMPENSATION INITIATIVE PROGRAM**

**SCHEDULE OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2015**

	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 40,444	\$ -	\$ 13,303
<b>EXPENDITURES</b>			
Salaries and wages	40,444	-	13,303
<b>Annual surplus</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements.

**TIMISKAMING HEALTH UNIT**  
**NEEDLE EXCHANGE INITIATIVE PROGRAM**  
**SCHEDULE OF OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

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	Actual 2015	Budget 2015	Actual 2014
<b>REVENUES</b>			
Province of Ontario	\$ 1,900	\$ 1,900	\$ 1,885
<b>EXPENDITURES</b>			
Materials and supplies	1,886	1,900	1,446
<b>Annual surplus before provincial settlement</b>	14	-	439
Provincial settlement	14	-	439
<b>Annual surplus</b>	\$ -	\$ -	\$ -

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The accompanying notes form an integral part of these financial statements.

**EARLTON-TIMISKAMING REGIONAL AIRPORT  
MUNICIPAL SERVICES BOARD (MSB)  
MINUTES**

Thursday, May 19th, 2016  
Council Chambers, Township of Armstrong  
Earlton, Ontario

**Attendance:** Marc Robillard, Doug Metson, Charlie Codd, Barbara Beachey,  
Ron Vottero, Pauline Archambault, Morgan Carson, Bryan McNair  
Debbie Veerman, Carman Kidd, Ken Laffrenier, Sheila Randell

**Guests :** Darlene Wroe

**Regrets :** Harold Cameron

**Absent :** Dominique Nackers, Sue Nielsen, James Twp. Rep.

**1. Welcome - Meeting called to order**

Moved by: Doug Metson

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the meeting of May 19th, 2016 be called to order at 7:00 p.m. by Vice-Chairman, Marc Robillard."

Carried

**2. Approval of Agenda**

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented."

Carried

**3. Minutes of last Meeting**

Moved by: Doug Metson

Seconded by: Pauline Archambault

BE IT RESOLVED THAT "the Minutes of the meeting held April 21st, 2016 be adopted as presented."

Carried

**4. Errors or Omissions**

There were no errors or omissions.

**5. Business Arising from the Minutes**

None

**6. Closed Session**

No closed session.

**7. Committee Reports**

**(i) Finance Committee**

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the report of the Finance Committee for the month of April 2016, be adopted as presented and attached hereto, forming part of these Minutes."

Carried

**(ii) Property and Maintenance Committee Report**

No Report

**(iii) Human Resources Committee**

No Report

**8. Correspondence**

Moved by: Charlie Codd

Seconded by: Pauline Archambault

BE IT RESOLVED THAT "the Correspondence for April 2016 be filed."

Carried

**9. Manager's Report**

Moved by: Charlie Codd

Seconded by: Pauline Archambault

BE IT RESOLVED THAT "the Manager's Report for the month of April 2016, be adopted as presented, and attached hereto forming part of these Minutes."

Carried

**10. Chairman's Remarks/Report**

No Report

**11. Any Other Business:**

The issue regarding clarification on who will be paying for the legal fees to form the Airport Authority was brought up again, by Carman Kidd. He asked to have a resolution passed regarding this. However, it was decided that the members should go back and talk to their respective councils, and decide if they want to use Airport/MSB funds to pay these legal fees. This to be addressed at the next regular MSB meeting.



MSB members were advised that one of the new owners of the hangar recently visited the Airport office looking for some answers regarding maintenance fees, landings, and fuel. However, Harold was out of the office that day (completing a training course), and nothing was resolved. It was suggested that Harold contact the new owners, and set up a meeting to discuss.

**12. Adjournment**

Moved by: Pauline Archambault

Seconded by: Charlie Codd

BE IT RESOLVED THAT "this meeting be adjourned - 8:05 p.m.. The next meeting will be held June 16th, 2016 at 7:00 p.m. at Armstrong Council Chambers.

Carried

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Secretary

**EARLTON-TIMISKAMING REGIONAL  
AIRPORT  
MAY 2016**

**REVENUE**

	<b><u>ACTUAL</u></b>	<b><u>YTD</u></b>
Fuel	\$7,601	\$34,585
Operations	\$5,781	\$178,127
	<hr/>	
	\$13,382	\$212,712

**EXPENSES**

Fuel	\$5,210	\$23,630
Operations	\$25,186	\$121,587
Capital Expenses		
	<hr/>	
	\$30,396	\$145,217

**NET PROFIT/LOSS**

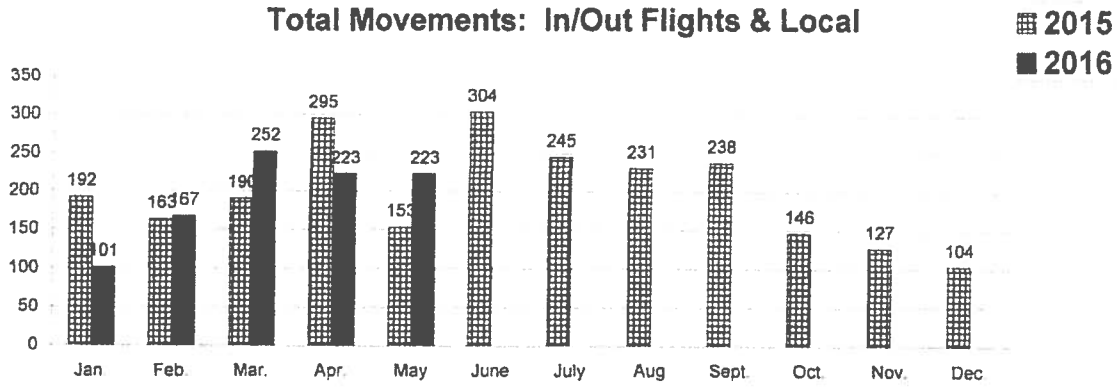
Fuel	\$2,391	\$10,955
Operations	-\$19,405	\$56,540
Capital Expenses		
	<hr/>	
	-\$17,014	\$67,495

<b><u>FUEL INVENTORY - JET A1</u></b>	\$	3,900
<b><u>FUEL INVENTORY - AVGAS</u></b>	\$	3,100
<b><u>FUEL INVENTORY - DIESEL</u></b>	\$	915

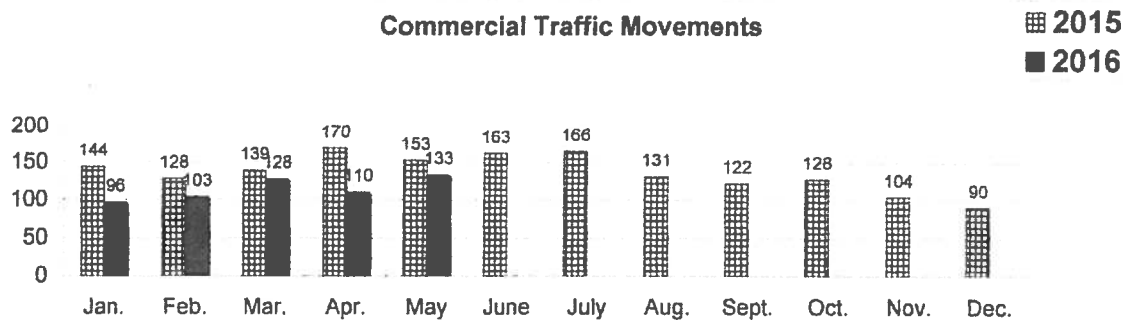
# ANNUAL AIRCRAFT MOVEMENTS

AS OF MAY 31, 2016

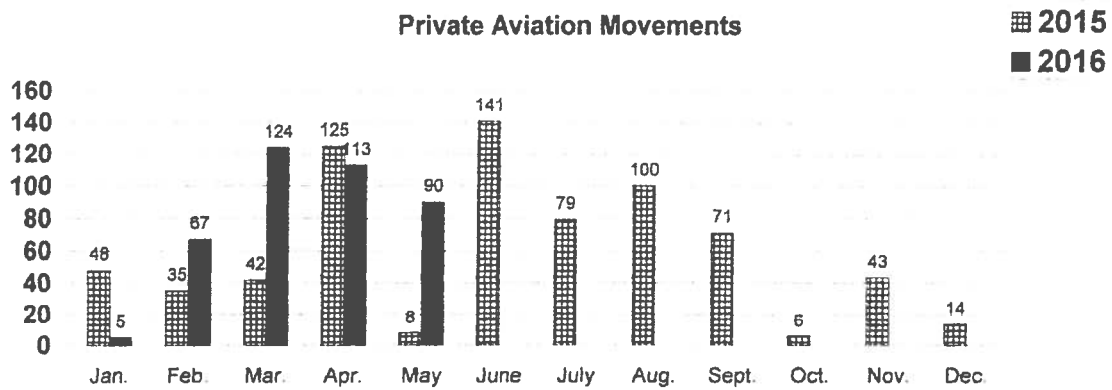
## Total Movements: In/Out Flights & Local



## Commercial Traffic Movements

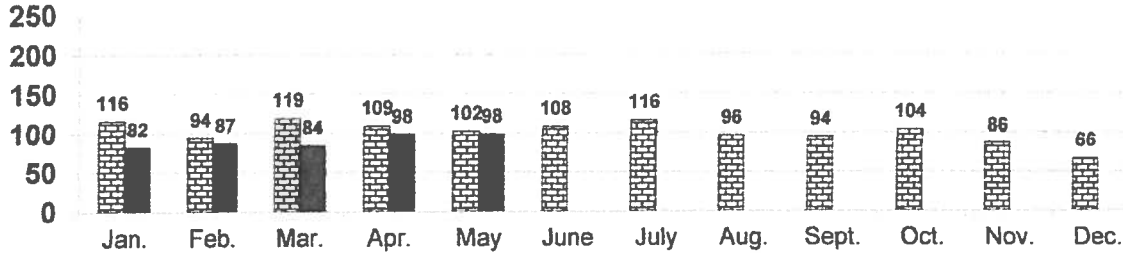


## Private Aviation Movements



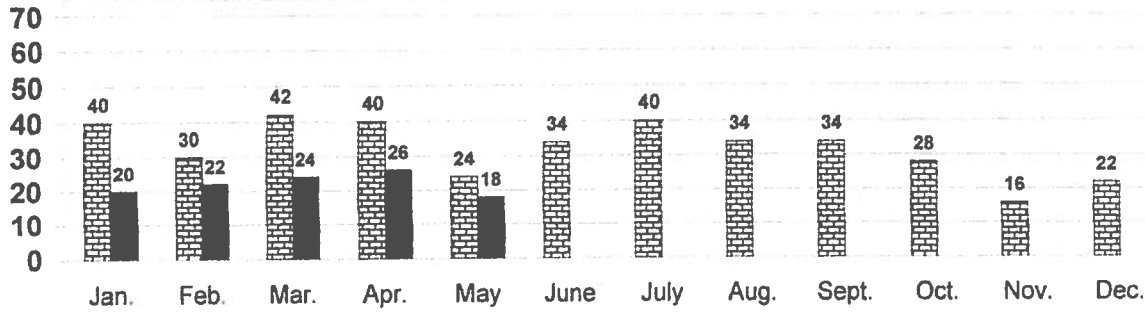
### Air Carriers Movements

▨ 2015  
■ 2016



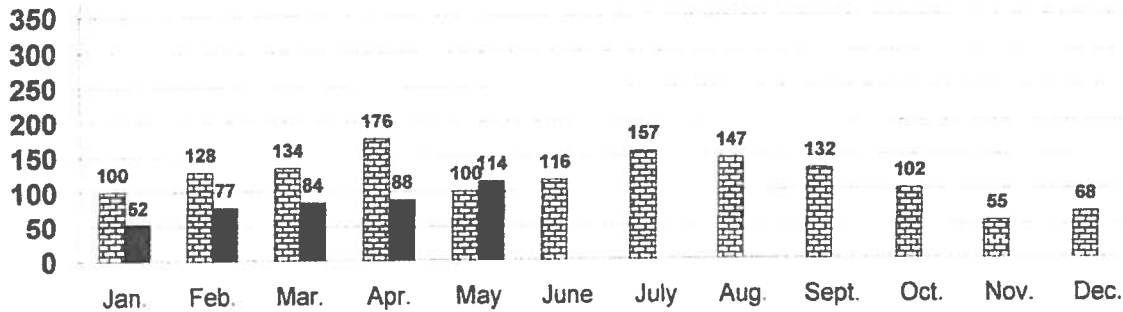
### Air Ambulance Movements

▨ 2015  
■ 2016



### # Pgrs. via Air Charter

▨ 2015  
■ 2016



## MANAGER'S REPORT MAY 2016

### AMCO Meeting:

I went to an AMCO (Airport Management Council of Ontario) workshop in Pembroke in early May. We were interested mainly in the OLS (Obstacle Limitation Surface) assessment methods, and regulatory compliance criteria. This training is required to address an outstanding SMS (Safety Management System) compliance issue. TP 312 5th edition impacts were also discussed.

We all voted to have one insurance company give us a rate for all of our Airports as a group, and review our requirements.

Level of service policy changes from Nav Canada were also presented. Our Airport will not be receiving a letter to indicate a reduction of service due to our traffic, and the Nav Canada array that is hosted at our facility.

### Aviation Fuel Training:

In mid-May I went for training on the CSA B836-14 Storage, Handling and Dispensing of Aviation Fuels at Aerodromes. This is the first course of this type that I know of in Canada. Our fuel supplier organized it. From this training I will be able to create the procedures for our staff for risk management, aviation fuel distribution, specification and filtration, receipt procedures, fuel spill procedures, ramp safety and fire training. This will address other outstanding SMS issues outlined in AC (Aviation Circular) 300-012 effective 2015-11-10.

### Fuel Sales:

Avgas sales in May were 2500 litres. This is the second highest 100LL sales in this month since we started compiling data in 2004. No fuelling services at our neighbour Airport in Quebec is probably a significant factor. At the same time it lets these visiting pilots experience our service, our facility, and some, our community. This represents a profit of \$900.00. The Private Aviation Movements chart shows an upward surge. 2270 litres of Jet A1 were also sold for a profit of \$1021.50.

Harold Cameron  
Earlton-Timiskaming Regional Airport Manager

**Community Contribution Summary**  
**2016 Sharing Contribution**  
**Per Capita Contribution - \$7.95**

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1265	\$10,057	\$10,057.00
Casey	374	\$2,973	\$2,973.00
Chamberlain	346	\$2,751	\$1,375.50
Charlton and Dack	670	\$5,327	
Cobalt	1103	\$8,769	
Coleman	531	\$4,221	
Englehart	1546	\$12,291	\$12,291.00
Evanturel	464	\$3,689	
Harley	526	\$4,182	\$4,182.00
Hilliard	227	\$1,805	
Hudson	457	\$3,633	\$3,633.00
James	474	\$3,768	\$3,768.00
Temiskaming Shores	10125	\$80,494	\$40,247.00
Thornloe	110	\$875	\$875.00
<b>Total Contributions</b>	<b>18218</b>	<b>\$144,833</b>	<b>\$79,401.50</b>

**Donation**

Kerns	349	\$2,775	
<b>Total Contributions</b>		<b>\$147,608</b>	<b>\$79,402</b>

As of June 2, 2016

**HEALTHY KIDS COMMUNITY CHALLENGE  
STEERING COMMITTEE MEETING MINUTES**

Tuesday, May 3rd 3:00 p.m.  
New Liskeard Community Hall- Former Council Chambers

**1.0 CALL TO ORDER**

The meeting began at 3:05 p.m.

**2.0 ROLL CALL**

PRESENT:	Community Champion, Mayor Carman Kidd; Tammie Caldwell, Director of Recreation City of Temiskaming Shores; Tammy Borgen-Flood- Project Manager; Kerry Schubert-Mackey, THU; Dani Grenier-Ducharme-DTSSAB; Lois Weston Bernstein- TSACC; Shelley Harrison- CMHA; Tammy Beaudry – CSCTIM; Lynne Cormier-Temiskaming Native Women’s Support Group; Edith Plouffe-NEOFACS;
REGRETS:	Jasmine Lamothe-Thornton- Ecole Publique des Navigateurs; Joey Plaunt- DSBONE; Lise Rioux CSCDGR; Jessica Patterson, Parental Representative

**3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

- None

**4.0 APPROVAL OF AGENDA**

Recommendation HKCC-005-2016

Moved by: Lynne Cormier

Seconded by: Kerry Schubert-Mackey

Be it recommended that:

1. The Steering Committee agenda for the May 3<sup>rd</sup> 2016 meeting be approved as printed.

CARRIED

**5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation HKCC-006-2016

Moved by: **Carman Kidd**

Seconded by: **Lynne Cormier**

Be it recommended that:

1. The Steering Committee Meeting minutes for the February 9<sup>th</sup>, 2016 meeting be approved as printed.

CARRIED

**HEALTHY KIDS COMMUNITY CHALLENGE  
STEERING COMMITTEE MEETING MINUTES**  
Tuesday, May 3rd 3:00 p.m.  
New Liskeard Community Hall- Former Council Chambers

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## **6.0 THEME #1 UPDATE**

### **Discussion**

The Project Activity Report for the first theme was submitted to the Ministry on April 30<sup>th</sup>, 2016 along with the Budget Report. The Project came within budget for the first fiscal year.

Tammy Flood provided the Committee with a summarized version of the report including the interventions that were yet to be completed.

A full summary will be provided upon completion of all of the interventions for the first theme after June 30<sup>th</sup>, 2016.

## **7.0 INTERIM EVALUATION AND UPDATE**

### **Discussion**

Tammy Flood provided the Committee with a Snapshot Evaluation of the first theme to date. This included quantitative data regarding participation, programs/activities offered, partners participating, sustainable activities and media/social media outputs. A full Evaluation Summary will be provided after the completion of the first theme.

Members of the Committee were asked to provide questions that their organization would like to have answered in the evaluation process.

- Lois Weston-Bernstein: will the project be sustained in some capacity?
- Dani Grenier-Ducharme- has the capacity increased to provide more culturally relevant programming ie; Francophone and Indigenous?
- Dani Grenier-Ducharme- have any cross municipal partnerships been created and has the project heightened the awareness of the importance of policy creation?
- Kerry Schubert-Mackey- did the project reach the priority populations?

Tammy Flood will bring forward these questions to the next meeting of the Evaluation Working Group on May 11<sup>th</sup> and will provide the Committee with an update on the Evaluation Plan at the next meeting.

## **8.0 THEME #2 STRATEGY**

### **Discussion**

Tammy Flood shared with the Committee the overall strategy that the Planning Working Group agreed upon for the planning and implementation of Theme #2. The Ministry has yet



**HEALTHY KIDS COMMUNITY CHALLENGE  
STEERING COMMITTEE MEETING MINUTES**

Tuesday, May 3rd 3:00 p.m.  
New Liskeard Community Hall- Former Council Chambers

to determine a tag line for the theme however they have indicated that each intervention must have a correlation with promoting the consumption of water.

Theme Based Action Plans must be submitted to the Ministry for approval by June 22<sup>nd</sup>, 2016.

The Planning Working Group will meet again on May 16<sup>th</sup> and the week of June 6<sup>th</sup>, 2016 to finalize the Action Plan.

Tammy Flood inquired if the Committee would like to review and approve the Theme Based Action Plan when completed by the Planning Working Group before submitting to the Ministry.

Recommendation HKCC-007-2016

Moved by: Lois Weston-Bernstein

Seconded by: Tammie Caldwell

Be it recommended that:

2. The HKCC Steering Committee will review and approve the Theme Based Action Plan once completed by the Planning Working Group, prior to submitting to the Ministry.

CARRIED

**9.0 MATERIAL DISTRIBUTION CSCDGR**

**Discussion**

Tammy Flood advised that a communication protocol has been arranged with Conseil Scolaire Catholique de District des Grandes Rivieres, to strive to ensure that any material requested to be distributed within the board, is meeting requirements while respecting their mandate and vision. Tammy does not expect any further challenges.

**10.0 ADJOURNMENT**

Recommendation HKCC-008-2016

Moved by: Edith Plouffe

Be it recommended that:

1. The Steering Committee meeting is adjourned at 4:16 p.m.

CARRIED



Recorder

**1. CALL TO ORDER**

Meeting called to order at 1:00 P.M.

**2. ROLL CALL**

- |   |  |
|---|--|
| <input type="checkbox"/> Mayor Carman Kidd  | <input checked="" type="checkbox"/> Jennifer Pye, Planner                            |
| <input checked="" type="checkbox"/> Councillor Mike McArthur                                    | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief                           |
| <input checked="" type="checkbox"/> Councillor Doug Jelly                                       | <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant            |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager                                  | <input checked="" type="checkbox"/> Kelly Conlin, Director of Corporate Services (A) |
| <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official                    |  |
| <input checked="" type="checkbox"/> David Barton, Property Standards By-Law Enforcement Officer |  |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

- Addition under: New Business 11 d) Introduction of the Property Standards By-Law Enforcement Officer

**4. APPROVAL OF AGENDA**

Recommendation PPP-2016-023  
Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the May 26, 2016 meeting be approved as amended.

**CARRIED**

**5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

- None

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation PPP-2016-024

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee minutes of the April 14, 2016 meeting be adopted as printed.

**CARRIED**

**7. DELEGATIONS**

- None

**8. CORRESPONDENCE**

- **Paroisse Ste-Croix:** The Committee reviewed correspondence.

**9. FIRE AND EMERGENCY SERVICES**

**a) Monthly Activity Report**

Fire Chief Tim Uttley provided the Committee with a summary of the fire departments monthly report, highlighting the year to date emergency calls, fire safety inspections and public education. There were a total of 9 emergency responses and 13 fire safety inspections for the month of April. A total of 465 burning permits were issued as of May 18, 2016 noted the Fire Chief. The Fire Chief further informed the Committee that the department is currently recruiting for the Captain's position, at the Dymond Station.

**b) Victim Services Board member request**

VCARS recently approached the Fire Chief to join the board. The Fire Chief expressed his interest in joining VCARS as a board member. The Fire Chief was seeking the Committee's feedback.

Recommendation PPP-2016-025

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee hereby supports Fire Chief, Tim Uttley in proceeding with the application to join the Victim Services of Temiskaming and District as a board member.

**CARRIED**

**10. PLANNING**

a) Zoning By-law Update

The Planner provided the group with an update in regards to the Zoning By-Law RFP. To date 8 firms have requested the RFP document. The RFP Closes on June 10<sup>th</sup>. Upon closure a special Committee meeting will be held to make a recommendation to Council.

b) Senior's Housing update

The Planner is seeking a recommendation from the Committee to bring to Council with regards to the proposed development of Seniors Housing projects in the City.

Recommendation PPP-2016-026

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby recommends that Council consider endorsing option 3 as outlined in Memo 008-2016-CGP as well as obtaining appraisals on the subject properties;

The Committee further recommends the addition of the property at the northwest corner of Raymond Street and Roland Road for consideration under this process.

**CARRIED**

c) ProNor Developments Ltd. Site Plan Control Application

The Committee reviewed site plans for the Great Northern Family Health Team. The Planner is currently working on a site plan agreement.

d) Ecole Sacre Coeur proposed redevelopment

The Committee reviewed site plans for the proposed conversion of the former Ecole Sacre Coeur into apartment units. The official plan and zoning by-law amendments are underway.

**11. NEW BUSINESS**

a) Shipping Containers

The Committee discussed options to monitor shipping containers within the City. Staff will review the standard and provide the Committee with an update at the next Committee meeting.

**b) Building Permit fees**

The CBO presented the Committee with a draft copy of the proposed building permit fees. The CBO recommends that the building permit fees be based on square foot of the building, rather than value of the building. The CBO foresees this method to improve customer relations.

Admin report will be presented to Council at the July regular council meeting.

**c) TMBA**

TMBA is requesting temporary assistance from the City's CBO. Clayton Seymour and Chris Oslund will meet with TMBA to further discuss options. Chris Oslund will prepare an agreement for insurance purposes, which will be brought forward to Council.

**d) Introduction- Property Standards/By-Law Enforcement Officer**

David Barton, Property Standards/By-Law Enforcement Officer, provided the Committee with a brief overview of his first week. David discussed with the Committee that he would like to improve relations and open communications with rate payers. The Committee welcomed David and wished him success in his new role.

**12. CLOSED SESSION**

- None

**13. SCHEDULE OF MEETINGS**

The next Protection to Persons and Property Committee meeting is scheduled for June 23<sup>rd</sup>, 2016 starting at 1:00 p.m.

**14. ADJOURNMENT**

Recommendation PPP-2016-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 3:08 p.m.

**Carried**

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**COMMITTEE CHAIR**

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**COMMITTEE SECRETARY**

DRAFT

## 1.0 CALL TO ORDER

The meeting was called to order at 9:00 a.m.

## 2.0 ROLL CALL

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd   | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Doug Jelly   | <input type="checkbox"/> Councillor Patricia Hewitt            |
| <input type="checkbox"/> Doug Walsh, Director of Public Works   |  |
| <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets                      |  |
| <input checked="" type="checkbox"/> Steve Burnett, Technical and Environmental Compliance Coordinator |  |
| <input type="checkbox"/> Robert Beaudoin, Environmental Superintendent                                |  |
| <input type="checkbox"/> Jamie Sheppard, Roads Superintendent   |  |
| <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant                             |  |
| <input type="checkbox"/> _____  |  |

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Addition under New Business: Back Lane Maintenance
- Addition: Closed Session

## 4.0 APPROVAL OF AGENDA

Recommendation PW-2016-025

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the May 26, 2016 meeting be approved as amended.

**Carried**

## 5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

## 6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

### Recommendation PW-2016-026

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee minutes for the April 28, 2016 regular meeting be adopted as printed.

**Carried**

## 7.0 CORRESPONDENCE

- None

## 8.0 PUBLIC PRESENTATIONS

- None

## 9.0 UNFINISHED BUSINESS

### 9.1 Grant Drive at Hwy 65E

#### **Previous Discussion:**

Steve Burnett was in contact the Kemp Pirie who advised that there has been no word from Rio-Cans legal.

#### **Discussion:**

The Committee discussed in closed session the potential purchase of land and recommended that it be forwarded to Council for consideration in a special Council meeting held at 12:10 p.m. today May 26, 2016.

### 9.2 LED Street Lighting

#### **Previous Discussion:**

Mitch Lafreniere noted that 85% of the LED Street Lighting has been installed. 10 street lights were missed on the original count and 2 additional were added. Mitch noted that the cost for the additional lights will be approximately \$10,000.

Discussions with Hydro One is ongoing.

#### **Discussion:**

Mitch provided the Committee with an update on LED Street lighting installation, there is approximately 30 lights left to install.



### **9.3** AMEC – New Waste Management Capacity

#### **Previous Discussion:**

Steve and Doug Walsh recently participated in a teleconference with AMEC. Response from the Ministry on the draft EA has been received. The project is on track for final submission in June.

#### **Discussion:**

A few items regarding recycling and waste diversion require clarification. Overall, the project is still on track for final submission in June.

### **9.4** Access Control Policy – Entrance Permits

#### **Previous Discussion**

On going

#### **Discussion:**

Ongoing- Steve will follow up with Dave on the progress. Upon completion the applicant will be notified.

### **9.5** Lorne St. and FPT 26 lot Subdivision Update

#### **Previous Discussion**

No update

#### **Discussion:**

No update

### **9.6** Public Works Staff Training

#### **Previous Discussion**

Doug Walsh reported the following training items for Public Works Staff:

- 5 staff members participated in the NEO public works session on April 27, 2016
- 4 staff members will be attending the Guelph Road School this coming week
- June 1-2 staff will attend the Association of Roads conference in Sturgeon Falls
- Steve & Doug will be attending Ontario Recycling Workshop in Collingwood on June 14

#### **Discussion:**

Public Works staff Training is ongoing.

### **9.7 Public Works Department Update**

#### **Previous Discussion**

Doug Walsh provided the committee with a Public Works Department update:

- Public Works staff continue to responded to water breaks
- Graders are working on municipal roads and street sweeping has begun.

#### **Discussion:**

Steve Burnett provided the Committee with a Public Works Department update:

- Street sweeping continues
- Crews will begin road repairs next week
- Water line flushing has begun, ongoing issues arise

### **9.8 Build Canada Fund**

#### **Previous Discussion**

A report was received in late April from the province. Funding details are expected to be released mid-May.

#### **Discussion:**

No update

### **9.9 Traffic Detours**

#### **Previous Discussion:**

Traffic Detours are expected during the summer months once road work begins.

#### **Discussion:**

The Committee discussed communicating the upcoming traffic detours on the City's Facebook page. Steve will follow up with Miller's to discuss expected starts dates.

### **9.10 Full Solid Waste Management Program**

#### **Previous Discussion**

Chris Oslund is working on an agreement. The Agreement will be sent to Cobalt for review in the near future.

Staff could not attend the recent CIF/AMO outreach session due to weather conditions.

Staff will be at the upcoming lifestyles show to distribute the residue in recycling flyers.

#### **Discussion:**

On going

**9.11 Drainage issues - Peter's Road**

**Previous Discussion:**

No update

**Discussion:**

No update

**9.12 Dymond Looping Project**

**Previous Discussion:**

Steve updated the Committee with regards to the Dymond Looping Project. Work is ongoing, a pressure reducing valve was installed yesterday. The valve will maintain a consistent pressure.

Steve is waiting to hear from St-Michel regarding the cost sharing agreement.

**Discussion:**

The restoration aspect of the Dymond Looping project is well underway.

The City is in receipt of a signed cost sharing agreement from St-Michel for the upgrades to the Dymond reservoir.

**9.13 Development – Groom Drive**

**Previous Discussion:**

No update

**Discussion:**

No update

**9.14 Closed Roads / Old Roads**

**Previous Discussion:**

No update

**Discussion:**

Chris Oslund updated the Committee that City staff are working towards developing a policy to address Closed roads.

**9.15 Storm Sewer – Smallmans Drugstore**

**Previous Discussion:**

No update.

**Discussion:**

No update

**9.16 New Rail Grade Crossing Regulations**

**Previous Discussion:**

The City has been in contact with a representative from ONR, once the City gets indication regarding the rail grade crossing regulations, the City will proceed with the required work.

Doug noted that the City received an invoice from ONR for snow removal around railway crossings. Doug Walsh will follow up as the City has always been contacted to remove the snow.

**Discussion:**

The City is waiting for further details from ONR regarding the rail grade crossing regulations.

**9.17 Sharing of Engineer Services (Temagami)**

**Previous Discussion:**

No update.

**Discussion:**

No update – Christopher Oslund will follow up with Patrick Cormier.

**9.18 100 Market Street**

**Previous Discussion:**

New bus signs will be installed.

**Discussion:**

Mitch Lafreniere will follow up on the progress.

**9.19 Water Meters**

**Previous Discussion:**

Steve Burnett has been in contact with Neptune. Neptune will supply a quote based on the scope of work. The quote will be presented at the next Corporate Services Committee meeting.

**Discussion:**

Steve Burnett informed the Committee that a memo will be presented to Council with regards to the Water Meter survey at the June 7<sup>th</sup> regular Council meeting.

**9.20 Letter from Extendicare**

**Previous Discussion:**

Doug Walsh and Christopher Oslund recently met with Administrative personal from Extendicare to discuss the concerns.

**Discussion:**

Chris Oslund will provide Council with a report following the parking concerns at Extendicare.

**9.21 Parking on Mary Street**

**Previous Discussion:**

Concerns were brought forward regarding Parking on Mary Street. The parking is currently on the East side however for safety reasons the Committee suggests parking be moved to the West side of the street. The Committee will review and discuss at the next Committee meeting.

**Discussion:**

An amendment to the By-Law would be required, to move the parking to the West side of Mary Street. Steve will follow up with Doug to further discuss.

**9.22 STATO Trail**

**Previous Discussion:**

The Committee discussed the upcoming work on the STATO trail.

**Discussion:**

The STATO trail is currently open however will be closed temporarily in the coming weeks to allow for relocation and resurfacing along Lakeshore.

**9.23 Water Works System By-Law**

**Previous Discussion:**

The Committee reviewed the first draft of the Water Works System Use By-Law.

Recommendation PW-2016-024

Moved by: Councillor Patricia Hewitt

Be it resolved that:

The Public Works Committee has reviewed and requests that the draft Water Works System Use By-Law be presented at the next regular council meeting on May 17<sup>th</sup>, 2016.

**Carried**

**Discussion:**

Steve provided the Committee with an update on the Water Works System By-Law, the By-law is currently in the 30 day public consultation reading period, pending feedback, the draft By-Law will be brought forward to Council for the 3<sup>rd</sup> and final reading.

**10.0 NEW BUSINESS**

**10.1 Back Lane Maintenance**

**Discussion:**

The Committee reviewed correspondence requesting the City to maintain a resident's laneway. The City will look at establishing a policy on laneway maintenance. A draft policy will be presented to the Committee.

**11.0 ADMINISTRATIVE REPORTS**

- Memo PW-014-2016 – Cost Sharing Agreement
- PW-028-2016 – Asphalt Patching
- PW-029-2016 – Sidewalk and Curb Construction
- PW-030-2016 – Award – Supply and Delivery Misc. Culverts

**12.0 CLOSED SESSION**

Recommendation PW-2016-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee convene into Closed Session at 9:07 a.m. to discuss a proposed or pending acquisition or disposition of land by the municipality or local board as per section 239 (2) (c) of the Municipal Act.

**Carried**

Recommendation PW-2016-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee rise with report at 9:10 a.m.

**Carried**

### **13.0 NEXT MEETING**

The next meeting of the Public Works Committee is scheduled for June 23<sup>rd</sup>, 2016 in the New Liskeard Board Room (325 Farr Drive – City Hall) to commence at 8:30 a.m.

### **14.0 ADJOURNMENT**

Recommendation PW-2016-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:10 a.m.

**Carried**

DRAFT

**1.0 CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**2.0 ROLL CALL**

PRESENT:	Mayor Carman Kidd; Councillor Mike McArthur; Councillor Jesse Foley, Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Danny Lavigne; Chuck Durrant; Amber Sayer; Richard Beauchamp
REGRETS:	City Manager, Chris Oslund; Simone Holzamer

**3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

- Richard Beauchamp requested the addition an item under Section 9. New Business subsection vii) re: Temiskaming Shores

**4.0 APPROVAL OF AGENDA**

Recommendation RS-2016-050

Moved by: **Amber Sayer**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee agenda for the May 9<sup>th</sup>, 2016 meeting be approved as amended.

**CARRIED**

**5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

- N/A

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation RS-2016-051

Moved by: **Carman Kidd**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee minutes of April 11<sup>th</sup>, 2016 meeting be approved as printed.

**CARRIED**

**7.0 DELEGATIONS / PUBLIC PRESENTATIONS**

- Tammy Borgen-Flood re: HKCC and Charter for Recreation



Tammy presented a short update on the activities of the Healthy Kids Community Challenge and presented the Charter for Recreation and Parks in Ontario from the Ontario Parks and Recreation Association. The Charter has been adopted by municipalities across the province over many years and it speaks to the principles that have been highlighted in the community with the Healthy Kids Community Challenge as well as the Age Friendly Community Plan development. The Charter outlines the Rights of Ontarians for Recreation and Parks, the goals for Ontario communities, and the role of Ontario's Recreation and Parks Leaders.

**Recommendation RS-2016-051**

Moved by: **Richard Beauchamp**

Seconded by: **Danny Lavigne**

Be it recommended that:

1. The Recreation Services Committee acknowledge the receipt of the presentation by Tammy Borgen-Flood in regard to the Charter for Recreation and Parks in Ontario and
2. The Recreation Services Committee supports and endorses the adoption of the Charter for Recreation and Parks in Ontario directs staff to submit a report to Council at the regular meeting of Council of June 7<sup>th</sup>, 2016 for Council's consideration.

**8.0 UNFINISHED BUSINESS**

- None

**9.0 NEW BUSINESS**

- i. Programming Update-Jeff Thompson*

*Jeff Thompson, Superintendent of Community Programming presented a report on operations*

**Discussion**

The Committee received the Update

- ii. Facilities Update-Paul Allair*

*Paul Allair, Superintendent of Parks and Facilities presented a report on operations.*

**Discussion**

The Committee received the Update

iii. *Director's Update- Tammie Caldwell*

*Tammie Caldwell, Director of Recreation presented a report on overall department operations.*

**Discussion**

The Committee received the update.

iv. *Ann Puddicombe – Aquatic Staff Recognition*

**Discussion**

The Committee reviewed the email submitted by Ms. Puddicombe and congratulate the Aquatic Programmer – Sheryl Gilbert and the Aquatic staff for their professionalism and good work.

v. *New Liskeard Lions Club – Request to waive fee for 70<sup>th</sup> Anniversary*

**Discussion**

The Committee discussed the request and commented on the variety of good projects that the Lions Club has been involved in in the past and that they continue to do so. Staff provided a summary of the rental fees that have been waived for the Club in the past which have included Seniors BBQ's and Christmas parties and a Kid's Christmas Party.

**Recommendation RS-2016-052**

Moved by: **Chuck Durrant**

Seconded by: **Amber Sayer**

Be it recommended that:

1. The Recreation Services Committee reviewed the request from the New Liskeard Lions Club and approves the request to waive the rental fee for the celebration of their 70<sup>th</sup> Anniversary to take place on June 4<sup>th</sup>, 2016 at Riverside Place.

**CARRIED**

vi) The Honorable Michael Chan, Minister of Citizenship, Immigration and International Trade – 2016 Ontario Volunteer Service Awards

The Ministry of Citizenship, Immigration and International Trade welcome nominations annually for Ontario Volunteer Service Awards. Staff was contacted to announce that Mr. Dan Lavigne would be receiving an Ontario Volunteer Service Award for his twenty-five year commitment to Recreation in the former Town of Haileybury and the City of Temiskaming Shores. An award ceremony will take place at the Capital Centre in North Bay on May 31<sup>st</sup> at 7:30 pm.

### **Discussion**

The Recreation Services Committee offered their congratulations to Dan and thanked him for his twenty-five years of service to his community.

vii) *Richard Beauchamp re: Temiskaming Shores*

Richard Beachamp reported that he had been walking along the waterfront and noticed a vehicle travelling into the parking lot of the Arena and Pool/Fitness Centre at quite a speed and that in the parking area were two children on bikes. This corner may become an issue as there are more children in the area now with the Gymnastics Club located in the Arena as well.

### **Discussion**

The Recreation Committee discussed the situation and suggested staff consider seasonal speed bumps in this area as well as children at play signs. Staff will follow up and report on this at the next meeting of June 13<sup>th</sup>, 2016.

**CARRIED**

## **10.0 SCHEDULE OF MEETINGS**

- Monday June 13<sup>th</sup>, 2016
- Monday September 12<sup>th</sup>, 2016
- Monday October 17<sup>th</sup>, 2016 (postponed a week due to Thanksgiving weekend)
- Monday November 14<sup>th</sup>, 2016
- Monday December 12<sup>th</sup>, 2016

## **11.0 CLOSED SESSION**

- None

## **12.0 ADJOURNMENT**

### **Recommendation RS-2016-049**

Moved by: **Danny Lavigne**

Be it recommended that:

1. The Recreation Services Committee meeting be adjourned at 7:15 p.m.

**CARRIED**

**RECREATION SERVICES COMMITTEE MEETING MINUTES**  
Monday, May 9<sup>th</sup>, 6:30 p.m.  
New Liskeard Community Hall-Former Council Chambers-90 Whitewood Ave

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\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Recorder

**1.0 CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**2.0 ROLL CALL**

PRESENT:	Mayor Carman Kidd; Councillor Mike McArthur; Councillor Jesse Foley, Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Danny Lavigne; Chuck Durrant; Amber Sayer; Richard Beauchamp
REGRETS:	City Manager, Chris Oslund; Simone Holzamer

**3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

- Mayor Kidd requested the 100<sup>th</sup> Anniversary of Elk Lake be added to New Business Section 9 vi)

**4.0 APPROVAL OF AGENDA**

Recommendation RS-2016-054

Moved by: **Chuck Durrant**

Seconded by: **Carman Kidd**

Be it recommended that the Recreation Services Committee agenda for the June 13, 2016 meeting be approved as amended.

**CARRIED**

**5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

- N/A

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation RS-2016-055

Moved by: **Jesse Foley**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee minutes of May 9th, 2016 meeting be approved as printed.

**CARRIED**

**7.0 DELEGATIONS / PUBLIC PRESENTATIONS**

## **8.0 UNFINISHED BUSINESS**

- None

## **9.0 NEW BUSINESS**

### *i. Programming Update-Jeff Thompson*

Jeff Thompson, Superintendent of Community Programming presented a report on operations.

#### **Discussion**

The Committee received the Update

### *ii. Facilities Update-Paul Allair*

Paul Allair, Superintendent of Parks and Facilities presented a report on operations.

#### **Discussion**

The Committee received the Update

### *iii. Director's Update- Tammie Caldwell*

Tammie Caldwell, Director of Recreation presented a report on overall department operations.

#### **Discussion**

The Committee received the update.

### *iv. Ontario Sport and Recreation Communities Fund*

Tammie updated the Committee that the application for funding to the Ontario sport and Recreation Communities Fund for a recreation programmer to work directly with youth and seniors was not approved. Staff will continue to research and submit funding applications to ensure that the incredible work done by the Healthy Kids Community Challenge and the Age Friendly Community Plan may carry on.

#### **Discussion**

### *v. Chuck Durrant – Picnic on the Spurline July 15<sup>th</sup>*

Chuck presented that July 15<sup>th</sup> is National Get Outside Day and he suggested that the Recreation Services Committee develop a marketing campaign to welcome all to the waterfronts for the afternoon and early evening for a family bbq.

**Discussion**

The Committee discussed the concept and agreed that it would be a great idea to work on bringing people outside and to the waterfronts to enjoy the scenery, the lake, the STATO Trail, Boardwalk, and playgrounds.

**Recommendation RS-2016-056**

Moved by: **Chuck Durrant**

Seconded by: **Amber Sayer**

Be it recommended that:

1. The Recreation Services Committee direct staff to market July 15<sup>th</sup> National Get Outside Day and invite all to enjoy the beautiful waterfronts in Temiskaming Shores.

**CARRIED**

vi) Elk Lake 100<sup>th</sup> Anniversary

Mayor Kidd received a request that the City of Temiskaming Shores participate in the Elk Lake 100<sup>th</sup> Anniversary Parade to take place on the long weekend in August.

**Discussion**

The Committee agreed that it would be a good idea to support Elk Lake in this milestone event.

**Recommendation RS-2016—057**

MOVED BY: Carman Kidd

SECONDED BY: Jess Foley

Be it recommended that:

The Recreation Services Committee approves of a municipal float in the Elk Lake 100<sup>th</sup> Anniversary Parade and directs staff to arrange for the float.

**10.0 SCHEDULE OF MEETINGS**

- Monday September 12<sup>th</sup>, 2016
- Monday October 17<sup>th</sup>, 2016 (postponed a week due to Thanksgiving weekend)
- Monday November 14<sup>th</sup>, 2016
- Monday December 12<sup>th</sup>, 2016

**11.0 CLOSED SESSION**

- None

**12.0 ADJOURNMENT**

**Recommendation RS-2016-058**

Moved by: **Danny Lavigne**

Be it recommended that:

1. The Recreation Services Committee meeting be adjourned at 7:15 p.m.

CARRIED

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Recorder



**Subject:** Temiskaming Shores Smart and  
Caring Community Fund

**Report No.:** RS-017-2016  
**Agenda Date:** July 5, 2016

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### **Attachments**

**Appendix 01:** By-law No. 2014-203 - Smart and Caring Community Fund

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-017-2016; and
2. That Council designates the Temiskaming Shores Recreation Services Committee as the Proposal Evaluation Committee for the Temiskaming Shores Smart & Caring Community Fund through the Temiskaming Foundation.

### **Background**

On November 4, 2014 Council passed By-law No. 2014-203 being a by-law to authorize the entering into an agreement with TransCanada for the establishment of a Funding Agreement through the Temiskaming Foundation known as the Temiskaming Shores Smart and Caring Community Fund. (Attached as Appendix No. 1 to the report)

The fund is managed and administered by the Temiskaming Foundation, with TransCanada contributing to the Foundation the sum of \$9,000 each year commencing in 2015 and ending in 2035.

Section ii) of the Agreement with the Temiskaming Foundation states the income from the fund shall be disbursed by the Foundation in accordance with the Disbursement and spending Policy and in making such disbursement each year the foundation will consider, and so far as is lawfully possible, follow the recommendation of a committee established by the City, which committee shall have representation from or approved by the Foundation.

It is the intention of the City and TransCanada that such recommendations will relate to the improvement or maintenance of the environment and physical activity or enjoyment of the environment within the limits of the City.

### **Analysis**

The City of Temiskaming Shores Recreation Services Committee Mission Statement is to 'strive to ensure the provision of diverse year-round quality recreational facilities, parks, trails, and sport and recreation programming for all through the support of interest groups, organizations, agencies, institutions and/or individuals that contribute to community recreation.'

The Recreation Mission Statement and the department's objectives are in line with the intent of the funding which is to relate to the improvement or maintenance of the environment and physical activity or enjoyment of the environment within the limits of the City.

The Recreation Services Committee is comprised of two members of Council and the Mayor as an ex-officio as well as a minimum of three (3) voting members of the public and may include up to nine (9) voting members of the public. Through the inclusion of the members of the public, the many interests in the community in terms of the environment, physical activity and the enjoyment of the environment are represented.

Mayor and Council through By-law No. 2015-141 being a by-law to adopt the Delegation of Powers and Duties Policy for the City of Temiskaming Shores authorizes the Director of Recreation and his/her delegate to enter into agreements associated with the rental of facilities. Through this authorization, requests for in-kind donations of municipal facilities by non-profit agencies for community programs and events are forwarded to the Recreation Services Committee for evaluation.

The Recreation Services Committee reviewed the Temiskaming Shores Smart and Caring Community Fund Agreement at their regular meeting of Monday June 13, 2016 and would be honoured to be the Committee to review proposals for the use of the funding annually.

The Temiskaming Foundation met on Thursday June 23, 2016 and endorsed the Temiskaming Shores Recreation Services Committee as the Review Committee for applications.

The amount available for distribution annually will be approximately 4.5 % of the funds balance. In 2016 there is \$980 available for distribution.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

There are no costs associated with this delegation of authority and staffing implications related to this matter are limited to normal administrative functions and duties.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Tammie Caldwell  
Director of Recreation Services

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2014-203**

**Being a by-law to authorize the entering into an agreement with  
TransCanada for the establishment of a Funding Agreement  
through the Temiskaming Foundation known as the  
Temiskaming Shores Smart & Caring Community Fund**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Memo 019-2014-CS at the November 4, 2014 meeting and directed staff to prepare the necessary by-laws to enter into an agreement with TransCanada (Liskeard Site 4) for the establishment of funding agreement administered through the Temiskaming Foundation known as the Temiskaming Shores Smart & Caring Community Fund;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores deems it desirable to enter into an Agreement with Canadian Solar Solutions Inc.;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:


1. That the Mayor and Clerk be authorized to enter into an agreement with TransCanada for the establishment of a Temiskaming Shores Smart & Caring Community Fund to be administered by the Temiskaming Foundation, a copy of which is hereto attached as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 4<sup>th</sup> day of November, 2014.



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Mayor – Carman Kidd



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Clerk – David B. Treen



**Schedule "A" to  
By-law No. 2014-203  
Agreement between  
The Corporation of the City of Temiskaming Shores  
and  
TransCanada  
Temiskaming Shores Smart & Caring Community Fund**

**THE TEMISKAMING FOUNDATION**  
**FUND AGREEMENT**

This FUND AGREEMENT is entered into among THE CITY OF TEMISKAMING SHORES (the City), 2225345 ONTARIO INC. (TransCanada) and THE TEMISKAMING FOUNDATION (the Foundation).

NOW THEREFORE, in consideration of the premises and agreements contained in this Fund Agreement and the mutual benefits to be derived hereby, the parties agree as follows:

1. **Fund.** For the purposes of this Fund Agreement, the **Fund** shall mean "The Temiskaming Shores Smart & Caring Community Fund" that is managed and administered by the Foundation.
2. **Contribution.** TransCanada shall contribute to the Foundation the sum of \$9,000.00 on or before August [30] of each year commencing in 2015 and ending in 2035 unless this Fund Agreement is terminated earlier pursuant to the provisions hereof (the **Term**). The parties agree that such contribution will be directed to the Fund.
3. **Announcements and Charitable Receipts.** Any public announcements or recognition of TransCanada's contributions to the Foundation will recognize the City as the donor however, any charitable receipt(s) relating to such donation will be made out in the name of TransCanada Energy Ltd. and the City will have no claim to any charitable tax benefit derived therefrom.

The Foundation shall provide charitable receipts valid for income tax purposes with respect to all charitable donations received by it pursuant to this Fund Agreement. Such charitable receipts must be sent by December 31 of each year during the Term to TransCanada Energy Ltd. at the following address: P.O. Box 1000, Station M, Calgary, Alberta, T2P 4K5, Attn: Community Investment.

4. **Management and Administration of the Fund.**
  - (i) The capital of the Fund and any additional contributions shall be held permanently by the Foundation and invested in accordance with the investment policy as approved by the Board of Directors from time to time. The capital of the Fund may be included for investment purposes in the Foundation's consolidated fund. The Foundation shall annually provide an accounting of the money in the Fund and the receipts, Income and disbursements from the

Fund to: (i) the City at the address provided in paragraph 9, and (ii) TransCanada at the following address: P.O. Box 1000, Station M, Calgary, Alberta, T2P 4K5, Attn: Community Investment.

- (ii) The Income from the Fund shall be disbursed by the Foundation in accordance with the Disbursement and Spending Policy of the Foundation from time to time in effect for valid charitable purposes in accordance with the Income Tax Act and the purposes (objects) of the Foundation. In making such disbursement each year the Foundation will consider, and so far as is lawfully possible, follow the recommendation of a committee established by the City, which committee shall have representation from or approved by the Foundation. It is the intention of the City and TransCanada that such recommendations will relate to the improvement or maintenance of the environment and physical activity or enjoyment of the environment within the limits of the City. In the absence of such recommendation at any time the Foundation may make the disbursement keeping in mind the original intent set out above. However, in the event the Foundation intends to make a disbursement that deviates from the original intent, such disbursement shall require TransCanada's prior written consent.
- (iii) To maintain consistent distribution levels when the Income generated from the Fund and available for distribution is less than 4.5%, the Foundation may first draw upon any flow through funding within the Fund; second, draw upon any Income from prior years that have been added to the reserve fund of the Fund; third draw on other Income which has been added to the Fund; lastly draw on the capital of the Fund in order to make a distribution at such level. The amount drawn shall not exceed the amount which, when added to the Income available for distribution in accordance with the policies of the Foundation, exceeds 4.5% of the value of the Fund as at the immediately preceding December 31.
- (iv) In the first 2 calendar years of the existence of the Fund, the Foundation may consider up to 10% of the then current amount of the Fund to be flow through funds which may be expended in accordance with the foregoing provisions without being added to the endowed capital.
- (v) The Foundation may in determining the net income of the Fund charge an appropriate fee against the Income to cover administrative, investment and grant making costs, provided such fee is fair and equitable relative to other funds held by the Foundation.
- (vi) For the purposes of this Fund Agreement, **Income** shall mean total income, including dividends, interest and capital gains or other appreciation.

5. **Termination.** Any party may terminate this Fund Agreement upon 30 days written notice to the other parties. Upon such termination, all payment obligations due after the date of termination shall be extinguished. Neither the Foundation nor the City may make a claim against TransCanada for any other anticipated amounts owing.
6. **Registered Charity.** The Foundation is a registered charity with the Canada Revenue Agency and its charity registration number is 888535465RR0001.
7. **Event of Default.** Each of the following events constitutes an event of default under this Fund Agreement:
  - (i) any portion of the funding amount is used for any purpose other than those permitted by this Fund Agreement;
  - (ii) the Foundation fails to observe or perform a term, condition, obligation, or covenant in this Fund Agreement;
  - (iii) the Foundation knowingly makes or has made a material misrepresentation in this Fund Agreement or of a material fact relevant to this Fund Agreement;
  - (iv) the Foundation ceases to be a registered charity with the Canada Revenue Agency; or
  - (v) the Foundation becomes insolvent or bankrupt, or ceases to carry on operations, is wound up, liquidated or dissolved.

Immediately upon the occurrence of any of the events of default set out above, TransCanada may terminate this Fund Agreement.

8. **Confidentiality.** The terms and conditions of this Fund Agreement shall not be disclosed to any third parties without the prior written consent of all parties.
9. **Notices.** Any notice or communication to be given by one party to another under this Fund Agreement must be in writing; and if given by registered or certified mail, such notice or communication shall be deemed to have been given and received when a registered or certified letter containing such notice or communication, properly addressed, with postage prepaid, is deposited in the Canadian mail, but if given otherwise than by registered or certified mail, it shall be deemed to have been given when received by the party to whom it is addressed. Unless otherwise specified, such notices or communications shall be delivered or sent as follows:



To: THE CITY OF TEMISKAMING SHORES

P.O. Box 2050

325 Farr Drive, Haileybury

Ontario, P0J 1K0

Attention: Chris Oslund

Fax: 705. 672.3200

To: 2225345 ONTARIO INC.

c/o TransCanada Energy Ltd.

Royal Bank Plaza, South Tower

200 Bay Street, 24<sup>th</sup> Floor

Toronto, Ontario M5J 2J1

Attention: Manager, Contract Management

Fax: 416.869.2114

To: THE TEMISKAMING FOUNDATION

Box 160, 24 Armstrong Street,

New Liskeard, Ontario P0J 1P0

Attention: President

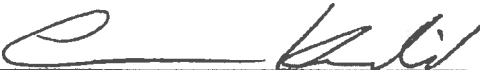
Phone: 705.647.1055


10. **Amendments.** No addition to, deletion from or other modification of, any of the provisions of this Fund Agreement shall be valid unless made in writing and signed by an authorized representative of each of the parties hereto.
11. **Assignment.** This Fund Agreement may not be assigned by the Foundation or the City without the prior written consent of TransCanada in its sole discretion. The rights and obligations of the parties to this Fund Agreement shall endure to the benefit of and bind the successors and permitted assigns of the parties.
12. **Waiver.** No party is deemed to have waived the exercise of any right that it holds under this Fund Agreement unless such waiver is made in writing. No waiver with respect to one instance is deemed to be a waiver with respect to any other or subsequent instance involving the exercise of a right.

13. **Governing Law.** This Fund Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the laws of Canada applicable therein.
  
14. **Counterparts.** This Fund Agreement may be signed and delivered in counterparts with the same effect as if all parties had signed and delivered the same copy, and when each party has signed and delivered a counterpart, all counterparts together constitute one fully executed Fund Agreement. Delivery of a copy of this Fund Agreement by facsimile or other electronic means is good and sufficient delivery.

Signed and dated this 25<sup>th</sup> day of August, 2015

The Corporation of the City of Temiskaming Shores

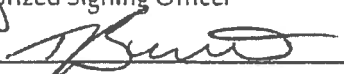
per:   
 Carman Kidd, Mayor

per:   
 David Treen, Clerk

*We have the authority to bind the Corporation*

2225345 ONTARIO INC.

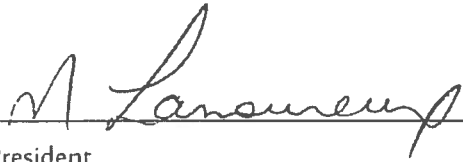
per:   
 Authorized Signing Officer

per:   
 Authorized Signing Officer

*We have the authority to bind the Corporation*

LEGAL	
CONTENT	

Approved by resolution of the Board of Directors of The Temiskaming Foundation this 28<sup>th</sup> day of August, 2015.

  
\_\_\_\_\_  
President

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# Memo

**To:** Mayor and Council  
**From:** James Franks, Economic Development Officer  
**Date:** July 5, 2016  
**Subject:** Immigration Attraction Settlement & Retention Strategy  
**Attachments:** Appendix 01 - Immigration Attraction, Settlement & Retention Strategy

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Mayor and Council:

The City of Temiskaming Shores has worked with the North Bay and District Multicultural Centre on our Immigration Strategy for the past year. An Employers Council was created to assist in developing the strategy which is attached as Appendix 01.

Immigration will become increasingly more important to our region if we are to see growth in our population. We will need an influx of new residents to fill the 47% of jobs that are to be vacated by retirees over the next 15 years.

The intent of the Strategy is to assist our community to attract, support and retain newcomers. The document was developed from the model used in both North Bay and Timmins which have very successful immigration programs. There are, however many recommendations included that will result in some additional workload for municipal staff and have financial implications. For this reason, it is recommended that the document be received by Council and forwarded to the Corporate Services Committee prior to adopting the Strategy.

The Corporate Services Committee can consider the implementation process for the Strategy and return to Council with a plan of how to most effectively implement the recommendations proposed within the Strategy document.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

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James Franks  
Economic Development Officer

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Christopher W. Oslund  
City Manager



Temiskaming Shores Immigrant Attraction  
**SETTLEMENT AND RETENTION STRATEGY JUNE 2016**







## COMPELLING NEED FOR AN IMMIGRATION STRATEGY

Northern Ontario faces a number of important challenges that are holding it back. Critically, these include stagnant or declining population growth, population aging, negligibly low in-migration rates, and a lack of infrastructure and supportive policies for arresting and reversing the declines from these sources. The Temiskaming Shores strategy proposes a series of practical measures that--in combination with a broader, integrated Northern Ontario strategy--would help forward-looking communities to take effective action. The Northern Ontario Immigration Strategy will be the subject of a special Symposium that will take place in North Bay in the spring of 2017. This strategy will be aligned with a Northern Ontario strategy once it is developed to capitalize on and develop infrastructure to support it.

### What the numbers say

According to Statistics Canada, the population of Temiskaming Shores was 10,135 in 2011. The population of the broader census agglomeration area, which includes Cobalt and Coleman Township, was 13,566. This represents a decline of 0.6% from 2006 as compared with the national growth rate of 5.9%. (Because the long form census was not compulsory in 2011, results for the number of immigrants or visible minorities in smaller communities are somewhat suspect. Fortunately the long form census will once again be compulsory in 2016, so more reliable data--particularly data relating to immigrant numbers--is on the horizon.)

Notwithstanding the Census-induced uncertainty, we know the following (more or less):

- The population aged 65 and over was 19.3%, compared to the national average of 14.8%. Likewise, the median age was 45.3 compared to Ontario's median age of 40.4.
- Forty-one per cent of the population was bilingual, with 56.3% speaking English only and 2.4% French only. Seventy-eight per cent of the population spoke English most often at home. Two per cent spoke non-official languages, with German, Italian, Polish, Dutch, Finnish and Chinese being the top six.
- In 2011, the population of Temiskaming Shores was 3.4% aboriginal – that is, 1.8% First Nation and 1.5% Métis.
- The total number of immigrants living in Temiskaming Shores was 270. Of these, 110 arrived before 1971; 90 between 1971 and 1980; 15 between 1981 and 1990; and 25 between 1991 and 2000. From 2001 to 2005, 15 more newcomers arrived with the same number between 2006 and 2011. These numbers most likely underestimate the real total. The experience of other Northern Ontario municipalities indicates that many immigrants do not bother to complete the voluntary long form census; as well, most immigrants making their way to Temiskaming Shores came from elsewhere in Canada, not their home country. Regardless, the numbers of immigrants coming to Temiskaming Shores are small, with a slight, recent increase in secondary migration due to newcomers purchasing businesses in Temiskaming Shores.

What is true for Temiskaming Shores is generally true for all of Northern Ontario. A recent study by Western University professor Dr. Michael Haan and Elena Prokopenko shows that in 2007-08, a miniscule .17 per cent of the immigrants arriving in Canada went to Northern Ontario. This fell to .13 per cent in 2009-10, and then fell again to .10 per cent in 2011-12. These numbers are highly accurate because they are based on actual tax filings by newcomers in their first year after landing in Canada. (The Fall 2015 study - entitled *Northern Ontario Immigration Profile* - was initiated in connection with the Northeastern Ontario Immigration Project. Dr. Haan, one of the project's evaluators.)



According to Dr. Haan, "... the proportion of Canada's immigrants successfully recruited to any of the six Northern Ontario Local Planning Boards is quite low – less than a quarter of a per cent, in each of the landing cohorts. This proportion gradually decreases over time, meaning that **Northern Ontario is not keeping pace with Canada's growing intake of immigrants.**" But, while other jurisdictions are working to correct the situation, this does not appear to be happening in Ontario. For example, the populations of New Brunswick and Northern Ontario are almost identical (753,871 vs. 797,852 in 2015). In New Brunswick, however, the immigration minister is lobbying the federal government to allocate more immigrants to the province. Where is that voice for Northern Ontario?

### What the experts say

The Haan-Prokopenko study concludes as follows:

"Newcomers to Canada represent a potential for growth, change and innovation. Tapping this potential, however, is the responsibility of the communities to which they are welcomed."

"Although Ontario is the province of choice of nearly half of Canada's immigrants each year, the vast majority are concentrated in Toronto, and, to a lesser extent, Ottawa-Gatineau. Northern Ontario, in comparison, receives just a tiny portion of Canada's immigrants. To fully feel the benefits of immigration, the region needs to ensure that structures are in place to properly welcome and integrate these individuals into the community and workforce for the long-term."

"The benefits of immigration are especially important at this point in time for Northern Ontario. A successful immigration strategy can be part of an enduring solution to local labour market shortages, population aging and youth outmigration faced by Northern Ontario communities. Developing such a strategy, however, requires a thorough assessment and understanding of current and potential future demographic conditions, in order to make evidence-based decisions that have the most impact."

Along with Dr. Haan, university researchers have long recognized the increased importance of attracting and retaining immigrants in smaller communities. Typical of this view is this 2013 statement by Lindsay Wiginton of the School of Urban Planning at McGill University:

"Immigrant attraction to small communities is a growing reality in Canada as a result of the recent regionalization, marketization, and decentralization of immigration policy. These changes have increased the influence of local actors—municipalities, employers and community members—in the immigration attraction and welcoming process."

Lending urgency to the need for a new more strategic approach to population issues and the labour market are the conclusions by the Ontario Chamber of Commerce, a long-time active supporter of immigration. According to Josh Hjartson, the Chamber's Vice-President, in a presentation to the 2013 Executive Directors' Forum of the Ontario Council of Agencies Serving Immigrants (OCASI):

"The labour shortage in Northern Ontario is acute. Northeastern Ontario has the highest vacancy rate in Ontario with 46 per cent of employers responding that they are experiencing difficulties filling positions."

Building on this theme, Carl Nicholson, Past-President of OCASI, noted that: "Immigrants are going to where the jobs are, and the immigration system will have to be tailored to that."





It has long been recognized that immigration is driven by jobs and business opportunities. Recent policy has increasingly focused on this reality. That said, immigration cannot just be about attraction strategies. Once newcomers arrive they must feel welcome or they will move on, a point that is highlighted in A New Direction, Ontario's Immigration Strategy. According to the provincial strategy:

"We need to do a better job of welcoming immigrants. This includes encouraging municipalities, stakeholders and employers to attract and retain skilled immigrants who can make valuable contributions to local economies. Building stronger, inclusive communities that promote and value diversity will help all Ontario municipalities grow and succeed."

## INITIAL PROJECT HISTORY

The first overture seeking assistance in attracting and retaining immigrants to Temiskaming Shores came in the spring of 2013 when Temiskaming Shores Economic Development Officer James Franks met with Don Curry, then Executive Director of the North Bay & District Multicultural Centre, at his North Bay office.

Mr. Franks said a number of businesses in Temiskaming Shores had been purchased by newcomers and that the city would like to see this trend continue. He expressed concern, however, that without adequate support services for newcomers when they arrive with their families, they may not stay in the community. Mr. Curry, editor of the Temiskaming Speaker from 1975-78, was familiar with the community and agreed to provide itinerant settlement services. From that point on, a settlement worker from the North Bay office visited Temiskaming Shores monthly, meeting newcomers and providing services. She also met with social service agencies and government offices to let them know that they could refer newcomer clients to her.

Discussions between Mr. Franks and Mr. Curry continued and they decided to host an immigration symposium in Temiskaming Shores in October of 2013. Approximately 60 people attended, from the Almaguin region and North Bay in the south, to Hearst in the north. Mayor Carman Kidd welcomed visitors to the city. At the conclusion of the symposium Mr. Curry asked if there were any municipalities interested in pursuing a joint immigration project. The City of Temiskaming Shores, the Town of Cochrane and the Central Almaguin Economic Development Association stepped forward.

A project task force was created and included Mr. Franks, Mr. Curry, Town of Cochrane CAO J-P Ouellette, Central Almaguin Economic Development Association EDO Laura McNeice, Garvin Cole of the multicultural centre's HR North program, Meyer Burstein of Pathways to Prosperity, a national university-based immigration research body, and Anne Marie LeRoy of the Ministry of Northern Development and Mines. The group met in Temiskaming Shores and mapped out the project.

Mr. Curry submitted project funding proposals to the Northern Ontario Heritage Fund Corporation and FedNor. Final project approval was received in August of 2014 and the two-year Northeastern Ontario Immigration Project officially began in September of that year with almost \$300,000 in funding spread over two years. Nominal financial commitments were made prior to that date by the two participating municipalities and the economic development organization. Council resolutions confirmed support at the municipal leadership level.

A project executive committee was formed, including Mr. Franks, Mr. Ouellette, Adam Killah (who replaced Ms. McNeice), Mr. Curry, Mr. Cole and Mr. Burstein, plus the three chairs of the newly-formed Immigrant Employers' Councils (for Temiskaming Shores, Cochrane, and Almaguin). The Immigrant Employers' Councils were designed to be the principal instruments for developing local immigration strategies in each of the participating communities.



## TEMISKAMING SHORES CULTURAL PLAN

Rather than conducting green field operations, the Immigrant Employers' Councils sought to build on existing work. In the City of Temiskaming Shores, this starting point was provided by the 2013 Municipal Cultural Plan. The Cultural Plan references immigrants, immigration or multiculturalism in the following sections:

**Purpose of the Plan**, Page 10, Item 2: “To recognize the uniqueness of the Francophone, First Nation, Métis, Anglophone and other identifiable cultures and celebrate their contributions to the social fabric of the city.”

In the **Vision section**, Page 24: “Our culture is fundamental to our shared identity which is grounded in the rich histories, traditions, and languages of our multicultural community.”

In the **Principles section**, Page 25: “The Cultural Plan should recognize and integrate the existing cultures present within Temiskaming Shores and its neighbouring communities and ensure that future immigrants and newcomers are welcomed and supported by the community.”

In the **section titled Embrace Cultural and Linguistic Diversity**, Page 34: “Temiskaming Shores is a culturally and linguistically diverse community comprised of Francophones, Anglophones, First Nations and other immigrant groups. This diversity is further enhanced by the community’s geographic proximity to Quebec, which enables a constant flow of people, cultures, languages and ideas between the two provinces.”

“Although Temiskaming Shores is inherently multicultural, there is a sense among the community that more could be done to integrate these groups and improve access to culture. At the municipal level, a greater emphasis on bilingualism in official publications, in consultations, and among front-line staff will help provide fair and equitable access to culture and other facets of civic life to the city’s large francophone community. These initiatives should also be encouraged among private sector businesses and organizations that regularly interact with the public. In addition, opportunities to better engage First Nations groups and immigrants within community initiatives will help strengthen culture locally. For new arrivals to Temiskaming Shores, providing increased social support and resources would improve integration, strengthen in-migration, and allow the community to derive the associated economic benefits sooner.”

**Action Item C—Increase Support for New Immigrants** on Page 35: “Improve access to resources for new immigrants and residents.” The North Bay & District Multicultural Centre is assigned the lead for this item with the partners being the City of Temiskaming Shores and the Temiskaming Shores and Area Chamber of Commerce.

The plan’s **Conclusion** notes “The Temiskaming Shores Municipal Cultural Plan is the result of a community-driven process that saw the involvement of a significant number of residents, stakeholders, city staff, and community leaders. The City’s first-ever cultural plan, it establishes a vision of Temiskaming Shores as a culturally vibrant northern community that celebrates diversity and values creativity, and it makes the first step towards positioning Temiskaming Shores to thrive in the new creative economy.”



## NORTHEASTERN ONTARIO IMMIGRATION PROJECT... TRANSITIONING FROM CULTURAL PLAN TO IMMIGRATION STRATEGY

The Northeastern Ontario Immigration Project, which concludes August 31, 2016, has focused on two main objectives in its initial phase:

- (a) To promote awareness and enlist the support of key stakeholders for using migration to address labour market and population issues in Northeastern Ontario; and
- (b) To initiate development of a local immigration strategy (built around the existing cultural plan) along with key activities for implementing components of that strategy.

### Promoting awareness and enlisting the support of key stakeholders

1. A Temiskaming Shores Immigrant Employers' Council was formed to create a leadership cadre that would promote migration and retention. The council meets quarterly to discuss skills shortages and measures for raising awareness and boosting migration/retention.
2. Members of the Temiskaming Shores Immigrant Employers' Council are now better informed about migration and are having a positive impact on community attitudes. Both the city and the Chamber of Commerce are represented on the Employers' Council, which is chaired by the president of the Chamber, who also serves on the executive committee of the Northeastern Ontario Immigration Project. The Temiskaming Shores EDO also sits on both committees.
3. As a concrete expression of commitment, the chair of the Temiskaming Shores Immigrant Employers' Council initiated a community fundraising effort to sponsor a Syrian refugee family.
4. Temiskaming Shores provided support for an immigration symposium in Timmins in 2015 that attracted approximately 60 participants and set the stage for further initiatives.
5. The Mayor and Council of Temiskaming Shores are supportive of this project and contributed financially toward it. Mayor and Council were briefed on the project's progress by the two project leads at a public council meeting.
6. The North Bay & District Multicultural Centre continues to push for additional settlement funding from Immigration, Refugees and Citizenship Canada and the Ontario Ministry of Citizenship, Immigration and International Trade to serve Temiskaming Shores and other municipalities in its catchment area.
7. The head of Skills International--a major international recruitment endeavour--presented at the Timmins immigration symposium and was enlisted as a partner for HR North to help address identified skill shortages.
8. New Canadian Media ([www.newcanadianmedia.ca](http://www.newcanadianmedia.ca)) agreed to publish a series of articles by project lead Don Curry addressing immigration issues for smaller centres. These articles are read by government policy makers (featured in their weekly email news roundup) and are having an influence on policy thinking in regard to the program needs of rural and northern communities.
9. As a project spin-off, Western University professor Dr. Michael Haan produced a Northern Ontario Immigration Profile of every region. Dr. Haan--who is evaluating the Northeastern Ontario Immigration Project--details how the north is getting only a tiny fraction of the immigrants coming to Ontario and is having difficulty retaining even this proportion.
10. A regular Northeastern Ontario Immigration Project newsletter was introduced to keep Temiskaming Shores' participants abreast of project developments and key immigration issues.
11. The two project leads met privately, in North Bay, with David Tsubouchi, CEO of the Ontario College of Trades, to express Immigrant Employers' Council complaints about the apprenticeship program's training ratios and their effect on smaller companies. Mr. Tsubouchi expressed optimism that the issues will be addressed in 2016.



### Initiating development of a local immigration strategy and implementing key activities

1. Temiskaming Shores is receiving monthly visits by a Settlement Worker from the North Bay & District Multicultural Centre (North Bay office) to service almost 80 immigrant clients. The worker is spending one day a month in Temiskaming Shores.
2. A Temiskaming Shores and Area Relocation Guide was developed by the city, modelled on a similar publication in North Bay.
3. The city acquired the services of a Northern College placement student for a number of months to assist the settlement worker. The worker and student collaborated on a city-sponsored bowling event to bring newcomers together in a social setting to help them develop networks.
4. The Timmins immigration symposium, supported by Temiskaming Shores, set the stage for development of a Northeastern Ontario immigration portal. The Timmins Economic Development Corporation and the North Bay & District Multicultural Centre took the lead in securing \$200,000 in funding for portal development from the Ontario Ministry of Citizenship, Immigration and International Trade. The project starts in June 2016. It will give Temiskaming Shores a prominent presence on a regional immigration portal that excludes the major cities of North Bay, Timmins, Sudbury and Sault Ste. Marie, which have their own portals. The Northeastern portal will become a major immigration marketing tool for Temiskaming Shores.
5. Based on the Timmins immigration symposium, HR North was identified as a mechanism for working with the federal government's new Express Entry immigration processing system. Additional mechanisms and potential modifications to the selection machinery are being considered in light of employers' needs to submit Labour Market Impact Assessments. They are cumbersome to produce and are rarely successful.
6. HR North developed a new professional website that provides easy access for employers across Northern Ontario.
7. HR North developed a partnership with Magnet (led by Ryerson University), which provides access to recent Ontario university graduates to fill vacant positions in Northern Ontario.
8. A "how-to" handbook has been prepared as part of the Northeastern Immigration project aimed at informing small municipalities how to get started on developing an immigration mindset and using immigration to address skills shortages.
9. The Northeastern Immigration project has identified the need for a Northern Ontario-wide immigration strategy that would unite municipalities in their efforts to lobby the provincial and federal governments for more favourable policies and programs to channel additional immigrants to Northern Ontario. A Northern Ontario Immigration Symposium, scheduled for spring of 2017 in North Bay, aims to advance the development of a Northern Ontario strategy.
10. A Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis was carried out by the Temiskaming Shores Immigrant Employers' Council to obtain input for a Northern Ontario immigration strategy.



## TEMISKAMING SHORES IMMIGRANT EMPLOYERS' COUNCIL: SWOT ANALYSIS

The SWOT analysis was carried out in December of 2015 for the express purpose of contributing to the development of an immigration strategy for Temiskaming Shores and Northeastern Ontario.

### Strengths

- Lifestyle and beauty: Lake Temiskaming and other nearby lakes and rivers (some people go camping every weekend)
- Outdoors—clean air (can live where people move to retire)
- Business opportunities--both start-ups and existing businesses (from retiring owners)
- You like it when you see it: One participant spoke about searching for a good business opportunity and landing in Temiskaming Shores. His wife was against the move until she visited and saw the community.
- Lots of jobs: Average salary is \$44,000 but the actual distribution is concentrated at the two ends-- at \$80,000 and \$20,000. In other words, salaries are clustered at the high and low ends and less at the middle.
- Close to the Quebec border and the Quebec labour and business market
- Affordable housing—\$200,000 to \$275,000 for a nice three-bedroom home; can buy homes for under \$100,000
- Both French and English schools
- Northern College—450 students with good programs
- Safety and security
- Existence of city transit
- No commuting--rush hour is less than 15 minutes
- Community is caring and generous (as evidenced by the Syrian refugee family fundraising)
- Active, well-organized civic institutions
- Grocery prices comparable to southern Ontario—large Walmart
- Everything you need is here—maybe not everything you want, but everything you need
- Cultural diversity—art, dance, theatre--not comparable to larger centres but pretty good for the size
- The community is small enough to enable newcomers to make a big splash

### Weaknesses

- Weather is initially off-putting to immigrants
- Geography—distance— isolation
- Not all residents are currently accepting of immigrants—need educational component
- Newcomers may need to actively initiate contact with the community
- Jobs at the lower end of the salary scale will not attract newcomers
- Lack of variety in shopping... though the spread of online shopping has mitigated the problem
- No face-to-face language classes for adults
- Limited access to settlement services (once a month visits from the North Bay & District Multicultural Centre settlement worker)
- Absence of cultural peer communities
- Lack of social opportunities for young people creates a retention challenge



- The age of the community—older people may not accept change
- Population is down .9%—less of a drop than many others in the north, but it is in decline. This demonstrates the need for an immigration strategy.
- Lack of specialized medical care—trauma counselling, psychologists, psychotherapists
- Post-secondary options are limited to Northern College and Collège Boréal

### Opportunities

- Municipal interest and support for developing a more welcoming community
- Support from employers and the Immigrant Employers' Council, which has acquired an enhanced capacity to act strategically, to mobilize support for newcomers, and to implement 'solutions'.
- Provincial interest in Northern development and recognition of the need to provide help
- Federal and provincial support and interest in promoting employer-led initiatives
- Availability of local talent (including from the local education sector) that can be recruited to help improve Temiskaming Shores' welcome.
- Prospective development of the Ring of Fire and its attendant benefits, most notably, economic development, jobs and attention.
- Potential alignment with government interest and actions around aboriginal issues (forging links)
- There is an opportunity to showcase the community by sponsoring bus trips from the GTA
- The municipality's goal is to grow the population from 10,000 to 15,000 by 2031 but there is no plan on how to get there. A plan needs to be created.
- The community has jobs available and receptive employers. Gas stations and convenience stores for sale have recently been purchased by newcomers.
- Major cities, such as Toronto, are perceived as congested, dangerous, polluted, and associated with high living costs.
- Social media and internet-based communications can be used to recruit newcomers and to channel them in to the Express Entry program.
- The city can link with broader regional efforts to brand Northern Ontario
- The Syrian refugee experience, assuming it is positive, can be used to attract more refugee families.

### Threats

- Key players may experience fatigue and remove themselves from the project
- Ontario economy does not recover quickly and competing priorities prevail
- Continuation/amplification of the commodities slowdown – which also suppresses opportunities in other sectors, including trucking and services.
- Competition from other municipalities and jurisdictions across Ontario and the country; North Bay is a threat—much bigger city only 90 minutes away.
- Business closures may accelerate, undermining the viability of the local community as well as the tax base which supports services.
- Lack of success in re-prioritizing the economic development budget which is largely pre-allocated and does not provide much room for immigrant attraction measures.



## TEMISKAMING SHORES IMMIGRATION STRATEGY RECOMMENDATIONS

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The work undertaken in phase 1 of the Northeastern Ontario Immigration Project has set the stage for funding applications to FedNor and the Northern Ontario Heritage Fund Corporation for a phase 2 project. If approved, the phase 2 project will enable the project lead to:

- assist participating municipalities with implementation of their immigration strategies;
- create Local Immigration Partnerships in each region;
- bring new municipalities on board for the Northeastern Ontario immigration portal project;
- provide ongoing expert assistance to each municipality;
- provide support to Immigrant Employers' Councils;
- mentor full-time municipal employees in each municipality to become the in-house experts on immigration;
- publish a regular project newsletter to keep concerned parties informed and energized;
- implement the International Day for the Elimination of Racial Discrimination project in each willing municipality; and
- create a Northern Ontario Immigration Strategy following the Northern Ontario Immigration Symposium in North Bay in the spring of 2017.

The recommendations below are based on the lessons of the Northeastern Ontario Immigration project; a SWOT analysis conducted with members of the Temiskaming Shores Immigrant Employers' Council; the author's extensive experience with immigration issues in Northern Ontario, province-wide and nationally; the experience of the HR North project leader; and extensive input from the two project evaluators. The recommendations are grouped under the following headings:

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### RECOMMENDATION 1:

Equip the municipality with an improved capacity for thinking and acting on immigration issues

### RECOMMENDATION 2:

Align the capacities of Temiskaming Shores---municipal, economic and social, and infrastructure--with regional efforts to attract and retain newcomers to Northern Ontario

### RECOMMENDATION 3:

Mobilize and coordinate local efforts to attract and recruit newcomers

### RECOMMENDATION 4:

Mobilize and coordinate local efforts to welcome and retain newcomers

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In order to ensure prompt, effective action on these recommendations, formal support is being sought from four institutions:

- 1) The Mayor and City Council should formally adopt this report and its recommendations.

**Timeline:** June 2016

**Responsibility:** Mayor and Council

Formal adoption of the report and its recommendations will send a message to the community and to the provincial and federal governments that the city is serious about growing its population and that increased immigration is a major component of the strategy.

- 2) The Temiskaming Shores & Area Chamber of Commerce should formally adopt this report and its recommendations.

**Timeline:** August 2016

**Responsibility:** Chamber Board of Directors

It is vital for the business community to demonstrate its support for increased numbers of immigrants. There is a business case to be made for it and the best positioned organization in the community to show support is the Chamber of Commerce. The chair of the Temiskaming Shores Immigrant Employer's Council is Darcy Griffith, who is also the Chamber president. He has been involved with the Northeastern Ontario Immigration Project from the beginning and is well positioned in the community to champion immigration.

- 3) The Temiskaming Shores Immigrant Employers' Council should formally adopt this report and its recommendations.

**Timeline:** August 2016

**Responsibility:** Members of the Immigrant Employers' Council

Members of the Temiskaming Shores Immigrant Employers' Council participated in the development of the SWOT analysis and the related report. This body should be the first to formally adopt the final report. Publicizing the adoption of the report will send a message that community leaders support increased immigration to Temiskaming Shores.

- 4) The North Bay & District Multicultural Centre/Timmins & District Multicultural Centre should formally adopt this report and its recommendations.

**Timeline:** August 2016

**Responsibility:** NBDMC Board of Directors

The Northeastern Ontario Immigration Project is an undertaking of the North Bay & District Multicultural Centre, which is recognized as the immigration leader in Northeastern Ontario. It is important for the board and executive director to formally receive and support the report and assist with its implementation.





## RECOMMENDATION 1:

Equip the municipality with an improved capacity for thinking and acting on immigration issues

- 1.1 The City of Temiskaming Shores should formally designate one full-time employee as the municipal lead on all matters pertaining to immigration.

**Timeline:** August 2016

**Responsibility:** City Manager, implementation by EDO

- The city already has someone in this role, Economic Development Officer James Franks. By formally identifying him as the municipal lead on immigration matters, the mayor, council and entire municipal staff will know whom to turn to on all immigration concerns or ideas.
- The EDO's ongoing duties should include publicizing immigration initiatives through regular contact with local media. The more immigration is publicized, the more receptive the community will be to increased numbers of newcomers. This will help develop a welcoming community and assist with newcomer retention. There will always be naysayers and they can be nasty in social media comments. Through experience in other Northern Ontario communities, it is best to ignore ridiculous comments but step in and respond if comments stir up racist responses. The person responding could be the EDO, or the mayor.

- 1.2 The Mayor and City Council should receive semi-annual briefings on the progress of various immigration initiatives and be encouraged to promote successes as they occur.

**Timeline:** Beginning with the release of this immigration strategy in August 2016

**Responsibility:** NOIP project leads initially; subsequently, the project leads and the EDO

- It is very important for the mayor and council to be knowledgeable about immigration successes and to be community ambassadors generating support for increased immigrant numbers. While numerous studies have shown that immigrants create jobs and contribute to the economy, many people do not believe it. It is important for all members of council to be positive about immigration and the importance of growing the population.
- Population demographics and the importance of immigration to the future of Temiskaming Shores should be part of the orientation program for all new city council members and municipal staff.

- 1.3 The City of Temiskaming Shores should ensure all municipal staff members receive diversity training.

**Timeline:** September, October 2016

**Responsibility:** EDO

- The city could contract with the North Bay & District Multicultural Centre to have its diversity trainer, Meg Ramore, deliver diversity training to municipal staff. One-day sessions could be offered on two successive days to ensure all staff have the opportunity to participate. Ms. Ramore is an experienced diversity trainer and her sessions are highly rated.
- Municipal employees can be the first point of contact for an immigrant or prospective immigrant, either in-person, by phone, or by email and it is important to create a good first impression. Staff are also ambassadors in the community at social and business functions and it is important that they are all supportive of the city's goal of creating a welcoming community.



- 1.4 The Mayor and City Council members should be added to the distribution list of the Northeastern Ontario Immigration Project newsletter.

**Timeline:** Immediate

**Responsibility:** Don Curry and Garvin Cole

- The NOIP newsletter is published numerous times a year and contains timely information about the project and immigration issues in general. It is a quick read and will help the mayor and council keep abreast of project developments. It regularly features education pieces on immigration which will help council members address questions in the community.

- 1.5 The City of Temiskaming Shores should set immigration targets for each year with a goal of growing the population.

**Timeline:** September 2016 and ongoing

**Responsibility:** Mayor, Council, city staff

- The most recent numbers available are not inspiring. Statistics Canada reports there were 15 new immigrants from 2001 to 2005 and 15 more from 2006 to 2011. The good news is that without the city doing anything, a few immigrants are arriving. Also, these numbers do not reflect secondary migration (immigrants who initially went somewhere else), which is the city's largest source of immigrants. A target for 2017 through 2021 could be 50 a year initially, including secondary migration. This target should be reviewed after the first two years. The recent trend has seen immigrants move from the GTA to Temiskaming Shores to purchase businesses that can be family operated.

## RECOMMENDATION 2:

Align the capacities of Temiskaming Shores--municipal, economic and social, and infrastructure--with regional efforts to attract and retain newcomers to Northern Ontario

- 2.1 The City of Temiskaming Shores should agree to participate in Phase 2 of the Northeastern Ontario Immigration Project.

**Timeline:** September 2016 and ongoing for 24 months

**Responsibility:** Mayor and Council

- A formal motion of support for Phase 2 will be required by the funders and there may be a requirement for a small financial commitment. Phase 2 will ensure the project leads are available to assist with the immigration strategy implementation.

- 2.2 The designated municipal employee and the mayor should attend the Northern Ontario Immigration Symposium in North Bay in the spring of 2017 and participate in creating an immigration strategy for Northern Ontario.

**Timeline:** Spring 2017

**Responsibility:** Mayor, EDO

- The Northern Ontario Immigration Symposium will be extremely important to the future of immigration to Northern Ontario and is a direct result of this project. Northern Ontario has largely been ignored by federal and provincial ministries responsible for immigration. The symposium provides an opportunity to tell them that the North welcomes immigrants and needs thousands more just to maintain the population and fill skilled, professional, and other jobs. Strategies coming from the symposium will be crucial to future Northern Ontario initiatives and it is important for Temiskaming Shores to position itself so it can play a role in developing and influencing strategies aimed at improving policies and programs to attract, recruit and retain newcomers (including immigrants, students and temporary foreign workers).



- 2.3 Following the Northern Ontario Immigration Symposium in North Bay, the mayor and council should (continuously) lobby the provincial and federal governments to set priorities for immigration to smaller Northern Ontario municipalities.

**Timeline:** Spring 2017

**Responsibility:** Mayor and Council

- Once armed with a Northern Ontario immigration strategy, the mayor and council can use it to lobby provincial and federal cabinet ministers at every opportunity. The message will be that the North needs people and the provincial and federal governments should be doing more to direct immigrants away from the over-populated centres of Montreal, Toronto and Vancouver and to northern and rural Canada. The closing of federal immigration offices in Northern Ontario a few years ago was not helpful and occurred with barely a whimper because municipalities lacked a common immigration strategy.

- 2.4 The Mayor of Temiskaming Shores should join the board of directors of the Northern Ontario Pilot Immigration Stream.

**Timeline:** June 2016

**Responsibility:** Mayor

- The aim of the project is to obtain provincial support for a specially-designed provincial nominee program targeting Northern Ontario. A proposed pilot project focusing on investors is currently being considered.
- The pilot project is being led by the mayor of North Bay and has the potential to bring Chinese investors to Northern Ontario through a five-year pilot project. This project is at an early stage of development and NOIP lead Don Curry will keep the municipality apprised of developments.

### RECOMMENDATION 3:

Mobilize and coordinate local efforts to attract and recruit newcomers

- 3.1 The City of Temiskaming Shores should develop a newcomer attraction strategy that fully utilizes the municipality's strengths and networks as identified and elaborated in the Northeastern Ontario Immigration Project and SWOT analysis.

**Timeline:** September 2016 and ongoing

**Responsibility:** EDO

- The strategy should provide the framework for developing the recommendations elaborated below (including the Northeastern Ontario immigration portal, video testimonials, billboards, participation in key events, creation of partnerships, and the use of networks and contacts).
- The strategy should target immigrants, students, temporary foreign workers and inter-provincial and regional migrants.
- The strategy should be articulated with dates, responsibilities and a budget.

- 3.2 The City of Temiskaming Shores should ensure that the settlement guide produced in 2015 as part of the Northeastern Ontario Immigration Project is posted on the Northeastern Ontario immigration portal and the municipal website.

**Timeline:** As soon as immigration portal goes live

**Responsibility:** EDO

- The guide was completed during the NOIP phase 1 project. All that is required is that the guide be posted on the municipal website and the Northeastern Ontario immigration portal when it is ready. The portal project was approved in early January 2016 and project milestones should be established by the spring of 2016.



- The new Northeastern Ontario immigration portal will give each of the smaller communities space on a comprehensive website to target individuals considering emigrating to Northern Ontario. It will be along the lines of the North Bay site, [www.northbayimmigration.ca](http://www.northbayimmigration.ca)
- The plan is to showcase each community, have a listing of businesses for sale, and lots of scenic photos. The Thunder Bay site developed by the Thunder Bay Multicultural Association included all the smaller communities in Northwestern Ontario. When North Bay, Timmins, Sudbury and Sault Ste. Marie did their sites, they didn't include the smaller surrounding communities, so this project fills that gap.
- Someone will be hired soon to work out of the Timmins & District Multicultural Centre to gather all the information. An IT contract will be awarded to a Timmins area firm to build the site.

**3.3** The City of Temiskaming Shores should produce a series of up to five video testimonials from local newcomer entrepreneurs or professionals and post these videos on the Northeastern Ontario immigration portal.

**Timeline:** June through November 2016

**Responsibility:** EDO

- A local professional video producer could be hired to interview local newcomers about what they like about living in Temiskaming Shores. The videos could have scenes of the city and region as well. Video testimonials on a well-used website will help promote Temiskaming Shores to immigrant entrepreneurs looking to purchase and operate a business. This would be a good niche immigrant market for Temiskaming Shores.

**3.4** The City of Temiskaming Shores should embrace the opportunity created by the formation of a Northeastern Ontario immigration portal and assign one staff person to liaise with the content creator at the Timmins & District Multicultural Centre.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO

- The Northeastern Ontario immigration portal, a direct result of the first phase of the Northeastern Ontario Immigration Project, offers a significant opportunity for the city to market itself to a targeted audience of newcomers and potential newcomers. The existing portals of the five major cities in Northern Ontario receive considerable traffic and serve as those cities' major marketing initiative targeting newcomers. It is important for Temiskaming Shores to establish a solid relationship with the content creator to ensure all relevant municipal information and photographs are professionally displayed. The city should ensure that the web address of the new portal is prominently promoted on municipal marketing materials and on the city's website.

**3.5** The City of Temiskaming Shores should work with other Northern Ontario municipalities to have a collective and individual presence at Canadian embassies in countries where emigration to Canada is actively promoted. The top five for Northern Ontario are India, China, the Philippines, the U.S. and Great Britain.

**Timeline:** August 2016 and ongoing

**Responsibility:** EDO, MP

- Sending a letter and marketing materials to relevant Canadian embassies through the Member of Parliament may provide a higher probability of it being favourably received. If the MP or any municipal official happens to be near a Canadian embassy they should drop in to reinforce the city's seriousness in attracting newcomers.



- 3.6 The City of Temiskaming Shores should ensure it has a marketing presence at one or two significant gatherings of newcomers in Toronto each year.

**Timeline:** September 2016 and ongoing

**Responsibility:** EDO

- There are a few conferences in Toronto each year, such as the Internationally Educated Professionals conferences, that attract unemployed or underemployed professionals. The city could have its own booth, or combine with other cities in the region to cut costs.

- 3.7 The City of Temiskaming Shores should identify immigration patterns that are already occurring in the community and use the networks of local newcomer business entrepreneurs to encourage increased immigration or migration to Temiskaming Shores.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO

- Newcomer entrepreneurs coming to Temiskaming Shores in recent years are secondary migrants and likely have networks in the GTA, or wherever they moved from. Newcomer entrepreneurs should be consulted regularly when new business opportunities arise, and asked to spread the word in their networks.

- 3.8 The integration of the first Syrian refugee families into the community should be closely monitored and if successful, the Temiskaming Shores Immigrant Employers' Council should lead the community in sponsoring refugees that have a skill set that is in demand within the community.

**Timeline:** June 2016 and ongoing

**Responsibility:** Temiskaming Shores Immigrant Employers' Council

- Members of the Immigrant Employers' Council should do all they can to help the first Syrian refugee families to be successful. If the families enjoy the community and have the means, they may decide to sponsor relatives to come to Temiskaming Shores. In addition, the community itself may decide it wants to sponsor additional families. A recent Simon Fraser University study showed that refugees contribute significantly to the local economy and this would be another way to grow the immigrant population.

- 3.9 The City of Temiskaming Shores should maintain a current list of businesses for sale in the municipality and ensure updated lists are provided to the content creator of the Northeastern Ontario immigration portal.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO

- Businesses for sale in Northeastern Ontario will be featured on the new immigration portal and it is essential that information be factual and current. Photographs or videos of businesses for sale will help drive traffic. The EDO should work with business owners to ensure the business is being reflected in as positive a manner as possible. The feasibility of conducting an annual bus tour from Toronto featuring business opportunities should be examined.

- 3.10 The City of Temiskaming Shores should continue to work with HR North, Skills International and the Temiskaming Shores Immigrant Employers' Council to match job openings with qualified candidates.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO

- Relationships already exist among these institutions. These relationships should be maintained and strengthened.



**3.11** The Temiskaming Shores Immigrant Employers' Council should promote business succession planning in the community and offer a conduit to succession planning resources and/or workshops.

**Timeline:** June 2016 and ongoing

**Responsibility:** Temiskaming Shores Immigrant Employers' Council, EDO, HR North

- HR North has a business succession planning workshop provider willing to travel to Temiskaming Shores to provide sessions. To date there has been no uptake on the offer but this will likely become more of an issue soon.

**3.12** Northern College and Collège Boréal should become part of the Local Immigration Partnership and be encouraged to develop programs that will attract international students.

**Timeline:** June through October 2016

**Responsibility:** EDO should reach out to colleges

- International students have attended the Haileybury campus of Northern College in the past. There is an opportunity for the college to increase its international student enrolment, providing the right programs are offered. Northern College could create a niche market for international students and reap the benefits of the increased tuition costs they pay.

**3.13** French language school boards, Collège Boréal and other Francophone organizations should join their efforts with the Temiskaming Shores Local Immigration Partnership to lobby the province to do what it can to encourage French-speaking newcomers to settle in Temiskaming Shores.

**Timeline:** June through October 2016

**Responsibility:** EDO, NOIP lead

- The Province of Ontario has a goal of five per cent of all immigrants being French speaking. Local French school boards and Collège Boréal should be aware of this goal and should be doing all they can to encourage French-speaking newcomers to come to Temiskaming Shores.

#### RECOMMENDATION 4:

##### Mobilize and coordinate local efforts to welcome and retain newcomers

**4.1** The City of Temiskaming Shores should work with the NOIP lead to develop a Temiskaming Shores Local Immigration Partnership (LIP).

**Timeline:** June through October 2016

**Responsibility:** EDO, Temiskaming Shores Immigrant Employers' Council members, NOIP lead Don Curry

- The project leads believe that Temiskaming Shores is ready to take this significant step forward. This will involve municipal leadership to create a body with representation from business (Immigrant Employers' Council already exists), education, social service agencies, government, police, Employment Ontario, immigrants and anyone else interested in furthering immigration and settlement.
- The Immigrant Employers' Council and EDO can identify key people to sit on the LIP, and the NOIP project leads can share their expertise in establishing committees and developing priorities.
- LIP members will be volunteers and will serve on at least one committee. Committees will set meeting schedules that could be anywhere from four to six times a year. The LIP's main purpose will be to assist the municipality in developing a welcoming community for newcomers and helping to eliminate barriers that newcomers face.



4.2 The municipality should assist international students to integrate in to the local community.

**Timeline:** September 2016 and ongoing

**Responsibility:** EDO, Temiskaming Shores LIP, NBDMC Settlement Worker

- Creating a welcoming community for international students is a major key to success for Northern College's recruitment initiatives. If students feel welcome and involved in the community they will tell their friends and the international student community will grow. The Temiskaming Shores Local Immigration Partnership can include international students on committees and the NBDMC settlement worker can assist international students with settlement issues and possibly work with the EDO to organize a community integration event, such as bowling.

4.3 The EDO should maintain and expand regular contact with the North Bay & District Multicultural Centre Settlement Worker assigned to Temiskaming Shores.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO, Settlement Worker

- The North Bay & District Multicultural Centre client list in Temiskaming Shores totals approximately 80 people. They range from recent immigrants to those who arrived some time ago and still require assistance. The Settlement Worker spends one day per month in Temiskaming Shores to meet with clients and to do community outreach.
- The Settlement Worker and EDO would benefit from quarterly meetings to review and analyze issues being raised by newcomers. The Settlement Worker will be able to pass on both positive and negative comments by clients about city services; this would assist the municipality in its attempt to develop a welcoming community. The EDO could also provide information to the Settlement Worker.

4.4 The Temiskaming Shores Immigrant Employers' Council should sponsor a new annual award through the Temiskaming Shores & Area Chamber of Commerce, with a title such as Newcomer Business of the Year or Newcomer Success Story of the Year.

**Timeline:** June to September 2016

**Responsibility:** Temiskaming Shores Immigrant Employers' Council

- The chair of the Temiskaming Shores Immigrant Employers' Council, Darcy Griffith, is also the president of the Temiskaming Shores & Area Chamber of Commerce, so this should be relatively simple to establish. An award such as this will not only honour the recipient, but send a message to other immigrant entrepreneurs that they are welcomed by the business community. This will help retain and integrate new immigrant entrepreneurs.

4.5 The Temiskaming Shores & Area Chamber of Commerce should lead the process of integrating professional and entrepreneurial immigrants into local business networks.

**Timeline:** June 2016 and ongoing

**Responsibility:** Temiskaming Shores & Area Chamber of Commerce executive, staff and members

- It is important to review existing social events for members to determine if they would be of interest to immigrants. For example, they may not be golfers but would be pleased to attend the dinner and social gathering after a golf tournament if they knew that other newcomers would be present. Having a vegetarian menu option is another way to include more people.





- 4.6 As part of a strategy to develop a welcoming community for newcomers, school boards should introduce the International Day for the Elimination of Racial Discrimination project into local schools and in the community.

**Timeline:** September 2016 and ongoing

**Responsibility:** Temiskaming Shores Local Immigration Partnership

- The school boards and colleges should all be members of the Temiskaming Shores Local Immigration Partnership and the project can be coordinated through that body. NOIP lead Don Curry started the project in North Bay in 1989 and it has been running ever since. It was successfully initiated in Timmins in 2015. Mr. Curry can teach the LIP how to set up and operate the project with minimal funding.
- Project components included recognizing Students Who Make a Difference, anti-racism poster contest winners, and Human Rights Hall of Fame inductees at an annual Evening of Applause. The project involves an appropriate curriculum being taught in the schools. Teachers would have free access to an anti-racism lending library of resources at the North Bay & District Multicultural Centre. The NBDMC resources were chosen by educators representing the four school boards in North Bay.
- With approximately 300 people attending each Evening of Applause since 1989 more than 8,100 people have heard the message of acceptance of diversity in North Bay. In addition many thousands of students have participated in anti-racism poster contests and an anti-racism curriculum in the schools. More than any other project in North Bay, it has played a significant role in developing a welcoming community.

- 4.7 The North Bay & District Multicultural Centre should continue its outreach efforts to social service agencies in Temiskaming Shores to increase the number of client referrals.

**Timeline:** June 2016 and ongoing

**Responsibility:** North Bay & District Multicultural Centre Settlement Worker

- The previous Settlement Worker assigned to Temiskaming Shores was Vindra Sahadeo. She took over new duties as Program Coordinator in January 2015 and was replaced by Taslima Ahmed, who is now serving Temiskaming Shores. Mrs. Ahmed has been introducing herself to social service agencies in Temiskaming Shores and will have to maintain contact on a regular basis to ensure client referrals are being made.

- 4.8 The North Bay & District Multicultural Centre and the City of Temiskaming Shores should work with a local downtown social service agency to brand the location with signage to facilitate making appointments with the Settlement Worker.

**Timeline:** June 2016

**Responsibility:** North Bay & District Multicultural Centre

- NBDMC should pay for the installation of a window sign or something similar at an appropriate partner's location. This will inform passersby that settlement services are available in Temiskaming Shores and appointments can be made inside. This will help ensure that settlement services are provided to those who may not have been aware that this free service is available.





**4.9** Local translation and interpretation needs should be directed to the Settlement Worker.

**Timeline:** June 2016 and ongoing

**Responsibility:** EDO, Settlement Worker

- The North Bay & District Multicultural Centre works with a translation agency in Ottawa to provide written translations of documents such as birth certificates, marriage licences, academic transcripts, etc. The client pays a fee for service after receiving a quote. The Settlement Worker and EDO should compile a list of people in Temiskaming Shores who speak various languages and determine if they would volunteer to assist newcomers who experience difficulty accessing services in the community due to language barriers.



**Don Curry** is an immigration strategy and settlement services professional with considerable experience working with Northern Ontario municipalities on immigration issues. He has served on provincial and national boards of directors of immigrant-serving and research organizations and has access to a vast network of experts he can call on for specific challenges. He led a project working with journalism schools at Carleton, Ryerson, Concordia, Regina and King's College to increase the diversity of their students, and ultimately the Canadian media. He is the author of racism studies in North Bay, Timmins and Sault Ste. Marie and the architect of the International Day for the Elimination of Racial Discrimination programs in North Bay since 1989 and Timmins since 2015. He was the founding Executive Director of both the North Bay & District Multicultural Centre and the Timmins & District Multicultural Centre and served as Co-Chair of both cities' Local Immigration Partnerships. He developed the Timmins immigration strategy, led the implementation of the North Bay strategy and developed strategies for Temiskaming Shores, Cochrane and Central Almaguin. A journalist and former journalism professor, he writes about immigration issues for [www.newcanadianmedia.ca](http://www.newcanadianmedia.ca). Curry Consulting was formerly known as Bay Consulting.



**Meyer Burstein** is a consultant and associate of the Pathways to Prosperity Partnership (P2P). He is a former Director-General of Citizenship and Immigration Canada, responsible for strategic planning, research, and analysis. He co-founded Metropolis, a pre-eminent, international policy-research project on migration. During the 1980s he was responsible for the design and management of the immigrant selection system. He has advised domestic and international governments on policy, research, and organizational issues linked to immigration and diversity. His work has included strategic reviews, evaluation studies, and policy and operational assessments in the area of social and economic policy, research, and knowledge management.



**Michael Haan** (PhD, University of Toronto, 2006) is an Associate Professor and Canada Research Chair in Migration and Ethnic Relations in the Sociology Department at Western University. He is also a Research Associate at the Prentice Institute for Global Population and Labour at the University of Lethbridge and at the McGill Centre for Population Dynamics. His research interests intersect the areas of demography, immigrant settlement, labour market integration, and data development. Dr. Haan is widely consulted by provincial and federal governments for policy advice in the areas of immigration, settlement services, the Canadian labour market and population aging.



**Garvin Cole** is the Project Manager for HR North, a project of the North Bay & District Multicultural Centre. He works with employers throughout the north connecting great talent with great opportunity to begin to bridge the gap in the northern labour pool. His previous experience in the telecom/software/computer security sectors in both Canada and the U.S. makes him a persuasive and compelling speaker with an eye on the big picture. He has a passion for collaboration and is currently working with Laurentian University's co-op program, Skills International, Ryerson University's Magnet project and the Canadian Chamber of Commerce.



JUNE 2016

A result of the Northeastern Ontario Immigration Project, conducted by the North Bay & District Multicultural Centre, HR North & Curry Consulting

Writers/Researchers: Don Curry, Garvin Cole  
Project Evaluators: Meyer Burstein, Dr. Michael Haan

Funded by:





**Subject:** Site Plan Agreement - Pronor Developments Shepherdson Rd. **Report No.:** CGP-014-2016  
**Agenda Date:** July 5, 2016

**Attachments**

**Appendix 01:** Draft By-law - Site Plan Agreement (Refer to By-law No. 2016-121)

**Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-014-2016; and
2. That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with Pronor Developments (T-Shores) Limited for that portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840, Dymond for consideration at the July 5, 2016 Regular Council meeting.

**Background**

Pronor Developments (T-Shores) Limited purchased the subject property (Part 1 on Plan 54R-5840) from the City in 2015. The property is located between Highway 11 and Shepherdson Road, south of the Kingdom Hall of Jehovah’s Witnesses, and north of Rivard Bros. Ltd Building Contractor. English Catholic Central School is located on the east side of Shepherdson Road, across from the subject property.

The proposal is for the construction of a 1,055m<sup>2</sup> (~11,350 square foot) building to accommodate the Great Northern Family Health Team, a physiotherapy office, and a commercial pharmacy.

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan and is Zoned Shopping Centre Commercial Exception 1 (C2-E1) in the Township of Dymond Zoning By-law 984 and in accordance with By-law 2015-177. The proposed use of the property would be considered as a clinic in accordance with the Township of Dymond Zoning By-law, which is a permitted use in the C2-E1 Zone.

Members of the City of Temiskaming Shores Accessibility Advisory Committee (TSAAC) reviewed the plans with staff on June 15, 2016. TSAAC members were generally pleased with the proposed development and the inclusion of accessibility considerations in the design of the site. TSAAC members were particularly pleased with the developer’s intent to install, cost permitting, radiant heating coils under the main entrance walkway to the building which would ensure a clear path to the main entrance during inclement weather. The following resolution was passed:

*Whereas TSAAC has reviewed the site plan drawings submitted by Pronor Developments (T-Shores) Limited for the new Great Northern Family Health Team building, and*

*Whereas TSAAC commends Pronor Developments (T-Shores) Limited for including: a covered barrier-free entrance with push button openers, a universal washroom, six accessible parking spaces located in close proximity to barrier free entrances, a barrier free curb in front of the accessible parking spaces, and the possible inclusion of a heated barrier free walkway.*

*Be it resolved that:*

*TSAAC recommends to Council to ensure that all accessible features are included in the site plan agreement.*

The final site plans and stormwater management report have been circulated to the Ministry of Transportation (MTO) for their review and comments. MTO agreed to provide comments by June 30, 2016, which does not meet the deadline for release of the Council package. A verbal update will be provided at the Council meeting as to the status of the MTO review and any changes required to the agreement as a result of MTO comments. The recommendations in this report will be subject to change if MTO comments have not been received by the end of the day on July 5, or if MTO comments note serious concerns with the proposal within the scope of the site plan agreement.

## **Analysis**

The property has an area of 5.4 acres and the current development proposal is limited to one building and associated parking in the southeast corner of the property. The proposed entrance is off of Shepherdson Road, between the two entrances for English Catholic Central School (ECCS).

A member of the ECCS Parent Council was notified of the application and the final site plan drawing was forwarded to them for review. The Parent Council member has indicated that there are concerns about the flow of traffic during bussing times. The developer has indicated that he considered different options for the location of the entrance. The slope at the south end of the property was too steep so the north end of the proposed development area is being proposed.

The Zoning By-law requires the provision of one parking space for each 17m<sup>2</sup> of net floor area in the C2-E1 Zone. Based on the proposed building area of 1,055m<sup>2</sup>, the developer is required to provide 63 parking spaces. The site plan proposes 117 parking spaces, exceeding the minimum requirements of the Zoning By-law. The City's Traffic and Parking By-law No. 2012-101 requires that when 101-200 parking spaces are provided six must be accessible as defined in the Traffic and Parking By-law. The developer is proposing six accessible spaces in close proximity to the main, barrier-free entrance to the building.

Drawing A1.1 (Appendix 1 to the attached Site Plan Control Agreement) has been redlined. The purpose of this redlining is to remove the accessible parking space detail from the plan as the insets do not accurately represent either the proposed development or the City's requirements. The developer verbally agreed to this change.

Based on estimates provided by the developer, security in the amount of \$56,076.00 will be required to be posted with the City prior to the issuance of a building permit. The security ensures that the on-site and off-site works are completed in accordance with the approved Site Plans and the agreement.

Staff recommends that Council adopt a by-law to enter into a Site Plan Agreement with Pronor Developments (T-Shores) Limited. The agreement will be registered on title to the property at the owner's expense.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Jennifer Pye  
Planner

\_\_\_\_\_  
Kelly Conlin  
Director of Corporate Services (A)

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

---

**Subject:** Site Plan Agreement – CSDGR      **Report No.:** CGP-015-2016  
École Catholique St-Michel (Hwy 11)      **Agenda Date:** July 5, 2016

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### **Attachments**

**Appendix 01:** Draft by-law Site Plan Agreement – Refer to By-law No. 2016-122

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-015-2016;
2. That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with Conseil Scolaire Catholique de District des Grandes Rivières for École Catholique St-Michel at 998075 Highway 11 North, Dymond for consideration at the July 5, 2016 Regular Council meeting.

### **Background**

Conseil Scolaire Catholique de District des Grandes Rivières (CSCDGR) will be constructing a 1,063m<sup>2</sup> (11,443 square foot) addition to the existing École Catholique St-Michel building which will house the Paradis des Petits daycare facility and accommodate additional students as a result of the closure of École Sacré-Coeur.

The proposal also includes a significant amount of site alteration, including the creation of a new parking area to the north of the current parking area, the creation of new play facilities and a new soccer field.

Preconsultation on this project began in late 2014. A Traffic Impact Study and Stormwater Management report were required by the Ministry of Transportation (MTO) and were undertaken by the proponent. MTO reviewed and approved both of these studies and have indicated no concerns with the proposed development as all of their comments have been addressed.

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan and is Zoned Institutional (I) in the Township of Dymond Zoning By-law 984. A school and a daycare centre are both listed as permitted uses in the I zone.

Members of the City of Temiskaming Shores Accessibility Advisory Committee (TSAAC) reviewed the plans with staff on January 20, 2016 and reviewed revised site plans on February 17, 2016 and April 20, 2016. The majority of the concerns initially identified by TSAAC were addressed through the subsequent submission but some outstanding items were noted and have since been addressed. The following three resolutions were passed by TSAAC related to the site plan:



January 20, 2016

*Whereas TSAAC has reviewed the site plan drawings submitted by WSP Group on behalf of Conseil scolaire catholique de district des Grandes Rivières for the proposed addition at École St-Michel, and*

*Whereas TSAAC notes that the following information must be shown on the site plan drawings:*

- *Lot grading details;*
- *Lighting detail in the parking areas;*
- *Location, grading, and dimensions of the barrier free path of travel from accessible parking spaces to accessible entrance(s) including curb cut and curb ramp detail;*
- *Painted lines delineating the edges of walkways and ramps;*
- *Location and detail of accessible entrance doors and door openers;*
- *Location of accessible bus drop off zone*

*Be it resolved that:*

*TSAAC requests to review the revised Site Plan drawings prior to their submission to Council for approval*

February 17, 2016

*Whereas TSAAC has reviewed the site plan drawings submitted by WSP Group on behalf of Conseil scolaire catholique de district des Grandes Rivières for the proposed addition at École St-Michel;*

*Whereas TSAAC is pleased with the accessibility features of the site plan and recommends that Council ensure that these features are included in the Site Plan Control Agreement between the landowner and the City;*

*Whereas TSAAC also requests further information on the surfacing of the play structures and pathways and recommends the inclusion of accessible surfacing and structures.*

April 20, 2016

*Be it resolved that the Temiskaming Shores Accessibility Advisory Committee has reviewed the revised site plan drawings and highly recommends that Conseil Scolaire Catholique de District des Grandes Rivières review alternate options for accessible surfacing surrounding the play structures.*

## **Analysis**

The Design of Public Spaces Standard made under the Integrated Accessibility Standards Regulation under the Accessibility for Ontarians with Disabilities Act came into effect for all public sector organizations on January 1, 2016. School Boards are public sector organizations and are therefore subject to the requirements of the Design of Public Spaces Standard. As part of the site plan documentation the applicants have provided a letter from their Engineer stating that the drawing provided by their engineer have been designed to be in compliance with the Design of Public Spaces Standard.

The Zoning By-law requires the provision of one parking space for each 50m<sup>2</sup> of net floor area in the I Zone. Based on the existing building area of ~2632m<sup>2</sup>, and the proposed addition area of 1,063, the developer is required to provide 74 parking spaces. The site plan proposes 105 parking spaces, exceeding the minimum requirements of the Zoning By-law. The City's Traffic and Parking By-law 2012-101 requires that when 101-200 parking spaces are provided six must be accessible as defined in the Traffic and Parking By-law. The developer is proposing six accessible spaces, four of which are in close proximity to accessible entrances, and the remaining two of which are located in the southeast corner of the proposed parking area.

Based on estimates provided by the developer, security in the amount of \$411,125.00 has been posted with the City. The security ensures that the on-site and off-site works are completed in accordance with the approved Site Plans and the agreement.

Staff recommends that Council adopt a by-law to enter into a Site Plan Agreement with Conseil Scolaire de District des Grandes Rivières. The agreement will be registered on title to the property at the owner's expense.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Jennifer Pye  
Planner

\_\_\_\_\_  
Kelly Conlin  
Director of Corporate Services (A)

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

# THE CITY OF TEMISKAMING SHORES JANUARY - JUNE 2016 YEAR-TO-DATE CAPITAL FINANCIAL REPORT

## Distribution List

Mayor and Council

Chris Oslund, City Manager

Tim Uttley, Fire Chief

Dave Treen, Municipal Clerk

Doug Walsh, Director of Public Works

Tammie Caldwell, Director of Leisure Services

Kelly Conlin, Director of Corporate Services (A)

Finance Department Contact:  
Laura-Lee MacLeod, Treasurer

29-Jun-16

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- 2.0 Capital Summary
  - 2.1 Analysis - Capital Projects
  - 2.2 General Capital Revenues & Expenditures
  - 2.3 Waterfront Development Project
  - 2.5 Environmental Capital Revenues & Expenditures

**SUMMARY - CAPITAL**  
**Revenues and Expenditures**  
**as at June 2016**

<b>CAPITAL</b>	<b>2016 YTD</b>		<b>Variance</b>
<b>Revenues</b>	<b>Actual</b>	<b>Total Budget</b>	<b>B/(W)</b>
Capital - General	135.0	4,048.8	(3,913.8)
Capital - Environmental	1,203.1	6,187.7	(4,984.6)
<b>Total Revenues</b>	<b>1,338.1</b>	<b>10,236.5</b>	<b>(8,898.4)</b>
<b>Expenditures</b>			
Capital - General	926.5	4,048.8	3,122.3
Capital - Environmental	650.3	6,187.7	5,537.4
<b>Total Expenditures</b>	<b>1,576.8</b>	<b>10,236.5</b>	<b>8,659.7</b>
<b>Net Position Capital</b>	<b>(238.7)</b>	<b>0.0</b>	<b>238.7</b>

NOTE: The January - December monthly capital financial report is prepared comparing the YTD actuals to the final budget By-law 2016-055 passed on April 19, 2016.

## **2.0 Capital Summary**

### **2.1 Analysis**

The City of Temiskaming Shores 2016 Capital projects for both general and environmental is \$10,650.4K. The capital program is comprised of \$3,779.7K of general capital and \$6,870.7K of environmental capital.

The 2016 Capital project budget consists of 34 projects, 25 in general and 9 in environmental.

***General Capital Projects:***

10 projects have been completed, 15 are currently in progress and 1 has yet to be started.

***Environmental Capital Projects:***

3 projects have been completed, 4 are currently in progress and 2 have yet to be started.

**GENERAL CAPITAL**  
**Revenues & Expenditures**  
**as at June 2016**

Department	Project	2016		Variance B/(W)	%	G	Y	R
		Actual	Budget					
<b>REVENUES:</b>	Transfer from Operations	0.0	723.2	(723.2)				
	Transfer from Reserves	0.0	135.0	(135.0)				
	Financing (external)	0.0	795.0	(795.0)				
	Financing (internal)	0.0	325.0	(325.0)				
	Canada 150 Funding	0.0	50.0	(50.0)				
	Lighting Incentive Program	0.0	60.0	(60.0)				
	Federal Gas Tax	0.0	935.5	(935.5)				
	Provincial Gas Tax	0.0	90.0	(90.0)				
	Trillium Funding	135.0	150.0	(15.0)				
	OMCIP Funding	0.0	162.5	(162.5)				
	STATO Partnership	0.0	64.8	(64.8)				
	Provincial Funding Ec Dev Strategic Plan	0.0	50.0	(50.0)				
	Waterfront Development Funding (P&F)	0.0	507.8	(507.8)				
<b>Total Revenues</b>		<b>135.0</b>	<b>4,048.8</b>	<b>(3,913.8)</b>				
<b>EXPENDITURES:</b>								
<b>Corporate Services:</b>	Capital Contingency Fund	0.0	75.8	75.8				
<b>Property Mtnce:</b>	City Hall Energy Upgrades	10.2	20.0	9.8	75%	X		
	Hlby Arena Upgrades	7.4	15.0	7.6	100%	X		
	NL Library Stabilization	1.7	115.0	113.3	25%	X		
	NL Fire Station Repairs (Roof)	99.0	98.0	-1.0	100%	X		
	Hlby Medical Centre Flooring Upgrades	0.0	30.0	30.0				
	Hlby Medical Centre Retaining Wall	0.0	100.0	100.0	25%	X		
	Matabanick Hotel Demolition	314.6	325.0	10.4	100%	X		
	Riverside Place Roof Replacement (south)	0.0	0.0	0.0	100%	X		
<b>Public Works:</b>	DIP Certified Site Program	23.6	100.0	76.4	75%	X		
	2016 Road Program	0.0	745.5	745.5	95%	X		
	Street Light Upgrades	51.9	150.0	98.1	100%	X		
<b>Solid Waste:</b>	Landfill Site Expansion	8.1	60.0	51.9	75%	X		
	Hlby Landfill Postclosure	3.0	25.0	22.0	50%	X		
<b>Transit:</b>	Transit Bus Auto Announcement System	0.4	90.0	89.6	75%	X		
<b>Fleet:</b>	Command/Rescue Truck	0.0	295.0	295.0	75%	X		
	Trackless	156.1	165.0	8.9	100%	X		
	Loader	0.0	185.0	185.0	75%	X		
	Service Van - Bldg Mntce	63.1	60.0	-3.1	100%	X		
	Pick-Ups (3)	87.7	90.0	2.3	100%	X		
	Quick Attach Forks for Loader	6.9	6.0	-0.9	100%	X		
<b>Leisure Services:</b>	STATO Trail Relocation	0.0	190.0	190.0	100%	X		
	STATO Project	0.0	377.3	377.3	50%	X		
	NL Arena Glycol Pump Replacement	0.0	10.0	10.0	50%	X		
	NL Waterslide Refinishing	0.0	32.0	32.0	50%	X		
	Hlby Arena Condensor	19.6	125.0	105.4	50%	X		
	Waterfront Development	73.2	564.2	491.0		X		
<b>Total Expenditures</b>		<b>926.5</b>	<b>4,048.8</b>	<b>3,046.5</b>				

2.3

**WATERFRONT DEVELOPMENT PROJECT  
as at June 2016**

Project	Total Budget	2015 Actual	YTD Actual	2016		Variance B/(W)	%	G	Y	R
				Budget	Budget					
Waterfront Stabilization & Beautification	685.1	485.1	66.7	200.0	133.3	25%	x			
Boardwalk Demolition, Replacement & Lighting	371.1	371.1		0.0	0.0					
Accessible Landscaping	260.0	245.8	6.5	14.2	7.7		x			
Farmer's Market	350.0	0.0		350.0	350.0					
Spurline Building Renovations	31.7	31.7		0.0	0.0					
Bucke Park Water and Septic Upgrades	90.6	90.6		0.0	0.0					
Professional Services (Engineering)	74.7	74.7		0.0	0.0					
Marina Refurbishment and Electrical Upgrades	358.8	358.8		0.0	0.0					
	<b>2,222.0</b>	<b>1,657.8</b>	<b>73.2</b>	<b>564.2</b>	<b>491.0</b>					

Waterfront Stabilization & Beautification:

- Beach and Harbourfront Bathrooms have been upgraded
- Haileybury Boardwalk tender has been awarded to SLE and the work will take place in September
- Haileybury Waterslide tender has been awarded and the work will take place the week of August 10th
- Haileybury Marina Gates (N&S) are having privacy screens installed and the work has commenced



2.4

**ENVIRONMENTAL CAPITAL**  
**Revenues & Expenditures**  
**as at June 2016**  
**(\$K)**

	2016			%	G Y R		
	Actual	Budget	Variance B/(W)				
<b>REVENUES:</b>							
Transfer from Operations	0.0	522.3	(522.3)				
Public/Private Partnership	0.0	100.0	(100.0)				
Borrowing	0.0	1,824.3	(1,824.3)				
Funding - Armstrong Infrastructure Upgrades	0.0	164.1	(164.1)				
Funding - Looping Project	1,203.1	1,282.5	(79.4)				
Funding - Gray Road Project	0.0	2,141.7	(2,141.7)				
Transfer from Reserves	0.0	152.8	(152.8)				
<b>Total Revenues</b>	<b>1,203.1</b>	<b>6,187.7</b>	<b>(4,462.3)</b>				
<b>EXPENDITURES:</b>							
Vacuum/Sucker Truck	411.1	500.0	88.9	100.0%	x		
Pick-Up	29.2	30.0	0.8	100.0%	x		
Dym Reservoir Upgrades	0.4	200.0	199.6	10.0%	x		
Gray Road Lift Station	0.0	3,212.5	3,212.5				
Hlby WTP MCC Replacement	0.0	200.0	200.0	10.0%	x		
NL-Dym Water Supply Linking	192.3	316.9	124.6	100.0%	x		
Comm Upgrades W/WW Facilities (Phase 3)	0.0	300.0	300.0	10.0%	x		
NC Water Integration Project	17.3	1,403.3	1,386.0	25.0%	x		
Clear Well Inspection Robot	0.0	25.0	25.0				
<b>Total Expenditures</b>	<b>650.3</b>	<b>6,187.7</b>	<b>5,537.4</b>				

# Memo

**To:** Mayor and Council  
**From:** David B. Treen, Municipal Clerk  
**Date:** July 5, 2016  
**Subject:** Amendment to By-law No. 2012-039 Fees – Landfill Tipping Fees  
**Attachments:** **Appendix 01 – Landfill Tipping Fees**  
**Appendix 02 – Draft Amending By-law**

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Mayor and Council:

On June 16, 2015 Council adopted By-law No. 2015-128 being a by-law to establish a system for the Collection and Disposal of Garbage, Recyclables and other refuse. Appendix 03 to the by-law is the escalating tipping fees for 2015-16-17 (attached).

By-law No. 2012-039 is a by-law to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores. This by-law also contains a section related to Landfill Tipping Fees, thus the fees are captured in two (2) by-laws. Although the amended fees were adopted in June of 2015, fees By-law No. 2012-039 has yet to be amended to reflect the new rates.

The Ministry of Municipal Affairs and Housing advisor, Mr. Bryan Searle was consulted on the redundancy of fees and if it was mandatory under the Municipal Act to have the fees contained within the fees by-law if there is a separate by-law establishing the fees. Mr. Searle outlined that it is **not** mandatory, however for ease of reference the fees by-law may want to reference that the tipping fees are contained within another by-law.

Therefore, rather than having the fees be included in two by-laws it is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2012-039, as amended to remove the Landfill Tipping Fees and include reference to By-law No. 2015-128 for tipping fees be included, see **Appendix 02 – Draft Amending By-law**.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

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David B. Treen  
Municipal Clerk

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Christopher W. Oslund  
City Manager

# Haileybury Landfill Site Tipping Fees



Description	Fee/ cubic yard (\$ come into effect July 1 <sup>st</sup> of each year)	
	Resident	Non Resident
Flat Rate - \$1.00/bag up to \$3.00 (under 1 cubic yard)	\$3.00	\$6.00
Residential/ Commercial Garbage - Shall not include metal or bulky waste	2015: \$4.00 2016: \$5.00 2017: \$6.00	2015: \$8.00 2016: \$10.00 2017: \$12.00
Metals/ Bulky Waste – Items that complicate the handling by normal collection, processing or disposal. Includes white goods, old vehicles	2015: \$5.00 2016: \$6.00 2017: \$7.00	2015: \$10.00 2016: \$12.00 2017: \$14.00
Yard Waste - Includes clean wood, brush, yard and plant materials.	No Fee	\$4.00
Non-Hazardous Waste – Includes clean fill	2015: \$5.00 2016: \$6.00 2017: \$7.00	2015: \$10.00 2016: \$12.00 2017: \$14.00
Inorganic Earth Like Material – Includes masonry, concrete (without rebar), asphalt.	2015: \$6.00 2016: \$7.00 2017: \$8.00	2015: \$12.00 2016: \$14.00 2017: \$16.00
Sorted Construction and Demolition Waste – Recyclables sorted from non-recyclable materials	2015: \$5.00 2016: \$10.00 2017: \$15.00	2015: \$5.00 2016: \$10.00 2017: \$15.00
Unsorted Construction and Demolition Waste	2015: \$15.00 2016: \$20.00 2017: \$25.00	2015: \$30.00 2016: \$40.00 2017: \$50.00
Contaminated Waste (Asbestos includes \$100 flat rate, plus fee)	\$50.00	\$100.00
Ozone Depleting or Freon Containing Items	\$75 each	\$150 each
Rubber Tires off Rim – 49"-60"	\$150.00 each	Not accepted
Rubber Tires off Rim – 35" – 48"	\$40.00 each	Not accepted
Rubber Tires off Rim - Under 35" (passenger vehicle/ light truck tires; medium truck tires; small & medium off-the-road tires)	No Fee (Up to a total of 4 tires per drop off)	No Fee (Up to a total of 4 tires per drop off)

The landfill site will only accept waste within the conditions of the Certificate of Approval. **No other waste will be accepted.**

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-000**

**Being a by-law to amend By-law No. 2012-039, a by-law to  
adopt Schedules of Departmental User Fees and Services for  
the City of Temiskaming Shores – Schedule “F” – Public  
Works (Landfill Tipping Fees)**

**Whereas** Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

**And whereas** Council considered Memo 014-2016-CS at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2012-039 (Fees By-law) for consideration at the July 5, 2016 Regular Council meeting;

**Now therefore** The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Landfill Sites Tipping Fees of Schedule “D” – Public Works of By-law No. 2012-039, as amended, be further amended by being removing and replacing with the following:

<b>Landfill Site Tipping Fees</b>	Refer to By-law No. 2015-128, as amended
-----------------------------------	--

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

## Memo

**To:** Mayor and Council  
**From:** David B. Treen, Municipal Clerk  
**Date:** July 5, 2016  
**Subject:** Amendment to By-law No. 2015-026 Civil Marriage Solemnization Policy  
**Attachments:** **Appendix 01** – Draft Amending By-law

---

Mayor and Council:

On January 20, 2015 Council adopted By-law No. 2015-026 being a by-law to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores which outlines, among other provisions, Marriage Solemnization Guidelines and applicable Fees.

Based on the By-law the selected Marriage Officiant is responsible for preparing and providing the couple with an invoice for all services related to the civil marriage. Payment is made to the City prior to the wedding date. The payment includes Officiant's fee which is paid to the Officiant by the City subsequent to the marriage. The Officiant not only performs the actual ceremony but consults with the couple prior to the ceremony (i.e. pre-plan the big day).

Recently a ceremony was cancelled days prior to the wedding date by one of the applicants. Subsequently the City was requested to provide reimbursement of the various fees applied. The fee for the Marriage Licence was denied as it had been issued; however all other applicable fees were reimbursed as there was no negative financial impact to the City. Since the Officiant had worked with the couple in preparing for the wedding only 50% of the Officiant fee was reimbursed and the retained 50% was paid to the Officiant. The above noted policy is silent with respect to cancellation of a ceremony.

It is recommended that By-law No. 2015-026 be amended to incorporate the following provision related to cancellation of a Civil Marriage:

### **Cancellation of Civil Marriage Solemnization**

In the event of the cancellation of a Civil Marriage Solemnization an applicant may be entitled to reimbursement of associated fees upon written request. No reimbursement shall be applied if it negatively impacts the municipality financially. Fees applicable to the Marriage Officiant may be reimbursable up to 50%. All reimbursements will be at the discretion of the Municipal Clerk.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

---

David B. Treen  
Municipal Clerk

---

Christopher W. Oslund  
City Manager

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-000**

**Being a by-law to amend By-law No. 2012-026, being a by-law  
to adopt a Civil Marriage Solemnization Policy for the City of  
Temiskaming Shores – Cancellation Provision**

**Whereas** Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2015-026 on January 20, 2015 to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores;

**And whereas** Council considered Memo 015-2016-CS at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-026 (Marriage Policy) to incorporate a Cancellation provision for consideration at the July 5, 2016 Regular Council meeting;

**Now therefore** The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-026, as amended be further amended by being adding the following provision:

**Cancellation of Civil Marriage Solemnization**

In the event of the cancellation of a Civil Marriage Solemnization an applicant may be entitled to reimbursement of associated fees upon written request. No reimbursement shall be applied if it negatively impacts the municipality financially. Fees applicable to the Marriage Officiant may be reimbursable up to 50%. All reimbursements will be at the discretion of the Municipal Clerk.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen

---

**Subject:** 2015 Annual Fire Department Report

**Report No.:** PPP-006-2016

**Agenda Date:** July 5, 2016

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### **Attachments**

Appendix 01 – 2015 Annual Report

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-006-2016, more specifically the 2015 Annual Report for the Temiskaming Shores Fire Department, for information purposes.

### **Background**

By-law No. 2005-001 as amended, being a by-law to establish, govern and regulate the Temiskaming Shores Fire Department not only continues to provide direction and guidance with the development of a strong coordinated response to all requests for assistance from the residents of Temiskaming Shores, but also requires the Fire Chief to prepare and present the Annual Report for the Fire Department to Council.

### **Analysis**

The provided annual report not only highlights the emergency responses that the Department responded to in 2015, but will also provide Council with a snapshot of the activities of the Department over a nine year period.

In 2015 the Temiskaming Shores Fire Department responded to 139 emergency calls for assistance which represents a slight decrease from the number of calls in 2014. The majority of these responses included fire related type emergencies, fire alarm and carbon monoxide alarm activations, and motor vehicle accidents. Also included is information that will show comparisons to the emergency responses with regard to dollar loss incidents.

Of the 139 emergency responses identified approximately 65 of the responses were to residential occupancies which indicate that we need to continue to target prevention and educational activities towards these types of occupancies. It is important to note that out of the 139 responses the majority of the contributing dollar losses were as a result of vehicle fires.

Other than three large loss fires in 2009, 2011, and 2014, dollar losses estimates have remained fairly consistent over the past nine years. This is a solid re-enforcement that the Temiskaming Shores Fire Department does have and provides appropriate,

effective and efficient response capabilities considering the potential property saved in 2015 which was estimated at approximately \$3 million dollars.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Financial support from Municipal Council and the budget process continues to recognize the true value of the service being delivered. The volunteer and full-time fire department staff in the City of Temiskaming Shores continues to be a tremendous asset to the residents of the City.

Firefighter health and safety, training, fire station renovations, and vehicle replacement will continue to be the main concerns and issues for the 2015 and future year's budgets.

Existing staffing levels of Volunteer Firefighters remain constant and sufficient; however routine assessment of the available volunteer compliment is undertaken to help ensure adequate response capabilities.

**Alternatives**

No alternatives were considered in the preparation of the report.

**Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Timothy H. Uttley  
Fire Chief

\_\_\_\_\_  
Christopher W. Oslund  
City Manager



# TEMISKAMING SHORES FIRE DEPARTMENT ANNUAL REPORT 2015





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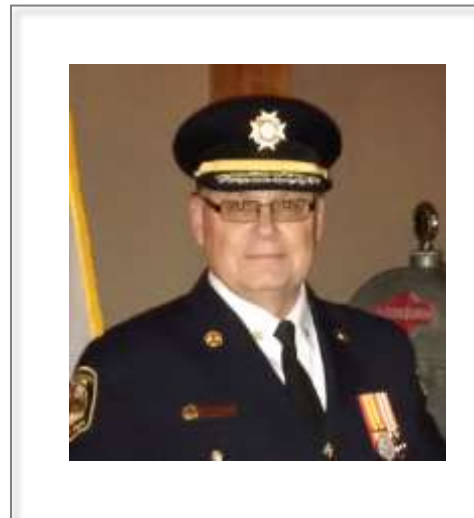
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## FIRE CHIEF'S MESSAGE

To Mayor Carman Kidd and Members of Council:

On behalf of all the men and women of the Temiskaming Shores Fire Department, I am pleased to submit our annual report for 2015.

At the Temiskaming Shores Fire Department, our value to the community is measured by the service we are able to provide. Since becoming Fire Chief in 2007, I am continually impressed on a daily basis with the dedication and resourcefulness of the men and women of the department and their commitment to the residents, businesses and visitors of our City. I am extremely proud of the 67 men and women who comprise our department. They are a highly dedicated, efficient, and skilled group of individuals who work in five divisions to form our team. They consistently strive to offer a service that our City can be very proud of.



In 2015, the Department upgraded its ability to respond to wildland fire events through the purchase of additional forestry firefighting equipment. This upgrade will enhance the Department's ability to respond and action wildland fires in a more efficient, effective, and safe manner for our Firefighters while improving the delivery of core emergency services. Also in 2015, the Department played a lead role in initiating a building condition survey of Fire Station 1, Haileybury Station. In accordance with the terms of reference in the City's Request for Proposals, the City looked at current and future needs of the station with proposals to be presented to Council in 2016.

Our Fire Prevention Division continues to deliver excellent services related to public fire safety education and fire prevention by conducting fire safety inspections for code compliance, educating businesses, homeowners, and other groups on fire safety matters. We assist businesses in reviewing their fire safety plans, and participate and critique in their fire drills when requested. We have a strong public education program and focus on the installation and maintenance of smoke alarms and carbon monoxide detectors, as well as home escape planning.

Training has always been one of our top priorities and we believe we have one of the most progressive and comprehensive training programs in the district. In 2015 Council supported the hiring of a full-time Training Officer for the Department. The Training Officer now oversees all the training within the Department, which has lessened the time constraints and improved flexibility for our Volunteer Firefighters. The training program that has been developed will help to ensure adequate training is provided to all members, the needs of all members are being met, and the highest level of training is being supported.

As the Temiskaming Shores Fire Department evolves to meet the changing needs of our community, I look forward to the great things we will accomplish together as we explore ways to provide a service which is more efficient, more adaptable and more responsive to these needs. As public servants it is imperative that all fire service personnel hold themselves to a higher standard both on and off duty, and it is our commitment to you that we stand ready to assist you in your time of need day or night, with trust, respect, integrity, teamwork and professionalism.

I would like to thank Mayor and Council, our City Manager, City Staff and all Fire Department personnel, for their cooperation, support and assistance during the past year. In addition, I would like to thank the Volunteer Firefighters for their contributions to the community. You are recognized and held in high esteem by your peers and citizens you serve. Your professionalism and dedication are what allows this Department to perform to such a high standard.

Also, I would like to thank you for allowing me to be your fire chief. I am blessed to be able to serve in this capacity and lead such a dedicated organization. I value the people I work with and witness their commitment daily. I am honored to be a member of this organization and of this community. I do not take this responsibility lightly, nor the safety of our citizens and our dedicated Firefighters.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy H. Uttley". The signature is written in a cursive style with a large initial "T".

**Timothy H. Uttley**  
Fire Chief/CEMC



## THE TEMISKAMING SHORES FIRE DEPARTMENT'S PRIMARY RESPONSIBILITIES INCLUDE:

- Ensuring the protection of property and the safety and well-being of the citizens of Temiskaming Shores.
- Providing comprehensive fire, life safety and rescue services.
- Providing public education and safety information in fire prevention and related matters.
- Fulfilling all legislative responsibilities governing the operation of the Fire Department as required under the Fire Protection and Prevention Act, the City of Temiskaming Shores Establishing and Regulating By-law, and any other applicable Acts and By-laws.

## DISTRIBUTION OF PERSONNEL

### ADMINISTRATION

<u>Fire Chief/CEMC (full-time)</u>	<u>01</u>
<u>Fire Prevention Officer (full-time)</u>	<u>01</u>
<u>Training Officer (full-time)</u>	<u>01</u>

### STATION ONE (Haileybury)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>05</u>
<u>Firefighters</u>	<u>15</u>

### STATION TWO (New Liskeard)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>05</u>
<u>Firefighters</u>	<u>16</u>

### STATION THREE (Dymond)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>04</u>
<u>Firefighters</u>	<u>16</u>





2015 Fire Department Awards Banquet – Ross Nichols, Ontario Fire Marshal and Chief Emergency Management

Photo Courtesy of Justina Phippen photography

## 2015 SERVICE AWARD RECIPIENTS

### 5 YEAR RECIPIENTS

Firefighter Joel Plante

Firefighter Eric Plante

Firefighter David Barton

Firefighter David Acland

Firefighter David Morris

Firefighter Richard Trottier

### 10 YEAR RECIPIENTS

Firefighter Greg Drinkill

Firefighter Nick Little

### 20 YEAR RECIPIENTS

Captain Don Drinkill

### 25 YEAR RECIPIENTS

District Chief Steve Langford

Deputy District Chief Steve Belanger

District Chief Jamie Sheppard

Captain Dave Bowering

### 30 YEAR RECIPIENTS

Firefighter Damase Plante

Firefighter Garry Andrews

## 2015 RETIREMENTS

Garry Andrews (May 1985 – July 2015)  
Dave Acland (June 2010 – October 2015)  
Michael Gervais (June 2010 July 2015)  
Andrew Labelle (April 2012 – January 2015)  
Joel Arsenault (April 2012 – January 2015)  
Thomas Jeffery (February 2013 – February 2015)



Photo Courtesy of Justina Phippen photography

## 2015 PROMOTIONS

Ian Mackey                      District Chief  
Gaston Beaubien            Deputy District Chief

## 2015 NEW RECRUITS

Kevin Dufresne  
Leo Geoffroy  
Kevin Utas  
Francis Rivard  
Dean Franks



Photo Courtesy of Justina Phippen photography





## FIRE STATIONS AND APPARATUS DEPLOYMENT

### **Fire Station 1 – 468 Georgina Ave.**

Unit 1 – Pumper	2000 GMC
Unit 2 – Pumper	1989 Ford
Unit 3 – Rescue	1991 Ford
Unit 4 – Tanker	2001 International
10 ft. Forestry Trailer	2015 Canada Trailers

### **Fire Station 3 – 181 Drive-In Theatre Road**

Unit 9 – Rescue	2008 GMC
Unit 10 – Pumper	2015 International
Unit 11 – Pumper/Tanker	2003 International

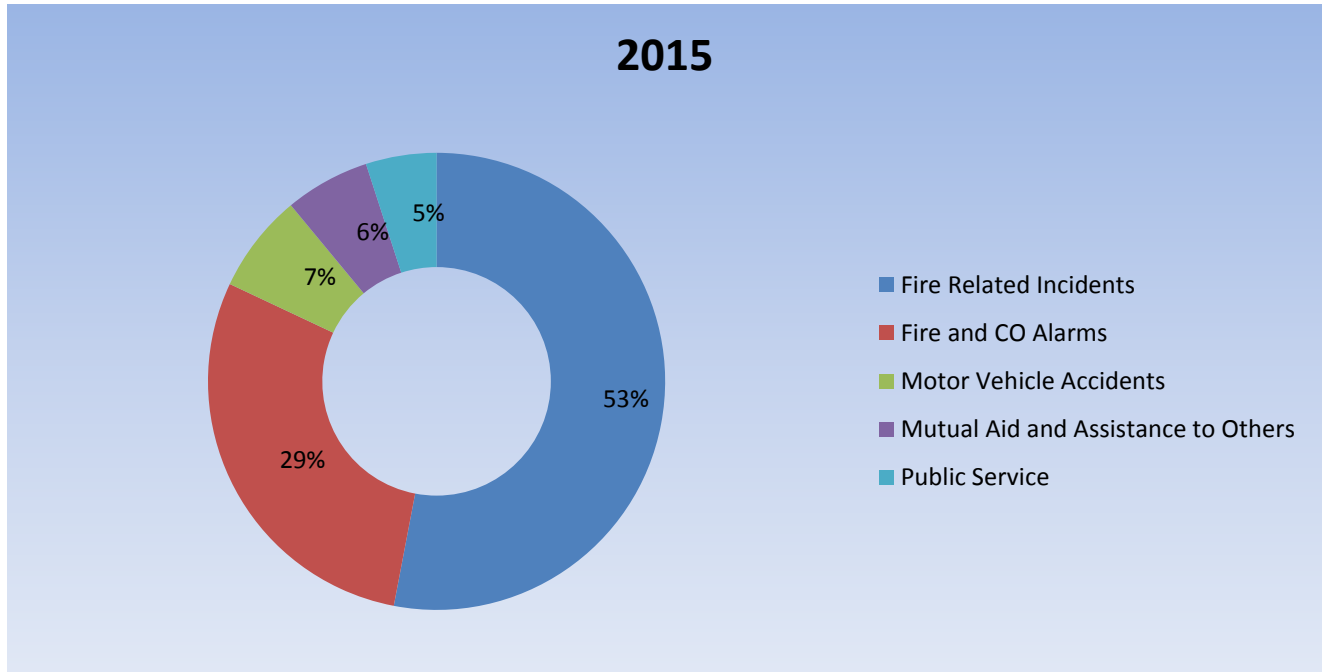
### **Fire Station 2 – 28 Wellington Street**

Unit 6 – Pumper	2003 Freightliner
Unit 7 – Pumper/Tanker	2012 Freightliner
Unit 8 – Rescue	1994 GMC

### **Administration – 181 Drive-In Theatre Road**

Unit 13 – Command	2005 Chev
Unit 14 – Fire Prevention	2005 Chev

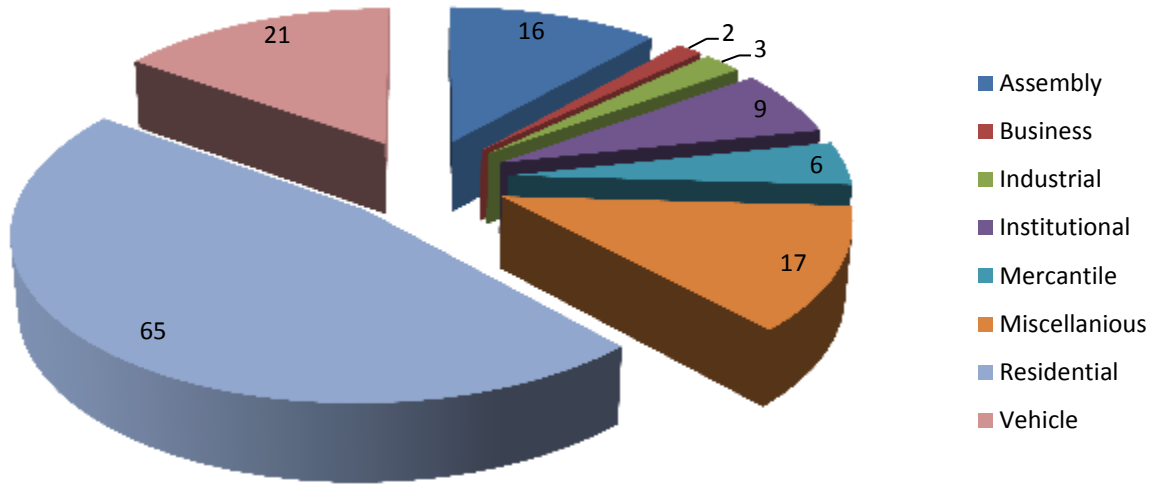
## 2015 TYPE OF INCIDENT RESPONSES



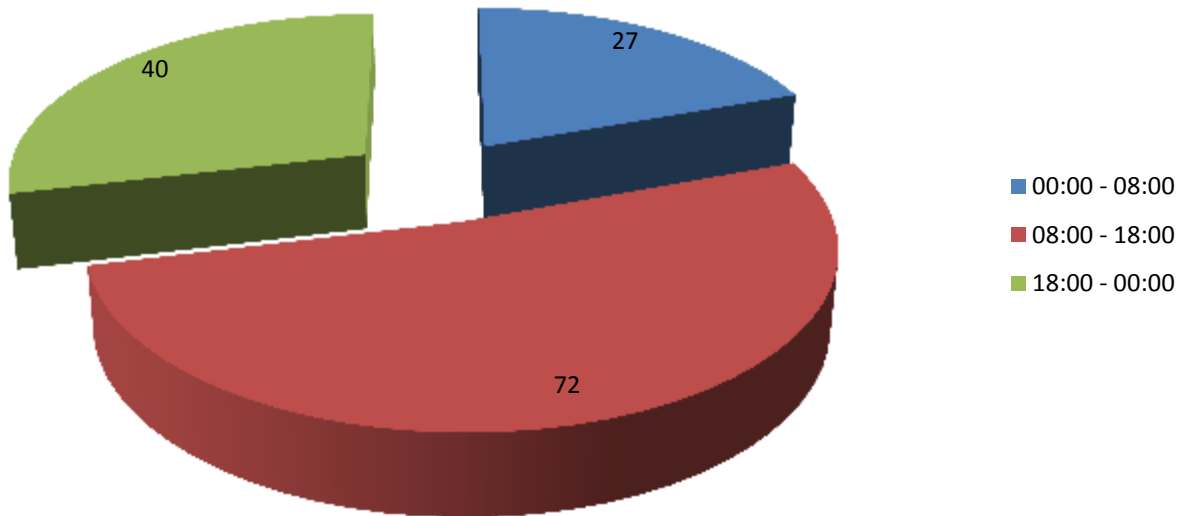
Response Type	# of Incidents	% of Total
Fire	11	7.91
No loss outdoor fire	3	2.16
Pot on stove (no fire)	2	1.44
Open air burning (unauthorized controlled burning)	2	1.44
Other Cooking/toasting/smoke/steam (no fire)	4	2.88
Lightning (no fire)	1	0.72
Other pre fire conditions (no fire)	4	2.88
Alarm system equipment - malfunction	12	8.63
Alarm system equipment – accidental activation	3	2.16
Human – perceived emergency	15	10.79
Human – accidental (alarm accidentally activated by person)	5	3.60

CO false alarm – perceived emergency (no CO present)	3	2.16
CO false alarm – equipment malfunction (no CO present)	15	10.79
Other false fire call	10	7.19
Gas leak – natural gas	3	2.16
Gas Leak - Propane	1	0.72
Gas Leak - Miscellaneous	1	0.72
Ruptured Water – Steam pipe	4	2.88
Power lines down, arcing	6	4.32
CO incident, CO present	2	1.44
Public Hazard – no action required	1	0.72
Vehicle Extrication	6	4.32
Vehicle Collision	4	2.88
Persons Trapped in Elevator	1	0.72
Assisting other FD: mutual aid	7	5.04
Assistance to Other Agencies	2	1.44
Call Cancelled on Route	6	4.32
Incident Not Found	2	1.44
Other Response	1	0.72
<b>Total No. of Responses</b>	<b>139</b>	
<b>Total \$ Loss</b>	<b>\$ 548,000</b>	
<b>Total \$\$ Saved</b>	<b>\$ 3,027,500</b>	
<b>Total Staff Hours</b>	<b>1,552</b>	

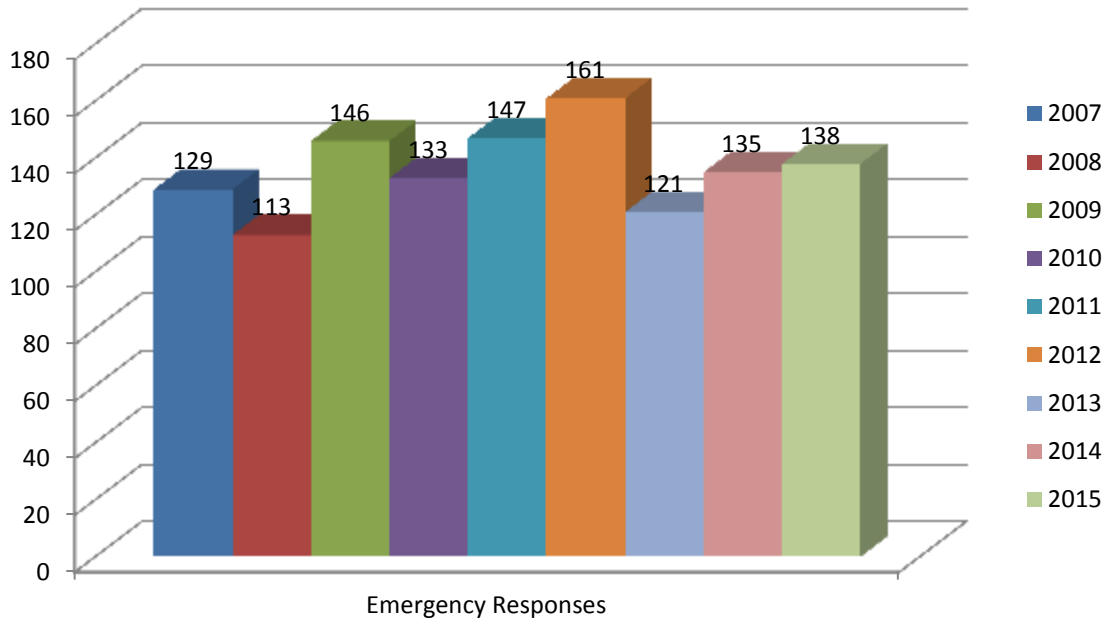
## EMERGENCY RESPONSES BY OCCUPANCY



## INCIDENTS BY TIME OF DAY

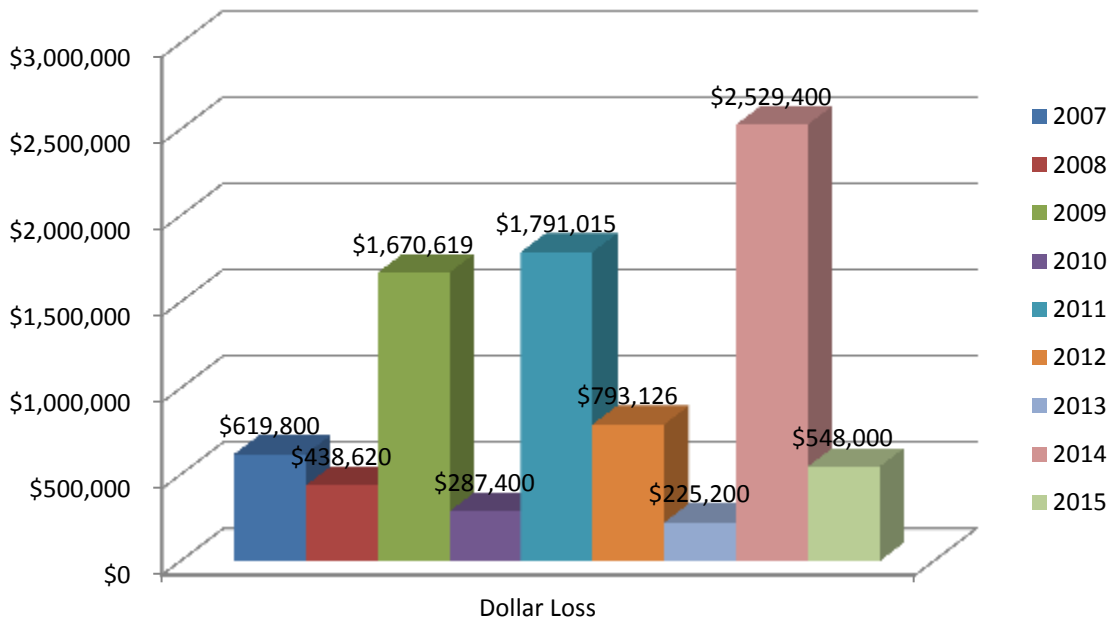


## EMERGENCY RESPONSE CALLS 2007 - 2015<sup>1</sup>



<sup>1</sup>Temiskaming Shores Only

## DOLLAR LOSS 2007 - 2015<sup>1</sup>



<sup>1</sup>Temiskaming Shores only, includes vehicle fires.

July 13, 2015 – Bailer Machine Fire, North Cobalt



November 2, 2015 - Vehicle Fire, Drive-In Theatre Road



## TRAINING DIVISION



### 2015 TRAINING HOURS

- 70 Training Sessions
- 26 Subjects Covered
- 147 Total Session Hours
- 2,100 Total Staff Hours
- 143 Total Instructor Hours

### 2015 MEETING HOURS

- 45 Meeting Sessions
- Association/Administration Meetings
- 61 Total Session Hours
- 771 Total Staff Hours
- 30 Total Instructor Hours

Our Firefighters often face potentially life threatening conditions and must be able to safely, quickly, and effectively react to those situations. The safety of our Firefighters, and our citizens who rely on them, largely depends on the quality of training and instruction they receive. Providing high quality training and instruction is critical for our Firefighters to be able to meet the mission and goals set out to them and carry out their responsibilities effectively and safely.

In July 2015 the City hired a full-time Training Officer for the department. Since that time, the Training Officer has greatly assisted the department by providing much needed support to our Volunteer Firefighters, ensuring that Firefighters receive the best value and quality training for the time they give up to participate in the training program. Additionally, the Training Officer has implemented a standardize training program for the department which will help to reduce the risk and liability to the municipality by helping to ensure training requirements meets or exceeds current standards and legislative requirements.



Training Officer Cpt. Greg Miller





Rapid Rescue Training 2016





## FIRE PREVENTION DIVISION

- Enforcement of the Ontario Fire Code
- Enforcement of the Fire Protection and Prevention Act
- Fire Investigations
- Fire Safety Educational Programs
- School Fire Safety Education
- Retrofit Inspections
- Complaint and Request Inspections
- Open Air Burning Inspections and Approvals
- Investigation and Resolution of Inquiries and Complaints
- Fire Safety Plan Review and Approval
- Enforcement of Fire-related Municipal By-laws
- Inspection of Specialized Occupancies
- Inspections Related to Licensing and Premises for Liquor Licenses
- Development and Review of Risk Assessments



In accordance with the Fire Protection and Prevention Act, 1997, Municipalities are responsible for the provision of fire protection services within their areas of jurisdiction. Provisions for public fire safety education and certain components of fire prevention are included as part of municipal responsibility for fire protection.

Fire protection can be organized based on 3 lines of defence:

### 1. **Public Education and Prevention**

Educating residents as a means for them to fulfill their responsibilities for their own fire safety is the best way to reduce the incidence of fire. Residents must be educated to take responsibility for their own fire safety and to take the steps necessary to prevent fires. For example, individuals are responsible for the safe use of candles, heating devices, cooking materials and procedures, smoking materials, etc.

### 2. **Fire safety standards and code enforcement:**

By ensuring that buildings have the required fire protection systems, safety features, etc., fire damage and casualties will be reduced. When it becomes obvious that voluntary compliance with recognized best practice is not taking place, legislation has been enacted to require compliance (e.g. the installation of smoke alarms and the granted authority to penalize those who will not comply).

### 3. **Emergency response (suppression):**

Emergency response is the failsafe aspect for those times when fire does occur. Destructive fire cannot be eliminated totally - there will continue to be fires, whether accidental, deliberate or natural. In those cases, services must be available to respond and lessen the impact.

The Temiskaming Shores Fire Department remains committed to meeting the needs of our community by addressing the issues that affect fire safety, through effective utilization of available resources, and by ensuring the municipality continues to meet its legislative obligations.

## Fire Safety Training with 1st Haileybury Scouts



## FIRE PREVENTION – MEETING OUR MANDATE

In 2015 the fire prevention division was again successful in meeting the mandate of the fire department and the demands of the community. The division was able to deliver an effective and efficient level of service throughout the city.

The ever expanding role of the fire prevention division includes fire prevention, public education and fire investigation services. These initiatives are accomplished by enforcement of various codes and legislation, performing routine fire safety and compliant inspections, dealing with mandated code compliance issues, enforcing municipal by-laws, issuing and approval of various permits, and the review of various construction plans.

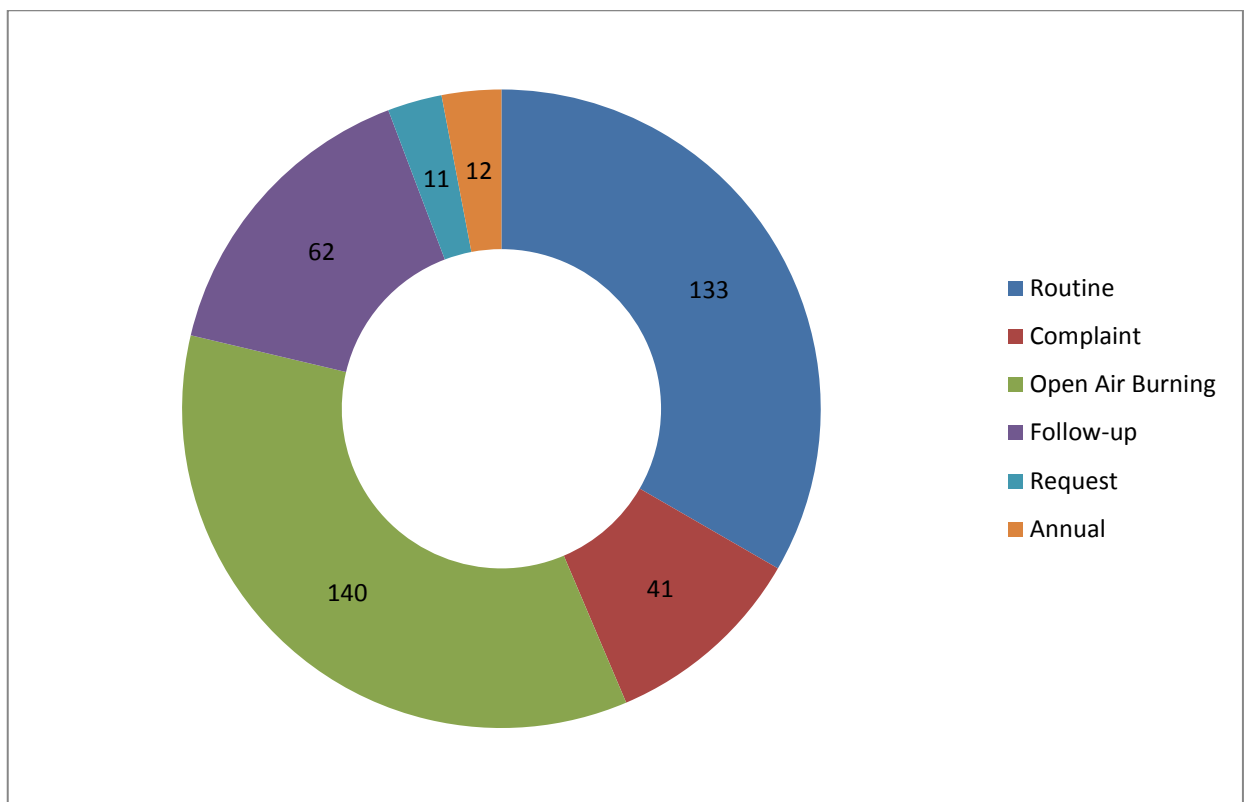
On a regular basis, the fire prevention division is also responsible to assist with conducting fire investigation, general inspections, retrofit inspections, inspections for licensing, the review of fire safety plans, public education and the investigation of complaints. Many other inspections are conducted at the request of law firms, mortgage companies, day care centres, lodging homes and those needing liquor licenses.

Our fire prevention officer is committed to educate owners of their responsibilities under the Ontario Fire Code. Every effort is made to help and assist owners gain compliance. There are times however, when owners refuse or fail to comply. In these instances, staff may issue provincial offence tickets or pursue matters in Provincial Offences Court.

Fire safety planning is also an important function of the fire prevention division. Fire Safety Plans provide instructions and procedures for dealing with the various aspects of fire safety relating to a specific building or property. When designed and implemented correctly, they can significantly reduce the incidents and impact of fire to improve fire safety in their facility. With this in mind, our fire prevention officer assists owners with this responsibility.

In an effort to help ensure that the minimum standard of fire and life safety is maintained throughout the City of Temiskaming Shores, the fire prevention division conducted approximately 400 inspections of numerous types of building occupancies including assembly, institutional, residential, business, mercantile, and Industrial to help make certain that building owners were complying with the requirements of the Ontario Fire Code. Routine Fire Code inspections of restaurants, schools, group homes, public halls were also completed.

## 2015 INSPECTIONS BY REASON



## CODE ENFORCEMENT

Municipalities are responsible for inspections of properties when a complaint is received regarding the fire safety of a property; or when a request is made to assist a property owner or occupant to comply with the Fire Code.

In addition to the above, Council passed by-law 2015-194 being an amended Fire Prevention Policy for the fire department. This policy establishes policies and procedures in addition to those established by the Fire Protection and Prevention Act.

## PUBLIC EDUCATION



The Fire Protection and Prevention Act require municipalities to establish a program, which must include Public Education.

The Temiskaming Shores Fire Department continues to actively promote fire prevention in our community, however much work remains to be done. Fire prevention encompasses a broad range of activities with objectives intended to reduce loss of life and property resulting from fire. One aspect to this, as indicated earlier, relates to inspections and code enforcement, while another and equally important aspect relates to public fire safety education. Currently the Fire Prevention Officer handles both fire prevention inspections, and fire safety education programs, with support from Volunteer Firefighters. The fire prevention division has the ongoing task of

promoting fire safety within our community. Fire safety programs and messages encompass a broad range of issues. The programs and messages promote fire safety practices to the public at large, and also are directed at individuals for purposes of reinforcing fire safety behaviours that affect persons individually.

Quite often there are specialized messages for specific groups that have demonstrated special fire safety needs. These specialized messages are delivered through various programs put in place to target high-risk age groups. These programs and associated messages are used to develop positive behaviours, change negative behaviours and provide a constant, steady reminder of fire safety issues.

Fire safety presentations are an invaluable tool and allow the fire prevention division to provide fire safety information to many varying groups and organizations throughout the city such as: industry, students (elementary/secondary/post-secondary), group homes, senior homes to name a few. Throughout 2015 the fire prevention division delivered approximately 26 presentations for over 48 session hours on fire safety.

In addition to the above, fire safety information was promoted by advertising through print, voice and media as well as through printed materials being distributed by fire department personnel.

To help to fulfill our responsibilities under the Fire Protection and Prevention Act the department utilizes a number of fire safety programs including the Alarmed for Life Program, the Older and Wiser Program, the TAPP-C Program (juvenile firesetter intervention program), and the FIRE SMART, which is a partnership with the Ontario Ministry of Natural Resources - as partners in protection we actively participate in distributing wildfire prevention information.



Fire Prevention Officer Steve Langford

Certainly without the support of all members of the fire department, and Council's commitment to the fire prevention program, we would not be able to show that our programs do make a difference in bottom-line effectiveness such as lowering rates of fires, deaths, injuries and/or dollar loss as well as changing fire safety attitudes, awareness and behaviours.



## MAINTENANCE DIVISION



“Constant readiness” of all equipment and personnel is essential in the effectiveness of a Fire Department. All equipment must be ready to operate at any time.

The Maintenance Division is responsible for routine maintenance of the fire stations, fire apparatus and support equipment. This division is also responsible for some minor repairs, preventive maintenance and coordinating the annual testing of fire department equipment and apparatus. Some of the major maintenance items that are not performed by fire department personnel include the annual certification of all apparatus, ladders and breathing apparatus. Municipal staff and private contractors perform these tasks.

The Maintenance Division also provides support to Fire Administration, the Training Division, Fire Prevention Division, and on special projects as needed. Currently there is one Volunteer Maintenance Coordinator assigned at each of the three fire stations. Honourariums are provided for each Volunteer Maintenance Coordinator in the amount of \$ 700 per month.

## NON-EMERGENCY RESPONSES



The residents of our community have come to rely on the fire department to help and assist them for many non-emergency type events such as fire station tours, and public education activities. Other events also include, but are not limited to:

- Biker's Reunion
- Skating Carnivals
- Summerfest
- Dragon Boat Festival
- Fireworks Displays
- Parades
- Emergency Preparedness Week

Our Volunteer Firefighters are very dedicated to their community and their contributions help to support the many events that are important to the City of Temiskaming Shores. The members of our Fire Department continually demonstrate the value and benefits of helping their community and the positive impact their contributions have. On behalf of our residents I would like thank all the members of the fire department for all their assistance throughout the year, and for their ongoing dedication to the City of Temiskaming Shores.

## 5 YEAR CAPITAL OUTLOOK

Through the City's Master Fire Plan Review Committee (MFPRC), staff will be reviewing capital needs for the fire department over the next 5 years and making recommendations to Council regarding the following:

- Haileybury Fire Station: In order to continue to meet the needs of the department and community now and into the future will require significant capital expenditure over the next 5 years. The Building Condition Survey estimates \$660,000 – \$ 2,000,000 over the next 5 years to repair or redevelop. Relocation or new build also an option and those costs being explored.
- Live Fire Burn Building: Staff will be initiating a fundraising plan to seek out other municipal and corporate partners. Current cost estimates provided by engineer's set construction at \$420,000. The preliminary drawings completed and the City's costs related to the project are not known or committed at this time.
- Apparatus: Over the next 5 years the following apparatus are scheduled for replacement:
  - 2017 – Pumper/Tanker (\$350,000)
  - 2017 – 2 Administration Trucks (\$80,000)
  - 2021 – Rescue Truck (\$326,000)
  - Costs have been built into the fleet replacement program for the City.
- Personal Protective Equipment: The current Master Fire Plan recommended that all Self Contained Breathing Apparatus (SCBA) be standardized and reviewed for compliance. This process currently underway and it is estimated to standardize which includes total replacement of all SCBA, entering into a 5 year leasing program is \$50,000 per year.
- Communication Equipment: Replacement of all older style pagers will be required over the next 1 - 2 years as currently parts are not available for repair. It is estimated this would be a capital cost of \$39,000 to replace all pagers.

Artist's conception of new Live Fire Training Building





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**Subject:** Appointment of Volunteer Firefighter  
Pascal Julien

**Report No.:** PPP-007-2016  
**Agenda Date:** July 5, 2016

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### **Attachments**

None

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-007-2016; and
2. That Council hereby appoints Pascal Julien as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

### **Background**

In an effort to fill a vacancy within the department at the Haileybury Fire Station, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill a vacant Volunteer Firefighter's position at the Haileybury Fire Station.

### **Analysis**

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill one of the vacancies at the Haileybury Fire Station, an interview with the candidate was conducted by the Fire Chief and the Fire Department's Interview panel. Subsequently a recommendation from the Haileybury Fire Station was provided to the Fire Chief requesting consideration of the appointment of Pascal Julien as a Volunteer Firefighter to the Temiskaming Shores Fire Department.

The candidate being recommended has demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with his experience with the Canadian Military, make him an excellent candidate for the position he is being recommended for.



Based on the above, I am pleased to recommend Pascal Julien as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the Recruitment and Retention Program.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2016 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of dress uniforms and protective equipment that would be drawn from the fire departments 2016 and 2017 operational budgets.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill a vacant position at the Haileybury Fire Station. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 22 members for the Dymond Station.
- 22 for the Haileybury Station (with 1 on leave), and
- 23 for the New Liskeard Station.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

\_\_\_\_\_  
Timothy H. Uttley  
Fire Chief

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

---

**Subject:** Appointment of Volunteer Firefighter  
Jonathan Langford

**Report No.:** PPP-008-2016  
**Agenda Date:** July 5, 2016

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### **Attachments**

None

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-008-2016; and
2. That Council hereby appoints Jonathan Langford as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 Being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

### **Background**

In an effort to fill a vacancy within the department at the Haileybury Fire Station, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill a vacant Volunteer Firefighter's position at the Haileybury Fire Station.

### **Analysis**

Section 4.02 of Schedule "A" to By-law No. 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill one of the vacancies at the Haileybury Fire Station, an interview with the candidate was conducted by the Fire Chief and the Fire Department's Interview panel. Subsequently a recommendation from the Haileybury Fire Station was provided to the Fire Chief requesting consideration of the appointment of Jonathan Langford as a Volunteer Firefighter to the Temiskaming Shores Fire Department.

The candidate being recommended has demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with his work and mine rescue experience, make him an excellent candidate for the position he is being recommended for.

Based on the above, I am pleased to recommend Jonathan Langford as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the Recruitment and Retention Program.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2016 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of dress uniforms and protective equipment that would be drawn from the fire departments 2016 and 2017 operational budgets.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill a vacant position at the Haileybury Fire Station. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 22 members for the Dymond Station.
- 22 for the Haileybury Station (with 1 on leave), and
- 23 for the New Liskeard Station.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Timothy H. Uttley  
Fire Chief

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

---

**Subject:** Appointment of Volunteer Firefighter  
Philippe Rivard

**Report No.:** PPP-009-2016  
**Agenda Date:** July 5, 2016

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### **Attachments**

None

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-009-2016; and
2. That Council hereby appoints Philippe Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with By-law No. 2016-040 being a by-law for the Adoption of a Recruitment and Retention Program for the Temiskaming Shores Fire Department.

### **Background**

In an effort to fill a vacancy within the department at the Haileybury Fire Station, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill a vacant Volunteer Firefighter's position at the Haileybury Fire Station.

### **Analysis**

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill one of the vacancies at the Haileybury Fire Station, an interview with the candidate was conducted by the Fire Chief and the Fire Department's Interview panel. Subsequently a recommendation from the Haileybury Fire Station was provided to the Fire Chief requesting consideration of the appointment of Philippe Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department.

The candidate being recommended has demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with his work experience, make him an excellent candidate for the position he is being recommended for.

Based on the above, I am pleased to recommend Philippe Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the Recruitment and Retention Program.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2016 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of dress uniforms and protective equipment that would be drawn from the fire departments 2016 and 2017 operational budgets.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill a vacant position at the Haileybury Fire Station. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 22 members for the Dymond Station.
- 22 for the Haileybury Station (with 1 on leave), and
- 23 for the New Liskeard Station.

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and submitted for  
Council’s consideration by:

“Original signed by”

“Original signed by”

\_\_\_\_\_  
Timothy H. Uttley  
Fire Chief

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** Douglas Walsh, Director – Public Works  
**Date:** June 21, 2016  
**Subject:** Contract Change Order – North Cobalt Water Stabilization Project - Design  
**Attachments:** **Appendix 01** – Exp - Contract Change Order

---

Mayor and Council:

On January 19, 2016 Council approved entering into an agreement with Exp Services Inc., through By-law No. 2016-004, for Project Design services associated with the installation of an additional feeder main from the Haileybury Reservoir to the North Cobalt Distribution system.

As an option contained within the proposal provided by Exp Services, and based on availability, it was mutually agreed that a portion of the field work and preliminary design could be performed by the City's Engineering Technician Intern (ETI) as part of the educational component of the work plan that was created for the position as well as the eventual CET designation. Through this experience the ETI is now capable of verifying adequate pipe sizing and preparing drawings and specifications for projects that the City could complete internally.

The work performed by the Engineering Technician Intern resulted in a reduction of the contract with Exp Services by \$ 8,794.79 as outlined in **Appendix 01** – Exp – Contract Change Order.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

---

G. Douglas Walsh, CET  
Director of Public Works

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Christopher W. Oslund  
City Manager

## Contract Change Order

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<b>Project Title:</b> NC Water Stabilization	<b>Change Order No.:</b>	001
<b>Contractor/Consultant:</b> EXP Services	<b>Contract Value:</b>	\$ 39,550.00
<b>Project No.:</b> NWL-01601003	<b>CO Value:</b>	- \$ 8,794.79
<b>Date:</b> July 5, 2015	<b>Current Contract Value:</b>	\$ 30,755.21

---

### **Project Description**

The City entered into an agreement with Exp Services Inc. through By-law No. 2016-004 for engineering services relating to the North Cobalt Water Stabilization Project along Niven Street South.

### **Description of Contract Change Order**

A portion of the field work and preliminary design was performed by the City's Engineering Technician Intern as part of the educational component of the work plan. The work performed resulted in a reduction of the contract by \$8,794.79.

### **Attachments**

Contract Change Order from EXP dated June 15<sup>th</sup>, 2016 outlines further details to the Change Order work.

Respectfully submitted  
for approval by:

"Original signed by"

---

G. Douglas Walsh, CET  
Director of Public Works



## CONTRACT CHANGE ORDER (CCO)

Consultant:	exp Services Inc. 9 Wellington Street, PO Box 1208 New Liskeard, ON P0J 1P0 CANADA	Date	15 June 2016
		Exp. Project #	NWL-01601003
		Change Order #	001
Client:	Corporation of the City of Temiskaming Shores 325 Farr Drive, Haileybury, ON P0J 1K0 Ph:705-672-3363 Fx:705-672-3200 sburnett@temiskamingshores.ca	Client Project #	N/A

Project Name and Location **North Cobalt Water Stabilization**

In accordance with the original By-Law 2016-004 dated January 19<sup>th</sup> 2016 and Change orders thereto, the Agreement changes as detailed below are hereby authorized.

### **Description of Work and/or Scope**

This Contract Change Order (CCO) is issued by exp. to Corporation of the City of Temiskaming Shores (hereinafter referred to as the client) to reduce budgets for the following reason;

#### **Scope of Work**

Corporation of the City of Temiskaming Shores has provided their own person to perform Design Services amounting to 392.5 hours.

#### **Assumptions**

N/A

#### **Exclusions**

N/A

#### **Costs**

Total budget reduction of this Project Change Order is (\$8,794.79) Estimated reduction in hours for this Contract Change Order is 392.5.

#### **Schedule**

The effect on schedule for this change is 0 days.







Total Value This Change Order 001	\$	(8,794.79)
Original Agreement Amount	\$	39,550.00
<b>Total Agreement Amount</b>	<b>\$</b>	<b>30,755.21</b>

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

**Exp Services Inc.**

Per:   
Name: Nolan Dombroski  
Title: Project Manager  
Date Signed: June 15/16

**Corporation of the City of Temiskaming Shores**

Per:   
Name: Steve Burnett  
Title: Technical and Environmental Compliance Coordinator  
Date Signed: June 15/16

---

**Subject:** MCC Replacement – Haileybury WTP  
Communication Upgrades – Phase 3

**Report No.:** PW-033-2016  
**Agenda Date:** July 5, 2016

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## **Attachments**

**Appendix 01:** Draft Optional Service Agreement - OCWA Quotation

## **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-033-2016;
2. That Council agrees to waive the Tender requirements of the City's Purchasing Policy, as set forth in Section 4.10 of By-law No. 2009-012, and authorizes an agreement with the Ontario Clean Water Agency under provisions of Section 4.11 – Optional Services of By-law No. 2011-117, for the replacement of the Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as the completion of the third and final phase of the communication upgrades at an upset limit of \$ 491,108.49 plus applicable taxes; and
3. That Council directs Staff to prepare the necessary by-law to enter into an Optional Services Agreement with Ontario Clean Water Agency for consideration at the July 5, 2016 Regular Council meeting.

## **Background**

The Motor Control Centre (MCC) located in the Haileybury Water Treatment Plant is original to the facility and lacks the capability of having certain controls incorporated such as Variable Frequency Drives (VFD) for pumps. VFD's are an energy efficient way of pump operation resulting in energy related cost savings. In addition, the original MCC also lacks the capability of allowing the installation of a Programmable Logic Controller (PLC) which is a key component for communication within the water and wastewater treatment equipment and facilities.

2014-15 saw the completion of phase 1 and 2 of the communication upgrades within the water and wastewater facilities. Phase 1 focused on the Dymond and New Liskeard facilities where phase 2 saw the installation of the communication radios in the facilities within Haileybury as well as the installation of a communication tower. The third and final stage to complete the communication upgrades within the City will focus on the narrative for Haileybury as well as the installation of a PLC at the Haileybury Water Treatment Plant.

## **Analysis**

During the 2016 budget deliberations, Council approved capital projects for the replacement of the MCC at the Haileybury Water Treatment Plant in the amount of \$200,000 as well as the third and final phase of the communication upgrades in the amount of \$300,000. As indicated above, these 2 projects overlap with the incorporation of the PLC (Phase 3) into the new MCC. Therefore it is staff's recommendation to combine these 2 capital projects and have them completed at the same time.

As the Operating Authority for the City's water and wastewater treatment facilities, the Ontario Clean Water Agency's (OCWA) involvement is necessary to successfully complete the 2 capital projects. As in the past, it is recommended that the City enter into one Optional Services Agreement with OCWA for the completion of both projects.

The previous Optional Services Agreements the City has entered into with OCWA, have proven to be successful resulting in the most economical approach and have been in the best interest of the City. **Appendix 01** outlines the Draft Optional Service Agreement with OCWA. OCWA's quotation is attached to the draft agreement as Appendix 01 to the agreement.

At the Public Works Committee meeting held on June 23, 2016, this Administrative Report was discussed resulting in Recommendation PW-2016-034 which reads as follows:

Be it resolved that:

The Public Works Committee hereby recommends the MCC replacement/communication upgrade quotation as provided by the Ontario Clean Water Agency proceed to Council as presented for consideration at the regular Council meeting on July 5<sup>th</sup>.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

As noted above, through the 2016 budget process, both phase 3 of the communication upgrades as well as the replacement of the MCC at the Haileybury Water Treatment Plant were approved as Capital Projects with budget amounts totalling **\$ 500,000**. The cost to complete the 2 capital projects inclusive of the 1.76% non-refundable HST totals **\$ 499,751.99**.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Steve Burnett  
Technical & Environmental  
Compliance Coordinator

\_\_\_\_\_  
G. Douglas Walsh, CET  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**The Corporation of the City of Temiskaming Shores  
By-law No. 2016-000**

**Being a by-law to enter into an Optional Service Agreement with Ontario Clean Water Agency (OCWA) for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-033-2016 at the July 5<sup>th</sup>, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Optional Services Agreement with Ontario Clean Water Agency for consideration at the July 5<sup>th</sup>, 2016 Regular meeting of Council;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an Optional Services Agreement with Ontario Clean Water Agency for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities at an upset limit of \$491,108.49 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed this 5<sup>th</sup> day of July, 2015.**

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule “A” to

**By-law 2016-000**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Ontario Clean Water Agency**

for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities

## **Optional Service Agreement**

In accordance with Section 4.11 of By-law 2011-117

Between:

**The Corporation of the City of Temiskaming Shores**  
(herein after referred to as "Client")

And:

**The Ontario Clean Water Agency**  
(herein after referred to as "OCWA")

**Project:** MCC Replacement/Communication Upgrades – Completion of Phase 3

**Whereas** The Ontario Clean Water Agency operates and maintains all water and wastewater treatment facilities on behalf of the City of Temiskaming Shores under an agreement adopted through By-law No. 2011-117;

**And whereas** Section 4.11 – Optional Services of By-law No. 2011-117 permits OCWA to provide *Optional Service* upon request of the Client provided that both the Client and OCWA agree in writing to the specific scope of work required;

**And whereas** once OCWA has agreed to provide the specified *Optional Services* to the client terms and conditions not contained in this agreement shall be governed by By-law No. 2011-117;

**Now therefore** both the Client and OCWA agree to the following provisions for the above noted project.

### Covenants of OCWA

1. Perform all necessary duties involved within the scope of work as detailed in Appendix 01, attached hereto and forming part of this agreement.
2. Furnish all equipment, labour, apparatus and documentation as may be required to satisfy the Upgrades to the various Water and Wastewater Facilities.

### Basis of Payment

In consideration of the above noted covenants the client shall pay to OCWA for the completion of the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities a total upset limit of **\$491,108.49** plus applicable taxes. Payment shall be made following receipt of invoice and acceptance of the work.

Execution of Optional Services Agreement

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Consultant's Seal )

**Ontario Clean Water Agency**

\_\_\_\_\_  
Operations Manager – Mike Del Monte

\_\_\_\_\_  
Witness

Name: \_\_\_\_\_

The undersigned hereby agrees to be bound by the terms of this Agreement (including the terms attached hereto in the Appendices).

Municipal Seal )

)  
)  
)  
)  
)  
)  
)  
**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen





Appendix 01 to  
Schedule "A" to

**By-law No. 2016-000**



Michael Del Monte  
 Operations Manager  
 Ontario Clean Water Agency  
 N.E.O. Hub  
 1 Browning Street Box 513  
 Haileybury ON  
 P0J 1K0

June 29, 2016

Mr. Steve Burnett  
 Technical and Environmental  
 Compliance Coordinator  
 CITY OF TEMISKAMING SHORES  
 P.O. Box 2050  
 325 Farr Drive  
 Haileybury, Ontario  
 P0J 1K0

Steve

The Ontario Clean Water Agency is pleased to supply the following quotation to the City of Temiskaming Shores for the purchase and installation of a Motor Control Centre (MCC), at the Haileybury Water Treatment Plant.

**Supply Installation of New MCC and VFDs**

Item	Cost	Remarks
<b>As per Scope of Work</b>		
Supply and Install One (1) MCC with 5 sections and built @ 42kA, matching the new Eaton gear from the existing main service. Supply and Install three (3), 50 HP VFDs		The MCC would have new digital metering capability with communication to plant PLC
<b>Non-Construction Costs</b>		
Engineering, Procurement and M&V		

<b>Total Supply and Install</b>	\$214,162.99	

Simple Payback Period:

This project is required to ensure the safety and reliability of electrical system in the plant which will ensure continuous operation of the plant in future. Hence considering this project purely in terms of energy savings will not be justice. However, with IESO estimated project funding of \$5,000 and annual energy savings of \$7,500 taken into account, the simple payback period is estimated to be more than 30 years. **Estimated simple payback will be reduced significantly if increase in electricity price, operational reliability and maintenance cost savings are factored in.**

OCWA CPDG and OCWA Operations are available to start work immediately. The prices noted in this proposal will be held for a period of 3 months.

In conjunction with this project, OCWA proposes to complete Phase 3 of the PLC upgrade, consisting of the remaining facilities in Haileybury and North Cobalt.

Item	Cost	Remarks
<b>As per Scope of Work</b>		
Control Panel Enclosure or Plate c/w terminals, relays, power supply, fuses breakers, wiring etc... <input type="checkbox"/> PLC Control Hardware <input type="checkbox"/> HMI Control Hardware <input type="checkbox"/> PLC Programming <input type="checkbox"/> HMI (Maple) Programming <input type="checkbox"/> Scada System programming <input type="checkbox"/> Autocad PLC panel drawings <input type="checkbox"/> Reports <input type="checkbox"/> Shop testing. <input type="checkbox"/> On site startup/testing <input type="checkbox"/> Commissioning <input type="checkbox"/> Training		
<b>Sites Affected</b>		
<ul style="list-style-type: none"> <li>• North Cobalt Lagoon</li> <li>• Station SPS</li> <li>• Groom SPS</li> <li>• Haileybury STP</li> <li>• Farr SPS</li> <li>• Lakeshore SPS</li> <li>• Haileybury WTP</li> <li>• Haileybury Reservoir</li> </ul>		

<b>Total Supply and Install</b>	<b>\$276,945.50</b>	

Total combined cost \$ 491108.49  
Taxes Extra

Michael Del Monte  
Operations Manager

July 5, 2016

Extendicare Tri-Town  
143 Bruce Street  
P.O. Box 999  
Haileybury, ON  
P0J 1K0

Attn.: Ms. Marcy Farrow, Administrator

Re: Roadside Parking – Bruce Street, Haileybury

Dear Ms. Farrow:

Further to your letter dated March 4<sup>th</sup>, 2016 and the on-site meeting with Mr. Chris Oslund, City Manager and myself held on April 5<sup>th</sup>, 2016, I provide the following comments from the various departments within the City, as they relate to the above noted issue.

Your letter was presented to Council at the Regular Meeting held on March 15<sup>th</sup>, 2016 and referred to myself and the Public Works Committee for discussion at their meeting held on April 28<sup>th</sup>. During that timeframe the letter was also circulated to the Temiskaming Shores Fire Department.

In the province of Ontario the *Municipal Act* provides that a municipality may make regulations regarding traffic and parking of a vehicle. These regulations are approved by Council in the form of a By-law and enforced by a duly appointed Officer. Prior to establishing new or removing existing designated areas from the By-law due consideration must be given as to the purpose and intent of the area as well as the safety of the residents and users of the roadways.

The establishment of the existing “No Parking” zone on Bruce Street, on both the east and west sides, between Algonquin Street to Lawlor Street was considered for safety reasons due to the presence of three buildings located in the immediate area that are high occupancy, senior residence facilities where the response of emergency services could be effected due to restrictions caused by congested on-street parking.

While Emergency Medical Services may be able to utilize the paved area immediately adjacent to the front door of the Extendicare building, the Temiskaming Shores Fire Department response vehicles and volunteer firefighters require a significant area for access should their services be required. As equipment becomes larger, mobility in confined or areas with restricted space becomes a greater concern and although this section of roadway is not posted as a “fire route” the restrictions in parking ensure that there is sufficient room for fire-fighting activities should the need arise.

During the winter months snow plowing operations are also affected by the presence of vehicles in this area. Although the width of asphalt on Bruce Street is 8.3 metres (each driving lane is typically 3.75 metres wide) the total width of City property from east property line to west property line is 20.1 metres and includes the grassed boulevards adjacent to the asphalt and in front of the building where you have proposed the parking. These areas are also considered a portion of the street and are included in the parking restrictions outlined in the By-law and are utilized for snow storage until such time that the excess snow can be removed.

The parking scheme that you have proposed with your letter also causes concern for sight line safety issues for vehicles traveling along Bruce Street as well as those exiting from the front entrance of your facility. Visibility for both motorists and other users of the roadway may be reduced given that the entrance will now become "hidden" from view should parking be permitted.

While the City is working to towards compliance with the requirements of the *Accessibility for Ontarians with Disabilities Act*, the *Ontario Human Rights Act* requires that owners of private facilities and businesses provide accessible parking for employees and visitors within the limits of their property. Unfortunately, the City is unable to provide the area that you have proposed on your plan for that use based on the information outlined above. Staff will be recommending that Council deny your request to have parking re-instated on the east side of Bruce Street from Algonquin Street to Lawlor Street as well as the creation of accessible parking stalls adjacent to the paved roadway, for safety reasons.

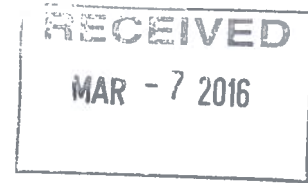
I thank you for bringing this matter to our attention, and should you have any further comments or questions, please contact me at 705-672-3363, extension 4126.

Yours truly,

G. Douglas Walsh  
Director of Public Works

Cc: Mayor & Council  
Chris Oslund, City Manager  
Dave Treen, Municipal Clerk  
Tim Uttley, Fire Chief  
Property File

# EXTENDICARE



March 4, 2016

Dear Mayor Kidd;

Please accept this letter as Extendicare Tri Town's request to have the no parking signs removed from the east side of Bruce Street between Lawlor and Algonquin. Many of our resident's families are elderly and have difficulty walking across the road to the alternate parking space. We will send communication to the families that the no parking will continue on the west side of the road and will enforce this.

Thank you for taking the time to listen to our concerns, come visit the home and observing that the vehicles are not actually parked on the road but on the grass. We will in return create 2 handicapped parking spaces to allow easy access to those with disabilities.

Please see attached diagram of where the parking and handicapped parking will be located.

Sincerely,

A handwritten signature in black ink, appearing to read "Marcy Farrow". The signature is stylized with several loops and a long horizontal stroke at the end.

Marcy Farrow

Extendicare Tri Town

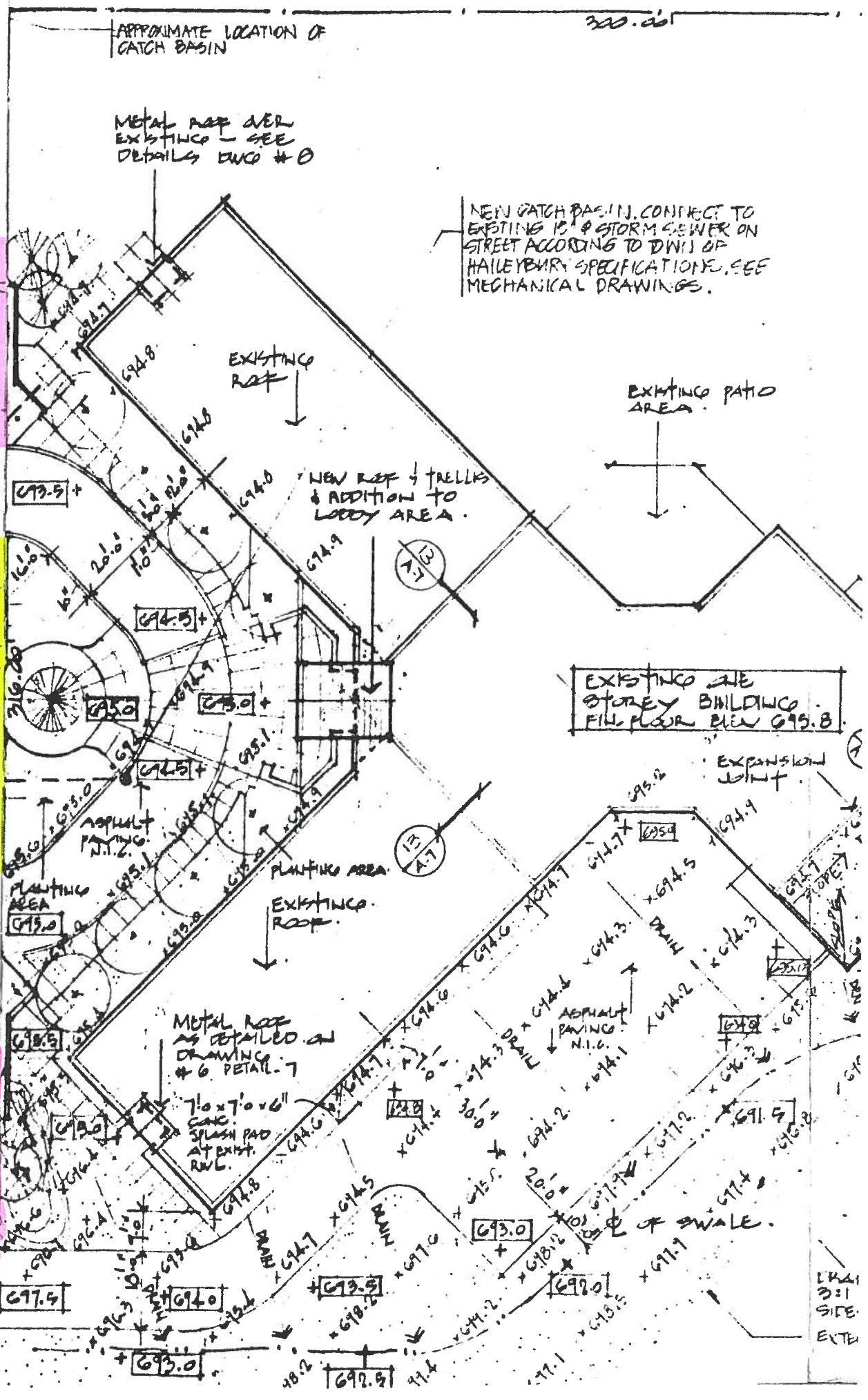
Administrator

BRUCE ST

other parking

Handicap parking

other parking



APPROXIMATE LOCATION OF CATCH BASIN

320.001

METAL ROOF AER  
EXISTING - SEE  
DETAILS DWG # 0

NEW CATCH BASIN. CONNECT TO  
EXISTING 15" Ø STORM SEWER ON  
STREET ACCORDING TO DWG OF  
HAILEYBURY SPECIFICATIONS. SEE  
MECHANICAL DRAWINGS.

EXISTING  
ROOF

NEW ROOF & TRELLIS  
& ADDITION TO  
LOBBY AREA.

EXISTING PATIO  
AREA.

EXISTING 3-4  
STOREY BUILDING  
FIN. FLOOR ELEV 695.8

EXPANSION  
JOINT

EXISTING  
ROOF.

METAL ROOF  
AS DETAILED ON  
DRAWING  
# 6 DETAIL. 7

7'-0" x 7'-0" x 6"  
CONC. SPLASH PAD  
AT EXIST.  
ROOF.

ASPHALT  
PAVING  
N.I.C.

Ø OF SWALE.

1/4" = 1'  
SITE  
EXTE



**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2016-116**  
**Being a by-law to adopt Amendment No. 1 to The City of**  
**Temiskaming Shores Official Plan - 100 Lakeshore Road**  
**North - Roll No. 5418-010-006-032.00**

**Whereas** pursuant to the provisions of Section 17(22) of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may by by-law adopt all or part of an Official Plan and submit it for approval;

**And whereas** the City of Temiskaming Shores Official Plan designates the use of land within the City of Temiskaming Shores;

**And whereas** an application has been filed to insert a policy into the Official Plan to permit the conversion from institutional use to residential use of an existing building in the Town Centres zone to permit a 40 unit residential apartment building;

**And whereas** Council considered Administrative Report No. CGP-013-2016 at the Regular Council meeting held on June 21, 2016 and directed staff to prepare the necessary by-law to adopt Amendment No. 1 to the City of Temiskaming Shores Official Plan;

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. Amendment No. 1 to the City of Temiskaming Shores Official Plan is hereby adopted.
2. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

Amendment No 1  
to the  
Official Plan of the  
City of Temiskaming Shores

**Tunnock Consulting Ltd.**  
**Box 2032, 57 Foster Street**  
**Perth, Ontario, K7H 3M9**  
**Tel. (613) 464-8805**  
**Email: [gtunnock@tunnockconsulting.ca](mailto:gtunnock@tunnockconsulting.ca)**

File P-2794  
May 16, 2016



**Tunnock Consulting Ltd.**

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**APPROVAL PAGE FOR AMENDMENT NO. 1  
TO THE CITY OF TEMISKAMINGSHORES OFFICIAL PLAN**

This Amendment No. 1 to the City of Temiskaming Shores Official Plan was adopted by Council of the Corporation of the City of Temiskaming Shores by By-law No. 2016-116 on the 5<sup>th</sup> day of July, 2016, in accordance with the provisions of the Planning Act, R.S.O. 1990, c. P.13, as amended.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

I hereby certify that this is a duplicate original of Amendment No. 1 to the City of Temiskaming Shores Official Plan, as adopted by the Corporation of the City of Temiskaming Shores.

\_\_\_\_\_  
Clerk - David B. Treen

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Amendment N<sup>o</sup> 1  
to the Official Plan of the City of Temiskaming Shores

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**Part A – The Preamble** does not constitute part of this amendment.

**Part B – The Amendment**

**Part C – The Appendices** do not constitute part of this amendment.

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## PART A – THE PREAMBLE

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### 1. Purpose and Effect

The purpose of this amendment is to provide for a site specific exemption to Section 4.8.2 (b) of the Official Plan to permit the conversion of a former elementary school to a residential apartment building as a standalone residential use in the Town Centre of New Liskeard. The effect of this residential intensification will be to allow for the adaptive re-use of an institutional building for some 40 rental residential apartments oriented to senior's accommodation including affordable rental accommodation.

### 2. Location

The former school site which is located on the northwest side of Lakeshore Drive immediately east of Broadwood Avenue occupies a property with a lot area of 0.49 ha [1.45 acre] and a lot frontage of 80.29 m [263.4 ft.] on Lakeshore Road. The property has a lot depth of 83.6 m [274.3 ft.] as it extends northerly from Lakeshore Road to

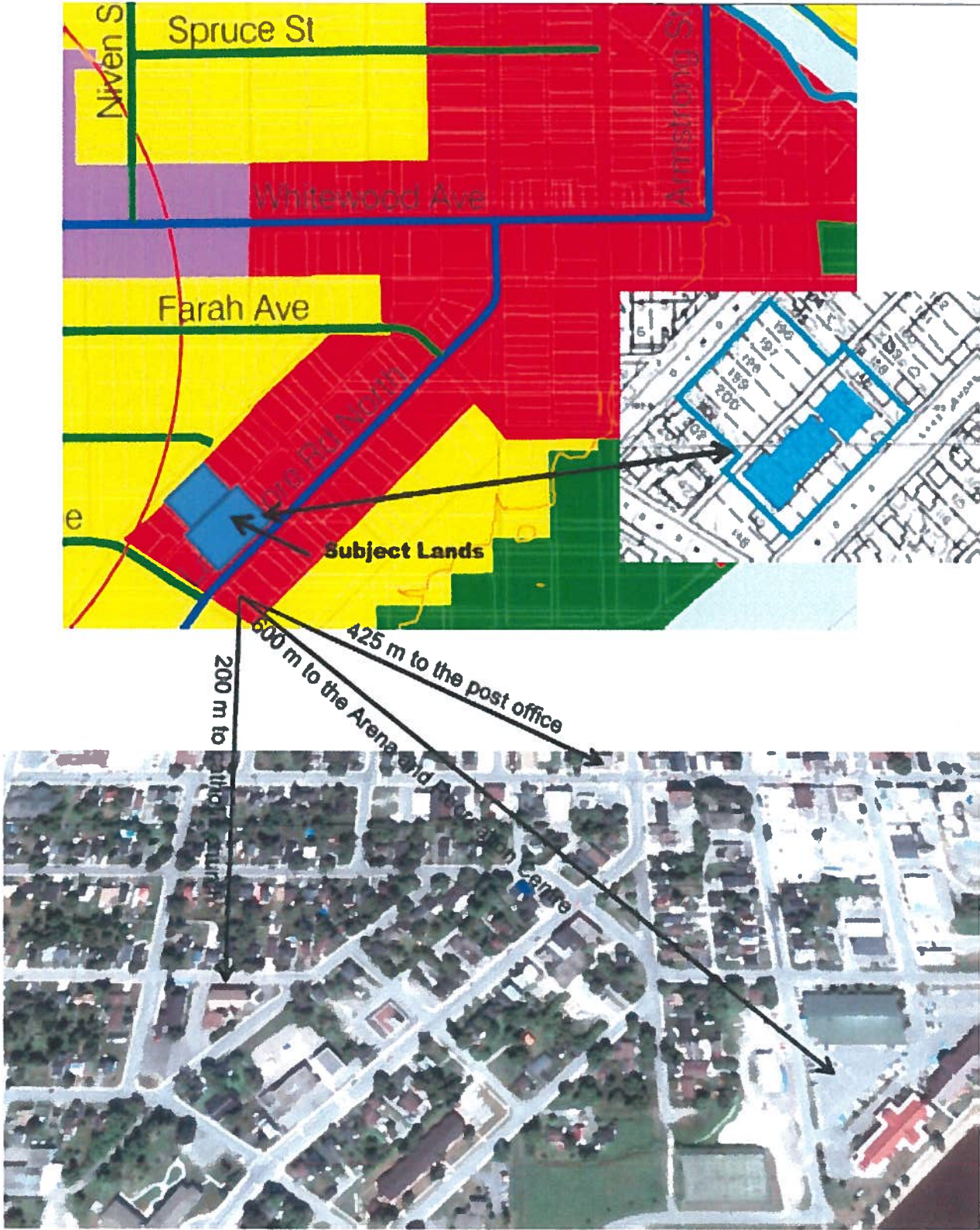


Dymond Cres (see **Figure 1**). The school was built on an amalgam of 14 original lots in Plan M-29 (Lots 150-157 and 196-201) including an intervening lane.

The site is conveniently located close to downtown New Liskeard and to a number of community facilities within a 5 – 15 minute walking distance:

- 425 m to the post office
- 600 m to the Arena and Recreation Centre
- 200 m to the nearest catholic church
- 650 m to the waterfront

**Figure 1 - Location**





### 3. Development Proposal

The school was decommissioned by the school board in 2013 and purchased in 2016 by the applicant. The school was constructed as a two storey building with later additions of a gymnasium and a single storey classroom area (see photos).



**Photo showing front elevation from Lakeshore Drive with gymnasium to left side.**



**Photo showing site access on north side adjacent to gymnasium**



**Photo showing north side of gymnasium and proposed site access to parking area**





**Photos showing rear side of property to be redeveloped as the parking area. Note proximity of Catholic Church to the north in bottom photo.**



The proposed conversion of the 1,430.66 m<sup>2</sup> [15,400 ft.<sup>2</sup>] school building will create a multiple residential building with 40 residential one bedroom apartment units with a floor area that will vary from 37 m<sup>2</sup> [400 ft.<sup>2</sup>] to 60.3 m<sup>2</sup> [650 ft.<sup>2</sup>] per unit. Of the 40 units, six will be totally barrier free design. As indicated earlier the range of affordable units is to be finally determined but will be a minimum of 4. The proposed Floor Plans are attached as Appendix '1' to this OPA and the proposed site plan is attached as Appendix 2 to this OPA.

Parking will be provided to the rear of the building with 44 regular dimensioned parking spaces while an additional six (6) accessible or barrier-free parking spaces will be provided adjacent to the front entrance of the building with convenient barrier-free access to the building. The parking area will be designed to provide for a fire access route as well as a turnaround for fire department vehicles which meets the specifications of the *Ontario Building Code*. Provision will be made on the northeast

side of the building for a temporary waste disposal facility on a concrete pad adjacent to the parking area, a facility which will include a recyclable component.

Access to Lakeshore Drive will be via two entrances. The north entrance will be slightly realigned with the new access to the north side of the building while the southern entrance will be reduced to 6 m in width and positioned to the north side of the existing entrance.

Surrounding land uses are a mix of commercial, residential and institutional land uses, although residential land uses may be said to prevail. The area to the north is a residential neighbourhood with a catholic church within 200 m of the proposed apartment building. To the east along Lakeshore Road there is a dwelling intervening between the (former) school and a commercial building. To the west land uses include abutting residential uses which front primarily onto Broadwood and further west, the Northdale Manor which is a large retirement home facility. To the south along Lakeshore Road between Broadwood Avenue and Farah Avenue, eight of the nine buildings are residential and all save one are two storey while the ninth building directly across from the north entrance to the subject lands is commercial and located within a converted residential building.

#### **4. Municipal Services and Infrastructure**

An engineering study was undertaken by Asfur Engineering (*May 6, 2016*) to assess the impact of the proposed redevelopment on municipal services and infrastructure (see Appendix 4). The study assessed the water and sewage flows and capacity and determined that there is sufficient capacity to accommodate the development and that the services connections as currently positioned on Lakeshore Road are adequate to service the development.

A fire hydrant is located immediately in front of the northeast corner of the building and despite the proposed realignment of the entrance driveway on the north side, the hydrant will not be affected.

The study also indicated that the entrances onto Lakeshore Road are appropriate; however the north entrance has to be adjusted slightly to better align with the proposed driveway access (aisle) around the north side of the building. This will facilitate access by fire and other emergency vehicles. The south entrance to Lakeshore Road was assessed as being too close to Broadwood Avenue to ensure for proper sight lines for vehicular access to the site and was recommended to be shortened in width to 6 m at the northern position of the entrance and to be closed except for emergency purposes. The subject lands are serviced by a sidewalk which passes along the frontage of the lot.

The study indicated that stormwater flows are expected to increase; however, retention of a pervious surface to the rear of the building will minimize any increased flow volumes. Best management practices will be applied at the design stage to ensure that stormwater is properly managed.

The conclusion of the report is that the proposed development will **not have a negative effect** on municipal services.

The subject lands are serviced with City Transit which passes in front of the building along Lakeshore Road with a bus stop within 100 m.

## 5. Basis of the Amendment

The basis of the amendment is dependent on the proposed land use complying with the relevant policies of the City of Temiskaming Shores Official Plan, consistency with the Provincial Policy Statement and compliance with other Provincial Policies, specifically, the Growth Plan for Northern Ontario described as follows.

## 6. Official Plan

The subject lands are located in the Town Centre land use designation of the City's Official Plan as illustrated on Schedule 'C' to the Plan and further shown in **Figure 1** to this OPA. The Town Centre land use designation permits a variety of land uses in a mixed use setting as described in the following analysis.

The proposed residential intensification of the former elementary school (institutional use) complies with the general spirit of the Plan with respect to the applicable policies of the Official Plan as listed below:

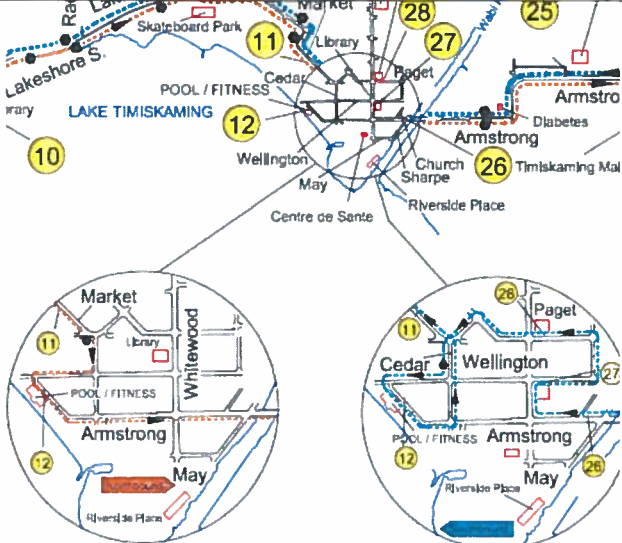
<b>Official Plan Analysis with Reference to the Policy Sections of the Temiskaming Shores Official Plan</b>		
<b>Section</b>	<b>Policy or Description</b>	<b>Comment on relationship to development proposal</b>
1.3.6	To build a City with strong, distinctive and liveable Settlement Areas with a range of housing choices	Provides additional housing choice for seniors market
3.2	To provide for an appropriate range of housing types and densities which will meet the projected housing needs of the community.	Adds to the range and density of housing types for the City as a whole and in particular for the urban settlement area of New Liskeard
3.3, 3.5	To ensure that the targets for affordable housing are met.  To facilitate measures for residential intensification. Target of 25-30% for affordable housing, 15-20% for residential intensification, and 15-20% high density in New	Helps to meet targets for affordable housing, residential intensification and high density housing

<b>Official Plan Analysis with Reference to the Policy Sections of the Temiskaming Shores Official Plan</b>		
<b>Section</b>	<b>Policy or Description</b>	<b>Comment on relationship to development proposal</b>
	Liskeard	
3.6.3, 3.6.7	Facilitating residential intensification. Encouraging the adaptive re-use of vacant commercial and institutional buildings	Constitutes adaptive re-use of a decommissioned institutional use (school)
3.7.4	Conversion of or expansion of existing industrial, commercial and institutional buildings outside of employment areas.	Constitutes conversion of institutional building as described
3.7.8	Residential intensification shall consider the principles for urban design (see Section 4.9). Proposals for intensification should not cause unacceptable impacts on existing development. Consideration will be given to consistency in building height, building scale, housing densities, building set-backs, integration with the existing streetscape, traffic impacts, privacy in the use of adjacent properties, buffering, adequacy of infrastructure, off-street parking supply, availability of community facilities and preservation of heritage attributes	Existing building maintains height profile, setbacks and relationship to street. Does not alter building scale. Meets street access, parking requirements. Uses existing infrastructure with no increases in traffic impacts. Conserves heritage values. Added landscaping will provide for aesthetic enhancement of conversion
3.7.9	Site plan control (see Section 15.15) may be used for residential intensification projects	Application of site plan control to be determined
3.8.3	delivering housing for seniors	Helps accomplish policy for special needs housing for seniors within the community
3.9	Subject to establishing the appropriateness of the land use, all forms of tenure will be permitted	Increases supply of rental units as a permitted form of tenure
3.11	The Settlement Area of New Liskeard as shown on the Land Use Schedules will be the focus of residential growth. (example)	Complies with location for growth by directing development to a designated urban settlement area
4.2	To design and develop safe, sustainable Settlement Areas which integrate the employment, housing and social needs of residents and businesses in a highly livable and functional urban environment.	Location takes advantage of close access to community services and facilities thus enhancing aspects of a liveable and functional environment
4.3.1	To encourage mixed land use developments that place work, recreation opportunity and basic needs shopping closer to home	Introduces new residential development close to recreation and shopping areas. Adds to mix of land uses.
4.3.3	To provide for orderly, cost-efficient, compact and phased development	Adaptive re-use is compact and cost-efficient development which optimizes the use of existing municipal services

<b>Official Plan Analysis with Reference to the Policy Sections of the Temiskaming Shores Official Plan</b>		
<b>Section</b>	<b>Policy or Description</b>	<b>Comment on relationship to development proposal</b>
4.3.4, 4.4.4	To ensure that all development has appropriate and adequate municipal services (infrastructure) and public service facilities.	Takes advantage of existing municipal and public services (i.e. sewer, water, roads, transit, sidewalks, public services, utilities)
4.4.7	The intent of the Plan as a development principle is to promote residential intensification within the City's existing built-up area.	Achieves intent of policy within built-up area of New Liskeard
4.8.1	New Liskeard's town centre is the City's primary commercial area with an extensive variety of commercial uses intermixed with public service and residential uses.	Reinforces current character of New Liskeard Town centre
4.8.2 (a) and (b)	<p>New Liskeard's town centre will be sustained as the City's primary commercial area, characterized as an area of mixed-use development dominated by a full range of retail, service commercial uses, financial, professional and personal service uses and upper storey commercial and residential uses</p> <p>Existing residential and other uses will also be permitted; however, new standalone residential uses will be discouraged.</p>	Policy recognizes mixed use character as the dominant make-up of the Town Centre. Residential uses are part of the mix of permitted land uses. Policies both acknowledge and discourage <b>but not prohibit</b> new standalone residential uses (see 4.8.5). Conversion stands to strengthen role and liveability of the Town Centre by adding to the consumer market for commercial and public services and introducing needed new multiple residential housing which is not being provided elsewhere
4.8.5	Adaptive re-use of buildings will be encouraged. New street level residential uses will be prohibited on Whitewood Avenue and Armstrong Street between the Post Office and the bridge.	Particularly poignant in indicating more specifically where standalone residential is not permitted and to note that the list of streets <b>does not include</b> Lakeshore Drive
4.9.4 (g)	Encourage the use of transit.	Location of proposed apartment is on a transit route which provides added convenience for seniors with access to the downtown (within 600 m) and recreation facilities (within 650 m).



**Official Plan Analysis with Reference to the Policy Sections of the Temiskaming Shores Official Plan**

Section	Policy or Description	Comment on relationship to development proposal
		
4.9.7 (d)	Maintain a consistent height and character profile for the height, density, massing and architectural style of buildings, notably for infill and intensification projects.	Accomplishes policy by maintaining existing height and architectural style
4.9.8 (a)	Ensure that the design of medium and high density residential uses is architecturally compatible with surrounding lower density housing (e.g. conserve privacy of adjacent back yards, avoid sun shadow, provide reasonable transition in building heights);	Retains street oriented height of 2 storeys consistent with height of adjacent residences. No impact on sun shadow on adjacent yards or privacy. Only one existing backyard may be affected
4.9.10 (a)	Incorporate barrier-free design for new development;	Barrier free design to be provided for parking and units per requirements of OBC
4.9.10 (c)	Ensure the street network accommodates all intended users (e.g. automobiles, public transit, emergency vehicles, pedestrians, persons with a variety of abilities, motorized mobility aids and cyclists) to ensure that they can interact and move safely;	Lakeshore has design capacity for projected traffic generation. Existing sidewalks provide for safe pedestrian traffic flow into the core area of the downtown. Adjacent signalized intersection provides safe pedestrian passage to waterfront community park. Redevelopment to provide for emergency vehicle access in accordance with <i>Ontario Building Code</i> regulations.
4.9.11 (a) (b)	a. Provide barrier-free access from buildings to sidewalks through dedicated pathways or sidewalks;	Site design to reflect all design requirements including accessible barrier free access to all entrances to

<b>Official Plan Analysis with Reference to the Policy Sections of the Temiskaming Shores Official Plan</b>		
<b>Section</b>	<b>Policy or Description</b>	<b>Comment on relationship to development proposal</b>
	<ul style="list-style-type: none"> <li>b. Locate parking areas in close proximity to building entrances. However, parking areas shall generally be located to the side or rear of buildings;</li> <li>1. Provide clearly defined access routes and signage for designated fire routes</li> </ul>	the building. Primary parking area provided to the rear while accessible barrier-free parking only will be provided at the front of the building. Access routes for fire routes to be signed
5.1	All development applications will be evaluated to determine whether the City water, wastewater and storm water services adequate servicing capacity to support the proposed development	Capacity confirmed in engineering report as adequate for conversion (40 residential units)
5.9, 5.10	All development applications will be evaluated to determine whether the public service facilities are or will be capable of supporting the proposed development at acceptable levels of service, notably schools, health care facilities and emergency services.	No impacts on schools since this is a seniors building. Adequate capacity available in health care and emergency services. Estimated fire response time 2-3 minutes given location of fire station within 500 m. Fire hydrant at northeast end of property within 40 m of front entrance. Paramedic response within 5-7 minutes.
5.13.3	New development, whether it is commercial, residential, industrial or institutional, will be required to meet accessibility requirements such as accessible entrances and exits, barrier-free parking spaces and elevators for multiple-level buildings.	Design to provide for barrier free access to building from parking area and street as well as to provide up to 6 barrier free parking spaces.
8.4.13	<ul style="list-style-type: none"> <li>1. Planning, encouraging and facilitating the integration of active travel systems including: <ul style="list-style-type: none"> <li>a. Safe routes to school, public facilities and services, retail areas, workplaces, places of worship and recreation and cultural areas;</li> <li>b. Providing infrastructure to support active travel (e.g. sidewalks, off-street trails, dedicated bikeways, bicycle parking facilities, pedestrian crosswalks and transit shelters);</li> </ul> </li> </ul> Provision of public transit services and facilities that accommodate pedestrians, cyclists and people with disabilities.	Healthy communities concept supported by safe access to downtown using existing sidewalks, and connectivity through signalized intersection at Broadwood providing safe access across to waterfront community park; also available transit (see 4.9.4 (g))

In summary, the proposed development of the 40 unit senior's residential apartment building provides for the adaptive re-use of an existing longstanding institutional building which has historically been integrated into the surrounding residential neighbourhood and the height and scale of development along Lakeshore Road. The building site is fully serviced with municipal services with no improvements required to

those services or other municipal infrastructure. Future residents will enjoy immediate walking and public transit access to the downtown and public facilities and other community facilities which are close at hand.

## **7. Provincial Policy Statement**

The redevelopment is consistent with the Provincial Policy Statement with respect to encouraging redevelopment which takes advantage of existing infrastructure (PPS 1.6.3.); which supports healthy, liveable and safe communities through providing affordable housing and housing for older persons (1.1.1 (b)); which improves access for older persons by removing barriers which restrict their full participation in society (1.1.1 (f)); which adds to the vitality of the settlement area (of New Liskeard) (1.1.3) where regeneration shall be promoted (1.1.2.1); where development is transit-supported (1.1.3.2); in a location which is appropriate and promotes intensification and redevelopment (1.1.3.3); which facilitates compact form (1.1.3.4); which helps to provide housing which is affordable to low and moderate income households (1.4.3 (a)); and, which enhances the vitality and viability of downtowns (1.7.1 (c)).

## **8. Growth Plan for Northern Ontario, 2011**

Section 4 Communities of the Growth Plan for Northern Ontario recognizes Official plans as a tool to ensure “communities’ future economy and business’ views are reflected in their communities’ future economy and long-term sustainability. Building a vibrant, resilient northern economy requires string individual communities” The intent of the amendment is to strengthen the economic base by not only enhancing the assessment base of the City of Temiskaming Shores but by providing needed housing essential to a vibrant and resilient municipality. Residents of senior’s facilities generate economic activity through the services they consume in terms of shopping, recreation and social and other community services. This amendment aligns itself with the Growth Plan for Northern Ontario in terms of providing the planning framework for adaptive reuse of a decommissioned institutional use.

## **9. Zoning By-law**

The subject lands are located within the Institutional (S1) Zone as set out in By-law 2233 of the former Town of New Liskeard, now part of the City of Temiskaming Shores (as per Schedule A to the By-law). The S1 Zone does not include an apartment building as a permitted use; hence the requirement to rezone the property.

The Apartment Residential Zone (R4) is the appropriate zone to be applied to the property since Section 8 (1) (a) permits an apartment building which is defined to include a dwelling house with 5 or more separate dwelling units and may include a



senior citizen's apartment. As indicated, the apartment is being designed with 40 units with the marketing focused on seniors or older persons.

The Apartment Residential R4 Zone requirements of Section 8 of By-law 2233 have been reviewed with respect to the conformity of the proposed redevelopment of the school site to the zoning by-law. The following is a comparative summary of compliance matter or otherwise:

- 8 (2) (a) (ii) Complies with the minimum lot area of 1,100 m<sup>2</sup> (i.e. 4,900 m<sup>2</sup>)
- 8 (2) (b) Complies with minimum lot frontage of 30 m (i.e. 80.29 m)
- 8 (2) (c) Only one dwelling is permitted per lot – therefore complies
- 8 (2) (d) Maximum lot coverage (building area) permitted is 30%. Actual coverage is 21.9% - therefore complies
- 8 (2) (e) Complies with the Front Yard setback is 7.5 m with an actual setback of 11 m
- 8 (2) (f) Flanking Yard – N/A
- 8 (2) (g) (i) Complies with the Rear Yard setback of 7.5 m with an actual setback of 48 m±
- 8 (2) (h) (i) Side yard requirement is 3.5 m vs. an actual 2.92 on the south side and 10.4 on the north side; hence the south side interior side yard is deficient by 0.58 m
- 8 (2) (j) (i) Complies with maximum building height of 12 m (i.e. height is actually 7.3 m)
- 8 (2) (i) Building separation – N/A
- 8 (2) (m) Play Facilities – N/A for a senior's Apartment
- 8 (2) (r) Landscaped Area of 40% (see below)
- 8 (2) (u) Parking spaces comply with street line setbacks of 1.5 m (i.e. 9 m actual) and property line setbacks
- 8 (2) (t) Parking Spaces: complies with the requirement of 1.25 spaces per residential spaces. Six (6) spaces are designated as accessible of barrier-free spaces
- 8 (2) (k) (ii) Apartment Dwelling Area (see below)

#### **Apartment Dwelling Area**

The Zoning by-law requires a minimum of 60 m<sup>2</sup>/1 bedroom apartment unit. Of the 40 units proposed, 8 exceed the minimum floor area while the balance varies

between 37.16 m<sup>2</sup> and 57.6 m<sup>2</sup>. All of the proposed units meet the minimum floor area standards set out in the *Ontario Building Code*. Despite the OBC, we have reviewed all of the City municipalities in northern Ontario with respect to minimum floor areas for residential units and note that none of the major cities have any floor area standards in their zoning by-laws. The exception is the City of Kenora which requires a minimum floor area for a one bedroom of 37 m<sup>2</sup>. As indicated, all of the units exceed this minimum standard. All of the units are self-contained with a kitchen, bedroom and living area that ensures they are fully functional for their intended occupancy. To this extent the proposed apartment building provides appropriate residential living accommodation for varied needs. The zoning by-law amendment should be tailored to reflect a lower standard for a minimum floor area to enable the conversion to provide for a variety of floor areas designed to meet the needs for single or double occupancy habitation.

### **Landscaped Open Space**

The landscaped open space area proposed is approximately 30% of the total lot area or 10% less than the required standard. The landscaped area proposed includes a quiet area to the rear of the building with a gazebo and suitable in size as a gathering area for a picnic area. The landscaped area includes proposed improvements to the front of the building that are designed to offset and improve the current architectural impact of a large gymnasium blank wall. The landscaping also preserves a peripheral knoll along the rear property line. The proposed landscaping will introduce a green component to the building which is currently missing and the aesthetic enhancement is considered to be reasonable given that the balance of the land area is required to accommodate parking, vehicular and fire vehicle access.

A draft by-law is attached as Appendix 3 to this OPA.

## **PART B – THE AMENDMENT**

---

### **1. Introduction**

All of this part of the document entitled **Part B – The Amendment**, consisting of the following text and Schedule, constitutes Amendment Number 1 to the Official Plan of the City of Temiskaming Shores.

### **2. Details of the Amendment**

**Item (1)** Notwithstanding Section 4.8.2 (b), the conversion of a school at 100 Lakeshore Road North shall be permitted for the purposes of a standalone residential apartment building which may house up to 40 residential units.

### **3. Implementation and Interpretation**

The provisions set forth in the Official Plan of the City of Temiskaming Shores regarding the implementation and interpretation of the Official Plan shall apply in relation to this amendment.

## **Part C – The Appendices**

### **APPENDIX 1 – FLOOR PLANS**

A-1

SHEET:

3/32" : 1'

SCALE:

2016-05-17

DATE:

DESIGNER

DRAWINGS PROVIDED BY

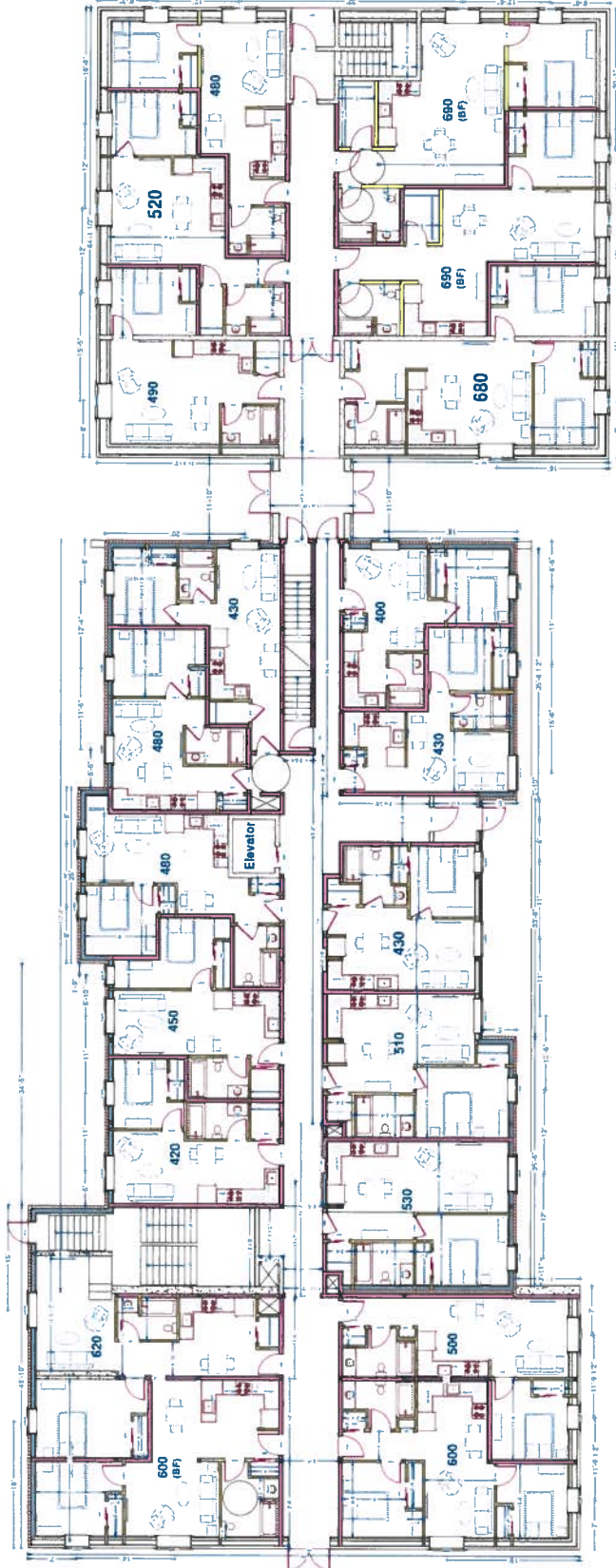
101 Lakeshore Road  
Temiskaming Shores

PROJECT DESCRIPTION

Apartment Floor  
Ground Floor

SHEET TITLE

NO.	DESCRIPTION	BY	DATE



1st Floor

A-2

SHEET:

3/32" : 1"

SCALE:

2016-05-17

DATE:

DESIGNER

DRAWINGS PROVIDED BY

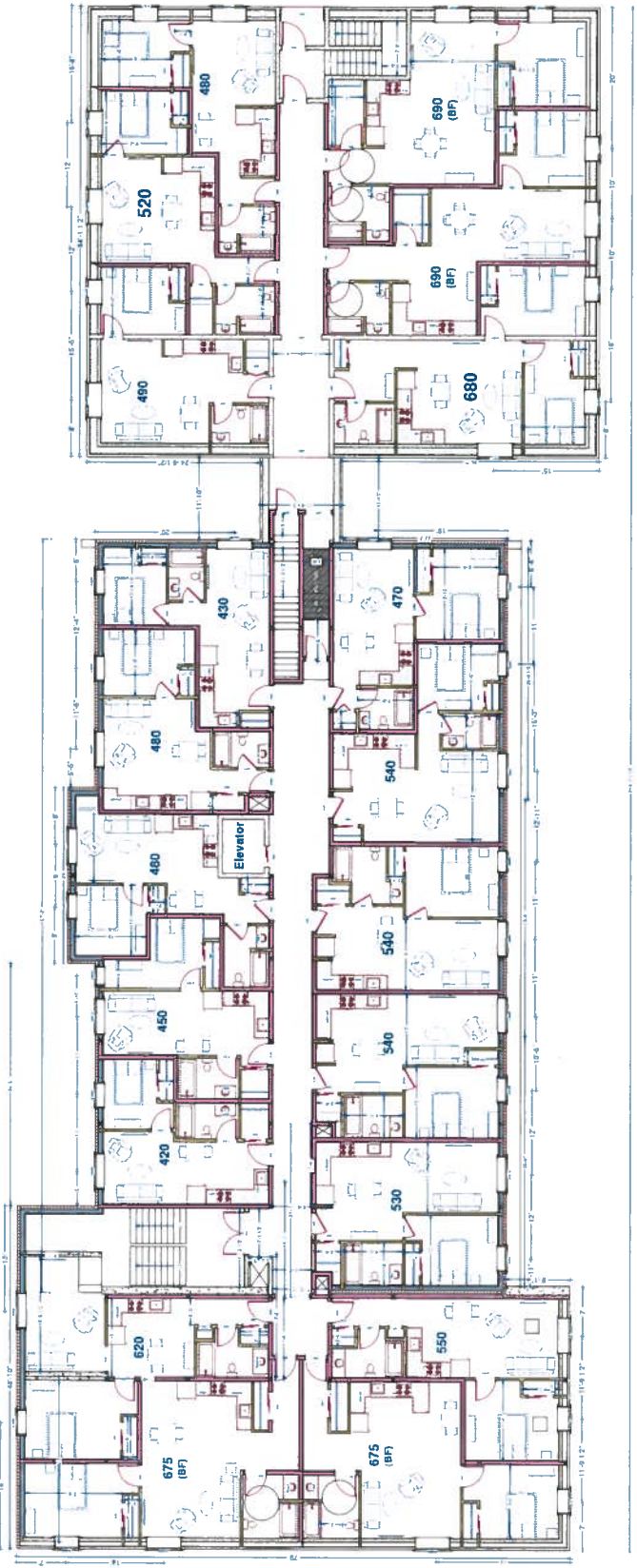
101 Lakeshore Road  
Temiskaming Shores

PROJECT DESCRIPTION

Second Floor  
Apartment Layout

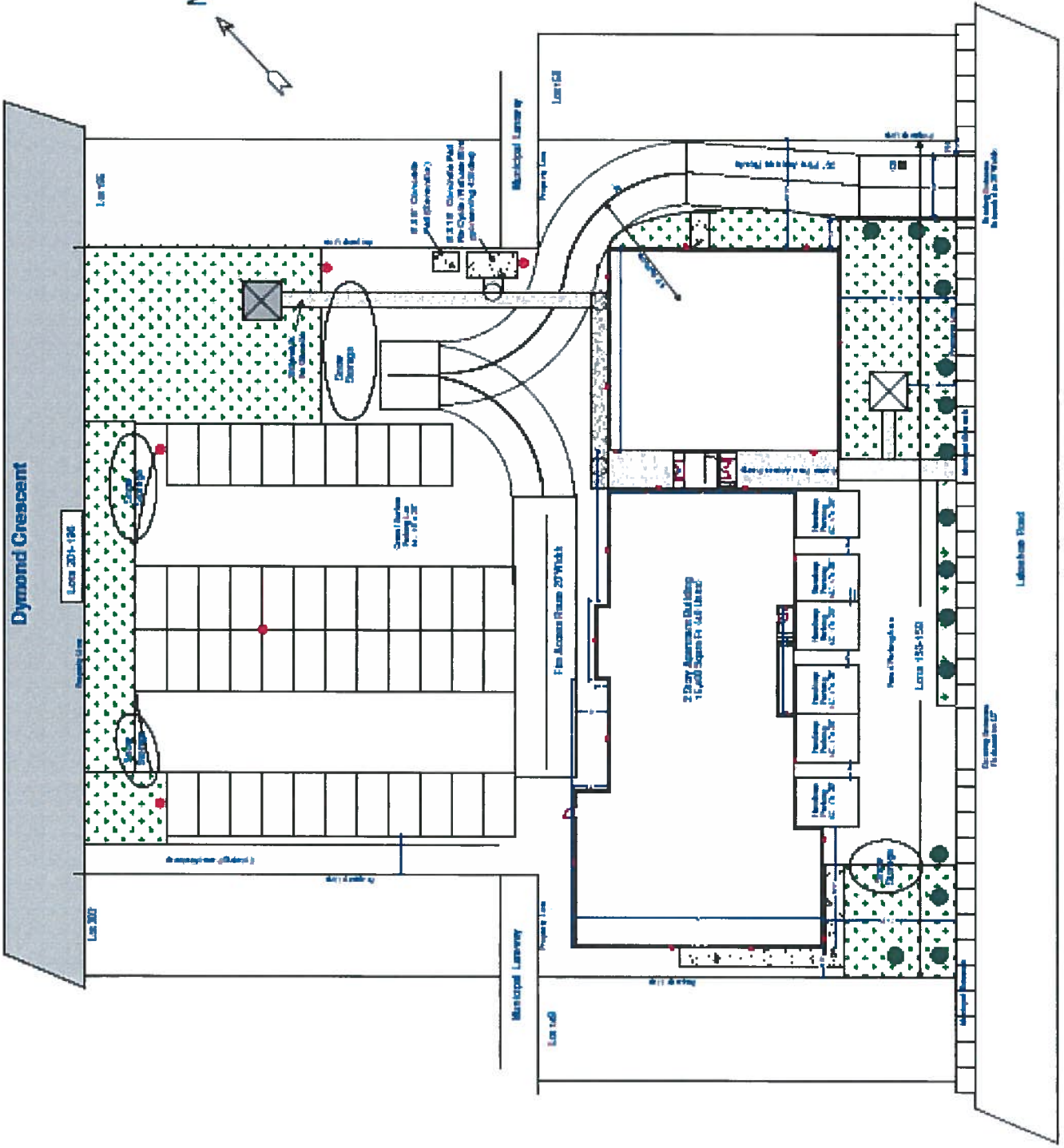
SHEET TITLE

NO.	DESCRIPTION	BY	DATE



## **APPENDIX 2 – SITE PLAN**

**Dymond Crescent**



- Gazebo
- Green Space
- Trees
- Parking Lot Lighting
- Perimeter Lighting
- Catch Basin
- Fire Hydrant





**APPENDIX 3 – ZONING BY-LAW AMENDMENT**

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-000**

**Being a Bylaw to enact a Zoning By-law Amendment to Rezone  
Property from Institutional (S1) to Apartment Residential –  
Exception \_\_\_ (R4-E\_\_\_) 100 Lakeshore Road North Roll No. 54-18-  
010-006-0320000000**

**Whereas** pursuant to the provisions of the *Planning Act, Section 34*, the Council of a municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

**And whereas** By-law 2233 regulates the use of land and the use and erection of buildings and structures within the former Town of New Liskeard, now in the City of Temiskaming Shores;

**And whereas** an application has been filed to rezone lands occupied by the former Ecole Sacre Couer at 100 Lakeshore Road North from the Institutional (S1) Zone to the Apartment Residential – Exception \_\_\_ (R4-E\_\_\_) Zone to permit the conversion of the school to a 40 unit residential apartment building and to grant other exceptions.

**And whereas** Council considered Administrative Report No. CGP-000-2016 at the \_\_\_\_\_, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend the Town of New Liskeard Zoning By-law No. 2233 for consideration at the \_\_\_\_\_, 2016 Regular Council meeting;

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That By-law No. 2233 of the former Town of New Liskeard, as amended, be further amended as follows:

**Schedule Changes**

- a) Schedule "A" of By-law No. 2233, as amended, is hereby further amended by rezoning the property locally known as 100 Lakeshore Road North, as shown on Schedule "1" to this By-law, from the Institutional (S1) Zone to the Apartment Residential Exception 6 (R4-E6) Zone.

**Text Changes**

- a) Section 8 is hereby amended by adding the following new subsection:

**ZONE PROVISIONS FOR THE R4-E6 ZONE:**

No person shall within any R4-E6 zone use any lot or erect, alter or use any building or structure except in accordance with Section 8 (2) and Section 3 of Zoning By-law 2233, unless otherwise provided herein:

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| (e) Building Setback, Front (minimum) | - 4.5m (one accessory gazebo only) |
|---------------------------------------|------------------------------------|

- (h) Building Setback, Side (minima)
  - (i) apartment building - 2.9m (south side)
- (k) Apartment Dwelling Unit Area (minima) - 37m<sup>2</sup>
- (m) Play Facilities for Apartment Buildings - Not required
- (n) Play Facility Area for Apartment Buildings - Not required
- (o) Play Facility Location for Apartment Buildings - Not required
- (r) Landscaping Area (minimum) - 30%
- (t) Parking Spaces (minimum) - 1.25 for each dwelling unit,

recognizing that six (6) of the required parking spaces shall be dedicated as accessible parking spaces as defined in the City of Temiskaming Shores Traffic and Parking By-law

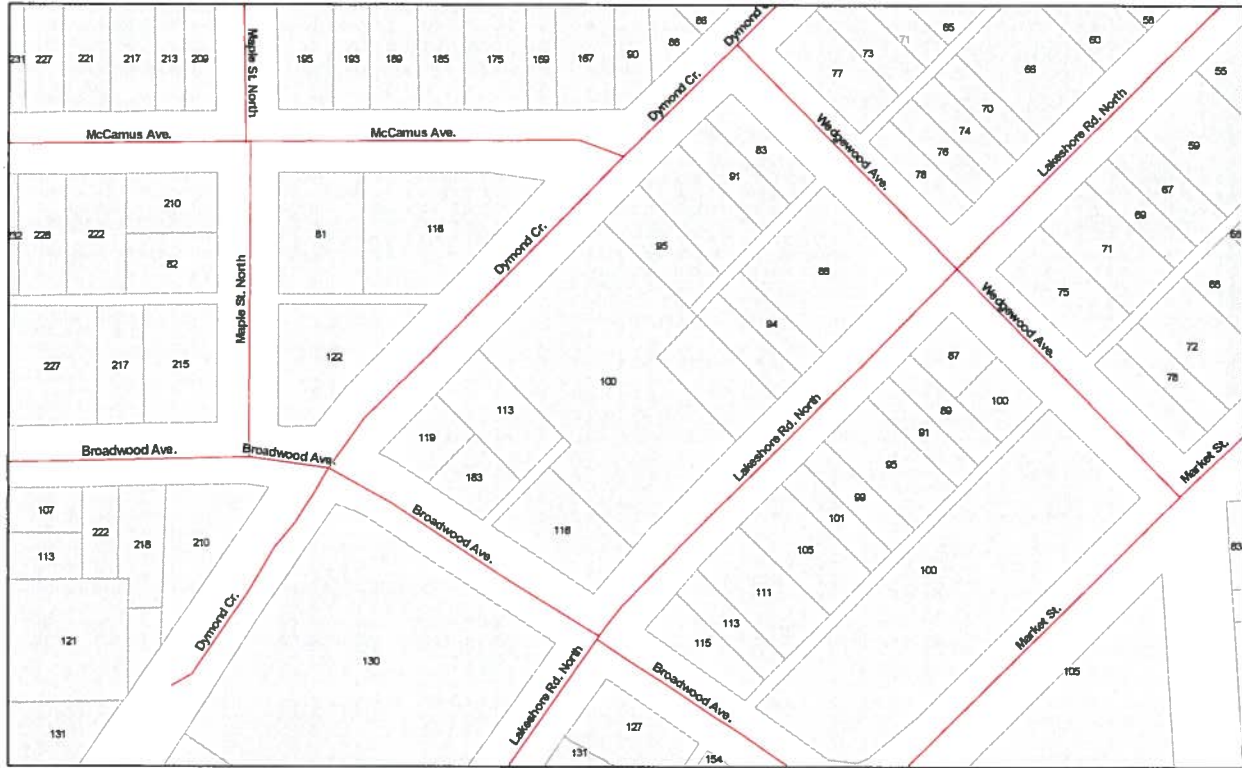
4. That all other provisions of By-law No. 2233 shall continue to apply.
5. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.
6. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed this 5<sup>th</sup> day of July, 2016.**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

Schedule "1" to By-law No. 2016-000  
City of Temiskaming Shores



## **APPENDIX 4 – ENGINEERING REPORT**

**Proposed Redevelopment of  
Property at 101 Lakeshore Road N  
New Liskeard, Ontario**

**Needs Assessment Report**

**1. Background Information**

**1.1. General**

Mike DaSilva (the proponent) is proposing to redevelop the property at 101 Lakeshore Road N, New Liskeard, into an apartment building.

Asfur Engineering has been retained to provide professional engineering services for assessing the sanitary sewer, water supply and storm sewer system as well as entrance sight line analysis, and to provide recommendations for problem resolution.

**1.2. Project Contacts**

Proponent: Mike DaSilva  
PO Box 160  
North Cobalt, Ontario POJ 1R0  
[bnscomergas@outlook.com](mailto:bnscomergas@outlook.com)

Design Engineer: Hani S. Asfur, Ph.D., P.Eng.  
Asfur Engineering  
313 Niagara Blvd. Fort Erie, Ontario L2A 3H1  
[hani.asfur@asfurengineering.com](mailto:hani.asfur@asfurengineering.com)

**1.3. Authorisation Required**

For this project it is anticipated that the following approval/authorisation will be required:

City of Temiskeming Shores

**1.4. Project Location**

The project is located at 101 Lakeshore Road N, New Liskeard between Broadwood and Edgewood Avenues as shown on Figure 1.

The intersection of Lakeshore Road N with Broadwood Avenue is controlled by pedestrian traffic light along lakeshore Road and stop signs on Broadwood Ave,

The intersection of Lakeshore Rd with Edgewood Avenue is controlled by stop signs on Edgewood Avenue with no control on Lakeshore Road.

**Figure 1: Project Location**



## 2. Existing Conditions

### 2.1. Sanitary Sewer

The sanitary sewer runs from south to north and is located along the centre of the carriageway. It is Ø 200 mm with maintenance holes (manholes) before and after the property.

The sanitary service connection is Ø 150 mm.

The existing fixtures in the building and their corresponding fixture units are presented in Table 1.

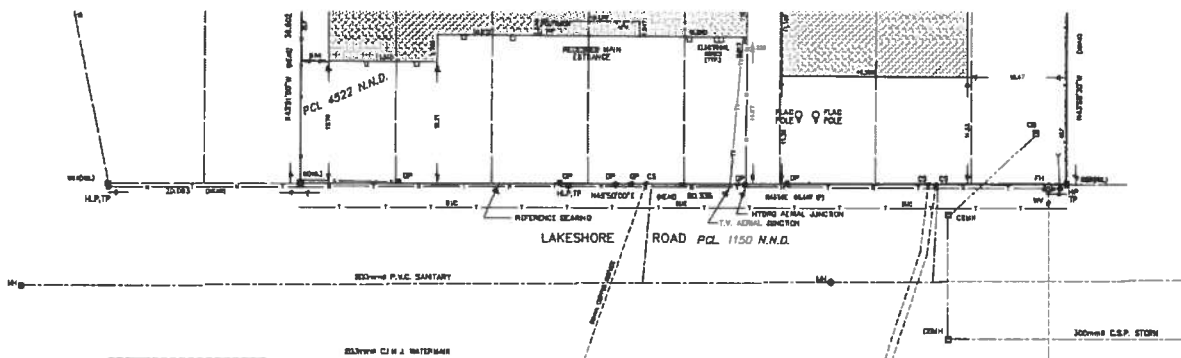
The municipal services are shown on Figure 2.

**Table 1: Existing Fixtures and Hydraulic Loading**

Fixture	Quantity	Hydraulic Load, Fixture Units	Total Fixture Units
Water Closet	17	4	68
Urinals	6	1.5	9
Kitchen Sink	5	1.25	6.25
Floor Drains	3	3	9
Slop Sink	2	4	8
Lavatory	13	1.25	28.75
Water Fountain	5	0.5	2.5
Shower Drain	1	2	2
<b>Total</b>			<b>133.5</b>

The maximum probable drainage rate for 133.5 fixture units is 61 gpm which is equivalent to 4.6 L/s.

**Figure 2: Existing Municipal Services**



## 2.2. Water Supply

The water main is Ø 200 mm and runs along the eastern side of the carriageway.

There are three water supply service connections to the property: one active and two inactive. The active service connection is Ø 38 mm.

The maximum probable water demand rate is considered to be equal to the maximum probable drainage rate, i.e., 4.6 L/s.

## 2.3. Storm Sewer

The storm sewer is located near the eastern edge of the carriageway and it commences from a catch basin on the eastern edge of the carriageway. It is Ø 300 mm and flows northwards. A second catch basin on the western side of the carriageway discharges into the eastern carriageway catch basin.



The building has a flat roof. the roof drains from the original building discharges through a  $\varnothing$  150 mm pipe into the carriageway's western catch basin. The roof drains from the addition discharge through a second  $\varnothing$  150 mm pipe into a catch basin at the north-eastern part of the property

The surface runoff from the grounds runs either directly onto the carriageway or to the catch basin located in the north-eastern part of the property.

The grounds catch basin discharges into the carriageway's western catch basin.

## 2.4. Existing Entrances

The property is surrounded by a chain-link fence with three openings along Lakeshore Road N. Two entrances are vehicular and located near the north (4.43 m wide, Plate 1) and south (10.38 m wide, Plate 2) limits of the property. The third entrance is a pedestrian one which is 1.62 m wide. Figure 3 shows the existing entrances. The posted speed limit for Lakeshore Road N near the property is 40 km/h.

**Plate 1: Existing North Entrance**



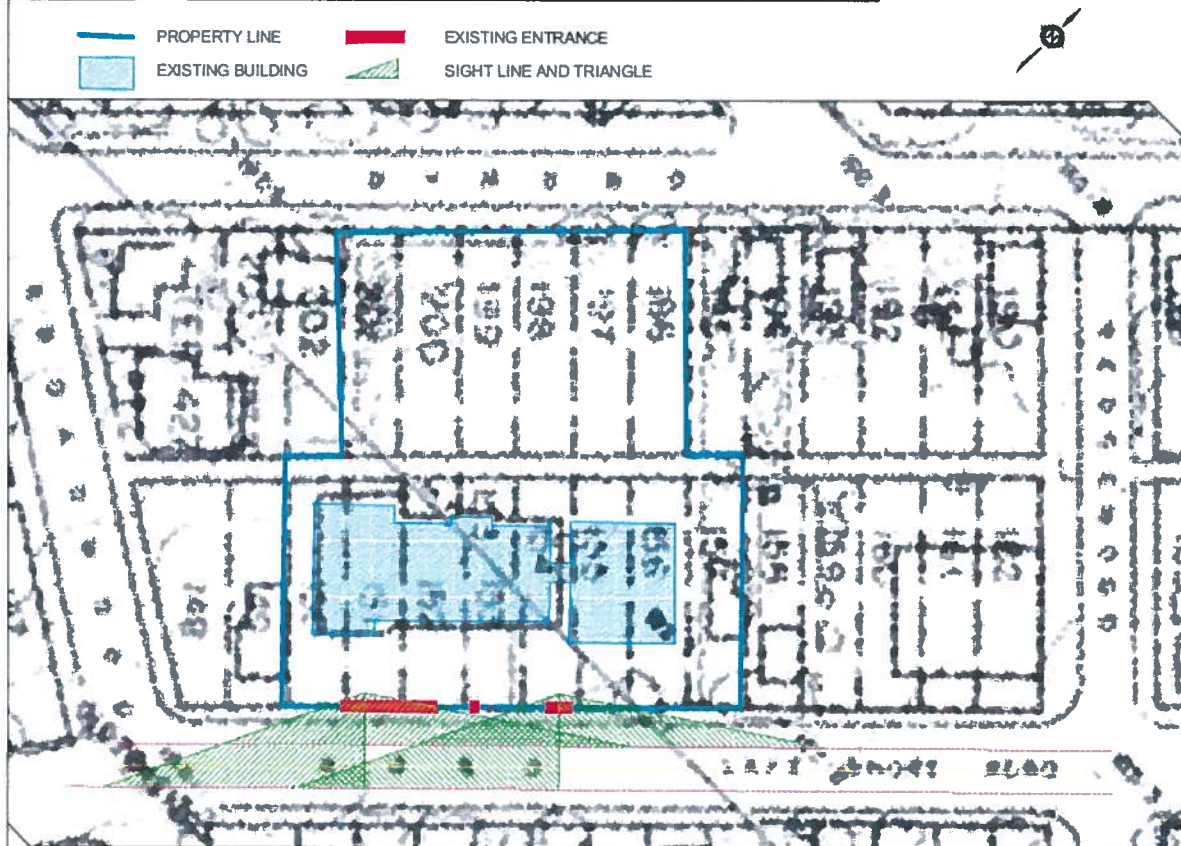
Table E3-1 of the Geometric Design Standards for Ontario Highways gives the minimum stopping sight distance (SSD) for the 40 km/hr speed limit to be 45 m. The position of the driver existing the entrance is considered to be a point 3 m away from the edge of the roadway. The average number of vehicles per day is not a factor at this posted speed limit.

The constructed sight distance triangles for the south and north entrances are shown on Figure 3.

**Plate 2: Existing South Entrance**



**Figure 3: Existing Entrances and Sight Distance Triangles**



It can be noticed that the sight distance triangle for left turn movement (heading north) from the south entrance extends to the centre of the intersection of Broadwood Avenue with

Lakeshore Road N.

### 3. Conditions under Proposed Redevelopment

#### 3.1. Sanitary Components

The proposed redevelopment is 40 apartment units. The future fixtures in the building after redevelopment and their corresponding fixture units are presented in Table 2.

Table 2: Future Fixtures and Hydraulic Loading

Fixture	Quantity	Hydraulic Load, Fixture Units	Total Fixture Units
Water Closet	2	4	8
Bathroom Group	40	6	240
Kitchen Sink	40	1.25	50
Floor Drain	1	3	3
Lavatory	2	1.25	2.5
Laundry Sink	1	1.5	1.5
Laundry Washer	6	1.5	9
<b>Total</b>			<b>314</b>

The maximum probable drainage rate for 314 fixture units is 91 gpm which is equivalent to 6.9 L/s.

The existing service connection is Ø 150 mm which can accommodate, at a hydraulic gradient of 0.5%, a flow of 10.8 L/s when flowing full and 5.4 L/s when flowing half full.

#### 3.2. Water Supply Component

The total number of fixture units under the proposed redevelopment is 314.

Table A-7.6.1.1.(1) of the Appendix of the Building Code stipulates that for this number of fixture units a Ø 50 mm water service connection would be needed to provide the required flow rate under a pressure range of 200 to 310 kPa to the farthest point in the building of about 55 m.

The existing connection is only Ø 38 mm and needs to be replaced by a Ø 50 mm water service connection.

#### 3.3. Stormwater Component

The stormwater runoff pattern will remain the same as the existing pattern. However, the runoff rate and volume will most probably decrease due to a decrease in the impermeable area resulting from reduced front parking lot. The back parking lot and driveways will not be paved. Changes in runoff rate will be mitigated during the detailed site services design.

### 3.4. Entrances Component

It is anticipated that the existing playground at the back of the building will be converted into a parking lot. Although this area may be accessed from Dymond Crescent, the large difference in elevation (see Plate 3) precludes the provision of an entrance from this road.

**Plate 3: Existing Playground**



The northern face of the building is setback from the northern property line by 10.47 m. It is proposed to place a 6.0 m wide driveway within this space to access the proposed back parking lot.

The existing northern entrance from Lakeshore Road will be extended northwards and aligned with the proposed driveway. This entrance will serve the back parking lot only.

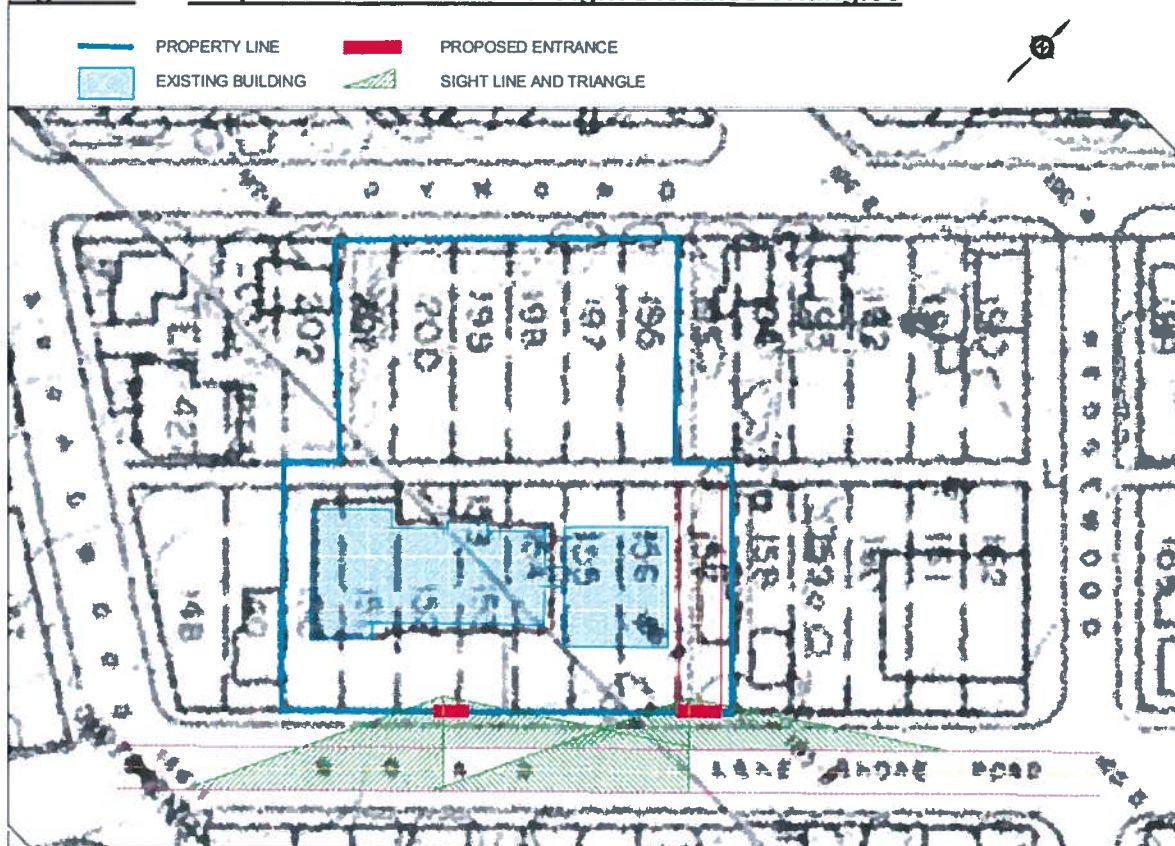
The front parking lot will be devoted to barrier free parking only. It will be accessed through the existing southern entrance reduced to 6.0 m and moved 6.0 m northward.

Sight distance triangles for the south and north entrances have been constructed as described in Section 2.4 above. The results are shown on Figure 4.

The existing pedestrian entrance will be maintained after the redevelopment.



**Figure 4: Proposed Entrances and Sight Distance Triangles**



#### 4. Conclusions

Based on my analysis of the impact of the conversion of the school to a 40-unit residential apartment building, I am of the opinion:

1. That there is sufficient municipal reserve sewage system capacity and municipal water system capacity to accommodate the proposed redevelopment.
2. That the existing sanitary service connection is sufficient for the provision to the site without any alteration.
3. That the existing water supply service connection is insufficient for the provision to the site and needs to be replaced.
4. That changes in stormwater flows will be controlled through best management practices at the design stage of development without any required improvements to municipal infrastructure.
5. That Lakeshore Road will continue to operate at a safe and efficient level of service in accommodating the projected traffic volumes arising from the redevelopment.
6. That the southern entrance be reduced to 6.0 m in width and be moved 6.0 m towards the north to ensure that an adequate sight distance from the intersect of Lakeshore Road and Broadwood Avenue is maintained

Submitted by:



Hani S. Asfur, Ph.D., P.Eng.  
Asfur Engineering



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-117**

**Being a by-law to enact a Zoning by-law Amendment to  
rezone property from Institutional (S1) to Apartment  
Residential Exception 6 (R4-E6) in the Town of New Liskeard  
Zoning By-law 2233 - 100 Lakeshore Road North  
Roll No. 54-18-010-006-032.00**

**Whereas** pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

**And whereas** By-law No. 2233 regulates the use of land and the use and erection of buildings and structures within the Town of New Liskeard, now the City of Temiskaming Shores;

**And whereas** an application has been filed to rezone land occupied by the former Ecole Sacre Coeur at 100 Lakeshore Road from the Institutional (S1) Zone to the Apartment Residential Exception 6 (R4-E6) Zone to permit the conversion of the existing school building to a 40 unit residential apartment building and to grant other exceptions;

**And whereas** Council considered Administrative Report No. CGP-013-2016 at the Regular Council meeting held on June 21, 2016 and directed staff to prepare the necessary by-law to amend the Town of New Liskeard Zoning By-law No. 2233 to change the zoning on the property from Institutional (S1) to Apartment Residential Exception (R4-E6) for consideration at the July 5, 2016 Regular Council meeting;

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That By-law No. 2233 of the former Town of New Liskeard, as amended be further amended as follows:

**Schedule Changes**

- a) Schedule "A" of By-law No. 2233, as amended, is hereby further amended by rezoning the property locally known as 100 Lakeshore Road North, as shown on Schedule "1" to this By-law, from the Institutional (S1) Zone to the Apartment Residential Exception 6 (R4-E6) Zone.

**Text Changes**

- a) Section 8 is hereby amended by adding the following new subsection:

ZONE PROVISIONS FOR THE R4-E6 ZONE:

No person shall within any R4-E6 zone use any lot or erect, alter or use any building or structure except in accordance with Section 8 (2) and Section 3 of Zoning By-law 2233, unless otherwise provided herein:

- (e) Building Setback, Front (minimum) - 4.5m (one accessory gazebo only)
- (h) Building Setback, Side (minima)
  - (i) apartment building - 2.9m (south side)
- (k) Apartment Dwelling Unit Area (minima) - 37m<sup>2</sup>
- (m) Play Facilities for Apartment Buildings - Not required
- (n) Play Facility Area for Apartment Buildings - Not required
- (o) Play Facility Location for Apartment Buildings - Not required
- (r) Landscaping Area (minimum) - 30%
- (t) Parking Spaces (minimum) - 1.25 for each dwelling unit,

recognizing that six (6) of the required parking spaces shall be dedicated as accessible parking spaces as defined in the City of Temiskaming Shores Traffic and Parking By-law

2. That all other provisions of By-law No. 2233 shall continue to apply.
3. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

---

Mayor – Carman Kidd

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Clerk – David B. Treen



City of Temiskaming Shores



Lands to be rezoned from Institutional (S1) to Apartment Residential Exception 6 (R4-E6)

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-118**

**Being a by-law to amend By-law No. 2012-039, a by-law to adopt Schedules of Departmental User Fees and Services for the City of Temiskaming Shores – Schedule “F” – Public Works (Landfill Tipping Fees)**

**Whereas** Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

**And whereas** Council considered Memo 014-2016-CS at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2012-039 (Fees By-law) for consideration at the July 5, 2016 Regular Council meeting;

**Now therefore** The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Landfill Sites Tipping Fees of Schedule “D” – Public Works of By-law No. 2012-039, as amended, be further amended by removing and replacing with the following:

<b>Landfill Site Tipping Fees</b>	Refer to By-law No. 2015-128, as amended
-----------------------------------	--

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-119**

**Being a by-law to amend By-law No. 2012-026, being a by-law to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores – Cancellation Provision**

**Whereas** Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2015-026 on January 20, 2015 to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores;

**And whereas** Council considered Memo 015-2016-CS at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-026 (Marriage Policy) to incorporate a Cancellation provision for consideration at the July 5, 2016 Regular Council meeting;

**Now therefore** The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-026, as amended be further amended by being adding the following provision:

**Cancellation of Civil Marriage Solemnization**

In the event of the cancellation of a Civil Marriage Solemnization an applicant may be entitled to reimbursement of associated fees upon written request. No reimbursement shall be applied if it negatively impacts the municipality financially. Fees applicable to the Marriage Officiant may be reimbursable up to 50%. All reimbursements will be at the discretion of the Municipal Clerk.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

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Mayor – Carman Kidd

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Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2016-120**

**Being a by-law to enter into an Optional Service Agreement with Ontario Clean Water Agency (OCWA) for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-033-2016 at the July 5<sup>th</sup>, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Optional Services Agreement with Ontario Clean Water Agency for consideration at the July 5<sup>th</sup>, 2016 Regular meeting of Council;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an Optional Services Agreement with Ontario Clean Water Agency for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities at an upset limit of \$491,108.49 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

## **By-law 2016-120**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Ontario Clean Water Agency**

for the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities

## **Optional Service Agreement**

In accordance with Section 4.11 of By-law 2011-117

Between:

**The Corporation of the City of Temiskaming Shores**  
(herein after referred to as "Client")

And:

**The Ontario Clean Water Agency**  
(herein after referred to as "OCWA")

**Project:** MCC Replacement/Communication Upgrades – Completion of Phase 3

**Whereas** The Ontario Clean Water Agency operates and maintains all water and wastewater treatment facilities on behalf of the City of Temiskaming Shores under an agreement adopted through By-law No. 2011-117;

**And whereas** Section 4.11 – Optional Services of By-law No. 2011-117 permits OCWA to provide *Optional Service* upon request of the Client provided that both the Client and OCWA agree in writing to the specific scope of work required;

**And whereas** once OCWA has agreed to provide the specified *Optional Services* to the client terms and conditions not contained in this agreement shall be governed by By-law No. 2011-117;

**Now therefore** both the Client and OCWA agree to the following provisions for the above noted project.

### Covenants of OCWA

1. Perform all necessary duties involved within the scope of work as detailed in Appendix 01, attached hereto and forming part of this agreement.
2. Furnish all equipment, labour, apparatus and documentation as may be required to satisfy the Upgrades to the various Water and Wastewater Facilities.

### Basis of Payment

In consideration of the above noted covenants the client shall pay to OCWA for the completion of the supply and installation of a Motor Control Centre (MCC) at the Haileybury Water Treatment Plant as well as completion of Phase 3 - Communication Upgrades at various Water and Wastewater Facilities a total upset limit of **\$491,108.49** plus applicable taxes. Payment shall be made following receipt of invoice and acceptance of the work.

Execution of Optional Services Agreement

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Consultant's Seal )

**Ontario Clean Water Agency**

\_\_\_\_\_  
Operations Manager – Mike Del Monte

\_\_\_\_\_  
Witness

Name: \_\_\_\_\_

The undersigned hereby agrees to be bound by the terms of this Agreement (including the terms attached hereto in the Appendices).

Municipal Seal )

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen





Appendix 01 to  
Schedule "A" to

**By-law No. 2016-120**



Michael Del Monte  
 Operations Manager  
 Ontario Clean Water Agency  
 N.E.O. Hub  
 1 Browning Street Box 513  
 Haileybury ON  
 P0J 1K0

June 28, 2016

Mr. Steve Burnett  
 Technical and Environmental  
 Compliance Coordinator  
 CITY OF TEMISKAMING SHORES  
 P.O. Box 2050  
 325 Farr Drive  
 Haileybury, Ontario  
 P0J 1K0

Steve

The Ontario Clean Water Agency is pleased to supply the following quotation to the City of Temiskaming Shores for the purchase and installation of a Motor Control Centre (MCC), at the Haileybury Water Treatment Plant.

**Supply Installation of New MCC and VFDs**

Item	Cost	Remarks
<b>As per Scope of Work</b>		
Supply and Install One (1) MCC with 5 sections and built @ 42kA, matching the new Eaton gear from the existing main service. Supply and Install three (3), 50 HP VFDs		The MCC would have new digital metering capability with communication to plant PLC
<b>Non-Construction Costs</b>		
Engineering, Procurement and M&V		

<b>Total Supply and Install</b>	\$214,162.99	

Simple Payback Period:

This project is required to ensure the safety and reliability of electrical system in the plant which will ensure continuous operation of the plant in future. Hence considering this project purely in terms of energy savings will not be justice. However, with IESO estimated project funding of \$5,000 and annual energy savings of \$7,500 taken into account, the simple payback period is estimated to be more than 30 years. **Estimated simple payback will be reduced significantly if increase in electricity price, operational reliability and maintenance cost savings are factored in.**

OCWA CPDG and OCWA Operations are available to start work immediately. The prices noted in this proposal will be held for a period of 3 months.

In conjunction with this project, OCWA proposes to complete Phase 3 of the PLC upgrade, consisting of the remaining facilities in Haileybury and North Cobalt.

Item	Cost	Remarks
<b>As per Scope of Work</b>		
Control Panel Enclosure or Plate c/w terminals, relays, power supply, fuses breakers, wiring etc... <input type="checkbox"/> PLC Control Hardware <input type="checkbox"/> HMI Control Hardware <input type="checkbox"/> PLC Programming <input type="checkbox"/> HMI (Maple) Programming <input type="checkbox"/> Scada System programming <input type="checkbox"/> Autocad PLC panel drawings <input type="checkbox"/> Reports <input type="checkbox"/> Shop testing. <input type="checkbox"/> On site startup/testing <input type="checkbox"/> Commissioning <input type="checkbox"/> Training		
<b>Sites Affected</b>		
<ul style="list-style-type: none"> <li>• North Cobalt Lagoon</li> <li>• Station SPS</li> <li>• Groom SPS</li> <li>• Haileybury STP</li> <li>• Farr SPS</li> <li>• Lakeshore SPS</li> <li>• Haileybury WTP</li> <li>• Haileybury Reservoir</li> </ul>		

<b>Total Supply and Install</b>	<b>\$276,945.50</b>	

Total combined cost \$ 491108.49  
Taxes Extra

Michael Del Monte  
Operations Manager

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-121**

**Being a by-law to authorize the Execution of a Site Plan Control Agreement with Pronor Developments (T-Shores) Limited for the portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840 (Roll No. 54-18-020-001-026.03)**

**Whereas** Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area;

**And whereas** the Council of the Corporation of the City of Temiskaming Shores passed By-law No. 2014-133 designating certain areas within the Township of Dymond as Site Plan Control Areas;

**And whereas** Council considered Administrative Report CGP-014-2016 at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Site Plan Agreement with Pronor Developments (T-Shores) Limited for that portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840, for consideration at the July 5, 2016 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The Mayor and Clerk are hereby authorized to enter into a Site Plan Control Agreement with Pronor Developments (T-Shores) Limited for the portion of 177150 Shepherdson Road described as Part 1 on Plan 54R-5840, a copy of which is attached hereto as Schedule "A" and forming part of this by-law; and
2. That a Notice of Agreement be registered at the Land Titles Office in Haileybury to register Schedule "A" to this by-law; and
3. That this by-law takes effect on the day of its final passing; and
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed this 5<sup>th</sup> day of July, 2016.**

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

## **By-law No. 2016-121**

Site Plan Agreement

**The Corporation of the City of Temiskaming Shores**

and

**Pronor Developments (T-Shores) Limited**

**SITE PLAN CONTROL AGREEMENT**  
**(Great Northern Family Health Team)**

**This Agreement**, made in triplicate, this 5<sup>th</sup> day of July, 2016.

Between:

**The Corporation of the City of Temiskaming Shores**  
325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0  
(hereinafter called the "**City**")

And:

**Pronor Developments (T-Shores) Limited**  
176 Lakeshores Drive, North Bay, ON P1A 2A8  
(hereinafter called the "**Owner**")

**Whereas** the Town of New Liskeard, now part of the City of Temiskaming Shores, enacted Site Plan Control Area By-law No. 2218 pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "**Act**");

**And whereas** the City has adopted By-law No. 2009-054 being a By-law to adopt a policy with respect to Site Plan Control Assurances;

**And whereas** by an application dated on or about May 4, 2016, the Owner applied to the City for site plan approval in respect of its development described in Schedule "A";

**Now therefore** in consideration of the mutual covenants contained herein, the parties covenant and agree as follows:

**Conditions for Site Plan Control Agreement**

This Agreement shall apply to the Lands, and to the development and redevelopment of the Lands.

The Owner covenants and agrees:

1. That no development or redevelopment will proceed on the Lands except in accordance with the Plans approved by the City pursuant to Section 41 of the Planning Act R.S.O. 1990, c.P.13, and more specifically identified in Appendix 1 to 5 inclusive attached hereto (collectively, the "**Plans**");
2. That the proposed buildings, structures and other works shown on the Plans with respect to the Lands shall be completed in conformity with the Plans;



3. To carry out all works in such a manner as to prevent erosion of earth, debris and other material from being washed or carried in any manner onto any road or road allowance whether opened or unopened or onto the property of any other person or persons;
4. To provide and construct all stormwater management works and drainage of the Lands to the satisfaction of the City as shown on the Plans; and further agrees to maintain same to the satisfaction of the City;
5. To construct an entrance/exit in the locations as shown on the Plans to the satisfaction of and according to the specifications of the City;
6. To provide such pavement markings, sidewalks, paving, curb cuts, and to landscape the Lands as shown on the Plans and further agrees to maintain same to the satisfaction of the City;
7. That prior to the work commencing, arrangements for the necessary permits and approvals must be made with the City's Public Works Department and Building Department;
8. That the City will be responsible for the extension of municipal water and sanitary sewer services from the mains on Shepherdson Road to the property line;
9. That all required work on the property in respect to municipal water and sanitary sewer must be carried out in accordance with City specifications, by a contractor approved by the City, at the expense of the Owner;
10. That the Owner's engineer shall conduct testing of water and sanitary sewer services and confirm in writing to the Director of Public Works that testing has been completed to the satisfaction of the City;
11. That upon completion of installation and construction of all of the services, works and facilities, the Owner shall supply the City with a certificate from the Owner's engineer verifying that the services, works and facilities were installed and constructed in accordance with the approved plans and specifications.
12. That all entrances, exits and fire routes within the parking areas shall, at all times, be kept clean and clear of snow or debris to the satisfaction of the City, failing which the City shall have the right to enter upon the parking areas, undertake the clearing and removal of snow or debris on all entrances, exits and fire routes and recover from the Owner all costs, by action or in like manner as municipal taxes (post project completion) as provided as taxes that are overdue and payable.
13. That all conditions as set out in this agreement and as shown on the Plans inclusive, shall be completed within two years of the issuance of any building permit. All work shown on the Plans that is legislated by Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
14. That prior to receiving a building permit, the Owner will deposit with the City, the sum of \$56,076.00 in Canadian Dollars by way of a certified cheque, cash or an irrevocable Letter

of Credit to ensure the satisfactory performance of all work to be done on the subject lands, to ensure fulfilment of all terms and conditions of this Agreement.

- (a) The Letter of Credit must be arranged such that draws may be made by the City, if necessary, in accordance with the terms and conditions of this Agreement.
  - (b) Upon completion of all works and services required by this Agreement to the satisfaction of the City, the City shall return any deposit to the then owner of the property.
  - (c) Should the owner fail to comply with the terms and conditions of this agreement the City may undertake the required work. Should the owner fail to pay the City forthwith upon demand, the City shall apply all or such portion of the deposit as may be required towards the cost.
  - (d) Should the cost exceed the amount of the deposit, the City will invoice the Owner for the additional amount.
15. That the Owner will indemnify the City and each of its officers, servants, and agents from all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned to be performed by the Owner or its contractors, officers, servants or agents or of the supply or non-supply of material therefore to be supplied by the Owner or its contractors, officers, servants or agents, whether such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings arising by reason of negligence or without negligence on the part of the Owner or its contractors, officers, servants or agents, or whether such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings are occasioned to or made or brought against the Owner or its contractors, officers, servants, or agents or the City, its officers, servants, or agents.
16. That the Owner shall not hold the City responsible for any and all costs related to the provision of revised site plans.
17. That the Owner consents to the registration of this Agreement against the Lands by way of “Notice of Agreement” and understands that the said Notice of Agreement shall remain on title to the Lands in perpetuity or until mutual consent of the Owner and the City to remove the Notice of Agreement from title.
18. That the Owner understands and agrees that it shall be responsible for all fees incurred in the registration of this Agreement against the title to the Lands and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register this Agreement.
19. The Owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
20. That the Owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the Lands shall require an

amendment to this Agreement, if deemed by the City to be of a magnitude to warrant such an amendment.

21. The following Appendices are attached to this agreement:

Appendix 1 – **Overall Site Plan** Dwg. No: A1.1 date plotted: Jun 07, 2016, redlined by J Pye;

Appendix 2 – **Partial Site Plan / Landscaping Plan** Dwg No: A1.2 date plotted: Jun 07, 2016;

Appendix 3 – **Site Grading Plan** Dwg. No. C01 Rev. No. 0 Date Printed: 6/10/2016

Appendix 4 – **Site Servicing Plan** Dwg. No. C02 Rev. No. 0 Date Printed: 6/10/2016

Appendix 5 – **Specifications** Dwg. No. C03 Rev. No. 0 Date Printed 6/10/2016

Appendix 6 – Great Northern Family Health Shepherdson Road Stormwater Management Report Prepared by: Exp Services Inc. Date: June 21, 2016

**This Agreement** shall be binding upon the parties hereto and their respective successors and assigns.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

**Pronor Developments (T-Shores) Limited**

Seal (if applicable) )

\_\_\_\_\_  
President – Christian Fortin

\_\_\_\_\_  
Witness

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Municipal Seal )

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



**LANDSCAPE NOTES**

- POLE LIGHTS SEE ELEC.
- SEWER MAINS SEE CIVIL REPORT
- IRRIGATION SYSTEM / SUBMERSION PUMP SEE E.C.
- IRRIGATION SYSTEM / SUBMERSION PUMP SEE E.C.
- SEE E.C. FOR ALL UTILITY LOCATIONS AND DEPT. INFORMATION

**TREES**

- RED HAWK / ASH (NUMBER 1)
- BLUE SPRUCE / PINE (NUMBER 2)
- WHITE PINE / WHITE PINE (NUMBER 3)
- SEE E.C. FOR ALL UTILITY LOCATIONS AND DEPT. INFORMATION

SEE E.C. FOR ALL UTILITY LOCATIONS AND DEPT. INFORMATION

**NOTE:** ALL PLANTED TREES MUST BE PLANTED AT THE END OF THE PLANTING PERIOD. ALL TREES MUST BE PLANTED AT THE END OF THE PLANTING PERIOD. ALL TREES MUST BE PLANTED AT THE END OF THE PLANTING PERIOD.

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**TREE DETAIL - DECIDUOUS**

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1.3 PLANTING

1.4 PLANTING

1.5 PLANTING

1.6 PLANTING

1.7 PLANTING

1.8 PLANTING

1.9 PLANTING

2.0 PLANTING

2.1 PLANTING

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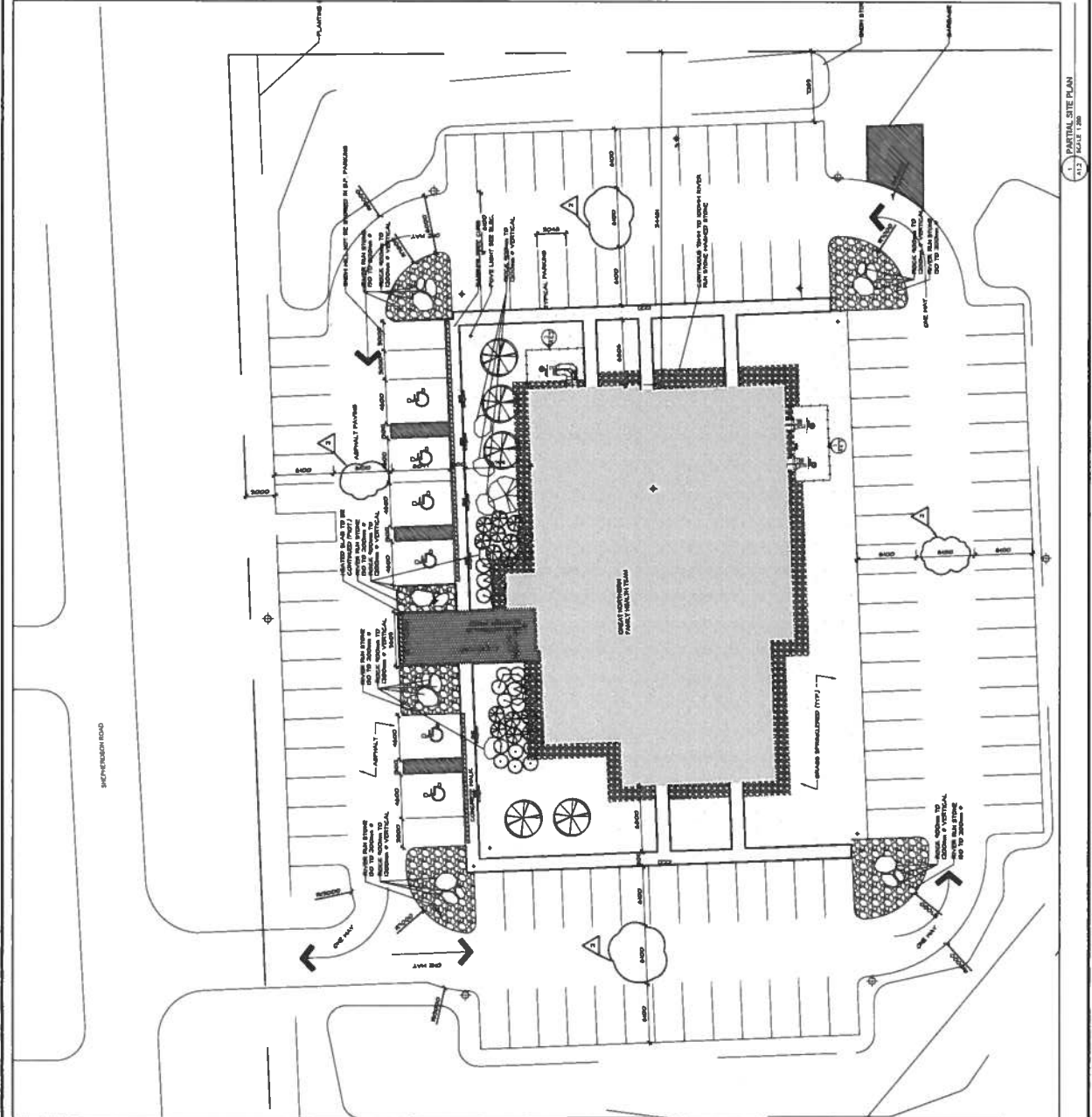
9.6 PLANTING

9.7 PLANTING

9.8 PLANTING

9.9 PLANTING

10.0 PLANTING



**exp.**

**EXP SERVICES INC.**  
 10000 W. 112th St. Suite 100  
 Overland Park, KS 66213  
 Phone: 913.666.8800  
 Fax: 913.666.8801  
 www.exp-services.com

**BUILDINGS - LANDSCAPE - ENVIRONMENT - DESIGN -**  
**INDUSTRIAL - INFRASTRUCTURE - SUSTAINABILITY**

DATE: 05/11/2011  
 PROJECT: GREAT NORTHERN FAMILY HEALTH  
 SHEET: 01 OF 02  
 DRAWN BY: J. L. BROWN  
 CHECKED BY: J. L. BROWN  
 APPROVED BY: J. L. BROWN

**LEGEND**

	PROPERTY LINE
	E-EDGE OF FOUNDATION
	E-EDGE OF FOOTING
	E-EDGE OF SLAB
	E-EDGE OF WALL
	E-EDGE OF WINDOW
	E-EDGE OF DOOR
	E-EDGE OF STAIR
	E-EDGE OF RAMP
	E-EDGE OF DECK
	E-EDGE OF BALCONY
	E-EDGE OF TERRACE
	E-EDGE OF WALKWAY
	E-EDGE OF PATHWAY
	E-EDGE OF DRIVEWAY
	E-EDGE OF PARKING
	E-EDGE OF LOT
	E-EDGE OF STREET
	E-EDGE OF ALLEY
	E-EDGE OF EASEMENT
	E-EDGE OF RIGHT-OF-WAY
	E-EDGE OF BOUNDARY
	E-EDGE OF SURVEY
	E-EDGE OF RECORD
	E-EDGE OF PLAT
	E-EDGE OF MAP
	E-EDGE OF PLAN
	E-EDGE OF DRAWING
	E-EDGE OF SHEET
	E-EDGE OF BOOK
	E-EDGE OF VOLUME
	E-EDGE OF SET
	E-EDGE OF SERIES
	E-EDGE OF COLLECTION
	E-EDGE OF GROUP
	E-EDGE OF FAMILY
	E-EDGE OF COMMUNITY
	E-EDGE OF NATION
	E-EDGE OF WORLD

**ISSUED FOR PERMIT / TENDER**

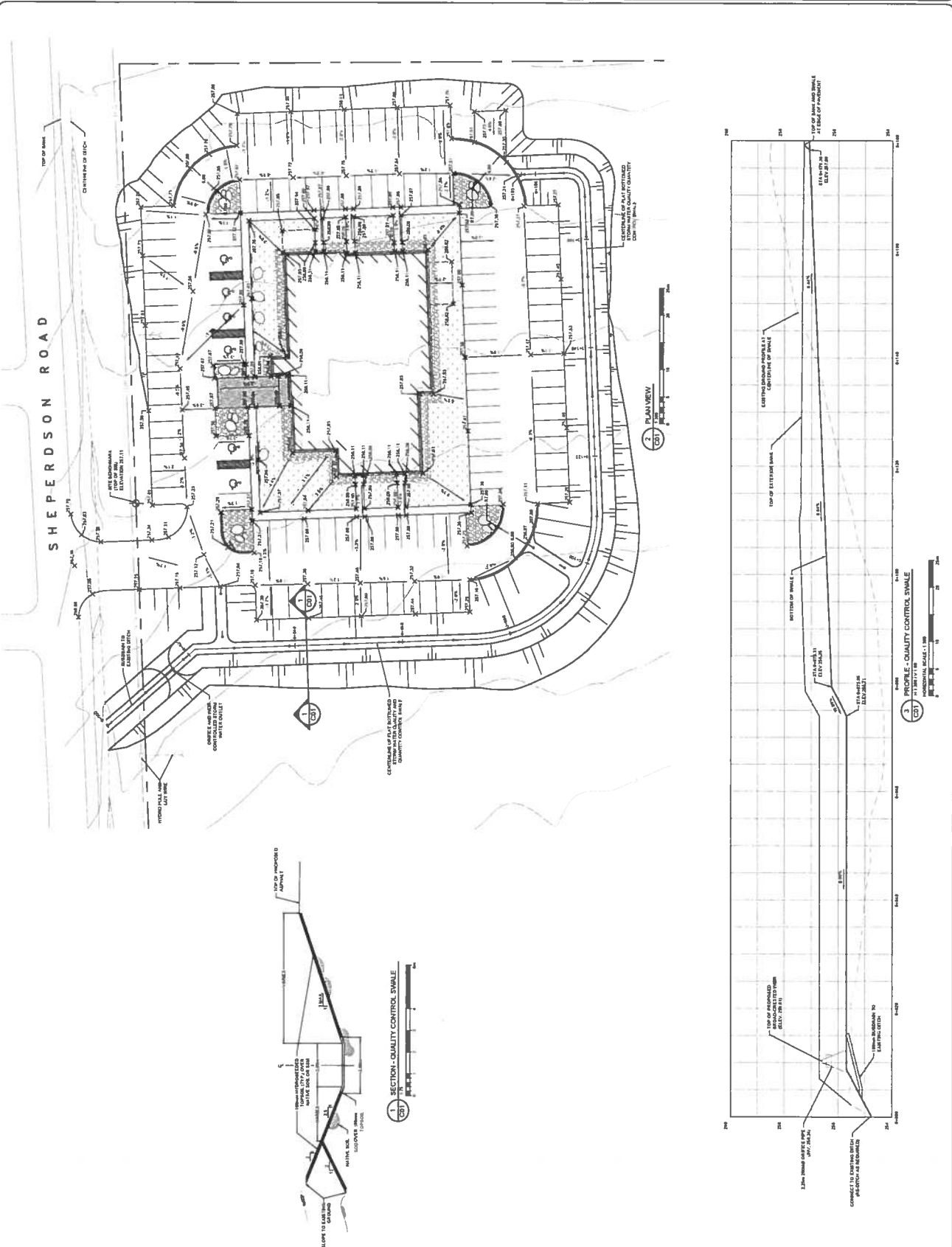
**PLANNING & DESIGN**

Drawn By: J.L.B. Date: 05/11/2011  
 Checked By: J.L.B. Date: 05/11/2011  
 Approved By: J.L.B. Date: 05/11/2011

Project No: NTB-00005189-00  
 Sheet No: C01  
 Date: 05/11/2011

**GREAT NORTHERN FAMILY HEALTH**  
 TEMECAMING SQUARE, ON

**SITE GRADING PLAN**











## **Pronor Developments (T-Shores) Ltd.**

**Great Northern Family Health  
Shepherdson Road**

**Type of Document**  
Stormwater Management Report

**Project Number**  
NTB-00005189-00

**Prepared By:**  
**Exp Services Inc.**  
757 Main Street East  
North Bay, ON P1B 1C2  
Canada  
T: +1.705.474.2720  
F: +1.705.474.8515  
[www.exp.com](http://www.exp.com)

**Date:**  
June 21, 2016

## **Pronor Developments (T-Shores) Ltd.**

### **Great Northern Family Health**

**Type of Document:**  
Stormwater Management Report

**Project Number:**  
NTB-00005189-00

**Prepared By:**  
**exp** Services Inc.  
757 Main Street East  
North Bay, ON, P1B 1C2  
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T: +1.705.474.2720  
F: +1.705.474.8515  
[www.exp.com](http://www.exp.com)

---

Jerry Dussault, P.Eng.  
Civil Engineer, Project Manager

Date Submitted:  
June 21, 2016



## **Legal Notification**

This report was prepared by **exp** Services Inc.

Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. **exp** Services Inc. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this project.

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## 1 Site Description

### 1.1 Location

The proposed Great Northern Family Health Clinic building is to be located west of the existing *English Catholic Central School* and east of the *Highway 11 North* in New Liskeard, Ontario. Figure 1 shows the location of the proposed site. The legal description of the property is Part 1 of Plan 54R-5840 in the North Half Lot 6 Concession 1 of the Geographic Township of Dymond.

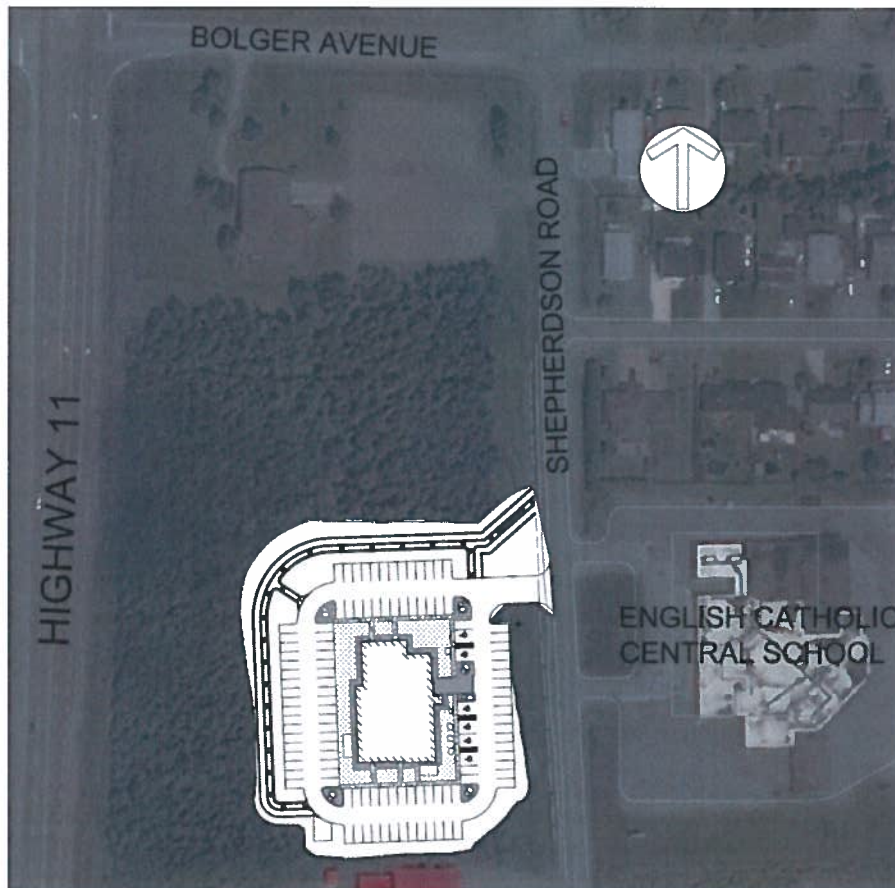


Figure 1. Proposed Site

### 1.2 Present Land Use

The site is presently unoccupied and generally covered in trees and granular material.

### 1.3 Proposed Land Use

Pronor Construction Ltd. intends on building a commercial building on this location.

### 1.4 Site Composition

The existing and proposed site composition is shown in Table 1. The subject site is approximately 2.21 hectares in size (22,096m<sup>2</sup>).

Table 1. Existing and Proposed Site Composition

Description	Existing [m <sup>2</sup> ]	Proposed [m <sup>2</sup> ]
Grass/Pasture	0	4,741
Granular	0	199
Woods	22,096	11,898
Roof	0	1,057
Pavement	0	4,201
<b>Total</b>	<b>22,096</b>	<b>22,096</b>

## 2 Existing Drainage

The site currently partially discharges into the MTO's Highway 11 ditch east of the highway. The remainder of the site drains northeast into a ditch located at the property boundary of the site. This ditch then discharges into the MTO's Highway 11 ditch. This storm runoff then travels north through a series of ditches and culverts to eventually enter the Wabi River, which is tributary to Lake Temiskaming. For details on the existing catchment areas for the site, see SWM1 in Appendix B. Refer to SWM3 in Appendix H for the drainage route to Lake Temiskaming.

## 3 Proposed Land Use And Drainage

Pronor Construction Ltd. intends to develop the property to accommodate a new Family Health Clinic facility with a parking lot. The site is to be re-graded to ensure that the developed land is self-contained in terms of storm water runoff. Catchment Area C204 will remain undeveloped and continue to drain into the MTO road ditches. The remainder of the property will be enclosed in the proposed stormwater collection system which includes three spillways into a quality and quantity outlet controlled grassed swale. The total developed land catchment area for the post-development conditions will be 10,194m<sup>2</sup> (excluding Catchments Areas C204). The proposed development will increase the site's runoff coefficient by 64% from 0.25 to 0.41. Refer to Appendix C for details on the post-development catchment areas.

Once the stormwater generated by catchment areas C201 to C203 is released from the storage swale, it enters the township of New Liskeard's ditches. The stormwater generated by catchment area C204 travels over land to the ditch located at the property line north of the proposed development. Both of these flows then agglomerate at the intersection of Bolger Avenue and Highway 11 North. From this point, the stormwater runoff follows the same path of travel to Lake Temiskaming as described in Section 2.

The proposed storm water collection system is designed to match the existing storm runoff flows, therefore none of the culverts or ditches downstream of this development will be affected or need re-sizing.

## 4 Stormwater Management Criteria

The following criteria were used to develop the storm water management plan models.

- The post-development condition flow for the 2, 5, 10, 25, 50, 100 year storms and the regional storm (Timmins Storm) must not exceed the pre-development condition flows.
- A minimum time of concentration of 10 minutes was used to calculate the various flow rates.
- Visual OTTHYMO software was used to calculate the maximum flow for the 2, 5, 10, 25, 50, 100 year storms for the pre-development and post-development conditions.



## 5 Stormwater Quantity Control

Under normal circumstances, a site is required to be designed so that the post-development condition flow for the 2, 5, 10, 25, 50, 100 year storms, the Chicago 25mm 4 hours storm as well as the Timmins regional storm do not exceed the pre-development condition flows.

### 5.1 Runoff Coefficients

The overall runoff coefficients for the pre-development and post-development conditions were calculated based on the various land types. The runoff coefficient is the ratio of the amount of water that is not absorbed by the surface to the total amount of water that falls during a rainstorm.

#### 5.1.1 Pre-Development Runoff Coefficients

The overall runoff coefficient for the pre-development condition was calculated based on the various land types. Table 2 shows the various land types with their associated areas and runoff coefficient.

Table 2. Pre-Development Condition Runoff Coefficients

Description	Area [m <sup>2</sup> ]	Runoff Coefficients
Woods	22,096	0.25
	<b>Total: 22,096</b>	<b>Composite: 0.25</b>

The runoff coefficient values were taken from the *MTO Drainage Management Manual - Design Charts 1.07*. The pre-development composite runoff coefficient for the site is calculated as the weighted average of the different areas of land types.

Pre-Development Composite Runoff C Calculation:

$$C = \frac{22,096 \times 0.25}{22,096} = 0.25$$

#### 5.1.2 Post-Development Runoff Coefficients

The overall runoff coefficient for the post-development condition was calculated based on the various land types. Table 3 shows the various land types with their associated areas and runoff coefficient.

Table 3. Post-Development Condition Runoff Coefficients

Description	Area [m <sup>2</sup> ]	Runoff Coefficients
Grass	4,740	0.28
Granular	199	0.60
Woods	11,901	0.25
Roof	1,055	0.90
Pavement	4,201	0.90
	<b>Total: 22,096</b>	<b>Composite: 0.41</b>

The runoff coefficient values were taken from the *MTO Drainage Management Manual - Design Charts 1.07* and *Chart 1.09*. The post-development composite runoff coefficient for the site is calculated as the weighted average of the different areas of land types.

Post-Development Composite Runoff C Calculation:

$$C = \frac{4,740 \times 0.28 + 199 \times 0.60 + 11,901 \times 0.25 + 1,055 \times 0.90 + 4,201 \times 0.90}{22,096} = 0.41$$

## 5.2 Rainfall Intensity

The Rainfall Intensity-Duration-Frequency (IDF) curves for Timiskaming Shore (taken from the *MTO IDF Curve Look-Up* which derives its values based on approximate latitude and longitude coordinate of the region) were used to calculate the peak flow rates for the pre-development and post-development conditions. The curves approximate the intensity of rain during a design storm. Rainfall intensities for the 2, 5, 10, 25, 50 and 100-year design storm events are presented in Table 4. A minimum time of concentration ( $t_c$ ) of 10 minutes was used to determine the runoff.

Rainfall intensity calculation formula:

$$I = At^B$$

Where:  $I$  – Rainfall intensity (mm/hr)  
 $A, B$  – IDF Storm Coefficients  
 $t$  – single storm event duration (hr)

Table 4. A & B Coefficients for New Liskeard

Storm Event Return Period	Coefficient A	Coefficient B
2-year	18.9	-0.690
5-year	25.6	-0.694
10-year	30.0	-0.696
25-year	35.5	-0.696
50-year	39.7	-0.699
100-year	43.7	-0.699

## 5.3 Discharge

### 5.3.1 Model

The pre-development and post-development conditions were hydrologically modeled using the Visual OTTHYMO (Version 2.2) computer software. Given a rainfall event, Visual OTTHYMO calculates peak runoff flows and rainwater volumes for a predefined catchment area. This Visual OTTHYMO model makes use of the NASHYD (natural hydrographs) and STANDHYD (urban hydrographs) routines for calculating hydrographs for rural or undeveloped areas and urban developed areas. The details on how the model parameters were determined are provided in the sections below.

### 5.3.2 Design Storms

The rainfall events are based on the latest Region of Temiskaming Shores storm data. The following rainfall events have been modeled:

- 4-hour Chicago rainfall distributions for the 2, 5, 10, 25, 50 and 100-year storm events;
- 25 mm 4-hour Chicago rainfall distribution; and
- Timmins Regional Storm (the regional storm for the Temiskaming Shores area).

### 5.3.3 Discretization

The site has been divided into discrete storm catchment areas for the purpose of hydrologic modeling of the pre-development and post-development conditions. The pre-development and

post-development catchment areas are illustrated on Drawings SWM1 and SWM2 (Appendices B and C).

The time to peak,  $t_p$ , was estimated by using the Airport Equation or the Bransby-Williams Formula for calculating time to concentration,  $t_c$ . The equations are used as follows:

Airport Equation (Used if C value is less than 0.4)

$$t_c = \frac{3.26 \times (1.1 - C) \times L^{1/2}}{S_w^{1/3}}$$

Where:

- $t_c$  is the time to concentration for the hydrograph (min)
- C is the runoff coefficient
- L is the watershed length (m)
- $S_w$  is the watershed slope (%)

Bransby-Williams Formula (Used if C value is greater than 0.4)

$$t_c = \frac{0.057 \times L}{S_w^{0.2} \times A^{0.1}}$$

Where:

- $t_c$  is the time to concentration for the hydrograph (min)
- L is the watershed length (m)
- $S_w$  is the watershed slope (%)
- A is the watershed area (ha)

The time to peak required in the Visual OTTHYMO model is estimated as 66% of time of concentration. The time to peak should not be less than the interval time of the hyetograph for the design storm. The catchment timestep (DT) is to be 1/5 of the time to peak ( $t_p$ ), but not less than 2.0 minutes.

#### 5.3.4 Models Parameters

Initial Abstraction (IA) and Runoff Curve Number (CN) are used in the pre-development and post-development models. The numbers in Table 5 were taken from the *MTO Drainage Management Manual - Design Charts 1.09* for a soil type described as lacustrine, calcareous clay with imperfect drainage overlying silty clay which is classified as a Type BC hydrologic soil group.

Table 5. Initial Abstraction and Runoff Curve Numbers for NASHYDs (natural hydrographs)

Land Use or Surface	CN	IA [mm]
Pasture	71	5
Granular	98	2
Woods	71	10
Roof	98	2
Pavement	98	2

The site was delineated into single catchment areas C101 for pre-development modeling to calculate the pre-development runoff. Table 6 indicates the parameters for the natural hydrographs (NASHYD).

Table 6. Natural Catchment Areas Land Use Breakdown (Pre-Development)

Catchment Area	Woods Area (ha)	Weighted		
		CN	IA (mm)	RC
C101	2.21	71.0	10.0	0.25

The pre-development catchment areas are shown in drawing SWM1 in Appendix B.

For the post-development modeling, the site was delineated into catchment areas C201 to C204. This was done to size the proposed quality and quantity orifice controlled grassed swale and determine the amount of storage required for excess stormwater runoff. Table 7 indicates the parameters for the urban hydrographs (STANHYD) while Table 8 shows the parameters for the natural hydrographs (NASHYD). Note that C204 was modeled as a natural hydrographs (NASHYD) as the area's parameters fit those of a natural hydrographs (fully vegetated tree covered area).

Table 7. Urban Catchment Areas Land Use Breakdown (Post-Development)

Catchment Area	Grass Area [ha]	Granular Area [ha]	Roof Area [ha]	Pavement Area [ha]	Weighted	
					RC	TIMP (%)
C201	0.18	≤ 0.01	0.03	0.10	0.55	49
C202	0.13	≤ 0.01	0.02	0.11	0.60	57
C203	0.17	0.01	0.05	0.22	0.66	66

Refer to section 5.3.5 for model results. The post-development catchment areas are provided in Appendix C.

Table 8. Natural Catchment Area Land Use Breakdown (Post-Development)

Catchment Area	Woods Area (ha)	Weighted		
		CN	IA (mm)	RC
C204	1.19	71.0	10.0	0.25

### 5.3.5 Model Results

The model for the site was divided into two checkpoints; flows discharging directly into the Highway 11 east ditch and flows discharging into the Temiskaming Shores municipal ditch east of the property line along Shepherdson Road.

Table 9 indicates that the peak flow rates discharging into the Highway 11 ditch on the west side of the site for the proposed development are smaller than the pre-development flow rates. It also

indicates that the catchment area discharging towards the Highway 11 is reduced from 2.21 to 1.19 hectares.

Table 9. Model Results – MTO Corridor East Ditch Storm Peak Even Flow

MTO Corridor Storm Peak Event Flow (m <sup>3</sup> /s)							
	Area (ha)	Storm Distribution					
Return Period (years)		2	5	10	25	50	100
<b>Pre-Development Condition</b>							
Chicago Storm Distribution	2.21	0.02	0.05	0.07	0.10	0.13	0.16
25 mm Chicago Storm	2.21	0.01					
Timmins Storm	2.21	0.20					
<b>Post Development Condition (without attenuation)</b>							
Chicago Storm Distribution	1.19	0.01	0.03	0.04	0.06	0.07	0.09
25 mm Chicago Storm	1.19	0.01					
Timmins Storm	1.19	0.10					
<b>Post Development Condition (with attenuation)</b>							
Chicago Storm Distribution	1.19	0.01	0.03	0.04	0.06	0.07	0.09
25 mm Chicago Storm	1.19	0.01					
Timmins Storm	1.19	0.10					

Table 10 indicates that the peak flow rates discharging into the municipal ditch with attenuation for the proposed development are greater than the pre-development flow rates.

Table 10. Model Results – Municipal Ditch Storm Peak Even Flow

Municipal Ditch Storm Peak Event Flow (m <sup>3</sup> /s)							
	Area (ha)	Storm Distribution					
Return Period (years)		2	5	10	25	50	100
<b>Pre-Development Condition</b>							
Chicago Storm Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25 mm Chicago Storm	0.00	0.00					
Timmins Storm	0.00	0.00					
<b>Post Development Condition (without attenuation)</b>							
Chicago Storm Distribution	1.02	0.15	0.21	0.25	0.29	0.33	0.36
25 mm Chicago Storm	1.02	0.08					
Timmins Storm	1.02	0.10					
<b>Post Development Condition (with attenuation)</b>							
Chicago Storm Distribution	1.02	0.01	0.02	0.03	0.04	0.04	0.06
25 mm Chicago Storm	1.02	0.00					
Timmins Storm	1.02	0.09					

Table 11 indicates that the total peak flow rates discharging towards both Highway 11 and municipal ditches. For the proposed development total flows are greater than the pre-development flow rates. However, with the introduction of an orifice pipe, flow controlled weir and surface swale storage, it is possible to contain the stormwater and to release at flows equal or smaller than to the pre-development conditions.

Table 11. Model Results – Total Peak Flow

Total Peak Event Flow (m <sup>3</sup> /s) – Site Total							
	Area (ha)	Storm Distribution					
Return Period (years)		2	5	10	25	50	100
<b>Pre-Development Condition</b>							
Chicago Storm Distribution	2.21	0.02	0.05	0.07	0.10	0.13	0.16
25 mm Chicago Storm	2.21	0.01					
Timmins Storm	2.21	0.20					
<b>Post Development Condition (without attenuation)</b>							
Chicago Storm Distribution	2.21	0.16	0.23	0.28	0.35	0.40	0.45
25 mm Chicago Storm	2.21	0.09					
Timmins Storm	2.21	0.20					
<b>Post Development Condition (with attenuation)</b>							
Chicago Storm Distribution	2.21	0.02	0.05	0.07	0.09	0.11	0.14
25 mm Chicago Storm	2.21	0.01					
Timmins Storm	2.21	0.20					

More details on pre-development and post-development model inputs are available in Appendix A and in the Visual OTTHYMO output files in Appendix G.

## 6 Storage Requirements

The on-site storage requirement calculated with Visual OTTHYMO for the Timmins design storm is 387m<sup>3</sup> as per the "MAXIMUM STORAGE USED" under Simulation 8 in Appendix E. The software compares the flow held back by the orifice pipes and broad-crested weir to the volume of storage required. The flow reduction is directly proportional to the storage requirements. Refer to Appendix E for storage requirement calculations and results.

## 7 Storage Provided

In order to contain the post-development peak flows, an orifice pipe (200mm in diameter) and a broad crested weir are place downstream of catchment areas C201 to C203 at the northeast corner of the property. The largest required storage for a design storm is 387m<sup>3</sup> for the Timmins storm.

The new swale provides 420m<sup>3</sup> of storage. This allows the system to meet the requirements for the 2-100 year design storms as well as the Timmins storm.

The storage is iterated in 0.05m increments from the bottom of the swale to the top bank of the swale. The storage iteration results are shown in Table 12. The orifice pipe invert elevation is set to be 0.53m above the bottom of the swale at an elevation of 256.24 while the weir is set to be 0.90m above the bottom of the swale.

Table 12. Storage Iteration at Various Elevations

Ponding Elevation	Storage Volume	
	Volume in 0.05m Layer [m <sup>3</sup> ]	Cumulative Volume [m <sup>3</sup> ]
255.71	0.00	0.00
255.76	8.46	8.46
255.81	10.20	18.66
255.86	11.16	29.82
255.91	12.13	41.95
255.96	13.09	55.04
256.01	14.06	69.10
256.06	15.02	84.12
256.11	16.01	100.13
256.16	16.98	117.11
256.21	17.96	135.07
256.26	18.96	154.03
256.31	20.36	174.39
256.36	22.15	196.54
256.41	24.19	220.73
256.46	26.45	247.18
256.51	28.97	276.15
256.56	31.63	307.78
256.61	34.35	342.13
256.66	37.27	379.40
256.71	40.19	419.59

## 8 Orifice Pipe Flow Calculation

A common method used to reduce the post-development peak flows is to use one or multiple orifice pipes as a choke point in the system. For this development, a 200mm diameter pipe at an invert of 256.24 partnered with a broad-crested weir (see section 9 for additional detail on the weir) is designed to contain the flows discharging into the municipal ditch of Shepherdson Road. The orifice pipe are to be located downstream of quality and quantity control grassed swale. The orifice size and invert was calculated using the following equations and the results shown in Table 13. The storage column is taken from Table 12.

Orifice outflow equation when the ponding elevation is below the orifice centroid taken from the LSRCA Technical Guidelines for Stormwater Management Submissions



$$Q_{orifice} = \left( \left( 0.494 \left( \frac{H}{D/1000} \right) \right)^{1.57} - 0.04 \left( \frac{H}{D/1000} \right)^{0.5} \right) \times 0.62 \times \sqrt{g} \times D^{5/2}$$

Where:

- Q is the outflow (m<sup>3</sup>)
- D is the diameter of the orifice opening (m)
- g is the gravitational force of 9.81m/s<sup>2</sup>
- H is the head measured from the ponding elevation to the centroid of the orifice (m)

Orifice outflow equation when the ponding elevation is above the orifice centroid

$$Q_{orifice} = 0.62A\sqrt{(2gH)}$$

Where:

- Q is the outflow (m<sup>3</sup>)
- A is the area of the orifice opening (m<sup>2</sup>)
- g is the gravitational force of 9.81m/s<sup>2</sup>
- H is the head measured from the ponding elevation to the centroid of the orifice (m)

## 9 Weir Flow Calculation

An additional method commonly used to reduce the post-development peak flows is the manipulation of the shape of a weir or multiple weirs set as choke points in the system. For this development, a weir with a flow release elevation of 256.61. The bank was placed at the end of the proposed quality and quantity control grassed swale. The necessary weir elevation was calculated using the following equation and the results are shown in Table 13. The storage column is taken from Table 12.

Weir outflow equation and discharge coefficient equations are taken from the LSRCA Technical Guidelines for Stormwater Management Submissions

$$Q_{weir} = CLH^{3/2}$$

Where:

- Q is the outflow (m<sup>3</sup>)
- C is the discharge coefficient (m<sup>3/2</sup>s<sup>-1</sup>)
- L is the length of the weir (m)
- H is the head measured from the weir elevation to the top of the water pooling in the swale (m)

The discharge coefficient C was obtained following this equations:

$$C = (2/3)^{3/2} g^{1/2} = 1.705$$

Where:

- g is the gravitational force of 9.81m/s<sup>2</sup>

Table 13. Orifices Calculation Results

Ponding Elevation	Storage [m <sup>3</sup> ]	Water Depth [m]	Q <sub>orifice</sub> [m <sup>3</sup> /s]	Q <sub>weir</sub> [m <sup>3</sup> /s]	Q <sub>total</sub> [m <sup>3</sup> /s]
255.71	0.00	0.00	0.000	0.000	0.000
255.76	8.46	0.05	0.000	0.000	0.000
255.81	18.66	0.10	0.000	0.000	0.000
255.86	29.82	0.15	0.000	0.000	0.000
255.91	41.95	0.20	0.000	0.000	0.000
255.96	55.04	0.25	0.000	0.000	0.000
256.01	69.10	0.30	0.000	0.000	0.000
256.06	84.12	0.35	0.000	0.000	0.000
256.11	100.13	0.40	0.000	0.000	0.000
256.16	117.11	0.45	0.000	0.000	0.000
256.21	135.07	0.50	0.000	0.000	0.000
256.26	154.03	0.55	0.000	0.000	0.000
256.31	174.39	0.60	0.002	0.000	0.002
256.36	196.54	0.65	0.012	0.000	0.012
256.41	220.73	0.70	0.023	0.000	0.023
256.46	247.18	0.75	0.030	0.000	0.030
256.51	276.15	0.80	0.036	0.000	0.036
256.56	307.78	0.85	0.040	0.000	0.040
256.61	342.13	0.90	0.045	0.000	0.045
256.66	379.40	0.95	0.049	0.038	0.087
256.71	419.59	1.00	0.052	0.108	0.160

The data in the column 2 (storage in m<sup>3</sup>) and 6 (Q<sub>total</sub> in m<sup>3</sup>/s) in Table 13 is summarized and entered into the Visual OTTHYMO model as control reservoir in the stormwater sewer system as shown in Figure 2 below. Below is the control reservoir Discharge to Storage curve generated by the OTTHYMO software.

The storage is added to the model and the simulation is run again. The results of the addition of orifice pipes are shown in the bottom section of Table 9, 10 and 11.

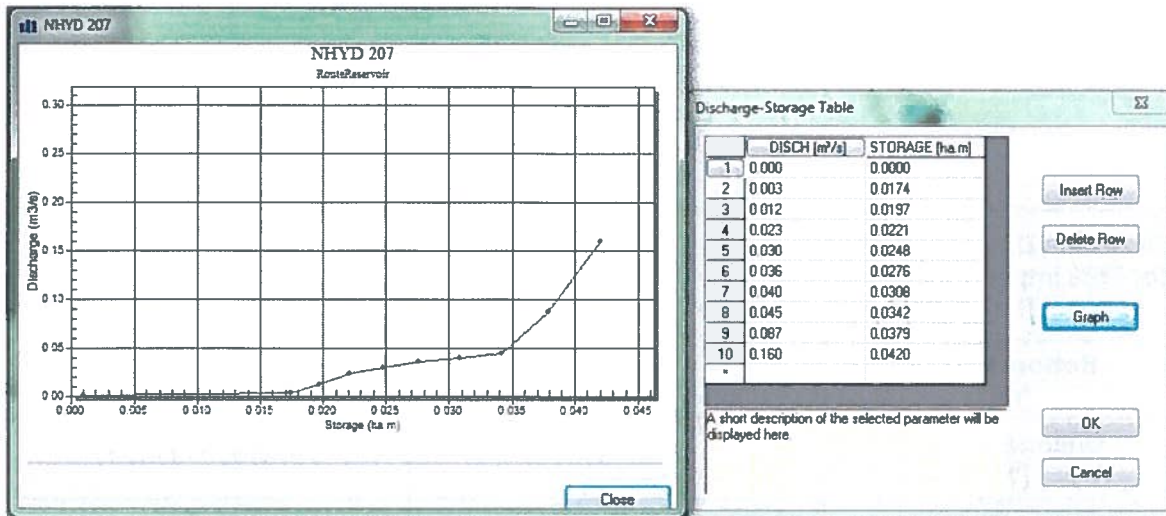


Figure 2. Control Reservoir Discharge-Storage Curve for OTTHYMO Model

## 10 Quality Control

The stormwater agglomerates into the swales located through the three outlets found at the southwest, northwest and northeast of the site. The swale then discharges into the municipal ditch. This ditch discharges through a series of larger ditches along the MTO corridor and culverts to finally outlets into the Wasi River. The Wasi River is tributary to Lake Temiskaming. Stormwater quality control is provided by the geometry and grading of the proposed swale as per the MOE SWM Planning & Design Manual.

### 10.1 Stormwater Quality Grassed Swale Location

A shallow wide grassed swale with a gentle slope will be constructed to remove impurities and restrict flow from the proposed development. The swale will be constructed along the west and north end of the development to ensure any runoff from the proposed development is contained and controlled through the swale. This swale is downstream of catchment areas C201-C203.

### 10.2 Stormwater Quality Grassed Swale Parameters

A 167m long grassed swale will be constructed to provide stormwater quality control. Table 14 shows the minimum grassed swale requirements which are compared to the proposed grassed swale. The design guidelines have been established for the Chicago 25mm 4 hour design storm runoff flow as per the MOE SWM Planning & Design Manual.

Table 14. Grassed Swale Parameters

	MOE SWM Planning & Design Manual Grassed Swale Guidelines	Proposed Grassed Swale
Maximum Drainage Area for 75% Imperviousness [ha]	2.00	1.13
Bottom Width [m]	≥ 0.75	2.00
Channel Slope [%]	≤ 1.00	Average of 0.83
Flow Velocity [m/s]	≤ 0.50	0.21
4 hour 25mm Chicago Flow [m <sup>3</sup> /s]	≤ 0.15	0.09


## 11 Sediment And Erosion Control

During construction, silt will be prevented from entering the existing ditches surrounding the site by the use of silt fences along the perimeter of the site. Wherever required, a sediment control fence will be erected and maintained around the site perimeter within property limits. At the access points to the site, mud mats, constructed of crusher run material, will be required to prevent silt from being carried or washed onto the roadways. Silt fences, dams and mud mats will be removed after construction has been completed.


## 12 Conclusion

This stormwater management report details the proposed methods for accommodating run-off from the subject site, as well as outlining run-off quality control measures. Based on the preceding analysis, it is our opinion that post-development peak flows from the subject site will not cause any adverse effects on the downstream land.

Sincerely,  
**exp Services Inc.**

  
 Prepared by:

Jessy Dussault,  
 Civil EIT

  
 Approved by:

Jerry Dussault, P.Eng  
 Civil Engineer

## Appendix A – Runoff Calculations

Table 15. Input parameters (OTTHYMO) for pre-development conditions (Natural)

Catchment	Area (ha)	L (m)	S (%)	CN	IA (mm)	RC	tp (hr)	DT (min)
C101	2.21	257.73	3.9	71.0	10.0	0.25	0.31	3.8
Simulation time step increment [DT] = 10 mins; Weather Flow [DWF] = 0m <sup>3</sup> /s; Please note that catchment areas with no pervious areas were simulated with an average slope of 100% over a distance 0.1m to minimize the effects on the overall simulation								



Figure 3. OTTHYMO layout for pre-development conditions

Table 16. Input parameters (OTTHYMO) for post-development conditions (Natural)

Catchment	Area (ha)	L (m)	S (%)	CN	IA (mm)	RC	tp (hr)	DT (min)
C204	1.19	196	4.9	71.0	10.0	0.25	0.25	3.1
Simulation time step increment [DT] = 10 mins; Weather Flow [DWF] = 0m <sup>3</sup> /s; Please note that catchment areas with no pervious areas were simulated with an average slope of 100% over a distance 0.1m to minimize the effects on the overall simulation								

Table 17. Input parameters (OTTHYMO) for post-development conditions (Urban)

Area ID	Area [ha]	XIMP	TIMP	Average slope of pervious area [%]	Overland flow length of pervious area [m]	Average slope of impervious area [%]	Overland flow length of impervious area [m]
201	0.30	0.494	0.494	25.9	110	2.2	104
202	0.26	0.565	0.565	22.0	97	2.9	102
203	0.45	0.663	0.663	12.0	70	2.7	88

Simulation time step increment [DT] = 2 mins; Dry Weather Flow [DWF] = 0m<sup>3</sup>/s; LOSS calculated with *Horton's Equation*; Manning's roughness coefficient for pervious area [MNP] = 0.25; Storage coefficient for linear reservoir of the previous area [SCP] = 0 hr; Available depression storage over the impervious area [DPSI] = 2mm; LGI calculated with the following formula  $A=1.5(LGI)^2$ ; Manning's roughness coefficient for impervious area [MNP] = 0.013; Storage coefficient for linear reservoir of the impervious area [SCI] = 0 hr; Please note that catchment areas with no pervious areas were simulated with an average slope of 100% over a distance 0.1m to minimize the effects on the overall simulation

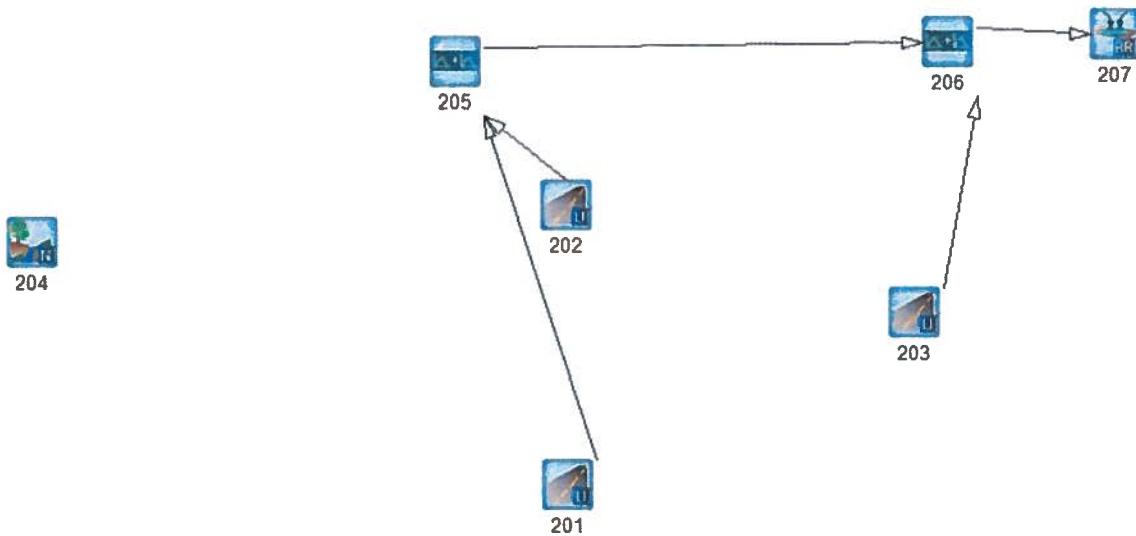


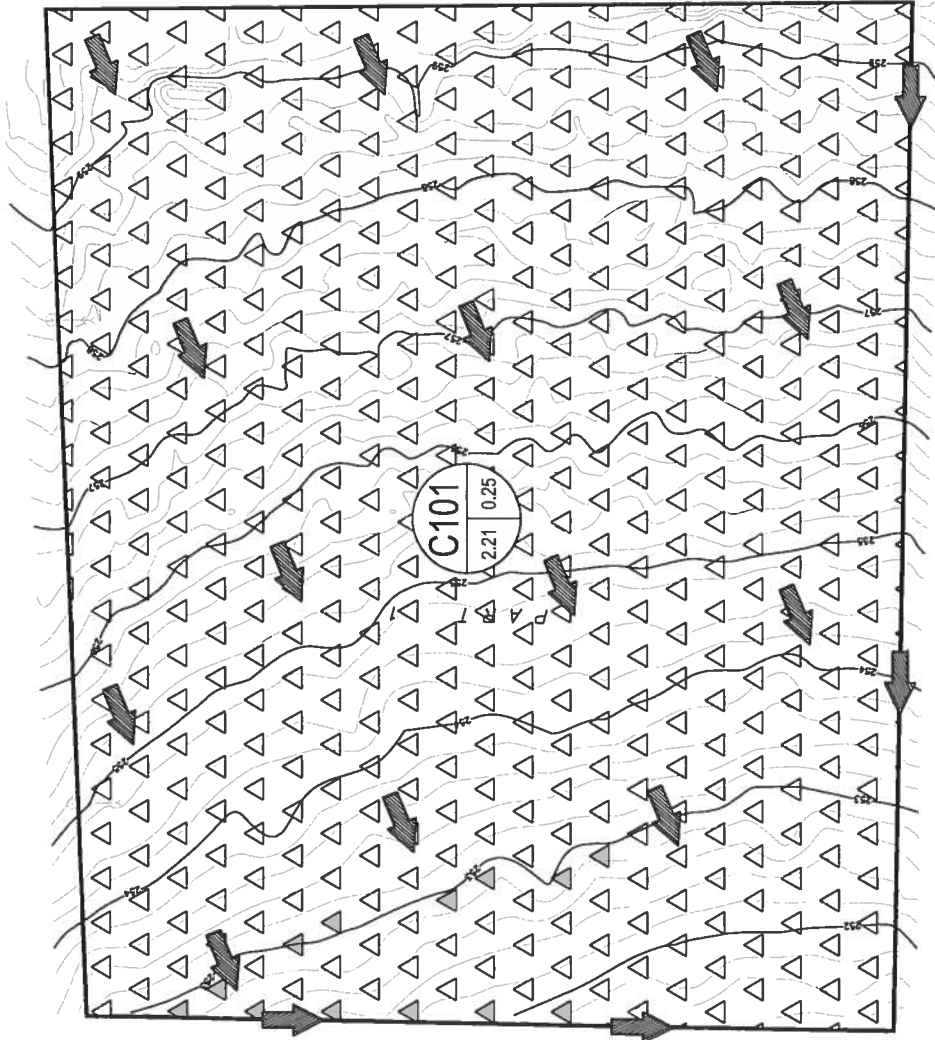
Figure 4. OTTHYMO layout for post-development conditions

## **Appendix B – Pre-Development Catchment Areas**





SHEPHERDSON ROAD



HIGHWAY 11 NORTH

C101	0.02	0.12
	Runoff Coefficient	Area (ha)
▼	▼	▼
Pasture/Grass/ River Stones	Granulars	Pavement
Roof	Forest/Trees	

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A	ISSUED FOR PRELIMINARY CLIENT REVIEW	MAY 2016	J.D.P.	J.J.D.
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TITLE	Stormwater Management - Pre Development Conditions
PROJECT	Great Northern Family Health Team New Lakeland, OH
CLIENT	Pronor Developments (T-Shores)

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DRAWN: J.D.P.	DESIGN: J.D.P.	SCALE: 1"=50'
PROJECT No. NTS-00065188-00		SWM01

**Appendix C – Post-Development Catchment Areas**





## **Appendix D – Grading Plan C01**



## Appendix E – Storage Requirement Calculations

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 1 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW (cms)	STORAGE (ha.m.)	OUTFLOW (cms)	STORAGE (ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA (ha)	QPEAK (cms)	TPEAK (hrs)	R.V. (mm)
INFLOW : ID= 2 (0206)	1.01	.15	2.00	22.04
OUTFLOW: ID= 1 (0207)	1.01	.01	3.07	20.29

PEAK FLOW REDUCTION [Qout/Qin] (%) = 4.95  
 TIME SHIFT OF PEAK FLOW (min) = 64.00  
 MAXIMUM STORAGE USED (ha.m.) = .0185

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 2 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW (cms)	STORAGE (ha.m.)	OUTFLOW (cms)	STORAGE (ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA (ha)	QPEAK (cms)	TPEAK (hrs)	R.V. (mm)
INFLOW : ID= 2 (0206)	1.01	.20	2.00	30.24
OUTFLOW: ID= 1 (0207)	1.01	.02	2.43	28.49

PEAK FLOW REDUCTION [Qout/Qin] (%) = 11.31  
 TIME SHIFT OF PEAK FLOW (min) = 26.00  
 MAXIMUM STORAGE USED (ha.m.) = .0221

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 3 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW (cms)	STORAGE (ha.m.)	OUTFLOW (cms)	STORAGE (ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA (ha)	QPEAK (cms)	TPEAK (hrs)	R.V. (mm)
INFLOW : ID= 2 (0206)	1.01	.24	2.00	35.61
OUTFLOW: ID= 1 (0207)	1.01	.03	2.40	33.85

PEAK FLOW REDUCTION [Qout/Qin] (%) = 12.62  
 TIME SHIFT OF PEAK FLOW (min) = 24.00  
 MAXIMUM STORAGE USED (ha.m.) = .0251

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 4 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW (cms)	STORAGE (ha.m.)	OUTFLOW (cms)	STORAGE (ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA	QPEAK	TPEAK	R.V.
	(ha)	(cms)	(hrs)	(mm)
INFLOW : ID= 2 (0206)	1.01	.29	2.00	42.36
OUTFLOW: ID= 1 (0207)	1.01	.04	2.37	40.61

PEAK FLOW REDUCTION [Qout/Qin] (%) = 13.23  
 TIME SHIFT OF PEAK FLOW (min) = 22.00  
 MAXIMUM STORAGE USED (ha.m.) = .0292

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 5 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW	STORAGE	OUTFLOW	STORAGE
(cms)	(ha.m.)	(cms)	(ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA	QPEAK	TPEAK	R.V.
	(ha)	(cms)	(hrs)	(mm)
INFLOW : ID= 2 (0206)	1.01	.32	2.00	47.29
OUTFLOW: ID= 1 (0207)	1.01	.04	2.37	45.54

PEAK FLOW REDUCTION [Qout/Qin] (%) = 13.22  
 TIME SHIFT OF PEAK FLOW (min) = 22.00  
 MAXIMUM STORAGE USED (ha.m.) = .0324

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 6 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW	STORAGE	OUTFLOW	STORAGE
(cms)	(ha.m.)	(cms)	(ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA	QPEAK	TPEAK	R.V.
	(ha)	(cms)	(hrs)	(mm)
INFLOW : ID= 2 (0206)	1.01	.36	2.00	52.16
OUTFLOW: ID= 1 (0207)	1.01	.06	2.30	50.41

PEAK FLOW REDUCTION [Qout/Qin] (%) = 15.84  
 TIME SHIFT OF PEAK FLOW (min) = 18.00  
 MAXIMUM STORAGE USED (ha.m.) = .0352

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 7 \*\*  
 \*\*\*\*\*

RESERVOIR (0207)  
 IN= 2---> OUT= 1  
 DT= 2.0 min

OUTFLOW	STORAGE	OUTFLOW	STORAGE
(cms)	(ha.m.)	(cms)	(ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA	QPEAK	TPEAK	R.V.
	(ha)	(cms)	(hrs)	(mm)
INFLOW : ID= 2 (0206)	1.01	.08	1.33	18.88
OUTFLOW: ID= 1 (0207)	1.01	.00	3.77	17.12

PEAK FLOW REDUCTION [Qout/Qin] (%) = 3.10  
 TIME SHIFT OF PEAK FLOW (min) = 146.00  
 MAXIMUM STORAGE USED (ha.m.) = .0168

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 8 \*\*  
 \*\*\*\*\*



```

-----
RESERVOIR (0207)
IN= 2----> OUT= 1
DT= 2.0 min
-----

```

OUTFLOW (cms)	STORAGE (ha.m.)	OUTFLOW (cms)	STORAGE (ha.m.)
.0000	.0000	.0356	.0276
.0025	.0174	.0404	.0308
.0122	.0197	.0448	.0342
.0228	.0221	.0869	.0379
.0299	.0248	.1603	.0420

	AREA (ha)	QPEAK (cms)	TPEAK (hrs)	R.V. (mm)
INFLOW : ID= 2 (0206)	1.01	.10	7.00	155.22
OUTFLOW: ID= 1 (0207)	1.01	.09	7.03	153.47

```

PEAK FLOW REDUCTION [Qout/Qin] (%) = 94.85
TIME SHIFT OF PEAK FLOW (min) = 2.00
MAXIMUM STORAGE USED (ha.m.) = .0387
-----

```

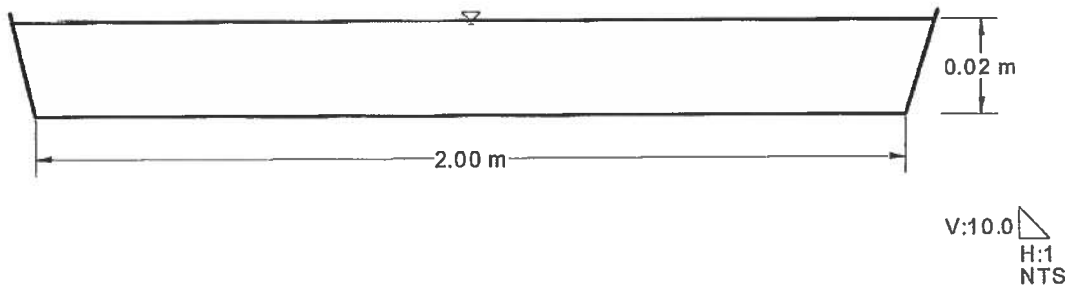
## Appendix F – Quality Control Swale Section

# Cross Section

## Cross Section for Trapezoidal Channel

Project Description	
Worksheet	Great Northern
Flow Element	Trapezoidal Cha
Method	Manning's Form
Solve For	Channel Depth

Section Data	
Mannings Coeffic	0.030
Slope	008300 m/m
Depth	0.02 m
Left Side Slope	2.50 H : V
Right Side Slope	3.00 H : V
Bottom Width	2.00 m
Discharge	0.0100 m <sup>3</sup> /s



## Appendix G - Visual OTTHYMO Output Sheets

```

=====
V V I SSSSS U U A L
V V I SS U U A A L
V V I SS U U A A A A L
V V I SS U U A A L
VV I SSSSS UUUUU A A LLLLL

OOO TTTTT TTTTT H H Y Y M M OOO TM
O O T T H H Y Y MM MM O O
O O T T H H Y M M O O
OOO T T H H Y M M OOO

```

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\*\*\*\*\* S U M M A R Y O U T P U T \*\*\*\*\*

Input filename: C:\Program Files (x86)\Visual OTTHYMO 2.2.4\voin.dat  
 Output filename: j:\A-2016\INFRASTRUCTURE 2016\Projects\NTB-00005189-00 - Great Northern Family Health\60 - Project Execution\1 - Design\  
 Summary filename: j:\A-2016\INFRASTRUCTURE 2016\Projects\NTB-00005189-00 - Great Northern Family Health\60 - Project Execution\1 - Design\  
 Execution\1 - Design\

DATE: 05/05/2016 TIME: 2:11:09 PM

USER:

COMMENTS: \_\_\_\_\_

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 1 \*\*  
 \*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
START @ .00 hrs								
-----								
READ STORM 10.0								
[ Ptot= 28.93 mm ]								
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\2 NWL.stm								
remark: 2 YEAR - 4 hour								
** CALIB NASHYD	0101	1 10.0	2.29	.02	2.17	2.84	.10	.000
[CN=71.0 ]								
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 2 \*\*  
 \*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
START @ .00 hrs								
-----								
READ STORM 10.0								
[ Ptot= 39.03 mm ]								
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\5 NWL.stm								
remark: 5 YEAR - 4 hour								
** CALIB NASHYD	0101	1 10.0	2.29	.05	2.17	6.18	.16	.000
[CN=71.0 ]								
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 3 \*\*  
 \*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
START @ .00 hrs								
-----								
READ STORM 10.0								
[ Ptot= 45.64 mm ]								
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\10 NWL.stm								
remark: 10 YEAR - 4 hour - Chicago Storm								
** CALIB NASHYD	0101	1 10.0	2.29	.07	2.17	8.87	.19	.000
[CN=71.0 ]								

[ N = 3.0:Tp .20]

\*\*\*\*\*  
\*\* SIMULATION NUMBER: 4 \*\*  
\*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	-----------	------------	--------------	--------------	------------	------	--------------

START @ .00 hrs

-----  
READ STORM 10.0  
[ Ptot= 53.95 mm ]  
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\25 NWL.stm  
remark: 25 YEAR - 4 hour - Chicago Storm

** CALIB NASHYD	0101	1 10.0	2.29	.10	2.17	12.74	.24	.000
[CN=71.0	]							
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
\*\* SIMULATION NUMBER: 5 \*\*  
\*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	-----------	------------	--------------	--------------	------------	------	--------------

START @ .00 hrs

-----  
READ STORM 10.0  
[ Ptot= 60.03 mm ]  
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\50 NWL.stm  
remark: 50 YEAR - 4 hour - Chicago Storm

** CALIB NASHYD	0101	1 10.0	2.29	.13	2.17	15.85	.26	.000
[CN=71.0	]							
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
\*\* SIMULATION NUMBER: 6 \*\*  
\*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	-----------	------------	--------------	--------------	------------	------	--------------

START @ .00 hrs

-----  
READ STORM 10.0  
[ Ptot= 66.03 mm ]  
fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\100 NWL.stm  
remark: 25 YEAR - 4 hour - Chicago Storm

** CALIB NASHYD	0101	1 10.0	2.29	.16	2.17	19.13	.29	.000
[CN=71.0	]							
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
\*\* SIMULATION NUMBER: 7 \*\*  
\*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	-----------	------------	--------------	--------------	------------	------	--------------

START @ .00 hrs

-----  
READ STORM 10.0  
[ Ptot= 25.03 mm ]  
fname : J:\Reference Documents\Stormwater Management\Storm Files\00\_Regional Storms\25MM4HR.STM  
remark: Twenty-Five mm Four Hour Chicago Storm

** CALIB NASHYD	0101	1 10.0	2.29	.01	1.50	1.85	.07	.000
[CN=71.0	]							
[ N = 3.0:Tp .20]								

\*\*\*\*\*  
\*\* SIMULATION NUMBER: 8 \*\*  
\*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	-----------	------------	--------------	--------------	------------	------	--------------

START @ .00 hrs

-----  
READ STORM 12.0  
[ Ptot=193.00 mm ]  
fname : J:\Reference Documents\Stormwater Management\Storm Files\00\_Regional Storms\Timmins.stm  
remark: \* REGIONAL DESIGN STORM

** CALIB NASHYD	0101	1 10.0	2.29	.19	7.00	113.75	.59	.000
-----------------	------	--------	------	-----	------	--------	-----	------

[CN=71.0 ]  
[ N = 3.0:Tp .20]

\*

FINISH

---







START @ .00 hrs

-----  
READ STORM

10.0

[ Ptot= 60.03 mm ]

fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\50 NWL.stm

remark: 50 YEAR - 4 hour - Chicago Storm

```

*
** CALIB NASHYD      0204  1  3.0   1.19   .07  2.20  16.27  .27   .000
   [CN=71.0        ]
   [ N = 3.0:Tp   .20]
*
* CALIB STANDHYD    0203  1  2.0   .45   .15  2.00  49.18  .82   .000
   [I%=66.3:S%=12.00]
*
* CALIB STANDHYD    0202  1  2.0   .26   .08  2.00  47.58  .79   .000
   [I%=56.5:S%=22.00]
*
* CALIB STANDHYD    0201  1  2.0   .30   .09  2.00  44.23  .74   .000
   [I%=49.4:S%=25.90]
*
* ADD [0202 + 0201]  0205  3  2.0   .56   .17  2.00  45.78  n/a   .000
*
* ADD [0203 + 0205]  0206  3  2.0   1.01  .32  2.00  47.29  n/a   .000
*
* RESRVR [ 2 : 0206] 0207  1  2.0   1.01  .04  2.37  45.54  n/a   .000
   {ST= .03 ha.m }
*

```

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 6 \*\*  
 \*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	--------	---------	-----------	-----------	---------	------	-----------

START @ .00 hrs

-----  
READ STORM

10.0

[ Ptot= 66.03 mm ]

fname : J:\Reference Documents\Stormwater Management\Storm Files\New Liskeard\100 NWL.stm

remark: 25 YEAR - 4 hour - Chicago Storm

```

*
** CALIB NASHYD      0204  1  3.0   1.19   .09  2.20  19.64  .30   .000
   [CN=71.0        ]
   [ N = 3.0:Tp   .20]
*
* CALIB STANDHYD    0203  1  2.0   .45   .17  2.00  54.22  .82   .000
   [I%=66.3:S%=12.00]
*
* CALIB STANDHYD    0202  1  2.0   .26   .09  2.00  52.48  .79   .000
   [I%=56.5:S%=22.00]
*
* CALIB STANDHYD    0201  1  2.0   .30   .09  2.00  48.80  .74   .000
   [I%=49.4:S%=25.90]
*
* ADD [0202 + 0201]  0205  3  2.0   .56   .19  2.00  50.50  n/a   .000
*
* ADD [0203 + 0205]  0206  3  2.0   1.01  .36  2.00  52.16  n/a   .000
*
* RESRVR [ 2 : 0206] 0207  1  2.0   1.01  .06  2.30  50.41  n/a   .000
   {ST= .04 ha.m }
*

```

\*\*\*\*\*  
 \*\* SIMULATION NUMBER: 7 \*\*  
 \*\*\*\*\*

W/E COMMAND	HYD ID	DT min	AREA ha	Qpeak cms	Tpeak hrs	R.V. mm	R.C.	Qbase cms
-------------	--------	--------	---------	-----------	-----------	---------	------	-----------

START @ .00 hrs

-----  
READ STORM

10.0

[ Ptot= 25.03 mm ]

fname : J:\Reference Documents\Stormwater Management\Storm Files\00\_Regional Storms\25MM4HR.STM

remark: Twenty-Five mm Four Hour Chicago Storm

```

*
** CALIB NASHYD      0204  1  3.0   1.19   .00  1.60  1.90  .08   .000
   [CN=71.0        ]
   [ N = 3.0:Tp   .20]
*
** CALIB STANDHYD    0203  1  2.0   .45   .04  1.33  19.72  .79   .000
   [I%=66.3:S%=12.00]
*
** CALIB STANDHYD    0202  1  2.0   .26   .02  1.33  18.96  .76   .000
   [I%=56.5:S%=22.00]
*
** CALIB STANDHYD    0201  1  2.0   .30   .02  1.33  17.54  .70   .000
   [I%=49.4:S%=25.90]
*
* ADD [0202 + 0201]  0205  3  2.0   .56   .04  1.33  18.20  n/a   .000

```

```

*
*   ADD [0203 + 0205] 0206 3 2.0 1.01 .08 1.33 18.88 n/a .000
*
*   RESRVR [ 2 : 0206] 0207 1 2.0 1.01 .00 3.77 17.12 n/a .000
*   {ST= .02 ha.m }

```

```

*****
** SIMULATION NUMBER: 8 **
*****

```

```

W/E COMMAND          HYD ID  DT    AREA  Qpeak Tpeak  R.V. R.C.  Qbase
                    min     ha    cms   hrs   mm   mm   cms

```

```

START @ .00 hrs
-----

```

```

READ STORM          12.0
[ Ptot=193.00 mm ]
fname : J:\Reference Documents\Stormwater Management\Storm Files\00_Regional Storms\Timmins.stm
remark: * REGIONAL DESIGN STORM

```

```

*
** CALIB NASHYD      0204 1 3.0 1.19 .10 7.00 116.76 .60 .000
[CN=71.0            ]
[ N = 3.0:Tp .20]

```

```

*
** CALIB STANDHYD   0203 1 2.0 .45 .05 7.00 161.08 .83 .000
[I%=66.3:S%=12.00]

```

```

*
** CALIB STANDHYD   0202 1 2.0 .26 .03 7.00 156.24 .81 .000
[I%=56.5:S%=22.00]

```

```

*
** CALIB STANDHYD   0201 1 2.0 .30 .03 7.00 145.56 .75 .000
[I%=49.4:S%=25.90]

```

```

*   ADD [0202 + 0201] 0205 3 2.0 .56 .05 7.00 150.52 n/a .000

```

```

*   ADD [0203 + 0205] 0206 3 2.0 1.01 .10 7.00 155.22 n/a .000

```

```

*   RESRVR [ 2 : 0206] 0207 1 2.0 1.01 .09 7.03 153.47 n/a .000
*   {ST= .04 ha.m }

```

```

FINISH
=====

```

## **Appendix H – Overall Post-Development Conditions**



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-122**

**Being a by-law to authorize the execution of a Site Plan Control Agreement with Conseil Scolaire Catholique de District des Grandes Rivières for 998075 Highway 11 North (École Catholique St-Michel) Roll No. 54-18-020-002-148.00**

**Whereas** Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area;

**And whereas** the Council of the Corporation of the City of Temiskaming Shores passed By-law No. 2014-133 designating certain areas within the Township of Dymond as Site Plan Control Areas;

**And whereas** Council considered Administrative Report No. CGP-015-2016 at the July 5, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Site Plan Agreement with Conseil Scolaire Catholique de District des Grandes Rivières for École Catholique St-Michel at 998075 Highway 11 North, Dymond for consideration at the July 5, 2016 regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The Mayor and Clerk are hereby authorized to enter into a Site Plan Control Agreement with Conseil Scolaire Catholique de District des Grandes Rivières for 998075 Highway 11 North (École Catholique St-Michel), a copy of which is attached hereto as Schedule "A" and forming part of this by-law; and
2. That a Notice of Agreement be registered at the Land Titles Office in Haileybury to register Schedule "A" to this by-law; and
3. That this by-law takes effect on the day of its final passing; and
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, Second and third time and finally passed this 5<sup>th</sup> day of July, 2016.**

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

**By-law No. 2016-122**

Site Plan Control Agreement

**The Corporation of the City of Temiskaming Shores**

and

**Conseil Scolaire Catholique de District des Grandes Rivières**

for École Catholique St-Michel at 998075 Highway 11

**Site Plan Control Agreement**  
**(Ecole Catholique St-Michel Addition Project)**

**This agreement**, made in triplicate, this 5<sup>th</sup> day of July, 2016.

Between:

**The Corporation of the City of Temiskaming Shores**  
325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0  
(hereinafter called the "City")

And:

**Conseil Scolaire Catholique De District Des Grandes Rivieres**  
896 promenade Riverside, Timmins, ON P4N 3W2  
(hereinafter called the "Owner")

**Whereas** the City has enacted Site Plan Control Area By-law No. 2013-143 pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act");

**And whereas** the City has adopted By-law No. 2009-054 being a By-law to adopt a policy with respect to Site Plan Control Assurances;

**And whereas** by an application dated on or about February 15, 2015, the Owner applied to the City for site plan approval in respect of its development described in Schedule "A";

**And whereas** the Owner owns the property containing École catholique St-Michel, described as 998075 Highway 11 North; Dymond Concession 4, North Part of Lot 9, RP TER888 Parts 1 to 4, Parcel 17712SST (the 'Land');

**Now therefore** in consideration of the mutual covenants contained herein, the parties covenant and agree as follows:

**Conditions for Site Plan Control Agreement**

This Agreement shall apply to the Lands, and to the development and redevelopment of the Lands.

The Owner covenants and agrees:

1. That no development or redevelopment will proceed on the Lands except in accordance with the Plans approved by the City pursuant to Section 41 of the



- Planning Act R.S.O. 1990, c.P.13, and more specifically identified in Appendix 1 to 5 inclusive attached hereto (collectively, the "**Plans**");
2. That the proposed buildings, structures and other works shown on the Plans with respect to the Lands shall be completed in conformity with the Plans;
  3. To carry out all works in such a manner as to prevent erosion of earth, debris and other material from being washed or carried in any manner onto any road or road allowance whether opened or unopened or onto the property of any other person or persons;
  4. To provide and construct all stormwater management works and drainage of the Lands to the satisfaction of the City and the Ministry of Transportation (the "**MTO**") as shown on the Plans; and further agrees to maintain same to the satisfaction of the City and the MTO;
  5. To construct an entrance/exit in the locations as shown on the Plans to the satisfaction of and according to the specifications of the MTO;
  6. To provide such pavement markings, sidewalks, paving, curb cuts, and to landscape the Lands as shown on the Plans and further agrees to maintain same to the satisfaction of the City;
  7. That prior to the work commencing, arrangements for the necessary permits and approvals must be made with the MTO and the City's Public Works Department and Building Department;
  8. That all required work in respect to sanitary sewer to accommodate the addition must be carried out in accordance with City specifications at the expense of the Owner;
  9. That all required work in respect to the installation of the water line from the Dymond Water Treatment Plant must be carried out in accordance with City specification and in accordance with the terms of the Cost-Sharing Agreement attached as Appendix 8;
  10. That the Owner's engineer shall confirm in writing to the Director of Public Works that testing of the water and sanitary sewer services has been completed to the satisfaction of the City;
  11. That upon completion of installation and construction of all of the services, works and facilities, the Owner shall supply the City with a certificate from the Owner's engineer verifying that the services, works and facilities were installed and constructed in accordance with the approved plans and specifications.
  12. That all entrances, exits and fire routes within the parking areas shall, at all times, be kept clean and clear of snow or debris to the satisfaction of the City, failing

which the City shall notify the Owner in writing by registered mail and allow the Owner two (2) business days from receipt of the written notice to perform the required work. If the Owner does not complete the required work within two (2) business days the City shall have the right to enter upon the parking areas, undertake the clearing and removal of snow or debris on all entrances, exits and fire routes and recover from the Owner all costs, by action or in like manner as municipal taxes (post project completion) as provided as taxes that are overdue and payable.

13. That all conditions as set out in this agreement and as shown on the Plans inclusive, shall be completed within three years of the issuance of any building permit. All work shown on the Plans that is legislated by the Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
14. That prior to receiving a building permit, the Owner will deposit with the City, the sum of \$185,800.00 in Canadian Dollars by way of a certified cheque, cash or an irrevocable Letter of Credit to ensure the satisfactory performance of all work to be done on the subject lands, and \$225,325.00 to ensure the satisfactory performance of all work to be done on City-owned lands, to ensure fulfilment of all terms and conditions of this Agreement.
  - (a) The Letter of Credit must be arranged such that draws may be made by the City, if necessary, in accordance with the terms and conditions of this Agreement.
  - (b) Upon completion of all works and services required by this Agreement to the satisfaction of the City, the City shall return any deposit to the then owner of the property.
  - (c) Should the owner fail to comply with the terms and conditions of this agreement the City will notify the Owner in writing by registered mail and if the Owner does not show intent to remedy the non-compliance within two (two) business days of receipt of the notice, or provide the City with a detailed action plan outlining the steps and timeline to remedy the non-compliance, the City may undertake the required work. Should the Owner fail to pay the City forthwith upon demand, the City shall apply all or such portion of the deposit as may be required towards the cost.
  - (d) Should the cost exceed the amount of the deposit, the City will invoice the Owner for the additional amount.
15. That the Owner will indemnify the City and each of its officers, servants, and agents from all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned to be performed by the Owner or its contractors, officers, servants or agents or of the supply or non-supply of material therefore to be supplied by the

Owner or its contractors, officers, servants or agents, whether such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings arising by reason of negligence or without negligence on the part of the Owner or its contractors, officers, servants or agents, or whether such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings are occasioned to or made or brought against the Owner or its contractors, officers, servants, or agents or the City, its officers, servants, or agents.

16. That the Owner shall not hold the City responsible for any and all costs related to the provision of revised site plans.
17. That the Owner consents to the registration of this Agreement against the Lands by way of "Notice of Agreement" and understands that the said Notice of Agreement shall remain on title to the Lands in perpetuity or until mutual consent of the Owner and the City to remove the Notice of Agreement from title.
18. That the Owner understands and agrees that it shall be responsible for all fees incurred in the registration of this Agreement against the title to the Lands and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register this Agreement.
19. The Owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
20. That the Owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the Lands shall require an amendment to this Agreement, if deemed by the City to be of a magnitude to warrant such an amendment.
21. The following Appendices are attached to this agreement:
  - Appendix 1 – **Ecole St-Michel New Building Addition, Proposed Site Plan, Sheet Number: 139-12476-29-C3.0**, Issue: for Construction (April 26, 2016);
  - Appendix 2 – **Ecole St-Michel New Building Addition, Site Grading, Sheet Number: 139-12476-29-C6.0**, Issue: for Construction (April 26, 2016);
  - Appendix 3 – **Ecole St-Michel New Building Addition, Site Grading Storm Water Management Area, Soccer Field Area, Sheet Number: 139-12476-29-C6.2**, Issue: for Construction (April 26, 2016);

- Appendix 4 – **Ecole St-Michel New Building Addition, Cross Sections, Sheet Number:** 139-12476-29-C7.0, Issue: for Construction (April 26, 2016);
- Appendix 5 – **Ecole St-Michel New Building Addition, Details, Sheet Number:** 139-12476-00-C7.1, Issue: for Construction (April 26, 2016);
- Appendix 6 – **Ecole St-Michel New Building Addition, Cross Sections, Sheet Number:** C7.0-XXX, Issue: Change Order (June 29, 2016);
- Appendix 7 – **Ecole St-Michel New Building Addition, Site Grading, Sheet Number:** C6.2-XXX, Issue: Change Order (June 29, 2016)
- Appendix 8 – Cost-Sharing Agreement
- Appendix 9 – Letter confirming compliance with Design of Public Spaces Standard under AODA, June 28, 2016, from WSP Canada Inc., Signed for David Spacek, P.Eng., PMP, Manager of Municipal Infrastructure, Northern Ontario

**This Agreement** shall be binding upon the parties hereto and their respective successors and assigns.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in  
the presence of )

Seal (if applicable) )

Municipal Seal )

**Conseil scolaire catholique de  
district des Grandes Rivières**

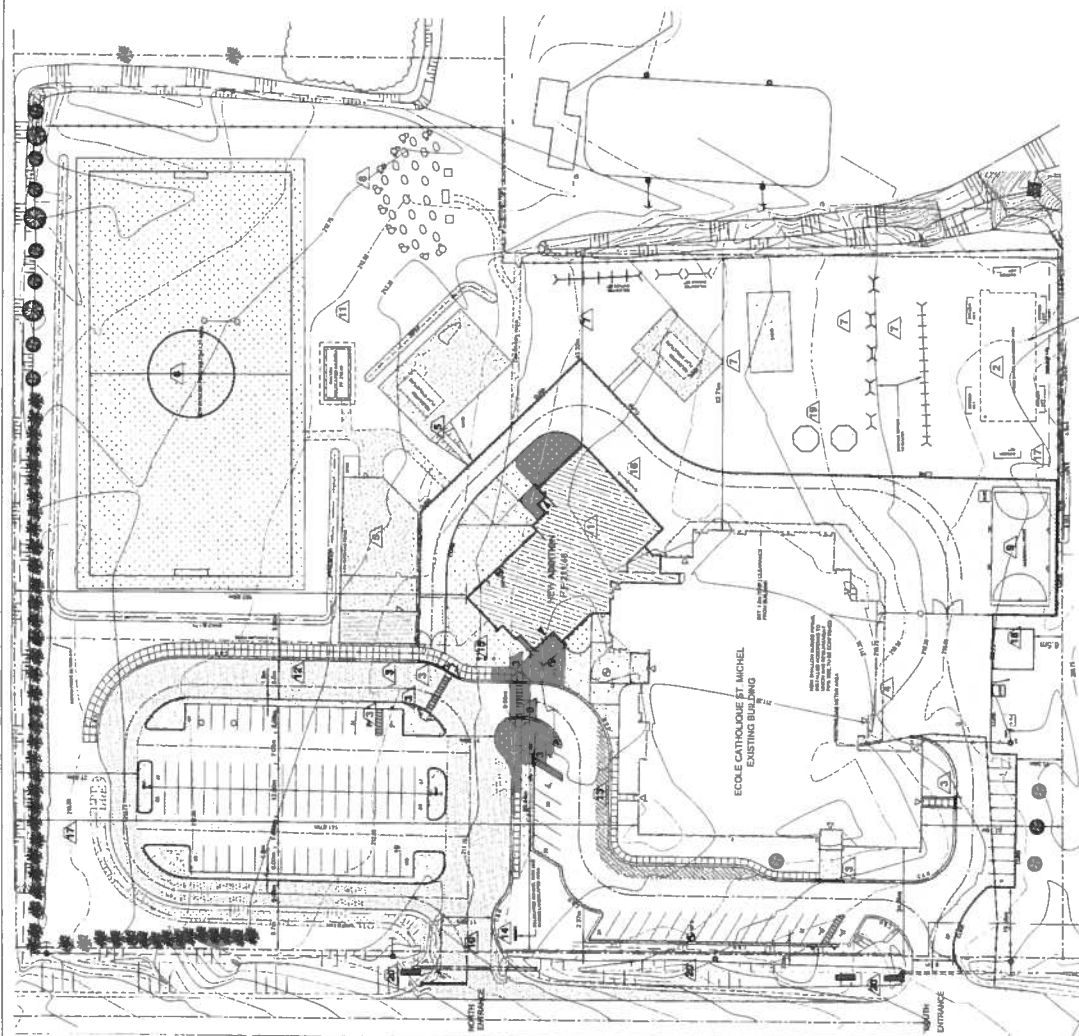
\_\_\_\_\_  
Directrice de l'éducation – Lorraine Presley

\_\_\_\_\_  
Gérante des installations scolaires – Karine Lafreniere

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



**LEGEND**

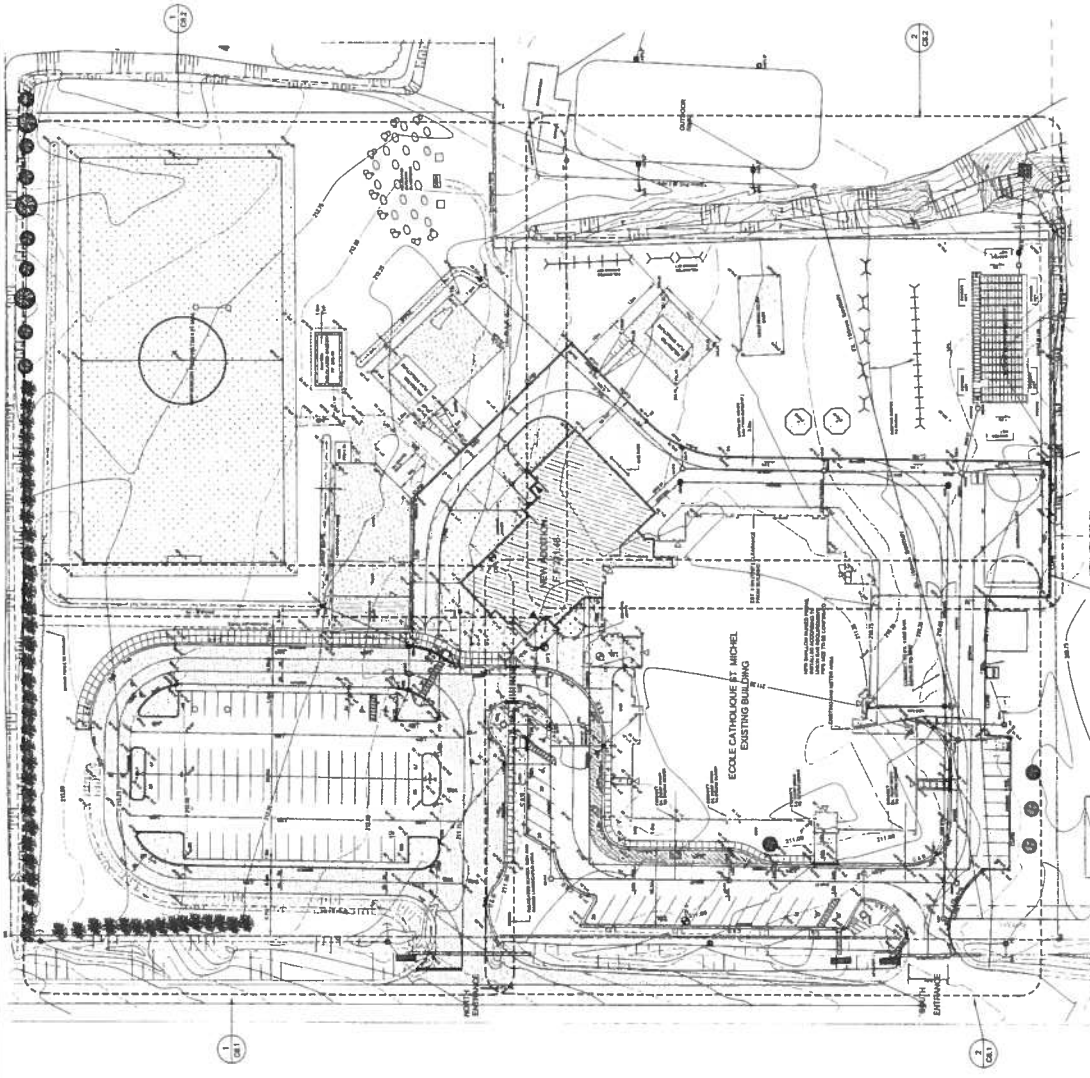
- EXISTING**
- DOTTED DASHING CONTOUR
  - DOTTED DASHING CHAMBLAIN FENCE
  - STREET/AVENUE
- PROPOSED**
- REMOVES EXISTING GRADE
  - REMOVES TOP CURB GRADE
  - REMOVES FINISHED ASPHALT GRADE
  - REMOVES FINISHED GRADE
  - REMOVES ACCESSIBLE PARKING SPOTS PER BY-LAW 2012-101
  - REMOVES LIGHT DUTY ASPHALT -50mm H.L. SURFACE 150mm CHAIN, B TYPE B
  - REMOVES HEAVY DUTY ASPHALT -50mm H.L. SURFACE 150mm H.L. CHAIN, A
  - REMOVES CONCRETE PAD
  - REMOVES 75mm TOPSOIL, A & C/D
  - REMOVES CONCRETE SIDEWALK
  - REMOVES CONCRETE CURB
  - REMOVES CHAMBLAIN FENCE
  - REMOVES SBT FENCE
  - REMOVES STRAW BALE GRAZE

**KEYED NOTES:**

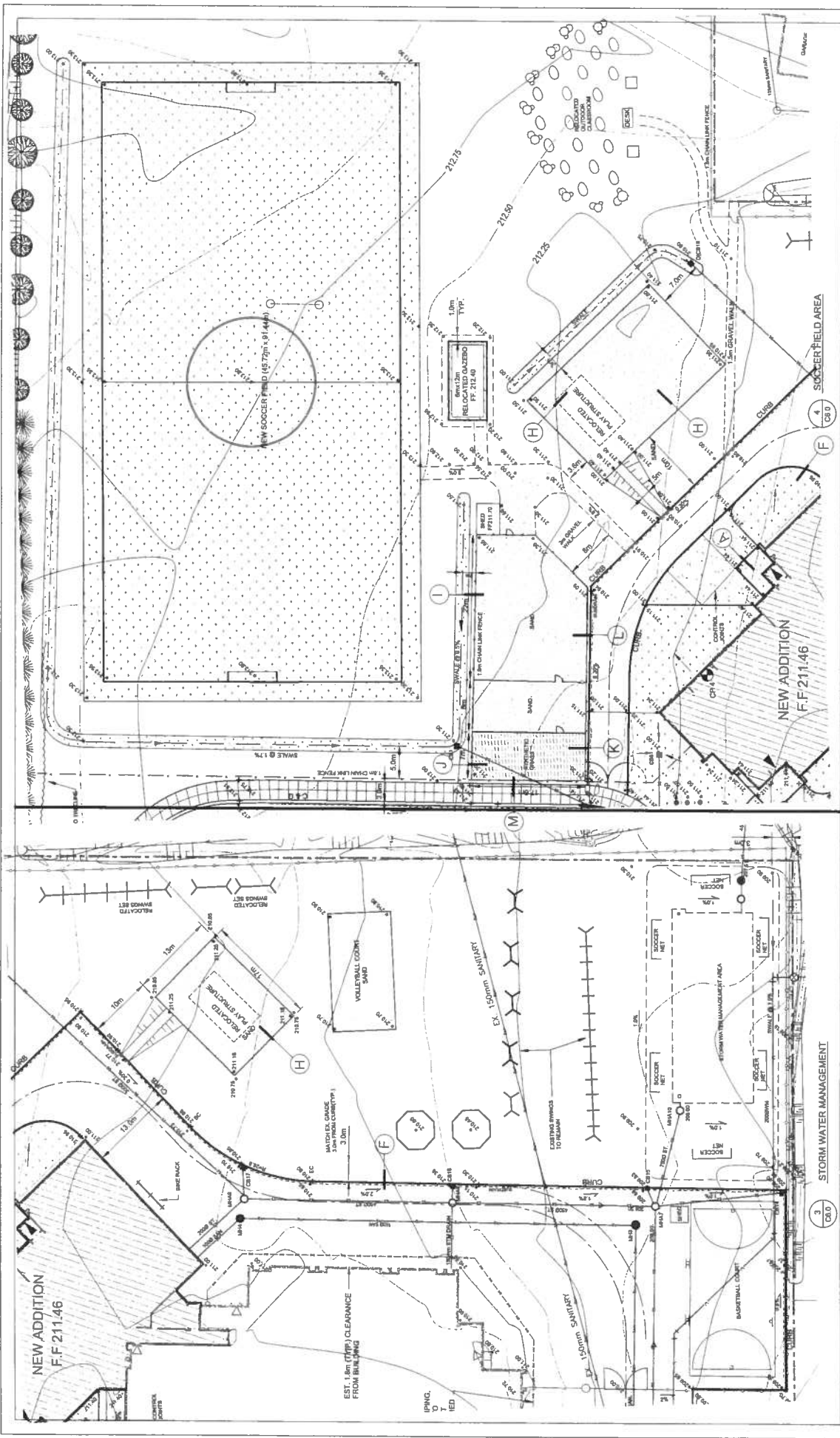
- NEW ADDITION (LABEL 13 IN PLAN)
- STORMWATER MANAGEMENT AREA
- DROP CURB FINISHED YELLOW (IN ACCORDANCE WITH DISTRICT BUILDING CODE)
- GARAGE STORAGE AREA
- DANCE/REHEARSAL AREA
- SOCCER FIELD
- PLAY GROUND EQUIPMENT (PARKS AND RECREATION INC.)
- RELOCATED OUTDOOR CLASS ROOM (CO-ORDINATE WITH OWNER)
- BASKETBALL AREA (INSTALL 4'x8'x8' PORTALS & NETS TO ALL 4 AREAS BACK TO BACK)
- NEW NORTH ORIENTATION HEAVY (14-20'x40'-10')
- RELOCATED OUTDOOR GAZEBO (11'30"x14") (CO-ORDINATE WITH OWNER)
- STUDENT DROP OFF PICKUP AREA
- BIKE RACK
- FLAG POLES 3
- RELOCATE BIKE RACK (CO-ORDINATE WITH OWNER)
- SNOW STORAGE AREA
- GARAGE (27'x30')
- STRAW BALE CHECK & SBT FENCE


<p>WSP WE CAN GET IT DONE</p>	<p>PROPOSED SITE PLAN</p>	<p>FOR CONSTRUCTION (APRIL 26, 2016)</p>
	<p>139-12476-29-C3.0</p>	<p>DATE: 04/26/2016</p>
<p>EG ST-MICHEL NEW BUILDING ADDITION</p>	<p>LE CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES GRANDES RIVIERES (CSDDR)</p>	<p>DATE: 04/26/2016</p>
<p>SCALE: 1:500</p>	<p>DATE: 04/26/2016</p>	<p>DATE: 04/26/2016</p>





				<p>DATE: 11/10/2016</p> <p>SCALE: AS SHOWN</p> <p>PROJECT: <b>LE CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES GRANDES RIVIERES (CSCDR)</b></p> <p>CLIENT: <b>ES- ST-MICHEL</b></p> <p>DESCRIPTION: <b>NEW BUILDING ADDITION</b></p> <p>DATE: 12/07/2015</p>		 <p>WSP</p> <p>160 EAST STREET SUITE 200 MONTREAL, QUEBEC H2T 1S6 TEL: 514-875-0001 FAX: 514-875-0002 WWW.WSP.CA</p>		<p>PROJECT NO: 139-12476-00-C6.0</p> <p>DATE: 04/28/2016</p>		<p>1:500</p> <p>SCALE: AS SHOWN</p> <p>PROJECT: <b>SITE GRADING</b></p>		<p>DATE: 04/28/2016</p> <p>PROJECT: <b>FOR CONSTRUCTION (APRIL 28, 2016)</b></p>	
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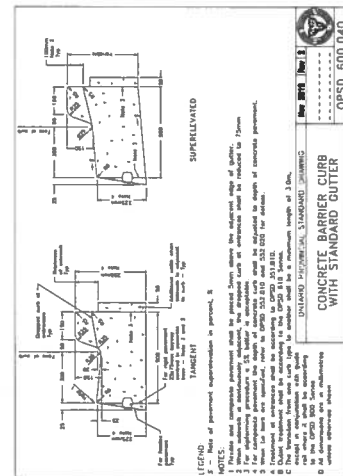


 WSP 1700 RUE DU SAUVAGE, 10E ETAGE, MONTRÉAL, QUÉBEC H3T 2E4 TEL: 514-399-1111		PROJECT NO. 139-12476-29-C6.2	DATE APRIL 26, 2016
CLIENT LE CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES GRANDES RIVIERES (CSCDRR)		DRAWING NO. 139-12476-29-C6.2	
PROJECT NAME NEW BUILDING ADDITION		SCALE AS SHOWN	
PROJECT LOCATION SITE GRADING STORM WATER MANAGEMENT SOCCER FIELD AREA		DRAWN BY RMC	
PROJECT NO. 139-12476-29-C6.2		CHECKED BY CIVIL	
PROJECT NAME NEW BUILDING ADDITION		DATE APRIL 26, 2016	
PROJECT LOCATION SITE GRADING STORM WATER MANAGEMENT SOCCER FIELD AREA		DRAWN BY RMC	
PROJECT NO. 139-12476-29-C6.2		CHECKED BY CIVIL	
PROJECT NAME NEW BUILDING ADDITION		DATE APRIL 26, 2016	

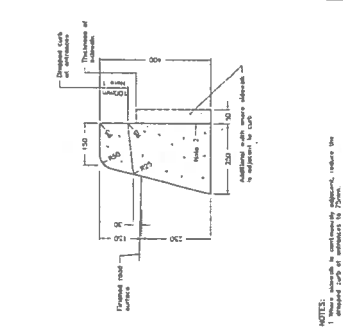
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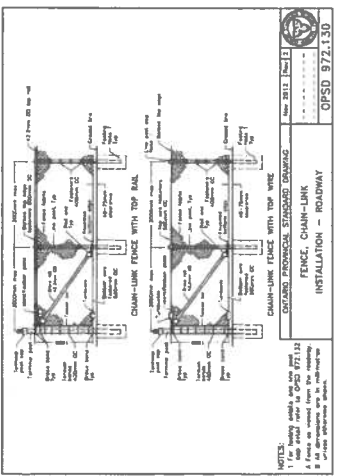




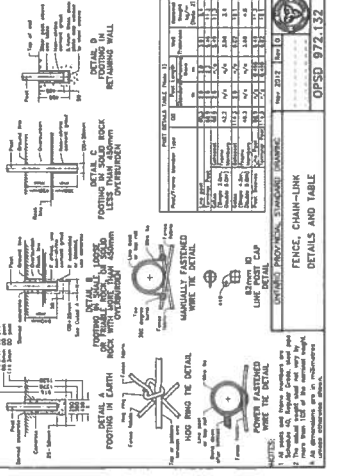
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 UNIFORM DIMENSIONAL STANDARD DRAWING  
 SHEET 5011 1011  
 OPSPD 600.040



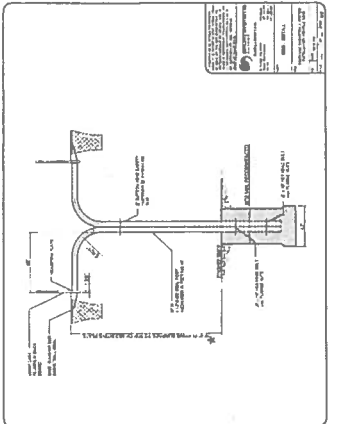
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 UNIFORM DIMENSIONAL STANDARD DRAWING  
 SHEET 5011 1011  
 OPSPD 600.110



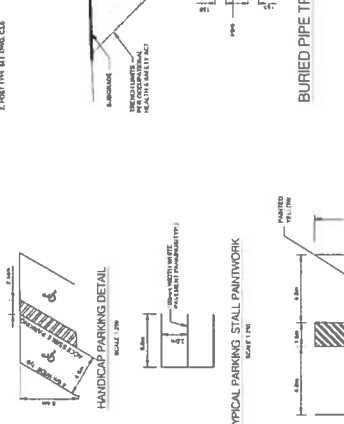
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 UNIFORM DIMENSIONAL STANDARD DRAWING  
 SHEET 5011 1011  
 OPSPD 972.130



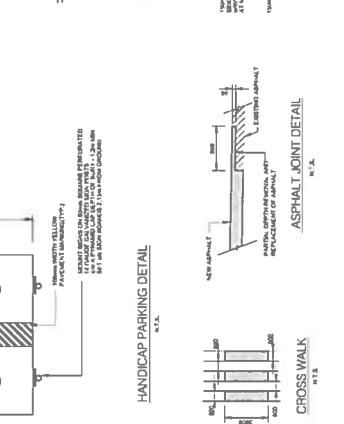
**FENCE, CHAIN-LINK DETAILS AND TABLE**  
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 OPSPD 972.132



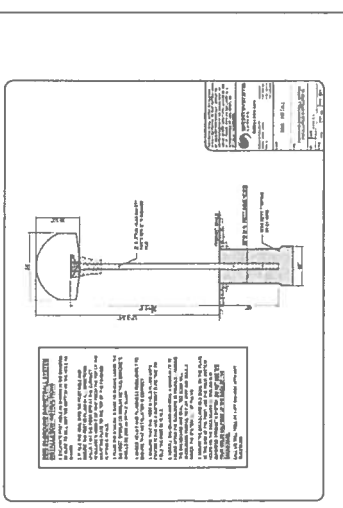
**HANDICAP PARKING DETAIL**  
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 SHEET 5011 1011  
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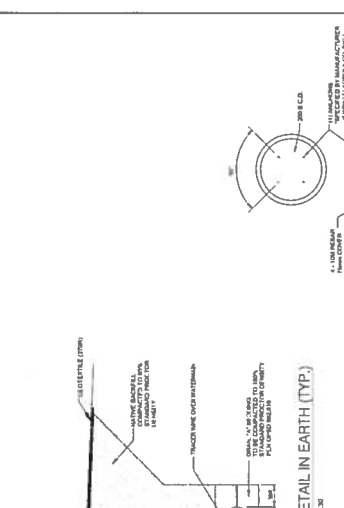
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 OPSPD 600.110



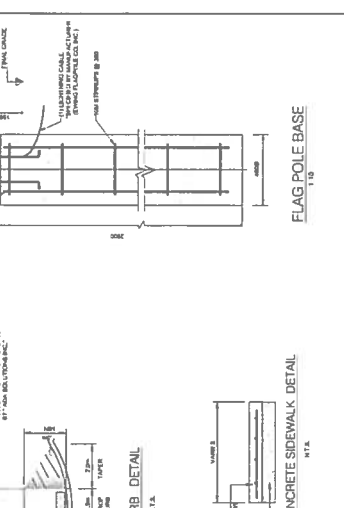
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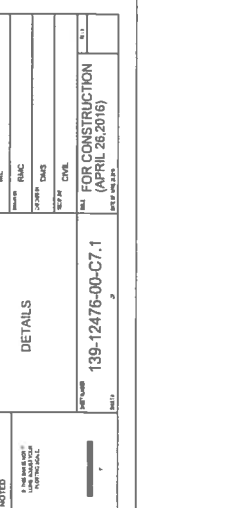
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 OPSPD 600.110



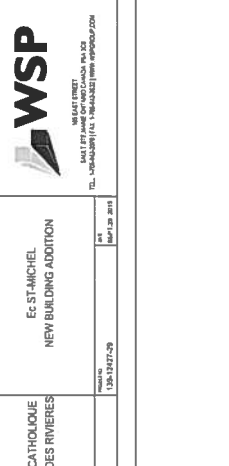
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 SHEET 5011 1011  
 OPSPD 600.110



**DROP CURB DETAIL**  
 UNIFORM DIMENSIONAL STANDARD DRAWING  
 SHEET 5011 1011  
 OPSPD 600.110



**CONCRETE SIDEWALK DETAIL**  
 UNIFORM DIMENSIONAL STANDARD DRAWING  
 SHEET 5011 1011  
 OPSPD 600.110



**ASPHALT JOINT DETAIL**  
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 SHEET 5011 1011  
 OPSPD 600.110

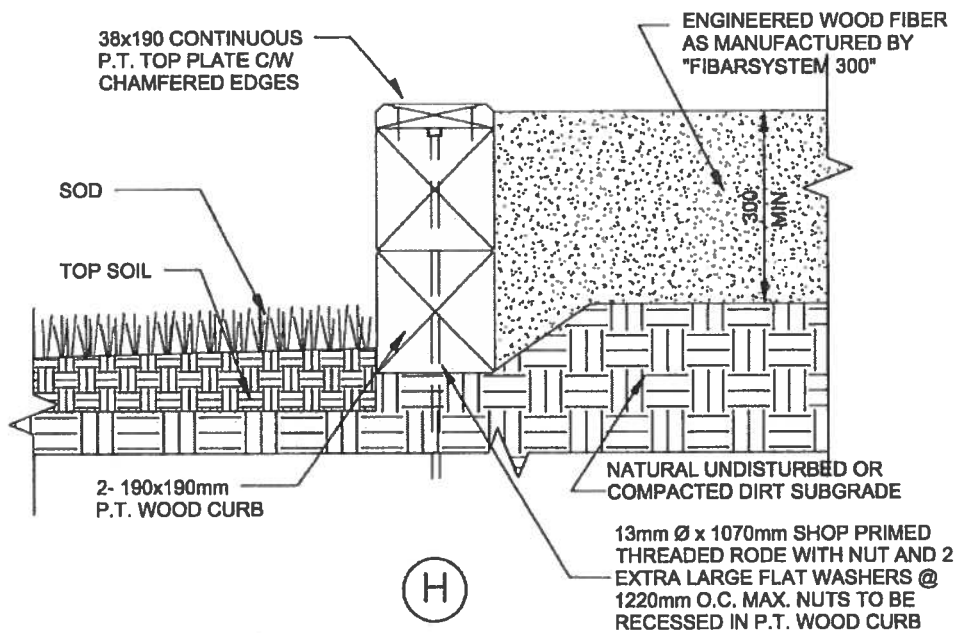
**WSP**  
 WSP CONSULTANTS INC.  
 1000 AVENUE OF THE AMERICANS, SUITE 1000  
 WASHINGTON, DC 20004-4400  
 TEL: (202) 462-1000 FAX: (202) 462-1001

**LE CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES GRANDES RIVIERES (CSCOR)**  
 NEW BUILDING ADDITION

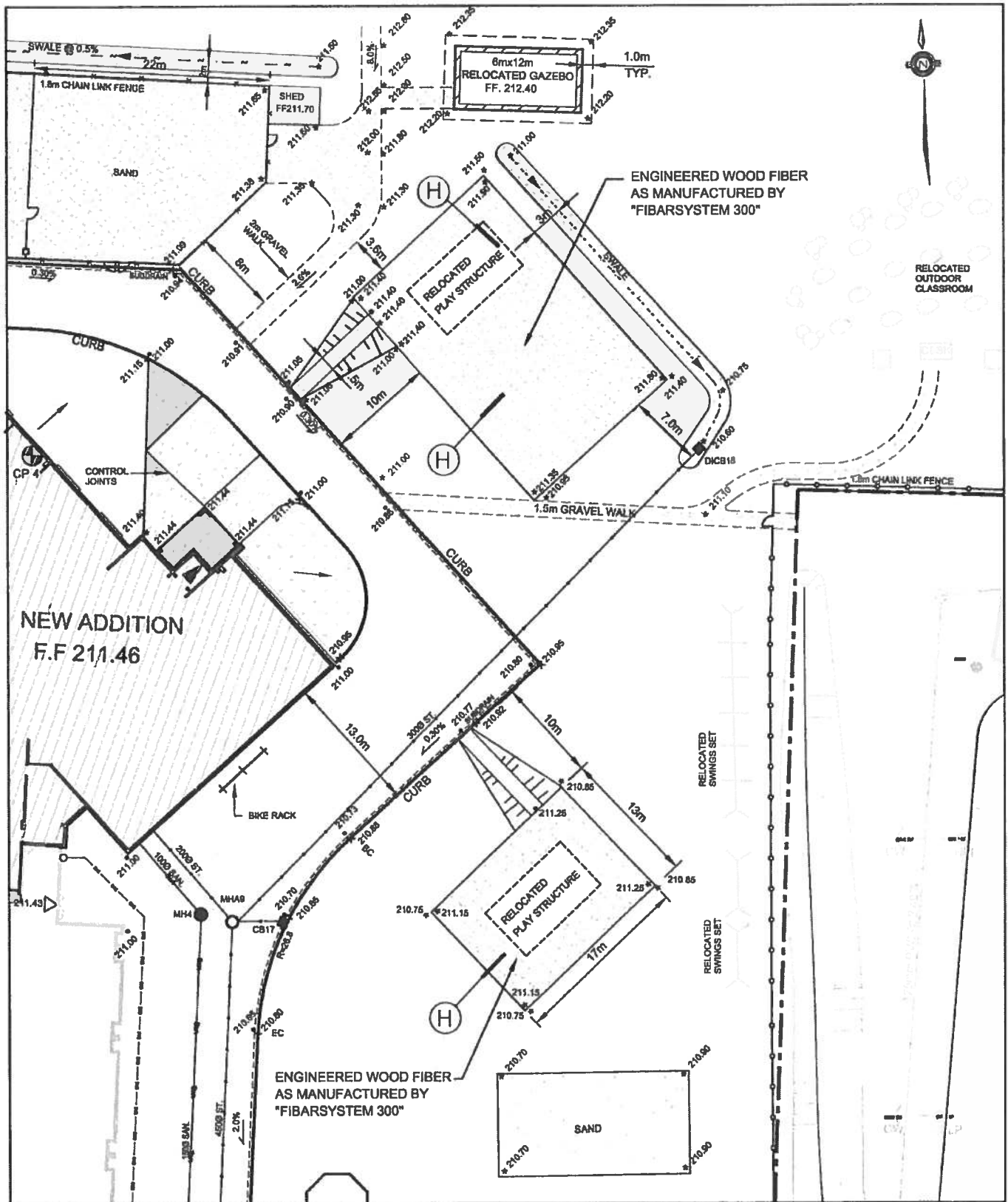
**EG. ST-MICHEL**

**FOR CONSTRUCTION (APRIL 26, 2016)**

PROJECT NO: 139-12476-00-C7.1  
 SHEET NO: 2



<p>CLIENT:</p> <p>LE CONSEIL SCOLAIRE CATHOLIQUE DE DISTRICT DES GRANDES RIVIERES (CSCDGR)</p>	<p>PROJECT:</p> <p>Ec ST-MICHEL NEW BUILDING ADDITION</p>	 <p>185 EAST STREET BAYL ST. MARIE ONTARIO CANADA P1A 3C8 TEL.: 1-705-942-3570   FAX: 1-705-942-3532   WWW.WSPGROUP.COM</p>	<p>TITLE:</p> <p>CROSS SECTIONS</p> <p>SHEET NUMBER:</p> <p>C7.0-XXX</p>	<table border="1"> <tr> <td>DESIGNED BY:</td> <td>ML</td> <td>SCALE:</td> <td>N.T.S.</td> </tr> <tr> <td>DRAWN BY:</td> <td>RMC</td> <td></td> <td></td> </tr> <tr> <td>CHECKED BY:</td> <td>DMS</td> <td></td> <td></td> </tr> <tr> <td>DISCIPLINE:</td> <td>CIVIL</td> <td></td> <td></td> </tr> <tr> <td>DATE:</td> <td>CHANGE ORDER (JUNE 29, 2016)</td> <td>REV #</td> <td></td> </tr> <tr> <td></td> <td>DATE OF: APR 20, 2016</td> <td></td> <td></td> </tr> </table>	DESIGNED BY:	ML	SCALE:	N.T.S.	DRAWN BY:	RMC			CHECKED BY:	DMS			DISCIPLINE:	CIVIL			DATE:	CHANGE ORDER (JUNE 29, 2016)	REV #			DATE OF: APR 20, 2016		
DESIGNED BY:	ML	SCALE:	N.T.S.																									
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CHECKED BY:	DMS																											
DISCIPLINE:	CIVIL																											
DATE:	CHANGE ORDER (JUNE 29, 2016)	REV #																										
	DATE OF: APR 20, 2016																											



CLIENT: <b>LE CONSEIL SCOLAIRE CATHOLIQUE          DE DISTRICT DES GRANDES RIVIERES</b>	PROJECT: <b>Ec ST-MICHEL          NEW BUILDING ADDITION</b>	 165 EAST STREET SAULT STE MARIE ONTARIO CANADA P6A 3C8 TEL: 1-705-942-2070   FAX: 1-705-942-3332   WWW.WSPGROUP.COM	TITLE: <b>SITE GRADING</b>	DRAWN BY: <b>ML</b>	SCALE: <b>N.T.S.</b>
				CHECKED BY: <b>DMS</b>	DATE: <b>CHANGE ORDER          (JUNE 29, 2016)</b>
			SHEET NUMBER: <b>C6.2-XXX</b>		

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-100**

**Being a by-law to enter into a Cost Sharing Agreement  
with Conseil Scolaire Catholique de District de Grandes  
Rivieres for upgrades to the Dymond Reservoir to  
accommodate a dedicated water service to Ecole  
Catholique St. Michel**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;


**And whereas** Council considered Administrative Memo No. 014-2016-PW at the June 7, 2016 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a cost sharing agreement with Conseil Scolaire Catholique de District des Grandes Rivieres for upgrades to the Dymond Reservoir to accommodate a dedicated water service to Ecole Catholique St. Michel for consideration at the June 7, 2016 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into a Cost Sharing Agreement with Conseil Scolaire Catholique de District des Grandes Rivieres for upgrades to the Dymond Reservoir to accommodate a dedicated water service to Ecole Catholique St. Michel to a maximum of \$100,000, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed this 7<sup>th</sup> day of June, 2016.**

  
\_\_\_\_\_  
Mayor – Carman Kidd

  
\_\_\_\_\_  
Clerk – David B. Treen



Schedule "A" to

**By-law 2016-100**

Cost Sharing Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Conseil Scolaire Catholique de District des Grandes Rivières**

for upgrades to the Dymond Reservoir

**AGREEMENT**

**THIS AGREEMENT** is made this      day of June, 2016

**BETWEEN:**

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES**  
325 Farr Drive, Box 2050, Haileybury, Ontario P0J 1K0  
(hereinafter referred to as the "City")

**OF THE FIRST PART**

**-and-**

**Conseil Scolaire Catholique de District des Grandes Rivieres**  
896 Riverside Drive, Timmins, ON P4N 3W2  
(hereinafter referred to as "CSCDGR")

**OF THE SECOND PART**

**WITNESS THAT:**

**WHEREAS** CSCDGR has submitted a Building Permit Application to the City for the construction of an addition to Ecole Catholique St. Michel located at 998075 Highway 11.

**AND WHEREAS** CSCDGR has requested a connection to the City's municipal water for the required fire suppression.

**AND WHEREAS** The City by its agent, EXP Services Inc., has identified that a dedicated water main from the Dymond reservoir is required to meet the fire suppression flow requirements identified by WSP Canada Inc., the agent of CSCDGR.

**AND WHEREAS** CSCDGR acknowledges and agrees that it will directly benefit from the necessary upgrades required within the Dymond Reservoir to have the dedicated water main commissioned.

**AND WHEREAS** the City and CSCDGR have agreed to enter into the within cost sharing agreement for the payment of the costs of the required upgrades to the Dymond Reservoir as outlined by EXP Services Inc.

5. The Costs payable by CSCDGR shall be repayable to the City in the form of payment upon receipt of invoice provided by the City at the time of completion of the Dymond Reservoir Upgrade Project.
6. The Parties acknowledge and agree that the actual Costs of the Dymond Reservoir Upgrade Project are unknown at the time of the drafting of the within Agreement and that it is the Parties' intention to be responsible for their respective share of the actual Costs incurred to complete the scope of work as outlined herein. In the event that there is necessary work to be done outside the scope of work as outlined in Schedule A, or the Dymond Reservoir Project will be over budget, any purchase must be agreed upon by both Parties.
7. In the event of a default of payment as outlined in paragraph 5 above, interest on any monies owing to the City shall accrue from the date upon which payment was due until the monies are paid in full at the rate of fifteen percent (15%).
8. CSCDGR shall not be permitted to assign the within Agreement without the express written consent of the City.
9. In the event that CSCDGR is no longer in need of the dedicated water main and the Dymond Reservoir Upgrade Project has commenced or has been completed, CSCDGR will be responsible to pay 100% of the actual Costs incurred to complete the scope of work as outlined herein.
10. In the event that CSCDGR requests that the City complete additional work with regard to the Dymond Reservoir Upgrade Project which is not covered by the scope of work and the current Agreement then, unless otherwise agreed to in writing, CSCDGR shall pay to the City:
  - (a) the costs incurred by the City in carrying out the request;
  - (b) the cost of materials, labour, engineering and any other expenses associated with carrying out the request; and
  - (c) the costs shall immediately be due and payable and shall not form part of the within payment arrangement as outlined in paragraph 5 herein.
11. CSCDGR shall be solely responsible for the costs associated with the installation, commissioning and connection of the dedicated water main 1 meter outside the Dymond Reservoir and beyond.
12. CSCDGR shall not allow any person or party to connect to the dedicated water main without the prior written permission of the City.
13. The City shall provide CSCDGR with the information regarding the Costs incurred for the Dymond Reservoir Upgrade Project upon request and/or upon the completion of the Dymond Reservoir Upgrade Project.

## **DESIGN AND CONSTRUCTION**

14. The City, at its sole discretion, shall undertake the construction of the Dymond Reservoir Upgrade Project in accordance with the scope of work outlined herein.

provision in question, or its application to any circumstance other than that which has been held invalid or unenforceable, and the remainder of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.

27. This Agreement shall be binding upon the parties hereto and their respective successors and permitted assigns.

**SIGNED AND SEALED** this day of June, 2016 at the City of Temiskaming Shores

The Corporation of the City of Temiskaming Shores

  
Witness:

per:

  
**Carman Kidd - Mayor**  
**I have the authority to bind the corporation**

The Corporation of the City of Temiskaming Shores

  
Witness:

per:

  
**David Treen- Municipal Clerk**  
**I have the authority to bind the corporation**

DATED this <sup>Timmins, Ont. A.</sup> 16 day of May, 2016 at the City of ~~Temiskaming Shores~~

Conseil Scolaire Catholique de District des Grandes Rivieres

  
Witness:

per:

  
**Lorraine Presley-Director of Education**  
**I have the authority to bind the corporation**



City of Temiskaming Shores  
 Dymond Reservoir Water Modifications (St Michaels School Water Service)  
 Exp Project No.: N/A

**SCHEDULE A**  
**ESTIMATE ITEM PRICES**

**A. GENERAL REQUIREMENTS**

	ITEM REF	ITEM	UNIT	QTY	TOTAL
1	01	General Requirements/Engineering	L.S.	100%	\$20,000. <sup>00</sup>
2	01 74 20	Waste Management and Disposal	L.S.	100%	\$1,000. <sup>00</sup>
3	33 11 27	Temporary Potable Water Service	L.S.	100%	\$1,500. <sup>00</sup>
4	N/A	Miscellaneous Requirements	L.S.	100%	\$1,000. <sup>00</sup>

<b>A</b>	<b><i>SUBTOTAL FOR DIVISION A</i></b>	<b>\$23,500.<sup>00</sup></b>
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**B. DYMOND ROAD RESERVOIR UPGRADES**

	ITEM REF	ITEM	UNIT	QTY	TOTAL
5	02 41 19	Removal of Existing Pumps and Piping	L.S.	100%	\$3,500. <sup>00</sup>
6	03 11 00 03 30 00	Cast in Place Concrete and Forming Dymond Road Reservoir	L.S.	100%	\$2,500. <sup>00</sup>
7	22 05 81	Disinfection of Water Distribution Piping	L.S.	100%	\$500. <sup>00</sup>
8	22 10 00	In-Plant Piping	L.S.	100%	\$20,000. <sup>00</sup>
9	22 10 00	Air Release Valves	ea.	1	\$1,500. <sup>00</sup>
10	22 10 00	Check Valves (150mm)	ea.	2	\$1500. <sup>00</sup>
11	22 10 00	Flow Control Valve	ea.	1	\$3,000. <sup>00</sup>
12	22 10 00	Bi-Directional Knife Gate Valves (150mm)	ea.	1	\$5,500. <sup>00</sup>
13	22 10 00	Butterfly Valves c/w Electric Actuator (150mm)	ea.	2	\$10,000. <sup>00</sup>
14	22 10 00	Electromagnetic Flowmeter (250mm)	ea.	1	\$7,500. <sup>00</sup>
15	22 47 02	Vertical Turbine Pumps and Hardware	ea.	2	\$80,000 <sup>00</sup>
16	N/A	O.C. W.A. Control Installations and Programming	L.S.	100%	\$5,000. <sup>00</sup>
17	26	Electrical Works	L.S.	100%	\$35,000.00

<b>B</b>	<b><i>SUBTOTAL FOR DIVISION B</i></b>	<b>\$175,500.<sup>00</sup></b>
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	<b><i>TOTAL ESTIMATE EXCLUDING HST</i></b>	<b>\$199,000.<sup>00</sup></b>
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June 28, 2016

139-12476-29

Building Department  
Corporation of the City of Temiskaming Shores  
325 Farr Drive  
P.O. Box 2050  
Haileybury, ON P0J 1K0

**Subject: École St-Michel**

Dear Sir/Madam,

WSP Canada Inc. prepared the following drawings for Ec. St-Michel (New Building Additional).

- C1.0 Existing Conditions – Plan
- C2.0 Removals
- C3.0 Proposed Site Plan
- C4.0 Line Painting / Signage and Layout
- C5.0 Site Servicing
- C5.1 Stormwater Management
- C5.2 Stormwater Management
- C5.3 Sewer Profile - 1
- C5.4 Sewer Profile – 2
- C5.5 Catchbasin Profile - 1
- C6.0 Site Grading
- C6.1 Site Grading – North & South Parking Lot
- C6.2 Site Grading – Stormwater Management Area
- C7.0 Cross Sections
- C7.1 Details

Telephone: 705-942-2070  
Facsimile: 705-942-3532

WSP Canada Inc.  
185 East Street  
Sault Ste. Marie ON P6A 3C8  
[www.wspgroup.com](http://www.wspgroup.com)



The above drawings prepared by WSP for the above-noted project have been designed to be in compliance with the Design of Public Spaces Standard under the Accessibility for Ontarians with Disabilities Act (AODA).

Yours truly,

A handwritten signature in blue ink, appearing to read "D. Spacek" followed by a flourish.

David Spacek, P.Eng., PMP  
Manager of Municipal Infrastructure, Northern Ontario

DMS/jlb

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2016-123**

**Being a by-law to confirm certain proceedings of Council of  
The Corporation of the City of Temiskaming Shores for its  
Regular meeting held on July 5, 2016**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **July 5, 2016** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of July, 2016.

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Mayor – Carman Kidd

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Clerk – David B. Treen