



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, March 12, 2019
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – February 19, 2019

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

7.1. *Disposition of Land – Pete’s Dam Trail System*

Owner: City of Temiskaming Shores

Subject Land: Parts 1 & 2 on Draft Reference Plan

Purpose: To consider disposition of the subject lands to Mr. Steve Allen in exchange for two (2) parcels of land upon which the Pete’s Dam Trail is situated

8. **Question and Answer Period**

9. **Presentations / Delegations**

a) Danielle Covello, Age Friendly Program Coordinator

Re: Age Friendly Program update

Draft Motion

Be it resolved that Council acknowledges the presentation from Danielle Covello in regards to the Age Friendly Program.

b) Tim Uttley, Fire Chief – Temiskaming Shores

Re: Emergency Management Program - Update

Draft Motion

Be it resolved that Council acknowledges the presentation from Fire Chief Tim Uttley in regards to the Emergency Management Program.

10. Communications

- a) Jamie McGarvey, President – Association of Municipalities Ontario
Re: Local Planning Appeal Support Centre eliminated by Province
Reference: Received for Information

- b) Doug Jelly, Chair – District of Timiskaming Social Services Administration Board
Re: Appointment of Kelly Black as DTSSAB Chief Administrative Officer
Reference: Received for Information

- c) James Franks, Economic Development Officer
Re: Invitation – Teeny Tiny Summit – Matheson, Ontario – April 8, 2019
Reference: Received for Information

- d) Honourable Sylvia Jones, Minister of Community Safety and Correctional Services
Re: Resources – Community Safety and Well-being planning process
Reference: Referred to the Temiskaming Shores Police Services Board

- e) Eric Doidge, Regional Director – Ministry of Transportation
Re: TMA Request – 2 + 1 Highway 11 Pilot Project response letter
Reference: Received for Information

- f) Christine Goulet, Clerk – Municipality of Red Lake
Re: Support – Reinstatement of Indigenous Culture Fund to \$5 million
Reference: Received for Information

- g) Doug Walsh, Chairperson – Northeastern Ontario Public Works Organization
Re: Invitation – NEOPWO Spring Event – April 24, 2019 (Timmins)
Reference: Motion to be considered under New Business
- h) Mike Myatt, Vice Deputy Mayor – Town of Saugeen Shores
Re: Support – Investing in Canada Infrastructure Program
Reference: Motion to be considered under New Business
- i) Andrea Khanjin, Parliamentary Assistant – Ministry of Environment, Conservation and Parks
Re: ROMA Delegation – New Liskeard Landfill Assessment
Reference: Received for Information
- j) The Honourable John Yakabuski, Minister of Natural Resources and Forestry
Re: ROMA Delegation – Haileybury Marina and Temagami Management Unit
Reference: Received for Information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. j) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Committee of Adjustment meeting held on December 19, 2018;

- b) Minutes of the Temiskaming Shores Pubic Library Board meeting held on January 23, 2019;
- c) January 2019 Earlton-Timiskaming Regional Airport Activity Report;
- d) Minutes of the Committee of Adjustment meeting held on January 30, 2019; and
- e) Minutes of the Temiskaming Shores Police Services Board meeting held on January 21, 2019.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on January 24, 2019;
- b) Minutes of the Building Maintenance Committee meeting held on February 14, 2019;
- c) Minutes of the Protection to Persons and Property Committee meeting held on February 14, 2019; and
- d) Minutes of the Public Works Committee meeting held on February 14, 2019;

13. Reports by Members of Council

14. Notice of Motions

15. New Business

- a) **Support – Investing in Canada Infrastructure Program**

Draft Motion

Whereas the City of Temiskaming Shores believes that building modern infrastructure is important, and that good quality infrastructure supports job creation and helps attract businesses and residents to communities in the Province of Ontario; and

Whereas Recreation Infrastructure is one of the most important core investments that can be made into the prosperity, health and security of communities; and

Whereas the need for infrastructure renewal projects far exceeds the capital available in municipalities for investment in Recreation Infrastructure; and

Whereas the City of Temiskaming Shores, like most municipalities in the Province, do not have the borrowing capacity to fund large scale projects; however, there is capacity to fundraise and borrow 1/3 of project costs, but rely on senior levels of government for partnership funding; and

Whereas the City of Temiskaming Shores welcomes the inclusion of Recreational Infrastructure funds through the Federal Gas Tax Fund program, it is apparent that Gas Tax Funds are not sufficient to support large scale Recreation Infrastructure projects; and

Whereas Parks and Recreation Ontario and the Association of Municipalities of Ontario has stated that the infrastructure gap will continue to grow, especially once all of the municipal asset plans are completed; and

Whereas both the Federal and Provincial Governments could leave a positive and lasting impact on rural municipalities through funding assistance to renovate or build new Recreation Facilities creating cost savings to the health system; and

Whereas Parks and Recreation Ontario has estimated the replacement value for aging pools, arenas and community centres in fair or poor condition at \$6 billion; and

Whereas the Governments of Canada and Ontario signed a bi-lateral agreement on March 14, 2018 creating the “Investing in Canada Infrastructure Plan”.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby petitions the Government of Canada and the Province of Ontario to accept applications for funding under the “Investing in Canada Infrastructure Plan” program to address the Recreation and Culture Capital Infrastructure deficit that exists across Canada; and

Furthermore, that a copy of this resolution be sent to the Federal Minister of Science and Sport, Kristy Duncan; Federal Minister of Infrastructure and

Communities, Francois-Philippe Champagne; Provincial Minister of Infrastructure, Monte McNaughton; Provincial Minister of Tourism, Culture and Sport, Michael Tibollo; Parks and Recreation Ontario, the Association of Municipalities of Ontario and the Federation of Northern Ontario Municipalities.

b) Memo No. 002-2019-PW – Proclamation – 2019 National Public Works Week

Draft Motion

Whereas Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Temiskaming Shores; and

Whereas, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, technologists, technicians, managers and dedicated front-line employees from municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

Whereas, it is in the public interest for the citizens, municipal leaders and children in the City of Temiskaming Shores to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in our community; and

Whereas, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association;

Now therefore be it resolved that the Council of the City of Temiskaming Shores, does hereby proclaim "**May 19 – 25, 2019 as National Public Works Week**" in the City of Temiskaming Shores and urges all our residents to join with representatives of the Temiskaming Shores Public Works Department in activities, events and ceremonies designed to pay tribute to our public works professionals, technologists, technicians, engineers, managers and dedicated front-line employees and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

c) Administrative Report No. PW-002-2019 – Annual Compliance and Summary Water Reports

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-002-2019; more specifically Appendices 01 and 02 being the 2018 Annual Compliance and Summary Reports for the water systems within the municipality in accordance to Schedule 22 of O. Reg. 170/03 being a regulation under the Safe Drinking Water Act;

That Council hereby directs staff:

- To place the 2018 Annual Compliance and Summary Reports in the Water System Binders located at the municipal office (325 Farr Drive);
- To post the reports on the municipal website;
- To place an ad in the community bulletin and the City's Facebook page notifying the public of the availability of these reports for public review; and

That Council further directs staff to forward a copy of Administrative Report PW-002-2019 to the Ministry of Environment and Climate Change, Safe Drinking Water Branch - North Bay for their records.

d) Approval of attendance to the North Eastern Ontario Public Works Organization (NEOPWO) Annual Manager's Forum

Draft Motion

Be it resolved that Council of the City of Temiskaming Shores approves the attendance of **Mayor Kidd** and **Councillor Jelly** to the North Eastern Ontario Public Works Organization Annual Manager's Forum scheduled for April 25, 2019 in Timmins Ontario; and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance to the Municipal Business Travel and Expense Policy.

e) Memo No. 003-2019-RS – Sponsorship – Temiskaming Northern Loons Swim Club – Application to Frog's Breath

Draft Motion

Whereas the Temiskaming Northern Loons Swim Club has applied for funding to the Frog's Breath Foundation in the amount of \$14,012.14 to assist in purchasing training items; and

Whereas the Swim Club requires a registered charitable organization to sponsor their application to the Frog's Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the Temiskaming Northern Looms Swim Club's application to the Frog's Breath Foundation.

f) **Memo No. 005-2019-RS – Sponsorship – Temiskaming Shores & Area Rotary Club – Application to Frog's Breath**

Draft Motion

Whereas the Temiskaming Shores & Area Rotary Club has applied for funding to the Frog's Breath Foundation in the amount of \$25,000 to assist in the Splash Pad Project; and

Whereas the Rotary Club requires a registered charitable organization to sponsor their application to the Frog's Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the Temiskaming Shores & Area Rotary Club's application to the Frog's Breath Foundation.

g) **Memo No. 004-2019-RS – Appointment of members to the Age Friendly and Bicycle Friendly Committees**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 004-2019-RS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-018 to appoint **Paul Cobb** to the *Bicycle Friendly Committee* as well as **Darlene Lemay** and **Ghislain Lambert** to the *Age Friendly Community Committee* for consideration at the March 12, 2019 Regular Council meeting.

h) Administrative Report No. RS-005-2019 – Pete’s Dam Trail – Land Transfer/Exchange

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-005-2019;

That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and Mr. Steve Allen as Purchaser for Parts 4 and 5 on Draft Reference Plan (being registered) in the amount of \$2 for consideration at the March 19, 2019 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law to enter into an agreement between Mr. Steve Allen as Vendor and the City of Temiskaming Shores as Purchaser for Parts 2 and 3 on Draft Reference Plan (being registered) in the amount of \$2 for consideration at the March 19, 2019 Regular Council meeting.

i) Administrative Report No. RS-006-2019 – Extension of Operator’s Agreement for Bucke Park for 2019 Season

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-006-2019; and

That Council approves the extension of the Bucke Park Operator’s agreement with Larry Breault for the operation of Bucke Park for the 2019 season only and directs staff to prepare the necessary amendment to By-law No. 2015-201 for consideration at the March 12, 2019 Regular Council meeting.

j) Memo No. 002-2019-CGP – Amendment No. 2 to By-law No. 2018-130 Economic Development Position

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 002-2019-CGP; and

That Council direct staff to prepare the necessary by-law to amend By-law No. 2018-130 “*Bilingual Project Coordinator*” to increase funding for the program in

order to attend the CIM event in Montreal in April 2019 for consideration at the March 12, 2019 Regular Council meeting.

k) Administrative Report No. CGP-005-2019 – Acquisition of Land from Ontario Northland – Temiskaming Shores Development Corporation

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-005-2019;

That Council directs staff to commence the process to acquire Lots 226-230, Pcl 4565 NND on Plan M-73 N.B. from the Ontario Northland Transportation Commission (ONTC) for the purpose of transferring the subject property to the Temiskaming Shores Development Corporation.

l) Memo No. 005-2019-CS – Request for Sponsorship – District of Timiskaming Emergency Medical Services (DTEMS)

Draft Motion

Whereas the District of Timiskaming Emergency Medical Services (DTEMS) has applied for funding to the Frog's Breath Foundation to assist with the purchase of a Remote Access Response Vehicle; and

Whereas DTEMS requires a registered charitable organization to sponsor their application to the Frog's Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the District of Timiskaming Emergency Medical Services application to the Frog's Breath Foundation.

m) Memo No. 006-2019-CS – Request for extension to Exemption – Noise By-law No. 2012-109

Draft Motion

Whereas a request for an exemption from Noise By-law No. 2012-019 was received from Demathieu Bard Construction relating to the tunneling operation for the replacement of the Calamity Creek culvert; and

Whereas public notice was provided in accordance with By-law No. 2012-019 with no comments either in favour or against the requested exemption were received.

Now therefore be it resolved that Council hereby grants a six (6) month exemption to Article 3.11 of By-law No. 2012-019 to Demathieu Bard Construction relating to the replacement of the Calamity Creek culvert on Highway 11 between Toblers Road and Maille Drive from April 20, 2019 to November 18, 2019.

n) Administrative Report No. CS-011-2019 – Stop up and Close a portion of Birch Street and a portion of a laneway

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-011-2019;

That Council directs staff to prepare the necessary by-law for the stopping up and closing of a portion of Birch Street being Part 1 on Plan 54R-6078 and a portion of the laneway being Part 2 on Plan 54R-6078 for consideration at the March 12, 2019 Regular Council meeting; and

That Council directs staff upon adoption to have said by-law registered at the Land Registry Office.

o) Administrative Report No. CS-012-2019 – Land Disposal – Part 1 on Plan 54R6078 to Roy Smith

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-012-2019; and

That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and Mr. Roy Smith as the Purchaser for Part 1 on Plan 54R-6078 in the amount of \$860.50 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

p) Administrative Report No. CS-013-2019 – Land Disposal – Part 2 on Plan 54R6078 to Marcel Germain

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-013-2019; and

That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and Mr. Marcel Germain as the Purchaser for Part 2 on Plan 54R-6078 in the amount of \$650.00 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

q) Administrative Report No. CS-014-2019 – 2019 Water/Sewer Rates

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-014-2019 for information purposes.

r) 2019 Budget

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2019-043 Being a by-law to amend By-law 2019-108 (Appointment of members to the Age Friendly Committee and the Bicycle Friendly Committee)

By-law No. 2019-044 Being a by-law to amend By-law 2015-201 (Agreement with Larry Breault for the Operation of Bucke Park Campground for the 2019 Season)

By-law No. 2019-045 Being a by-law to amend By-law No. 2018-130 (Funding Agreement with Industry Canada / FedNor for a bilingual Project Coordinator – Amendment No. 2)

By-law No. 2019-046 Being a by-law to Stop up and Close a Highway (portion of Birch Street being Part 1 on Plan 54R-6078 and a portion of a laneway being Part 2 on Plan 54R-6078)

By-law No. 2019-047 Being a by-law to authorize the Sale of Land to Roy Smith being Part 1 on Plan 54R-6078 (portion of Birch Street)

By-law No. 2019-048 Being a by-law to authorize the Sale of Land to Marcel Germain being Part 2 on Plan 54R-6078 (Lane off of Cobalt Avenue)

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that

By-law No. 2019-043;

By-law No. 2019-044;

By-law No. 2019-045;

By-law No. 2019-046;

By-law No. 2019-047; and

By-law No. 2019-048;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, March 19, 2019 at 6:00 p.m.

- b) Regular – Tuesday, April 2, 2019 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2019-049 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **March 12, 2019** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2019-049 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 19, 2019
5:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 5:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Shelly Zubyck, Director of Corporate Services
Tim Uttley, Fire Chief
Laura-Lee MacLeod, Treasurer (7:30 pm)
James Franks, Economic Development Officer

Regrets: Councillor Hewitt

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 8

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2019-134

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Mayor Kidd Item 16 f) and By-law No. 2019-039

6. Closed Session

Resolution No. 2019-135

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that Council agrees to convene in Closed Session at 5:02 p.m. to discuss the following matters:

- a) **Under Section 239 (2) (i) of the Municipal Act, 2001 – commercial and financial information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position – CannAssist Presentation;**
- b) **Under Section 239 (2) (i) of the Municipal Act, 2001 – commercial and financial information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position – Economic Development Updates;**

Carried

Resolution No. 2019-136

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that Council agrees to rise with report from Closed Session at 6:04 p.m.

Carried

Matters from Closed Session:

- a) **Under Section 239 (2) (i) of the Municipal Act, 2001 – commercial and financial information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position – CannAssist Presentation**

CannAssist made a presentation to Council.

- b) **Under Section 239 (2) (i) of the Municipal Act, 2001 – commercial and financial information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position – Economic Development Updates**

The Economic Development Officer provided Council with an update on various economic development initiatives.

7. Review and adoption of Council Minutes

Resolution No. 2019-137

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

- a) Special meeting of Council – February 4, 2019 (Budget)
b) Regular meeting of Council – February 5, 2019

Carried

8. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

8.1. *Disposition of Land – Roy Smith*

Owner: City of Temiskaming Shores

Subject Land: Part 1 on Plan 54R-6078

Purpose: disposition of Part 1 on Plan 54R-6078 to Roy Smith

8.2. Disposition of Land – Marcel Germaine

Owner: City of Temiskaming Shores

Subject Land: Parts 2 on Plan 54R-6078

Purpose: The disposition of Part 2 on Plan 54R-6078 to Marcel Germain

Note: Application 8.1 and 8.2 were presented at the same time as the subject properties are in proximity to each other and the lands are on the same reference plan.

Mayor Kidd outlined that the public meeting scheduled tonight is to consider two applications to acquire municipally owned property and that the public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed dispositions and secondly, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting and ask the Clerk, Dave Treen to provide the background to the two proposed applications.

Dave Treen utilizing a slide deck indicated that the subject properties are on Cobalt Avenue near the intersection of Rorke Avenue and Carter Boulevard. Mr. Roy Smith is seeking to acquire a portion of Birch Street abutting his property for the purposes building an accessory garage. Mr. Marcel Germain is seeking to acquire a portion of the laneway between Birch and Maple Streets off of Cobalt Avenue to which he has property on either side.

Resolution No. 2018-088 authorized staff to proceed with a potential disposition with Mr. Germain for the laneway and Resolution No. 2018-339 authorized staff to proceed with a potential disposition with Mr. Roy for a portion of Birch Street. A reference plan was prepared (54R-6078) to legal described both properties and was paid for jointly by Mr. Germain and Mr. Roy.

It was noted that both parties, at their own expense applied for and attained Deeming By-laws such that their respective properties merged on title. Prior to disposition of the portion of Birch and laneway it will be necessary for Council to adopt a by-law to stop up and close these subject lands.

Mr. Treen concluded that depending on any comments received this evening an Administrative Report recommending the adoption of the required stop up and close by-law as well as by-laws for the purchase and sale fo the lands will be prepared for the next regular Council meeting.

Mayor Kidd inquired if there were any questions or comments from members of the public. With none, Mayor Kidd inquired if there were any questions or comments

from Council. With none Mayor Kidd declared this portion of the public meeting to be closed and advised that Council await the associated Administrative Report at the next meeting.

9. Question and Answer Period

None.

10. Presentations / Delegations

a) David Treen, Clerk – Temiskaming Shores

Re: Municipal Conflict of Interest Act

Clerk Dave Treen utilizing a slide deck that the *Modernizing Ontario's Municipal Legislation Act* was given Royal Assent and made substantial changes to the *Municipal Conflict of Interest Act (MCIA)*.

Under Section 5.1 of the MCIA members are required, as of March 1, 2019, to file a **written** statement after he or she discloses a pecuniary interest under Section 5 of the Act. Section 5.2 requires that members that have declared a pecuniary interest shall not use his or her office in any way to attempt to influence any decision or recommendation that results from consideration of the matter.

Mr. Treen outlined various sections of the MCIA and the parameters, direct or indirect under which a member is to declare a pecuniary interest and such interest is to be disclosed at a meeting at which the matter is being considered or as soon as possible afterwards. It was noted that this requirement, as of March 1, 2019, needs to be in a written format and filed with the Clerk or secretary of the committee or local board as the case may be.

Section 2 of the MCIA provides circumstances under which a member would have an indirect pecuniary interest; however the MCIA does not define direct pecuniary, but has been held to be a financial, monetary or economic interest and is not to be narrowly defined. Mr. Treen reviewed the definition for Child, Controlling Interest and Senior Officer as contained in the MCIA.

Mr. Treen provided several excerpts from judicial decisions (Case Law comments) to assist in illustrating the importance of declaring a conflict of interest. Mr. Treen concluded by providing the form developed for the purposes of declaring a pecuniary interest and that the MCIA also requires the Clerk to maintain a registry of Declaration of Pecuniary Interest available for public viewing.

Resolution No. 2019-138

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council acknowledges the presentation from Municipal Clerk, Dave Treen in regards to new requirements under the Municipal Conflict of Interest Act.

Carried

11. Communications

a) Jamie McGarvey, AMO President – Association of Municipalities Ontario

Re: Provincial review of Joint and Several Liability

Reference: Received for Information

b) Honourable Vic Fedeli, Minister of Finance

Re: Update on 2019 OMPF funding – same as 2018

Reference: Referred to the Treasurer

Resolution No. 2019-139

Moved by: Councillor Whalen
Seconded by: Councillor Laferriere

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. b) according to the Agenda references.

Carried

12. Committees of Council – Community and Regional

None.

13. Committees of Council – Internal Departments

None.

14. **Reports by Members of Council**

Councillor Jelly reported on the following:

- **Public Works:** The Winter Operations Plan, approved by Council, provides guidance to the PW department on plowing and snow removal operations which aligns with the legislated Maintenance Standards for roadways in the Province of Ontario.

The Public Works Department is staffed by four, five-person crews and a patrol person providing coverage 24 hours per day – seven days a week. These crews can and are rescheduled as required to ensure that our roadways are maintained in as safe and passible condition as possible. Once plowing operations are completed, crews focus on snow removal left by the plowing operation.

There are 5 grader routes, 4 snow plow routes, two sidewalk routes, 3 loader routes and 2 sander routes. The majority of the plowing operation is carried during the late evening and early morning hours when traffic volumes are lighter and the equipment can maneuver much easier. Subsequent to a storm event, crews are assigned to snow removal along with hired trucks for the operation.

To date the City has spent \$95,000 on trucking and hired equipment in 2019. Commencing February 18th, the snow removal operation will move to two shifts per day (7:00 a.m. to 3:00p.m. and 10:00 p.m. to 6:30a.m.) in an effort to address the snow accumulations on local and collector streets.

Due to the extreme amount of snowfall this year, residents are finding it difficult to find places to put the snow from their property resulting in a number of instances of windrows within the travelled portions of roadways or sidewalks. By-law No. 2009-159 prohibits such stockpiling of snow and the city is asking for public assistance in addressing these matters voluntarily without the need for enforcement.

15. **Notice of Motions**

None.

16. **New Business**

- a) **Memo No. 001-2019-CGP – Third Reading By-law No. 2019-026 to amend By-law No. 2012-101 Traffic By-law (amending fees)**

Resolution No. 2019-140

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2019-CGP; and

That Council hereby directs staff to incorporate grammatical and procedural changes recommended by the Office of the Attorney General into By-law No. 2019-026 for consideration of third and final reading at the February 19, 2019 Regular Council meeting.

Carried

b) Administrative Report No. CGP-005-2019 – Temiskaming Shores Municipal Accommodation Tax

Resolution No. 2019-141

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CGP-005-2019;

That Council approves the implementation of the 4% Municipal Accommodation Tax effective January 1, 2020; and

That Council directs staff to begin the process of stakeholder meetings with accommodation providers to set up the structure of the program and bring an implementation model back to Council in the Fall of 2019 for approval.

Defeated

Recorded Vote

For Motion

Against Motion

Councillor Foley

Councillor Jelly

Councillor Laferriere

Councillor McArthur

Councillor Whalen

Mayor Kidd

c) Memo No. 004-2019-CS – Replacement of By-law No. 2019-015 – Development Agreement with 2373775 Ontario Inc. (Rivard Bros) – Beach Gardens

Resolution No. 2019-142

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 004-2019-CS; and

That Council directs staff to prepare the necessary by-law to repeal By-law No. 2019-015 and to authorize the entering into a Development Agreement with 2373775 Ontario Inc. c.o.b. as Rivard Bros. for the development of property locally known as Beach Gardens for consideration at the February 19, 2019 Regular Council meeting.

Carried

d) Administrative Report No. CS-006-2019 – Tree Canopy and Council Maternity Leave Policies

Resolution No. 2019-143

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-006-2019;

That Council directs staff to prepare the necessary by-law for a Tree Canopy and Natural Vegetation Policy for consideration at the February 19, 2019 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law for a Council Member Pregnancy and/or Parental Leave Policy for consideration at the February 19, 2019 Regular Council meeting.

Carried

e) Administrative Report No. CS-007-2019 – Conflict of Interest Act – Registry and Declaration

Resolution No. 2019-144

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-007-2019;

That Council endorses use of the form, being Appendix 01 to Administrative Report No. CS-007-2019, for making written statements under the *Municipal Conflict of Interest Act*;

That the Clerk is hereby authorized to make modifications as necessary to Appendix 01 where such modifications do not alter the intent of the form; and

That Council directs the Clerk's Office to maintain a Registry of declared conflicts in accordance to the Act available for public inspection during normal working hours.

Carried

f) Administrative Report No. CS-008-2019 – Disposition of Land – Temiskaming Shores Seniors Housing Corporation

Mayor Kidd disclosed a pecuniary interest with Administrative Report No. CS-008-2019 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2019-145.

Resolution No. 2019-145

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-008-2019; and

That Council directs staff to prepare the necessary by-law for a Purchase and Sale Agreement with Temiskaming Shores Seniors Housing Corporation as the purchaser and the City of Temiskaming Shores as the vendor for Parts 1 to 6 on Plan 54R-6084 in the amount of \$2 for consideration at the February 19, 2019 Regular Council meeting.

Carried

g) Administrative Report No. CS-009-2019 – Appointment of an Integrity Commissioner

Resolution No. 2019-146

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-009-2019; and

That Council directs staff to prepare the necessary by-law to enter into a two (2) year Service Agreement with Expertise for Municipalities (e4m) for Integrity Commissioner Services commencing on March 1, 2019 for consideration at the February 19, 2019 Regular Council meeting.

Carried

h) Administrative Report No. CS-010-2019 – Haileybury Family Health Team – Renewal of Lease Agreements for Haileybury Medical Centre

Resolution No. 2019-147

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-010-2019;

That Council approves an increase to the rental rates for the use of office space by the Haileybury Family Health Team by 2.4% for 2019 in accordance with the Consumer Price Index; and

That Council directs staff to prepare the necessary by-law to enter into a one (1) year lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre for consideration at the February 19, 2019 Regular Council meeting.

Carried

i) Memo No. 001-2019-PPP – Appointment of member to the Emergency Management Program Committee

Resolution No. 2019-148

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2019-PPP; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-018 by removing Emily Disley as a member of the Emergency Management Program Committee (EMPC) and appointing Serenna Besserer, Regional Manager of Operations with the Canadian Red Cross as a member of the EMPC for consideration at the February 19, 2019 Regular Council meeting.

Carried

j) Memo No. 002-2019-PPP – Essentials of Municipal Fire Protection Seminar

Resolution No. 2019-149

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby

acknowledges receipt of Memo No. 002-2019-PPP; and

That Council further acknowledges that the Office of the Fire Marshal and Emergency Management (OFMEM) are offering a one-day Essentials of Municipal Fire Protection Seminar in the City of Temiskaming Shores on Wednesday, March 6, 2019.

Carried

k) Supplemental Administrative Report No. RS-002-01-2019 – 2019 Recreation Fee Increases

Resolution No. 2019-150

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby directs staff to modify the non-resident additional fee for Municipal Marinas to read as follows:

“Non-Resident Additional Fee of \$200 per vessel.”

Carried

Recorded Vote

For Motion

Councillor Foley
Councillor Laferriere
Councillor McArthur
Councillor Whalen
Mayor Kidd

Against Motion

Councillor Jelly

Resolution No. 2019-151

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Supplemental Administrative Report No. RS-002-01-2019; and

That Council directs staff to amend By-law No. 2012-039 (Departmental User Fees) to increase recreational fees for 2019 to 2021 for consideration at the February 19, 2019 Regular Council meeting.

Carried

Recorded Vote

For Motion

Councillor Foley
Councillor Laferriere
Councillor McArthur
Councillor Whalen
Mayor Kidd

Against Motion

Councillor Jelly

17. By-laws

Resolution No. 2019-152

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2019-035 Being a by-law to amend By-law No. 2019-018 (Appointments to various Committees and Boards for the 2018-2022 Term of Council – Community Emergency Management Program Committee)

By-law No. 2019-036 Being a by-law to enter into a Service Agreement with Expertise for Municipalities (e4m) for Integrity Commissioner Services

By-law No. 2019-037 Being a by-law to adopt a Tree Canopy and Natural Vegetation Policy

By-law No. 2019-038 Being a by-law to adopt a Council Member Pregnancy and/or Parental Leave Policy

By-law No. 2019-040 Being a by-law to enter into a Lease Agreement with the Haileybury Family Health Team for the rental of space at the Haileybury Medical Centre

By-law No. 2019-041 Being a by-law to authorize a Development Agreement with 2373775 Ontario Inc. for the development of Beach Gardens and to repeal By-law No. 2019-015

be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-153

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2019-026 (Traffic By-law Amendments – Set Fines);

By-law No. 2019-035;

By-law No. 2019-036;

By-law No. 2019-037;

By-law No. 2019-038;

By-law No. 2019-040; and

By-law No. 2019-041

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

Resolution No. 2019-154

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2019-033 Being a by-law to amend By-law No. 2012-039 (Departmental User Fees and Services – Schedule “D” Recreation Fees)

be hereby introduced and given first and second reading.

Carried

Recorded Vote

For Motion

Councillor Foley
Councillor Laferriere

Against Motion

Councillor Jelly

Councillor McArthur
Councillor Whalen
Mayor Kidd

Resolution No. 2019-155

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2019-033 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

Recorded Vote

For Motion

Councillor Foley
Councillor Laferriere
Councillor McArthur
Councillor Whalen
Mayor Kidd

Against Motion

Councillor Jelly

Mayor Kidd disclosed a pecuniary interest with By-law No. 2019-039 and did not participate in the discussion nor did he vote on Resolution No. 2019-156.

Resolution No. 2019-156

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that By-law No. 2019-039 being a by-law to authorize the Disposition of Land to the Temiskaming Shores Seniors Housing Corporation be hereby introduced and given first and second reading.

Carried

Mayor Kidd disclosed a pecuniary interest with By-law No. 2019-039 and did not participate in the discussion nor did he vote on Resolution No. 2019-157.

Resolution No. 2019-157

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2019-039 be given third and final reading, be signed by the Deputy Mayor and Clerk and the corporate seal affixed thereto.

Carried

18. 2019 Capital Budget Presentation

Treasurer, Laura-Lee MacLeod using a slide deck presented Draft No. 2 of the 2019 Budget reviewing the General operations and the Environmental operations. Laura provided an overview of the 2019 General Capital (Corporate, Fire, Public Works, Recreation, Prop. Maintenance, and Fleet) as well as the Environmental Capital.

The Corporate Services recommended capital projects were presented by Councillor Laferriere at a total project cost of \$18,550. Councillor Laferriere also outlined the projects that had been deferred amounting to \$175,000.

The Fire & Emergency Management Services recommended capital projects were presented by Councillor Jelly at a total project cost of \$33,067. Councillor Jelly also outlined the projects that had been deferred amounting to \$150,000.

The Public Works recommended capital projects were presented by Councillor Jelly at a total project cost of \$2,337,899. Councillor Jelly also outlined the projects that had been deferred amounting to \$1,800,000.

The Recreation recommended capital projects were presented by Councillor McArthur at a total project cost of \$98,000. Councillor McArthur also outlined the projects that had been deferred amounting to \$653,000.

The Property Maintenance recommended capital projects were presented by Councillor Jelly at a total project cost of \$1,853,600. Councillor Jelly also outlined the projects that had been deferred amounting to \$911,000.

The Fleet Replacement recommended capital projects were presented by Councillor Jelly at a total project cost of \$1,724,500. Councillor Jelly also outlined the projects that had been deferred amounting to \$5,000. Treasurer Laura-Lee reviewed the impacts the modifications would have on the Fleet Replacement Plan and further outlined three options for payment options.

The Environmental Services recommended capital projects were presented by Councillor Jelly at a total project cost of \$1,565,447. Councillor Jelly also outlined the projects that had been deferred amounting to \$1,450,000. Laura-Lee reviewed various Multi-year projects.

City Manager, Chris Oslund reviewed various options with Council outlining the increased revenues based on a 1%, 2%, 3% and 4% increase to the 2018 Tax Levy. Various general budget shortfalls (unknowns, OMPF, Policing, Health & SS), funds available for transfer to capital and the capital deficit were provided.

19. Schedule of Council Meetings

- a) Regular – Tuesday, March 5, 2019 at 6:00 p.m.
- b) Regular – Tuesday, March 19, 2019 at 6:00 p.m.

20. Question and Answer Period

None.

21. Confirming By-law

Resolution No. 2019-158

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that By-law No. 2019-042 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **February 19, 2019** be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-159

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that By-law No. 2019-042 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

22. Adjournment

Resolution No. 2019-160

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 8:37 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen

February 21, 2019

Dear Heads of Council:

I am writing to let you know that as part of the fiscal management initiative of the Province, it has advised AMO that it will wind down the Local Planning Appeal Support Centre (LPASC). Effective immediately, LPASC will no longer be accepting new requests for client services. LPASC was put in place last year to help people understand the land use planning and provide some professional support to them on the appeal process.

The Local Planning Appeal Tribunal (LPAT) will continue its function as is - no change is anticipated at this time. Respecting municipal council decisions was one of several very important changes to the planning system. LPAT is at an early stage of implementation of the new system while it continues to address a significant number of legacy OMB cases. AMO believes more time and experience is needed with the new system. At the same time, we want to see the gathering of data and posting of statistics quarterly continue. A copy of the letter to AMO is attached.

Yours sincerely,

Jamie McGarvey

AMO President

DISTRICT OF TIMISKAMING – February 21, 2019. For Immediate Release.

The District of Timiskaming Social Services Administration Board (DTSSAB) today announced that its Board of Directors has appointed Kelly Black as incoming Chief Administrative Officer, upon the upcoming retirement of current CAO, Don Studholme. This change will be effective on April 1, 2019.

“We are fortunate to have a great Management Team at the DTSSAB and we are confident that Kelly, who is our Housing Services Manager, will do a great job at leading our organization after Don’s departure”, said Doug Jelly, DTSSAB Board Chair. “Kelly’s leadership will help us deliver on future plans which are in line with the DTSSAB’s renewed *Vision, Mission* and *Values*, which Kelly contributed to as an integral member to the senior management team. Kelly is a strong communicator who is client focused with deep leadership capabilities. She is dedicated to ensuring the needs of the individuals we serve are met, and the Board trusts that she will lead the DTSSAB to even greater success”.

Kelly has served as a senior manager at the DTSSAB since 2010. She is also a Board member of the Ontario Non-Profit Housing Association (ONPHA) and Co-Chair of the Northern Ontario Service Deliverers’ Association (NOSDA) Housing Services Working Group. Additionally, Kelly is involved with the Insurance Reference Group through the Housing Services Corporation and the Nipissing Violence Against Women Coordinating Committee. In her role at DTSSAB, Kelly has influenced policy development and has actively led the organization in making positive contributions to our communities in Timiskaming, as well as to those we serve.

Jelly said, “I am excited to welcome Kelly as our new CAO. Her 25 years of management experience in public, non-profit and private sector organizations are a tremendous asset for the District of Timiskaming Social Services Administration Board”.

Speaking on behalf of the Board, Jelly said “We very much appreciate Don Studholme’s efforts and his service to the DTSSAB and to our 23 member municipalities over the last ten years and we extend our deepest gratitude to Don, as we congratulate Kelly on her upcoming role”.

About the District of Timiskaming Social Services Administration Board

The District of Timiskaming Social Services Administration Board (DTSSAB) supports individuals in need throughout our communities by delivering Children’s Services, Emergency Medical Services, Ontario Works and Social Housing through the effective use of available resources and in the best interest of the individuals we support. The DTSSAB is committed to serving and treating others through actions and values based on integrity and respect.

For more information contact:

Doug Jelly, Board of Directors Chair

District of Timiskaming Social Services Administration Board

Jellyd@dtssab.com

705-648-1329

BIG IDEAS FOR SMALL PLACES



TEENY TINY ★ SUMMIT ★

2019



BECOME A WARRIOR OF ECONOMIC
CHANGE FOR YOUR COMMUNITY
AND OUR REGION.

KEYNOTE SPEAKER:



Peter Kenyon, renowned Australian community development expert, will be visiting Ontario once again, building on the two Teeny Tiny Summits he delivered in 2017. Peter is a dynamic and inspiring speaker on rural economic development

- Duncan King, Vice president of Mining, Kirkland Lake Gold - Kirkland Lake Operations
- Panel of Local Experts
- Round Table
- Examples, relevant tools, success stories
- Network, create, share ideas
- Explore key issues in teeny tiny places
- Economic development ideas that work for small places

“An opportunity to share ideas on economic development to help build a better quality of life and quality of place for small communities.”

Is this your community?

- Rural location
- Population < 1000
- Stable declining population
- No dominant drivers of economic growth
- No paid Ec Dev staff

If so, we invite you to the Teeny Tiny Summit.

Attendees will include municipal councillors and staff, support organizations and volunteers. The strong and energetic response to Teeny Tiny Summits demonstrates the resources and engagement received is well worth the trade off in time invested!

April 8, 2019
8:00 am to 4:00 pm
Matheson Curling Club
Matheson, ON
\$40.00

Includes: Light Breakfast, Lunch & Snacks

[Registration details to follow](#)



Ministry of Community Safety
and Correctional Services

Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6

Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Ministère de la Sécurité communautaire
et des Services correctionnels

Bureau du ministre

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6

Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



January 25, 2019

Dear Clerk:

I am pleased to share with you the attached resources that have been developed to support municipalities as they begin undertaking the community safety and well-being planning process. I encourage you to share these resources with your members and their partners, as they begin to develop and implement their local community safety and well-being plans.

As you know, on January 1, 2019, new legislative amendments to the *Police Services Act, 1990* came into force which mandate every municipality to prepare and adopt a community safety and well-being plan. As part of these legislative changes, municipalities are required to work in partnership with police services and other various sectors, including health/mental health, education, community/social services and children/youth services as they undertake the planning process. Municipalities have two years from the in-force date to prepare and adopt their first community safety and well-being plan (i.e. by January 1, 2021). Municipalities also have the flexibility to develop joint plans with neighbouring municipalities and/or First Nations communities, which may be of value to create the most effective community safety and well-being plan that meets the unique needs of the area.

These amendments support Ontario's modernized approach to community safety and well-being which involves taking an integrated approach to service delivery by working collaboratively across sectors to proactively address crime and complex social issues on a sustainable basis. Through this approach, municipalities will have a leadership role in identifying local priority risks in the community and implementing evidence-based programs and strategies to address these risks before they escalate to a situation of crisis.

It is important to note that the provisions related to mandating community safety and well-being planning will continue in the Comprehensive Ontario Police Services Act, 2019, which was introduced on February 19, 2019. If passed, this bill would repeal and replace the Police Services Act, 2018 and the Ontario Special Investigations Unit Act, 2018. The bill would also repeal the Policing Oversight Act, 2018 and the Ontario Policing Discipline Tribunal Act, 2018. A new provision is also included under the bill which, once in force, will require the participation of the local police service in the development of the plan.

My ministry is committed to supporting municipalities, and their partners, in meeting these new legislative requirements. As a first step, the ministry is offering community safety and well-being planning webinars over the next few months to assist municipalities as they begin the process. The webinars will provide an overview of the new community safety and well-being planning requirements, as well as guidance on how to develop and implement effective plans. The webinars will be offered on the following dates/times, and there will be both English and French-only sessions available:

March 7, 2019

1:00 p.m. to 3:00 p.m.

April 25, 2019

10:00 a.m. to 12:00 p.m.

May 9, 2019

1:00 p.m. to 3:00 p.m.

March 19, 2019 (French only)

1:00 p.m. to 3:00 p.m.

April 11, 2019

1:00 p.m. to 3:00 p.m.

May 15, 2019 (French only)

1:00 p.m. to 3:00 p.m.

March 21, 2019

10:00 a.m. to 12:00 p.m.

May 23, 2019

10:00 a.m. to 12:00 p.m.

Please note, the content of the webinars will be the same for each session. To register for a webinar, please send your request to SafetyPlanning@ontario.ca with the date/time that you would like to register for.

In addition, the ministry has also developed a Frequently Asked Questions document to provide more information and clarification related to community safety and well-being planning (see Appendix A).

Municipalities are encouraged to continue to use the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet to support in the planning process (see Appendix B). This booklet has recently been updated to include reference to the new legislative requirements, an additional critical success factor that highlights the importance of cultural responsiveness in the planning process, and a new resource to assist municipalities with engaging local Indigenous partners. The updated version is also available on the ministry's [website](#).

We greatly appreciate your continued support as we move forward on this modernized approach to community safety and well-being together. If communities have any questions, please feel free to direct them to my ministry staff, Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca or Jwan Aziz, Community Safety Analyst, at Jwan.Aziz@ontario.ca.

Sincerely,

Sylvia Jones
Minister

Dave Treen

From: Jo Ann Ducharme <JoAnn.Ducharme@TKL.CA>
Sent: Tuesday, March 5, 2019 8:53 AM
Subject: [EXTERNAL] FW: Highway 11 between North Bay and Cochrane (107-2019-411)
Attachments: 107-2019-411 Resolution-2-1 pilot project.pdf

Hello everyone...please find below a response I have received concerning the 2+1 highway pilot project that was petitioned by the municipalities in our area.

From: Doidge, Eric (MTO) [mailto:Eric.Doidge@ontario.ca]
Sent: March 5, 2019 8:51 AM
To: Jo Ann Ducharme
Subject: RE: Highway 11 between North Bay and Cochrane (107-2019-411)

Dear Ms. Ducharme:

Thank you for your email to the Honourable Jeff Yurek, Minister of Transportation, regarding the attached resolution from the Temiskaming Mayors Action Group requesting that a 2+1 highway pilot project be considered for Highway 11, between North Bay and Cochrane. I appreciate the opportunity to respond on behalf of the ministry.

The ministry continually monitors the operations of Highway 11, from North Bay to Cochrane, including to the need for expanding the highway network to meet safety and traffic demands. The current capacity and volumes on this section of Highway 11 in Northern Ontario are not what we would typically consider being eligible for a four-lane facility. The ministry has retained a service provider to carry out an Operational Performance Review for Highway 11, from North Bay to New Liskeard. This process began with the collection of collision history, traffic volumes, and geometric alignment data. Our service provider is analysing this data and digitally modelling the highway corridor to help determine key areas of interest for potential safety improvements. As part of this assignment, the service provider also reviewed the overall highway operations and will make recommendations to improve safety.

Included in the Operational Performance Review is an evaluation of the 2+1 roadway model currently used in several jurisdictions around the world. This review evaluated the road safety and operational impacts associated with the application of this model on Highway 11 within the study area limits. Next steps will be determined based on the results from this review.

The draft report from this Operational Performance Review is currently being reviewed by the ministry. The ministry is planning to present the results from this study to members of Temiskaming Shores Chamber of Commerce and the Going the Extra Mile for Safety (GEMS) group. The timing of the presentation will be confirmed shortly.

The ministry continues to carry out several capital projects to improve safety and operations on Highway 11 through northern Ontario.

Thank you for sharing your concerns.

Sincerely,

Eric Doidge
Regional Director
Northeastern Region
Ministry of Transportation
705-497-5500



A Strong Transportation Future Together



The Corporation of the Municipality of Red Lake

COUNCIL RESOLUTION

MOVED BY:

Janet Hager

Dale Butterfield

NO.

30-19

SECONDED BY:

DATE:

19 February 2019

WHEREAS the Ontario government has cut it's funding to the Indigenous Culture Fund (ICF) at the Ontario Arts Council by \$2.25 million for the 2018-2019 fiscal year from \$5 million to \$2.75 million;

WHEREAS the ICF will no longer accept new grant applications while the program is under review, entailing the layoff of Indigenous staff in permanent positions;

WHEREAS the ICF program is an essential part of community rebuilding leading to social and community well-being, creativity, innovation, and prosperity for Indigenous peoples in Ontario;

WHEREAS the ICF was part of the Ontario government's response to the Calls to Action of the Truth and Reconciliation Commission (TRC) of Canada;

WHEREAS the ICF was put in place to support the revitalization and preservation of Indigenous culture, languages, teachings, protocols, knowledge as well as youth and Elder-led and engaged community cultural projects;

NOW THEREFORE BE IT RESOLVED that the Council of The Corporation of the Municipality of Red Lake hereby petition the Legislative Assembly of Ontario to honour the TRC and immediately reinstate the ICF's funding to \$5 million this year, retain all ICF staff positions, and commit to funding the ICF at this level in the years moving forward.

CARRIED DEFEATED

Declaration of Interest (*)	NAME OF COUNCIL MEMBER	YEAS	NAYS	
	BADIUK , Warren			<i>[Signature]</i> MAYOR
	BUTTERFIELD , Dale			<i>[Signature]</i> CLERK
	HAGER , Janet			
	KRISTOFF , Jamie			
	MOTA , Fred			

* General Nature Thereof:

Distribution: _____



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Supporting Northeastern Ontario Municipalities since 1984

NEOPWO ANNUAL MANAGER FORUM, PUBLIC WORKS CONFERENCE,
GENERAL MEETING AND TRADE SHOW
McIntyre Arena - 85 McIntyre Road, Timmins, ON

The **Northeastern Ontario Public Works Organization** presents their Annual Managers Forum, Public Works Conference, General Meeting and Trade Show on April 24th and 25th, 2019 at the McIntyre Arena, 85 McIntyre Road, Timmins Ontario.

We would like to invite all NEOPWO members, elected officials, senior municipal management team members and public works staff to attend this, our 34th annual event. We have over 45 suppliers and several guest speakers confirmed to present relevant and enlightening information to your administration and front line staff. We look forward to seeing both former and new delegates at this years' event.

Trade Show / Annual Meeting Agenda – April 24th, 2019

8:00 – 8:45	Registration, Networking and Coffee (Trade Show Preview)
8:45 – 9:00	<i>Opening Remarks and Warm Welcome – NEOPWO Board and City of Timmins Rep's.</i>
9:00 - 9:15	NEOPWO and AORS updates
9:15 – 12:30	Visit Supplier Booths Floor and Outside Including Product Demos – Get your Passport Stamped, for the Door Prizes!
12:30 – 1:30	<i>Lunch – McIntyre Arena Ballroom</i>
1:30 – 2:15	Erosion Control & Slope Stabilization Solutions – Santino Tersigni, <i>Maccaferri Canada Ltd.</i>
2:15 – 3:15	Business Meeting, Election of Board Members, Draw for Door Prizes
3:15	<i>Adjournment</i>

Please forward this information to your Council representatives, Public Works Administration and front line staff and if they haven't yet confirmed their attendance please have them do so as soon as possible! Forms are available by e-mail from dwalsh@temiskamingshores.ca

We are pleased to announce that the Senator Hotel (formerly Day Inn) – have reserved a block of rooms for Tuesday and Wednesday evening at a reduced rate) – Please contact the Hotel directly to make your reservations at 705-267-6211 and refer to the "NEOPWO Conference". Vendor and Delegate Reception Night will be Tuesday April 23rd at the Full Beard Brewery - 219 Wilson Ave. in Timmins - starting at 7:00 p.m. All are welcome to join us!

Looking forward to the biggest show yet, I remain yours truly,
Douglas Walsh, CET, Chairperson for NEOPWO



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Supporting Northeastern Ontario Municipalities since 1984

Trade Show and Annual Meeting
 McIntyre Arena – Curling Club Lounge & Ice Surface - 85 McIntyre Road,
 Timmins, Ontario
 Wednesday April 24th, 2019 (8:00 a.m. to 3:15 p.m.)

DELEGATE REGISTRATION FORM – \$35 per Person (All Sessions, Refreshments and Lunch Included)

Name	Municipality / Group	Title
Total Registration Fee		\$

CONTACT INFORMATION

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email address: _____

Please make Cheques payable to:

North Eastern Ontario Public Works Organization
 c/o City of Temiskaming Shores
 P.O. Box 2050
 Haileybury, ON. P0J 1K0



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Supporting Northeastern Ontario Municipalities since 1984

MANAGER'S FORUM AGENDA

McIntyre Arena - Hall of Fame – 85 McIntyre Road, Timmins, ON

Thursday, April 25th, 2019

- 8:45 – 9:00 *Registration, Coffee and Welcome*
- 9:00 – 9:45 *Grade Crossing Safety – Opportunities for Improvements.*
Michael Rennie - Ontario Northland Transportation Commission (Confirmed)
- 9:45 – 10:30 *Vision Zero - A strategy to eliminate all traffic fatalities and severe injuries. Paul*
Mark Wilson – GEMS (Confirmed)
- 10:30 – 10:45 *Nutrition Break and Stretch*
- 10:45 – 12:00 *Records of Site Condition – What to do with old Contaminated Sites.*
Christian Tenaglia – Pinchin Ltd. (Confirmed)
- 12:00 – 12:45 *Networking Lunch - Time to meet and chat with fellow delegates over lunch.*
Sponsored by NEOPWO
- 12:45 – 1:30 *Ministry of Labor Updates*
(Confirmed)
- 1:30 – 2:15 *Worker exposure to Asbestos – What you need to know and do.*
Christian Tenaglia – Pinchin Ltd. (Confirmed)
- 2:15 – 3:00 *Ministry of Environment, Conservation and Parks Updates*
(Confirmed)
- 3:00 – 3:15 *Closing Remarks*

Wednesday April 24th, 2019 – (All Welcome – Separate Registration Applies)

- 8:00 – 3:30 NEOPWO Annual Conference, Spring Meeting and Trade Show at the McIntyre Arena.
Over 45 Suppliers and Displays and many informative discussions and presentations!

Thank you for your continued support. We hope to see you at this year's annual event!



Proud members of



AORS
 PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

Supporting Northeastern Ontario Municipalities since 1984

Manager's Forum
 McIntyre Arena – Hall of Fame Room - 85 McIntyre Road, Timmins, Ontario
 Thursday April 25th, 2019 (8:45 a.m. to 3:15 p.m.)

DELEGATE REGISTRATION FORM – \$25 per Person (All Sessions, Refreshments and Lunch Included)

Name	Municipality / Group	Title
Total Registration Fee		\$

CONTACT INFORMATION

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email address: _____

Please make Cheques payable to: **North Eastern Ontario Public Works Organization**
 c/o City of Temiskaming Shores
 P.O. Box 2050
 Haileybury, ON. P0J 1K0

NEOPWO Training Day

April 25th, 2019

All training options are for full day sessions running 8:00am - 4:00pm with lunch break from 12 -1:00pm. Lunch sponsored by NEOPWO.

Training Courses

Conflict Management / Dealing with Difficult Behaviors

COST: \$275

Learn the skills and techniques needed to productively manage and deal with people in conflict. Walk away knowing how to create an effective working environment

Due Diligence

COST: \$250

Learn how Due Diligence applies to the duties of employers, supervisors and employees, how to establish a Due Diligence program and how to enforce it.

Pumps and Pump Hydraulics (0.7 CEU)

COST: \$400

This 'specialty' course has been custom designed for plant operators or maintenance personnel. Mathematical applications will be performed as part of this course. Proficiency in math operations and unit conversions is required.

Lift Station Operation and Maintenance (0.7 CEU)

COST: \$400

This course has been designed to familiarize operators with the various designs and types of lift stations within the collection systems.

Kairos Blanket Exercise - Cultural Awareness

COST: \$285.00

In this unique and participatory course, you will explore the relationship between Indigenous and non-Indigenous people in Canada and build an understanding of our shared history.

*** Prices do not include HST**

Contact us to register or for more information!

705-235-3211 ext. 2133; training@northern.on.ca



Northern
TRAINING DIVISION

Northeastern Ontario Public Works Organization Training Day

April 25th, 2019

Organization: _____ Contact: _____

Phone: _____ Email: _____

REGISTRATIONS DUE BY: March 15th, 2019

DUE DILIGENCE Duration: 7 Hours Minimum: 8 Maximum: 20

Cost: \$250.00 per person Number to Attend: _____ Total Cost: _____

Learn how Due Diligence applies to the duties of employers, supervisors and employees, how to establish a Due Diligence Program and how to enforce it.

PUMPS AND PUMP HYDRAULICS Duration: 7 Hours Minimum: 10 Maximum: 15

Cost: \$400.00 per person Number to Attend: _____ Total Cost: _____ **CEU Offered: 0.7**

This 'specialty' course has been custom designed for plant operators or maintenance personnel. Mathematical applications will be performed as part of this course. Proficiency in math operations and unit conversions is required.

LIFT STATION OPERATION AND MAINTENANCE Duration: 7 Hours Minimum: 10 Maximum: 15

Cost: \$400.00 per person Number to Attend: _____ Total Cost: _____ **CEU Offered: 0.7**

This course has been designed to familiarize operators with the various designs and types of lift stations within the collection systems.

CONFLICT MANAGEMENT/DEALING WITH DIFFICULT BEHAVIOURS Duration: 7 Hours

Cost: \$275.00 per person Minimum: 8 Maximum: 20 Number to Attend: _____ Total Cost: _____

Managing conflict and dealing with difficult behaviours in the workplace can be tricky, complicated and stressful. This course will teach you the steps and techniques to managing and dealing with people in conflict, and how to create an effective working environment.

KAIROS BLANKET EXERCISE - CULTURAL AWARENESS Duration: 7 Hours

Cost: \$285.00 per person Minimum: 10 Maximum: 20 Number to Attend: _____ Total Cost: _____

In this unique and participatory course, you will explore the relationship between Indigenous and non-Indigenous people in Canada and build an understanding about our shared history.

GRAND TOTAL: _____

Payment Information (Please circle and fill out the required information):

P.O. # _____ Credit Card (MasterCard/Visa): _____ Expiry Date: ____/____ (m/y)

Cheque

Debit

***Morning refreshments and lunch
will be sponsored by NEOPWO**

Please complete form (one per organization) as well as the attached registration form (one per person, per course) and email all documentation to Idowu Mogaji at mogajii@northern.on.ca

- All workshops have limited seating available and are subject to minimum enrollment.
- Prices do not include HST



COUNCIL REPORT

Meeting Date: Mike Myatt, Vice Deputy Mayor

Subject: Request to Governments of Canada and Province of Ontario to open the application process for the Bi-lateral "Investing in Canada Infrastructure Program" that was signed on March 14th, 2017

Background

The Town of Saugeen Shores, a community population of approximately 14,000 and growing, is faced with a problem that many Ontario Municipalities are experiencing. Many of our recreation and cultural facilities were built in the 1970's and 1980's and now require modern upgrades or replacement. Our pool is over 40 years old and needs to be replaced; our 100 year old Town Hall is in need of repairs; our ball diamonds are aging and our Southampton Ice Facility requires significant repairs. For a community our size, these facilities represent community hubs; they represent gathering places and facilities where members of our community can exercise their mind and bodies on route to living healthier lives. Our residents want to be active, some are active now, but our aging facilities are becoming a deterrent for those who wish to live active lifestyles. In most cases, the Town of Saugeen Shores is able to fundraise and borrow for 1/3 of the cost to make these facility replacements become a reality, but we need bi-lateral funding between the Federal Government and Provincial Government to allow for capital funding allocations to support these facility upgrades or in some cases to support total replacement.

Like other essential municipal infrastructure, Recreation and Cultural Infrastructure is in need of investment. A 2007 study by Parks and Recreation Ontario revealed that over \$5 billion in deferred capital investment is required to repair or replace existing recreation facilities in Ontario – that number is now \$6 billion. The same study showed that 50% of municipally-owned Recreation Infrastructure is at or near the end of its expected lifespan. Additionally, all community recreation facilities that are in mid-life cycle require renovation or upgrades, consistent with their age. Many community facilities built before 1990 require retrofit investments to protect customer safety, improve energy efficiency or enhance services particularly from an accessibility standpoint.

Nationally, the Canadian Recreation and Parks Association (CPRA), an alliance of all 13 provincial and territorial recreation and park associations, has continued to research this issue. CPRA participated on the Advisory Board for the 2016 Canadian Infrastructure Report Card 5. This Report Card includes data on municipal recreation facilities and the results show that almost 1 in 2 recreation facilities are in 'very poor', 'poor' or 'fair' condition and need repair or replacement. In comparison to other municipal infrastructure assessed in the Report Card, recreation facilities were in the worst state and require immediate attention. Furthermore, new facilities are required to meet future needs linked to rapid population growth being experienced by the Town of Saugeen Shores.

Through budget 2016, the Federal Government allocated \$14.4 billion in new funding for the repair and modernization of key Infrastructure. This funding via the Investing in Canada Plan has gone towards vital public transit systems, clean water and wastewater systems, and Social Infrastructure such as affordable housing. These are all very important needs for many communities in Ontario, but the Town of Saugeen Shores would like to suggest that replacement of aging recreation facilities is also a high priority for Municipalities.

Building on the first phase of the Investing in Canada Plan, \$81.2 billion in additional funding was made available in the Federal 2017 budget to support five priority areas over the next decade: Public Transit, Green, Social, Trade and Transportation, and Rural and Northern Communities' Infrastructure and provides predictable funding and focusses on large-scale transformational projects.

The Governments of Canada and Province of Ontario have an infrastructure agreement that was signed March 14th, 2017, and this bi-lateral agreement now includes a new stream named "Community, Culture, and Recreation". The Town of Saugeen Shores needs to request this program be opened in the short term to allow our community and other communities around the Province to submit applications. It is this next phase that Saugeen Shores Council needs to start lobbying our MP and MPP for Provincial and Federal support to help make this happen.

The attached Motion is being proposed for Council consideration and pending approval, it is being recommended that the Town of Saugeen Shores encourages all Municipalities in the Province of Ontario to pass a similar motion and forward to the Governments of Canada and Province of Ontario to stress the importance of opening the application process for Recreation and Culture Infrastructure funding under the "Investing in Canada Infrastructure Program".

Respectfully Submitted
Mike Myatt, Vice Deputy Mayor

Ministry of the Environment,
Conservation and Parks

Office of the Parliamentary
Assistant

77 Wellesley Street West
11th Floor, Ferguson Block
Toronto ON M7A 2T5
Tel.: 416.325.0737

Ministère de l'Environnement,
de la Protection de la nature
et des Parcs

Bureau de l'adjointe parlementaire

77, rue Wellesley Ouest
11^e étage, édifice Ferguson
Toronto (Ontario) M7A 2T5
Tél. : 416 325-0737



FEB 23 2019

357-2019-110

His Worship Carman Kidd
Mayor
The City of Temiskaming Shores
325 Farr Drive
Haileybury ON P0J 1K0

Dear Mayor Kidd:

I would like to thank you and your delegation for meeting with me at the 2019 Rural Ontario Municipalities Association (ROMA) conference in Toronto.

Rural communities are vital to the province's success, and our government is committed to working with our municipal partners to build up rural Ontario and achieve our environmental goals.

It is always valuable to meet with municipal partners to learn about the issues of concern in their communities. I appreciated our discussion about about the status of the proposed New Liskeard landfill environmental assessment and waste management strategies for the area.

I assure you that I understand the importance of working with you so that we can achieve our common goals.

Thank you, again, for taking the time to meet with me, and please accept my best wishes.

Sincerely,

A handwritten signature in blue ink that reads "Andrea Khanjin".

Andrea Khanjin
Parliamentary Assistant

**Ministry of Natural
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301



FEB 28 2019

His Worship Carman Kidd, Mayor
Danny Whalen, Councillor
Doug Jelly, Councillor
City of Temiskaming Shores
c/o coslund@temiskamingshores.ca

Dear Mayor Kidd and Councillors Whalen and Jelly:

Thank you for meeting with my Parliamentary Assistant Toby Barrett at the 2019 Rural Ontario Municipal Association Conference. I'm sorry that I couldn't attend.

Mr. Barrett has passed along the details of your delegation's meeting, specifically about the Haileybury Marina and the Temagami Management Unit.

We are reviewing the Small Craft Harbours Program and how properties are managed. Once that review is complete, ministry staff from the North Bay District Office will be in contact with the City.

I understand that you requested a meeting with me to discuss the Temagami Management Unit. I have asked that Trent Angiers contact your office to make appropriate arrangements.

I look forward to working together into the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Yakabuski".

John Yakabuski
Minister of Natural Resources and Forestry

c: Trent Angiers, Special Assistant to the Minister

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

Present: Chair: Carman Kidd
Members: Florent Heroux; Suzanne Othmer; Voula Zafiris

Regrets: Maria McLean

Absent: Angela Hunter

Also Present: Jennifer Pye, Planner and Secretary-Treasurer

1. Opening of Meeting

Resolution No. 2018-31

Moved By: Florent Heroux

Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment meeting be opened at 1:30 p.m.

Carried

2. Adoption of Agenda

Resolution No. 2018-32

Moved By: Voula Zafiris

Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment adopts the agenda as printed.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

Resolution No. 2018-33

Moved By: Voula Zafiris

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the September 26, 2018 Committee of Adjustment Meeting as printed.

Carried

5. Public Hearings

Chair Carman Kidd advised that this afternoon a public hearing is scheduled for one minor variance application.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

5.1 Minor Variance Application A-2018-05 – District of Timiskaming Social Services Administration Board, 370 Broadway Street

The Chair declared the public hearing for Minor Variance Application A-2018-05 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: 370 Broadway Street; Plan M13NB Block J Lots 3 to 6 and Part of Lot 7; Parcel 16976SST

Purpose of the application: The purpose of the application is to permit a reduced interior side yard setback that will result from the transfer of a 4m strip of land from the subject property to the City. The Zoning By-law requires a minimum interior side yard for a property on full municipal services of 6m and the subject property would have a 1.63m side setback on the east side after the strip of land is transferred.

Statutory public notice: The application was received on November 30, 2018 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker on December 5, 2018 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the application information and advised that in her opinion the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

Resolution No. 2018-34

Moved By: Voula Zafiris

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2018-05 as submitted by the District of Timiskaming Social Services Administration Board for the following lands: 370 Broadway Street; Plan M13NB Lots 3 to 6 and Part of Lot 7; Parcel 16976SST;

And whereas the applicant is requesting relief from the following section of the City of Temiskaming Shores Zoning By-law 2017-154:

- 1) Section 6.4 requires a minimum interior side yard on a property with full municipal services of 6m. The applicant is requesting 1.63m;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated December 12, 2018 and has considered the recommendations therein;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2018-05.

Further be it resolved that the following variance be granted:

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

That the Committee of Adjustment grant relief from Section 6.4 of Zoning By-law 2017-154 to allow a minimum interior side yard of 1.63m for the east side wall of the existing building;

Subject to the following conditions:

- 1) That this approval applies only to the east side wall of the building as it exists on December 12, 2018, as depicted in the application sketch.

For the following reasons:

In the opinion of the Committee:

1. The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
2. The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
3. The variance is desirable for the appropriate development or use of the land, building, or structure;
4. The variance is minor.

With the following consideration given to written and oral submissions: None received.

Carried

6. New Business

6.1 Alternative means for meeting attendance

Jennifer Pye asked the Committee if they would be open to allowing members to attend meetings via electronic means, ie. over Skype, Facetime, or other video-conferencing platform. This would allow members to attend meetings even if they are out of town for extended periods of time and may increase the possibility of obtaining quorum for meetings. The Committee indicated that they had no concerns with using video conferencing for meeting attendance provided it is a permitted method under the Municipal Act.

6.2 Training for new members/ongoing training

Jennifer Pye discussed holding an informal training session for new Committee members in the new year to set out the Committee's roles and responsibilities and review the roles of legislation and the City's policies in the types of applications the Committee of Adjustment considers.

Jennifer also discussed the need for ongoing training, which could take the form of short information sessions provided during regular meetings, or email information on specific LPAT cases and relevant proceedings from other jurisdictions and bodies. Voula Zafiris discussed the importance of this training and the value of the Ontario Association of Committees of Adjustment and Consent Authority conferences that were previously attended by City staff and Committee members. Jennifer will begin providing training information in the new year.

7. Unfinished Business

None

8. Applications for Next Meeting

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, December 19, 2018

Next meeting: Wednesday, January 30, 2019

9. Adjournment

Resolution 2018-35

Moved By: Florent Heroux

Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment meeting be closed at 1:52 pm.

Carried

Carman Kidd
Chair

Jennifer Pye
Secretary-Treasurer

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, January 23, 2019

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Library CEO Rebecca Hunt at 7:00 p.m.

2. Roll Call

Present: Donald Bisson, Jeff Laferriere, Anna Turner, Brenda Morissette, Claire Hendrikx, Jamie Lindsay, Jessica Cooper, Brigid Wilkinson, and CEO/Head Librarian Rebecca Hunt.

Regrets: Danny Whalen

Members of the Public: 0

3. Election of Officers

Chair: Donald Bisson

At this time the Chair was passed to Donald Bisson.

Vice Chair: Jeff Laferriere

Jeff Laferriere left the meeting left the meeting at 7:05

4. Adoption of the Agenda

Moved by: Brigid Wilkinson

Seconded by: Jessica Cooper

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Addition: Correspondence a. FOPL econtentforlibraries.org information.

5. Adoption of the Minutes

Moved by: Brenda Morissette

Seconded by: Donald Bisson

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, December 19, 2018, as presented.

Carried.

6. Business arising from Minutes

a. None.

7. Correspondence:

a. **Federation of Ontario Public Libraries.** Re: information on the campaign of the Canadian Urban Libraries Council (CULC) to address ebook pricing and content. Received as information.

8. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO's Report

January 21, 2019

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Business:

Federation of Ontario Public Libraries board: I will be attending the next meeting at the OLA conference in Toronto on January 31 in person.

OLA Conference: I will be attending the conference from January 29-February 2. The Valuing Northern Libraries project is on the shortlist for a Minister's award, and I will be presenting on the project on Friday, February 1.

Website: There have been quite a few outages of our website, which is hosted by Ontario Library Services North. OLS North has informed us that they will be moving the websites to a new server with GoDaddy/Wordpress. I have also spoken to Brad about having the city host the website to try to reduce downtime. The layout of the website will change with either option, however we can maintain the same content.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group visits have started up again this winter.

Gadget Helper at both branches of the library

The Gadget Helper program started up again in January.

Digital Creator

Programs are on Saturdays for teens and tweens.

Curl up with a Good Book and the TSPL 2019 Reading Challenge

Both of these programs started in early January

Family Storytime Fun at the New Liskeard Branch

Every second Saturday starting Saturday, January 12 at the New Liskeard Branch.

Families will enjoy a story, board games and playtime for the entire family at the library.

Blind Date with a Book

This annual program runs through the month of February.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2019-01

Moved by: Anna Turner

Seconded by: Brigid Wilkinson

Be it resolved that the Temiskaming Shores Public Library Board accepts the January Secretary-Treasurer's report, Workplace Inspection report and Financial report.

Carried.

9. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Nothing to report.

10. New Business

- a. **Committee appointments.**
 - i. **Finance and Property Committee:** Donald Bisson, Jeff Laferriere
 - ii. **Planning, Personnel, Policy and Publicity Committee:** Brenda Morissette, Claire Hendrikx

- iii. **Library Services Committee:** Donald Bisson, Jeff Laferriere, Anna Turner, Jessica Cooper

- b. **Strategic Planning Committee:** Anna Turner, Brigid Wilkinson, Jamie Lindsay

- c. **Information sheet of library services and statistics.** Accepted as information.

- d. **10 Things you need to know as a new library board member.** Accepted as information.

- e. **Resource kit for new library board members.** Accepted as information.

- f. **Set date for library board orientation session for new members.** Thursday, February 7 from 7-8 p.m. at the Haileybury Branch Library.

- g. **Land acknowledgement.** The wording was discussed by the board and direction given to CEO to confirm with several sources.

11. Plan, Policy review and By-law review

- a. **Review Policy**
 - i. **Personnel policy 9, Salaries and Wages for 2019.**

Motion #2019-02

Moved by: Claire Hendrikx

Seconded by: Jamie Lindsay

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Salaries and wages 2019 policy as reviewed and amended by the Board.

Carried.

12. Closed Session:

Motion #2019-03

Moved by: Jessica Cooper

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 8:03 p.m. in regards to identifiable individuals.

Carried.

Motion #2019-04

Moved by: Claire Hendrikx

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:10 p.m. without report.

Carried.

13. Adjournment

Adjournment by Jamie Lindsay at 8:11 p.m.

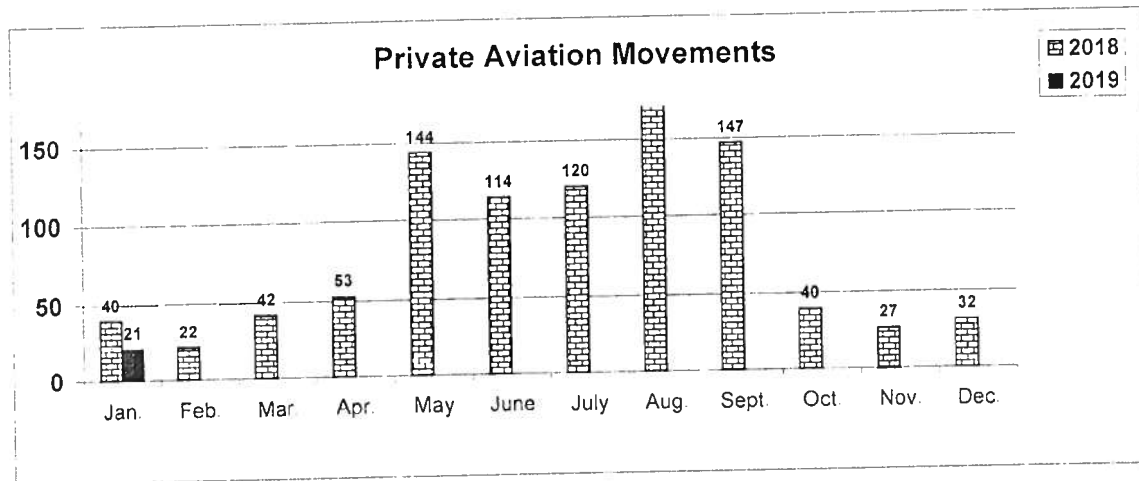
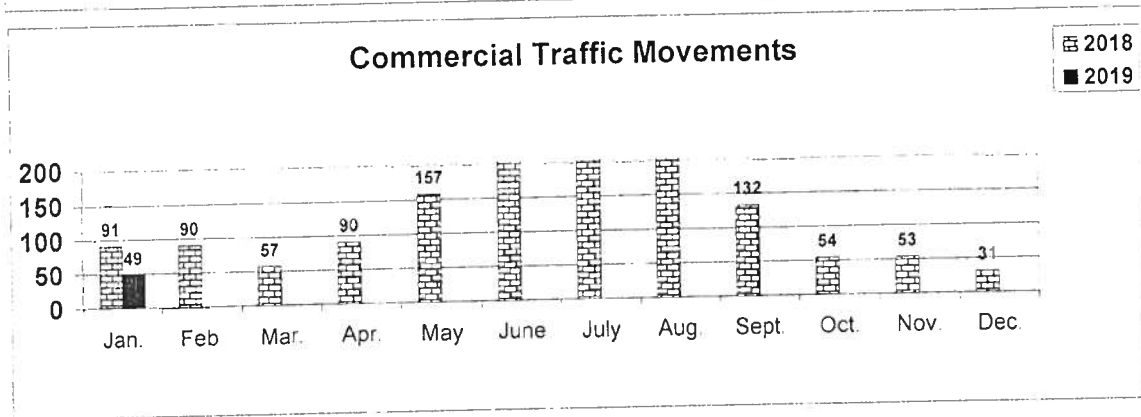
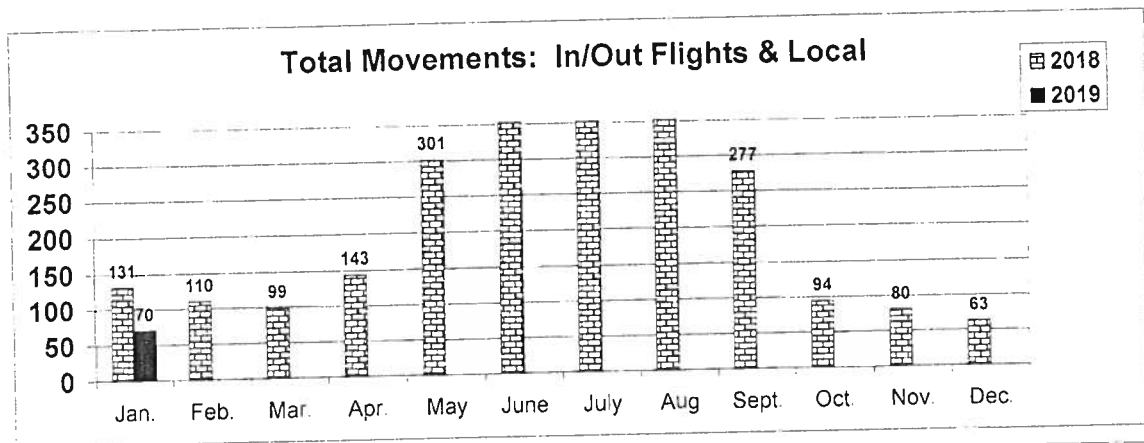
Chair – Donald Bisson

EARLTON-TIMISKAMING REGIONAL AIRPORT JANUARY 2019

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$11,492	\$11,492
Operations	\$7,211	\$7,211
	\$18,703	\$18,703
<u>EXPENSES</u>		
Fuel	\$0	\$0
Operations	\$35,443	\$35,443
Capital Expenses		
	\$35,443	\$35,443
<u>NET PROFIT/LOSS</u>		
Fuel	\$11,492	\$11,492
Operations	-\$28,232	-\$28,232
Capital Expenses		
	-\$16,740	
<u>FUEL INVENTORY - JET A1</u>	\$ 7,615	
<u>FUEL INVENTORY - AVGAS</u>	\$ 5,693	
<u>FUEL INVENTORY - DIESEL</u>	\$ 1,204	

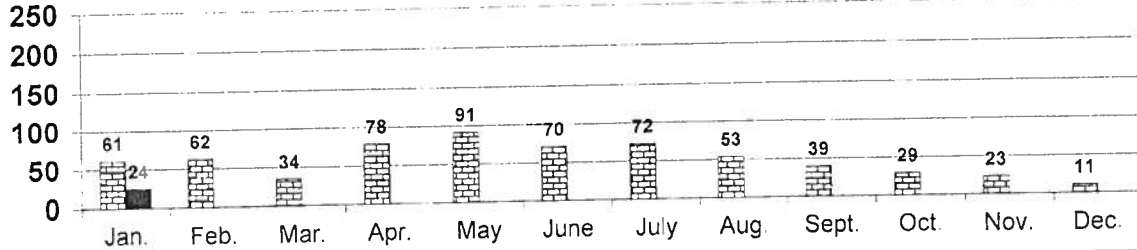
ANNUAL AIRCRAFT MOVEMENTS

AS OF JANUARY 31, 2019



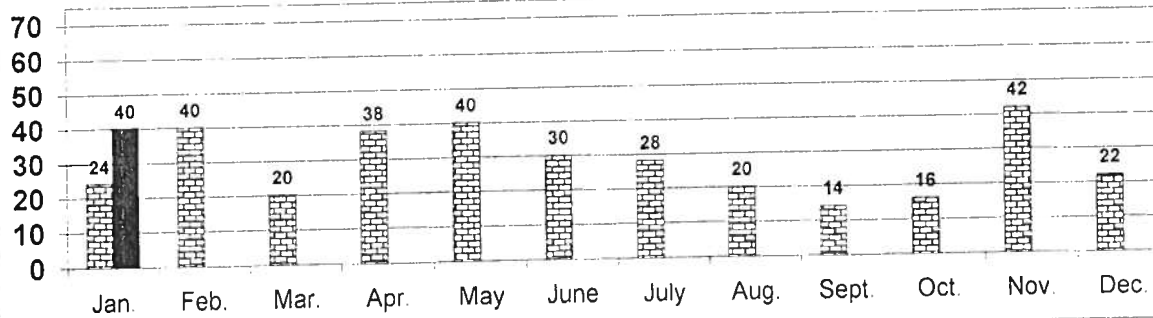
Air Carriers Movements

2018
2019



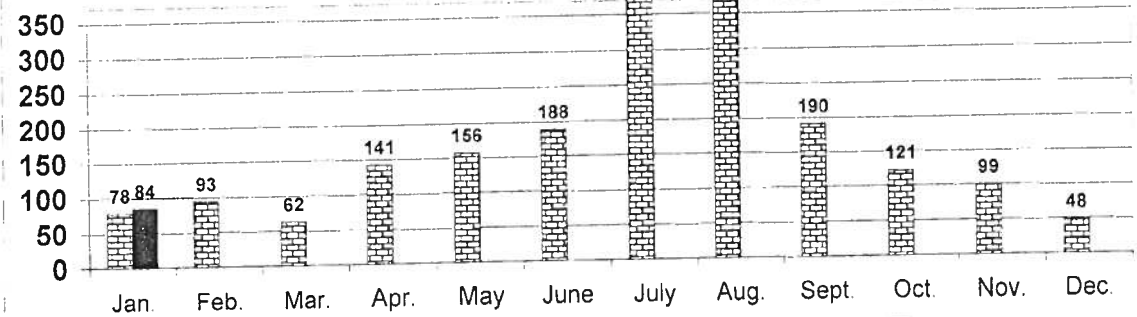
Air Ambulance Movements

2018
2019



Pgrs. via Air Charter

2018
2019



MANAGER'S REPORT JANUARY 2019

TEMSAR:

Our TEMSAR (Temiskaming Search and Rescue) group conducted an exercise in our area on 22 January. The Hercules and crew stopped at our Airport to retrieve their parachutists, grab some pizza for lunch, and upload 4455 litres of Jet A1 fuel. Time limited the amount of fuel they took. Our Jet pump has an electric motor, so has a constant RPM. The military use mobile fuellers which can adjust the RPM on the PTO with engine speed to increase the fuel flow. We run at 50 PSI, and the military can boost up to 65 PSI.

MAINTENANCE:

We needed to hire outside help to address problems with our snow removal equipment. Due to the snowfall amounts, and frequency, our equipment has been putting in a lot of hours. This extra use caused certain issues to arise. Some very skilled local mechanics came in and made some timely and necessary repairs to get us back on track. Although our equipment is old in calendar time, it has never been exposed to corrosive products that are used on highways because they are not permitted for use at Airports. Our machines will continue to serve their purposes for a long time to come with a little tender loving care.

Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2019 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	
Casey	368	\$3,433	
Chamberlain	332	\$3,098	
Charlton and Dack	686	\$6,400	
Coleman	595	\$5,551	
Englehart	1479	\$13,799	
Evanturel	449	\$4,189	
Harley	551	\$5,141	
Hilliard	223	\$2,081	
Hudson	503	\$4,693	
Temiskaming Shores	9920	\$92,554	
Thornloe	112	\$1,045	
Total Contributions	16384	\$152,863	\$0.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$0

As of February 12, 2019

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

Present: Chair: Carman Kidd
Members: Dan Dawson; Florent Heroux; Suzanne Othmer

Regrets: Voula Zafiris

Also Present: Jennifer Pye, Planner and Secretary-Treasurer
Doug Walsh, Directory of Public Works
Steve Burnett, Technical & Environmental Compliance Coordinator

Media: Diane Johnston, Temiskaming Speaker

Public: Francine Gosselin, Temiskaming Lodge
Bob Campbell, Jarlette Ltd, applicant B-2018-04 & B-2018-05 (by phone)

1. Opening of Meeting

Resolution No. 2019-01

Moved By: Florent Heroux
Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment meeting be opened at 1:30 p.m.

Carried

2. Adoption of Agenda

Resolution No. 2019-02

Moved By: Suzanne Othmer
Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment adopts the agenda as printed.

Carried

3. Appointments and Elections

3.1 Motion to appoint Jennifer Pye to the position of Secretary-Treasurer

Resolution 2019-03

Moved By: Dan Dawson
Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment appoints Jennifer Pye as Secretary-Treasurer to the Committee of Adjustment in accordance with Section 44(8) of the Planning Act, R.S.O. 1990, c. P.13, as amended.

Carried

3.2 Motion to appoint Chair of the Committee of Adjustment

Resolution 2019-04

Moved By: Florent Heroux
Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment elects Carman Kidd to the position of Chair of the Committee of Adjustment in accordance with Section 44(7) of the Planning Act, R.S.O. 1990, c. P.13, as amended.

Carried

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

4. Declaration of Pecuniary Interest

None

5. Adoption of Minutes

Resolution No. 2019-05

Moved By: Florent Heroux

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the December 19, 2018 Committee of Adjustment Meeting as printed.

Carried

6. Public Hearings

Chair Carman Kidd advised that this afternoon a public hearing is scheduled for two consent applications.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

6.1 Consent Applications B-2018-04 and B-2018-05 – Jarlette Ltd. on behalf of Pedersen Materials Ltd., southeast corner of Drive In Theatre Road and Grant Drive

The Chair declared the public hearing for Consent Applications B-2018-04 and B-2018-05 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: Southeast corner of Drive In Theatre Road and Grant Drive; Part of Dymond Concession 3, North Part of Lots 9 and 10; Part of Parcels 903NND and 23075SST.

Purpose of the application: The purpose of the applications is to sever land from the northwest corner of two adjacent properties, to be merged together, to create a property for the development of long-term care facility and a retirement home. The long-term care facility would include up to 192 beds in a four-storey building, and the retirement home facility (phase 2 of the development) would include 110 units in a four-storey building.

Statutory public notice: The application was received on November 20, 2018 and shortly thereafter notification was received that the site would need to be enlarged in order to accommodate the stormwater management system. The revised application and sketch were received on December 20, 2018. Notice of the complete applications and the public hearing was advertised in the Temiskaming Speaker on January 16, 2019 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 120m of the subject land.

Jennifer Pye reviewed the Planning Memo and application information and advised that she generally concurs with the analysis included in the Planning Justification Report prepared by the applicant's Planner and recommended that the Committee approve the application.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

Jennifer Pye read a letter from Stacey Brazeau outlining concerns with the proposed development. Ms. Brazeau's concerns are: a reduction to water pressure in the area; an increase in traffic, especially at the Wilson Drive/Highway 65 intersection and the Drive In Theatre Road/Highway 11 intersection; a question about tax increases for residents in the area; noise during the construction of the buildings and snow removal operations; deterioration of road conditions in the area; wildlife interference; and loss of view.

Chair Carman Kidd asked Doug Walsh, Director of Public Works, to provide information regarding the water pressure in the area. Mr. Walsh indicated that the work that has been completed on the Dymond water system to date was only to address source issues and link to the New Liskeard system. Addressing water pressure concerns in the area will require the installation of a dedicated line to the Dymond Reservoir. Chair Kidd indicated that Council is currently in the budget process and is looking at including the project in the 2019 budget. Chair Kidd also stated that the project would feed additional water to the existing subdivision. Steve Burnett, Technical and Environmental Compliance Coordinator, noted that pressure-reduction valves would be installed to allow the City to control pressure in the system in the area.

Chair Kidd advised that the City has completed a traffic study for the area to support proposed developments. Mr. Walsh noted that based on the City's study the projection is that additional traffic controls will not be required at the intersections of Drive In Theatre Road/Highway 11 or Wilson Ave/Highway 65 until 2030. Member Suzanne Othmer asked how many people would be working in the proposed facilities. Francine Gosselin indicated that the owners have not set that out yet but it would likely be approximately 30 during the day, 25 on afternoons, and 7 overnight.

Chair Kidd indicated that taxation considerations were not within the scope of the Committee's review of the applications.

Chair Kidd stated that an increase in noise was to be expected during construction for any project. Mr. Walsh indicated that the City has a noise by-law to limit the times during which construction noise is permitted. Mr. Walsh also indicated that the City has been experimenting with modified back-up indicators that do not beep but instead emit a noise more similar to quacking, which is less intrusive than the traditional beeping. He is unsure if local contractors are adopting the new indicators.

Chair Kidd indicated that the City would not consider rehabilitating Drive In Theatre Road until construction of the proposed project is completed due to the additional damage that could be done by the heavy trucks and equipment during construction.

Chair Kidd and members of the Committee acknowledged that the species at risk report would be completed in the spring in accordance with the scoped environmental study submitted by the applicant. They noted that there were other opportunities in the vicinity for the types of wildlife specifically mentioned in the letter.

Jennifer Pye provided Committee member with a copy of a letter received from Kassandra and Joel Plante, 156 Colette Street, which was received after the Committee's packages were circulated. Jennifer Pye read the letter, which outlines concerns with the proposed development. Mr. and Mrs. Planet's concerns are: the timing of the Committee of Adjustment meeting makes it inaccessible to people who work during the day; the loss of privacy, view, and increased noise during construction; increased traffic and the impact on road conditions, the intersections of Drive In Theatre Road/Highway 11 and Wilson Avenue/Highway 65; increase in emergency services calls will impact traffic and noise; pressure on Dymond water system and impact on water pressure and quality;

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

disturbance to wildlife; and the possibility of relocated the development further south along Grant Drive.

Chair Kidd indicated that most of these concerns had been discussed after the previous letter. Francine Gosselin indicated that Temiskaming Lodge has a Nurse Practitioner on staff and as such the number of hospital transfers are no more than that of the general public.

Member Florent Heroux asked if the apartments to be included in the initial phase of the development would be affordable units or market units. Bob Campbell indicated that specific criteria has not yet been set out for the apartment units. They will be for seniors but there have been no applications filed to subsidize any of the units and they are not tied in with the District of Timiskaming Social Services Administration Board.

Resolution No. 2019-06

Moved By: Florent Heroux

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2018-04 as submitted by Jarlette Ltd on behalf of Pedersen Materials Ltd for the following lands: Part of Dymond Concession 3, North Part of Lot 9, Parcel 903NND;

And whereas the applicant is requesting to sever a 90.84m x 130m parcel of land from the northwest of the property, which is to be added to the property proposed to be created through application B-2018-05;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the Planning Justification Report submitted by Brandi Clement, MCIP, RPP on behalf of the applicant, dated January 2019, and the memo from the City's Planning Department dated January 25, 2019, and has considered the recommendations;

Be it resolved that approves Consent Application B-2019-04 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The "Transfer in Preparation";
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation";
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates.
- 2) That the applicant is required to apply for and receive approval of a Zoning By-law amendment to rezone the severed portion to permit the proposed use(s) and obtain any relief that may be required from the provisions of the Zoning By-law.
- 3) That the applicant is required to retain a qualified professional to complete the bobolink and eastern meadowlark surveys in spring of 2019, following MNR's recommended protocols, and a

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

summary of the survey results is to be provided to the City of Temiskaming Shores. Should the surveys demonstrate the presence of one or more of these species, the applicant is required to register the activity of removing this acreage of such habitat prior to the initiation of any clearing work, and is to abide by the requirements of the registration.

- 4) This is a lot addition, therefore Section 50 (3 or 5) of the Planning Act applies to any future conveyance or transactions involving the severed property.

Carried

Resolution No. 2019-07

Moved By: Dan Dawson

Seconded By: Florent Heroux

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2018-04 as submitted by Jarlette Ltd on behalf of Pedersen Materials Ltd for the following lands: Part of Dymond Concession 3, North Part of Lot 9, Parcel 903NND;

And whereas the applicant is requesting to sever a 106.0 x 130m parcel of land from the northwest of the property, which is to be added to the property proposed to be created through application B-2018-04;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the Planning Justification Report submitted by Brandi Clement, MCIP, RPP on behalf of the applicant, dated January 2019, and the memo from the City's Planning Department dated January 25, 2019, and has considered the recommendations;

Be it resolved that approves Consent Application B-2019-04 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The "Transfer in Preparation";
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation";
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates.
- 2) That the applicant is required to apply for and receive approval of a Zoning By-law amendment to rezone the severed portion to permit the proposed use(s) and obtain any relief that may be required from the provisions of the Zoning By-law.
- 3) That the applicant is required to retain a qualified professional to complete the bobolink and eastern meadowlark surveys in spring of 2019, following MNRF's recommended protocols, and a summary of the survey results is to be provided to the City of Temiskaming Shores. Should the surveys demonstrate the presence of one or more of these species, the applicant is required to register the activity of removing this acreage of such habitat prior to the initiation of any clearing work, and is to abide by the requirements of the registration.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, January 30, 2019

- 4) This is a lot addition, therefore Section 50 (3 or 5) of the Planning Act applies to any future conveyance or transactions involving the severed property.

Carried

7. New Business

None

8. Unfinished Business

None

9. Applications for Next Meeting

Next meeting: Wednesday, January 30, 2019

10. Adjournment

Resolution 2019-08

Moved By: Dan Dawson

Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment meeting be closed at 2:13 pm.

Carried

Carman Kidd
Chair

Jennifer Pye
Secretary-Treasurer



TEMISKAMING SHORES POLICE SERVICES BOARD

JANUARY 21, 2019 AT 1:00 P.M.

CITY HALL COUNCIL CHAMBERS – 325 FARR DRIVE

MINUTES

1. CALL TO ORDER

The meeting was called to order by Board Chair Doug Jelly at 1:00 p.m.

2. ROLL CALL

PRESENT: Board Chair Doug Jelly
Board Members Ruth Shepherdson, Danny Whalen and Tyler Twarowski

ALSO

PRESENT: Inspector Joel Breault, O.P.P. – A/Detachment Commander
Christopher W. Oslund, Board Secretary

REGRETS: Monique Chartrand, Board Member

MEMBERS OF THE PUBLIC PRESENT: None

3. ELECTION OF CHAIR

The Board Secretary called for nominations for the position of Chair for the 2019-2022 Term of Council.

Danny Whalen nominated Doug Jelly. There were no further nominations. Doug Jelly was elected Chair of the Temiskaming Shores Police Services Board by acclamation.

4. ADDENDUM / ANNOUNCEMENTS

None

5. APPROVAL OF AGENDA

Resolution No. 2019-01

Moved by: Tyler Twarowski
Seconded by: Ruth Shepherdson

Be it resolved that the Temiskaming Shores Police Services Board approves the agenda as printed.

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7. PRESENTATIONS/DELEGATIONS

None

8. APPROVAL OF MINUTES

Resolution No. 2019-02

Moved by: Danny Whalen
Seconded by: Tyler Twarowski

Be it resolved that the Minutes of the Temiskaming Shores Police Services Board meeting held on September 17, 2018 be approved as printed.

CARRIED

9. COMMUNICATIONS

- a) M.M. (Marc) Bedard, Superintendent Commander, Municipal Policing Bureau – Ontario Provincial Police

Re: Remaining Payment of the 2018 Court Security and Prisoner Transportation Grant allotment

Reference: Received for information.

- b) Oscar Mosquera, Manager Program Development Section, External Relations Branch – Ministry of Community Safety and Correctional Services

Re: 2018/2019 Reduce Impaired Driving Everywhere (RIDE) Allocation

Reference: By-law to be presented.

- c) The Honourable Vic Fedeli, Minister of Finance

Re: Ontario Cannabis Legalization Implementation Fund (OCLIF)

Reference: Received for information.

Resolution No. 2019-03

Moved by: Ruth Shepherdson

Seconded by: Tyler Twarowski

Be it resolved that the Police Services Board agrees to deal with Communication items 8 a) to 8 c) according to the agenda references.

CARRIED

10. OPP BUSINESS

- a) **OPP Temiskaming Detachment Report – November-December, 2018**

Resolution No. 2019-04

Moved by: Tyler Twarowski

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the November-December 2018 OPP Temiskaming Detachment Report.

CARRIED

- b) **2019 OPP Annual Billing Statement**

Resolution No. 2019-05

Moved by: Danny Whalen

Seconded by: Ruth Shepherdson

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the 2019 OPP Annual Billing Estimates.

CARRIED

11. NEW BUSINESS

- a) **OAPSB Board of Directors Update – Doug Jelly**

The Board Chair provided a verbal update on the Ontario Association of

Police Services Board:

- Zone 1A will be scheduling a meeting in North Bay in March/April, 2019.
- OAPSB President Eli El-Chantiry has stepped down as Chair of the OAPSB as he is no longer serving on the Ottawa Police Services Board. Philip Huck of Waterloo has been elected as Chair of the OAPSB.

b) **2019 Police Services Budget Estimates**

The Board Secretary reviewed the Draft Police Services Board Budget totalling \$2,372,225 – an overall increase of \$188,236 over the 2018 Budget.

Budget Highlights:

- False Alarm Revenues have been decreased by \$7,200 due to increased compliance with the False Alarm By-law. Since 2016 the monthly average of False Alarms has decreased from 23 to 7.
- Community Policing Program Grant – the Ministry has not determined if the program will continue beyond March 31, 2019. If they don't our revenues will decrease by \$30,000
- The OPP Billing Estimates are \$144,510 higher than last year, however, the Ministry has not determined the Court Security & Prisoner Transportation Grant which is normally credited to our account. This could have a significant impact on our budget.
- It is proposed that the base honourariums for Board appointees be increased from \$300 per annum to \$500 + \$50 per meeting. The per diem for out of town attendance at conferences has been increased from \$125 to \$200 to be consistent with the City's policy.
- Training costs are \$3,785 higher than last year as the OAPSB Spring Conference will be held in Windsor which increases our accommodation and mileage costs. The Board will need to determine if it wishes to send the same number of Board Members as in previous years.

The Board requested that the Budget be brought back to the Board for further discussion at the March meeting.

c) **Project Lifesaver**

The Autism Ontario – Temiskaming Support Group presented information to a group of stakeholders on January 16, 2019 at College Boreal

regarding **Project Lifesaver**. *Project Lifesaver* is a community based, public safety, non-profit organization that provides law enforcement, fire/rescue and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders (Alzheimer's, dementia, autism) who are prone to the life threatening behaviour of wandering.

Project Lifesaver participants wear a wristband that emits a tracking signal. The wristband is a one-ounce, battery-operated transmitter that emits an FM radio signal every second, 24 hours a day. These products are supplied directly by *Project Lifesaver International*. In the event that someone wearing the wristband goes missing, a Search and Rescue team responds to the area where the person was last seen and utilizes a specialized mobile-location tracking system.

The local Autism Committee, in partnership with Victim Services of Temiskaming & District, is in the process of applying for funding through the Frog's Breath Foundation.

Resolution No. 2019-06

Moved by: Danny Whalen
Seconded by: Tyler Twarowski

Be it resolved that the Temiskaming Shores Police Services Board hereby supports Autism Ontario – Temiskaming Support Group's efforts to implement *Project Lifesaver* in our community.

CARRIED

d) **Smoking By-law Review**

Clayton Seymour, Chief Building Official for the City of Temiskaming Shores, made a presentation to the Board on the City's new Smoking By-law.

Resolution No. 2019-07

Moved by: Danny Whalen
Seconded by: Tyler Twarowski

Be it resolved that the Temiskaming Shores Police Services Board hereby endorses the draft Smoking By-law for consideration by the Council of the City of Temiskaming Shores.

CARRIED

12. BY-LAWS

Resolution No. 2019-08

Moved by: Ruth Shepherdson
Seconded by: Tyler Twarowski

Be it resolved that:

By-law 2019-001 Being a by-law to enter into a funding agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Community Safety and Correctional Services (2018-2019 RIDE Program Grant)

By-law 2019-002 Being a by-law to adopt an Expense Policy for the Temiskaming Shores Police Services Board and Repeal By-law 2008-002

be hereby given First and Second Reading.

CARRIED

Resolution No. 2019-09

Moved by: Danny Whalen
Seconded by: Ruth Shepherdson

Be it resolved that By-law 2019-001 and By-law 2019-002 be hereby given Third and Final Reading, be signed by the Board Chair and Secretary and the Corporate Seal affix thereto.

CARRIED

13. CLOSED SESSION

None

14. SCHEDULE OF MEETINGS

a) Regular Police Services Board meeting – March 25, 2019 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive

15. ADJOURNMENT

Resolution No. 2019-10

Moved by: Tyler Twarowski
Seconded by: Ruth Shepherdson

Be it resolved that the regular meeting of the Temiskaming Shores Police Services Board hereby adjourns at 2:50 p.m.

CARRIED

CHAIR

SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 6:32 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd; Councillor Mike McArthur; Councillor Jesse Foley; Chris Oslund, City Manager; Tammie Caldwell, Director of Recreation; Jeff Thompson, Superintendent of Community Programs; Paul Allair, Superintendent of Parks and Facilities; ;
REGRETS:	

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

There were no revisions or deletions to the Agenda.

4.0 APPROVAL OF AGENDA

Recommendation RS-2018-001

Moved by: Jesse Foley

Seconded by: Carman Kidd

Be it recommended that the Recreation Services Committee Agenda for the January 24th, 2019 Special Budget meeting be approved as printed.

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Minutes of the Recreation Services Committee for September and November will be reviewed at the February 11th meeting.

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

- None

8.0 UNFINISHED BUSINESS

- None

9.0 NEW BUSINESS

i. 2019 Operating Budget and Future Planning

Following the budget meeting of Council on January 15th, 2019 staff was directed to review the proposed operating budget.

Staff presented that there are two factors that are driving the increase in the Recreation operating budget, the continuation of an Age Friendly Coordinator and the cost of operating Bucke Park.

Following discussion, staff was directed to include the request to divest the municipality of Bucke Park and the Age Friendly Coordinator in the second draft of the Recreation 2019 operating budget.

Recommendation RS-2018-002

Moved by: Carman Kidd

Seconded by: Jesse Foley

Be it recommended that the Recreation Services Committee approves the divesting of Bucke Park operations for the year 2020 and;

That the Recreation Services Committee approves the inclusion of the Full Time Age Friendly Community Coordinator and Program Costs to deliver the program.

CARRIED

ii. 2019 Capital Budget

The Committee reviewed the proposed 2019 capital budget and determined that the Tractor equipment would be removed and directed staff to investigate the cost for the Recreation Master Plan with more discussion required on this item.

The Property Maintenance Committee have met on capital budget items and are recommending that the Arena Accessibility Project be deferred until funding is available and that the project to resurface the gable end of the NL Arena would remain.

The PF Centre front desk and lobby floor will be deferred with the sauna repairs and replacement of public washroom floors will be included in the proposed capital budget.

Discussion took place on the number of municipal vehicles that are not utilized during the winter months but required during spring, summer and fall.

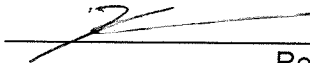
Recommendation RS-2018-003
Moved by: Jesse Foley

Be it resolved that the Recreation Services Committee Special Budget meeting be adjourned at 12:45 p.m.

CARRIED



Committee Chair



Recorder

1.0 CALL TO ORDER

The meeting was called to order at 11:43 a.m.

2.0 ROLL CALL

- | | |
|---|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input type="checkbox"/> Councillor Danny Whalen |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works | |
| <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets | |
| <input checked="" type="checkbox"/> Steve Burnett, Technical and Environmental Compliance Coordinator | |
| <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant | |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- **Councillor Doug Jelly acted as Chair in the absence of Councillor Whalen**

4.0 ADOPTION OF AGENDA

Recommendation BM-2019-009

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the February 14, 2019 meeting be adopted as printed.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2019-010

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting minutes of January 17, 2019 be adopted as presented.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7.0 CORRESPONDENCE

None

8.0 PRESENTATIONS

None

9.0 UNFINISHED BUSINESS

9.1 2019 Capital Budget

Discussion:

The Committee reviewed Draft 2 of the 2019 Capital Budget for both Property Maintenance and Fleet.

Recommendation BM-2019-011

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends that Council consider draft 2 of the 2019 Property Maintenance budget as presented.

Carried

Recommendation BM-2019-012

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends reducing the grader and fire rescue truck purchase to \$300,000 each; and further recommends the deferral of the fire rescue truck to 2020.

Carried

10.0 NEW BUSINESS

10.1 Haileybury Arena Boiler

Discussion:

Mitch Lafreniere made the Committee aware of some unexpected repairs required for the Haileybury Arena Boiler. Estimated cost to repair is \$5,000.

11.0 ADMINISTRATIVE REPORTS

12.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for March 21, 2019 10:30 a.m.

13.0 ADJOURNMENT

Recommendation BM-2019-013

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 12:25 p.m.

Carried

DRAFT

1. CALL TO ORDER

Meeting called to order at 1:05 p.m.

2. ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Clayton Seymour, CBO |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Jennifer Pye, Planner |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Shelly Zubyck, Director of Corporate Services |
| | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. APPROVAL OF AGENDA

Recommendation PPP-2019-004

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the February 14, 2019 meeting be approved as printed.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2019-005

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee minutes of the January 17, 2019 meeting be adopted as presented.

Carried

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7. PRESENTATIONS

None

8. CORRESPONDENCE FROM COUNCIL/INTERNAL COMMITTEES

9. BY-LAW/BUILDING/PLANNING

9.1 Parking Update

Discussion:

Clayton Seymour updated the Committee in regards to recent overnight and weekend parking enforcement.

9.2 Smoking By-Law update

Discussion:

The Smoking By-Law was recently reviewed at a Police Services Board meeting, and will be going to Council for 1st and 2nd reading.

9.3 Beach Gardens update

Discussion:

Jennifer Pye informed the Committee that there will be a memo coming to Council for an amendment to the agreement for the development. There has also been a change in the overall configuration of the development to include duplexes instead of fourplexes.

10. FIRE AND EMERGENCY SERVICES

10.1 Monthly Activity Report – January 2019

Discussion:

Tim Uttley reviewed the monthly activity report.

10.2 Council Memo 001-2019-PPP – Appointment of EMPC Member

Discussion:

For the Committee's information

10.3 Council Memo 002-2019-PPP – Seminar Invitation

Discussion:

For the Committee's information

10.4 2019 Capital Budget

Discussion:

The Committee discussed draft 2 of the 2019 Capital Budget.

Recommendation PPP-2019-006

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby recommends the deferral of the \$150,000 for the Haileybury Fire Station to 2020 and include this amount in the total cost of the project.

Carried

Recommendation PPP-2019-007

Moved by: Mayor Carman Kidd

Be it resolved that:

The Protection to Persons and Property Committee hereby recommends supports the recommendation from the Building Maintenance Committee in regards to reductions and deferrals within the fleet budget for 2019.

Carried

11. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for March 21, 2019 starting at 1:00 p.m.

12. ADJOURNMENT

Recommendation PPP-2019-006

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 1:55 p.m.

Carried

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m.

2. ROLL CALL

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Darrell Phaneuf, Environmental Superintendent |
| <input type="checkbox"/> Councillor Danny Whalen | <input checked="" type="checkbox"/> Jamie Sheppard, Transportation Superintendent |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works | |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance | |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PW-2019-007

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for February 14, 2019 the meeting be approved as printed.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2019-008

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee minutes for the January 17, 2019 regular meeting be adopted as presented.

Carried

7. PRESENTATIONS

8. INTERNAL/EXTERNAL CORRESPONDENCE

9. UNFINISHED BUSINESS

9.1 Beach Gardens

Previous Discussion:

Work has begun on the development. Currently, the City is awaiting a final video inspection of the pipe that has been placed, before we can sign off.

Discussion:

The video inspection has not yet been received, therefore the City has not completed their final sign off. A memo will be presented to Council shortly in regards to changes that have been made to the overall configuration of the development which will require an amendment to the development agreement.

9.2 Uniboard Facility – Lakeshore Road

Previous Discussion:

Uniboard is inquiring about the disposing of leachate within Temiskaming Shores, approximately 300 loads, 3000 gallons/load. Staff is seeking MOECP approval prior to the acceptance of the leachate. The acceptance of the material has a Potential revenue of approximately \$170,000 for the City.

Discussion:

Doug Walsh has received a directive from the Director for the Ministry of Environment, Climate Change and Parks allowing the City is to start accepting the leachate from Uniboard facility at the New Liskeard Lagoon. The directive expires on June 21, 2019.

9.3 2019 Budget

Previous Discussion:

The Committee reviewed and discussed all the items included in the 2019 Capital Budget Public Works.

Recommendation PW-2019-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council identify the Dymond Looping Project as a priority for a 2-year project starting in 2019; and further recommends that both the UV System project at the Haileybury Sewage Treatment Plant and the Albert Street project be deemed conditional on government funding.

Carried

Recommendation PW-2019-004

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends removing the \$1.4 million from the 2019 budget for the paving of the Dymond Industrial Park.

Carried

Recommendation PW-2019-005

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council identify the Golf Course Road Bridge as a priority in the 2019 budget and utilizing the 2019 gas tax funding.

Carried

Discussion:

The Committee reviewed Draft 2 of the 2019 Capital Budget. The Committee was unable to come to a determination of the Pedestrian Cross Walk on Whitewood Ave. and would like Council to have further discussion.

Recommendation PW-2019-009

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that the Corporate Services Committee consider an increase to the water/sewer rate to equal \$100/residential unit and an 8% increase to the ICI rates for 2019.

Carried

Recommendation PW-2019-010

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby concurs with the reduction of the Digester Rehabilitation at the Haileybury waste water treatment plant to \$115,000, and the removal of shovel ready projects in the amount of \$75,000 from the Environmental capital budget for 2019; and further directs staff to fund any shortfall in the Environmental Capital budget using reserves.

Carried

Recommendation PW-2019-011

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council consider reducing the 2019 Roads Program to \$600,000.

Carried

10. NEW BUSINESS

10.1 ONR Crossings – Bedard Road and Radley Hill Road

Discussion:

City staff recently met with representatives from the ONR in regards to the railway crossings at Bedard Road and Radley Hill Road. There is an opportunity to partner with the ONR to apply for funding to assist with necessary repairs to the two crossings. On-going.

10.2 Cycling Routes Request (Bicycle Friendly Committee)

Discussion:

Recommendation PW-2019-012

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby refers the cycling routes request from the Bicycle Friendly Committee to the Recreation Committee for further discussion and available funding options.

Carried

11. NEXT MEETING

The next meeting of the Public Works Committee is scheduled for March 21, 2019 commence at 9:00 a.m.

12. ADJOURNMENT

Recommendation PW-2019-013

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 11:39 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

Memo

To: Mayor and Council
From: Douglas Walsh, Director – Public Works
Date: March 12, 2019
Subject: Proclamation – 2019 National Public Works Week
Attachments: 01- Draft Proclamation
02 - 2019 Public Works Week Poster

Mayor and Council:

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 59th year in 2019. In 2018, Temiskaming Shores participated for the first time and the planned activities were well received by residents of all ages.

The theme for the 2019 National Public Works Week is ***"It Starts Here"***. This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works... Growth and innovation starts with public works... Mobility starts with public works... Security starts with public works... Healthy communities start with public works... The bottom line is that citizens' quality of life starts with public works.

As a steward of your municipality's public interest, I am requesting that you to lend your support by issuing a proclamation officially recognizing May 19 – 25, 2019 as National Public Works Week. Enclosed for your consideration is a draft proclamation. (Attachment 01)

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate stability—of the nation. Therefore, I believe it is in the city's interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works departments—particularly during National Public Works Week—tens of thousands of

adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

Therefore, I respectfully request that you join other Canadian municipalities in proclaiming the importance of public works to the quality of life in our City and affirm the contributions of public works professionals.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager

National Public Works Week
May 19 – 25, 2019
"It Starts Here"

Council Proclamation

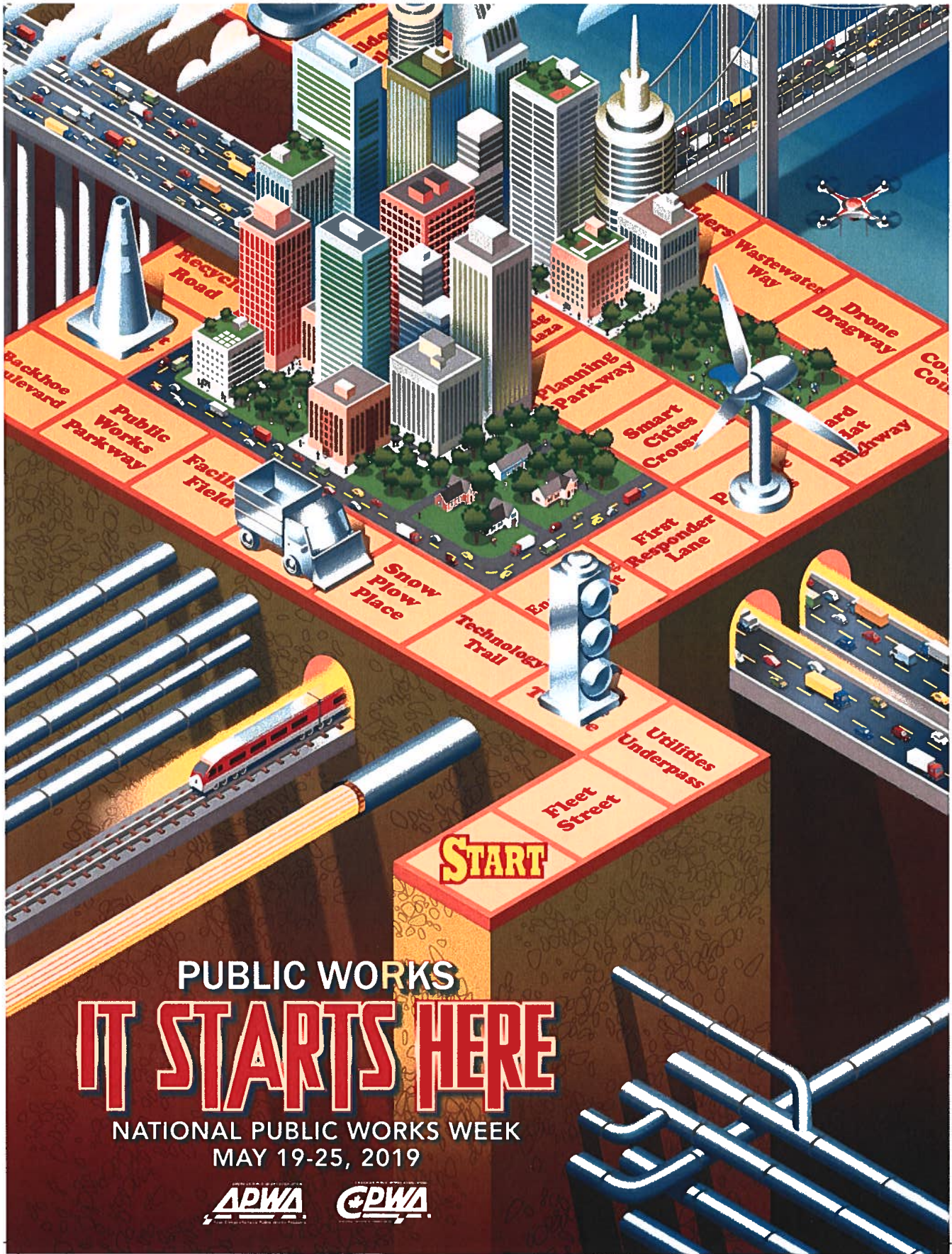
WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Temiskaming Shores and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, technologists, technicians, managers and dedicated front-line employees from municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, municipal leaders and children in the City of Temiskaming Shores to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in our community,

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

RESOLVED, that the Council of the City of Temiskaming Shores, does hereby designate the week May 19 – 25, 2019 as National Public Works Week; and urges all our residents to join with representatives of the Temiskaming Shores Public Works Department in activities, events and ceremonies designed to pay tribute to our public works professionals, technologists, technicians, engineers, managers and dedicated front-line employees and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.



PUBLIC WORKS
IT STARTS HERE

NATIONAL PUBLIC WORKS WEEK
 MAY 19-25, 2019



Subject: Annual Compliance and Summary
Water Reports

Report No.: PW-002-2019
Agenda Date: March 12, 2019

Attachments

Appendix 01: New Liskeard Annual Compliance and Summary Water Report 2018

Appendix 02: Haileybury Annual Compliance and Summary Water Report 2018

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-002-2019, more specifically Appendices 01 and 02 being the 2018 Annual Compliance and Summary Reports for the water systems within the municipality in accordance to Schedule 22 of O. Reg. 170/03 being a regulation under the Safe Drinking Water Act;
2. That Council hereby directs staff:
 - To place the 2018 Annual Compliance and Summary Reports in the Water System Binders located at the municipal office (325 Farr Drive);
 - To post the reports on the municipal website;
 - To place an ad in the community bulletin and the City's Facebook page notifying the public of the availability of these reports for public review; and
3. That Council further directs staff to forward a copy of Administrative Report PW-002-2019 to the Ministry of Environment and Climate Change, Safe Drinking Water Branch - North Bay for their records.

Background

In accordance to Schedule 22 – *Summary of Reports for Municipalities* of the Safe Drinking Water Act, more specifically Section 22-2. (1) (a) which states that the owner of a drinking water system shall ensure that, not later than March 31 of each year after 2003, a report is prepared in accordance with subsections (2) and (3) for the preceding calendar year and is given to, in the case of a drinking-water system owned by a municipality, the members of the municipal council.

Analysis

In this regard, the Ontario Clean Water Agency (OCWA), being the operating authority for the City of Temiskaming Shores, has submitted to the municipality the said required

reports for the water systems for Haileybury and New Liskeard. These reports are attached hereto as Appendices 01 and 02.

Once the reports are acknowledged by Council, a copy of these reports will be included in the Water System Binders located at the municipal office at 325 Farr Drive and must be available for inspection by any member of the public during normal business hours without charge in accordance with Section 12 (4) of the Safe Drinking Water Act. In addition, Section 11 (9.1) requires that effective steps are taken to advise users of water from the system that copies of the report are available, without charge, and of how a copy may be obtained. Thus, it is recommended that public dissemination of the documents be provided through the City's website and that a notice of their availability be placed in the local newspaper (community bulletin) and the City's Facebook page.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

There are no financial implications related to this subject. Staffing implications related to this process are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Steve Burnett
Technical & Environmental
Compliance Coordinator

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

New Liskeard Drinking Water System

2018 ANNUAL/SUMMARY REPORT

Prepared by the Ontario Clean Water Agency
on behalf of the City of Temiskaming Shores



TABLE OF CONTENTS

INTRODUCTION	2
Section 11 - ANNUAL REPORT	3
1.0 INTRODUCTION	3
2.0 NEW LISKEARD DRINKING WATER SYSTEM (DWS No. 220000344)	4
3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD.....	6
4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM	6
5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER.....	7
6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD.....	7
7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD	7
Schedule 22 - SUMMARY REPORTS FOR MUNICIPALITIES	13
1.0 INTRODUCTION	13
2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET	13
3.0 SUMMARY OF QUANTITIES & FLOW RATES.....	14
CONCLUSION	18

List of Appendices

APPENDIX A – Monthly Summary of Microbiological Test Results

APPENDIX B – Monthly Summary of Operational Data



New Liskeard Drinking Water System

Section 11

2018 ANNUAL REPORT



INTRODUCTION

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act* (SDWA) since June 2003. The Act was passed following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

Section 11 of Regulation 170/03 requires the owner to produce an Annual Report. This report must include the following:

1. Description of system & chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28 of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31 of each year for the preceding calendar year reporting period.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any regulatory requirement the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act*, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The reports have been prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Owner and presented to council as the 2018 Annual/Summary Report.



Section 11 - ANNUAL REPORT

1.0 INTRODUCTION

Drinking-Water System Name	New Liskeard Drinking Water System
Drinking-Water System Number	220000344
Drinking-Water System Owner	The Corporation of the City of Temiskaming Shores
Drinking-Water System Category	Large Municipal, Residential System
Reporting Period	January 1, 2018 to December 31, 2018

Does your Drinking-Water System serve more than 10,000 people? No

Is your annual report available to the public at no charge on a web site on the Internet?

Yes at: <http://www.temiskamingshores.ca/en/index.asp>

Location where the report required under O. Reg. 170/03 Schedule 22 will be available for inspection:

City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury, ON P0J 1K0

Drinking-Water Systems that receive drinking water from the New Liskeard Drinking Water System

The New Liskeard Drinking Water System provides all of its drinking water to the communities of New Liskeard and Dymond within the City of Temiskaming Shores.

The Annual Report was not provided to any other Drinking Water System Owners

The Ontario Clean Water Agency prepared the 2018 Annual Report for the New Liskeard Drinking Water System and provided a copy to the system owner; the City of Temiskaming Shores. The New Liskeard Drinking Water System is a stand-alone system that does not receive water from or send water to another system.

Notification to system users that the Annual Report is available for viewing is accomplished through:

Public access/notice via the web
Public access/notice via City's Facebook page
Public access/notice via a community bulletin



2.0 NEW LISKEARD DRINKING WATER SYSTEM (DWS No. 220000344)

The New Liskeard Drinking Water System is owned by The Corporation of the City of Temiskaming Shores and consists of a Class 1 water treatment system and a Class 3 water distribution subsystem. The system is a communal ground water well supply that services the communities of New Liskeard and Dymond. The Ontario Clean Water Agency is the accredited operating authority and is designated as the Overall Responsible Operator for both the water treatment and water distribution facilities.

Raw Water Supply

The New Liskeard water treatment plant, located at 301 McCamus and is supplied by two main production wells; Well 3 and Well 4. Well 3 is a 54.9 m deep drilled well equipped with a vertical turbine pump rated at 2700 L/min. The well is housed in a secure building located directly across from the water plant. Well 4 is a 54.9 m deep drilled well also equipped with a vertical turbine pump rated at 2700 L/min. This well is located inside the water treatment plant building. There is approximately 23 m of low permeability clay between the ground surface and the aquifer protecting the groundwater from surface spills.

Water Treatment

The production wells feed the main water treatment plant that has a maximum rated capacity of 7865 cubic meters per day (m³/d).

The treatment process consists of two iron and manganese removal/pressure filtration systems rated at 94.6 L/s that are filled with Filtronic's Electromedia[®], a proprietary media. The configuration allows either filter to be supplied with raw water from either of the two wells and the filter effluent is continuously monitored for turbidity. The two pressurized filters are automatically backwashed, based on high filter turbidity or maximum filter runtime. Manual backwashes can also be initiated when required. The backwash wastewater is discharged into the municipal sanitary sewage system which flows into the New Liskeard Lagoon.

Prior to filtration, chlorine gas is injected into the water to aid the oxidation process and precipitate the iron and manganese. After filtration, the treated water is re-chlorinated and directed into a contact tank comprised of two clearwells.

Water Storage and Pumping Capabilities

The clearwells are located directly below the water treatment plant and have a total storage capacity of 271 m³. The baffles in the clearwell help to ensure sufficient chlorine contact time (CT). This is continuously monitored by a chlorine analyzer to ensure adequate primary disinfection before water enters the distribution system. The two clearwells are connected via an isolation valve to enable either clearwell to be drained for maintenance without compromising a continuous supply of water to users.



Two vertical turbine high lift pumps, each rated at 3272 L/min, direct the treated water from the clear well to the Shepherdson Road reservoir and the Dymond reservoirs. If the high lifts are off then the Dymond Reservoir is fed by the Shepherdson Road reservoir.

The Shepherdson Road reservoir has a storage capacity of 1818 m³. Three vertical turbine pumps, all equipped with variable frequency drives (VFDs), supply water to pressure zones 2 and 3 in the system. A secondary disinfection system is in place at the reservoir using sodium hypochlorite to boost the chlorine levels leaving the reservoir if required.

The Dymond Reservoir is located at 284 Raymond Street and has a capacity of 1395 m³. The reservoir is a single story building with an underground clearwell consisting of four interconnected baffled cells. The building houses a sodium hypochlorite feed system, if boosting is required and four vertical turbine pumps two rated at 70 L/s and two rated at 28.1 L/s.

Emergency Power

An emergency 300 KW stand-by power generator is available at the Well 3 pumphouse to ensure continued operation of the water supply treatment and facility during a power outage. A 230 kW diesel generator is on-site at the Shepherdson Street Reservoir and a 260 kW standby diesel generator is available at the Dymond Reservoir in case of power failures.

Distribution System

The New Liskeard Drinking Water System is classified as a Large Municipal Residential Drinking Water System that provides water to the communities of New Liskeard and Dymond which consists of approximately 5750 residents and 2300 service connections.

This distribution system is broken down into three (3) service zones. It should be noted that the feeder main from the McCamus water treatment plant to the storage reservoir on Shepherdson Road also acts as a distribution line within Zone I. The three zones are supplied with potable water in the following manner:

Zone I – Gravity Zone is supplied with water through a distribution line (also the feeder main to the reservoir from the WTP) from the Shepherdson Road reservoir. Zone I is also isolated from Zones II and III via natural topography and closed valves. Zone I also supplies water from Shepherdson Road to the Dymond Reservoir which feeds the Dymond Distribution System.

Zone II – Intermediate Zone is fed through a separate distribution line from the Shepherdson Road reservoir through pumping. The area is generally comprised of residential units as well as the recently developed (2011) Dymond Industrial Park. The interconnected distribution piping between this zone and Zone I (gravity) is isolated via closed gate valves.

Zone III – High Zone is fed through a separate distribution line from the Shepherdson Road reservoir through pumping. The area is generally comprised of limited industrial users and is the main feed for Temiskaming Hospital.



3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD

The following chemicals were used in the New Liskeard Drinking Water System treatment process:

- Chlorine Gas – Primary Disinfection
- Sodium Hypochlorite – Secondary Disinfection

All treatment chemicals meet AWWA and NSF/ANSI standards.

4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM

OCWA is committed to maintaining the assets of the drinking water system and sustains a program of scheduled inspection and maintenance activities using a computerized Work Management System (WMS).

Significant expenses incurred in the drinking water system include the following:

Water Treatment Plant

- Commissioned new iron and manganese removal filter system in June.
- Replaced Depolox chlorine analyzer with a Hach CL17
- Installed flow control valves on each turbidimeter to reduce flow
- Replaced defective solenoid valve on post #2 chlorination system.
- Replaced blown bulbs (pilot lights) in VFD panels.
- New back-up compressor

Shepherson Street Pumping Station

- Replaced graduated sodium hypochlorite tank to a 60L plastic tank with level transmitter
- Repaired leaking pressure reducing valve (zone 2)
- Replaced security system keypad

Dymond Pumping Station

- Replaced chemical pump panel
- Replaced faulty pressure transmitter
- Repaired faulty chlorine analyzer
- Repaired broken plumbing on the sodium hypochlorite system



5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER

Based on information kept on record by OCWA, the New Liskeard Drinking Water System was in full compliance in 2018 with no adverse water quality incidents reported to the Ministry’s Spills Action Centre.

6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD

Summary of Microbiological Data

Sample Type	# of Samples	Range of <i>E.coli</i> Results (min to max)	Range of Total Coliform Results (min to max)	# of HPC Samples	Range of HPC Results (min to max)
Raw – Well 3	52	0 to 0(INT/NDOGN)	0 to 0 (INT/NDOGN)	N/A	N/A
Raw – Well 4	52	0 to 0	0 to 1	N/A	N/A
Treated	52	0 to 0	0 to 0	52	< 10 to 30
Distribution	208	0 to 0	0 to 0	104	< 10 to 70

Maximum Acceptable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

INT - interference, bacti colonies cannot be properly counted

NDOGN - no data, overgrown with non-target

Notes:

1. One microbiological sample is collected and tested each week from the raw and treated water supply. A total of four microbiological samples are collected and tested each week from the New Liskeard distribution system. At least 25% of the distribution samples must be tested for HPC bacteria.
2. Well No. 3 taken off-line during plant upgrade. Results of INT and NDOGN were detected in Well No. 3 when the well was started up to collect regulatory bacteriological and turbidity samples.

Refer to *Appendix A* for a monthly summary of microbiological test results.

7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD

Summary of Raw Water Turbidity Data

Parameter	Number of Samples	Range of Results (min to max)	Unit of Measure
Turbidity – Well 3	50	0.11 to 275	NTU
Turbidity – Well 4	53	0.21 to 2.8	NTU

Note:

1. Turbidity samples required once every month.
2. Well No. 3 taken off-line during plant upgrade. High turbidity results caused when the well was started up to collect regulatory bacteriological and turbidity samples.



Continuous Monitoring in the Treatment Process

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Free Chlorine Residual	8760	0.30 to 3.72	mg/L	CT

Notes:

1. For continuous monitors use 8760 as the number samples for one year
2. CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the New Liskeard water plant if the free chlorine residual level drops below 0.40 mg/L to ensure primary disinfection is achieved.

On May 31st, the Deplox CL17 chlorine analyzer was replaced and the free chlorine level dropped to 0.30 mg/L. CT calculation was performed and passed.

Summary of Chlorine Residual Data in the Distribution System

Number of Samples	Free Chlorine (min to max)	Unit of Measure	Standard
369	0.19 to 1.13	mg/L	≥ 0.05

Note: Four (4) chlorine residual samples are collected one day and three (3) on a second day of each week. The sample sets must be collected at least 48-hours apart and samples collected on the same day must be from different locations.

Summary of Nitrate & Nitrite Data (sampled at the water treatment plant every quarter)

Date of Sample	Nitrate Result	Nitrite Result	Unit of Measure	Exceedance
January 8	< 0.1	< 0.03	mg/L	No
April 9	< 0.1	< 0.03	mg/L	No
July 3	< 0.1	< 0.03	mg/L	No
October 9	< 0.02	< 0.008	mg/L	No

Maximum Allowable Concentration (MAC) for Nitrate = 10 mg/L
 MAC for Nitrite = 1 mg/L

Summary of Total Trihalomethane Data (sampled in the distribution system every quarter)

Date of Sample	THM Result	Unit of Measure	Running Average	Exceedance
January 8	57.5	ug/L		
April 9	54.1	ug/L		
July 3	45.4	ug/L	54.7	No
October 9	61.6	ug/L		

Maximum Allowable Concentration (MAC) for Total Trihalomethanes = 100 ug/L (Four Quarter Running Average)

Haloacetic Acid (HAAs) Sampling and Testing Required under Schedule 13-6.1

New sampling requirements for Haloacetic Acids (HAAs) came into effect on January 1st, 2017. At least one distribution must sample taken in each calendar quarter, from a point in the drinking water system’s distribution system, or plumbing that is likely to have an elevated potential for the formation of HAAs.



The maximum allowable concentration (MAC) of 80 ug/L is effective January 1st, 2020 and is based on a running annual average of quarterly results (similar to THMs). Results that exceed the MAC must be reported as an adverse water quality incident (AWQI) starting January 1st, 2020. HAA results for 2018 are summarized below.

Summary of Total Haloacetic Acid Data (sampled in the distribution system)

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 8	< 8	ug/L		
April 9	14.1	ug/L	< 11.2	N/A
July 3	10.7	ug/L		
October 9	12.0	ug/L		

Summary of Most Recent Lead Data under Schedule 15.1

(applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The New Liskeard Drinking Water System qualified for the ‘Exemption from Plumbing Sampling’ as described in section 15.1-5 (9-10) of Ontario Regulation 170/03. The exemption applies to a drinking water system if; in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration of 10 ug/L for lead. As such, the system was required to test for total alkalinity and pH in three distribution samples collected during the periods of December 15 to April 15 (winter period) and June 15 to October 15 (summer period). This testing is required in every 12-month period with lead testing in every third 12-month period.

In 2018, the New Liskeard Drinking Water System completed its third 12-month period of the lead testing. Two rounds of lead, alkalinity and pH testing were conducted on April 4th and October 10th. Results are summarized in the table below.

Summary of Lead Data (sampled in the distribution system)

Date of Sample	# of Samples	Field pH (min to max)	Field Temperature (°C) (min to max)	Alkalinity (mg/L) (min to max)	Lead (ug/L) (min to max)
April 4	3	6.80 to 7.20	1.6 to 6.4	223 to 229	< 0.1 to 0.24
October 11	3	6.54 to 7.54	12.3 to 17.1	234 to 239	< 0.1 to 1.2

Note: Next lead sampling scheduled for 2021

Most Recent Schedule 23 Inorganic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Antimony	< 0.5	ug/L	6	No	No
Arsenic	< 1	ug/L	10	No	No
Barium	108	ug/L	1000	No	No
Boron	116	ug/L	5000	No	No



Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Cadmium	< 0.1	ug/L	5	No	No
Chromium	< 1	ug/L	50	No	No
Mercury	< 0.1	ug/L	1	No	No
Selenium	< 1	ug/L	50	No	No
Uranium	< 1	ug/L	20	No	No

Note: Sample required every 36 months (sample date = *October10, 2017*). Next sampling scheduled for October 2020

Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Alachlor	< 0.2	ug/L	5	No	No
Atrazine + N-dealkylated metabolites	< 0.5	ug/L	5	No	No
Azinphos-methyl	< 0.2	ug/L	20	No	No
Benzene	< 0.1	ug/L	1	No	No
Benzo(a)pyrene	< 0.005	ug/L	0.01	No	No
Bromoxynil	< 0.09	ug/L	5	No	No
Carbaryl	< 1	ug/L	90	No	No
Carbofuran	< 1	ug/L	90	No	No
Carbon Tetrachloride	< 0.2	ug/L	2	No	No
Chlorpyrifos	< 0.2	ug/L	90	No	No
Diazinon	< 0.2	ug/L	20	No	No
Dicamba	< 0.08	ug/L	120	No	No
1,2-Dichlorobenzene	< 0.2	ug/L	200	No	No
1,4-Dichlorobenzene	< 0.3	ug/L	5	No	No
1,2-Dichloroethane	< 0.2	ug/L	5	No	No
1,1-Dichloroethylene (vinylidene chloride)	< 0.3	ug/L	14	No	No
Dichloromethane	< 1	ug/L	50	No	No
2-4 Dichlorophenol	< 0.2	ug/L	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	< 0.08	ug/L	100	No	No
Diclofop-methyl	< 0.08	ug/L	9	No	No
Dimethoate	< 0.2	ug/L	20	No	No
Diquat	< 0.6	ug/L	70	No	No
Diuron	< 6	ug/L	150	No	No
Glyphosate	< 20	ug/L	280	No	No
MCPA	< 10	ug/L	100	No	No
Malathion	< 0.2	ug/L	190	No	No
Metolachlor	< 0.1	ug/L	50	No	No
Metribuzin	< 0.1	ug/L	80	No	No
Monochlorobenzene	< 0.5	ug/L	80	No	No
Paraquat	< 0.3	ug/L	10	No	No



Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Pentachlorophenol	< 0.3	ug/L	60	No	No
Phorate	< 0.1	ug/L	2	No	No
Picloram	< 0.08	ug/L	190	No	No
Polychlorinated Biphenyls (PCBs)	< 0.06	ug/L	3	No	No
Prometryne	< 0.06	ug/L	1	No	No
Simazine	< 0.2	ug/L	10	No	No
Terbufos	< 0.1	ug/L	1	No	No
Tetrachloroethylene	< 0.3	ug/L	10	No	No
2,3,4,6-Tetrachlorophenol	< 0.3	ug/L	100	No	No
Triallate	< 0.1	ug/L	230	No	No
Trichloroethylene	< 0.2	ug/L	5	No	No
2,4,6-Trichlorophenol	< 0.2	ug/L	5	No	No
Trifluralin	< 0.1	ug/L	45	No	No
Vinyl Chloride	< 0.1	ug/L	1	No	No

Note: Sample required every 36 months (sample date = October 10, 2017). Next sampling scheduled for October 2020

Inorganic or Organic Parameter(s) that Exceeded Half the Standard Prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg.169/03) during the reporting period.

Most Recent Sodium Data at the Water Treatment Plant

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
October 9, 2018	1	14.7	mg/L	20	Yes

Note: Sample required every 60 months. Next sampling scheduled for October 2023.

Most Recent Fluoride Data at the Water Treatment Plant

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
October 9, 2018	1	0.718	mg/L	1.5	No

Note: Sample required every 60 months. Next sampling scheduled for October 2023.



Additional Testing Performed in Accordance with a Legal Instrument

Schedule D, Section 2.0 of Municipal Drinking Water Licence #218-103 issued on August 15, 2016 provides relief from regulatory requirements Schedule 1-2(2) and 16-3(1)4 which states that:

Notwithstanding the provisions of Ontario Reg. 170/03, the Owner is not required to comply with the following:

- The free chlorine residual at 399 Radley Hill Road is never less than 0.05 mg/L.
- A result indicating that the free chlorine residual is less than 0.05 mg/L in a sample of drinking water at 399 Radley Hill Road is an adverse result of a drinking water test for the purpose of section 18 of the Ontario Safe Drinking Water Act (SDWA, 2002) if a report under subsection 18(1) of the SDWA has not been made in respect of free chlorine residual in the preceding 24 hours.

In exchange, the following conditions apply:

- An ultraviolet light (UV) point of entry treatment unit owned or leased by the owner of the system is connected to the plumbing of every building and other structure that is served by the drinking water system at 399 Radley Hill Road.
- The UV unit(s) is validated through biosimetry testing for a dose of 40 mJ/cm².
- In the event that the UV unit malfunctions, loses power or ceases to provide the appropriate level of disinfection:
 - The UV unit has a feature that ensures that no water is directed to users of water treated by the unit and a certified operator takes appropriate action at the location where the unit is installed if such an event occurs before water is again directed to users of water treated by the unit, or
 - The UV unit has a feature that causes an alarm to sound immediately at the building or structure where the point of entry treatment unit is installed and a location where a certified operator is present, if a certified operator is not always present at the building or structure where the point of entry treatment unit is installed. If an alarm sounds, a certified operator must take appropriate action as soon as possible.

Ultraviolet Dosage

UV System	# of Samples	Range of Results <i>(min to max)</i>	Unit of Measure	Limit
UV Unit	90	25.7 to 301	mJ/cm ²	40

Notes:

1. July 3 - UV system faulted and shutdown. Unit flushed and put back into service reading 285.4 mJ/cm².
2. August 7, 13, 20 & 27 - Low UV dosage caused unit to shut down and alarm. System flushed and dosage readings increased to 214, 201, 315 & 295 mJ/cm².



New Liskeard Drinking Water System

Schedule 22

2018 SUMMARY REPORT

FOR MUNICIPALITIES



Schedule 22 - SUMMARY REPORTS FOR MUNICIPALITIES

1.0 INTRODUCTION

Drinking-Water System Name	New Liskeard Drinking Water System
Municipal Drinking Water Licence (MDWL)	218-103-2 (issued August 15, 2016)
Drinking Water Works Permit (DWWP)	218-203-3 (issued April 21, 2017)
Permit to Take Water (PTTW)	4417-AF2JAM (issued November 2, 2016)
Reporting Period	January 1, 2018 to December 31, 2018

2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET

According to information kept on record by OCWA, the New Liskeard Drinking Water System failed to meet the following requirements during the 2018 reporting period:

Drinking Water Legislation	Requirement(s) the System Failed to Meet	Duration	Corrective Action(s)	Status
Condition 2.3 of Schedule B of Drinking Water Works Permit No 218-203, Issue No. 3, (Permit) Condition 3.2.5 and 3.2.6 of the Watermain Disinfection Procedure	<p>The system failed to follow the ministry's Watermain Disinfection Procedure which states that all parts of the drinking water system in contact with drinking water which are added, modified, replaced, extended or taken out of service for inspection, repair or other activities that may lead to contamination shall be disinfected before being put into service in accordance with a procedure approved by the Director or in accordance with the Procedure.</p> <p>The Procedure requires that for emergency repairs the operating authority must:</p> <p>a) conduct post repair flushing until the discharged water is free from discoloration, and secondary disinfection has been restored and that flushing shall continue until the disinfectant concentration at the point of flushing reaches at least 0.2 mg/L free chlorine. Upon restoration of secondary disinfection, the system can be returned to normal service, defined as having all valves returned to normal operating position.</p>	March to October 2018.	<p>The City of Temiskaming Shores has certified operators that respond to and repair water main breaks results and record activities performed as required by the Ministry's Watermain Disinfection Procedure on a Water Report form.</p> <p>OCWA met with the City to review and update the form to ensure the requirements of the procedure are being met.</p> <ul style="list-style-type: none"> - Added a section for the OIC categorizing the break to sign - Added a section to clarify what the size of pipe being repaired (so operators will know if disinfection and residuals are required) <p>The Distribution and Maintenance Repair form that OCWA developed and uses for water main repairs is currently under revision. Once revised, the City has agreed to use the form after training is provided in early 2019.</p>	In Progress



Drinking Water Legislation	Requirement(s) the System Failed to Meet	Duration	Corrective Action(s)	Status
	On March 4th, 2018 post flushing was not completed after repairing a watermain and, on March 4th 2018 and June 7th, 2018, no chlorine residuals were taken prior to placing the watermain into service after a repair.			

3.0 SUMMARY OF QUANTITIES & FLOW RATES

Flow Monitoring

Municipal Drinking Water Licence (MDWL) #218-103 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The flow monitoring equipment identified in the MDWL is present and operating as required. These flow meters are calibrated on an annual basis as specified in the manufacturers’ instructions.

Water Usage

The following Water Usage Tables summarize the quantities and flow rates of water taken and produced during the 2018 reporting period, including average monthly volumes, maximum monthly volumes, total monthly volumes and maximum flow rates.

Raw Water

2018 - Monthly Summary of Water Takings from the Source (Well No. 3 and Well No. 4)

Regulated by Permit to Take Water (PTTW) #4417-AF2JAM, issued November 2, 2016

Well No. 3

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	41550	6522	0	180	3115	88711	76416	63528	49855	52015	43257	45646	470794
Average Volume (m ³ /d)	1340	233	0	6	100	2957	2465	2049	1662	1678	1442	1472	1284
Maximum Volume (m ³ /d)	2428	1953	0	99	1866	3656	3179	2774	2327	2335	2095	1768	3656
PTTW - Maximum Allowable Volume (m ³ /day)	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000
Maximum Flow Rate (L/min)	2705	2677	2	2275	4064	4001	3713	3629	3809	3798	4247	3719	4247
PTTW - Maximum Allowable Flow Rate (L/min)	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500



Well No. 4

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	58781	83979	102413	97685	95427	25782	69497	59900	52057	53870	50951	50599	800939
Average Volume (m ³ /d)	1896	2999	3304	3256	3078	859	2242	1932	1735	1738	1698	1632	2198
Maximum Volume (m ³ /d)	3245	3526	3461	3520	3602	2840	3080	2434	2133	2493	2005	2166	3602
PTTW - Maximum Allowable Volume (m ³ /day)	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000
Maximum Flow Rate (L/min)	2778	2776	2742	2707	2777	3041	2989	2967	2976	2982	2993	2964	3041
PTTW - Maximum Allowable Flow Rate (L/min)	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500	4500

Combined Raw Water Taking (Well No. 3 and Well No. 4)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	100331	90501	102413	97864	98542	114493	145913	123428	101912	105885	92810	96244	1270336
Average Volume (m ³ /d)	3236	3232	3304	3262	3179	3816	4707	3982	3397	3416	3094	3105	3477
Maximum Volume (m ³ /d)	3811	3536	3461	3520	3824	6014	6163	4783	3898	3971	3514	3246	6163
MDWL - Rated Capacity (m ³ /day)	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000	8000

The system’s Permit to Take Water #4417-AF2JAM, issued November 2, 2016, allows the City to withdraw water at the following rates:

Well No. 3: 4000 m³/day / 4,500 L/minute

Well No. 4: 4000 m³/day / 4,500 L/minute

Total Combined Daily Volume: 8000 m³/day

A review of the raw water flow data indicates that the total daily volume of water taken from each well never exceeded the allowable limits. The maximum water taking from Well No. 3 was 3656 m³ on June 13th, from Well No. 4 was 3602 m³ on May 23rd and the combined maximum was 6163 m³ on July 4th.

Well No. 3 and Well No. 4 operated within their allowable flow rates having a maximum flow rate of 4247 and 3041 L/minute respectively.

Well No. 3 was removed from service at the end of January to the end of May to allow the installation of the new iron and manganese removal filtration system.



Treated Water

2018 - Monthly Summary of Treated Water Supplied to the Distribution System

Regulated by Municipal Drinking Water Licence (MDWL) #218-103 - Issue 2, dated August 15, 2016

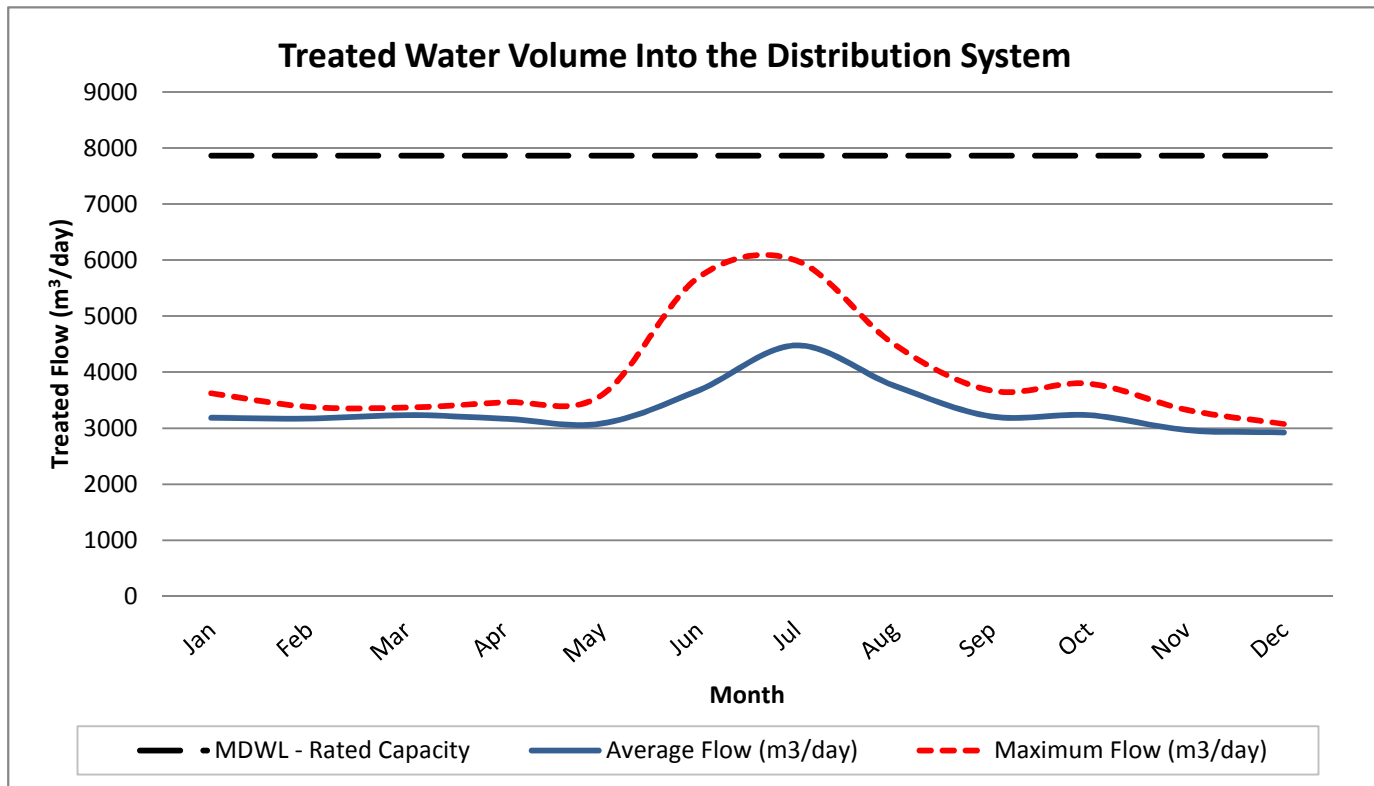
	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Year to Date</i>
<i>Total Volume (m³)</i>	98786	88776	100200	95127	95518	110275	138792	116589	96295	100202	89042	90639	1220239
<i>Average Volume (m³/d)</i>	3187	3171	3232	3171	3081	3676	4477	3761	3210	3232	2968	2924	3341
<i>Maximum Volume (m³/d)</i>	3624	3379	3368	3463	3584	5695	5993	4501	3669	3795	3328	3075	5993
<i>MDWL - Rated Capacity (m³/day)</i>	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865

Schedule C, Section 1.0 (1.1) of MDWL No. 218-103 states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed 7865 m³ on any calendar day. The New Liskeard DWS complied with this limit having a recorded maximum volume of 5993 m³/day on July 4th, which represents 71.2 % of the rated capacity.

The following table and graph (Figure 1) compares the average and maximum flow rates into the distribution system to the approved rated capacity of the system as identified in the MDWL.

Figure 1: 2018 - Monthly Volume of Treated Water into the Distribution System

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Flow (m ³ /day)	3187	3171	3232	3171	3081	3676	4477	3761	3210	3232	2968	2924
Maximum Flow (m ³ /day)	3624	3379	3368	3463	3584	5695	5993	4501	3669	3795	3328	3075
MDWL - Rated Capacity	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865	7865
% Rated Capacity	46	43	43	44	46	72	76	57	47	48	42	39





Summary of System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs:

Rated Capacity of the Plant (MDWL)	7865 m ³ /day	
Average Daily Flow for 2018	3341 m ³ /day	42.5 % of the rated capacity
Maximum Daily Flow for 2018	5993 m ³ /day	76.2 % of the rated capacity
Total Treated Water Produced in 2018	1,220,239 m ³	

CONCLUSION

The New Liskeard drinking water system operated well in 2018 complying with the regulatory requirements of the Safe Drinking Water Act and its Regulations and meeting the terms and conditions outlined in its site specific Drinking Water Works Permit

The system was able to operate in accordance with the terms and conditions of the Permit to Take Water and in accordance with the rated capacity of the licence while meeting the community's demand for water use.

The system addressed the following non-compliance with its Municipal Drinking Water Licence and the Ministry's Watermain Disinfection procedure.

The Owner/operating authority failed to conduct post repair flushing and test for chlorine residuals after watermain repairs. The Owner and operating authority discussed the procedure and reviewed and updated the City's form to ensure the requirements of the procedure are being met. Additional training is planned for both City and OCWA operators.



APPENDIX A

Monthly Summary of Microbiological
Test Results

**NEW LISKEARD DRINKING WATER SYSTEM
SUMMARY OF MICROBIOLOGICAL TEST RESULTS**

Facility Works Number: 22000344
Facility Owner: Municipality: City of Temiskaming Shores
Facility Classification: Class 1 Water Treatment

RAW WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
Well 3 / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0/INT	0/NDOGN/INT	0	0	0	0	0	0	0	0			0/NDOGN/INT	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well 3 / E. Coli: EC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0/INT	0/NDOGN/INT	0	0	0	0	0	0	0	0			0/NDOGN/INT	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well 4 / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well 4 / E. Coli: EC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	1	0	0	0	0	0			1	
Mean Lab	0	0	0	0	0	0	0.2	0	0	0	0	0		0.019		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
TREATED WATER																
Treated Water POE / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Treated Water POE / E. Coli: EC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Treated Water POE / HPC - cfu/mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	< 10	< 10	< 30	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10			30	
Mean Lab	< 10	< 10	< 15	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	<	10.385		
Min Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10				< 10
DISTRIBUTION WATER																
1st Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
1st Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / HPC - cfu/mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	< 10	< 10	< 70	< 10	< 10	< 20	< 10	< 10	< 10	< 10	< 10	< 10			70	
Mean Lab	< 10	< 10	< 25	< 10	< 10	< 12.5	< 10	< 10	< 10	< 10	< 10	< 10	<	11.346		
Min Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10				< 10
3rd Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
3rd Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
4th Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
4th Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
4th Bacti/Residual / HPC - cfu/mL																
Count Lab	5	4	4	5	4	4	5	4	4	5	4	4	52			
Max Lab	< 20	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	30	< 10	< 10			30	
Mean Lab	< 12	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 15	< 10	< 10	<	10.577		
Min Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10				< 10

NOTES:
Well No. 3 was not in used in March or April during filter upgrades. It was started each week to collect bacteriological samples.

INT - interference, bacti colonies cannot be properly counted
NDOG - no data, overgrown with non-target



APPENDIX B

Monthly Summary of Operational Data

**NEW LISKEARD DRINKING WATER SYSTEM
SUMMARY OF OPERATIONAL RESULTS**

Facility Works Number: 220000344
 Facility Owner: Municipality: City of Temiskaming Shores
 Facility Classification: Class 1 Water Treatment

RAW WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
Well 3 / Turbidity - NTU																
Count IH	5	2	3	5	3	4	5	4	4	5	4	6	50			
Max IH	0.45	0.64	0.85	275	1.43	0.66	0.65	0.38	0.7	0.43	0.51	0.95			275	
Mean IH	0.39	0.565	0.817	114.042	0.853	0.408	0.334	0.305	0.493	0.346	0.428	0.568		11.833		
Min IH	0.31	0.49	0.79	0.55	0.52	0.2	0.11	0.22	0.28	0.28	0.36	0.31				0.11
Well 4 / Turbidity - NTU																
Count IH	5	4	4	5	3	4	5	4	4	5	4	6	53			
Max IH	0.46	0.64	0.45	1.07	0.63	1.76	2.8	1.91	0.68	0.71	0.78	0.5			2.8	
Mean IH	0.398	0.48	0.403	0.738	0.473	1.27	1.002	1.055	0.388	0.556	0.617	0.363		0.64		
Min IH	0.33	0.38	0.36	0.41	0.36	0.91	0.33	0.26	0.21	0.39	0.53	0.29				0.21
TREATED WATER																
Treated Water POE / CI Residual: Free (0.40 mg/L) - mg/L																
Max OL	1.45	1.6	1.66	1.6	2.31	1.73	1.51	1.71	3.72	2.06	1.79	2.08			3.72	
Mean OL	1.084	1.068	1.069	1.084	1.125	1.169	1.26	1.285	1.428	1.246	1.081	1.059		1.163		
Min OL	0.60	0.55	0.51	0.60	0.30	0.46	0.79	0.98	0.53	0.43	0.86	0.82				0.30
DISTRIBUTION WATER																
1st Bacti/Residual / CI Residual: Free - mg/L																
Count IH	9	8	9	9	9	8	9	9	8	9	9	9	105			
Max IH	1.22	0.7	0.96	0.89	0.83	0.75	1.06	1.34	1.07	1.03	0.82	0.75			1.34	
Mean IH	0.641	0.564	0.721	0.799	0.734	0.656	0.726	0.854	0.794	0.704	0.621	0.538		0.697		
Min IH	0.24	0.29	0.25	0.62	0.66	0.25	0.44	0.45	0.42	0.31	0.44	0.35				0.24
2nd Bacti/Residual / CI Residual: Free - mg/L																
Count IH	9	8	9	9	9	8	9	9	8	9	9	9	105			
Max IH	1.12	0.86	1.05	0.83	0.78	0.83	1.13	1.13	0.91	1.08	1.01	0.89			1.13	
Mean IH	0.709	0.653	0.636	0.742	0.636	0.741	0.606	0.732	0.695	0.852	0.721	0.781		0.709		
Min IH	0.43	0.19	0.25	0.55	0.43	0.57	0.24	0.29	0.6	0.64	0.49	0.73				0.19
3rd Bacti/Residual / CI Residual: Free - mg/L																
Count IH	9	8	9	9	9	8	9	9	8	9	9	9	105			
Max IH	0.97	0.82	0.8	0.81	0.9	1.07	0.93	1.13	1.63	1.33	0.83	1.21			1.63	
Mean IH	0.692	0.678	0.654	0.656	0.666	0.723	0.71	0.718	0.864	0.786	0.691	0.744		0.714		
Min IH	0.49	0.58	0.45	0.4	0.36	0.28	0.39	0.36	0.31	0.29	0.61	0.44				0.28
4th Bacti/Residual / CI Residual: Free - mg/L																
Count IH	5	4	4	5	4	4	5	4	4	5	4	6	54			
Max IH	1	0.84	0.99	0.86	0.72	0.79	1.14	1	2.15	1.32	0.75	0.96			2.15	
Mean IH	0.68	0.645	0.76	0.684	0.563	0.703	0.978	0.768	1.343	0.948	0.648	0.7		0.784		
Min IH	0.21	0.54	0.45	0.55	0.45	0.52	0.88	0.64	0.71	0.47	0.55	0.36				0.21
RADLEY HILL ROAD																
Manitoulin Transport / UV Dosage - mJ/cm²																
Count IH	7	5	5	8	9	6	7	9	9	9	8	8	90			
Max IH	148	219	129	201.5	158.8	301	127.4	149	265	260.3	213.1	288.1			301	
Mean IH	113.486	175.5	103.4	120.5	113.844	210.867	93.314	80.067	232.522	234.044	185.875	277.563		163.59		
Min IH	97.3	132.5	52	42.4	88.7	136.6	25.7	39	211.6	222	165.2	256				25.7

NOTES:

- Well #3 taken off-line during plant upgrade. High turbidity results caused when the well was started up to collect samples.
- On May 31st, the Deplox CL17 was replaced and chlorine level dropped to 0.30 mg/L. CT calculation done and passed.
- July 3 - UV system faulted and shutdown. Unit flushed and put back into service reading 285.4 mJ/cm2
- August 7, 13, 20 & 27 - Low UV dosage caused unit to shutdown and alarm. System flushed and dosage readings increased to 214, 201, 315 & 295 mJ/cm2.



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Haileybury Drinking Water System

2018 ANNUAL/SUMMARY REPORT

Prepared by the Ontario Clean Water Agency
on behalf of the City of Temiskaming Shores



TABLE OF CONTENTS

INTRODUCTION	2
Section 11 - ANNUAL REPORT	3
1.0 INTRODUCTION	3
2.0 HAILEYBURY DRINKING WATER SYSTEM (DWS No. 210000309).....	4
3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD.....	5
4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM	5
5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER.....	6
6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD.....	7
7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD.....	7
Schedule 22 - SUMMARY REPORTS for MUNICIPALITIES.....	13
1.0 INTRODUCTION	13
2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET	13
3.0 SUMMARY OF QUANTITIES & FLOW RATES.....	14
CONCLUSION	17



INTRODUCTION

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act* (SDWA) since June 2003. The Act was passed following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

O. Reg. 170/03 requires the owner to produce an Annual Report, under Section 11. This report must include the following:

1. Description of system and chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28 of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31 of each year for the preceding calendar year reporting period.


The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any regulatory requirement the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act*, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The reports have been prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Owner and presented to council as the 2018 Annual/Summary Report.



Haileybury Drinking Water System

Section 11

2018 ANNUAL REPORT



Section 11 - ANNUAL REPORT

1.0 INTRODUCTION

Drinking-Water System Name	Haileybury Drinking Water System
Drinking-Water System Number	210000309
Drinking-Water System Owner	The Corporation of the City of Temiskaming Shores
Drinking-Water System Category	Large Municipal, Residential System
Reporting Period	January 1, 2018 to December 31, 2018

Does your Drinking-Water System serve more than 10,000 people? No

Is your annual report available to the public at no charge on a web site on the Internet?

Yes at: <http://www.temiskamingshores.ca/en/index.asp>

Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection:

City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury, ON P0J 1K0

Drinking-Water Systems that receive drinking water from the Haileybury Drinking Water System

The Haileybury Drinking Water System provides all of its drinking water to the community of Haileybury within the City of Temiskaming Shores.

The Annual Report was not provided to any other Drinking Water System Owners

The Ontario Clean Water Agency prepared the 2018 Annual/Summary Report for the Haileybury Drinking Water System and provided a copy to the system owner; the City of Temiskaming Shores. The Haileybury Drinking Water System is a stand-alone system that does not receive water from or send water to another system.

Notification to system users that the Annual Report is available for viewing is accomplished through:

- Public access/notice via the web
- Public access/notice via City’s Facebook page
- Public access/notice via a community bulletin
- Public access/notice via a newspaper



2.0 HAILEYBURY DRINKING WATER SYSTEM (DWS No. 210000309)

The Haileybury Drinking Water System is owned by the Corporation of the City of Temiskaming Shores and consists of a Class 3 water treatment subsystem and a Class 2 water distribution subsystem. It is a surface water system that services the Town of Haileybury. The Ontario Clean Water Agency is the accredited operating authority and is designated as the Overall Responsible Operator for both the water treatment and water distribution facilities.

Raw Water Supply

The water treatment plant, located at 322 Browning Street obtains its raw water from Lake Temiskaming. A 197 m long, 450 mm diameter raw water intake pipe extends 168 m into the lake. The intake structure is an upturned bell inside a cribbed structure. The intake is approximately 12.5 m below the low recorded water level and 2 m above the lake bottom.

Water flows into the intake structure by gravity, through two removable inlet screens and is stored in the raw water wet well. The wet well contains a heated superstructure and has a storage volume of 37.2 m³. The low lift pumping station is equipped with three low lift duty pumps; all are vertical turbine pumps which operate on an alternating basis. A magnetic flow meter is located in the water treatment plant to monitor raw water flows.

Water Treatment

Raw water is pumped to the water treatment building where it is injected with sodium carbonate (soda ash) for pH and alkalinity adjustment and aluminum sulphate for the coagulation/flocculation process. The process water undergoes rapid mixing, flows into two flocculation basins, where polymer is added as a coagulant aid, and then to a settling tank for clarification. The process water flows through three dual media filters consisting of anthracite and silica sand. The filter system is equipped with an automated backwash sequence, filter-to-waste capabilities, air blower and an underdrain system. The backwash wastewater and the settled solids from the settling tank are discharged to the municipal sanitary system. On-line turbidity analyzers are used to monitor the turbidity off each filter.

After filtration, the process water is chlorinated and pH adjusted with soda ash before entering the dual celled clearwell. Three high lift pumps are located at the end of the clearwell, where a magnetic flow meter is used to measure flow on the discharge main. In a separate room, with outside access only, a gas chlorine system equipped with automatic switchover is used for post-filtration chlorination in the clearwell.

Water Storage and Pumping Capabilities

The water is then directed from the clearwell to an off-site reservoir. The Niven Street reservoir is a baffled contact tank consisting of two reservoirs and one pumping chamber that provide sufficient chlorine contact time to meet CT requirements. An ammonium sulphate dosing system is used to chloramine the treated water before being gravity fed or pumped to the



distribution system by four high lift pumps equipped with variable frequency drives (VFDs).

Emergency Power

A 250 kW diesel generator is available at the water treatment plant and a 200 kW diesel engine generator is on hand at the reservoir for emergency purposes.

Distribution System

The Haileybury drinking water system is classified as a Large Municipal Residential Drinking Water System that provides water to a population of approximately 4,200 residents. The distribution system has approximately 1940 service connections and is comprised of various pipe materials including 4" - 12" cast iron with lead joints or ductile iron, 10" and 12" asbestos cement, and PVC with mechanical joints.

The system consists of four pressure zones. Zone 1 is a gravity fed area in downtown Haileybury, Zone 2 is an intermediate pressure region located at higher elevations along the west side of Haileybury, Zone 3 is an controlled pressure system which is fed off of the high pressure system and is located in the central part of Haileybury and North Cobalt and Zone 4 is a high pressure zone in North Cobalt. The water distribution piping system is continuous between the four identified pressure zones; however the various zones are isolated from each other via closed valves.

3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD

The following chemicals were used in the Haileybury Drinking Water System treatment process:

- Aluminum Sulphate (Alum) – Coagulation/Flocculation
- Ammonium Sulfate – Secondary Disinfection
- Chlorine Gas – Primary Disinfection
- Polyelectrolyte (Polymer) - Coagulant Aid
- Soda Ash – pH and Alkalinity Adjustment

All treatment chemicals meet AWWA and NSF/ANSI standards.

4.0 SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM

OCWA is committed to maintaining the assets of the drinking water system and sustains a program of scheduled inspection and maintenance activities using a computerized Work Management System (WMS).

Significant expenses incurred in the drinking water system include the following:



Water Treatment Plant

- Replaced defective treated water clearwell turbidity analyzer with a new unit.
- Replaced faulty chlorine cylinder load cells
- Replaced clearwell ventilation blower motor
- Replaced corrupt paperless chart recorder and re-programmed to allow for data transfer into OCWA's Wonderware and data management system (WISKI).
- PLC radio repair
- Replaced faulty mud valve arm in #2 settling tank

Niven Street Pumping Station

- Major upgrades at the reservoir were done to remove the sluice gate between Reservoir 2 and the high lift pumps chamber and Install a new flow meter. Additional hardware for SCADA was also installed. This work was part of the North Cobalt stabilization project which was to create a dedicated feed line to North Cobalt. Work was completed in July.
- Commissioned new 50 hp high lift pump,
- Replaced UPS.

5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER

Based on information kept on record by OCWA, two (2) adverse water quality incidents were reported to the MOE's Spills Action Centre.

AWQI No. 138821 – Loss of Free Chlorine Residual Monitoring at the Reservoir, February 28, 2018: The free chlorine analyzer at the Haileybury reservoir lost power due to UPS failure, causing a false reading of zero for approximately 1 hour (0947 to 1050 hrs). The alarm/call-out system was not triggered. This issue was investigated and it was discovered that alarms were not set up properly. This was addressed immediately and the battery in the UPS was replaced.

The Haileybury WTP clearwell feeds the reservoir which is equipped with a Free Chlorine Residual analyzer; the chlorine residual remained at normal levels during this time. Also, ammonium is added at the reservoir to provide a total chlorine residual in the distribution system and the analyzer monitoring the Total Chlorine Residual leaving the reservoir was maintained at normal operating levels.

The incident was reported to the local Health Unit and the Ministry's Spills Action Center (SAC) on February 28th and the issue was resolved on March 2nd.

AWQI No. 140685 – Boil Water Advisory (BWA) for Planned Upgrade at the Reservoir, July 18 & 19, 2018: The entire Haileybury distribution system lost pressure for approximately 8 hours on Tuesday, July 17th from 10:00 pm to July 18th at 6:00 am when planned work was done at the Niven Street Reservoir. The Health Unit issued a BWA for July 18th.

After the work was completed, the distribution system was filled and flushed and bacteriological samples were strategically collected throughout the system. Two sets of eight samples were collected in the distribution system including one at the reservoir. The Health Unit lifted the BWA on Friday, July 20th at approximately 5:15 pm once receiving the lab reports showing acceptable microbiological results.

6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD

Summary of Microbiological Data

Sample Type	# of Samples (see Note 2)	Range of <i>E.coli</i> Results (min to max)	Range of Total Coliform Results (min to max)	# of HPC Samples	Range of HPC Results (min to max)
Raw	51	4 to 645	<2 to 22	N/A	N/A
Treated	53	0 to 0	0 to 0	53	< 10 to 40
Distribution	153	0 to 0	0 to 0	52	< 10 to 60

Maximum Acceptable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

"<" denotes less than the laboratory's method detection limit.

Notes:

- One microbiological sample is collected and tested each week from the raw and treated water supply. A total of three microbiological samples are collected and tested each week from the Haileybury distribution system. At least 25% of the distribution samples must be tested for HPC bacteria.
- Weekly bacteriological samples were collected but not tested for the week of January 8th due to shipping issues. Refer to Section 2 – *Requirements the System Failed to Meet* on page 13 for details.

7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD

Continuous Monitoring in the Treatment Process

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Turbidity (Filter 1)	8760	0.029 to 1.00 ^{Note 1}	NTU	≤ 1.0 (for >15 minutes)
Turbidity (Filter 2)	8760	0.026 to 1.00 ^{Note 1}	NTU	
Turbidity (Filter 3)	8760	0.023 to 1.00 ^{Note 1}	NTU	
Free Chlorine (Reservoir)	8760	0.1 ^{Note 2} to 3.43	mg/L	CT

Notes:

- For continuous monitors 8760 is used as the number of samples.
- Effective backwash procedures, including filter to waste and automatic filter shut down features are in place to ensure that the effluent turbidity requirements as described in the Filter Performance Criteria are met all times. Filters will backwash if turbidity reaches 0.7 NTU and will shut down at 1.0 NTU. The system performed as programmed and no high turbidity water was directed to the next phase of the process.
- CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the Haileybury water plant if the free chlorine residual level drops below 0.20 mg/L to ensure primary disinfection is achieved.

July 13 - The free chlorine residual dropped to 0.1 mg/L when switching reservoirs in preparation for the upgrade work. CT was calculated and passed.



Summary of Chlorine Residual Data in the Distribution System

Parameter	No. of Samples	Range of Results (min to max)	Unit of Measure	Standard
Combined Chlorine Residual	380	0.19 ^{Note 2} to 2.00	mg/L	≥ 0.25 and < 3.0

Notes:

1. A total of seven operational checks for chlorine residual in the distribution system are collected each week. Four (4) samples are tested one day and three (3) on a second day. The sample sets are collected at least 48-hours apart and samples collected on the same day are from different locations.
2. Additional chlorine residuals were collected after the reservoir upgrades were complete in July. Three low combined residuals were documented, but the free chlorine residuals were acceptable. A boil water advisory (BWA) was issued by the Health Unit during this time and the event was reported to SAC as an adverse water quality incident.

Refer to *Appendix B* for a monthly summary of the above operational data.

Summary of Nitrate & Nitrite Data (sampled at the water treatment plant every quarter)

Date of Sample	Nitrate Result	Nitrite Result	Unit of Measure	Exceedance
January 22	0.30	<0.03	mg/L	No
April 9	0.33	<0.03	mg/L	No
July 9	0.30	<0.03	mg/L	No
October 9	0.24	0.143	mg/L	No

Maximum Allowable Concentration (MAC) for Nitrate = 10 mg/L
 MAC for Nitrite = 1 mg/L

Summary of Total Trihalomethane Data (sampled in the distribution system every quarter)

Date of Sample	Result Value	Unit of Measure	Quarter Average	Running Annual Average	Exceedance
January 22	51.9	ug/L	51.9	71.5	No
April 9	47.7	ug/L	65.9		
June 11	84.1	ug/L			
July 9	96.3	ug/L	96.3		
October 9	71.9	ug/L	71.9		

Maximum Allowable Concentration (MAC) for Total Trihalomethanes = 100 ug/L (Four Quarter Running Average)

Haloacetic Acid (HAAs) Sampling and Testing Required under Schedule 13-6.1

New sampling requirements for Haloacetic Acids (HAAs) came into effect on January 1st, 2017. At least one distribution must sample taken in each calendar quarter, from a point in the drinking water system’s distribution system, or plumbing that is likely to have an elevated potential for the formation of HAAs.

The maximum allowable concentration (MAC) of 80 ug/L is effective January 1st, 2020 and is based on a running annual average of quarterly results (similar to THMs). Results that exceed

the MAC must be reported as an adverse water quality incident (AWQI) starting January 1st, 2020. HAA results for 2018 are summarized below:

Summary of Total Haloacetic Acid Data (sampled in the distribution system every quarter)

Date of Sample	Result Value	Unit of Measure	Quarter Average	Running Annual Average	Exceedance
January 22	34.7	ug/L	34.7		
April 9	36.9	ug/L	56.9		
June 11	76.8	ug/L		55.1	N/A
July 9	74	ug/L	74		
October 9	55	ug/L	55		

Summary of Most Recent Lead Data under Schedule 15.1

(applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The Haileybury Drinking Water System qualified for the ‘Exemption from Plumbing Sampling’ as described in section 15.1-5 (9-10) of Ontario Regulation 170/03. The exemption applies to a drinking water system if; in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration of 10 ug/L for lead. As such, the system was required to test for total alkalinity and pH in three distribution samples collected during the periods of December 15 to April 15 (winter period) and June 15 to October 15 (summer period). This testing is required in every 12-month period with lead testing in every third 12-month period.

In 2018, the Haileybury Drinking Water System completed a 12-month period of the lead testing. Two rounds of lead, alkalinity and pH testing were conducted on April 4th and October 10th. Results are summarized in the table below.

Lead Data (sampled in the distribution system)

Date of Sample	# of Samples	Field pH (min to max)	Field Temperature (°C) (min to max)	Alkalinity (mg/L) (min to max)	Lead (ug/L) (min to max)
April 4	3	6.30 to 6.90	1.1 to 1.4	26.7 to 27	< 0.1 to < 0.1
October 10	3	6.56 to 7.49	13.4 to 15.1	35 to 37	< 0.1 to 0.20

Note: Next lead sampling scheduled for 2021

Most Recent Schedule 23 Inorganic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Antimony	0.7	ug/L	6	No	No
Arsenic	< 1	ug/L	10	No	No
Barium	8	ug/L	1000	No	No
Boron	5	ug/L	5000	No	No

Most Recent Schedule 23 Inorganic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Cadmium	< 0.1	ug/L	5	No	No
Chromium	< 1	ug/L	50	No	No
Mercury	< 0.1	ug/L	1	No	No
Selenium	< 1	ug/L	50	No	No
Uranium	< 1	ug/L	20	No	No

Note: Sample required every 12 months (sample date = October 9, 2018)

Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	Standard	MAC Exceedance	½ MAC Exceedance
Alachlor	< 0.23	ug/L	5	No	No
Atrazine + N-dealkylated metabolites	< 0.5	ug/L	5	No	No
Azinphos-methyl	< 0.173	ug/L	20	No	No
Benzene	< 0.1	ug/L	1	No	No
Benzo(a)pyrene	< 0.005	ug/L	0.01	No	No
Bromoxynil	< 0.109	ug/L	5	No	No
Carbaryl	< 1	ug/L	90	No	No
Carbofuran	< 1	ug/L	90	No	No
Carbon Tetrachloride	< 0.2	ug/L	2	No	No
Chlorpyrifos	< 0.173	ug/L	90	No	No
Diazinon	< 0.173	ug/L	20	No	No
Dicamba	< 0.0953	ug/L	120	No	No
1,2-Dichlorobenzene	< 0.2	ug/L	200	No	No
1,4-Dichlorobenzene	< 0.3	ug/L	5	No	No
1,2-Dichloroethane	< 0.2	ug/L	5	No	No
1,1-Dichloroethylene (vinylidene chloride)	< 0.3	ug/L	14	No	No
Dichloromethane	< 1	ug/L	50	No	No
2,4 Dichlorophenol	< 0.2	ug/L	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	< 0.408	ug/L	100	No	No
Diclofop-methyl	< 0.136	ug/L	9	No	No
Dimethoate	< 0.173	ug/L	20	No	No
Diquat	< 0.7	ug/L	70	No	No
Diuron	< 6	ug/L	150	No	No
Glyphosate	< 20	ug/L	280	No	No
MCPA	< 6.81	ug/L	100	No	No
Malathion	< 0.173	ug/L	190	No	No
Metolachlor	< 0.115	ug/L	50	No	No
Metribuzin	< 0.115	ug/L	80	No	No
Monochlorobenzene	< 0.5	ug/L	80	No	No
Paraquat	< 0.3	ug/L	10	No	No

Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	Standard	MAC Exceedance	½ MAC Exceedance
Pentachlorophenol	< 0.3	ug/L	60	No	No
Phorate	< 0.115	ug/L	2	No	No
Picloram	< 0.0953	ug/L	190	No	No
Polychlorinated Biphenyls (PCBs)	< 0.06	ug/L	3	No	No
Prometryne	< 0.0576	ug/L	1	No	No
Simazine	< 0.173	ug/L	10	No	No
Terbufos	< 0.115	ug/L	1	No	No
Tetrachloroethylene	< 0.3	ug/L	10	No	No
2,3,4,6-Tetrachlorophenol	< 0.3	ug/L	100	No	No
Triallate	< 0.115	ug/L	230	No	No
Trichloroethylene	< 0.3	ug/L	5	No	No
2,4,6-Trichlorophenol	< 0.2	ug/L	5	No	No
Trifluralin	< 0.115	ug/L	45	No	No
Vinyl Chloride	< 0.1	ug/L	1	No	No

Note: Sample required every 12 months (sample date = *October 9, 2018*)

Inorganic or Organic Parameter(s) that Exceeded Half the Standard Prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg.169/03) during the reporting period.

Most Recent Sodium Data Sampled at the Water Treatment Plant

Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	23.9	mg/L	20	Yes
October 18, 2017 (resample)	1	21.0	mg/L	20	Yes

Note: Sample required every 60 months. Next sampling scheduled for October 2022.

The aesthetic objective for sodium in drinking water is 200 mg/L at which it can be detected by a salty taste. It is required that the local Medical Officer of Health be notified when the concentration exceeds 20 mg/L so that persons on sodium restricted diets can be notified by their physicians. The adverse sodium result was reported to the Ministry's SAC and the Timiskaming Health Unit on October 16, 2017 as required under Schedule 16 of O. Reg. 170/03 (AWQI# 137331).

Most Recent Fluoride Data Sampled at the Water Treatment Plant


Date of Sample	Number of Samples	Result Value	Unit of Measure	MAC	Exceedance
October 10, 2017	1	0.1	mg/L	1.5	No

Note: Sample required every 60 months. Next sampling scheduled for October 2022.



Additional Testing Performed in Accordance with a Legal Instrument.

No additional sampling and testing was required for the Haileybury Drinking Water System during the 2018 reporting year.



Haileybury Drinking Water System

Schedule 22

2018 SUMMARY REPORT

FOR MUNICIPALITIES



Schedule 22 - SUMMARY REPORTS for MUNICIPALITIES

1.0 INTRODUCTION

Drinking-Water System Name	Haileybury Drinking Water System
Municipal Drinking Water Licence (MDWL)	218-102-2 (issued August 15, 2016)
Drinking Water Works Permit (DWWP)	218-202-5 (issued August 15, 2016)
Permit to Take Water (PTTW)	6133-82TL7 (issued February 22, 2010)
Reporting Period	January 1, 2018 to December 31, 2018

2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET

According to information kept on record by OCWA, the Haileybury Drinking Water System failed to meet the following requirements during the 2018 reporting period:

Drinking Water Legislation	Requirement(s) the System Failed to Meet	Duration	Corrective Action(s)	Status
Section 10-2(1a), 10-3 and 10-4 of O. Reg. 170/03	<p><u>Untested samples</u> - Bacteriological samples (raw, treated and 3 distribution samples) were collected on Tuesday, January 9, 2018. They were dropped off at courier service (Fast Freight) on Tuesday at 4:00 pm. Fast Freight delivered the samples on Wednesday January 10th. These samples were placed into the drop box at Testmark Laboratories in Kirkland Lake by 8:00 am. The trigger for the Lab is a delivery slip in the door to the lab to advise of the pending samples in the drop box. Fast Freight due to some technical difficulties did not fill out the slip, therefore having the samples go unnoticed.</p> <p>During the next delivery to the lab, Fast Freight noticed the coolers in the box and picked them up, but did not notify OCWA. The samples remained with Fast Freight until Friday, January 19th, when OCWA's Senior Operations Manager spoke with Fast Freight to discover that there were 2 sealed coolers full of samples that belonged to OCWA. The coolers were brought back to OCWA to discover that Haileybury</p>	January 9 th to January 19 th	<p>OCWA's Senior Operations Manager spoke with Fast Freight to inform them of the importance of the samples and that any time they discover an un-opened package that OCWA is to be notified immediately. Fast Freight is going to train drivers of this incident and put in place barriers so that this issue does not happen again.</p> <p>The lab is also putting steps in place to ensure that this does not re-occur. They will check the drop box daily to ensure no samples are missed.</p>	Complete

Drinking Water Legislation	Requirement(s) the System Failed to Meet	Duration	Corrective Action(s)	Status
	water samples were in it. Samples were past hold time and not tested.			
Section 6-5(1)2 of Schedule 6 to O. Reg. 170/03 and Section 6-5(1)5 of Schedule 6 to O. Reg. 170/03	The continuous monitoring equipment was not recording the minimum, maximum and mean results of tests for free chlorine residual at least every 5 minutes and did not record the result of every test that causes an alarm to sound. and The continuous monitoring equipment did not operate as designed and did not sound an alarm immediately when the equipment lost power. The free chlorine analyzer at the Haileybury reservoir lost power due to UPS failure, causing a false reading of zero for approximately 1 hour (0947 to 1050 hrs). The alarm/call-out system was not triggered.	February 28 th from 0947 to 1050 hours	This issue with the alarms was investigated and it was discovered they were not set up properly. This was addressed immediately. The battery in the UPS was replaced. The Haileybury WTP clearwell feeds the reservoir which is equipped with a free chlorine residual analyzer; the chlorine residual remained at normal levels. Also, ammonium is added at the reservoir to provide a total chlorine residual in the distribution system and the analyzer monitoring the total chlorine residual leaving the reservoir maintained normal operating levels.	Complete

It should also be mentioned that, one (1) additional adverse water quality incident was reported to the Ministry’s Spills Action Center. Refer to Section 5.0 – *Details on Notices of Adverse Test Results and Other Problems Reported to & Submitted to the Spills Actions Center* on page 6 of this report for details.

3.0 SUMMARY OF QUANTITIES & FLOW RATES

Flow Monitoring

Municipal Drinking Water Licence (MDWL) #218-102 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The flow monitoring equipment identified in the MDWL is present and operating as required. These flow meters are calibrated on an annual basis as specified in the manufacturers’ instructions.

Water Usage

The following Water Usage Tables summarize the quantities and flow rates of water taken and produced during the 2018 reporting period, including average monthly volumes, maximum monthly volumes, total monthly volumes and maximum flow rates.

Raw Water

2018 - Monthly Summary of Water Takings from the Source (Lake Temiskaming)

Regulated by Permit to Take Water (PTTW) #6133-82TLT7, issued February 22, 2010

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	84344	78010	82127	74578	79791	91802	102241	84433	76327	79567	70029	73096	976345
Average Volume (m ³ /d)	2721	2786	2649	2486	2574	3060	3298	2724	2544	2567	2334	2358	2675
Maximum Volume (m ³ /d)	2996	3402	3119	2769	3645	3817	4427	3123	2821	2835	2555	2533	4427
PTTW - Maximum Allowable Volume (m ³ /day)	6816	6816	6816	6816	6816	6816	6816	6816	6816	6816	6816	6816	6816
Maximum Flow Rate (L/min)	3816	3624	3702	3294	4422	4014	4671	4681	4720	4339	4719	4720	4720
PTTW - Maximum Allowable Flow Rate (L/min)	4733	4733	4733	4733	4733	4733	4733	4733	4733	4733	4733	4733	4733

The system's Permit to Take Water #6133-82TLT7 allows the municipality to withdraw a maximum volume of 6816 cubic meters from the Lake Temiskaming each day. A review of the raw water flow data indicates that the system never exceeded this allowable limit having a maximum volume of 4427 m³ on July 19th. The Permit also allows a maximum flow rate of 4733 L/minute. At no point during the reporting period did the system exceed this rate having a maximum recorded flow of 4720 L/minute on September 28th.

Treated Water

2018 - Monthly Summary of Treated Water Supplied to the Distribution System

Regulated by Municipal Drinking Water Licence (MDWL) #218-102 - Issue 2, issued August 15, 2016

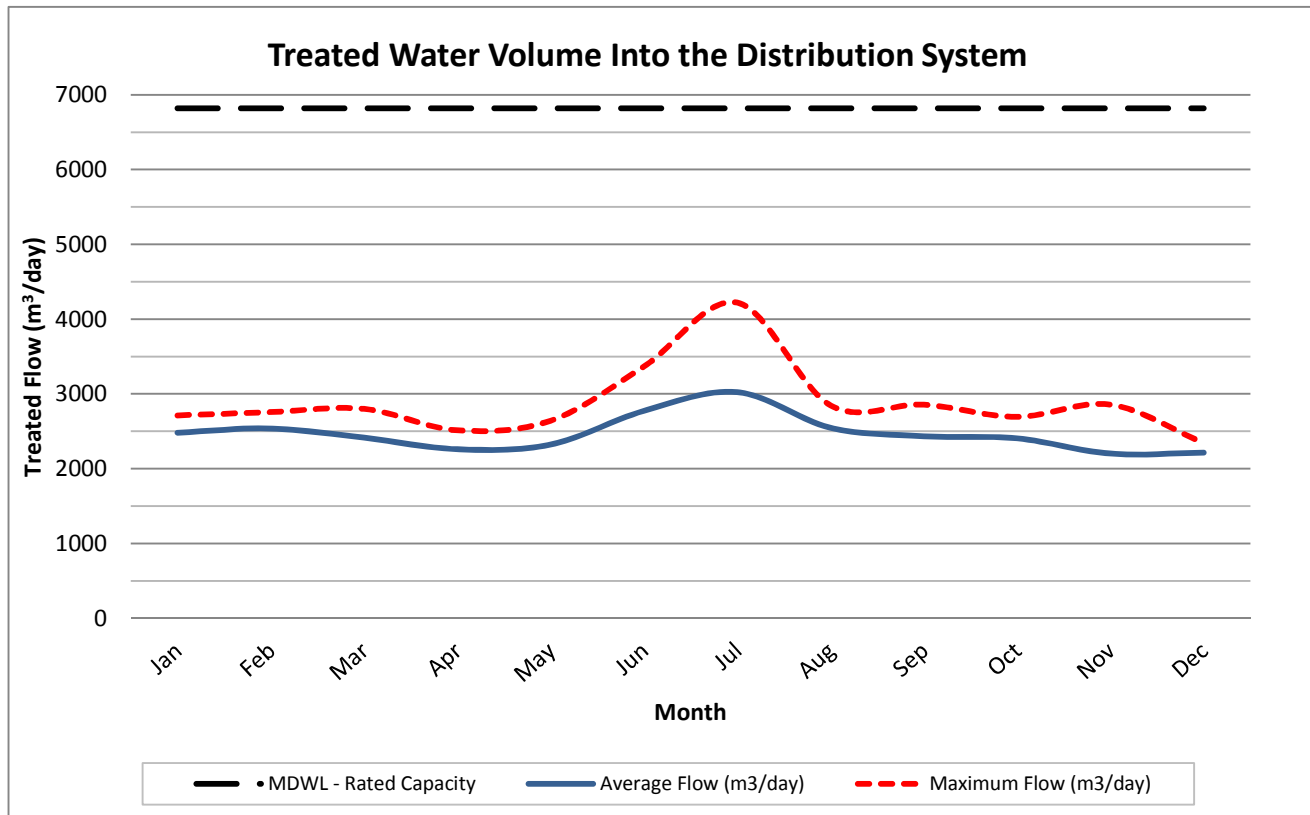
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	76897	71040	74834	67783	71979	83181	93720	78923	73021	74542	66032	68611	900565
Average Volume (m ³ /d)	2481	2537	2414	2259	2322	2773	3023	2546	2434	2405	2201	2213	2467
Maximum Volume (m ³ /d)	2712	2757	2799	2512	2641	3366	4220	2846	2856	2693	2856	2344	4220
MDWL - Rated Capacity (m ³ /day)	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820

Schedule C, Section 1.0 (1.1) of MDWL No. 218-102 states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed 6820 m³/day. The Haileybury DWS complied with this limit having a recorded maximum volume of 4220 m³/day on July 19th, which represents 61.9% of the rated capacity.

The following table and graph compare the average and maximum flow rates into the distribution system to the approved rated capacity of the system as identified in the MDWL.

Figure 1: 2018 - Monthly Volume of Treated Water into the Distribution System

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Flow (m ³ /day)	2481	2537	2414	2259	2322	2773	3023	2546	2434	2405	2201	2213
Maximum Flow (m ³ /day)	2712	2757	2799	2512	2641	3366	4220	2846	2856	2693	2856	2344
MDWL - Rated Capacity	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820	6820
% Rated Capacity	40	40	41	37	39	49	62	42	42	39	42	34





Summary of System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs:

Rated Capacity of the Plant (MDWL)	6820 m ³ /day	
Average Daily Flow for 2018	2467m ³ /day	36.2 % of the rated capacity
Maximum Daily Flow for 2018	4220 m ³ /day	61.9 % of the rated capacity
Total Treated Water Produced in 2018	900,565 m ³	

CONCLUSION

The Haileybury Drinking Water System complied with the terms and conditions outlined in its site specific drinking water works permit and municipal drinking water licence having no incidents of non-compliance during the reporting period.

The system was able to operate in accordance with the terms and conditions of the Permit to Take Water and in accordance with the rated capacity of the licence while meeting the community’s demand for water use.

The system addressed the following non-compliance with Ontario Regulation 170/03.

1. Weekly bacteriological samples were collected but not tested for the week of January 8th due to shipping/receiving issues. The courier service is going to train drivers of this incident and put in place barriers so that this issue does not happen again.

The laboratory is also putting steps in place to ensure that this does not re-occur. They will check the drop box daily to ensure no samples are missed.

2. The continuous monitoring equipment was not recording free chlorine residual results at least every 5 minutes and did not record the result of every test that causes an alarm to sound. The free chlorine analyzer at the Haileybury reservoir lost power due to UPS failure, causing a false reading of zero for approximately 1 hour on February 8th.

The battery in the UPS was replaced.

3. The continuous monitoring equipment did not operate as designed and did not sound an alarm immediately when the equipment lost power. The alarm/call-out system was not triggered when the free chlorine analyzer lose power for approximately 1 hour on February 8th.

The alarms were not set up properly. This was addressed immediately.

One adverse water quality incident (AWQI) was reported in July when the entire distribution system lost pressure for approximately 8 hours to allow planned upgrades at the Niven Street Reservoir.



APPENDIX A

Monthly Summary of Microbiological
Test Results

**HAILEYBURY DRINKING WATER SYSTEM
SUMMARY OF MICROBIOLOGICAL TEST RESULTS**

Facility Works Number: 21000309
 Facility Owner: Municipality: City of Temiskaming Shores
 Facility Classification: Class 3 Water Treatment

RAW WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
Lake Timiskaming / Total Coliform: TC - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	92	36	28	90	335	645	245	60	26	284	156	80			645	
Mean Lab	81	25.5	16	48	168.667	286.25	73.75	28.5	21	137	132	57.5		87.915		
Min Lab	74	8	4	6	56	70	4	4	16	12	104	44				4
Lake Timiskaming / E. Coli: EC - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	< 4	< 2	< 2	< 2	< 6	< 8	< 2	< 20	< 10	22	< 2	< 2			22	
Mean Lab	< 2.5	< 2	< 2	< 2	< 4	< 5	< 2	< 8	< 5	10	< 2	< 2	<	3.872		
Min Lab	< 2	< 2	< 2	< 2	< 2	< 2	< 2	< 2	< 2	4	< 2	< 2				2
TREATED WATER																
Treated Water / Total Coliform: TC - cfu/100mL																
Count Lab	4	4	4	5	4	4	7	4	4	5	4	4	53			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Treated Water / E. Coli: EC - cfu/100mL																
Count Lab	4	4	4	5	4	4	7	4	4	5	4	4	53			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Treated Water / HPC - cfu/mL																
Count Lab	4	4	4	5	4	4	7	4	4	5	4	4	53			
Max Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 40	< 10	< 10	< 10	< 10	< 10			40	
Mean Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 14.286	< 10	< 10	< 10	< 10	< 10	<	10.566		
Min Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10				10
DISTRIBUTION WATER																
1st Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
1st Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
2nd Bacti/Residual / HPC - cfu/mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	< 10	< 10	< 30	< 10	< 60	< 10	< 10	< 10	< 10	< 10	< 10	< 10			60	
Mean Lab	< 10	< 10	< 15	< 10	< 22.5	< 10	< 10	< 10	< 10	< 10	< 10	< 10	<	11.373		
Min Lab	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10	< 10				10
3rd Bacti/Residual / Total Coliform: TC - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
3rd Bacti/Residual / E. Coli - cfu/100mL																
Count Lab	4	4	4	5	4	4	5	4	4	5	4	4	51			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
3rd Bacti/Residual / HPC - cfu/mL																
Count Lab	0	0	0	0	0	0	0	0	1	0	0	0	1			
Max Lab									< 10						10	
Mean Lab									< 10				<	10		
Min Lab									< 10							10

NOTES:

January 8th - weekly bacteriological samples were collected but not tested this week due to shipping issues. Refer to Section 2 of the Summary Report for details.



APPENDIX B

Monthly Summary of Operational Data

**HAILEYBURY DRINKING WATER SYSTEM
SUMMARY OF OPERATIONAL RESULTS**

Facility Works Number: **210000309**
 Facility Owner: **Municipality: City of Temiskaming Shores**
 Facility Classification: **Class 3 Water Treatment**

FILTERED WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
Filter #1 / Turbidity (1 NTU) - NTU																
Max OL	0.31	0.321	1.002	1.002	1.002	0.392	1.00	0.3	1.00	1.003	0.458	0.79			1.003	
Mean OL	0.044	0.044	0.044	0.044	0.067	0.077	0.065	0.059	0.071	0.09	0.08	0.07		0.063		
Min OL	0.031	0.031	0.035	0.029	0.034	0.044	0.04	0.04	0.04	0.037	0.048	0.045				0.029
Filter #2 / Turbidity (1 NTU) - NTU																
Max OL	0.299	0.277	0.733	1.001	0.331	0.456	0.7	0.62	1.00	1.002	0.41	0.547			1.002	
Mean OL	0.037	0.036	0.034	0.035	0.054	0.065	0.058	0.057	0.064	0.076	0.061	0.049		0.052		
Min OL	0.027	0.026	0.027	0.027	0.03	0.036	0.036	0.04	0.04	0.036	0.04	0.03				0.026
Filter #3 / Turbidity (1 NTU) - NTU																
Max OL	1.001	0.796	0.392	1.001	0.713	0.523	0.91	1.00	1.00	1.001	0.55	0.55			1.001	
Mean OL	0.037	0.034	0.034	0.036	0.059	0.07	0.056	0.054	0.068	0.071	0.064	0.052		0.053		
Min OL	0.023	0.025	0.027	0.028	0.03	0.04	0.03	0.03	0.03	0.03	0.039	0.03				0.023
TREATED WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
Reservoir / Cl Residual: Free (0.2 mg/L) - mg/L																
Max OL	1.66	3.21	2.24	2.15	2.34	1.46	3.43	2.11	1.88	2.17	2.08	1.97			3.43	
Mean OL	1.535	2.146	1.945	1.934	1.655	1.246	1.478	1.491	1.462	1.612	1.693	1.756		1.663		
Min OL	1.33	1.55	1.57	1.38	1.37	0.89	0.1	0.61	0.99	1.21	1.3	1.42				0.1
DISTRIBUTION WATER	01/2018	02/2018	03/2018	04/2018	05/2018	06/2018	07/2018	08/2018	09/2018	10/2018	11/2018	12/2018	Total	Avg	Max	Min
1st Bacti/Residual / Cl Residual: Combined - mg/L																
Count IH	9	8	9	9	9	8	12	9	8	9	9	10	109			
Total IH	12.45	10.54	11.68	15.73	14.42	9.41	9.93	11.15	7.18	9.85	10.86	11.3	134.5			
Max IH	1.56	1.78	1.52	2.00	1.86	1.45	1.5	1.57	1.22	1.56	1.51	1.84			2.00	
Mean IH	1.383	1.318	1.298	1.748	1.602	1.176	0.828	1.239	0.898	1.094	1.207	1.13		1.234		
Min IH	1.03	0.77	0.88	1.38	1.3	0.96	0.19	0.42	0.4	0.29	0.54	0.46				0.19
2nd Bacti/Residual / Cl Residual: Combined - mg/L																
Count IH	9	8	9	9	9	8	12	9	8	9	9	10	109			
Total IH	12.3	8.78	11.61	14.19	12.97	9.98	7.79	6.56	7.41	11.1	6.37	10.9	119.96			
Max IH	1.61	1.45	1.82	1.93	1.81	1.41	1.16	1.38	1.44	1.57	1.55	1.57			1.93	
Mean IH	1.367	1.098	1.29	1.577	1.441	1.248	0.649	0.729	0.926	1.233	0.708	1.09		1.101		
Min IH	0.93	0.84	0.77	1.42	0.55	0.95	0.25	0.43	0.47	0.46	0.26	0.33				0.25
3rd Bacti/Residual / Cl Residual: Combined - mg/L																
Count IH	9	8	9	9	9	8	12	9	8	9	9	10	109			
Total IH	12.63	9.12	11.27	14.84	13.12	10.26	7.49	8.98	8.31	7.81	8.53	7.54	119.9			
Max IH	1.8	1.61	1.63	1.95	1.78	1.52	1.09	1.32	1.34	1.61	1.55	1.32			1.95	
Mean IH	1.403	1.14	1.252	1.649	1.458	1.282	0.624	0.998	1.039	0.868	0.948	0.754		1.1		
Min IH	0.92	0.56	0.77	1.37	1.03	1.03	0.25	0.25	0.37	0.34	0.28	0.31				0.25
4th Residual / Cl Residual: Combined - mg/L																
Count IH	5	3	4	5	4	4	7	4	4	4	4	5	53			
Total IH	5.15	3.34	3.95	6.97	5.17	4.76	4.7	4.21	2.69	1.73	4.01	4.36	51.04			
Max IH	1.18	1.3	1.22	1.96	1.41	1.25	1.08	1.4	1.05	0.6	1.36	1.33			1.96	
Mean IH	1.03	1.113	0.988	1.394	1.293	1.19	0.671	1.053	0.673	0.433	1.003	0.872		0.963		
Min IH	0.83	1	0.81	0.49	1.2	1.1	0.24	0.92	0.35	0.29	0.4	0.3				0.24

- NOTES:**
- The Haileybury water treatment process will backwash if the filter effluent turbidity reaches 0.7 NTU and will automatically shut down if the turbidity reaches 1.0 NTU. In 2018, The system performed as programmed and no high turbidity water was directed to the next phase of the process.
 - July 13 - The free chlorine residual dropped to 0.1 mg/L when switching reservoirs in preparation for the upgrade work. CT was calculated and passed.
 - Additional chlorine residuals were collected after the reservoir upgrades were complete in July. Three low combined residuals were documented, but the free chlorine residuals were acceptable. A BWA was issued by the Health Unit during this time and the event was reported to SAC as an adverse water quality incident.

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: March 12, 2019
Subject: Temiskaming Northern Loons Swim Club – Frog’s Breath Application
Attachments: Funding Application

Mayor and Council:

The municipality received an email from the Temiskaming Northern Loons Swim Club requesting the municipality sponsor their funding application to the Frog’s Breath Foundation in the amount of \$14,012.14 to assist in purchasing items that will assist in training including medicine ball, camera system, dolphin fins, snorkels, lane ropes, whiteboard and zoomers as well as pool deck uniforms and a banner.

As per the municipal Charitable Sponsorship Policy, staff has assessed the request and recommends that:

Council for the City of Temiskaming Shores approve the request from the Temiskaming Northern Loons Swim Club to sponsor the funding application to the Frog’s Breath Foundation in the amount of \$14,012.14 to assist in purchasing items that will assist in training including medicine ball, camera system, dolphin fins, snorkels, lane ropes, whiteboard and zoomers as well as pool deck uniforms and a banner.

Prepared by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

Tammie Caldwell
Director of Leisure Services

Christopher W. Oslund
City Manager



FROG'S BREATH FOUNDATION FUNDING APPLICATION

Small Donations \$500 - \$25,000 (deadline March 30)

Executive Summary		
Name of Organization: <u>Temiskaming Northern Huron Swim Club</u>		
Sponsoring Organization (if applicable):		Note: If using a sponsoring organization a resolution or letter of support must be attached to the application.
Address:		
Contact Person: <u>LYNNE MARWICK</u>		
Tel: <u>705 672 2768</u>	Fax:	Email: <u>LMarwick4@gmail.com</u>
Charitable Registration Number (required): <u>RR</u>		
Total Organization Budget	Total Cost of Project	Amount Requested
\$	\$ <u>23,144.74</u>	\$ <u>23,144.74</u>
Project Title: <u>National Provincial Swim Championships + Swim Equipment</u>		
Brief Description of Program: <p>The Temiskaming Northern Huron Swim Club currently supports 23 swimmers from ages 6-25 yrs. With the exception of coaching fees, the club is entirely run by volunteers. The club supports able bodied and one para swimmer. This swim season, we potentially have 2-3 swimmers close to achieving provincial and national swimming standards. The club's first and only para swimmer has qualified for two Canadian National Championships. This is a remarkable achievement and the funds to cover coaching costs surpasses the operational budget. Fundraising efforts continue.</p> <p>Additionally, the club is in need of swim equipment for further elite swimmer development. See attachments for further details.</p>		
Attach to this application:		
<ul style="list-style-type: none"> • List of Officers and Members of the governing board; their business or other affiliations; the committees that are in place. • Current operating budget and project budget • Most recent financial statements (audited preferred) • Other pertinent material 		

Evaluation Information

Impact On Community

Briefly state the purpose and structure of your organization. Include the following information: history; founding date; volunteer base; staff; location; achievements; whom it serves; goals; principles.

The TNL Swim Club was founded in 1991 with the exception of coaching fees, the club is run by a total of five executive members. The club swims in a two lane pool based out of the City of Temiskaming Shores Waterfront Pool and Fitness Centre. The club supports swimmers in South Temiskaming. The club supports swimmers from ages 6-25 yrs currently.

GOALS: To promote the sport of competitive swimming and to encourage training for competitions, self development, leadership and sportsmanship; to provide a competent and demanding training program based on valid physiological principles; to provide equal opportunity for swimmers of all skill levels and compete at the highest level of amateur competition for which they have qualified.

Please also provide your Mission Statement or similar guiding statements (i.e., mandate, goals and operating principle):

"SWIMMERS COME FIRST!"
We stress the human and social aspect of the sport while maintaining a competitive spirit. In our inclusive club, all swimmers are valued equally.

What will the project specifically accomplish and how does this relate to the overall goals of your organization? To further strengthen swimmers' techniques as they are working at going beyond their personal best times in many of their swim strokes. Some are approaching provincial and national swim standards to compete beyond Northeastern Ontario.

Equipment will enhance and fine tune swimming skills (such as video analysis) based on sound physiology principles associated with this elite sport.

What specific population will benefit from your project (i.e., how will it work to strengthen and enhance the quality of life in our community)?

Will benefit all swimmers in the club athletically; promote the sport of swimming in the community, its health & social benefits, & inspire children/families to consider joining this elite sport.

Timing

Briefly describe the timing of your project, including the projected start-up and completion dates?

Costs

Please outline your project costs and sources of revenues.

Estimated Expenses	Amount	Comment
Salaries/Fees/Honoraria	\$	
Printing	\$	
Materials/Supplies	\$	
Advertising/Promotion	\$	
Office Expenses	\$	
Other Expenses	\$	
Total Expenses	\$	
Estimated Revenue	Amount	Comments
Fees	\$	
Donations	\$	
Earned Revenue	\$	
Fundraising	\$	
Other Grants	\$	
Funding from Frog's Breath	\$	
Other Revenue	\$	
Total Revenue	\$	

In relation to your start up and completion dates, please outline any impact timing may have on your funding requirements.

Other Money Raised

What other fund raising programs have been considered and/or approached for part of the initial funding requirement? Are there any Government funding programs, such as FedNor, Ontario Heritage Fund, Ontario Trillium Fund, municipal programs, etc., that your organization is potentially eligible for? (Include a current list of supporters and the amounts of financial help they have provided)

We will be applying to the Temiskaming Foundation as well as ONE FOOT FORWARD for funds for equipment.

Sustainability

Why do you think this project will be successful? What strengths does your organization possess that will ensure a positive outcome? If appropriate, how have you planned to continue this initiative in the future?

The swim club has been in existence for 28 years. The club is committed to the swimmers and the community is becoming more aware of our achievements.

With the performance of our elite swimmers, we realize that we will require strong efforts in creative fundraisers, corporate sponsorships etc.

If the application is for start-up funding, how will the project be financed in the future?

Leadership
What will you do that is different from or better than existing programs? How will you build on existing programs or services? N/A
Community Support
Who in the community or elsewhere is working on this project? If it is appropriate, how will you coordinate with them? What makes your organization unique?
Recognition For Frog's Breath
How will you acknowledge the contribution of the Frog's Breath Foundation? We will acknowledge Frog's Breath in our display case at the Pool Fitness Centre, on social media, radio & newspapers. We will include the logo on team uniforms at national swim competitions.
Volunteer Base
Briefly describe how you will establish your volunteer base. Volunteer base is currently in place.
Other Factors
Is there anything else you would like us to know about this project?
Will a tax receipt be issued? Yes

FROG'S BREATH FOUNDATION
P.O. Box 130, New Liskeard, Ontario POJ IPO
Tel: (705) 647-1000 Fax: (705) 647-8888
Email: info@frogsbreathfoundation.org

2018 – 2019 TNL SWIM CLUB EXECUTIVE

President	Lynne Marwick	LMarwick4@gmail.com
Vice-President	Lisa Major	majorlisa15@gmail.com
Treasurer/Registrar	Manon Bigras	mbigras04@gmail.com
Secretary/Meet Manager	Deborah Kersley	tnlswimclub@gmail.com
Swim-A-Thon Coordinator/	Lynne Marwick Chandra Juurlink	lmarwick4@gmai.com chandrajuurlink@gmail.com
Official's Chair	Deborah Kersley	tnlswimclub@gmail.com
Fundraiser Coordinator	Chandra Juurlink	chandrajuurlink@gmail.com
Public Relations	Lynne Marwick	lmarwick4@gmail.com
Equipment Manager (interim)	Lisa Major	majorlisa15@gmail.com

**Temiskaming Northern Loons
Operating Budget 2018-2019**

REVENUE

Revenue	
Registration Fees	25,000.00
Corporate Sponsors	6,600.00
Other Fundraisers	<u>19,400.00</u>
Fundraising Revenue	26,000.00
TOTAL REVENUE	<u>51,000.00</u>

EXPENSE

Coaching fees	
Wages & Salaries	22,500.00
coach travel fees	<u>5,800.00</u>
Total Payroll Expense	<u>28,300.00</u>

General & Administrative Expenses

Advertising & Promotions	400.00
Business Fees & Licenses	3,700.00
Courier & Postage	200.00
Interest & Bank Charges	50.00
Training- coaching courses	1,100.00
Pool Fee rental	16,500.00
Swim Meet Fees	500.00
Miscellaneous Expenses	<u>250.00</u>
Total General & Admin. Expenses	<u>22,700.00</u>

TOTAL EXPENSE 51,000.00

NET INCOME 0.00

Generated On: 10/02/2019

Note * travel fees are for (4) Near meets, (2) top fish meets, A champs and B champs

**Temiskaming Northern Loons
Income Statement 01/08/2017 to 31/07/2018
Unaudited**

REVENUE

Revenue	
Registration Fees	22,850.00
Sales Equipment/clothing	890.00
Corporate Sponsors	7,050.00
Swim-a-thon revenues	4,810.50
donations	5,030.85
Bake sale	849.70
Bottle drive	1,437.50
sale of tickets	1,872.00
Get Active in Temiskaming	<u>1,870.30</u>
Fundraising Revenue	<u>22,920.85</u>
Total Other Revenue	<u>46,660.85</u>
TOTAL REVENUE	<u>46,660.85</u>

EXPENSE

Cost of Goods Sold	
Purchases Equipment	1,459.91
Purchases Sweaters	158.12
Fundraising Expense	<u>736.48</u>
Total Cost of Goods Sold	<u>2,354.51</u>
Coaching fees	
Wages & Salaries	22,208.80
coach travel fees	<u>6,567.41</u>
Total Payroll Expense	<u>28,776.21</u>
General & Administrative Expenses	
Advertising & Promotions	376.16
Business Fees & Licenses	3,565.40
Courier & Postage	231.09
Interest & Bank Charges	41.00
Office Supplies	106.04
Training	177.52
Pool Fees	16,390.66
Repair & Maintenance	304.71
Swim Meet Fees	74.00
Student bursaries	250.00
Awards & BBQ	<u>144.19</u>
Total General & Admin. Expenses	<u>21,859.77</u>
TOTAL EXPENSE	<u>52,790.49</u>
NET INCOME	<u><u>-6,129.64</u></u>

Generated On: 10/02/2019

**Temiskaming Northern Loons
Balance Sheet As at 31/07/2018
Unaudited**

ASSET

Current Assets

Petty Cash	150.00	
Chequing Bank Account	4,035.32	
Lottery account	<u>2,663.71</u>	
Total Cash		6,849.03
Accounts Receivable	<u>-949.07</u>	
Total Receivable		-949.07
Prepaid Swim Meet Fees		<u>3.25</u>
Total Current Assets		<u>5,903.21</u>

Inventory A

Equipment Inventory		<u>501.76</u>
Total Other Non-Current Assets		<u>501.76</u>

TOTAL ASSET		<u><u>6,404.97</u></u>
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LIABILITY

Current Liabilities

Accounts Payable		<u>31.03</u>
Total Current Liabilities		<u>31.03</u>

TOTAL LIABILITY		<u>31.03</u>
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EQUITY

Retained earnings

Retained Earnings - Previous Year	12,503.58	
Current Earnings	<u>-6,129.64</u>	
Total Owners Equity		<u>6,373.94</u>

TOTAL EQUITY		<u>6,373.94</u>
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LIABILITIES AND EQUITY		<u><u>6,404.97</u></u>
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Generated On: 10/02/2019

Equipment

Medicine Ball (Amazon), 4 pound and 6-pound balls (includes shipping and taxes)- 82.40

Pool Deck Uniforms with community logos (Active One for Sports New Liskeard) x 3

Pants $36.99 \times 3 = 110.97$

Deck shirt $18.99 \times 3 = 56.97$

Deck Coat $84.99 \times 3 = 254.97$

TOTAL = 422.91

Banner Portable Flag (Temiskaming Printing) =**150.00**

Camera System **13,262.70**

Dolphin Fins – **28.50**

Snorkels – **\$33.75**

Lane Ropes

White Board

Zoomers - **\$31.88**

TOTAL: \$14,012.14



Team Aquatic Supplies Ltd

3015 North Service Road Unit 614
Barrington, Ontario L7R 2S2
Phone: (705) 318-1155 Fax:
www.teamaquatic.com

Quotation

Page: 1 of 1
Date: 2/10/2019
Quote Number: 2019-001

Sold To: Temiskaming North 3015 North Service Road Unit 614 Barrington, Ontario L7R 2S2 Canada		Ship To: Temiskaming North 3015 North Service Road Unit 614 Barrington, Ontario L7R 2S2 Canada	
--	--	--	--

Reference	PO Number	Customer No.	Salesperson	Order Date	Ship Via	Terms
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Qty	Uy	Qty	Item Number	Description	Unit Price	UOM	Extended Price
Ord	Shp	D/O					

Comments		Tax Summary			
		HTM	124.13	Less	
		HTM	16.14	excluded Tax	0.00
				Order Discount	0.00
				Subtotal	124.13
				Total sales tax	16.14
				Total order	140.27



Team Aquatic Supplies Ltd.

5035 North Service Road Unit A10
 Burlington, Ontario L7L 5V2
 Phone: (289) 348-1905 Fax:
 www.team-aquatic.com

Quotation

Page 1
 Date Jun 5 2018
 Order Number QT007441

Sold To:

Tennis & Aquatic Supplies
 PO Box 2850
 New Liskeard, ON P0J 1P0
 Canada

Ship To:

CG Unit Major
 64 DeWitt Drive
 RR#2
 New Liskeard, ON P0J 1P0
 Canada

Reference	PO Number	Customer No	Salesperson	Order Date	Ship Via	Terms
Quota Camera	USA MA KOR	TCMKS	MA	Jun 5 2018	CHEKPD	NET 30

Qty Ord	Qty Shp	Qty B/D	Item Number	Description	Unit Price	UOM	Extended Price
		1	NONSTOCK	SwimPro Elite 1 Cam Package	11,736.90	ea	11,736.90
			SM 171E	Includes: Hardware: 1 x Wireless Platinum Plus & 1 x IQ2 Analysis Recorder Software: 1 x Elitequise Software Coaches & Coaches - Cards TBD			0.00
Comments				Tax Summary	Less		
				INSTTD 566.85	Included Tax		0.00
				INSTON 938.95	Order Discount		0.00
					Subtotal		11,736.90
					Total sales tax		1,526.80
					Total order		13,262.70

Provincial/National Competitions

	Air Fare	Hotel	Mileage	Taxi	Meals
Ontario Youth Competition (Markam) – March 6-10, 2019		898.42	541.20 (494km @0.55)		204.00 (4 X 51.00)
Speedo Eastern Canadian Championships, (Quebec City) – April 11-14)	622.12	559.35	136.95 (New Liskeard-Rouyn)	80.00 (to and from airport)	255.00 (5 x 51.00)
Canadian Junior Championships, (Calgary) - July 24-28, 2019 (potential)	752.72	942.42	178.75 (New Liskeard – North Bay, 325km x 0.55)	80.00 (to and from airport)	357.00 (7 x 51.00)
Canadian Swim Championships (Winnipeg) – August 8-11, 2019	636.73	841.05	178.75 (New Liskeard-North Bay, 325km x 0.55)	80.00	306.00 (6 x 51.00)
AA Summer Long Course Championships (Brandford) June 27-30		854.28	321.86		306.00 (6x51.00)
TOTAL	2,011.57	4,095.52	1,357.51		1,428.00

GRAND TOTAL: \$9,13260

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: March 19, 2019
Subject: Sponsorship – Temiskaming Shores & Area Rotary Club
Attachments: Frog’s Breath Application

Mayor and Council:

The intake of funding applications to the Frog’s Breath Foundation is March 30, 2019.

The Splash Pad Committee is recommending that as a partner in the project with the Temiskaming Shores and Area Rotary Club that Council sponsor the funding application to the Frog’s Breath Foundation in the amount of \$25,000 to contribute to a total estimated cost of \$522,000 which includes design, site preparation, water and hydro requirements, pad and play elements, renovations to the public washrooms, restoration and landscaping.

A Corporate Sponsorship/Donation program will also be commencing shortly.

A copy of the application is attached for Council’s consideration.

Prepared by: _____ Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

Tammie Caldwell
Director of Leisure Services

Christopher W. Oslund
City Manager



FROG'S BREATH FOUNDATION FUNDING APPLICATION

Small Donations \$500 - \$25,000 (deadline March 30)

Executive Summary		
Name of Organization: Temiskaming Shores and Area Rotary Club/City of Temiskaming Shores		
Sponsoring Organization (if applicable): City of Temiskaming Shores		Note: If using a sponsoring organization a resolution or letter of support must be attached to the application.
Address: P.O. Box 2050, Haileybury, Ontario POJ IPO		
Contact Person: Rotary Club - James Franks, City of Temiskaming Shores - Tammie Caldwell		
Tel: 705-672-3363	Fax: 705-672-3200	Email: tcaldwell@temiskamingshores.ca
Charitable Registration Number (required): R R 866343502		
Total Organization Budget	Total Cost of Project	Amount Requested
\$ 27.5 Million	\$ 522,000	\$ 25,000
Project Title: Splash Pad Project		
<p>Brief Description of Program:</p> <p>The Temiskaming Shores and Area Rotary Club and the City of Temiskaming Shores have partnered to develop a \$522,000 Splash Pad on the New Liskeard waterfront. The goal was initially to have the funds in place for the project in 2018 with construction and opening on July 1st of 2019 however due to an unanticipated increase in cost due to required water upgrades the project has been delayed to 2020. The Splash Pad will be approximately 2500 square feet and will incorporate twenty-four water elements. The public washrooms at the Spurline Concession and Mini-Putt will be renovated to meet the needs of the new park. The Rotary Club has committed to funding \$100,000 of the project over the next ten years, the City has increased their commitment to \$100,000 from \$50,000 for the site preparation and restoration of the park. The Temiskaming Shores and Area Rotary Club and the City of Temiskaming Shores recognize the significant contribution of \$25,000 from the Frog's Breath Foundation in 2018 and request that the Foundation consider supporting the project for a second year. The Rotary Club is working on an extensive Corporate Sponsorship and Fundraising initiative to kick off in the spring of this year.</p>		
<p>Attach to this application:</p> <ul style="list-style-type: none"> • List of Officers and Members of the governing board; their business or other affiliations; the committees that are in place. • Current operating budget and project budget • Most recent financial statements (audited preferred) • Other pertinent material 		

Evaluation Information

Impact On Community

Briefly state the purpose and structure of your organization. Include the following information: history; founding date; volunteer base; staff; location; achievements; whom it serves; goals; principles.

The City of Temiskaming Shores is a single-tier municipality situated in North-eastern Ontario on scenic Lake Temiskaming and is accessible by the Trans Canada Hwy. No.11. Air access to the community is via the Earlton-Timiskaming Municipal Airport. The City is home to approximately 10,500 permanent residents and is a regional service center for an estimated population base of an additional 25,000 to 35,000 people. The City of Temiskaming Shores commenced operation on January 1, 2004. The Corporation of the City of Temiskaming Shores is governed by a Mayor and six (6) Councilors, all of whom are elected at large and comprise the City Council. The officers and employees of the municipality provide Council with policy advice, implement Council's decisions, and establish administrative practices and procedures to carry out Council's decisions. The Temiskaming Shores and Area Rotary Club was founded in 1928 and is a branch of Rotary International, with members from Cobalt, Haileybury, New Liskeard, Earlton, Latchford, and the surrounding communities. The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster: the development of acquaintance as an opportunity for service; of acquaintance as an opportunity for service; high ethical standards in professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society; the application of the ideal of service in each Rotarian's personal, business, and community life; the advancement of international understanding, goodwill, and reach through a world fellowship of business and professional persons united in the ideal of service.

Please also provide your Mission Statement or similar guiding statements (i.e., mandate, goals and operating principle).

The City's Mission Statement is to "ensure that the City of Temiskaming Shores is a dynamic leader providing incredible opportunities for all". The Mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders "Service Above Self"

What will the project specifically accomplish and how does this relate to the overall goals of your organization?

The project will create a space where families can bring their children in a free play, social, community-building space. The benefits of water play for children are balance and strength, communication and social skills, exploration and learning in the natural evolution of the backyard sprinkler cool-down concept and most of all its fun.

The Splash Pad Project promotes healthy active living and is another facet of the municipality's quest to develop a healthier community in terms of physical and mental well-being and the environment. The park will be essentially maintenance free and will provide an effective and efficient service for children and families. The splash pad will enhance the beautiful waterfront and provide a non-structured free play opportunity that complements the current playgrounds, Whittle Park, the Boardwalk, STATO Trail, Mini-Put, Concession, and mile long sandy beach attracting visitors to the waterfront and enhancing economic activity.

What specific population will benefit from your project (i.e., how will it work to strengthen and enhance the quality of life in our community)?

The specific population that will benefit from The Splash Pad will be families, it will be designed for use by parents with babies, toddlers, an intermediate zone and high action zone with dumping buckets and water cannons. The on-going maintenance of the pad will be the responsibility of the municipality and it is designed with a recirculating water system that is best practice environmentally and will result in lesser future operating costs. The Pad will be open to the public at no charge.

Further to enhancing the quality of life of our citizen's through the provision of a family oriented physical activity, the project will also serve to attract visitors to the waterfront and into the downtown core enhancing economic development in the area.

Timing

Briefly describe the timing of your project, including the projected start-up and completion dates?

February-April 2018: Selection of Design, Supply and Install of SplashPad - Completed
April - June 2019: Final Design and Fundraising Campaign
June - August 2019: RFP Engineering and Design for Washrooms/Changerooms
May 2020: Site Preparation and Construction
July 2020: Grand Opening

Costs

Please outline your project costs and sources of revenues.

Estimated Expenses	Amount	Comment
Salaries/Fees/Honoraria	\$	
Printing	\$	
Materials/Supplies	\$ 522,000	Design, Supply and Installation of Splash Pad
Advertising/Promotion	\$	
Office Expenses	\$	
Other Expenses	\$	
Total Expenses	\$ 522,000	
Estimated Revenue	Amount	Comments
Fees	\$	
Donations	\$ 100,000	Temiskaming Shores and Area Rotary Club
Earned Revenue	\$	
Fundraising	\$ 222,000	
Other Grants	\$ 50,000	Confirmed but not yet Public
Funding from Frog's Breath	\$ 50,000	2018 \$25,000 and potential 2019 \$25,000
Other Revenue	\$ 100,000	In Kind services City of Temiskaming Shores
Total Revenue	\$ 522,000	

In relation to your start up and completion dates, please outline any impact timing may have on your funding requirements.

Municipal Council approved the 2019 Capital Budget including a reserve of \$100,000 for the Splash Pad Project. Funding in the amount of an additional \$175,000 has been secured to date, including the 2018 \$25,000 Frog's Breath contribution.

Other Money Raised

What other fund raising programs have been considered and/or approached for part of the initial funding requirement? Are there any Government funding programs, such as FedNor, Ontario Heritage Fund, Ontario Trillium Fund, municipal programs, etc., that your organization is potentially eligible for? (Include a current list of supporters and the amounts of financial help they have provided)

The Temiskaming Shores and Area Rotary Club has committed to donating \$10,000 per year for ten years – a total of \$100,000 towards the project. The City of Temiskaming Shores will be covering \$100,000 of the project in terms of in-kind services such as site preparation, water and hydro hook-ups, and a percentage of restoration and landscaping. A \$50,000 donation has been secured over the next ten years. The Rotary Club and the City of Temiskaming Shores will be working in partnership to secure sponsorships and donations through a Corporate Sponsor Package that will be introduced to the public in the spring of 2019.

Sustainability

Why do you think this project will be successful? What strengths does your organization possess that will ensure a positive outcome? If appropriate, how have you planned to continue this initiative in the future?

The project will be successful due to the financial commitment of the Temiskaming Shores and Area Rotary Club, the experience of municipal staff in similar projects, and the commitment from the City of Temiskaming Shores to retain ownership and maintain the Splash Pad in the future. The City of Temiskaming Shores manages projects of this size regularly, most recently the construction of the Carter Antila Memorial Skateboard and Bike Park.

If the application is for start-up funding, how will the project be financed in the future?

The project will be financed by the City of Temiskaming Shores in the future.

Leadership

What will you do that is different from or better than existing programs? How will you build on existing programs or services?

The addition of the splash pad to the New Liskeard waterfront will enhance the amenities currently located there including the playground, Whittle Park, Boardwalk, STATO Trail, Mini-Putt, Concession, Washrooms and the mile long sandy beach.

Community Support

Who in the community or elsewhere is working on this project? If it is appropriate, how will you coordinate with them? What makes your organization unique?

The Rotary Club is working with the City of Temiskaming Shores, further to the commitment of \$100,000 they will also be carrying out a Corporate Sponsorship and Donation Campaign. The Mayor and Council of the City of Temiskaming Shores have approved by By-law the Splash Pad Committee comprised of four Rotarians, three staff, and two Councilors, the terms of reference and a Strategic Alliance Agreement. The Splash Pad Committee has been meeting monthly since November of 2017, and will continue to do so until the project is completed. The Committee will also be engaging the public in a consultation process for the design of the splash pad. The partnership is unique in that it involves a combination of volunteers and municipal staff working towards a common goal.

Recognition For Frog's Breath

How will you acknowledge the contribution of the Frog's Breath Foundation?

As a key funder of the Splash Pad, the Frog's Breath Foundation will be recognized in all media (print, radio, social) for the duration of the project, listed on the City of Temiskaming Shores website, and be included in prominent signage at the site of the splash pad. Funders in the amount of \$50,000+ may have the option of the donor's logo incorporated into the concrete of the park.

Volunteer Base

Briefly describe how you will establish your volunteer base.

The volunteer base is the comprised of nineteen Rotarians from the Temiskaming Shores and Area Rotary Club.

Other Factors

Is there anything else you would like us to know about this project?

Will a tax receipt be issued? Yes.

FROG'S BREATH FOUNDATION
P.O. Box 130, New Liskeard, Ontario POJ IPO
Tel: (705) 647-1000 Fax: (705) 647-8888
Email: info@frogsbreathfoundation.org

Memo

To: Mayor and Council
From: Tammie Caldwell, Director of Recreation
Date: March 12, 2019
Subject: Appointment of members to the Age Friendly and Bicycle Friendly Committees
Attachments: None

Mayor and Council:

In December of 2018, the Municipal Clerk advertised that applications were open for citizens interested in sitting on various Committee's for the next term of Council.

Committee members were appointed under By-Law No. 2019-018 at the January 8, 2019 Regular Council meeting.

The municipality has received applications from the following and staff is recommending that By-law No. 2019-018 be amended to include:

Paul Cobb	Bicycle Friendly Community Committee
Darlene Lemay	Age Friendly Community Committee
Ghislain Lambert	Age Friendly Community Committee

Prepared by: _____
Reviewed and submitted for
Council's consideration by: _____

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Leisure Services

Christopher W. Oslund
City Manager

Subject: Pete's Dam Land Transfer / Exchange

Report No.: RS-005-2019

Agenda Date: March 12, 2019

Attachments

Appendix 01: Draft Reference Plan

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-005-2019;
2. That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and Mr. Steve Allen as Purchaser for Parts 4 and 5 on Draft Reference Plan (being registered) in the amount of \$2 for consideration at the March 19, 2019 Regular Council meeting; and
3. That Council directs staff to prepare the necessary by-law to enter into an agreement between Mr. Steve Allen as Vendor and the City of Temiskaming Shores as Purchaser for Parts 2 and 3 on Draft Reference Plan (being registered) in the amount of \$2 for consideration at the March 19, 2019 Regular Council meeting.

Background

At the November 13, 2018 Regular Council meeting Administrative Report No. RS-010-2018 was considered resulting in the adoption of Resolution No. 2018-472 which reads as follows:

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-010-2018;

That Council directs staff to engage Surveyor's on Site to survey the Pete's Dam Property and the parts of the portion of the trail that are located on Mr. Steve Allen's property; and

That Council directs the Director of Corporate Services to execute a Memorandum of Understanding on behalf of the City with Mr. Steve Allen for the use of his property as part of the Pete's Dam Trail system until such time that the Survey is complete and the lands transferred into the ownership of the City.

Analysis

Surveyor's on Site provided a draft reference plan for the Pete's Dam Park which is attached as Appendix No. 01 to the report.

Part 1 describes the natural severance originally prepared for Mr. Allen with Parts 2 and 3 describing portions of the trails that extend onto Mr. Allen's property. Parts 4 and 5

describe portions of the Pete’s Dam park property (municipally owned) south of the road that Mr. Allen has requested in exchange for Parts 2 and 3.

As described in Administrative Report RS-010-2018, the Superintendent of Parks and Facilities walked the trail and determined that in both areas it would be very difficult and expensive to move the trail. One northern portion is marsh and the southern portion would require a full bridge across the waterway.

The transfer of lands between the municipality and Mr. Steve Allen is of benefit to the municipality and as such it is recommended that the municipality be responsible for the cost of the legal fees associated with the transfer, estimated to be approximately \$1,200.

The Director of Public Works and the City Planner have reviewed the Draft Reference Plan and Administrative Report No. RS-005-2019 and support the recommendations.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The legal fees associated with the land transfer documents is estimated at \$1,200.

The survey and preparation of the Reference Plan is estimated at \$ 7,500.

These costs will be financed through the *Land Disbursements (Municipal)* Budget line.

Alternatives

No alternatives were considered.

Submission

Prepared by:

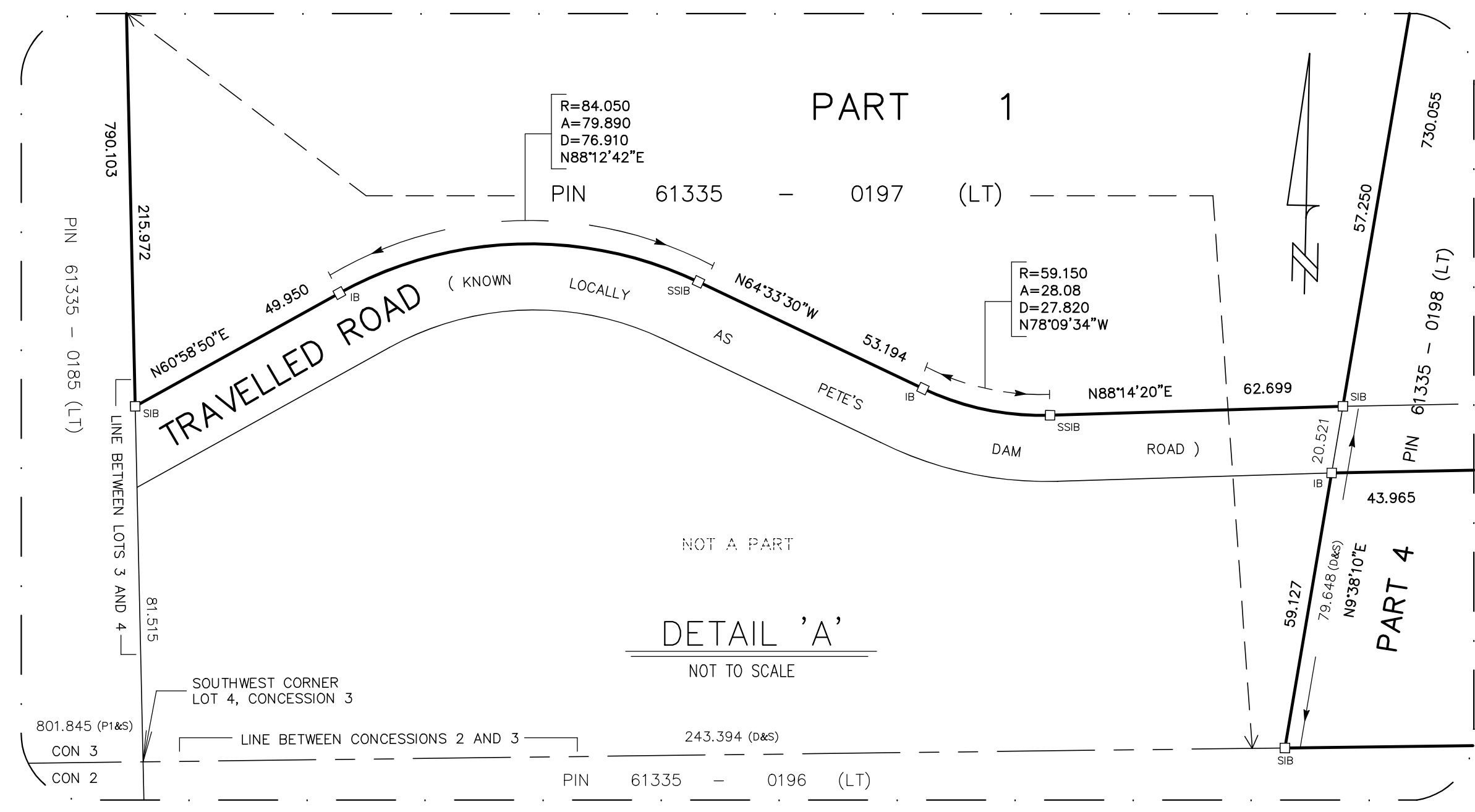
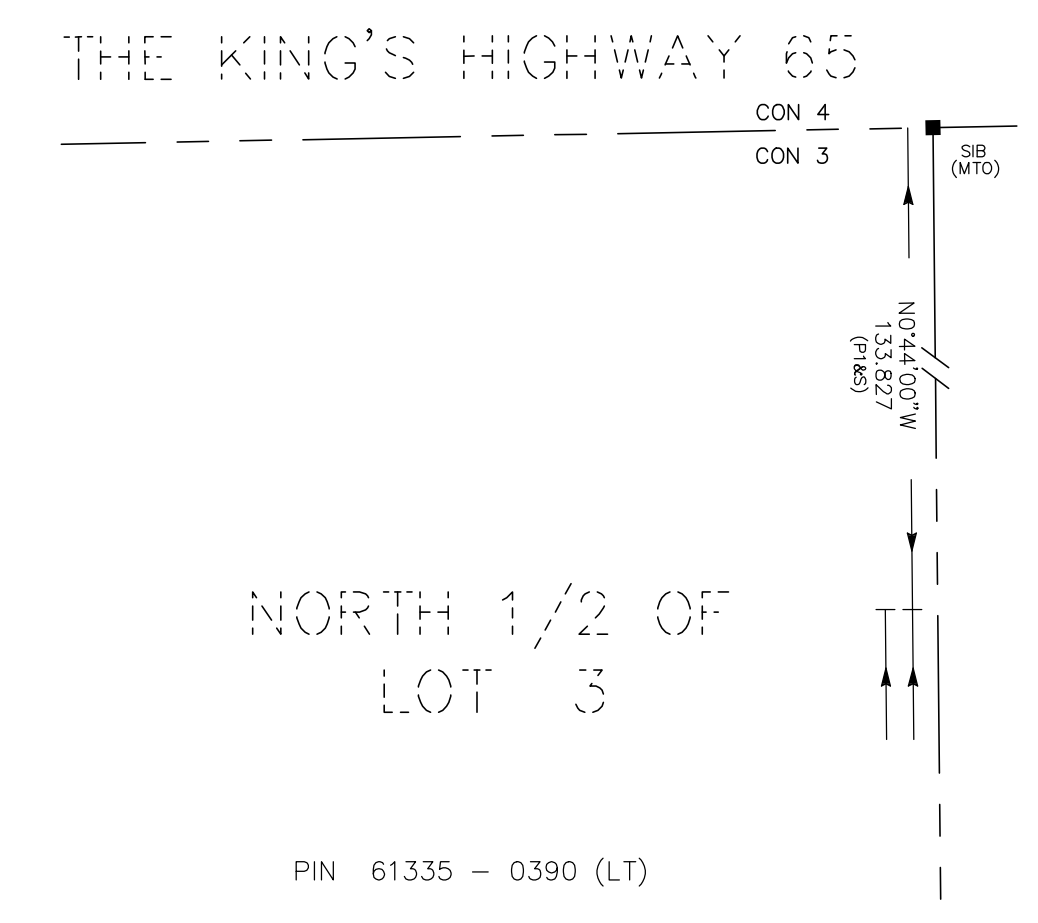
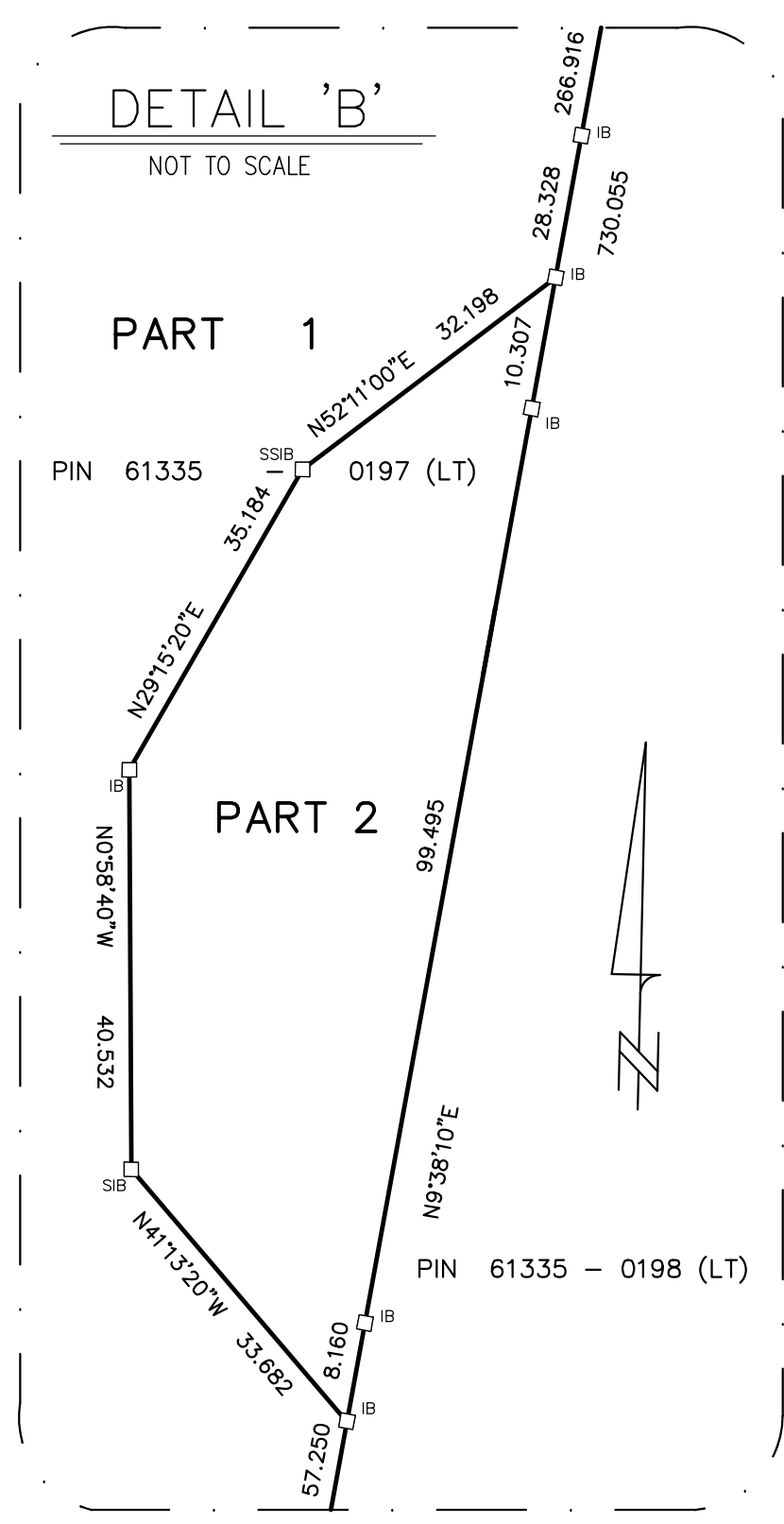
Reviewed and submitted for
 Council’s consideration by:

“Original signed by”

“Original signed by”

 Tammie Caldwell
 Director of Recreation Services

 Christopher W. Oslund
 City Manager



RADIAL TIES FROM (C) TO ORIGINAL WATER'S EDGE	
AZIMUTH	DISTANCE
149°22'	120.9
148°44'	114.3
147°11'	92.2
148°37'	79.0
153°23'	65.1
164°28'	53.7
170°42'	46.4
3°22'	33.8
8°29'	25.3
8°37'	17.5
167°41'	8.2
117°18'	8.5
91°18'	13.8
87°18'	27.9
90°57'	41.0
90°45'	54.0
89°41'	64.8
90°59'	82.3
86°56'	105.9
83°41'	114.7
80°28'	121.3

REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE: JANUARY 15, 2019

RYAN W. SEGUIN
ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF TIMISKAMING (No. 54).

SCHEDULE				
PART	LOT	CONCESSION	PART OF PIN	AREA (Ha)
1				22.77±
2				0.2643
3	SOUTH 1/2 LOT 4	3	PIN 61335-0197 (LT)	0.2563
4				0.28±
5				0.40±

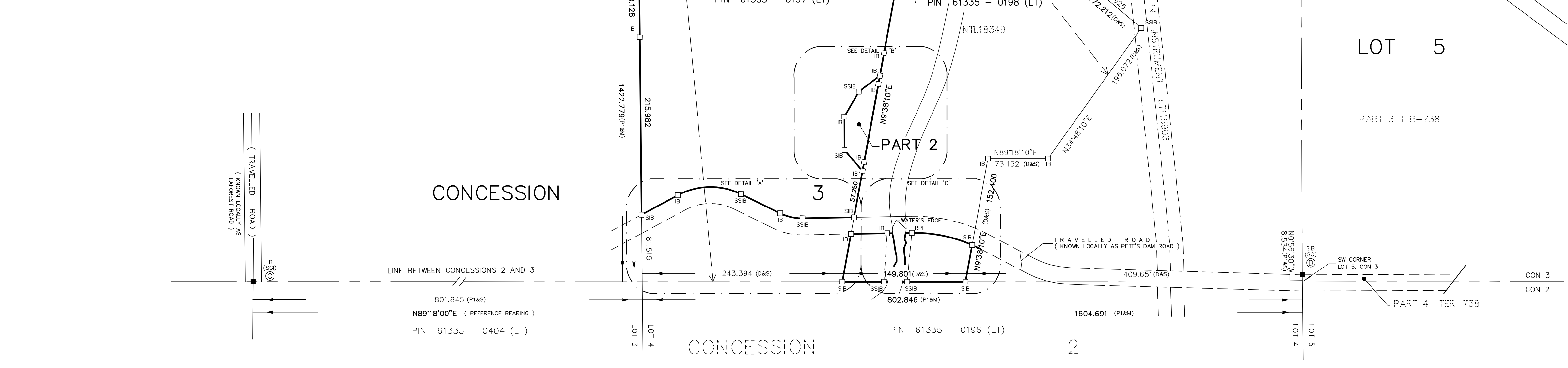
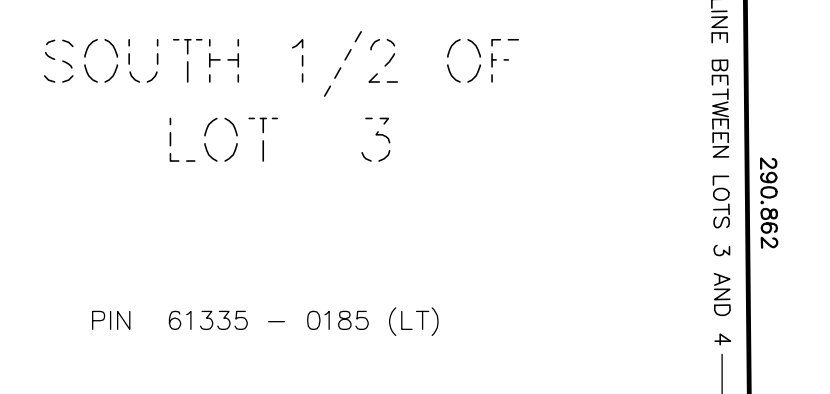
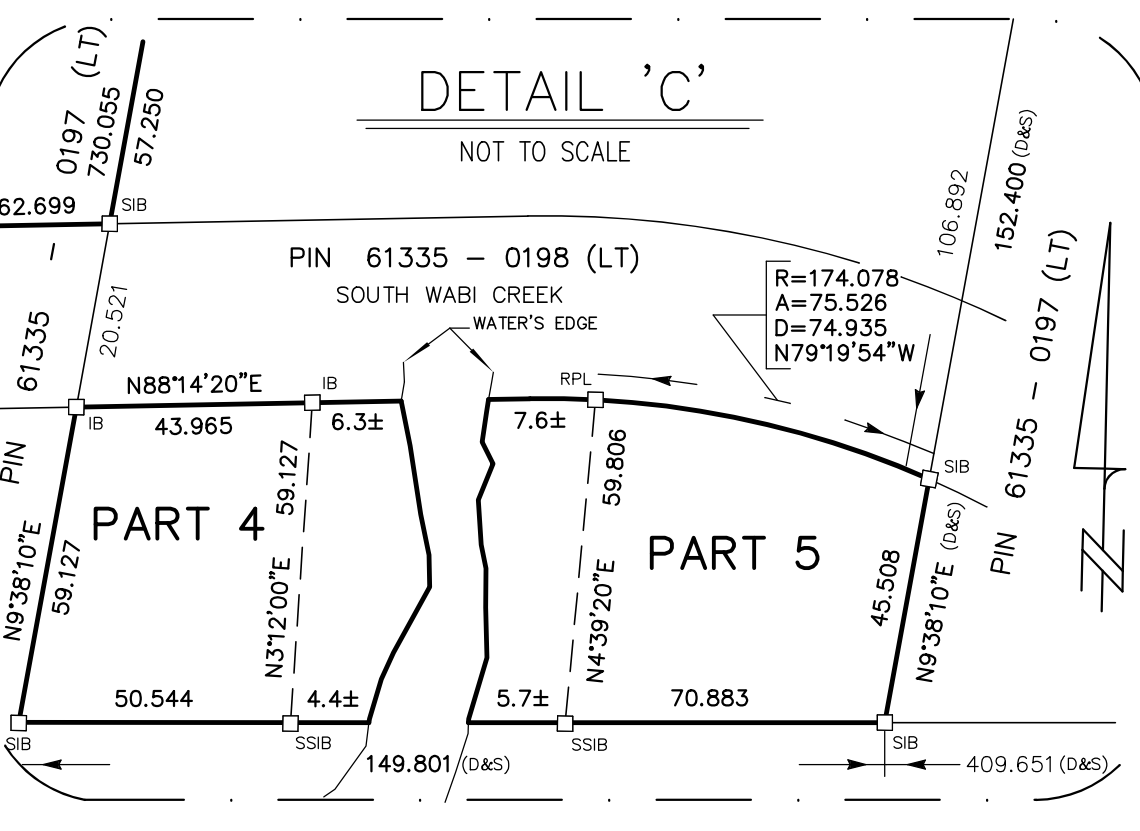
PIN SUMMARY - PARTS 1, 2 & 3 COMPRISE PART OF PIN 61335-0197 (LT). PARTS 4 & 5 COMPRISE PART OF PIN 61335-0198 (LT).
GEOGRAPHIC TOWNSHIP OF DYMOND

PLAN OF SURVEY OF PART OF THE SOUTH 1/2 OF LOT 4, CONCESSION 3 TOWNSHIP OF DYMOND DISTRICT OF TIMISKAMING

SCALE 1 : 3000 METRES

0 30 60 90 180 360

SURVEYORS ON SITE INC.



LEGEND

- MONUMENT FOUND
- MONUMENT PLANTED
- SSIB SHORT STANDARD IRON BAR
- SIB STANDARD IRON BAR
- IB IRON BAR
- P1 DENOTES PLAN 54R-5902
- P2 DENOTES PLAN 54R-2111
- D DENOTES DEED NTL 18349
- M MEASURED
- S SET
- OU ORIGIN UNKNOWN
- 915 RICHARD W. FARRELL O.L.S
- SGC H. SUTCLIFFE LTD. O.L.S
- SGI STORY GEOMATICS INC. O.L.S
- MTO DENOTES MINISTRY OF TRANSPORTATION OF ONTARIO
- FNE FOUND NO EVIDENCE
- WIT WITNESSED

NOTES

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.99968176.

BEARINGS ARE UTM GRID, AND ARE DERIVED FROM SCPS, COSINE MONUMENTS H0M00819740134 & H0M00819740135 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD83(ORIGINAL).

FOR BEARING COMPARISONS A ROTATION OF -0°58'00" (COUNTER-CLOCKWISE) HAS BEEN APPLIED TO THE BEARINGS OF PLAN P2.

INTEGRATION COORDINATE TABLES

SPECIFIED CONTROL POINT (SCP)		
MONUMENT	NORTHING	EASTING
00819740134	5 260 465.302	597 668.228
00819740135	5 261 369.858	598 036.733

UTM ZONE 17, NAD83(ORIGINAL)

OBSERVED REFERENCE POINTS ARE DERIVED FROM RTK MEASUREMENTS ON SCPS AND ARE REFERRED TO UTM ZONE 17, NAD83(ORIGINAL).

COORDINATES SHOWN HEREON HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF AN URBAN AREA AT A 95% CONFIDENCE LEVEL AS PER SEC. 14(2) OF O.REG. 216/10 UNDER THE SURVEYS ACT.

POINT ID	NORTHING	EASTING
(A)	5,264,849.50	595,757.04
(B)	5,264,862.60	596,440.75
(C)	5,264,050.05	594,973.09
(D)	5,264,078.15	596,577.01

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE XXth DAY OF DECEMBER, 2018.

JANUARY 15, 2019
NEW LISKEARD, ONTARIO

RYAN W. SEGUIN
ONTARIO LAND SURVEYOR

SOS
SURVEYORS ON SITE INC.

17 WELLINGTON STREET
NEW LISKEARD, ONTARIO
P.O. 1P0
705-622-0872
www.surveyorsonsite.com



Memo

To: Mayor and Council
From: James Franks, Economic Development Officer
Date: March 12, 2019
Subject: Amendment No. 2 to By-law No. 2018-103 Economic Development Position
Attachments: Industry Canada – Amendment No. 2

Mayor and Council:

Council considered Memo No. 007-2018-CGP at the August 14, 2018 Regular Council meeting resulting in By-law No. 2018-130 being a by-law to enter into a funding agreement with FedNor for a bilingual Project Coordinator.

Attached hereto is Amendment No. 2 from Industry Canada (FedNor) to substitute Clause 3.1 of the agreement resulting in an increase in the funding from \$366,000 to \$388,000 to enable the City to support four (4) mining supply businesses from our region to attend the CIM event in Montreal at the end of April 2019.

There is no additional cost to the City, however the Economic Development Officer will be responsible to coordinate and attend the week-long event.

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2018-130 "*Bilingual Project Coordinator*" to increase funding for the program in order to attend the CIM event in Montreal in April 2019 for consideration at the March 12, 2019 Regular Council meeting.

Prepared by:	Reviewed by:	Reviewed and submitted for Council's consideration by:
"Original signed by"	"Original signed by"	"Original signed by"
<hr/> James Franks Economic Development Officer	<hr/> Shelly Zubyck Dir. Corporate Services	<hr/> Christopher W. Oslund City Manager



Innovation, Science and
Economic Development Canada

FedNor

19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

Innovation, Sciences et
Développement économique Canada

FedNor

19, rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

FEB 21 2019

Project Number: 39E-511659

Mr. Carman Kidd
Mayor
City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J1K0

Dear Mayor Kidd:

**Re: Bilingual project coordinator
Amendment Number: 2**

As a result of your request dated February 19, 2019, FedNor is prepared to amend our Contribution agreement of May 29, 2018 and subsequent amd # 1 as follows:

Delete: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$366,000 of the Project outlined in Annex 1, and
- b) \$366,000.

Substitute: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$388,000 of the Project outlined in Annex 1, and
- b) \$388,000.

Delete: Annex 1 THE PROJECT - STATEMENT OF WORK

Key Workplan Activities, Timelines and Milestones:

The work plan developed would include activities within the forestry, agriculture, immigration and tourism sectors.

Performance Measures and Tracking Plan:

Unique to this initiative is the partnership between two provinces and a First Nation community promoting the use of both official languages. The following outcomes are anticipated:

- creation of one Project Coordinator position for three years
- creation of 10 new jobs and maintenance of 30
- expansion of a minimum of 10 businesses
- up to 5 businesses would export and/or increase their exports
- up to 10 new alliances would be created
- development of a culinary tourism strategy for the Temiskaming region
- host/support attendance at 10-12 events throughout the project including 2019 IPM, Foire Gourmande, forestry expos, and networking events between Ontario & Quebec. (Anticipated attendance 100,000 over the 3 year project)
- creation of 6 tourism packages
- creation of a relocation/newcomer guide

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$366,000
- Supported	\$366,000	Other Federal	
- Not Supported	\$102,000	Provincial	\$50,000
Ineligible Costs		Municipal	\$32,000
		Financial Institution	
		Recipient	\$2,700
		Other	\$17,300
Total	<u>\$468,000</u>		<u>\$468,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Wages & benefits	\$150,000		\$150,000
Marketing/product development/research/ events	\$145,000	\$75,000	\$220,000
Travel/meetings/translation/administration	\$71,000	\$27,000	\$98,000
TOTAL ELIGIBLE COSTS	<u>\$366,000</u>	\$102,000	\$468,000
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$468,000</u>

Substitute: Annex 1 THE PROJECT - STATEMENT OF WORK

Key Workplan Activities, Timelines and Milestones:

The work plan developed would include activities within the forestry, agriculture, immigration, mining, and tourism sectors.

Mining

- Organize a display and attend the CIM 2019 in Montreal

Performance Measures and Tracking Plan:

Unique to this initiative is the partnership between two provinces and a First Nation community promoting the use of both official languages. The following outcomes are anticipated:

- creation of one Project Coordinator position for three years
- creation of 10 new jobs and maintenance of 30
- expansion of a minimum of 10 businesses
- up to 7 businesses would export and/or increase their exports
- up to 11 new alliances would be created
- development of a culinary tourism strategy for the Temiskaming region
- host/support attendance at 10-12 events throughout the project including 2019 IPM, Foire Gourmande, forestry expos, CIM, and networking events between Ontario & Quebec.
(Anticipated attendance 100,000 over the 3 year project)
- creation of 6 tourism packages
- creation of a relocation/newcomer guide

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$388,000
- Supported	\$388,000	Other Federal	
- Not Supported	\$106,000	Provincial	\$50,000
Ineligible Costs		Municipal	\$32,000
		Financial Institution	
		Recipient	
		Other	\$24,000
Total	<u>\$494,000</u>		<u>\$494,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Wages & benefits	\$150,000		\$150,000
Marketing/product development/research/ events	\$167,000	\$79,000	\$246,000
Travel/meetings/translation/administration	\$71,000	\$27,000	\$98,000
TOTAL ELIGIBLE COSTS	<u>\$388,000</u>	<u>\$106,000</u>	<u>\$494,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$494,000</u>

All other terms and conditions of our Contribution agreement remain unchanged.

This amendment is open for acceptance for a period of 30 days following the date on the first page, after which it will be null and void. This amendment shall be effective the date the duplicate copy of this amendment, unconditionally accepted and duly executed by the Recipient, is received by FedNor.

If further information is required, please contact Denise Deschamps toll-free at 1-877-333-6673 ext. 3276 or 705-471-3276 in our North Bay office.

Yours sincerely,



Aime J. Dimatteo
Director General
FedNor

City of Temiskaming Shores

Project Number: 39E-511659

Amendment Number: 12 AP

The foregoing is hereby accepted this _____ day of _____, _____.

Per: _____
Signature of Recipient

Title

Per: _____
Signature of Recipient

Title

Subject: Extension of Operational Agreement
 for Bucke Park for 2019 Season

Report No.: RS-006-2019
Agenda Date: March 12, 2019

Attachments

Appendix 01: 2019 Bucke Park Operators Agreement

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-006-2019;
2. That Council approves the extension of the Bucke Park Operator's agreement with Larry Breault for the operation of Bucke Park for the 2019 season only and directs staff to prepare the necessary amendment to By-law No. 2015-201 for consideration at the March 12, 2019 Regular Council meeting.

Background

On November 3, 2015 Council passed By-law No. 2015-201 being a by-law to enter into an Agreement with Larry Breault for the operation of Bucke Park Campground for the 2016, 2017, and 2018 season.

On February 4, 2019 the Director of Recreation reported to Council that Bucke Park has a capital deficit of \$12,762 since 2017 with an estimated operating deficit of \$8,500 in 2018 and budgeted operating deficit of \$13,000 in 2019. Council discussed the future of the park and directed staff to proceed with notifying Agnico Eagle Mines Ltd. that the municipality would divest the park as of December 31, 2019.

Analysis

The City Manager has commenced the process of notification to Agnico Eagle Mines that the municipality will divest the park as of December 31, 2019. The agreement for the operation of the park expired at the end of the 2018 season. Based on the potential divestiture, it is of benefit to the municipality to retain the services of Mr. Larry Breault as Operator of the Park for one year with the same terms as the original agreement.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A
 This item is within the approved budget amount: Yes No N/A

Mr. Breault has agreed to operate Bucke Park for the 2019 season on the same terms and conditions as prior years. The remuneration under the contract is estimated at \$750 per week X 23 weeks for a total of \$17,250.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

Being a by-law to amend By-law No. 2015-201 being a by-law to enter into an Agreement with Larry Breault for the Operation of Bucke Park Campground for the 2016, 2017 and 2018 Term

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report RS-006-2019 at the March 12, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-201 to extend the contract with Larry Breault for operation of the Bucke Park Campground for the 2019 season for consideration at the March 12, 2019 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Article 3.0 Term and Rate of Schedule "A" to By-law No. 2015-201, as amended by extending the termination date to October 20, 2019.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Subject: Ontario Northland Land Purchase

Report No.: CGP-005-2019
Agenda Date: March 12, 2019

Attachments

Appendix 01: Subject Lands

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-005-2019; and
2. The Council direct staff to commence the process to acquire Lots 226-230, Pcl 4565 NND on Plan M-73 N.B. from the Ontario Northland Transportation Commission (ONTC) for the purpose of transferring the subject property to the Temiskaming Shores Development Corporation.

Background

The City created the Temiskaming Shores Development Corporation (TSDC) in 2018 to assist our community through business growth and investment. The arm's length corporation can provide support to businesses that the City cannot provide.

Temiskaming Industrial Mining Equipment Limited (TIME Ltd.) has had operations in Haileybury for many years and has expanded its operations to include sites in Sudbury, Timmins, Val d'Or and Saskatoon. The business has all along kept its headquarters in Temiskaming Shores and most of the manufacturing that the company performs is done in the Haileybury shop also.

Analysis

TIME Ltd. approached the Economic Development Officer to ask to purchase land (Appendix 01) from the Ontario Northland Transportation Commission (ONTC) through the municipality as the properties are not yet available for private companies to bid on. TIME Ltd. needs to expand their existing operation in Haileybury again and does not have sufficient land available to fit the expansion on their existing property.

The process to purchase land from any government agency requires that the land is deemed surplus by the Provincial corporation and then advertised on the Ontario Realty Circulation Portal. The postings are for 6 months and only municipalities and specific province wide not for profit corporations are able to bid on the properties. Unfortunately, our TSDC is not an eligible applicant.

The length of process is a concern for TIME Ltd. as they wish to construct their new facility in 2019, so if they wait for the municipal process to pass, then wait again for the Ontario Realty Circulation Portal to repost the property publicly, 2019 will have passed and they will be a year behind in their construction process. The City does not wish TIME Ltd. to consider the expansion project on one of their other properties in another community, so it is in our best interest to assist them with this purchase.

It is proposed that the City express interest in acquiring the property through the Ontario Realty Circulation Portal. The process is that once we express interest, we are required to get an appraisal on the property and legal survey at our cost. The price of the sale would be at fair market value as proposed through the appraisal process. The City would incur all of these costs in 2019.

The property could then be transferred to the TSDC who would then sell it to TIME Ltd. at equal to the City's actual costs plus an administration fee for the staff time required to accomplish the process. Although the funds collected by the TSDC are not able to flow back to the City following this process, the City could reduce the 2020 operating budget allocation to TSDC as they will have some funds within their accounts from this process.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Since we have not completed the appraisal process at this time, it is difficult to predict the financial impact to the City's 2019 budget. As mentioned in the report, the City will have the opportunity to reduce the City's contribution toward the TSDC during the 2020 budget process, so the project could be viewed as a short-term loan to the TSDC.

It is anticipated at some point in the future, that the TSDC will be able to create other revenue sources, so that short-term loans such as this would no longer be required, however at this point, the TSDC does not have the financial resources to manage this project without the City's support.

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

James Franks
Economic Development
Officer

Shelly Zubyck
Director of Corporate Services

Christopher Oslund
City Manager

Potential Lot purchase for TIME Ltd.



Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: March 12, 2019
Subject: Request for Sponsorship – District of Timiskaming Emergency Medical Services (DTEMS)
Attachments: **Appendix 01** – Email Request from DTEMS
Appendix 02 – Application to Frog’s Breath
Appendix 03 – Business Plan

Mayor and Council:

The District of Timiskaming Emergency Medical Services (DTEMS) had applied for funding assistance to the Frog’s Breath Foundation in 2018 in the amount of \$100,000 to assist with the purchase of a Remote Access Response Vehicle. DTEMS requested and received approval from Council to sponsor their application through the City’s Charitable Sponsorship Policy.

In an email dated February 15, 2019 (Appendix 01) from Trevor Neddo it is indicated that their 2018 application was denied and since that time DTEMS has secured two donations in the amount of \$15,000 and \$2,000 from TransCanada and OPG respectively. The DTEMS is looking to reapply to the Frog’s Breath Foundation and are once again requesting a “**sponsorship**” from the City of Temiskaming Shores. **Appendix 02 – Application to Frog’s Breath** has not specified an amount being requested, but leaving the donation amount up to the discretion of the Frog’s Breath executive. **Appendix 03 – Business Plan** outlines DTEMS’s rationale for the need for the equipment.

The application for sponsorship is in keeping with the City’s Charitable Sponsorship Policy (By-law No. 2016-133) and therefore it is recommended that Council provide sponsorship to the application.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

Dave Treen

From: Trevor Neddo <neddod@dtssab.com>
Sent: Friday, February 15, 2019 3:49 PM
To: Chris Oslund; Dave Treen
Cc: John McCarthy
Subject: [EXTERNAL] RE: request for Sponsorship from EMS
Attachments: District of Timiskaming Emergency Medical Services2019.pdf; frogsbreath2019.pdf

Good Afternoon

Last year the District of Timiskaming Emergency Medical Services was unsuccessful with our request for donation from the Frogs Breath Foundation. However over the last few months we have been successful in securing two generous donations. The first being from TransCanada in the amount of \$15,000 and recently one from OPG in the amount of \$2000.

I am looking to reapply for the 2019 round of donations from the Frogs Breath and I am wondering if it would be possible for Temiskaming Shores to sponsor us again this year. I have revamped this year's application and supporting documentation and have attached it for your review. The main change is the amount requested from the Frogs Breath, given our end goal is a large value item, I have left it up to their discretion on the amount they would be willing to donate.

Thank you for your consideration

Trevor Neddo
Paramedic
District of Timiskaming
Emergency Medical Services

From: Chris Oslund [mailto:coslund@temiskamingshores.ca]
Sent: March-23-18 8:37 AM
To: John McCarthy
Cc: Doug Jelly; Trevor Neddo
Subject: RE: request for Sponsorship from EMS

Thanks John. We will get it on the April 3rd Agenda and send you the resolution on April 4, 2018. I have forwarded it to our Clerk Dave Treen.

Christopher W. Oslund

City Manager

Corporation of the City of Temiskaming Shores

325 Farr Drive | PO Box 2050 | Haileybury, ON | P0J 1K0

T. (705) 672 - 3363 ext. 4120

F. (705) 672 - 3200



Visit our website: www.temiskamingshores.ca

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From: John McCarthy [mailto:mccarthyj@dtssab.com]
Sent: March-22-18 10:25 AM
To: Chris Oslund
Cc: Doug Jelly; Trevor Neddo
Subject: request for Sponsorship from EMS

Chris Oslund, City Manager

Dear Chris,

Please find attached an official request from the District of Timiskaming EMS for the City of Temiskaming Shores to be our official sponsor for an EMS funding request to Frogs Breath Foundation. Could you please see this is forwarded to the city council for consideration at their next available opportunity.

Should there be any questions or further information required please contact myself. Also be advised I have also copied this request to councilor Doug Jelly as he is very familiar with this request and can also assist us to provide any information as needed.

Thanks
John



John McCarthy

EMS Paramedic Chief, AEMCA, RHB
District of Timiskaming Emergency Medical Services
District of Timiskaming Social Services Administration Board

Office Location / Mailing Address:

P.O. Box 310

29 Duncan Ave. North

Kirkland Lake, ON

P2N 3H7

Cell phone (705) 648-4627

Office phone 705-567-9366 ext. 3232

Office fax 705-567-1942

TOLL FREE EMS OPERATIONS LINE 1-855-846-8911

Email: mccarthyj@dtssab.com

*life is not about the breath you take.....it is about the moments in life that take your breath away
make every moment in life count !*



FROG'S BREATH FOUNDATION FUNDING APPLICATION

Small Donations \$500 - \$25,000 (deadline March 30)

Executive Summary		
Name of Organization: District of Timiskaming Emergency Medical Services		
Sponsoring Organization (if applicable): City of Temiskaming Shores 29 Duncan ave N, Kirkland Lake		Note: If using a sponsoring organization a resolution or letter of support must be attached to the application.
Trevor Neddo		
Tel: 705-676-6833	Fax:	Email: neddot@dtssab.com
Charitable Registration Number (required):		
Total Organization Budget	Total Cost of Project	Amount Requested
\$ Please see attachment	\$85,439	To your discretion
Project Title: Difficult Access Response Vehicle		
<p>Brief Description of Program: When a medical emergency strikes you expect an ambulance to be able to arrive at the scene in a safe and timely manner. In Northern Ontario, these medical emergencies can often occur in locations that are not accessible by a conventional ambulance. Despite where emergencies occur, people should be able to rest assured that help will be able to reach them</p> <p>As the sole provider of emergency medical response in Timiskaming, the District of Timiskaming Emergency Medical Services is often called upon to respond to emergencies in these remote areas. Whether it is a snowmobiler, a worker operating in remote areas, a hiker, or anyone else that may be in the beautiful wilderness of Northern Ontario, should they need our assistance DTEMS will respond and treat them with the highest level of care possible. Unfortunately, DTEMS lacks the specialized equipment need to respond to areas where our Ambulances are not able to travel to. Often, we are forced to rely on other agencies and even private citizens to help us access our patients. This leads to many complex issues that can delay help getting to the person in need, create safety issues for the Paramedics and Patients and create unneeded stress for everyone involved.</p> <p>The Paramedics and Management Team of DTEMS has recognized the need to secure a specialized vehicle and trailer which would allow us to respond to emergencies in remote areas without having to be dependent on other people. The Paramedic profession has advanced rapidly in the past years and continues to do so. The Paramedics need the proper equipment to be able to perform their skills properly.</p> <p>This specialized vehicle will be built on a side by side utility vehicle that is purpose built to allow highly trained Paramedics to perform their lifesaving skills that normally occur in the back of a conventional ambulance, while traversing rugged remote terrain. The vehicle will be designed and equipped to handle the majority of weather conditions that the North faces, allowing it to respond to calls all year round. The Paramedics and our Patients would be kept safe and comfortable in enclosed treatment compartment which would be climate controlled and equipped</p>		

with proper safety restraints. This vehicle may also be utilized in more urban areas, during large events to be able to move through crowds of people in advance of an ambulance or to move a patient to an ambulance.

Unfortunately, a vehicle of this nature is a significant expense and our limit budget does not allow us to purchase it without causing other critical areas to suffer. Therefore the District of Timiskaming Emergency Medical Services is reaching out to various community partners and asking for assistance in purchasing this life saving piece of equipment.

Attach to this application:

- List of Officers and Members of the governing board; their business or other affiliations; the committees that are in place.
- Current operating budget and project budget
- Most recent financial statements (audited preferred)
- Other pertinent material

Evaluation Information

Impact On Community

Briefly state the purpose and structure of your organization. Include the following information: history; founding date; volunteer base; staff; location; achievements; whom it serves; goals; principles.

Twenty-four-hour emergency medical service is maintained from three EMS stations across the District, utilizing the advanced patient care skills of over 44 full-time and part-time paramedics. The paramedics are supervised by EMS Deputy Chief/Paramedics responsible for each EMS base, its staffing pattern and maintenance of the emergency vehicles assigned to each respective base. Overseeing the program is an EMS Chief, responsible for overall program management, budget and planning.

DTEMS operates bases in Haileybury, Englehart and Kirkland, while covering the entire 13,300 square kilometers of the District. We also operate two first response teams located in Latchford and Larder Lake, comprised of volunteers these teams respond in advance of the Paramedics to begin advanced first aid and CPR as needed.

Please also provide your Mission Statement or similar guiding statements (i.e., mandate, goals and operating principle).

VISION

Supporting individuals in need throughout our communities

MISSION

Delivering programs and services, through effective use of available resources, in the best interest of our clients/patients.

VALUES

We are committed to serving our clients/patients and treating each other through actions and values based on:

Integrity: Acting with honest and trustworthy intentions and while being accountable for our actions;

Respect: Treating people with courtesy, fairness and being empathetic to life's circumstances.

What will the project specifically accomplish and how does this relate to the overall goals of your organization?

This project will allow the District of Timiskaming Emergency Medical Services to bring emergency medical care to the remote reaches of the District without the need to rely on other agencies to transport the Paramedics or Patients.

What specific population will benefit from your project (i.e., how will it work to strengthen and enhance the quality of life in our community)?

This project will benefit anyone that enjoys the remote regions of Timiskaming District that may become injured or ill.

Timing

Briefly describe the timing of your project, including the projected start-up and completion dates?

The goal for this project is to have the remote access vehicle in place and ready for service with training complete by the end of 2019.

Ideally, order would be place in June of 2019 and delivery to be taken late Fall to begin training of Paramedics.

Costs

Please outline your project costs and sources of revenues.

Estimated Expenses	Amount	Comment
Salaries/Fees/Honoraria	\$	
Printing	\$	
Materials/Supplies	\$	
Advertising/Promotion	\$	
Office Expenses	\$	
Other Expenses	\$	
Total Expenses	\$	
Estimated Revenue	Amount	Comments
Fees	\$	
Donations	\$	
Earned Revenue	\$	
Fundraising	\$	
Other Grants	\$	
Funding from Frog's Breath	\$	
Other Revenue	\$	
Total Revenue	\$	

In relation to your start up and completion dates, please outline any impact timing may have on your funding requirements.

Funding needs to be in place prior to vehicle and equipment being ordered. As soon and we can confirm that we will have the funds needed, the order will be placed and a training program developed with the assistance of other Paramedics Services that already have programs in place. Upon delivering of the vehicle and equipment, all Paramedics will be trained in the operation of the vehicle.

Other Money Raised

What other fund raising programs have been considered and/or approached for part of the initial funding requirement? Are there any Government funding programs, such as FedNor, Ontario Heritage Fund, Ontario Trillium Fund, municipal programs, etc., that your organization is potentially eligible for? (Include a current list of supporters and the amounts of financial help they have provided)

TransCanada	\$15,000
Ontario Power Generation	\$2,000

Sustainability

Why do you think this project will be successful? What strengths does your organization possess that will ensure a positive outcome? If appropriate, how have you planned to continue this initiative in the future?

As the sole provider of Pre-hospital emergency medical care in Timiskaming District, DTEMS is the only agencies that can bring advanced medical and transportation to the remote areas of the District.

DTEMS is comprised of a dedicated team of roughly 50 highly trained Paramedics, that are always undergoing continual medical education to stay at the leading edge of Paramedicine. This project would provide the Paramedics with a very valuable to effectively perform their duties during emergencies that currently present with a lot of difficulties.

The remote area access vehicle and trailer are expected to have a minimum life span of 10 years. Maintenance of the vehicle and equipment will be factor into our operating budget.

If the application is for start-up funding, how will the project be financed in the future?

Once this vehicle is secured all associated costs will be able to be budgeted for and included as part of our ongoing budget. (ie maintenance costs, training, fuel).

Leadership

What will you do that is different from or better than existing programs? How will you build on existing programs or services?

Currently there is not specific plan in place to access a patient in need when in remote areas of the District. Presently when a call comes in, Paramedics and OPP are dispatched to the area and communications begin on what equipment/vehicles may be available to assist. This can include contacting local fire departments (each having different capabilities), reaching out to air ambulance, Federal Search and Rescue agencies, and others. This causes a lot of stress and frustration for everyone involved trying to organize a rescue and potentially causing delays to reaching the patient.

If Paramedics had a vehicle specifically designed to reach these areas and safely transport a patient and Paramedics, a lot of the stress and frustration would be reduce or even eliminated.

Community Support

Who in the community or elsewhere is working on this project? If it is appropriate, how will you coordinate with them? What makes your organization unique?

Even with a rescue vehicle, DTEMS will continue to work with local Fire Departments and the OPP on these types of calls. Training will be offered to the Fire Departments and OPP through the local Timiskaming Emergency Service Training ("T-EST") group to ensure all agencies are familiar with the vehicles purpose and use.

The Allied Agencies will also be able to request the support of the this vehicle should they be presented with a situation that this vehicle would prove to be useful for.

Recognition For Frog's Breath

How will you acknowledge the contribution of the Frog's Breath Foundation?

Once the vehicle is secured a press release will go out to all local media outlets, outlining the project and thanking all of the donors. Donor's names will be applied to the exterior of the trailer which will be on display at various local events for years to come.

We will also be looking to build strong relationships with our donors and will be open to explorer any ventures we would be able to assist with in the future.

Volunteer Base

Briefly describe how you will establish your volunteer base.

N/A

Other Factors

Is there anything else you would like us to know about this project?

Please see attached document which outlines our project and budget.

Will a tax receipt be issued? Yes

FROG'S BREATH FOUNDATION
P.O. Box 130, New Liskeard, Ontario POJ IPO
Tel: (705) 647-1000 Fax: (705) 647-8888
Email: info@frogsbreathfoundation.org



DISTRICT OF
TIMISKAMING
EMERGENCY MEDICAL
SERVICE

Difficult Access Response

ABSTRACT

Whether you end up in the remote backcountry due to work or recreation, paramedics need to be able to get to you in your time of need due to an unexpected illness or injury

Trevor Neddo

Table of Contents

- I. **Executive Summary**..... 2
 - Mission Statement
 - Objective
 - Needs Assessment
- II. **Description of Organization**..... 4
 - Overview
 - Company Ownership/Legal Entity
 - Location
 - Hours of Operation
 - Mandate and Services
- III. **Appendix**..... 5
 - Project Costs
 - Figures
 - Current Funding
 - Contact Information

Executive Summary

The District of Timiskaming Emergency Medical Services (DTEMS) is the sole provider of land ambulance service within the District of Timiskaming. DTEMS is comprised of approximately 50 full time and part time Paramedics, 3 Deputy Chiefs and 1 Chief. The Paramedics are highly trained Primary Care Paramedics that respond to approximately 8,300 calls for service a year and provide basic and advanced life support skills, symptom relief medication, manual defibrillation and intravenous (IV) therapy.

Timiskaming District has vast amounts of remote wilderness and waterways that are enjoyed all year round by countless citizens and visitors for recreation, hunting/fishing and work. Large portions of these remote areas are only accessible by means other than roads, such as ATVs, snowmobiles, hiking and aircraft.

It is the unfortunate reality that people become injured or ill in these remote areas and require interventions from highly trained Paramedics. Often Paramedics are not able to reach the scene of the emergency with a normal full-size ambulance and must find other means of reaching the person(s) in need of medical care. Responding to these types of Emergencies always comes with numerous complex issues that must be addressed and overcome in an expedient manner.

Currently when a call for service in these remote areas comes in, DTEMS has to rely on other agencies such as OPP, local Fire Departments and even Military Search and Rescue resources to assist as DTEMS does not possess specialized equipment to respond to the remote areas. Relying on these agencies can cause various issues and they may not be able to respond in the timely manner that Patients and Paramedics require. The equipment Police and Fire agencies have are not properly suited to allow the Paramedics to bring the required equipment into an emergency scene and do not allow the Paramedics to extricate the patients and perform the highly skilled medical procedures needed.

With the rapid and continual advancement in the field of Paramedics, it is time DTEMS becomes self-reliant and properly equipped to respond to life threatening emergencies that may occur in these remote areas. Paramedics need to know that the equipment they need to perform their job properly will be available when needed. Citizens of Timiskaming District need to know that they will be able to receive emergency medical care no matter where their property may be located. Visitors to the District should know that they can enjoy the beautiful wilderness and trails the District has to offer without worrying about becoming injured or ill in the remote areas. Industries need to know that their employees will be taken of care of in the event of an emergency no matter how remote the worksite may be.

The District of Timiskaming Emergency Medical Services is reaching out for assistance from various organizations with interests in the District of Timiskaming in our goal of purchasing a remote off-road response vehicle and trailer to be able to respond to call for service in these difficult to reach locations. This vehicle would be purposed built to transport Paramedics and equipment safely into an emergency scene and be able to extricate the Patient back out to a waiting ambulance. The vehicle would be based on a “Side by Side” utility vehicle that would allow for a custom-built enclosure to be installed on the back (Figure 1.2 and Figure 1.3) to protect the Patient and Paramedic while allowing continual emergency medical care to be performed. Capable of being used with both wheels and a track system this vehicle will be designed to be used in all seasons and conditions that the North experiences.

Specialized equipment of this nature does not fall under the conventional land ambulance mandatory equipment and DTEMS does not receive any funding for this. Therefore, we are reaching out to various community partners to help us reach our goal and allow us to be able to bring emergency medical care to everyone that may need it despite the geographical challenges. To show our appreciation of any help your organization may be able to provide, once the vehicle and trailer are purchased, company logos will be applied to the exterior of the trailer. The trailer and vehicle will then be on display at community events throughout the District for years to come. Local media will also be contacted upon delivery of the vehicle and a press release will be put out thanking the donors and explaining the project. DTEMS is also willing to assist donors where possible to allow companies to receive exposure for their donation. We expect this vehicle to have a minimum life span of 10 years making it a long-term investment for the District.

Mission Statement

To provide emergency medical care in a timely and safe manner to all patient no matter their geographical location.

Objective

The main objective of this project is to give the Paramedics the proper equipment needed to quickly and safely reach patients that require advanced emergency medical care in the remote areas of Timiskaming District that cannot be reached by a conventional ambulance without having to rely on other agencies.

Needs Assessment

Each year DTEMS sees increasing number of calls for service in the remote areas of the District and with the advancement of care the Paramedics are able to provide, the current means of reaching these remote areas are no longer effective. Currently when a call comes in for these remote areas, a lot of time is spent trying to determine what resources are available to respond to the specific area of the District. There are 25 different Fire Department spread throughout Timiskaming, all with varying levels of service they are able to provide. All of the Departments with the expectation of 1 are strictly volunteer departments. Three Departments do own rescue sleighs which can be towed behind a snow machine, but this equipment is out dated and does not allow for the Paramedics to transport the lifesaving equipment and does not allow for continual care while extricating the Patient from the scene. Often the Paramedics are required to straddle the Patient unsecured while in motion which is not safe for the Patient or Paramedic. These Departments also are only able to respond to calls within their coverage area and would not be able to respond to a large majority of the District.

The District also has two separate detachments of the Ontario Provincial Police, both detachments do have snow machines and all-terrain vehicles that are able to respond and capable of towing a rescue sleigh but they may be tied up on other calls for service and not be able to respond to the medical emergency in a timely manner. The equipment the OPP has is also not designed for Paramedics to be able to perform their skills effectively.

As the only emergency agency that is responsible for 100% of the District, it is crucial that DTEMS is able to offer its services to the entire District and not have to rely on other agencies. By obtaining a remote response vehicle DTEMS will be able to respond to emergency medical situation efficiently in a safe timely manner. The response vehicle would be designed to be operated by 2 or more Paramedics and allow them to transport all the needed medical equipment into an emergency scene, properly secure and package a Patient for transport and extricate Patient and Paramedics back out to a waiting ambulance and then transport the Patient to a medical facility. As these types of emergencies can be very complex, DTEMS will continue to work closely with the OPP and local fire departments to ensure the People of Timiskaming receive the best possible emergency response.

If this issue is not addressed, there will always be the complex issues that are generated with when medical emergencies occur in the remote regions of Timiskaming District, which will cause delays and potential risks for the Patients and Paramedics.

Description of Organization

Overview

District of Timiskaming Emergency Medical Services (DTEMS) is the sole provider of emergency medical care within the District of Timiskaming. Operating from three EMS stations across the District with approximately 50 full-time and part-time paramedics, DTEMS provides 24 hour emergency medical services. The paramedics are supervised by EMS Deputy Chief/Paramedics responsible for each EMS base, its staffing pattern and maintenance of the emergency vehicles assigned to each respective base. Overseeing the program is an EMS Chief, responsible for overall program management, budget and planning.

Company Ownership/Legal Entity

DTEMS is operated under the District of Timiskaming Social Services Administration Board (DTSSAB).

Location

DTSSAB & DTEMS Main office

29 Duncan Ave
Kirkland Lake, ON
P2N 3H7
(705) 567-9366
Toll Free: (888) 544-5555
Fax: (705) 567-9492
www.DTSSAB.com

Hours of Operation

Business Hours

Monday – Friday 8:30 – 4:30

Emergency Services

24-hour coverage, 7 days a week

Mandate and Services

DTEMS is committed to ensuring quality emergency patient care to the residents and visitors within the District. Service is provided to the level of Primary Care Paramedics providing Semi-automatic defibrillation and cardiac monitoring, intravenous fluid administration, advanced airway management and a selection of symptom relief medications, injected, inhaled and orally administered.

Non-emergency patient transportation is made available on an as needed basis when resources are available and that will not compromise the availability of emergency services within the District.

Patient care quality assurance is monitored by an internal program administered by one of the Deputy Chiefs. The Base Hospital program operated by the Sudbury Regional Hospital oversees all advanced patient care skills and delegated to our paramedics through a licensed physician who trains and certifies our paramedics in their advanced patient care skills.

Appendix

Project Costs

Table 1.1

Item	
Utility Vehicle (ie John Deere Gator)	\$25,000
Patient compartment conversion	\$20,000
Winch	\$1500
All season track kit	\$5199
Heater	\$979
Led offroad lights	\$774
Secondary Battery Kit	\$487
Cab Enclosure	\$5000
Emergency Lighting	\$1500
Enclosed Trailer	\$20,000
Misc. equipment	\$5000
Total	\$85,439

Current Donation

Donor	Amount
TransCanada	\$15,000
Ontario Power Generation	\$2,000

*as of February 13, 2019

Figures

Figure 1.1



Figure 1.2

(Example only, actual vehicle may appear different.)



Figure 1.3



Contact Information

Name	Contact Numbers	Email	Address
<p>Trevor Neddo Paramedic, Health and Safety Co-chair, Service Instructor</p>	<p>Cell 705-676-6833</p>	<p>neddot@dtssab.com</p>	
<p>John McCarthy Chief of Paramedics, Health and Safety Co-Chair</p>	<p>Cell 705-648-4627 Office 705-567-9366 Ext 3232 Fax 705-567-1942</p>	<p>mccarthyj@dtssab.com</p>	<p>P.O. Box 310 29 Duncan Ave. North Kirkland Lake, ON P2N 3H7</p>

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: March 12, 2019
Subject: Request for extension to Exemption – Noise By-law No. 2012-019
Attachments: **Appendix 01** – Resolution 2018-443
Appendix 02 – Email Request for Exemption

Mayor and Council:

Demathieu Bard Construction in September 2018 requested an exemption to Noise By-law No. 2012-019 relating to the replacement of the Calamity Creek Culvert located on Highway 11 between Toblers Road and Maille Drive. The project involves trenchless technology (directional drilling) which will avoid the closure of Highway 11 due to open cutting. The directional drilling operation will be on a 24-hour basis and was estimated to begin in November and last forty (40) days. Council approved the exemption through Resolution No. 2018-443 attached hereto as Appendix 01.

Appendix 01 – Email request for Extension is from Anthony De Oliveira, Assistant Project Manager with Demathieu Bard Construction requesting an extension to the exemption as the tunneling operation has not commenced. Mr. De Oliveira was contacted and requested that the extension (new exemption) be for the maximum six (6) months

It is recommended that Council grant a six (6) month exemption to Article 3.11 of By-law No. 2012-019 to Demathieu Bard Construction relating to the replacement of the Calamity Creek culvert on Highway 11 between Toblers Road and Maille Drive from April 20, 2019 to November 18, 2019 for consideration at the March 12, 2019 Regular Council meeting.

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
--------------	---------------------------	--

“Original signed by”

David B. Treen
Municipal Clerk

“Original signed by”

Shelly Zubyck, CHRP
Director of Corporate Services

“Original signed by”

Christopher Oslund
City Manager

Dave Treen

From: Anthony deOliveira <A.deOliveira@cdbtechno.com>
Sent: Thursday, February 14, 2019 8:22 AM
To: Dave Treen
Cc: Calamitycreek
Subject: [EXTERNAL] Calamity Creek Project - Extension of Exemption from Noise By-law
Attachments: 18-443 Exemption from Noise BL 12-019 Demathieu Bard Construction Replac....pdf

Good morning Dave,

Hope you are well.

I contact you to extend the exemption from Noise By-law that we have for the project Calamity Creek. The tunneling operation have not started yet and it will be needed to extend the exemption to anticipate any scheduling issue.

Could you please let me know how to proceed?

Regards,

Anthony De Oliveira
Assistant Project Manager



Construction Demathieu & Bard (CDB) inc.

Tel : (705) 874-0202

Cell : (514) 250-2888

Confidentiality Notice - This email is intended for the sole use of the specific person or entity to which it has been addressed and may contain confidential, proprietary and/or privileged information. Should you receive this message in error, please immediately notify the sender and delete it and all copies of it from your system. Any unauthorized use, disclosure or copying of this communication is strictly prohibited. Your cooperation in this matter is greatly appreciated.



THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
REGULAR COUNCIL MEETING
October 9, 2018
RESOLUTION

**Request for Exemption form Noise By-law No. 2012-019 – Demathieu Bard
Construction – Replacement of Calamity Creek Culvert**

Resolution No. 2018-443

Moved by: Councillor Whalen
Seconded by: Councillor Laferriere

Whereas Council considered Memo No. 025-2018-CS at the September 11, 2018 Regular Council meeting;

And whereas Council carried Resolution No. 2018-415 at the September 11, 2018 Regular Council meeting directing staff to provide public notice of a proposed six (6) month exemption from Noise By-law No. 2012-019 for replacement of Calamity Creek Culvert to be considered at the October 9, 2018 Regular Council meeting;

And whereas public notice was provided with no comments received either in favour or against the requested exemption;

Now therefore be it resolved that Council hereby grants a six (6) month exemption to Article 3.11 of By-law No. 2012-019 to Demathieu Bard Construction relating to the replacement of the Calamity Creek Culvert on Highway 11 between Toblers Road and Maille Drive from October 22, 2018 to April 19, 2019.

CARRIED

Certified true copy

David B. Treen
Municipal Clerk

Subject: Stop up & Close – portion of Birch Street

Report No.: CS-011-2019
Agenda Date: March 12, 2019

Attachments

Appendix 01: 54R-6078

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-011-2019;
2. That Council directs staff to prepare the necessary by-law for the stopping up and closing of a portion of Birch Street being Part 1 on Plan 54R-6078 and a portion of the laneway being Part 2 on Plan 54R-6078 for consideration at the March 12, 2019 Regular Council meeting; and
3. That Council directs staff upon adoption to have said by-law registered at the Land Registry Office.

Background

Council adopted Resolution No. 2018-088 and 2018-339 to proceed with a potential disposition of land with Mr. Marcel Germain and Mr. Roy Smith respectively.

Surveyors on Site prepared Reference Plan 54R-6078 with Part 1 depicting a portion of Birch Street to be purchased by Mr. Smith and Part 2 depicting a portion of a laneway to be purchased by Mr. Germain.

Analysis:

At the February 19, 2019 Regular Council meeting a public meeting was held in relation of the disposition of the two (2) parcels of land. During the presentation it was noted that prior to being able to legally transfer a portion of Birch Street (to Mr. Roy) and a portion of the laneway (to Mr. Germain) it would be necessary for Council to Stop up and Close those parcels.

Appendix 01 – 54R-6078 illustrates Part 1 (Birch) and Part 2 (laneway) to which the Stop up and Close by-law would apply.

Therefore it is recommended, in order to permit the land sales, that Council direct staff to prepare a by-law for the stopping up and closing a portion of Birch Street and laneway, being Parts 1 and 2 on Plan 54R-6078 for consideration at the March 12, 2019 Regular Council meeting.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The City will be incurring the cost of the registration of the by-law to stop and close, however those funds will be recovered from the two proponents as part of the land sale. Staffing implications are limited to normal administrative duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
 Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

 David B. Treen
 Municipal Clerk

 Shelly Zubyck
 Director of Corporate Services

 Christopher W. Oslund
 City Manager

INTEGRATION COORDINATE TABLES

SPECIFIED CONTROL POINTS (SCPs)

MONUMENT	NORTHING	EASTING
01019774067	5256104.237	601506.859
01019774068	5256131.751	599800.471

UTM ZONE 17, NAD83(ORIGINAL)

OBSERVED REFERENCE POINTS (ORPs) ARE DERIVED FROM RTK MEASUREMENTS ON SCPS AND ARE REFERRED TO UTM ZONE 17, NAD83(ORIGINAL).

COORDINATES SHOWN HEREON HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF AN URBAN AREA AT A 95% CONFIDENCE LEVEL AS PER SEC. 14(2) OF O.REG. 216/10 UNDER THE SURVEYS ACT.

POINT ID	NORTHING	EASTING
Ⓐ	5,254,129.46	602,633.92
Ⓑ	5,254,132.11	602,733.83
Ⓒ	5,254,202.95	602,632.57

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LEGEND

■	MONUMENT FOUND
□	MONUMENT PLANTED
SSIB	SHORT STANDARD IRON BAR
SIB	STANDARD IRON BAR
IB	IRON BAR
P	DENOTES REGISTERED PLAN M-52 (N.B.)
S	SET
OU	ORIGIN UNKNOWN

NOTES

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.99969278.

BEARINGS ARE UTM GRID, AND ARE DERIVED FROM SCPS, COSINE MONUMENTS HCM01019774067 & HCM01019774068 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD83(ORIGINAL).

FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
P - 1°24'20" COUNTER CLOCKWISE

SURVEYOR'S CERTIFICATE

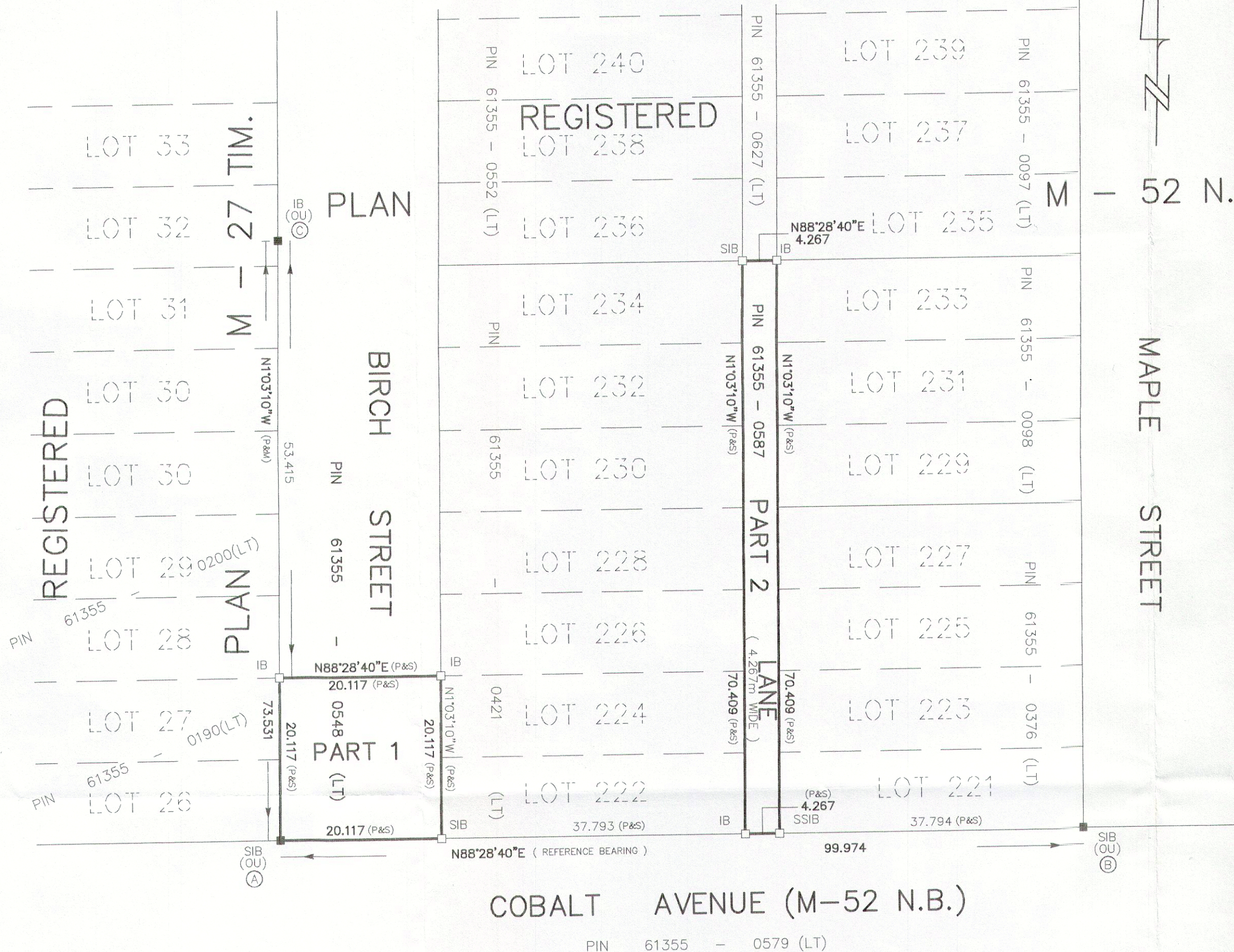
I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THE SURVEY WAS COMPLETED ON THE 9th DAY OF NOVEMBER, 2018.

NOVEMBER 12, 2018
NEW LISKEARD, ONTARIO

Ryan W. Seguin
RYAN W. SEGUIN
ONTARIO LAND SURVEYOR



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 54R-6078

RECEIVED AND DEPOSITED

DATE: DECEMBER 13, 2018

DATE: 2018 12 19

Ryan W. Seguin
RYAN W. SEGUIN
ONTARIO LAND SURVEYOR

"C. Carey"

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF TIMISKAMING (No 54).

SCHEDULE

PART	LOT	PLAN	PIN	AREA (Ha)
1	PART OF BIRCH STREET	M-52 (N.B.)	PART OF PIN 61355-0548(LT)	0.0404
2	ALL OF LANE		ALL OF PIN 61355-0587(LT)	0.0300

GEOGRAPHIC TOWNSHIP OF BUCKE

PIN SUMMARY - PART 1 COMPRISES PART OF PIN 61355-0548 (LT).
PART 2 COMPRISES ALL OF PIN 61355-0587 (LT).

PLAN OF SURVEY OF PART OF BIRCH STREET (NORTH OF COBALT AVENUE & SOUTH OF M-27 TIM.)

AND ALL OF LANE BETWEEN BIRCH STREET AND MAPLE STREET (NORTH OF COBALT AVENUE & SOUTH OF M-27 TIM.)

REGISTERED PLAN M-52 (N.B.)
GEOGRAPHIC TOWNSHIP OF BUCKE
CITY OF TEMISKAMING SHORES
DISTRICT OF TIMISKAMING

SCALE 1 : 500 METRES



SURVEYORS ON SITE INC.



17 WELLINGTON STREET
NEW LISKEARD, ONTARIO
POJ 1P0
705-622-0872
www.surveyorsonsite.com

Subject: Land Disposal – Part 1 on Plan
Plan 54R-6078 – R. Smith

Report No.: CS-012-2019
Agenda Date: March 12, 2019

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-012-2019; and
2. That Council directs staff to prepare the necessary by-law between the City of Temiskaming Shores as Vendor and Mr. Roy Smith as Purchaser for Part 1 on Plan 54R-6078 in the amount of \$860.50 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

Background

Council considered Administrative Report No. CS-029-2018 at the July 10, 2018 Regular Council meeting in regards to the request to purchase a portion of Birch Street (Part 1 on Plan 54R-6078) by Mr. Roy Smith and carried Resolution No. 2018-339 authorizing staff to commence the process in accordance with By-law No. 2015-160 (Land Disposal Policy).

Subsequently a deposit was received from Mr. Roy to cover the cost of preparation of a Reference Plan as well as the cost for advertising in the Community Bulletin of the proposed land sale.

Mr. Smith had also applied for a Deeming by-law (2019-007) which was registered on title at Mr. Smith's expense.

Analysis:

The subject land will require the adoption of a by-law to Stop Up and Close for both that portion of Birch Street (Part 1 on 54R-6078) and the laneway (Part 2 on 54R-6078) to be registered on title. A separate Administrative Report has been prepared in this regard.

Since the subject lands would be of benefit to only Mr. Roy it is recommended that it be a direct sale by the City in accordance to Section 3. Mr. Roy has also indicated that he is comfortable in utilizing the office of Evans Bragagnolo & Sullivan LLP for completion of the transaction.

Section 4 outlines a variety of methods of determining the Fair Market value and staff have used a combination of recent sale (F. Stap – Radley, S. Fraser – King St., M. Fila – Lakeview) and negotiation. The Fair Market value has been determined to be \$860.50.

Sections 6 and 7 speak to the requirements for a Public Notice and Public meeting prior to disposal. A notice was prepared in accordance to Section 6 and a Public meeting was held on February 19, 2019.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The remaining costs, including registration of a by-law to Stop Up and Close the subject lands, the purchase price and all associated legal fees will be the responsibility of Mr. Smith.

Alternatives

No alternatives are being proposed.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

 David B. Treen
 Municipal Clerk

 Shelly Zubyck
 Director of Corporate Services

 Christopher W. Oslund
 City Manager

Subject: Land Disposal – Part 2 on Plan
Plan 54R-6078 – M. Germain

Report No.: CS-013-2019
Agenda Date: March 12, 2019

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-013-2019; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and Mr. Marcel Germain as Purchaser for Part 2 on Plan 54R-6078 in the amount of \$650.00 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

Background

Council considered Memo No. 010-2019-CS at the February 20, 2018 Regular Council meeting in regards to the request from Marcel Germain to purchase a portion of a laneway abutting his property at 222 Cobalt Avenue (Part 2 on Plan 54R-6078) and carried Resolution No. 2018-088 authorizing staff to commence the process in accordance with By-law No. 2015-160 (Land Disposal Policy).

Subsequently a deposit was received from Mr. Germain to cover the cost of preparation of a Reference Plan as well as the cost for advertising in the Community Bulletin of the proposed land sale.

Mr. Germain had also applied for a Deeming by-law (2019-006) which was registered on title at Mr. Germain's expense.

Analysis:

The subject land will require the adoption of a by-law to Stop Up and Close for both that portion of Birch Street (Part 1 on 54R-6078) and the laneway (Part 2 on 54R-6078) to be registered on title. A separate Administrative Report has been prepared in this regard.

Since the subject lands would be of benefit to only Mr. Germain is recommended that it be a direct sale by the City in accordance to Section 3. Mr. Germain has indicated that he will be represented by Ramsay Law Office for completion of the transaction.

Section 4 outlines a variety of methods of determining the Fair Market value and staff have used a combination of recent sale (F. Stap – Radley, S. Fraser – King St., M. Fila – Lakeview) and negotiation. The Fair Market value has been determined to be \$650.00.

Sections 6 and 7 speak to the requirements for a Public Notice and Public meeting prior to disposal. A notice was prepared in accordance to Section 6 and a Public meeting was held on February 19, 2019.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The remaining costs, including registration of a by-law to Stop Up and Close the subject lands, the purchase price and all associated legal fees will be the responsibility of Mr. Germain.

Alternatives

No alternatives are being proposed.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

 David B. Treen
 Municipal Clerk

 Shelly Zubyck
 Director of Corporate Services

 Christopher W. Oslund
 City Manager

Subject: 2019 Water/Wastewater Rates

Report No.: CS-014-2019
Agenda Date: March 12, 2019

Attachments

Appendix 01: Proposed Water/Sewer Rates

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-014-2019 for information purposes.

Background

Annually the City passes a water/wastewater rate by-law as part of the annual budget process.

On February 4, 2019, staff presented the 2019 Draft #1 Environmental Operations budget which incorporated a 4% water/wastewater rate increase. The environmental transfer to capital was increased from 2018 with an overall commitment of \$230,792.

The Public Works Committee met on February 14, 2019 to review the Environmental Capital budget at which time they also reviewed water/wastewater rates for 2019. The committee made the following recommendation:

Recommendation PW-2019-009
 Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that the Corporate Services Committee consider an increase to the water/sewer rate to equal \$100/residential unit and an 8% increase to the ICI rates for 2019.

Carried

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Based on the Committee’s recommendation, the Treasurer recalculated the estimated 2019 water/wastewater revenues.

Increased 2019 revenue: \$307,388

Transfer to Capital: \$544,292

Alternatives

The City Manager also directed the Treasurer to analyse the estimated revenues that would be generated if the ICI % increase was equal to the overall impact to the residential property. Based on the analysis additional revenues of \$35,422 would be generated.

Increased 2019 revenue: \$342,810

Transfer to Capital: \$\$580,102

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Laura-Lee MacLeod
Treasurer

Shelly Zubycyk
Director of Corporate Services

Christopher W. Oslund
City Manager

2019 Water/Wastewater Rate Analysis

Option #1

Flat Rates:	2018	2019	Difference
Residential	842.92	942.92	100.00
Pool	48.99	54.80	5.81
Home Based Business	421.46	455.17	33.71
Commercial/Industrial/Institute	842.92	910.35	67.43
Restaurant/Licensed Facilities	1,681.44	1,815.95	134.51
Hotel/Motels (Per Unit)	659.43	712.18	52.75
Car Dealers	1,681.44	1,815.95	134.51
Rooming House - Basic Charge	842.92	942.92	100.00
Rooming House - Add'l Room	157.50	176.18	18.68
School Student/Staff Rate	22.99	24.83	1.84
Dymond Small	842.92	942.92	100.00
Dymond Medium	1,403.65	1,515.94	112.29
Dymond Large	2,245.72	2,425.37	179.65
Motels	213.47	230.55	17.08
Motels w Pool	17.80	19.22	1.42
Health Club w Pool	36.00	38.88	2.88
Restaurant Dining Room	77.61	83.82	6.21
Restaurant Tavern	44.34	47.89	3.55
Per Employee	153.11	165.41	12.30
 Metered Rates:			
Residential	4.74	5.30	0.56
Residential	3.09	3.46	0.37
Commercial/Industrial/Institute	3.56	3.84	0.28
Commercial/Industrial/Institute	3.09	3.34	0.25
Residential/Commercial	4.74	5.30	0.56
Residential/Commercial	3.09	3.46	0.37

Option #2

Flat Rates:	2018	2019	Difference
Residential	842.92	942.92	100.00
Pool	48.99	54.80	5.81
Home Based Business	421.46	471.44	49.98
Commercial/Industrial/Institute	842.92	942.92	100.00
Restaurant/Licensed Facilities	1,681.44	1,880.91	199.47
Hotel/Motels (Per Unit)	659.43	737.66	78.23
Car Dealers	1,681.44	1,880.91	199.47
Rooming House - Basic Charge	842.92	942.92	100.00
Rooming House - Add'l Room	157.50	176.18	18.68
School Student/Staff Rate	22.99	25.72	2.73
Dymond Small	842.92	942.92	100.00
Dymond Medium	1,403.65	1,570.12	166.47
Dymond Large	2,245.72	2,512.06	266.34
Motels	213.47	238.79	25.32
Motels w Pool	17.80	19.91	2.11
Health Club w Pool	36.00	40.27	4.27
Restaurant Dining Room	77.61	86.81	9.20
Restaurant Tavern	44.34	49.60	5.26
Per Employee	153.11	171.26	18.15

Metered Rates:

Residential	4.74	5.30	0.56
Residential	3.09	3.46	0.37
Commercial/Industrial/Institute	3.56	3.65	0.09
Commercial/Industrial/Institute	3.09	3.46	0.37
Residential/Commercial	4.74	5.30	0.56
Residential/Commercial	3.09	3.46	0.37

The Corporation of the City of Temiskaming Shores

By-law No. 2019-043

**Being a by-law to amend By-law No. 2019-018, as amended
being a by-law to appoint community representatives to
various Committees and Boards for the 2018-2022 Term of
Council – Appointment of members to the Age Friendly and
Bicycle Friendly Committees**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council adopted By-law No. 2019-018 to appoint community representatives to various Committees and Boards for 2018-2022 term of Council;

And whereas Council considered Memo No. 004-2019-RS at the March 12, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2019-018 to appoint **Paul Cobb** to the *Bicycle Friendly Committee* as well as **Darlene Lemay** and **Ghislain Lambert** to the *Age Friendly Community Committee* for consideration at the March 12, 2019 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2015-030, as amended be further amended by adding **Paul Cobb** to the *Bicycle Friendly Committee* for the 2018-2022 term of Council;
2. That Schedule "A" to By-law No. 2015-030, as amended be further amended by adding **Darlene Lemay** and **Ghislain Lambert** to the *Age Friendly Community Committee* for the 2018-2022 term of Council.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-044

Being a by-law to amend By-law No. 2015-201 being a by-law to enter into an Agreement with Larry Breault for the Operation of Bucke Park Campground for the 2016, 2017 and 2018 Term

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report RS-006-2019 at the March 12, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2015-201 to extend the contract with Larry Breault for operation of the Bucke Park Campground for the 2019 season for consideration at the March 12, 2019 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Article 3.0 Term and Rate of Schedule "A" to By-law No. 2015-201, as amended by extending the termination date to October 20, 2019.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-045

Being a by-law to amend By-law No. 2018-130 being a by-law to enter into a funding agreement with Industry Canada (FedNor) for a bilingual Project Coordinator – Amendment No. 2

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas Council considered Memo No. 002-2019-CGP at the March 12, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2018-130 to include Amendment No. 2 for consideration at the March 12, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2018-130, as amended be hereby further amended by Agreement No. 2, a copy of which is hereto attached as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th, day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Innovation, Science and
Economic Development Canada

FedNor
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

Innovation, Sciences et
Développement économique Canada

FedNor
19, rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

FEB 21 2019

Project Number: 39E-511659

Mr. Carman Kidd
Mayor
City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J1K0

Dear Mayor Kidd:

**Re: Bilingual project coordinator
Amendment Number: 2**

As a result of your request dated February 19, 2019, FedNor is prepared to amend our Contribution agreement of May 29, 2018 and subsequent amd # 1 as follows:

Delete: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$366,000 of the Project outlined in Annex 1, and
- b) \$366,000.

Substitute: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$388,000 of the Project outlined in Annex 1, and
- b) \$388,000.

Delete: Annex 1 THE PROJECT - STATEMENT OF WORK

Key Workplan Activities, Timelines and Milestones:

The work plan developed would include activities within the forestry, agriculture, immigration and tourism sectors.

Performance Measures and Tracking Plan:

Unique to this initiative is the partnership between two provinces and a First Nation community promoting the use of both official languages. The following outcomes are anticipated:

- creation of one Project Coordinator position for three years
- creation of 10 new jobs and maintenance of 30
- expansion of a minimum of 10 businesses
- up to 5 businesses would export and/or increase their exports
- up to 10 new alliances would be created
- development of a culinary tourism strategy for the Temiskaming region
- host/support attendance at 10-12 events throughout the project including 2019 IPM, Foire Gourmande, forestry expos, and networking events between Ontario & Quebec. (Anticipated attendance 100,000 over the 3 year project)
- creation of 6 tourism packages
- creation of a relocation/newcomer guide

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$366,000
- Supported	\$366,000	Other Federal	
- Not Supported	\$102,000	Provincial	\$50,000
Ineligible Costs		Municipal	\$32,000
		Financial Institution	
		Recipient	\$2,700
		Other	\$17,300
Total	<u>\$468,000</u>		<u>\$468,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Wages & benefits	\$150,000		\$150,000
Marketing/product development/research/ events	\$145,000	\$75,000	\$220,000
Travel/meetings/translation/administration	\$71,000	\$27,000	\$98,000
TOTAL ELIGIBLE COSTS	<u>\$366,000</u>	\$102,000	\$468,000
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$468,000</u>

Substitute: Annex 1 THE PROJECT - STATEMENT OF WORK

Key Workplan Activities, Timelines and Milestones:

The work plan developed would include activities within the forestry, agriculture, immigration, mining, and tourism sectors.

Mining

- Organize a display and attend the CIM 2019 in Montreal

Performance Measures and Tracking Plan:

Unique to this initiative is the partnership between two provinces and a First Nation community promoting the use of both official languages. The following outcomes are anticipated:

- creation of one Project Coordinator position for three years
- creation of 10 new jobs and maintenance of 30
- expansion of a minimum of 10 businesses
- up to 7 businesses would export and/or increase their exports
- up to 11 new alliances would be created
- development of a culinary tourism strategy for the Temiskaming region
- host/support attendance at 10-12 events throughout the project including 2019 IPM, Foire Gourmande, forestry expos, CIM, and networking events between Ontario & Quebec.
(Anticipated attendance 100,000 over the 3 year project)
- creation of 6 tourism packages
- creation of a relocation/newcomer guide

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$388,000
- Supported	\$388,000	Other Federal	
- Not Supported	\$106,000	Provincial	\$50,000
Ineligible Costs		Municipal	\$32,000
		Financial Institution	
		Recipient	
		Other	\$24,000
Total	<u>\$494,000</u>		<u>\$494,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Wages & benefits	\$150,000		\$150,000
Marketing/product development/research/ events	\$167,000	\$79,000	\$246,000
Travel/meetings/translation/administration	\$71,000	\$27,000	\$98,000
TOTAL ELIGIBLE COSTS	<u>\$388,000</u>	<u>\$106,000</u>	<u>\$494,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$494,000</u>

All other terms and conditions of our Contribution agreement remain unchanged.

This amendment is open for acceptance for a period of 30 days following the date on the first page, after which it will be null and void. This amendment shall be effective the date the duplicate copy of this amendment, unconditionally accepted and duly executed by the Recipient, is received by FedNor.

If further information is required, please contact Denise Deschamps toll-free at 1-877-333-6673 ext. 3276 or 705-471-3276 in our North Bay office.

Yours sincerely,



Aime J. Dimatteo
Director General
FedNor

City of Temiskaming Shores

Project Number: 39E-511659

Amendment Number: 12 AP

The foregoing is hereby accepted this _____ day of _____, _____.

Per: _____
Signature of Recipient

Title

Per: _____
Signature of Recipient

Title

The Corporation of the City of Temiskaming Shores

By-law No. 2019-046

Being a by-law to Stop up and Close a Highway – a portion of Birch Street being Part 1 on Plan 54R-6078 and a portion of a laneway being Part 2 on Plan 54R-6078

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas the provisions of Section 34 (1) of The Municipal Act, 2001, S.O., c. 25 sets out procedures for the closing of Highways;

And whereas Council considered Administrative Report No. CS-011-2019 at the March 12, 2019 Regular Council meeting and directed staff to prepare the necessary by-law for the Stopping Up and Closing of a portion of Birch being Part 1 on Plan 54R-6078 and a portion of a laneway being Part 2 on Plan 54R-6078 for consideration at the March 12, 2019 Regular Council meeting;

Now therefore the Municipal Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That that portion of Birch Street being part of PIN 61355-0548 (LT) legally described as Part 1 on Plan 54R-6078 being part of Birch Street on Plan M-52 N.B. in the geographic Township of Bucke; Temiskaming Shores; District of Timiskaming is hereby stopped up and closed.
2. That all of the lane being all of PIN 61355-0587 (LT) legally described as Part 2 on Plan 54R-6078 being all of the lane abutting Lots 222 to 234 east side of Birch Street on Plan M-52 N.B. in the geographic Township of Bucke; Temiskaming Shores; District of Timiskaming is hereby stopped up and closed.
3. The Mayor and Clerk are authorized to sign all necessary documents in connection to this by-law.
4. That a copy of this by-law be registered at the Land Registry Office in accordance with Section 34 of (1) of the Municipal Act 2001, S.O., c. 25.

5. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores
By-law No. 2019-047
Being a by-law to authorize the Sale of Land to Roy
Smith being Part 1 on Plan 54R-6078 (portion of Birch
Street)

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

And whereas Council considered Administrative Report No. CS-012-2019 at the March 12, 2019 Regular Council meeting, held a public meeting on February 19, 2019 and directed staff to prepare the necessary by-law for a Purchase and Sale Agreement with Mr. Roy Smith as the purchaser and the City of Temiskaming Shores as the vendor for Part 1 on Plan 54R-6078 in the amount of \$860.50 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between Roy Smith as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell land legally described as: part of PIN 61355-0548 (LT) legally described as Part 1 on Plan 54R-6078 being part of Birch Street Plan M-52 N.B. in the geographic Township of Bucke; Temiskaming Shores; District of Timiskaming in the amount of \$860.50 plus applicable taxes and other such considerations outlined in the said agreement;

4. That Council affirms that the Mayor and Clerk are authorized to execute the Agreement of Purchase and Sale annexed hereto as Schedule "A" to this by-law and all other documentation necessary to complete the sale of land transaction.
5. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" **Offer to Purchase**

Roy Smith

(as "Purchaser"), having inspected the property, hereby agree to and with

The Corporation of the City of Temiskaming Shores

(as "Vendor")

to purchase the property legally described as:

Part of PIN 61355-0548 (LT), being Part 1 on Plan 54R-6078

consisting of 0.1 acres (404.69 m²), more or less

(herein called the "Real Property") at the purchase price of eight hundred and sixty dollars and fifty cents (\$860.50) payable to the Vendor, subject to adjustments, on the closing date hereinafter set forth.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 10th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on

completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before April 1st, 2019 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Purchaser agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile and Electronic Transmission

Either party may execute this agreement by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

G.S.T./H.S.T.

This transaction is **not** subject to Goods and Services Tax (G.S.T.) pursuant to the *Excise Tax Act* (Canada) as amended (the "Act") and/or Harmonized Sales Tax (H.S.T.) pursuant to the Act and the *Ontario Tax Plan for More Jobs and Growth Act*, 2009, S.O. 2009, C.34.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust

company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser shall pay all costs of registration and taxes for registration of documents.

Legal Fees

The Parties agree that the Vendor will pay the Purchaser's reasonable legal fees for the transaction.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2019.

in the presence of:

Purchaser: **Roy Smith**

Per: _____
Roy Smith

Purchaser's Address:
P.O. Box 132
North Cobalt, Ontario
P0J 1R0

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this _____ day of _____, 2019.

Vendor: **The Corporation of the City of Temiskaming Shores**

Mayor - Carman Kidd

Clerk - David B. Treen

Vendor's Address:
City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0
Attn.: David B. Treen, Clerk
Phone: 705-672-3363
Fax: 705-672-3200

We have authority to bind the Corporation.

Purchaser's Solicitor:

Evans, Bragagnolo & Sullivan LLP
P.O. Box 490
488 Ferguson Avenue
Haileybury, Ontario P0J 1K0
Attn: Lisa Neal

Phone Number: (705) 672-3338

Vendor's Solicitor:

Evans, Bragagnolo & Sullivan LLP
P.O. Box 490
488 Ferguson Avenue
Haileybury, Ontario P0J 1K0
Attn: Brigid Wilkinson

Phone Number: (705) 672-3338

The Corporation of the City of Temiskaming Shores

By-law No. 2019-048

Being a by-law to authorize the Sale of Land to Marcel Germain being Part 2 on Plan 54R-6078 (Lane off of Cobalt Avenue)

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

And whereas Council considered Administrative Report No. CS-013-2019 at the March 12, 2019 Regular Council meeting, held a public meeting on February 19, 2019 and directed staff to prepare the necessary by-law for a Purchase and Sale Agreement with Mr. Marcel Germain as the purchaser and the City of Temiskaming Shores as the vendor for Part 2 on Plan 54R-6078 in the amount of \$650.00 plus all costs (legal, survey, registration, etc.) in accordance with By-law No. 2015-160 for consideration at the March 12, 2019 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between Marcel Germain as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell land legally described as: all of PIN 61355-0587 (LT) legally described as Part 2 on Plan 54R-6078 being a lane, Plan M-52 N.B. in the geographic Township of Bucke; Temiskaming Shores; District of Timiskaming in the amount of \$650.00 plus applicable taxes and other such considerations outlined in the said agreement;

4. That Council affirms that the Mayor and Clerk are authorized to execute the Agreement of Purchase and Sale annexed hereto as Schedule "A" to this by-law and all other documentation necessary to complete the sale of land transaction.
5. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" **Offer to Purchase**

Marcel Germain

(as "Purchaser"), having inspected the property, hereby agree to and with

The Corporation of the City of Temiskaming Shores

(as "Vendor")

to purchase the property legally described as:

All of PIN 61355-0587 (LT), being Part 2 on Plan 54R-6078

consisting of 0.074 acres (300.44 m²), more or less

(herein called the "Real Property") at the purchase price of six hundred and fifty dollars and zero cents (\$650.00) payable to the Vendor, subject to adjustments, on the closing date hereinafter set forth.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990. C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 10th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on

completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before April 1st, 2019 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Purchaser agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile and Electronic Transmission

Either party may execute this agreement by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

G.S.T./H.S.T.

This transaction is **not** subject to Goods and Services Tax (G.S.T.) pursuant to the *Excise Tax Act* (Canada) as amended (the "Act") and/or Harmonized Sales Tax (H.S.T.) pursuant to the Act and the *Ontario Tax Plan for More Jobs and Growth Act*, 2009, S.O. 2009, C.34.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust

company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser shall pay all costs of registration and taxes for registration of documents.

Legal Fees

The Parties agree that the Vendor will pay the Purchaser's reasonable legal fees for the transaction.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2019.

in the presence of:

Purchaser: **Marcel Germain**

Per: _____
Marcel Germain

Purchaser's Address:
222 Cobalt Avenue
North Cobalt, Ontario
P0J 1R0

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this _____ day of _____, 2019.

Vendor: **The Corporation of the City of Temiskaming Shores**

Mayor - Carman Kidd

Clerk - David B. Treen

Vendor's Address:
City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0
Attn.: David B. Treen, Clerk
Phone: 705-672-3363
Fax: 705-672-3200

We have authority to bind the Corporation.

Purchaser's Solicitor:

Ramsay Law Office
P.O. Box 160
18 Armstrong St. N.
New Liskeard, Ontario P0J 1P0
Attn: Bill Ramsay

Phone Number: (705) 647-4010

Vendor's Solicitor:

Evans, Bragagnolo & Sullivan LLP
P.O. Box 490
488 Ferguson Avenue
Haileybury, Ontario P0J 1K0
Attn: Brigid Wilkinson

Phone Number: (705) 672-3338

The Corporation of the City of Temiskaming Shores

By-law No. 2019-049

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on March 12, 2019

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **March 12, 2019** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 12th day of March, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen