



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, November 7, 2017
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – October 17, 2017

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

10. **Communications**

- a) Betty Smallwood, Program Coordinator – Timiskaming Hospice Palliative Care

Re: Invitation – “Time to Remember” service - Thursday, November 23, 2017 at 5:30 p.m. at New Liskeard Community Hall

Reference: Received for Information

- b) Brent Kennedy, Director (Rural Branch Program) – Ministry of Agriculture, Food and Rural Affairs

Re: Ontario Community Infrastructure Fund (OCIF) Formula Component – Funding Allocation: 2018 = \$205,197; 2019 = \$318,735; 2020 = \$334,319

Reference: Referred to the Treasurer

- c) Email: Federal Gas Tax Program

Re: AMO's Federal Gas Tax Fund Annual Report ending December 31, 2016 – Temiskaming Shores received \$632,386 in Federal Gas Tax

Reference: Received for information

- d) Cathy Ryder, Deputy Clerk/HR – Township of Drummond/North Elmsley
Re: Request for Support – Employment Standards Act (Bill 148)
Reference: Received for information

- e) Mayor Carman Kidd – City of Temiskaming Shores
Re: Letter to Minister of Health and Long-Term Care – Report of the Expert Panel on Public Health
Reference: Received for information

- f) Alicia Pinelli, Outreach & Education Team Member – National Eating Disorder Information Centre
Re: Proclamation Request – February 1-7, 2018 “Eating Disorder Awareness Week
Reference: Received for information

- g) Honorable Minister Glen Thibeault – Ministry of Energy
Re: Release of Ontario’s 2017 Long-Term Energy Plan
Reference: Received for information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Transit Committee meeting held on September 20, 2017;
- b) Minutes of the Age Friendly Community Committee meeting held on April 10, 2017;
- c) Minutes of the Age Friendly Community Committee meeting held on May 8, 2017;
- d) Minutes of the Age Friendly Community Committee meeting held on June 12, 2017;
- e) Minutes of the Age Friendly Community Committee meeting held on August 14, 2017;
- f) Minutes of the Temiskaming Shores Public Library Board meeting held on September 20, 2017;
- g) Minutes of the Temiskaming Shores Public Library Board meeting held on October 4, 2017;
- h) Minutes of the Emergency Management Program Committee meeting held on September 28, 2017;
- i) Minutes of the Temiskaming Municipal Association meeting held April 27, 2017;
- j) Minutes of the Temiskaming Municipal Association's Executive meeting held May 8, 2017;
- k) Minutes of the Temiskaming Municipal Association meeting held May 27, 2017;
- l) Minutes of the Earlton-Timiskaming Regional Airport Authority meeting held on August 17, 2017;
- m) Minutes of the Earlton-Timiskaming Regional Airport Authority meeting held on August 31, 2017;
- n) August 2017 Earlton-Timiskaming Regional Airport Authority Activity Report;
- o) Minutes of the Temiskaming Shores Police Services Board meeting held on September 18, 2017; and
- p) Minutes of the Temiskaming Transit Committee meeting held on October 25, 2017.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Committee meeting held on May 8, 2017;
- b) Minutes of the Recreation Committee meeting held on June 12, 2017;
- c) Minutes of the Recreation Committee meeting held on September 11, 2017;
- d) Minutes of the Building Maintenance Committee meeting held on October 12, 2017; and
- e) Minutes of the Protection to Persons and Property Committee meeting held on October 12, 2017.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Support - AMO's response to the Expert Panel on Public Health

Draft Motion

Whereas the Minister of Health and Long-Term Care (MHLTC) established an Expert Panel on Public Health to provide advice on structural, organizational and governance changes for Ontario's public health sector within a transformed health system; and

Whereas the Minister's Expert Panel released a report entitled ***Public Health within an Integrated Health System*** dated June 9, 2017; and

Whereas the Association of Municipalities of Ontario (AMO) released a Briefing Note in regards to the Panel Report dated October 12, 2017 identifying that neither the Expert Panel nor the Ministry have provided analysis on the implications of integrating from either a patient, program/service, or cost benefit perspective; and

Whereas AMO has identified a variety of issues, if the recommendations were implemented, that would have a negative impact on Northern and Rural communities.

Now therefore Council for the City of Temiskaming Shores hereby concurs with the Association of Municipalities of Ontario and does not support the recommendations of the Expert Panel on Public Health as outlined in the report, ***Public Health within an Integrated Health System***, released on July 20, 2017 and petitions the government to not change the public health system as recommended; and

Furthermore that a copy of this resolution be sent to the Honorable Eric Hoskins, Minister of Health and Long-Term Care and the Association of Municipalities of Ontario.

b) Memo No. 016-2017-PW – McCamus Subdivision – Assumption of Roadway (McCamus Avenue: Shepherdson Road to Dixon Street)

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 016-2017-PW; and

That Council directs staff to prepare the necessary by-law for the assumption of McCamus Avenue from Shepherdson Road to Dixon Street and repeal By-law No. 2014-086 for consideration at the November 7, 2017 Regular Council meeting.

c) Memo No. 010-2017-CGP – NOHFC Funding – Temiskaming Region Business Training Series

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 010-2017-CGP;

That Council directs staff to prepare the necessary by-law to enter into an Event Funding Partnership agreement with the Northern Ontario Heritage

Corporation (NOHFC) for the Temiskaming Region Business Training Series in the amount of \$2,625 for consideration at the November 7, 2017 Regular Council meeting.

d) Memo No. 033-2017-CS – Confirmation of Road Name – Wilson Road

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 033-2017-CS;

That Council confirms that the official road name of that section of roadway between Highway 11 and Clover Valley Road to the east of Highway 11 in line with Seed's Road is known as **Wilson Road**; and

That Council hereby requests the Ministry of Transportation of Ontario ensure the appropriate signage is installed on Highway 11.

e) Memo No. 034-2017-CS – Accountability and Transparency – Bill 68 – Integrity Commissioner

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 034-2017-CS; and

That Council hereby acknowledges the request from the Temiskaming Municipal Association (TMA) in regards to the retention of an Integrity Commissioner and authorizes the TMA to pursue this initiative on behalf of the City of Temiskaming Shores as a participating municipality.

f) Memo No. 035-2017-CS – Appointment to Temiskaming Shores Public Library Board – Anna Turner

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 035-2017-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-030 being a by-law to appoint community representatives to

various Committees and Board for the 2015-2018 Term of Council by appointing Anna Turner to the Temiskaming Shores Public Library Board.

g) October 2017 Capital Financial Report

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the October 2017 Year-to-Date Capital Financial Report for information purposes.

h) Memo 036-2017-CS – Ontario Infrastructure & Land Corporation Loan Application (Haileybury Water Treatment Plant MCC Replacement Project and New Liskeard Water Treatment Plant Iron Removal Project)

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 036-2017-CS;

That Council directs the Treasurer to proceed with the application(s) to OILC for capital works as approved in By-law 2017-060 in the amount of \$849,000; and

That Council directs the Treasurer to proceed with other applicable by-laws as per the OILC program being a funding agreement and debenture(s) as required upon the completion or substantial completion of the approved capital works.

i) Administrative Report No. CS-037-2017 – Transit Fares and Schedule

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-037-2017;

That Council endorses and approves the recommendation of the Temiskaming Transit Committee to reduce transit service on Sundays from every hour to every two hours effective January 1, 2018; and

That Council endorses and approves the recommendation of the Temiskaming Transit Committee to increase the Temiskaming Transit Fares by \$0.25 and the monthly passes by \$5.00 effective January 1, 2018 as follows:

Adult Fare	\$ 3.25
Senior/Student Fare	\$ 3.00
Book of 10 Adult Tickets	\$ 32.50
Book of 10 Senior/Student Tickets	\$ 30.00
Adult Monthly Pass	\$ 90.00
Senior/Student Monthly Pass	\$ 70.00

j) Memo 037-2017-CS – Snow Clearing/Winter Maintenance – Temiskaming Shores & Area Chamber of Commerce Parking Lot

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores hereby acknowledges receipt of Memo 037-2017-CS; and

That Council directs staff to include the clearing of snow/ winter maintenance of the Temiskaming Shores & Area Chamber of Commerce parking lot within its Winter Operations Plan for the 2017-2018 Season in accordance with the City's Strategic Alliance Agreement with the Chamber of Commerce as authorized through By-law 2008-124.

k) Administrative Report No. CS-038-2017 – Conseil des Arts Temiskaming Arts Council Strategic Alliance Agreement

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-038-2017; and

That Council directs staff to prepare the necessary by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council for consideration at the November 7, 2017 Regular Council meeting.

l) District Social Services Administration Board Review

Draft Motion

Whereas the Ministry of Community and Social Services is currently conducting a comprehensive review of the governance and accountability of the District Social Services Administration Boards;

And whereas the Ministry's consultant has prepared a "Consultation for Municipal Representatives" questionnaire for Council's consideration outlining the following key review priorities;

- Accountability and Transparency
- Board Composition
- Term Start Dates
- Access to Bulk Financing
- Apportionment
- Other Governance and Accountability Issues

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby provides the following input for consideration during the Ministry of Community and Social Services District Social Services Board Review:

1. Accountability and Transparency - encourage DSSAB administrators and Board Members to strengthen their ongoing communication strategies including regular reports from DSSAB representatives to their respective Council(s)
2. Board Composition – the District of Timiskaming Social Services Administration Board has a disproportionate about of representation for the Unincorporated areas (10% of the population with 20% representation on the Board). The City of Temiskaming Shores hereby recommends that one Unincorporated position be eliminated and redistributed amongst the municipalities that have shared representatives.
3. Term Start Dates – recommend using a clause similar to that used by Public Library Boards under the Public Libraries Act as follows:

*A board member shall hold office for a term concurrent with the term of the appointing council, or until a **successor is appointed**.*

The first appointments of members of a new board shall be made by the respective Council(s) at their first meeting after a municipal election, but if the appointing council(s) fail to make the appointments at its first meeting, it shall do so at any regular or special meeting held within 60 days thereafter.

4. Access to Bulk Financing – DSSABs should have the same borrowing power and limits as municipalities. Access to loan programs, such as the Ontario Infrastructure & Land Corporation should be made available to DSSABs.

5. Apportionment – the District of Timiskaming Social Services Administration Board has a cost apportionment formula that works well and helps to avoid conflict and disputes amongst contributing municipalities. The City of Temiskaming Shores would not support a mandated province-wide approach.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2017-136 Being a by-law for the Assumption of a Highway for Public use within the City of Temiskaming Shores – McCamus Avenue from Shepherdson Road to Dixon Street

By-law No. 2017-137 Being a by-law to authorize the Sale of Land to Timmins Forest Products Ltd. being Parcel 9551 SST, Part of Lot 1, Concession 2, Bucke Township

By-law No. 2017-138 Being a by-law to amend By-law No. 2015-030 (Appointment of Community Representatives to various Committees and Boards for the 2014-2018) – Appointment of members to the Temiskaming Shores Public Library Board

By-law No. 2017-139 Being a by-law to authorize certain new capital works of the Corporation of the City of Temiskaming Shores; to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC

By-law No. 2017-140 Being a by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council

By-law No. 2017-141 Being a by-law to enter into an Event Funding Partnership agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for the Temiskaming Region Business Training Series

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2017-136;

By-law No. 2017-137;

By-law No. 2017-138;

By-law No. 2017-139;

By-law No. 2017-140; and

By-law No. 2017-141

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Special – Tuesday, November 14, 2017 at 6:00 p.m. (Budget)
- b) Regular – Tuesday, November 21, 2017 at 6:00 p.m.
- c) Special – Tuesday, November 28, 2017 at 6:00 p.m. (Draft Zoning By-law)
- d) Regular – Tuesday, December 5, 2017 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

Draft Motion

Be it resolved that Council agrees to convene in Closed Session at _____ p.m. to discuss the following matters:

- a) **Adoption of the September 19, 2017 – Closed Session Minutes**
- b) **Under Section 239 (2) (a) of the Municipal Act, 2001 – Security of the property of the municipality – Sacre Coeur School;**
- c) **Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations – Human Resources Update;**
- d) **Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations – Negotiations (2018-2020); and**
- e) **Under Section 239 (2) (e) of the Municipal Act, 2001 – litigation or potential litigation – Insurance Claims.**

Draft Motion

Be it resolved that Council agrees to rise with report from Closed Session at _____ p.m.

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2017-142 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **November 7, 2017** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2017-142 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, October 17, 2017
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Patricia Hewitt, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Kelly Conlin, Director of Corporate Services (A)
Tim Uttley, Fire Chief
James Franks, Economic Development Officer
Danielle Covello
Jennifer Pye, Planner

Regrets: None

Media: Bill Buchberger, CJTT 104.5 FM
Diane Johnston, Temiskaming Speaker

Members of the Public Present: 9

3. Review of Revisions or Deletions to Agenda

Additions:

Under Item 9 – Presentations

- b) Mayor Kidd – City of Temiskaming Shores

Re: Presentation to Barry Phippen and the Biker's Reunion Committee

- c) Mayor Kidd and James Franks, Economic Development Officer - Northern Ontario Business Awards Acknowledgement

Re: Northern Ontario Mining Showcase Committee – Entrepreneurial Community

- d) Mayor Kidd and James Franks, Economic Development Officer - Far Northeast Training Board Acknowledgement

Re: 2017 Partnership Award

Under Item 15 – New Business

- j) Council relief from By-law No. 2004-028 Open Air Burning – Day time burning**

Note: Article 2 of By-law No. 2004-028 does not permit open air burning between 8 am and 6 pm during April, May, June, July, August, September and October. OPSEU is currently on strike at Northern College and are seeking permission for a burn barrel on the picket line for warmth.

Removals:

Under Item 15 – New Business

- h) Memo No. 032-2017-CS – Animal Control Contract**

Note: Councillor Jelly requested that this item be reconsidered by the PPP Committee prior to consideration by Council

4. Approval of Agenda

Resolution No. 2017-410

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. Review and adoption of Council Minutes

Resolution No. 2017-411

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that City Council approves the following minutes as printed:

a) Regular Meeting of Council – October 3, 2017

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

7.1. Disposition of Municipal Land – (Firstbrooke Line Road)

Requester: Timmins Forest Products

Subject Land: Parcel 9551 SST (Firstbrooke Road)

Purpose: Timmins Forest Products owns lands abutting the subject land and wish to access those lots through acquisition of Parcel 9551 SST.

Mayor Kidd outlined that the public meeting scheduled tonight is to consider the disposition of municipally owned property and that the public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed purchase and secondly, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting and asked the Clerk, Dave Treen to provide the background to the proposed application.

Municipal Clerk, Dave Treen utilizing powerpoint showed an aerial of the subject property (Pcl. 9551 SST) and indicated that Timmins Forest Products (TFP) provided correspondence, dated July 31, 2017 seeking a long term agreement for access across Pcl. 9551 SST (40 Ac. parcel located on Firstbrooke Line Road) to their property from Firstbrooke Line Road. The request had been circulated for comment to appropriate departments and a Confidential Administrative Report was prepared for Council's consideration at the September 19, 2017 Regular meeting at which time Council provided direction to staff to correspond with TFP on a direct sale at a Fair Market price of \$30,000 as opposed to a long-term access agreement to which TFP has accepted the terms of the sale.

Mr. Treen outlined that based on the City's Disposition of Land Policy (By-law No. 2015-160) staff is recommending a direct sale at the assessed value of \$30,000 and that each party be responsible for their own legal fees. It was further indicated that the public meeting this evening was posted on the City's website on October 10, 2017.

In conclusion, Mr. Treen outlined that an Administrative Report is within the Council package for this evening with a recommendation to enter into a Purchase and Sale agreement with Timmins Forest Products pending any public concerns being raised this evening.

Mayor Kidd inquired if there were any questions or comments from members of the public. With none, Mayor Kidd inquired if there were any questions or comments from members of Council. With none, Mayor Kidd declared this portion of the public meeting to be closed and advised that Council will give due consideration to this matter.

8. Question and Answer Period

Ross Norton – 95 Georgina

Mr. Norton addressed Public Works Director, Doug Walsh directly indicating that he lives at the corner of Arnold and Georgina and stated that he has kept the storm sewer drain (Ditch Inlet) clean over the years and that he is now too old to continue and sought assurances that Public Works would ensure the proper maintenance of the structure.

Mr. Walsh responded that Public Works will make every effort to do so.

9. Presentations / Delegations

- a) Danielle Covello, Get Active Programmer – Age Friendly Committee

Re: Update on Age Friendly initiatives

Danielle introduced herself as the new Get Active Programmer with the Age Friendly Committee (AFC) as of July (2017) and was in attendance to provide an update on Age Friendly activities.

The AFC is a very active group with representation from housing, transportation, health care and government. 400 Community Guides (French and English) have been prepared in partnership with the Timiskaming Hospital and are being given to seniors when being discharged from the hospital. The AFC hosts a weekly Sip and Learn that are very informative, very social and well attended.

The 1-800 number, which was established to allow seniors with a number that they can call to get information in regards to transportation options in the area; this was a partnership with Temiskaming Home Support.

Indoor walking will be initiated in November which many members are excited about as well as an Active Aging article to be placed in the newspaper commencing November 1st and recurring every second week.

Mayor Kidd thanked Danielle for the update.

Resolution No. 2017-412

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council acknowledges the presentation from Danielle Covello in regards to Age Friendly initiatives.

Carried

- b) Mayor Kidd – City of Temiskaming Shores

Re: Presentation to Barry Phippen and the Biker's Reunion Committee

Mayor Kidd made the following statement:

“Tonight I have the honour of making a very special presentation to the chairman of the New Liskeard Biker’s Reunion Committee. I know he hates these presentations, but this Council and staff, really feel that he needs to be recognized and thanked for all his efforts over the years.

The Biker’s Reunion is recognized all around the country and it has certainly increased our tourist traffic and as he tells me all the time; it has made me famous.

I know you could not have done it without the help of your committee, but you were the one to keep the committee together and put the drive behind the event year after year.

We want to thank you for what you and your committee have done for our City, and we have a gift that we would like to present to you. We also have some prints that we want to present to your committee as well.”

With the assistance of Deputy Mayor Whalen, Mayor Kidd presented Mr. Barry Phippen with a portrait relating to the Biker’s Reunion.

- c) Mayor Kidd – City of Temiskaming Shores (Northern Ontario Business Awards)

Re: Northern Ontario Mining Showcase Committee – Entrepreneurial Community

Mayor Kidd outlined that along with the Northern Mining Showcase committee were recognized at the Northern Ontario Business Awards (NOBA) in Timmins on September 28th. The Northern Ontario Business Awards is an initiative designed to celebrate and activate successful business throughout Northern Ontario by hosting an annual awards gala.

The Awards gala has become a great northern tradition, as the North’s largest gathering of business and opinion leaders, it provides the perfect occasion to acknowledge and celebrate the efforts of those who create the opportunities that allow us to enjoy living and working in the north!

The NOBA program exists only through the enthusiasm of the northern business community, who provides generous year-round support by nominating deserving award candidates, judging, sponsoring, an attending.

the Showcase which has completed its fourth successful year in March of 2017 now hosts 90 Northern Ontario mining suppliers. It is the largest exhibit at the Prospectors and Developers Association of Canada event in Toronto. Attendance at last year’s event saw over 24,000 visitors form over 110 countries.

Mayor Kidd asked Economic Development Officer, James Franks to come forward and accept the NOBA award on behalf of the City and the Northern Ontario Mining Showcase Committee.

d) Mayor Kidd – City of Temiskaming Shores (Far Northeast Training Board)

Re: 2017 Partnership Award

Mayor Kidd outlined that the City was recognized by the Far Northeast Training Board at their 20th Annual General meeting in Timmins on October 5th with a 2017 Partnership Award.

Mayor Kidd noted that when the Far Northeast Training Board celebrated its 15th anniversary in 2012, it also began a tradition – the Partnership Awards. At that time they recognized 15 partners who, over time have contributed to improving the local labour market conditions.

That tradition continued at this year's 20th Annual General Meeting as they celebrated another milestone anniversary and once again recognized 20 partner organizations that in partnership with the FNETB and with other organizations in their communities contribute to various local labour market related events and initiatives across the region to ensure that the needs of local employers are fully understood and communicated, that local stakeholders and leaders have access to the information that they need to plan their programs and services; that job seekers, youth, and anyone from within our region, or outside the region who are capable and interested in contributing to our local labour market receive the support that they need to achieve positive employment outcomes; and that we have the right people, with the right skills at the right time across our region.

Mayor Kidd asked Economic Development Officer, James Franks to come forward and accept the Far Northeast Training Board's 2017 Partnership Award on behalf of the City.

10. Communications

a) Kim Allen, Program Coordinator – Temiskaming Shores Community Volunteer Income Tax Program

Re: Request for Accommodation – Use of Don Shepherdson Memorial Arena and Haileybury Arena

Reference: Motion to be presented under New Business

- b) Marc Bedard, Superintendent – Municipal Policing Bureau (OPP)

Re: 2018 Annual Billing Statement – 2018 Estimate for Temiskaming Shores is \$2,366,051

Reference: Referred to the Treasurer and Police Services Board

- c) Felicity Buckell – Conseil des arts Temiskaming Arts Council

Re: Request for Sponsorship – Application to The Temiskaming Foundation

Reference: Motion to be presented under New Business

- d) Katelyn Guertin, Project & Operations Coordinator - FONOM

Re: FONOM Press Release – Disappointment with Cancellation of Energy East Pipeline

Reference: Received for Information

- e) James M. Diodati, Mayor – City of Niagara Falls

Re: Invitation – 65th Annual Ontario Small Urban Municipalities Conference & Trade Show

Reference: Received for Information

- f) Laura Albanese, Minister of Citizenship and Immigration

Re: Invitation – Nominations for the June Callwood Outstanding Achievement Award for Voluntarism

Reference: Referred to Senior Staff

g) Marie-France Lalonde, Minister of Community Safety & Correctional Services

Re: Ont. Reg. 363/17 – OPP billing model amended

Reference: Police Services Board

h) Kimberley Larkin, Communications Officer – Northern Ontario School of Medicine

Re: Media Release – More than 160 NOSM Doctors practicing in the North

Reference: Received for Information

i) Expert Panel on Public Health – Ministry of Health and Long-Term Care

Re: Public Health Report – Public Health within an Integrated Health System

Reference: Received for Information

j) Lynn Dollin, AMO President – Association of Municipalities of Ontario

Re: AMO Briefing Note – Response to the Expert Panel on Public Health

Reference: Received for Information

k) Lucille Frith, NEORN Spokesperson – Northern & Eastern Ontario Rail Network

Re: 100% of Municipalities north of North Bay provided support for advocacy for return of passenger rail in Northern Ontario

Reference: Received for Information

Resolution No. 2017-413

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. k) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2017-414

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the OCWA Consultation meeting held on September 5, 2017; and
- b) Minutes of the Timiskaming Board of Health meeting held on September 6, 2017;

Carried

12. Committees of Council – Internal Departments

None

13. Reports by Members of Council

Mayor Kidd reported on the following:

- Ottawa River Heritage Designation Attended a meeting in Petawawa with City Manager, Chris Oslund for the presentation on the Ottawa River Heritage Designation. The Ottawa River running from Lake Temiskaming to Ottawa was designated as a Heritage River and was referred to as the original Trans Canada highway.

14. Notice of Motions

None

15. New Business

a) 2018 Community Volunteer Income Tax Program

Resolution No. 2017-415

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of a request from the Community Volunteer Income Tax Program;

That Council authorizes the use of the Don Shepherdson Memorial Arena Lobby on Tuesdays and Thursdays from 2 pm to 4 pm from February 27, 2018 to April 19, 2018 for the Community Volunteer Income Tax Program; and

That Council authorizes the use of the Haileybury Arena Lobby on Tuesdays and Thursdays from 2 pm to 4 pm from February 27, 2018 to April 26, 2018 for the Community Volunteer Income Tax Program.

Carried

b) Proclamation – 17th Annual “Child Care Worker & Early Childhood Educator Appreciation Day”

Resolution No. 2017-416

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Whereas years of research confirm that the benefits of high quality child care for young children’s intellectual, emotional, social and physical development and later life outcomes; and

Whereas child care promotes the well-being of children and responds to the needs of parents, families and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

Whereas many studies show that trained and knowledgeable Early Childhood Educators and child care staff are the key to quality child care, and that good wages and working conditions are associated with higher job satisfaction and morale, lower staff turnover which leads to high quality education and care;

Therefore be it resolved that Council for the City of Temiskaming Shores does hereby proclaim October 25, 2017 as “**Child Care Worker & Early Childhood Educator Appreciation Day**” in the City of Temiskaming Shores in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

Carried

c) Administrative Report CGP-017-2017 – Various Appraisals

Resolution No. 2017-417

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-017-2017;

That Council accepts the appraisals for lands at the corner of Roland Road & Raymond Street; Grant Drive (behind the Husky Travel Centre); Bay Street (adjacent to 105 Market Street); and Meridian Avenue (adjacent to the Haileybury Medical Centre) for information purposes; and

That Council confirms the recommendation of the Protection to Persons & Property Committee that the Release of a Request for Proposal for potential developers, as outlined in Resolution No. 2016-335, is no longer required.

Carried

d) Memo No. 029-2017-CS – Municipal Prosecutor – Appointment of Phillip Jones

Resolution No. 2017-418

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 029-2017-CS;

That Council directs staff to prepare the necessary by-law to repeal By-law No. 2006-004 being a by-law to enter into agreements for POA Court Prosecution Services effective December 1, 2017; and

That Council directs staff to prepare the necessary by-law and agreement with Phillip Jones for POA Court Prosecution Services effective December 1, 2017 for consideration at the October 17, 2017 Regular Council meeting.

Carried

e) **Memo No. 030-2017-CS – Charitable Sponsorship – Conseil des arts Temiskaming Arts Council**

Resolution No. 2017-419

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Whereas the Conseil des arts Temiskaming Arts Council (CATAC) has applied for funding to The Temiskaming Foundation in the amount of \$2,750 to assist with supporting Pied Piper Kidshows and the SPARC Network presenting their 2016-2017 season; and

Whereas CATAC requires a registered charitable organization to sponsor their application to The Temiskaming Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the Conseil des arts Temiskaming Arts Council funding application to The Temiskaming Foundation.

Carried

f) **Memo No. 031-2017-CS – Winter Maintenance – Chamber of Commerce Parking Lot**

Resolution No. 2017-420

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 031-2017-CS for information purposes.

Carried

g) **Supplemental Administrative Report No. CS-034-01-2017 – Land Sale – Parcel 9551 SST, Concession 2, North Part of Lot 1, Bucke Twp.**

Resolution No. 2017-421

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Supplemental Administrative Report No. CS-034-01-2017; and

That Council directs staff to prepare the necessary by-law for a Purchase and Sale Agreement with Timmins Forest Products Ltd. as the purchaser and the City of Temiskaming Shores as the vendor for Parcel 9551 SST, Concession

2, Part of Lot 1, Bucke Twp. in the amount of \$30,000 for consideration at the November 7, 2017 Regular Council meeting.

Carried

h) Memo 005-2017-PPP – Appointment to Emergency Management Program Committee – IT Administrator

Resolution No. 2017-422

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo 005-2017-PPP;

That the position of IT Administrator be hereby appointed to the Emergency Management Program Committee (EMPC) for the City of Temiskaming Shores; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-030 being a by-law to appoint Community Representatives to various Committees and Boards for the 2015-2018 Term of Council appointing Brad Hearn, IT Administrator as a member to the Emergency Management Program Committee (EMPC) for the City of Temiskaming Shores for consideration at the October 17, 2017 Regular Council meeting.

Carried

i) Council relief from By-law No. 2004-028 Open Air Burning – Day time burning

Resolution No. 2017-423

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the request from the Ontario Public Service Employees Union (OPSEU);

That Council agrees to waive Article 2 of By-law No. 2004-028 and hereby permits open air burning between the hours of 8 am and 6 pm from October 18, 2017 to October 31, 2017 for warmth purposes for OPSEU members at the Haileybury Campus of Northern College; and

That all other provisions of By-law No. 2004-028 remain in full force and effect.

Carried

16. By-laws

Resolution No. 2017-424

Moved by: Councillor Whalen
Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2017-131 A by-law to authorize the borrowing upon serial debentures in the principal amount of \$4,364,148 towards the cost of the Temiskaming Shores Infrastructure Upgrades Phase 1

By-law No. 2017-132 A by-law to authorize the borrowing upon serial debentures in the principal amount of \$419,397 towards the cost of the North Cobalt Water Stabilization

By-law No. 2017-133 Being a by-law to enter into a Contract Agreement for POA Court Prosecution Services – Phillip Jones

By-law No. 2017-134 Being a by-law to amend By-law No. 2015-030, as amended being a by-law to appoint community representatives to various Committees and Boards for the 2014-2018 Term of Council – Appointment of members to the Community Emergency Management Program Committee

be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-425

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2017-131;

By-law No. 2017-132;

By-law No. 2017-133; and

By-law No. 2017-134

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

- a) Regular – Tuesday, November 7, 2017 at 6:00 p.m.
- b) Regular – Tuesday, November 21, 2017 at 6:00 p.m.

18. Question and Answer Period

None

19. Closed Session

None

20. Confirming By-law

Resolution No. 2017-426

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2017-135 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **October 17, 2017** be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-427

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that By-law No. 2017-135 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2017-428

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:10 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen



Timiskaming Hospice Palliative Care

145 Government Road East Kirkland Lake, ON P2N 3P4 Phone: (705) 568-2135 / 679-4261
Charitable Number 107572042 RR0001

Mayor Carmen Kidd
The City of Temiskaming Shores
325 Farr Drive PO Box 2050
Haileybury ON P0J 1K0
705-672-3363

October 16, 2017 – emailed

Dear Mayor Carmen Kidd, and Council:

We would like to thank you for waiving the annual rental fee of the Community Hall for the A Time to Remember Service. As a charitable organization, this annual event has become part of the celebrations that occur down town with the Festival of Lights, and Village Noel.

Following tradition we would be honored if you could attend this year's "Time to Remember" Service on Thursday November 23, 2017 at 5:30 pm at the Community Hall New Liskeard, to provide a welcome to participants on behalf of yourself and the City council. Following the Service, we will proceed downtown to the **lighting of the "Tree of Life"**, and the opening of the Village Noel.

As you know the annual community service and tree lighting ceremony has become something that the people within the Temiskaming Shores area look forward to participating in each year. This event has truly become a community celebration as many businesses, and agencies help to make this a special time.

Elsie Grenon (706-679-4261) and other members of Timiskaming Hospice Palliative Care program will be on hand for this evening's activities and will welcome you at the community hall.

Timiskaming Hospice Palliative Care continues to provide volunteer based supportive care programs, including caregiver relief, for individuals and their families who are faced with a life threatening illness. There is no cost to clients or families who receive our services. Donations are used to co-ordinate and further develop supportive care programs. All donations for the "Tree of Life" remain in the District of Timiskaming to help continue the services of the Timiskaming Hospice Palliative Care. In addition the program has helped to develop the community Hospice Suites located at the Kirkland and District Hospital, Englehart and District Hospital and the Temiskaming Hospital. Hospice care has been very welcomed by individuals and families who can no longer remain at home at the end of life.

We invite everyone to attend the Celebration of Life service and Tree lighting ceremony on November 23, and look forward to sharing this time with you.

Sincerely,

Betty Smallwood

Betty Smallwood
Program Coordinator

Cc: Elsie Grenon Volunteer Coordinator

**Ministry of Agriculture,
Food and Rural Affairs**

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télé. : 519 826-3398



Rural Programs Branch

October 2017

David Treen, Municipal Clerk
City of Temiskaming Shores
PO Box 2050, 325 Farr Drive
Haileybury, ON P0J 1K0
dtreen@temiskamingshores.ca

Dear David Treen,

Ontario Community Infrastructure Fund Formula Component – Revised Funding Allocation Notice

I am pleased to confirm your municipality's continued eligibility for the Ontario Community Infrastructure Fund (OCIF) formula funding. Enclosed you will find a revised Allocation Notice, which confirms your 2018 grant and proposed 2019 and 2020 grants. You will notice that your 2020 allocation will increase to \$334,319.00.

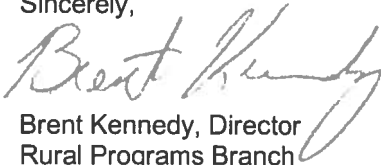
Building a stronger Ontario is a priority, that's why the province is tripling the Ontario Community Infrastructure Fund (OCIF) to \$300 million by 2019, to help rural municipalities build and upgrade their roads, bridges, and water systems.

The OCIF formula funding is designed to recognize that small rural and northern communities have different infrastructure needs and economic conditions. Communities with more core infrastructure and more challenging economic conditions receive proportionately more funding. The province has used the best available data in the calculation of the grant allocations, as detailed in the attached notice. The difference between your community's 2019 and 2020 grants reflects changes in the value of your core infrastructure and/or economic conditions relative to other eligible communities.

More information on the calculation of the grant, details on how you may spend your grant and reporting requirements can be found in OCIF's program guidelines, available at: Ontario.ca/municipalinfrastructure.

Should you have questions regarding your allocation, please feel free to contact your Project Analyst, Joseph Dubonnet, at (519) 826-4164 or Joseph.Dubonnet@ontario.ca.

Sincerely,



Brent Kennedy, Director
Rural Programs Branch

Enclosure



Good Things Grow in Ontario
À bonne terre, bons produits





**Ontario Community Infrastructure Fund (OCIF)
Formula-based Component**

Revised Allocation Notice

Ministry of Infrastructure
Ministry of Agriculture, Food and Rural Affairs

City of Temiskaming Shores

September 2017

Disponible en français

Ontario Community Infrastructure Fund (OCIF)
Formula-based Component: Revised Allocation Notice

City of Temiskaming Shores

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Page 4	Calculation of Adjusted Core Infrastructure
Page 5	Calculation of Indicator 1 (ratio of core infrastructure to weighted property assessment)
Page 6	Calculation of Indicator 2 (ratio of core infrastructure per household to median household income)
Page 7	Calculation of Grant

Please Note: Due to rounding, some calculations may vary from the results shown.

Ontario Community Infrastructure Fund (OCIF)

Formula-based Component: Revised Allocation Notice

City of Temiskaming Shores

Overview

This revised allocation notice is to inform you of your 2020 Ontario Community Infrastructure Funding formula allocation and demonstrate the calculation of this grant. For calculations of previous years' grants, please see your July 2016 allocation notice.

Formula-Based Funding Allocation

Your community's proposed formula-based allocation of funding under the Ontario Community Infrastructure Fund for the next three years is as follows:

2018 formula allocation	\$205,197
2019 proposed formula allocation	\$318,735
NEW 2020 proposed formula allocation	\$334,319

Terms and Conditions

Receipt of the formula allocations are conditional upon compliance with all of the terms and conditions of your existing OCIF formula-based funding agreement.

The Province reserves the right to adjust or terminate any allocation or proposed allocation contained in this notice, without consent or notice, to account for any changes in a municipality's situation, the OCIF program guidelines, or other parameters or administrative procedures.

Payment Schedule

The Province proposes to make payments in accordance with the following schedule:

Allocations of \$150,000 or less will be provided in one payment;

Allocations greater than \$150,000 but less than \$1 million will be provided through 6 payments; and

Allocations greater than \$1 million will be provided through 12 payments.

Next Revised Allocation Notice

You will receive a revised allocation notice in 2018. It will advise you of your 2021 proposed formula-based allocation and confirm your 2019 allocation.

Ontario Community Infrastructure Fund (OCIF)

City of Temiskaming Shores

Adjusted Core Infrastructure

Table 1 - Calculation of Adjusted Core Infrastructure (2020 Grant)

A	Adjusted Core Infrastructure: A1	\$85,519,883
	A1. Municipality's core infrastructure	\$85,519,883

Data Sources

- **Core infrastructure:** assets valued at cost as reported in Schedule 51 of the Financial Information Return (FIR).
The best of 2015 or 2016 FIR data is used - whichever yields a higher total core infrastructure value for the municipality.
FIR Categories included are:

<u>Line</u>	<u>Item</u>
611	Roads - Paved
612	Roads - Unpaved
613	Roads - Bridges and Culverts
614	Roadways - Traffic Operations & Roadside Maintenance
621	Winter Control - except Sidewalks, Parking Lots
622	Winter Control - Sidewalks, Parking Lots only
650	Street Lighting
811	Wastewater Collection/Conveyance
812	Wastewater Treatment and Disposal
821	Urban Storm Sewer System
822	Rural Storm Sewer System
831	Water Treatment
832	Water Distribution/Transmission

- **Weighted property assessment:** Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).
The 2016 returned roll and 2017 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws) and Municipal FIRs (2015 or 2014 for PILs) are used.

Ontario Community Infrastructure Fund (OCIF)

City of Temiskaming Shores

Calculation of Indicators for 2020 Grants

Table 2a - Indicator 1 (ratio of adjusted core infrastructure to weighted assessment)

Indicator 1 Value for Municipality

A	Indicator 1 Value: (A1 ÷ A2)	0.085
	A1. Municipality's adjusted core infrastructure	\$85,519,883
	A2. Municipality's weighted property assessment	\$1,005,990,153

Indicator 1 of Eligible Municipalities: Median, Lowest, Highest Values

B	Lowest Value	0.002
C	Median Value	0.086
D	Highest Value	0.322

Calculation of Re-weighted Indicator 1

E	Difference between Indicator Value and Median (A - C)	-	0.001
F	Difference between the Median and the Lowest Value (C - B)		0.084
G	Re-weighted Indicator 1 (E ÷ F)		-0.012

Note

Line F: Since the indicator is below the median, the difference between the median and the lowest value is calculated (C - B)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Ontario Community Infrastructure Fund (OCIF)

City of Temiskaming Shores

Calculation of Indicators for 2020 Grants

Table 2b - Indicator 2 (ratio of core infrastructure per household to median household income)

Indicator 2 Value for Municipality

A	Indicator 2 Value: $((A1 \div A2) \div A3)$	0.354
	A1. Municipality's adjusted core infrastructure	\$85,519,883
	A2. Municipality's number of households	4,855
	A3. Municipality's median household income	\$49,760

Indicator 2 of Eligible Municipalities: Median, Lowest, Highest Values

B	Lowest Value	0.015
C	Median Value	0.367
D	Highest Value	1.166

Calculation of Re-weighted Indicator 2

E	Difference between Indicator 2 Value and Median (A - C)	-0.013
F	Difference between the Median and the Lowest Value (C - B)	0.351

G	Re-weighted Indicator 2 (E ÷ F)	-0.036
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Note

Line F: Since the indicator is below the median, the difference between the median and the lowest value is calculated (C - B)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Data Sources

Median household income: Statistics Canada's measure of median household income for all private households (2011). Median household income data from the 2016 census is not yet available.

Ontario Community Infrastructure Fund (OCIF)

City of Temiskaming Shores

Table 3 - Total 2020 Grant

Infrastructure Index

A	Infrastructure Index: $((A1 + A2) \div 2)$	-0.024
	A1. Re-weighted Indicator 1	-0.012
	A2. Re-weighted Indicator 2	-0.036

Calculation of Funding per \$100,000 of Core Infrastructure

B	2020 Funding per \$100,000 Core Infrastructure: $(\\$391.50 - \\$24 \times (B1 - A) \div 10\%)$	\$390.93
	B1. Median of Infrastructure Indices of all Eligible Municipalities	-0.022

Calculation of Grant

C	2020 Total Grant: Highest of $(B \times C1 \div \\$100,000)$ or \$50,000	\$334,319
	C1. Municipality's total core infrastructure	\$ 85,519,883

Note

Line B: Since the index is below the median, the funding per \$100,000 of core infrastructure less than \$391.50.

Please refer to the program guidelines for details on the minimum and maximum funding provided per \$100,000 of core infrastructure.

From: Federal Gas Tax Program [<mailto:GasTax@amo.on.ca>]
Sent: October-20-17 3:06 PM
To: Carman Kidd
Cc: Chris Oslund; Laura Lee MacLeod
Subject: AMO's 2016 federal Gas Tax Fund Annual Report

Dear Mayor Kidd:

I am pleased to provide you with a link to [AMO's federal Gas Tax Fund Annual Report](#) for the year ending December 31, 2016 and I encourage you to share it with your local Council.

To highlight its importance, in 2016, the City of Temiskaming Shores:

- Received \$632,386 from the federal Gas Tax Fund;
- Invested \$941,789 to enhance the community; and
- Carried \$84,354 forward to finance future projects.

Since the Fund was established in 2005, the City of Temiskaming Shores has leveraged \$6,086,692 to support 27 infrastructure and capacity building projects worth \$14,856,684.

AMO's next report on the federal Gas Tax Fund will describe the outcomes achieved by your municipality's investments.

In 2016, Ontario's municipal governments, excluding Toronto, invested \$647 million from the Fund in more than 1,200 local infrastructure and capacity building projects. Investments reported on in 2016 include:

- \$103 million to support the construction and repair of 1,522 lane km of roads serving 1,506,687 residents;
- \$26 million to support the purchase or refurbishment of 186 public transit buses, contributing to a 7.5% increase in ridership, and 100,000 more hours of service; and
- \$7.5 million to support the installation of 15,601 high-efficiency LED streetlights, contributing to a reduction of 6.62 GWh in annual energy consumption.

By [tracking our progress](#), we can demonstrate that local investments are fostering economic growth, promoting a cleaner environment, and building stronger communities. AMO's report on project outcomes will be released in 2018.

Should you have any questions, please feel free to contact AMO's Executive Director, Pat Vanini at 416-971-9856 or pvanini@amo.on.ca.

Sincerely,

Lynn Dollin
AMO President

Please be advised the Council of the Corporation of The Township of Drummond/North Elmsley passed the following resolution at its Council meeting of October 24, 2017:

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

RESOLUTION NO: 2017-125
DATE: October 24, 2107

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services and on-call system for snow plowing and road maintenance in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to afford these services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal employees who are required to be on call to provide statutorily mandated public safety services;

NOW THEREFORE BE IT RESOLVED THAT The Township of Drummond/North Elmsley requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

FURTHERMORE THAT the Township of Drummond/North Elmsley request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

FURTHERMORE THAT this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

Thank you.

Cathy Ryder, CMO
Deputy Clerk / HR
Township of Drummond/North Elmsley
310 Port Elmsley Road, RR#5
Perth, Ontario K7H 3C7
Phone: [613\) 267-6500 Ext 251](tel:6132676500); Fax [613\) 267-2083](tel:6132672083)

October 23, 2017

The Honourable Dr. Eric Hoskins
Minister of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor Street
Toronto, Ontario, M7A 2C4

Dear Minister Hoskins

On July 20, 2017, you released the report of the Expert Panel on Public Health, within an Integrated Health System. As the largest city within the Timiskaming District, we have been following this discussion very closely as in the event these changes are implemented; they could have significant impact for our residents.

Our local Health Unit focuses on the primary prevention of illness, injury and the promotion of public policies that impact the health of our 26 municipalities, including four indigenous groups. They seek to improve the health of the entire population and reduce health inequities among certain groups in the population. This upstream approach to the social determinants of health provides widespread gains in the health outcomes of our population.

The partnership between our local governments, schools, community stakeholders and the local Health Unit, provides valuable input and ensures value for our municipal contributions. Our community has grave concerns with aligning the North-East's Health Units, with the NELHIN, which covers a huge geographical area. A small community in the Timiskaming district would feel they have any involvement in policies or direction, and be hesitant to contribute to a massive Health Unit covering, Algoma, Sudbury, Manitoulin, North Bay, Parry Sound, Timiskaming, Porcupine, Cochrane and the James Bay coast. This would be a significant step backward, when we are trying to achieve greater recognition of public health.

Our municipality also has concerns with diminished local board representation, especially if political Order in Council appointees are given key roles of Chair, Vice Chair and Chair of Finance Committees. Like many of our neighbors, we feel we have no connection to the NELHIN and no opportunity to provide any input on direction or governance and these proposed changes would lead to the same top down approach for our Health Unit.

Our municipality does not support the recommendations of the Expert Panel on Public Health and encourages you to work with Alpha and our local Health Unit to work towards a better Public Health System without making wholesale changes as proposed.

Sincerely



Mayor Carman Kidd

October 23, 2017

The Honourable Dr. Eric Hoskins
Minister of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor Street
Toronto, Ontario, M7A 2C4

Dear Minister Hoskins

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Our municipality does not support the recommendations of the Expert Panel on Public Health and encourages you to work with Alpha and our local Health Unit to work towards a better Public Health System without making wholesale changes as proposed.

Sincerely



Mayor Carman Kidd



National Eating Disorder Information Centre

200 Elizabeth St., ES 7-421, Toronto, ON M5G 2C4

ph 416-340-4156 | f 416-340-4736 | t 1-800 NEDIC-20 | nedic@uhn.ca

www.nedic.ca

City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, ON
P0J 1K0

October 27, 2017

To Whom It May Concern:

I am writing to request a proclamation from The City of Temiskaming Shores the week of February 1st to February 7th 2018 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, 5-8% of Canadian girls will experience an eating disorder in their lifetime. However, eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect nearly 1 million Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

The National Eating Disorder Information Centre (NEDIC) was a founding member of the international drive to institute EDAW. Founded in 1985, NEDIC is Canada's oldest national organization dedicated to helping those with eating disorders. We provide education and information as well as support and referral for those with eating disorders, their families, friends and health care professionals. Since our toll-free helpline became available to Canadians from coast to coast in 2013, we have spoken with thousands of individuals, parents, friends, and teachers who are seeking help and information. It is through our outreach and education efforts, that we are able to support these individuals in their struggle to find hope and healing.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Attached please find the goals of Eating Disorder Awareness Week 2018.

Please proclaim EDAW in The City of Temiskaming Shores and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Alicia Pinelli
Outreach and Education Team Member

Proclamation

Eating Disorder Awareness Week (EDAW) February 1st - 7th 2018

WHEREAS: Eating Disorder Awareness Week will be from February 1 – 7, 2018; and

WHEREAS: The National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorder, food and weight preoccupation and related issues. NEDIC provides information, education, resources and referrals to individuals with eating disorders, their families, friends and health care professionals; and

WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and

WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and

WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and

WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and

WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

Ministry of Energy

Office of the Minister
4th Floor, Hearst Block
900 Bay Street
Toronto ON M7A 2E1
Tel.: 416-327-6758
Fax: 416-327-6754

Ministère de l'Énergie

Bureau du ministre
4e étage, édifice Hearst
900, rue Bay
Toronto ON M7A 2E1
Tél. : 416 327-6758
Télééc. : 416 327-6754



October 26, 2017

His Worship Carman Kidd

Mayor

City of Temiskaming Shores

municipality@temiskamingshores.ca

Dear Mayor Kidd:

As you may be aware, Ontario recently completed a comprehensive review of its energy plans for the future. I am pleased to inform you of the release of Ontario's 2017 Long-Term Energy Plan (LTEP), Delivering Fairness and Choice.

The release of Delivering Fairness and Choice follows the most extensive set of consultations and engagements ever undertaken by the Ministry of Energy. This included consultations and engagements with stakeholders, municipalities, Indigenous communities and the general public. Hundreds came to the 17 open houses that were held across the province, and we engaged with representatives of over 100 different First Nation and Métis organizations and communities. The ministry also received over 1,500 submissions through the Environmental Registry, and over 2,500 submissions through the online Talks Tool, as well as other channels.

In written submissions and at meetings, we heard that affordability is a top priority and that Ontarians wanted more control and choice over how they use and pay for electricity. Delivering Fairness and Choice is committed to giving customers more choices in their energy use and will strive to make energy more affordable. Our plan ensures that Ontarians and their families continue to be at the centre of everything we do.

Ontario's Energy Supply Mix

Since 2003, nearly \$70 billion has been invested in Ontario's electricity system. These investments have several benefits, including providing a clean, reliable electricity system. Combined with the shutdown of coal-fired generation, this has led to a significant transformation in our province's generation mix.

In 2016, non-emitting sources accounted for more than 90 per cent of all generation in Ontario, with emitting sources accounting for less than 10 per cent. This is a significant change compared to 2003, when power from emitting sources made up one-third of our generation mix.

The 2017 LTEP recognizes that fuels are an important component of the province's economy and Ontario is committed to decarbonizing the fuels sector. Ontario's cap and trade program, as well as initiatives in the Climate Change Action Plan, will support the transition from

conventional fuels to renewable and lower-carbon sources. The government will continue to undertake modelling and analysis to identify opportunities to decarbonize the fuels sector consistent with the provincial target of reducing greenhouse gas (GHG) emissions by 37 per cent from 1990 levels in 2030.

While there is currently an adequate supply of electricity, a shortfall in capacity is expected beginning in the early-to-mid 2020s due to the shutdown of the Pickering nuclear generating station and refurbishment outages at the Darlington and Bruce nuclear generating stations. Ontario is moving forward with plans to refurbish ten nuclear units at Darlington and Bruce. The refurbishments will secure 9,800 megawatts of affordable, reliable and emission-free generation capacity over the long-term while creating billions of dollars in economic activity and thousands of jobs in communities across Ontario. Darlington Unit 2 refurbishment is off to a great start and is on track to be complete on time and on budget. Ontario will continue to exercise strict oversight of nuclear refurbishments and ensure they provide value for ratepayers.

The need for additional capacity will be met through actions under the Independent Electricity System Operator's Market Renewal initiative, which will redesign the province's electricity markets and is expected to save up to \$5.2 billion between 2021 and 2030. On the whole, we are moving away from relying on long-term electricity contracts and are enhancing the market-based approach to reduce electricity supply costs and increase flexibility.

Through the Canadian Energy Strategy (CES), Ontario is working with other provinces and territories to enhance the ways energy is produced, moved and used in Canada to maximize the social, environmental and economic benefits that flow from the energy sector. Ontario supports maintaining the CES as a central mechanism for provincial/territorial energy collaboration and as a means to continue to advance common energy priorities under the direction of Canada's Premiers.

Energy Prices

Our success in building a clean and reliable electricity system means we can maintain our focus on helping Ontarians and their families. Over the last several years, electricity prices have increased too much, too quickly, and that's why we took strong and decisive action in launching Ontario's Fair Hydro Plan.

Ontario's Fair Hydro Plan reduces electricity bills for residential consumers by an average of 25 per cent and will hold increases to the rate of inflation for four years. As many as half a million small businesses and farms are also benefitting from the reduction. Lower-income Ontarians and those living in eligible rural and Northern communities are receiving even greater reductions, as much as 40 to 50 per cent.

Thanks to Ontario's Fair Hydro Plan, as well as a number of other measures aimed at reducing costs, the 2017 LTEP residential price outlook remains below the 2013 LTEP's outlook for the forecast period.

Ontario's Commitment to Conservation and Energy Efficiency

Conservation and energy efficiency are a growing part of our everyday lives and they require a sustained commitment to achieve savings over the long term. Ontario will continue to provide a variety of conservation and demand management programs for homes and businesses, and will strengthen its commitment to conservation by:

- driving toward its long-term target of electricity savings target of 30 terawatt hours of electricity in 2032, which will help offset almost all forecast growth in electricity demand;

- regularly assessing the achievable potential for energy conservation, considering initiatives under Ontario's Climate Change Action Plan, and exploring how to further integrate conservation and new Green Ontario Fund programs;
- continuing to set advanced efficiency standards for products and appliances, and to explore setting or updating energy efficiency standards for key electrical equipment in drinking water and wastewater treatment plants;
- further enabling demand response resources to compete with other resources through the transition to a capacity auction;
- encouraging local distribution companies to pursue energy efficiency on their distribution systems, such as through measures that reduce line losses or optimize voltage, to achieve customer electricity and cost savings; and
- expanding Green Button provincewide, so consumers can share their energy data with apps and energy management tools of their choice, which can help them identify conservation and energy efficiency opportunities.

Responding to Climate Change

Ontario is taking a leading role in the global fight against climate change. In 2014, Ontario eliminated coal-fired generation and now our electricity system is 90 per cent free of emissions that cause climate change. Thanks to our investments in cleaner generation, our electricity sector is forecast to only account for about two per cent of Ontario's total GHG emissions in 2017, and the emissions are forecast to be more than 80 per cent below 1990 levels.

Ontario's clean and reliable electricity system gives the province a strong foundation on which to pursue increased electrification, including the use of more electric vehicles. We will:

- use proceeds from the province's cap and trade program to help Ontarians shift away from GHG emitting fuels that cause climate change and reduce their energy consumption;
- continue to work with industry partners to introduce renewable natural gas into the province's natural gas supply and expand the use of lower-carbon fuels for transportation; and,
- strengthen the ability of the energy industry to anticipate the effects of climate change and integrate its impacts into its operational and infrastructure planning.

The Climate Change Action Plan and cap and trade program form the backbone of Ontario's strategy to cut GHG emissions to 15 per cent below 1990 levels by 2020, 37 per cent by 2030, and 80 per cent by 2050. The cap and trade program – which came into effect on January 1, 2017 – is a flexible, market-based program that sets an annual cap for GHG emissions, with the targets becoming more stringent over time. The cap will be lowered each year to enable Ontario to meet its GHG reduction targets. Cap and trade proceeds are being invested in a transparent and accountable way back into projects that fight climate change.

Together, cap and trade and Market Renewal initiatives can help to ensure electricity sector emissions in Ontario remain well below historical levels, while also helping to meet our climate change and GHG reduction commitments.

Innovation in the Energy Sector

Digitization is changing the way that global industries do business. It's faster, more efficient, costs less, and can quickly be adapted to the needs of users and customers. The digital transformation in the electricity sector is already underway. Ontario was one of the

first jurisdictions in the world to universally deploy smart meters, which are the basic foundation for a truly modern distribution system. We have taken important steps to build on this foundation through the Smart Grid Fund, which has supported 38 projects that are testing the full range of next-generation digital technologies.

However, we're at a critical juncture in Ontario. It's clear that there are barriers getting in the way of grid modernization, and the LTEP is taking bold steps to overcome these barriers. The goal is to create the right environment for utilities to innovate and invest in smart technologies that will improve efficiency, lower costs and provide customers more choice.

This type of innovation will enable electricity sector participants and customers to make the best use of other game-changing technologies, like energy storage, distributed generation and electric mobility. The government will also take steps to remove barriers standing in the way of these particular technologies, paving the way for further innovation in the electricity sector.

To support these efforts, the Smart Grid Fund will also be renewed and enhanced. This program has helped set Ontario apart as an international innovation leader. By continuing to invest in energy innovation, we are creating skilled jobs and economic growth, while at the same time demonstrating and deploying intelligent solutions that will make our electricity system work better. The proposed International Energy Demonstration Fund has the potential to complement these efforts by helping local innovators to diversify to new markets internationally.

These disruptive technologies will impact the traditional electric utility business model, changing the ways in which utilities and energy regulators think about how to provide value to customers. The evolution of Ontario's utility sector will be supported by the work of the Ontario Energy Board, which will be enhancing its efforts to encourage greater productivity, efficiency, and accountability in regulated utilities. This includes by encouraging new partnerships between utilities to share services and explore new business opportunities.

Ontario is working with the Ontario Energy Board (OEB) to provide customers greater choice in their electricity price plans. Innovative Time-of-Use pilots are now underway in select LDC service areas, and results will help guide OEB decisions on potential new price plans that could give customers greater control, be better matched to their lifestyles and help improve system efficiency.

The net metering framework is being enhanced to give customers new ways to participate in renewable energy generation and to reduce their electricity bills. These enhancements include proposing legislative and regulatory amendments that would allow third-party providers to own and operate net-metered renewable generation systems. We are also supporting innovative renewable distributed generation demonstration projects, including virtual net metering, to help us better understand how clean generation can be integrated intelligently to solve current and future grid issues.

I hope you enjoy reading Delivering Fairness and Choice. This plan represents Ontario's commitment to keeping electricity rates affordable while maintaining a safe, clean, modern and reliable electricity system that will benefit all Ontarians.

To view a complete copy of Delivering Fairness and Choice, please visit www.ontario.ca/energyplan.

I look forward to continuing to work with you to implement Ontario's new Long-Term Energy Plan.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Thibeault', with a long horizontal stroke extending to the right.

Glenn Thibeault
Minister

1.0 CALL TO ORDER

The meeting was called to order at 9:58 a.m.

2.0 ROLL CALL

- | | |
|--|--|
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input type="checkbox"/> Michelle Larose, Cobalt |
| <input checked="" type="checkbox"/> Tina Sartoretto, Cobalt | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Rochelle Schwartz, Cobalt | <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

4.0 APPROVAL OF AGENDA

Recommendation TC-2017-025

Moved by: Councillor Danny Whalen

Be it resolved that the Transit Committee agenda for the September 20, 2017 meeting be approved as printed.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2017-026

Moved by: Councillor Mike McArthur

Be it resolved that the Transit Committee minutes for the August 9, 2017 meeting be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

7.0 CORRESPONDENCE

- None

8.0 UNFINISHED BUSINESS

8.1 *Transit Financials*

A copy of the transit financials for August 2017 were provided to the committee. Chris Oslund noted the following:

- Revenues are on-track
- Increase in Adult monthly passes

8.2 *Passenger Count*

Chris Oslund indicated that it was a strong summer in comparison to previous years. There was an increase of approximately 700 riders up from previous years. Chris noted that we are on track to meet or exceed 138,500 riders.

8.3 *Transit Contract – Update*

City staff met with Stock Transportation to discuss the possibility of reducing the hourly rate. Due to the potential minimum wage increase Stock was unable to reduce the hourly rate. However, Stock is willing to work with the Transit committee to look at the schedule for potential cost saving opportunities.

Chris indicated that staff are currently looking to increase advertising sales in order to generate additional revenues.

8.4 *Transit Service review / Public Consultations*

Chris Oslund provided a summarized transit financial plan based on the new contract for 2018 as well as the fleet replacement plan.

Chris made a similar presentation to the committee in September 2016, however there have since been changes to the transit service that affect the overall budget and plan.

2018 Master Fleet Replacement:

Chris adjusted the replacement plan based on the updated numbers. The revised plan anticipates that the next round of busses would start being purchased in 2022. The committee inquired about the possibility of modifying/extending the life expectancy of the fleet replacement plan, however, it was noted that the buses will likely meet their life expectancy at the end of 8 years given the high amount of mileage of our system.

A fare increase along with reducing to a 2 hour service on Sunday's and a 5.36% subsidy increase for Cobalt and Temiskaming Shores are being recommended by the Committee to assist with the contract increase.

The Public Consultations were rescheduled to the following dates:

- October 11, 2017 Golden Age, Cobalt – 6:30 pm
- October 12, 2017 Riverside Place, New Liskeard – 6:30 pm

The committee established the following agenda for the upcoming Public Consultations:

- New Transit buses / Fleet Replacement Plan
- Budget
- Proposed changes to the transit schedule
- Potential Fare increases
- Benefits of transit
- Question and Answer period

9.0 NEW BUSINESS

9.1 Scent Free policy

Recommendation TC-2017-027

Moved by: Councillor Danny Whalen

Be it resolved that the Temiskaming Transit Committee hereby supports the request to implement a scent free policy.

Carried

10.0 PUBLIC COMMENTS/COMPLAINTS

- None

11.0 ADMINISTRATIVE REPORTS

- None

12.0 CLOSED SESSION

- None

13.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for October 25, 2017 at 1:30 pm.

14.0 ADJOURNMENT

Recommendation TC- 2017-028

Moved by: Councillor Rochelle Schwartz

Be it resolved that the Transit Committee meeting is adjourned at 11:01 a.m.

Carried

CHAIR

RECORDER

DRAFT

CALL TO ORDER

1.0 The meeting was not called to order due to lack of quorum.

2.0 ROLL CALL

PRESENT:	Irene Chitaroni; Jan Edwards; Val Haboucha;
REGRETS:	Matt Tremblay; Cheryl Bakhuis; Marg Hooey; Patricia Hewitt; Dalas Forget; Bertha Yandt; Tony Rachwalski; Joan Brazeau; Josette Côté; Melissa Gill; Tammie Caldwell; Jean-Claude Carrière; Nadia Pelletier; Amanda Mongeon; Karli Hawken;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Due to lack of quorum, only notes from those who were present are provided.

4.0 APPROVAL OF AGENDA

None

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

None

7.0 DELEGATIONS/PUBLIC PRESENTATIONS

None

8.0 UNFINISHED BUSINESS

None

9.0 NEW BUSINESS***i) Dashboard Summary***

Val reported on the dashboard meeting that took place on April 4. The dashboard is still being edited to reflect the changes made at the meeting and will be distributed to the committee when the changes are complete.

ii) Ontario 2017 Senior of the Year Award

www.ontario.ca/page/honours-and-awards-community

iii) Age Friendly Community Booth – Riverside Place April 27th

It was shared that Tammie would set up an Age Friendly Booth at Festival des folies franco-fun on April 27th, from 10 am to noon.

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday April 10, 2017

Irene shared the dates for the 2017 Spring Flings. The New Liskeard Spring Fling will take place June 14th (Kirkland Lake will be June 7 and Englehart will be June 21). There was discussion about using this as an opportunity to promote the community guide and the Sip & Learn program.


10.0 NEXT MEETING DATE

May 8th, 2017 at 2 pm at Islandview Apartments.

11.0 ADJOURNMENT

None


Irene Chitarone
CHAIRPERSON


TAMMIE CALDWELL
RECORDER

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday May 8, 2017

CALL TO ORDER

1.0 The meeting was called to order at 2:02 p.m.

2.0 ROLL CALL

PRESENT:	Tammie Caldwell; Irene Chitaroni; Jan Edwards; Nadia Pelletier; Amanda Mongeon; Marg Hooey; Cheryl Bakhuis; Jean-Claude Carrière; Joan Brazeau; Val Haboucha; Karli Hawken;
REGRETS:	Matt Tremblay; Patricia Hewitt; Dalas Forget; Bertha Yandt; Tony Rachwalski; Josette Côté; Melissa Gill;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4.0 APPROVAL OF AGENDA

MOVED BY: Cheryl Bakhuis

SECONDED BY: Amanda Mongeon

That the agenda for the May 8th, 2017 Age Friendly Community Committee meeting be approved as printed.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

MOVED BY: Jean-Claude Carrière

SECONDED BY: Amanda Mongeon

That the meeting minutes of the March 13th, 2017 Age Friendly Community Committee be approved as printed.

NOTE: Due to lack of quorum at the April 10 meeting, only notes were provided.

CARRIED

7.0 DELEGATIONS/PUBLIC PRESENTATIONS

None

8.0 UNFINISHED BUSINESS

9.0 NEW BUSINESS

i) Sip and Learn Update

Val Haboucha provided an update on the Sip and Learn planning. The main purpose is to increase social participation among older adults. There will also be a short presentation in English and French (20 minutes total) each week.

Locations have been booked, beginning May 30 for:

- Haileybury: Leisure Inn, Tuesdays 2-3:30 pm
- New Liskeard: Waterfront Pool and Fitness Centre, Wednesdays 10:30-12 noon

It was noted that the Wednesday morning time overlaps with the Chartrands bus, which is largely used by older adults. Val will try to secure an alternative morning, if possible.

A sign-up sheet for AFC committee members to sign up for a week to present was circulated at the meeting, and will re-circulate by email. It was decided that the AFC committee attend the first week, and present on an AFC update, the purpose of the AFC committee, and background about the Sip and Learn program.

Promotional materials will be distributed to the committee for cross-promotion once they are finalized.

Some discussion was had around how to attract older adults who do not normally participate in this type of programming and so may be more socially isolated. Joan Brazeau suggested that invitations/flyers could be distributed to Timiskaming Home Support clients via the Client Service Coordinator.

There was also discussion around transportation to and from the sessions. A budget for transportation was not provided in the grant. Tammie Caldwell will connect with Chartrands to explore the model they use for the Wednesday morning bus, to see if this model could be applied to Age Friendly programming.

ii) Dashboard Summary

Val Haboucha is still working to incorporate all the feedback from the meeting in April into the dashboard. Once everything is included and summarized, the dashboard will be circulated electronically to the committee.

Val is presenting on the process of using the dashboard in Temiskaming Shores at the next Northern Ontario Age Friendly Network meeting on May 11.

iii) Centre de santé communautaire du Témiskaming (CSCT) June event

Centre de santé communautaire du Témiskaming is organizing a lunch and music event for older adults in June. The date is to be determined, but the event normally occurs over the lunchtime hours, with lunch included (approximately 11:30 am-2 pm). The expected participation is around 50-100 older adults.

Nadia Pelletier requested a presentation on the AFC committee and an update on the AFC work that has been done to-date. Tammie Caldwell will send the powerpoint presentation that was created for the Diners Clubs.

Some discussion was had around possible formats for the event, with committee members favouring a short presentation and booths.

iv) Transportation 1-800 pamphlets and guide distribution

AFC guide to Community Services for Older Adults:

The guides have been printed. Tammie Caldwell requested that each committee member email Val Haboucha or herself to request the number of guides their organization would like.

Tammie has also been presenting at Diner's Clubs (Cobalt, New Liskeard, Haileybury).

Tammie also reminded the committee that if there is anything related to age friendly that they would like to inform the public about, they can send her an email to include the information in the Friday Rec Reports on the radio.

Transportation 1-800 pamphlets:

Promotional pamphlets, magnets, and key chains are now available for the Timiskaming Home Support (THS) transportation 1-800 number. Radio ads are also out.

Val Haboucha is working on a distribution strategy for the pamphlets. The magnets will be used as give-aways for AFC booths, etc.

Joan Brazeau provided a progress report from THS Transportation Program:

- The fleet is composed of 5 vehicles (3 accessible, 2 non-accessible)
- The number of calls increased from 400 in March 2017 to 700 in April 2017
- Individuals served increased from 105 in March 2017 to 114 in April 2017
- There were 756 trips in 23 operating days (2,479 km) in March 2017 and 700 trips in 19 operating days (3,394 km)

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday May 8, 2017

- There is also a credentialing process in place for other transportation service providers
- THS is hiring for an additional 2 part time drivers
- In the case when there is a French-speaking client and an English-speaking driver, a French-speaking worker will accompany them
- THS vehicles now drive down dirt roads
- THS also has a new transportation program brochure coming out (separate from the Age Friendly 1-800 pamphlet)

The fee for the THS transportation was discussed. So far, Joan reported no complaints about the fee for the service. She encouraged everyone to call and for all front-line staff of other agencies to encourage their clients to call. If affordability is an issue, there may be an accommodation that could be made or another credentialed provider may be able to provide transportation at a lower rate. This will also allow the number of people who can't be taken (because of affordability or any other issue) to be documented and reported on to the LHIN.

Roundtable

Timiskaming Home Support Post-Stoke Transitional Care

Joan Brazeau shared that there is a support group and walking group, for both clients and caregivers.

Spring Fling Planning

Irene Chitaroni provided an update the TIPOAC is planning this year's Spring Fling. The dates are:

- June 7th in Kirkland Lake (Royal Canadian Legion)
- June 14th in New Liskeard (Riverside Place)
- June 21st in Englehart (Arena)

Expected participation is approximately 150 older adults at each event.

Tickets are \$5, and are available at Timiskaming Health Unit for New Liskeard Spring Fling.

This year's event will feature a fall prevention fashion show, Rising Stars skits, and a presentation on the Transportation 1-800 number.

Organizations interested in having a booth at any of the events are encouraged to contact Irene Chitaroni (Timiskaming Elder Abuse Task Force) or Lorna Desmarais (Timiskaming Health Unit).

Guide to Community Events

Nadia Pelletier brought in a leisure services guide from another municipality as an example of a way of sharing information about what is going on from different service providers in the community with members of the public (following up on several actions in the Age Friendly Plan). There was some discussion about the obstacles to local implementation.

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

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Meals on Wheels

Joan Brazeau provided an update that THS and the City of Temiskaming Shores partnered so that Meals on Wheels could be prepared out of the City's inspected kitchen at the Haileybury arena, beginning June 1, 2017. Individuals aged 60 years and over are eligible for the program, but exceptions to the age restrictions can be made for families in need. A new cook is currently testing out new menu items.

10.0 NEXT MEETING DATE

June 12th, 2017 at 2 pm at Northdale Manor.

Following date: July 10th, 2017 at 2 pm.

11.0 ADJOURNMENT


Meeting is adjourned at 3:25 pm.

Adjourned by: Irene Chitaroni

CARRIED



Committee Chair



Recorder

CALL TO ORDER

1.0 The meeting was called to order at 2:03 p.m.

2.0 ROLL CALL

PRESENT:	Tammie Caldwell; Irene Chitaroni; Jan Edwards; Marg Hooey; Cheryl Bakhuis; Jean-Claude Carrière; Joan Brazeau; Val Haboucha; Karli Hawken; Caroline Morin; Josette Côté; Natalie Caldwell (Guest; Program Coordinator at Northdale Manor)
REGRETS:	Matt Tremblay; Patricia Hewitt; Dalas Forget; Bertha Yandt; Tony Rachwalski; Melissa Gill; Nadia Pelletier; Amanda Mongeon;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Val Haboucha added 9.viii) Member Changes to the agenda

4.0 APPROVAL OF AGENDA

MOVED BY: Tammie Caldwell

SECONDED BY: Karli Hawken

That the agenda for the June 12th, 2017 Age Friendly Community Committee meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

MOVED BY: Cheryl Bakhuis

SECONDED BY: Jean-Claude Carrière

That the meeting minutes of the May 8th, 2017 Age Friendly Community Committee be approved as printed.

CARRIED

7.0 DELEGATIONS/PUBLIC PRESENTATIONS

None

8.0 UNFINISHED BUSINESS

None

9.0 NEW BUSINESS

i) Sip and Learn Update

Val Haboucha distributed the most updated schedule of presenters and the monitoring template to the committee.

Based on feedback from older adults who have been participating, it was decided to change the name to "Age Friendly Coffee Hour". The name in French, "Pause café pour les aînés", will remain the same.

Members of the Rising Stars will promote the coffee hour at the New Liskeard Spring Fling on June 14.

Val and Tammie will work on a short script for committee members to be able to promote the coffee hour consistently.

It was suggested that targeted outreach and promotion should be done within seniors housing buildings, when there is sufficient capacity to do so (i.e., a dedicated staff member).

ii) Ontario Sports and Recreation Community Fund (OSRCF) application update – Get Active series

Tammie Caldwell shared that the AFC committee's OSRCF application for older adult programming was approved for \$94,960 over 2 years.

The Programmer position has been posted, and applications closed last Friday.

iii) Northeastern Ontario Age Friendly Communities Engagement Workshop

Tammie attended the workshop on June 5 in Sudbury and shared some highlights:

- There is an emphasis being put on the language shift; communities were encouraged to move away from using the term "senior" toward using the term "older adult"
- Across the province, the biggest concerns are housing and transportation, followed by communication and information, and community and health services
- A suggestion on how to reach isolated older adults was to have someone accompany Meals on Wheels drivers every once in a while to share information.
 - o This created some discussion among the committee around how to reach older adults who live alone and don't receive services. Flyers in the Weekender or in PO Boxes, flyers at FHTs and doctors'/nurses' offices. Community Events in the Weekender. Billboard outside Chartrand's (the one that promotes the blood

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

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donor clinic), Phippens sign. Pamphlets at pharmacies. Hughes lookout sign.

- The workshop wrapped up with discussion on how to include francophone community and Indigenous population in Age Friendly consultation and planning.

iv) Northern Ontario Age Friendly Network (NOAFN) update

Upcoming funding opportunities were discussed at the last NOAFN teleconference. Val shared that:

- The Seniors Community Grant will be receiving \$11 million over the next 3 years, including \$5 million for this year. That means they'll change the application process and scope of eligible projects. The grant will remain one-time funding for special projects, but they'll be creating different streams to create room for larger projects. Budget for staffing will be eligible. We'll be kept informed as details are determined.
- Transportation: There will be \$10 million available for transportation outside of the GTA. Not exclusively for seniors' transportation. Details will be released soon.

v) Benches update

Three benches have been installed at:

- In front of RBC in New Liskeard (spring, summer, and fall; will be removed in winter)
- In front of City Hall in Haileybury
- On King Street in North Cobalt

vi) New Horizons for Seniors Program – application deadline June 23

Val shared information with committee in case member organizations/groups were interested in applying. The AFC committee will not be applying.

vii) Transportation 1-800 pamphlets and guide distribution

Guides have been reprinted, from the municipal AFC budget.

Guides will be available at Spring Fling, once that event is done, we'll have a better picture of how many more are available

viii) Member Changes

Joan Brazeau has moved away from Timiskaming. Caroline Morin has joined the AFC committee to represent Timiskaming Home Support in her place.

10.0 ROUNDTABLE

Each member share the work their organization does related to Age Friendly.

It was identified that Community Cancer Care is not in the guide. An email will be sent to the email address at the front of the guide, for Community Cancer Care's

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

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information to be included in the next publication of the guide. The guide will be posted online as soon as possible.

ACFO has been building ties with Timiskaming First Nation (Building Ties). The fee for dinner is \$25. The next gathering will take place in September in Quebec.

Meals on Wheels: Marg shared that it was hard for Meals on Wheels volunteer drivers to identify the vehicle that they pick up the meals from. It was suggested that it would be helpful if the person delivering Meals on Wheels to volunteer drivers be identifiable in some way (e.g., had a Meals on Wheels sticker, or something similar).

Committee members commended the city on the benches that have been installed and on the renovations to Riverside Place.

Washrooms downtown: still on the plans for 2017, identifying best approach.

11.0 NEXT MEETING DATE

July 10th, 2017 at 2 pm at Northdale Manor.

Following date: August 14th, 2017

12.0 ADJOURNMENT

Meeting is adjourned at 3:06 pm.

Adjourned by: Josette Côté

CARRIED


Committee Chair


Recorder

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday August 14, 2017

CALL TO ORDER

1.0 The meeting was called to order at 2:00 p.m.

2.0 ROLL CALL

PRESENT:	Tammie Caldwell; Danielle Covello; Jan Edwards; Marg Hooey; Cheryl Bakhuis; Jean-Claude Carrière; Karli Hawken; Melissa Boivin; Nadia Pelletier; Amanda Mongeon;
REGRETS:	Patricia Hewitt; Bertha Yandt; Melissa Gill; Irene Chitaroni; Caroline Morin; Josette Côté;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Danielle Covello was introduced as the Get Active Programmer and Coordinator for the Age Friendly Committee. Danielle reported that Melissa Boivin has joined the Committee on behalf of Tony Rachalski of Community Living, and that Val Haboucha from the Timiskaming Health Unit will not be attending meetings as her portfolio at the health unit has changed.

Note to change the French logo to the current one on the minutes.

Nadia Pelletier requested that Update on the Stand Up Program be added to New Business under Item 9, viii).

4.0 APPROVAL OF AGENDA

MOVED BY: Cheryl Bakhuis
SECONDED BY: Nadia Pelletier

That the agenda for the August 14, 2017 Age Friendly Community Committee meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

MOVED BY: Jean Claude Carriere
SECONDED BY: Tammie Caldwell

That the meeting minutes of the June 12th, 2017 Age Friendly Community Committee be approved as printed.

CARRIED

7.0 DELEGATIONS/PUBLIC PRESENTATIONS

None

8.0 UNFINISHED BUSINESS

None

9.0 NEW BUSINESS

i) *Sip and Learn Update*

Danielle reported that the program is running very well with between 10-15 regularly attending in New Liskeard and 16-18 in Haileybury. Presenters are booked well into January and those to date have been received very well. There are a few days coming up that the PF Centre isn't available and the group is going to meet at Rooster's instead. Space is becoming limited at the Leisure Inn as well and an alternate location may be required, Jan Edwards has offered the space at Island View Apartments common room which will accommodate about 25 people.

Danielle has created a monthly calendar of presenters to be given to participants and will circulate the Sip & Learn Calendars to the committee by email.

In terms of reaching the isolated older adults Danielle has made a connection with Canadian Mental Health Association to reach out to clients with Age Friendly information, she is meeting with numerous groups, and Jean Claude stated there are three French older adult groups in the area and he would provide contact information for them.

In terms of evaluation, discussion took place on the best way to get information and it was noted that Danielle is working on qualitative and quantitative measures from the participants and making it as informal as possible. At the six month mark, a more detailed survey may be part of the Sip and Learn program for one session.

ii) *Age Friendly/Get Active Programmer Update*

Danielle provided an update on her activities since beginning a few months ago:

- The Tai Chi group presented at Sip & Learn and gained twelve new participants,
- Writing an article for Living North of 50

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday August 14, 2017

- Meeting with the Temiskaming Speaker to see about getting article space and/or ad space
- Has attended the Farmer's Market on behalf of Age Friendly
- Has discussed a number of activities with older adults and is working on enhancing current programs rather than re-inventing the wheel, urban poling, skating groups, pickle ball, horseshoes, has made a great contact with the Tri-Town Bowling Lanes,
- Urban Poling is happening in a number of areas in the community, Danielle will distribute a list of where the poles can be accessed and any groups that meet to the committee by email
- Locations for indoor walking may be Northern College and the Temiskaming Square
- KL is trying to set up a 55+ Cycling Group, Tammie will bring this to the Bicycle Friendly Community Committee and see if they would be interested in doing the same in Temiskaming Shores
- Working on the foundation of a Snow Angel Program including a partnership with Community Living. Discussion included the volunteer selection process, use of student volunteers, identifying those in need, and proceeding on a pilot project basis.

iii) Northern Ontario Age Friendly Network Update

There is no report however Danielle will be in Thunder Bay in the near future and will be meeting with some of her colleagues from there to get more information on their Age Friendly Business Guides.

iv) Transportation 1-800 pamphlets and guide distribution

Danielle has been providing the pamphlets and fridge magnets regularly and they are well received. There are only a few guides left and the Committee will consider having more printed in the near future.

v) Sip & Learn Script for Committee Members

Danielle provided a script to the committee members as requested outlining the Sip and Learn program for members to use if they attend the Sip and Learn sessions or just in marketing.

vi) Temiskaming Metis Community Council Partnership Opportunity - Budget

The Healthy Kids Community Challenge and a number of agencies have provided a Food Skills for Family Program that has instructed people in the community on healthy food preparation, those who attended the workshops are required to deliver a workshop to others and the cost associated to do this includes food, facility rental, manpower etc.... The HKCC have requested if the AFC would consider partnering with the Temiskaming Metis Community

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday August 14, 2017

Council Partnership to deliver the second phase of the program at a fee of \$900.00.

Discussion took place on the details of the program, and how it would be ensured that it would be attended by three older adults to ensure it is an intergenerational program. Danielle is to get more information on this and if satisfied that the older adults will be included, to proceed with the contribution of \$900.00.

The Committee was presented with the AFC 2017 budget and it was agreed that the following expenditures be approved:

- \$900 for intergenerational programs (Temiskaming Metis Council)
- Community Guide Printing with an insert

Tammie also noted that the amount for Physical Activity Programs will be increased to \$5100 each year to cover the municipal contribution to the Get Active Program Grant.

vii) *Community Guide – Timiskaming Hospital Discharge Tool*

The Hospital is piloting a new discharge tool to be given to each older adult upon being discharged from the hospital. They have requested 200 French and 200 English Guides to be a part of the package. The committee discussed the request and approved the printing of the guides as requested as well as an additional 100 in each language for the Committee to have on hand.

Updates to the Guide will be on the City website version and an insert of additions and corrections will be added to the new prints.

Danielle will discuss with the Hospital if they have funding to contribute to the printing.

viii) *Stand Up Program – Nadia Pelletier*

Nadia offered that the Stand Up program is undergoing some changes with combined advertising of the programs that are happening throughout the area, with people calling Timiskaming Home Support or Centre de Santé to learn more information.

10.0 ROUNDTABLE

Karlie presented the Music for the Soul event being held at the New Lisheard Waterfront Bandstand on Friday August 18th at 3 pm with proceeds going to the Northern Stars Food Bank.

AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES

City of Temiskaming Shores

Monday August 14, 2017

Jan presented that the Elder Abuse Task Force is hosting a presentation at Riverside Place on Tuesday September 19th at 2 pm that is free to attend and with free transportation being provided. Jan also presented that there will be a session by Josée Miljours (Elder Abuse Ontario) at Island View Apartments on September 7th form 10 to 11 am.

11.0 NEXT MEETING DATE

September 11th, 2017 Northdale Manor

October 16th

November 13

December 11

12.0 ADJOURNMENT

Meeting is adjourned at 3:30 pm.

Moved by: Nadia Pelletier

CARRIED



Committee Chair



Recorder

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, September 20, 2017

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 6:55 p.m.

2. Roll Call

Present: Donald Bisson, Danny Whalen, Brenda Morissette, Jeff Laferriere, Roger Oblin
and CEO/Head Librarian Rebecca Hunt.

Robert Dodge arrived at 7:45 p.m.

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Roger Oblin

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

Carried.

4. Adoption of the Minutes

Moved by: Danny Whalen

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, June 21, 2017, and the E-meeting of September 5, 2017, as presented.

Carried.

5. Business arising from Minutes

None.

6. Correspondence:

- a. From:** Jeff Costen, Ministers Office—Ministry of Tourism, Culture and Sport.
Re: Ontario Increasing Access to Technology at Public Libraries.

Received as information.

- b. From:** Annik Boucher, Principal—Ecole secondaire catholique Sainte-Marie
Re: Thank you for May Ball Bursary.

Received as information.

- c. From:** Kelsie Peddie, Student—Ecole secondaire catholique Sainte-Marie
Re: Thank you for May Ball Bursary.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

September 11, 2017

Buildings and Equipment:

Fire safety checks were conducted in June and July in the library buildings.

Business:

Digital Creator North (Near North Mobile Media Lab Trillium project): Awareness about the space continues to grow. We have just had a request from the Village Noel Committee to have workshops in the space during the Friday of Village Noel for grade 7 and 8 students. Steve will be starting up a youth committee for the space to give input

on programming and help promote the space. He will be visiting classes at TDSS to promote the committee and space over the next few weeks.

Federation of Ontario Public Libraries board: I will be attending the next board meeting on Friday, September 15 via teleconference.

Joint Automation Server Initiative (JASI) Steering Committee: I will attend the next teleconference meeting set for Wednesday, September 20. The committee will be discussing cataloguing standards.

MakerSpaces in Public Libraries Project: Scott Ensign from Wilfrid Laurier University has contacted me to see if Temiskaming Shores Public Library would be a collaborator in a research study he is heading about makerspaces in public libraries, focussing on small, rural and Northern libraries. The goals of the project are to: gather data and information from smaller public libraries that have makerspaces in their facilities, prepare a report that can provide evidence-based decision support for similar public libraries that are in the process of establishing makerspaces or could benefit from doing so, and to design a short decision-making simulation that would help library staff and boards who are considering having makerspaces in their facilities. He expects to receive funding in December and will begin the research phase of the project in the new year. He assured me that it would not be a big time commitment on our part. I have also put him in contact with the Near North Mobile Media Lab to be able to connect with the other libraries in the program.

NEOnet TechSocial program: Josh Veilleux, Program Coordinator with NEOnet, has contacted me to see if the Temiskaming Shores Public Library would be a partner in their TechSocial program to teach seniors how to use technology and social media. He has also asked if I can gather data about what programs libraries have in Northern Ontario to teach technology to seniors. I have emailed his request to the Northern Lights Library Network membership, agreed to support their program and have requested more information before agreeing to be a partner.

Ontario Library Capacity Fund Research and Innovation Library Value Study Committee: I attended a teleconference meeting on Friday, August 25. The final version of the toolkit is nearing completion. The committee has asked if they can use the Temiskaming Shores Data as a sample for the Community Profile and SROI Spreadsheet and I have agreed.

Public Library Association Project Outcome: Temiskaming Shores Public Library has been asked to participate in a Northern Pilot Project to learn how to use the Public Library Association's Project Outcome toolkit. Here is some information about the project:

"Wherever public libraries are working, possibility lives. [Project Outcome](#) is a *FREE* toolkit designed to help public libraries understand and share the true impact of essential library services and programs by providing simple surveys and an easy-to-

use process for measuring and analyzing outcomes. Project Outcome also provides libraries with the resources and training support needed to apply their results and confidently advocate for their library's future.

While many public libraries collect data about their services and programs, what is often lacking are the data to support what good they are providing their communities, such as programs serving childhood literacy, digital and technological training, and workforce development. With Project Outcome, patron attendance and anecdotal success stories are no longer the only way libraries can demonstrate their effectiveness. Developed by library leaders, researchers, and data analysts, Project Outcome is designed to give libraries simple tools and supportive resources to help turn better data into better libraries.”

Although it is a US based initiative, it is now being shared with the Ontario Library Association and the Ontario Library Services are encouraging the selected Ontario libraries to participate. Here is a link to more information:

<http://www.ala.org/pla/initiatives/performance measurement>

I have indicated that Temiskaming Shores will participate and will attend a webinar on October 25 to learn more about the program.

Proctoring Exams: Two exams were proctored in July and one exam in August.

Public Library Operating Grant 2017-2018

I am just waiting for a Certificate of Insurance from city hall so I can complete the annual application for the PLOG. Our Annual Survey has been received by the Ministry and approved.

Volunteers: We will start up the Fall volunteer program for teens looking to fill community service hours once we have a staff member trained.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books

Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this fall.

Gadget Helper at both branches of the library

This program will start up again in the fall, once we have a staff member trained.

**Digital Creator Workshop at the New Liskeard Branch
Making YouTube Videos!**

Teens and tweens are welcome to join in for this workshop in which we will be going over the ins & outs of basic Youtube video making! Whether you want to be a Vlogger or a Reaction channel, make sure to register for this workshop to learn how you can use Digital Creator to make your very own Youtube videos!!.

Saturday, September 2, from 11-12:30 at the New Liskeard Branch Library.

Fall Session Preschool Storytime at both branches of the Library

Preschoolers accompanied by an adult are welcome to attend this early literacy program that includes stories, songs, rhymes and a whole lot of fun. For more information call 705-647-4215 or email us at newliskeard@temisklibrary.com

Wednesdays from 11:15—11:45 a.m. starting September 6

This Book Rocks! At the New Liskeard Branch

Rock painting craft Program

We'll paint rocks to represent a favourite book and then hide them in the community for others to find—photograph & post to our FB page and hide again—family fun, arts & crafts, exercise & books!

For children aged 6-12

Saturday, September 9, from 10:30 a.m. – 12:00 noon.

Author Visit with Florent Heroux at the New Liskeard Branch

Wednesday, September 13 from 4:00 p.m.—6:00 p.m. top in and visit with a local author and historian! Mr. Héroux will be launching his newly published book, "Recollections of Old Timiskaming"

Prepare for the Game of Thrones Challenge!

Are you up for a challenge? Are you unsure of what to read next? FYI **Saturday, November 4** we're having a **Game of Thrones Challenge** at the New Liskeard Branch of the library. This program will be open to adults 18 years and older and there are prizes to be won. Read **A Game of Thrones by George R.R. Martin** and come on out, have some fun and test your skills. Don't wait until the last minute.....Winter is coming!

Digital Creator Workshop at the Haileybury Branch

Making YouTube Videos!

Teens and tweens are welcome to join in for this workshop in which we will be going over the ins & outs of basic Youtube video making! Whether you want to be a Vlogger or a Reaction channel, make sure to register for this workshop to learn how you can use Digital Creator to make your very own Youtube videos!!.

Saturday, September 16, from 11-12:30 at the Haileybury Branch Library.

Digital Creator Workshop: Hike/Photography at Pete's Dam

Teens and tweens are welcome to join in for this workshop in which we will be meeting at Pete's Dam and going for a hike and taking pictures! Digital Creator will be providing DSLR cameras and a bounce board.

Saturday, September 23 from 11-2:30 at Pete's Dam

Initiation à la généalogie à la succursale de Haileybury

Cet atelier vous permettra de découvrir les ressources généalogiques disponibles à la bibliothèque en plus de vous aider dans vos recherches généalogiques.

Date: le mercredi, 27 septembre 2017

Durée: de 18:30h à 20h

Note: Apporter une clé USB

Coût: Gratuit

Fête de la Culture: Qu'est-ce que le tissage? À la succursale de New Liskeard

Une présentation française de Denise Joyal

Le samedi 30 septembre, 2017 de 13 h 30 à 14 h 30.

Pour en connaître davantage sur les secrets du tissage : des fils... aux produits finis... venez écouter et participer!

Partenariat : ACFO Témiskaming, Nouveaux Horizons et la bibliothèque publique de Temiskaming Shores.

Les Liseuses à la succursale de New Liskeard

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

Le 3 octobre— Ma vie est entre tes mains par Suzanne Aubry

Le 7 novembre— Bonheurs Dérobés par Marthe Gagnon-Thibaudeau

Le 5 décembre— Le Roman de Renée Martel par Danielle Laurin

Canada Themed Lego Contest at both Branches of the Library

Build a Canadian creation-- Contestants will be notified which project to build when program starts. Children may only participate at one branch or the other.

Saturday, October 7

Haileybury Branch: 11:00—noon

New Liskeard Branch: 2:00-3:00

For children aged 6—12 years, bring your own lego to work with. Prizes to be won!

Canadian Literary Pumpkin Decorating Contest! At both branches of the Temiskaming Shores Library

Choose your favourite Canadian literary character from a book and decorate a pumpkin to resemble them! Then take a picture of your fabulous creation and bring or email the picture to your branch of the library. Next, vote on your favourite creation!

Only one vote each time you visit the library...Parents, friends, grandparents, and anyone else can vote too— so spread the word! Prizes to be given for the literary pumpkins with the most votes!

Library Value Study update:

The CEO gave the board an overview of the Library Value Study toolkit, indicator spreadsheet and community report.

Building update:

Councillor Laferriere updated the Library Board on work to be done to the New Liskeard building parapet as approved at the September 19, 2017 City Council Meeting.

Workplace inspection report LIB-017-2017 was reviewed.

Finances and Statistics

The Board reviewed the financial and statistical reports, including the balance of the Board's Scotiabank account, as provided by the CEO.

Motion #2017-36

Moved by: Brenda Morissette

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts the September Secretary-Treasurer's report, Financial report and Workplace Inspection report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Nothing to report. The Committee set a date for a budget meeting on Monday, October 5 at 10:00 in Haileybury.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.

9. New Business

- a. **Report LIB-018-2017 Temiskaming Foundation Community Grant application for Board Games Project.** Motion.

Motion #2017-37

Moved by: Danny Whalen

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board applies to The Temiskaming Foundation's Community Grants Fund program to be used to purchase board games, a shelving unit and a puzzle table top for the library Board Games Project in both branches of the library.

Carried.

- b. **Report LIB-019-2017 Temiskaming Foundation Community Grant application for Library Backpacks program.** Motion.

Motion #2017-38

Moved by: Jeff Laferriere

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board applies to The Temiskaming Foundation's Community Grants Fund program to be used to purchase backpacks, binoculars, compasses, field guides and hanging hooks for the Temiskaming Backpack initiative in both branches of the library.

Carried.

10. Plan, Policy review and By-law review

a. Review Policy

- i. Advocacy policy.
- ii. Programming policy.

Motion #2017-39

Moved by: Robert Dodge

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Adv-1 Advocacy policy and Prog-1 Programming policy as amended by the Board.

Carried.

11. Closed Session

a. Staff update

Motion #2017-40

Moved by: Roger Oblin

Seconded by: Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board go into closed session at 8:03 p.m.

Carried.

Motion #2017-41

Moved by: Robert Dodge

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board rise from closed session at 8:15 p.m. without report.

Carried.

12. Adjournment

Adjournment by Jeff Laferriere at 8:16 p.m.

Chair – Donald Bisson

Temiskaming Shores Public Library Board

E-Meeting Minutes
Wednesday, October 4, 2017
9:00 a.m.

1. Call to Order

E-Meeting called to order by Chair Donald Bisson at 9:00 a.m.

2. Roll Call

Present: Donald Bisson, Robert Dodge, Jeff Laferriere, Danny Whalen, Roger Oblin,
Brenda Morissette and CEO/Head Librarian Rebecca Hunt

Members of the Public: 0

3. New Business

a. Library Clerk Hire. Motion

Motion #2017-042

Moved by: Bob Dodge
Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the hiring of Emily Smith as Library Clerk as recommended by the Library CEO.

Carried.

4. Adjournment

The Chair declared the E-Meeting adjourned at 9:45 a.m.

Chair – Donald Bisson

1. CALL TO ORDER

- Meeting called to order at 10:05 a.m.

2. ROLL CALL

- | | | |
|--|---|---|
| <input type="checkbox"/> Mayor Carman Kidd | <input type="checkbox"/> John McCarthy | <input checked="" type="checkbox"/> Joel Breault |
| <input type="checkbox"/> Chris Oslund | <input checked="" type="checkbox"/> Derrick Buffam (Alt.) | <input checked="" type="checkbox"/> Monique Chartrand |
| <input checked="" type="checkbox"/> Timothy Uttley | <input checked="" type="checkbox"/> Thomas McLean | <input type="checkbox"/> Maria McLean |
| <input checked="" type="checkbox"/> Kelly Conlin | <input checked="" type="checkbox"/> Airianna Misener | <input type="checkbox"/> Emily Disley |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

4. APPROVAL OF AGENDA

Recommendation EMPC-2017-004

Moved by: Joel Breault

Be it resolved that:

The Emergency Management Program Committee agenda for the September 28th, 2017 meeting is approved as printed.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation EMPC-2017-005

Moved by: Thomas McLean

Be it resolved that:

The Emergency Management Program Committee minutes of the March 9th, 2017 meeting be adopted as presented.

Carried

10.2 Emergency Response Plan Review

Discussion:

Tim Uttley presented minor changes to the Emergency Response Plan, the committee accepted the changes. Tim will circulate the updated document.

10.3 Critical Infrastructure (CI) List Review

Discussion:

The Critical Infrastructure list was last updated in August 2016 to include the changes to the water system and telecommunications.

The committee reviewed and approved the Critical Infrastructure List as presented.

10.4 Recommendation of new member (Brad Hearn)

Discussion:

Recommendation EMPC-2017-006

Moved by: Monique Chartrand

Be it resolved that:

The Emergency Management Program Committee hereby recommends the IT Administrator for the City of Temiskaming Shores be appointed to the committee.

Carried

11. SCHEDULE OF MEETINGS

- December 7, 2017 at 10 a.m. – Dymond Training Hall

12. ADJOURNMENT

Recommendation EMPC-2017-007

Moved by: Derrick Buffam

Be it resolved that:

The Emergency Management Program Committee meeting is adjourned at 11:03 a.m.

Carried

CHAIR

RECORDER

DRAFT

TEMISKAMING MUNICIPAL ASSOCIATION

REGULAR MEETING

APRIL 27, 2017

	MEMBER	MEMBER
Armstrong	Dominique Nackers	
Brethour	Julie Wilkinson	
Casey	Jacques Fortin	Guy Labonté
Chamberlain	Kerry Stewart	
Charlton/Dack	Jim Huff	Clem Yantha
Cobalt		
Coleman	Lois Perry	
Englehart	Doug Metson	
Evanturel	Barbara Beachy	
Harley	Clifford Fielder	
Harris	Al Licop	Ron Sutton
Hilliard	Evelyn Carleton Moore	
Hudson	Larry Craig	
James	Terry Fiset	Myrna Hayes
Kerns	Steve Aitchison	
Kirkland Lake	Pat Kiely	
Larder Lake		
Latchford	George Lefebvre	Jo-Anne Cartner
Matachewan		
McGarry		
Temagami		
Tem. Shores	Carman Kidd	
Thornloe	Earl Read	
Speaker	Diane Johnston	
Guest	Wayne Miller	
Guest	Graham Gamble	

April 27, 2017

Meeting opened at 6:30 pm.

Moved by: Doug Metson
Seconded by: Kerry Stewart

That the minutes of the Regular Meeting of January 26, 2017 be approved.

Carried

DELEGATION:

Wayne Miller:

- Would like support from TMA for two changes that Mr. Miller would like to have happen at the government level where it applies to Centre for Independent Living (CIL).

- That a family member be allowed to provide nursing care to a person with brain injury.
- While being funded by the Ministry of Health, CIL does not seem to answer to anyone but the Board of Directors and it needs to become more accountable.

Graham Gamble:

- Information session on Geopark. A **Geopark** is a unified area that advances the protection and use of geological heritage in a sustainable way, and promotes the economic well-being of the people who live there.
- Only two such parks exist in Canada.
- Mr Gamble, President of RockWalk Park would like to have 10 or 12 municipalities that to help with the possibility of developing a geopark to be called the Temiskaming Rift Valley.
- Mr Graham is available to discuss this project with any municipal council at their regular meetings if there is interest to know more.
- Would like to have this project completed in 2020.

DTSSAB:

- Pat Kieley would like to have DTSSAB to reimburse municipalities from their cash reserves to pay for their operating costs instead of municipalities having to pay huge amounts to DTSSAB.
- New Rules and Regulations are coming about within the next 5 to 6 months so maybe we should wait to see whether that will suffice.

AGGREGATES ACT;

- Lois Perry is trying to get some Ministry of Natural Resources and Forestry people to our next meeting to explain where Northern Ontario stands with the Aggregates Act.

April 27, 2017

Township of Brethour:

- Would like the Temiskaming Municipal Association to submit a motion to Ministry of Municipal Affairs opposing the changes to the Building Code that would require municipalities to administer and enforce mandatory five year septic tank pump out and

CORRESPONDENCE:

- Gilles Bisson
- NEOMA Resolution re electricity price
- NEOMA Resolution re rail passenger service
- Letter from Anthony Rota to Town of Latchford
- Email from MTO to Village of Thornloe
- MNRF response to TMA
- TWP of Brethour Resolution
- Danny Whalen
- FONOM (2)

Moved by: Steve Aitchison

Seconded by: Pat Kieley

That the meeting of April 27, 2017 be adjourned at 7:45pm.

Carried

Executive meeting on May 8 at 6:30 pm at the Earleton municipal office.

TMA meeting on May 25th, 2017 at 6:30 pm at the Earleton Recreation Centre.

TEMISKAMING MUNICIPAL ASSOCIATION

EXECUTIVE MEETING

MAY 8, 2017

PRESENT: George Lefebvre; Larry Craig; Pat Kiely; Reynald Rivard

ABSENT: Lois Perry

Meeting opened at 6:30 pm.

DISCUSSIONS:

- Liana Bacon from MMH will attend next TMA regular meeting in May.

George Lefebvre:

- Reviewed letter received from Cheryl Gallant, MP addressing the Trudeau Liberals removal of the tax-exempt portion of remuneration paid to local officials. Will prepare Resolution against this proposal.
- Will prepare Resolution in support of request by Township of James that an annual tax of \$25 per pole within our municipality be levied from Hydro One.
- Will prepare Resolution against the reductions in the Ministry of Natural Resources budget.

Pat Kieley:

- Will update the group on the Resolution from the Town of Kirkland Lake asking that DTSSAB returns a major portion of their unspecified reserves to the 23 member municipalities.

Larry Craig:

- Even though this is a very "hot potato" is there not something that could be done with the continuous waste of our school boards, i.e.; busing - four school boards, why not two or even one per district.

Reynald :

- Will formulate a Resolution with the assistance of Wayne Miller asking for amendment to expand the eligibility criteria for who is able to care for persons with disabilities. Resolution will be adopted by Council for the Village of Thornloe asking for support from TMA, FONOM and both government members.

Next Executive meeting will be on _____ at 6:30pm.

TMA meeting on May 25 at 6:30 pm at the Earlton Recreation Centre.

Meeting adjourned at 7:30pm

TEMISKAMING MUNICIPAL ASSOCIATION

REGULAR MEETING

MAY 27, 2017

	MEMBER	MEMBER
Armstrong	Dominique Nackers	
Brethour	Julie Wilkinson	
Casey		
Chamberlain	Kerry Stewart	
Charlton/Dack		
Cobalt	Tina Sartoretto	
Coleman	Lois Perry	
Englehart	Doug Metson	
Evanturel	Barbara Beachey	
Harley	Cliff Fielder	
Harris	Al Licop	Ron Sutton
Hilliard	Carolyn Gilbert	Evelyn Carleton Moore
Hudson	Larry Craig	
James	Terry Fiset	Myrna Hayes
Kerns	Stephen Aitcheson	
Kirkland Lake		
Larder Lake		
Latchford	George Lefebvre	Jo-Anne Cartner
Matachewan		
McGarry		
Temagami		
Tem. Shores	Danny Whalen	
Thornloe	Earl Read	
Speaker	Darlene Wroe	
Guest		
Guest		

Meeting opened at 6:30 pm.

Moved by: Evelyn Carleton Moore

Seconded by: Doug Metson

That the minutes of the Regular Meeting of April 27 and the Executive Meeting of May 8, 2017 be approved.

Carried

DELEGATION:

Liana Bacon (MMH): - No Show

CORRESPONDENCE:

- Resolution / Cheryll Gallant
- Resolution / Township of James
- Resolution / Town of Kirkland Lake
- Resolution / Village of Thornloe
- Minister Bill Mauro

DISCUSSIONS:

FONOM UPDATE / Danny Whalen

- The Annual Conference was a success with at least 230 registered delegates in attendance with Ministers and Honourable Kathleen Wynne in attendance.
- It is still not clear if candidates who wish to run for council in the next municipal elections will be required to submit 25 endorsement signatures with their nomination form. Discussions are still on-going.
- Under the new Aggregates Act municipalities north of North Bay will be eligible for royalties.
- Minister Bill Mauro advised everyone that the Ministry of Municipal Affairs will not be moving ahead with the proposals requiring regular municipal inspections, pumping out of septic tanks and keeping of the septic tanks and treatment units' maintenance records put forth in Phase One of the Building Code consultation.
- Changes should be announced in August that DTSSAB.

DTSSAB:

- Board of Directors are having discussions on what to do with the Reserves that have been accumulating.
- The Board is apparently split with some thinking that the Reserves should be reduced nothing and some thinking that a maximum amount should be set for the Reserves.
- Don Studholme has been asked to prepare different scenarios on how best to resolve the issue and then present same at the next board meeting.
- See attached from Pat Kiely

OTHER:

- From now on it is expected that coffee will be prepared for our meetings as well as possibly some donuts and/or muffins.

Moved by: George Lefebvre

Seconded by: Terry Fiset

WHEREAS the 2017 Federal Budget has raised personal taxes on all municipal politicians by removing the long standing, since 1947, tax exempt portion of their municipal remuneration for all elected politicians including those of us from very small communities; and

WHEREAS the purpose of this one-third-tax-free allowance was to provide “an allowance for expenses incidental to the discharge of the person’s duties as an elected officer” it is primarily negatively impactful on elected officials in smaller communities. Those in larger centres receive budgets to support the incidental expenses denied to those from the aforementioned communities due to size related budget constraints that result from those who are elected remaining close and responsible to the electorate they serve; and

WHEREAS removing this one-third exemption can further decrease the ability of small and rural communities to attract candidates for municipal elections.

THEREFORE BE IT RESOLVED that the federal budget be restructured to reinstate this one-third-tax-free exemption for municipal politicians from communities that provide no budget for elected officials to cover the cost of their incidental expenses.

AND FURTHER that copies of this resolution be forwarded to the Honourable Bill Morneau, Minister of Finance, Anthony Rota, MP, Nipissing-Temiskaming and Charlie Angus, MP, Timmins-James Bay and TEMAG.

Carried

Moved by: Terry Fiset

Seconded by: Kerry Stewart

WHEREAS Ontario municipalities received 'Telephone & Telegraph' taxes for hydro/telephone poles and lines located on municipal property in the past;

AND WHEREAS provincial payment of the 'Telephone & Telegraph' taxes was terminated in the 1990's;

AND WHEREAS Hydro One charges users for 'delivery' of power that can cost up to 99% of total hydro usage, net of taxes;

AND WHEREAS Hydro One poles and lines are located on/over municipal property and Hydro pays no money to the municipality;

AND WHEREAS Hydro One is now privatized;

AND WHEREAS Hydro One notifies no one when installing new poles/lines while Ontario municipalities are required to call 'ONI Call' prior to doing any work within the municipality;

AND WHEREAS streetlights are normally owned and maintained by each municipality but each municipality must pay outrageous delivery costs (average 45% monthly for Township of James);

THEREFORE BE IT RESOLVED that Council for The Corporation of the Township of James deems it necessary to generate revenue to offset the offensive and unfair hydro delivery charges;

AND FURTHER that Hydro One be taxed annually at a rate of \$25.00 per pole within each municipality.

AND FURTHER that copies of this resolution be forwarded to Hon. Kathleen Wynne, Premier of Ontario; Hon. Glenn Thibeault, Minister of Energy; John Vanthof, MPP; FONOM and TEMAG.

Carried

Moved by: Danny Whalen
Seconded by: Cliff Fielder

WHEREAS the District of Timiskaming Social Services Administration Board (DTSSAB) is funded by 23 member municipalities and 2 Unincorporated Townships within the Timiskaming District;

AND WHEREAS DTSSAB has specified reserves for items such as replacement of emergency vehicles, social housing, and employee benefits;

AND WHEREAS DTSSAB has very large unspecified reserves;

AND WHEREAS DTSSAB has in the past drawn from the unspecified reserves which have been used to offset increases in the annual municipal budgets;

AND WHEREAS this draw down does not accurately reflect the cost of DTSSAB services to municipalities;

AND WHEREAS DTSSAB has the ability to debenture and does not need to put money aside for large capital expenditures;

AND WHEREAS DTSSAB is funded completely by other levels of government and has virtually no risk of any non-payment;

AND WHEREAS DTSSAB has programs that are very prescriptive and predictable;

NOW THEREFORE the Council of the Town of Kirkland Lake petitions the Board of DTSSAB to return a significant portion of the unspecified reserve amount to the 23 member municipalities;

AND THAT this resolution is forwarded to the Board of DTSSAB, Temiskaming Municipal Association, Temiskaming Mayor's Action Group and the 23 member municipalities.

Carried

Moved by: Earl Read
Seconded by: Steve Aitchison

WHEREAS there currently is a Proposed Regulatory Amendment to expand the eligibility criteria for grants for persons with disabilities in the Province of Ontario and;

WHEREAS it is a proven fact that North Eastern Ontario has the highest level of brain injury on a per capita basis in all of Ontario and;

WHEREAS there is no Outreach Service or Assisted Living Programs in rural areas in Northern Ontario and;

WHEREAS there are no other programs available in rural areas and Northern Ontario and;

WHEREAS the Self-Managed Attendant Services - Direct Funding Program is designed for adults with physical disabilities who require assistance with routine activities of daily living and;

WHEREAS the Centre for Independent Living administers the province wide program and provided funding to eligible individuals to purchase their own attendant care services and;

WHEREAS Centre for Independent Living is accountable to no other organizations and are allowed to make the rules as they see fit;

THEREFORE it is imperative that the amendment to the regulation include allowing family members to be the primary care giver (PSW) when possible and;

FURTHERMORE that the Centre for Independent Living be accountable to a Peer Review Committee.

FURTHERMORE that this resolution be sent to:

Hon. Kathleen Wynne, Premier of Ontario; Hon. Eric Hoskins, Minister of Health and Long-Term Care; John Vanthof, MPP; Temiskaming Municipal Association; FONOM; TEMAG.

Carried

OTHER BUSINESS:

Bank Reconciliation:

Moved by: Doug Metson
Seconded by: Tina Sartoretto

That the April 30, 2017 bank reconciliation be accepted as presented by the Secretary Treasurer.

Carried

Moved by: Ron Sutton
Seconded by: George Lefebvre

That the meeting of May 25, 2017 be adjourned at 8:16 pm.

Carried

Executive meeting on _____ at 6:30 pm at the Earlton municipal office.

TMA meeting on September 28, 2017 at 6:30 pm at the Earlton Recreation Centre.

Hi JoAnn

Can you forward this email to council. Pat Kiely was particularly needing this for his TMA follow-up but send it to all to keep people in the loop re: what is happening at the DTSSAB on the reserves issue.

Thanks JoAnn

From: Normand Mino<<mailto:namino@nt.net>>
Sent: Friday, May 19, 2017 10:43 AM
To: Don Studholme<<mailto:studholmed@dtssab.com>> ; Board Members<<mailto:BoardMembers@dtssab.com>>
Cc: Lise Gauvreau<<mailto:gauvreaul@dtssab.com>>
Subject: Re: June Meeting

Good morning Don and Board members,

At our last Board meeting Tod Morgan and I (not Tod [Smile]) were left at a disadvantage in making the case for reserve withdrawal of one time cash payment back to municipalities. Board members did not get to digest the information nor ask questions about this document. Our verbal presentation thus took place anyways. We all know this request needs to be fully understood in order to arrive at a decision. The desire to have municipal control of some of those reserve monies is evident. As per your comments Don you said you would respect the wishes of the Board. That is fair and expected by the Board. Sharing your thoughts and opinion with the Board is of utmost importance and should continue. However, when you sense a broader support by Board members and municipalities I think your political acuity must guide you to offer both sides of the argument and complete information in order for the Board to make a decision. This is the reasoning behind my asking you a “direction to staff”. To that effect I wanted to clarify my intentions:

- a) I asked you and your staff to review the document submitted to you in April so as to verify the exactitude of the numbers and the information. All Board members then have the same information and staff input. Since the document was not sent to the Board members I am assuming this was not done and therefore this review on your part is necessary. You might want to highlight corrections or input on the same document.
- b) I also asked this document to be entered formally into the DTSSAB minutes or records. This is where your understanding of the procedures is needed. Is this recorded as correspondence to the Board or does it require other procedural attention given we do not seem to have any “notice of motion” section in our meeting agendas. How will the minutes record this?
- c) I also asked that the 23 municipalities be surveyed by yourself to find out if they support a one time withdrawal of reserve funds to be remitted to the municipalities. This can take the form of a formal letter with a definite time line for them to react (given meetings are monthly in some municipalities). And to the point of me raising the double majority exercise it was intended to demonstrate to Board members and members of the

public that when there is widespread view on a district matter then this form of consensus is a strong guide for DTSSAB decisions. And so should these results occur after the survey then the Board would need to take particular attention in best representing the interests of the populace. As a reminder to Board members a double majority is 50 plus one percent of the municipalities and 50 plus one percent of the population.

d) I also asked once again for your leadership in presenting both sides. Arriving at a decision would require other procedural steps. To me it would be to amend the present reserve policy or override it with a one time Board motion. This is where your input is required to best express the end wishes of the Board.

e) Finally our discussions at the meeting centered greatly around a specific amount for which I never indicated. This is why the scenarios are required. In order to have the full picture the Board needs to know the financial impact this proposal will have on the reserves and how the policy is impacted or the content of a motion is drafted. The Board needs to see scenarios. I would suggest scenarios of 500 000\$ increments to show the whole effect i.e. a chart of eight columns from 500 000 to 4 000 000 understandably the latter figure not being of consideration to not overly deplete the unspecified reserves. The information should also include the percentage of the budget that is withdrawn with each increment and the balance. All these figures based on the date of the accepted audited report much as in the accompanying document of your presentation. The municipal apportionment amount returned in both with or without factoring in the unorganized contributions i.e. the TWOMO share going back to municipalities or remaining with the reserves also need to be seen.

At the end of this exercise this is where you and I meet and that is to respect and honour the Board decision. We must all be reasonably satisfied to arrive at a conclusion in this matter. It is therefore important to have the exact wishes of the Board conferred (via a motion or policy change). I would not anticipate such decision until this process is fully understood and the Board feels it can decide. The next meeting will be needed to further understand and digest the information. I would also expect all Board members to be present for a recorded vote when we reach that point. Consequently, It is my opinion we need not change the date of the next meeting. At the last meeting you indicated your intended cooperation. I sincerely thank you for that.

Regards

Norm Mino
Board member for the Town of Kirkland Lake

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, August 17, 2017
Corporation of the Township of Armstrong
Council Chambers
Earlton, Ontario

Attendance: Marc Robillard, Barbara Beachey, Kevin Leveille, Doug Metson,
Pauline Archambault, Carman Kidd, Debbie Veerman, Kerry Stewart,
Bryan McNair, Morgan Carson, Harold Cameron, Sheila Randell

Absent : Henry Baker, Ken Laffrenier, Earl Read

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the meeting of August 17, 2017 be called to order at 6:30 p.m.

Carried

2. Approval of Agenda

Moved by: Bryan McNair

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented".

Carried

3. Approval of Minutes of Last Meeting

Moved by : Doug Metson

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the Minutes of the Meeting held June 22, 2017, be adopted as presented."

Carried

4. Business Arising from Minutes

Drag races are over for another year. A few lights broken (which will be invoiced to TRACC), but on the overall went ok.

5. Committee Reports

(a) Financial Report

- It was noted that bank charges (especially for use of credit cards) is very high. Suggested we look into a bank that gives better rates for non-profit organizations.

- TEMSAR received \$30,000 from Frog's Breath for office trailer and expenses, and Airport is filtering this money through their books.

Moved by: Kerry Stewart
Seconded by: Barbara Beachey
BE IT RESOLVED THAT "the report of the Finance Committee for the month of July 2017 be adopted as presented and be attached hereto, forming part of these Minutes."

Carried

(b) Property & Maintenance
Fuel tanks are on order and should be here end of the month.
Pedersen to pour cement slabs and electrician is being lined up.
Moved by: Barbara Beachey
Seconded by: Kerry Stewart
BE IT RESOLVED THAT "the report of the Property and Maintenance Committee be adopted as presented."

Carried

(c) Human Resources
No Report

6. Correspondence

Moved by: Debbie Veerman
Seconded by: Pauline Archambault
BE IT RESOLVED THAT "the Correspondence for July 2017 be filed".

Carried

7. Manager's Report

Moved by : Debbie Veerman
Seconded by: Pauline Archambault
BE IT RESOLVED THAT "the Manager's Report for the month of July 2017 be adopted as presented and attached hereto forming part of these Minutes."

Carried

8. Chairman's Remarks/Report

Approximately 3 weeks ago, Richard Bailey advised the Airport Manager that there had been damage done to the propeller of a plane at his hanger. He is claiming that damage was done by Airport staff. Airport insurance has been contacted, but have not heard back from them as yet. The prop is valued at \$5500 US, and insurance deductible is \$1000.

New contract will be sent out to owners of Wabusk Air and Canadian Aviation College, by lawyer, in the next day or two, and will be required to be paid by Sept. 1, 2017 or access to the Airport will be limited.

Moved by : Pauline Archambault
Seconded by : Debbie Veerman
BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented and attached hereto forming part of these Minutes."

Carried

9. **Update from Executive Committee**

- Motion was passed "that the ETRAA agrees to pay its 10% share out of our reserves, totalling \$79,500." Copy of motion attached.

- Members advised that we should hear back from Heritage Fund and FedNor in Sept. or Oct.

10. **Any New Business**

Harold advised members that he has already had requests to pre-purchase T-hangars.

12. **Closed Session**

No Closed Session

13. **Adjournment**

Moved by : Doug Metson

Seconded by: : Bryan McNair

BE IT RESOLVED THAT "this meeting be adjourned at 7:26 p.m.

Next meeting scheduled for September 19, 2017.

Carried



Chair



Secretary

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)**

Motion

Date : AUGUST 17, 2017

No. 9

Moved by: *[Signature]*

Seconded by: *Pauline Leclerc*

WHEREAS the ETRAA as part of their 5 year capital plan is applying to Fed-Nor and NOHFC to cover 90% of the Capital costs for crack sealing the runway (\$200,000), upgrading the gravel runway (\$45,000), upgrading the back up Generator and Transformers/Constant Voltage Regulators (\$100,000), upgrading to larger fuel tanks c/w Cardlock system (\$150,000), and constructing 6 T-Hangars (\$300,000), Totalling \$795,000; and

WHEREAS the remaining 10% share is to be picked up by the applicant;

THEREFORE BE IT RESOLVED "that the ETRAA agrees to pay its 10% share out of our reserves, totalling \$79,500."

Carried: *[Signature]* Declined: _____ Amended: _____

[Signature]
Signature

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, August 31, 2017
Corporation of the Township of Armstrong
Council Chambers
Earlton, Ontario

Attendance: Marc Robillard, Barbara Beachey, Kevin Leveille, Doug Metson,
Pauline Archambault, Carman Kidd, Debbie Veerman, Earl Read,
Kerry Stewart, Bryan McNair, Harold Cameron, Sheila Randell

Regrets : Henry Baker

Absent : Ken Laffrenier, Morgan Carson

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the meeting of August 31, 2017 be called to order at 6:30 p.m.

Carried

2. Approval of Agenda

Moved by: Bryan McNair

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented".

Carried

3. Street Lights

Moved by : Debbie Veerman

Seconded by : Kerry Stewart

WHEREAS "Township of Armstrong had applied for funding for street lights, and the Airport was included in the proposal, and the Township of Armstrong is inquiring if ETRAA is interested in going ahead or not";

BE IT RESOLVED THAT "the ETRAA approve a joint purchase with Armstrong Township to upgrade our street lights to LED lights as per email from Reynald, at a cost of \$6,049.69 plus installation and HST".

Carried

4. Fuel Purchases Other Than Aircraft

Moved by : Doug Metson

Seconded by: Bryan McNair

WHEREAS "the Airport has been selling fuel to the general public for use other than aircraft";

BE IT RESOLVED THAT "the ETRAA agrees that purchases shall be a minimum of 100 litres per fill up, or a surcharge of \$10.00 will be charged on fill up for services rendered."

Carried

5. Closed Session

Moved by : Earl Read

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the ETRAA approve to convene in Closed Session at 6:55 p.m.

Carried

Moved by : Barbara Beachey

Seconded by: Earl Read

BE IT RESOLVED THAT "the ETRAA approve to adjourn Closed Session at 7:15 p.m., with a motion."

Carried

Moved by : Doug Metson

Seconded by: Earl Read

WHEREAS "the ETRAA wishes to put in place service agreements for activities at the Airport, with the Property Owners and their tenants, of adjoining properties"; and

WHEREAS " said Agreements have been drawn up by Kemp Crombeen LLP and circulated to the owners and tenants of the former Grant Hangar, for their signatures";

THEREFORE, BE IT RESOLVED THAT "the Board of Directors of the ETRAA, authorizes Carman Kidd, as Board Chair, to sign said agreements on behalf of the ETRAA".

Carried

6. Adjournment

Moved by : Doug Metson

Seconded by: : Barbara Beachey

BE IT RESOLVED THAT "this meeting be adjourned at 7:16 p.m.

Carried


Chair

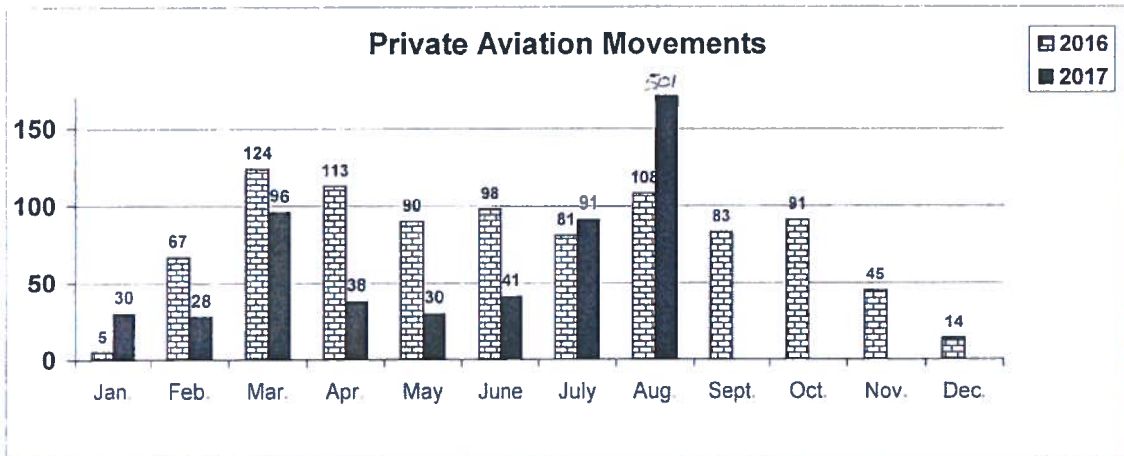
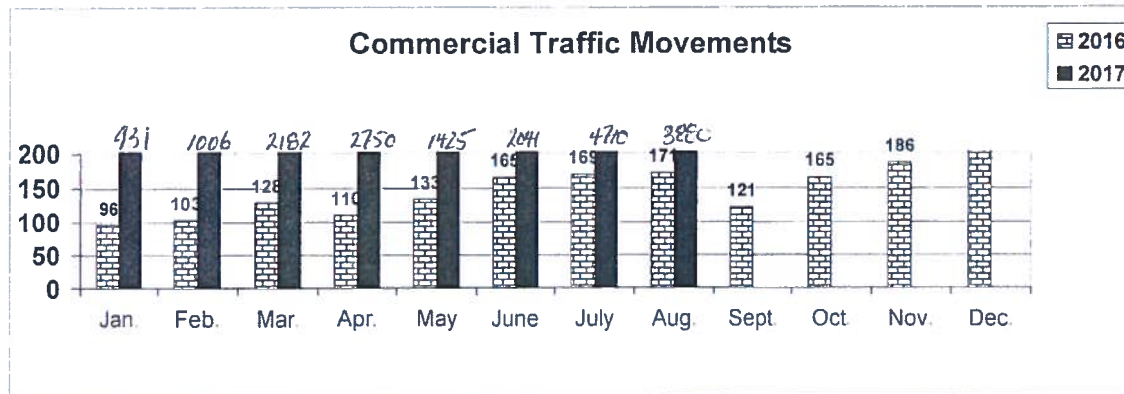
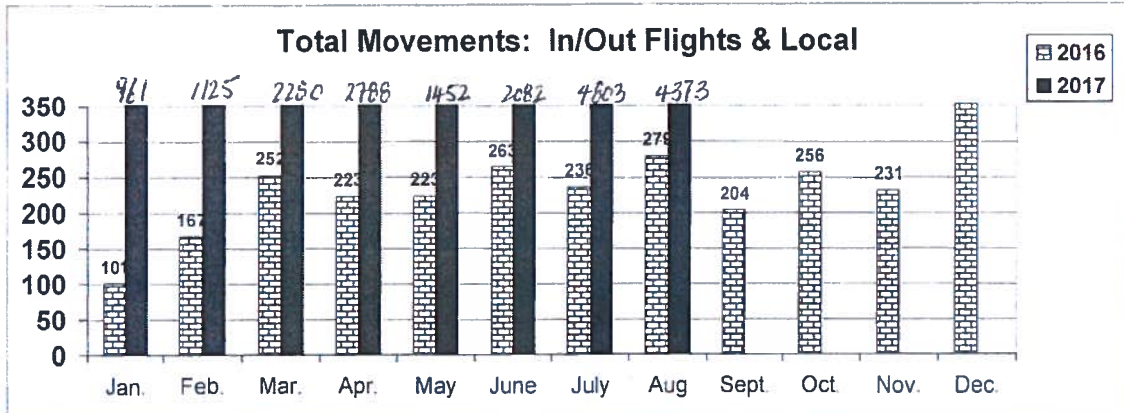

Secretary

EARLTON-TIMISKAMING REGIONAL AIRPORT AUGUST 2017

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$18,405	\$127,431
Operations	\$10,994	\$223,837
	<hr/> \$29,399	<hr/> \$351,268
 <u>EXPENSES</u>		
Fuel	\$13,538	\$95,908
Operations	\$21,707	\$210,872
Capital Expenses		\$43,017
	<hr/> \$35,245	<hr/> \$349,797
 <u>NET PROFIT/LOSS</u>		
Fuel	\$4,867	\$31,523
Operations	-\$10,713	\$12,965
Capital Expenses	-\$16,230	-\$16,230
	<hr/> -\$22,076	
 <u>FUEL INVENTORY - JET A1</u>	\$	204
<u>FUEL INVENTORY - AVGAS</u>	\$	3,862
<u>FUEL INVENTORY - DIESEL</u>	\$	1,789

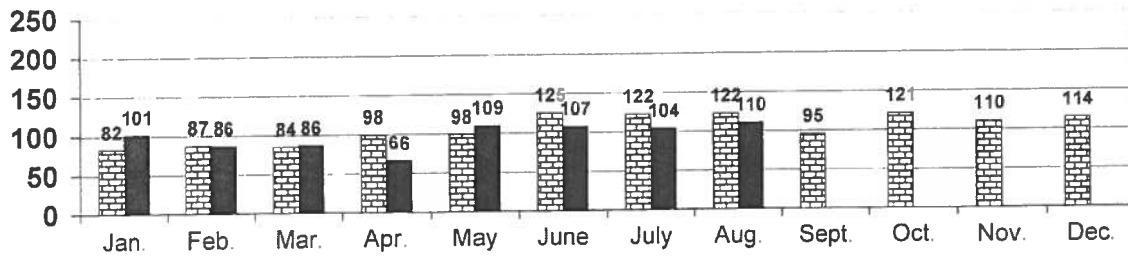
ANNUAL AIRCRAFT MOVEMENTS

AS OF AUGUST 31, 2017



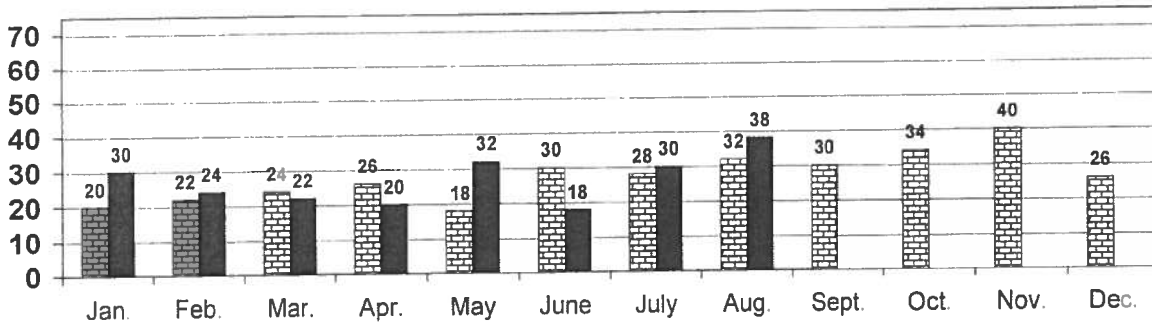
Air Carriers Movements

▨ 2016
■ 2017



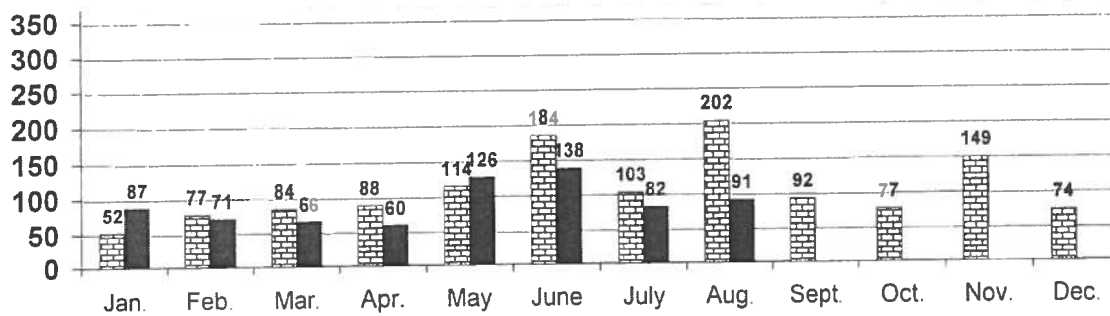
Air Ambulance Movements

▨ 2016
■ 2017



Pgrs. via Air Charter

▨ 2016
■ 2017



MANAGER'S REPORT AUGUST 2017

Fuel sales:

Once again a record for Avgas sales at 6654 litres. Largest volume since 2004 for any August. Jet A1 sales were 5185 for a total of 11839 litres combined sales.

Drag Races:

Our main runway was closed for car drag races for the TRACC (Temiskaming Rod and Custom Club) Drag 'n' Fly event August 10th to 14th. The weather was not the best, but there was a good turn out reported. They are still counting the income to tally up what is due to the Airport.

Emergency Exercise:

A full-scale test of our Airport ERP (Emergency Response Plan) was conducted at our Airport by Loomex Corporation on 23 August. This is a requirement of the CARs (Canadian Aviation Regulations) that we had not complied with for some time. This was pointed out to us in a PVI (Program Validation Inspection) conducted at our Airport by Transport Canada inspectors earlier this year. This full-scale test is required every 4 years, with table-top exercises conducted in the years between.

We closed our gravel runway 16-34 so Loomex could set up a simulated crash scenario. The aircraft parts and debris were strewn about, with survivors in different states of injury. The airplane had collided with our plough truck and was on fire. I thank our survivors Carman Kidd, volunteers from TEMSAR, and others.

I know after this exercise that the level of response that we will have is simply the best. We gratefully acknowledge the participation of the District of Temiskaming EMS (Emergency Medical Services), the Armstrong Twp. Fire Department, OPP (Ontario Provincial Police), Armstrong Twp. EOC (Emergency Operations Co-ordinator). Scheduling the full turnout that we had must have taken extra effort. To work with these highly trained and skilled individuals was an excellent experience, and a confidence builder.

Harold Cameron
Earlton-Timiskaming Regional Airport

Community Contribution Summary
2017 Sharing Contribution
Per Capita Contribution - \$9.03

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1265	\$11,423	\$11,423.00
Casey	374	\$3,377	\$3,377.00
Chamberlain	346	\$3,124	\$1,499.00
Charlton and Dack	670	\$6,050	\$3,025.00
Coleman	531	\$4,795	\$2,397.50
Englehart	1546	\$13,960	\$13,960.00
Evanturel	464	\$4,190	\$2,095.00
Harley	526	\$4,750	\$4,750.00
Hilliard	227	\$2,050	\$2,050.00
Hudson	457	\$4,127	\$4,127.00
James	474	\$4,280	\$4,280.00
Temiskaming Shores	10125	\$91,429	\$45,714.50
Thornloe	110	\$993	\$993.00
Total Contributions	17115	\$154,548	\$99,691.00

Donation

Kerns	349	\$3,151	
Total Contributions		\$157,699	\$99,691

As of September 12, 2017



TEMISKAMING SHORES POLICE SERVICES BOARD

SEPTEMBER 18, 2017 AT 1:00 P.M.

CITY HALL COUNCIL CHAMBERS – 325 FARR DRIVE

MINUTES

1. CALL TO ORDER

The meeting was called to order by Board Chair Doug Jelly at 1:01 p.m.

2. ROLL CALL

PRESENT: Board Chair Doug Jelly
Board Members Gail Moore, Ruth Shepherdson and Danny Whalen

ALSO

PRESENT: Inspector Brent Cecchini, O.P.P. – Detachment Commander
Christopher W. Oslund, Board Secretary

REGRETS: Board Member Brian Thornton

MEMBERS OF THE PUBLIC PRESENT: 1

3. ADDENDUM/ANNOUNCEMENTS

Additions:

Under Item 10 – New Business:

h) Presentations at future meetings

4. APPROVAL OF AGENDA

Resolution No. 2017-24

Moved by: Gail Moore

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Police Services Board approves the agenda as amended.

CARRIED

5. **PRESENTATIONS/DELEGATIONS**

None

6. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

7. **APPROVAL OF MINUTES**

Resolution No. 2017-25

Moved by: Ruth Shepherdson

Seconded by: Gail Moore

Be it resolved that the Minutes of the Temiskaming Shores Police Services Board meeting held on July 17, 2017 be approved as printed.

CARRIED

8. **COMMUNICATIONS**

None

9. **OPP BUSINESS**

a) **OPP Temiskaming Detachment Report – July/August 2017**

Resolution No. 2017-26

Moved by: Ruth Shepherdson

Seconded by: Gail Moore

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the July / August 2017 OPP Temiskaming Detachment Report.

CARRIED

10. **NEW BUSINESS**

a) **OAPSB Director Report – Doug Jelly**

Chair Jelly provided a verbal report. He will be attending a Director's meeting on September 29, 2017 in Toronto. No report yet from the Province regarding the Police Services Act review.

b) **OAPSB Zone Meeting in Timmins – October 4-5, 2017**

Resolution No. 2017-27

Moved by: Gail Moore
Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Police Services Board approves the attendance of Board Chair **Doug Jelly** to the Ontario Association of Police Services Boards (OAPSB) Zone 1A meeting in Timmins, Ontario on October 4-5, 2017; and

Further that the expenses for attending the said meeting be paid in accordance with the Board's Expense Policy.

CARRIED

c) **OAPSB Fall Labour Seminar in Toronto – November 16-17, 2017**

Resolution No. 2017-28

Moved by: Danny Whalen
Seconded by: Gail Moore

Be it resolved that the Temiskaming Shores Police Services Board approves the attendance of Board Chair **Doug Jelly** to the Ontario Association of Police Services Boards (OAPSB) Fall Labour Seminar in Toronto, Ontario on November 16-17, 2017; and

Further that the expenses for attending the said meeting be paid in accordance with the Board's Expense Policy.

CARRIED

d) **Sexual Harassment Grant – Update**

The Board Secretary provided a verbal update on the Sexual Harassment Grant and the work undertaken by the Committee to date.

e) **Policing Effectiveness & Modernization Grant**

Resolution No. 2017-29

Moved by: Danny Whalen
Seconded by: Gail Moore

Be it resolved that the Temiskaming Shores Police Services Board agrees to participate in the traditional grant application for 2018-2019 under the Community Policing Program (CPP) instead of the Policing Effectiveness & Modernization Grant (PEM).

CARRIED

f) **False Alarm – Request for Relief**

Resolution No. 2017-30

Moved by: Danny Whalen
Seconded by: Ruth Shepherdson

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of an email from Sean Mackey of M & M Group of Companies dated August 9, 2017 regarding a False Alarm that occurred at 247 Whitewood Avenue (Norton Dental Office) on June 19, 2017; and

Further be it resolved that the Board hereby denies the request to waive the \$200 false alarm fee.

CARRIED

g) **Business Licencing By-law – Pawn Shops - Update**

The Municipal Clerk is still working on revisions to the Business Licencing By-law and hopes to have an amended draft available in October/November.

h) **Presentations at future meetings**

Chair Jelly suggested that we schedule presentations from various agencies that are connected with policing and/or community safety such as Crimestoppers, VCARS, MADD, Timiskaming Road Safety Coalition, etc.

The Board Secretary will look after scheduling a guest speaker for the November meeting.

11. BY-LAWS

None

12. CLOSED SESSION

None

13. SCHEDULE OF MEETINGS

- a) Regular Police Services Board meeting – November 20, 2017 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive

14. ADJOURNMENT

Resolution No. 2017-31

Moved by: Danny Whalen

Seconded by: Gail Moore

Be it resolved that the regular meeting of the Temiskaming Shores Police Services Board hereby adjourns at 2:03 p.m.

CARRIED

CHAIR

SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 1:31 a.m.

2.0 ROLL CALL

- | | |
|--|--|
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input type="checkbox"/> Michelle Larose, Cobalt |
| <input checked="" type="checkbox"/> Tina Sartoretto, Cobalt | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Rochelle Schwartz, Cobalt | <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Addition: 9.01 Opportunities to increase ridership

4.0 APPROVAL OF AGENDA

Recommendation TC-2017-029

Moved by: Councillor Danny Whalen

Be it resolved that the Transit Committee agenda for the October 25, 2017 meeting be approved as amended.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2017-030

Moved by: Councillor Mike McArthur

Be it resolved that the Transit Committee minutes for the September 20, 2017 meeting be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

7.0 CORRESPONDENCE

- None

8.0 UNFINISHED BUSINESS

8.1 *Transit Financials*

Chris Oslund circulated a copy of the year to date transit financials, highlighting the following:

- Overall revenues are up from previous years.
- Maintenance is under budget.
- There is currently a surplus in the amount of five thousand twenty one dollars and eleven cents (\$5,121.11), this is primarily due to the savings under the maintenance budget.
- The Committee anticipates an increase in advertising revenues next year.

Recommendation TC-2017-031

Moved by: Councillor Danny Whalen

Be it resolved that the Temiskaming Transit Committee hereby recommends that in the event of a year-end surplus that these surplus funds be transferred into a reserve to cover any future maintenance costs.

Carried

8.2 *Passenger Count*

Chris Oslund circulated a copy of the year to date passenger counts. Chris highlighted the following:

- 12,482 riders in September
- The current year to date ridership is at 104,892 riders up 1,084 riders up from the previous period
- It is anticipated that ridership will meet or exceed that of 2016
- Transit pass averages are as follows: 46 senior and 49 adult

Tina Sartoretto inquired on the passenger counting system. Mitch indicated that reports will be presented to the committee at an upcoming meeting. Overall the manual data is very accurate in comparison to the data from the counting system.

8.3 Transit Contract – Update

Chris reported that Stock Transportation has signed the contract agreement. The final agreement was passed by the City of Temiskaming Shores on October 17, 2017 and will be presented in Cobalt on November 7, 2017.

8.4 Transit Service review / Public Consultations

As a result of the tender, the operating costs for the Temiskaming Transit would increase by approximately \$140,000 in 2017. In an effort to reduce these costs, the Transit Committee requested a financial analysis which included a review of fares and hours of operation. On September 20, 2017 the Transit Committee reviewed the financial analysis which was based on an increase of \$0.25 per fare; an increase of \$5.00 per monthly pass; and the reduction of service on Sundays from every hour to every two hours.

Public Consultations were held in Cobalt at the Golden Age Club on October 11, 2017 and at Riverside Place in New Liskeard on October 12, 2017. A total of 26 residents attended the sessions.

Chris Oslund presented Administrative Report CS-037-2017 for the Committee's review. The Committee provided the following recommendation.

Recommendation TC-2017-032

Moved by: Councillor Danny Whalen

Be it resolved that the Temiskaming Transit committee hereby supports the recommendation to reduce transit service on Sundays from every hour to every two hours and that the fares be increased by \$0.25 and the monthly passes by \$5.00 effective January 1, 2018, as outlined in Administrative Report CS-037-2017.

Carried

9.0 NEW BUSINESS

9.1 Opportunities to Increase Ridership

The Committee discussed possible opportunities to increase ridership.

10.0 PUBLIC COMMENTS/COMPLAINTS

The Committee reviewed and discussed the following comments. City staff will follow up.

- Designated stop request on Lakeshore
- Market Street noise concerns

11.0 ADMINISTRATIVE REPORTS

- CS-037-2017 - 2018 Transit Fares & Schedule

12.0 CLOSED SESSION

- None

13.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for November 29, 2017 at 1:30 PM.

14.0 ADJOURNMENT

Recommendation TC-2017-033

Moved by: Councillor Mike McArthur

Be it resolved that the Transit Committee meeting be hereby adjourned at 2:40 p.m.

Carried

CHAIR

RECORDER

1.0 CALL TO ORDER

The meeting was called to order at 6:26 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd; Councillor Mike McArthur, Councillor Jesse Foley, Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Chuck Durrant; Dan Lavigne; Simon Holzamer; Amber Sayer;
REGRETS:	Simone Holzamer; Richard Beauchamp; Chris Oslund, City Manager;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Tammie requested that the following items be added to the agenda:

Item 7: Delegation/Presentations:

1. Tammy Borgen-Flood presentation on the Healthy Kids Community Challenge – Healthy Options for Arena Concessions

Item 9: New Business

- viii) Special Needs Day camp Program
- ix) Centre de santé communautaire du Temiskaming – Request for Riverside Place

4.0 APPROVAL OF AGENDA

Recommendation RS-2016-090

Moved by: **Amber Sayer**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee agenda for the May 8th, 2017 meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2016-091

Moved by: **Carman Kidd**
Seconded by: **Jesse Foley**

Be it recommended that the Recreation Services Committee minutes of April 10th, 2017 be approved as printed.

CARRIED

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

Tammy Borgen-Flood – Healthy Kids Community Challenge

Tammy presented a short video highlighting the need for a change in culture when it comes to healthy eating and the movement by the local Healthy Kids Community Challenge to work collaboratively with the municipality and arena concession operators to offer a healthy choice. The HKCC will be hosting a public meeting on Tuesday May 9th and Recreation Committee members are invited to attend and provide input on what type of healthy foods they would like to see offered. The HKCC will also be hosting a booth at Emergency Preparedness Day on Saturday May 13th and providing three healthy snack options for the public to try and to select their favorites to be included on the menu at arena concessions in the fall.

8.0 UNFINISHED BUSINESS

- None

9.0 NEW BUSINESS

i. Programming Update-Jeff Thompson

Jeff Thompson, Superintendent of Community Programming presented a report on operations.

Discussion

The Committee received the Update

ii. Facilities Update-Paul Allair

Paul Allair, Superintendent of Parks and Facilities presented a report on operations.

Discussion

The Committee received the Update

iii. Director's Update- Tammie Caldwell

Tammie Caldwell, Director of Recreation presented a report on the Age Friendly Community Project, Ontario Bike Summit and Bike Month in Temiskaming Shores, Buckle Park, Boater's Association and Marinas and the Arena User's Meeting.

Discussion

The Committee received the update.

iv) Fred Paoletti re: Public Skating

The Committee reviewed the letter from Mr. Paoletti commending Paul Allair, Superintendent of Parks and Facilities and the Arena Staff for their 'excellent work in maintaining the condition of the ice surface, along with the overall cleanliness of the change rooms and the entire arena. Paul is very obliging and does an excellent job in running the arena on behalf of the City and should be commended for this dedicated endeavours."

Discussion

The Committee received the letter and congratulated Mr. Allair.

v) Steve Amyott re: 2019 National Juniors Curling Championships

The Director reported that she had met with Mr. Amyott and that he requested the approval from the City to submit a letter of intent to host the 2019 National Juniors Curling Championships. The event would take place January 19th to the 27th and attract 28 teams from across Canada and an additional 140 support such as coaches and officials.

Mr. Amyott is proposing that both the Horne Granite Curling Club and the Cobalt-Haileybury Curling Club co-host the event with games at both clubs. The event requires a venue for the banquet that will seat 450 people and they are requesting the use of one of the arena ice surfaces for the event which would require a commitment of approximately five days (2 days to lay the floor, one day for the event and two days to pick the floor up and restore the ice surface). Advance notice to the Arena Users would be provided. As hosting the event will generate funds for the two clubs it is the goal of the organizing committee to have this venue donated.

Discussion

The Recreation Committee discussed the request and are in favor of supporting the event as it is national, will attract many to our community, and TV coverage on TSN will also feature the area. It was also stated that curling is a major winter sport in our area with the junior programs attracting more and more participants and competitive teams showing well. There is also a strong history of competitive curlers from both clubs that have competed at provincials and nationals.

Recommendation RS-2016-092

Moved by: **Chuck Durrant**

Seconded by: **Simone Holzamer**

Be it recommended that the Recreation Services Committee supports the Horne Granite Curling Club's application to host the 2019 National Juniors Curling Championships January 19th to the 27th and supports the provision of one ice surface for the banquet of the event at no charge.

CARRIED

vi) Temiskaming Shores Rotary Club – Splash pad

The Director had been approached by the Temiskaming Shores Rotary Club a month or so ago and they had expressed interest in a community project that included the construction of a splash pad on the New Liskeard waterfront. Staff prepared a power point presentation on the benefits of a splash pad, basic requirements, estimated cost and the Superintendent of Parks and Facilities presented to the Rotary Club in early April.

The Director met with a representative from the Rotary Club following the presentation and the Club has determined that they would like to propose to Council a partnership between the Rotary Club and the City that would involve a 50-50 split on the \$200,000 cost of the splash pad. The Rotary Club would conduct fundraising annually in the form of an Oktoberfest and provide payment of \$10,000 to the City over the next ten years. The municipal portion of \$100,000 could be leveraged through various granting opportunities.

The Director presented the power point presentation to the Recreation Services Committee.

Laurie Galway from the Rotary Club will be making a presentation to municipal Council on May 16th, 2017.

Discussion

The Recreation Services Committee was very interested in the project and agreed that the location is ideal with the amenities in the area and the opportunity to attract people to the waterfront. It was suggested that the options for the surface of the pad be researched to see if there were alternatives to brushed concrete. It was also suggested that the city consider the installation of outdoor showers along the beach so swimmers can rinse off after a swim in the lake.

Recommendation RS-2016-093

Moved by: **Carman Kidd**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee support the development of splash pad at the New Liskeard waterfront and directs staff to include the project in the 2018 capital budget for consideration.

CARRIED

vii) Appointment to Recreation Services Committee – Parks Sub-committee

The Director presented that there are two individuals in Dymond Township that have been instrumental in the fundraising for the restoration of the Dymond Firefighter's Park and have assisted in the purchase of benches and playground equipment. As organizers of events to raise funds for municipal projects, these individuals could be held personally liable for any incidents that may occur during the fundraising efforts. Staff has contacted the municipal insurance company and been advised that by the appointment of these two individuals to the Parks Sub-Committee by the Recreation Committee, they would be included in the coverage extended to the members of the Recreation Committee.

Recommendation RS-2016-094

Moved by: **Jesse Foley**

Seconded by: **Amber Sayer**

viii) Special Needs Day Camp Program

The Director informed the Committee that for the past twenty five years or so the Recreation Department has hosted a day camp program for children with special needs each Wednesday in July and August. For the past few years the camp has operated out of New Liskeard Public School and the municipality has hired a Supervisor for the camp and five to six educational assistants to host the camp. The number of campers varies from eight to twelve depending on the day.

The last two years, staff were not able to secure a Supervisor for the camp and although the location has served the camp well it does have its drawbacks such as school maintenance going on at the same time, the lack of use of the gymnasium on rainy days and shared use of the playground.

There is a new camp operating in the community 'Camp for Exceptional Kids' hosted by Anny St. Jean of Yogart that provides a true camp experience including hiking, canoeing, gardening etc.... Ms. St. Jean was contacted by staff and she may be interested in expanding her camp if there is a need in the community.

Although it is a difficult decision to not offer the camp, without a Supervisor and with a less than ideal location it is not feasible. Staff is recommending that the camp not operate this

year and that the campers be referred to the Camp for Exceptional Kids and funding in the operating budget in the amount of \$1,000.00 be donated to the Camp for Exceptional Kids in 2017, 2018, and 2019 to assist the camp in developing to assist more children.

Recommendation RS-2016-095

Moved by: **Simon Holzamer**

Seconded by: **Amber Sayer**

Be it recommended that the Recreation Services Committee directs staff to contact the parents of the Special Needs Day camp and the staff from last year and inform them of the camp closing and refer them to the Camp for Exceptional Kids and supports a donation of \$1,000.00 in 2017, 2018 and 2019 to the Camp for Exceptional Kids to assist in growing that program.

CARRIED

ix) **Centre de santé communautaire du Temiskaming – Request for use of Riverside Place**

The committee received the letter from the Centre de santé du communautaire requesting that the non-profit fee for the use of Riverside Place for their senior's event in June be waived.

Recommendation RS-2016-096

Moved by: **Carman Kidd**

Seconded by: **Chuck Durrant**

Be it recommended that the request from the Centre de santé du communautaire requesting that the non-profit fee for the use of Riverside Place for the seniors event in June be waived.

CARRIED

10.0 SCHEDULE OF MEETINGS

- Monday June 12th, 2017
- Monday September 11th, 2017
- Monday October 16th, 2017 (one week later due to Thanksgiving Weekend)
- Monday November 13th, 2017
- Monday December 11th, 2017

11.0 CLOSED SESSION

- None

12.0 ADJOURNMENT

Recommendation RS-2016-097

Moved by: **Danny Lavigne**

Be it resolved that the Recreation Services Committee meeting be adjourned at 7:45 p.m.

CARRIED



Committee Chair



Recorder

1.0 CALL TO ORDER

The meeting was called to order at 6:40 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd; Councillor Mike McArthur, Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Chuck Durrant; Dan Lavigne;; Amber Sayer;
REGRETS:	Councillor Jesse Foley; Simone Holzamer; Richard Beauchamp; Chris Oslund, City Manager; Tammie Caldwell, Director of Recreation; Simon Holzamer

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

There were no revisions or deletions to the Agenda.

4.0 APPROVAL OF AGENDA

Recommendation RS-2016-098

Moved by: **Chuck Durrant**

Seconded by: **Amber Sayer**

Be it recommended that the Recreation Services Committee agenda for the June 12, 2017 meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2016-099

Moved by: **Carman Kidd**

Seconded by: **Dan Lavigne**

Be it recommended that the Recreation Services Committee minutes of May 8th, 2017 be approved as printed.

CARRIED

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

There were no delegations/public presentations

8.0 UNFINISHED BUSINESS

- None

9.0 NEW BUSINESS

i. Programming Update-Jeff Thompson

Jeff Thompson, Superintendent of Community Programming presented a report on operations.

Discussion

The Committee received the Update

ii. Facilities Update-Paul Allair

Paul Allair, Superintendent of Parks and Facilities presented a report on operations.

Discussion

The Committee received the Update

iii. Director's Update- Tammie Caldwell

Paul Allair presented a report on behalf of the Director of Recreation.

Discussion

The Committee received the update.

iv) Temiskaming Northern Loons – Request for Pool Use

The Temiskaming Northern Loons are very proud to announce that Kayla Warwick has qualified to participate in the National Special Olympics in swimming. To ensure she is prepared for the competition, Kayla will be required to continue to train throughout June and July when the swim team has concluded their training sessions for the year. The Club is requesting that the municipality contribute free pool time to support Kayla's quest for an Olympic Medal. Staff has discussed this with the swim team and have recommended that Kayla use the morning public swim time to train with her coach as there are limited number of people using the pool at this time and the cost would be minimal.

Discussion

The Committee reviewed the request and approved the use of the public swim time at no charge and wish Kayla all the best in this great opportunity.

10.0 SCHEDULE OF MEETINGS

- Monday September 11th, 2017
- Monday October 16th, 2017 (one week later due to Thanksgiving Weekend)
- Monday November 13th, 2017
- Monday December 11th, 2017

11.0 CLOSED SESSION

- None

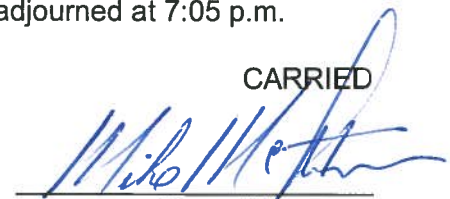
12.0 ADJOURNMENT

Recommendation RS-2016-100

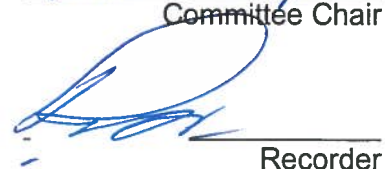
Moved by: **Danny Lavigne**

Be it resolved that the Recreation Services Committee meeting be adjourned at 7:05 p.m.

CARRIED



Committee Chair



Recorder

1.0 CALL TO ORDER

The meeting was called to order at 6:32 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd;, Councillor Jesse Foley; Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Chuck Durrant; Dan Lavigne; Simone Holzamer; Richard Beauchamp;
REGRETS:	Councillor Mike McArthur; Chris Oslund, City Manager; Amber Sayer

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

There were no revisions or deletions to the Agenda.

4.0 APPROVAL OF AGENDA

Recommendation RS-2016-101

Moved by: **Dan Lavigne**

Seconded by: **Chuck Durrant**

Be it recommended that the Recreation Services Committee agenda for the September 11, 2017 meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2016-102

Moved by: **Chuck Durrant**

Seconded by: **Dan Lavigne**

Be it recommended that the Recreation Services Committee minutes of June 12th, 2017 be approved as printed.

CARRIED

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

Tammy Borgen-Flood presented the results of the Healthy Kids Community Challenge survey on food options in the City Arena's. The survey was produced with assistance from the Timiskaming Health Unit Nutritionist Laura Dias. One hundred and forty-one people were surveyed; 71% said buying healthy food is more important than cost, and 43% buy less food

at arenas because there aren't enough healthy options. 69% chose smoothies as their top two choices, followed by 55% fresh fruits and 35% veggies and hummus.

The HKCC will be working with the Arena Concession Operators to promote and brand the healthy food options at the concessions including "Freggie Fuel" signage and stickers and the purchase of a smoothie blender and healthy recipes for the smoothies.

Director of Recreation Services, Tammie Caldwell thanked Tammy and Laura for the presentation and announced that Tammy Borgen-Flood will be leaving the position of Project Manager at the end of September, and thanked her for her dedication and commitment to the project and wished her all of the best in her future endeavors.

8.0 UNFINISHED BUSINESS

- None

9.0 NEW BUSINESS

i. Programming Update-Jeff Thompson

Jeff Thompson, Superintendent of Community Programming presented a report on operations.

Discussion

The Committee received the Update

ii. Facilities Update-Paul Allair

Paul Allair, Superintendent of Parks and Facilities presented a report on operations.

Discussion

The Committee received the Update

iii. Director's Update- Tammie Caldwell

Paul Allair presented a report on behalf of the Director of Recreation.

Discussion

The Committee received the update.

iv) NeORA Educational Forum and Trade Show

Tammie distributed the Program Brochure for the conference and urged Committee members to attend. The week will include presentations on a variety of topics including keynote addresses by Brenda Robinson from Edmonton on generational differences in the work place and John and Shelly Zubyck on the story of One Foot Forward and the Gord and Greyson Memorial Fund.

v) *TSMHA Request to Waive fees for Hockey Canada Camp*

In late August, the municipality was approached by Temiskaming Shores Minor Hockey with a request to waive the ice rental fees for a one-time, one day hockey camp hosted by Hockey Canada to keep the registration fee as low as possible so as many as possible could attend. The request was considered by Council and approved.

10.0 SCHEDULE OF MEETINGS

- Monday October 16th, 2017 (one week later due to Thanksgiving Weekend)
- Monday November 13th, 2017
- Monday December 11th, 2017
- January 8th, 2018
- February 5th, 2018
- March 6th, 2018
- April 3rd, 2018
- May 1st, 2018
- June 5th, 2018

11.0 CLOSED SESSION

- None

12.0 ADJOURNMENT

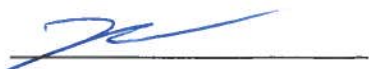
Recommendation RS-2016-103

Moved by: **Danny Lavigne**

Be it resolved that the Recreation Services Committee meeting be adjourned at 7:23 p.m.

CARRIED


Committee Chair



Recorder

1.0 CALL TO ORDER

The meeting was called to order at 10:34 A.M.

2.0 ROLL CALL

- Mayor Carman Kidd
- Chris Oslund, City Manager
- Councillor Doug Jelly
- Councillor Danny Whalen
- Doug Walsh, Director of Public Works
- Mitch Lafreniere, Manager of Physical Assets
- Steve Burnett, Technical and Environmental Compliance Coordinator
- Airianna Misener, Executive Assistant

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- **Addition Under:**
 - Closed Session – 285 Whitewood

4.0 ADOPTION OF AGENDA

Recommendation BM-2017-028
Moved by: Mayor Carman Kidd

Be it resolved that:
The Building Maintenance Committee Meeting Agenda for the October 12, 2017 meeting be adopted as amended.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2017-029
Moved by: Mayor Carman Kidd

Be it resolved that:
The Building Committee Meeting minutes of August 31, 2017 be adopted as presented.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

7.0 CORRESPONDENCE

- None

8.0 PRESENTATION

- None

9.0 UNFINISHED BUSINESS

9.1 PFC

Discussion:

Mitch indicated that the engineers report for the mechanical room was received at an estimated total project cost of six-hundred and fifty thousand dollars (\$650,000). This would result in closure of the pool for the duration of the project. As such, this would also have an impact on the operating budget.

Staff will look at incorporating a number of various repair/upgrade projects in conjunction with the shutdown.

9.2 Building Division Staff Update

Discussion:

No update.

9.3 DFO Property Erosion

Discussion:

Mitch reported recent erosion issues on the south side of the DFO property. DFO approved a 50-50 split on repairs.

9.4 Farmer's Market / Waterfront Development

Discussion:

Mitch indicated that this project is now complete and can be removed from future agendas.

9.5 2017 Capital Projects – Update

Discussion:

Mitch indicated that the Dymond hall accessible upgrades and the Library parapet wall are the last items to complete the 2017 capital projects.

9.6 New Liskeard Library – Update

Discussion:

Work will begin in November to address the Library parapet.

9.7 Dymond Hall accessibility upgrades

Discussion:

The Dymond Hall accessibility upgrades are set to begin in the coming weeks, noted Mitch.

9.8 New Liskeard downtown infrastructure upgrades

Discussion:

Mitch met with the BIA board to obtain a potential list of projects.

10.0 NEW BUSINESS

- None

11.0 ADMINISTRATIVE REPORTS

- None

12.0 CLOSED SESSION

Recommendation BM-2017-030

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee convenes into Closed Session at 10:53 a.m. to discuss the following matters

- Under Section 239 (2) (a) of the Municipal Act, 2001 – security of the property of the municipality or local board.
 - 285 Whitewood

Carried

Recommendation BM-2017-031

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee rise without report at 11:24 a.m.

Carried

13.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for: November 9, 2017 at 11:29 A.M.

14.0 ADJOURNMENT

Recommendation BM-2017-032

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 11:24 A.M.

Carried

CHAIR

RECORDER

1. CALL TO ORDER

Meeting called to order at 1:00 P.M.

2. ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input type="checkbox"/> Jennifer Pye, Planner |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input type="checkbox"/> Kelly Conlin, Director of Corporate Services (A) |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant |
| <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official | |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Addition Under:
 - 10. d) Building Permits – verbal update
 - 10. e) Property Standards
 - 11. b) Land Appraisals

4. APPROVAL OF AGENDA

Recommendation PPP-2017-042
Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the October 12, 2017 meeting be approved as amended.

CARRIED

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2017-043
Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee minutes of the August 31, 2017 meeting be adopted as presented.

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- 10. b) Mayor Carman Kidd declared conflict of interest

7. DELEGATIONS

- None

8. CORRESPONDENCE

- Parking Concerns – Art in the Park

This item will be reviewed at the upcoming Traffic By-law review meeting.

9. FIRE AND EMERGENCY SERVICES

a) Monthly Activity Report – September

The Fire Chief reviewed the department's Monthly Activity Report August 2017.

b) Emergency Management Program update

The Fire Chief noted that plans are well underway for the upcoming Municipal Control Group training exercise that is scheduled for December 1, 2017.

c) Meetings with District Stations

Staff and members of Council will meet with each fire station on the following dates.

- Haileybury October 16, 2017 – 6:30 p.m.
- Dymond November 6, 2017 – 6:30 p.m.
- New Liskeard November 8 – 7:00 p.m.

10. BUILDING / BY-LAW

a) Sign by-law

No update.

b) Animal Control

Recommendation PPP-2017-044

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property committee hereby supports a two (2) year contract extension.

c) Parking on Latchford Street OPSEU

Chris indicated that in the event that an OPSEU strike occurs, Northern College has approached city staff to ensure proper burning requirements and inquired on parking for the duration of the strike. Chris will communicate public parking areas.

d) Building Permits – Verbal update

Clayton Seymour provided the group with a verbal update on the year to date building permits. A total of 102 permits have been issued, resulting in approximately eighty-three thousand dollars (\$83,000) collected under the new permit fee structure.

In addition, Clayton made the committee aware of possible changes to the building code effective January 2018.

e) Property Standards

Councillor Mike McArthur made the committee aware of a recent article published in the local newspaper regarding property standards.

11. COMMUNITY GROWTH & PLANNING

a) Zoning By-law – Update

Kelly provided an update on behalf of the planner, indicating that the amendment review is complete and mapping work is on-going.

b) Land Appraisals

In 2016 Council had authorized municipal vacant land appraisals. Chris indicated that the appraisals are now complete. Chris was seeking feedback to move forward with an RFP process as per the original recommendation. Chris Oslund will prepare a report to Council.

12. ADMINISTRATION REPORTS

- MEMO -005-2017-PPP Appointment of IT Administrator to the Emergency Management committee

Recommendation PPP-2017-045

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property committee hereby supports the appointment of the City's IT Administrator to the Emergency Management committee.

13. CLOSED SESSION

- None

14. SCHEDULE OF MEETINGS

The next Protection to Persons and Property Committee meeting is scheduled for November 9, 2017 starting at 1:00PM.

15. ADJOURNMENT

Recommendation PPP-2017-046

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:12 P.M.

CARRIED

CHAIR

RECORDER

Memo

To: Mayor and Council
From: Doug Walsh, Director of Public Works
Date: November 7, 2017
Subject: McCamus Subdivision – Assumption of Roadway (McCamus Avenue)

Mayor and Council:

In 2012, Council entered into a Subdivision Agreement with Gary Keith for the development of McCamus Avenue from Shepherdson Road to Dixon Street. At the May 20, 2014 Regular Council meeting Memo No. 015-2014-CGP was considered and Council assumed the installed services (water, sanitary, storm, street lighting, etc.) through assumption By-law No. 2014-085 for Primary Services, thus having those amenities vested into the City's infrastructure.

At the same meeting, Council adopted By-law No. 2014-086 being a by-law for the assumption of a highway for public use within the City of Temiskaming Shores (McCamus Avenue). Although By-law No. 2014-086 assumed McCamus Avenue from Shepherdson Road to Dixon Street, Schedule "B" to the by-law outlined that the developer retained some of the maintenance aspects of the roadway, referred to as Secondary Services.

Appendix 01 – Certificate of Final Acceptance and **Appendix 02 – Certificate of Secondary Services** were issued on September 15, 2017 and confirm that the obligations of the developer under the agreement (By-law No. 2012-160) have all been complied with including those related to the roadway.

It is recommended that Council direct staff to prepare the necessary by-law for the assumption of McCamus Avenue from Shepherdson Road to Dixon Street and repeal By-law No. 2014-086 for consideration at the November 7, 2017 Regular Council meeting.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager



PUBLIC WORKS – ENGINEERING
325 FARR DRIVE
HAILEYBURY, ON

**Certificate of
Final Acceptance**

P.O. Box 2050
HAILEYBURY, ONTARIO
POJ 1K0
PHONE: 672-3363
FAX: 672-2911

MMAH File No.:	54-T-12001	Developer:	704872 Ontario Limited
Agreement:	By-law No. 2012-160	Subdivision:	McCamus Avenue (Keith Subdivision)

Issued through: **Temiskaming Shores – Public Works Department**

This Certificate confirms that all obligations for maintenance Guarantee have been complied with to the satisfaction of the Director of Public Works.

Conditions and/or Comments associated with Certificate:

None.

Date Issued: **September 15, 2017**

Issued by: Original Signed by:
G. Douglas Walsh, CET
Director of Public Works



PUBLIC WORKS – ENGINEERING
 325 FARR DRIVE
 HAILEYBURY, ON

Certificate of Secondary Services

P.O. Box 2050
 HAILEYBURY, ONTARIO
 POJ 1K0
 PHONE: 672-3363
 FAX: 672-2911

MAH File No.:	54-T-12001	Developer:	704872 Ontario Limited
Agreement:	By-law No. 2012-160	Subdivision:	McCamus Avenue (Keith Subdivision)

Issued through: **Temiskaming Shores – Public Works Department**

Council for the City of Temiskaming Shores adopted By-law No. 2014-086 being a by-law for the assumption of a Highway (McCamus Avenue) for public use within the City of Temiskaming Shores.

By-law No. 2014-086 is directly related to the above noted subdivision agreement, being By-law No. 2012-160. Although By-law No. 2014-086 assumed McCamus Avenue from Shepherdson Road to Dixon Street, Schedule “B” to the by-law outlined that the developer retained some of the maintenance aspects of the roadway, referred to as Secondary Services.

This Certificate confirms that the Secondary Services associated with the above noted subdivision have been installed/completed to the satisfaction of the Director of Public Works and include:

1. Adjustment of manhole and catchbasin covers and water valve boxes.
2. Asphalt road surface.
3. Asphalt Curb.

Conditions and/or Comments associated with Certificate:

None.

Date Issued: **September 15, 2017**

Issued by: Original Signed by:

G. Douglas Walsh, CET
 Director of Public Works



Memo

To: Mayor and Council
From: James Franks, Economic Development Officer
Date: November 7, 2017
Subject: NOHFC Funding – Temiskaming Region Business Training Series
Attachments: None

Mayor and Council:

The City of Temiskaming Shores partnered with Enterprise Temiskaming, South Temiskaming Community Futures Development Corporation and Temfund to host the “**Temiskaming Region Business Training Series**” which took place on October 24 and 25, 2017 with an additional event scheduled for November 14, 2017.

Together, an application for funding assistance under the NOHFC’s “Northern Community Capacity Building Program / Event Partnership Projects” grant was submitted. NOHFC through correspondence dated October 24, 2017 approved the funding application and forwarded the funding agreement for consideration.

It is recommended that Council acknowledge receipt of this memo and direct staff to prepare the necessary by-law for the funding agreement in the amount of \$2,625 for consideration at the November 7, 2017 Regular Council meeting.

Prepared by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

James Franks
Economic Development Officer

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: November 7, 2017
Subject: Confirmation of Road Name – Wilson Road
Attachments: **Appendix 01 – Rural Roads Map (Bucke Twp.)**

Mayor and Council:

On August 25, 2016 correspondence was received from Mr. Tyler Bush, Traffic Analyst with the Ministry of Transportation of Ontario (MTO) seeking the official road name of that section of roadway between Highway 11 and Clover Valley Road to the east of Highway 11 in line with Seed’s Road. MTO currently has it signed as Sunnyside Road while it had been brought to their attention that it should be signed Wilson Road.

Appendix 01 – Rural Roads map for the Township of Bucke was forwarded to Mr. Bush which illustrates that the subject section of roadway is named Wilson Road. MTO responded that they require a resolution of Council in order to make the necessary change.

Upon review of specific civic addresses along Wilson Road it was determined that there was inconsistency in regards to the assignment of civic addresses; thus this matter was brought to the Public Works Committee meeting on held on April 20, 2017. The Committee confirmed that this section of roadway is known as **Wilson Road**.

Subsequently the civic addressing of the dwellings along Wilson Road were reviewed and modified accordingly and all property owners were notified of their associated civic address change on October 6, 2017 with an effective date of November 1, 2017.

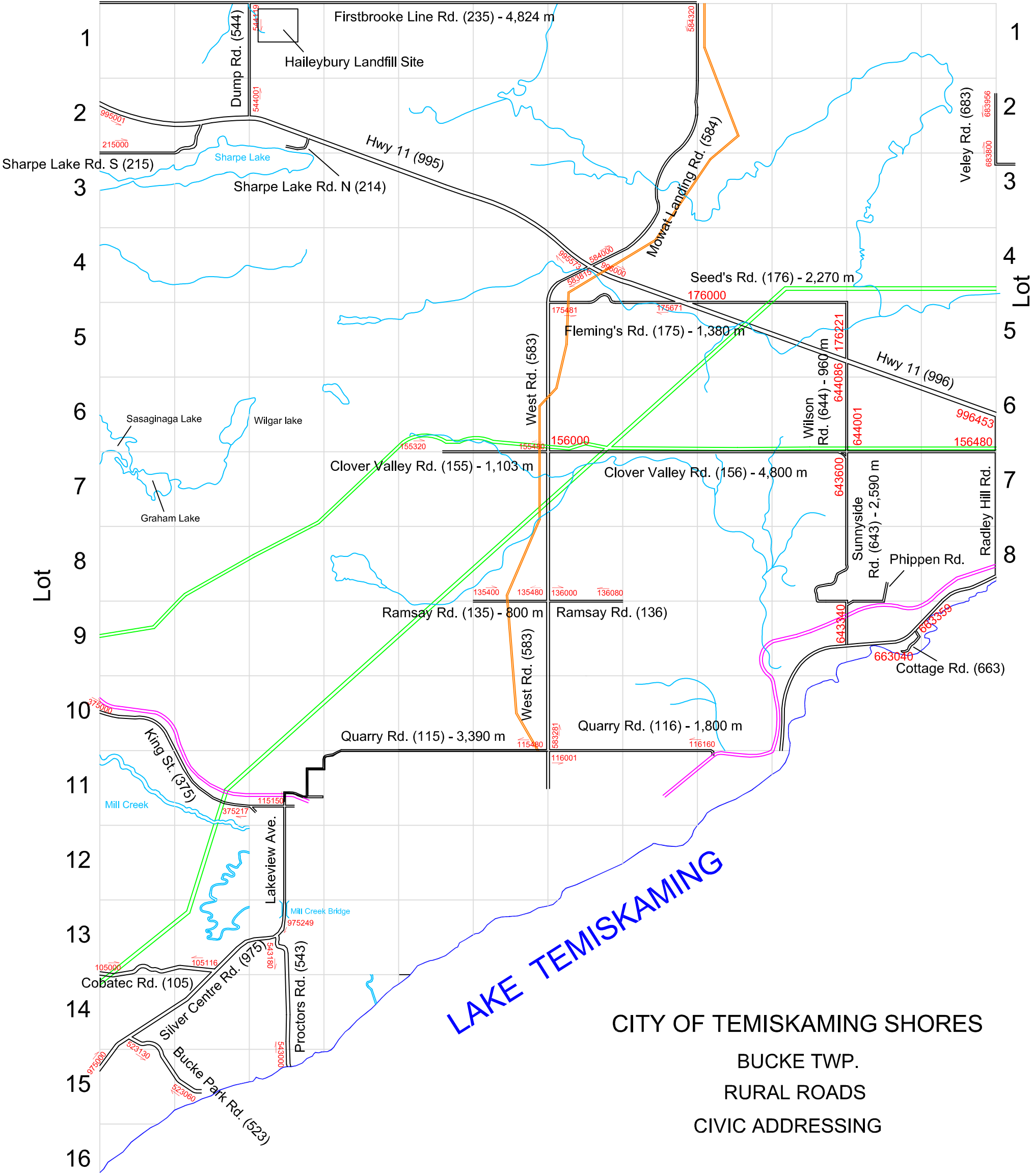
It is recommended that Council confirm this section of roadway as Wilson Road in order to satisfy the requirements of the MTO in order to permit them to install the appropriate signage along Highway 11.

Prepared by:	Reviewed by:	Reviewed and submitted for Council’s consideration by:
--------------	--------------	--

“Original signed by”	“Original signed by”	“Original signed by”
_____	_____	_____
David B. Treen Municipal Clerk	Kelly Conlin Director of Corporate Services (A)	Christopher W. Oslund City Manager

Concession

I II III IV V VI



Dave Treen

From: Bush, Tyler (MTO) <Tyler.Bush@ontario.ca>
Sent: November-04-16 10:49 AM
To: Dave Treen
Subject: FW: Official Road Name Request

Hi Dave,

I am just following up on previous emails the request for a name change at Wilsons Rd. Has the following request been brought forward to council.

Thanks,
Tyler

-----Original Message-----

From: Bush, Tyler (MTO)
Sent: September 6, 2016 3:22 PM
To: 'Dave Treen'
Subject: RE: Official Road Name Request

Thanks Dave,

To move forwards with changing the road name to Wilson Road on the current Highway 11 guide signs, a council resolution from Temiskaming Shore is required stating that Wilson Road is the official name and is signed by the council members.

Regards,

-----Original Message-----

From: Dave Treen [<mailto:dtreen@temiskamingshores.ca>]
Sent: August 30, 2016 9:57 AM
To: Bush, Tyler (MTO)
Subject: RE: Official Road Name Request

Tyler:

Sorry for the delay. Please find attached a Bucke Twp map. Seed's Road intersects Hwy 11 in two locations; at the intersection of Fleming's Road (176000) and at the intersection of Wilson Rd. (176221). Wilson Rd and Seed's are in alignment with each other, but off of Hwy 11 Seed's is on the west and Wilson Rd is on the east.

Sincerely,

David B. Treen
Municipal Clerk
Corporation of the City of Temiskaming Shores
325 Farr Drive | PO Box 2050 | Haileybury, ON | P0J 1K0 T. (705) 672 - 3363 ext. 4136 F. (705) 672 - 2911

Visit our website: www.temiskamingshores.ca

DISCLAIMER: This message may contain information that is privileged or confidential and is intended to be for the use of the individual (s) or entity named above. This material may contain confidential or personal information which may be subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. If you are not the intended recipient of this e-mail, any use, review, retransmission, distribution, dissemination, copying, printing, or other use of, or taking of any action in reliance upon this e-mail, is strictly prohibited. If you have received this e-mail in error, please contact the sender and delete the original and any copy of this e-mail, and any printout thereof, immediately. Your cooperation is appreciated.

-----Original Message-----

From: noreply@esolutionsgroup.ca [<mailto:noreply@esolutionsgroup.ca>] On Behalf Of tyler.bush@ontario.ca

Sent: August-25-16 2:24 PM

To: Dave Treen

Subject: Official Road Name Request

Hi David,

I was wondering if you could provide me with the official road name of Seeds Rd and Sunny Side Rd on Hwy 11. It has been brought to our attention that it should be signed Wilson Rd.

Regards,

Tyler Bush
Traffic Analyst
Ministry of Transportation

Origin: <http://temiskamingshores.ca/en/contacts/search.aspx?s=xpw07X7y2zJa5lswldnfwuQuAleQuAl>

This email was sent to you by Tyler Bush<tyler.bush@ontario.ca> through <http://www.temiskamingshores.ca/>.

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: November 7, 2017
Subject: Accountability and Transparency – Bill 68 – Integrity Commissioner
Attachments: None

Mayor and Council:

Bill 68 “*Modernizing Ontario’s Municipal Legislation Act, 2017*” received Royal Assent on May 30, 2017. Bill 68 provides a variety of amendments to a host of Acts including, but not limited to the *Municipal Act, City of Toronto Act, Municipal Conflict of Interest Act, Building Code Act, Education Act, Municipal Elections Act*. One mandate under the new legislation is that all municipalities must have an Integrity Commissioner by March 1, 2019.

The Temiskaming Municipal Association (TMA) received a presentation from the Ministry of Municipal Affairs Local Advisor, Liana Bacon at their October 13, 2017 meeting in regards to Bill 68. Subsequently the TMA is approaching all member municipalities to pass a motion (agreeing or disagreeing) to authorize the TMA to pursue the retention of an Integrity Commissioner on behalf of its member municipalities.

Participating with other members of the TMA in the selection of an Integrity Commissioner (IC) could be of benefit to the City as there are limited occasions for the services of an IC.

Therefore it is recommended that Council for the City of Temiskaming Shores agree to consider participation with TMA on the selection of an Integrity Commissioner.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen
Municipal Clerk

Kelly Conlin
Director of Corporate Services (A)

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: November 7, 2017
Subject: Appointment to Temiskaming Shores Public Library Board – Anna Turner
Attachments: Appendix 01 – Library Board Application

Mayor and Council:

On October 26, 2017 Donald Bisson, Chair of the Temiskaming Shores Public Library Board, sent an email to Anna Turner and copied the undersigned. The email provided Anna with the City’s *Application for Boards and Committees*. Subsequently Anna submitted **Appendix 01 – Library Board Application** for consideration as a member to the Library Board.

Chair, Donald Bisson, confirmed that the Board is in favour of the appointment of Anna Turner to the Board. Library CEO, Rebecca Hunt advised the Clerk that both Campbell Locke and Theresa McGrory had resigned from the Board.

Therefore it is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2015-030 being a by-law to appoint community representatives to various Committees and Board for the 2015-2018 Term of Council by appointing Anna Turner to the Temiskaming Shores Public Library Board and removing Campbell Locke and Theresa McGrory from the Board.

Prepared by:	Reviewed by:	Reviewed and submitted for Council’s consideration by:
--------------	--------------	--

“Original signed by”	“Original signed by”	“Original signed by”
_____ David B. Treen Municipal Clerk	_____ Kelly Conlin Director of Corporate Services (A)	_____ Christopher W. Oslund City Manager



Application for Boards and Committees
(please print)

Library Board
Committee(s) of Interest

Turner Anna Julia
Applicant's Surname **Given Name** **Middle**

445 Bateson St. New Liskeard P0J 1P0
Residence Street Address **City** **Postal Code**

[Redacted] — —
Home Phone **Work Phone** **Extension**

[Redacted]
Email Address

Employment (Present or last employer [or school, if applicable])

<u>1)</u>	<u>Temiskaming First Nation</u>	<u>Teacher-Kiwetin School</u>	<u>Aug. 2017-</u> <u>present</u>
	Employer's Name	Position Held	Duration of Employment

Job Responsibilities:
Teach small group, large group and individual students at the elementary level.

<u>2)</u>	<u>New Liskeard Public Library/ City of Temiskaming Shores</u>	<u>Library Clerk</u>	<u>Sept. 2015-Aug. 2017</u>
	Employer's Name	Position Held	Duration of Employment

Job Responsibilities:
General public service requirements; ran the gadget helper program; volunteer program

Education

<u>BEd. /2001</u>	} <u>Lakehead University</u>
<u>HBOR /HBA 2000</u>	

7/10 courses completed in Library EXCEL courses.

Please describe your interest and experience

Please state your reasons for seeking a position on this Board or Committee

I worked at the library for a couple of years and have also been a patron of the library since moving to New Liskeard in 2008, I would like to contribute to the library in a volunteer capacity.

Please describe specific experiences with other Boards and Committees or community volunteer service, etc. within the past five years.

- Member of CWL (Catholic Women's League)
- Volunteer with the Girl Guides during events (camp, etc.)
- Breakfast Program Volunteer @ ECCS for the past 3 years.

Thank you for your interest in applying for a Board or Committee position for the City of Temiskaming Shores.

Submit application to:

City of Temiskaming Shores

325 Farr Drive

P.O. Box 2050

Haileybury, Ontario

P0J 1K0

Attn.: David B. Treen, Municipal Clerk

Fax: 705-672-3200

E-mail: dtreen@temiskamingshores.ca

THE CITY OF TEMISKAMING SHORES JANUARY - OCTOBER 2017 YEAR-TO-DATE CAPITAL FINANCIAL REPORT

Distribution List

Mayor and Council

Chris Oslund, City Manager

Tim Uttley, Fire Chief

Dave Treen, Municipal Clerk

Doug Walsh, Director of Public Works

Tammie Caldwell, Director of Leisure Services

Kelly Conlin, Director of Corporate Services (A)

Finance Department Contact:
Laura-Lee MacLeod, Treasurer

03-Nov-17

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 - 1.1 Summary - Capital Revenues & Expenditures
- 2.0 Capital Summary
 - 2.1 Analysis - Capital Projects
 - 2.2 General Capital Revenues & Expenditures
 - 2.3 Waterfront Development Project
 - 2.5 Environmental Capital Revenues & Expenditures

SUMMARY - CAPITAL
Revenues and Expenditures
as at October 2017

	2017 YTD			%
	Actual	Total Budget	Variance B/(W)	
CAPITAL				
Revenues				
Capital - General	3,255.3	4,203.2	(947.9)	-22.6%
Capital - Environmental	4,695.5	8,721.0	(4,025.5)	-46.2%
Total Revenues	7,950.8	12,924.2	(4,973.4)	-38.5%
Expenditures				
Capital - General	3,720.4	4,203.2	482.8	11.5%
Capital - Environmental	6,342.1	8,721.0	2,378.9	27.3%
Total Expenditures	10,062.5	12,924.2	2,861.7	22.1%
Net Position Capital	(2,111.7)	0.0	2,111.7	#DIV/0!

2.0 Capital Summary

2.1 Analysis

The City of Temiskaming Shores 2017 Capital projects for both general and environmental is \$12,924.2K. The capital program is comprised of \$4,203.2K of general capital and \$8,721.0K of environmental capital.

The 2017 Capital project budget consists of 44 projects, 36 in general and 8 in environmental.

General Capital Projects:

20 projects have been completed, 14 are currently in progress and 2 projects have been cancelled.

The Dymond Hall Accessibility Project was added to the Capital Projects.

The remaining funds in the Golf Course Road project which was cancelled have been reallocated to the Dymond Hall Accessibility Project.

The Snow Blower Upgrades project has been cancelled and the funds reallocated to the Dymond Hall Accessibility Project.

Environmental Capital Projects:

2 projects have been completed and 6 projects are underway.

The Dixon Watermain Replacement Project was added to the Capital Projects.

**GENERAL CAPITAL
Revenues & Expenditures
as at October 2017**

Department	Project	2017			%	G	Y	R
		Actual	Budget	Variance B/(W)				
REVENUES:	Transfer from Operations	0.0	715.2	(715.2)				
	Transfer from Reserves	126.7	215.1	(88.4)				
	Financing - fleet	750.2	773.0	(22.8)				
	Financing - transit	617.0	712.0	(95.0)				
	Partnership - Keith Subdivision	47.8	57.2	(9.4)				
	Federal Gas Tax	713.1	713.1	0.0				
	Provincial Transit Funding	258.0	258.0	0.0				
	OMCIP Funding (STATO Trail)	162.5	162.5	0.0				
	STATO Partnership (STATO Trail)	83.9	63.0	20.9				
	Dymond Firemen's Park Funding	12.1	27.9	(15.8)				
	BIA Partnership - Downtown Infrastructure	6.9	12.0	(5.1)				
	ARTEM Partnership - Downtown Infrastructure	49.5	48.5	1.0				
	Provincial Funding - Downtown Infrastructure	33.7	59.5	(25.8)				
	Canada 150 Funding - NL Library	2.5	57.4	(54.9)				
	Enabling Accessibility	50.0	0.0	50.0				
	Waterfront Development Funding (P&F)	341.4	328.8	12.6				
Total Revenues		3,255.3	4,203.2	(947.9)				
EXPENDITURES:								
Corporate Services:	Computer Hardware - Plotter	12.0	12.0	0.0	100%	x		
	Municipal Drain - Peter's Road	0.0	26.0	26.0		x		
	Vadim ERP	87.2	100.0	12.8	75%	x		
Property Mtnc:	Dymond Hall Accessibility Project	3.4	50.0	46.6	25%	x		
	PFC Mechanical Room Engineering	21.7	40.0	18.3	65%	x		
	View Street Complex Upgrades	2.9	10.0	7.1	100%	x		
	NL Library Building Improvements	7.7	115.3	107.6	25%	x		
	Hlby Marina Breakwall Upgrades	21.3	25.0	3.7	100%	x		
	Downtown NL Infrastructure Upgrades	93.1	120.0	26.9	75%	x		
	NL Cemetery Vault Upgrades	0.0	6.5	6.5				
Public Works:	2017 Roads Program	811.7	854.6	42.9	100%	x		
	Golf Course Road Bridge Repairs	0.0	0.0	0.0				x
	MR Compliance Software	7.2	11.5	4.3	100%	x		
	Reflectometer	16.0	16.0	0.0	100%	x		
	Intersection Control Cameras (2)	50.8	50.0	-0.8	100%	x		
	NL Landfill Site Expansion	68.4	100.0	31.6	25%	x		
Transit:	Transit Buses (2)	869.7	970.0	100.3	100%	x		
Fleet:	Plow Trucks (2)	541.8	550.0	8.2	100%	x		
	3/4 Ton Regular Cab Pick-up	32.9	40.0	7.1	100%	x		
	1/2 Ton Regular Cab Pick-up	29.0	32.0	3.0	100%	x		
	1/2 Ton Crew Cab Pick-up with Cap	36.4	35.0	-1.4	100%	x		
	Pumper Tanker (2018 Delivery)	0.0	0.0	0.0			x	
	1/2 Ton Regular Cab Pick-up with Cap	39.6	45.0	5.4	100%	x		
	1/2 Ton Crew Cab Pick-up with Tonneau Cover	39.9	40.0	0.1	100%	x		
	SUV Lease Buyouts	30.6	31.0	0.4	100%	x		
	Snow Blower Upgrades	0.0	0.0	0.0				x
Recreation:	PFC Floor Replacement	14.0	20.0	6.0	100%	x		
	Squash Court #2 Floor	0.0	12.0	12.0	100%	x		
	STATO Trail	409.8	392.2	-17.6	75%	x		
	Dymond Firemen's Park	32.2	55.8	23.6	50%	x		
	NL Arena Compressor Room Electrical	29.9	33.0	3.1	100%	x		
	NL Arena Spectator Heating	8.9	10.0	1.1	100%	x		
	NL Arena Floor Machine	5.1	7.5	2.4	100%	x		
	Bucke Park Chalet Windows & Doors	19.3	20.0	0.7	100%	x		
	Bucke Park Playground Equipment	7.5	7.5	0.0	100%	x		
	Waterfront Development	370.4	365.3	-5.1		x		
Total Expenditures		3,720.4	4,203.2	482.8				

2.3

WATERFRONT DEVELOPMENT PROJECT
as at October 2017

Project	Total Budget	2016 Actual	2017		Variance B/(W)	%			
			YTD Actual	Budget			G	Y	R
Waterfront Stabilization & Beautification	737.4	672.1	66.2	65.3	-0.9	90%	X		
Boardwalk Demolition, Replacement & Lighting	371.1	371.1		0.0	0.0				
Accessible Landscaping	254.3	254.3		0.0	0.0				
Farmer's Market	300.0	0.0	304.3	300.0	-4.3	75%	X		
Spurline Building Renovations	35.1	35.1		0.0	0.0				
Bucke Park Water and Septic Upgrades	90.6	90.6		0.0	0.0				
Professional Services (Engineering)	74.7	74.7		0.0	0.0				
Marina Refurbishment and Electrical Upgrades	358.8	358.8		0.0	0.0				
2,222.0	1,856.7	370.5	365.3	-5.2					

2.4

ENVIRONMENTAL CAPITAL
Revenues & Expenditures
as at October 2017
(\$K)

	2017			%	G	Y	R
	Actual	Budget	Variance B/(W)				
REVENUES:							
Transfer from Operations	0.0	248.3	(248.3)				
Financing - North Cobalt Water Stabilization	274.3	266.7	7.6				
Financing - TS Infrastructure (Gray Rd)	1,167.1	3,642.1	(2,475.0)				
Financing - NL WTP Upgrades	0.0	549.0	(549.0)				
Financing - Hlby WTP MCC Replacement	0.0	300.0	(300.0)				
Funding - North Cobalt Water Stabilization	295.9	258.3	37.6				
Funding - TS Infrastructure (Gray Rd)	2,958.2	2,957.9	0.3				
Funding - NL WTP Upgrades	0.0	498.7	(498.7)				
Total Revenues	4,695.5	8,721.0	(3,777.2)				
EXPENDITURES:							
TS Infrastructure Upgrades (Gray Rd)	5,466.6	6,600.0	1,133.4	75.0%	x		
NL Lagoon Blower Upgrades	47.5	95.0	47.5	90.0%	x		
Hlby WTP MCC Replacement	1.3	300.0	298.7	90.0%	x		
NL WTP Upgrades	236.8	1,065.0	828.2	50.0%	x		
North Cobalt Water Stabilization	505.1	525.0	19.9	90.0%	x		
Albert Street Engineering	33.1	75.0	41.9	50.0%	x		
Plotter	6.0	6.0	0.0	100.0%	x		
Dixon Street Watermain Replacement	45.7	55.0	9.3	100.0%	x		
Total Expenditures	6,342.1	8,721.0	2,369.6				

Memo

To: Mayor and Council
From: Laura-Lee MacLeod, Treasurer
Date: November 7, 2017
Subject: OILC Loan Application(s)

Mayor and Council:

By-law 2017-060 adopting the 2017 Municipal Budget was passed on April 18, 2017 which included borrowing for the Haileybury Water Treatment Plant MCC Replacement (\$300,000) and the New Liskeard Water Treatment Plan Iron Removal Filters (\$549,000) The total anticipated borrowing for these projects will be approximately \$849,000.

The OILC interest rates are very competitive.

One of the components of the application process is a by-law authorizing the submission of an application to OILC for temporary and long-term borrowing through the issuance of debentures.

Upon notice of a successful application the funds will be available to draw upon for the payment of the expenditures of the various capital works. Once the projects are completed or reach substantial completion, a debenture will be requested at which time a debenture by-law will be required.

The Treasurer respectfully requests that Council consider the following resolution:

“Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 036-2017-CS;

That Council directs the Treasurer to proceed with the application(s) to OILC for capital works as approved in By-law 2017-060; and

That Council directs the Treasurer to proceed with other applicable by-laws as per the OILC program being a funding agreement and debenture(s) as required upon the completion or substantial completion of the approved capital works.”

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

Laura Lee MacLeod
Treasurer

Kelly Conlin
Director of Corporate Services (A)

Christopher W. Oslund
City Manager

Webloans Loan Application PDF

FA Number

Application for

Projects

ID	SIT Project ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
487	1	New Liskeard WTP Iron Removal Filters	08/21/2017	06/29/2018	\$1,085,830.00	549,000.00
488	2	Haileybury WTP MCC Replacement	12/05/2016	12/29/2017	\$300,000.00	300,000.00

Details of Project New Liskeard WTP Iron Removal Filters

Project Category

Project Name

Construction/Purchase Start

Construction/Purchase End

Energy Conservation

Project Address 1

Project Address 2

City / Town

Province

Postal Code

Description

Comments and/or Special Requests

Project Life Span (Years)

Project Financial Information

Project Cost (A)		<input type="text" value="\$1,085,830.00"/>
Other Project Funding / Financing (B):		
Description	Timing	Amount
Clean Water and Wastewater fund (CWWF)	Existing	\$516,423.00
Municipal Funds	Existing	\$20,407.00
Other Project Funding/Financing Total (B)		<input type="text" value="\$536,830.00"/>
OILC Loan Amount (A-B)		<input type="text" value="\$549,000.00"/>

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the

project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
07/02/2018	\$549,000.00	10	Serial
Long-term Borrowing Total	\$549,000.00		

Details of Project Haileybury WTP MCC Replacement

Project Category	Clean Water Infrastructure
Project Name	Haileybury WTP MCC Replacement
Construction/Purchase Start	12/05/2016
Construction/Purchase End	12/29/2017
Energy Conservation	<input checked="" type="checkbox"/>
Project Address 1	322 Browning Street
Project Address 2	
City / Town	Haileybury
Province	ON
Postal Code	P0J 1K0
Description	The existing Motor Control Centre (MCC) is original to the facility and is reaching the end of its life cycle. Along with the replacement of the MCC, the installation of variable frequency drives on the newly installed high lift pumps would reduce the number of pump starts and stops thus reducing energy costs.
Comments and/or Special Requests	
Project Life Span (Years)	50

Project Financial Information

Project Cost (A)	\$300,000.00
Other Project Funding / Financing (B):	
Other Project Funding/Financing Total (B)	\$0.00
OILC Loan Amount (A-B)	\$300,000.00

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
12/01/2017	\$0.00	5	Serial
Long-term Borrowing Total	\$0.00		

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

Yes No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	0.00
User Fees	100.00
Service Charges	0.00
Development Charges	0.00
Connection Fees	0.00
Repayment Subsidies	0.00
Other	
Total	100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-Law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Subject: 2018 Transit Fares & Schedule

Report No.:

CS-037-2017

Agenda Date:

November 7, 2017

Attachments

Appendix 01: Transit Committee Presentation

Appendix 02: Summary of Public Consultations (October 11 & 12, 2017)

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledge receipt of Administrative Report No. CS-037-2017;
2. That Council endorses and approves the recommendation of the Temiskaming Transit Committee to reduce transit service on Sundays from every hour to every two hours effective January 1, 2018; and
3. That Council endorses and approves the recommendation of the Temiskaming Transit Committee to increase the Temiskaming Transit Fares by \$0.25 and the monthly passes by \$5.00 effective January 1, 2018 as follows:

Adult Fare	\$ 3.25
Senior/Student Fare	\$ 3.00
Book of 10 Adult Tickets	\$ 32.50
Book of 10 Senior/Student Tickets	\$ 30.00
Adult Monthly Pass	\$ 90.00
Senior/Student Monthly Pass	\$ 70.00

Background

On June 20, 2017 the Temiskaming Transit Committee received submissions in response to an RFP for the provision of Transit Services. The successful bidder was Stock Transportation at a rate of \$52.47 + HST per hour. Temiskaming Transit currently provides 12,371 hours of service on an annual basis.

As a result of the tender, the operating costs for Temiskaming Transit would increase by approximately \$140,000. In an effort to reduce these costs, the Transit Committee requested a financial analysis which included a review of fares and hours of operation.

On September 20, 2017 the Transit Committee reviewed the financial analysis which was based on an increase of \$0.25 per fare; an increase of \$5.00 per monthly pass; and the reduction of service on Sundays from every hour to every two hours.

Public Consultations were held in Cobalt at the Golden Age Club on October 11, 2017 and at Riverside Place in New Liskeard on October 12, 2017. A total of 26 residents attended the sessions. A copy of the Presentation is attached as **Appendix 01** as well as a summary of the comments received at the Public Consultations (**Appendix 02**).

The Transit Committee met on October 25, 2017 and passed a formal resolution recommending that the City of Temiskaming Shores and the Town of Cobalt approve an increase in fares and reduction in Sunday service effective January 1, 2018.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The combined municipal subsidy of the Transit System is \$275,026 - the City of Temiskaming Shores contributes 86.81% (\$238,750) and the Town of Cobalt contributes 13.19% (\$36,276).

The current contract (2017) with Stock Transportation totals \$519,776. The new contract, without an amended schedule, would total \$660,611 in 2018 (an increase of \$140,835). In an effort to reduce this significant increase to the municipal subsidy, the Transit Committee reviewed hours of operation, fares, fleet replacement schedule and other sources of revenue. The following is a summary of the proposed changes and their impact to the 2018 Transit Budget:

Increased fares and monthly passes	\$ 10,500
Increased advertising revenue	\$ 14,300
Increased Provincial Gas Tax	\$ 1,200
Service reduction on Sundays	\$ 47,206
Reduction in Operating Costs	\$ 38,015
Adjustment to Fleet Replacement Plan	\$ 15,157
<u>Increased Municipal subsidy</u>	<u>\$ 14,457</u>
TOTAL	\$140,835

Based on the proposed changes, the combined municipal subsidy of the Transit System would increase to \$289,483 with the City of Temiskaming Shores contributing \$251,300 (increase of \$12,550) and the Town of Cobalt contributing \$38,183 (increase of \$1,907).

Alternatives

1. Leave the rates status quo – this alternative is not being recommended as it would result in greater deficit to the Transit Budget resulting in increased municipal subsidy to the system (both Temiskaming Shores and Cobalt).
2. Increase the rates even higher – this alternative is not being recommended, however, the Committee has a plan in place to phase-in an additional increase of \$0.25 per fare/\$5.00 per monthly pass in 2020 and 2022.

Submission

Submitted for
Council's consideration by:

“Original signed by”

Christopher W. Oslund
City Manager

Temiskaming
TRANSIT
Témiskaming



WELCOME!

2017 Public Consultation

AGENDA

- ▶ BENEFITS OF TRANSIT
- ▶ NEW BUSES / FLEET REPLACEMENT PLAN
- ▶ BUDGET
- ▶ TRANSIT COMMITTEE RECOMMENDATION
- ▶ FARES
 - Fare Comparison
 - When should I purchase a monthly pass?
- ▶ Q & A

BENEFITS OF TRANSIT

- ▶ Saves money!
 - The annual cost to own and operate a vehicle is approximately \$8, 698
 - Annual cost of transit:
 - \$1,020 ADULT OR;
 - \$780 SENIOR



BENEFITS OF TRANSIT



- ▶ Public Transportation keeps the air cleaner
- ▶ Public Transportation can reduce stress
- ▶ Public Transit users are often more active
- ▶ Buses are safer than individual vehicles

NEW BUSES / FLEET REPLACEMENT



NEW BUSES / FLEET REPLACEMENT

Purchase Year	Quantity	Model Size
2015	2	35ft
2017	2	30ft
2022	1	35ft
2023	1	35ft
2024	1	30ft
2025	1	30ft

Received
PTIF
funding



The total value of 4 buses is approximately
\$1.8 – \$2 million

BUDGET

**TRANSIT
BUDGET FINANCIAL PLAN
NO CHANGE TO FARES OR SCHEDULE**

Description	Actual						
	2016	2017	2018	2019	2020	2021	2022
Transit Fares	315,738	351,000	346,250	346,250	346,250	346,250	346,250
Municipal Subsidy - Tem Shores	150,370	238,750	305,518	319,695	340,635	347,711	366,930
Municipal Subsidy - Cobalt	22,850	36,276	46,421	48,575	51,757	52,832	55,752
Donation - Coleman Twp	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Advertising Sign Revenue	5,250	5,700	20,000	20,000	20,000	20,000	20,000
Provincial Gas Tax Revenues	129,681	129,000	130,200	130,200	130,200	130,200	130,200
Transfer from Reserves	37,690	0	0	0	0	0	0
Total Revenues	664,079	763,226	850,889	867,220	891,342	899,493	921,632
Advertising	0	-1,000	-1,000	-1,000	-1,000	-1,000	-1,000
Maint Mat/Supplies	-19,829	-20,000	-15,000	-15,000	-15,000	-15,000	-15,000
Operating Projects/Programs	-4,321	-31,080	0	0	0	0	0
Insurance	-1,620	-1,750	-1,750	-1,750	-1,750	-1,750	-1,750
Announcement System Maint Contract	0	-10,620	-8,685	-8,685	-8,685	0	0
Fleet Replacement Principle	0	0	-77,131	-77,131	-77,131	-77,131	-77,131
Fleet Replacement Interest	0	0	-13,643	-11,761	-9,908	-7,997	-6,115
Transit Services - Stock	-512,949	-519,776	-660,611	-673,823	-687,300	-701,046	-715,067
Transfer to Unfinanced Capital/Reserves	-125,360	-179,000	-73,069	-78,070	-90,568	-95,569	-105,569
Total Expenditures	-664,079	-763,226	-850,889	-867,220	-891,342	-899,493	-921,632
Percentage Increase over Previous Year		59.00%	28.00%	4.50%	6.50%	2.00%	5.50%

BUDGET

TRANSIT BUDGET FINANCIAL PLAN

25¢ Increase in 2018, 2020 & 2022 + 2 Hour Service on Sundays

Description	Actual						
	2016	2017	2018	2019	2020	2021	2022
Transit Fares	315,738	351,000	361,500	361,500	379,500	379,500	396,000
Municipal Subsidy - Tem Shores	150,370	238,750	251,300	264,657	269,136	275,359	279,384
Municipal Subsidy - Cobalt	22,850	36,276	38,183	40,212	40,893	41,838	42,450
Donation - Coleman Twp	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Advertising Sign Revenue	5,250	5,700	20,000	20,000	20,000	20,000	20,000
Provincial Gas Tax Revenues	129,681	129,000	130,200	130,200	130,200	130,200	130,200
Transfer from Reserves	37,690	0	0	0	0	0	0
Total Revenues	664,079	763,226	803,683	819,069	842,229	849,397	870,534
Advertising	0	-1,000	-1,000	-1,000	-1,000	-1,000	-1,000
Maint Mat/Supplies	-19,829	-20,000	-15,000	-15,000	-15,000	-15,000	-15,000
Operating Projects/Programs	-4,321	-31,080	0	0	0	0	0
Insurance	-1,620	-1,750	-1,750	-1,750	-1,750	-1,750	-1,750
Announcement System Maint Contract	0	-10,620	-8,685	-8,685	-8,685	-8,685	-8,685
Fleet Replacement Principle	0	0	-77,131	-77,131	-77,131	-77,131	-77,131
Fleet Replacement Interest	0	0	-13,643	-11,761	-9,908	-7,997	-6,115
Transit Services - Stock	-512,949	-519,776	-613,405	-625,673	-638,187	-650,950	-663,969
Transfer to Unfinanced Capital/Reserves	-125,360	-179,000	-73,069	-78,069	-90,568	-95,569	-105,569
Total Expenditures	-664,079	-763,226	-803,683	-819,069	-842,229	-849,397	-870,534
Percentage Increase over Previous Year		59.00%	5.25%	5.25%	1.75%	2.25%	1.50%

TRANSIT FARES

In 2017:

- ▶ \$763 000 total cost per year to operate the Temiskaming Transit
- ▶ 46% of this is paid by riders
- ▶ 17% provincial Gas Tax
- ▶ Remaining 37% is subsidized by the Town of Cobalt and City of Temiskaming Shores
- ▶ \$5.53 = average cost per transit ride

In 2018 if we do nothing the average fare will cost \$6.17

Committee Recommendation

- ▶ The Transit Committee received the fleet replacement plan along with the long-term financial plan and recommended a number of options to address the increased costs



Committee Recommendation

- ▶ Reduce service on Sundays to every 2 hours

- ▶ Increase fares by ¢0.25:
 - January 1, 2018
 - January 1, 2020
 - January 1, 2022

- ▶ Increase monthly passes by \$5.00:
 - January 1, 2018
 - January 1, 2020
 - January 1, 2022

TRANSIT FARES

Individual Fares – Comparison

Location	Adult		Senior		Child	Student	
Temiskaming Transit	\$	3.00	\$	2.75	Pre-School FREE	\$	2.75
Timmins Transit	\$	3.00	\$	2.75	0 to 4 - FREE	\$	2.75
North Bay	\$	3.00			0 to 5 - FREE		
Sudbury	\$	3.20	\$	2.30	0 to 4 - FREE	\$	3.20
Sault Ste. Marie	\$	2.75			0 to 12 - FREE		
TTC	\$	3.25	\$	2.10	0 to 12 - FREE	\$	2.10
OC Transpo	\$	3.35	\$	2.55	0 to 5 - FREE Children, 6-12 \$1.70		

TRANSIT FARES

Monthly Passes – Comparison

Location	Monthly Pass			
	Adult	Senior	Child	Student
Temiskaming Transit	\$ 85.00	\$ 65.00	N/A	\$ 65.00
Timmins Transit	\$ 74.00	\$ 55.00	N/A	\$ 59.00
North Bay	\$ 86.00	\$ 61.00		\$ 71.00
Sudbury	\$ 87.00	\$ 52.00	\$ 52.00	\$ 87.00
Sault Ste. Marie	\$ 65.00	\$ 55.00	\$ 27.50	\$ 65.00
TTC	\$ 146.25	\$ 116.75	N/A	\$ 116.75
OC Transpo	\$ 113.75	\$ 43.25	N/A	\$ 87.75

TRANSIT FARES

When should I purchase a monthly pass?

- ▶ Senior / Student @ \$65
 - 24 trips OR 12 days round trip
 - 3 days per week

- ▶ Adult @ \$85 =
 - 28 trips OR 14 days round trip
 - 4 days per week

QUESTIONS





October 11, 2017 – Transit Public Session comments (14 in attendance)

- Request for route changes (did not specify)
- Several improvements over the years, very grateful for the reliable service
- Supports higher fare increases in order to maintain the current Sunday service
- Stroller issues on-going
- Weather could be an issue when waiting for the bus in the event 2 hour service Sunday
- Cleanliness of busses needs to be a priority (concerns with the current housekeeping of the buses such as smell, commented that the bus goes days without a cleaning)
- Display new schedule on the benches
- Old transit schedule is currently displayed at the PFC, needs to be replaced
- Can routes be looked at any room for improvement?
- Catch Basins below grade on Raymond Street, Armstrong Street in front of the running link
- Will the potential decrease on Sunday service in the end result in no Sunday service? Could see people avoiding transit on Sundays as the 2 hour wait could be inconvenient to many.

October 12, 2017 – Transit Public Session comments (12 in attendance)

- Bus stop near Ali's, Gillis and the Brick (Mitch explained the MTO restrictions)
- Market street noise concerns (completed ratepayer comment form with details)
- Will surplus busses be sold
- Request for Family Pass and Children's Fares
- Thanked committee for new Walmart bus shelter
- Inexpensive way to get around, very grateful for the service, would not like to see the Sunday service cut back, would prefer a fare increase to offset
- 1333 Lakeshore, flag down. Bus has gone by several times, resulting in missing shift. Requested a permanent stop between 1342 – 1351 Lakeshore (completed ratepayer comment form with details), suggested installing street lights at bus stops and educating the public about using a flashlight in the "flag stop" section between Hughes lookout and Radleys Hill.
- Concerns with bus leaving Dymond- No option to get to the mall, bus stops at OPP and requires you to walk to the mall
- Bus passes (not accessible to obtain) need to walk to all locations where bus passes are sold



- Snow concerns at Morisette Drive / rorke avenue stop Grocery in Haileybury, dangerous location
- Request for children fees to be clearer, many children ride for free that are above the age. Request for children fare
- Request for no parking signs near the bus areas in order to keep the area clear and visible for riders
- Bring back transfers

Memo

To: Mayor and Council
From: Christopher W. Oslund, City Manager
Date: November 7, 2017
Subject: Snow Removal – Chamber of Commerce Property
Attachments: Snow Removal Quotes

Mayor and Council:

On October 17, 2017 Council received a Memo regarding snow removal at the Temiskaming Shores and Area Chamber of Commerce facility.

In 2008, the City of Temiskaming Shores entered into an agreement with the Chamber of Commerce for the operation of the Temiskaming Shores Tourism Information Centre. One of the provisions in the agreement was the maintenance of the property which states the following:

“The City shall provide maintenance of the land (not including the buildings) at no charge to the Chamber. This maintenance will include regular grass cutting, summer grading of parking lot as required and plowing & sanding of parking lot in the winter as required. (Snow plowing is not required at present as a Chamber member performs this task, however, should this service cease, City staff will perform the service).”

The Chamber has informed the City that the Chamber member who provided snow plowing during the winter months will no longer be providing this service.

This item was discussed at the October 12, 2017 Public Works Committee meeting. It was felt the City would not be able to meet the expectations of the Chamber for timely plowing/removal of snow due to other priorities, especially since the Chamber is used as an ONR Bus Depot. The Committee recommended that the City initiate discussions with the Chamber of Commerce to determine if other options could be explored such as the out-sourcing to a third party with the City contributing towards those costs.

The City Manager contacted the Chamber of Commerce on October 13, 2017 to discuss the recommendation from the Public Works Committee. The Chamber’s Executive Director provided the City with quotations on November 1, 2017 (attached as **Appendix 01**). She also indicated in her email that the Chamber is willing to have the City undertake the snow clearing and advised that the contractors who provided quotes would not be able to have the snow cleared by 7 a.m. either.

Given the costs, the City Manager and Director of Public Works discussed the quotations and determined it could be incorporated into the City’s operations for the 2017-2018 winter season and will be monitored and evaluated throughout the winter. Staff will work with the Chamber to clearly define service expectations and ability to meet their needs.

Therefore the following recommendation is presented for Council’s consideration:

Be it resolved that Council for the City of Temiskaming Shores hereby acknowledges receipt of Memo 037-2017-CS; and

That Council directs staff to include the clearing of snow/ winter maintenance of the Temiskaming Shores & Area Chamber of Commerce parking lot within its Winter Operations Plan for the 2017-2018 Season in accordance with the City's Strategic Alliance Agreement with the Chamber of Commerce as authorized through By-law 2008-124.

Prepared by:

"Original signed by"

Christopher W. Oslund
City Manager

2017 Snow Plowing Quotes SUMMARY

Member Business	Seasonal Rate	Per Occurrence	Other Services
Caldwell Construction	\$2200	\$100	\$100 per occurrence for sanding
Rosie's Gardens	\$1500	\$60	\$50/time for the sander while plowing up to a ½ yard of material \$65/time for the sander for on-call \$50/hour of shovelling for the walkways (estimating avg time of 15minutes/time) \$10/application of sand or sale to walkways PER SEASON - \$1250/season for shovelling walkways
Demora Construction Services	\$2500	\$125	Sanding parking lot on request - \$60 Snow Removal on request - \$125 including loader, dump truck and dump site Not included – shovelling of walkways / sidewalks / ramps / stairs, doorways or entrances
Pedersen Construction	\$2380	\$75	Sanding on request \$45/trip

Subject: Temiskaming Arts Council

Report No.: CS-038-2017

Agenda Date: November 7, 2017

Attachments

Appendix 1: Draft Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-038-2017; and
2. That Council directs staff to prepare the necessary by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council for consideration at the November 7, 2017 Regular Council meeting.

Background:

In 2013, Council adopted the Municipal Cultural Plan as prepared by Dialog. In 2015, the City embarked on the two-year South Temiskaming Cultural Sustainability Project to figure out how we could use our Municipal Cultural Plan to make all of the cultural assets in our region sustainable over the long term. MDB Insight was hired to prepare the regional sustainability plan as well as thirteen individual plans for various cultural groups in our area.

Analysis:

The South Temiskaming Cultural Sustainability Project was implemented to assist those groups and organizations within our region to become sustainable as many are facing both financial and volunteer challenges. The project provided training sessions for volunteers and board members as well as provided financial support to the organizations to enable them to attend professional development sessions elsewhere in the province.

The City was able to hire a staff person to assist the groups to network with each other and develop partnerships to assist them into the future. The project also enabled better communication and partnership development opportunities with both the Francophone and First Nation population.

In December, 2016 the City agreed to partner with the Conseil des Arts Temiskaming Arts Council (CATAC) and provide financial support over a three-year period so they can move the directions outlined in the plans forward in the community. The CATAC has now formalized their organization as a Non-Profit Corporation.

Staff is recommending that Council formalize its commitment with the CATAC by entering into a Strategic Alliance Agreement.

Alternatives

One alternative would be to not provide support for the new organization which would probably result in the organization not moving forward on the implementation of the Municipal Cultural Plan or Cultural Sustainability Plan.

Another alternative would be for the City to reinstate a staff position to work with cultural groups and organizations to move programs and plans forward within the community. This alternative is not being recommended due to budgetary constraints.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

At the end of 2016, the City established a Reserve in the amount of \$24,910 representing the remaining unspent 2016 budget for the South Temiskaming Cultural Sustainability Project.

Under the Strategic Alliance Agreement the City would support the CATAC over the next three years in the following manner; \$9,500 in 2017, \$9,500 in 2018 and \$5,910 in 2019.

City staff resources will be kept at a minimum as the assistance will be through regular administrative functions and liaisons.

Submission

Prepared by:

“Original signed by”

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2017-140

Being a by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

And whereas Council considered Administrative Report No. CS-038-2017 at the November 7, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council for consideration at the November 7, 2017 Regular Council meeting;

Now Therefore the Council of the City of Temiskaming Shores enacts the following as a by-law:

1. That Mayor and Clerk be authorized to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council, a copy of which is attached hereto as Schedule "A" forming part of this by-law;
2. That the Mayor and Clerk of the City of Temiskaming Shores are hereby authorized to execute any modifications and/or amendments to this agreement after the passage of this by-law, where Council has requested and/or approved the said modifications and/or amendments through a Resolution of Council;
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen

This agreement made in duplicate this 7th day of November, 2017;

Between:

The City of Temiskaming Shores
(herein after referred to as the “City”)

And:

Conseil des Arts Temiskaming Arts Council
(herein in after referred to as the “CATAC”)

Parties to the Agreement

This agreement establishes a strategic alliance between the CATAC and the City. Sub-agreements may be developed based on the terms of this agreement and in accordance with the mandates of the respective parties.

Purpose

To strengthen the shared vision of implementing the City’s Cultural Plan and the South Temiskaming Cultural Sustainability Plan.

Background

In 2013 the City of Temiskaming Shores initiated a Municipal Cultural Plan process followed by a Cultural Sustainability Plan in 2015. The Plans outlined a number of key objectives and Strategic Directions as outlined in the following summary:

- 1 **RECOGNIZE THE VALUE OF CULTURE IN SUPPORTING A HIGH QUALITY OF LIFE**
 - Increase access to culture
 - Support cultural initiatives that leverage active, outdoor living
 - Support cultural initiatives that leverage Lake Temiskaming as an important cultural asset
 - Strengthen the heritage downtowns of New Liskeard and Haileybury as cultural destinations

- 2 **INCREASE THE CULTURAL PROFILE OF TEMISKAMING SHORES**
 - Promote cultural assets and events, both locally and regionally
 - Increase efforts at regional collaboration
 - Promote the history of Temiskaming Shores and its people
 - Establish a permanent governance model for culture in Temiskaming Shores

- 3 **LEVERAGE CULTURE TO PROMOTE ECONOMIC DEVELOPMENT**
 - Connect and promote food industries through cultural initiatives
 - Engage youth in cultural initiatives
 - Promote/support cultural entrepreneurialism
 - Improve technological infrastructure
- 4 **EMBRACE CULTURAL AND LINGUISTIC DIVERSITY**
 - Increase access to the French language
 - Foster stronger relationships with First Nations communities
 - Increase support for new immigrants
- 5 **SUPPORT COLLABORATION WITHIN THE CULTURAL SECTOR**
 - Create a strategy to recruit, manage, and recognize volunteers
 - Facilitate the sharing of resources within the cultural sector
 - Promote collaboration between private, public, and not-for-profit sectors on cultural initiatives

In December, 2016 Council adopted the South Temiskaming Cultural Sustainability Plan and agreed to work with the CATAC to implement the recommendations contained in the plan.

Principles

- Mutual benefit from furthering the progress and implementation of the Temiskaming Shores Cultural Plan and the South Temiskaming Cultural Sustainability Plan
- Respect and support for the mandate of each organization as a foundation for collaboration
- Economic sustainability in common endeavors is an essential consideration
- Support of excellence through continuous improvement as a foundation for all activities
- Best utilization of resources in reaching common goals.

Objectives

1. Formally strengthen the partnership existing between the Conseil des Arts Temiskaming Arts Council and the City of Temiskaming Shores;
2. Jointly review and consider opportunities that further the Strategic Direction and Goals outlined in the Cultural Plan and Cultural Sustainability Plan;

3. Achieve greater synergy by identifying opportunities for other partners with similar goals;
4. Work toward the completion of mutually identified projects with a cooperative approach of sharing information, services, and expertise; and
5. Reduce the cost of implementing community developments as well as providing more comprehensive and accountable services to the public.

Implementation

The **Conseil des Arts Temiskaming Arts Council** agrees to support the City in their work toward achieving the key objectives and strategic directions of the Municipal Cultural Plan as adopted by the City in 2015 (listed above under ‘Background’), and the following strategic directions and action items of the Regional Sustainability Plan as adopted by the City in 2016:

- 1 Sustain Cultural Resources by Communicating its Economic Impact
 - Illustrate the Value Proposition of Cultural Resources
 - Strengthen Communication and Collaboration Among Cultural Organizations Across The South Temiskaming Region
- 2 Sustain Cultural Resources through Regional Leadership
 - Establish a Regional Arts, Culture and Heritage Council
- 3 Sustain Cultural Resources by Maximizing the Region’s Resources
 - Develop an Online Cultural Portal
 - Establish a Shared Resource Centre
 - Establish a Shared Resource Network
 - Create a Permanent Cultural Coordinator Position for the South Temiskaming Region
- 4 Sustain Cultural Resources Through Government Support
 - Identify Current Financial Support From the South Temiskaming Region
 - Identify Current In-Kind Support From the South Temiskaming Region
- 5 Sustain Cultural Resources by Embracing Cultural and Linguistic
 - Increase Francophone and Indigenous Cultural Competency
- 6 Sustain Cultural Resources by Increasing Awareness of Volunteer Opportunities
 - Increase Awareness of Volunteer Opportunities
 - Recruit Youth Volunteers

The **City of Temiskaming Shores** agrees to undertake the following:

- 1 Provide financial support to the CATAC for a three (3) year term as follows:
 - \$9,500 in 2017
 - \$9,500 in 2018
 - \$5,910 in 2019
- 2 Identify a staff liaison to assist the CATAC in implementing the Strategic Direction and Goals outlined in the Cultural Plan and Cultural Sustainability Plan
- 3 Assist in identifying partnerships and funding opportunities

Communications

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The CATAC:

Conseil des Arts Temiskaming Arts Council
583316 West Road
Haileybury, Ontario
P0J 1K0

The City:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of page left blank intentionally

Terms of Agreement

This agreement shall be in effect from the date of signing. This agreement shall be reviewed annually and amended upon mutual agreement of the partners.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Municipal Seal

Conseil des Arts Temiskaming Arts Council

Authorized Person - Signature

Name: _____

Title: _____

Witness Signature

Name: _____

Title: _____

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



Preparatory Materials: Consultation for Municipal Representatives

Written Submission Form

August 25, 2017

Municipalities are invited to submit one council-endorsed written submission to the DSSAB Governance and Accountability Review.

This document contains the guidelines for a written submission by district municipalities. It should be viewed in parallel with the document *Preparatory Materials: Consultation for Municipal Representatives – Discussion Paper and Agenda*, of which the questions in that document's Appendix are identical to this form's. This form provides a Word version, for accessibility and convenience, of these same written submission questions.

*Please use **this form to write your response**, and then send completed submissions (along with a **copy of the council resolution/endorsement**) to the following email address using the subject line “**DSSAB Review: Completed Written Submission – [Municipality Name]**”:* dssabreview@optimussbr.com. **Please complete and send by October 31st, 2017.**

Thank you for your participation and for filling out your written submission!

1. Written Submission Form

Municipality Name:

District Name:

1.1 Accountability and Transparency

What, in the Council's view, could be done to improve the current DSSAB governance and accountability framework in support of the principles of accountability and transparency?

Based on the opportunities for improvement identified, what is of greatest priority in the Council's view?

1.2 Board Composition

In the Council's view, is the current definition of board composition appropriate and able to support fair and balanced consideration of all communities' interests?

Does the Council believe the effectiveness of the board could be improved with changes to the composition (e.g., other community members)?

1.3 Term Start Dates

In the Council's view, what would be the best way to ensure the board can operate effectively in the month and a half between a municipal election and the start date of a term on the board?

1.4 Access to Bulk Financing

In the Council's view, what steps could the government take to ensure clarity and a common understanding of the ability of DSSABs to borrow?

Are there barriers that the government could remove that are creating challenges for the board in securing loans or other sources of financing?

1.5 Apportionment

In the Council's view, what should be the underlying principles for apportionment of costs among municipalities?

In the Council's view, should there be a single, mandated province-wide approach to cost apportionment or should there continue to be a process to alter a default formula?

If the flexibility to alter an identified default formula is retained, should the process for approving an alternative be changed? If yes, how?

How should disputes related to apportionment be resolved (e.g., arbitration)?

1.6 Other Governance and Accountability Issues

In the Council's view, are there any other changes that would enhance the governance and accountability framework for DSSABs?

The Corporation of the City of Temiskaming Shores

By-law No. 2017-136

**Being a by-law for the Assumption of a Highway for Public
use within the City of Temiskaming Shores – McCamus
Avenue from Shepherdson Road to Dixon Street**

Whereas under Section 28, of the Municipal Act, S.O. 2001, c.25, as amended, a municipality may pass by-laws in respect of a highway if it has jurisdiction over the highway;

And whereas under Section 10, of the Municipal Act, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council entered into a subdivision agreement through By-law No. 2012-160 for McCamus Avenue from Shepherdson Road to Dixon Street;

And whereas Council considered Memo No. 016-2017-PW at the November 7, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to assume a portion of unopened road allowance on a registered plan of subdivision for public use and repeal By-law No. 2014-086 for consideration at the November 7, 2017 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the municipality assumes an unopened road allowance for public use, more specifically described as *McCamus Avenue* from Shepherdson Road to Dixon Street.
2. That the unopened road allowance being assumed by the municipality is identified and named as *McCamus Avenue* as shown on Schedule "A", hereto attached and forming part of this by-law.
3. That By-law No. 2014-086 is hereby repealed.

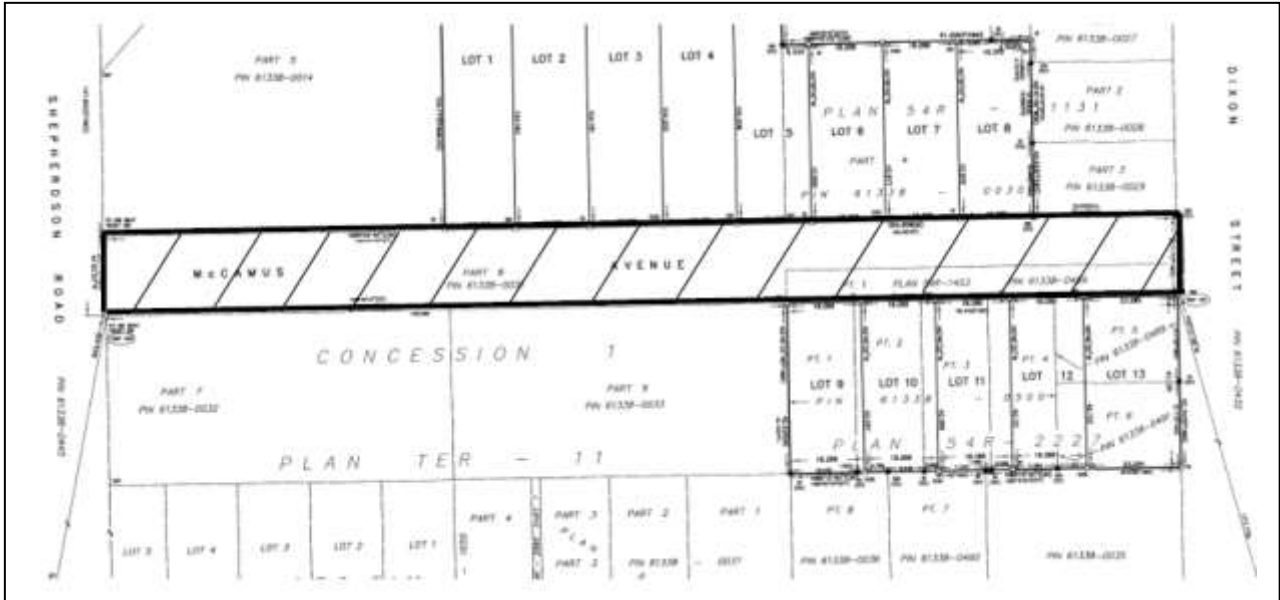
Read a first second and third time and finally passed on this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen

McCamus Avenue

Shepherdson Road to Dixon Street



The Corporation of the City of Temiskaming Shores

By-law No. 2017-137

Being a by-law to authorize the Sale of Land to Timmins Forest Products Ltd. being Parcel 9551 SST, Part of Lot 1, Concession 2, Bucke Township

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

And whereas Council considered Administrative Report No. CS-034-01-2017 at the October 17, 2017 Regular Council meeting and directed staff to prepare the necessary by-law for a Purchase and Sale Agreement with Timmins Forest Products Ltd. as the purchaser and the City of Temiskaming Shores as the vendor for Parcel 9551 SST, Concession 2, Part of Lot 1, Bucke Twp. in the amount of \$30,000 for consideration at the November 7, 2017 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between Timmins Forest Products Ltd. as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell land legally described as: PIN 61336-0156; Parcel 9551 SST, Bucke Township in the City Temiskaming Shores in the District of Timiskaming in the amount of \$30,000 plus applicable taxes and other such considerations outlined in the said agreement;
4. That Council affirms the City Manager's authorization to execute the Agreement of Purchase and Sale annexed hereto as Schedule "A" to this by-law and that the

Mayor and Clerk be hereby authorized and directed to execute any and all other documentation necessary to complete the sale of land transaction.

5. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" **Offer to Purchase**

Timmins Forest Products Ltd.,
(as "Purchaser"), having inspected the property, hereby agree to and with

The Corporation of the City of Temiskaming Shores,
(as "Vendor") to purchase the property legally described as:

PIN 61336-0156 (LT);
Concession 2, Part of Lot 1, Bucke Twp., Parcel 9551 SST
Temiskaming Shores; District of Timiskaming

consisting of 40 acres, more or less

(herein called the "Real Property") at the purchase price of thirty thousand dollars (\$30,000) payable to the Vendor with a deposit of one thousand five hundred dollars (\$1,500) as a deposit to be held in trust pending completion or other termination of this Agreement and to be credited on account of the purchase price on closing and agree to pay the balance of the purchase price by certified cheque, subject to adjustments, on the closing date hereinafter set forth.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990. C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such

deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 30th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void and the deposit returned to the Purchaser without interest or deduction.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor.

The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before December 15th, 2017 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Vendor in a form acceptable to the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Vendor agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the Planning Act, R.S.O. 1990, C.P. 13 as amended.

Spousal Consent

The Vendor represents and warrants that no consent to this transaction is required pursuant to s.21(1) of the *Family Law Act*, R.S.O. 1990, C.F. 3 unless the Vendor's spouse has executed this agreement to consent thereto, and that the Transfer/Deed shall contain a statement by the Vendor as required by section 21(3) of the *Family Law Act*, R.S.O. 1990, C.F. 13 or the spouse of the Vendor shall execute the Transfer/Deed to consent thereto.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile and Electronic Transmission

Either party may execute this agreement by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

G.S.T./H.S.T.

This transaction is subject to Goods and Services Tax (G.S.T.) pursuant to the *Excise Tax Act* (Canada) as amended (the "Act") and/or Harmonized Sales Tax (H.S.T.) pursuant to the Act and the *Ontario Tax Plan for More Jobs and Growth Act*, 2009, S.O.

2009, C.34, and such G.S.T./H.S.T. is in addition to and not included in the purchase price.

The Purchaser is registered under the Act and shall provide the Vendor and his solicitor with proof of his G.S.T./H.S.T. registration and an indemnity in a form reasonably satisfactory to the Vendor and its solicitor.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser and the Vendor are required to pay their independent costs of registration and taxes for registration of documents.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2017.

in the presence of:

Purchaser: ***Timmins Forest Products Ltd.***

Per: _____
President –

Purchaser's Address:
Timmins Forest Products Ltd.
592 Toke Street
Timmins, Ontario
P4N 6W1

Per: _____
Vice-President –

Phone: 705-268-2040

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at _____ this _____ day of _____, 2017.

Vendor: ***The Corporation of the City of Temiskaming Shores***

Mayor - Carman Kidd

Vendor's Address:
City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0
Attn.: David B. Treen, Clerk
Phone: 705-672-3363
Fax: 705-672-3200

Clerk - David B. Treen

We have authority to bind the Corporation.

Purchaser's Solicitor:

J. A. Barber
Barrister & Solicitor
07-85 Pine Street South
Timmins, Ontario / P4N 2K1
Attn: Jo-Ann Barber

Phone Number: (705) 268-5188
Fax Number: (705) 268-5189

Vendor's Solicitor:

Kemp Pirie Crombeen
P.O. Box 1540
22 Armstrong Street
New Liskeard, Ontario / P0J 1P0
Attn: Paul Crombeen

Phone Number: (705) 647-7353
Fax Number: (705) 647-6473

The Corporation of the City of Temiskaming Shores

By-law No. 2016-138

**Being a by-law to amend By-law No. 2015-030, as amended
being a by-law to appoint community representatives to
various Committees and Boards for the 2014-2018 Term of
Council – Appointment of members to the Temiskaming
Shores Public Library Board – Anna Turner**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council adopted By-law No. 2015-030 to appoint community representatives to various Committees and Boards for 2015-2018 term of Council;

And whereas Council considered Memo No. 035-2017-CS at the November 7, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-030 to appoint Anna Turner to the Temiskaming Shores Public Library Board for consideration at the November 7, 2017 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-030, as amended be further amended to appoint **Anna Turner** as community representatives to the Temiskaming Shores Public Library Board for the 2014-2018 term of Council;
2. That Schedule "A" to By-law No. 2015-030, as amended be further amended to remove **Campbell Locke** and **Theresa McGrory** as community representatives to the Temiskaming Shores Public Library Board for the 2014-2018 term of Council;

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

BY-LAW NUMBER 2017-139

A BY-LAW TO AUTHORIZE CERTAIN NEW CAPITAL WORKS OF THE CORPORATION OF THE CITY OF TEMISKAMING SHORES (THE “MUNICIPALITY”); TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION (“OILC”) FOR FINANCING SUCH CAPITAL WORKS; TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH SUCH WORKS; AND TO AUTHORIZE LONG TERM BORROWING FOR SUCH WORKS THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “A” (individually a “**Capital Work**”, collectively the “**Capital Works**”, as the case may be) attached hereto and forming part of this By-law (“**Schedule “A”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, (collectively the “**Estimated Annual Amount Payable**”) and determined that the Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Municipal Board pursuant to the Regulation, is not required before any such Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may

issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long term debt financing in order to meet capital expenditures incurred on or after January 1, 2004 in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application on the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted an application to OILC (the "**Application**") to request financing for the Capital Work(s) by way of long term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved the Application;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF TEMISKAMING SHORES ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$849,000 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the Capital Work or of each Capital Work, as the case may be, in the amount of the respective estimated Authorized Expenditure set out in column (3) of Schedule "A" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the Capital Work or of each Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the Capital Work or of each Capital Work, as the case may be; and
 - (d) where applicable, the undertaking of the Capital Work or of each Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.

3. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a “**Financing Agreement**”) with OILC that provides for temporary and long term borrowing from OILC in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion the Capital Work or each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree, and to sign such evidence of indebtedness as OILC may require (the “**Note**”) and to deliver the Note to OILC, such execution and delivery to be conclusive evidence of such agreement; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.
5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the “**Debentures**”); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule “A” in respect of such Capital Work.
6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Note and/or the Debentures, as the case may be (the “Obligations”), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.

7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Note and/or any outstanding Debenture, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Mayor and/or the Treasurer are hereby authorized to execute and deliver the Note, the Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement and to execute and deliver the Note and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Note and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the execution and delivery of the Note and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
9. This By-law takes effect on the day of passing.

ENACTED AND PASSED this _____ day of _____, A.D. 20____.

Carman Kidd
Mayor

David B. Treen
Municipal Clerk

Schedule "A"
to By-Law Number 2017-139
(New Capital Work(s))

(1)	(2)	(3)	(4)
<u>Capital Work Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
1	Haileybury WTPlant MCC Replacement \$300,000		\$300,000
2	New Liskeard WTP Iron Filter Removal System \$549,000		\$1,085,830

Schedule “B”

Please insert the OILC Application into Schedule “B”.

The Corporation of the City of Temiskaming Shores

By-law No. 2017-140

**Being a by-law to enter into a
Strategic Alliance Agreement with the
Conseil des Arts Temiskaming Arts Council**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

And whereas Council considered Administrative Report No. CS-038-2017 at the November 7, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council for consideration at the November 7, 2017 Regular Council meeting;

Now Therefore the Council of the City of Temiskaming Shores enacts the following as a by-law:

1. That Mayor and Clerk be authorized to enter into a Strategic Alliance Agreement with the Conseil des Arts Temiskaming Arts Council, a copy of which is attached hereto as Schedule "A" forming part of this by-law;
2. That the Mayor and Clerk of the City of Temiskaming Shores are hereby authorized to execute any modifications and/or amendments to this agreement after the passage of this by-law, where Council has requested and/or approved the said modifications and/or amendments through a Resolution of Council;
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen

This agreement made in duplicate this 7th day of November, 2017;

Between:

The City of Temiskaming Shores
(herein after referred to as the “City”)

And:

Conseil des Arts Temiskaming Arts Council
(herein in after referred to as the “CATAC”)

Parties to the Agreement

This agreement establishes a strategic alliance between the CATAC and the City. Sub-agreements may be developed based on the terms of this agreement and in accordance with the mandates of the respective parties.

Purpose

To strengthen the shared vision of implementing the City’s Cultural Plan and the South Temiskaming Cultural Sustainability Plan.

Background

In 2013 the City of Temiskaming Shores initiated a Municipal Cultural Plan process followed by a Cultural Sustainability Plan in 2015. The Plans outlined a number of key objectives and Strategic Directions as outlined in the following summary:

1 Recognize the value of Culture in supporting a high quality of Life

- Increase access to culture;
- Support cultural initiatives that leverage active, outdoor living;
- Support cultural initiatives that leverage Lake Temiskaming as an important cultural asset;
- Strengthen the heritage downtowns of New Liskeard and Haileybury as cultural destinations.

2 Increase the Cultural Profile of Temiskaming Shores

- Promote cultural assets and events, both locally and regionally;
- Increase efforts at regional collaboration;
- Promote the history of Temiskaming Shores and its people;

- Establish a permanent governance model for culture in Temiskaming Shores

3 Leverage Culture to promote Economic Development

- Connect and promote food industries through cultural initiatives;
- Engage youth in cultural initiatives;
- Promote/support cultural entrepreneurialism;
- Improve technological infrastructure.

4 Embrace Cultural and Linguistic Diversity

- Increase access to the French language;
- Foster stronger relationships with First Nations communities;
- Increase support for new immigrants.

5 Support collaboration within the Cultural Sector

- Create a strategy to recruit, manage, and recognize volunteers;
- Facilitate the sharing of resources within the cultural sector;
- Promote collaboration between private, public, and not-for-profit sectors on cultural initiatives.

In December, 2016 Council adopted the South Temiskaming Cultural Sustainability Plan and agreed to work with the CATAC to implement the recommendations contained in the plan.

Principles

- Mutual benefit from furthering the progress and implementation of the Temiskaming Shores Cultural Plan and the South Temiskaming Cultural Sustainability Plan;
- Respect and support for the mandate of each organization as a foundation for collaboration;
- Economic sustainability in common endeavors is an essential consideration;
- Support of excellence through continuous improvement as a foundation for all activities;
- Best utilization of resources in reaching common goals.

Objectives

1. Formally strengthen the partnership existing between the Conseil des Arts Temiskaming Arts Council and the City of Temiskaming Shores;

2. Jointly review and consider opportunities that further the Strategic Direction and Goals outlined in the Cultural Plan and Cultural Sustainability Plan;
3. Achieve greater synergy by identifying opportunities for other partners with similar goals;
4. Work toward the completion of mutually identified projects with a cooperative approach of sharing information, services, and expertise; and
5. Reduce the cost of implementing community developments as well as providing more comprehensive and accountable services to the public.

Implementation

The **Conseil des Arts Temiskaming Arts Council** agrees to support the City in their work towards achieving their key objectives and strategic directions of the Municipal Cultural Plan as adopted by the City in 2015 (listed above under Background) , and the following strategic directions and action items of the Regional Sustainability Plan as adopted by the City in 2016:

- 1 Sustain Cultural Resources by Communicating its Economic Impact
 - Illustrate the Value Proposition of Cultural Resources
 - Strengthen Communication and Collaboration Among Cultural Organizations Across The South Temiskaming Region
- 2 Sustain Cultural Resources through Regional Leadership
 - Establish a Regional Arts, Culture and Heritage Council
- 3 Sustain Cultural Resources by Maximizing the Region’s Resources
 - Develop an Online Cultural Portal
 - Establish a Shared Resource Centre
 - Establish a Shared Resource Network
 - Create a Permanent Cultural Coordinator Position for the South Temiskaming Region
- 4 Sustain Cultural Resources Through Government Support
 - Identify Current Financial Support From the South Temiskaming Region
 - Identify Current In-Kind Support From the South Temiskaming Region
- 5 Sustain Cultural Resources by Embracing Cultural and Linguistic
 - Increase Francophone and Indigenous Cultural Competency

6 Sustain Cultural Resources by Increasing Awareness of Volunteer Opportunities

- Increase Awareness of Volunteer Opportunities
- Recruit Youth Volunteers

The **City of Temiskaming Shores** agrees to undertake the following:

- 1 Provide financial support to the CATAC for a three (3) year term as follows:
 - \$9,500 in 2017
 - \$9,500 in 2018
 - \$5,910 in 2019
- 2 Identify a staff liaison to assist the CATAC in implementing the Strategic Direction and Goals outlined in the Cultural Plan and Cultural Sustainability Plan
- 3 Assist in identifying partnerships and funding opportunities

Communications

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The CATAC:

Conseil des Arts Temiskaming Arts Council
583316 West Road
Haileybury, Ontario
P0J 1K0

The City:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of page left blank intentionally

Terms of Agreement

This agreement shall be in effect from the date of signing. This agreement shall be reviewed annually and amended upon mutual agreement of the partners.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Conseil des Arts Temiskaming Arts Council

Authorized Person - Signature
Name: _____
Title: _____

Witness Signature
Name: _____
Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2017-141

**Being a by-law to enter into an Event Funding Partnership
agreement with the Northern Ontario Heritage Fund
Corporation (NOHFC) for the Temiskaming Region Business
Training Series**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Memo No. 010-2017-CGP at the November 7, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Event Funding Partnership agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) for the Temiskaming Region Business Training Series for consideration at the November 7, 2017 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Event Funding Partnership agreement with Northern Ontario Heritage Fund Corporation for the Temiskaming Region Business Training Series in the amount of \$2,625 a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Mayor and/or Clerk of the City of Temiskaming Shores are hereby authorized to execute amendments to this agreement after the passage of this by-law, where Council has requested and/or approved the said amendment through a Resolution of Council.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2017-141

Being an Event Funding Partnership Agreement between

The Corporation of the City of Temiskaming Shores

and

Northern Ontario Heritage Fund Corporation (NOHFC)

for the Temiskaming Region Business Training Series
Project No. 8220176



Ontario

**Northern Ontario Heritage
Fund Corporation**

**Société de gestion du Fonds
du patrimoine du Nord
de l'Ontario**

Suite 200, Roberta Bondar Place, 70 Foster Drive, Sault Ste. Marie, Ontario P6A 6V8
Tel: (705) 945-6700 or 1-800-461-8329, Fax: (705) 945-6701. www.nohfc.com

Place Roberta Bondar, Bureau 200, 70, promenade Foster, Sault Ste. Marie (Ontario) P6A 6V8
Tél. (705) 945-6700 ou 1-800-461-8329, Téléc. (705) 945-6701. www.nohfc.com

October 24, 2017

NOHFC FILE #8220176

James Franks
Economic Development Officer
City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury ON P0J 1K0

Attention: James Franks

Dear Sirs/Mesdames:

This letter and the attached Schedules A and B (when signed by both parties, the "**Agreement**") set out the terms of the agreement between the City of Temiskaming Shores, a municipal corporation under the laws of Ontario (the "**Recipient**") and the Northern Ontario Heritage Fund Corporation ("**NOHFC**") with respect to NOHFC's conditional contribution for the Temiskaming Region Business Training Series to be held in New Liskeard (the "**Event**") on October 24-25, 2017 and November 14, 2017.

NOHFC will reimburse 30% of the actual eligible costs of the Event that are incurred and paid between August 29, 2017 and the Agreement Expiry Date (as defined below), to a maximum of two thousand six hundred and twenty five dollars (\$2,625), on the terms and conditions of this Agreement (the "**Contribution**"). Eligible costs are expenses incurred and paid for purposes of the Event as approved; see the chart captioned "Event Costs" set out in Schedule A to this Agreement.

The Recipient agrees:

- (a) to complete the Event in accordance with the Recipient's application for funding received on August 29, 2017;
- (b) to comply with the terms of this Agreement, including submission of a final report (see Schedule B) and final request for payment (see Schedule A), no later than March 14, 2018 (the "**Agreement Expiry Date**");
- (c) to remit with a fully-signed copy of this letter a completed electronic funds transfer (EFT) form and void cheque (see the form attached) (for greater certainty, the signed letter, EFT form and void cheque must all be originals);¹
- (d) to indemnify NOHFC, its officers, directors, agents, advisors and representatives at all times from all third party claims arising from or in connection with the Event;

¹ Even though you may have submitted an EFT form and a void cheque previously under a different project number, NOHFC does require another copy as it conducts reviews on a per project basis.

- (e) at the Recipient's own expense, to obtain and, throughout the duration of the Event up to the Agreement Expiry Date, maintain all the necessary and appropriate insurance that a prudent person in the business of holding similar events with similar activities would maintain and, prior to any disbursement of the Contribution, provide NOHFC with a satisfactory certificate evidencing such insurance, which certificate names "Northern Ontario Heritage Fund Corporation and each of its directors, officers, agents, advisors, and representatives" as additional insureds under the Recipient's commercial general liability insurance policy;
- (f) to acquire all Event-related supplies, equipment and services through a process that promotes the best value for money;
- (g) to keep all records available for examination by NOHFC or the Auditor General of Ontario for at least two years following March 14, 2018, or longer if NOHFC so requests;
- (h) on or before the Agreement Expiry Date, to provide one copy of a final report in the form of Schedule B to this Agreement, including the attachments listed in Schedule B and stating that the Event has been completed, detailing whether the Event objectives (as set out in the Recipient's application for funding) were achieved, providing statistics on the number of people and organizations attending the Event, providing a statement of revenues and expenses, and identifying any traceable economic benefits to northern Ontario that resulted from the Event. Where possible, copies of materials created for or distributed during the Event and featuring the NOHFC logo should accompany the final report;
- (i) unless otherwise directed by NOHFC, to acknowledge the support of NOHFC in any publication of any kind, written or oral, relating to the Event, in a form approved by NOHFC;
- (j) if the Recipient publishes any material of any kind, written or oral, relating to the Event, to indicate in the material that the views expressed in the material are the views of the Recipient and do not necessarily reflect those of NOHFC or the government of Ontario;
- (k) at NOHFC's request, to install and maintain in good condition one or more signs or plaques supplied by NOHFC to acknowledge NOHFC's support of the Event in conspicuous and visually unobstructed locations at the Event as approved by NOHFC; and
- (l) that if travel, meal and accommodation costs associated with the Event will be claimed as eligible costs, such costs must comply with the requirements of the Ontario Public Service *Travel, Meal and Hospitality Expenses Directive*, a copy of which may be found online at: <https://www.ontario.ca/document/travel-meal-and-hospitality-expenses-directive>.

Disbursement of the Contribution is conditional upon fulfilment of the following requirements to NOHFC's satisfaction:

- (a) written evidence that the funds from the Recipient and other sources set out in the Funding Arrangements chart (see Schedule A) necessary to complete the Event have been committed;
- (b) written evidence that the Recipient is claiming reimbursement of eligible costs of the Event (not ineligible costs);
- (c) Consultant's fees does not include any reimbursement for travel, meals or hospitality expenses.

At the Recipient's request and in accordance with this Agreement, NOHFC may, in its sole discretion, disburse to the Recipient up to 50% of the Contribution in advance of the Recipient incurring eligible costs. If NOHFC provides funds to the Recipient in advance, NOHFC will not make any further payments of the Contribution until the Recipient has submitted, in respect of the Recipient's spending of such advance on eligible costs, copies of invoices and proof of payment or such other evidence satisfactory to NOHFC that the Contribution funds advanced have been spent solely on eligible costs.

Provided that the Recipient has fulfilled the terms of this Agreement, payment of the final portion of the Contribution will be made following receipt by the NOHFC project officer of a completed final request for payment in the form shown on Schedule A together with copies of invoices for eligible costs incurred and

proof of payment or such other evidence satisfactory to NOHFC, and a completed final report in the form attached as Schedule B on or before the Agreement Expiry Date.

If:

- (a) eligible costs actually incurred are less than anticipated, or
- (b) the Event generates revenues that materially exceed Event costs, or
- (c) the Recipient is in default under this Agreement,

NOHFC may in its sole discretion reduce the amount of the Contribution and demand repayment of some or all of the Contribution actually paid to the Recipient, and the Recipient shall repay immediately the amount demanded.

The Recipient shall notify NOHFC as soon as possible in the event that it becomes aware of an actual or possible material change to the Event as described in the Recipient's application for funding received on August 29, 2017 or the Event Costs and Funding Arrangements charts contained in Schedule A.

This Agreement may only be amended by written agreement between the parties. If you wish to make a change to this Agreement, you may send the details of your request to NOHFC by fax, e-mail or letter mail. NOHFC may approve or reject all or part of any such request in its sole discretion. If your request is approved by NOHFC, NOHFC may ask you to enter into a separate amending agreement, or NOHFC may approve your request in writing by fax, e-mail or letter mail and in each case, this Agreement will be amended accordingly. Any request to amend this Agreement, including a request to extend the Agreement Expiry Date, must be received by NOHFC at least 30 days prior to the Agreement Expiry Date. NOHFC is under no obligation to consider a request that is not received within the prescribed time.

Please indicate your acceptance of this Agreement by signing both copies, keeping one for your records and returning one copy to NOHFC at 70 Foster Drive, Suite 200, Sault Ste. Marie, ON P6A 6V8 within 30 days of the date of this letter.

Your contact person at NOHFC for this Agreement is Marisa Albidone at 1-800-461-8329. For details regarding NOHFC's contribution to the Event, please contact your project officer Anne Marie LeRoy at 705-647-7392.

Sincerely,


Bruce Strapp
Executive Director

Encl.

Agreed to and accepted by:

By: _____ Date Signed: _____

Print name:
And title:

I have authority to bind the Recipient

Schedule A – Request for Payment; Corporate Certification

Northern Ontario Heritage Fund Corporation – Event Partnership

The Recipient may, if it wishes, submit up to two requests for payment to NOHFC. The Recipient may complete and send to NOHFC a request for payment at the time it returns this letter agreement signed to NOHFC together with an original completed EFT form and original void cheque, which request may not exceed 50% of the Contribution amount. Upon completion of the Event, the Recipient must complete and submit a request for payment together with its final report (see Schedule B) and copies of invoices for eligible costs incurred and proof of payment or such other evidence satisfactory to NOHFC. Each completed request should be sent to the attention of Anne Marie LeRoy at the Ministry of Northern Development and Mines, Regional Economic Branch Suite 203, 447 McKeown Avenue, North Bay ON P1B 9S9.

General Information

NOHFC PROJECT NUMBER: 8220176

Recipient's Legal Name: City of Temiskaming Shores

Contact Name:

Contact Phone No:

Event Costs

Event Cost Category	Eligible Event Costs	Ineligible Event Costs	Total Event Costs
Consultants (fees)	\$6,450	\$0	\$6,450
Meals and refreshments	\$1,050	\$1,250	\$2,300
Marketing	\$1,250	\$0	\$1,250
TOTAL	\$8,750	\$1,250	\$10,000

If travel, meal and accommodation costs associated with the Event will be claimed as eligible costs, such costs must comply with the requirements of the Ontario Public Service Travel, Meal and Hospitality Expenses Directive, a copy of which may be found online at: <https://www.ontario.ca/document/travel-meal-and-hospitality-expenses-directive> (see clause (l) of the Agreement). Non-compliant costs are ineligible for funding by NOHFC.

Funding Arrangements

Funding source	Financing Type	Event Cost Category	Eligible Event Costs	Ineligible Event Costs	Total Funding Requested
NOHFC	Conditional contribution	All	\$2,625	\$0	\$2,625
Recipient	Cash/ticket sales	All	\$2,175	\$1,250	\$3,425
Canada Business Ontario	Cash	All	\$1,000	\$0	\$1,000
Enterprise Temiskaming	Cash	All	\$1,750	\$0	\$1,750
South Temiskaming CFDC	Cash	All	\$700	\$0	\$700
Temfund	Cash	All	\$500	\$0	\$500
TOTAL:			\$8,750	\$1,250	\$10,000
NOHFC % of total Eligible Project Costs			30%		

Calculation of Payment Request

First Payment Request only (if applicable):

_____ (up to 50% of the Contribution)

Final Payment Request only:

Total actual eligible costs incurred: _____

(NOHFC % x total actual eligible costs incurred) or (maximum Contribution amount),
whichever is less _____ (A)

less First Payment Request (if applicable) _____ (B)

Balance due (= A – B) _____

Certification (to be completed for all payment requests)

On behalf of the Recipient, I certify that:

1. the costs being claimed in this form are all eligible Event costs only (as that term is used in the Agreement);
2. all funds disbursed by NOHFC under the Agreement have been or shall be (as applicable) used only for eligible Event costs under the Agreement;
3. if the costs being claimed in this form are for supplies, equipment or services, the Recipient has acquired or will acquire (as applicable) such supplies, equipment or services through a process that promotes the best value for money; and
4. all of the Recipient's obligations to date, as set out in the Agreement, have been satisfied.

Authorized Signature

Print Name:

Position:

Address:

Date

IF THIS IS YOUR FINAL REQUEST FOR PAYMENT, PLEASE ALSO COMPLETE SCHEDULE B ON THE FOLLOWING PAGE.

Recipient's Legal Name: City of TemiskamingShores

Northern Ontario Heritage Fund Corporation – Event Partnership

To be completed with final payment request only.

Were the Event objectives met? (Explain) Compare projected results versus actual results.

Who attended the Event?

Number of people attending the Event: Forecast _____

Actual _____

Describe who the attendees were.

What long-term impacts do you anticipate the Event will have? Include learning outcomes if applicable. (Explain)

The following documents MUST be attached to this final payment request:

- A copy of the final agenda for the Event
- A statement of revenues and expenses for the Event (must distinguish between cash and in-kind expenses)
- If applicable, a summary of evaluations of the Event from people who attended

I certify that this Event has been completed in accordance with the Agreement between the Recipient and Northern Ontario Heritage Fund Corporation.

Authorized Signature
Print Name
Position

Date

The Corporation of the City of Temiskaming Shores

By-law No. 2017-142

**Being a by-law to confirm certain proceedings of Council of
The Corporation of the City of Temiskaming Shores for its
Regular meeting held on November 7, 2017**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **November 7, 2017** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 7th day of November, 2017.

Mayor – Carman Kidd

Clerk – David B. Treen