



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, January 9, 2018
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Special Meeting of Council – December 19, 2017
- b) Regular Meeting of Council – December 19, 2017

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Paul Cobb, Project Manager – Ontario Centre for Climate Impacts and Adaption Resources

Re: Partners for Climate Protection (PCP)

Draft Motion

Whereas it is well established that climate change is increasing the frequency of extreme weather events and other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy; and

Whereas the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts; and

Whereas local governments are essential to the successful implementation of the Paris Agreement; and

Whereas Canada's cities and communities influence approximately 50 percent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure

and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services; and

Whereas investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses; and

Whereas a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting; and

Whereas the Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions; and

Whereas over 300 municipal governments across Canada representing more than 65 percent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994; and

Whereas PCP members commit to adopt a community GHG reduction target of 30 percent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 percent by 2050; and

Whereas the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results; and

Whereas PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years; and

Whereas PCP members accept they can be suspended from the program – subject to prior notice in writing by the PCP Secretariat – in the event of non-submission of progress reports within the established deadlines.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby endorses the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and

Furthermore that the City of Temiskaming Shores commits to review the guideline on PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework; and

Furthermore the City of Temiskaming Shores appoints the Director of Public Works and the Chairman of the Public Works Committee to oversee the implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

10. **Communications**

- a) The Honourable Tracy MacCharles, Minister of Government and Consumer Services and the Honourable Bill Mauro, Minister of Municipal Affairs

Re: Update on Bill 59 – Putting Consumers First Act

Reference: Received for Information

- b) Lynn Dollin, President and Pat Vanini, Executive Director – Association of Municipalities Ontario

Re: Call to renew AMO Membership for 2018

Reference: Received for Information

- c) Réjeanne Bélisle-Massie, Chair – Village Noël Temiskaming

Re: Appreciation letter for assistance with 2017 VNT

Reference: Received for Information

d) The Honourable Steven Del Duca, Minister of Transportation

Re: Letter of Agreement – Provincial Gas Tax Allocation for 2018
(\$135,638)

Reference: Motion to be presented under New Business

e) The Honourable Charles Sousa, Minister of Finance

Re: Update – Retail and Distribution System for Legal Cannabis

Reference: Received for Information

f) Sid Vander Veen, Drainage Coordinator – Ministry of Agriculture, Food and Rural Affairs

Re: Agricultural Drainage Infrastructure Program

Reference: Referred to Drainage Superintendent (Ed Gorecki)

g) Brian Patterson, Ontario Safety League

Re: Support – Resolution to prevent the opening of legalized cannabis stores in our community

Reference: Received for Information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Transit Committee meeting held on November 29, 2017;
- b) Minutes of the Temiskaming Shores Public Library Board meeting held on November 15, 2017;
- c) Minutes of the Temiskaming Shores Committee of Adjustment meeting held on November 29, 2017;
- d) Minutes of the Earlton-Timiskaming Regional Airport Authority (ETRAA) meeting held on October 19, 2017; and
- e) The November 2017 Earlton-Timiskaming Regional Airport Activity Report.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on November 13, 2017; and
- b) Minutes of the Recreation Services Committee meeting held on November 27, 2017.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Amendment to Council Meeting Schedule – January 2018 to July 2018

Draft Motion

Whereas Council adopted Resolution No. 2017-481 at the December 5, 2017 Regular Council meeting establishing a meeting schedule for Regular Council meetings from January 2018 to July 2018; and

Whereas Mayor Kidd and Councillors Jelly and Whalen will not be in attendance for the scheduled January 23, 2018 Regular Council meeting as they will be attending the Rural Ontario Municipal Association (ROMA) Conference in Toronto.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby agrees to cancel the January 23, 2018 Regular Council meeting.

b) Letter of Agreement – Provincial Gas Tax Allocation for 2018

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of correspondence from Minister Steven Del Duca in regards to the allocation of \$135,638 of Provincial Gas Tax funding for the Temiskaming Transit System for 2018; and

Further that Council directs staff to prepare the necessary by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation, under the Provincial Gas Tax Program for consideration at the January 9, 2018 Regular Council meeting.

c) Administrative Report No. CGP-001-2018 – Timiskaming Bikers meet Request – July 1, 2018

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-001-2018; and

That Council hereby supports the Timiskaming First Nation and their new event “**Timiskaming Bikers Meet**” by permitting the event ride to come through Temiskaming Shores on Sunday, July 1, 2018.

d) Memo No. 001-2018-CS – 2018 Interim Tax Levy By-law

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2018-CS; and

That Council directs staff to prepare the necessary by-law for the 2018 Interim Tax Levy for consideration at the January 9, 2018 Regular Council meeting.

e) Memo No. 002-2018-CS – 2018 Borrowing By-law

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 002-2018-CS; and

That Council directs staff to prepare the necessary by-law to authorize borrowing for the 2018 fiscal year for consideration at the January 9, 2018 Regular Council meeting.

f) Memo No. 003-2018-CS – Attendance of Council to various Annual Conferences

Draft Motion

Approval of Attendance at the PDAC Conference

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2018-CS and approves the attendance of **Mayor Kidd** and **Councillor Foley** to the Prospectors and Developers Association of Canada (PDAC) Convention scheduled for March 4 to March 7, 2018 in Toronto; and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance to the Municipal Business Travel and Expense Policy.

Draft Motion

Approval of Attendance at the Northeastern Ontario Fire Education Conference

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2018-CS and approves the attendance of _____ to the annual Northeastern Fire Education Conference scheduled for March 23-24, 2018 in Hunstville; and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance to the Municipal Business Travel and Expense Policy.

Draft Motion

Approval of Attendance at the Federation of Northern Ontario Municipalities (FONOM) Conference

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 021-2016-CS and approves the attendance of _____, _____, and _____ to the Federation of Northern Ontario Municipalities Conference scheduled for May 10 to May 12, 2018 in North Bay, Ontario; and

Further be it resolved that the expenses incurred in attending the said conference be paid in accordance to the Municipal Business Travel and Expense Policy.

Draft Motion

Approval of Attendance at the Association of Municipalities of Ontario Conference

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2018-CS and approves the attendance of _____ and _____ to the Association of Municipalities of Ontario Conference scheduled for August 19 to August 22, 2018 in Ottawa, Ontario; and

Further be it resolved that the expenses incurred in attending the said conference be paid in accordance to the Municipal Business Travel and Expense Policy.

g) Administrative Report No. CS-001-2018 – Repeal of By-law No. 2012-166 – Site Plan Control Agreement for 522 Georgina Avenue

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-001-2018; and

That Council directs staff to have the Site Plan Control Agreement for 522 Georgina Avenue removed from title at the Land Registry Office and prepare the necessary by-law to repeal By-law No. 2012-166 for consideration at the January 9, 2018 Regular Council meeting.

h) Administrative Report No. CS-002-2018 – District of Timiskaming Social Services Administration Board (DTSSAB) Affordable Housing Project – Grant Drive

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-002-2018;

That Council directs staff to prepare the necessary by-law to provide for Municipal Capital Facilities for Municipal Housing Project Facilities for consideration at the January 9, 2018 Regular Council meeting; and

That Council directs staff to establish the financial/in-kind contribution requirements under the Ministry of Municipal Affairs and Housing's Investment in Affordable Housing Program to an upset limit of \$98,000.

i) Memo No. 001-2018 PPP – Pumper Tanker – Release of Request for Proposal

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2018-PPP, more specifically Appendix 01 – Request for Proposal and Appendix 02 – General Specifications; and

That Council authorizes the Fire Chief to proceed with the release of the Request for Proposal (RFP) and General Specifications for the acquisition of a Pumper Tanker.

j) Memo No. 001-2018-PW – Rate Increase for Recycling Agreements with outside Municipalities

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2018-PW; and

That Council hereby approves a two percent (2%) increase, to the nearest dollar, for the acceptance of recyclable materials at the Spoke Transfer Station resulting in a \$265/tonne rate commencing January 1, 2018.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2018-001 Being a by-law to repeal By-law No. 2012-16 (Site Plan Control Agreement with Aurele Miron for 522 Georgina Avenue)

By-law No. 2018-002 Being a by-law to provide for Municipal Capital Facilities for Municipal Housing Projects

By-law No. 2018-003 Being a by-law to authorize a funding agreement between Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation, for the 2018 Dedicated Gas Tax Public Transportation Program

By-law No. 2018-004 Being a by-law to authorize borrowing from time to time to meet current Expenditures during the Fiscal Year ending December 31, 2018

By-law No. 2018-005 Being a by-law to provide for an Interim Tax Levy for the payment of taxes and to establish penalty and interest charges

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2018-001;

By-law No. 2018-002;

By-law No. 2018-003;

By-law No. 2018-004; and

By-law No. 2018-005;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, February 6, 2018 at 6:00 p.m.
- b) Regular – Tuesday, February 20, 2017 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2018-006 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **January 9, 2018** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2018-006 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.



The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Tuesday, December 19, 2017
5:30 P.M.
City Hall Haileybury Boardroom – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 5:30 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
Kelly Conlin, Director of Corporate Services (A)
David B. Treen Municipal Clerk

Regrets:

Media: None

Members of the Public Present: 0

3. Approval of Agenda

Resolution No. 2017-503

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that City Council approves the agenda as printed.

Carried

4. Declaration of Special Council Meeting

Resolution No. 2017-504

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting to be a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160, as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Councillor Foley disclosed a pecuniary interest in regards to the items in Closed Session and left for the remainder of the meeting.

6. Closed Session

Resolution No. 2017-505

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council agrees to convene in Closed Session at 5:32 p.m. to discuss the following matters:

- a) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations – Negotiations (2018-2020)**

Carried

Resolution No. 2017-506

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council agrees to rise with report from Closed Session at 5:53 p.m.

Carried

7. **Adjournment**

Resolution No. 2017-507

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that City Council adjourns at 5:54 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, December 19, 2017**

6:00 P.M.

City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:01 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Kelly Conlin, Director of Corporate Services (A)
Laura Lee MacLeod, Treasurer
Rebecca Hunt, Library CEO
Jennifer Pye, Planner
Clayton Seymour, Chief Building Official
James Franks, Economic Development Officer

Media: Bill Buchburger, CJTT 104.5 FM
Diane Johnston, Temiskaming Speaker

Members of the Public: 22

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2017-508

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Councillor Foley disclosed a pecuniary interest in regards to Item 15 l) Administrative Report No. CS-044-2017 - CUPE Collective Agreement; Item 15 m) Administrative Report No. CS-045-2017 Management Agreement; By-law No. 2017-151 Being a by-law to authorize an Agreement with the City's Management / Non-Union Employees; and By-law No. 2017-152 Being a by-law to enter into an Agreement with the Canadian Union of Public Employees (CUPE) and its local 5014

Mayor Kidd disclosed a pecuniary interest in regards to By-law No. 2017-150 being a by-law to execute an Agreement between the City of Temiskaming Shores and Prodical Pets operating as Temiskaming Animal Care and Control for the provision of Animal Control and Pound Services

6. Review and adoption of Council Minutes

Resolution No. 2017-509

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – December 5, 2017

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

None

8. Question and Answer Period

None

9. **Presentations / Delegations**

a) Laura-Lee MacLeod, Treasurer

Re: Presentation of the 2018 Municipal Budget

Treasurer, Laura-Lee MacLeod, utilizing the projector presented an overview of the 2018 Municipal Budget. Laura reviewed the General Operation budget summary by Department which illustrated a 2018 Operating Budget of \$15,926,207 being 1.2% above 2017.

Laura presented a Tax Levy Analysis based on a 2.21% tax levy increase and a 4% water/wastewater increase based on a dwelling assessed at \$200,000. The educational portion of the tax bill was assumed which resulted in a \$62.21 increase to the taxpayer.

Laura then presented the 2018 Capital Projects budget which illustrated a borrowing for the shortfall of \$905,120 for the \$7,292,430 Capital Project envelope.

Mayor Kidd thanked Laura for the 2018 Budget presentation.

2018 Operating Budget

Resolution No. 2017-510

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Whereas staff presented the 2018 Municipal Operating Budget to Council at a Special meeting on November 14, 2017; and

Whereas Council directed each Council Committee to review their respective budgets; and

Whereas Council Committees met on November 27, 2017 and the recommendations from each Committee were presented by the Committee Chairs on December 5, 2017.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby adopts in principal its 2018 Municipal Budget utilizing a 2.21% increase to the Municipal Tax Levy and a 4% increase to the Water/Wastewater Rates; and

Further be it resolved that Council hereby adopts, in principal, the 2018 General Operating Budget estimates as follows:

Department	Net Budget Estimates
General Government	\$ 405,481
Policing	2,183,989
Health & Social Services	2,846,000
Fire & Emergency Management	666,887
Economic Development	317,496
Corporate Services	(14,591,209)
Community Growth & Planning	298,276
Recreation	1,590,191
Public Works	4,966,080
Transit	251,300
Libraries	<u>379,299</u>
Net Transfer to General Capital	\$ (686,210)

And further that Council adopts, in principal, the 2018 Environmental Operating Budget estimates as follows:

Department	Net Budget Estimates
Environmental Services	<u>\$ (194,238)</u>
Net Transfer to Environmental Capital	\$ (194,238)

Carried

2018 Capital Budget

Resolution No. 2017-511

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council hereby adopts, in principal, the 2018 General Capital Budget estimates as follows:

Department	Budget Estimates
Fire & Emergency Management	\$ 14,500
Public Works	2,980,230
Recreation Services	130,200
Property Maintenance	967,500
Fleet	1,203,000
Transit	<u>32,000</u>
General Capital Project Total	\$ 5,327,430

And further that Council hereby adopts, in principal, the 2018 Environmental Capital Budget estimates as follows:

Department	Budget Estimates
Environmental Projects	\$ 1,965,000

Carried

10. **Communications**

- a) Monika Tobler, Area Forestry Technician – Hydro One Forestry Services
Re: Hydro One – Forestry Maintenance Program
Reference: Received for Information

- b) Yanni Dagonas, Minister's Office – Ministry of Community Safety and Correctional Services
Re: Ontario Strengthens Emergency Management Program
Reference: Referred to the Community Emergency Management Coordinator

- c) Steven Black, Mayor – City of Timmins
Re: Letters of Support – Noront facility bid
Reference: Motion to be presented under New Business

- d) Kathleen McFadden, Assistant Deputy Minister – Ministry of Natural Resources and Forestry
Re: Minister accepts recommendations in the Review of Forest Tenure Models Project Report
Reference: Received for Information

- e) North on Tap Craft Beer Festival
Re: Media Release – Inaugural Craft Beer Festival

Reference: Received for Information

- f) Press Release – Timiskaming Board of Health

Re: Appointment of Dr. Glenn Corneil as the Acting Medical Officer of Health (MOH) for Timiskaming

Reference: Received for Information

- g) Resolution – District of Timiskaming Social Services Administration Board

Re: Land on Grant Drive for proposed Affordable Housing Units

Reference: Received for Information

Resolution No. 2017-512

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2017-513

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Library Building Committee meeting held on November 28, 2017;
- b) Minutes of the Age Friendly Committee meeting held on November 13, 2017;
- c) Minutes of the New Liskeard BIA meeting held on October 10, 2017;
- d) Minutes of the New Liskeard BIA meeting held on November 7, 2017; and

- e) Minutes of the Timiskaming Board of Health meeting held on November 1, 2017.

Carried

12. Committees of Council – Internal Departments

Resolution No. 2017-514

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Public Works Committee meeting held on November 9, 2017;
- b) Minutes of the Recreation Services Committee meeting held on November 13, 2017;
- c) Minutes of the Protection to Persons and Property Committee meeting held on November 27, 2017;
- d) Minutes of the Building Maintenance Committee meeting held on November 27, 2017;
- e) Minutes of the Corporate Services Committee meeting held on November 27, 2017;
- f) Minutes of the Public Works Committee meeting held on November 27, 2017; and
- g) Minutes of the Recreation Services Committee meeting held on November 27, 2017.

Carried

13. Reports by Members of Council

Councillor Hewitt reported on the following:

- Age Friendly Committee: Sip and Learn has garnered some positive feedback. Indoor walking is averaging 25 people a week. Met recently to look at the Strategic Plan with objective of deciding where best to put our energy in 2018. Speaker is featuring an article in regards to the local Tia Chi group.
- BIA: Open House tomorrow night (December 20th) at 6:30 p.m. at Riverside Place and encourage all businesses within the BIA catchment area attend.

14. Notice of Motions

None

15. New Business

a) Notice of Motion - District of Temiskaming Social Services Administration Board – Social Housing in Southern portion of District

Resolution No. 2017-515

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Whereas the District of Temiskaming Social Services Administration Board (DTSSAB) has identified a need for additional social housing in the South part of the District, and

Whereas the DTSSAB has been working with City staff to select a suitable site for two (2) buildings, one for four (4) affordable units, and one for four (4) market value units, in the City of Temiskaming Shores, and

Whereas Council voted down a proposal November 21, 2017 to locate this development on Raymond Street for various reasons.

Now therefore be it resolved that Council for the City of Temiskaming Shoes hereby considers the District of Temiskaming Social Services Administration Board's second choice for a location at its December 19, 2017 Regular Meeting. This property being located at the North half of Lot 9, Concession 3, on Grant Drive in Dymond Township, as per Addendum to lot appraisal done by Steele and Associates; and

Further be it resolved that a donation of approximately one (1) acre of land, building permits fees, survey costs, water and sewer connections, zoning amendment application fees and legal fees, being very similar to the Raymond Street request would meet the investment in Affordable Housing Program guidelines with the costs being recouped within two (2) years in taxes payable on this property; and

Further be it resolved that Council hereby directs staff to initially transfer the entire 9.22 acre parcel to DTSSAB, until sufficient time for a survey to be completed to determine the exact lot size, with the understanding that the remaining property would then be transferred back to the City; and

Further be it resolved that if Council approves this request, that DTSSAB would then qualify for the \$600,000 in Federal funding for this project benefiting this Region.

Carried

Recorded Vote

For Motion

Councillor Foley
Councillor Hewitt
Councillor Jelly
Councillor Laferriere
Councillor McArthur
Councillor Whalen
Mayor Kidd

Against Motion

b) Disposition of Land to District of Timiskaming Social Services Administrative Board (DTSSAB)

Resolution No. 2017-516

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Whereas Council adopted By-law No. 2015-160 to establish a Procedural Policy for the Disposal of Real Property;

And whereas the District of Timiskaming Social Services Administration Board (DTSSAB) has been working with the City for the acquisition of land for the development of housing with funding assistance from the Investment in Affordable Housing (IAH) program under the Ministry of Municipal Affairs and Housing (MAH);

And whereas MAH requires confirmation that DTSSAB will be securing property for the development prior to December 31, 2017;

And whereas Section 7 of Procedural Policy for the Disposal of Real Property states that a public meeting shall be held to give the public an opportunity to speak in favour of or against the proposed disposal;

And whereas a public meeting was held on September 19, 2017 in regards to the request for DTSSAB to acquire property at the corner of Roland Road and Raymond Drive for this development;

Now therefore be it resolved that Council hereby deems it in the Public Interest, given the time sensitive nature of DTSSAB's request to meet the funding requirement of the Investment in Affordable Housing program, to

waive the requirements for a public meeting under the City's Disposal of Real Property by-law (By-law No. 2015-160); and

Furthermore that Council directs staff to prepare the necessary by-law for a Purchase and Sale Agreement with the District of Timiskaming Social Services Administration Board as the purchaser and the City of Temiskaming Shores as the vendor for the North ½ of Lot 9, Conc. 3, Dymond Twp. for consideration at the January 9, 2018 Regular Council meeting.

Carried

c) Support – City of Timmins – Noront Ferrochrome processing facility

Resolution No. 2017-517

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Whereas the City of Timmins has placed a bid with Noront to be the host site for Noront's Ferrochrome Processing Facility (NFPF); and

Whereas this facility has the potential to have a tremendous positive impact on the entire region along with providing a long term major client for Ontario Northland Transportation Corporation.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby supports the City of Timmins in its bid for the Noront Ferrochrome Processing Facility and petition Noront to locate their NFPF in Timmins, Ontario.

Carried

d) Approval to transfer surplus funds to Doctor Recruitment Reserve

Resolution No. 2017-518

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby directs staff to transfer any surplus/deficit budget in 2017 for Doctor Recruitment to/from the Doctor Recruitment Reserve.

Carried

e) Approval to transfer surplus/deficit funds to/from the Municipal Transit Reserve

Resolution No. 2017-519

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby directs staff to transfer any surplus/deficit budget in 2017 for Transit to/from the Municipal Transit Reserve.

Carried

f) Approval to transfer surplus/deficit funds to/from the Cemetery Reserve

Resolution No. 2017-520

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby directs staff to transfer any surplus/deficit budget in 2017 for Cemetery to/from the Cemetery Reserve.

Carried

g) Approval to transfer current year surplus/deficit funds to/from the Working Fund Reserve

Resolution No. 2017-521

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby agrees that any surplus or deficit from the 2017 Municipal Budget General Operations be transferred to or transferred from the Working Fund Reserve account; and

Further be it resolved that Council for The Corporation of the City of Temiskaming Shores hereby agrees that any surplus or deficit from the 2017 Municipal Budget Environmental Operations be transferred to or transferred from the Environmental Water Working Fund Reserve and/or Environmental Sewer Working Fund Reserve account.

Carried

h) Approval to transfer Gain on Sale of Surplus Fleet Assets to Fleet Replacement Reserve

Resolution No. 2017-522

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby directs the Treasurer to transfer any gain realized from the sale of surplus fleet assets in 2017 to the Fleet Replacement Reserve.

Carried

i) January to December 2017 Capital Financial Report

Resolution No. 2017-523

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the January to December 2017 Year-to-Date Capital Financial Report be received for information purposes.

Carried

j) Administrative Report No. CGP-020-2017 – Agreement with the Ontario Ministry of Economic Development, Trade and Employment – Certified Site Program – Dymond Industrial Park

Resolution No. 2017-524

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-020-2017;

That Council directs staff to prepare the necessary by-law and agreement with the Ontario Ministry of Economic Development, Trade and Employment for the completion of the Certified Site Program – Brazeau Boulevard project; and

That Council agrees to utilize funds within the Economic Development Programs 2018 Budget as the City's matching portion for the project completion.

Carried

k) Administrative Report No. CGP-019-2017 – Adoption of a Comprehensive Zoning By-law for the City of Temiskaming Shores

Resolution No. 2017-525

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-019-2017; and

That Council acknowledges that changes have been made to the proposed Comprehensive Zoning By-law that was released for public review prior to the statutory open house held on November 22, 2017 and the statutory public meeting that was held on December 5, 2017 and that as per Section 34 (17) of the Planning Act Council has given due consideration to the proposed Comprehensive Zoning By-law and amendments thereto and has determined that no further notice of these changes need be given;

That Council agrees to waive the two-year waiting period and accept applications to amend the Comprehensive Zoning By-law as per Section 34 (10.0.0.2) of the Planning Act;

That Council directs staff to prepare the necessary by-law to approve the City of Temiskaming Shores Zoning By-law at the December 19, 2017 Regular Council meeting; and

That Council directs staff to provide notice of passing of the City of Temiskaming Shores Zoning By-law on January 3, 2018.

Carried

l) Administrative Report No. CS-044-2017 – CUPE Collective Agreement

Councillor Foley disclosed a pecuniary interest with Administrative Report No. CS-044-2017 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2017-526.

Resolution No. 2017-526

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-044-2017; and

That Council directs staff to prepare the necessary by-law to enter into a Collective Agreement with the Canadian Union of Public Employees and its

Local 5014 for the period covering January 1, 2018 to December 31, 2020 for consideration at the December 19, 2017 Regular Council meeting.

Carried

m) Administrative Report No. CS-045-2017 – Management Agreement

Councillor Foley disclosed a pecuniary interest with Administrative Report No. CS-045-2017 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2017-527.

Resolution No. 2017-527

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-045-2017;

That Council directs staff to prepare the necessary by-law to enter into an Agreement with its Management/Non-Unionized staff for the period covering January 1, 2018 to December 31, 2020 for consideration at the December 19, 2017 Regular Council meeting.

Carried

n) Administrative Report No. CS-046-2017 – Annual Review of Health and Safety Policy (2018)

Resolution No. 2017-528

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-046-2017;

That Council confirms it has reviewed the City of Temiskaming Shores Health and Safety Policy and Guidelines for the Structure and Function of the Joint Health and Safety Committee in accordance with the Occupational Health and Safety Act; and

That Council acknowledges that the TSJHSC will continue to operate under the requirements of the Occupational Health and Safety Act.

Carried

o) Memo No. 019-2017-PW – Contract Change Order – Streetscan Canada

Resolution No. 2017-529

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 019-2017-PW;

That Council approves Contract Change Order No. 001 to By-law No. 2017-109, being an agreement with STREETSCAN Canada ULC in the amount of \$3,945 plus applicable taxes for pavement inspection and management services for the City of Temiskaming Shores.

Carried

p) Administrative Report No. PW-035-2017 – Contract Change Order – Amec Landfill Expansion Project

Resolution No. 2017-530

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-035-2017, more particularly Appendix 01 – Amec Foster Wheeler Proposal for additional costs associated with the longer than proposed approval process as well as continuous turnover in Ministry of the Environment personnel; and

That Council approves a Contract Change Order with Amec Foster Wheeler in the amount of \$ 81,639.62 plus applicable taxes.

Carried

q) Memo No. 020-2017-PW – Niven Street Pumping Station Pump Replacement

Resolution No. 2017-531

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo 020-2017-PW; and

That Council confirms the inclusion of the replacement of one (1) pump for the Niven Street Pumping Station in the 2018 Capital Budget at an estimated cost of \$125,000.

Carried

16. By-laws

Mayor Kidd disclosed a pecuniary interest with By-law No. 2017-150 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2017-532 and 2017-533.

Resolution No. 2017-532

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2017-150 Being a by-law to execute an Agreement between the City of Temiskaming Shores and Prodigal Pets operating as Temiskaming Animal Care and Control for the provision of Animal Control and Pound Services

be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-533

Moved by: Councillor McArthur
Seconded by: Councillor Whalen

Be it resolved that By-law No. 2017-150 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

Councillor Foley disclosed a pecuniary interest with By-law No. 2017-151 and By-law No. 2017-152 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2017-534 and 2017-535.

Resolution No. 2017-534

Moved by: Councillor Jelly
Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2017-151 Being a by-law to authorize an Agreement with the City's Management / Non-Union Employees

By-law No. 2017-152 Being a by-law to enter into an Agreement with the Canadian Union of Public Employees (CUPE) and its local 5014

be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-535

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2017-151 and By-law No. 2017-152 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

Resolution No. 2017-536

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

By-law No. 2017-153 Being a by-law to enter into an Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development, Trade and Employment for the completion of the Certified Site Designation for Brazeau Boulevard in the Dymond Industrial Park

By-law No. 2017-154 Being a by-law to adopt a Comprehensive Zoning By-law for the City of Temiskaming Shores

be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-537

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that By-law No. 2017-153; and By-law No. 2017-154 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

- a) Regular – Tuesday, January 9, 2018 at 6:00 p.m.
- b) Regular – Tuesday, February 6, 2018 at 6:00 p.m.

18. Question and Answer Period

Ray Lafleur (resident)

Ray Lafleur requested clarification on the Gas Tax funding recently announced.

City Manager, Chris Oslund outlined the City received from the Provincial Gas Tax \$130,200 which was utilized for the Temiskaming Transit System. The Federal Gas Tax is about \$675,000 than can be used for other infrastructure projects and in our case it was allocated to the Gray Road project.

Ray Lafleur requested some details on the two employee agreements just adopted through By-law No. 2017-151 and By-law No. 2017-152.

City Manager, Chris Oslund summarized the agreement with CUPE local 5014 and then summarized the agreement with non-union management.

Deb Murray (resident)

Deb thanked Council for their support for the DTSSAB Affordable Housing project and indicated that there has been a lot of misconception of the project and inquired as to how Council foresees displacing that misconception.

Deb stated that Affordable Housing should become a celebrated feature.

19. Closed Session

None

20. Confirming By-law

Resolution No. 2017-538

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that By-law No. 2017-155 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special Meeting held on **December 19, 2017** and its Regular Meeting held on **December 19, 2017** be hereby introduced and given first and second reading.

Carried

Resolution No. 2017-539

Moved by: Councillor Whalen
Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2017-155 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2017-540

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:15 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



**Ministry of Government and
Consumer Services**

Office of the Minister

6th Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2
Tel.: 416-212-2665
Fax: 416-326-1947

**Ministère des Services
gouvernementaux et des
Services aux
consommateurs**

Bureau du ministre

6^e étage, Edifice Mowat
900, rue Bay
Toronto, ON M7A 1L2
Tél. : 416 212-2665
Télééc.: 416 326-1947

MGCS3766MC-2017-797

December 15, 2017

Dear Heads of Municipal Councils:

We are pleased to provide an update on Bill 59, Putting Consumers First Act (Consumer Protection Statute Law Amendment), 2017. Bill 59 made amendments to the City of Toronto Act, 2006 and the Municipal Act, 2001. Upon proclamation, these amendments will allow local municipalities to regulate the location and number of payday loan establishments. We would like to inform you that the government has proclaimed these sections into force effective January 1, 2018.

During consultations to inform the development of Bill 59, the government heard from municipalities that there was interest in an expanded municipal authority to regulate payday lenders. As a government we have listened. We thank municipal leaders for your contributions to protecting consumers and your communities.

Additional regulatory changes to strengthen protection for consumers using payday loans and cheque-cashing services will come into force on July 1, 2018 and include the following:

- It will be mandatory for payday lenders to provide borrowers with an extended payment plan if borrowers take out three or more loans with the same lender within a 63-day period.
- Payday lenders can only lend up to 50 per cent of a borrower's net pay per loan.
- The cost of borrowing a payday loan must be disclosed as an annual percentage rate in advertisements and agreements.
- The maximum fee for cashing government-issued cheques will be capped at \$2 plus one per cent of the face value of the cheque, or \$10, whichever is less.
- It will be mandatory for cheque cashing service providers to provide a receipt when cashing government-issued cheques.

.../2

If you have any questions about the amendments, you may contact Ann Missetich, Manager of Consumer and Business Policy via email at Ann.Missetich@ontario.ca or by telephone at 416-326-8868.

Thank you for your continued support of strengthening financial protection for consumers in Ontario's communities. We look forward to continuing to work with you on this important initiative in the future.

Sincerely,



Tracy MacCharles
Minister of Government and Consumer Services



Bill Mauro
Minister of Municipal Affairs

c: Municipal Clerks/CAOs

For Distribution to Council

December 18, 2017

I want to thank membership for its support during 2017. It was a very busy year with many new consultations at the province and major pieces of legislation tabled and passed. Some are still working their way through the legislative process with the expectation that they will be complete before the House rises for its winter break.

AMO will not be having much of a break. Each piece of legislation means some form of implementation activity to prepare for, such as the changes to the accountability and transparency procedures for councils and the land use planning system. We are updating our education and training materials and delivery. In fact, we start our Bill 68 training in January.

This letter is our call for you to renew your membership in AMO for 2018. Why? To quote a colleague, the municipal sector could not have pulled itself together in a timely fashion to do the deep policy analysis related to the workplaces legislation (Bill 148). AMO did that heavy lifting and worked hard for amendments. Those changes mean a cost avoidance in the tens of millions of dollars for municipal governments across the Province. Consider what your own cost avoidance was for that legislation against your AMO membership fee – a clear rate of return on your investment.

We know there is a growing sense of concern with the state of municipal fiscal health. That is why we undertook significant research, analysis and outreach as part of our 2017 activity. That is why your Association is actively talking about “Local Share”.

Your Board, with representatives from rural, northern, urban and upper tier municipal governments, took the time to evaluate and take a bold direction. It seems absurd that the order of government that is providing the majority of day-to-day services to people is only receiving 9 cents of every household tax dollar. There is no easy solution when it comes to taxation, yet we know that doing nothing is not going to work 10 years down the road. Reliance on low property tax rates is not working in many places now. It means asking the tough questions and working at a strategy. As they say – Rome was not built in a day. Strength is clearly in the number of shared voices.

It is why we will be covering the provincial election, meeting with the leaders and analyzing the platforms. As a member, you will get a toolkit to help advance municipal interests and get timely information on how the policy platforms could affect you. Keeping you informed is also an important benefit of AMO membership.

Help us help you by renewing your 2018 AMO membership. Speaking with that common voice improves the listening skills of those at Queen's Park and Parliament Hill. On behalf of the AMO Board, thank you for your financial support. Season's Greetings!

Yours sincerely,



Lynn Dollin
AMO President



Pat Vanini
AMO Executive Director

PS:

Want to earn an interest rate of 1.665% on municipal deposits?
Want to do LED lighting in your recreation facility to reduce your energy bill?
Want a better way to do your municipal road condition assessment?

Check out how AMO's Local Authority Services can help you make money, save money and extend your capacity. Connect with LAS at 416.971.9856 or toll free 1.877.426.6527. Check out details on its website at www.las.on.ca



December 18th, 2017

Mayor Carmen Kidd,
Councilors,
City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, ON
P0J 1K0

Dear Mayor Kidd,
Dear City councilors,

Three weeks have passed since the 2017 edition of Village Noël Temiskaming (VNT) made its annual appearance in downtown New Liskeard. It was a huge success with over 12 000 visitors from every corner of the province and elsewhere.

This huge tourism event could not come to be if it were not for your continued support and for the hard work of your city crew.

I want to thank the City of Temiskaming Shores' crews who worked tirelessly during the two and a half days to make Village Noël happen. Alain Proteau and his team of workers set up VNT in record time on the Wednesday night and were just as efficient taking it down on Saturday. What a group of courteous and generous team of workers!

A special thank you to Daniel Provencher and Rick Watson for their technical expertise. And a big thank you to Mitch Lafrenière who single handedly resolved many heat and electrical problems on Friday. Needless to say, without Mitch on Friday, you would have had many frazzled and vocal volunteers and vendors and VNT would not have been the success it was.

I also want to thank Councillor Jelly and Officer Steve Langford for having been night watchpersons on the Friday and Saturday nights. This was much appreciated and contributed to lowering our costs for VNT 2017. Thanks also to Councillor Jelly for convincing Inspector Brent Cecchini to have his officers visit the site and mingle with locals and visitors. Their presence at the Saint Nicholas Parade was also most helpful in crowd control. This community outreach by the OPP can only contribute to our community's quality of life.



VNT is a wonderful family event and Centre culturel ARTEM, as the main organizer, wishes to keep it festive and within reach of all pocket books. This year we are in a deficit position, but this will not deter us from moving forward with the 5th edition of VNT which promises to be better than 2017.

Thank you, Temiskaming Shores City Mayor and Council, for your continued support and presence at Village Noël Temiskaming 2017.

My very best wishes for a safe and festive Christmas and until we meet again in the New Year,

Réjeanne Bélisle-Massie
Chair, Village Noël Temiskaming 2017

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200
www.ontario.ca/transports



December 19, 2017

His Worship Carman Kidd
Mayor
City of Temiskaming Shores
PO Box 2050, 325 Farr Drive
Haileybury, ON P0J 1K0



Dear Mayor Kidd:

Our government is committed to working with municipalities to reduce congestion, improve the environment, and support economic growth. Overall, since 2003, we have invested more than \$29.2 billion in public transit in Ontario. These investments are paying off – in 2016, public transit ridership in Ontario increased by more than 220 million passenger trips, compared to 2003.

We remain committed to providing a long-term, stable and predictable transit funding source for Ontario municipalities by providing two cents per litre of provincial gas tax to improve and expand transit. In 2013, Ontario moved forward with its commitment to make gas tax funding permanent with the passage of the *Dedicated Funding for Public Transportation Act*.

Since 2004, we have committed approximately \$4.1 billion for municipal transit through the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), including \$357.2 million for this, the fourteenth year of the program.

The City of Temiskaming Shores will be eligible to receive an allocation of **\$135,638** for this program year.

Enclosed are four copies of a Letter of Agreement and the 2017/18 Program Guidelines and Requirements. **Please return two copies of the signed Letter of Agreement and the required supporting by-law** by January 31, 2018, and the 2017 Reporting Forms by February 28, 2018 to:

Division Services and Program Management Office
Ministry of Transportation
27th Floor, Suite #2702
777 Bay Street, Toronto, Ontario, M7A 2J8

The City of Temiskaming Shores currently provides a public transit service that includes service to, and receives financial contributions from the Town of Cobalt.

As your municipality is the host for the provision of this joint service, we therefore request that your supporting Council by-law confirm that your municipality is continuing to act as the host for the other supporting municipalities.

If you have any questions regarding the Program, please contact Vinay Sharda, Director, Transit Policy Branch, at (416) 585-7347.

Sincerely,



Steven Del Duca
Minister

Encl.

- c. Her Worship Tina Sartoretto, Mayor, Town of Cobalt
John Vanthof, MPP, Timiskaming-Cochrane



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

Dear Heads of Municipal Councils:

Ontario continues to prepare for federal legalization of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

I am writing to provide you with an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. I would also like to confirm the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario.

Our objectives in the establishment of the retail and distribution system for legal cannabis are to protect youth and eliminate the illegal market. Municipalities are essential partners in the efforts to achieve these goals.

As noted in my October 27 letter, the various engagements the province has had with municipalities have been beneficial. Over the course of November and December, staff from the Ministry of Finance and the Liquor Control Board of Ontario (LCBO) met with staff of the municipalities identified for the initial cannabis retail stores for July 2018. These meetings provided valuable insights on provincial guidelines and areas of local interests that will inform store siting. I would like to thank the staff of these municipalities for their thoughtful feedback.

With the conclusion of the federal government's consultation with provinces and territories on the tax framework, we now have a better understanding of the revenue share to address the costs of legalization. During those discussions, we negotiated for a greater share of revenue on the basis that both the province and municipalities bear incremental costs. We now look forward to engagement with municipalities on a reasonable distribution of the province's share of the federal excise tax revenue. Given the federal government's forecasts of modest revenue and the Federation of Canadian Municipalities' estimated cost projections, our engagement will need to acknowledge that it appears unlikely there will be enough revenue to fully cover the incremental municipal and provincial costs associated with legalization.

.../cont'd

In January 2018, the Ministry of Finance will work with the Association of Municipalities of Ontario and the City of Toronto to launch an engagement process with municipalities on cannabis-related funding. This process will consider what is known about incremental municipal and provincial costs and set out a proposed approach to funding for municipalities that supports our shared policy objectives.

To help guide this engagement, I would like to propose the following principles:

- Address Implementation Costs – An approach to funding should acknowledge that the province and municipalities will incur upfront incremental costs as a result of the federal government’s decision to legalize cannabis and that a funding approach should focus on helping to address these costs.
- Respect the Role of Municipalities – An approach to funding should recognize the efforts of municipalities in their areas of jurisdiction associated with the legalization of cannabis.
- Align with the Term of the Federal Tax Framework – An approach to funding should align with the two-year term agreed to between the federal, provincial and territorial governments on the federal excise tax.

As we conclude the holiday season and reflect on the past year, I would like to thank you again for your meaningful engagement with the province as we all prepare for the legalization of cannabis in July 2018. Please accept my best wishes for the New Year.

Sincerely,



Charles Sousa
Minister

- c: The Honourable Yasir Naqvi, Attorney General of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs
Ali Ghiassi, Chief of Staff, Minister’s Office, Ministry of Finance
Scott Thompson, Deputy Minister, Ministry of Finance
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project,
Ministry of Finance
Lynn Dollin, President, Association of Municipalities of Ontario
Pat Vanini, Executive Director, Association of Municipalities of Ontario
Municipal CAOs and City Managers

Ministry of Agriculture,
Food and Rural Affairs

3rd Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: (519) 826-3552
Fax: (519) 826-3259

Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales

3^e étage
1, rue Stone ouest
Guelph (Ontario) N1G 4Y2
Tél.: (519) 826-3552
Télééc.: (519) 826-3259



Environmental Management Branch

Date: December 20, 2017
To: Council, Clerk and Drainage Superintendent
From: Sid Vander Veen, Drainage Coordinator



Subject: **Agricultural Drainage Infrastructure Program**

Please ensure that all those named above are made aware of this letter.

a) Status of Processing of Grant Applications:

- All grant applications for the municipal cost of employing a **drainage superintendent** have been processed.
- There are a small number of **drain maintenance/repair** grant applications that have not been processed because of missing information. All others have been processed.
- **Drain construction/improvement** grant applications:
 - All applications received before April 1, 2017 have been review and most have been processed and paid. There are a few grant applications that have not yet been paid because of missing information.
 - The review and processing of applications received after April 1, 2017 is expected to begin in early January.

b) Planning for the 2018/2019 Drainage Act Grants Program

i) Grants for the Cost of Employing a Drainage Superintendent: If your municipality employs an approved drainage superintendent and intends to apply for the superintendent grants in the upcoming fiscal year, please complete the attached form entitled "Grant Allocation Request Form - Fiscal Year 2018/19". Your allocation request must be received by our ministry on or before February 28, 2018. You are advised to read ADIP policy 4.1 prior to completing the form.

ii) Construction/Improvement Projects: Please read Section 2.7 of the ADIP policies. Once your municipality has given third reading to a by-law adopting an engineer's report for the construction or improvement of a municipal drain, you are encouraged to complete and submit a "Drain Queue Notification" form. Please note that if your project is confirmed for funding in one fiscal year and you do not proceed with the project, you must notify the Ministry to queue the project for the following year.

c) Claiming Grants for 2017/18 activities:

The provision of grants for Drainage Act activities are governed by the Drainage Act and by the policies of the Agricultural Drainage Infrastructure Program (ADIP). These documents can be accessed through the OMAFRA website: www.ontario.ca/drainage

If your municipality submitted, earlier this year, a budget allocation request for the cost of employing a drainage superintendent, a grant allocation amount was provided by letter dated May 10, 2017. This is your budget for the cost of employing a drainage superintendent; if you submit a higher grant claim than your budget, grant payment will be capped to your allocation amount.

The following is an overview of the requirements for claiming these grants:

Grant Type	Submission Deadline	For Information on Claiming Grant
Cost of Employing a Drainage Superintendent	Jan. 31, 2018 @ 5:00 p.m.	See Attachment 1: "Claiming Grants for Cost of Employing a Drainage Superintendent"
Drain Construction or Improvement	Feb. 15, 2018 @ 5:00 p.m.	See Attachment 2: "Claiming Grants for Drain Construction or Improvement Projects"
Drain Maintenance or Repair	April 30, 2018 @5:00 p.m.	See Attachment 3: "Claiming Grants for Drain Maintenance"

Attachment 4 provides a summary of the requirements for all three components of the program.

INQUIRIES TO OMAFRA

Please direct inquiries about grant eligibility, interpretation of the ADIP policies or the Drainage Act to me at 519-826-3552 or sid.vanderveen@ontario.ca. Inquires about specific grant applications should be directed to Andy Kester at 519-826-3551 or andy.kester@ontario.ca.

Yours truly,



Sid Vander Veen, P. Eng.
Drainage Coordinator

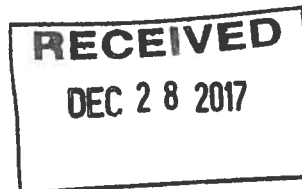
Attachments:

- 1) Claiming Grants for the Cost of Employing a Drainage Superintendent
- 2) Claiming Grants for Drain Maintenance
- 3) Claiming Grants For Drain Construction Or Improvement Projects
- 4) Agricultural Drainage Infrastructure Program (ADIP) Policy Summary
- 5) Queue Notification form
- 6) 2018/19 Drainage Superintendent Budget Allocation Request form

TOO FAR. TOO FAST.

December 19, 2017

Mayor Carman Kidd
City of Temiskaming Shores
325 Farr Drive,
Haileybury, Ontario
P0J 1K0



Dear Mayor Kidd,

We are writing to you as health and safety experts to consider passing a motion to prevent the opening of legalized cannabis stores in your community in the interest of protecting public safety and young people.

The federal government's cannabis legalization aggressive commercialization agenda has fallen short on ensuring that our youth, road users and communities are protected from the hazards of legal marijuana consumption. In turn, provincial regulatory frameworks to sell and distribute cannabis have been hastily set up according to the federal government's rushed process, which has resulted in further health and safety deficiencies and a patchwork of inconsistent rules across the country. The bottom line is that cannabis legalization and commercialization is going too far, too fast and public health and safety will pay the price.

We stand with public health experts, healthcare professionals, community leaders, parents and law enforcement who have raised important concerns about the federal legalization scheme, but have been ignored thus far. Ultimately, communities such as yours will have to contend with the negative impact brought on by rushed legalization and commercialization: more drug-impaired driving; easier access to cannabis for youth; increased strain on mental health services and counseling; higher costs for enforcement of new laws and regulations with vague promises of new resources (but no guarantee that the black market will fade); and evolving challenges to manage the consumption of a new product that is toxic, addictive and dangerous.

Please consider debating a motion such as the one passed unanimously by the Council of the Town of Richmond Hill, which declares the Town is not willing to host a legal cannabis outlet: <https://pub-richmondhill.escrimemeetings.com/Meeting?Id=b5b08598-6cae-43eb-bcb4-d84c5434a064&Agenda=Agenda&lang=English#21>

www.toofartoofastcanada.com
2f2fcanada@gmail.com
2595 Skymark Ave, Mississauga, ON L4W 4L5

Other jurisdictions, including Manitoba, have recognized a municipality's right to decide by ensuring they have a local option right to preclude the establishment of retail cannabis outlets in their municipalities. Why aren't Ontario municipalities being afforded the same respect and consideration for their residents?

Please also consider pressing your federal and provincial representatives for answers on how they intend to address the health and safety gaps of the current framework. You may wish to use the Too Far Too Fast position paper – www.toofar-too-fastcanada.com - as a reference tool on how cannabis legalization legislation needs to be improved before we are confident that the risks to public health and safety are minimal. It includes important data and evidence from healthcare advocates, municipal leaders and other experts on the impact of legalization on health and safety.

I have enclosed for your information, a recent report by the Traffic Injury Research Foundation that speaks to the rise of cannabis impairment and the devastating impact on road safety. A reminder that our law enforcement officials do not yet have the tools they need, we are not ready.

This is the first time since the repeal of alcohol Prohibition that a harmful product has been legalized for wide public consumption. There is a way to do this right, but we only have one chance to get it right. The current scheme poses great risks to public safety according to the experts.

We believe that your citizens would want you to take the best available measures to mitigate the risks of cannabis legalization and commercialization, including reducing access.

Yours truly,



Brian Patterson

Enclosure

TIRF

MARIJUANA USE AMONG DRIVERS IN CANADA, 2000-2014

Traffic Injury Research Foundation, December 2017

Introduction

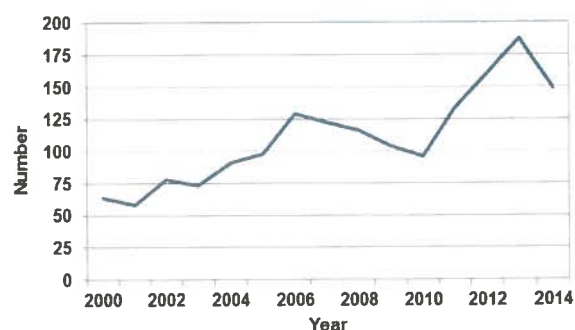
Public concern about drug-impaired driving in general and marijuana-impaired driving in particular has increased in recent years. Marijuana studies have shown that the psychoactive chemical delta-9-tetrahydrocannabinol (or THC) enters the user's bloodstream and brain immediately after smoking or consuming marijuana, and has impairing effects. In addition, research on drivers in fatal crashes has shown that THC-positive drivers are more than twice as likely to crash as THC-free drivers (Grondel 2016). There is also evidence from surveys of Canadian drivers suggesting that the prevalence of marijuana use is greater among 16-19 year old drivers than drivers in other age groups (Robertson et al. 2017).

In light of this concern, this fact sheet, sponsored by State Farm, examines the role of marijuana in collisions involving fatally injured drivers in Canada between 2000 and 2014. Data from TIRF's National Fatality Database were used to prepare this fact sheet which explores trends in the use of marijuana among fatally injured drivers, and the characteristics of these drivers.¹ Other topics that are examined include the presence of different categories of drugs among fatally injured drivers in different age groups, and the combined presence of marijuana and alcohol among this population of drivers.

Trends in marijuana use among fatally injured drivers

The number of fatally injured drivers who tested positive for marijuana from 2000 to 2014 is displayed in Figure 1. In 2000, 64 fatally injured drivers tested positive for marijuana. This number increased to 129 in 2006, decreased to 96 in 2010, and reached a higher peak at 188 in 2013 before decreasing to 149 in 2014. Since a much smaller percentage of drivers (37.0% to 62.1%) that were killed in road crashes were tested for drugs between 2000 and 2010, as compared to a much larger percentage (73.9% to 82.9%)

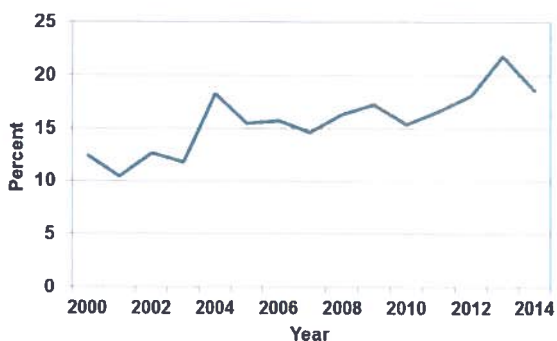
Figure 1: Number of fatally injured drivers who tested positive for marijuana: Canada, 2000-2014



that were tested between 2011 and 2014, these results should be interpreted with caution. A much larger absolute number of drivers were tested for marijuana during this latter period, thus, it would be expected that from 2011 to 2014, the absolute number of fatally injured drivers who tested positive for marijuana would be larger than during the earlier period.

An analysis of trends related to the percentage of marijuana-positive drivers among all fatally injured drivers who were tested for the presence of drugs was also conducted. Figure 2 shows the percentage of fatally injured drivers in this group that tested positive for marijuana. Among those drivers tested for drugs, 12.4% of fatally injured drivers were positive for marijuana in 2000. This percentage decreased to 10.4% in 2001, and gradually rose to its highest level in 2013 (21.9%) before declining in 2014 to 18.6%.

Figure 2: Percentage of fatally injured drivers who tested positive for marijuana: Canada, 2000-2014



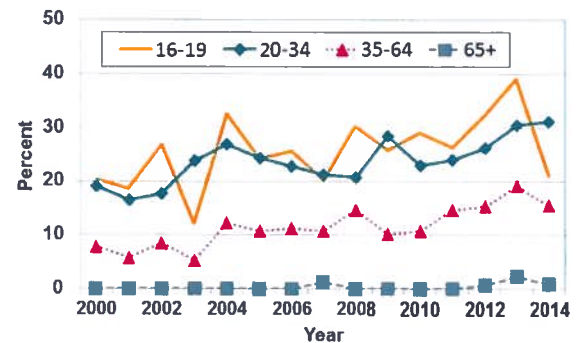
Characteristics of fatally injured drivers testing positive for marijuana

In this section, demographic factors were analyzed to determine their role in marijuana-related driver fatalities from 2000 to 2014. Fatally injured drivers that tested positive for marijuana were examined according to the age and sex of drivers. These results were further compared to data regarding the presence of alcohol use among fatally injured drivers.

The percentage of fatally injured drivers in each age group who tested positive for marijuana from 2000-2014 is shown in Figure 3. Drivers were grouped according to the following age categories: 16-19 years, 20-34 years, 35-64 years, and 65 years and older. The percentage of fatally injured 16-19 year old drivers that tested positive for marijuana

generally decreased from 2000 (20.4%) to its lowest level in 2003 (12.1%), but then gradually rose to its highest level in 2013 (39.1%) before decreasing to 21.1% in 2014.

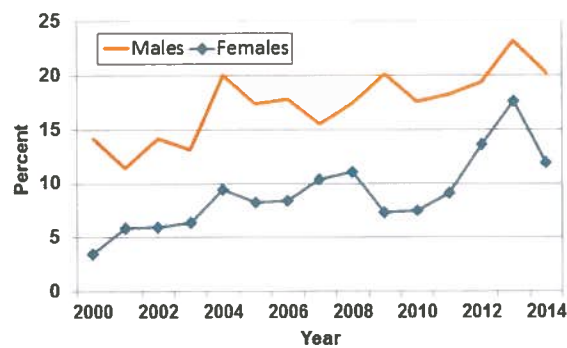
Figure 3: Percentage of fatally injured drivers testing positive for marijuana by age group: Canada, 2000-2014



The proportion of fatally injured drivers aged 20-34 years that tested positive for marijuana generally increased from 2000 (19.0%) to its highest level in 2014 (31.3%). Similarly, there has been a general increase in the percentage of fatally injured 35-64 year old drivers who tested positive for marijuana between 2000 (7.8%) and 2014 (15.5%). In sharp contrast, throughout this 15-year period, a very small percentage of fatally injured drivers aged 65 and older tested positive for marijuana (ranging from 0.0% to 2.3%).

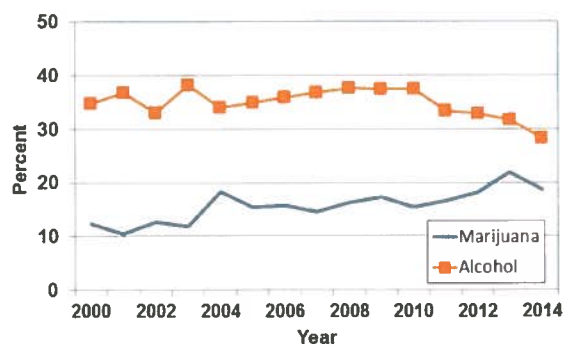
The percentage of male and female fatally injured drivers who tested positive for marijuana from 2000 to 2014 is compared in Figure 4. Throughout this 15-year period, males were more likely than females to test positive for marijuana. Among fatally injured male drivers, the percentage of drivers who tested positive for marijuana generally increased from 2000 (14.2%) to its highest level in 2013 (23.2%), before decreasing in 2014 (20.2%). Similarly, the percentage of fatally injured female drivers who tested positive for marijuana increased between 2000 (3.5%) and 2013 (17.6%), before decreasing in 2014 to 11.9%. Although there was a decrease from 2013 to 2014 in the percentage of male and female fatally injured drivers who tested positive for marijuana, the decrease among female drivers appears to be more pronounced.

Figure 4: Percentage of fatally injured drivers testing positive for marijuana by sex: Canada, 2000-2014



Trends in marijuana use and alcohol use among fatally injured drivers are compared in Figure 5; it shows the percentage of fatally injured drivers that tested positive for each of these substances between 2000 and 2014. A larger percentage of fatally injured drivers tested positive for alcohol as compared to marijuana during this 15-year period. In 2000, more than one-third (34.8%) of fatally injured drivers tested positive for alcohol compared to just 12.4% who tested positive for marijuana. However, from 2010 to 2013, the percentage of fatally injured drivers who tested positive for alcohol consistently decreased (from 37.6% to 31.6%), while the percentage of those drivers who tested positive for marijuana increased (from 15.4% to 21.9%). By 2014, the percentages of fatally injured drivers who tested positive for alcohol (28.4%) and marijuana (18.6%) had both declined.

Figure 5: Percentage of fatally injured drivers testing positive for marijuana and for alcohol: Canada, 2000-2014



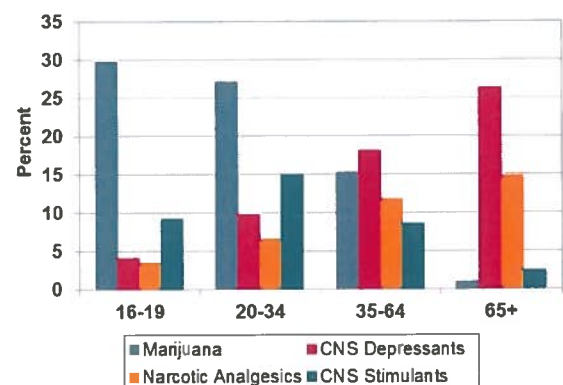
Marijuana and other types of drugs used by fatally injured drivers by age group

Drugs are categorized according to the Drug Evaluation Classification (DEC) program which has been adopted by police services throughout North America. This classification system is based upon common signs and symptoms associated with the presence of different types of drugs (Jonah 2012). The seven drug categories are:

- > cannabis (marijuana);
- > central nervous system depressants (e.g., benzodiazepines and antihistamines);
- > central nervous system stimulants (e.g., cocaine, amphetamines, and ecstasy);
- > hallucinogens (e.g., LSD, magic mushrooms);
- > dissociative anesthetics (e.g., ketamine and phencyclidine);
- > narcotic analgesics (e.g., morphine, fentanyl, heroin, codeine, oxycodone); and,
- > inhalants (e.g., toluene, gasoline, cleaning solvents).

The percentage of fatally injured drivers in each age group who tested positive for each drug type during a five-year (2010-2014) period is presented in Figure 6. The drug types shown are marijuana, CNS depressants, CNS stimulants and narcotic analgesics. Less than 2.0% of fatally injured drivers tested positive for dissociative anesthetics, hallucinogens, and inhalants, hence, data related to these drug categories are not shown.

Figure 6: Percentage of fatally injured drivers testing positive for different categories of drugs by age group: Canada, 2010-2014



Marijuana was the drug most commonly detected among 16-19 and 20-34 year old drivers (29.8% and 27.2%, respectively). The prevalence of marijuana among fatally injured 16-19 year old drivers is similar to levels that were reported in previous analyses of fatally injured drivers (TIRF 2014). This finding is also consistent with an online survey of Canadian drivers that showed marijuana use was more prevalent among 16-19 year old drivers (6.1%) as compared to drivers aged 25-44 years (2.8%), 46-64 years (0.9%), and over age 65 (0.1%) between 2002 and 2015 (Robertson et al. 2017). Less than 1.0% of fatally injured drivers aged 65 years and older tested positive for marijuana.

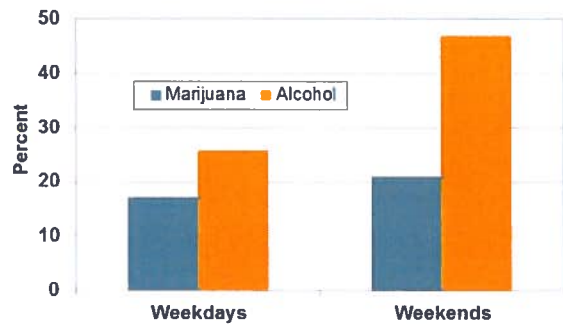
CNS depressants were the type of drug most commonly found among fatally injured drivers aged 35-64 and 65 and older (18.1% and 26.3% respectively). Drivers aged 20-34 were the most likely to test positive for CNS stimulants (15.0%), and narcotic analgesics were most commonly found among fatally injured drivers aged 65 and older (14.6%).

Characteristics of collisions involving drivers testing positive for marijuana and alcohol

Patterns of marijuana use and alcohol use among fatally injured drivers were compared during a five-year period (2010-2014). Characteristics that were examined included the type of day (weekdays versus weekends) and hours of day that collisions occurred. Weekday collisions were defined as those which occurred between 6:00 p.m. on Sunday to 5:59 p.m. on Friday whereas weekend collisions are defined as those which occurred between 6:00 p.m. on Friday to 5:59 p.m. on Sunday.

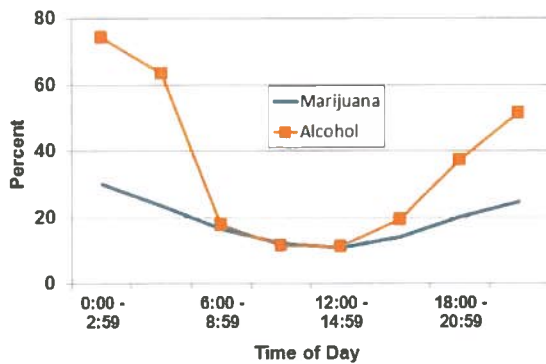
Figure 7 compares drivers killed in weekday versus weekend crashes from 2010 to 2014 and the percentages that were positive for marijuana and alcohol. Drivers that died in weekend crashes (20.9%) were slightly more likely to test positive for marijuana than those who died in weekday crashes (17.0%). There was a more pronounced difference in terms of the presence of alcohol with almost half (45.8%) of fatally injured drivers in weekend crashes who tested positive compared to approximately one-quarter (25.8%) of drivers killed in weekday crashes.

Figure 7: Percentage of fatally injured drivers in weekend and weekday crashes who tested positive for marijuana and alcohol: Canada, 2010-2014



An analysis was also performed to identify any variations based upon the time that collisions occurred in relation to the percentage of fatally injured drivers who tested positive for marijuana versus alcohol between 2010 and 2014. The results are presented in Figure 8. Collision times were divided into three-hour increments on a 24-hour scale. The largest percentage of drivers who tested positive for marijuana and who tested positive for alcohol were involved in collisions which occurred between midnight and 2:59. An almost identical proportion of drivers tested positive for marijuana and alcohol for the three time periods between 6:00 and 14:59. After this time of day, there was an increase in the percentage of both drivers who tested positive for marijuana and those who tested positive for alcohol until 23:59. Although there was a greater likelihood that drivers tested positive for both substances in collisions that occurred between midnight and 2:59, a larger percentage of drivers tested positive for alcohol (74.3%) than for marijuana (30.0%). For collisions which occurred just prior to midnight (21:00 to 23:59), more than half of drivers were positive for alcohol (51.6%) compared to 24.8% who tested positive for marijuana.

Figure 8: Percentage of fatally injured drivers who tested positive for marijuana and alcohol by time of day: Canada, 2010-2014



Conclusions

In the past 15 years, there has been a steady increase in the percentage of fatally injured drivers in Canada who tested positive for marijuana. Generally speaking, drivers aged 16-19 years were the age group of fatally injured drivers who were most likely to test positive for marijuana. However, in 2014, a larger percentage of fatally injured drivers aged 20-34 years tested positive. Continued monitoring is required to determine whether the presence of marijuana in fatally injured drivers aged 20-34 remains higher as compared to the prevalence in younger drivers aged 16-19.

Trends in the percentage of male and female fatally injured drivers who tested positive for marijuana from 2000 to 2014 were similar in terms of annual increases and decreases. However, throughout this 15-year period, males were twice as likely as females to test positive for marijuana. While driver sex may explain differences in the magnitude of marijuana use among fatally injured drivers, it does not appear to account for differences in trends.

Between 2000 and 2014, a larger percentage of fatally injured drivers tested positive for alcohol than for marijuana. There was a four-year period (2010-2013) during which the percentage of alcohol-positive drivers decreased while the percentage of marijuana-positive drivers increased. Trends in the prevalence of these substances among fatally injured drivers warrant further attention.

Almost one-third of fatally injured drivers aged 16-19 tested positive for marijuana which is comparable to data reported previously. Notably,

the percentage of drivers aged 20-34 years who tested positive was almost as large. This suggests that education programs that have been developed to reduce marijuana use among 16-19 year old drivers may also be appropriate to address marijuana-impaired driving among this older age group. Conversely, fatally injured drivers aged 35-64, and aged 65 and older were more likely to test positive for CNS depressants and narcotic analgesics. Although programs to reduce marijuana use among older age drivers do not appear necessary at this time, continued monitoring of trends is needed to track whether the prevalence of marijuana use will increase across age categories. Furthermore, a 'one size fits all' approach to reduce any kind of drug-impaired driving among all age groups may not resonate equally throughout the driving population.

Similar to alcohol, a larger percentage of drivers tested positive for marijuana on weekends as opposed to weekdays and at night as opposed to daytime. However, it should be noted that the differences were less pronounced for drivers who tested positive for marijuana than for alcohol. This suggests targeting drivers by time of day and day of week may be less effective for marijuana impaired driving than alcohol impaired driving.

To summarize, an increasing percentage of fatally injured drivers in Canada tested positive for marijuana in recent years whereas a decreasing percentage of these drivers tested positive for alcohol. Nevertheless, despite such opposite trends, the percentage of alcohol-positive fatally injured drivers remains larger than the proportion of drivers who tested positive for marijuana. In addition, the incidence of marijuana use appears greater among drivers in younger age groups that are involved in crashes on weekends and night-time, however, these indicators were not as reliable to predict marijuana use as they were to predict alcohol use. Ongoing analysis of data in future years is needed to monitor progress in reducing marijuana-impaired driving.

References

Brown, S.W., Vanlaar, W.G.M., Robertson, R.D. (2017). Alcohol and Drug-Crash Problem in Canada 2013 Report. Ottawa, Ontario: Canadian Council of Motor Transport Administrators.

Grondel, D. (2016). Driver Toxicology Testing and the Involvement of Marijuana in Fatal Crashes, 2010-2014: A Descriptive Report. Olympia, WA.: Washington Traffic Safety Commission

Jonah, B. (2012). Drugs and Driving Framework. Ottawa, Ontario: Canadian Council of Motor Transport Administrators.

Robertson, R.D., Mainegra Hing, M., Pashley, C.R., Brown, S.W., Vanlaar, W.G.M. (2017). Prevalence and trends of drugged driving in Canada. Accident Analysis and Prevention, 99: 236-241.

Traffic Injury Research Foundation. (2014). Teens and Drug Impaired Driving. Ottawa, Ontario: Traffic Injury Research Foundation.

¹ Fatality data from British Columbia from 2011 to 2014 were not available at the time that this fact sheet was prepared. As a result, Canadian data presented have been re-calculated to exclude this jurisdiction and make equitable comparisons.

Traffic Injury Research Foundation

The mission of the Traffic Injury Research Foundation (TIRF) is to reduce traffic-related deaths and injuries. TIRF is a national, independent, charitable road safety institute. Since its inception in 1964, TIRF has become internationally recognized for its accomplishments in a wide range of subject areas related to identifying the causes of road crashes and developing programs and policies to address them effectively.

Traffic Injury Research Foundation (TIRF)

171 Nepean Street, Suite 200

Ottawa, Ontario K2P 0B4

Phone: (877) 238-5235

Fax: (613) 238-5292

Email: tirf@tirf.ca

Website: www.tirf.ca

ISBN: 978-1-926857-91-6

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Sign-up today at www.tirf.ca to receive announcements, updates and releases.

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ROLL CALL

- | | |
|--|--|
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input type="checkbox"/> Councillor Danny Whalen | <input type="checkbox"/> Michelle Larose, Cobalt |
| <input checked="" type="checkbox"/> Tina Sartoretto, Cobalt | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Rochelle Schwartz, Cobalt | <input checked="" type="checkbox"/> Airianna Misener, Executive Assistant |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

4.0 APPROVAL OF AGENDA

Recommendation TC-2017-034

Moved by: Councillor Mike McArthur

Be it resolved that the Transit Committee agenda for the November 29, 2017 meeting be approved as printed.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2017-035

Moved by: Councillor Rochelle Schwartz

Be it resolved that the Transit Committee minutes for the October 25, 2017 meeting be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

7.0 CORRESPONDENCE

The Committee reviewed the following correspondence.

- Transit bus cancelation – November 9, 2017
- Stop Request: Temiskaming Mall
- Federal Transit Infrastructure Funding - Received for information purposes.

8.0 UNFINISHED BUSINESS

8.1 Transit Financials

Chris Oslund reviewed the transit financials with the committee. Chris indicated that the revenues are a “good news story” and are on track.

8.2 Passenger Count

The total passenger count for the month of October was 12,510 riders. The Committee is anticipating approximately 140,000 riders by year-end.

8.3 Transit Service review / Public Consultations / Business Survey Results

The City of Temiskaming Shores and Town of Cobalt passed a resolution to reduce transit service on Sunday's from every hour to every two hours effective January 1, 2018; and

To increase the fares by \$0.25 and the monthly passes by \$5.00 effective January 1, 2018.

The Committee circulated a survey to local businesses seeking input on the reduction in Sunday service that would have the least impact to riders and various business operations within the Municipalities.

The Committee proceeded with the following changes to Sunday Service. Effective January 1, 2018 Transit will be operating a two (2) hour service on Sundays. Following the regular route with the first bus leaving Cobalt at 6:00 a.m. heading Northbound with the last bus arriving in Cobalt at 10:00 p.m.

Notice was sent advising riders of the upcoming changes.

9.0 NEW BUSINESS

9.1 Transit – Inclement weather

As a result of the recent transit cancelation due to inclement weather on November 9, 2017. City staff were seeking the committees feedback in the event of another instant. Staff will work on a policy/process and present it to the Committee at an upcoming meeting.

9.2 Christmas Eve Transit Schedule

The Committee established the following Holiday Hours of Operation:

December 24, 2017 – Last bus leaving Walmart at 6:20 p.m.
December 25, 2017 – No Service
December 26, 2017 – No Service
December 27-30 – Regular Service
December 31, 2017 – Last bus leaving Walmart at 6:20 p.m.
January 1, 2018 – No Service

9.3 Towing Invoice – November 18, 2017

The Committee reviewed an invoice for towing services on November 18, 2017. Mitch explained that due to the road conditions the Transit Bus was stuck on Cobalt Hill. Chris was seeking the Committee's feedback on who should cover the cost of the invoice. As this event took place in Cobalt, Mayor Sartoretto advised that she would investigate and report back to the Committee.

The Committee will look to establish a policy on items as such.

10.0 PUBLIC COMMENTS/COMPLAINTS

- None

11.0 ADMINISTRATIVE REPORTS

- None

12.0 CLOSED SESSION

- None

13.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for January 24, 2018 at 1:30 PM.

14.0 ADJOURNMENT

Recommendation TC-2017-036

Moved by: Councillor Rochelle Schwartz

Be it resolved that the Transit Committee meeting is adjourned at 2:25 p.m.

Carried

CHAIR

RECORDER

DRAFT

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, November 15, 2017

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 6:55 p.m.

2. Roll Call

Present: Donald Bisson, Jeff Laferriere, Danny Whalen, Anna Turner, Brenda Morissette, and CEO/Head Librarian Rebecca Hunt.

Regrets: Roger Oblin, Robert Dodge

Members of the Public: 0

The Chair welcomed new Library Board member Anna Turner to the Board.

3. Adoption of the Agenda

Moved by: Jeff Laferriere

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Additions:

New Business b. Report LIB-022-2017 OLA 2018 Conference and FOPL Meeting

New Item 11. Closed Session in regards to identifiable individuals.

4. Adoption of the Minutes

Moved by: Danny Whalen

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, October 18, 2017, as presented.

Carried.

5. Business arising from Minutes

The CEO reported that as there were no board members available to lay the Remembrance Day wreaths, Carman Kidd and Mike McArthur did so on behalf of the Library Board.

6. Correspondence:

a. From: Claire Hendrikx, Executive Director—The Temiskaming Foundation.

Re: Library Games Project grant application success.

Received as information.

b. From: Claire Hendrikx, Executive Director—The Temiskaming Foundation.

Re: Library Backpack Initiative project grant application success.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

November 7, 2017

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

New Liskeard Parapet: Construction will begin on Monday, November 20 and last for 3-4 weeks.

Business:

CJTT Christmas Wish: CJTT has asked if I would co-host the Christmas Wish again this year, and I have agreed. I will be co-hosting on Thursday, November 16 from 1-3.

Connectivity Fund: We have been notified that the Southern Ontario Library Service has received our application and that we will be receiving the funds shortly. We had applied for \$4174 to cover our internet costs for 12 months.

Digital Creator North (Near North Mobile Media Lab Trillium project): Digital Creator is excited to be hosting established filmmaker 'Kazik Radwanski' in November to give a two-day, intensive workshop on 'Introduction to Dramatic Film-writing'. Between hosting Toronto based filmmakers twice in November and Steve leaving for a media arts conference for 3 days, November quickly turned into a very busy month for Digital Creator. Digital Creator has also recently partnered up with the 'SPARC' committee which is a symposium that will be happening in May 2018, Digital Creator will play a big part in not only documenting the symposium but also promoting it, leading up to the date

Federation of Ontario Public Libraries board: I will be attending the next board meeting on Friday, November 10 via teleconference.

Joint Automation Server Initiative (JASI) Steering Committee: I will attend the next teleconference meeting set for Wednesday, November 22.

Ministry of Tourism, Culture and Sport Digital Public Library consultations: I attended a teleconference interview with Shore Consulting on behalf of the Ministry on Monday, November 6 and gave them my feedback on the creation of a provincial Digital Public Library.

Proctoring Exams: I proctored one exam in October.

Volunteer Program: Our Adult volunteers at the Haileybury Branch have started. One of the volunteers has opted to log hours in conjunction with the TDSS co-op program. The student volunteer applicants will be contacts and trained within the next few weeks.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this fall.

Gadget Helper at both branches of the library

This program will start up again on October 26.

Les Liseuses à la succursale de New Liskeard

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

Le 7 novembre— Bonheurs Dérobés par Marthe Gagnon-Thibaudeau

Le 5 décembre— Le Roman de Renée Martel par Danielle Laurin

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Bricolage De Noel à la succursale de New Liskeard

Pour les enfants âgés de 5 à 10 ans.

Le samedi 9 décembre, de 11 à 12 heures

Inscription requise ! Les places sont limitées

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Canadian Gingerbread Decorating Contest at both Branches of the Library

Get your Gingerbread Houses ready! Submissions for the Canadian Gingerbread Decorating Contest open on Friday, December 1! Decorate a Gingerbread House in a Canadian theme and e-mail us a picture to newliskeard@temisklibrary.com or haileybury@temisklibrary.com for your submission to the contest. Pictures will be displayed in both branches of the library. Then, come into your branch to vote for your favourite Gingerbread creation from December 19-22. One vote per person per day. Enter for a chance to win a gift certificate from Chat Noir Books! For more information, call 705-647-4215.

Temiskaming Shores Public Library Bookclub at Both Branches of the Library Information Session

Interested in joining a book club? Join us for our information session!

- A chance to meet other members
- Discuss important details such as times, locations, etc.
- Find out which book we will be diving into first!

Sign up at either branch, or call (705) 672-3707 or (705) 647-4215 for more information

Haileybury Branch: Wednesday, December 13, 2017 at 2:00 PM

New Liskeard Branch: Thursday, December 14, 2017 at 6:00 PM

Read it like you mean it!

Canada 150 Gingerbread House Decorating Program at Both Branches of the Library

We supply you with all you need to decorate your gingerbread house! We'll photograph it and enter it into our Gingerbread House Decorating Contest. Prizes for winners of

contest. For ages 6 to 12.

Saturday December 16

New Liskeard Branch 10:30—noon

Haileybury Branch 10:30—noon

Space is limited so register early! Call 705-647-4215 or 705-672-3707

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2017-48

Moved by: Anna Turner

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the November Secretary-Treasurer's report, Financial report and Workplace Inspection report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.

9. New Business

- a. **Voula Zafiris proposal : play area for children at the New Liskeard branch.**
The Board discussed the proposal and will look into partnerships in the new year.
- b. **Report LIB-022-2017 FOPL Meetings and OLA 2018 Conference.** The Board reviewed the report.

Motion #2017-49

Moved by: Danny Whalen

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts report LIB-022-2017 OLA Conference and FOPL Meeting and recommends sending Library CEO Rebecca Hunt to the Ontario Library Association 2018 Conference and Federation of Ontario Public Libraries Annual General Meeting in Toronto from January 30-February 3, 2018.

Carried.

10. Plan, Policy review and By-law review

a. Review Policy

- i. Art Display and exhibits policy.

Motion #2017-50

Moved by: Jeff Laferriere

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Art Displays and Exhibits as reviewed by the Board

Carried.

11. Closed Session

- a. In regards to identifiable individuals**

Motion #2017-51

Moved by: Jeff Laferriere

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board go into closed session at 8:06 p.m.

Carried.

Motion #2017-52

Moved by: Anna Turner

Seconded by: Brenda Morisette

Be it resolved that the Temiskaming Shores Public Library Board rise from closed session at 8:25 p.m. without report.

Carried.

12. Adjournment

Adjournment by Anna Turner at 8:26 p.m.

Chair – Donald Bisson

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, November 29, 2017

Present: Chair: Carman Kidd
Members: Angela Hunter; Maria McLean; Suzanne Othmer

Absent: Robert Dodge; Florent Heroux; Voula Zafiris

Also Present: Jennifer Pye, Secretary-Treasurer

Public: No members of the public were present

1. Opening of Meeting

Resolution No. 2017-41

Moved By: Angela Hunter
Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment meeting be opened at 1:34 p.m.

Carried

2. Adoption of Agenda

Resolution No. 2017-42

Moved By: Maria McLean
Seconded By: Angela Hunter

Be it resolved that the Committee of Adjustment adopts the agenda as printed.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

It was noted that Angela Hunter was not present at the September 27, 2017 meeting, and Carman Kidd attended the meeting, coming in after the meeting was called to order.

Resolution No. 2017-43

Moved By: Suzanne Othmer
Seconded By: Angela Hunter

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the September 27, 2017 Committee of Adjustment Meeting as amended.

Carried

5. Public Hearings

Chair Carman Kidd advised that this afternoon a public hearing is scheduled for one consent application.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, November 29, 2017

5.1 Consent Application B-2017-04(NL) – Greg Ford on behalf of Bruce Lang, 56 Church Street

The Chair declared the public hearing for Consent Application B-2017-04(NL) to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: 56 Church Street; Plan M11NB Part of Lots 32 and 33; RP TER 392 Parts 1 to 6; RP TER 70 Part 4; Parcels 6196SST and 16602SST; Town of New Liskeard, City of Temiskaming Shores.

Purpose of the application: The purpose of the application is to sever a $\pm 101\text{m}^2$ ($\pm 1,089$ square feet) portion of property from 56 Church Street to be added to the adjacent property at 52 Church Street. The applicant, Mr. Ford, is the owner of 52 Church Street. The existing house at 52 Church Street encroaches onto the property at 56 Church Street and the effect of the application will be to correct the encroachment. No construction is being proposed as a result of this application.

Statutory public notice: The application was received on October 10, 2017 and was circulated to City staff. Notice of the complete application and public hearing was advertised in the Temiskaming Speaker on November 15, 2017 in accordance with the requirements of the Planning Act. Notice was also mailed to property owners within 60m (200') of the subject land.

Jennifer Pye summarized the Planning Report and advised that in her opinion the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and Town of New Liskeard Zoning By-law 2233, and respectfully requested that the Committee approve the application.

The committee considered the following resolution:

Resolution No. 2017-44

Moved By: Angela Hunter

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2017-04(NL) as submitted by Greg Ford on behalf of Bruce Lang for the following lands: 56 Church Street; Plan M11NB Part of Lots 32 and 33; RP TER 392 Part 1 to 6; RP TER 70 Part 4; Parcels 6196SST and 16602SST; Town of New Liskeard, City of Temiskaming Shores;

And whereas the applicant is requesting to sever a strip of land from the east side of the subject land (56 Church Street) to be added to the adjacent property to the east (52 Church Street) for the purpose of correcting an existing encroachment issue whereby the existing single detached dwelling at 52 Church Street encroaches onto the property at 56 Church Street.

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated November 24, 2017 and has considered the recommendations therein;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores approves Consent Application B-2017-04(NL) subject to the following conditions:

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, November 29, 2017

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The “Transfer in Preparation” and/or “Easement in Preparation”;
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the “Transfer in Preparation” and/or “Transfer Easement in Preparation”;
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates;
- 2) This is a lot addition, therefore Section 50(3) or 50(5) of the Planning Act applies to any future conveyance or transactions involving the severed property;
- 3) That the applicant determines, through the appropriate authority, the location of all utility services for 56 Church Street; and that no utility services are located on the proposed severed portion, or where utility services are located on the severed portion the applicant agrees in writing to relocate these services at his/her own expense;
- 4) That the applicant obtain approval of any necessary relief from the applicable Zoning By-law provisions.

Carried

6. New Business

6.1 Draft Comprehensive Zoning By-law Review and Discussion

Jennifer Pye provided an overview of provisions in the draft City of Temiskaming Shores Comprehensive Zoning By-law that may impact the type or volume of applications the Committee sees, including:

- Increase in maximum lot coverage provisions for residential zones within the settlement area boundary;
- Increase in maximum lot coverage for access buildings in residential zones;
- Standardized front building setback for residential zones within the settlement area boundary;
- Standardized accessory building provisions;
- Added provisions for the construction of an accessory building before a main building;
- Standardized parking requirements and tied to use of property;
- Standardized parking space size;
- Permit encroachment into yards for both unroofed and roofed porches;
- Standardized swimming pool provisions, clarified definition to include both in-ground and above-ground installations, and clarified that swimming pools are not considered lot coverage;
- Added permissions for second dwelling units to be located in detached accessory buildings;
- Included a policy to ensure Committee of Adjustment approvals under previous by-laws are carried forward.

7. Unfinished Business

None

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, November 29, 2017

8. Applications for Next Meeting

Next meeting: Wednesday, December 20, 2017

9. Adjournment

Resolution 2017-45

Moved By: Suzanne Othmer

Seconded By: Maria McLean

Be it resolved that the Committee of Adjustment meeting be closed at 2:11 pm.

Carried

Carman Kidd
Chair

Jennifer Pye
Secretary-Treasurer

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, October 19, 2017
Corporation of the Township of Armstrong
Council Chambers
Earlton, Ontario

Attendance: Marc Robillard, Barbara Beachey, Kevin Leveille, Doug Metson,
Pauline Archambault, Carman Kidd, Debbie Veerman, Kerry Stewart,
Bryan McNair, Morgan Carson, Earl Read, Harold Cameron, Sheila Randell

Absent : Henry Baker, Ken Laffrenier

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the meeting of October 19, 2017 be called to order at 6:27 p.m.

Carried

2. Approval of Agenda

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as amended".
(adding TRACC business under #9)

Carried

3. Approval of Minutes of Last Meeting

Moved by : Doug Metson

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the Minutes of the Meeting held August 27, 2017, be adopted as presented."

Carried

Moved by: Bryan McNair

Seconded by; Doug Metson

BE IT RESOLVED THAT "the Minutes of the Meeting held August 31, 2017, be adopted as presented."

Carried

4. Business Arising from Minutes

Paul Cox from Wabuska advised he will send a cheque for outstanding amount.

5. Committee Reports

(a) Financial Report:

Moved by: Kevin Leveille

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the report of the Finance Committee for the month of September 2017 be adopted as presented and be attached hereto, forming part of these Minutes."

Carried

(b) Property & Maintenance

No Report

(c) Human Resources

No Report

6. Correspondence

Board advised to remove the last 6 pages of Correspondence that were sent out. (all emails between Carman Kidd and Michael Hicks)

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Correspondence for September 2017 be filed". Doug Metson suggested that a letter be sent to Cara West to thank her for her dedication and taking the Airport Administration and Services Program on her own time. Agreed by all Board Members.

Carried

7. Manager's Report

Moved by : Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Manager's Report for the month of September 2017 be adopted as presented and attached hereto forming part of these Minutes."

Carried

8. Chairman's Remarks/Report

- Carman advised that he has not heard anything more regarding the grants.
 - Training exercise went very well and was very informative, and a report will be released to the Fire Department and EMS.
 - Carman has made a request to DSSAB to have all ambulances enter and exit through the main gate (not at hangar), and they have agreed.
- It was also suggested that a sign be made up regarding this.

Moved by: Doug Metson

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the ETRAA change the "Action Plan" sign to read "Administration" and "Ambulance Entrance". Harold to get prices, and if reasonable, to go ahead with lettering.

Carried

Moved by: Doug Metson
Seconded by: Barbara Beachey
BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented."

Carried.

9. Any New Business

Kevin Leveille brought forward TRACC's 2017 report and a cheque in the amount of \$1,166.00, for the use of the Airport in 2017 (\$2,000 deposit had been received previously). He also presented a letter from TRACC requesting the use of the Airport in 2018. This to be discussed at the next meeting.

12. Closed Session

Moved by: Barbara Beachey
Seconded by: Doug Metson
BE IT RESOLVED THAT "the ETRAA approve to convene in Closed Session at 7:06 p.m."

Carried

During closed session:

- discussion on Sept. 1, 2017 events
- discussion on an Accounts Receivable Policy for all tenants

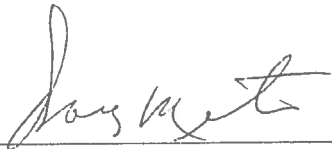
Moved by: Bryan McNair
Seconded by: Barbara Beachey
BE IT RESOLVED THAT "the ETRAA approve to adjourn Closed Session at 7:28 p.m."

Carried

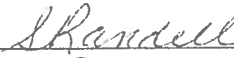
13. Adjournment

Moved by : Doug Metson
Seconded by: : Bryan McNair
BE IT RESOLVED THAT "this meeting be adjourned at 7:29 p.m.
Next meeting scheduled for December 21, 2017.

Carried



Chair



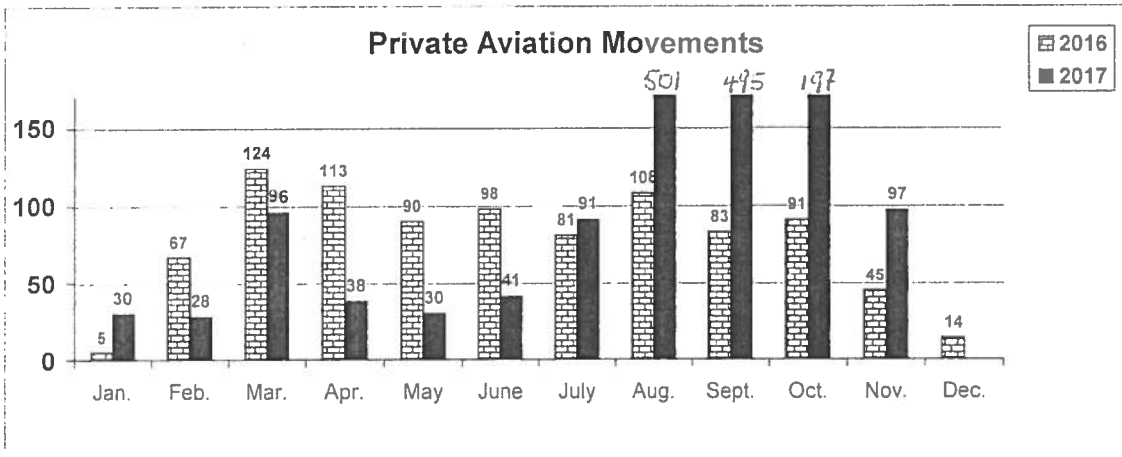
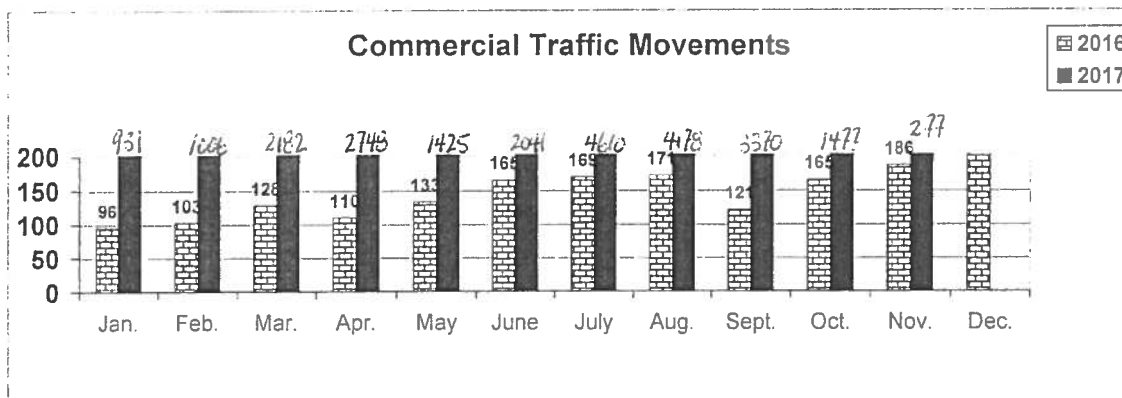
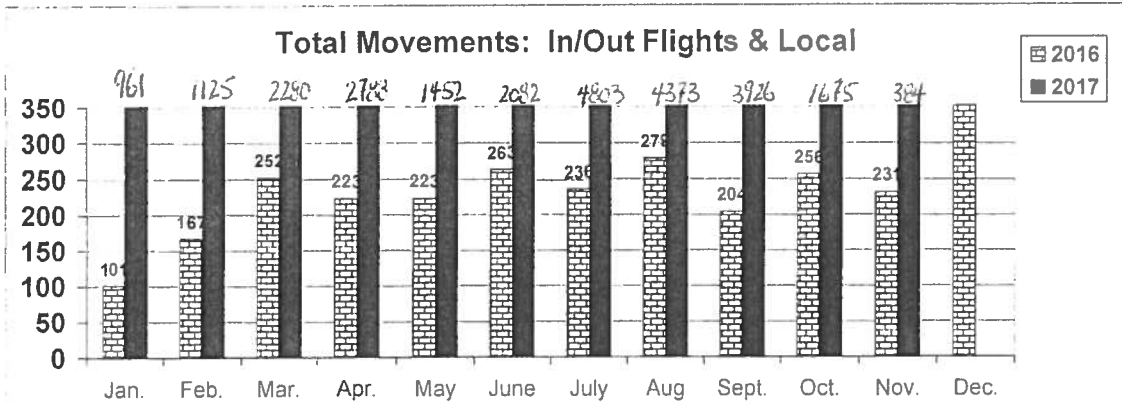
Secretary

EARLTON-TIMISKAMING REGIONAL AIRPORT NOVEMBER 2017

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$12,578	\$159,922
Operations	\$49,934	\$300,911
	\$62,512	\$460,833
 <u>EXPENSES</u>		
Fuel	\$30,268	\$143,572
Operations	\$33,941	\$288,810
Capital Expenses		\$104,377
	\$64,209	\$536,759
 <u>NET PROFIT/LOSS</u>		
Fuel	-\$17,690	\$16,350
Operations	\$15,993	\$12,101
Capital Expenses		-\$43,017
	-\$1,697	
 <u>FUEL INVENTORY - JET A1</u>	\$ 9,471	
<u>FUEL INVENTORY - AVGAS</u>	\$ 14,626	
<u>FUEL INVENTORY - DIESEL</u>	\$ 636	

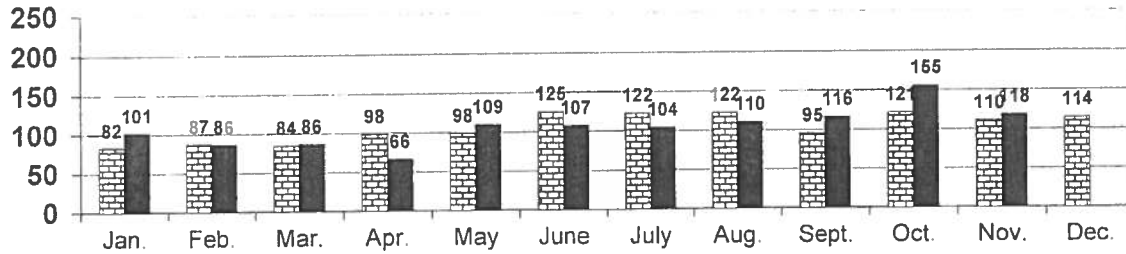
ANNUAL AIRCRAFT MOVEMENTS

AS OF NOVEMBER 30, 2017



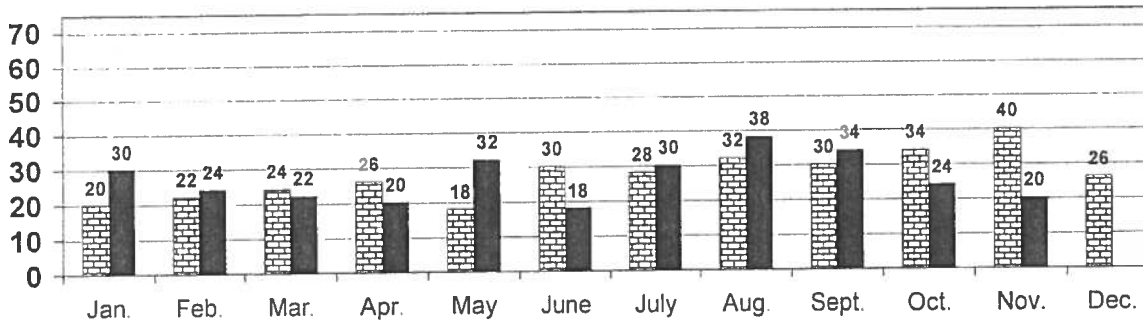
Air Carriers Movements

▨ 2016
■ 2017



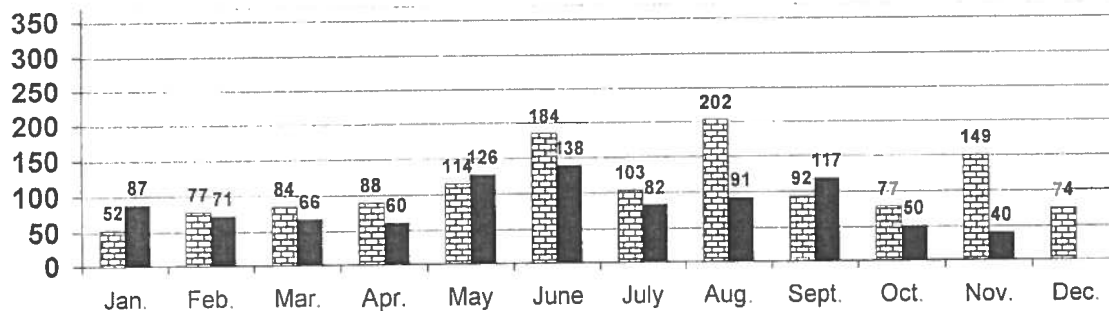
Air Ambulance Movements

▨ 2016
■ 2017



Pgrs. via Air Charter

▨ 2016
■ 2017



MANAGER'S REPORT NOVEMBER 2017

Fuel tanks:

November will be remembered as the month that the new aviation fuel storage tanks arrived. They were installed on concrete pads poured by Pedersen. Wagg's from North Bay plumbed in all of the piping, and connected to our old pumps. We did not miss any fuelling opportunities during the crossover, probably due to the snow storm that was blowing through at the time. Our new Jet A1 tank has a maximum capacity of 25,000 litres, and the 100LL Avgas can hold 15,000 litres. This will satisfy our requirements well into the future. We won't have to do the balancing act between who is coming in and what do we have left in the tanks all of the time now.

Visitors:

Early in the month we were visited by Air Cadets from the 355 Polaris Squadron, Englehart. Mid-month we had a visit from the Englehart Pioneers. They were all given a tour of our Airport facility. The old Flight Service Station, the maintenance garage with all of our snow removal and grooming equipment, and various aircraft parked on the grounds were all checked out. Questions and answers were entertained, and all enjoyed their visit, promising to come back in better weather conditions.

I would like to take this opportunity to thank each and every one of the Airport MSB members for the support from them and their councils in the past year. The new Airport Authority is looking forward to new challenges and opportunities in the new year.

Merry Christmas and Happy New Year
Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2017 Sharing Contribution
Per Capita Contribution - \$9.03

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1265	\$11,423	\$11,423.00
Casey	374	\$3,377	\$3,377.00
Chamberlain	346	\$3,124	\$3,124.00
Charlton and Dack	670	\$6,050	\$6,050.00
Coleman	531	\$4,795	\$4,795.00
Englehart	1546	\$13,960	\$13,960.00
Evanturel	464	\$4,190	\$4,190.00
Harley	526	\$4,750	\$4,750.00
Hilliard	227	\$2,050	\$2,050.00
Hudson	457	\$4,127	\$4,127.00
James	474	\$4,280	\$4,280.00
Temiskaming Shores	10125	\$91,429	\$91,429.00
Thornloe	110	\$993	\$993.00
Total Contributions	17115	\$154,548	\$154,548.00

Donation

Kerns	349	\$3,151	
Total Contributions		\$157,699	\$154,548

As of December 1, 2017

1.0 CALL TO ORDER

The meeting was called to order at 6:31 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd;, Councillor Mike McArthur; Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; Chuck Durrant; Dan Lavigne; Simone Holzamer; Amber Sayer
REGRETS:	Chris Oslund, City Manager; Councillor Jesse Foley; Richard Beauchamp;

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Tammie Caldwell requested that the following be added under Item 9 New Business:

- vii) Skating to New York
- viii) NOHA 100th Anniversary

4.0 APPROVAL OF AGENDA

Recommendation RS-2017-031

Moved by: Amber Sayer

Seconded by: Chuck Durrant

Be it recommended that the Recreation Services Committee agenda for the November 13, 2017 meeting be approved as amended.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2017-032

Moved by: Carman Kidd

Seconded by: Simone Holzamer

Be it recommended that the Recreation Services Committee minutes of October 16, 2017 be approved as printed.

CARRIED

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

N/A

8.0 UNFINISHED BUSINESS

- None

9.0 NEW BUSINESS

i. Programming Update-Jeff Thompson

Jeff Thompson, Superintendent of Community Programming presented a report on operations.

The Committee received the Update

ii. Facilities Update-Paul Allair

Paul Allair, Superintendent of Parks and Facilities presented a report on operations.

The Committee received the Update

iii. Director's Update- Tammie Caldwell

Paul Allair presented a report on behalf of the Director of Recreation.

The Committee received the update.

iv) 2018 Operating Budget Review

Tammie Caldwell presented the submission of the proposed 2018 operating budget and highlighted the following:

- Anticipated 15% increase in hydro cost equalling approximately \$93,000

- Proposed arena ice rental rate increase of 2% each year for the next three years to all categories except the New Liskeard Cubs who currently pay \$16.00 more per hour than other minor sport organizations
- Proposing Non-Resident User Fee's remain the same
- Proposed Minor Ball Registration increase from \$35 to \$40
- Work hours dedicated to Community Events

The Committee received the presentation and supports the proposed operating budget.

v) **2018 Capital Budget (Projects, PF Upgrades)**

Tammie Caldwell presented the final draft of the proposed 2018 Capital Budget.

The Committee received the presentation and supports the proposed 2018 Capital Budget.

vi) **Haileybury Night of Lights – Request to waive ice rental fees**

The Haileybury Night of Lights have included a public skating session on Friday November 17th and have requested that the rental fees be waived for the community event.

Recommendation RS-2017-032

Moved by: Dan Lavigne

Seconded by: Simone Holzamer

Be it recommended that the Recreation Services Committee approves the request to waive the ice rental fee for the Public Skating Session for the Haileybury Night of Lights.

CARRIED

vii) **Skating to New York**

Helen Culhane has contacted the City in regard to having a screening of the movie "Skating to New York" on a big screen at the New Liskeard Arena where people could skate while they watch the movie or watch from the bleachers. Ice time is available on Saturday January 6th after 5:30 pm and she is requesting that the rental fee for the ice be waived for the community event

Recommendation RS-2017-033

Moved by: Carman Kidd
Seconded by: Simone Holzamer

Be it recommended that the Recreation Services Committee approves the request to have the ice rental fee waived for the Skating to New York screening.

CARRIED

viii) NOHA 100th Anniversary

Tammie Caldwell presented correspondence received from Mr. Dick Farrow informing the municipality that Temiskaming Shores has been granted the honour of hosting the 100th Anniversary and AGM of the Northern Ontario Hockey Association on May 3 and 4 2019. The event will include the 100th Annual General Meeting to be held at the Cobalt Classic Theatre and two Gala evenings – Friday and Saturday evening. It is anticipated that 500-600 visitors and locals may attend and Mr. Farrow is requesting that the municipality consider donating the use of the Don Shepherdson Memorial Arena and tables and chairs for the event.

Recommendation RS-2017-034

Moved by: Amber Sayer
Seconded by: Simone Holzamer

Be it recommended that the Recreation Services Committee has received the request from Mr. Dick Farrow on behalf of the Northern Ontario Hockey Association and approves the donation of the Don Shepherdson Memorial Arena/tables and chairs on May 3rd and 4th, 2019 and directs staff to inform the Festival de Franco Folie of the booking.

CARRIED

10.0 SCHEDULE OF MEETINGS

- Monday December 11th, 2017
- January 8th, 2018
- February 12th, 2018
- March 12th, 2018

- April 9th, 2018
- May 14th, 2018
- June 11th, 2018

11.0 CLOSED SESSION

- None

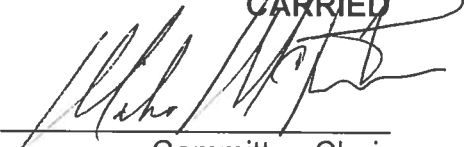
12.0 ADJOURNMENT

Recommendation RS-2017-035

Moved by: **Danny Lavigne**

Be it resolved that the Recreation Services Committee meeting be adjourned at 7:20 p.m.

CARRIED



Committee Chair



Recorder



**SPECIAL RECREATION SERVICES COMMITTEE MEETING
MONDAY, NOVEMBER 27, 2017 AT 11 AM
CITY HALL – HAILEYBURY BOARD ROOM**

1. CALL TO ORDER

- Meeting called to order at 11:42 a.m.

2. ROLL CALL

- Mayor Carman Kidd
- Councillor Mike McArthur
- Councillor Jesse Foley
- City Manager – Chris Oslund
- Director of Recreation, Tammie Caldwell
- Superintendent of Community Programs – Jeff Thompson
- Superintendent of Parks and Facilities – Paul Allair

OTHER

Kelly Conlin, Director of Corporate Services (A); Laura Lee MacLeod, Treasurer.

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

4. APPROVAL OF AGENDA

MOVED BY: Councillor Jesse Foley

SECONDED BY: Mayor Carman Kidd

That the agenda for the November 27th, 2017 Recreation Services Committee meeting be approved as printed.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

6. NEW BUSINESS

6.1 2018 Budget Review – Draft 2

In effort to reduce the 2018 Capital budget envelope, Council directed staff at a recent meeting to review each department budget with their respective committees. The Recreation Committee proceeded with the following recommendation.

Recommendation RS-2017-035

Moved by: Councillor Jesse Foley
Seconded by: Mayor Carman Kidd

Be it resolved that:

The Recreation Committee hereby recommends reducing the amount in the 2018 budget for the splash pad project from \$25,000 to \$15,000.

CARRIED

7. ADJOURNMENT

MOVED BY: Councillor Jesse Foley

Be it resolved that the Recreation Services Committee hereby adjourns at 12:10 pm.

CARRIED

CHAIR

RECORDER

Subject: Timiskaming Bikers Meet Request

Report No.: CGP-001-2018

Agenda Date: January 9, 2018

Attachments

Appendix 01: Timiskaming Bikers Meet Ride Proposal

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CGP-001-2018; and
2. That Council hereby supports the Timiskaming First Nation and their new event named the Timiskaming Bikers Meet by permitting the event ride to come through Temiskaming Shores on Sunday, July 1, 2018.

Background

Staff received a verbal request from the Timiskaming First Nation Recreation Department in the Fall of 2017 asking if the Timiskaming Bikers Meet ride could travel through the City on Sunday, July 1, 2018. Staff recommended that a formal written request be provided for Council to consider.

Analysis

The City and our businesses benefitted for many years when the Bikers Reunion took place in our community. This past summer, the lack of a large summer event was noticeable and there was a significant decline in the number of motorcycle tourists who visited the region.

A new event did operate in Powassan, but they had poor weather for the event and limited numbers of attendees. The Timiskaming First Nation believes that they can start an event in the region that will bring back some of the visitors who enjoyed the area for many years while attending the Bikers Reunion.

Some of the City's businesses have already jumped on board to become sponsors of the new event. It is likely that many City businesses will benefit from the new event even if it is primarily located in Notre-Dame-du-Nord.

The request from the Timiskaming First Nation is to hold a ride on Sunday, July 1st at 11am that would travel to the Temiskaming Hospital for a short visit, then follow Highway 11 and former Highway 11B through Coleman, Cobalt and Temiskaming

Shores before heading back to Notre-Dame-du-Nord on Highway 65 East. The request and parade route is attached to this report as Appendix 1.

We are aware from the Bikers Reunion, that no formal road closures are required as it is a rolling parade, however the Timiskaming First Nation organizers wish to receive Council’s blessing to use our road system for the parade.

The organizers have announced that the Temiskaming Hospital’s Care Close to Home project will receive 15% of the overall profits from the event.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

This project request is to allow the event to use our municipal road system for the event parade on Sunday, July 1st. There is no actual cost to the municipality for this request.

Alternatives

There were no alternatives considered during the preparation of this report.

Submission

Prepared by:

Reviewed and submitted for Council’s consideration by:

“Original signed by”

“Original signed by”

 James Franks
 Economic Development
 Officer

 Christopher W. Oslund
 City Manager

Timiskaming Bikers Meet



JUNE 29TH, 30TH, JULY 1ST, 2018

Press Release

Timiskaming First Nation Recreation Facility

9 Duncan Rd, Notre Dame du Nord, Quebec, J0Z 3B0

819-723-2160

Event Announcement

July 27, 2017 - The Timiskaming First Nation Recreation Facility is proud to announce the creation of a new event taking place next summer in 2018; it's called the Timiskaming Bikers Meet.

The new event will taking place in Timiskaming First Nation, Quebec. It will feature activities and entertainment for the whole family. Of course all motorcycle enthusiasts from across the country are welcomed to come out and showcase their ride and meet new people with the same passion. Timiskaming First Nation's goal is to make the event a success to become an annual event for the future.

The event was created to help bring tourism to our region and showcase the local community to those who may not be familiar with it. Most importantly proceeds from this event will support two important fundraising causes. The first 50% of profits will be donated to a local charity that supports people in the area in their fight against cancer. The other 50% will be reinvested back into the local community through sport, recreation, cultural, and health programs. These funds will not only help Timiskaming First Nation increase funding for its community programs, but it will also support those with their fight against cancer.

Please join us next summer for a great family event, and support fundraising for two great causes that will have positive impacts for the people in the Timiskaming region.

Timiskaming Bikers Meet 2018 Proposed Parade Route



Supporting Community and the Fight against Cancer

Alex Millette

Recreation Facility Manager

Timiskaming First Nation

October 11, 2017

Here is the proposed parade route for the ride that would take place on July 1st, 2018 during the Timiskaming Bikers Meet which is taking place in Notre Dame du Nord, Quebec.



Starting point: The ride will start at approximately 11:00 AM at the Timiskaming First Nation Recreation Facility on 9 Duncan Rd Notre Dame du Nord, Quebec.

The parade will pass through Notre Dame du Nord, Quebec from Highway 101 and turn onto Rue Ontario and proceed on the road until it turns into Highway 65 in Ontario.

The parade will continue on Highway 65 until it reaches New Liskeard, Ontario. Then the group will turn left onto Highway 11 and proceed south until the Temiskaming Hospital where a visit will take place.

Once the stopover is complete, the parade will continue south on Highway 11 until it reaches Highway 11 B, the group will turn left towards the town of Cobalt.

The group will proceed through Cobalt and travel north on King St to the town of Haileybury. The parade will pass through and turn right onto Main St and proceed south until Lakeshore Rd S.

Once on Lakeshore S, the parade will proceed to the downtown area of New Liskeard. The group will turn right onto Whitewood Ave and then left onto Armstrong St N and proceed north.

Then a right turn onto Highway 65 towards the province of Quebec. The group will ride Highway 65 the entire route until it reaches the town of Notre Dame du Nord, Quebec.

Finish Point: The parade will again pass through Notre Dame du Nord and end at the Timiskaming First Nation Recreation Facility.

This is the proposed route for the parade event which is part of the Timiskaming Bikers Meet taking place in Notre Dame du Nord, Quebec on June 29th, 30, and July 1st, 2018.

Memo

To: Mayor and Council
From: Laura-Lee MacLeod, Treasurer
Date: January 9, 2018
Subject: 2018 Interim Tax Levy By-law
Attachments: Draft By-law

Mayor and Council:

Section 317 of the Municipal Act, 2001, c.25, as amended, provides that Council of a local municipality may pass a by-law levying amounts on the assessment of property in the local municipality.

The amount levied on a property shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the prior taxation year.

A 50% interim tax billing early in the year allows for the municipality to collect a portion of the tax bills prior to the finalization of the education and municipal tax rates.

It is an important billing for the municipality as it maintains a cash flow of funds to pay for operations and capital projects. It also distributes the taxes payable by the tax payer over a longer period of time, four (4) payments instead of two (2).

The installment dates for the interim tax billing for 2018 are:

March 15, 2018 and May 15, 2018

The Treasurer respectfully requests that Council consider the following resolution:

“Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2018-CS; and

That Council directs staff to prepare the necessary by-law for the 2018 Interim Tax Levy for consideration at the January 9, 2018 Regular Council meeting.”

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council’s consideration by:
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“Original signed by”	“Original signed by”	“Original signed by”
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Laura Lee MacLeod
Treasurer

Kelly Conlin
Director of Corporate Services (A)

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2018-000

**Being a by-law to provide for an Interim Tax Levy for the
payment of taxes and to establish penalty and interest charges**

Whereas Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

And whereas Council considered Memo No. 001-2018-CS at the January 9, 2018 Regular Council meeting and directed staff to prepare the necessary by-law to provide an interim Tax Levy for consideration at the January 9, 2018 Regular Council meeting;

And whereas the Council of The Corporation of the City of Temiskaming Shores deems it appropriate to provide for such interim levy on the assessment of property in the City of Temiskaming Shores;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The amount levied on a property shall not exceed the percentage prescribed by the Minister under Section Subsection 317 (3), paragraph 2 of the Act; or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for 2017.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class.
3. For the purposes of calculating the total amount of taxes for 2017 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2017 because assessment was added to the tax roll during 2017, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.
4. An interim billing of 50 per cent of the total amount of taxes for municipal and school purposes levied on the property for 2017 shall be imposed for all classes.
5. An interim billing of 50 per cent of the annual local improvement charges shall be imposed for all classes, where applicable.
6. The provisions of the by-law apply in the event that assessment is added for the year 2018 to the tax roll after the date this by-law is passed and an interim levy shall be imposed and collected.
7. The said interim tax levy shall become due and payable in two (2) instalments as follows:

- a) approximately 50 percent of the interim levy shall become due and payable on the 15th day of March, 2018; and
- b) the balance of the interim levy shall become due and payable on the 15th day of May, 2018.

Non-payment of the amount on the dates stated in accordance with Section 344 shall constitute default.

- 8. On all taxes of the interim levy, which are in default on the 1st day of default, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2018.
- 9. a) On all taxes of the interim tax levy in default on January 1st, 2018, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default.

b) On all other taxes in default on January 1st, 2018, interest shall be added at the rate of 1.25 percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
- 10. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
- 11. The tax collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 12. This by-law shall come into force and take effect on the day of the final passing thereof.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen

Memo

To: Mayor and Council
From: Laura-Lee MacLeod, Treasurer
Date: January 9, 2018
Subject: 2018 Borrowing By-law
Attachments: Draft By-law

Mayor and Council:

Section 407(1) of the Municipal Act, 2001, c.25, as amended, provides for the temporary borrowing by a municipality at any time during a fiscal year, until taxes are collected and other revenues are received, of the amount Council considers necessary to meet the current expenditures of the municipality for the year.

Annually, Council is required to pass a by-law to authorize the Mayor and Treasurer to borrow from time to time during the year such sums as may be necessary to meet the current expenditures.

The Treasurer respectfully requests that Council consider the following resolution:

“Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2018-CS;

That Council directs staff to prepare the necessary by-law to authorize borrowing for the 2018 fiscal year for consideration at the January 9, 2018 Regular Council meeting.”

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council’s consideration by:
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“Original signed by”

Laura Lee MacLeod
Treasurer

“Original signed by”

Kelly Conlin
Director of Corporate Services (A)

“Original signed by”

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2018-000

**Being a by-law to authorize borrowing from time to time
to meet current Expenditures during the Fiscal Year
ending December 31, 2018**

Whereas Section 407, Subsection 1, of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides for the temporary borrowing by a municipality, at any time during a fiscal year, until taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for the year;

And whereas the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the municipality, except with the approval of the Ontario Municipal Board, is limited by Section 407, subsection 2, of the Municipal Act, 2001, S.O. 2001, c.25, as amended;

And whereas Council considered Memo No. 002-2018-CS at the January 9, 2018 Regular Council meeting and directed staff to prepare the necessary by-law to authorize borrowing for the 2018 fiscal year for consideration at the January 9, 2018 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and the Treasurer are hereby authorized to borrow, from time to time during the year 2018 (hereinafter referred to as the current year), such sums as may be necessary to meet the current expenditures of the municipality for the year, including amounts required in the year as set out in Section 407 subsection (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, until the taxes are collected and other revenues are received.
2. That a promissory note of bankers' acceptance made under Section 1 shall be signed by the Head of Council or such other person as is authorized by by-law to sign it and by the Treasurer.
3. That the Terms and Conditions for credit facilities available to The Corporation of the City of Temiskaming Shores from the Bank of Nova Scotia as set out in Schedule "A", hereto attached and forming part of the by-law, are hereby accepted.
4. That the Mayor and Treasurer are hereby authorized to enter into a Security Agreement with the Bank of Nova Scotia, a copy of which is attached hereto as Schedule "B" and forming part of this by-law.

5. That the Terms and Conditions for credit facilities available to The Corporation of the City of Temiskaming Shores from the Bank of Nova Scotia are hereby accepted.
6. That the total amount which may be borrowed at any one time under this by-law, together with the total of any similar borrowings that have not been repaid, shall not exceed the limits as outlined in Section 407, subsection 2, of the Municipal Act, 2001, S.O. 2001, c.25, as amended.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen

The Bank of Nova Scotia
Commercial Banking Office
204 Main Street W
North Bay, ON
Canada P1B2T7


August 23, 2017

The Corporation of the City of Temiskaming Shores
P.O. Box 2050,
Haileybury, Ontario P0J 1K0
Attention: Laura Lee MacLeod, Treasurer

Dear Madam:

We confirm that subject to acceptance by you, The Bank of Nova Scotia (the "Bank") will make available to The Corporation of the City of Temiskaming Shores (the "Borrower"), credit facilities on the terms and conditions set out in the attached Terms and Conditions Sheet and Schedule "A".

If the arrangements set out in this letter, and in the attached Terms and Conditions Sheet and Schedule "A" (collectively the "Commitment Letter") are acceptable to you, please sign the enclosed copy of this letter in the space indicated below and return the letter to us by the close of business on September 15, 2017 after which date this offer will lapse.

^{dm}
This Commitment Letter amends and restates all previous commitments issued by the Bank to the borrower.

Yours very truly,

Amber Lovejoy
Senior Credit Solutions Manager

Michael Mancari
Senior Client Relationship Manager

By signing this Commitment Letter you confirm that the product(s) and/or service(s) offered to you herein will not be used for or on behalf of any individual or entity other than you and the other parties named in the Commitment Letter for whose benefit such products and services are intended

By signing this Commitment Letter you agree that all documents identified as Specific Security or General Security in the Commitment Letter that you have previously delivered will apply to the credit facilities as described in this Commitment Letter, you ratify and confirm those documents and, in the case of any guarantor, you consent to changes to previously existing credit facilities.

The arrangements set out above and in the attached Terms and Conditions Sheet and Schedule "A" (collectively the "Commitment Letter") are hereby acknowledged and accepted by:

The Corporation of the City of Temiskaming Shores

By: 
Title: Mayor

Date: Sept 20, 2017

By: Laura-Lee MacLeod
Title: Treasurer

Date: Sept 20, 2017

January 1 to September 30 of each year:

Advances under the Operating credit are to be limited to 50% of total estimated revenue of the Borrower as set out in the budget adopted for the year and approved by Council;

October 1 to December 31 of each year:

Advances under the Operating credit are to be limited to 25% of total estimated revenue of the Borrower as set out in the budget adopted for the year and approved by Council.

CREDIT NUMBER: 02

AUTHORIZED AMOUNT: \$2,000,000

(Current balance: \$516,786)

TYPE

Equipment Financing Line – Revolving Term/Lease (Scotia Leasing)

PURPOSE

To assist with the acquisitions of new equipment

AVAILMENT

The Borrower may avail the Credit by way of direct advances evidenced by Demand Promissory Notes and/or by Lease Agreement with supporting documentation and/or Conditional Sale Contracts in form satisfactory to the Bank.

INTEREST RATEDirect Advances

The Bank's Prime Lending Rate from time to time per annum, with interest payable monthly.

The Borrower has the option to fix the interest rate for the balance of the term of the loan at any time subject to availability. Rates will be quoted upon request.

Scotia Lease/Conditional Sales ContractFloating Rate Option:

The base payment applicable to each contract will be set on the commencement date of the contract based upon the Bank's Prime Lending Rate per annum, calculated and payable monthly.

The total periodic payment will be adjusted monthly with changes in the Bank's Prime Lending Rate.

Fixed Rate Option:

The Borrower has the option to fix the payments for the balance of the term of the contract provided that the Borrower is not then in default under any credits. This option must be exercised prior to the commencement of the last third of the initial term of the contract.

Although the fixed rate will be set on the date notification is received by the Bank, the new rate will be effective on the next payment due date (provided the next payment due date is at least 10 days from receipt of the notice). A fee is payable when this option is exercised. The fixed rate will be quoted on request/based on Scotia Leasing's Base Rate at the time the option to fix the rate is exercised plus 1.25% per annum, calculated and payable monthly.

interest) in respect of the amount being prepaid (the "Prepayment Amount"), the Borrower shall pay to the Bank an amount equal to the greater of:

- (i) three months simple interest on the Prepayment Amount at the rate applicable to the relevant Advance being prepaid, and
- (ii) The Bank's Funding Loss. For the purposes hereof, "Funding Loss" means, in respect of the Advance being prepaid, any loss, cost or expense which may be incurred by the Bank by reason of the reemployment, for the Prepayment Period, of the funds acquired by the Bank to fund such Advance. "Prepayment Period" means the period commencing on, and including, the date on which the Prepayment Amount is paid to the Bank to, but excluding, the scheduled repayment date of the relevant Advance.

Scotia Lease/Conditional Sales Contract

Leases/Conditional Sale Contracts are not cancellable, and no prepayments of principal are permitted.

SPECIFIC SECURITY

The following security, evidenced by documents in form satisfactory to the Bank and registered or recorded as required by the Bank, is to be provided prior to any advances or availing being made under the Credit(s):

Direct Advances

General Security Agreement supported by a Chattel Mortgage over specific equipment financed with replacement cost insurance coverage, loss, if any, payable to the Bank.

Scotia Lease

Lease Agreement(s)/Conditional Sales Contract(s) covering equipment leased.

Comprehensive General Liability insurance for a minimum of \$2 million per occurrence with the Bank recorded as an additional named insured.

All Risk Insurance covering the replacement value of the equipment with the Bank recorded as loss payee and additional named insured.

Vehicles – Collision and Comprehensive (All Perils) Liability and Damage to vehicle for \$5 million per occurrence showing the Bank as loss payee and additional named insured.

Resolution of the Council authorizing leases.

SPECIFIC CONDITIONS

Until all debts and liabilities under the Credit have been discharged in full, the following conditions will apply in respect of the Credit:

Prior to drawdown, the Bank is to be satisfied with the quality, value and eligibility of all assets being leased or financed.

The Borrower will give the Bank the opportunity to offer additional future banking and credit requirements.

For ongoing Credit Risk management purposes, all operating accounts of the Borrower shall be maintained with the Bank as long as the Borrower has any operating line facilities with the Bank.

GENERAL BORROWER REPORTING CONDITIONS

Until all debts and liabilities under the Credits have been discharged in full, the Borrower will provide the Bank with the following:

Annual Audited Consolidated Financial Statements of the Borrower, within 150 days of the Borrower's fiscal year end.

Annual Budget for the ensuing year, within 150 days of fiscal year end.

Copy of current Municipal Borrowing By-Law is required in January of each year.

Copy of current Security Agreement in January of each year.

At the time of the annual review, the Municipality's Treasurer must provide the bank with the following:

- a) Details of short term borrowings from other banks and from its own Reserve funds
- b) Copy of a By-Law approving annual estimates.

Such other financial information as the Bank may reasonably require from time to time.

OTHER FEES

In addition to, and not in substitution for the obligations of the Borrower and the rights of the Bank upon the occurrence of an event of default herein, the Borrower shall pay to the Bank:

- (a) a fee of \$300 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which the Borrower is late in providing the Bank with financial or other information required herein;
- (b) a fee of \$300 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which loan payments of principal, interest or other amounts are past due; and
- (c) a fee of \$1,500 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which the Borrower is in default of any other term or condition contained in this Commitment Letter or in any other agreement to which the Borrower and the Bank are parties.

The imposition or collection of fees does not constitute an express or implied waiver by the Bank of any event of default or any of the terms or conditions of the lending arrangements, security or rights arising from any default. Fees may be charged to the Borrower's deposit account when incurred.

activities of the Borrower;

- (b) to allow the Bank access at all times to the business premises of the Borrower to monitor and inspect all property and business activities of the Borrower;
- (c) to notify the Bank from time to time of any business activity conducted by the Borrower which involves the use or handling of hazardous materials or wastes or which increases the environmental liability of the Borrower in any material manner;
- (d) to notify the Bank of any proposed change in the use or occupation of the property of the Borrower prior to any change occurring;
- (e) to provide the Bank with immediate written notice of any environmental problem and any hazardous materials or substances which have an adverse effect on the property, equipment, or business activities of the Borrower and with any other environmental information requested by the Bank from time to time.
- (f) to conduct all environmental remedial activities which a commercially reasonable person would perform in similar circumstances to meet its environmental responsibilities and if the Borrower fails to do so, the Bank may perform such activities; and
- (g) to pay for any environmental investigations, assessments or remedial activities with respect to any property of the Borrower that may be performed for or by the Bank from time to time.

If the Borrower notifies the Bank of any specified activity or change or provides the Bank with any information pursuant to subsections (c), (d), or (e), or if the Bank receives any environmental information from other sources, the Bank, in its sole discretion, may decide that an adverse change in the environmental condition of the Borrower or any of the property, equipment, or business activities of the Borrower has occurred which decision will constitute, in the absence of manifest error, conclusive evidence of the adverse change. Following this decision being made by the Bank, the Bank shall notify the Borrower of the Bank's decision concerning the adverse change.

If the Bank decides or is required to incur expenses in compliance or to verify the Borrower's compliance with applicable environmental or other regulations, the Borrower shall indemnify the Bank in respect of such expenses, which will constitute further advances by the Bank to the Borrower under this Agreement.

5. Periodic Review

The obligation of the Bank to make further advances or other accommodation available under any Credit(s) of the Borrower under which the indebtedness or liability of the Borrower is payable on demand, is subject to periodic review and to no adverse change occurring in the financial condition or the environmental condition of the Borrower or any guarantor.

6. Evidence of Indebtedness

The Bank's accounts, books and records constitute, in the absence of manifest error, conclusive evidence of the advances made under this Credit, repayments on account thereof and the indebtedness of the Borrower to the Bank.

7. Acceleration

- (a) All indebtedness and liability of the Borrower to the Bank payable on demand, is repayable by the Borrower to the Bank at any time on demand;

in it may be executed in counterparts and by different parties in different counterparts, all of which when taken together will constitute a single contract. Subject to applicable conditions precedent, a document will become effective when it has been executed by the Bank (if execution by the Bank is contemplated by the document) and the Bank has received counterparts of the document that, when taken together, bear the signatures of each of the other relevant parties. Delivery of an executed counterpart of a document or a signature page to the document by telecopy or by sending a scanned or other copy by electronic mail or similar means shall be as effective as delivery of an originally executed counterpart, but the Bank may from time to time require delivery of originally executed documents. The Bank may create and store copies of documents in any form as part of its business records, including by microfilm, photocopy and electronic image. Copies may be held in place of original documents and substituted for original documents for any purpose. In administering the credits established in the Commitment Letter and in otherwise dealing with the Borrower and any guarantor, the Bank may rely and act on e-mail, telecopier and other electronic communications that it reasonably believes have been sent by or on behalf of the Borrower or any guarantor, but the Bank may from time to time require that communications from the Borrower or any guarantor be in a non-electronic form specified by the Bank.

10. Representation or Warranty

The Borrower and each Guarantor represents and warrants to the Bank that all financial and other information (including, without limitation, any financial forecasts) provided to the Bank in connection with the credit(s) provided pursuant to this Commitment Letter is true and accurate in all material respects and has been prepared in accordance with Canadian Generally Accepted Accounting Principles consistently applied, and acknowledges that the offer of credit contained in this Commitment Letter is made in reliance on the truth and accuracy of this information and the representation and warranties above.

**SECURITY AGREEMENT
MUNICIPALITIES AND SCHOOL BOARDS**

To: THE BANK OF NOVA SCOTIA, (the 'Bank')

Whereas by the passage of By-Law 2018-004 by The Corporation of the City of Temiskaming Shores on the 9th day of January, 2018 authority was given to the Treasurer together with the Mayor to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

And whereas the Corporation desires to borrow the said sum or sums from the Bank.

Now it is hereby agreed by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-Law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

In witness whereof the Corporation has caused this agreement to be executed by its proper officers as required by law this 9th day of January, 2018.

Witness:

)
) _____
) Title: Carman Kidd, Mayor
)
)
) _____
) Laura-Lee MacLeod, Treasurer

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: January 9, 2018
Subject: Attendance of Council to various Annual Conferences
Attachments: None

Mayor and Council:

Council recently approved in principle the 2018 Municipal budget and staff is seeking input from Council in regards to a variety of annual conferences to which the City traditionally sends municipally elected delegates to attend.

Based on the Council Conference program prepared by the City Manager the following members, or number of members are permitted to attend the associated conferences:

<i>PDAC (Toronto) – Kidd / Foley</i>	<i>NE Fire Conference (Huntsville) – 1 member</i>
<i>FONOM (North Bay) – 3 members</i>	<i>AMO (Ottawa) – 2 members</i>

It is recommended that deliberation on attendance at the above noted conferences be considered at the January 9, 2018 Regular Council meeting.

Prepared by:	Reviewed by:	Reviewed and submitted for Council's consideration by:
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“Original signed by”

David B. Treen
Municipal Clerk

“Original signed by”

Kelly Conlin
Director of Corporate
Services (A)

“Original signed by”

Christopher W. Oslund
City Manager

Subject: Repeal of By-law No. 2012-166 – SPCA
for 522 Georgina Avenue

Agenda Date: January 9, 2018
Report No.: CS-001-2018

Attachments

Appendix 01 – Letter to Aurele Miron

Recommendations

It is recommended:

1. That Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-001-2018; and
2. That Council directs staff to have the Site Plan Control Agreement for 522 Georgina Avenue removed from title at the Land Registry Office and prepare the necessary by-law to repeal By-law No. 2012-166 for consideration at the January 9, 2018 Regular Council meeting.

Background

On June 15, 2012, the owner of the former St. Andrew's Church at 522 Georgina Avenue submitted a Site Plan Control application to the City for the conversion of the former church into an eleven (11) unit apartment building.

Council considered Administrative Report CGP-038-2012 at the November 20, 2012 Regular Council meeting and carried Resolution No. 2012-543 which reads as follows:

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-038-2012 and more specifically, the Draft Site Plan Control Agreement which is attached as Appendix 1; and

That Council directs staff to submit the draft By-law, being a by-law to enter into a Site Plan Control Agreement with Aurele Miron for his property at 522 Georgina Avenue, Haileybury for Council's consideration during the By-law portion of the Regular Council Meeting scheduled for November 20, 2012.

As a result, By-law No. 2012-166 was adopted to authorize a Site Plan Control Agreement with Aurele Miron – 522 Georgina Avenue. A requirement to the SPCA was the registration of the agreement at the Land Registry Office for the subject property.

Building permits were issued for the renovations; however there has been no construction commenced at 522 Georgina Avenue.

Analysis

In early November 2017 the Chief Building Official (CBO) notified Mr. Miron that the building permits issued for the renovation of the former church were due to expire and provided two (2) options to Mr. Miron; renew/extend the permits for additional six (6) months or request that the permits be cancelled.

Subsequently Mr. Miron notified the CBO that he would like to have the permits cancelled. **Appendix 01 – Letter to Aurele Miron** dated November 27, 2017 was sent to Mr. Miron outlining that the said permits had been cancelled and that the City would undertake to have the Site Plan Control Agreement (SPCA) removed from title.

Therefore it is recommended that the SPCA be removed from title as well as directing staff to prepare the necessary by-law to repeal By-law No. 2012-166.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

It will be necessary to engage the services of a solicitor for the removal of the registration of the SPCA from title. Staff time relates to normal functions.

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen
Municipal Clerk

Kelly Conlin
Director of Corporate Services (A)

Christopher W. Oslund
City Manager

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario P0J 1K0



Tel: (705) 672-3363
Fax: (705) 672-3200
www.temiskamingshores.ca

November 27, 2017

Attn: Aurele Miron

Re: Permit #'s - 2012-191, 2012-054, 2011-047

This letter is to inform you that your building permits: 2012-191, 2012-054, and 2011-047 for the renovation and conversion of the Georgina Avenue Church has been cancelled and is no longer valid. The project was inspected on various occasions and it does not appear to have started. At your request the permits were cancelled and a refund in the amount of \$6300.00 was issued to you. The permit file is now closed and the City is undertaking to have the site plan agreement removed from the title. This will be done at no cost to you.

If you still wish to proceed with this project you may apply for a new permit by submitting a completed application, drawings reflecting the construction and the required fee. No construction shall commence without a valid permit authorizing the project.

If you wish to discuss this matter further please do not hesitate to contact us.

Clayton Seymour
Chief Building Official
City of Temiskaming Shores

Subject: DTSSAB Affordable Housing Project
Grant Drive

Report No.: CS-002-2018
Agenda Date: January 9, 2018

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-002-2018;
2. That Council directs staff to prepare the necessary by-law to provide for Municipal Capital Facilities for Municipal Housing Project Facilities for consideration at the January 9, 2018 Regular Council meeting; and
3. That Council directs staff to establish the financial/in-kind contribution requirements under the Ministry of Municipal Affairs and Housing's Investment in Affordable Housing program to an upset limit of \$98,000.

Background

DTSSAB is looking at constructing two (2) separate buildings with four (4) units in each with a minimum floor space of 850 ft² per unit. One building is proposed to contain affordable units, while the other building is proposing market value rent. DTSSAB will be seeking funding from the Investment in Affordable Housing (IAH) Program and could be eligible for \$150k/unit for those deemed affordable; thus potential funding of \$600k.

DTSSAB and City staff worked collaboratively in regards to the potential development of this project on Part 1 of Plan 54R-6002 (Roland/Raymond); however at the November 21, 2017 Council considered Administrative Report CS-040-2017 and defeated Resolution No. 2017-467 for the disposition of this property to DTSSAB.

At the December 19, 2017 Regular Council meeting consideration was given to a Notice of Motion (Resolution No. 2017-515) for the potential disposition of a portion of the North ½ of Lot 9, Concession 3, on Grant Drive in Dymond Township to the District of Timiskaming Social Services Administrative Board (DSTSSAB) for the same project with the City participating through the Investment in Affordable Housing (IAH) Program under similar financial/in-kind contributions as was proposed for the previous location.

Resolution No. 2017-515 was adopted by Council as well as Resolution No. 2017-516 waiving the requirements for a public meeting under the City's Disposal of Real Property (By-law No. 2015-160) given the time sensitive nature of DTSSAB's request to meet the funding requirements under the IAH program.

Analysis:

Administrative Report CS-040-2017 (Roland/Raymond) considered at the November 21, 2017 Regular Council meeting indicated that senior staff consulted with the Ministry of Municipal Affairs and Housing Advisor in regards to this project at which time it was

recommended by the Ministry that Council adopt a by-law in regards to Municipal Capital Facilities for Municipal Housing Project Facilities pursuant to Ontario Regulation 603/06. **Appendix 01 – Capital Facilities By-law** was drafted and it is recommended that Council consider adoption of the by-law in order to be in compliance with Regulation 603/06.

Council, through Resolution No. 2017-516, has directed staff to prepare the necessary by-law for the sale of the subject lands which are to include provisions to require approximately 8 Ac of the 9 Ac parcel to be reacquired by the City once a legal reference plan is prepared depicting the portion to be utilized by DTSSAB in this development.

It is recommended that municipal staff establish the parameters of the financial/in-kind contributions under the IAH program as well as work with staff from DTSSAB to determine the various infrastructure requirements and development of the necessary legal reference plan.

As with the previous location the parameters to which Council should have regard relate to the frameworks found in legislative documents such as the Planning Act, Building Code Act, City’s Official Plan and the City’s Zoning By-law. These parameters will be addressed in consultation with DTSSAB staff, the various ministries all in concert with the requirement for a zoning amendment application.

Alternatives

There were no alternatives considered in the preparation of this report.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications are limited normal staff responsibilities.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

 David B. Treen
 Municipal Clerk

 Kelly Conlin
 Director of Corporate Services (A)

 Christopher W. Oslund
 City Manager

Memo

To: Mayor and Council
From: Timothy H. Uttley, Fire Chief/CEMC
Date: January 9, 2018
Subject: Pumper Tanker RFP Release
Attachments: Appendix 01 – Request for Proposal
Appendix 02 - General Specifications
Appendix 03 – Truck Committee Minutes (January 3, 2018)

Mayor and Council:

On December 19, 2017 Council adopted in principal, the 2018 General Capital and Operating Budgets.

Included in the General Capital Budget was the purchase of a new Pumper Tanker Truck for the Temiskaming Shores Fire Department – Station One.

On January 3, 2018, the Fire Department Truck Committee consisting of representatives from all three fire stations, as well as the Manager of Physical Assets, met to review the draft Request for Proposal (RFP), attached as Appendix 01 and General Specifications document, attached as Appendix 02 for the new truck.

As a result of this meeting, the members of the Truck Committee agreed and supported the RFP and General Specifications for the Pumper Tanker as presented.

Based on the above, the following is being recommended to Council for consideration:

1. That Council acknowledges receipt of Memo 001-2018, and more specifically Appendix 01 – Request for Proposal and Appendix 02 – General Specifications for the new Pumper Tanker for Temiskaming Shores Fire Department; and
2. That Council authorizes the Fire Chief to proceed with the release of the RFP and General Specifications for the acquisition of a Pumper Tanker.

I would like to thank Council for your consideration.

Prepared by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

Timothy H. Uttley
Fire Chief/CEMC

Christopher W. Oslund
City Manager



Discover a whole new Ontario • Découvrez un tout nouvel Ontario

City of Temiskaming Shores
Request for Proposal
PPP-RFP-001-2018
PUMPER TANKER

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0



Objective

The overall objective of the Request for Proposal is for the Corporation of the City of Temiskaming Shores to enter into an Agreement with a qualified entity for the provision one (1) Pumper Tanker Truck for the Temiskaming Shores Fire Department.

To ensure that the proponent has the engineering capabilities, manufacturing capabilities and financial stability to complete the provision of the required vehicle, the municipality will only consider bidders who have an established performance of providing reliable fire apparatus of high quality. Bids shall only be considered from companies that have an established reputation in the field of fire apparatus construction and have been manufacturing fire apparatus continuously, without interruption for a minimum of ten (10) years. Further, the bidder shall maintain dedicated service facilities for the repair and service of products. Evidence of such a facility shall be included in bidder proposal.

Acknowledge	YES	NO	NO EXCEPTION – MANDATORY REQUIREMENT
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Exceptions

The attached specifications outlines the general requirements of the department who intend to use the apparatus with a specific focus on performance, safety, operability, and longevity of the apparatus. On a Request for Proposal basis, the Municipality solicits the manufacturer’s best representation of these requirements recognizing that manufacturing techniques, practices and materials may vary between manufacturers.

Acknowledge	YES	NO	
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Definitions

The Corporation of the City of Temiskaming Shores shall hereinafter be referred to as the City.

Submissions

Submissions must be in hard copy and three (3) copies submitted to the following address:

City of Temiskaming Shores

P.O Box 2050

325 Farr Drive

Haileybury, Ontario

P0J 1K0

Attention: David Treen, Municipal Clerk “PPP-RFP-001-2018 PUMPER TANKER”

The closing date for the submission of Proposals will be at **2:00 pm local time on Thursday, February 22, 2018.**

- Late Proposals will not be accepted;
- Proposals by fax or email will not be accepted;
- Partial Proposals are not accepted;



- The City reserves the right to accept or reject any or all Proposals, to waive informalities, irregularities or other deficiencies in any Proposal and to accept a Proposal which does not conform strictly to the requirements of the Proposal documents;
- The City reserves the right to accept any Proposal it considers advantageous;
- The City recognizes that **“best value”** is the essential part of purchasing a product and/or service and therefore the City may prefer a Proposal with a higher price, if it offers greater value and better serves the City’s interests, as determined by the City, over a Proposal with a lower price. The lowest priced proposal will not necessarily be accepted and the City’s decision shall be final.
- The City reserves the right to enter into negotiations with a Contractor and any changes to the Proposal that are acceptable to both parties will be binding.
- The City reserves the right, at its sole discretion, to disqualify any Proponent for past work history or reputation.
- The Proposals shall be valid for 30 (thirty) days from submission date.

Acknowledge	YES	NO	
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Questions

Any questions with respect to the specifications are to be directed to:

Timothy H. Uttley

Fire Chief
 City of Temiskaming Shores
 325 Farr Drive
 Temiskaming Shores, ON P0J 1K0
 Phone: (705) 672-3363 ext. 4701
 Fax: (705) 647-8297
tuttley@temiskamingshores.ca

Introduction

Located at the head of Lake Temiskaming, Temiskaming Shores is located in North-eastern Ontario, near the Quebec border. Temiskaming Shores covers 163.32 km² and has a population of approximately 9,920. The former Towns of Haileybury, New Liskeard and the Township of Dymond amalgamated in January 2004 to become the City of Temiskaming Shores, which is a single tier municipality.

Background

The City of Temiskaming Shores presently maintains and operates a Fire Service through three fire stations located in the former towns of Dymond, Haileybury and New Liskeard. The focus of this Request for Proposal will be for the supply and delivery of one Pumper Tanker Truck for Temiskaming Shores Fire Department – Station 1.

Amendments

The City may modify, amend or revise any provision of this RFP or issue any addenda at any time. Any modification, amendment, revision or addenda will be in writing and will be provided to all respondents.



The City reserves the right to vary the scope of work prior to the *Award* of the contract. Although the City will make every reasonable effort to ensure a Proponent receives all addenda issued, it is the Proponent’s ultimate responsibility to ensure all addenda have been received and are reflected in their Proposal.

Acknowledge	YES	NO	
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Commitment to Negotiate

The successful respondent shall execute any documentation, drafted in accordance with the terms of the successful respondent’s proposal and any subsequent negotiations, within thirty (30) days of the date of notification of the successful respondent’s selection.

Respondents not initially selected as the successful respondent hereby commit themselves, subject to notification by the City to execute documentation as aforesaid up to sixty (60) days following the date of submission of their proposals.

Acknowledge	YES	NO	
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Form of Proposal

The Proposal shall include:

- All pages of this Request for Proposals, without alteration;
- All addenda that have been issued;
- All Proposal Requirements of this Request for Proposals.

The Proposal shall be typed or written in ink. It shall contain original signatures where required. The Proposal shall be made upon the Form of Proposal provided. The prices quoted shall be valid for a period of sixty (60) days from the closing time. Faxed or emailed Proposals will not be accepted

Acknowledge	YES	NO	
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Insurance

The manufacturer of the apparatus must supply a Certificate of Insurance proving that they carry a minimum of \$5,000,000.00 in product liability insurance.

Acknowledge	YES	NO	
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Workplace Safety and Insurance Board

The successful bidder must be certified and in good standing with the Workplace Safety and Insurance Board. Proof of certification must be supplied with the bid. A manufacturer that is not certified or not in good standing will be disqualified.

Acknowledge	YES	NO	
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Payment Terms

Full payment will be made for satisfactory delivery of the completed apparatus. The Municipality may accept any proposals requiring pre-payment, deposits, progress payments or payment for the chassis on delivery where a discount is provided and the terms outlined in the proposal.

Acknowledge	YES	NO	
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Conflict Resolution

This Agreement is based upon mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, both parties, with a commitment to honesty and integrity, agree to the following:

- That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other’s performance; that each will avoid hindering the other’s performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.
- Both parties to this Agreement shall attempt to resolve all claims, disputes and other matters in question arising out of or relating to this Agreement or breach thereof first through negotiations between the Engineer or representative and the City or representative by means of discussions built around mutual understanding and respect.
- Failing resolution by negotiations, all claims, disputes and other matters in question shall attempt to be resolved through mediation, under the guidance of a qualified mediator.
- Failing resolution by mediation, all claims, disputes and other matters in question shall be referred to arbitration.
- No person shall be appointed to act as mediator or arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the City or the Engineer.
- The Award of the arbitrator shall be final and binding upon the parties.
- The provisions of the *Arbitration Act, 1991 S.O. 1991, Chapter 17* shall apply.

Acknowledge	YES	NO	
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Pre-construction Meeting

There shall be a pre-construction meeting held between two (2) fire department representatives and the dealer representative(s) at the Fire Department Administrative office.

The purpose of this meeting is to finalize all aspects of the specifications, discuss and clarify all design details of the apparatus, and to share or provide all information so all parties are in agreement on the apparatus being constructed. The ultimate goal of the pre-construction meeting is for the fire department officials, dealer representative(s), and factory representative(s) to discuss and clarify all aspects of the proposed apparatus and to provide all necessary information to the apparatus manufacturer that will ensure the apparatus is built to the satisfaction of all parties involved.

During this pre-construction meeting, any changes or clarifications must be documented on a manufacturer issued change order. The change order shall be signed by the City’s Fire Department Representative and by the apparatus manufacturer’s representative. The change order becomes an



extension of the contract with the official signatures of both parties. All change order items resulting from the pre-construction meeting shall be implemented into the official shop order document.

Acknowledge	YES	NO	
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Inspection Trip

There shall be an inspection of the apparatus, at a time agreed upon by both parties, at the fire apparatus manufacturer’s showroom. The manufacturer shall provide complete access to the unit and provide basic inspection such as lights, creeper, work station and other accessories to facilitate the inspection process. A fire apparatus representative shall be present at the inspection to answer all questions. The manufacturer shall give a minimum of two weeks’ notice to the City as to when the apparatus will be available for inspection.

The City shall be responsible for all costs associated for the transportation, food, accommodation costs and arrangements for the designated fire department representatives attending the inspection trip.

Acknowledge	YES	NO	
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Delivery and Demonstration

The apparatus, to insure proper break-in of all components while still under warranty, shall be delivered under its own power - rail or truck freight shall not be acceptable. A qualified delivery engineer representing the contractor shall deliver the apparatus and remain for a sufficient length of time to instruct personnel in the proper operation, care and maintenance of the equipment delivered.

The manufacturer shall supply at the time of delivery, complete operation and maintenance manuals covering the completed apparatus as delivered. A permanent plate shall be mounted in the driver’s compartment which specifies the quantity and type of fluids required including engine oil, engine coolant, transmission and drive axle.

Acknowledge	YES	NO	
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Project Schedule

Project timelines are important to the City. Accordingly, Proponents are asked to provide an example Final Build Schedule that would be utilized if awarded the work, to include, but not limited to key milestones and dates from pre-construction meeting to final delivery and acceptance by the City, duration of each work item. The format must be user friendly as to establish clear expectations.

Acknowledge	YES	NO	
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Preparation of Proposals

All costs and expenses incurred by the respondent relating to its proposal will be borne by the respondent. The City is not liable to pay for such costs and expenses, or to reimburse or to compensate the respondent in any manner whatsoever for such costs and expenses under any circumstances, including the rejection of any or all proposals or the cancellation of this RFP.



Acknowledge	YES	NO	
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References

To demonstrate the quality of the product and service, each bidder shall provide a list of at least three (3) references from other municipalities in the Province of Ontario.

Acknowledge	YES	NO	
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Delivery and Acceptance

The delivery of the completed apparatus is required for the 2018 budget year with a start date to coincide with notification of the successful respondent.

The date from which the completed preconstruction meeting has occurred to the final inspection of the apparatus at the factory should be between two hundred and seventy to three hundred and fifty days. For every calendar day beyond the three hundred and fifty days a \$200 per day penalty will be applied. The delivery location for the completed Fire Apparatus is Temiskaming Shores Fire Department, 181 Drive-In Theatre Rd., New Liskeard, ON

Acknowledge	YES	NO	
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Nature of Request for Proposal

This RFP does not constitute an offer of any nature of kind whatsoever by the City to the respondent.

Acknowledge	YES	NO	
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Accessibility for Ontarians with Disabilities Act. (AODA) Compliance

The Contractor shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the Regulations thereunder with regard to the provision of its goods or services contemplated herein to persons with disabilities. Without limitation, if applicable, pursuant to section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service, made under the Accessibility for Ontarians with Disabilities Act, 2005, the Contractor shall ensure that all of its employees, agents, volunteers, or others for whom it is at law responsible, receive training about the provision of its goods and services to persons with disabilities. The Contractor acknowledges that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the City of Temiskaming Shores must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services. The Contractor shall submit SCHEDULE “B” within as proof of compliance.

Acknowledge	YES	NO	
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City of Temiskaming Shores
PPP-RFP-001-2018
PUMPER TANKER

PPP-RFP-001-2018

Contractor's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I, _____

(Registered Company Name/Individuals Name)

Of, _____

(Registered Address and Postal Code)

Business:

Phone Number (____) - _____

Fax Number (____) - _____

We/I hereby offer to enter into an agreement to supply and install, as required in accordance to the proposal for a price of:

Lump sum price: \$_____

HST: \$_____

Total price: \$_____



Proposal Evaluation Criteria

An evaluation team consisting of key municipal staff will conduct the evaluation of proposals.

The City of Temiskaming Shores reserves the right in its evaluation of the proposal to consider all pertinent criteria whether or not such criteria are contained in the Request for Proposals.

CITY PROPOSAL EVALUATION CRITERIA			MAXIMUM TOTAL POINTS
	WEIGHT	POINTS	
Qualifications, Expertise and Performance			
Stability and reputation of firm.	5	___10	_____ (50)
Minimum of three (3) references required from other fire departments.	5	___10	_____ (50)
10%			
Ability to Meet Specifications and Quality Workmanship			
Ability to meet or exceed specification requirements and quality of workmanship.	30	___10	_____ (300)
30%			
Warranty/Service/Repair/Delivery			
Demonstrated customer service program to include repair and availability of parts.	5	___10	_____ (50)
Consideration of types and length of warranties.	5	___10	_____ (50)
Delivery date of a finished Pumper Tanker Truck from the confirmed date of order. Deliver date will be weighted on a monthly basis.	10	___10	_____ (100)
20%			
Price			
Quoted prices from qualifying proposals evaluated by \$25,000 increments.	40	___10	_____ (400)
40%			

Bidder's Name: _____

Evaluator: _____

Date: _____

Total Points: _____



City of Temiskaming Shores
PPP-RFP-001-2018
PUMPER TANKER

NON COLLUSION AFFIDAVIT

I/ We _____ the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed _____

Company Name _____

Title _____



City of Temiskaming Shores
PPP-RFP-001-2018
PUMPER TANKER

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at _____ this _____ day of _____, 2018

FIRM NAME: _____

BIDDER'S AUTHORIZED OFFICIAL: _____

TITLE: _____

SIGNATURE: _____



Schedule "B"

Accessibility for Ontarians with Disabilities Act, 2005 Compliance Agreement

I/We, by our signature below, certify that we are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service made under the *Accessibility for Ontarians with Disabilities Act, 2005*. If requested, we are able to provide written proof that all employees have been trained as required under the act.

This regulation establishes accessibility standards for customer service as it applies to every designated public sector organization and to every person or organization that provides goods or services to members of the public or other third parties and that have at least one employee in Ontario.

Name: _____ Company Name: _____

Phone Number: _____ Address: _____

I, _____, declare that I, or my company, are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the *Accessibility for Ontarians with Disabilities Act, 2005*.

I, _____, declare that I, or my company, are not in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the *Accessibility for Ontarians with Disabilities Act, 2005*, yet fully agree to meet the required compliance training standards on or before the delivery of the required goods and/or services. In an effort to assist non-compliant vendors, a link to a free e-learning course module called Serve-Ability, Transforming Ontario's Customer Service is available at www.gov.on.ca/mcss/serve-ability/splash.html.

Date: _____



GENERAL SPECIFICATIONS

FOR ONE (1)

TANDEM PUMPER TANKER

GENERAL INFORMATION

INTENT OF SPECIFICATIONS

It shall be the intent of these general specifications to cover the general furnishings and delivery of a complete pumper / tanker combination fire apparatus. These specifications shall cover the general requirements as to the type of construction and test to which the apparatus shall conform, together with certain details as to finish, equipment and appliances with which the successful bidder shall conform. Other details of construction and materials, which are not otherwise specified, are left to the discretion of the manufacturer. The manufacturer shall provide loose equipment only when specified by the customer. Otherwise, in accordance with NFPA 1901, current edition, the proposal shall specify whether the fire department or apparatus dealership shall provide required loose equipment.

Each bidder shall furnish satisfactory evidence of their ability to construct the apparatus specified and shall state the location of the factory where the apparatus is to be built. The bidder shall also show that the company is in position to render prompt service and to furnish replacement parts. Each bid shall be accompanied by a detailed set of "Contractor's Specifications" consisting of a detailed description of the apparatus and equipment proposed, and to which the apparatus furnished under contract shall conform.

Bidder Complies	YES	NO	
-----------------	-----	----	--

REFERENCE DRAWING

A drawing of the proposed apparatus shall be provided for review. This drawing shall indicate the major components such as the chassis make and model, body configuration and door style, location of the lights, siren, horns, compartments, major components, etc.

Bidder Complies	YES	NO	
-----------------	-----	----	--

CARRYING CAPACITY PLATE

A warning label shall be provided in the cab within sight of the driver stating the seating capacity of the cab/crew cab. Another warning label shall be provided in the cab within sight of the driver that the occupants must be seated and belted.

Bidder Complies	YES	NO	
-----------------	-----	----	--

VEHICLE DIMENSION PLATE

A warning label shall be provided in the cab within sight of the driver stating the height and length in standard and metric measurements, and the gross vehicle weight rating in pounds and kilograms of the apparatus.

Bidder Complies	YES	NO	
-----------------	-----	----	--

CHASSIS (Minimum Requirements)

- An International 7600 SBA 6x4, Two Door Cab Chassis shall be supplied.
- Minimum of 66,000 lb. GVWR: 20,000 LB Front/46,000 LB Rear
- Automatic Transmission, Allison 3000 EVS
- Tilt & Telescoping Steering Wheel, Air Conditioning and AM/FM Radio.
- Engine Block Heater

Bidder Complies	YES	NO	
-----------------	-----	----	--

ENGINE

- Model – Navistar N13
- 390 HP (Minimum Requirement)
- 1,450 FT LBS of torque @ 1,400 RPM (Minimum Requirement)
- Turbocharger
- Charge Air Cooled

Bidder Complies	YES	NO	
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MAXIMUM OVERALL HEIGHT

The maximum overall height of the apparatus shall be 11'.

Bidder Complies	YES	NO	
-----------------	-----	----	--

TARGET OVERALL LENGTH

The target overall length of the apparatus should be 36'.

Bidder Complies	YES	NO	
-----------------	-----	----	--

CHASSIS WHEELS

The chassis wheels shall be aluminum and supplied on the front and rear wheels.

Bidder Complies	YES	NO	
-----------------	-----	----	--

EXHAUST SYSTEM

The chassis exhaust system shall be modified and routed to the right hand side of the apparatus behind the rear wheels. The end of the exhaust shall have a straight cut end which is suitable for a fire hall exhaust extraction system.

Bidder Complies	YES	NO	
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TIRE BRANDS

The tire brand will be Michelin radial tires. Other brands may be accepted but must be approved by the City. The tire capacity shall meet or exceed the capacity of the axle and/or suspension.

Bidder Complies	YES	NO	
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REAR AXLE

Tandem axle assembly with a capacity of 46,000 lbs. An inter-axle differential, which divides torque evenly between axles, plus three-way lock, shall be provided with an indicator light mounted on the cab instrument panel.

Bidder Complies	YES	NO	
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TIRE PRESSURE MANAGEMENT

There shall be a tire alert pressure management system provided that shall monitor each tire’s pressure. A chrome plated brass sensor shall be provided on the valve stem of each tire for a total of 10 tires.

The sensor shall calibrate to the tire pressure when installed on the valve stem for pressures between 20 and 120 psi. The sensor shall activate an integral battery operated LED when the pressure of that tire drops eight (8) psi. Removing the cap from the sensor shall indicate the functionality of the sensor and battery. If the sensor and battery are in working condition, the LED shall immediately start blinking.

Bidder Complies	YES	NO	
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HIGH-IDLE

A high idle switch shall be provided on the instrument panel inside the cab. Activating the switch shall cause the vehicle to automatically maintain a pre-set engine rpm. The high idle switch shall be operational only when the parking brake is on and the truck transmission is in neutral. A green indicator light shall be provided adjacent to the switch. The factory cruise control is acceptable pending the switch allows the operator to raise/lower the RPM of the vehicle.

Bidder Complies	YES	NO	
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ANTI-LOCK BRAKE SYSTEM

The vehicle shall be equipped with a four (4) channel anti-lock braking system. The ABS shall provide anti-lock braking control on both the front and rear wheels. It shall be digitally controlled system that utilizes microprocessor technology to control the anti-lock braking system. Each wheel shall be monitored by the system. When any particular wheel begins to lockup, a signal shall be sent to the control unit. This control unit then shall reduce the braking of that wheel for a fraction of a second and then reapply the brake. This anti-lock brake system shall eliminate the lockup of any wheel thus helping to prevent the apparatus from skidding out of control.

The system shall include Automatic Traction Control (ATC). The system shall include Electronic Stability Control (ESC). When instability is detected, the ESC system shall automatically apply brakes to individual wheels (with no intervention from the driver) and may also reduce engine torque to help keep the vehicle on track.

Bidder Complies	YES	NO	
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AIR OUTLET

One (1) air outlet shall be installed with the male coupling located in the driver side lower step well of cab. This air connection to be provided is for connection to air tools. This system shall tie into the “wet” tank for the brake system and include a check valve in the inlet line and an 85 psi pressure protection valve in the outlet line. The air outlet shall be controlled by a needle valve. The mating female fitting shall be provided with the loose equipment.

Bidder Complies	YES	NO	
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ENGINE EXHAUST BRAKE

An exhaust brake with an integral variable geometry turbo charger (VGT) shall be provided. The control shall be located on the instrument panel within easy reach of the driver

Bidder Complies	YES	NO	
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AIR INTAKE, WITH EMBER SEPERATOR

The air inlet shall be equipped with a means of separating water and burning embers from the air intake system such that particulate matter larger than 0.039" (1.0 mm) in diameter cannot reach the air filter element. This shall comply with NFPA 1901 and 1906 standards.

Bidder Complies	YES	NO	
-----------------	-----	----	--

FUEL TANK

A 50-gallon fuel tank shall be provided and mounted at the left-hand cab step. The rectangular tank shall be constructed of aluminum.

Bidder Complies	YES	NO	
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TRANSMISSION

Allison 3000 EVS Automatic Transmission with PTO provision shall be provided. A transmission temperature gauge or warning light shall be installed on cab instrument panel.

Bidder Complies	YES	NO	
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TRANSMISSION SHIFT CONTROL

A push button shift module shall be mounted to the right of the driver.

Bidder Complies	YES	NO	
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TRANSMISSION COOLER

A transmission oil cooler shall be provided in the lower tank of the radiator.

Bidder Complies	YES	NO	
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EXTENDED BUMPER

The apparatus manufacturer shall extend the front chrome plated bumper of the vehicle and include one compartment within the bumper to accommodate 100 feet of 1.75" (45mm) preconnected fast attack hose and shall be plumbed with 2.00" i.d. pipe and gated with a 2.00" quarter turn ball valve. This line shall also be plumbed to have foam capability.

Bidder Complies	YES	NO	
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TOW HOOKS

Two (2) painted, forged steel tow hooks shall be provided.

Bidder Complies	YES	NO	
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CAB

A 2-door cab shall be provided.

Exterior Styling

Fiberglass hood with mounted plastic grille
 Remove rear window, install helmet holders at this location.

Sloped Hood
Tinted Glass

Interior Styling

Gray vinyl mats
Forward roof mounted console
Two (2) dash mounted cup holders, right-hand and left-hand.
Gray vinyl upholstery

Bidder Complies	YES	NO	
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MIRRORS

Factory standard black mirrors that are both heated and remote operated.

Bidder Complies	YES	NO	
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CAB ACCESS STEPS

The cab steps to be checker plate, and provided by the manufacturer.

Bidder Complies	YES	NO	
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AIR CONDITIONING

An air conditioner shall be provided that is integral with heater and defroster system.

Bidder Complies	YES	NO	
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SEATING CAPACITY

The seating capacity in the cab shall be two (2).

Bidder Complies	YES	NO	
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SEATING

Both the driver's seat and passenger seat shall be high back air ride seating with integral headrest.

Bidder Complies	YES	NO	
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SEAT BELT WEB LENGTH

The chassis seat belt web length as supplied by the commercial chassis manufacturer shall be compliant to NFPA 14.1.3.2 and 14.1.3.3.

Bidder Complies	YES	NO	
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SEAT BELTS

All seating positions in the cab shall have red seat belts.

Bidder Complies	YES	NO	
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SEAT BELT MONITORING SYSTEM

A seat belt monitoring system (SBMS) shall be provided. The SBMS shall be capable of monitoring both seat positions indicating the status of each seat position with a green or red LED indicator as follows:

Driver Seat:

Seat Occupied	Buckled	Green
No Occupant	Unbuckled	Not Illuminated

The driver seat shall not include an occupant sensor. The display indication for the driver seat shall illuminate red any time the parking brake is released and the driver seat belt is not buckled.

All other seats:

Seat Occupied	Buckled	Green
Seat Occupied	Unbuckled	Red
No Occupant	Buckled	Red
No Occupant	Unbuckled	Not Illuminated

Alarm:

The SBMS shall include an audible alarm that shall be active when a red illumination condition exists and the parking brake is released, or a red illumination condition exists and the transmission is not in park.

Bidder Complies	YES	NO	
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HELMET HOLDER

There shall be two (2) helmet holder brackets provided in the cab. The brackets shall provide quick access and secure storage of the helmet(s).

Bidder Complies	YES	NO	
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FACTORY SWITCHES

The vehicle shall have factory installed switches within the dash cluster as noted below.



Bidder Complies	YES	NO	
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VEHICLE DATA RECORDER

A vehicle data recorder (VDR) shall be provided. The VDR shall be capable of reading and storing vehicle information. The VDR shall be capable of operating in a voltage range from 8VDC to 16VDC. The VDR shall not interfere with, suspend, or delay any communications that may exist on the CAN data link during the power up, initialization, runtime, or power down sequence. The VDR shall continue operation upon termination of power or at voltages below 8VDC for a minimum of 10ms.

The information stored on the VDR can be downloaded through a USB port mounted in a convenient location determined by cab model. A CD provided with the apparatus shall include the programming to download the information from the VDR. A USB cable can be used to connect the VDR to a laptop to retrieve required information. The vehicle data recorded shall be capable of recording the following data via hardwired and/or CAN inputs:

- Vehicle Speed – Km/h
- Acceleration – Km/h / sec
- Deceleration – Km/h / sec
- Engine Speed – RPM
- Engine Throttle Position - % of Full Throttle
- ABS Event – On/Off
- Seat Occupied Status – Yes/No position (1-6 Seating Capacity)
- Seat Belt Buckled Status – Yes/No position (1-6 Seating Capacity)
- Master Optical Warning Device Switch – On/Off
- Time – 24 Hour Time
- Date – Year/Month/Day

Bidder Complies	YES	NO	
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RADIO ANTENNA MOUNT

There shall be one (1) standard 1.125”, 18 thread antenna-mounting base installed on the cab roof with high efficiency, low loss coaxial cable ran into the center radio console with a Motorola Mini-UHF connection.

Bidder Complies	YES	NO	
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BATTERY SYSTEM

A single starting battery system shall be provided consisting of two (2) 12 volt, 1100 CCA, maintenance free, group 31 batteries. The battery system shall have a total of 2200 CCA.

Bidder Complies	YES	NO	
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ALTERNATOR

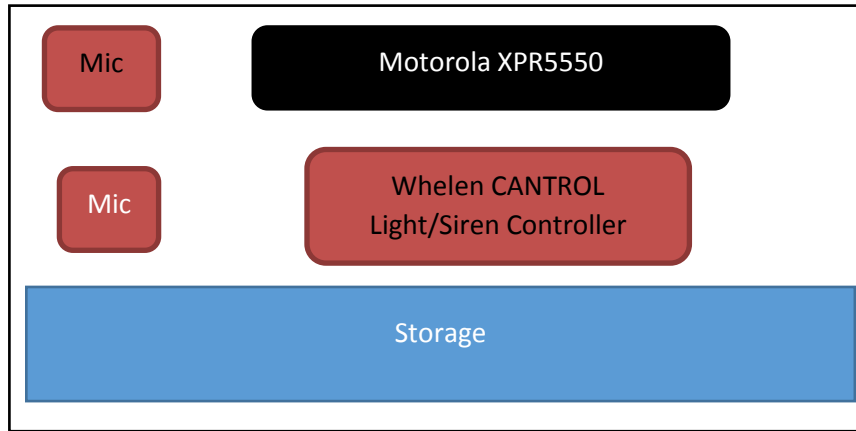
The alternator shall be a Leece Neville or equivalent with a capacity of 12-volt, 320 amp.

Bidder Complies	YES	NO	
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RADIO/STORAGE CONSOLE

There shall be a console installed in the chassis cab between the bucket seats with an angled design making it easier to access vital emergency controls and house the following equipment, Motorola XPR5550 and Whelen CANTROL Unit. Power for the Motorola XPR5550 mobile radio shall be supplied and terminated within this console for easy radio installation.

The fuse will be supplied by the City at time of delivery to ensure no electrical shorts take place during transport. Mount equipment as close as possible to driver’s side of console. See the diagram below:



Bidder Complies	YES	NO	
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ELECTRICAL

AUTO EJECT FOR SHORELINE

One (1) shoreline receptacle shall be provided to operate the dedicated 120-volt circuits on the truck without the use of the generator. The shoreline receptacle's (s) shall be provided with a NEMA 5-20, 120 volt, 20 amp, straight blade Kussmaul auto eject plug with a yellow cover. This cover is spring loaded too close, preventing water from entering when the shoreline is not connected.

A solenoid wired to the vehicle's starter is energized when the engine is started. This instantaneously drives the plug from the receptacle. The shoreline power shall be connected to entire vehicles 120 volt system. A mating connector body shall also be supplied with the loose equipment. The shoreline receptacle shall be located in the driver side lower step well of cab. Location of the auto eject shall not interfere with access to the cab.

Bidder Complies	YES	NO	
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JUMP START CONNECTIONS

Positive and negative posts for jump starting shall be provided by the chassis manufacturer. They shall be frame mounted and located on the driver's side under the hood.

Bidder Complies	YES	NO	
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MASTER BATTERY SWITCH

A master battery switch, to activate the battery system, shall be provided inside the cab, within arms each of the driver. The master battery disconnect switch shall be wired between the starter solenoid and the remainder of the electrical loads on the apparatus. A green "battery on" indicator light, visible from the driver's position, shall be provided.

Bidder Complies	YES	NO	
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BATTERY CHARGER / AIR COMPRESSOR

A single output battery charger/air compressor system with internal battery saver shall be provided. A display bar graph indicating the state of charge shall be included.

The battery saver circuit shall be capable of supplying up to three (3) amp for external loads such as hand light or auxiliary radio batteries. The 12-volt air compressor shall be installed to maintain the air system pressure when the vehicle is not in use. The battery charger shall be wired to the AC shoreline inlet through an AC receptacle adjacent to this battery charger. The battery charger indicator shall be located externally in the vicinity of the driver’s door. Air compressor size to be specified in addition to cut-in and cut-out pressures.

Bidder Complies	YES	NO	
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ELECTRONIC LOAD MANAGEMENT

An electronic load management (ELM) system shall be provided that monitors the vehicles 12-volt electrical system, and automatically reduces the electrical load in the event of a low voltage condition and by doing so, ensures the integrity of the electrical system.

The ELM shall monitor the vehicles voltage while at the scene (parking brake applied). It shall sequentially shut down individual electrical loads when the system voltage drops below a pre-set value. Two (2) separate electrical loads shall be controlled by the load manager. The ELM shall sequentially re-energize electrical loads as the system voltage recovers.

Bidder Complies	YES	NO	
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EXTERIOR LIGHTING

Exterior lighting shall meet or exceed Federal Department of Transportation, Federal Motor Vehicle Safety Standards and National Fire Protection Association requirements in effect at time of proposal. Front headlights shall be halogen type and comply to all FMVSS requirements. Five (5) clearance and marker lights shall be installed across the leading edge of the cab.

Bidder Complies	YES	NO	
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SIREN / LIGHT CONTROLLER

Vehicle shall be equipped with a Whelen Control light and siren controller with a CANCTL3 control head. The following buttons would activate when the MASTER button is pressed: Lightbar, Grille, Wig-Wags, Headlight flasher, and traffic advisor in warning mode. The siren controls shall be wired directly into the vehicles OEM horn button to allow operator to operate the siren in hands-free mode. A schematic of button locations will be supplied by the City.

Bidder Complies	YES	NO	
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GRILLE WARNING LIGHTS

A pair of surface mounted Whelen 700 Series Super LED flashing light shall be provided on the grille. The color LED’s shall be red with red lenses and have a chrome plated flange. Controlled by Whelen Control Unit.

Bidder Complies	YES	NO	
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TRAFFIC ADVISOR

Vehicle shall be equipped a Whelen Dominator D8 LED traffic advisor on the rear of the body. The traffic advisor to be controlled by Whelen CanTrol Unit.

Bidder Complies	YES	NO	
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FLASHING HIGH-BEAM

Vehicles O.E.M. high beam headlights shall flash in the wig-wag pattern. Flashing headlights shall be controlled by Whelen CanTrol Unit, and only flash when CanTrol button is activated and vehicles park brakes are released.

Bidder Complies	YES	NO	
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LIGHTBAR

One (1) Whelen Freedom Super-LED Lightbar, approximately 56” in length shall be mounted on the cab roof. This light bar shall include the following:

- Four (4) red flashing forward facing LED modules
- Two (2) red flashing front corner LED modules
- Two (2) red flashing rear corner LED modules

The Lightbar shall have clear outer domes, and will be controlled by the Whelen CanTrol unit. Include the two white flashing lights on lightbar that flash when parking brakes released.

Bidder Complies	YES	NO	
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SIDE ZONE LOWER LIGHTING

Six (6) Whelen Series 700 series Super-LED light shall be located at the following positions:

- Two (2) red flashing (1) on each side of engine hood under 62”
- Two (2) red flashing – NFPA approved location on driver side of apparatus body
- Two (2) red flashing – NFPA approved location on passenger side of apparatus body

These lights shall be installed with a chrome plated flange and have red LED’s and red lenses. Operated by Whelen Cencom Unit.

Bidder Complies	YES	NO	
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SIDE ZONE UPPER LIGHTING

Four (4) Whelen Series 900 series Super-LED light shall be located at the following positions:

- Two (2) red flashing (1) on driver side of apparatus body located on the outside corners
- Two (2) red flashing (1) on passenger side of apparatus body located on the outside corners

These lights shall be installed with a chrome plated flange and have red LED’s and red lenses. Controlled by Whelen Control Unit.

Bidder Complies	YES	NO	
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REAR ZONE LOWER LIGHTING

Two (2) Whelen Series 700 series Super-LED light shall be located on the rear of apparatus body and located within the brake/turn/reverse cluster and have red LED's and red lenses. Controlled by Whelen Cencom Unit.

Bidder Complies	YES	NO	
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WARNING LIGHTS

Two (2) Whelen L31HRFN LED warning beacons shall be provided at the rear of the truck, located one (1) each side. These lights shall be activated by the Whelen CanTrol unit. The color of the lights shall be red LED's with red domes.

Bidder Complies	YES	NO	
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ELECTRONIC SIREN

Electronic siren is incorporated into the Whelen CanTrol Unit and shall be wired into the chassis horn system and if applicable a foot switch located on the officer's floor

Bidder Complies	YES	NO	
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SPEAKER

There shall be one (1) 100 watt speaker, with a chrome finish provided. Connection shall be connected to the siren amplifier. The speaker(s) shall be recessed in the front bumper on the drivers' side

Bidder Complies	YES	NO	
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BACK-UP ALARM

A solid state electronic audible back-up alarm that actuates when the truck is shifted into reverse shall be provided. The device shall sound at 60 pulses per minute and automatically adjust its volume to maintain a minimum ten (10) Dba above surrounding environmental noise levels

Bidder Complies	YES	NO	
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STEP LIGHTS

There shall be four (4) clear LED step lights provided. There shall be one (1) light installed at each cab door, and one (1) light per doorstep. The lights shall be activated when the door is opened.

Bidder Complies	YES	NO	
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ENGINE COMPARTMENT LIGHTS

Two (2) engine compartment lights shall be installed under the engine hood, of which the switches are an integral part.

Bidder Complies	YES	NO	
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COMPARTMENT LIGHTING

Each compartment shall have LED rope lighting provided by the roll-up door manufacturer

Bidder Complies	YES	NO	
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PUMP COMPARTMENT LIGHT

Two (2) compartment lights shall be provided inside the pump enclosure.

Bidder Complies	YES	NO	
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PERIMETER SCENE LIGHTS, CAB

There shall be a grommet mount weatherproof light provided for each cab door. Lighting shall be designed to provide illumination on areas under the driver and officer riding area exits, which shall be activated automatically when the exit doors are opened.

Bidder Complies	YES	NO	
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PERIMETER SCENE LIGHTS, BODY

There shall be a total of six (6) Whelen 900 series Super-LED, two (2) at rear of apparatus body, inside of the Upper Body Warning lights and two (2) on each side at front and rear upper corner of body, inside of the Upper Body Warning lights. The lights shall be spaced one (1) each side of apparatus and have a clear lens. The perimeter scene lights shall be activated by a factory switch located within the dash.

Bidder Complies	YES	NO	
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12 VOLT LIGHTING

There shall be four (4), FRC LED 12 Volt Spectra 20,000 lumen with pull up pole(s) installed, one each corner of pumper body. The lighthouse(s) shall be a LED floodlight.

These lights shall be controlled independently at each light.

The light(s) shall be connected to the "Do Not Move Truck" light in the cab.

The light(s) may be load managed when the parking brake is applied.

Bidder Complies	YES	NO	
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VIDEO SYSTEM, REAR CAMERA & MINIMUM 7" LCD DISPLAY

A video system with wide angle color rear view video camera and 7" color LCD display monitor with swivel mount shall be provided.

The weatherproof, IP67 rated, camera shall feature a built in microphone and 18 infrared emitters for 0 lux operation. The camera shall be activated with the reverse signal or manually from the monitor.

Images shall be displayed in the cab on a 7" color LCD flat panel display with integral camera switcher and integrated speaker permitting audio from the active camera and located in view of the driver on the dash.

Bidder Complies	YES	NO	
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ELECTRICAL SYSTEM GENERAL DESIGN for ALTERNATING CURRENT

The following guidelines shall apply to the 120/240 VAC system:

General

Except where superseded by the requirements of NFPA 1901, all components, equipment and installation procedures shall conform to NFPA 70, National Electrical Code (herein referred to as the NEC).

Line voltage electrical system equipment and materials included on the apparatus shall be listed and installed in accordance with the manufacturer's instructions. All products shall be used only in the manner for which they have been listed.

Grounding

An equipment grounding means shall be provided in accordance with Section 250-62 (Grounding Conductor Material) of the NEC.

The grounded current carrying conductor (neutral) shall be insulated from the equipment grounding conductors and from the equipment enclosures and other grounded parts. The neutral conductor shall be colored white or gray in accordance with Section 200-6 (Means of Identifying Grounding Conductors) of the NEC.

In addition to the bonding required for the low voltage return current, each body and driving or crew compartment enclosure shall be bonded to the vehicle frame by a copper conductor. This conductor shall have a minimum amperage rating of 115 percent of the nameplate current rating of the power source specification label as defined in Section 310-15 (amp capacities) of the NEC. A single conductor, properly sized to meet the low voltage and line voltage requirements shall be permitted to be used.

Wiring Methods

Fixed wiring systems shall be limited to the following:

- Metallic or nonmetallic liquid tight flexible conduit rated at not less than 194 degrees Fahrenheit (90 degrees Celsius) or;
- Type SO or Type SEO cord with a WA suffix, rated at 600 volts at not less than 194 degrees Fahrenheit (90 degree Celsius)

Electrical cord or conduit shall not be attached to chassis suspension components, water or fuel lines, air or air brake lines, fire pump piping, hydraulic lines, exhaust system components, or low voltage wiring. In addition, the wiring shall be run as follows:

- Separated by a minimum of 12 inches (305 mm), or properly shielded, from exhaust piping
- Separated from fuel lines by a minimum of six (6) inches (152 mm) distance.

Electrical cord or conduit shall be supported within six (6) inches (152 mm) of any junction box and at a minimum of every 24 inches (610 mm) of continuous run. Supports shall be made of nonmetallic materials or corrosion protected metal. All supports shall be of a design that does not cut or abrade the conduit or cable and shall be mechanically fastened to the vehicle.

Wiring Identification

All line voltage conductors located in the main panel board shall be individually and permanently identified. The identification shall reference the wiring schematic or indicate the final termination point. When prewiring for future power sources or devices, the unterminated ends shall be labeled showing function and wire size.

Wet Locations

All wet location receptacle outlets and inlet devices, including those on hardwired remote power

distribution boxes, shall be of the grounding type provided with a wet location cover and installed in accordance with Section 210-7 "Receptacles and Cord Connections" of the NEC. All receptacles located in a wet location shall be not less than 24 inches (610 mm) from the ground. Receptacles on off-road vehicles shall be a minimum of 30 inches (762 mm) from the ground.

The face of any wet location receptacle shall be installed in a plane from vertical to not more than 45 degrees off vertical. No receptacle shall be installed in a face up position.

Dry Locations

All receptacles located in a dry location shall be of the grounding type. Receptacles shall be not less than 30 inches (762 mm) above the interior floor height.

All receptacles shall be marked with the type of line voltage (120-volts or 240-volts) and the current rating in amps. If the receptacles are direct current, or other than single phase, they shall be so marked.

Listing

All receptacles and electrical inlet devices shall be listed to UL 498, Standard for Safety Attachment Plugs and Receptacles, or other appropriate performance standards. Receptacles used for direct current voltages shall be rated for the appropriate service.

Electrical System Testing

The wiring and associated equipment shall be tested by the apparatus manufacturer or the installer of the line voltage system.

The wiring and permanently connected devices and equipment shall be subjected to a dielectric voltage withstand test of 900-volts for one (1) minute. The test shall be conducted between live parts and the neutral conductor, and between live parts and the vehicle frame with any switches in the circuit(s) closed. This test shall be conducted after all body work has been completed.

Electrical polarity verification shall be made of all permanently wired equipment and receptacles to determine that connections have been properly made.

Bidder Complies	YES	NO	
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CIRCUIT BREAKER PANEL

A circuit breaker panel shall be installed in the d3. A directory for each breaker shall be provided adjacent to the circuit breaker panel. Identification of circuits shall be done in a durable manner that provides years of service. This breaker panel shall have the ability to be able to connect to the generator if 120 v power is required throughout the apparatus.

Bidder Complies	YES	NO	
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120 VOLT EXTERIOR RECEPTACLES

Receptacle shall be a 120-volt, 20 amp, three (3) wire duplex household type with a weather resistant cover connector to the shoreline.

There shall be four (4) receptacles provided, one each side in wheel wells or as determined prior to construction (i.e. compartment), one each side above rear tailboard.

Bidder Complies	YES	NO	
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120 VOLT INTERIOR RECEPTACLES

Receptacle shall be a 120-volt, 20-amp, three (3) wire duplex household type connected to the shoreline.

There shall be one (1) receptacle provided within the custom storage compartment between seats in cab and each exterior compartment in the body corners shall have (1) one 120 volt plug.

Bidder Complies	YES	NO	
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LIGHT SHIELD

Illumination shall be provided for controls, switches, essential instructions, gauges, and instruments necessary for the operation of the apparatus and the equipment provided on it. External illumination shall be a minimum of five (5) foot-candles on the face of the device.

LED lights shall be installed under a stainless steel shield. A light shall come on above the pump panel light switch when the parking brake is set. This is to afford the operator some illumination when first approaching the control panel. A green pump engaged indicator shall come on at the operator's panel when the pump is shifted into gear from inside the cab. One pump panel light shall also come on at the operator's panel when the pump is shifted into gear from inside the cab. The remaining lights to be actuated from a switch located on the pump panel.

Bidder Complies	YES	NO	
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ELECTRICAL

All 12-volt electrical equipment installed by the apparatus manufacturer shall conform to modern automotive practices. All wiring shall be high temperature crosslink type. Wiring shall be run, in loom or conduit, where exposed and have grommets where wire passes through sheet metal. Automatic reset circuit breakers shall be provided which conform to SAE Standards. Wiring shall be color, function and number

coded. Function and number codes shall be continuously imprinted on all wiring harness conductors at 2.00" intervals. Exterior exposed wire connectors shall be positive locking, and environmentally sealed to withstand elements such as temperature extremes, moisture and automotive fluids. Electrical wiring and equipment shall be installed utilizing the following guidelines:

- All exposed holes made on the body of the apparatus shall be treated with a rust inhibitor and shall be caulked with silicon. Rope caulk is not acceptable. Large fender washers, liberally caulked, shall be used when fastening equipment to the underside of the cab roof.
- Any electrical component that is installed in an exposed area shall be mounted in a manner that shall not allow moisture to accumulate in it. Exposed area shall be defined as any location outside of the cab or body.
- Electrical components designed to be removed for maintenance shall not be fastened with nuts and bolts. Metal screws shall be used in mounting these devices. Also a coil of wire shall be provided behind the appliance to allow them to be pulled away from mounting area for inspection and service work.
- Corrosion preventative compound shall be applied to all terminal plugs located outside of the cab or body. All non-waterproof connections shall require this compound in the plug to prevent corrosion and for easy separation (of the plug).
- All lights that have their sockets in a weather exposed area shall have corrosion preventative compound added to the socket terminal area.
- All electrical terminals in exposed areas shall have silicon (1890) applied completely over the metal portion of the terminal. All emergency light switches shall be mounted on a separate panel installed

in the cab. A master warning light switch and individual switches shall be provided to allow preselection of emergency lights. The light switches shall be "rocker" type with an internal indicator light to show when switch is energized. All switches shall be properly identified and mounted in a removable panel for ease in servicing.

Identification of the switches shall be done by either printing or etching on the switch panel. The switches and identification shall be illuminated.

All lights and reflectors, required to comply with Federal Motor Vehicle Safety Standard #108, shall be furnished. Rear identification lights shall be recessed mounted for protection. Lights and wiring mounted in the rear bulkheads shall be protected from damage by installing a false bulkhead inside the rear compartments. An operational test shall be conducted to ensure that any equipment that is permanently attached to the electrical system is properly connected and in working order.

The results of the tests shall be recorded and provided to the purchaser at time of delivery.

Bidder Complies	YES	NO	
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STEP LIGHTS

Four (4) LED, step lights shall be provided. One (1) step light shall be provided on each side, on the front compartment face and two (2) step lights at the rear to illuminate the tailboard. These step lights shall be actuated with the pump panel light switch. All other steps on the apparatus shall be illuminated per the current edition of NFPA 1901.

Bidder Complies	YES	NO	
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REAR FMVSS LIGHTING

A pair of four (4) lamp modules shall be provided. Each module shall include a stop-tail light, arrow directional light, Whelen 700 Series Super LED warning lamp and backup light mounted in polished aluminum housing.

The lights shall be mounted on the face of the rear body compartments. Four (4) red reflectors shall be provided. A license plate bracket shall be mounted on the driver's side above the warning lights. A step lamp shall illuminate the license plate.

Bidder Complies	YES	NO	
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REAR ID/MARKER DOT LIGHTING

The three (3) identification lights located at the rear shall be installed per the following:

- As close as practical to the vertical Centerline.
- Centers spaced not less than six (6) inches or more than twelve (12) inches apart.
- Red in color.
- All at the same height.
- The outside clearance lights located at the rear shall be installed per the following:
 - To indicate the overall width of the vehicle.
 - At least one (1) each side of the vertical Centerline.
 - All at the same height.
 - As near the top as practical.
 - To be visible from the rear and the side.

Per FMVSS 108 and CMVSS 108 requirements.

Bidder Complies	YES	NO	
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LIGHT, INTERMEDIATE

There shall be one (1) pair of amber LED turn signal, marker lights furnished, one (1) each side, horizontally in the rear fender panel. A stainless steel trim shall be included with this installation.

Bidder Complies	YES	NO	
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"DO NOT MOVE APPARATUS" INDICATOR

A flashing red indicator light (located in the driving compartment) shall be illuminated automatically per the current edition of NFPA. The light shall be labeled "Do Not Move Apparatus If Light Is On".

Bidder Complies	YES	NO	
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OPEN DOOR INDICATOR LIGHT

A red "open door" indicator light shall be provided inside the cab, in clear view of the driver, to warn of an open compartment door.

Bidder Complies	YES	NO	
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ELECTRICAL WIRING DIAGRAMS

Two (2) electrical wiring diagrams, prepared for the body as it interfaces with the commercial chassis, shall be provided.

Bidder Complies	YES	NO	
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AMP DRAW REPORT

The bidder shall provide, at the time of bid and delivery, an itemized print out of the expected amp draw of the entire vehicle's electrical system.

The manufacturer of the apparatus shall provide the following:

- 1) Documentation of the electrical system performance tests.
- 2) A written load analysis, which shall include the following:
 - A) The nameplate rating of the alternator.
 - B) The alternator rating under the conditions specified per: Applicable NFPA 1901 or 1906 (Current Edition).
 - C) The minimum continuous load of each component that is specified per: Applicable NFPA 1901 or 1906 (Current Edition).
 - D) Additional loads that, when added to the minimum continuous load, determine the total connected load.
 - E) Each individual intermittent load.

All of the above listed items shall be provided by the bidder per the applicable NFPA 1901 or 1906 (Current Edition).

Bidder Complies	YES	NO	
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ELECTRICAL WIRING DIAGRAMS

Two (2) electrical wiring diagrams, prepared for the body as it interfaces with the commercial chassis, shall be provided.

Bidder Complies	YES	NO	
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CANTROL UNIT BUTTON PLACEMENT



Bidder Complies	YES	NO	
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APPARATUS BODY

WATER TANK, 2000 GALLON POLYPROPYLENE

The booster tank shall have a capacity of 2,000 Imperial Gallon polypropylene and be constructed of polypropylene plastic. Tank to be shaped to provide for deep side compartments and to serve as a large sump to limit the amount of undraftable water. The joints and seams shall be nitrogen welded inside and out.

Tank to be baffled in accordance with NFPA Bulletin 1901 and ULC requirements. The baffles shall have vent openings at both the top and bottom to permit movement of air and water between compartments. The longitudinal partitions shall be constructed of .38" polypropylene plastic and shall extend from the bottom of the tank through the top cover to allow positive welding. The transverse partitions shall extend from 4" off the tank bottom to the underside of the top cover. All partitions shall interlock and shall be welded to the tank bottom and sides.

The tank top shall be constructed of .50" polypropylene. It shall be recessed .38" from the top of the tank and shall be welded to the tank sides and the longitudinal partitions. Top shall be sufficiently supported to keep it rigid during fast filling conditions. Construction shall include 2.00" polypropylene dowels spaced no more than 30.00" apart and welded to the transverse partitions. Two (2) of the dowels shall be drilled and tapped (.50" diameter, 13.00" deep) to accommodate lifting eyes.

A sump that is 8.00" x 8.00" x 6.00" deep shall be provided at the bottom of the water tank. The sump shall include a drain plug and the tank outlet. The tank shall be installed in a fabricated cradle assembly

constructed on 3.00" x 3.00" x .25" angle iron. Rubber cushions, .50" thick x 3.00" wide, shall be placed on all horizontal surfaces that the tank rests on. Fill tower shall be constructed of .50" polypropylene and shall be a minimum of 10.00" wide x 16.00" long.

The fill tower shall be located in the center of the tank on the driver's side, and so that it does not affect the hose bed. Fill tower shall be furnished with a .25" thick polypropylene screen and a hinged cover.

An overflow pipe, constructed of 6.00" schedule 40 polypropylene, shall be installed approximately halfway down the fill tower and extend through the water tank and dump to the rear of the rear axle. Polypropylene tanks to have a lifetime warranty by the tank manufacturer against faulty material, poor design and poor workmanship.

Bidder Complies	YES	NO	
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DIRECT TANK FILL

One (1) 4" direct fill line at rear of the tank complete with Fireman's Friend stainless steel spring loaded check valve, P/N FFE4040CF8M-M-4" Body for filling tank complete with 4" Storz adaptor with 4" blind cap and cable. A 30 degree angle shall be provided to the tank fill.

Bidder Complies	YES	NO	
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TANK DUMP

A tank dump shall be installed through the rear body panel in the area over the tailboard. Dump shall be gated with a 10.00" square Newton dump valve. This dump valve shall have a side actuated electric control.

Controls for the valve shall be located inside the cab and at the rear of the body on the driver's side. A guard shall be provided for each switch. A 180 degree, Newton 6000SW swivel dump chute shall be provided. The chute shall include a Newton 4036 telescopic extension to allow the chute to extend past the body side for dumping. The water tank design shall include additional support for this chute. In addition, a heavy-duty chute support system shall be provided on the exterior of the body.

Bidder Complies	YES	NO	
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SWITCH, MASTER FOR DUMP VALVE

One (1) master on/off switch shall be provided for the water tank dump valves. The switch shall be located at the cab instrument panel.

Bidder Complies	YES	NO	
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HOSE BED

The hose bed shall be fabricated of aluminum utilizing good engineering practices. Hose body width shall be minimum of 78.00" inside. Upper edges of side panels shall have a double break for rigidity; a split tube finish shall not be acceptable. Flooring of the hose bed shall be removable aluminum grating with the top surface corrugated to aid in hose aeration. The grating slats shall be a minimum of .50" x 4.50" with spacing between slats for hose ventilation.

Hose bed shall accommodate a minimum of 1000 feet of 2.50" (65mm) fire hose and a 35 foot ladder to be stored horizontally (lying flat) on the driver's side of the hosebed. Two (2) adjustable hosebed dividers shall be furnished for separating hose. Each divider shall be constructed of a .25" aluminum sheet. Each divider shall be fully adjustable by sliding in tracks, located at the front and rear of the hose bed. It shall be held in place by tightening bolts at each end. Acorn nuts shall be installed on all bolts in the hose bed which have exposed threads. Flat surfaces shall be sanded for uniform appearance, or constructed of brushed aluminum.

Bidder Complies	YES	NO	
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CUTOUT, HANDHOLD

A cut-out with radiused corners shall be provided at the rear of the two hose bed divider(s).

Bidder Complies	YES	NO	
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HOSEBED HOSE RESTRAINT

The hose in the hosebed shall be restrained by a heavy duty black vinyl tarpaulin hose restraining system, compliant with the current edition of NFPA 1901.

Bidder Complies	YES	NO	
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RUNNING BOARDS

Running boards shall be fabricated of .125" bright aluminum tread plate. Each running board shall be supported by a welded 2.00" square tubing and channel assembly, which shall be bolted to the pump compartment substructure.

Running boards shall be 12.75" deep and spaced .50" away from the pump panel. A splashguard shall be provided above the running board tread plate.

Bidder Complies	YES	NO	
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TAILBOARD

Rear step shall also be constructed of .125" bright aluminum tread plate supported by a structural steel assembly. The rear tailboard shall be 20.00" deep. The exterior side shall be flanged down and in. Flanges shall not be notched.

Entire rear surface between the beavertails shall be covered with smooth aluminum. Inside surface of each beavertail in the hose bed area shall be covered with stainless steel to protect the paint finish. The remaining inside surface of the beavertails shall be covered with bright aluminum tread plate.

Bidder Complies	YES	NO	
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TOW EYES

Two (2) rear painted tow eyes shall be located at the rear of the apparatus and shall be mounted directly to the chassis frame rails.

Bidder Complies	YES	NO	
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COMPARTMENTATION

Body and compartments shall be fabricated of .125", 5052-H32 aluminum. Side compartments shall be an integral assembly with the rear fenders. Circular fender liners shall be provided for prevention of rust pockets and ease of maintenance. Compartment flooring shall be of the sweep out design with the floor higher than the compartment door lip.

The compartment door opening shall be framed by flanging the edges in 1.75" and bending out again .75" to form an angle. Drip protection shall be provided above the doors by means of bright aluminum extrusion, formed bright aluminum tread plate or polished stainless steel. Front facing compartment walls shall be covered with bright aluminum tread plate. All screws and bolts which protrude into a

compartment shall have acorn nuts on the ends to prevent injury.

Bidder Complies	YES	NO	
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UNDERBODY SUPPORT SYSTEM

Due to the severe loading requirements of this pumper tanker a method of body and compartment support suitable for the intended load shall be provided. The backbone of the support system shall be the chassis frame rails which is the strongest component of the chassis and is designed for sustaining maximum loads.

The support system shall include .375" thick steel vertical angle supports bolted to the chassis frame rails with .625" diameter bolts. Attached to the bottom of the steel vertical angles shall be horizontal angles, with gussets welded to the vertical members, which extend to the outside edge of the body. The body substructure shall result in a 500 lb equipment support rating per lower compartment.

A design with body compartments hanging on the chassis in an unsupported fashion shall not be acceptable.

Bidder Complies	YES	NO	
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AGGRESSIVE WALKING SURFACE

All exterior surfaces designated as stepping, standing, and walking areas shall comply with the required average slip resistance of the current NFPA standards.

Bidder Complies	YES	NO	
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LOUVERS

All body compartments shall have a minimum of one (1) set of louvers stamped into a wall to provide the proper airflow inside the compartment and to prevent water from dripping into the compartment. These louvers shall be formed into the metal and not added to the compartment as a separate plate.

Bidder Complies	YES	NO	
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TESTING OF BODY DESIGN

Body structural analysis shall be fully tested. Proven engineering and test techniques such as finite element analysis, stress coating and strain gauging have been performed with special attention given to fatigue, life and structural integrity of the cab, body and substructure.

Body shall be tested while loaded to its greatest in-service weight. The criteria used during the testing procedure shall include:

- Raising opposite corners of the vehicle tires 9.00" to simulate the twisting a truck may experience when driving over a curb.
- Making a 90 degree turn, while driving at 20 mph to simulate aggressive driving conditions.
- Driving the vehicle at 35 mph on a washboard road.
- Driving the vehicle at 55 mph on a smooth road.
- Accelerating the vehicle fully, until reaching the approximate speed of 45 mph on rough pavement.
- Evidence of actual testing techniques shall be made available upon request.

Bidder Complies	YES	NO	
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DRIVER'S SIDE COMPARTMENTS

The driver's side compartments shall consist of one (1) full height, roll-up door compartments ahead of the rear wheels shall be provided. The compartment shall be approximately 40" wide and approximately

60" high. The interior dimensions of these compartments shall be fully described and provided with the bid. One (1) roll-up door compartment shall be provided forward above the rear wheels.

The compartment shall be approximately 54.25" wide x 33.13" high x 10.88" deep inside. The depth of the compartment shall be calculated with the compartment door closed.

One (1) roll-up door compartment shall be provided forward above the rear wheels. The compartment shall be approximately 57.25" wide x 33.13" high x 10.88" deep inside. The depth of the compartment shall be calculated with the compartment door closed. A full height, roll-up door compartment behind the rear wheels shall be provided. The interior dimensions of this compartment shall be 51.50" wide x 64.25" high x 24.00" deep in the lower 26.00" of the compartment and 10.88" deep in the remaining upper portion. The depth of the compartment shall be calculated with the compartment door closed. The clear door opening of this compartment shall be 49.00" wide x 58.25" high.

Closing of the door shall not require releasing, unlocking, or unlatching any mechanism and shall easily be accomplished with one hand. All storage compartments shall be constructed as deep as possible with location for six sets of bunker gear with SCBA brackets.

Bidder Complies	YES	NO	
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PASSENGER'S SIDE COMPARTMENTS

The passenger's side compartments shall consist of:

One (1) full height, roll-up door compartments ahead of the rear wheels shall be provided. The compartment shall be approximately 40" wide and approximately 60" high. The interior dimensions of these compartments shall be fully described and provided with the bid.

One (1) roll-up door compartment shall be provided forward above the rear wheels. The compartment shall be approximately 54.25" wide x 33.13" high.

One (1) roll-up door compartment shall be provided forward above the rear wheels. The compartment shall be approximately 57.25" wide x 33.13" high.

A full height, roll-up door compartment behind the rear wheels shall be provided. The interior dimensions of this compartment shall be 51.50" wide x 64.25" high x 24.00" deep in the lower 26.00" of the compartment. The depth of the compartment shall be calculated with the compartment door closed. The clear door opening of this compartment shall be 49.00" wide x 58.25" high. Closing of the door shall not require releasing, unlocking, or unlatching any mechanism and shall easily be accomplished with one hand.

Bidder Complies	YES	NO	
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ROLL-UP DOORS

All roll-up door(s) shall be of an anodized satin finish, and double faced aluminum construction and include LED rope lighting. Lath sections shall be an interlocking rib design and shall be individually replaceable without complete disassembly of door. Between each slat at the pivoting joint shall be a PVC inner seal to prevent metal to metal contact and prevent dirt or moisture from entering the compartments. Seals shall allow door to operate in extreme temperatures ranging from plus 180 to minus 40 degrees Fahrenheit.

Side, top and bottom seals shall be provided to resist ingress of dirt and weather and be made of Santoprene. All hinges, barrel clips and end pieces shall be nylon 66. All nylon components shall withstand temperatures from plus 300 to minus 40 degrees Fahrenheit. Hardened plastic shall not be acceptable.

A polished stainless steel lift bar shall be provided for opening door. Lift bar shall be located at the bottom of door and have latches on the outer extrusion of the doors frame. A ledge shall be supplied over lift bar

for additional area to aid in closing the door. Door(s) shall be constructed from an aluminum box section. The exterior surface of each slat shall be flat. The interior surfaces shall be concave to provide strength and prevent loose equipment from jamming the door from inside.

To conserve space in the compartment(s), the spring roller assembly shall not exceed 3.00" in diameter. A roll-up door that retracts below the compartment ceiling (garage door style) shall not be acceptable. The header for the roll-up door assembly shall not exceed 4.00". A heavy-duty magnetic switch shall be used for control of "open compartment door" warning lights.

All mechanical components of the door shall be warranted to be free from defects in materials and workmanship for the lifetime of the vehicle. All parts covered under this warranty shall be to the original owner. Specify door manufacturer.

Bidder Complies	YES	NO	
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REAR COMPARTMENT

A tool compartment shall be provided at the rear of the apparatus. The compartment shall be approximately 26.00" wide x 8.00" high x 7.00" deep.

A drop-down door constructed of bright aluminum treadplate shall be provided. Enlarge compartment size to house a donut roll and appliances.

Bidder Complies	YES	NO	
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FENDER COMPARTMENTS

A quantity of two (2) fender compartments shall be provided on each side of the apparatus. The compartments shall be located between the tandem axles. The compartment(s) shall be 19.50" wide at the top x approximately 8.00" wide at the bottom with tapered sides. The compartment(s) shall be 14.50" high x 26.00" deep.

The compartment shall be designed with a removable horizontal partition that will allow multiple uses of equipment storage. Three air bottles or three fire extinguishers shall fit in the compartment. Removing the partition shall allow a self-contained breathing apparatus to be installed in the compartment. Flooring shall be rubber lined and have a drain hole. A stainless steel horizontally hinged lift up door with chrome plated latches shall be provided. A dielectric barrier shall be provided between the door hinge, hinge fasteners and the body sheet metal. With six sets of bunker gear we would require room for six spare SCBA bottles.

Bidder Complies	YES	NO	
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PULL-OUT TRAY

There shall be three (3) slide-out trays with 2.00" sides and a minimum capacity of 500 pounds provided. Capacity rating shall be in the extended position.

Slides shall be ball bearing type for ease of operation and years of dependable service. Automatic locks shall be provided for both the "in" and "out" positions. The trip mechanism for it shall be located at the front of the tray for ease of use with a gloved hand.

Tray location shall be d1, d3, p3.

Heavy-duty steel angle iron assembly shall support the body under the compartment floor. It shall be attached to the chassis frame for load transfer and to reduce stress on body.

Bidder Complies	YES	NO	
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MATTING, COMPARTMENT SHELVING

Turtle Tile compartment matting shall be provided in all shelves, trays and compartment floors. The color of the Turtle Tile shall be black.

Bidder Complies	YES	NO	
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MOUNTING TRACKS

There shall be four (4) sets of tracks for mounting equipment. These tracks shall be installed vertically on the back and each side wall of the compartment(s). The compartment(s) with mounting tracks shall be upper D1, D2, D3, and upper P3.

Bidder Complies	YES	NO	
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RUB RAIL

Bottom edge of the side compartments shall be trimmed with a bright aluminum extruded rub rail. Trim shall be approximately 2.12" high with 1.38" flanges turned outward for rigidity. The rub rails shall not be an integral part of the body construction, which allows replacement in the event of damage.

Bidder Complies	YES	NO	
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HARD SUCTION HOSE

Two (2) lengths of 6.00" clear corrugated PVC hard suction hose, 10' in length, shall be provided. The hose shall be equipped with a long handle female coupling on one (1) end and a rocker lug male coupling on the other end. Couplings shall be hard coated aluminum. Hose shall be located in an internal storage compartment.

Bidder Complies	YES	NO	
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HANDRAILS

The handrails shall be 1.25" diameter anodized aluminum extrusion, with a ribbed design, to provide a positive gripping surface.

Chrome plated end stanchions shall support the handrail. Plastic gaskets shall be used between end stanchions and any painted surfaces. Drain holes shall be provided in the bottom of all vertically mounted handrails.

- Four (4) handrails shall be provided, two above each side pump panel.
- One (1) vertical handrail shall be provided on the driver's side body, on the front bulkhead door frame.
- One (1) vertical handrail, not less than 29.00" long, shall be located on each rear beavertail.
- One (1) full width horizontal handrail shall be provided below the hose bed at the rear of the apparatus.

Bidder Complies	YES	NO	
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PORTABLE PUMP SUCTION STORAGE

There shall be two (2) internal storage compartments to allow Fire Department supplied 10' lengths of 4" hard suction hose.

Bidder Complies	YES	NO	
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LADDER STORAGE

The 14’ roof ladder and 10’ attic ladders (City Supplied) shall be stored in a tunnel through the water tank and accessed at the rear. The ladders shall be stored horizontally stacked. The ladders shall be secured from moving forward during travel. The rear of the ladder storage area shall have a hinged bright aluminum tread plate door with latches for access to the ladders.

The 35-foot ladder shall be stored in horizontally (lying flat) in the driver’s side hosebed. The ladder shall be restrained by a fixed divider on the right side and the hosebed wall on the left side. The ladder shall have a mechanism to secure it in place within the hosebed.

Bidder Complies	YES	NO	
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PIKE POLE, 14'

Two (2) pike poles 14' long with a wooden handles shall be provided by the supplier and be located in the ladder storage tunnel.

Bidder Complies	YES	NO	
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COMPARTMENT PORTABLE WATER TANK

A compartment shall be provided thru the body on the passenger side body compartments for a 3500 gallon Husky portable water tank (City Supplied). This compartment shall have a bright aluminum tread plate door at the rear. Stainless steel slides shall be provided for this storage compartment. The troughs shall include slides and one (1) stainless steel roller installed to allow easy removal of the portable water tank.

Bidder Complies	YES	NO	
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STEPS

A folding step shall be provided on the front of each fender compartment. The step shall be bright finished, non-skid with a luminescent coating that is rechargeable from any light source and can hold a charge for up to 24 hours. Each step shall incorporate an LED light to illuminate the stepping surface. The step can be used as a hand hold with two openings wide enough for a gloved hand.

Bidder Complies	YES	NO	
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STEPS, REAR

Bright aluminum tread plate corner steps shall be provided at the rear, low. All steps shall provide adequate surface for stepping. A full width 9.00" deep bright aluminum tread plate shall be provided at the rear of the apparatus for access to the hose bed. Chrome folding steps shall be provided at the rear, upper. All steps shall provide adequate surface for stepping.

One (1) additional folding step shall be located front of body driver's side. The step(s) shall be bright finished, non-skid luminescent folding type. The luminescent coating is rechargeable from any light source and can hold a charge for up to 24 hours. The step(s) can be used as a hand hold with two openings wide enough for a gloved hand.

Bidder Complies	YES	NO	
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PUMP COMPONENTS

MIDSHIP FIRE PUMP

A Waterous CSC 20 1250 rated at 1050 I.G.P.M. shall be provided.

Bidder Complies	YES	NO	
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SEAL ON PUMP

No mechanical seal on the pump.

Bidder Complies	YES	NO	
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PUMP TRANSMISSION

The drive unit shall be cast and completely manufactured and tested at the pump manufacturer's factory. The pump drive unit shall be of sufficient size to withstand the torque from the engine in both road and pump operating conditions. The drive unit shall be designed with ample lubrication reserve to maintain the proper operating temperature.

The gearbox drive shafts shall be designed to withstand the full torque of the engine in both road and pump operating conditions. The pump ratio shall be selected by the apparatus manufacturer to provide the maximum performance with the engine and transmission selected.

Three (3) green warning lights shall be provided to indicate to the operator(s) when the pump has completed the shift from road to pump position. Two (2) lights shall be located in the truck driving compartment and one (1) light on pump operator's panel, adjacent to the throttle control.

Bidder Complies	YES	NO	
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AIR PUMP SHIFT

Pump shift engagement shall be made by a two (2) position sliding collar, actuated pneumatically (by air pressure), with a three (3) position air control switch located in the cab.

Two (2) indicator lights shall be provided adjacent to the pump shift inside the cab. One (1) green light shall indicate the pump shift has been completed and be labeled "pump engaged". The second green light shall indicate when the pump has been engaged and the chassis transmission is in pump gear. This indicator light shall be labeled "ok to pump".

Another green indicator light shall be installed adjacent to the hand throttle on the pump panel and indicate either the pump is engaged and the road transmission is in pump gear, or the road transmission is in neutral and the pump is not engaged. This light shall be labeled "Warning: Do not open throttle unless light is on".

The pump shift control in the cab shall be illuminated to meet NFPA requirements.

Bidder Complies	YES	NO	
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AUXILIARY COOLING SYSTEM

A supplementary heat exchange cooling system shall be provided to allow the use of water from the discharge side of the pump for cooling the engine water.

Heat exchanger shall be cylindrical type and shall be a separate unit. It shall be installed in the pump or engine compartment with the control located on the pump operator's control panel. Exchanger shall be plumbed to the master drain valve.

Bidder Complies	YES	NO	
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INTAKE RELIEF VALVE

A relief valve shall be installed on the suction side of the pump pre-set at 125 psig. Relief valve shall have a working range of 50 psig to 250 psig.

Outlet shall terminate below the framerails with a 2.50" National Standard hose thread adapter and shall have a "do not cap" warning tag.

Bidder Complies	YES	NO	
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PRESSURE GOVERNOR

This apparatus shall be equipped with a Fire Research Corporation, In-Control 400 with TGA400 Series Hand Throttle Pressure Governor engine/pump governor/throttle system that is connected directly to the Electronic Control Module (ECM) mounted on the engine. The pressure governor is to operate as a pressure sensor (regulating) governor (PSG).

A special pre-set feature shall permit a predetermined pressure of RPM to be set. The pre-set pressure or RPM will be displayed on the message display of the "pressure governor". The pre-set shall be easily adjustable by the operator. The pressure sensor governor system shall be operable only after the vehicle parking brake has been set, the transmission is the pumping mode, and the fire pump has been engaged.

The pressure sensor governor system shall have two (2) modes of operation: pressure mode or rpm mode. When in the pressure mode, the PSG system shall automatically maintain the discharge pressure set by the operator regardless of flow (within engine/pump operating capabilities). In the rpm mode, the PSG system shall automatically maintain a set engine speed, regardless of engine load (within engine operation capabilities).

Bidder Complies	YES	NO	
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PRIMING PUMP

Priming pump shall be a positive displacement vane type, electrically driven, and conforming to standards outlined in NFPA pamphlet #1901. One (1) priming control shall both open the priming valve and start the priming motor. Primer shall be environmentally safe, self-lubricating style.

Bidder Complies	YES	NO	
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HEAT ENCLOSURE

A heat enclosure shall be installed, trapping hot air radiated from the engine exhaust system, which shall warm the fire pump. The enclosure shall consist of a 12 gauge aluminum structure with easily removable panels. Also a covering above the pump shall be provided to prevent warm air cannot escape freely.

Bidder Complies	YES	NO	
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RECIRCULATING LINE

A .50" diameter recirculating line, from the pump to the water tank, shall be furnished with a control

installed at the pump operator's control panel.

Bidder Complies	YES	NO	
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THERMAL RELIEF VALVE

A thermal relief valve shall be provided on the pump to monitor pump water temperature. This valve shall automatically relieve water from the pump and dump to ground when the temperature of the pump water exceeds the temperature setting of the valve.

Bidder Complies	YES	NO	
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PUMP MANUALS

Two (2) pump manuals from the pump manufacturer shall be furnished in compact disc format with the apparatus. Manuals shall cover pump operation, maintenance, and parts.

Bidder Complies	YES	NO	
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PLUMBING

All inlet and outlet plumbing, 3.00" and smaller, shall be plumbed with stainless steel pipe. Small diameter secondary plumbing such as drain lines shall be stainless steel, brass or hose.

Where vibration or chassis flexing may damage or loosen piping or where a coupling is required for servicing, the piping shall be equipped with victaulic or rubber couplings. Plumbing manifold bodies shall be ductile cast iron or stainless steel. All lines to drain through either a master drain valve or shall be equipped with individual drain valves. All individual drain lines for discharges shall be extended with a hose to drain below the chassis frame. All water carrying gauge lines shall be of flexible polypropylene tubing.

Bidder Complies	YES	NO	
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MAIN PUMP INLETS

A 6.00" pump manifold inlet (butterfly valve/drivers side) shall be provided on each side of the vehicle. The suction inlets shall include screens that are designed to provide cathodic protection for the pump, thus reducing corrosion in the pump. The main pump inlets shall have National Standard Threads with a long handle chrome cap.

The cap shall incorporate a thread design to automatically relieve stored pressure in the line when disconnected. (No exception)

Bidder Complies	YES	NO	
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VALVES

All discharges shall use in-line ball valves. Valves shall have a ten (10) year warranty.

Bidder Complies	YES	NO	
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2-1/2" SUCTION INLETS

Two (2) 2-1/2" gated suction intakes to be provided on roadside Operator's panel c/w screen, chrome plated plugs and chain. Valve is controlled at panel. Two (2) 2-1/2" gated suction intakes to be provided on curbside panel c/w screen, chrome plated plugs and chain. Valve is controlled at panel.

Note: All 2-1/2" intakes and outlets to have drains (3/4").
 All 2-1/2" intake and outlets to have CSA threads.
 All valves to be Akron 8800 Series.
 All discharge and suction valves to be located inside pump compartment.

Bidder Complies	YES	NO	
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ADAPTER, INLET

Each inlet shall be furnished with a special thread adapter. These adapters shall have 2.50" male NST threads converting to 2.50" female swivel with CSA 2.50" plug. The adapter shall be the VLH, which incorporates an exclusive thread design to automatically relieve stored pressure in the line when disconnected. (No exception)

Bidder Complies	YES	NO	
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INLET CONTROL

Control for the side auxiliary inlet(s) shall be located at the inlet valve.

Bidder Complies	YES	NO	
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INLET BLEEDER VALVE

A .75" bleeder valve shall be provided for each side gated inlet. The valves shall be located behind the panel with a swing style handle control extended to the outside of the panel. The handles shall be chrome plated and provide a visual indication of valve position.

The swing handle shall provide an ergonomic position for operating the valve without twisting the wrist and provides excellent leverage. The water discharged by the bleeders shall be routed below the chassis frame rails.

Bidder Complies	YES	NO	
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TANK TO PUMP

The booster tank shall be connected to the intake side of the pump with heavy duty piping and a quarter turn 3.00" full flow line valve with the control remotely located at the operator's panel.

Tank to pump line shall run straight (no elbows) from the pump into the front face of the water tank and angle down into the tank sump. A rubber coupling shall be included in this line to prevent damage from vibration or chassis flexing. A check valve shall be provided in the tank to pump supply line to prevent the possibility of "back filling" the water tank.

Bidder Complies	YES	NO	
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TANK REFILL

A 2.00" combination tank refill and pump re-circulation line shall be provided, using a quarter-turn full flow ball valve controlled from the pump operator's panel.

Bidder Complies	YES	NO	
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DISCHARGE OUTLETS (Left Side)

There shall be two (2) discharge outlets with a 2.50" valve on the left side of the apparatus, terminating with a male 2.50" CSA thread adapter.

Bidder Complies	YES	NO	
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DISCHARGE OUTLETS (Right Side)

There shall be two (2) discharge outlets with a 2.50" valve on the right side of the apparatus, terminating with a 2.50" male CSA thread adapter.

Bidder Complies	YES	NO	
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DISCHARGE CAPS

Chrome plated, rocker lug, caps with chains shall be furnished for all side discharge outlets. The cap shall incorporate a thread design to automatically relieve stored pressure in the line when disconnected. (no exception)

Bidder Complies	YES	NO	
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OUTLET BLEEDERS

A .75" bleeder valve shall be provided for each outlet 1.50" or larger. Automatic drain valves are acceptable with some outlets if deemed appropriate with the application.

The valves shall be located behind the panel with a swing style handle control extended to the outside of the side pump panel. The handles shall be chrome plated and provide a visual indication of valve position. The swing handle shall provide an ergonomic position for operating the valve without twisting the wrist and provides excellent leverage. Bleeders shall be located at the bottom of the pump panel.

They shall be properly labeled identifying the discharge they are plumbed in to. The water discharged by the bleeders shall be routed below the chassis frame rails.

Bidder Complies	YES	NO	
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ELBOWS, LEFT SIDE OUTLETS

The 2.50" discharge outlets, located on the left side pump panel, shall be furnished with a 2.50"(F) National Standard hose thread x 2.50"(M) National Standard hose thread, chrome plated, 30 degree elbow.

The elbow shall incorporate a thread design to automatically relieve stored pressure in the line when disconnected. (No exception)

Bidder Complies	YES	NO	
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ELBOWS, RIGHT SIDE OUTLETS

The 2.50" discharge outlets, located on the right side pump panel, shall be furnished with a 2.50"(F) National Standard hose thread x 2.50"(M) National Standard hose thread, chrome plated, 30 degree elbow.

The elbow shall incorporate a thread design to automatically relieve stored pressure in the line when disconnected. (No exception)

Bidder Complies	YES	NO	
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DISCHARGE OUTLET CONTROLS

The discharge outlets shall incorporate a quarter-turn ball valve with the control located at the pump operator's panel. The valve operating mechanism shall indicate the position of the valve.

Bidder Complies	YES	NO	
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RAPID ATTACK MONITOR

One (1) Akron or Eikhart 500 – 700 GPM 2.5" Rapid Attack Monitor with Adjustable Nozzle with Mounting Bracket shall be provided.

Bidder Complies	YES	NO	
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CROSSLAY HOSE BEDS

Two crosslays with 1.50" outlets shall be provided. Each bed to be capable of carrying 200 feet of 1.75" double jacketed hose and shall be plumbed with 2.00" i.d. pipe and gated with a 2.00" quarter turn ball valve.

Outlets to be equipped with a 1.50" NPSH hose thread 90 degree swivel located in the hose bed so that hose may be removed from either side of apparatus.

The crosslay controls shall be at the pump operator's panel. The crosslay dividers shall be fabricated of .25" aluminum and shall provide adjustment from side to side. The divider shall be unpainted with a DA finish. Stainless Steel rollers, shall be provided where hose may rub against painted surface. Crosslay bed flooring shall consist of removable perforated brushed aluminum.

Bidder Complies	YES	NO	
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CROSSLAY/DEADLAY HOSE RESTRAINT

Heavy duty black vinyl tarpaulin hose restraining system, compliant with current NFPA 1901 current standards shall be provided across the top and ends of two (2) crosslay/deadlay opening(s) to secure the hose during travel.

Bidder Complies	YES	NO	
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FOAM PRO AUTOMATIC FOAM PROPORTIONER

Supply and install one (1) Foam Pro Model 1600 proportioning system for Class "A" foam installation complete with the following items:

- 12 volt automatic proportioning system Model 1600
- 1.7 U.S. gallon per minute pump with 1/3 H.P. 12 volt electric motor assembly
- Micro processor control/display unit
- Foam pump speed sensor.
- Instruction panel nameplate.
- Motor driver

- Capacitor
- Foam injector fitting
- Shielded cable set
- 2 ½” flow meter
- Strainer for foam line
- Low level warning switches and lights for each tank
- Manifold to two (2) 2” pre-connect outlet lines one for crosslay, one for bumper.
- System schematic placard.
- System rating placard
- Brackets to hold pump motor
- Shut off valves on foam line from tank (3/4”)
- All 12 volt wiring with 50 amp circuit breaker between motor and batteries
- All necessary piping, braided hoses, fittings, check valves
- Testing and calibration of system

Bidder Complies	YES	NO	
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FOAM CELL

One (1) foam tank to be provided as an integral part of the water tank complete with fill towers, vents, drain openings and low level warning light switches, capacity to be 30 gallons of foam with the intended use of Class A foam. The foam cell shall have a screen in the fill dome and a breather in the lid.

Bidder Complies	YES	NO	
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FOAM GAUGE ON PANEL

One (1) Class 1 ITLF-40 “Intelli-Tank” LED foam tank level gauge mounted on Operator’s Panel.

Bidder Complies	YES	NO	
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PUMP COMPARTMENT

The pump compartment shall be separate from the hose body and compartments so that each may flex independently of the other. It shall be a fabricated assembly of steel tubing, angles and channels which supports both the fire pump and the side running boards.

The pump compartment shall be mounted on the chassis frame rails with rubber biscuits in a four point pattern to allow for chassis frame twist. Pump compartment, pump, plumbing and gauge panels shall be removable from the chassis in a single assembly.
 Pump compartment shall be enclosed by means of a roll-up door.

Bidder Complies	YES	NO	
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PUMP MOUNTING

Pump shall be mounted to a substructure which shall be mounted to the chassis frame rail using rubber isolators. The mounting shall allow chassis frame rails to flex independently without damage to the fire pump.

Bidder Complies	YES	NO	
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PUMP CONTROL PANELS (Left Side Control)

All pump controls and gauges shall be located at the left (driver's) side of the apparatus and properly identified, covered with a roll up door. Layout of the pump control panel shall be ergonomically efficient and systematically organized, and include an external radio speaker and microphone. The pump operator's control panel shall be removable in two (2) main sections for ease of maintenance:

The upper section shall contain sub panels for the mounting of the pump pressure control device, engine monitoring gauges, electrical switches, and foam controls (if applicable). Sub panels shall be removable from the face of the pump panel for ease of maintenance. Below the sub panels shall be located all valve controls and line pressure gauges. The lower section of the panel shall contain all inlets, outlets, and drains.

All push/pull valve controls shall have 1/4 turn locking control rods with polished chrome plated zinc tee handles. Guides for the push/pull control rods shall be chrome plated zinc castings securely mounted to the pump panel. Push/pull valve controls shall be capable of locking in any position. The control rods shall pull straight out of the panel and shall be equipped with universal joints to eliminate binding.

Bidder Complies	YES	NO	
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IDENTIFICATION TAGS

The identification tag for each valve control shall be recessed in the face of the tee handle. All discharge outlets shall have color coded identification tags, with each discharge having its own unique color. Color coding shall include the labeling of the outlet and the drain for each corresponding discharge.

All line pressure gauges shall be mounted directly above the corresponding discharge control tee handles and recessed within the same chrome plated casting as the rod guide for quick identification. The gauge and rod guide casting shall be removable from the face of the pump panel for ease of maintenance. The casting shall be color coded to correspond with the discharge identification tag. All remaining identification tags shall be mounted on the pump panel in chrome plated bezels.

The pump panel on the right (passenger's) side shall be removable with lift and turn type fasteners. Trim rings shall be installed around all inlets and outlets. The trim rings for the side discharge outlets shall be color coded and labeled to correspond with the discharge identification tag.

Bidder Complies	YES	NO	
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PUMP PANEL CONFIGURATION

The pump panel configuration shall be arranged and installed in an organized manner that shall provide user-friendly operation.

Bidder Complies	YES	NO	
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PUMP AND GAUGE PANEL

The pump and gauge panels shall be constructed of black vinyl covered aluminum to allow easy identification of the gauges and controls and to eliminate glare.

A polished aluminum trim molding shall be provided on both sides of the pump panel. The passenger's side pump panel shall be removable and fastened with swell type fasteners. Engine monitoring graduated LED indicators shall be incorporated with the pressure controller.

Bidder Complies	YES	NO	
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RUBBER BETWEEN PUMP PANEL AND BODY FILLER

A rubber flex trim strip shall be installed between the pump module and front body sheet.

Bidder Complies	YES	NO	
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PUMP COMPARTMENT HEATER

A hot water heater shall be installed in the pump compartment. Controls for the heater shall be located at the pump operator's panel. The pump compartment shall be enclosed at the top to retain the heat generated by the heater inside the pump compartment.

A shutoff valve shall be installed on both the intake and discharge side of the heater.

Bidder Complies	YES	NO	
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INSERT INTAKE CAPS

The inserts in the intake caps shall be the Canadian Flag.

Bidder Complies	YES	NO	
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GAUGES, VACUUM and PRESSURE

The pump vacuum and pressure gauges shall be silicone filled. The gauges shall be a minimum of 4.00" in diameter and shall have white faces with black markings, with a pressure range of 30.00" 0-600 psi/kpa. Gauge construction shall include a Zytel nylon case with adhesive mounting gasket and threaded retaining nut.

The pump pressure and vacuum gauges shall be installed adjacent to each other at the pump operator's control panel.

Test port connections shall be provided at the pump operator's panel. One shall be connected to the intake side of the pump, and the other to the discharge manifold of the pump. They shall have 0.25 in. standard pipe thread connections and non-corrosive polished stainless steel or brass plugs. They shall be marked with a label.

This gauge shall include a 10 year warranty against leakage, pointer defect, and defective bourdon tube.

Bidder Complies	YES	NO	
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PRESSURE GAUGES

The individual "line" pressure gauges for the discharges shall be fluid filled. They shall be a minimum of 2.00" in diameter and the dial shall have white faces with black markings.

Gauge construction shall include a Zytel nylon case with adhesive mounting gasket and threaded retaining nut. Gauges shall have a pressure rating of 0-400 psi/kpa. The individual pressure gauge shall be installed as close to the outlet control as practical. This gauge shall include a 10 year warranty against leakage, pointer defect, and defective bourdon tube.

Bidder Complies	YES	NO	
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WATER LEVEL GAUGE

An electronic water level gauge shall be provided on the operator's panel that registers water level by means of five colored LED lights. The lights shall be durable, ultra-bright five LED design viewable

through 180 degrees. The water level indicators shall be as follows:

- 100% = Green
- 75% = Yellow
- 50% = Yellow
- 25% = Yellow
- Refill = Red

The light shall flash when the level drops below the given level indicator to provide an eighth of a tank indication. To further alert the pump operator, the lights shall flash sequentially when the water tank is empty. The level measurement shall be based on the sensing of head pressure of the fluid in the tank.

The display shall be constructed of a solid plastic material with a chrome plated die cast bezel to reduce vibrations that can cause broken wires and loose electronic components. The encapsulated design shall provide complete protection from water and environmental elements. An industrial pressure transducer shall be mounted to the outside of the tank. The field calibratable display measures head pressure to accurately show the tank level.

Bidder Complies	YES	NO	
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FOAM LEVEL GAUGE

An electronic foam level gauge shall be provided on the operator's panel that registers foam level by means of five colored LED lights. The lights shall be durable, ultra-bright five LED design viewable through 180 degrees. The foam level indicators shall be as follows:

100% = Green, 75% = Yellow, 50% = Yellow, 25% = Yellow, and Refill = Red.

The light shall flash when the level drops below the given level indicator to provide an eighth of a tank indication. To further alert the pump operator, the lights shall flash sequentially when the foam tank is empty. The level measurement shall be based on the sensing of head pressure of the fluid in the tank. The display shall be constructed of a solid plastic material with a chrome plated die cast bezel to reduce vibrations that can cause broken wires and loose electronic components. The encapsulated design shall provide complete protection from foam and environmental elements. An industrial pressure transducer shall be mounted to the outside of the tank. The display shall be able to be calibrated in the field and shall measure head pressure to accurately show the tank level.

Bidder Complies	YES	NO	
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Equipment

STANDARD ACCESSORY EQUIPMENT TO BE PROVIDED BY SUPPLIER

The following equipment shall be furnished with the completed unit and included in the total pricing however the pricing shall be indicated in the bid for each item:

- One (1) bag of chrome, stainless steel, or cadmium plated screws, nuts, bolts and washers, as used in the construction of the unit.
- A hi-volume low level strainer shall be provided. This strainer shall deliver rated pump capacity to a 3" water level in a holding tank. It shall pivot to set firmly on bottom of tank at its lowest level regardless of terrain.
- One (1) 6 lb. pick head axes with mounting brackets.
- One (1) 6 lb (2.7 kg) flathead axe with mounting bracket.
- Two (2) sets of brackets with four (4) all purpose FD-102 wrenches. (Two (2) in each bracket). (Wrenches to fit all Storz and rocker lug couplings and fittings)
- One (1) 60" crow bar with brackets.
- One (1) 2000 watt Honda gasoline driven Inverter. Honda four-stroke engine c/w LED light mounted in

storage cabinet designated by Fire Department.

- Five (5) 360 degree high visibility “LED” flashing beacons/flare kit P/N BE277 and P/N B276 base for lights.
- One (1) ZOLL AED+Plus defibrillator with hard wall pelican case/ Padi pad and fast response kit or equivalent.
- 2 wheel chocks, mounted in a readily accessible locations, which together will hold the apparatus when loaded to its GVWR.
- 1 - 4” Storz to 6” female swivel gate valve with 25 degree elbow.

Bidder Complies	YES	NO	
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NFPA REQUIRED LOOSE EQUIPMENT, PROVIDED BY FIRE DEPARTMENT

The following loose equipment as outlined in NFPA 1901, current edition, for Mobile Water Supply Fire Apparatus shall be provided by the fire department. All loose equipment shall be installed on the apparatus before placed in emergency service, unless the fire department waives NFPA section 4.21.

- Minimum of 100 ft. (120 m) of 1¾" (45 mm) fire hose.
- Minimum of one (1) 95 gpm (360 L/min) handline nozzle.
- Two (2) portable hand lights.
- One approved dry chemical portable fire extinguisher with a minimum 3A-40BC rating.
- One (1) first aid kit.
- One traffic vest for each sitting position.

Bidder Complies	YES	NO	
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Paint/Warranty/Graphics

COMMERCIAL CHASSIS PAINT

The chassis shall be painted by the chassis manufacturer. It shall remain the color and commercial quality finish as provided. The primary color shall be candy apple red.

Bidder Complies	YES	NO	
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PAINT

The exterior custom body painting finishing process as follows:

Manual Surface Preparation - All exposed metal surfaces on the custom body shall be thoroughly cleaned and prepared for painting. Surfaces that shall not be painted include all chrome plated, stainless steel, anodized aluminum and bright aluminum treadplate. Each imperfection on the exterior metal surface shall be removed or filled and then sanded smooth for a smooth appearance. All seams shall be sealed before painting.

Chemical Cleaning and Treatment - The metal surfaces shall be properly cleaned using an acid etching system. Surfaces are chemically cleaned to remove all dirt, oil, grease and metal oxides to ensure the subsequent coatings bond well. An ultra-pure water final rinse shall be applied to all metal surfaces, excluding undercarriage components, at the conclusion of the metal treatment process. Sealer Primer Coat - A two (2) component sealer primer coat shall be applied. Topcoat Paint - Urethane base coat shall be applied to opacity for correct color matching.

Clearcoat - Two (2) coats of an automotive grade two (2) component urethane shall be applied. Lap style doors shall be clear coated to match the body. Roll-up doors shall not be clear coated and the standard

roll-up door warranty shall apply.

All removable items such as brackets, compartment doors, door hinges, trim, etc. shall be removed and painted separately to insure paint behind all mounted items. Body assemblies that cannot be finish painted after assembly shall be finish painted before assembly.

The chassis shall be painted by the chassis manufacturer, and shall remain the commercial grade finish as provided. To ensure a good color match between the body and chassis, the apparatus manufacturer and chassis manufacturer shall have a mutually preapproved paint color program. The apparatus shall be painted, with imron elite paint code FLNA 30025 flame red.

Prior to reassembly and reinstallation of lights, handrails, door hardware and any miscellaneous body items, an isolation tape or gasket material must be used to prevent damage to the finish painted surfaces (no exceptions). A nylon washer shall be installed under each acorn nut or metal screw that is fastened directly to a painted body surface. One (1) quart of touch-up paint to be provided.

Bidder Complies	YES	NO	
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PAINT CHASSIS FRAME ASSEMBLY

The chassis frame assembly shall be painted black by the chassis manufacturer. It shall remain the commercial grade finish as provided.

Bidder Complies	YES	NO	
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PAINT, COMPARTMENT INTERIOR

Interior of compartmentation shall be painted with gray spatter type paint.

Bidder Complies	YES	NO	
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REFLECTIVE STRIPES

Two (2) reflective stripes shall be provided across the front of the vehicle and along the sides of the body. The reflective band shall consist of a 1.00" white stripe at the top with a 1.00" gap then a 6.00" stripe to match command/ rescue.

Bidder Complies	YES	NO	
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CHEVRON STRIPING, REAR

There shall be alternating chevron striping located on the rear-facing vertical surface of the apparatus. The colors shall be red and fluorescent yellow diamond grade. Each stripe shall be 6.00" in width.

This shall meet the requirements of NFPA 1901, current edition.

Bidder Complies	YES	NO	
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REFLECTIVE STRIPE, CAB DOORS

A white reflective stripe shall be provided on the interior of each cab door. This stripe shall be a minimum of 96.00 square inches and shall meet the NFPA 1901 requirement.

Bidder Complies	YES	NO	
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LETTERING/GRAPHICS

The apparatus cab to be provided with reflective letters using the highest quality materials and craftsmanship available to insure an outstanding visual effect, and a durable finish. Lettering shall be supplied according to the department specifications.

The City and Fire Department’s crest with unit number will be supplied by the department and installed on the completed apparatus by the manufacturer as illustrated below.



**Haileybury
Unit 2-18**

The Canadian Flag, 911, and Sparky Graphics shall be added by the manufacturer to both sides of the apparatus as illustrated below.



Bidder Complies	YES	NO	
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UNDERCOATING, CAB & BODY

The underside of the apparatus shall be undercoated with Krown TM rust protection. The certificate of the application shall be provided with the delivery documents.

Bidder Complies	YES	NO	
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ONE (1) YEAR MATERIAL AND WORKMANSHIP

Each new piece of apparatus shall be provided with a minimum one (1) year basic apparatus material and workmanship limited warranty. The warranty shall cover such portions of the apparatus built by the manufacturer as being free from defects in material and workmanship that would arise under normal use and service. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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CHASSIS WARRANTY

The chassis manufacturer shall provide a minimum one (1) year, 100,000 mile / 161,000 km warranty.

Bidder Complies	YES	NO	
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PAINT WARRANTY

The commercial chassis manufacturer's paint warranty shall apply to the paint on the chassis only.

Bidder Complies	YES	NO	
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TRANSMISSION WARRANTY

The transmission shall have a minimum five (5) year/unlimited mileage warranty covering 100 percent parts and labor. The warranty to be provided by transmission supplier and not apparatus builder.

Bidder Complies	YES	NO	
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LIFETIME MATERIAL AND WORKMANSHIP

The poly water tank shall be provided with a lifetime material and workmanship limited warranty. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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TEN (10) YEAR STRUCTURAL INTEGRITY

Each new piece of apparatus shall be provided with a minimum ten (10) year material and workmanship limited warranty on the apparatus body. The warranty shall cover such portions of the apparatus built by the manufacturer as being free from defects in material and workmanship that would arise under normal use and service. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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FIVE (5) YEAR MATERIAL AND WORKMANSHIP

The pump shall be provided with a minimum five (5) year material and workmanship limited warranty. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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PUMP PLUMBING WARRANTY

The stainless steel plumbing components and ancillary brass fittings used in the construction of the water/foam plumbing system shall be warranted for a minimum period of ten (10) years or 100,000 miles. This covers structural failures caused by defective design or workmanship, or perforation caused by corrosion, provided the apparatus is used in a normal and reasonable manner. This warranty is extended only to the original purchaser for a period of ten years from the date of delivery. A copy of the warranty shall be submitted with the bid. (No exception)

Bidder Complies	YES	NO	
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TEN (10) YEAR PRO-RATED PAINT AND CORROSION

Each new piece of apparatus shall be provided with a minimum ten (10) year pro-rated paint and corrosion limited warranty on the apparatus body. The warranty shall cover painted exterior surfaces of the body to be free from blistering, peeling, corrosion, or any other adhesion defect caused by defective manufacturing methods or paint material selection that would arise under normal use and service. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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ONE (1) YEAR MATERIAL AND WORKMANSHIP

The graphic lamination shall be provided with a minimum one (1) year material and workmanship limited warranty. The warranty shall cover the graphic lamination as being free from defects in material, workmanship, fading, and deterioration that would arise under normal use and service. A copy of the warranty certificate shall be submitted with the bid package (No Exception).

Bidder Complies	YES	NO	
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CERTIFICATIONS

The unit shall conform or supersede the following standards:

- Canadian Motor Vehicle Safety Standards
- Ontario Dept. of Transport Regulations
- Underwriters Laboratories of Canada CAN/ULC S515 current edition
- All welding to be done by certified welders to exceed Canadian Welding Bureau Standards
- NFPA 1901-current edition.

Apparatus to be Tested and Certified by ULC to ULC-S515 current edition and plated as per Provincial requirements (No third party or manufacturer’s certification will be accepted)

Bidder Complies	YES	NO	
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TRUCK COMMITTEE

Wednesday, January 3, 2018
19:00 Hours. – Station 1

MEETING MINUTES

1. CALL TO ORDER

- Meeting called to order at 18:53 hours.

2. ROLL CALL

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Timothy H. Uttley | <input checked="" type="checkbox"/> Sean Goddard | <input checked="" type="checkbox"/> Steve Langford | <input checked="" type="checkbox"/> Gaston Beaubien |
| <input checked="" type="checkbox"/> Mitch Lafreniere | <input checked="" type="checkbox"/> Rod McNair | <input checked="" type="checkbox"/> Andre Ethier | <input checked="" type="checkbox"/> Paul Courchesne |
| | <input checked="" type="checkbox"/> Mark Manners | <input checked="" type="checkbox"/> Kyle Brown | <input checked="" type="checkbox"/> Don Drinkill |

3. NEW BUSINESS

- (a) **Draft RFP and General Specifications:** The committee reviewed the draft RFP and General Specifications for the new Pumper Tanker for Station 1. A number of revisions were made to both documents and approved by, and signed off by the committee. The committee also discussed where the new truck would be housed as it would be too large for the current station. The current tanker is presently being housed at the Public Works garage on Broadway Street. The Manager of Physical Assets indicated that this truck can be housed in that building as long as it is parked in the same location. It was noted that the new Tanker Pumper would fit in the current location, and response procedures are in place.

Moved by: Andre Ethier
Second by: Paul Courchesne

That the Truck Committee accepts the Pumper Tanker RFP and General Specifications as presented.

CARRIED

- (b) **Rescue Truck for Station 2:** The committee discussed the new Rescue Truck for Station 2 scheduled for purchase in 2019. The Fire Chief will forward the specifications used for the Command Rescue purchased last year to the station and the members of the station will provide comments back to the Fire Chief in order to develop draft specifications for the Rescue Unit. Once the first draft of the specifications is ready they will be brought back to the committee for review.
- (c) **Apparatus Replacement Plan:** The committee reviewed the current apparatus replacement plan and a discussion was held regarding Station 3's Rescue Unit scheduled for replacement in 2033. The committee evaluated the current rescue truck's response responsibilities and future needs, and agreed the present truck is not suitable for current operations. The committee recommended that consideration be given to moving the replacement of this truck up in the schedule to meet the communities current and future needs. The committee recommended replacement be considered for around 2020 – 2021. The Fire Chief and Manager of Physical Assets will bring the recommendation to the City Manager for further discussion.



TRUCK COMMITTEE

**Wednesday, January 3, 2018
19:00 Hours. – Station 1**

MEETING MINUTES

(d) **SCBA Replacement Program:** The committee was advised the replacement of the department's Self Contained Breathing Apparatus (SCBA) had been approved in the 2018 municipal budget. The members of the committee also agreed that rather than form another committee to assist with the purchase of SCBA, that this committee would assist. The committee then discussed a number of options that should be considered when purchasing the new SCBA to include:

- 30-minute (2216) SCBA type units;
- Include in the specification that where the City's current inventory of SCBA cylinders can be utilized in with new SCBA units, and the City can realize savings on the purchase, the City will consider this option;
- Specifications to include the purchase of approximately 12 SCBA units incorporating carbon fiber cylinders.

The committee requested that the Fire Chief prepare the draft RFP and Specifications for the purchase of the SCBA and bring it back to a future meeting of the committee for review and discussion.

8. ADJOURNMENT

- Motion to adjourn by: Gaston Beaubien at 20:55 hours.

Memo

To: Mayor and Council
From: Steve Burnett, Technical and Environmental Compliance Coordinator
Date: January 9, 2018
Subject: Rate Increase for Recycling Agreement with Outside Municipalities
Attachments: None

Mayor and Council:

Within the current multi-year agreements with Phippen Waste Management and R&D Recycling, a Consumer Price Index (CPI) increase is included on a yearly basis.

In both 2016 and 2017, Council approved a two percent (2%) increase to the rate charged to outside municipalities for the acceptance of recyclable material. The current terms of the agreements with outside municipalities are from January 1st to December 31st each year.

For 2018, Staff again is recommending a two percent (2%) increase, to the nearest dollar, for the renewal of all agreements with outside municipalities for the acceptance of recyclable material at the Spoke Transfer Station located on Barr Drive. For 2018 agreements, this will result in increasing the rate of two hundred and sixty dollars per tonne (\$260/tonne) to two hundred and sixty five dollars per tonne (\$265/tonne).

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
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“Original signed by”

“Original signed by”

“Original signed by”

Steve Burnett
Technical and Environmental
Compliance Coordinator

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2018-001

Being a by-law to repeal By-law No. 2012-16 being a by-law to authorize the execution of a Site Plan Control Agreement with Aurele Miron – 522 Georgina Avenue (Haileybury)

Whereas Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area;

And whereas the Council of the Corporation of the former Town of Haileybury passed By-law No. 94-36 designating certain areas within the municipality as Site Plan Control Areas;

And whereas the former Town of Haileybury now forms part of the City of Temiskaming Shores;

And whereas Council considered Administrative Report CGP-038-2012 at the November 20, 2012 Regular Council meeting resulting in the adoption of By-law No. 2012-166 being a by-law to enter into a Site Plan Control Agreement with Aurele Miron for 522 Georgina Avenue;

And whereas By-law No. 2012-166 was registered on title against the property at the Land Registry Office;

And whereas Council considered Administrative Report No. CS-001-2018 at the January 9, 2018 Regular Council meeting and directed staff to have the Site Plan Control Agreement for 522 Georgina Avenue removed from title at the Land Register Office and prepare the necessary by-law to repeal By-law No. 2012-166 for consideration at the January 9, 2018 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That By-law No. 2012-166 2012-166 being a by-law to enter into a Site Plan Control Agreement with Aurele Miron for 522 Georgina Avenue is hereby repealed.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores
By-law No. 2018-002
Being a by-law to provide for Municipal Capital Facilities for
Municipal Housing Project Facilities

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Subsection 110 (1) of the Municipal Act, 2001, S.O. 2001, c. 25 allows municipalities to enter into agreements for the provision of municipal capital facilities by any person and to authorize certain forms of assistance including tax exemptions;

And whereas pursuant to O. Reg. 603/06 as amended, made under the Municipal Act, 2001 an agreement for the provision of municipal housing project facilities as municipal capital facilities can provide for a tax exemption;

And whereas pursuant to O. Reg. 603-06 as amended, requires that a municipality must pass a municipal housing facilities by-law which is compliant with requirements set out in that regulation prior to passing a by-law authorizing an agreement respecting municipal housing project facilities;

And whereas Council for the City of Temiskaming Shores deems it desirable to provide certain forms of financial or other assistance at less than fair market value as provided in Section 110 (1) of the Municipal Act, 2001, for the provision of municipal housing project facilities as municipal capital facilities on certain terms and conditions and for that purposes enacts this By-law pursuant to paragraph 7 (1)(a) of O. Reg. 603/06;

And whereas Council considered Administrative Report CS-002-2018 at the January 9, 2018 Regular Council meeting and directed staff to prepare the necessary by-law to provide for Municipal Capital Facilities for Municipal Housing Project Facilities for consideration at the January 9, 2018 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council adopts a **Municipal Housing Facilities** policy for the City of Temiskaming Shores, identified as Schedule "A", attached hereto and forming part of this by-law;

2. This by-law shall come into full force and effect upon passage;
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modification or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2018-002

Municipal Housing Facilities

Section 1 – Definitions of Words and Phrases

Definitions of words and phrases used in this by-law have the following meaning for the purposes of this by-law.

- 1.1 **Act** means the *Municipal Act, 2001, S.O. 2001, c. 25* as amended and regulations thereunder;
 - 1.2 **Affordable Housing** means a Housing Project which meets the guidelines in Subsection 2 (1) or is deemed to be Affordable Housing in accordance with Subsection (2 (2) of this By-law;
 - 1.3 **Average Market Rent** for any calendar year means the average monthly market rent by unit type, located within the City of Temiskaming Shores as determined and published annually by Canada Mortgage and Housing Corporation in their annual fall housing rental market survey. If Canada Mortgage and Housing Corporation does not publish its fall housing market rental survey of Temiskaming Shores rents for any given year, then "average market rents" for that period shall be the average rents as determined by the Manager of Housing Services of the City of Temiskaming Shores;
 - 1.4 **City** means the municipal corporation of the City of Temiskaming Shores or the geographic area of the City of Temiskaming Shores as the context requires;
 - 1.5 **Council** means the Council of the City of Temiskaming Shores;
 - 1.6 **Household** means an individual who lives alone or two or more individuals who live together;
 - 1.7 **Household Income** means the gross annual income from all sources of all persons who reside in a Housing Unit, or will reside in a Housing Unit if such Housing Unit were rented to them;
 - 1.8 **Housing Project** means a project or part of a project designed to provide or facilitate the provision of rental residential accommodation, with or without any public space, recreational facilities and commercial space or buildings appropriate thereto, which project or part of a project is not a registered condominium or to be registered as a condominium;
 - 1.9 **Housing Provider** means a person with whom the City has entered into or will enter into a Municipal Housing Project Facilities Agreement under Section 6 of this By-law;
 - 1.10 **Housing Unit** means a unit in a Municipal Housing Project Facility;
 - 1.11 **Municipal Housing Project Facilities** means the class of municipal facilities prescribed in paragraph 18 of Section 2 O. Reg. 603-06;
-

1.12 Municipal Housing Project Facilities Agreement means an agreement compliant with Section 5 of this By-law, entered into with a Housing Provider for the provision of Housing Projects as Municipal Housing Project Facilities as a form of municipal capital facilities;

1.13 Rent Supplemental Agreement means an operating agreement executed between the Housing Provider and the City as a means of increasing the affordability of Housing Units within a Housing Project;

1.14 Unit Size means the size of unit within a Municipal Housing Project Facility or potential Municipal Housing Project Facility, measured by the number of bedrooms;

1.15 Wait List means the wait list maintained by the District of Timiskaming Social Services Administration Board in accordance with the *Housing Services Act, 2011*, regulations under the Act and any policies adopted by the District of Timiskaming Social Services Administration Board in accordance with the Act.

Section 2 – Affordable Housing Defined

For the purpose of this By-law and for a Municipal Housing Project Facilities Agreement "Affordable Housing" shall include all Housing Projects in which the rent charged for each Unit Size, inclusive of utilities but exclusive of parking, telephone, cable and other similar fees, is less than or equal to the Average Market Rent of each Unit Size.

Section 3 – Limits on Municipal Housing Project Facilities Agreement

The City shall not enter into a Municipal Housing Project Facilities Agreement unless:

- a) Council has determined that the Housing Units to be provided as part of the Municipal Housing Project Facilities fall within the definition of Affordable Housing or are deemed to be Affordable Housing; and
- b) a by-law has been passed by Council authorizing an Agreement for Municipal Housing Project Facilities and authorizing the form of financial assistance to be provided.

Section 4 – Limits on Municipal Housing Project Facilities Agreement

4.1 Eligibility for the Housing Units to be provided pursuant to a Municipal Housing Project Facilities Agreement shall be determined in accordance with the following:

- a) Housing Units shall be made available initially to Households on the Wait List subject to their ability to pay the affordable rent for the available unit; and
- b) provided the Chief Administrative Officer of the District of Timiskaming Social Services Administration Board determines that there are not Households available as set out in Article 4.1 a) above, Housing Units may be made

available to Households of the general public using a selection system approved by the Chief Administrative Officer of the District of Timiskaming Social Services Administration Board.

- 4.2** Despite Article 4.1 a), under no circumstances shall a Housing Unit be made available:
- a) at a market rent not within the definition of Affordable Housing; or
 - b) to a Household who, at the time the Housing Unit is initially rented to them, has Household Income that is greater than the income levels established by the Chief Administrative Officer of the District of Timiskaming Social Services Administration Board for the given Unit Size.
- 4.3** Housing Units subject to a Municipal Housing Project Facilities Agreement shall not be rented to the Housing Provider or a shareholder or director of the Housing Provider or any individual not at arm's length to the Housing Provider or shareholder or director of the Housing Provider unless:
- a) the Housing Provider is a non-profit co-operative as defined in the *Co-operative Corporations Act*, R.S.O. 1990, c. 35 as amended, or
 - b) the Housing Provider is a not-for-profit corporation.

Section 5 – Terms of Municipal Housing Facilities Agreement

- 5.1** Any Municipal Housing Project Facilities Agreement shall include, but shall not be limited to provisions that:
- a) the term is not less than 20 years;
 - b) each Housing Unit in the Municipal Housing Project Facilities shall, throughout the term of the agreement, qualify as Affordable Housing within the meaning of this By-law;
 - c) the Housing Provider comply with those matters set out in Section 4 of this By-law;
 - d) the Municipal Housing Project Facilities Agreement is binding on the Housing Provider's heirs, successors and permitted assigns;
 - e) during the term of the Municipal Housing Project Facilities Agreement the Housing Provider shall, as a condition precedent to a sale to a subsequent purchaser, require the subsequent purchaser to enter into an agreement with the City and that agreement shall impose the terms of the Municipal Housing Project Facilities Agreement on that subsequent purchaser;
 - f) an identification of the benefits being conveyed to the Housing Provider under the By-law;
 - g) if the Housing Provider does not carry out its obligations under the agreement, the Housing Provider shall, if demanded, pay to the City the entire amount of
-

the benefits conveyed under the agreement, together with any applicable costs and interest; and

- h) Such other contractual provisions which are required to be inserted based on fundamental contractual drafting principles.

5.2 As a means of increasing the affordability of housing within the Housing Project, the Municipal Housing Project Facilities Agreement may require:

- a) that the Housing Provider enter into a Rent Supplement Agreement with the City; and
- b) in the event that a capital grant of \$10,000 per Unit or more is provided for the Municipal Housing Project Facilities Agreement, affordable rents that are lower than those set out in Section 2 of this By-law.

Section 6 – Financial and/or other Assistance - Conditions

6.1 A Municipal Housing Project Facilities Agreement may, with respect to the provision, lease, operation and maintenance of the Municipal Housing Project Facilities that are subject to the Municipal Housing Project Facilities Agreement provide for financial or other assistance at less than fair market value or at no cost to the Housing Provider with respect of the provision, lease, operation or maintenance of the facilities that are subject of the agreement, and such assistance may include:

- a) giving or lending money and charging interest; and/or
- b) giving, lending, leasing or selling property; and/or
- c) giving in-kind municipal services; and/or
- d) provide an exemption from all or part of the taxes levied for municipal and school purposes on land or a portion of it on which the municipal capital facilities are or will be located on in accordance with Section 110 (6) of the Act.

6.2 The assistance provided under Article 6.1 of this By-law shall only be in respect of the provision, lease, operation or maintenance of the facilities that are subject to the Municipal Housing Project Facilities Agreement.

Section 7 – Interpretation

7.1 Whenever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.

7.2 References to items in the plural include the singular, as applicable;

7.3 The words "include", "including" and "includes" are not to be read as limiting the phrases or descriptions that precede them.

- 7.4** Headings are inserted for ease of reference only and are not to be used as interpretation aids.
- 7.5** Specific references to statutes and regulations in the By-law are meant to refer to the current laws applicable with the Province of Ontario as at the time the By-law was enacted, as they are amended from time to time.
- 7.6** Any reference to periods of time, stated in numbers of days, shall be deemed applicable on the first business day after a Sunday or Statutory holiday if the expiration of the time period occurs on a Sunday or Statutory holiday.
- 7.7** The obligations imposed by this By-law are in addition to obligations otherwise imposed by law or contract.

Section 8 – Severability / Conflict

- 8.1** If any section, subsection, part or parts of this By-law is declared by any court of law to be bad, illegal or ultra vires, such section, subsection, part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.
- 8.2** Nothing in this By-law relieves any person from complying with any provisions of any Federal or Provincial legislation or another By-law of the City.
- 8.3** Where a provision of this By-law conflicts with the provisions of another By-law in force in the City, the provision that establishes the higher standard to protect the health, safety and welfare of the general public shall prevail.

Section 9 – Short Title

This By-law may be referred to as the Municipal Housing Facilities By-law.

The Corporation of the City of Temiskaming Shores

By-law No. 2018-003

Being a by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation for the Province of Ontario related to funding provided by the Province under the Dedicated Gas Tax Funds for Public Transportation Program - 2018

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered correspondence from the Honourable Steven Del Duca, Minister of Transportation dated December 19, 2017 outlining that the City of Temiskaming Shores will be eligible to receive an allocation of \$135,638 under the Dedicated Gas Tax Funds for Public Transportation Program for 2018 and directed staff to prepare the necessary by-law and agreement for the acceptance of the funds for consideration at the January 9, 2018 Regular Council meeting;

And whereas the City of Temiskaming Shores provides a public transit service that includes service to, and receives financial contribution from the Town of Cobalt and the City of Temiskaming Shores will continue to act as the host for this joint service;

And whereas the Council of The Corporation of the City of Temiskaming Shores deems it necessary to enter into a funding agreement with the Minister of Transportation of Ontario under the Dedicated Gas Tax Funds for Public Transportation Program.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Mayor and Treasurer are hereby authorized to enter into a funding agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation of Ontario under the Dedicated Gas Tax Funds for Public Transportation Program in the amount of \$135,638 for 2018 in accordance with and subject to the terms set out in the Letter of Agreement and the

guidelines and requirements, attached hereto as Schedule "A" and forming part of this By-law.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule “A” to

By-law No. 2018-003

Agreement between

The Corporation of the City of Temiskaming Shores

and

Minister of Transportation of Ontario

Funding provided under the Dedicated Gas Tax
Funds for Public Transportation Program

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200
www.ontario.ca/transports



December 19, 2017

His Worship Carman Kidd
Mayor
City of Temiskaming Shores
PO Box 2050, 325 Farr Drive
Haileybury, ON P0J 1K0

Dear Mayor Kidd:

RE: Letter of Agreement between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the City of Temiskaming Shores (the "Municipality") Related to Funding Provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program (this "Letter of Agreement")

This Letter of Agreement sets out the terms and conditions for the use of dedicated gas tax funds by municipalities for public transportation.

As the Province desires to increase public transportation ridership to support the development of strong communities, the Ministry maintains a Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), under which two cents of the existing provincial gas tax is provided to municipalities for public transportation expenditures.

Following the passage of the *Dedicated Funding for Public Transportation Act, 2013* (the "DFPTA"), a portion of the tax that is paid to Ontario under the *Gasoline Tax Act* in each fiscal year is dedicated to the provision of grants, including those pursuant to the Program, to municipalities for public transportation.

Any funding to the Municipality by the Ministry will be provided in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2017/18 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support increased public transportation ridership in the Municipality, and in recognition of the Municipality's need for predictable and sustainable funding to support investments in the renewal and expansion of public transportation systems, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount up to **\$135,638** in accordance with, and subject to, the terms set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements, with **\$101,729** payable on receipt of this signed Letter of Agreement and related authorizing municipal by-law(s) and, if applicable, resolution(s), and any remaining payment(s) payable thereafter.
2. Despite Section 1, the Municipality understands and agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to adjustment to reflect final gas tax receipts and any other adjustments as set out in the guidelines and requirements.
3. If the Municipality receives dedicated gas tax funds on behalf of any other municipality, and the other municipality has agreed to the Municipality collecting the dedicated gas tax funds on its behalf, the Municipality shall provide, upon request and in compliance with the requirements set out in the guidelines and requirements, any applicable municipal by-law(s) and legal agreement(s) between the Municipality and the other municipality providing for such arrangement to the Ministry prior to the payment of any dedicated gas tax funds by the Ministry under this Letter of Agreement.
4. The Municipality shall deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
5. The Municipality shall adhere to the reporting and accountability measures set out in the guidelines and requirements, and shall provide all requested documents to the Ministry.
6. The Municipality understands and agrees that the funding provided under this Letter of Agreement represents the full extent of the Ministry's and Province's financial contribution under the Program, and that no additional funds will be provided by either the Ministry or the Province for such purposes to the Municipality for the 2017/18 Program year.

7. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement upon notice, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand from the Municipality the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 7(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs.

The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the maximum funding under this Letter of Agreement exceeding the amount specified under Section 1.

8. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
9. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
10. The Municipality agrees that it will not assign any of its rights or obligations under this Letter of Agreement.
11. The invalidity or unenforceability of any provision of the Letter of Agreement will not affect the validity or enforceability of any other provision of the Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
12. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
13. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please secure the required signatures for the four enclosed copies of this Letter of Agreement and return two fully signed copies to:

Ministry of Transportation
Division Services and Program Management Office
27th Floor, Suite #2702
777 Bay Street,
Toronto, Ontario
M7A 2J8

Once the Ministry has received the copies of this Letter of Agreement signed by the Municipality and authorizing municipal by-law(s) and, if applicable resolution(s), the Ministry will make arrangements for the payment of the dedicated gas tax funds to the Municipality.

Yours sincerely,



Steven Del Duca
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms.

City of Temiskaming Shores

Per: _____
Mayor

Date: _____

Per: _____
Chief Financial Officer/Treasurer

Date: _____

The Corporation of the City of Temiskaming Shores

By-law No. 2018-004

**Being a by-law to authorize borrowing from time to time
to meet current Expenditures during the Fiscal Year
ending December 31, 2018**

Whereas Section 407, Subsection 1, of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides for the temporary borrowing by a municipality, at any time during a fiscal year, until taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for the year;

And whereas the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the municipality, except with the approval of the Ontario Municipal Board, is limited by Section 407, subsection 2, of the Municipal Act, 2001, S.O. 2001, c.25, as amended;

And whereas Council considered Memo No. 002-2018-CS at the January 9, 2018 Regular Council meeting and directed staff to prepare the necessary by-law to authorize borrowing for the 2018 fiscal year for consideration at the January 9, 2018 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and the Treasurer are hereby authorized to borrow, from time to time during the year 2018 (hereinafter referred to as the current year), such sums as may be necessary to meet the current expenditures of the municipality for the year, including amounts required in the year as set out in Section 407 subsection (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, until the taxes are collected and other revenues are received.
2. That a promissory note of bankers' acceptance made under Section 1 shall be signed by the Head of Council or such other person as is authorized by by-law to sign it and by the Treasurer.
3. That the Terms and Conditions for credit facilities available to The Corporation of the City of Temiskaming Shores from the Bank of Nova Scotia as set out in Schedule "A", hereto attached and forming part of the by-law, are hereby accepted.
4. That the Mayor and Treasurer are hereby authorized to enter into a Security Agreement with the Bank of Nova Scotia, a copy of which is attached hereto as Schedule "B" and forming part of this by-law.

5. That the Terms and Conditions for credit facilities available to The Corporation of the City of Temiskaming Shores from the Bank of Nova Scotia are hereby accepted.
6. That the total amount which may be borrowed at any one time under this by-law, together with the total of any similar borrowings that have not been repaid, shall not exceed the limits as outlined in Section 407, subsection 2, of the Municipal Act, 2001, S.O. 2001, c.25, as amended.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen

The Bank of Nova Scotia
Commercial Banking Office
204 Main Street W
North Bay, ON
Canada P1B2T7


August 23, 2017

The Corporation of the City of Temiskaming Shores
P.O. Box 2050,
Haileybury, Ontario P0J 1K0
Attention: Laura Lee MacLeod, Treasurer

Dear Madam:

We confirm that subject to acceptance by you, The Bank of Nova Scotia (the "Bank") will make available to The Corporation of the City of Temiskaming Shores (the "Borrower"), credit facilities on the terms and conditions set out in the attached Terms and Conditions Sheet and Schedule "A".

If the arrangements set out in this letter, and in the attached Terms and Conditions Sheet and Schedule "A" (collectively the "Commitment Letter") are acceptable to you, please sign the enclosed copy of this letter in the space indicated below and return the letter to us by the close of business on September 15, 2017 after which date this offer will lapse.

^{dm}
This Commitment Letter amends and restates all previous commitments issued by the Bank to the borrower.

Yours very truly,

Amber Lovejoy
Senior Credit Solutions Manager

Michael Mancari
Senior Client Relationship Manager

By signing this Commitment Letter you confirm that the product(s) and/or service(s) offered to you herein will not be used for or on behalf of any individual or entity other than you and the other parties named in the Commitment Letter for whose benefit such products and services are intended

By signing this Commitment Letter you agree that all documents identified as Specific Security or General Security in the Commitment Letter that you have previously delivered will apply to the credit facilities as described in this Commitment Letter, you ratify and confirm those documents and, in the case of any guarantor, you consent to changes to previously existing credit facilities.

The arrangements set out above and in the attached Terms and Conditions Sheet and Schedule "A" (collectively the "Commitment Letter") are hereby acknowledged and accepted by:

The Corporation of the City of Temiskaming Shores

By: 
Title: Mayor

Date: Sept 20, 2017

By: Laura-Lee MacLeod
Title: Treasurer

Date: Sept 20, 2017

January 1 to September 30 of each year:

Advances under the Operating credit are to be limited to 50% of total estimated revenue of the Borrower as set out in the budget adopted for the year and approved by Council;

October 1 to December 31 of each year:

Advances under the Operating credit are to be limited to 25% of total estimated revenue of the Borrower as set out in the budget adopted for the year and approved by Council.

CREDIT NUMBER: 02

AUTHORIZED AMOUNT: \$2,000,000

(Current balance: \$516,786)

TYPE

Equipment Financing Line – Revolving Term/Lease (Scotia Leasing)

PURPOSE

To assist with the acquisitions of new equipment

AVAILMENT

The Borrower may avail the Credit by way of direct advances evidenced by Demand Promissory Notes and/or by Lease Agreement with supporting documentation and/or Conditional Sale Contracts in form satisfactory to the Bank.

INTEREST RATEDirect Advances

The Bank's Prime Lending Rate from time to time per annum, with interest payable monthly.

The Borrower has the option to fix the interest rate for the balance of the term of the loan at any time subject to availability. Rates will be quoted upon request.

Scotia Lease/Conditional Sales ContractFloating Rate Option:

The base payment applicable to each contract will be set on the commencement date of the contract based upon the Bank's Prime Lending Rate per annum, calculated and payable monthly.

The total periodic payment will be adjusted monthly with changes in the Bank's Prime Lending Rate.

Fixed Rate Option:

The Borrower has the option to fix the payments for the balance of the term of the contract provided that the Borrower is not then in default under any credits. This option must be exercised prior to the commencement of the last third of the initial term of the contract.

Although the fixed rate will be set on the date notification is received by the Bank, the new rate will be effective on the next payment due date (provided the next payment due date is at least 10 days from receipt of the notice). A fee is payable when this option is exercised. The fixed rate will be quoted on request/based on Scotia Leasing's Base Rate at the time the option to fix the rate is exercised plus 1.25% per annum, calculated and payable monthly.

interest) in respect of the amount being prepaid (the "Prepayment Amount"), the Borrower shall pay to the Bank an amount equal to the greater of:

- (i) three months simple interest on the Prepayment Amount at the rate applicable to the relevant Advance being prepaid, and
- (ii) The Bank's Funding Loss. For the purposes hereof, "Funding Loss" means, in respect of the Advance being prepaid, any loss, cost or expense which may be incurred by the Bank by reason of the reemployment, for the Prepayment Period, of the funds acquired by the Bank to fund such Advance. "Prepayment Period" means the period commencing on, and including, the date on which the Prepayment Amount is paid to the Bank to, but excluding, the scheduled repayment date of the relevant Advance.

Scotia Lease/Conditional Sales Contract

Leases/Conditional Sale Contracts are not cancellable, and no prepayments of principal are permitted.

SPECIFIC SECURITY

The following security, evidenced by documents in form satisfactory to the Bank and registered or recorded as required by the Bank, is to be provided prior to any advances or availing being made under the Credit(s):

Direct Advances

General Security Agreement supported by a Chattel Mortgage over specific equipment financed with replacement cost insurance coverage, loss, if any, payable to the Bank.

Scotia Lease

Lease Agreement(s)/Conditional Sales Contract(s) covering equipment leased.

Comprehensive General Liability insurance for a minimum of \$2 million per occurrence with the Bank recorded as an additional named insured.

All Risk Insurance covering the replacement value of the equipment with the Bank recorded as loss payee and additional named insured.

Vehicles – Collision and Comprehensive (All Perils) Liability and Damage to vehicle for \$5 million per occurrence showing the Bank as loss payee and additional named insured.

Resolution of the Council authorizing leases.

SPECIFIC CONDITIONS

Until all debts and liabilities under the Credit have been discharged in full, the following conditions will apply in respect of the Credit:

Prior to drawdown, the Bank is to be satisfied with the quality, value and eligibility of all assets being leased or financed.

The Borrower will give the Bank the opportunity to offer additional future banking and credit requirements.

For ongoing Credit Risk management purposes, all operating accounts of the Borrower shall be maintained with the Bank as long as the Borrower has any operating line facilities with the Bank.

GENERAL BORROWER REPORTING CONDITIONS

Until all debts and liabilities under the Credits have been discharged in full, the Borrower will provide the Bank with the following:

Annual Audited Consolidated Financial Statements of the Borrower, within 150 days of the Borrower's fiscal year end.

Annual Budget for the ensuing year, within 150 days of fiscal year end.

Copy of current Municipal Borrowing By-Law is required in January of each year.

Copy of current Security Agreement in January of each year.

At the time of the annual review, the Municipality's Treasurer must provide the bank with the following:

- a) Details of short term borrowings from other banks and from its own Reserve funds
- b) Copy of a By-Law approving annual estimates.

Such other financial information as the Bank may reasonably require from time to time.

OTHER FEES

In addition to, and not in substitution for the obligations of the Borrower and the rights of the Bank upon the occurrence of an event of default herein, the Borrower shall pay to the Bank:

- (a) a fee of \$300 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which the Borrower is late in providing the Bank with financial or other information required herein;
- (b) a fee of \$300 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which loan payments of principal, interest or other amounts are past due; and
- (c) a fee of \$1,500 per occurrence (or such higher amount as may be determined by the Bank from time to time) during which the Borrower is in default of any other term or condition contained in this Commitment Letter or in any other agreement to which the Borrower and the Bank are parties.

The imposition or collection of fees does not constitute an express or implied waiver by the Bank of any event of default or any of the terms or conditions of the lending arrangements, security or rights arising from any default. Fees may be charged to the Borrower's deposit account when incurred.

activities of the Borrower;

- (b) to allow the Bank access at all times to the business premises of the Borrower to monitor and inspect all property and business activities of the Borrower;
- (c) to notify the Bank from time to time of any business activity conducted by the Borrower which involves the use or handling of hazardous materials or wastes or which increases the environmental liability of the Borrower in any material manner;
- (d) to notify the Bank of any proposed change in the use or occupation of the property of the Borrower prior to any change occurring;
- (e) to provide the Bank with immediate written notice of any environmental problem and any hazardous materials or substances which have an adverse effect on the property, equipment, or business activities of the Borrower and with any other environmental information requested by the Bank from time to time.
- (f) to conduct all environmental remedial activities which a commercially reasonable person would perform in similar circumstances to meet its environmental responsibilities and if the Borrower fails to do so, the Bank may perform such activities; and
- (g) to pay for any environmental investigations, assessments or remedial activities with respect to any property of the Borrower that may be performed for or by the Bank from time to time.

If the Borrower notifies the Bank of any specified activity or change or provides the Bank with any information pursuant to subsections (c), (d), or (e), or if the Bank receives any environmental information from other sources, the Bank, in its sole discretion, may decide that an adverse change in the environmental condition of the Borrower or any of the property, equipment, or business activities of the Borrower has occurred which decision will constitute, in the absence of manifest error, conclusive evidence of the adverse change. Following this decision being made by the Bank, the Bank shall notify the Borrower of the Bank's decision concerning the adverse change.

If the Bank decides or is required to incur expenses in compliance or to verify the Borrower's compliance with applicable environmental or other regulations, the Borrower shall indemnify the Bank in respect of such expenses, which will constitute further advances by the Bank to the Borrower under this Agreement.

5. Periodic Review

The obligation of the Bank to make further advances or other accommodation available under any Credit(s) of the Borrower under which the indebtedness or liability of the Borrower is payable on demand, is subject to periodic review and to no adverse change occurring in the financial condition or the environmental condition of the Borrower or any guarantor.

6. Evidence of Indebtedness

The Bank's accounts, books and records constitute, in the absence of manifest error, conclusive evidence of the advances made under this Credit, repayments on account thereof and the indebtedness of the Borrower to the Bank.

7. Acceleration

- (a) All indebtedness and liability of the Borrower to the Bank payable on demand, is repayable by the Borrower to the Bank at any time on demand;

in it may be executed in counterparts and by different parties in different counterparts, all of which when taken together will constitute a single contract. Subject to applicable conditions precedent, a document will become effective when it has been executed by the Bank (if execution by the Bank is contemplated by the document) and the Bank has received counterparts of the document that, when taken together, bear the signatures of each of the other relevant parties. Delivery of an executed counterpart of a document or a signature page to the document by telecopy or by sending a scanned or other copy by electronic mail or similar means shall be as effective as delivery of an originally executed counterpart, but the Bank may from time to time require delivery of originally executed documents. The Bank may create and store copies of documents in any form as part of its business records, including by microfilm, photocopy and electronic image. Copies may be held in place of original documents and substituted for original documents for any purpose. In administering the credits established in the Commitment Letter and in otherwise dealing with the Borrower and any guarantor, the Bank may rely and act on e-mail, telecopier and other electronic communications that it reasonably believes have been sent by or on behalf of the Borrower or any guarantor, but the Bank may from time to time require that communications from the Borrower or any guarantor be in a non-electronic form specified by the Bank.

10. Representation or Warranty

The Borrower and each Guarantor represents and warrants to the Bank that all financial and other information (including, without limitation, any financial forecasts) provided to the Bank in connection with the credit(s) provided pursuant to this Commitment Letter is true and accurate in all material respects and has been prepared in accordance with Canadian Generally Accepted Accounting Principles consistently applied, and acknowledges that the offer of credit contained in this Commitment Letter is made in reliance on the truth and accuracy of this information and the representation and warranties above.

**SECURITY AGREEMENT
MUNICIPALITIES AND SCHOOL BOARDS**

To: THE BANK OF NOVA SCOTIA, (the 'Bank')

Whereas by the passage of By-Law No. 2018-004 by The Corporation of the City of Temiskaming Shores on the 9th day of January, 2018 authority was given to the Treasurer together with the Mayor to borrow from the Bank the sum or sums therein mentioned and this Agreement was authorized.

And whereas the Corporation desires to borrow the said sum or sums from the Bank.

Now it is hereby agreed by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said By-Law created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

In witness whereof the Corporation has caused this agreement to be executed by its proper officers as required by law this 9th day of January, 2018.

Witness:

)
) _____
) Title: Carman Kidd, Mayor
)
)
) _____
) Laura-Lee MacLeod, Treasurer

The Corporation of the City of Temiskaming Shores

By-law No. 2018-005

Being a by-law to provide for an Interim Tax Levy for the payment of taxes and to establish penalty and interest charges

Whereas Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

And whereas Council considered Memo No. 001-2018-CS at the January 9, 2018 Regular Council meeting and directed staff to prepare the necessary by-law to provide an interim Tax Levy for consideration at the January 9, 2018 Regular Council meeting;

And whereas the Council of The Corporation of the City of Temiskaming Shores deems it appropriate to provide for such interim levy on the assessment of property in the City of Temiskaming Shores;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The amount levied on a property shall not exceed the percentage prescribed by the Minister under Section Subsection 317 (3), paragraph 2 of the Act; or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for 2017.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class.
3. For the purposes of calculating the total amount of taxes for 2017 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2017 because assessment was added to the tax roll during 2017, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.
4. An interim billing of 50 per cent of the total amount of taxes for municipal and school purposes levied on the property for 2017 shall be imposed for all classes.
5. An interim billing of 50 per cent of the annual local improvement charges shall be imposed for all classes, where applicable.
6. The provisions of the by-law apply in the event that assessment is added for the year 2018 to the tax roll after the date this by-law is passed and an interim levy shall be imposed and collected.
7. The said interim tax levy shall become due and payable in two (2) instalments as follows:

- a) approximately 50 percent of the interim levy shall become due and payable on the 15th day of March, 2018; and
- b) the balance of the interim levy shall become due and payable on the 15th day of May, 2018.

Non-payment of the amount on the dates stated in accordance with Section 344 shall constitute default.

8. On all taxes of the interim levy, which are in default on the 1st day of default, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2018.
9. a) On all taxes of the interim tax levy in default on January 1st, 2018, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default.
b) On all other taxes in default on January 1st, 2018, interest shall be added at the rate of 1.25 percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
10. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
11. The tax collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
12. This by-law shall come into force and take effect on the day of the final passing thereof.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2018-006

**Being a by-law to confirm certain proceedings of Council of
The Corporation of the City of Temiskaming Shores for its
Regular meeting held on January 9, 2018**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **January 9, 2018** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 9th day of January, 2018.

Mayor – Carman Kidd

Clerk – David B. Treen