



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 5, 2019
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

a) Regular meeting of Council – January 22, 2019

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Danielle Covello, Get Active Programmer

Re: Program update

Draft Motion

Be it resolved that Council acknowledges the presentation update from Danielle Covello in regards to the Get Active program.

- b) Réjeanne Massie, Chair – Village Noel Committee

Re: Overview - 2018 Village Noel event

Draft Motion

Be it resolved that Council acknowledges the overview presentation Réjeanne Massie in regards to the 2019 Village Noel event.

10. **Communications**

- a) Melissa La Porte, Executive Director/Curator – Temiskaming Art Gallery

Re: Request – Financial Support (Art in the Park)

Reference: Referred to the 2019 Budget

- b) Honourable Jeff Yurek, Minister – Ministry of Transportation
Re: 2018/19 Provincial Gas Tax allocation – \$137,497
Reference: Motion to be presented under New Business

- c) Shelly Straughan, Management Forester – Ministry of Natural Resources and Forestry
Re: Approved Forest Management Plan – Temagami 2019-2029
Reference: Received for Information

- d) Shannon M. Innis, Water Resources Supervisor – Ministry of Environment, Conservation and Parks
Re: Notice – Cancellation of Permit to Take Water (Dymond Water Treatment Plant)
Reference: Referred to Technical & Environmental Compliance Coordinator

- e) Honourable Steve Clark, Minister – Ministry of Municipal Affairs and Housing
Re: Removal of Schedule 10 from Bill 66 Restoring Ontario’s Competitive Act, 2018
Reference: Received for Information

- f) Peggy Harrison, TRACC President – Temiskaming Rod and Custom Club
Re: Drag Races at Earlton-Timiskaming Regional Airport
Reference: Received for Information

- g) Dr. Porter & Dr. Silver – Englehart Animal Hospital
Re: Shortage of Veterinarians
Reference: Received for Information

- h) Derrick Romain, Northeast Region Planning Biologist – Ministry of Natural Resources and Forestry

Re: Invitation to Participate – Fisheries Management Zone 11 – Draft Fisheries Management Plan

Reference: Received for Information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. h) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Mayors Action Group held on January 19, 2019;
- b) November 2018 Earlton-Timiskaming Regional Airport Authority Activity Report;
- c) Minutes of the Earlton-Timiskaming Regional Airport Authority meeting held on November 15, 2018;
- d) December 2018 Earlton-Timiskaming Regional Airport Authority Activity Report;
- e) Minutes of the District of Timiskaming Social Services Administration Board meeting held on November 21, 2018;
- f) Minutes of the District of Timiskaming Social Services Administration Board meeting held on January 16, 2019;
- g) Minutes of the Temiskaming Transit Committee meeting held on January 15, 2019; and
- h) Minutes of the City of Temiskaming Shores Committee of Adjustment meeting held on December 19, 2018.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Corporate Services Committee meeting held on January 15, 2019;
- b) Minutes of the Public Works Committee meeting held on January 17, 2019;
- c) Minutes of the Building Maintenance Committee meeting held on January 17, 2019; and
- d) Minutes of the Protection to Persons and Property Committee meeting held on January 17, 2019.

13. Reports by Members of Council

a) Report – Councillor Whalen – ROMA Conference

Draft Motion

Be it resolved that Council acknowledges the written report from Councillor Danny Whalen (FONOM President) with respect to updates on various meetings with Ministers at the 2019 ROMA Conference.

14. Notice of Motions

15. New Business

a) Support – Declaration of Municipal Office

Draft Motion

Whereas the requirement for members of Council to be faithful and to bear true allegiance to the Queen is considered by many to be outdated and representative of a different era; and

Whereas said requirement can go against or be contrary to an individual's culture, principles and beliefs; and

Whereas said requirement presents an obstacle for some individuals who would have otherwise been willing to run for Council and serve at the municipal level of government.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby petitions the Ministry of Municipal Affairs and Housing and its Minister to modify the wording of paragraph four of the Declaration of Office to make it more inclusive and representative of the times; and

Furthermore, that the Ministry consider replacing paragraph four of the Declaration of Office with the following wording: ***“I will be faithful and bear true allegiance to my country, Canada, and to its three founding nations”***; and

Further that a copy of this resolution be forwarded to the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Doug Ford, Premier of Ontario; John Vanthof, MPP for Timiskaming-Cochrane and to Anthony Rota, MP for Nipissing-Timiskaming.

b) Proclamation – March as Epilepsy Month

Draft Motion

Whereas 1 in 100 people have epilepsy, but many don't reveal their health status to others in their lives due to the stigma surrounding the condition; and

Whereas the Seizure & Brain Injury Centre encourages all citizens to wear a lavender ribbon in support of epilepsy and promotes March 26th as ***“Purple Day for Epilepsy”***.

Now therefore be it resolved that Council of the City of Temiskaming Shores does hereby proclaims March as ***“Epilepsy Awareness Month”*** in the City of Temiskaming Shores; and

Further that Council declares March 26th, 2016 as ***“Purple Day for Epilepsy”*** in the City of Temiskaming Shores.

c) Letter of Agreement – Provincial Gas Tax Allocation for 2019

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of correspondence from Minister Jeff Yurek in regards to the allocation of \$137,497 of Provincial Gas Tax funding; and

Further that Council directs staff to prepare the necessary by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation, under the Provincial Gas Tax Program for consideration at the February 5, 2019 Regular Council meeting.

d) Memo No. 001-2019-RS – Ontario Trillium Foundation funding - Splash Pad project

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2019-RS; and

That Council acknowledges that the Ontario Trillium Foundation has denied the City's application for funding assistance in the amount of \$150,000 for the Splash Pad project.

e) Memo No. 002-2019-RS – New Liskeard Agricultural Society – Frog's Breath Foundation Application

Draft Motion

Whereas the New Liskeard Agricultural Society has applied for funding to the Frog's Breath Foundation in the amount of \$42,000 to assist with major and minor repairs to barns, including door reconstruction, correction of foundations, framework rejuvenation and painting of exteriors; and

Whereas the New Liskeard Agricultural Society requires a registered charitable organization to sponsor their application to the Frog's Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the New Liskeard Agricultural Society funding application to the Frog's Breath Foundation.

f) Administrative Report No. RS-003-2019 – Request to rename the Haileybury Arena

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby

acknowledges receipt of Administrative Report No. RS-003-2019;

That Council hereby approves the renaming of the Haileybury Arena to the Shelley Herbert-Shea Memorial Arena; and

That Council directs staff to work with the Haileybury Figure Skating Club and the Herbert-Shea family to determine the method of commemoration.

g) Administrative Report No. RS-004-2019 – Municipally Sanctioned Events

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-004-2019; and

That Council for the City of Temiskaming Shores hereby sanctions the following events as being “*events of municipal significance*”:

- Events hosted by South Temiskaming Active Travel Organization (STATO);
- Summerfest;
- New Liskeard Fall Fair;
- New Liskeard Festival of Lights;
- Village Noel Temiskaming;
- Haileybury Night of Lights;
- North on Tap;
- Canada Day Celebrations;
- Festivals de Franco-Folie;
- NOHA 100th Anniversary;
- Knock Cancer Out of the Park Ball Tournament.

h) Memo No. 003-2019-CS – Victim Services of Temiskaming & District – Frog’s Breath Foundation Application

Draft Motion

Whereas Victim Services of Temiskaming & District has applied for funding to the Frog’s Breath Foundation in the amount of \$15,000 for **Project Lifesaver** being a search and rescue program designed for “*at risk*” individuals prone to life threatening behavior (wandering, autism, down syndrome, etc.); and

Whereas Victim Services of Temiskaming & District requires a registered charitable organization to sponsor their application to the Frog's Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor Victim Services of Temiskaming & District funding application to the Frog's Breath Foundation.

i) Administrative Report No. CS-004-2019 – Request for Proposal - Animal Control and Pound Services Contract

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-004-2019; and

That Council hereby directs staff to release Request for Proposal CS-001-2019 as presented.

j) Administrative Report No. CS-005-2019 – Land Acquisition from Timiskaming District Housing Corporation – Broadway Street

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-005-2019; and

That Council directs staff to prepare the necessary by-law and Purchase and Sale agreement for the acquisition of Part 1 on Plan 54R-6083 from Timiskaming District Housing Corporation for for consideration at the February 5, 2019 Regular Council meeting.

k) Memo No. 001-2019-PW – Rate Increase Recycling Agreements with outside Municipalities

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2019-PW; and

That Council hereby approves an increase from two hundred and sixty-five dollars per tonne (\$265/tonne) to two hundred and seventy-one dollars per

tonne (\$271/tonne) for the acceptance and processing of recyclable materials from outside municipalities.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2019-030 A by-law of The Corporation of the City of Temiskaming Shores to authorize the borrowing upon serial debentures in the principal amount of \$422,000.00 towards the cost of the Pumper Tanker replacement

By-law No. 2019-031 Being a by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation for the Province of Ontario related to funding provided by the Province under the Dedicated Gas Tax Funds for Public Transportation Program – 2019

By-law No. 2019-032 Being a by-law to authorize the Purchase of Land from the Timiskaming District Housing Corporation being Part 1 on Plan 54R-6083

By-law No. 2019-033 Being a by-law to amend By-law No. 2012-039 (Departmental User Fees and Services for the City of Temiskaming Shores – Schedule “D” Recreation Fees)

be hereby introduced and given first and second reading.

Draft Motion

By-law No. 2019-030;

By-law No. 2019-031;

By-law No. 2019-032; and

By-law No. 2019-033;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

a) Regular – Tuesday, February 19, 2019 at 6:00 p.m.

b) Regular – Tuesday, March 5, 2019 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2019-034 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on **February 4, 2019** and its Regular Meeting held on **February 5, 2019** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2019-034 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, January 22, 2019
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:03 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Shelly Zubyck, Director of Corporate Services
Jennifer Pye, Planner
James Franks Economic Development Officer
Steve Langford, Fire Chief (A)

Regrets: Councillor Patricia Hewitt

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 5

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2019-074

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Councillor Foley disclosed a pecuniary interest in regards to Item 19 b) 5 e) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – Organizational Chart

6. Review and adoption of Council Minutes

Resolution No. 2019-075

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – January 8, 2019
- b) Special meeting of Council – January 15, 2018 (Budget)

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

7.1. Disposition of Land

Owner: City of Temiskaming Shores

Subject Land: Parts 3 & 4 on Plan 54R-6021

Purpose: The disposition of the subject lands to the Temiskaming Shores Non-Profit Housing Corporation (TSNPHC) – Grant Drive

Mayor Kidd outlined that the public meeting scheduled tonight is to consider an application to acquire municipally owned property and that the public meeting serves two purposes: first, to present to Council and the public the details and background

to the proposed disposition and secondly, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting and asked the Clerk, Dave Treen to provide the background to the proposed application.

Clerk Dave Treen utilizing powerpoint stated that Council adopted Resolution No. 2018-322 at the June 28, 2018 Special Council meeting in regards to the Temiskaming Shores Seniors Housing Corporation's (TSSHC) Affordable Seniors Housing Project Funding application and agreed to support the project, including the donation of Parts 3 & 4 on Plan 54R-6021 valued at \$216,115.

TSSHC is currently negotiating a development agreement with CGV builders for the construction of the proposed seniors complex which consists of 32 one bedroom units, ten of which would be barrier free and 36 two bedroom units, eleven of which would be barrier free.

The subject property is located on Grant Drive directly east of the Husky Restaurant and is 7.9 Ac in size. Mr. Treen noted that there is a large diameter culvert diagonally cutting across the subject property.

It was noted that from a planning perspective there is a requirement to amend the zoning by-law and the property would be subject to Site Plan Control. Public Works has indicated that an easement will be required for the large diameter culvert to permit continued maintenance.

Mr. Treen indicated that Surveyors on Site have been retained for the purposes of preparing a new reference plan specific to create a parcel for an easement for the culvert.

Based on By-law No. 2015-160 being a by-law for the disposition of land Disposal has been authorized through a donation via Resolution NO. 2018-322 and the appraised value is \$216,115.

Mr. Treen stated that this public meeting satisfies the requirements for a public notice and meeting and that any comments received this evening will be taken into consideration. The city will also await notification from the Temiskaming Shores Senior's Housing Corporation confirming an agreement has been entered into with a builder prior to final consideration of disposition of the subject property.

Mayor Kidd thanked Mr. Treen for the presentation and inquired if there were any questions or comments from members of the public.

Bill Ramsay – Snowmobile Club

Mr. Ramsay outlined that when the Town of Haileybury sold property to accommodate a boathouse about 15 years ago it cut off adequate snowmobile trail access to Lake Temiskaming and is concerned that the disposal of this property, if

no access is granted attained would cut off access to commercial amenities. The club would require about a 10 m wide strip which permits a good buffer for safety.

Mr. Ramsay would like to negotiate a resolution with the City as opposed to trying to negotiate with the Senior's group prior to disposition of the property.

Marie-Jeanne Breault-Elliott

Marie-Jeanne indicated that there are current water (pressure) and sewer (storm drainage) problems in the Dymond subdivision and is concerned that this development will create further impacts.

Director of Public Works, Doug Walsh indicated that the city is working with a consultant to rectify the situation and hope to include some remedial work (water) as part of the 2019 budget.

Marie-Jeanne, from a storm sewer perspective, stated that several home on Rondeau had back-ups last year. Mr. Walsh responded that at about this time last year there was a thaw and catchbasins and a ditch inlet was full of slush and ice and froze and runoff went into the storm sewer with most of those houses (footing drains) being connected to the storm system and did not have backflow preventers and water entered those basements.

Marie-Jeanne was concerned that with the development there is potential for increased water into basement. Mr. Walsh responded by indicated that this development and her property is serviced with open ditches not a closed collection system. It was also noted that those ditches are cleaned of snow each spring to allow water to flow.

Mayor Kidd indicated that drainage from the Senior's development is proposed to outlet downstream of the outlet for the large diameter culvert and would therefore not increase drainage into the ditches along Grant Drive.

Marie-Jeanne raised concerns with the condition of Drive-In theatre Road especially at the intersection at Grant Drive where there is a large dip in the road. Mayor Kidd responded that repairs to the road would likely be delayed until after construction is completed.

Stacey Brazeau

Stacey outlined that residents in the intersection at Hwy 11 and Drive-in Theatre Road and Hwy 11B at Wendy's are not easily negotiate and inquired if there was any way to rectify the issue perhaps through the installation of traffic lights. Mayor Kidd responded that a Traffic Report has recently been completed and is currently being reviewed by the Ministry of Transportation and they have jurisdiction over what can and cannot be done on Hwy 11 and Hwy 11B.

Mayor Kidd inquired if there were any questions or comments from Council. With no further comments, Mayor Kidd declared this portion of the public meeting to be closed and advised that Council will give due consideration to all comments received tonight.

8. Question and Answer Period

None

9. Presentations / Delegations

a) Nicole Guertin – Resident

Re: Can Eat Smart Initiative - Update

Nicole outlined that the initiative is simple and is suggesting an on-line introductory program on cannabis edibles in multiple languages for consumers. There would be five (5) small sections followed by a quiz targeting first time users and cover types of cannabis, doses, cooking, safe consumption and safe storage.

The key of the program is to have the *Can Eat Smart* poster in each of the establishments that will be selling cannabis and edibles as well as a button on each of the on-line sites where it is being sold.

The Timiskaming Health Unit has approved Walter Humenuik, Public Health Promoter to sit on the advisory board along with representatives from Addictive Services, Law Enforcement, Insurance Broker and concerned citizens wanting to make a difference.

Nicole outlined that Health Canada has announced there will be public consultation on the introduction of Cannabis edibles in Canada and presently out of the 12 question there are none in regards to the safe promotion of edibles in Canada. It is anticipated that this initiative will be submitted to Health Canada prior to the February 20, 2019 deadline and would like the support of Northern municipalities as part of the submission.

Mayor Kidd thanked Nicole for her presentation.

10. Communications

a) Stephanie Paparella, Legislative Coordinator – City of Hamilton

Re: Support – Maintaining the Voters’ List for Municipal Elections

Reference: Received for Information

b) Marc Dupuis, Mayor – Municipality of Mattice-Val Cote

Re: Support – Declaration of Office (Council)

Reference: Received for Information

c) Charles Cirtwill, President & CEO – Northern Policy Institute

Re: Invitation – Projects and Resources at NPI

Reference: Received for Information

d) Steve Roy, Project Manager – AECOM Canada Ltd.

Re: Notice – Rehabilitation of Hwy 65 and Hwy 66

Reference: Received for Information

e) Rhonda Latendresse, Executive Director – Seizure & Brain Injury Centre

Re: Proclamation – March as Epilepsy Month

Reference: Received for Information

Resolution No. 2019-076

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

None

12. Committees of Council – Internal Departments

None

13. Reports by Members of Council

Councillor Jelly reported on the following:

- ACFO Brunch: Attended the brunch on January 24th which recognized volunteers throughout the district with 120 in attendance on behalf of the City. The City assisted in recognizing young Alexandra Breton for his volunteerism.

14. Notice of Motions

None

15. New Business

a) Support – Can Eat Smart Initiative

Resolution No. 2019-077

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Whereas the federal government has passed legislation legalizing recreational cannabis since October 17, 2018; and

Whereas the Cannabis Act, SC 2018, presently permits Canadians to make cannabis edibles at home; and

Whereas the federal government passed an amendment to the Cannabis Act in the fall of 2018, to permit the selling of cannabis edibles taking effect 1 year after the legalization, being in the fall of 2019; and

Whereas more than 50% of Canadians have expressed an interest in trying cannabis edibles but are afraid of overconsumption; and

Whereas the Alcohol and Gaming Commission of Ontario will oversee the sale and distribution of recreational cannabis through a subsidiary corporation within the Province of Ontario; and

Whereas the municipalities and the province of Ontario, should consider the need for education on the safe consumption of cannabis edibles where products are sold; and

Whereas a Northern Ontario business is proposing an education program which would provide information on the responsible use of cannabis edibles to new cannabis users through the CAN EAT SMART initiative;

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby recognizes the need for education on cannabis edibles and supports the CAN EAT SMART initiative; and

Furthermore, that a copy of this resolution be sent to the Federation of Northern Ontario Municipalities (FONOM) and all member municipalities for their support.

Carried

b) Administrative Report No. CGP-003-2019 – Amendments to By-law No. 2012-101 – Traffic and Parking By-law – Fines

Resolution No. 2019-078

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-003-2019;

That Council directs staff to prepare the necessary by-law to amend By-law 2012-101 (Traffic and Parking By-law) amending the Set Fines for parking violations for consideration of First and Second reading (Provisional approval) at the January 22, 2019 Regular Council meeting; and

That Council directs staff to submit the Provisional by-law to the Ministry of Attorney General and Regional Senior Justice for approval of the short form wording and set fines prior to Third and Final Reading.

Carried

c) Administrative Report CGP-004-2019 – Zoning By-law Amendment – Marijuana Production Facilities in Manufacturing Industrial (M2) Zone

Resolution No. 2019-079

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-004-2019;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154 to permit the addition of marijuana production facility to the list of permitted uses in the Manufacturing Industrial (M2) Zone provided such facility is serviced with municipal water and sanitary sewer services; and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the January 22, 2019 Regular Council Meeting.

Carried

d) Memo No. 002-2019-CS – Amendment to By-law No. 2019-023 – Borrowing By-law

Resolution No. 2019-080

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 002-2019-CS;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-023 to replace Schedule “A”, resulting in the increase in the operating line from \$2,000,000 to \$4,000,000.

Carried

e) Administrative Report RS-002-2019 – 2019 Recreation Fee Increases

Resolution No. 2019-081

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-002-2019; and

That Council directs staff to amend By-law No. 2012-039 (Departmental User Fees) to increase recreational fees for 2019 to 2021 for consideration at the February 5, 2019 Regular Council meeting.

Carried

f) 2019 Budget Targets

City Manager, Chris Oslund utilizing powerpoint reviewed in respect to the 2019 Budget options for target setting. Chris outlined three (3) options in four (4) categories that Council may consider or deliberate and provide another option. The purpose of Council setting targets would provide staff with direction on presenting the second draft of the 2019 budget.

The four categories suggested for target setting were taxation, reserves, debt & debt financing and the operating budget.

Council provided Chris with some general direction on taxation (2-4%) and 10% of own-purpose reserves.

16. By-laws**Resolution No. 2019-082**

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2019-025 Being a by-law to authorize the Sale of Land to Michael Fila being Part 1 and 2 on Plan 54R-6054 (portion of Lakeview Avenue)

By-law No. 2019-026 Being a by-law to amend By-law No. 2012-101, as amended being a by-law to Regulate Traffic and Parking of vehicles in the City of Temiskaming Shores – Amendment to Set Fines

By-law No. 2019-027 Being a by-law to amend By-law No. 2019-023 being a by-law to authorize borrowing from time to time to meet current Expenditures during the Fiscal Year ending December 31, 2019

By-law No. 2019-028 Being a by-law to enact a Zoning by-law Amendment to amend certain provisions of the Manufacturing Industrial (M2) Zone

be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-083

Moved by: Councillor McArthur

Seconded by: Councillor Foley

By-law No. 2019-025;

By-law No. 2019-027; and

By-law No. 2019-028.

Be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

a) Special – Monday, February 4, 2019 at 6:00 p.m. (Budget)

b) Regular – Tuesday, February 5, 2019 at 6:00 p.m.

18. Question and Answer Period

Dan Dawson - Resident

Mr. Dawson suggested, in regards to the bump on Drive-In Theatre Road near the intersection be marked with permanent signs as it has been there for several years and the small portable signs are being knocked down by plow equipment.

Mr. Dawson commented that after sitting through budget discussions this evening and based on ratepayer comments during his campaign for a Council position understands that cost do increase, however in his opinion Council should keep operating cost at a zero increase or reduced.

19. Closed Session

Resolution No. 2019-084

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council agrees to convene in Closed Session at 7:50 p.m. to discuss the following matters:

- a) **Adoption of the December 18, 2018 – Closed Session Minutes**
- b) **Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – Organizational Chart**

Carried

Resolution No. 2019-085

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that Council agrees to rise with report from Closed Session at 8:42 p.m.

Carried

Matters from Closed Session:

- a) **Adoption of the December 18, 2018 – Closed Session Minutes**

Resolution No. 2019-086

Moved by: Councillor Laferriere
Seconded by: Councillor Whalen

Be it resolved that Council approves the December 18, 2018 Closed Session Minutes as printed.

Carried

- b) **Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual – Organizational Chart**

Council provided staff with direction in Closed Session.

20. Confirming By-law

Resolution No. 2019-087

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that By-law No. 2019-029 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on **January 15, 2019** and its Regular Meeting held on **January 22, 2019** be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-088

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2019-029 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2019-089

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that City Council adjourns at 8:44 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen

January 18, 2019

Chris Oslund
City Manager
City of Temiskaming Shores

Re: Financial support City's cultural component of *Art in the Park*

Dear Mr. Oslund,

As you are aware, the Temiskaming Art Gallery is an important cultural asset and contributes much to the cultural identity of our community. TAG members and volunteers work very hard to keep the Temiskaming Art Gallery afloat. As you know, we continually apply for grants to maintain the quality and artistic diversity of exhibitions in the Gallery. These grants cover very little operational costs and therefore we must continually put on fundraisers to cover these ongoing costs.

We firmly believe that the Temiskaming Art Gallery contributes greatly to the overall wellbeing of our community and implements the Temiskaming Shores Municipal Cultural Plan by providing many programming components such as children's art camps, Indigenous art education opportunities, art workshops, cultural and historical speaker series, classroom gallery lessons, school tours, high quality and diverse exhibitions as well as the *Art in the Park* musical evenings.

Over the past 5 summers, *Art in the Park* has been a great success. It now draws a weekly crowd of 250 or more visitors from northeastern Ontario and northwestern Quebec. As a tourism attraction this contributes to the local economy and promotes Temiskaming Shores as a *destination*. Our visitors are coming for *Art in the Park* but often have dinner first in local restaurants and even stay overnight. Visitors arrive by car and boat, and are impressed by the beauty of our waterfront and sailboats that participating in the Temiskaming Sailing School on Wednesday evenings. The Classic Car Club is another highly valued element of the evening.

As you, the mayor and city councilors are aware, the City has, in the past, provided \$20,000.00 for 4 years to TAG to organize and produce *Art in the Park*. We have come to the end of our previous agreement and ask that the City commit to an ongoing annual contribution of \$6,000.00 for a period of three years so that we can effectively plan and produce *Art in the Park*. This contribution would help support the fees for musical performances, the sound technician, the rental of sound equipment, children's art activities, and marketing materials for the 8 weeks of musical evenings.

In appreciation, we will continue to recognize the City of Temiskaming Shores as a partner of these hugely successful musical and artistic evenings in our social media, our printed materials and signage and our opening and closing remarks each evening.

Thank you for taking the time to consider our request. You can reach me at 705-672-3706 if you wish more information to help in considering this request.

Sincerely,



Melissa La Porte
Executive Director/Curator
Temiskaming Art Gallery

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley Ouest
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



JAN 22 2019

Mayor Carman Kidd
City of Temiskaming Shores
325 Farr Drive, PO Box 2050
Haileybury ON P0J 1K0

Dear Mayor Kidd:

I am pleased to announce the launch of the 2018/19 Gas Tax Program and to advise you of your funding allocation.

Our government is committed to working with municipalities to improve Ontario's transportation network and support economic growth. Investing in transit will reduce traffic congestion, create jobs and help businesses to develop and prosper.

The City of Temiskaming Shores will be eligible to receive an allocation of \$137,497 for this program year.

Attached is a Letter of Agreement, the 2018/19 Program Guidelines and Requirements and electronic forms. Please return a scanned copy of the signed Letter of Agreement, in pdf format, and the required supporting by-law by January 31, 2019, and the 2018 Reporting Forms by February 28, 2019 to MTO-PGT@ontario.ca.

The City of Temiskaming Shores currently provides a public transit service that includes service to, and receives financial contributions from, the Town of Colbalt.

As your municipality is the host for the provision of this joint service, we therefore request that your supporting Council by-law confirm that your municipality is continuing to act as the host for the other supporting municipalities.

If you have any questions regarding the program, please contact Anita Hooper, Director, Strategic Investments & Programs Branch, at (416) 585-7637.

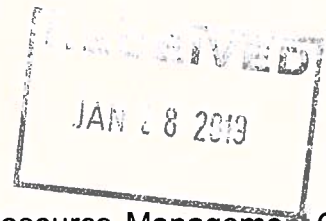
Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Yurek'.

Honourable Jeff Yurek
Minister of Transportation

- c. John Vanthof, MPP, Timiskaming—Cochrane
His Worship George Othmer, Mayor, Town of Cobalt

Encl.



January 25, 2019

To whom it may concern,

The Ontario Ministry of Natural Resources and Forestry, First Resource Management Group Inc. and the Temagami Local Citizens' Committee would like to advise you that the 2019-2029 Forest Management Plan, for the Temagami Management Unit has been approved by the Northeast Regional Director and is available for inspection. Enclosed please find both English and French copies of the 'Stage Five' notice. Information pertaining to this notice can also be found on the Environmental Registry at <https://www.ebr.gov.on.ca> under number 012-9549 and on the Ontario government website at www.ontario.ca/forestplans.

This 'Stage Five' notice is to advise you that the Ministry approved Forest Management Plan is available for inspection for 30 days. All comments and submissions received from Stages One to Four were considered as part of the decision-making by the ministry. No comments are being sought at this stage.

Approved operations are scheduled for implementation commencing April 1, 2019.

The Ministry approved Forest Management Plan and summary are available for inspection, by appointment, during normal office hours for 30 days, starting January 25, 2019 to February 23, 2019. Should you have further questions or like to arrange an appointment to view the documents, please do not hesitate to contact me at 705-475-5521 or by email at shelley.straughan@ontario.ca or Etienne Green, Plan Author at etienne.green@frmg.ca.

All future notices can be sent electronically to clients who request that format. If you would like notices sent to you by electronic mail going forward, please send an email from your preferred email address along with your name and/or business name and current mailing address to Toby-Anne Gravelle at toby-anne.gravelle@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Shelley Straughan".

Shelley Straughan, R.P.F.
A/Management Forester
North Bay District
Ministry of Natural Resources and Forestry

SS/tag

INSPECTION

Approved Forest Management Plan Temagami Management Unit 2019-2029 Forest Management Plan

The Ontario **Ministry of Natural Resources and Forestry (MNRF)**, **First Resource Management Group Inc.** and the **Temagami Local Citizens' Committees (LCC)** would like to advise you that the 2019-2029 Forest Management Plan (FMP) for the **Temagami Management Unit** has been approved by the MNRF Regional Director and is available for inspection.

The Planning Process

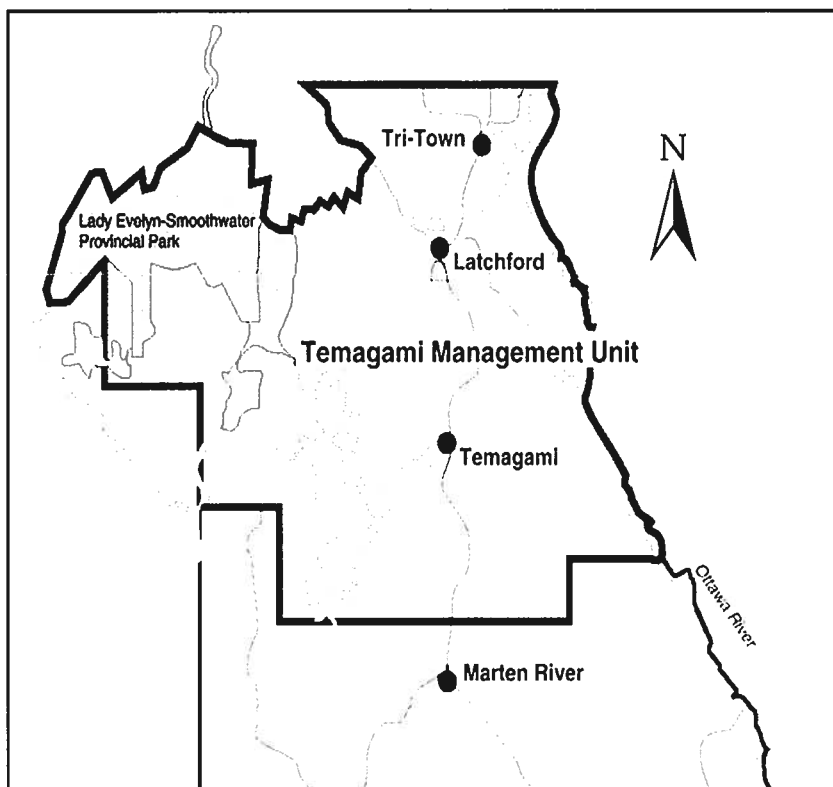
The FMP takes approximately three years to complete. During this time, five formal opportunities for public consultation and First Nation and Métis community involvement and consultation are provided. The fourth opportunity (Stage Four) for this FMP occurred on October 12, 2018 when the public was invited to review and comment on the draft FMP. This **'Stage Five'** notice is to advise you that the MNRF-approved FMP will be available for inspection for 30 days.

FMP Inspection - Final Opportunity

During the 30-day inspection period, you may make a written request to the Director, Environmental Assessment and Permissions, Ministry of the Environment, Conservation and Parks, 1st Floor, 135 St. Clair Ave. W., Toronto, ON M4V 1P5, for an individual environmental assessment of specific planned operations in the FMP.

The MNRF-approved FMP and FMP summary are available for inspection, by appointment, during normal office hours for 30 days **January 25, 2019 to February 23, 2019** at the following locations:

- First Resource Management Group Inc. office, 22 Paget Street North, New Liskeard, ON P0J 1P0, Attention: Etienne Green 705-650-3360.
- Ontario government website at www.ontario.ca/forestplans.



Interested and affected persons and organizations can arrange an appointment with MNRF staff at the MNRF North Bay District Office to discuss the FMP.

For further information, please contact:

Shelley Straughan, R.P.F.
MNRF North Bay District Office
3301 Trout Creek Road
North Bay, ON P0L 1C0
tel: 705-475-5521
e-mail: shelley.straughan@ontario.ca

Etienne Green, R.P.F.
First Resource Management Group Inc.
P.O. Box 850
New Liskeard, ON P0J 1P0
tel: 705-650-3360
e-mail: etienne.green@frmg.ca

Lorne Hillcoat
Temagami LCC
Site C, 74 Scott Street, P.O. Box 1810
New Liskeard, ON P0J 1P0
tel: 705-628-2444
e-mail: lhilcoat@temfund.ca

The approved FMP will be available for the 10-year period of the FMP at the office of the Sustainable Forest Licensee (SFL) and on the Ontario government website.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*; however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources and Forestry to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Marilyn Mills at 705-475-5598.

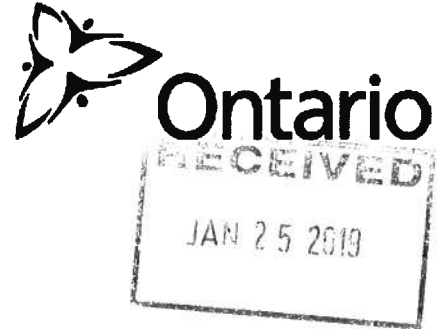
Renseignements en français : Guylaine Thauvette, R.P.F. au 705 475-5539.

**Ministry of the Environment,
Conservation and Parks**

Northern Region
Technical Support Section
Water Resources Unit
331-435 James St S
Thunder Bay ON P7E 6S7
Fax: (807) 475-1754
Tel: (807) 475-1714

**Ministère de l'Environnement, de la
Protection de la nature et des
Parcs**

Bureau principal de la région du Nord
Section du Soutien Technique
Ressource en eau
Bureau du district de Thunder Bay
331-435 rue James S
Thunder Bay ON P7E 6S7
Télécopieur: (807) 475-1754
Tél:(807) 475-1714



January 16, 2019

Attention: Rebecca Marshall
The Corporation of the City of Temiskaming Shores
Post Office Box 2050
Haileybury, Ontario, P0J 1K0
Canada

Dear Rebecca Marshall

RE: Cancellation of Permit to Take Water Number 0462-9BPNWK
Reference Number 7558-AZ3GKL

As requested in an e-mail from yourself dated May 7, 2018, Permit to Take Water number 0462-9BPNWK is considered revoked and the above-noted file is now closed.

Please be advised that should you wish to reactivate the project at a later date, a Permit to Take Water application, complete with supporting information and the appropriate fee must be submitted.

If you have any questions regarding the Permit to Take Water application process or submitting a new Permit to Take Water Application please contact Nicole Pitton at (807) 475-1714. Should you have any questions regarding the cancellation of your permit please feel free to contact me. Information regarding Permit to Take Water is also available at <https://www.ontario.ca/page/permits-take-water>.

Yours truly,

A handwritten signature in black ink that reads "Shannon Innis".

Shannon M Innis
Water Resources Supervisor
Northern Region

File Storage Number: 03-P-5067 TEMISKAMING SHORES, THE CITY OF DYMOND

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-6500

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-6500



January 24, 2019

Dear Head of Council:

On June 7, 2018 the people of Ontario set a clear agenda for our government – they elected a government that believes in transparency and accountability for the people, they wanted a government that prioritizes fiscal responsibility and they wanted a government that would clean up the regulatory environment and make Ontario open for business.

As you know, we recently introduced Bill 66 – the proposed Restoring Ontario's Competitiveness Act, 2018. Included in the legislation, were proposed changes to the *Planning Act* that would create a new economic development tool, the open-for-business planning by-law. The tool would be available to all local municipalities to ensure they can act quickly to attract businesses seeking development sites by streamlining land use planning approvals.

The use of this tool would never have been approved at the expense of the Greenbelt or other provincial interests like water quality or public health and safety. Our Made-in-Ontario Environment Plan committed to strong enforcement action to protect our lakes, waterways and groundwater from pollution. We will build on the ministry's monitoring and drinking water source protection activities.

That said, our Government for the People has listened to the concerns raised by MPP's, municipalities and stakeholders with regards to Schedule 10 of Bill 66 and when the legislature returns in February, we will not proceed with Schedule 10 of the Bill.

For a copy of Bill 66 – the proposed Restoring Ontario's Competitiveness Act, 2018 and to monitor the status of the Bill through the legislative process, please visit the Legislative Assembly of Ontario website: www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-66.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

Dave Treen

From: Peggy Harrison <p_harrison73@hotmail.com>
Sent: Thursday, January 17, 2019 9:01 PM
To: Dave Treen
Cc: daviu69@hotmail.com; mgolcic@outlook.com; kevin.leveille@armstrong.ca; speaker.sue@northernontario.ca
Subject: Mayor and council

Monday January 14, 2019

Dear Temiskaming Shores Mayor Kidd and Council,

I would like to start by congratulating everyone for winning their seats.

I am the president of the Temiskaming Rod & Custom Club (TRACC). We hold races every year in August at the Earlton Airport.

We are a non profit organization. As part of our event agreement, we pay a user fee to the airport for our three day event. We were able to give close \$7,000 a few years ago but the average fee is \$5,000 yearly.

If it rains, we have no event but we still pay a rain out fee to the airport.

Other than government funding, TRACC is the only group doing fundraising for the airport.

As a non profit club, we are always struggling to get the permission to use the airport for our yearly event . We are all volunteers who put in a lot of time in organizing our races. It was brought to my attention last year, that a comment was made by someone from Temiskaming Shores stating that their council does not care about our event. I proceeded by finding five new business sponsors from Temiskaming Shores who welcomed me.

Your town produces racers, spectators and sponsors for our event. The majority of our student volunteers come from high schools in New Liskeard. The comments we receive from student volunteers are always positive. I've had people contact me asking for volunteers and I directed them to the Temiskaming Shores high schools

Every year we hold our annual Halloween dance as a fund raiser for TRACC and we also started hosting a kids dance the night before where we collect donations of canned goods for our local food banks.

We are not only about cars and racing, we are a small club who gives back to the community. We have donated to local families dealing with cancer, Project Jamaica, our church, Haileybury figure skating club and Community Living Temiskaming South. When we host dances, we donate our empties to a youth hockey club. We tend to gear our fundraising towards kids. We donate to many others and I can provide a list if needed.

So what I am asking is, as a city, how do you feel about our races? We do not understand the hostility towards our club. Our only issue is with our airport board (certain members). and I wish it wasn't this way, but it is.

I'd like to point out two things to mayor Kidd and council.

1. Why is it Elliot lake Wawa Kirkland lake and as of dec 1st Chapleau all airport events don't have issues like we do ..As of dec 1st Arnie a race promoter secured Chapleau for an event in August . Arnie has been in contact with me and pointed out to me
Chapleau is a bigger busier airport with a flight school. And they jumped on board because they recognized what it's going to bring to their town
So why is it an issue for our airport ?

2. How will the airport board replace TRACC's \$5,000 fee if they deny us The airport board is non profit like us. They can apply for grants just like us but they need to seek money else where like us .
Do you think it's fair that they deny us the airport and refuse our money, but ask for tax payers' money?

What we are for is a positive vote for our event. And the vote to come council not a single vote
I can be reach at anytime if anyone would like to contact me

Thank you in advance,

Peggy Harrison
Tracc president
[705-622-1842](tel:705-622-1842)

Sent from my iPhone



Englehart Animal Hospital

74 Fourth Ave., P.O. Box 280

Englehart, ON, POJ 1H0

Tel: (705) 544-PETS (7387) Fax: (705) 544-8994

RECEIVED

JAN 07 2019

RECEIVED

JAN 07 2019

Mr. Carman Kidd, Mayor
325 Farr Drive.
Haileybury, ON POJ 1K0

January 3, 2019

Dear Mr. Kidd,

I am writing as a small business that services your area to express my concerns over the shortage of Veterinarians in our province, and to ask for your help.

On March 6, 2018, the CBC released an article entitled "Why Ontario's Veterinary Shortage can be partly blamed on Millennials". This article details the reasons why we have seen a steady increase in the number of pet owners, as well as a decrease in young Veterinarians willing to put in the long hours that their older counterparts did. The article prepared by Kate Dubinski contains staggering information about just how detrimental this crisis is. Currently in Ontario, there are between 130-140 practices currently looking to hire one or more Veterinarians.

Veterinary shortages in rural areas, have historically been a problem, but have now reached a crisis level. In the Temiskaming Shores regions, there are approximately 13,200 dog owners and 12,200 cat owners (based on numbers from the 2016 census and a report released by the Canadian Animal Health Institute in 2017). There are three clinics in need of multiple Veterinarians or they will be forced to close their doors. This would leave tens of thousands of pet owners without care for their cherished pet. In the immediate future, pet owners are at risk of losing emergency service and will have to drive to Timmins or North Bay (2+ hours) to receive care (if the Veterinarians in these areas are even willing to take on the emergency care).

I am writing to you, as we need immediate action taken at a government level to assist rural clinics in retaining qualified Veterinarians. The current NOHFC Internship Grant program is great, but the realism is, it is not enough. We need qualified Veterinarians with previous experience for rural areas. We need easier access to foreign Veterinarians with experience, and more resources to bring them to Canada. We also need more large corporations willing to hire locally, to allow the spouses of Veterinarians moving opportunities as well.

It is our hope that we have your support going forward, on changes to qualified professional immigrants wanting to enter our Country, job creation and retention in the North and funding opportunities that are available to qualified professionals, and not just new graduates.

Sincerely yours,

Robert Porter, DVM

Dr. Robert Porter, DVM
Owner, Englehart Animal Hospital
(705) 495-5204

David Silver, DVM

Dr. David Silver, DVM
Owner, Englehart Animal Hospital
(705) 647-2236



January 23, 2019

RE: Invitation to Participate – Fisheries Management Zone 11 Draft Fisheries Management Plan

The Ontario Ministry of Natural Resources and Forestry with support from the Fisheries Management Zone 11 Advisory Council, are inviting the public to provide input into the Draft Fisheries Management Plan for Zone 11.

You are invited to view the draft plan on the Environmental Bill of Rights Registry at ontario.ca/ebr under the number **013-4578**. Comments must be received by March 9, 2019.

To provide anglers and other interested individuals with an opportunity to further review information on the Draft Fisheries Management Zone 11 Plan, public meetings have been scheduled for the following four locations:

1. Temiskaming Shores

Date: February 6, 2019
Time: 3:00 to 8:00 p.m.
Location: Riverside Place, 55 Riverside Drive, New Liskeard, ON

2. Temagami

Date: February 7, 2019
Time: 3:00 p.m. to 8:00 p.m.
Location: Temagami Arena, 100 Spruce Drive, Temagami, ON

3. North Bay

Date: February 19, 2019
Time: 3:00 p.m. to 8:00 p.m.
Location: Elk's Lodge, 325 Elks Lane, North Bay, ON

4. West Nipissing

Date: February 20, 2019
Time: 3:00 p.m. to 8:00 p.m.
Location: West Nipissing Community Centre – Main Hall, 219 O'Hara Street, Sturgeon Falls, ON

Information on the Draft Fisheries Management Zone 11 Plan, additional information on the Ecological Framework for Fisheries Management and the Fisheries Management



Minutes

Temiskaming Mayors Action Group

Armstrong Municipal Offices, Earleton

Saturday, January 19, 2019

9:30 a.m.

Present:

Jean Marc Boileau, Armstrong/Earleton
Guy Labonte, Casey
Kerry Stewart, Chamberlain
Merrill Bond, Charlton/Dack
Dan Cleroux, Coleman
Nina Wallace, Englehart
Kerek Mundle, Evanturel
Laurie Bolesworth, Hilliard
George Lefebvre, Latchford
Anne Commando-Dube, Matachewan
Matt Reimer, McGarry
Dan O'Mara, Temagami
Craig Davidson, Temagami
Carmen Kidd, Temiskaming Shores
John Vanthoff, MPP
Jo Ann Ducharme, Recording Secretary

Regrets:

George Othmer, Cobalt
Terry Fiset, James
Pat Kiely, Kirkland Lake
Patricia Quinn, Larder Lake

Introductions

Delegation

John Kenrick and Jeff Barton, Temagami Forest Tenure

Moved by: Dan O'Mara, Temagami

Seconded by: Merrill Bond, Charlton/Dack

WHEREAS discussions with an advisory team for Forest Tenure Modernization in the Temagami Management Unit started in October, 2013. This area encompasses 450,000 hectares of Crown managed forest, and contributes to wood supply for 3 major mills, GP-Englehart, Eacom Timber-Elk Lake, and Goulard Lumber-Sturgeon Falls, and minor licence holders;

AND WHEREAS this advisory team (representatives from First Nation groups, Forest Industry leaders, Municipal representatives, and MNRF staff) have developed 3 reports and a framework document over the past 5 years, which have been presented to the Ministry;

AND WHEREAS these reports were developed and encouraged by then Minister McGarry, to investigate the potential establishment of a Local Forest Management Corporation (LFMC) for the Temagami Forest Management Unit;

AND WHEREAS the advisory team, is now requesting a meeting with Minister Yakabuski and his support for a submission to the Treasury Board, leading to the establishment of the LFMC;

AND WHEREAS many direct and indirect jobs in Northeastern Ontario are created from this Forest Management Unit.

Therefore, be it resolved that the Temiskaming Mayors Action Group (TeMAG) provides its unanimous support for this initiative, and requests that the Minister meet with the advisory team as soon as possible, as setting up this LFMC is a time sensitive issue for the Temagami Forest Management Unit.

And that a copy of this resolution be forwarded to the Minister of Natural Resources and Forestry, and the Temagami Forest Modernization Advisory Team.

CARRIED

Update on Current Topics of Investigation

MPP John Vanthof briefed TeMAG on activities since the provincial election. He will be contacting individual municipalities to attend council meetings.

Carman Kidd discussed the Earlton Airport: the funding, the upgrades and maintenance, the forest fire activity, election of new board members.

New Business (Regional Issues for Discussion)

1. Direction of TeMAG and this term of Council

- TeMAG differs from the Temiskaming Municipal Association (TMA) in that TeMAG speaks as Heads of Councils direction to Ministers, etc. and the issues are kept to issues of regional interest / concern.
- Bring back to the next meeting a resolution to endorse the purpose and direction for TeMAG

Moved by: Nina Wallace, Englehart

Seconded by: Kerry Stewart, Chamberlain

That a membership fee of \$0.02/capita/term be invoiced.

CARRIED.

- Other items of interest: Healthcare, invite ONTC and OPG to delegate

2. Evanturel: ONR Maintenance Work Invoices

Derek Mundle explained the issue of railway crossings

Junior-Senior relationship with the ONR

All municipalities being dealt with differently

Invoices sent to Evanturel

Response from Evanturel with a legal opinion

LPAT (Previously OMB) Hearing

3. Temiskaming Shores: 2 + 1 Highway Project

Moved by: Dan Cleroux, Coleman

Seconded by: Merrill Bond, Charlton/Dack

WHEREAS a resolution was circulated on October 6, 2015 requesting support for the Four (4) Laning of Highway 11 from North Bay to Cochrane, which was supported by 34 municipalities from Northeastern Ontario;

AND WHEREAS after meetings with MTO and OPP officials to review traffic counts and other statistics, and being informed that we did not meet the requirements for MTO to consider four (4) Laning of this portion of Highway 11;

AND WHEREAS OPP findings showed that accidents were spread out over the entire length of the highway and not just in certain high-risk areas, with 15% involving Commercial Motor Vehicles, causing death or injuries;

AND WHEREAS Highway 11 is the preferred truck route connecting Ontario to Manitoba and Western Canada, and almost all goods and services travel by truck through the Timiskaming and Cochrane Districts;

AND WHEREAS the amount of transports and tourist traffic has been steadily increasing over the last few years, raising safety issues for those using this two (2) Lane highway; and

Whereas when major accident investigations occur, the road is closed down for periods of 8 to 10 hours, with no detours being available in many areas, resulting in isolation of our residents;

AND WHEREAS the two plus one roads program has been successful in many European countries, as outlined in our attachments;

NOW THEREFORE BE IT RESOLVED THAT the Temiskaming Mayors Action Group (TeMAG) firmly supports the City of Temiskaming Shores in its petition to the Government of Canada, the Government of Ontario and the Ministry of Transportation to develop a pilot project involving a two plus one roads program, somewhere between North Bay and Cochrane;

AND FURTHER that a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable John Yakabuski, Minister of Transportation; John Vanthof, MP for Timiskaming-Cochrane; Victor Fedeli, MP for Nipissing; the Temiskaming Municipal Association (TMA); the Northeastern Ontario Municipal Association (NEOMA).

CARRIED

4. Proposed 2019 OMPF Transfer Grant

Correspondence from the province was sent to all municipalities saying there is a delay in the OMPF grants. All municipal budgets have been pushed ahead. Phasing out is not a new message from the province.

5. Information Items attached to the Agenda

Minutes of the Inaugural Meetings of TeMAG

6. Other information Items

- February 20, OPG will be holding an open house in Latchford, Implementation of the Water Management Plan for the Montreal River.

7. Date of Next Meeting

Moved by: Merrill Bond, Charlton/Dack

Seconded by: Dan Cleroux, Coleman

That the meeting adjourn and next meeting be called in mid-April.

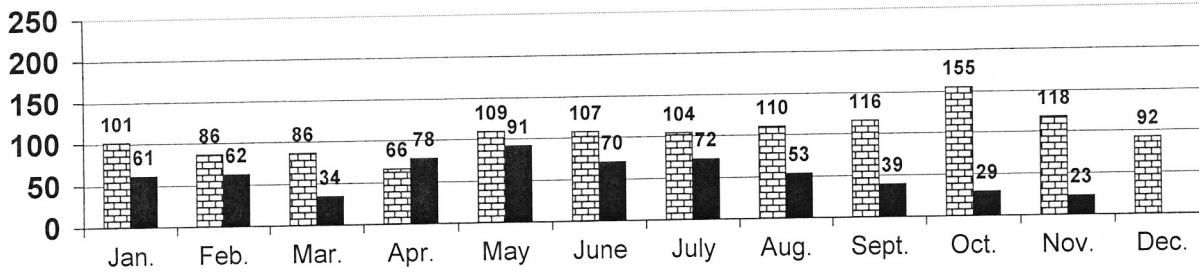
CARRIED

EARLTON-TIMISKAMING REGIONAL AIRPORT NOVEMBER 2018

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$13,194	\$896,434
Operations	\$51,197	\$678,201
	\$64,391	\$1,574,635
 <u>EXPENSES</u>		
Fuel	\$16,805	\$763,092
Operations	\$39,117	\$251,415
Capital Expenses		\$112,404
	\$55,922	\$1,126,911
 <u>NET PROFIT/LOSS</u>		
Fuel	-\$3,611	\$133,342
Operations	\$12,080	\$426,786
Capital Expenses		\$112,404
	\$8,469	
 <u>FUEL INVENTORY - JET A1</u>	\$ 11,977	
<u>FUEL INVENTORY - AVGAS</u>	\$ 17,240	
<u>FUEL INVENTORY - DIESEL</u>	\$ 4,200	

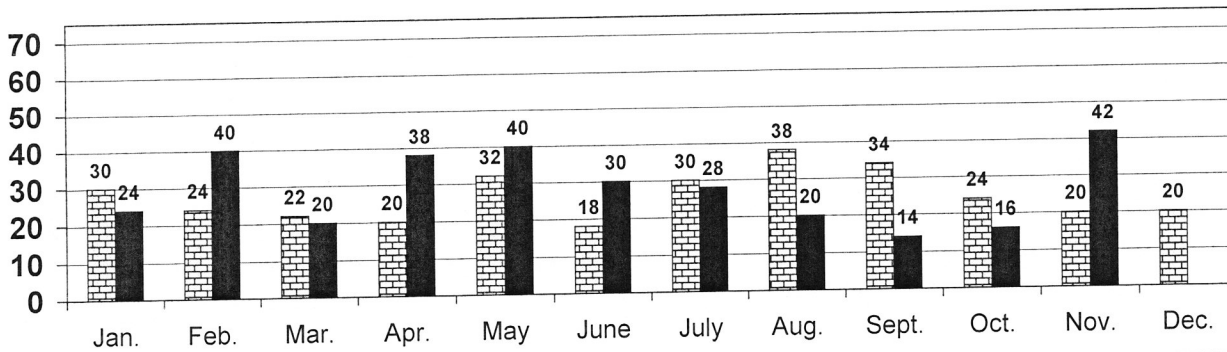
Air Carriers Movements

2017
2018



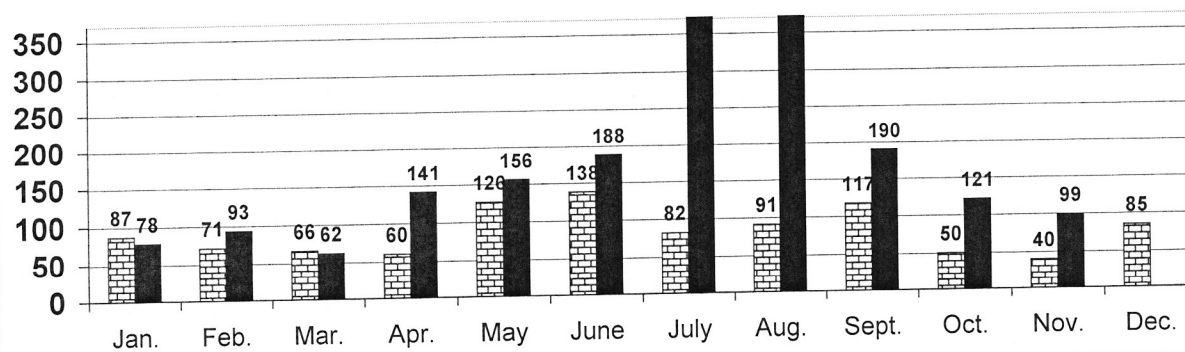
Air Ambulance Movements

2017
2018



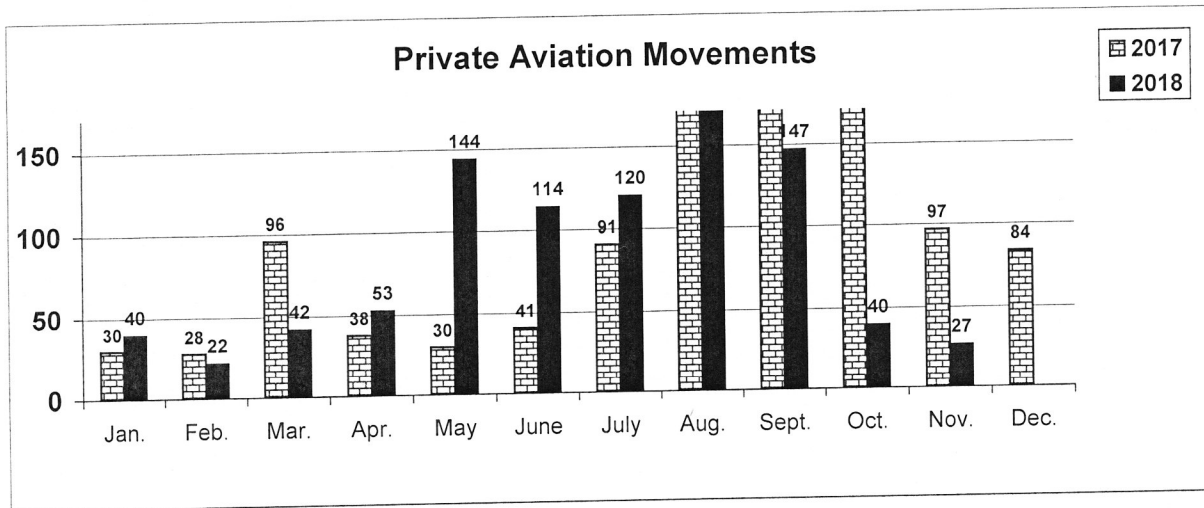
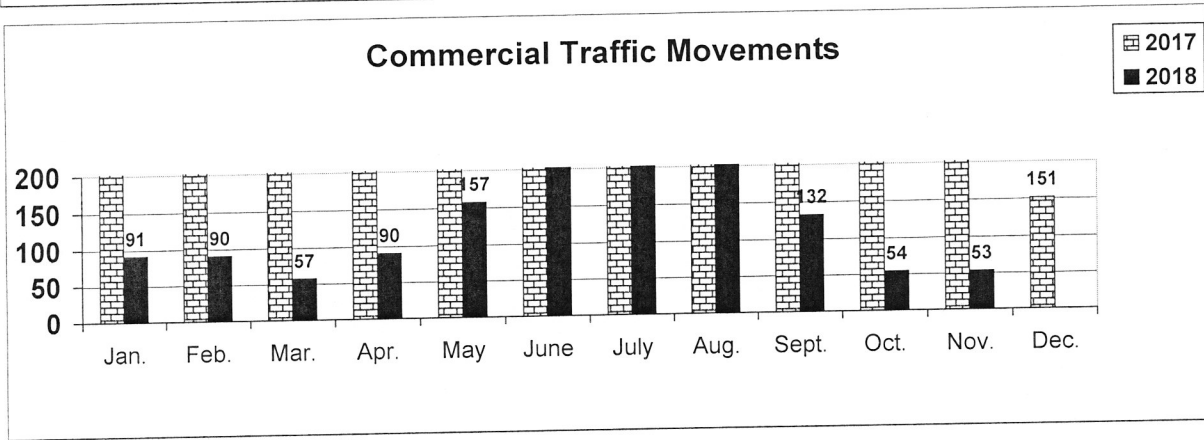
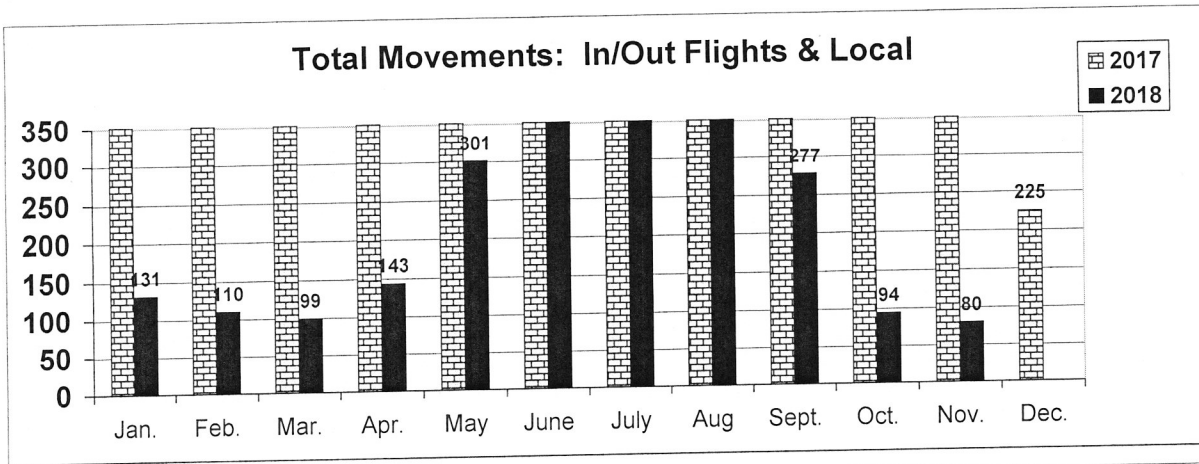
Pgrs. via Air Charter

2017
2018



ANNUAL AIRCRAFT MOVEMENTS

AS OF NOVEMBER 30, 2018



MANAGER'S REPORT NOVEMBER 2018

QA Audit:

Loomex Corp. conducted a Quality Assurance audit at our Airport in November. We have chosen to do 1/3 each year, instead of a full audit every 3 years. This will make corrections and amendments less cumbersome. For example, this year there were three (3) observations in the Wildlife Control Manual, and three (3) recommendations in the Snow Plan Manual. We have come a long way from our first QA audit which generated fifty-six (56) findings. Observations and recommendations are not findings.

T Hangars:

The much anticipated concrete pour was completed in very cold weather with the threat of postponing until next year. The slab has cured, and the steel fabricators are on the scene installing the support frame for the hangar.

TEMSAR:

Our local Search and Rescue crew conducted an exercise with the RCAF on 21 Nov. The Hercules landed for lunch and uploaded 6499 litres of Jet fuel. This represents the bulk of the total Jet fuel sales of 7960 litres for the month.

Merry Christmas:

Please accept my sincerest thanks to all Board members, and your councils, and constituents for the ongoing support of your Airport. Merry Christmas and all the best to you in the New Year.

Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2018 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
Casey	368	\$3,433	\$3,433.00
Chamberlain	332	\$3,098	\$3,098.00
Charlton and Dack	686	\$6,400	\$6,400.00
Coleman	595	\$5,551	\$5,551.00
Englehart	1479	\$13,799	\$13,799.00
Evanturel	449	\$4,189	\$4,189.00
Harley	551	\$5,141	\$5,141.00
Hilliard	223	\$2,081	\$2,081.00
Hudson	503	\$4,693	\$4,693.00
Temiskaming Shores	9920	\$92,554	\$92,554.00
Thornloe	112	\$1,045	\$1,045.00
Total Contributions	16384	\$152,863	\$152,863.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$152,863

As of December 10, 2018

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, November 15, 2018
Corporation of the Township of Armstrong
Council Chambers
Earlton, Ontario

Attendance: Barbara Beachey, Doug Metson, Earl Read, Carman Kidd, Marc Robillard,
Bryan McNair, Debbie Veerman, Pauline Archambault, Harold Cameron,
Sheila Randell
(Jean Luc Boileau taking notes for Kevin Leveille)

Regrets : Kerry Stewart

Absent: Ken Laffrenier , Morgan Carson

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the meeting of November 15, 2018 be called
to order at 6:30 p.m. "

Carried

2. Approval of Agenda

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented."

Carried

3. Approval of Minutes of Last Meeting

Moved by : Doug Metson

Seconded by : Barbara Beachey

BE IT RESOLVED THAT "the Minutes of the Meeting held September 20, 2018,
be adopted as presented."

Carried

4. Business Arising from Minutes

None

Carried

5. Committee Reports

(a) Financial Report:

Moved by: Earl Read

Seconded by: Doug Metson

BE IT RESOLVED THAT "the report of the Finance Committee for the month
of October 2018 be adopted as presented and be attached hereto, forming part of
these Minutes."

Carried

(b) Property & Maintenance
No Report

(c) Human Resources
No Report

6. Correspondence
None

7. Manager's Report

Moved by : Bryan McNair

Seconded by : Pauline Archambault

BE IT RESOLVED THAT "the Manager's Report for the month of October 2018 be adopted as presented, and attached hereto forming part of these Minutes."

Carried

8. Chairman's Remarks/Report

- Carman advised that a claim is being submitted to Northern Ontario Heritage Fund for work done so far on Cardlock system and T-hangars;
- Carman will be meeting with lawyers from Calgary, regarding the Hicks case, on November 28;
- Grant hangar is now empty. Wabusk has moved all their business back to Moosonee. Carman has been speaking to Paul Cox, and Paul asked if we knew of any interested parties who might want the hangar. Paul was asked about his outstanding account. He advised Carman that he would be sending a payment soon.

Moved by : Doug Metson

Seconded by : Bryan McNair

WHEREAS "Wabusk has an outstanding account in the amount of \$33,000;
BE IT RESOLVED THAT "the ETRAA wait 2 weeks to receive a payment on account. If no money is received by November 30, 2018, that Wabusk's outstanding amount be sent to Small Claims for collection."

Carried

- Question arose regarding T-hangar rentals. Harold confirmed that there are customers waiting to rent space at a rate of \$400.00 per month.

Moved by : Bryan McNair

Seconded by : Pauline Archambault

BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented, and attached hereto forming part of these minutes."

9. Any New Business
None

12. Closed Session

Moved by : Doug Metson

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the ETRAA approve to convene in Closed Session at 7:04 p.m."

Carried

Moved by : Barbara Beachey

Seconded by : Earl Read

BE IT RESOLVED THAT "the ETRAA approve to adjourn Closed Session at 7:25 p.m."

Carried

13. Adjournment

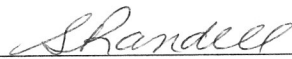
Moved by : Doug Metson

Seconded by: : Bryan McNair

BE IT RESOLVED THAT "this meeting be adjourned at 7:26 p.m."

Carried


Chair


Secretary

EARLTON-TIMISKAMING REGIONAL AIRPORT DECEMBER 2018

REVENUE

	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$4,683	\$900,998
Operations	\$67,929	\$746,131
	\$72,612	\$1,647,129

EXPENSES

Fuel	\$0	\$763,092
Operations	\$18,428	\$291,994
Capital Expenses		\$315,346
	\$18,428	\$1,167,490

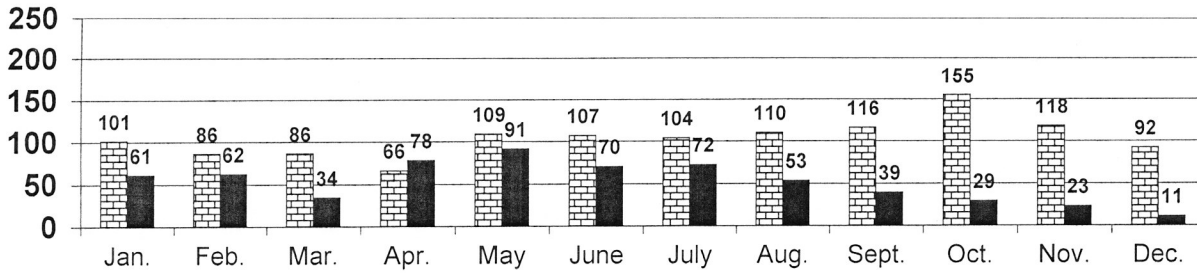
NET PROFIT/LOSS

Fuel	\$4,683	\$137,906
Operations	\$49,501	\$454,137
Capital Expenses		\$315,346
	\$54,184	

<u>FUEL INVENTORY - JET A1</u>	\$	15,899
<u>FUEL INVENTORY - AVGAS</u>	\$	8,767
<u>FUEL INVENTORY - DIESEL</u>	\$	2,106

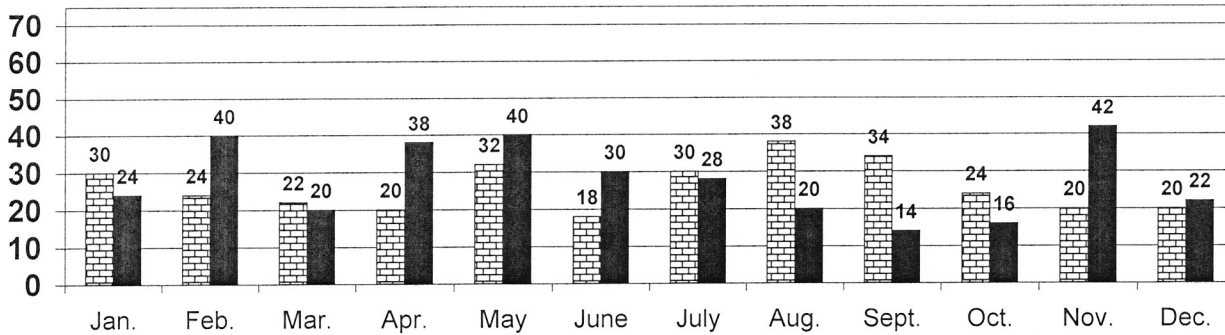
Air Carriers Movements

2017
2018



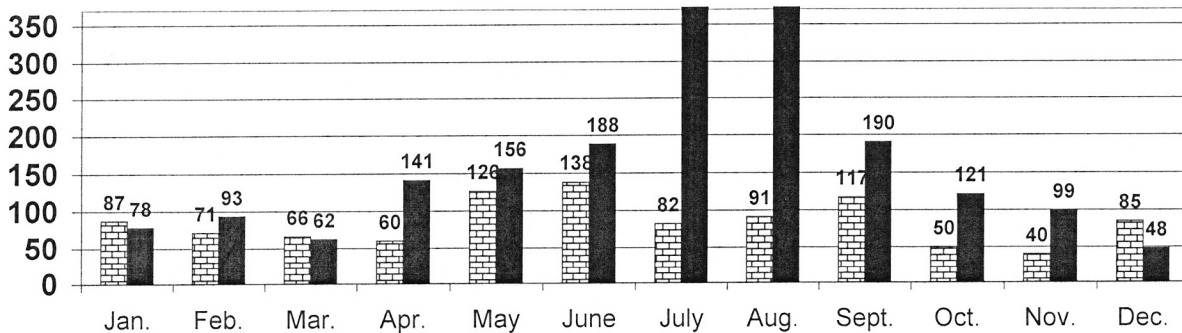
Air Ambulance Movements

2017
2018



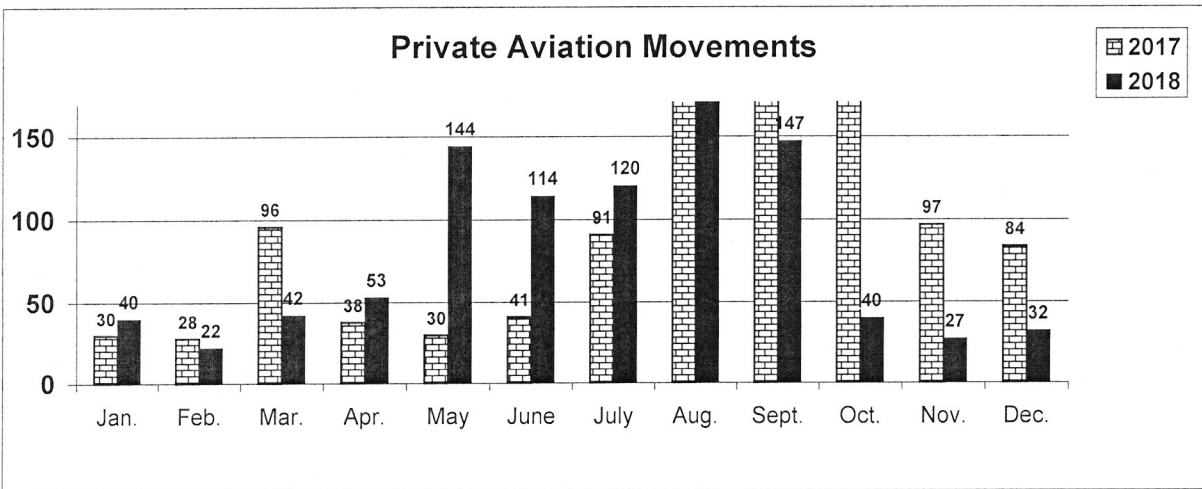
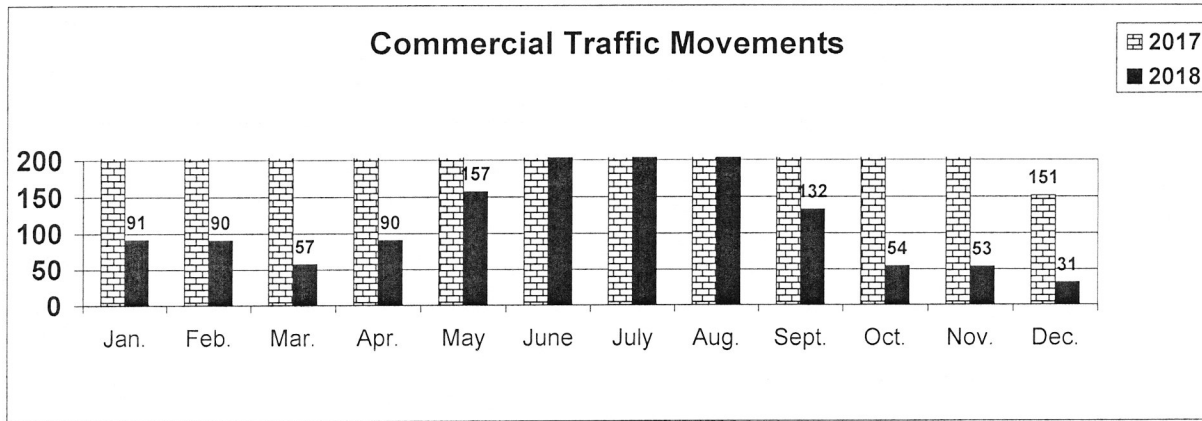
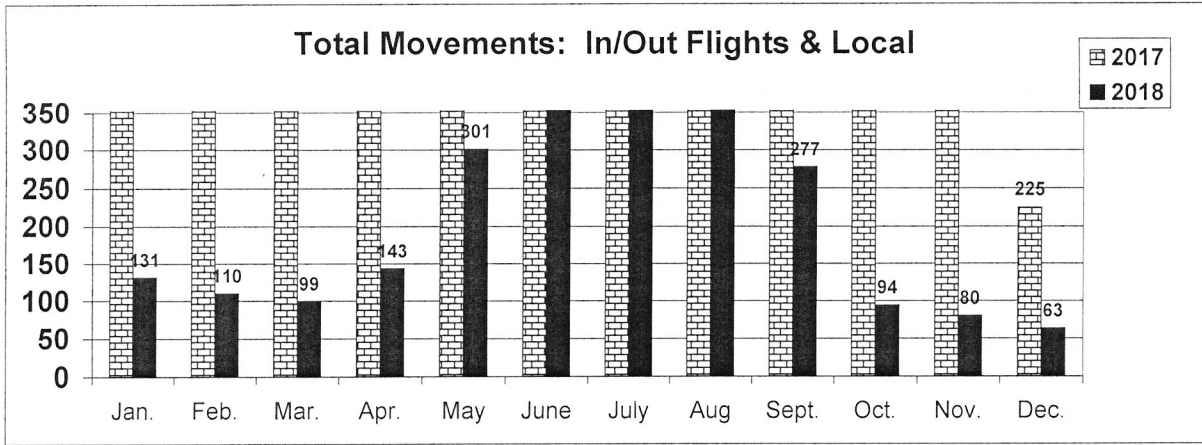
Pgrs. via Air Charter

2017
2018



ANNUAL AIRCRAFT MOVEMENTS

AS OF DECEMBER 31, 2018



MANAGER'S REPORT DECEMBER 2018

Safe and Reliable:

Safe and reliable is what our Airport battles to be every minute of every day. Aircrews descending from above are counting on us to meet or exceed the regulatory requirements to maintain our Transport Canada certification. We take a great deal of pride in presenting them with a safe and reliable environment to accomplish their missions, or enjoy their recreational activities.

SMS (Safety Management System):

The 2018 SMS report to the AE (Accountable Executive) indicated that the Airport Authority members approved car racing at the Airport after "they were presented with evidence of safety concerns for the car drag races held at the Airport on the main runway. Usually the main runway and taxiway are closed, leaving fuelling, manoeuvring area, taxiway, and gravel runway 16-34 open. There were concerns with the presence of untrained people in close proximity to aircraft. The safest decision would have been to cancel the car racing. Alternately, the entire Airport will need to be closed in the interest of public safety."

Strategic Business Plan:

"Lastly, one hidden cost is not accounted for in the operating budget and it is related to the Drag Race activity. Drag racing generate \$4,000 in annual revenue but the impact it has on the airport infrastructure is not accounted for in the operating budget neither in the balance sheet. It will be worthwhile to evaluate the impact the activity has on the airport - runway deterioration and damage, closure of the airport during the event, potential liability in case of an accident - and analyze if the amount paid for the utilization of the airport facility covers those hidden costs. Based on the study's conclusions, the local community will have a better portrait of the situation and this analysis could serve as the baseline for future contract renewal negotiation. The study will provide the rationale to take informed decisions and decide if such activities fall under the airport's mandate and future growth plans."

Taken from the Strategic Business Plan for the Earleton-Timiskaming Regional Airport 16 Nov. 2016

New Regulations:

New in the CFS (Canada Flight Supplement) is the publication of the AGN (Aircraft Group Number). AC (Advisory Circular) No. 302-019 and 302-021 will explain the criteria for selection. Our main runway 08-26 is AGN IIIA. This group includes the PC12, which the main type used for Air Ambulance here. The gravel runway 16-34 is AGN I. The PC12 is not in this group.

Contracts:

I have been contacted by MNRF about arrangements to base two fixed wing water bombers here next summer should the need arise.

I have also been contacted by airborne survey companies about basing their activities out of our Airport next summer.

I have invited a Flight Training Unit to operate a satellite base here next spring and summer.

The new "T" hangars are nearing completion , and the new tenants will have a reasonable expectation to access the runways and facilities of the Airport at their convenience.

Closing the Airport for car races could jeopardize commitments to these parties.

Safe and reliable,

Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2018 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
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Total Contributions	16384	\$152,863	\$152,863.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$152,863

As of January 15, 2019



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

Minutes of the Regular Meeting of the Board

Wednesday, November 21, 2018 at 5:30 p.m.

Englehart Medical Centre - 63, 5th Street, Englehart

PRESENT: Doug Jelly – Chair; Todd Morgan – Vice-Chair; Airianna Misener; Cliff Fielder; Jim Whipple; Norm Mino; Patricia Hewitt; Tina Sartoretto; Don Studholme, CAO.

REGRETS: Clermont Lapointe

STAFF: Kelly Black – Social Housing Manager

CALL TO ORDER: The regular meeting of the Board was called to order at 5:30 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None

2.0 PETITIONS AND DELEGATIONS

None

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

Resolution # 2018-86 MOVED by Cliff Fielder and SECONDED by Todd Morgan:

THAT the agenda of the regular meeting of the Board held on November 21, 2018 be approved as presented.

CARRIED.

4.0 ADOPTION OF PREVIOUS MINUTES

Resolution # 2018-87 MOVED by Todd Morgan and SECONDED by Airianna Misener:

THAT the minutes of the regular meeting of the Board held on October 17, 2018 be approved as presented.

CARRIED.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Don Studholme informed the Board that the Township of James have not paid their invoice yet regarding a search and rescue that their Fire Department did in an unincorporated township. If not paid by the end of November 2018, the DTSSAB will start charging the Township of James interest on the outstanding amount as indicated in the letter and the invoice sent to them last month.

6.0 OTHER BUSINESS

6.1 Transfer to Information Technology Equipment Reserve Fund

Don Studholme, CAO, presented this item for approval.

Resolution # 2018-88 MOVED by Jim Whipple and SECONDED by Cliff Fielder:

That the Board approve a deposit of \$23,500 into the IT Equipment Reserve Fund.

CARRIED.

6.2 Social Housing 2018 Capital

Kelly Black, Housing Manager, presented this item for approval.

Resolution # 2018-89 MOVED by Patricia Hewitt and SECONDED by Airianna Misener:

THAT the Board approve the transfer of surplus capital funds for 2018 in the amount of approximately \$20,000 to the Social Housing capital reserve account for use in 2019 for scheduled capital repairs. The exact amount of the surplus will be determined at year end through a consensus between the Director of Finance and the Housing Services Manager.

CARRIED.

6.3 Homeless Enumeration

Kelly Black, Housing Manager, presented this item for approval.

Resolution # 2018-90 MOVED by Todd Morgan and SECONDED by Cliff Fielder:

THAT the Board approve the Report from the 2018 Homeless Enumeration as presented.

CARRIED.

6.4 Elevator Contract

Kelly Black, Housing Manager, presented this item for approval.

Resolution # 2018-91 MOVED by Patricia Hewitt and SECONDED by Norm Mino:

THAT the Board approve to extend the contract for the maintenance of the elevators at 25 Tweedsmuir Road, 25A Tweedsmuir Road and 480 Broadway Street with Bay Elevators for a term of one year at a total cost of \$11,257.36 plus HST.

CARRIED.

6.5 CAO Report

Don Studholme, CAO, presented this item for information.

6.6 Statement of Organizational Commitment: DTSSAB Vision, Mission and Values

Don Studholme, CAO, presented this item for approval.

Resolution # 2018-92 MOVED by Norm Mino and SECONDED by Jim Whipple:

THAT the Board approve the Statement of Organizational Commitment: DTSSAB Vision, Mission and Values, policy ORG-34.

CARRIED.

6.7 Substance Use and Fit For Duty Policy/Program

Don Studholme, CAO, presented this item for approval.

Resolution # 2018-93 MOVED by Cliff Fielder and SECONDED by Todd Morgan:

THAT the Board approve the Substance Use and Fit for Duty Policy/Program, policy HR-37.

CARRIED.

7.0 IN CAMERA SESSION

Resolution # 2018-94 MOVED by Todd Morgan and SECONDED by Patricia Hewitt:

THAT the Board move into the in camera session to discuss one Human Resources matter.

CARRIED.

8.0 RETURN TO THE REGULAR MEETING

Resolution # 2018-95 MOVED by Todd Morgan and SECONDED by Jim Whipple:

THAT the Board resolve to rise from the in camera session and reconvene with the regular meeting of the Board with report at 6:25 p.m.

CARRIED.

Resolution # 2018-96 MOVED by Tina Sartoretto and SECONDED by Airianna Misener:

THAT the Board approve a withdrawal of \$80,950 from the EMS Severance Reserve Fund in order to offset severance costs incurred in 2018.

CARRIED.

9.0 ADJOURNMENT / NEXT MEETING

Resolution # 2018-80 MOVED by Clermont Lapointe and SECONDED by Tina Sartoretto:

RESOLVED THAT the Board meeting be hereby adjourned at 6.27 p.m.

AND that the next meeting be held on January 16, 2019, in Englehart or at the call of the Chair.

CARRIED.

Minutes signed as approved by the Board:



Doug Jelly, Board Chair

2019-01-14
Date

Recorder: Lise Gauvreau



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

Minutes of the Regular Meeting of the Board

held on Wednesday, January 16, 2019, 5:30 p.m.

at the NEOFACS Boardroom – 40 Third Street, Englehart

PRESENT: Airianna Misener; Cliff Fielder; Derek Mundle; Doug Jelly; Ian MacPherson; Mike Brooks; Pat Kiely; Patricia Hewitt; Patrick Adam; Don Studholme, CAO.

STAFF: Corey Mackler, I.T. Manager; John McCarthy, EMS Chief; Kelly Black, Housing Manager; Mark Stewart, Director of Client Services

CALL TO ORDER: The Regular Meeting of the Board was called to order at 5:30 PM.

Doug Jelly, former Chair, welcomed everyone and introductions were made between each other. Corey Mackler, I.T. Manager, distributed iPads to each Board member and he provided training on retrieving the Board material.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None

2.0 PETITIONS AND DELEGATIONS

None

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

Resolution # 2019-01 MOVED by Patricia Hewitt SECONDED by Derek Mundle:

THAT the agenda of the regular meeting of the Board held on January 16, 2019 be approved as presented.

CARRIED.

4.0 ADOPTION OF PREVIOUS MINUTES

Resolution # 2019-02 MOVED by Cliff Fielder and SECONDED by Airianna Misener:

THAT the minutes of the regular Board meeting held on November 21, 2018 be approved as presented.

CARRIED.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6.0 OTHER BUSINESS

6.1 Board Orientation

Don Studholme, CAO facilitated the Board orientation.

6.2 Election of the Chair and the Vice-Chair

In standing with the DSSAB's Act's annual election requirements, Don Studholme, CAO, presided over the election.

Election of the Chair:

The first call for nominations of the Chair was called: Doug Jelly was nominated by Airianna Misener and seconded by Mike Brooks.

The second and third call for nominations of the Chair were called and no other nominations were made. Doug Jelly accepted the nomination.

Resolution # 2019-04 MOVED by Ian MacPherson and SECONDED by Pat Kiely:

That the nominations for the Chair be closed and that Doug Jelly accept the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2019.

CARRIED.

Election of the Vice-Chair:

The first call for nominations of the Vice-Chair was called: Derek Mundle was nominated by Doug Jelly and seconded by Cliff Fielder. Derek Mundle accepted to have his name stand for election.

The second call for nominations of the Vice-Chair was called: Pat Kiely was nominated by Patrick Adams and seconded by Ian MacPherson. Pat Kiely accepted to have his name stand for election.

The third call for nominations of the Vice-Chair was called and no other nominations were made. Nominations were closed and members proceeded to a vote.

Resolution # 2019-06 MOVED by Cliff Fielder and SECONDED by Patricia Hewitt:

That the nominations for the Vice-Chair be closed and that Derek Mundle accept the position of Vice-Chair of the District of Timiskaming Social Services Administration Board for the year 2019.

CARRIED.

Doug Jelly assumed the Chair position for the rest of the meeting.

6.3 Election of the HR Standing Committee and the FLS Standing Committee:

Members for sub-committees were selected.

Resolution # 2019-07 MOVED by Ian MacPherson and SECONDED by Patricia Hewitt:

THAT the following Board members be appointed to the following subcommittees:

Human Resources Standing Committee: Derek Mundle, Pat Kiely and Patricia Hewitt

French Language Services Standing Committee: Airianna Misener and Mike Brooks

CARRIED.

6.4 CAO Retirement/Recruiting Process

Don Studholme, CAO provided information.

7.0 In Camera Session

Resolution # 2019-08 MOVED by Cliff Fielder and SECONDED by Derek Mundle:

THAT the Board move into the in camera session to discuss one human resources matter.

CARRIED.

8.0 Return to the Regular Meeting

Resolution # 2019-09 MOVED by Ian MacPherson and SECONDED by Mike Brooks:

THAT the Board resolve to rise from the in camera session and reconvene with the regular meeting of the Board without report at 7:55 PM.

CARRIED.

9.0 ADJOURNMENT / NEXT MEETING

Resolution # 2019-10 MOVED by Airianna Misener and SECONDED by Mike Brooks:

RESOLVED THAT the Board meeting be hereby adjourned at 7:57 p.m.

AND that the next meeting be held on January 23, 2019, in Englehart or at the call of the Chair.

CARRIED.

Minutes signed as approved by the Board:



Doug Jelly, Chair

2018-01-23
Date

Recorder: Lise Gauvreau

1.0 CALL TO ORDER

The meeting was called to order at 1:35 p.m.

2.0 ROLL CALL

- | | |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Councillor Mike McArthur (Chair) | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Patricia Hewitt | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Mayor George Othmer, Cobalt | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |
| <input checked="" type="checkbox"/> Wayne Sutherland, Cobalt | |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Councillor Mike McArthur was elected as Chair. Mayor Othmer noted that there will be a Councillor from Cobalt at future meetings.
- Under New Business – add) Inclement weather protocol

4.0 APPROVAL OF AGENDA

Recommendation TC-2019-001
Moved by: Mayor George Othmer

Be it resolved that:

The Transit Committee agenda for the January 15, 2019 meeting be approved as printed.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2019-002
Moved by: Councillor Patricia Hewitt

Be it resolved that:

The Transit Committee minutes for the September 19, 2018 meeting be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7.0 CORRESPONDENCE

None

8.0 UNFINISHED BUSINESS

8.1 Transit Financials

Discussion:

Chris Oslund reviewed the financials up to December 2018, explaining variances in such items such as travel. Overall, the transit finished 2018 with a balanced budget.

8.2 Passenger Count

Discussion:

Chris Oslund reviewed the ridership totals for 2018. There was an overall decrease in ridership due to lower counts for the months of October to December. Staff will be investigating possible causes for the decreased ridership. Chris also noted that the sale of monthly passes is still on track. George Othmer requested that transit pricing information to include in the Cobalt Newsletter.

8.3 PTIF Funding Update

Discussion:

No update. Chris and Mitch provided a background on the funding to the new Committee members.

8.4 Update on Video Surveillance

Discussion:

Mitch Lafreniere informed the Committee that the surveillance system is now up and running on the buses. Councillor Hewitt stated that staff should contact CTV news to see if they would be interested on running a story on it.

9.0 NEW BUSINESS

9.1 2019 Budget

Discussion:

Chris Oslund provided the Committee with an overview of the draft 2019 budget for transit. George Othmer suggested that Chris could present the budget, once finalized, to the Cobalt Council for their information. Chris also updated the Committee on the status of the transit reserve balance.

9.2 Fraudulent Tickets

Discussion:

Mitch Lafreniere informed the committee that recently Stock transportation found two fraudulent tickets in the fare box on the buses. Mitch is working with Stock transportation to monitor this situation and determine if OPP/Crime Stoppers can be of any assistance.

9.3 Draft Parking By-Law - Space requirements for transit stops

Discussion:

The parking by-law for the City of Temiskaming Shores is currently being updated. Within the By-Law are provisions for parking in a transit stop. The Committee has been asked if they would like to see any provisions in the By-Law for more space at transit stops. The By-Law department would see that all the stops were properly signed, and if necessary, they could issue tickets when there is a vehicle parked within the allocated space. The Committee suggested that we work on just the stops that have issues with vehicles rather than all the stops under the same restriction. Chris will provide this feedback to the PPP Committee at their next meeting.

9.4 Gas Tax Funding - \$137,497.00

Discussion:

Committee FYI

9.5 Inclement weather protocol

Discussion:

Staff will be working on developing a inclement weather protocol for the transit which will include designated routes that could be used in a significant snow event.

10.0 PUBLIC COMMENTS/COMPLAINTS

10.1 Ratepayers Comment Form: Margaret Bradford – Request for stop at Algonquin/View

Discussion:

The Committee received a request, via ratepayer comment form, for a transit stop to be included at Algonquin/View to accommodate people who live in the assisted living facilities and apartment building nearby. The Committee discussed the possibility of including the stop, however, it would too much additional time to the already tight transit schedule. At this time, the Committee will not be including the stop and the Committee Secretary will drafting a letter to advise the ratepayer who submitted the form of this decision.

11.0 CLOSED SESSION

12.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for February 20, 2019 at 1:30 PM.

13.0 ADJOURNMENT

Recommendation TC- 2019-003

Moved by: George Othmer

Be it resolved that:

The Transit Committee meeting is adjourned at 2:58 p.m.

Carried

DRAFT

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

Present: Chair: Carman Kidd
Members: Florent Heroux; Suzanne Othmer; Voula Zafiris

Regrets: Maria McLean

Absent: Angela Hunter

Also Present: Jennifer Pye, Planner and Secretary-Treasurer

1. Opening of Meeting

Resolution No. 2018-31

Moved By: Florent Heroux
Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment meeting be opened at 1:30 p.m.

Carried

2. Adoption of Agenda

Resolution No. 2018-32

Moved By: Voula Zafiris
Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment adopts the agenda as printed.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

Resolution No. 2018-33

Moved By: Voula Zafiris
Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the September 26, 2018 Committee of Adjustment Meeting as printed.

Carried

5. Public Hearings

Chair Carman Kidd advised that this afternoon a public hearing is scheduled for one minor variance application.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

5.1 Minor Variance Application A-2018-05 – District of Timiskaming Social Services Administration Board, 370 Broadway Street

The Chair declared the public hearing for Minor Variance Application A-2018-05 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: 370 Broadway Street; Plan M13NB Block J Lots 3 to 6 and Part of Lot 7; Parcel 16976SST

Purpose of the application: The purpose of the application is to permit a reduced interior side yard setback that will result from the transfer of a 4m strip of land from the subject property to the City. The Zoning By-law requires a minimum interior side yard for a property on full municipal services of 6m and the subject property would have a 1.63m side setback on the east side after the strip of land is transferred.

Statutory public notice: The application was received on November 30, 2018 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker on December 5, 2018 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the application information and advised that in her opinion the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

Resolution No. 2018-34

Moved By: Voula Zafiris

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2018-05 as submitted by the District of Timiskaming Social Services Administration Board for the following lands: 370 Broadway Street; Plan M13NB Lots 3 to 6 and Part of Lot 7; Parcel 16976SST;

And whereas the applicant is requesting relief from the following section of the City of Temiskaming Shores Zoning By-law 2017-154:

- 1) Section 6.4 requires a minimum interior side yard on a property with full municipal services of 6m. The applicant is requesting 1.63m;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated December 12, 2018 and has considered the recommendations therein;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2018-05.

Further be it resolved that the following variance be granted:

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

That the Committee of Adjustment grant relief from Section 6.4 of Zoning By-law 2017-154 to allow a minimum interior side yard of 1.63m for the east side wall of the existing building;

Subject to the following conditions:

- 1) That this approval applies only to the east side wall of the building as it exists on December 12, 2018, as depicted in the application sketch.

For the following reasons:

In the opinion of the Committee:

1. The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
2. The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
3. The variance is desirable for the appropriate development or use of the land, building, or structure;
4. The variance is minor.

With the following consideration given to written and oral submissions: None received.

Carried

6. New Business

6.1 Alternative means for meeting attendance

Jennifer Pye asked the Committee if they would be open to allowing members to attend meetings via electronic means, ie. over Skype, Facetime, or other video-conferencing platform. This would allow members to attend meetings even if they are out of town for extended periods of time and may increase the possibility of obtaining quorum for meetings. The Committee indicated that they had no concerns with using video conferencing for meeting attendance provided it is a permitted method under the Municipal Act.

6.2 Training for new members/ongoing training

Jennifer Pye discussed holding an informal training session for new Committee members in the new year to set out the Committee's roles and responsibilities and review the roles of legislation and the City's policies in the types of applications the Committee of Adjustment considers.

Jennifer also discussed the need for ongoing training, which could take the form of short information sessions provided during regular meetings, or email information on specific LPAT cases and relevant proceedings from other jurisdictions and bodies. Voula Zafiris discussed the importance of this training and the value of the Ontario Association of Committees of Adjustment and Consent Authority conferences that were previously attended by City staff and Committee members. Jennifer will begin providing training information in the new year.

7. Unfinished Business

None

8. Applications for Next Meeting

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

Next meeting: Wednesday, January 30, 2019

9. Adjournment

Resolution 2018-35

Moved By: Florent Heroux

Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment meeting be closed at 1:52 pm.

Carried

Carman Kidd
Chair

Jennifer Pye
Secretary-Treasurer

1. CALL TO ORDER

Meeting called to order at 12:10 PM.

2. ROLL CALL

Mayor Carman Kidd

Christopher W. Oslund, City Manager

Councillor Jeff Laferriere

Shelly Zubyck, Director of Corporate Services

Councillor Danny Whalen

Dave Treen, Municipal Clerk

Kelly Conlin, Executive Assistant

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. APPROVAL OF AGENDA

Recommendation CS-2019-001

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee agenda for the January 15, 2019 meeting be approved as printed.

CARRIED

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation CS-2019-002

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee minutes of the November 27, 2019 meeting be approved as presented.

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7. CORRESPONDENCE

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1 Integrity Commissioner – Appointment required by March 1, 2019.

Dave Treen, Municipal Clerk identified the need for the City to appoint an Integrity Commissioner before March 1, 2019. Dave is currently investigating options and will present a recommendation to the Committee before the deadline.

10. CLOSED SESSION

Recommendation CS-2019-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee convenes into Closed Session at 12:25 p.m. to discuss the following matter:

- a) Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations or employee negotiations.

- Organizational Structure

CARRIED

Recommendation CS-2019-004

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee rise with/without report at 12:35 p.m.

CARRIED

11. NEXT MEETING

The next Corporate Services Committee Meeting will be scheduled as required.

12. ADJOURNMENT

Recommendation CS-2019-005

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 12:38 p.m.

CARRIED

COMMITTEE CHAIR

COMMITTEE SECRETARY

DRAFT

1. CALL TO ORDER

The meeting was called to order at 8:59 a.m.

2. ROLL CALL

- Mayor Carman Kidd
- Mitch Lafreniere, Manager of Physical Assets
- Councillor Doug Jelly
- Darrell Phaneuf, Environmental Superintendent
- Councillor Danny Whalen
- Jamie Sheppard, Transportation Superintendent
- Chris Oslund, City Manager
- Kelly Conlin, Executive Assistant
- Doug Walsh, Director of Public Works
- Steve Burnett, Technical & Environmental Compliance

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Councillor Doug Jelly was re-elected as Committee Chair

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PW-2019-001

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for January 17, 2019 the meeting be approved as printed.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2019-002

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee minutes for the November 15, 2018 regular meeting be adopted as presented.

Carried

7. PRESENTATIONS

7.1 Ms. Elissa Marcil – Sidewalk/Crosswalk Maintenance – Haileybury

Ms. Marcil made a presentation to the Committee in regards to the state of the Rorke Ave. sidewalk in Haileybury following snow events. Ms. Marcil feels it is a safety concern for her children who walk to Ecole St. Croix via Rorke Ave. Ms. Marcil was previously provided with a copy of the Winter Operations By-Law (2018-137) which outlines timelines and priority areas for snow removal following the completion of a snow event. Ms. Marcil requested the City designate Rorke Ave. sidewalk as the priority sidewalk route in Haileybury. The Chair thanked Ms. Marcil for her presentation and Ms. Marcil left the meeting.

Doug Walsh, Director of Public Works discussed the timelines associated with snow removal and sidewalks in both By-Law 2018-137 and the provincial Minimum Maintenance Standards. As the Winter Operations By-Law is reviewed annually prior to the winter season, staff will take Ms. Marcil's information and request into consideration at the next review.

Mayor Kidd will be drafting a response letter to Ms. Marcil.

8. INTERNAL/EXTERNAL CORRESPONDENCE

None

9. UNFINISHED BUSINESS

9.1 WOOD - New Waste Management Capacity

Previous Discussion:

The public comment period for the ministry review of the EA ends on October 19, 2018. To date there have been three comments, all of which can or will be dealt with. From here, the Ministry has 13 weeks to make a decision. Work on the Environmental Compliance Approval for design and operation can start prior to the EA approval and the current contract with Wood includes the design. The City could potentially tender construction in the Fall of 2019 for 2020 and operational by 2021. Chris Oslund requested that Steve Burnett present a summary of the landfill status to the new Council in early 2019.

Discussion:

Steve Burnett reported that the 13-week period is coming to an end this week and he will be following to up for a status update. Once the approval is received, Steve, along with the City's consultant, will make a presentation to Council outlining to them where the City is with the whole project and what the next steps will be.

9.2 Public Works Staff Training

Previous Discussion:

Staff has developed a training plan for the 2019 budget that includes an Executive Diploma in Management through AMCTO. The City would host the course, and invite other municipalities to attend, which would offset a majority of the costs and save on travel.

Discussion:

The 2019 Training Plan has been included in the 2019 budget and includes propane handling, together with Recreation staff, as well as a TSSA fuel handling course. There is also CVOR (Commercial Vehicle Operators Registration) course, as well as, some management staff working towards their Executive Management Diploma through AMCTO.

9.3 Public Works Department Update

Previous Discussion:

The two newest members of the department has started and the Temporary Seasonal employee will be starting on November 26th.

Discussion:

Doug Walsh informed the group that we are currently working at full staff complement including one Temporary Seasonal employee to assist during Winter Control. Doug has been very pleased with the work that has been done by staff so far this winter.

9.4 Full Solid Waste Management Program

Previous Discussion:

Steve Burnett made the Committee aware of preliminary meetings with Timiskaming First Nation (TFN). TFN is looking to partner with the City of Temiskaming Shores for the purpose of disposing of their recycling and waste at the New Liskeard landfill once it reopens. Steve has received two letters of support from the participating bands and expects further support will be coming from the Tribal Council. The Committee was supportive of this partnership and will await more information as we move forward.

Steve also spoke about the Recycling Calendar and questioned if the Committee would be open to the idea of having printed calendars available, however, not having the mass mailout this year. Staff are confident that several of the calendars that are mailed out every year to our residents, are not being used. The alternative to the paper calendar would be the “Recycling Coach” app that is available for free. The app is installed on your device and reminds you if it is garbage week/recycling week and what day you are to have it out for pick up. Overall, the Committee is favourable of the app, but would like to use the printed calendars to promote and explain that moving forward, printed calendars would be available by request instead of the mass mailout.

Discussion:

The 2019 Recycling calendars have been sent out and included the information on the Recycle Coach App. The app will also be promoted at upcoming events such as lifestyles. Steve Burnett also made the Committee aware that the Ontario Tire Stewardship program (OTS) is now coming to an end and moving forward, it will be included in the Waste Free Ontario umbrella.

9.5 Riverside Drive – Parking Request

Previous Discussion:

Following the Christmas Farmer's Market, staff will set up a meeting with the group to discuss any concerns/issues they may have had throughout the season.

Discussion:

Staff are hopeful to be scheduling a meeting with the Farmers Market group in the near future.

9.6 UV System – Haileybury Wastewater plant

Previous Discussion:

RV Anderson has submitted a project cost estimate of \$1.3 million. Currently, staff is waiting on any funding opportunities that may be available to assist in the covering the cost of this project.

Discussion:

There have been no updates or announcement in regards to the funding opportunities available to assist with the cost of this project. A technical review of the ECA associated with the plant is currently underway by the Ministry.

9.7 2019 Roadway Rehabilitation Program

Previous Discussion:

Work on the 2019 Roadway Rehabilitation Program is underway in conjunction with the 2019 budget. In early 2019, Chris Oslund will be scheduling a session with Council to review their goals and objectives for the next 4-year term in regards to several areas, including roadways. Doug Walsh stated that he will also be incorporating the 2018 Bridge report once it is received from K.Smart. Staff will also be working towards the development of an Asset Management Plan Policy in 2019.

Discussion:

Doug Walsh provided the Committee with a preliminary 2019 Roads Rehabilitation program. The program was developed based on the results from the Street Scan study that was recently completed. Doug requested that the Committee review the draft document and provide any feedback at the next meeting.

9.8 Traffic Impact Study – Grant Drive Area

Previous Discussion:

Doug Walsh has sent a reminder to Paradigm, as they are now behind schedule. Staff expressed disappointment with both Paradigm and the lack of deliverables. Council members will be requesting a delegation with the Ministry of Transportation to discuss this matter at the upcoming ROMA conference (Jan 2019).

Discussion:

The recommendations have been received by both the City and the Ministry of Transportation. Next step, Paradigm will implement the comments from the Ministry within the report prior to a meeting with all three parties (Paradigm, MTO and the City).

9.9 Beach Gardens

Previous Discussion:

Council recently approved a memorandum of understanding between the City and Rivard Bros, so work can begin. Work on the Development Agreement is on going

Discussion:

Work has begun on the development. Currently, the City is awaiting a final video inspection of the pipe that has been placed, before we can sign off.

9.10 Funding Applications

Previous Discussion:

There have been no updates in regards to any upcoming funding opportunities. The City will not know if the OCIF application for Albert Street was successful until early 2019.

Discussion:

There has not been any update on regards to funding for the Albert Street project. The Committee discussed what the City will do should we not funding. Due to the cost and scope of work that is required with the project, it is likely that the project would get deferred until such time that funding was made available.

9.11 Strategic Plan – Update

Previous Discussion:

Doug Walsh reviewed the objectives that have been met thus far and work that is on going in regards to the goal of *Enhancing Community Relationships* and the goal of *Review of current business practices*.

Discussion:

Work on the Standard Operating Procedures for the department is on-going.

9.12 370 Broadway – Haileybury (Algonquin Court)

Previous Discussion:

Follow up will be sent to the Municipal Clerk.

Discussion:

No update

9.13 Crosswalk – John Street/Whitewood Avenue

Previous Discussion:

Doug Walsh presented information on the number of students he recently counted in the area of Whitewood/John and stated there are other options to consider should Council decide to install a crosswalk such as ideal location, traffic flow, proximity to stop lights, etc.

Recommendation PW-2018-053

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports further investigation and consultation on a pedestrian crosswalk on Whitewood Avenue.

Carried

Public Works staff will be conducting further counts and have included a Pedestrian Cross Walk for the area of Whitewood Ave. for Council's consideration in the 2019 budget.

Discussion:

Costing estimates for the Pedestrian crosswalk have been included in the 2019 budget for Council's consideration.

9.14 Uniboard Facility – Lakeshore Road

Previous Discussion:

Doug Walsh reported that he and Chris Oslund recently met with representatives from Uniboard in regards to legal issues, appeals and hearings that have impeded the new owners (Mansteel) from complying with the concerns outlined by the Ministry of Environment (MOE) in regards to leachate. As the previous owner, Uniboard is now moving towards correcting the issues and for the most part have addressed the concerns of the MOE. On-going.

Discussion:

Uniboard is inquiring about the disposing of leachate within Temiskaming Shores, approximately 300 loads, 3000 gallons/load. Staff is seeking MOECP approval prior to the acceptance of the leachate. The acceptance of the material has a Potential revenue of approximately \$170,000 for the City.

10. NEW BUSINESS

10.1 2019 Budget

Discussion:

The Committee reviewed and discussed all the items included in the 2019 Capital Budget Public Works.

Recommendation PW-2019-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council identify the Dymond Looping Project as a priority for a 2-year project starting in 2019; and further recommends that both the UV System project at the Haileybury Sewage Treatment Plant and the Albert Street project be deemed conditional on government funding.

Carried

Recommendation PW-2019-004

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends removing the \$1.4 million from the 2019 budget for the paving of the Dymond Industrial Park.

Carried

Recommendation PW-2019-005

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council identify the Golf Course Road Bridge as a priority in the 2019 budget and utilizing the 2019 gas tax funding.

Carried

10.2 ONR – Office Terminal at the Chamber of Commerce

Discussion:

Doug Walsh was contacted by ONR in regards to snow removal at the Chamber of Commerce parking lot where their bus terminal is located. Doug stated that this area is not a top priority for the City in a snow event and will therefore be suggesting that the ONR/Chamber utilize another contractor for snow removal.

11. ADMINISTRATIVE REPORTS

12. CLOSED SESSION

13. NEXT MEETING

The next meeting of the Public Works Committee is scheduled for February 14, 2019 commence at 9:00 a.m.

14. ADJOURNMENT

Recommendation PW-2019-006

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 1:13 p.m.

Carried

1.0 CALL TO ORDER

The meeting was called to order at 1:13 p.m.

2.0 ROLL CALL

- Mayor Carman Kidd
- Chris Oslund, City Manager
- Councillor Doug Jelly
- Councillor Danny Whalen
- Doug Walsh, Director of Public Works
- Mitch Lafreniere, Manager of Physical Assets
- Steve Burnett, Technical and Environmental Compliance Coordinator
- Kelly Conlin, Executive Assistant

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4.0 ADOPTION OF AGENDA

Recommendation BM-2019-001

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the January 17, 2019 meeting be adopted as printed.

Carried

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

6.0 CORRESPONDENCE

None

7.0 PRESENTATIONS

None

8.0 UNFINISHED BUSINESS

8.1 DFO Property Erosion

Discussion:

The Department of Fisheries and Oceans has contacted Mitch and has stated that they will continue to work the Ministry of Natural Resources and Forestry and the Ministry of Environment. Ideally, they will form a working group to create a solution that will work for all parties.

9.0 NEW BUSINESS

10.1 2019 Budget

Recommendation BM-2019-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends the Sauna upgrades, Decktron replacement and the public washroom flooring at the Pool Fitness Centre be identified as priority projects in 2019.

Carried

Recommendation BM-2019-004

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends the east gable end painting and LED lighting upgrades at the Don Shepherdson Memorial Arena be identified as priority projects in 2019.

Carried

Recommendation BM-2019-005

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends the NL Library Relocation be identified as a priority project in 2019.

Carried

Recommendation BM-2019-006

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends the renovations and lighting upgrades at the Haileybury Medical Centre be identified as a priority project in 2019.

Carried

Recommendation BM-2019-007

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends the removal of the truck cap and pull out for the Fire Services vehicle, as well as looking at options for the Fire Rescue vehicle and Grader for Public Works.

Carried

10.0 ADMINISTRATIVE REPORTS

11.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for February 14, 2019 at 10:30 a.m.

12.0 ADJOURNMENT

Recommendation BM-2019-008

Moved by Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 1:17 p.m.

Carried

1. CALL TO ORDER

Meeting called to order at 1:26 p.m.

2. ROLL CALL

- | | |
|----------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Clayton Seymour, CBO |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Steve Langford, Acting Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Shelly Zubyck, Director of Corporate Services |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> James Franks, Economic Development |
| | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Mayor Carman Kidd was elected as Chair.

- Addition under section 9.3) Project Lifesaver

4. APPROVAL OF AGENDA

Recommendation PPP-2019-001
Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the January 17, 2019 meeting be approved as amended.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2019-002
Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee minutes of the December 12, 2018 meeting be adopted as presented.

Carried

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
Mayor Kidd declared conflict on item 11.5 – Animal Control

7. PRESENTATIONS

8. CORRESPONDENCE FROM COUNCIL/INTERNAL COMMITTEES

9. FIRE AND EMERGENCY SERVICES

9.1 Monthly Activity Report

Discussion:

Steve Langford reviewed the monthly report for December 2018, and including information on Year to date statistics.

9.2 2019 Budget

Discussion:

Steve Langford and Chris Oslund spoke to the 2019 Operating and Capital budgets for Fire and Emergency Services. Chris noted an overall increase to the operating budget of approximately \$20,000.

Recommendation PPP-2019-003

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby endorses the 2019 Fire and Emergency Services Budget for both operating and capital as presented.

Carried

9.3 Project Lifesaver

Discussion:

Mayor Kidd presented a request for charitable sponsorship and support from Victim Services of Temiskaming & District in regards to their Project Lifesaver initiative. Project Lifesaver is looking to purchase GPS wristbands (cost is \$7,000/band) that could be worn by people who are suffering from autism, Alzheimer's, Dementia, etc. The wristbands could assist with locating such persons in an emergency event when their whereabouts was unknown. The Committee was in full support of this initiative and will sponsor the charitable application to Frog's Breath foundation. Mayor Kidd will also be sending a letter of support.

10. ECONOMIC DEVELOPMENT

10.1 2019 Budget

Discussion:

Chris Oslund and James Franks reviewed the 2019 operating budget for Economic Development, which has an overall increase of approximately 10%. James Franks spoke about upcoming marketing projects, as well as, economic initiatives with immigration, agriculture and having the City be investment ready.

11. BUILDING/BY-LAW/PLANNING

11.1 2019 Budget

Discussion:

Shelly Zubyck and Chris Oslund spoke to the 2019 operating budget for Building, By-Law, and Planning. The Committee had no concerns with the budget.

11.2 Smoking By-Law

Discussion:

Staff continue to work on a Smoking By-Law and will be sending it to the next Police Services Board for their review and comment. On-going.

11.3 Traffic By-Law

Discussion:

Staff continue to work on the revised Traffic By-Law. A report outlining the fine increases will be on the next Council agenda. After consultation with the Transit Committee, it has been determined that the By-Law should outline specifically which transit stops are the issue and what the “no parking” requirements would be in those specific stops.

11.4 Year-end Reports – Building and By-Law

Discussion:

Clayton Seymour reviewed the 2018-year end reports for both Building Permits and Traffic fines, including year over year stats from 2014 - 2018. A more detailed report will be presented at an upcoming Council meeting.

11.5 Animal Control – Mayor Kidd left the meeting and Councillor McArthur took over as Chair

Discussion:

Shelly Zubycyk and Chris Oslund presented the draft RFP document for the Committee's review. Shelly pointed out changes to the scoring, as well as, any sections that were removed and/or changed from the last RFP. After discussion, the Committee directed staff to include options on a "No Kill Policy".

12. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for February 14, 2019 starting at 1:00 p.m.

13. ADJOURNMENT

Recommendation PPP-2019-003

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 3:35 p.m.

Carried

Council update on ROMA conference

January 26 – 28, 2019

I want to share a brief update with Council on my attendance at the 2019 conference of the Rural Ontario Municipal Association.

I attended as president of FONOM and as such most of my costs will be covered by FONOM. I did however participate with delegations and discussions on city matters.

I was able to attend all city delegations including that with the Ministry of Natural Resources and Forestry, Ministry of Transportation and the Ministry of the Environment, Conservation and Parks. I feel all three delegations were well received and the city does have ministry staff support on some of our issues.

I was also invited to meet with the Federal Minister of Rural Economic Development regarding planning issues, business attraction and work force needs.

I was able to meet with the Leader and Caucus of the official opposition for 30 minutes and raised many of our city concerns as well.

I invited the Minister of Finance to a breakfast meeting and was pleased to have him accept. We spoke for over an hour and I was able to raise many city issues and concerns including the future of the Ontario Municipal Partnership Fund.

I was invited to meet with the Minister of Northern Development and Mines and Indigenous Affairs and spent 30 minutes discussing northern issues and the Northern Ontario Heritage Fund.

I met the Minister of Transportation after the Bear Pit session and was able to speak with him in length about the current northern proposal for a 2+1 highway pilot project.

I was pleasantly surprised at how open and willing the ministers were to meeting and making time on their various agendas.

During the speech by the Minister of Municipal Affairs and Housing I found that most of the issues he has on his radar are issues that most northern politicians have been voicing for some time.

Danny Whalen

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: February 5th, 2019
Subject: Ontario Trillium Foundation Funding – Splash Pad Project
Attachments: None

Mayor and Council:

On February 6, 2018 Council approved the submission of a funding application to the Ontario Trillium Foundation in the amount of \$150,000 for assistance in the construction of a Splash Pad.

The application deadline previously set for August of 2018 was extended to September of 2018. The municipal application was submitted prior to the August deadline. It was anticipated that successful applicants would be notified in December of 2018.

Due to the extension of the application deadline, notification was also delayed. On Monday, January 21, 2019 staff received notification by email that the application was not successful.

The Temiskaming Shores and Area Rotary Club and the Municipality are currently finalizing a Corporate Sponsor Package to assist in raising the funds for the Splash Pad and will keep Council updated on its progress.

Prepared by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

Tammie Caldwell
Director of Leisure Services

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: February 5, 2019
Subject: New Liskeard Agricultural Society – Frog’s Breath Application
Attachments: Letter of Request

Mayor and Council:

The municipality received a letter of request from the New Liskeard Agricultural Society to sponsor their funding application to the Frog’s Breath Foundation in the amount of \$42,000 to assist in major repairs and maintenance to the livestock barns located at the fairgrounds within the City of Temiskaming Shores.

As per the municipal Charitable Sponsorship Policy, staff has assessed the request and recommends that:

Council for the City of Temiskaming Shores approve the request from the New Liskeard Agricultural Society to sponsor the funding application to the Frog’s Breath Foundation in the amount of \$42,000 for major repairs and maintenance to the livestock barns located on the Fair Grounds within the City of Temiskaming Shores.

Prepared by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

Tammie Caldwell
Director of Leisure Services

Christopher W. Oslund
City Manager



New Liskeard Agricultural Society

January 25, 2019

City of Temiskaming Shores
451 Meridian Ave
Box 2050
Haileybury Ontario
POJ 1P0

RE: Frog's Breath Foundation Funding Support

The New Liskeard Agricultural Society (NLAS) is moving forward with a project that involves major repair and maintenance to the five livestock barns located at the fair grounds within the City of Temiskaming Shores.

The society is planning major and minor repairs to the barns, including door reconstruction, correction of foundations, framework rejuvenation and painting of the exteriors.

The Society has allocated funding to this project and with your support we would like to apply to the Frog's Breath Foundation for further funding assistance. At this time, we ask that the City allow the NLAS to use their charitable donation number for the application. A preliminary budget is attached.

Thank you for your consideration of our request and we look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read "Meghann Packard".

Meghann Packard,
President,
New Liskeard Agricultural Society



New Liskeard Agricultural Society

Preliminary Budget

<i>Estimated Expenses</i>	<i>Amount</i>	<i>Comments</i>
Salaries/Fees/Honoraria	\$	
Printing	\$ 1000.00	Signage
Materials/Supplies	\$ 21,000.00	Materials for Barn renovations.
Advertising/Promotion	\$	
Office Expenses	\$	
Other Expenses	\$ 17,500.00	Custom Work – Engineering, Contract Work
Equipment	\$12,500.00	Light Horse Portable Stalls.
Total Expenses	\$	
<i>Estimated Revenue</i>	<i>Amount</i>	<i>Comments</i>
Fees	\$	
Donations	\$	
Earned Revenue	\$	
Fundraising	\$	
Other Grants	\$	
Funding from Frog's Breath	\$ 42,000.00	
Other Revenue	\$ 10,000.00	New Liskeard Agricultural Society
Total Revenue	\$ 52,000.00	

Subject: Request to Rename the
Haileybury Arena

Report No.: RS-003-2019
Agenda Date: February 5, 2019

Attachments

Appendix 01: Letter of Request – Amanda Quehe

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-003-2019;
2. That Council approve the renaming of the Haileybury Arena to the Shelley Herbert-Shea Memorial Arena; and
3. That Council directs staff to work with the Haileybury Figure Skating Club and the Herbert-Shea family to determine the method of commemoration.

Background

At the regular meeting of Council of December 18, 2018 Council received a letter of request from Amanda Quehe on behalf of the Haileybury Figure Skating Coaching Staff, Executive, Skaters and parents of skaters to have the Haileybury Arena officially named the Shelley Herbert-Shea Memorial Arena.

The letter of request addressed Shelley Herbert-Shea's life-long dedication to the sport of skating, her presence in the coaching world at all local arenas, the countless hours spent coaching and mentoring generations of local youth, her over thirty year involvement as a coach with both the Haileybury and New Liskeard Figure Skating Clubs, the development and instruction of the power skating program, her volunteer work with local minor hockey teams and as a judge in the local Fall Fair Harvest Queen Pageant, and her overall dedication to building our youth up and making every child feel like they are something special.

Ms. Quehe also indicated that the Haileybury Figure Skating Club would seek local sponsorship to assist with any costs associated with signage should the honour be granted.

Analysis

The municipality does not have a policy to address a request to rename a municipal facility.

The request speaks to Shelley Herbert-Shea's extraordinary contribution to not only the skating community but the community at large, the positive impact she had on thousands of local youth and her instrumental role in building and maintaining of the two local skating clubs.

Staff has discussed the request with the Herbert-Shea family and they are honored and thankful that such a request would be put forward.

Staff is recommending the Haileybury Arena be renamed the Shelley Herbert-Shea Memorial Arena and directs staff to work with the Haileybury Figure Skating Club and the Herbert-Shea family to develop the method of commemoration.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Any cost associated with the signage for the arena is to be covered by funds raised by the Haileybury Figure Skating Club.

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"original signed by"

"original signed by"

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

Haileybury Figure Skating Club
500 Ferguson Ave
Haileybury, ON
POJ1K0

City of Temiskaming Shores Council and Mayor

I am writing to request the renaming of the Temiskaming Shores City Arena located at 500 Ferguson Ave. Haileybury, ON. to the Shelley Herbert-Shea Memorial Arena.

Shelley was one half of our coaching team at HFSC. Her sudden passing was felt by our entire community, Shelley dedicated most of her life to her love of skating and her presence in the coaching world at all of our local arenas will be greatly missed, she spent countless hours coaching and mentoring generations of our local youths. She was involved in NLFSC, HFSC, Can Skate beginner skating programs as well as Power skating programs for our local Minor hockey organizations as well as our Lions and Cubs. She was also known for her longstanding community volunteer work in the annual Fall Fair Harvest queen contest. In short Shelley dedicated herself to building our youth up, she made every kid feel like they were something special and we feel her lifelong dedication to our community merits the renaming of the Haileybury arena in her honour.

The HFSC will seek local sponsorship to assist with any costs associated in changing the signage if this honour is granted.

Thank you for your consideration.
Amanda Quehe

On behalf of Haileybury Figure Skating Coaching Staff, Executives, Skaters and Parents of Skaters

Subject: Municipally Sanctioned Events

Report No.:

RS-004-2019

Agenda Date:

February 5, 2019

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-004-2019; and
2. That Council for the City of Temiskaming Shores hereby sanctions the following events as being “*events of municipal significance*”:
 - Events hosted by South Temiskaming Active Travel Organization (STATO);
 - Summerfest;
 - New Liskeard Fall Fair;
 - New Liskeard Festival of Lights;
 - Village Noel Temiskaming;
 - Haileybury Night of Lights;
 - North on Tap;
 - Canada Day Celebrations;
 - Festivals de Franco-Folie;
 - NOHA 100th Anniversary;
 - Knock Cancer Out of the Park Ball Tournament.

Background

There are a number of annual community events that the municipality has supported in terms of the in-kind provision of equipment, facilities and manpower including:

- Fundraising events hosted by the South Temiskaming Active Travel Organization;
- Haunted Hustle;
- Summerfest;
- New Liskeard Fall Fair;
- New Liskeard Festival of Lights;
- Village Noel Temiskaming;
- Haileybury Night of Lights;
- North on Tap;
- Canada Day Celebrations;
- Festivals de Franco-Folie;
- NOHA 100th Anniversary; and

- Knock Cancer out of the Park Ball Tournament.

Analysis

In 2010, the municipality conducted a service delivery review and stepped away from organizing special events and activities to concentrate on core services. The community benefits in many ways from special events and activities hosted by local organizations and volunteers including tourism, economic impact and a sense of community pride.

By way of sanctioning an event, council is committing to:

- Assisting the organizations through the in-kind provision of equipment, facilities and manpower consistent with the services offered in the past;
- The inclusion of activities under the municipal insurance coverage that are hosted by Committees of Council or by way of a Strategic Alliance Agreement. For example, former fundraising events by STATO such as fashion shows, the Haunted Hustle, the New Liskeard Festival of Lights (BIA) and the Haileybury Night of Lights; and
- Declaring the event as an ‘event of municipal significance’ which is required prior to granting a Special Occasion Permit for a public event.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

There is a value to in-kind contributions which are included in the proposed 2019 operating budget.

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: February 5, 2019
Subject: Request for Sponsorship – Victim Services of Temiskaming & District
Attachments: **Appendix 01** Letter of Request
Appendix 02 Application to Frog’s Breath

Mayor and Council:

Victim Services of Temiskaming & District has applied for funding assistance to the Frog’s Breath Foundation in the amount of \$15,000 for **Project Lifesaver** being a search and rescue program designed for “*at risk*” individuals prone to life threatening behavior (wandering, autism, down syndrome, etc.). The organization is a not-for-profit group and in order to be eligible to receive funding are requesting a “**sponsorship**” from the City of Temiskaming Shores.

Council for the City of Temiskaming Shores adopted By-law No. 2016-133 being a Charitable Sponsorship Policy for the City which sets out the provisions for eligibility for sponsorship. **Appendix 02 – Application to Frog’s Breath** is a copy of the application outlining the parameters of the project as well as costs.

The application for sponsorship is in keeping with the City’s Charitable Sponsorship Policy and therefore it is recommended that Council provide sponsorship to the application to the Frog’s Breath Foundation.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager



VICTIM SERVICES of Temiskaming & District

January 30, 2019

Mayor Carman Kidd
City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Dear Mayor Kidd:

I am writing the City of Temiskaming Shores requesting to use the City's Charitable Status as the sponsoring organization in support of the Frog's Breath Grant Application for the Project Lifesaver in the District of Temiskaming.

Let me know if you have any questions.

Sincerely,

Monique Chartrand
Executive Director

Temiskaming Shores Main Office
P.O. Box 1312, 300 Armstrong St. N.
New Liskeard, Ontario P0J 1P0
(705) 647-0096 Fax: (705) 647-5646
Email: ed@tdvictimservices.ca

Kirkland Lake Satellite Office
145 Government Road E.
Kirkland Lake, Ontario P2N 3P4
(705) 568-2154 Fax: (705) 568-2153
Website: www.tdvictimservices.ca



FROG'S BREATH FOUNDATION FUNDING APPLICATION

Small Donations \$500 - \$25,000 (deadline March 30)

Executive Summary		
Name of Organization: Project Lifesaver of Temiskaming & District		
Sponsoring Organization (if applicable): City of Temiskaming Shores – Mayor Carman Kidd		
Address: P.O. Box 2050, Haileybury, Ontario P0J 1K0		
Contact Person: Constable Jennifer Smith and Monique Chartrand		
Tel: 705-647-0096	Fax: 705-647-5646	Email: JenniferSue.Smith@opp.ca ed@tdvictimservices.ca
Charitable Registration Number (required):		
Total Organization Budget	Total Cost of Project	Amount Requested
\$ 0	\$15,000.00	\$15,000.00
Project Title: Project Lifesaver – District of Temiskaming		
Brief Description of Program: <ul style="list-style-type: none"> • Project Lifesaver is a search and rescue program and is strategically designed for “at risk” individuals who are prone to the life threatening behavior of wandering typically individuals living with Alzheimer’s disease, autism, down syndrome, acquired brain injury or other kinds of cognitive impairment. The primary mission of Project Lifesaver is to streamline search and rescue procedures and to help save lives. • Project Lifesaver of Temiskaming & District will assist families in protecting individuals who may wander. The participants will be equipped with a 1-ounce wrist transmitter that sends a radio signal which can be tracked up to a 5 kilometer radius. The system operates all day, every day of the year. • When notified by Caregivers that a participant has gone missing, specially-trained police officers use the mobile tracking equipment to find them usually within 30 minutes. 		
Attach to this application: <ul style="list-style-type: none"> • List of Members – see attached • Support Letters – see attached letters • Current Operating Budget and Project Budget • Financial Audited Statements – n/a • Brochure – n/a 		

Evaluation Information

Impact On Community

Briefly state the purpose and structure of your organization. Include the following information: history; founding date; volunteer base; staff; location; achievements; whom it serves; goals; principles.

- The main bulk of the program will be managed by staff from Victim Services of Temiskaming & District. This would include but is not limited to performing assessment, scheduling and performing battery changes with clients, providing support to families to ensure they are aware of the local services available and public relations/marketing. These duties are essential to the program.
- Trained Victim Services volunteers will be responsible for maintenance of the batteries in the wristbands which needs to be done every 60 days.
- Victim Services would keep track of the participants through a database which would be shared with the OPP. Victim Services will maintain the supplies (wristbands, testers and batteries)
- The Ontario Provincial Police will be responsible for the equipment and the search and rescue component of the project.
- A volunteer committee has been created to oversee the Project Lifesaver in the District of Temiskaming and that the needs are being met for our vulnerable clients.
- The volunteer committee will also set guidelines and terms of reference for this program.

Please also provide your Mission Statement or similar guiding statements (i.e., mandate, goals and operating principle).

- The mission of Project Lifesaver of Temiskaming & District will be to assist the police services in locating reported missing individuals who are wearing a radio transmitter wristband.
- Project Lifesaver of Temiskaming & District will offer a tool that assists in maintaining safety for vulnerable individuals, as well as contributing to the peace of mind of the caregivers and loved ones of the Participants.

What will the project specifically accomplish and how does this relate to the overall goals of your organization?

- Project Lifesaver of Temiskaming & District will assist families in protecting individuals who may wander. Typically these are people living with Alzheimer's, Autism, Down's Syndrome, Acquired Brain Injury or other types of cognitive impairment.
- The Participants are equipped with a 1-ounce wrist transmitter that sends a radio signal which can be located by a tracking device. The system operates all day, every day of the year.
- When notified by Caregivers that a Participant has gone missing, specially-trained police officers use mobile tracking equipment to find them.

What specific population will benefit from your project (i.e., how will it work to strengthen and enhance the quality of life in our community)?

- Project Lifesaver of Temiskaming & District will assist families in protecting individuals who may wander. Typically these are people living with Alzheimer's, Autism, Down's Syndrome, Acquired Brain Injury or other types of cognitive impairment.
- Project Lifesaver acknowledges the diverse needs of clientele and treat everyone with honesty, integrity and respect.
- Participants must live in the District of Temiskaming to be eligible.
- Police Response:
 - Caregiver calls 911
 - OPP checks client information on Record Management System
 - OPP notifies Platoon Leader
 - OPP dispatches 2 electronic search specialists to Point Last Seen
 - Search conducted with the mobile tracking equipment

Timing

Briefly describe the timing of your project, including the projected start-up and completion dates?

Upon receiving confirmation that we are successful in acquiring the necessary funding we will begin with the following:

- Public Relations
- Purchase equipment
- Train the Police Officers on the equipment
- Develop brochures and/or rack cards for Project Lifesaver of Temiskaming & District
- Develop Operational Agreement and Standards
- Develop Terms of Reference and Guidelines
- Develop Policies, procedures and job descriptions (roles and responsibilities, searches, administration, volunteers, etc)
- Develop an Application form for the Participants and Caregivers
- Develop an Agreement form for the Participants and Caregivers
- Develop a Wandering Risk Questionnaire
- Develop a Job Description for the Program Coordinator and Volunteers

Costs

Please outline your project costs and sources of revenues.

Estimated Expenses	Amount	Comment
Training of OPP officers	\$ 3,000.00	3 day training – instructors from Sault Ste. Marie
Starter Package consisting of two Emergency Response Kits	\$ 7,000.00	Temiskaming OPP and Kirkland OPP Detachments
Wrist Bands and Batteries X 10	\$ 4,000.00	These will be earmarked for participants who do not have any financial resources to address the immediate need of a wristband. Over and above the 10 wristbands will be ordered and sold to Project Lifesaver participants
Advertising/Promotion	\$ 650.00	Brochures/Rack Cards/Ads
Database	\$ 0.00	Victim Services
Transmitter Case X 2	\$ 350.00	Temiskaming OPP and Kirkland OPP
Estimated Revenue	Amount	Comments
Fees	\$	
Donations	\$	
Earned Revenue	\$	
Fundraising	\$	
Other Grants	\$	
Funding from Frog's Breath	\$15,000.00	This project is contingent upon funding.
Other Revenue	\$0	
Total Revenue	\$0	

In relation to your start up and completion dates, please outline any impact timing may have on your funding requirements.

- This project is contingent upon confirmation of funding.

Other Money Raised

What other fund raising programs have been considered and/or approached for part of the initial funding requirement? Are there any Government funding programs, such as FedNor, Ontario Heritage Fund, Ontario Trillium Fund, municipal programs, etc., that your organization is potentially eligible for? (Include a current list of supporters and the amounts of financial help they have provided)

- This project is contingent upon start up funding from the Frog's Breath Foundation. No other resources are available at this time.

Sustainability

Why do you think this project will be successful? What strengths does your organization possess that will ensure a positive outcome? If appropriate, how have you planned to continue this initiative in the future?

- The Project Lifesaver program will not only help prevent the vulnerable from going missing it drastically reduces the search time and resources to find them if they do.
- Project Lifesaver will enhance the quality of life for people with Alzheimer's, dementia, downs syndrome or autism as well as their caregivers by giving them peace of mind.

If the application is for start-up funding, how will the project be financed in the future?

- Being a brand new program we do not receive annual funding at this time and we rely heavily on grant opportunities such as the Frog's Breath Foundation.
- We will continue to explore new funding opportunities such as Fednor, The Temiskaming Foundation, Trillium, etc.
- We will be charging for the wristbands for those who can afford them.
- We will be approaching service clubs to purchase the wristbands for those who cannot afford them.

Leadership

What will you do that is different from or better than existing programs? How will you build on existing programs or services?

- Project Lifesaver is the first and only program of its kind and has been the inspiration for many locating devices currently on the market. However being that Project Lifesaver uses radio transmitters versus cellular towers we feel it is by far the best option for this area.

Community Support

Who in the community or elsewhere is working on this project? If it is appropriate, how will you coordinate with them? What makes your organization unique?

- See attached list of committee members and various Support Letters from the City of Temiskaming Shores, Victim Services, OPP, Community Living, Alzheimer's Society and various parents

Recognition For Frog's Breath

How will you acknowledge the contribution of the Frog's Breath Foundation?

Recognition will be awarded in a number of different ways. Some of which include:

- Press releases
- Radio morning chat
- Newspaper article
- Social Media
- Presentation and acknowledgment during the presentation
- Using Frog's Breath logo when promoting this program

Volunteer Base

Briefly describe how you will establish your volunteer base.

- We are a volunteer driven committee of OPP personnel, Victim Services, Alzheimer's Society, Community Living, City of Temiskaming Shores, DTSAAB and Parents.

Other Factors

Is there anything else you would like us to know about this project?

- Many searches in Ontario have been completed using this program; all have been successful in less than 30 minutes, and several have been truly life-saving. This is a very important program that will rely heavily on Victim Services and the Ontario Provincial Police to be sustainable.
- Having the equipment will save a great deal of money due to search times can be shortened. For example the City of Guelph reported that out of 17 searches 14 were under 26 minutes which is better for families and police resources.
- The goal is to have the participants equipped with a wristband locator which would assist care providers and emergency personnel in locating these person thus preventing exposure to severe weather, serious injury or death.
- Participating OPP Detachments in Ontario are: Essex, Caledon, Norfolk, Oxford, Wellington, York, Peel, Guelph and Niagara.

Will a tax receipt be issued?

- Yes – upon request

FROG'S BREATH FOUNDATION
P.O. Box 130, New Liskeard, Ontario POJ IPO
Tel: (705) 647-1000 Fax: (705) 647-8888
Email: frogsbreath@gfp-inc.com

Subject: RFP - Animal Control and Pound
Services Contract

Report No.: CS-004-2019
Agenda Date: February 4th, 2019

Attachments

Appendix 01: Draft RFP-CS-001-2019

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-0004-2019; and
2. That Council hereby directs staff to release Request for Proposal CS-001-2019 as presented.

Background

On December 31, 2018, the current contract for Animal Control and Pound Services expired.

Analysis

In accordance with Section 1 of By-law 2017-150, the agreement will continue on a monthly basis at the current rate until a new agreement is signed or until cancelled on thirty (30) days' notice by either party at the termination date of this agreement.

Prodigal Pets has agreed to continue their services on a month by month basis.

Staff is recommending a Request for Proposal CS-001-2019 be released with a submission deadline of **February 28, 2019**. Once submissions are received, a committee will evaluate the proposals and interview the individuals.

Based on the evaluations, the recommended proposal will be presented to Council for their consideration and approval at the March 19th, 2019 Regular Meeting.

The start date for the new contract will be May 1st, 2019 for a period of three (3) years.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Currently, the cost of Animal Control and Pound Services for the City of Temiskaming Shores is \$72,627.

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager



Discover a whole new Ontario • Découvrez un tout nouvel Ontario

City of Temiskaming Shores Request for Proposal

CS-RFP-001-2019

ANIMAL CONTROL AND POUND SERVICES

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0



Objective

The overall objective of the Request for Proposal is to secure a qualified contractor to provide Animal Control and Pound Services for the Corporation of the City of Temiskaming Shores. It is the intent of the City of Temiskaming Shores to enter into a three year Agreement with a qualified contractor for the provision of Animal Control and Pound Services.

Acknowledge	YES	NO	

Background

The City of Temiskaming Shores requires Animal Control and Pound Services for the Municipality in accordance with the provisions of the City’s Animal Control By-law as amended and, but not limited to, The Animals for Research Act, The Dog Owners Liability Act, The Pounds Act, The Provincial Offences Act, The Municipal Act, and as well, any regulations passed thereunder as amended from time to time. These Provincial Statutes contain certain provisions relating to animals, including provisions enabling municipalities to pass by-laws relating to animals.

Acknowledge	YES	NO	

Definitions

The Corporation of the City of Temiskaming Shores shall hereinafter be referred to as the City.

Submissions

To receive consideration, proposal must be submitted on the forms supplied, written in ink, and delivered to the City of Temiskaming Shores no later than **2:00 pm local time on Thursday, February 28th, 2019** and addressed as follows:

City of Temiskaming Shores

**P.O Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0**

Attention: David Treen, Municipal Clerk “CS-RFP-001-2019 ANIMAL CONTROL AND POUND SERVICES”

- Late Proposals will not be accepted;
- Proposals by fax or email will not be accepted;
- Partial Proposals are not accepted;



- The City reserves the right to accept or reject any or all Proposals, to waive informalities, irregularities or other deficiencies in any Proposal and to accept a Proposal which does not conform strictly to the requirements of the Proposal documents;
- The City reserves the right to accept any Proposal it considers advantageous;
- The City recognizes that **“best value”** is the essential part of purchasing a product and/or service and therefore the City may prefer a Proposal with a higher price, if it offers greater value and better serves the City’s interests, as determined by the City, over a Proposal with a lower price. The lowest priced proposal will not necessarily be accepted and the City’s decision shall be final.
- The City reserves the right to enter into negotiations with a Contractor and any changes to the Proposal that are acceptable to both parties will be binding.
- The City reserves the right, at its sole discretion, to disqualify any Proponent for past work history or reputation.
- The Proposals shall be valid for 30 (thirty) days from submission date.

Acknowledge	YES	NO	
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Questions

Any questions with respect to the Request for Proposal are to be directed to:

Shelly Zubyck

Director of Corporate Services
 City of Temiskaming Shores
 325 Farr Drive
 Temiskaming Shores, ON P0J 1K0
 Phone: (705) 672-3363 ext. 4107
 Fax: (705) 672-3200
szubyck@temiskamingshores.ca

Introduction

Located at the head of Lake Temiskaming, Temiskaming Shores is located in North-eastern Ontario, near the Quebec border. Temiskaming Shores covers 163.32 km² and has a population of approximately 9,920.

The former Towns of Haileybury, New Liskeard and the Township of Dymond amalgamated in January 2004 to become the City of Temiskaming Shores, which is a single tier municipality.

Period of Contract

The period of contract for the provision of Animal Control and Pound Services will be for three (3) years from May 1st, 2019 to April 31st, 2022 with the option for two, one year extensions in accordance to the following: The annual renewal shall be subject to:

- a) Changes in current work alignment and policy within the City of Temiskaming Shores.
- b) Satisfactory performance of the contractor.



- c) Availability of funds.
- d) Successful negotiations and mutual agreement between the City and the contractor.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

Commitment to Negotiate

The successful respondent shall execute any documentation, drafted in accordance with the terms of the successful respondent’s proposal and any subsequent negotiations, within thirty (30) days of the date of notification of the successful respondent’s selection.

Respondents not initially selected as the successful respondent hereby commit themselves, subject to notification by the City to execute documentation as aforesaid up to sixty (60) days following the date of submission of their proposals.

Acknowledge	YES	NO	
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Form of Proposal

The Proposal shall include:

- All pages of this Request for Proposals, without alteration;
- All addenda that have been issued;
- All Proposal Requirements of this Request for Proposals.

The Proposal shall be typed or written in ink. It shall contain original signatures where required. The Proposal shall be made upon the Form of Proposal provided. The prices quoted shall be valid for a period of sixty (60) days from the closing time. Faxed or emailed Proposals will not be accepted.

Acknowledge	YES	NO	
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Insurance

The contractor must agree to maintain a minimum of \$2,000,000.00 in vehicle liability insurance and \$2,000,000.00 of contractor’s liability insurance. A copy of the Certificates of Insurance must be provided with the proposal.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

Workers Compensation Board Certification

The successful bidder must be certified and in good standing with the Workers Compensation Board. Proof of certification must be supplied with the bid. A bidder that is not certified must provide written confirmation that the Contractor and their employees are not subject to Workplace Safety Insurance.



Acknowledge	YES	NO	
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Payment Terms

The City shall pay the contractor, upon receipt of all required information in accordance to the agreement, the monthly contract amount by the 28th day of each month.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

Conflict Resolution

This Agreement is based upon mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, both parties, with a commitment to honesty and integrity, agree to the following:

- That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other’s performance; that each will avoid hindering the other’s performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.
- Both parties to this Agreement shall attempt to resolve all claims, disputes and other matters in question arising out of or relating to this Agreement or breach thereof first through negotiations between the Engineer or representative and the City or representative by means of discussions built around mutual understanding and respect.
- Failing resolution by negotiations, all claims, disputes and other matters in question shall attempt to be resolved through mediation, under the guidance of a qualified mediator.
- Failing resolution by mediation, all claims, disputes and other matters in question shall be referred to arbitration.
- No person shall be appointed to act as mediator or arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the City or the Engineer.
- The Award of the arbitrator shall be final and binding upon the parties.
- The provisions of the *Arbitration Act, 1991 S.O. 1991, Chapter 17* shall apply.

Acknowledge	YES	NO	
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Provisions and Specifications of Services

As a Poundkeeper, the Contractor shall provide, at least thirty (30) days prior to the start of the contract, a certified (inspected) pound pursuant to the Animals for Research Act R.S.O. 1990 c. A.22, as amended from time to time. This pound shall serve as the municipal pound for receiving and caring for animals, and for the burial, euthanizing or cremation of dead animals. The Contractor shall also provide at his or her own expense all labour, vehicles, tools and equipment, etc. for the performance of such work. The bidder shall



provide verification of the location of the pound and the most current Pound Inspection Report with their proposal.

Acknowledge	YES	NO	
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The Contractor shall provide a minimum of one (1) Animal Control Officer on duty with vehicle and equipment as required, on those days and times as follows:

NORMAL HOURS OF OPERATION - ANIMAL CONTROL SERVICES

DAYS	MINIMUM REQUIREMENTS
Monday to Friday	8:30 a.m. to 4:30 p.m.
Saturday	CLOSED (Emergency Calls Only)
Sunday	CLOSED (Emergency Calls Only)
Statutory Holidays	CLOSED (Emergency Calls Only)

NORMAL HOURS OF OPERATION – POUND SERVICES

DAYS	MINIMUM REQUIREMENTS
Monday to Friday	8:00 a.m. to 6:00 p.m. by appointment.
Saturday	8:00 a.m. to 6:00 p.m. by appointment.
Sunday	CLOSED (Emergencies Only)
Statutory Holidays	CLOSED (Emergencies Only)

AFTER HOURS SERVICE

The Contractor agrees to provide the following services to the City at such times of the day outside of the normal hours of operation:

- a) Response to calls within the geographic boundaries of the City of Temiskaming Shores with respect to injured dogs and/or cats that require emergency treatment;
- b) Response to calls within the geographic boundaries of the City of Temiskaming Shores involving vicious dog or vicious cat at large complaints;



- c) Respond to requests for assistance from the City’s By-law Enforcement Officer or the Ontario Provincial Police;
- d) The supply of an Animal Control Officer, vehicle and equipment as may be required to respond to any such calls as noted above.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

The Contractor shall carry out the duties of Poundkeeper and operate the Pound in accordance with the provisions of the City’s Animal Control By-law; The Animals for Research Act; The Dog Owner’s Liability Act; Protection of Livestock and Poultry from Dogs Act; The Livestock, Poultry and Honey Bee Protection Act; The Pounds Act; The Provincial Offences Act; The Municipal Act, as well as any other regulations passed thereunder.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

The pound facility must be capable of housing a minimum of five (5) dogs and five (5) cats.

Acknowledge	YES	NO	
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Care and cleanliness within the pound shall comply with the standards prescribed by the Animals for Research Act and shall be inspected by the Ontario Ministry of Agriculture and Food, Animal Industry Branch Inspectors. Copies of all Animal Industry Branch Inspector reports carried out during the term of the agreement will be required to be forwarded to the City within seven (7) days of the inspection.

Acknowledge	YES	NO	
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The contractor shall maintain a complete record of all Pound Services as stipulated under the Animals for Research Act – Regulation No. 23, Pounds, and submit a detailed Monthly Pound Services Report to the City by the 15th day of the next month.

Acknowledge	YES	NO	
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The Contractor may put up for adoption any animal in the Contractor’s care after expiration of the redemption period. In such case, the Contractor shall be responsible for the cost or care of the animal from the date of impound.

Acknowledge	YES	NO	
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In the event a dog or cat is adopted by a resident of the City then the Contractor agrees to sell a license to the new owner pursuant to the Animal Control By-law and record the name, address, telephone number and impound number.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

The Contractor may arrange for euthanasia and dispose of impounded animals that have not been claimed, in accordance with the Animal Control By-law and The Animals for Research Act. It should be noted the City of Temiskaming Shores is currently researching and considering “No Kill” options.

Acknowledge	YES	NO	
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Assist the City in providing a program of humane services for the residents of the City of Temiskaming Shores by receiving, accepting and euthanizing any animal released to the City for euthanasia purposes.

Acknowledge	YES	NO	
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The Contractor agrees to provide for the legal disposal of animals.

Acknowledge	YES	NO	
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In the event a dead animal cannot be buried or otherwise disposed of immediately, freezing is permitted in an approved freezing appliance. Frozen cadavers shall be maintained at a constant temperature not higher than -5 degrees Celsius.

Acknowledge	YES	NO	
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The Contractor shall be responsible for the care, feeding, impounding and quarantining of all animals placed in its care and for the payment of supplies, materials and equipment for the provision of such care and feeding.

Acknowledge	YES	NO	
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The Contractor shall be responsible to issue Provincial Offence Notices to those persons who have violated the Animal Control By-law and appear in Provincial Court to give evidence regarding infractions of the Animal Control By-law or any associated provincial legislation, including but not limited to, The Animals for Research



Act, The Dog Owners Liability Act, The Pounds Act, The Provincial Offences Act, The Municipal Act, as well, any regulations passed thereunder as amended.

Acknowledge	YES	NO	
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The Contractor shall respond to and independently investigate complaints from the public in connection with dogs or cats running at large, making unnecessary noise, or vicious dog or vicious cat at large complaints.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

The Contractor shall be required to co-operate with other enforcement agencies, as directed, in dealing with domestic animals.

Acknowledge	YES	NO	
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The Contractor shall be required to maintain a complete record of Animal Control Services, including but not limited to a Monthly Animal Control Activity Report and a Monthly Occurrence Report to be submitted to the City on or before the 15th day of the next month. The Contractor shall also be responsible to provide additional records and/or reports as required from time to time by the City.

Acknowledge	YES	NO	
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The Contractor shall be required to provide patrols for a minimum of ten (10) hours per week and complete a Monthly Record of Patrols to be submitted to the City on or before the 15th day of the next month.

Acknowledge	YES	NO	
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The Contractor shall be required to pro-actively sell dog and cat tags in accordance with the City's Animal Control By-law. The Contractor shall be required to keep a detailed record of all dog and cat tags sold including where the tag was sold and then remit a Record of Monthly Collections on or before the 15th day of each month. Method of sale may include but is not limited to appointing License Agents, door-to-door sales, public service announcements, mail outs, website, kiosks etc.

Acknowledge	YES	NO	
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The Contractor shall provide within 120 days of the start of the contract, a Police Vulnerable Sector Check which satisfies the City for each Animal Control Officer employed by the Contractor and appointed by the City.



Acknowledge	YES	NO	
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The Contractor shall provide to the City prior to the start of the contract, proof of completion of Accessible Customer Service Training for each Animal Control Officer employed by the Contractor and appointed by the City.

Acknowledge	YES	NO	
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Animal Control Officer/s will be required to wear uniforms while in performance of their duties identifying the Officer/s as an Animal Control Officer. The cost of the uniforms shall be included in the contract. Uniforms must be maintained in an appropriate manner.

Acknowledge	YES	NO	
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The contractor shall be responsible for all required training for all Animal Control Officers.

Acknowledge	YES	NO	
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The Contractor shall be required from time-to-time to assist the City with public education efforts and activities such as public speaking events, school visits, and other public engagements as requested by the City. The Contractor shall also serve as a resource person for inquiries regarding the Animal Control By-law and other laws pertaining to animals, and also participate in the development of programs as may be requested.

Acknowledge	YES	NO	
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Minimum Qualifications and Experience

The Contractor shall have the following minimum qualifications and experience:

- Must possess excellent verbal and written communication skills;
- Ability to communicate with the public and handle difficult situations with diplomacy;
- Demonstrate excellent administrative and note-taking skills;
- Proven ability to prepare comprehensive reports as required;
- Ability to interpret various legislation and to use discretion when receiving complaints and performing routine investigations;
- Ability to handle animals safely and humanely;
- Ability to work effectively without direct supervision in a manner to ensure their own safety;



- Ability to analyze the situation presented, identify the potential source of the problem, and to problem solve;
- Ability to stay calm in stressful situations.
- Knowledge of and ability to enforce the City’s Animal Control By-law, as well as, all associated municipal policies, procedures and directives as amended from time to time.
- An understanding and ability to apply all related provincial legislation, including but not limited to, The Animals for Research Act, The Dog Owners Liability Act, The Municipal Act, The Pounds Act, The Provincial Offences Act, and as well as any regulations passed thereunder and amended.
- An understanding and familiarity of Court proceedings, knowledge of, and demonstrated ability to apply applicable sections of the Provincial Offences Act.
- Acquired investigative skills in the areas of identifying, collecting and preserving evidence, including, but not limited to, conducting interviews, making notes and presenting evidence at court proceedings.
- Knowledge, appreciation and ability to appropriately use the privileges conferred in the role of Peace Officer.
- Be physically capable of performing duties of Animal Control Officer.

Acknowledge	YES	NO	
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Creation and Nature of Relationship

The City will appoint the Contractor and his designated Animal Control Officers as Municipal Law Enforcement Officers.

This Agreement is an Agreement for services to be rendered to the City as an independent Contractor, and the parties have not created and do not intend to create by this Agreement or any subsequent renewals or extension thereof, a joint venture, partnership or employee relation between them.

Acknowledge	YES	NO	
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Nature of Request for Proposal

This RFP does not constitute an offer of any nature of kind whatsoever by the City to the respondent.

Acknowledge	YES	NO	
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Preparation of Proposals

All costs and expenses incurred by the respondent relating to the preparation of its proposal will be borne by the respondent. The City is not liable to pay for such costs and expenses, or to reimburse or to compensate the respondent in any manner whatsoever for such costs and expenses under any circumstances, including the rejection of any or all proposals or the cancellation of this RFP.



Acknowledge	YES	NO	
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Amendments

The City may modify, amend or revise any provision of this RFP or issue any addenda at any time. Any modification, amendment, revision or addenda will be in writing and will be provided to all respondents. The City reserves the right to vary the scope of work prior to the award of the contract. The City reserves the right to withdraw this Request for Proposal without notice

Acknowledge	YES	NO	
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DRAFT



City of Temiskaming Shores
CS-RFP-001-2019

ANIMAL CONTROL AND POUND SERVICES

CS-RFP-001-2019

Contractor's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I, _____
(Registered Company Name/Individuals Name)

Of, _____
(Registered Address and Postal Code)

Business:

Phone Number (____) - _____

Fax Number (____) - _____

We/I hereby offer to enter into an agreement to provide Animal Control and Pound Services for the Corporation of the City of Temiskaming Shores, as required in accordance to the proposal for a price of:

Lump sum price \$ _____

HST \$ _____

Total price \$ _____



Proposal Evaluation Criteria

An evaluation team consisting of key municipal staff will conduct the evaluation of proposals as well in person interviews and presentations.

The City of Temiskaming Shores reserves the right in its evaluation of the proposal to consider all pertinent criteria whether or not such criteria are contained in the Request for Proposals.

CITY PROPOSAL EVALUATION CRITERIA			MAXIMUM TOTAL POINTS
	WEIGHT	POINTS	
Qualifications and Expertise			
Possession or ability to possess minimum qualifications	10	___10	_____(100)
Knowledge of applicable legislation/Provincial Offences	10	___10	_____(100)
Communication skills	5	___10	_____(50)
25%			
Ability to Meet Specifications and Quality Workmanship			
Completeness, accuracy and overall presentation	10	___10	_____(100)
Quality of vehicle and pound services proposed	10	___10	_____(100)
Ability to provide hours of operation coverage requested	5	___10	_____(50)
25%			
Estimated Fees and Disbursements			
Cost estimates are evaluated for completeness and lowest is scored 10 points, next 8 points, etc. If more than 5 proposals, then only 5 lowest Bids are to receive points, and the remaining higher Bids will be given 0.25 points. Prices within a small differential will be scored as equal.	50	___10	_____(500)
50%			

Bidder's Name: _____

Evaluator: _____

Date: _____

Total Points: _____



City of Temiskaming Shores
CS-RFP-001-2019
ANIMAL CONTROL AND POUND SERVICES

NON COLLUSION AFFIDAVIT

I/ We _____ the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed _____

Company Name _____

Title _____



City of Temiskaming Shores
CS-RFP-001-2019
ANIMAL CONTROL AND POUND SERVICES

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at _____ this _____ day of _____, 2019

FIRM NAME: _____

BIDDER'S AUTHORIZED OFFICIAL: _____

TITLE: _____

SIGNATURE: _____

Subject: Land Acquisition from Timiskaming District Housing Corp (Broadway) **Report No.:** CS-005-2019
Agenda Date: February 5, 2019

Attachments

Appendix 01: Reference Plan 54R-6083
Appendix 02: Draft Purchase & Sale Agreement

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-005-2019; and
2. That Council directs staff to prepare the necessary by-law and Purchase and Sale agreement for the acquisition of Part 1 on Plan 54R-6083 from Timiskaming District Housing Corporation for for consideration at the February 5, 2019 Regular Council meeting.

Background

Council considered Administrative Report No. CS-041-2018 at the September 11, 2018 Regular Council meeting and adopted Resolution No. 2018-421 which reads as follows:

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-041-2018;

That Council directs staff to continue with the potential acquisition of the Access Route located at 370 Broadway Avenue with the objective of providing public access to the laneway located between Main Street and Broadway Street; and

That should the subject property be acquired there will be no maintenance provided to either the access route or the laneway being accessed as per current practices/policies for laneways within the City.

The report also outlined that DTSSAB is not willing to enter into an easement agreement (i.e. retain ownership), thus it is proposed that the access route be acquired by the municipality. It was also noted that a reference plan would be required to legally describe the subject property to be transferred as well as an application for a Minor Variance as the side yard setback for 370 Broadway would be reduced below the minimum requirements.

Analysis:

Appendix 01 – Reference Plan 54R-6083 was prepared by Surveyors on Site and provides a legal description (Part 1) to permit the Transfer of Ownership to the City of Temiskaming Shores.

The City of Temiskaming Shores’ Committee of Adjustment considered Minor Variance Application No. A-2018-05 at the December, 19, 2018 meeting. The Committee carried Resolution No. 2018-34 approving the minor variance and reducing the side yard setback to 1.63 m.

It is recommended that Council direct staff to proceed with a Purchase and Sale Agreement with the Timiskaming District Housing Corporation for the acquisition of Part 1 on Plan 54R-6083.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The City will be responsible for all legal costs related to the transfer of this property into the ownership of the City estimated at \$1,000 and preparation of the Reference Plan at \$3,500 plus applicable taxes. The Timiskaming District Housing Corporation will be disposing the subject property at a nominal fee (i.e. \$2).

Alternatives

No alternatives are being proposed.

Submission

Prepared by:	Reviewed by:	Reviewed and submitted for Council’s consideration by:
“Original signed by”	“Original signed by”	“Original signed by”
_____ David B. Treen Municipal Clerk	_____ Shelly Zubyck Director of Corporate Services	_____ Christopher W. Oslund City Manager

PLAN OF SURVEY OF PART OF
LOT 3, BLOCK 'J'
 REGISTERED PLAN M-13 N.B.
CITY OF TEMISKAMING SHORES
 DISTRICT OF TIMISKAMING

SCALE 1 : 250 METRES
 0 1 2 3 4 5 10 20 30 METRES
 SURVEYORS ON SITE INC.

INTEGRATION COORDINATE TABLES		
SPECIFIED CONTROL POINTS (SCPs)		
MONUMENT	NORTHING	EASTING
01019784267	5252336.506	601671.670
01019774068	5256131.751	599800.471
UTM ZONE 17, NAD83(CSRS-2010.0)		

OBSERVED REFERENCE POINTS (ORPs) ARE DERIVED FROM RTK MEASUREMENTS ON SCPS AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS-2010.0).

COORDINATES SHOWN HEREON HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF AN URBAN AREA AT A 95% CONFIDENCE LEVEL AS PER SEC. 14(2) OF O.REG. 216/10 UNDER THE SURVEYS ACT.

POINT ID	NORTHING	EASTING
Ⓐ	5256041.43	602879.20
Ⓑ	5256043.74	603001.36

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LEGEND

- MONUMENT FOUND
- MONUMENT PLANTED
- SSIB SHORT STANDARD IRON BAR
- SIB STANDARD IRON BAR
- IB IRON BAR
- 775 GEORGE B. WRIGHT, O.L.S.
- OU ORIGIN UNKNOWN.
- FN1 DENOTES FIELD NOTES ON RECORD AT THE OFFICES OF H. SUTCLIFFE LTD. O.L.S., BK 901 PG 18.
- P DENOTES PLAN TER-79.
- P1 DENOTES PLAN OF SURVEY BY H. SUTCLIFFE LTD. O.L.S., BK 1217 PG 70 DATED DECEMBER 7, 1983 (NO FILE NUMBER).
- M DENOTES PLAN M-13 N.B. BLOCK J, DATED DECEMBER 7, 1983.
- P SET
- M CALC
- S WITNESSED
- C FOUND NO EVIDENCE
- WIT NOT TO SCALE
- FNE NOT TO SCALE
- NTS NOT TO SCALE

NOTES

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.99959617.

BEARINGS ARE UTM GRID, AND ARE DERIVED FROM SCPS, COSINE MONUMENTS HCM01019784267 & HCM01019774068 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD83(CSRS-2010.0).

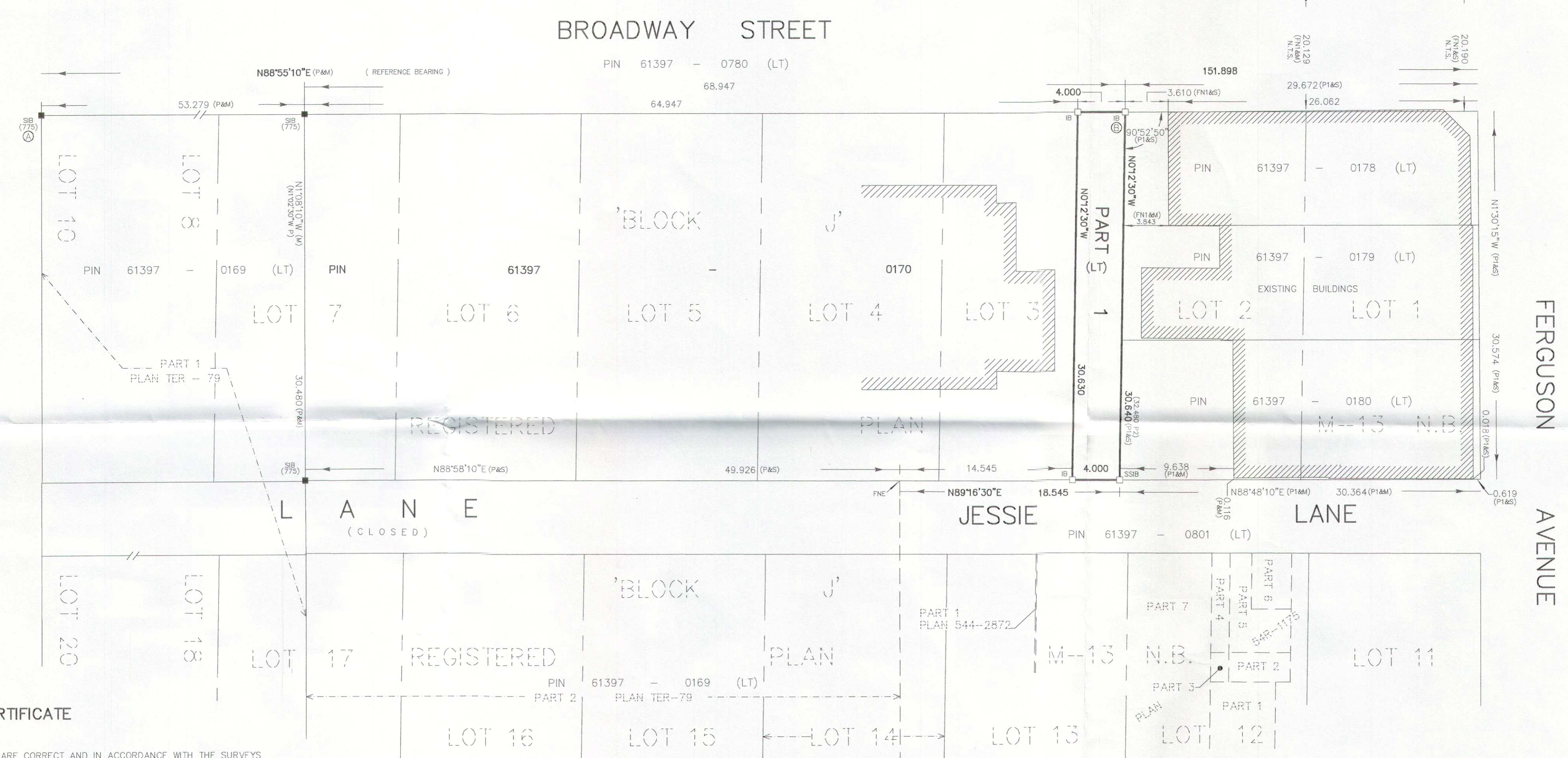
FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
 P - 1°00'10" COUNTER CLOCKWISE

PLAN 54R-6083
 RECEIVED AND DEPOSITED
 DATE: 2019/01/23
 "Jonathan Piquin"
 REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF TIMISKAMING (No.54)

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.
 DATE: JANUARY 8, 2019
 RYAN W. SEGUIN
 ONTARIO LAND SURVEYOR

SCHEDULE				
PART	LOT	PLAN	PIN	AREA (Ha)
1	PART OF LOT 3	M-13 N.B. BLOCK 'J'	PIN 61397 - 0170 (LT)	1.0124

GEOGRAPHIC TOWNSHIP OF BUCKE
 PIN SUMMARY - PART 1 COMPRISES PART OF PIN 61397-0170 (LT).



SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON THE 3rd DAY OF OCTOBER, 2018.

NOVEMBER 29, 2018
 NEW LISKEARD, ONTARIO

Ryan W. Seguin
 RYAN W. SEGUIN
 ONTARIO LAND SURVEYOR

SOS
 SURVEYORS ON SITE INC.

P.O. BOX 1599
 17 WELLINGTON STREET
 NEW LISKEARD, ONTARIO, P0J 1P0
 705-622-0872
 www.surveyorsonsite.com

DRAWN BY: NEB	CHECKED BY: RWS	DATE: NOVEMBER 29, 2018	FILE: NL2018-092_RPLAN_v1
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The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

**Being a by-law to authorize the Purchase of Land from
the Timiskaming District Housing Corporation being Part
1 on Plan 54R-6083**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-005-2019 at the February 5, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Agreement of Purchase and Sale with Temiskaming District Housing Corporation as the vendor and the City of Temiskaming Shores as the purchaser for Part 1 on Plan 54R-6083 for consideration at the February 5, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council authorizes the entering into an Agreement of Purchase and Sale between Temiskaming District Housing Corporation as Vendor and The Corporation of the City of Temiskaming Shores as Purchaser, in the form annexed hereto as Schedule "A" and forming part of this by-law;
2. That Council agrees to acquire lands legally described as: PIN 61397-0170 (LT) being Part 1 on Plan 54R-6083, Bucke Township in the District of Timiskaming in the amount of \$2.00 plus applicable taxes and other such considerations outlined in the said agreement;
3. That Council affirms that the Mayor and Clerk are authorized to execute the Agreement of Purchase and Sale annexed hereto as Schedule "A" to this by-law and all other documentation necessary to complete the transaction.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 5th day of February, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" **Offer to Purchase**

The Corporation of the City of Temiskaming Shores
(as "Purchaser"), having inspected the property, hereby agree to and with

Timiskaming District Housing Corporation
(as "Vendor")

to purchase the property legally described as:

PIN 61397-0170 (LT), being Part 1 on Plan 54R-6033

consisting of 0.030 acres (122.52 m²), more or less

(herein called the "Real Property") at the purchase price of two dollars (\$2.00) payable to the Vendor, subject to adjustments, on the closing date hereinafter set forth.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990. C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 15th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on

completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before March 15th, 2019 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Purchaser agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile and Electronic Transmission

Either party may execute this agreement by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

G.S.T./H.S.T.

This transaction is **not** subject to Goods and Services Tax (G.S.T.) pursuant to the *Excise Tax Act* (Canada) as amended (the "Act") and/or Harmonized Sales Tax (H.S.T.) pursuant to the Act and the *Ontario Tax Plan for More Jobs and Growth Act*, 2009, S.O. 2009, C.34.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust

company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser shall pay all costs of registration and taxes for registration of documents.

Legal Fees

The Parties agree that the Purchaser will pay the Vendor's reasonable legal fees for the transaction.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2019.

in the presence of:

Purchaser: ***City of Temiskaming Shores***

Per:

Mayor – Carman Kidd

Purchaser's Address:
City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Dr
Haileybury, Ontario
P0J 1K0

Per:

Clerk – David B. Treen

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this _____ day of _____, 2019.

Vendor: ***Timiskaming District Housing Corporation***

CAO – Don Studholme

Vendor's Address:
Timiskaming District Housing Corporation
P.O. Box 6006 / 290 Armstrong
New Liskeard, Ontario
P0J 1P0

Clerk - David B. Treen

We have authority to bind the Corporation.

Purchaser's Solicitor:

Evans, Bragagnolo & Sullivan LLP
P.O. Box 490
488 Ferguson Avenue
Haileybury, Ontario P0J 1K0
Attn: Brigid Wilkinson

Phone Number: (705) 672-3338

Vendor's Solicitor:

Kemp Pirie Crombeen
P.O. Box 1540
22 Armstrong Street
New Liskeard, Ontario P0J 1K0
Attn: Katherine Pirie

Phone Number: (705) 647-6473

Memo

To: Mayor and Council
From: Steve Burnett, Technical and Environmental Compliance Coordinator
Date: February 5, 2019
Subject: Rate Increase for Recycling Agreement with Outside Municipalities
Attachments: None

Mayor and Council:

Within the current multi-year agreements with Phippen Waste Management and R&D Recycling, a Consumer Price Index (CPI) increase is included on a yearly basis. The CPI increase for 2019 is 2.4%.

Each agreement with outside municipalities for the acceptance of recyclable material states that Council for the City of Temiskaming Shores, through resolution, may impose an increase to the processing rate annually. The annual increase, if any shall be provided to the municipality in writing.

As a result, Staff is recommending a rate increase from two hundred and sixty-five dollars per tonne (\$265/tonne) to two hundred and seventy-one dollars per tonne (\$271/tonne). This equates to an increase of approximately 2.3%

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
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“Original signed by”

“Original signed by”

“Original signed by”

Steve Burnett
Technical and Environmental
Compliance Coordinator

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

BY-LAW NUMBER 2019-030

A BY-LAW OF THE CORPORATION OF THE CITY OF TEMISKAMING SHORES TO AUTHORIZE THE BORROWING UPON SERIAL DEBENTURES IN THE PRINCIPAL AMOUNT OF \$422,000.00 TOWARDS THE COST OF THE PUMPER TANKER REPLACEMENT

AND WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the "Act") provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation of The City of Temiskaming Shores (the "Municipality") has passed the By-law or By-laws, as applicable, enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law authorizing the capital work described in column (2) of Schedule "A" (individually a "Capital Work" and collectively the "Capital Works, as the case may be"), and authorizing the entering into of a Financing Agreement dated effective as of March 27, 2018 for the provision of temporary and long term borrowing from Ontario Infrastructure and Lands Corporation ("OILC") in respect of the Capital Work(s) (the "Financing Agreement") and the Municipality desires to issue debentures for the Capital Work(s) in the amount or respective amounts, as applicable, specified in column (5) of Schedule "A";

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority, the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority, would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority, by the Ontario Municipal Board pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted an application to OILC for long term borrowing through the issue of debentures to OILC in respect of the Capital Work(s) (the "Application") and the Application has been approved;

AND WHEREAS to provide long term financing for the Capital Work(s) and to repay certain temporary advances in respect of the Capital Work(s) made by OILC pursuant to the Financing Agreement, it is now deemed to be expedient to borrow money by the issue of serial debentures in the principal amount of \$422,000.00 dated February 15, 2019 and maturing on February 15, 2029, and payable in quarterly instalments of combined principal and

interest on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Corporation of The City of Temiskaming Shores ENACTS AS FOLLOWS:

1. For the Capital Work(s), the borrowing upon the credit of the Municipality at large of the principal amount of \$422,000.00 and the issue of serial debentures therefor to be repaid in quarterly instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of serial debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said principal amount of \$422,000.00 (the "Debentures"). The Debentures shall bear the Municipality's municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$422,000.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Debentures (the "Obligations"), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated February 15, 2019, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 2.98% per annum and mature during a period of 10 year(s) from the date thereof payable quarterly in arrears as described in this section. The Debentures shall be paid in full by February 15, 2029 and be payable in quarterly instalments of combined equal principal and diminishing interest amounts on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029,

both inclusive, as set forth in Schedule "C" attached hereto and forming part of this By-law ("Schedule "C").

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "**Toronto Business Day**") and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular quarterly interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "Prime Rate" shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

8. In each year in which a payment of quarterly instalments of combined equal principal and diminishing interest amounts becomes due in respect of the Capital Work(s), there shall be raised as part of the Municipality's general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.
10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be

recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.
14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.

15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.
20. Subject to the Municipality's investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.

21. This By-law takes effect on the day of passing.

By-law read a first and second time this 2nd day of February, 2019

By-law read a third time and finally passed this 2nd day of February, 2019

Carmen Kidd
Mayor

David B. Treen
Clerk

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

Schedule "A" to By-law Number 2019-030

(1)	(2)	(3)	(4)	(5)	(6)
By-law	Project Description	Approved Amount to be Financed Through the Issue of Debentures	Amount of Debentures Previously Issued	Amount of Debentures to be Issued	Term of Years of Debentures
2018-036	Pumper Tanker Replacement	\$422,000.00	\$0.00	\$422,000.00	10 year(s)

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

Schedule "B" to By-law Number 2019-030

No. 2019-030

\$422,000.00

C A N A D A
Province of Ontario

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

FULLY REGISTERED INTEREST RATE 2.98% SERIAL DEBENTURE

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES (the "Municipality"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "Conditions"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (February 15, 2029), the principal amount of

FOUR HUNDRED TWENTY TWO THOUSAND DOLLARS

----- (\$422,000.00) -----

by quarterly instalments of combined equal principal and diminishing interest amounts on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029, both inclusive, in the amounts set forth in the attached Serial Debenture Schedule (the "Amortization Schedule") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions, interest shall be paid until the maturity date of this debenture, in like money in quarterly payments from the closing date (February 15, 2019), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 2.98% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule. Interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "OILC Act, 2011") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of indebtedness evidenced by this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The City of Temiskaming Shores as at the 15th day of February, 2019.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2019-030 of the Municipality duly passed on the 5th day of February, 2019 (the "By-law"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: February 15, 2019

(Seal)_____

Carmen Kidd, Mayor

Laura Lee MacLeod, Treasurer

O.I.C. hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the O.I.C. Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____ by: _____

Authorized Signing Officer _____ Authorized Signing Officer _____

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of serial debentures in the principal amount of \$422,000.00 dated February 15, 2019 and maturing on February 15, 2029 in quarterly instalments of combined equal principal and diminishing interest amounts on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029, both inclusive, as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "Debenture") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Municipal Board over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

February 15, 2019

—Kemp Pirie Crombeen

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “Debentures” and individually a “Debenture”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the transfers, exchanges and substitutions of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any Payment Date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding Payment Date.
7. The Municipality shall make all payments in respect of quarterly instalments of combined equal principal and diminishing interest amounts on the Debentures on the Payment Dates commencing on May 15, 2019 and ending on February 15, 2029, as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular quarterly interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "**Toronto Business Day**"), and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs

as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably disappeared, stolen, or destroyed and for the replacement of mutilated, defaced, lost, stolen, mysteriously or unexplainably disappeared or destroyed principal and interest cheques may be imposed by the Municipality. Where new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the financing agreement entered into between the Municipality and OILC pursuant to which the Debentures are issued, OILC, at its discretion, shall assess any losses that it may incur as a result of the termination as follows: if on the date of termination the outstanding principal balance on the Debentures is less than the net present value of the Debentures, the Municipality shall pay the difference between these two amounts to OILC.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Toronto

Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Toronto Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **“Prime Rate”** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **“Reference Banks”**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **“Prime Rate”** shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

Schedule "C" to By-law Number 2019-030

Name.....: Temiskaming Shores, The Corporation of The City of
 Principal: 422,000.00
 Rate.....: 02.9800
 Matures...: 02/15/2029

Pay #	Date	Amount Due	Principal Due	Interest Due	Rem. Principal
1	05/15/2019	13,616.38	10,550.00	3,066.38	411,450.00
2	08/15/2019	13,640.50	10,550.00	3,090.50	400,900.00
3	11/15/2019	13,561.25	10,550.00	3,011.25	390,350.00
4	02/15/2020	13,482.01	10,550.00	2,932.01	379,800.00
5	05/15/2020	13,340.75	10,550.00	2,790.75	369,250.00
6	08/15/2020	13,323.52	10,550.00	2,773.52	358,700.00
7	11/15/2020	13,244.28	10,550.00	2,694.28	348,150.00
8	02/15/2021	13,165.04	10,550.00	2,615.04	337,600.00
9	05/15/2021	13,003.10	10,550.00	2,453.10	327,050.00
10	08/15/2021	13,006.55	10,550.00	2,456.55	316,500.00
11	11/15/2021	12,927.31	10,550.00	2,377.31	305,950.00
12	02/15/2022	12,848.06	10,550.00	2,298.06	295,400.00
13	05/15/2022	12,696.47	10,550.00	2,146.47	284,850.00
14	08/15/2022	12,689.57	10,550.00	2,139.57	274,300.00
15	11/15/2022	12,610.33	10,550.00	2,060.33	263,750.00
16	02/15/2023	12,531.09	10,550.00	1,981.09	253,200.00
17	05/15/2023	12,389.83	10,550.00	1,839.83	242,650.00
18	08/15/2023	12,372.60	10,550.00	1,822.60	232,100.00
19	11/15/2023	12,293.36	10,550.00	1,743.36	221,550.00
20	02/15/2024	12,214.11	10,550.00	1,664.11	211,000.00
21	05/15/2024	12,100.42	10,550.00	1,550.42	200,450.00
22	08/15/2024	12,055.63	10,550.00	1,505.63	189,900.00
23	11/15/2024	11,976.38	10,550.00	1,426.38	179,350.00
24	02/15/2025	11,897.14	10,550.00	1,347.14	168,800.00
25	05/15/2025	11,776.55	10,550.00	1,226.55	158,250.00
26	08/15/2025	11,738.65	10,550.00	1,188.65	147,700.00
27	11/15/2025	11,659.41	10,550.00	1,109.41	137,150.00
28	02/15/2026	11,580.17	10,550.00	1,030.17	126,600.00
29	05/15/2026	11,469.91	10,550.00	919.91	116,050.00
30	08/15/2026	11,421.68	10,550.00	871.68	105,500.00
31	11/15/2026	11,342.44	10,550.00	792.44	94,950.00
32	02/15/2027	11,263.19	10,550.00	713.19	84,400.00
33	05/15/2027	11,163.28	10,550.00	613.28	73,850.00
34	08/15/2027	11,104.70	10,550.00	554.70	63,300.00
35	11/15/2027	11,025.46	10,550.00	475.46	52,750.00
36	02/15/2028	10,946.22	10,550.00	396.22	42,200.00
37	05/15/2028	10,860.08	10,550.00	310.08	31,650.00
38	08/15/2028	10,787.73	10,550.00	237.73	21,100.00

39 11/15/2028	10,708.49	10,550.00	158.49	10,550.00
40 02/15/2029	10,629.24	10,550.00	79.24	0.00

486,462.88 422,000.00 64,462.88

No. 2018-151

\$820,275.00

C A N A D A
Province of Ontario

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

FULLY REGISTERED INTEREST RATE 2.98% SERIAL DEBENTURE

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES (the "Municipality"), for value received, hereby promises to pay to

ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC")

or registered assigns, subject to the Conditions attached hereto which form part hereof (the "Conditions"), upon presentation and surrender of this debenture (or as otherwise agreed to by the Municipality and OILC) by the maturity date of this debenture (February 15, 2029), the principal amount of

FOUR HUNDRED TWENTY TWO THOUSAND DOLLARS

----- (\$422,000.00) -----

by quarterly instalments of combined equal principal and diminishing interest amounts on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029, both inclusive, in the amounts set forth in the attached Serial Debenture Schedule (the "Amortization Schedule") and subject to late payment interest charges pursuant to the Conditions, in lawful money of Canada. Subject to the Conditions, interest shall be paid until the maturity date of this debenture, in like money in quarterly payments from the closing date (February 15, 2019), or from the last date on which interest has been paid on this debenture, whichever is later, at the rate of 2.98% per annum, in arrears, on the specified dates, as set forth in the Amortization Schedule. Interest shall be paid on default at the applicable rate set out in the Amortization Schedule both before and after default and judgment. The payments of principal and interest and the outstanding amount of principal in each year are shown in the Amortization Schedule.

The Municipality, pursuant to section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011* (the "OILC Act, 2011") hereby irrevocably agrees that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of indebtedness evidenced by this debenture, and to pay such amounts to OILC from the Consolidated Revenue Fund.

This debenture is subject to the Conditions.

DATED at The Corporation of The City of Temiskaming Shores as at the 15th day of February, 2019.

IN TESTIMONY WHEREOF and under the authority of By-law Number 2019-030 of the Municipality duly passed on the 5th day of February, 2019 (the "By-law"), this debenture is sealed with the municipal seal of the Municipality and signed by the Mayor and by the Treasurer thereof.

Date of Registration: February 15, 2019

(Seal)_____

Carmen Kidd, Mayor

Laura Lee MacLeod, Treasurer

OILC hereby agrees that the Minister of Finance is entitled to exercise certain rights of deduction pursuant to section 25 of the OILC Act, 2011 as described in this debenture.

Ontario Infrastructure and Lands Corporation

by: _____ by: _____
Authorized Signing Officer Authorized Signing Officer

LEGAL OPINION

We have examined the By-law of the Municipality authorizing the issue of serial debentures in the principal amount of \$422,000.00 dated February 15, 2019 and maturing on February 15, 2029 in quarterly instalments of combined equal principal and diminishing interest amounts on the fifteenth day of May, fifteenth day of August, fifteenth day of November and on the fifteenth day of February in each of the years 2019 to 2029, both inclusive, as set out in Schedule "C" to the By-law.

In our opinion, the By-law has been properly passed and is within the legal powers of the Municipality. The debenture issued under the By-law in the within form (the "Debenture") is the direct, general, unsecured and unsubordinated obligation of the Municipality. The Debenture is enforceable against the Municipality subject to the special jurisdiction and powers of the Ontario Municipal Board over defaulting municipalities under the *Municipal Affairs Act*. This opinion is subject to and incorporates all the assumptions, qualifications and limitations set out in our opinion letter.

February 15, 2019

—Kemp Pirie Crombeen

CONDITIONS OF THE DEBENTURE

Form, Denomination, and Ranking of the Debenture

1. The debentures issued pursuant to the By-law (collectively the “Debentures” and individually a “Debenture”) are issuable as fully registered Debentures without coupons.
2. The Debentures are direct, general, unsecured and unsubordinated obligations of the Municipality. The Debentures rank concurrently and equally in respect of payment of principal and interest with all other debentures of the Municipality except for the availability of money in a sinking or retirement fund for a particular issue of debentures.
3. This Debenture is one fully registered Debenture registered in the name of OILC and held by OILC.

Registration

4. The Municipality shall maintain at its designated office a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the transfers, exchanges and substitutions of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.

Title

5. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of Debentures, including this Debenture, as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. Where a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.

Payments of Principal and Interest

6. The record date for purposes of payment of principal of and interest on the Debentures is as of 5:00 p.m. on the sixteenth calendar day preceding any Payment Date including the maturity date. Principal of and interest on the Debentures are payable by the Municipality to the persons registered as holders in the registry on the relevant record date. The Municipality shall not be required to register any transfer, exchange or substitution of Debentures during the period from any record date to the corresponding Payment Date.
7. The Municipality shall make all payments in respect of quarterly instalments of combined equal principal and diminishing interest amounts on the Debentures on the Payment Dates commencing on May 15, 2019 and ending on February 15, 2029, as set out in Schedule "C" to the By-law, by pre-authorized debit in respect of such interest and principal to the credit of the registered holder on such terms as the Municipality and the registered holder may agree.
8. The Municipality shall pay to the registered holder interest on any overdue amount of principal or interest in respect of any Debenture, both before and after default and judgment, at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debenture for such amount plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amount becomes overdue for so long as such amount remains overdue and the Municipality shall pay to the registered holder any and all costs incurred by the registered holder as a result of the overdue payment.
9. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular quarterly interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.
10. Payments in respect of principal of and interest on the Debentures shall be made only on a day on which banking institutions in Toronto, Ontario, are not authorized or obligated by law or executive order to be closed (a "**Toronto Business Day**"), and if any date for payment is not a Toronto Business Day, payment shall be made on the next following Toronto Business Day as noted on the Amortization Schedule.
11. The Debentures are transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations will be delivered as directed by the transferee, in the case of a transfer or as directed by the registered holder in the case of an exchange.
12. The Municipality shall issue and deliver Debentures in exchange for or in substitution for Debentures outstanding on the registry with the same maturity and of like form in the event of a mutilation, defacement, loss, mysterious or unexplainable disappearance, theft or destruction, provided that the applicant therefor shall have: (a) paid such costs

as may have been incurred in connection therewith; (b) (in the case of a mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed Debenture) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

13. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of the By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
14. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
15. Reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably disappeared, stolen, or destroyed and for the replacement of mutilated, defaced, lost, stolen, mysteriously or unexplainably disappeared or destroyed principal and interest cheques may be imposed by the Municipality. Where new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
16. If OILC elects to terminate its obligations under the financing agreement entered into between the Municipality and OILC pursuant to which the Debentures are issued, OILC, at its discretion, shall assess any losses that it may incur as a result of the termination as follows: if on the date of termination the outstanding principal balance on the Debentures is less than the net present value of the Debentures, the Municipality shall pay the difference between these two amounts to OILC.

Notices

17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder. If the Municipality or any registered holder is required to give any notice in connection with the Debentures on or before any day and that day is not a Toronto

Business Day (as defined in section 10 of these Conditions) then such notice may be given on the next following Toronto Business Day.

Time

18. Unless otherwise expressly provided herein, any reference herein to a time shall be considered to be a reference to Toronto time.

Governing Law

19. The Debentures are governed by and shall be construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Definitions:

- (a) **“Prime Rate”** means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of this Debenture: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the **“Reference Banks”**) as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the **“Prime Rate”** shall be the arithmetic mean of the rates quoted by the remaining Reference Banks.

Name.....: Temiskaming Shores, The Corporation of The City of
Principal: 422,000.00
Rate.....: 02.9800
Matures...: 02/15/2029

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5	05/15/2020	13,340.75	10,550.00	2,790.75	369,250.00
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19	11/15/2023	12,293.36	10,550.00	1,743.36	221,550.00
20	02/15/2024	12,214.11	10,550.00	1,664.11	211,000.00
21	05/15/2024	12,100.42	10,550.00	1,550.42	200,450.00
22	08/15/2024	12,055.63	10,550.00	1,505.63	189,900.00
23	11/15/2024	11,976.38	10,550.00	1,426.38	179,350.00
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27	11/15/2025	11,659.41	10,550.00	1,109.41	137,150.00
28	02/15/2026	11,580.17	10,550.00	1,030.17	126,600.00
29	05/15/2026	11,469.91	10,550.00	919.91	116,050.00
30	08/15/2026	11,421.68	10,550.00	871.68	105,500.00
31	11/15/2026	11,342.44	10,550.00	792.44	94,950.00
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35	11/15/2027	11,025.46	10,550.00	475.46	52,750.00
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37	05/15/2028	10,860.08	10,550.00	310.08	31,650.00
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39	11/15/2028	10,708.49	10,550.00	158.49	10,550.00
40	02/15/2029	10,629.24	10,550.00	79.24	0.00

486,462.88 422,000.00 64,462.88

CERTIFICATE

To: Kemp Pirie Crombeen

And To: OILC

IN THE MATTER OF an issue of a 10 year(s), 2.98 % serial debenture of The Corporation of The City of Temiskaming Shores (the "Municipality") in the principal amount of \$422,000.00 Debenture Amount for the capital work(s) of the Municipality in Currency, authorized by Debenture By-law Number 2019-030 (the "Debenture By-law");

AND IN THE MATTER OF authorizing by-laws of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, David B. Treen, Clerk of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Debenture By-law was finally passed and enacted by the Council of the Municipality on the February 15, 2019 in full compliance with the *Municipal Act, 2001*, as amended (the "Act") at a duly called meeting at which a quorum was present. Forthwith after the passage of the Debenture By-law, the same was signed by the Mayor and the Clerk and sealed with the municipal seal of the Municipality.
2. The authorizing by-law referred to in Schedule "A" to the Debenture By-law (the "Authorizing By-law") have been enacted and passed by the Council of the Municipality in full compliance with the Act at a meeting at which a quorum was present. Forthwith after the passage of the Authorizing By-law the same was signed by the Mayor and by the Clerk and sealed with the municipal seal of the Municipality.
3. With respect to the undertaking of the capital works described in the Debenture By-law (individually a "Capital Work" and collectively the "Capital Works"), before the Council of the Municipality exercised any of its powers in respect of the Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof, the Council of the Municipality had its Treasurer calculate the updated limit in respect of the relevant annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable debt and financial obligation limits regulation. In this connection, before the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority, the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority, would not cause the Municipality to reach or exceed its updated limit. Accordingly, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority, without the approval of the Ontario Municipal Board pursuant to the applicable debt and financial obligation limits regulation.
4. No application has been made or action brought to quash, set aside or declare invalid the Debenture By-law or the Authorizing By-law nor have the same been in any way

repealed, altered or amended and the Debenture By-law and the Authorizing By-law are now in full force and effect.

5. All of the recitals contained in the Debenture By-law and the Authorizing By-law are true in substance and fact.

6. To the extent that the public notice provisions of the Act are applicable, the Authorizing By-law and the Debenture By-law have been enacted and passed by the Council of the Municipality in full compliance with the applicable public notice provisions of the Act.

7. None of the debentures authorized to be issued by the Authorizing By-law have been previously issued.

8. The respective principal amount of debentures which is to be issued pursuant to the Debenture By-law in respect of the Capital Work(s) does not exceed the respective net cost of such Capital Work(s) to the Municipality.

9. The debenture certificate issued pursuant to the Debenture By-law (the "OILC Debenture") has been signed by Mayor and by the Treasurer of the Municipality. The OILC Debenture is in all respects in accordance with the Debenture By-law and in issuing the OILC Debenture in the amount of \$422,000.00 which is now being issued to Ontario Infrastructure and Lands Corporation pursuant to the Debenture By-law, the Municipality is not exceeding its borrowing powers.

10. The Municipality is not subject to any restructuring order under part V of the Act or other statutory authority, accordingly, no approval of the Authorizing By-law and of the Debenture By-law and/or of the issue of the OILC Debentures is required by any transition board or commission appointed in respect of the restructuring of the municipality.

11. The Authorizing By-law and the Debenture By-law and the transactions contemplated thereby do not conflict with, or result in a breach or violation of any statutory provisions which apply to the Municipality or any agreement to which the Municipality is a party or under which the Municipality or any of its property is or may be bound, or, to the best of my knowledge, violate any order, award, judgment, determination, writ, injunction or decree applicable to the Municipality of any regulatory, administrative or other government or public body or authority, arbitrator or court.

DATED at the The Corporation of The City of Temiskaming Shores as at the 15th day of February, 2019.

[AFFIX SEAL]

David B. Treen, Clerk

CERTIFICATE OF SIGNATURE AND NO LITIGATION

TO: Kemp Pirie Crombeen

And To: OILC

IN THE MATTER OF an issue of a 10 year(s), 2.98% serial debenture of The Corporation of The City of Temiskaming Shores (the "Municipality") in the principal amount of \$422,000.00, authorized by Debenture By-law Number 2019-030 (the "Debenture By-law")

I, Laura Lee MacLeod, Treasurer of the Municipality, do hereby certify that on or before February 15, 2019, I as Treasurer, signed the fully registered serial debenture numbered 2019-030 in the principal amount of \$422,000.00 dated February 15, 2019, registered in the name of Ontario Infrastructure and Lands Corporation and authorized by the Debenture By-law (the "OILC Debenture").

I further certify that on or before February 15, 2019, the OILC Debenture was signed by Carmen Kidd, Mayor of the Municipality at the date of the execution and issue of the OILC Debenture, that the OILC Debenture was sealed with the seal of the Municipality, and that the OILC Debenture is in all respects in accordance with the Debenture By-law.

I further certify that the said Carmen Kidd, is the duly elected Mayor of the Municipality and that I am the duly appointed Treasurer of the Municipality and that we were severally authorized under the Debenture By-law to execute the OILC Debenture in the manner aforesaid and that the OILC Debenture is entitled to full faith and credence.

I further certify that no litigation or proceedings of any nature are now pending or threatened, attacking or in any way attempting to restrain or enjoin the issue and delivery of the OILC Debenture or in any manner questioning the proceedings and the authority under which the same is issued, or affecting the validity thereof, or contesting the title or official capacity of the said Mayor myself as Treasurer of the Municipality, and no authority or proceedings for the issuance of the OILC Debenture or any part of it has been repealed, revoked or rescinded in whole or in part.

DATED at The Corporation of The City of Temiskaming Shores as at the 15th day of February, 2019.

Laura Lee MacLeod
Treasurer

I, David B. Treen, Clerk of the Municipality do hereby certify that the signature of Laura Lee MacLeod, Treasurer of the Municipality described above, is true and genuine.

[AFFIX SEAL]

David B. Treen

Clerk

DEBENTURE TREASURER'S CERTIFICATE

To: Kemp Pirie Crombeen

And To: OILC

IN THE MATTER OF an issue of a 10 year(s), 2.98% serial debenture of The Corporation of The City of Temiskaming Shores (the "Municipality") in the principal amount of \$422,000.00, authorized by Debenture By-law Number 2019-030 (the "Debenture By-law")

AND IN THE MATTER OF authorizing by-laws of the Municipality enumerated in Schedule "A" to the Debenture By-law.

I, Laura Lee MacLeod, Treasurer of the Municipality, **DO HEREBY CERTIFY THAT:**

1. The Municipality has received from the Ministry of Municipal Affairs and Housing its annual debt and financial obligation limit for the relevant years.
2. With respect to the undertaking of the capital work(s) described in the Debenture By-law (individually a "Capital Work" and collectively the "Capital Works"), before the Council of the Municipality authorized the Capital Work(s), and before authorizing any additional cost amount and any additional debenture authority in respect thereof, the Treasurer calculated the updated relevant debt and financial obligation limit in accordance with the applicable debt and financial obligation limits regulation (the "Regulation"). The Treasurer thereafter determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority, would not cause the Municipality to reach or to exceed the relevant updated debt and financial obligation limit as at the date of the Council's approval. Based on the Treasurer's determination, the Council of the Municipality authorized the Capital Work(s), each such additional cost amount and each such additional debenture authority, without the approval of the Ontario Municipal Board pursuant to the Regulation.
3. As at the date hereof the Municipality has not reached or exceeded its updated annual debt and financial obligation limit for 2018.
4. In updating the relevant debt and financial obligation limit(s), the estimated annual amount payable described in Section 4(2) of the Regulation was determined based on current interest rates and amortization periods which do not, in any case, exceed the lifetime of any of the purposes of the Municipality described in such section, all in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.
5. The term within which the debentures to be issued for the Municipality in respect of the Capital Work(s) pursuant to the Debenture By-law are made payable does not exceed the lifetime of such Capital Work(s).

6. The principal amount now being financed through the issue of debentures pursuant to the Debenture By-law in respect of the Capital Work(s) does not exceed the net cost of each such Capital Work(s) to the Municipality.

7. The money received by the Municipality from the sale of the debentures issued pursuant to the Debenture By-law, including any premium, and any earnings derived from the investment of that money after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s), and to no other purpose except as permitted by the *Municipal Act, 2001*.

8. The representations and warranties of the Municipality set out in paragraph 2 of the Financing Agreement (as defined in the Debenture By-law) were true and correct as of the date of the request to purchase the debentures in respect of the Capital Work(s) pursuant to the Debenture By-law and are true and correct as of the date hereof.

DATED at the The Corporation of The City of Temiskaming Shores as at the 15th day of February, 2019.

[AFFIX SEAL]

Laura Lee MacLeod, Treasurer

The Corporation of the City of Temiskaming Shores

By-law No. 2019-031

Being a by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation for the Province of Ontario related to funding provided by the Province under the Dedicated Gas Tax Funds for Public Transportation Program - 2019

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered correspondence from the Honourable Jeff Yurek, Minister of Transportation at the February 5, 2019 Regular Council meeting outlining that the City of Temiskaming Shores will be eligible to receive an allocation of \$137,497 under the Dedicated Gas Tax Funds for Public Transportation Program for 2019 and directed staff to prepare the necessary by-law and agreement for the acceptance of the funds for consideration at the February 5, 2019 Regular Council meeting;

And whereas the City of Temiskaming Shores provides a public transit service that includes service to, and receives financial contribution from the Town of Cobalt and the City of Temiskaming Shores will continue to act as the host for this joint service;

And whereas the Council of The Corporation of the City of Temiskaming Shores deems it necessary to enter into a funding agreement with the Minister of Transportation of Ontario under the Dedicated Gas Tax Funds for Public Transportation Program.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Mayor and Treasurer are hereby authorized to enter into a funding agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation of Ontario under the Dedicated Gas Tax Funds for Public Transportation Program in the amount of \$137,497 for 2019 in accordance with and subject to the terms set out in the Letter of Agreement and the

guidelines and requirements, attached hereto as Schedule "A" and forming part of this By-law.

Read a first, second and third time and finally passed this 5th day of February, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule “A” to

By-law No. 2019-031

Agreement between

The Corporation of the City of Temiskaming Shores

and

Minister of Transportation of Ontario

Funding provided under the Dedicated Gas Tax
Funds for Public Transportation Program

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley Ouest
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



JAN 22 2019

Mayor Carman Kidd
City of Temiskaming Shores
325 Farr Drive, PO Box 2050
Haileybury ON P0J 1K0

Dear Mayor Kidd:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **City of Temiskaming Shores** (the "Municipality") and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario, (the "Ministry"), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario's transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2018/19 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

183. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$137,497** ("the "Maximum Funds") in accordance with, and subject to, the terms set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.

184. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a certified copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$103,123**; and any remaining payment(s) will be provided thereafter.
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2018/19 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.

9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then return a fully signed copy, in pdf format, to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Jeff Yurek
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms.

Municipality

Per: _____
Mayor

Date: _____

Per: _____
Chief Financial Officer/Treasurer

Date: _____

The Corporation of the City of Temiskaming Shores

By-law No. 2019-032

Being a by-law to authorize the Purchase of Land from the Timiskaming District Housing Corporation being Part 1 on Plan 54R-6083

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-005-2019 at the February 5, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Agreement of Purchase and Sale with Temiskaming District Housing Corporation as the vendor and the City of Temiskaming Shores as the purchaser for Part 1 on Plan 54R-6083 for consideration at the February 5, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council authorizes the entering into an Agreement of Purchase and Sale between Temiskaming District Housing Corporation as Vendor and The Corporation of the City of Temiskaming Shores as Purchaser, in the form annexed hereto as Schedule "A" and forming part of this by-law;
2. That Council agrees to acquire lands legally described as: PIN 61397-0170 (LT) being Part 1 on Plan 54R-6083, Bucke Township in the District of Timiskaming in the amount of \$2.00 plus applicable taxes and other such considerations outlined in the said agreement;
3. That Council affirms that the Mayor and Clerk are authorized to execute the Agreement of Purchase and Sale annexed hereto as Schedule "A" to this by-law and all other documentation necessary to complete the transaction.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 5th day of February, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" **Offer to Purchase**

The Corporation of the City of Temiskaming Shores
(as "Purchaser"), having inspected the property, hereby agree to and with

Timiskaming District Housing Corporation
(as "Vendor")

to purchase the property legally described as:

PIN 61397-0170 (LT), being Part 1 on Plan 54R-6033

consisting of 0.030 acres (122.52 m²), more or less

(herein called the "Real Property") at the purchase price of two dollars (\$2.00) payable to the Vendor, subject to adjustments, on the closing date hereinafter set forth.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990. C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 15th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on

completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before March 15th, 2019 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Purchaser agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile and Electronic Transmission

Either party may execute this agreement by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

G.S.T./H.S.T.

This transaction is **not** subject to Goods and Services Tax (G.S.T.) pursuant to the *Excise Tax Act* (Canada) as amended (the "Act") and/or Harmonized Sales Tax (H.S.T.) pursuant to the Act and the *Ontario Tax Plan for More Jobs and Growth Act*, 2009, S.O. 2009, C.34.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust

company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser shall pay all costs of registration and taxes for registration of documents.

Legal Fees

The Parties agree that the Purchaser will pay the Vendor's reasonable legal fees for the transaction.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2019.

in the presence of:

Purchaser: ***City of Temiskaming Shores***

Per:
Mayor – Carman Kidd

Purchaser's Address:
City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Dr
Haileybury, Ontario
P0J 1K0

Per:
Clerk – David B. Treen

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this _____ day of _____, 2019.

Vendor: ***Timiskaming District Housing Corporation***

CAO – Don Studholme

Vendor's Address:
Timiskaming District Housing Corporation
P.O. Box 6006 / 290 Armstrong
New Liskeard, Ontario
P0J 1P0

Clerk - David B. Treen

We have authority to bind the Corporation.

Purchaser's Solicitor:

Evans, Bragagnolo & Sullivan LLP
P.O. Box 490
488 Ferguson Avenue
Haileybury, Ontario P0J 1K0
Attn: Brigid Wilkinson

Phone Number: (705) 672-3338

Vendor's Solicitor:

Kemp Pirie Crombeen
P.O. Box 1540
22 Armstrong Street
New Liskeard, Ontario P0J 1K0
Attn: Katherine Pirie

Phone Number: (705) 647-6473

The Corporation of the City of Temiskaming Shores

By-law No. 2019-033

**Being a by-law to amend By-law No. 2012-039, as amended
being a by-law to adopt Schedules of Departmental User Fees
and Services for the City of Temiskaming Shores – Schedule
“D” Recreation Fees**

Whereas Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And whereas the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. RS-002-2019 at the January 22, 2019 Regular Council and directed staff to prepare the necessary by-law to amend By-law 2012-039 (Fees By-law) to establish user fees for various recreational activities/facilities from 2019-2021 as well as implement a non-resident user fee under certain programs for consideration at the February 5, 2019 Regular Council meeting;

Now therefore The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Schedule “D” to Fees By-law No. 2012-039, be deleted in its entirety and replaced with Schedule “A”, a copy attached hereto and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 5th day of February, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Recreation Fees
(plus applicable HST)

Recreation Services				
Haileybury / New Liskeard Arena Hourly Ice Rates				
Category	Season			
	2017-18	2018-19	2019-20	2020-21
Youth	\$ 94.00	\$ 96.00	\$ 98.00	\$ 99.00
Adult	\$ 130.00	\$ 133.00	\$ 135.00	\$ 138.00
Cubs (Midget "AAA")	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
College	\$ 110.00	\$ 112.00	\$ 114.00	\$ 116.00
Pick-up/Person	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Ball Hockey/Lacrosse	\$ 36.00	\$ 37.00	\$ 38.00	\$ 39.00
School	\$ 46.00	\$ 47.00	\$ 48.00	\$ 49.00
Commercial	\$ 138.00	\$ 141.00	\$ 144.00	\$ 147.00
Non-Resident User Fees (per player-max 2 children)	\$ 138.00	\$ 141.00	\$ 144.00	\$ 147.00

Note: If ice is still in, an additional \$500 is charged for floor. - All floor surface rentals include rental of the arena hall but does not include tables and chairs.

Minor Sports Program	
Minor Sport	Registration Fee
Minor Ball	\$ 40.00 annually
Non-Resident User Fee 25% of the Registration Fee	

Non-resident Fees	
Category	Fee
For non-residents participating in programs offered by Temiskaming Shores Minor Hockey Association, New Liskeard Figure Skating Club, Haileybury Figure Skating Club, New Liskeard Cubs and New Liskeard Lions Midget Hockey Club	\$ 100.00

Ball Fields				
Category	New Liskeard / Haileybury / Dymond			
	2017-18	2018-19	2019-20	2020-21
Per Game / Team	\$ 24.00	\$ 26.00	\$ 28.00	\$ 30.00
Tournament / Day	\$ 105.00	\$ 110.00	\$ 115.00	\$ 120.00

Minor Ball / Game	\$ 18.00	\$ 20.00	\$ 22.00	\$ 24.00
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Soccer Fields				
Category	New Liskeard / Haileybury / Dymond			
	2017-18	2018-19	2019-20	2020-21
Per Game / Practice	\$ 18.00	\$ 20.00	\$ 22.00	\$ 24.00
Non-Resident User Fee of 25% of the Registration Fee				

Hall Rental Fees

New Liskeard Riverside Place: 55 Riverside Drive				
Category	2018	2019	2020	2021
Private Rental *	\$ 479.00	\$ 480.00	\$ 480.00	\$ 480.00
Second Day Rental	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00
Not-for-Profit	\$ 240.00	\$ 240.00	\$ 240.00	\$ 240.00
Meetings under 3 hours	\$ 124.00	\$ 75.00	\$ 75.00	\$ 75.00
Youth Sports	No charge based on availability			

***Note:**

\$200.00 damage/cleaning deposit is required for all hall rentals over 3 hours.

Teen Dances will not be booked in municipal halls on the same night of a teen dance at either of the two high schools; and, only one teen dance per night to be booked in municipal facilities. A police Officer must be in attendance at all teen dances. Long range bookings of teen dances are not allowed.

Details of Hall	
Seating Capacity	Chairs Only 375 Banquet & Dance 270
Size of Hall	75' x 37'
Tables (available in hall)	38 tables - 6' x 23 7/8" (rectangular)
	25 – 5' round tables (seats 8)
Chairs	227 Black
Dishes	Available to rent
Screen	Available to rent

New Liskeard Community Hall: 90 Whitewood Avenue				
Category	2018	2019	2020	2021
Private Rental *	\$ 391.00	\$ 390.00	\$ 390.00	\$ 390.00
Second Day Rental	\$ 196.00	\$ 196.00	\$ 196.00	\$ 196.00

Not-for-Profit	\$ 196.00	\$ 196.00	\$ 196.00	\$ 196.00
Meetings under 3 hours	\$ 124.00	\$ 75.00	\$ 75.00	\$ 75.00
Youth Sports	No charge based on availability			

***Note:**

\$200.00 damage/cleaning deposit is required for all hall rentals over 3 hours.

Teen Dances will not be booked in municipal halls on the same night of a teen dance at either of the two high schools; and, only one teen dance per night to be booked in municipal facilities. A police Officer must be in attendance at all teen dances. Long range bookings of teen dances are not allowed.

Details of Hall	
Seating Capacity	Chairs Only 500
	Banquet & Dance 278
Size of Hall	45' x 65'
Available Chairs	102
Available Tables	25 rectangular
Stage	Large stage in hall
Dishes	Not available

Dymond Community Hall: 181 Drive-in Theatre Road

Category	2018	2019	2020	2021
Private Rental *	\$ 237.00	\$ 240.00	\$ 240.00	\$ 240.00
Second Day Rental	\$ 119.00	\$ 120.00	\$ 120.00	\$ 120.00
Not-for-Profit	\$ 119.00	\$ 120.00	\$ 120.00	\$ 120.00
Meetings under 3 hours		\$ 50.00	\$ 50.00	\$ 50.00
Youth Sports	No charge based on availability			

***Note:**

\$200.00 damage/cleaning deposit is required for all hall rentals over 3 hours.

No charge for Dymond Fire Department, Recreation, Community and Police Board.

Details of Hall	
Seating Capacity	175
Size of Hall	42' x 63'
Tables	29 - 6' x 34"
Chairs	175 - Orange and brown plastic
Stage (in hall)	In corner of hall – 2' x 6' x 2' diagonal

Haileybury Arena Hall: 400 Ferguson Avenue				
Category	2018	2019	2020	2021
Private Rental (includes bar & kitchen)	\$ 335.00	\$ 335.00	\$ 335.00	\$ 335.00
Second Day Rental	\$ 168.00	\$ 168.00	\$ 168.00	\$ 168.00
Not-for-Profit (i.e. Service Clubs)	\$ 168.00	\$ 170.00	\$ 170.00	\$ 170.00
Meetings under 3 hours	\$ 124.00	\$ 75.00	\$ 75.00	\$ 75.00
Youth Sports	No charge based on availability			

***Note:**

\$200.00 damage/cleaning deposit is required for all hall rentals over 3 hours.

Teen Dances will not be booked in municipal halls on the same night of a teen dance at either of the two high schools; and, only one teen dance per night to be booked in municipal facilities. A police Officer must be in attendance at all teen dances. Long range bookings of teen dances are not allowed.

Details of Hall	
Seating Capacity(alcohol)	270
Seating Capacity - dining	231
Seating Capacity Dining & Dancing	190
Tables	17 – 8' rectangular tables 25 – 5' round tables
Chairs	200
Dishes	Not available

Harbour Front Rental: 451 Farr Drive				
Category	2018	2019	2020	2021
Per Hour	\$ 24.00	\$ 26.00	\$ 28.00	\$ 30.00
Per Day	\$ 124.00	\$ 130.00	\$ 140.00	\$ 150.00
Not-for-Profit (Daily)	\$ 62.00	\$ 65.00	\$ 70.00	\$ 75.00
Capacity				
Standing Space	902			
Dining or alcohol	328			
Details				
Small kitchen with fridge	No stove			
40 Chairs Available				

Haileybury Lion's Den: 400 Ferguson Avenue				
Category	2018	2019	2020	2021

Per Hour	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00
Per Day	\$ 124.00	\$ 124.00	\$ 124.00	\$ 124.00
Not-for-Profit (Daily)	\$ 62.00	\$ 65.00	\$ 70.00	\$ 75.00
Capacity				
Seating Capacity (dining/alcohol/seating)	80			
Tables				
Chairs	24 yellow and 36 red			
Size of Hall	42' x 25'			

Bucke Park				
		2019	2020	2021
Tent Rates	Daily	\$ 25.00	\$ 25.00	\$ 25.00
	Weekly	\$ 155.00	\$ 155.00	\$ 155.00
	Monthly	\$ 465.00	\$ 465.00	\$ 465.00
Trailer Rates	Daily	\$ 50.00	\$ 50.00	\$ 50.00
	Weekly	\$ 245.00	\$ 245.00	\$ 245.00
	Monthly	\$ 675.00	\$ 675.00	\$ 675.00
	Seasonal	\$ 1,950.00	\$ 1,950.00	\$ 1,950.00
Docking Fees	Daily	\$ 15.00	\$ 15.00	\$ 15.00
	Weekly	\$ 80.00	\$ 80.00	\$ 80.00
	Monthly	\$ 155.00	\$ 155.00	\$ 155.00
	Seasonal	\$ 285.00	\$ 285.00	\$ 285.00

Note: Air Conditioner and Winter Storage Fees are incorporated into fees.

Municipal Marinas – all fees plus applicable taxes			
	2019	2020	2021
Seasonal (per foot)	\$ 33.00	\$ 33.00	\$ 33.00
More than 1 slip/boat using two slips (per foot)	\$ 36.00	\$ 36.00	\$ 36.00
Monthly – includes 15% Admin Fee (per foot)	\$ 42.00	\$ 42.00	\$ 42.00
Seasonal Rate for Personal Water Craft (i.e. sea doo)	\$ 170.00	\$ 170.00	\$ 170.00
Hydro (seasonal)	\$ 165.00	\$ 165.00	\$ 165.00
Key	N/A	N/A	N/A
Winter Boat Storage on Municipal Property	\$ 255.00	\$ 255.00	\$ 255.00
Transient (per night)	\$ 28.00	\$ 28.00	\$ 28.00
Non-Resident Additional Fee of \$200 per Boat Slip			

Waterfront Pool and Fitness Centre: 77 Wellington Street
Rates per Visits

Facility	Adult	Youth / Senior/Student	Family
Pool	\$ 4.43	\$ 3.54	
Fitness Rooms	\$ 6.64	\$ 5.75	N/A
Squash	\$ 5.31	\$ 4.43	N/A
Squash racquet rental	\$ 3.10		
Book of 5 passes for all three (3) facilities	\$ 29.20	\$ 24.78	N/A
Book of 5 passes for Gym	\$ 23.89	\$ 19.47	N/A
Book of 5 passes for Pool	\$ 17.70	\$ 13.27	N/A
Book of 5 passes for Squash	\$ 22.12	\$ 17.70	N/A
Arthritic Program	\$ 3.32		
Aquafit	\$ 5.75		
Private Swim Lesson	\$ 21.00		
CP Program	\$ 4.20		
Membership Rates			
Fitness	Adult	Youth / Student / Senior	Family
1 month	\$ 53.10	\$ 44.25	\$ 134.29
3 months	\$ 138.50	\$ 110.84	\$ 350.31
6 months	\$ 247.70	\$ 196.02	\$ 619.78
1 year	\$ 439.43	\$ 280.31	\$ 1,111.37
Squash			
1 month	\$ 47.79	\$ 37.17	\$ 122.57
3 months	\$ 124.65	\$ 97.35	\$ 319.74
6 months	\$ 220.58	\$ 171.55	\$ 565.71
1 year	\$ 395.49	\$ 261.07	\$ 1,014.34
Pool			
1 month	\$ 39.38	\$ 35.40	\$ 84.07
3 months	\$ 102.65	\$ 75.22	\$ 219.29
6 months	\$ 181.73	\$ 132.74	\$ 388.02
1 year	\$ 325.89	\$ 196.24	\$ 695.75
Full			
1 month	\$ 84.07	\$ 58.85	\$ 233.63
3 months	\$ 219.19	\$ 153.54	\$ 609.47
6 months	\$ 388.02	\$ 271.68	\$ 1,078.27
1 year	\$ 695.75	\$ 486.73	\$ 1,933.48
Gym/Squash			
1 month	\$ 75.66	\$ 53.10	\$ 220.35

3 months	\$ 197.34	\$ 138.50	\$ 574.82
6 months	\$ 349.20	\$ 245.04	\$ 1,017.03
1 year	\$ 626.19	\$ 439.42	\$ 1,823.63
Pool Parties			
		2019	2020
		2021	
Option No. 1 Private pool with slide. Pool rental available for 100 people.		\$ 148.00	\$ 151.00
		\$ 154.00	
Option No. 2 12 people in the pool - open Swim and one hour lounge rental.		\$ 84.29	\$ 86.00
		\$ 88.00	
1 hour of pool rental without the slide		\$ 105.00	\$ 108.00
		\$ 110.00	
1 hour of pool rental with the slide		\$ 150.00	\$ 153.00
		\$ 158.00	
1 hour of pool rental for use by Temiskaming Board of Education		50% of Regular Rate	
Waterfront Pool & Fitness Centre: 77 Wellington Street			
Rental of Lounge			
		2019	2020
		2021	
1 hour		\$ 50.00	\$ 50.00
		\$ 50.00	
2 hours		\$ 88.00	\$ 88.00
		\$ 88.00	
3 hours		\$ 132.00	\$ 132.00
		\$ 132.00	
Full Day		\$ 192.00	\$ 192.00
		\$ 192.00	
1 hour Fitness Class		\$ 22.00	\$ 24.00
		\$ 26.00	
Non-Profit Rate / Hour		50% of Regular Rate	
Aquatic Programs			
Program			
Aquafitness – 8 Classes			\$ 29.20
Aquafitness – 16 Classes			\$ 56.42
Aquafitness – 24 Classes			\$ 82.74
Aquafitness – drop-in rate			\$ 5.75
Arthritic Program (Physician approval required)			\$ 3.32
Swimming Lessons ½ hour class (9 classes)			\$ 48.60
Swimming Lessons 1 hour Class (9 classes)			\$ 72.50
Family Rate (9 classes)			\$ 121.00
Family Rate with 1 in 1 hour class (9 classes)			\$ 156.50
Swimming Lessons ½ hour class (10 classes)			\$ 54.00
Swimming Lessons 1 hour Class (10 classes)			\$ 80.50
Family Rate (10 classes)			\$ 134.50
Family Rate with 1 in 1 hour class (10 classes)			\$ 174.00
Swimming Lessons (Private) / Rate per lesson			\$ 21.00
Rookie (9 classes)			\$ 72.50
Ranger (9 classes)			\$ 72.50

Star (9 classes)	\$ 72.50
Bronze Star (9 classes)	\$ 72.25
Rookie (10 classes)	\$ 80.50
Ranger (10 classes)	\$ 80.50
Star (10 classes)	\$ 80.50
Bronze Star (10 classes)	\$ 80.50
Bronze Cross	\$ 125.00
Bronze Cross with Standard First Aid	\$ 140.00
National Lifeguard Course	\$ 240.00
National Lifeguard Recertification	\$ 60.00
Lifesaving Swim Instructors	\$ 200.00
Lifesaving Instructors	\$ 124.25
Standard First Aid	\$ 110.00
Junior Lifeguard Club	\$ 107.50
Adult Swim Classes	\$ 80.50
Cardiopulmonary Fitness Classes	
Per class	\$ 4.20
8 classes	\$ 33.63
16 classes	\$ 67.26
24 classes	\$ 100.89
Arthritic Program	
Per class	\$ 3.32
8 classes	\$ 26.55
16 classes	\$ 53.10
24 classes	\$ 79.65

The Corporation of the City of Temiskaming Shores

By-law No. 2019-034

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on February 4, 2019 and its Regular meeting held on February 5, 2019

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Special meeting held on **February 4, 2019** and its Regular meeting held on **February 5, 2019** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 5th day of February, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen