



**The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, August 13, 2019
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive**

Agenda

1. Call to Order

2. Roll Call

3. Review of Revisions or Deletions to Agenda

4. Approval of Agenda

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. Disclosure of Pecuniary Interest and General Nature

6. Review and adoption of Council Minutes

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – July 9, 2019
- b) Special meeting of Council – July 23, 2019
- c) Special meeting of Council – August 7, 2019

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

7.1. *Zoning By-law Amendment (ZBA-2019-02)*

Owner: City of Temiskaming Shores

Agent: RK Breau Holdings Inc.

Subject Land: Northwest Corner of Roland / Raymond

Purpose: Site specific amendment to rezone the property from Low Density (R2) to High Density Residential Exception (R4-E) to permit the construction of three single-story residential buildings on the property each containing six dwelling units as well as a rental/amenities building.

7.2. *Bucke Park Campground – Public Meeting*

Owner: City of Temiskaming Shores

Subject Land: Bucke Park Campground

Purpose: Proposed disposition of municipal land

8. **Question and Answer Period**

9. **Presentations / Delegations**

a) Patrick Rivard – Rivard Bros.

Re: Municipal Land (Roland / Raymond)

10. **Communications**

a) Doug Downey, Attorney General Ontario

Re: Invitation – Consultation regarding joint and several liability insurance

Reference: Referred to the City Manager

- b) Jodi Atkins, Council Clerk Secretary – City of Stratford
Re: Support – Opposition to 2019 Provincial Budget and Planning Act
Reference: Received for Information

- c) Rene Brown, Deputy Clerk – Town of Halton Hills
Re: Support – Reduction of Litter and Waste
Reference: Received for Information

- d) Aime J. Dimatteo, Director General – Innovation, Science and Economic Development Canada (FedNor)
Re: Rotary Splash Pad – funding declined
Reference: Received for Information

- e) Fred Paoletti – McCamus Avenue Resident
Re: Request for Compost Site
Reference: Referred to the Technical & Environmental Compliance Coordinator

- f) Dave Gordon, Senior Advisor – Association of Municipalities Ontario
Re: Release on Report on Blue Box Transition
Reference: Referred to the Technical & Environmental Compliance Coordinator

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. f) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Shores Police Services Board meeting held on May 13, 2019;
- b) Minutes of the Temiskaming Shores Police Services Board meeting held on July 15, 2019;
- c) Minutes of the Earlton-Timiskaming Regional Airport Authority meeting held on May 16, 2019;
- d) May 2019 Earlton-Timiskaming Regional Airport Authority activity report;
- e) June 2019 Earlton-Timiskaming Regional Airport Authority activity report;
- f) Minutes of the Committee of Adjustment meeting held on June 26, 2019;
- g) Minutes of the Timiskaming Board of Health meeting held on May 29, 2019;
- h) Minutes of the Timiskaming Board of Health meeting held on June 3, 2019;
- i) Minutes of the Timiskaming Board of Health meeting held on June 20, 2019;
- j) Minutes of the Timiskaming Board of Health meeting held on July 3, 2019; and
- k) Minutes of the Emergency Management Program Committee meeting held on March 28, 2019.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on June 25, 2019;
- b) Minutes of the Protection of Persons and Property Committee meeting held on June 25, 2019;
- c) Minutes of the Public Works Committee meeting held on June 25, 2019;

- d) Minutes of the Temiskaming Transit Committee meeting held on June 26, 2019;
- e) Minutes of the Temiskaming Shores Accessibility Advisory Committee meeting held on July 17, 2019; and
- f) Minutes of the Protection of Persons and Property Committee meeting held on July 24, 2019.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

- a) **Administrative Report No. PW-024-2019 – Tender Award – New Liskeard Library Relocation**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-024-2019; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Venasse Building Group for upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library at an upset limit of \$1,290,000 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting.

- b) **January to July 2019 Year-to-Date – Capital Project Report**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to July 2019 Year-to-Date Capital Report for information purposes.

c) Memo No. 017-2019-CS – Amendment to By-law No. 2012-101 (Traffic By-law) – Parking on Ferguson Avenue

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 017-2019-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-101 (Traffic By-law), more specifically Appendix 04 to Schedule “A” to prohibit parking between the driveway at 453 Ferguson Avenue and the parking lot for 467 Ferguson Avenue (Community Futures Building) for consideration at the August 13, 2019 Regular Council meeting.

d) Memo No. 018-2019-CS – Amendment to By-law No. 2012-019 Noise – Exemption for Construction

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 018-2019-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-019, being a by-law to prohibit and regulate certain noises within the City of Temiskaming Shores to include an “Exemption of Construction” for consideration at the August 13, 2019 Regular Council meeting

e) Memo No. 019-2019-CS – Appointment of Livestock Evaluator – Tim Goodyear

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 019-2019-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2005-110 being a by-law to establish a service delivery program under the Livestock, Poultry and Honey Bee Act and appoint a Valuer of Livestock and Poultry for the City of Temiskaming Shores to appoint Tim Goodyear as a Livestock Evaluator and removed those individuals no longer employed by the City.

f) **Memo No. 020-2019-CS – Municipal Accommodation Tax – Stakeholder Consultation**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby authorizes staff to meet with tourism stakeholders with the objective of developing a plan for a Municipal Accommodation Tax for consideration by Council during the 2020 Municipal Budget process.

g) **Memo No. 021-2019-CS – Second Quarter Economic Development Strategic Plan Key Activities Report**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the second quarter Economic Development Strategic Plan Key Activities Report for information purposes.

h) **Administrative Report No. CS-035-2019 – New Liskeard Marina – Release of Request for Proposal**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-035-2019; and

That Council for the City of Temiskaming Shores directs staff to release Request for Proposal CS-RFP-004-2019 for the operation and management of the New Liskeard Marina located at 199 Riverside Drive.

i) **Administrative Report No. CS-036-2019 – Spurline Concession – Release of Request for Proposal**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-036-2019; and

That Council for the City of Temiskaming Shores directs staff to release

Request for Proposal CS-RFP-005-2019 for the operation and management of the Spur Line Concession Stand.

j) Administrative Report No. CS-037-2019 – Lease Agreement – Don Shepherdson Memorial Arena Concession

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-037-2019; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with Josee and Marc Dupuis for the operation of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 for consideration at the August 13, 2019 Regular Council meeting.

k) Administrative Report No. CS-038-2019 – Municipal Insurance Policy

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-038-2019;

That Council for the City of Temiskaming Shores directs staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$386,143 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting; and

That Council agrees to increase its General Liability and Errors & Omissions liability deductibles to \$50,000 from \$25,000.

l) Administrative Report No. CS-039-2019 – Northern Ontario Mining Showcase 2020 (PDAC) – Funding Agreement with Fed Nor

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-039-2019;

That Council acknowledges receipt of the final report on the 2019 Northern

Ontario Mining Showcase; and

That Council directs staff to prepare the necessary by-law to enter a funding agreement with Fed Nor to lead the Northern Ontario Mining Showcase at PDAC 2020 and CIM 2020 for consideration at the August 13, 2019 Regular Council meeting.

m) Administrative Report No. CS-040-2019 – Pet Licencing

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-040-2019;

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 Appendix “E” for consideration at the August 13, 2019 Regular Council Meeting; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2005-053, section 5 for consideration at the August 13, 2019 Regular Council meeting.

n) Administrative Report No. CS-041-2019 – Site Plan Control Agreement – Temiskaming Native Women Support Group – 121 Scott Street

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-041-2019;

That Council agrees to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for 121 Scott Street; and

That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for consideration during the by-law portion of the August 13, 2019 Regular Council meeting.

o) Administrative Report No. CS-042-2019 – Zoning By-law Amendment – Removal of Holding Provision – Barrie & Patricia Morrow

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-042-2019;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to remove the Holding (H) Provision from the property at 215091 Sharpe Lake Road; and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 for consideration at the August 13, 2019 Regular Council meeting.

p) Administrative Report No. PPP-002-2019 – 2018 Annual Fire Department Report

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-002-2019, more specifically Appendix 01 - 2018 Annual Report for the Temiskaming Shores Fire Department for informational purposes.

q) Administrative Report No. PPP-003-2019 – Appointment of Volunteer Firefighter

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-003-2019; and

That Council hereby appoints Cole Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

r) Administrative Report No. PPP-004-2019 – After Action – 2019 Flooding

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-004-2019 and more specifically Appendix 01 – being the Spring Flooding – After Action Report (AAR); and

That Council concurs with the recommendations as outlined in the report and directs staff to work with the Municipal Emergency Control Group (MECG) and the Emergency Management Program Committee (EMPC) to complete the recommendations as indicated in the AAR.

s) Temiskaming Transit Committee – Fleet Replacement Plan Presentation

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the Temiskaming Transit Committee's Fleet Replacement Plan for information purposes.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2019-120 Being a by-law to enter into an agreement with Miller Paving Limited for the Pulverizing, Shaping, Compaction and application of Granular "A" on Mowat Landing Road

By-law No. 2019-121 Being a by-law to enact a Zoning by-law Amendment to Remove the Holding (H) Provision from the City of Temiskaming Shores Zoning By-law 2017-154 (215091 Sharpe Lake Road)

By-law No. 2019-122 Being a by-law to amend By-law No. 2012-101 (Traffic By-law) – Parking on Ferguson

By-law No. 2019-123 Being a by-law to amend By-law No. 2012-019 (Noise By-law) – Construction Exemption

By-law No. 2019-124 Being a by-law to amend By-law No. 2005-110 (Livestock Valuers) - Appoint of Timothy Goodyear

By-law No. 2019-125 Being a by-law to enter into an agreement with the Josee and Marc Dupuis for the operation of the Don Shepherdson Memorial Arena Concession

By-law No. 2019-126 Being a by-law to enter into a Municipal Insurance Agreement with BFL Canada Ltd., brokered by Tench-MacDiarmid Insurance Brokers Ltd. - July 1, 2019 to July 1, 2020

By-law No. 2019-127 Being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor for the Northern Ontario Pavilion at the 2020 PDAC Event in Toronto

By-law No. 2019-128 Being a by-law to amend By-law No. 2012-039 (Fee By-law) – Pet Licencing

By-law No. 2019-129 Being a by-law to amend By-law No. 2005-053 (Animal Control By-law) – Pet Licencing

By-law No. 2019-130 Being a by-law to authorize the execution of a Site Plan Control Agreement with the Temiskaming Native Women's Support Group for 121 Scott Street

By-law No. 2019-131 Being a by-law to enter into an agreement with Venasse Building Group for upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that

By-law No. 2019-120;

By-law No. 2019-121;

By-law No. 2019-122;

By-law No. 2019-123;

By-law No. 2019-124;

By-law No. 2019-125;

By-law No. 2019-126;

By-law No. 2019-127;

By-law No. 2019-128;

By-law No. 2019-129;

By-law No. 2019-130; and

By-law No. 2019-131;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, September 3, 2019 at 6:00 p.m.
- b) Regular – Tuesday, September 17, 2019 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

Draft Motion

Be it resolved that Council agrees to convene in Closed Session at _____ p.m. to discuss the following matters:

- a) **Adoption of the July 9, 2019 – Closed Session Minutes**
- b) **Adoption of the July 23, 2019 – Closed Session Minutes**

- c) **Adoption of the August 7, 2019 – Closed Session Minutes**
- d) **Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations – Animal Control Contract**

Draft Motion

Be it resolved that Council agrees to rise with report from Closed Session at _____ p.m.

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2019-132 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on **July 23, 2019**, its Special meeting held on **August 7, 2019** and its Regular meeting held on **August 13, 2019** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2019-132 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.

Mayor – Carman Kidd

Clerk – David B. Treen



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, July 9, 2019
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Deputy Mayor Doug Jelly at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd (6:05 p.m.); Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Shelly Zubyck, Director of Corporate Services
Tim Uttley, Fire Chief
Jennifer Pye, Planner
Mitch Lafreniere, Manager of Physical Assets
James Franks, Economic Development Officer

Regrets: Councillor Jeff Laferriere

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 24

3. Review of Revisions or Deletions to Agenda

Deletions:

Under Item 15 – New Business delete:

- i) Administrative Report No. CS-029-2019 – Selection of Realtor for Disposition of Bucke Park Campground

Note: Public concerns raised with the potential disposition of the campground. Public meeting scheduled for the August 13, 2019 Regular Council meeting.

Under Item 16 – By-laws delete:

By-law No. 2019-113 Being a by-law to enter into an agreement with Miller Realty Group Inc. Brokerage as Realtor for the disposition of Bucke Park Campground

Under Item 19 – Closed Session delete:

- b) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations – Organizational Chart.

Note: Councillor Laferriere will not be in attendance to speak to the Organizational Chart.

Additions:

Under Item 15 – New Business add:

- q) Administrative Report No. PPP-001-2019 Appointment of Volunteer Firefighter

Under Item 19 – Closed Session add:

- q) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual

4. Approval of Agenda

Note: Mayor Kidd arrived (6:05 p.m.) at the meeting and assumed the Chair from Deputy Mayor Doug Jelly

Resolution No. 2019-375

Moved by: Councillor Foley
Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Although Administrative Report CS-029-2019 – Selection of Realtor for Disposition of Bucke Park was deleted from the agenda Councillor Jelly disclosed a pecuniary interest in regards to Bucke Park in anticipation that members of the public opted to speak to the matter.

6. Review and adoption of Council Minutes

Resolution No. 2019-376

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – June 18, 2019

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

7.1. Potential Disposition of Municipal Land

Applicant: RK Breau Holdings Inc. Roger Breau

Subject Land: Parts 1 & 3 on Plan 54R-6002; Parts 1 & 2 on Plan M-275T
Raymond Street

Purpose: Development of a multiple phase multiplex residential development

Mayor Kidd indicated that the public meeting scheduled tonight is to consider an application to purchase municipally owned property. The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed purchase and secondly, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting and asked the Clerk, Dave Treen to provide the background to the proposed application.

Municipal Clerk, Dave Treen utilizing a slide deck outlined that the subject property is at the intersection of Raymond and Roland. RK Breau Holdings Inc. is seeking to acquire the subject property for the development of three (3) complexes consisting of six (6) dwelling units in each.

Staff met with Mr. Breau on June 10, 2019 to review the proposal and review various aspects such as zoning, servicing and reference plan. It was noted that Mr. Breau will not be looking to create individual lots and sell the units, but rather retain ownership of the entire property. Mr. Breau intends to bring in a sanitary sewer main and water main from Roland Rd. and service the complexes from these mains.

Mr. Breau would be required to have the subject property re-zoned from Low Density Residential to High Density Residential; have a legal reference plan prepared as Part 2 on Plan M275 T is proposed to be split in half with the south half being part of the acquisition. The applicant is offering \$140,000 which is consistent with an appraisal completed on the subject property.

Mr. Treen indicated that staff updated the Corporate Services Committee at the June 24, 2019 meeting and attained a recommendation from the Committee to bring the matter forward to Council on July 9, 2019 with the objective of having Council authorize staff to continue with a potential disposition and authorize Mr. Breau to apply for a site-specific amendment to the Zoning By-law.

Mr. Treen outlined that Rivard Bros. attended the Clerk's Office on July 4, 2019, submitting an updated Offer of Purchase and Sale for the subject property and are of the opinion that their interest in the subject property never ceased. It was noted that the said Offer had been circulated electronically to Council and that Patrick Rivard contacted the Clerk's Office this afternoon outlining that would be unable to attend the meeting, but had circulated a document outlining their position to members of Council.

Mayor Kidd thanked Mr. Treen for the presentation and inquired if there were any questions or comments from members of the public. An unknown individual generally inquired about the appraisal referred to in the presentation. Mayor Kidd responded that a few years ago the City had an appraisal done on a multiple number of properties (approx. 5) of which this property was included.

Mayor Kidd inquired if there were any questions or comments from Council. Councillor McArthur inquired if this development is restricted to Seniors only. Clerk, Dave Treen outlined that seniors is the target market. Councillor Foley inquired as to who is responsible for servicing (i.e. water/sewer). It was confirmed that Mr. Breau would be responsible for servicing costs.

City Manager, Chris Oslund stated that since receipt of the second offer (Rivards) that Council has three options; proceed with the draft resolution on the agenda, refer it back to the Corporate Services Committee or refer it to closed session later this evening.

Councillor Whalen is of the opinion that it should be referred back to the Corporate Services Committee. Mayor Kidd indicated that when we had two interested parties back in November (Rivards & Breau) we proceeded with the initial offer that was submitted by Rivard's. The situation is now reversed, Breau has put in an offer and Rivard Bros has put in a secondary offer.

Mayor Kidd declared this portion of the public meeting to be closed.

Resolution No. 2019-377

Moved by: Councillor Whalen
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation in regards to the potential disposition of land from the Municipal Clerk;

That Council authorizes staff to continue with a potential disposition of land with RK Holdings Inc.; and

That Council hereby authorizes RK Breau Holdings Inc., at their expense, to apply for a site-specific amendment to the Zoning By-law to rezone the property from Low Density Residential (R2) to a High Density Residential exception to permit three residential buildings each containing six units.

Carried

Resolution No. 2019-378

Moved by: Councillor Whalen
Seconded by: Councillor McArthur

Be it resolved that the Council acknowledges receipt of an offer to purchase Parts 1 & 3 on Plan 54R-6002 & Parts 1 & 2 on Plan M 275T (Raymond Street) from Rivard and Son Limited (cob Rivard Bros Ltd.) dated July 4, 2019 and respectfully declines the offer to purchase as Council has authorized staff to continue with a potential disposition of the said lands with RK Breau Holdings Ltd.

Carried

8. Question and Answer Period

None.

9. Presentations / Delegations

a) Amanda Mongeon, Timiskaming Health Unit

Re: STATO – Education / Communications Plan - Sharrows

Amanda Mongeon utilizing a slide deck outlined that she is here on behalf of Timiskaming Health Unit, whose mandate includes encouraging physical activity and preventing injury. This means modifying the design of our public spaces, including roadways, to encourage active travel (walking / biking) and safer routes for these activities.

The Health Unit is encouraged by the City's interest in enhancing STATO infrastructure and now with consideration to other routes connecting to schools, parks and downtowns. The Wabi River bridge is a very high traffic area with extensive discussion on the addition of "Sharrows" to make crossing the Wabi River bridge easier and safer for cyclists.

Since "Sharrows" will be a new concept for many in the community the THU has offered to collaborate with the City on an education campaign. Amanda shared a picture of a "Sharrow" and explained that a "Sharrow" is a shared lane with markings consisting of a double chevron with a bicycle. The addition of sharrows, signage and education are intended to help cyclists know how to place themselves in the lane, and to remind motorists of how to safely pass the cyclist.

Amanda showed images of a draft brochure/leaflet that has been developed to provide education about sharrows. It provides a brief definition of a sharrow, an illustration of a sharrow marking to be placed on the Wabi River Bridge, and instructions for both cyclists and motorists produced in both English and French. The campaign plan includes radio (7:30 chat and news release), newspaper, social media, information on THU's website, connecting directly with community members at a Farmer's Market booth and at Art in the Park, paper placemats at local restaurants and a few other miscellaneous and low-cost communication channels, as well as information to students in late August or early September. Signage at the bridge itself will also be key to raising awareness of the sharrows.

The THU would like to begin the campaign in early August approximately two weeks before the markings are painted on the road. This leaves a week or more for road users to become accustomed to the markings, ahead of return-to-school, and also sets up timely sharing of the educational materials with students as they return to school.

Amanda outlined that with sharrows, road use does not change. People on bicycles are still to obey the rules of the Highway Traffic Act. Sharrows increase awareness for people in cars of the presence of people on bicycles, and help people on bicycles position

themselves appropriately within the roadway. Sharrows are not shown to increase or decrease safety of people on bicycles. They raise awareness, and they provide way-finding, and they are part of a gradual approach to infrastructure that will provide safety to all road users. Sharrows can be seen both as a response to more people riding bicycles, and also a way to encourage others to start riding.

In conclusion Amanda stated that from a public health perspective, the addition of sharrows is a first step to increasing the accessibility of the bridge for all road users.

Mayor Kidd thanked Amanda for the presentation and inquired if there were any comments or questions from Council. Councillor McArthur indicated that education for cyclists needs to be extended to include situations where emergency vehicles are responding to an emergency. Councillor Hewitt feels these types of amenities will assist in attracting newcomers to our area and believes the STATO trail system needs to move beyond “Sharrows”.

Mayor Kidd stated that on the bridge there are four lanes of traffic and two sidewalks and this will help to identify where bicycles should be travelling.

Resolution No. 2019-379

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council acknowledges the presentation from Amanda Mongeon in regards to STATO Education / Communications Plan – Sharrows.

Carried

b) Gerry Brandon, Owner – L’Autochtone Restaurant

Re: Outdoor Patio

Gerry outlined that he operates a 30 seat restaurant (L’Autochtone) and they are full every night and nightly often fill those seats 3 or 4 times over. Gerry outlined his educational background and his specialty is in grassroots Economic Development. Currently have a social media outreach and attract unique visitors to Temiskaming Shores. Part of the business plan was to start a small restaurant to a popularity they are seeing right now and perhaps build a teaching facility on the upper floor to bring in guest lecturers to talk about food security, sustainability, culinary arts, business culture which would bring additional attention to Temiskaming Shores.

Gerry stated that part of the plan is to pick up a retail store (have acquired former Buster’s) and will reopen it as Buster’s as a convenience store with a higher end wholefoods grocery store offering health food type items. Will also carry food products offered at the

restaurant in a retail format, feels it will create a bit of a food destination as there is currently no grocery store in the immediate area.

They have also initiated a number of community support programs, sell t-shirts with all proceeds being donated to the Pavillion Shelter, sell coffee with proceeds going to help with water filtration systems on reserves, proceeds from returned empties are donated to local animal shelters. This is just the beginning of what they hope will become a larger outreach for L'Autochtone.

Further down the road they want to open a coffee shop, where they will also do local catering and take their brand and reputation beyond City limits, thus promoting not only L'Autochtone but Temiskaming Shores as well.

Recently approached the City about an opportunity to use a small piece of land beside the restaurant (laneway) in the form of a patio which would allow about 25 seats and understands that the request was denied at a Corporate Services Committee meeting and perhaps he should have outlined the impact to the City of a loss of \$30,000 - \$40,000 per month, and four jobs – was willing to put it \$20,000 to build the patio on a piece of land that is not currently used and is being maintained by the restaurant. Understands that the City is looking at a more all encompassing by-law on how city land can be used, however he feels each situation will have its own unique circumstances which will require specific provisions on an individual basis.

Gerry outlined that he is here asking Council to reconsider the use of the laneway specific to the restaurant for use as a patio, came to Haileybury and set the standard pretty high for the establishment of an urban restaurant and the attention they are receiving is proof they achieved their goal and are committed to building more in downtown Haileybury.

Mayor Kidd outlined that Council itself has not had the opportunity to consider the request, however it was reviewed at Corporate Services and concerns were raised with respect to underground infrastructure within the laneway and what type of permanent structure(s) would be installed, thus hampering any required maintenance. Gerry responded by indicating that the patio would be built in sections which would be easily removed for that very reason.

Councillor Whalen inquired if Gerry would be willing to work with staff in regards to the structure such that infrastructure can be accessed. Gerry indicated this is probably the ninth restaurant he has built; the structure (patio) they have in mind is one that is built in sections sitting on concrete deck blocks – everything would be removeable and easily accessible.

Councillor Hewitt outlined her appreciation for the work Gerry is doing for the business section in Haileybury and the community at large, feels this is would be an ambiance people are looking for and would like us to move forward with an agreement to allow him to use the laneway.

Mayor Kidd outlined these issues of concern can be looked into by staff and come back to Council with a report and come up with some type of agreement. Councillor McArthur thanked Gerry for opening a business and outlined that in some instances the City is at the mercy of either the Provincial or Federal governments when trying to make things happen (LCBO). Believes staff will do whatever is possible to ensure that you create the patio. Gerry outlined he has been working closely with the Liquor Inspector and they are aware of the proposed patio and have no issues other than ensuring that authorization from the City to utilize the laneway for a patio is secured.

Gerry further outlined that he has spent a tremendous amount of time travelling from the north of British Columbia to the border of Mexico and visiting hundreds of small towns that are in a similar situation as Haileybury – resourced based (forestry, mining, fishing, etc.) and so many waiting for those industries to come back and are dying. Towns like these are surviving by their support of small businesses, grass roots economic development, hospitality, entertainment, culture, supporting heritage – promoting people coming to the town. Temiskaming Shores is a beautiful location, had a choice between coming home to Tri-Towns after 35 years or looking for a town down in the east coast, felt there was more opportunity here than in Nova Scotia.

Councillor Jelly outlined support for the proposed patio and requested that perhaps staff could have a report back for Council consideration at the upcoming Special meeting.

c) Mitch Lafreniere, Manager of Physical Assets

Re: Update – 2019 Spring Ice Damage

Manager of Physical Assets, Mitch Lafreniere utilizing a slide deck provided Council with an update on the Ice Damage caused in the spring of 2019.

Mitch reviewed several pictures of the damage caused along the waterfront to municipal infrastructure. A large amount of boulders within the gabion baskets along the spur line were pushed up onto the STATO trail. The south Marina in Haileybury sustained the most damage and staff has removed many of the docks and fingers and relocated them south of City Hall, the removal required the cutting of electrical and water supply lines prior to removal. The anchors to hold the docks in place were moved. The docks currently in the south Marina are unsafe to be walking on and remains closed.

Mitch provided a list summarizing the damages to date which includes the replacement of Gabion baskets near Algonquin Beach. In regards to the South Marina, full replacement of both the electrical and water supply systems; full replacement of the main dock; partial replacement of finger docks; relocation of anchors to proper locations; relocation of armour stone on the breakwall and the straightening of light posts. Mitch indicated that the work yet to be completed includes assessing the damage to lights on the breakwall; removal of the balance of docks in South Marina; finding a temporary location to stockpile

docks that can be reused; salvage hardware from damaged docks and haul discarded materials to the landfill site.

Mitch concluded that discussions need to be held in regards to the future of the south marina – rebuild to original state, rebuild with different layout; rebuild with fewer docks; strictly use the north marina or other suggestions.

Mayor Kidd thanked Mitch for the presentation and inquired if any Council members had any comments or questions. Councillor McArthur inquired if there were any cost estimates to repair back to previous condition. Mitch responded that he has not looked into any budgeting based on the notion that he would like direction from Council on the future vision for the Marina. Councillor McArthur further inquired if the fact that a State of Emergency was declared would assist financially.

City Manager, Chris Oslund responded that we have not applied for assistance under the Ontario Disaster Relief Program (ODRAP) – generally speaking you are required to allocate 4% of your own purpose revenue (taxation) for emergencies, in the case of Temiskaming Shores that equates to approximately \$400,000. Thus the first \$400,000 of repairs is on the taxpayer and if estimates are higher than that the City can apply for funding within 120 days of the declared emergency. Chris outlined that he is participating in a webinar on a new pilot program on climate change resilience offered by the Provincial and Federal Governments; municipalities along the Ottawa River have been invited to sit in on the webinar to find out what the program is all about – assume it will be about protecting your critical infrastructure due to climate change. We had significant concerns about the Montgomery and Whitewood Sanitary Lift Stations at the time, very fortunate the water did not get up as high as it could have, another 1m and there would have been significant issues – assume that is what the pilot project will focus on, not necessarily marinas.

Councillor Whalen agreed that we need to review the operation of the Marina, does the City need a Marina that size, what is the occupancy rate, etc. – need some hard data before agreeing to reinstate to the same. Director of Recreation, Tammie Caldwell recommended that input from the Boater's Association would be of great benefit as well.

City Manager, Chris Oslund outlined that the City needs to determine what the future of the Marina is going to look like, establish cost estimates and determine if applying for funding under the ODRAP program is beneficial.

Resolution No. 2019-380

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council acknowledges the presentation from the Manager of Physical Assets, Mitch Lafreniere on the update on the 2019 Spring Ice Damage.

Carried

10. Communications

- a) Jon Pegg, Chief of Emergency Management – Ministry of the Solicitor General
Re: City compliant with Emergency Management and Civil Protection Act
Reference: Received for Information

- b) Jocelyn Blais & Nicole Guertin – President’s Suites / Café Meteor Bistro
Re: Concerns with rehabilitation of South Marina
Reference: Referred to the Director of Recreation

- c) Andrea Horwath, Leader of the Official Opposition Party - NDP
Re: Invitation to meet – 2019 AMO Conference
Reference: Received for Information

- d) Honourable Steve Clark, Minister – Ministry of Municipal Affairs and Housing
Re: Municipal Disaster Recovery Assistance (MDRA) program – Pilot Project fund – climate resilience improvements
Reference: Received for Information

- e) Mark & Carole Wilson – 325 Lakeview Ave. N.
Re: Request to Purchase Municipal Land
Reference: Referred to Municipal Clerk

Resolution No. 2019-381

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2019-382

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Age Friendly Community Committee meeting held on March 18, 2019;
- b) Minutes of the Business Improvement Area Board meeting held on April 4, 2019;
- c) Minutes of the Temiskaming Shores Public Library Board meeting held on May 15, 2019;
- d) Minutes of the City of Temiskaming Shores Committee of Adjustment meeting held on February 27, 2019;

Carried

12. Committees of Council – Internal Departments

Resolution No. 2019-383

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on May 13, 2019;

Carried

13. Reports by Members of Council

Councillor Whalen reported on the following:

- FONOM: FONOM will be meeting this Friday and on the agenda is the motion from this Council in regards to the Ontario Municipal Partnership Fund and will be sending letters to the Province to have meetings on OMPF funding.

14. Notice of Motions

None

15. New Business

- a) **Memo No. 013-2019-RS – Funding Application for Splash Pad – FedNor, NOHFC**

Resolution No. 2019-384

Moved by: Councillor Whalen
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 013-2019-RS; and

That Council authorizes staff to submit a funding application to FedNor and the Northern Ontario Heritage Corporation in the amount of \$100,000 per agency in support of the Rotary Splash Pad project.

Carried

- b) **Memo No. 014-2019-RS – Funding Application for Age Friendly program from New Horizon's and Seniors Community Grant program**

Resolution No. 2019-385

Moved by: Councillor Jelly
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 014-2019-RS;

That Council authorizes staff to submit a funding application to the New Horizon's for Seniors Grant in the amount of \$16,250; and

That Council authorizes staff to submit a funding application to the Seniors Community Grant program in the amount of \$10,000.

Carried

c) January to June 2019 Year-to-Date – Capital Financial Report

Resolution No. 2019-386

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to June 2019 Year-to-Date Capital Financial Report for information purposes.

Carried

d) Memo No. 013-2019-CS – Appointment of various Enforcement Officers

Resolution No. 2019-387

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 013-2019-CS;

That Council directs staff to prepare the necessary by-law to appoint Ms. Roxanne St. Germain and Ms. Jennifer MacKewn as Municipal Law Enforcement Officers for the purpose of enforcing the City's Animal Control by-law and Noise by-law as it relates to Animal Control Services for consideration at the July 9, 2019 Regular Council meeting; and

That Council directs staff to prepare the necessary by-laws to appoint Mr. Michael Pilon as a Building Inspector, Property Standards Officer, Municipal Law Enforcement Officer, Fence Viewer, and a Livestock and Poultry Valuer for consideration at the July 9, 2019 Regular Council meeting.

Carried

e) Memo No. 014-2019-CS – Authorization of Events - ESCSM 50th Anniversary

Resolution No. 2019-388

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 014-2019-CS; and

That Council hereby authorizes the ESCSM 50th Anniversary events scheduled for 2019.

Carried

f) Memo No. 015-2019-CS – Culinary Tourism Strategy Implementation – Phase 2 Fed Nor Funding Application

Resolution No. 2019-389

Moved by: Councillor Whalen
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 015-2019-CS; and

That Council acknowledges that Fed Nor has approved the Culinary Tourism Strategy funding application under Phase 1 and that staff has submitted an application under Phase 2.

Carried

g) Memo No. 016-2019-CS – Rural and Northern Immigration Pilot

Resolution No. 2019-390

Moved by: Councillor Whalen
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 016-2019-CS;

That Council further acknowledges that both partner municipalities (Timmins & North Bay) have been approved for the Federal Rural and Northern Immigration Pilot project; and

That as a partner municipality, local businesses may have an opportunity to find potential employees.

Carried

h) Administrative Report No. CS-028-2019 – Amendments to By-law No. 2012-039 (User Fees) Planning Fees – Additional Categories

Resolution No. 2019-391

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-028-2019; and

That Council directs staff to prepare the necessary by-law to amend Schedule “E” to By-law No. 2012-039 (User Fees) to include additional categories for various planning processes for consideration at the July 9, 2019 Regular Council meeting.

Carried

i) Administrative Report No. CS-030-2019 – Release of Request for Proposal (RFP) for Skate Sharpening Booth at the Don Shepherdson Memorial Arena

Resolution No. 2019-392

Moved by: Councillor Foley
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-030-2019; and

That Council directs staff to release Request for Proposal CS-RFP-002-2019 for the operation of the Skate Sharpening Booth at the Don Shepherdson Memorial Arena.

Carried

j) Administrative Report No. CS-031-2019 – Dymond Water Infrastructure – Applications for funding assistance (NOHFC & Fed Nor)

Resolution No. 2019-393

Moved by: Councillor Jelly
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-031-2019;

That Council supports the submission of a funding application to NOHFC in the amount of \$937,500 to complete the Dymond Water Upgrades Infrastructure Project;

That Council supports the submission of a funding application to Fed Nor in the amount of \$750,000 to complete the project;

That City will allocate \$187,500 towards this project through the 2020 budget process; and

That City is responsible for any expenditures related to cost overruns incurred by the project.

Carried

k) Administrative Report No. CS-032-2019 – Forest Industry Report

Resolution No. 2019-394

Moved by: Councillor Whalen
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-032-2019;

That Council supports the forestry sector within our region and wishes to show their support through the installation of an “It Takes a Forest” sign;

That Council supports participation in a Forestry Day Tour for elected officials to learn more about the sector; and

That Council directs staff to work with forestry sector members to create an awareness campaign that can be used within the community and area schools.

Carried

l) Administrative Report No. CS-033-2019 – Lease Agreement with Temiskaming Festival of Music

Resolution No. 2019-395

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-033-2019; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with the Temiskaming Festival of Music for space in the New Liskeard Community Hall for consideration at the July 9, 2019 Regular Council meeting.

Carried

m) Memo No. 013-2019-PW – STATO Addition of Bicycle Routes

Resolution No. 2019-396

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 013-2019-PW;

That Council acknowledges that staff will proceed with “Sharrows” on Armstrong (Wabi Bridge) and Elm Street (Armstrong to May) in 2019 and delay work on Georgina Ave.; and

That Council acknowledges that staff will work to develop a more comprehensive plan to expand bicycle routes to coincide with roadway resurfacing and reconstruction work as it is planned.

Carried

n) Administrative Report No. PW-020-2019 – Supply and Delivery of Bulk Course Highway Salt

Resolution No. 2019-397

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-020-2019; and

That Council directs Staff to prepare the necessary by-law and agreement with *Compass Minerals Canada Corp.* for the supply and delivery of Bulk Course

Highway Salt for the 2019-20 Winter Operations in the amount of \$ 127.00 per tonne plus HST for consideration at the July 9, 2019 Regular Council meeting.

Carried

o) Administrative Report No. PW-021-2019 Haileybury Wastewater Treatment Plant – Rehabilitation Project

Resolution No. 2019-398

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-021-2019; and

That as outlined in By-law No. 2017-015, *Procurement Policy, Section 6, Approval Authority*, Council approves the award to perform the necessary work related to the completion of the Haileybury Wastewater Treatment Plant Rehabilitation Project to New Liskeard Sheet Metal in the amount of \$ 71,892.27 plus applicable taxes and direct staff to issue the required Purchase Order.

Carried

p) Administrative Report No. PPP-001-2019 Appointment of Volunteer Firefighter

Resolution No. 2019-399

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PPP-001-2019; and

That Council hereby appoints Andrew Belanger-Parcher as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

Carried

16. By-laws

Resolution No. 2019-400

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2019-106 Being a by-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the City's Animal Control By-law and Noise By-law as it relates to Animal Control Services – Roxanne St. Germain & Jennifer MacKewn

By-law No. 2019-107 Being a by-law to appoint a Building Inspector for the City of Temiskaming Shores – Michael Pilon

By-law No. 2019-108 Being a by-law to appoint a Property Standards Officer for the purpose of enforcing by-laws related to the Use and Occupancy of Property within the City of Temiskaming Shores – Michael Pilon

By-law No. 2019-109 Being a by-law to appoint a Municipal Law Enforcement Officer – Michael Pilon

By-law No. 2019-110 Being a by-law to amend By-law No. 2005-122, as amended, a by-law to establish a Service Delivery Program under the Line Fences Act in order to Appoint an Alternate Fence Viewer for the City of Temiskaming Shores – Michael Pilon

By-law No. 2019-111 Being a by-law to amend By-law No. 2005-110, as amended, a by-law to establish a Service Delivery Program under the Livestock, Poultry and Honey Bee Protection Act, as amended, in order to appoint Alternate Livestock and Poultry Valuers for the City of Temiskaming Shores – Michael Pilon

By-law No. 2019-112 Being a by-law to amend By-law No. 2012-039, as amended being a by-law to adopt Schedules of Departmental User Fees and Services for the City of Temiskaming Shores – Schedule “E” Planning, By-law and Building Services

By-law No. 2019-114 Being a by-law to enter into an agreement with Compass Minerals Canada Corp. for the supply and delivery of Bulk Course Highway Salt at various locations within the City of Temiskaming Shores

By-law No. 2019-115 Being a by-law to authorize the entering into a lease agreement with the Temiskaming Festival of Music for the rental of space at the New Liskeard Community Hall

be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-401

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that

By-law No. 2019-106;

By-law No. 2019-107;

By-law No. 2019-108;

By-law No. 2019-109;

By-law No. 2019-110;

By-law No. 2019-111;

By-law No. 2019-112;

By-law No. 2019-114; and

By-law No. 2019-115;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

- a) Special – Tuesday, July 23, 2019 at 6:00 p.m.
- b) Regular – Tuesday, August 13, 2019 at 6:00 p.m.
- c) Regular – Tuesday, September 3, 2019 at 6:00 p.m.

18. Question and Answer Period

Ray Lafluer - Resident

Ray suggested that any bollards knocked down on the STATO trail be re-installed in a timely fashion – seems to be taking too long. The bollards are the safety net for cyclists.

Ray outlined that at the intersection of Georgina and Arnold there is a catchbasin and a ditch inlet structure that require some attention. Director of Public Works, Doug Walsh took note of the concerns.

There is also a bench along the walkway at Farr Park that was damaged during the winter and has yet to be replaced. Director of Recreation, Tammie Caldwell outlined that a bench has been ordered; however delivery time is 4-6 weeks – anticipate it will be reinstalled shortly.

Ray concluded by congratulating staff with respect to the insert within the tax bills that clarifies how resources are allocated – very worthwhile.

Mark Latour - Resident

Mark raised concerns with the state of Georgina Avenue and is inquiring as to when it will be repaved. Georgina Avenue is a main route for the Transit system and the condition must be causing damage to the transit buses. It would be great if it was repaved for both the Transit system and the STATO trail.

19. Closed Session

Resolution No. 2019-402

Moved by: Councillor Whalen
Seconded by: Councillor Hewitt

Be it resolved that Council agrees to convene in Closed Session at 8:05 p.m. to discuss the following matters:

- a) **Adoption of the June 18, 2019 – Closed Session Minutes**
- b) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual**

Carried

Resolution No. 2019-403

Moved by: Councillor McArthur
Seconded by: Councillor Foley

Be it resolved that Council agrees to rise with report from Closed Session at 8:18 p.m.

Carried

Matters from Closed Session:

- a) **Adoption of the June 18, 2019 Closed Session Minutes**

Resolution No. 2019-404

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that Council approves the April 16, 2019 Closed Session Minutes as printed.

Carried

- b) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual**

Council provide direction to staff in closed.

20. Confirming By-law

Resolution No. 2019-405

Moved by: Councillor Whalen
Seconded by: Councillor McArthur

Be it resolved that By-law No. 2019-116 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **July 9, 2019** be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-406

Moved by: Councillor Foley
Seconded by: Councillor Jelly

Be it resolved that By-law No. 2019-116 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2019-407

Moved by: Councillor Hewitt
Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 8:20 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Tuesday, July 23, 2019
6:00 P.M.
City Hall – Council Chambers – 325 Farr Drive**

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Shelly Zubyck, Director of Corporate Services
Tim Uttley, Fire Chief
Mitch Lafreniere, Manager of Physical Assets

Regrets: None

Media: Diane Johnston, Temiskaming Speaker
Jim Patrick, CJTT 104.5 FM

Members of the Public Present: 1

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2019-408

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that City Council approves the agenda as printed.

Carried

5. Declaration of Special Council Meeting

Resolution No. 2019-409

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

Carried

6. Disclosure of Pecuniary Interest and General Nature

None.

7. New Business

a) Memo No. 014-2019-PW – Temporary Road Closure – Golf Course Road (Bridge Rehabilitation)

Resolution No. 2019-410

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 014-2019-PW; and

That Council hereby directs staff to prepare the necessary by-law for the Temporary Road Closure of Golf Course Road from Tuesday, August 6, 2019 to November 15, 2019 to accommodate rehabilitation of the Chester Creek Bridge.

Carried

b) Administrative Report No. PW-022-2019 – Fleet Replacement – Acquisition of a 9m (30 ft) Transit Bus

Resolution No. 2019-411

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-022-2019;

That Council directs staff to prepare the necessary by-law and agreement with Alexander Dennis (Canada) Inc. for the purchase of a 9 m (30 ft.) Accessible Transit Bus at a cost of \$423,428 plus applicable taxes for consideration at the July 23, 2019 Special Council meeting; and

That Council approves the purchase of appurtenances for the above noted vehicle with an upset limit of \$25,000 plus applicable taxes.

Carried

c) Administrative Report No. PW-023-2019 – Mowat Landing Road – Resurfacing

Resolution No. 2019-412

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-023-2019;

That Council directs staff to investigate the implementation of year-round load restrictions on Mowat Landing Road;

That Council confirms the re-surfacing of Mowat Landing Road as a priority project as identified in the City's Asset Management Plan; and

That Council directs staff to proceed with the re-surfacing of Mowat Landing Road as outlined in Appendix 02 of Administrative Report No. PW-023-2019 in 2019.

Motion to Amend

Resolution No. 2019-413

Moved by: Councillor Foley

Seconded by: Councillor Jelly

That Council for the City of Temiskaming Shores hereby amends Resolution No. 2016-412 by removing “the re-surfacing of Mowat Landing Road” and replacing with “the pulverizing & application of Granular “A” of Mowat Landing Road at an upset limit of \$107, 430 plus applicable taxes”

Carried

Resolution No. 2019-414 (as amended)

Moved by: Councillor Foley
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-023-2019;

That Council directs staff to investigate the implementation of year-round load restrictions on Mowat Landing Road;

That Council confirms the re-surfacing of Mowat Landing Road as a priority project as identified in the City’s Asset Management Plan; and

That Council directs staff to proceed with the pulverizing and application of Granular “A” of Mowat Landing Road at an upset limit of \$107,430 plus applicable taxes as outlined in Appendix 02 of Administrative Report No. PW-023-2019 in 2019.

Carried

d) Administrative Report No. CS-034-2019 – Occupation of Land Agreement – 484 Ferguson Avenue – Patio (L’Autochtone)

Resolution No. 2019-415

Moved by: Councillor Laferriere
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-034-2019; and

That Council directs staff to prepare the necessary by-law and agreement with Nancy E. Cassidy and Gerald J. Brandon for occupation of land (laneway) adjacent to L’Autochtone (484 Ferguson Ave.) to accommodate and outdoor patio for consideration at the July 23, 2019 Special Council meeting.

Carried

e) Potential Provincial Impacts to 2020 Municipal Budget

Mayor Kidd outlined that he wanted to have a general discussion in regards to potential impacts to the 2020 Municipal Budget based on potential provincial cutbacks. It is anticipated that there will be a reduction in the OMPF funding for 2020, 2021 and 2022 and the City does not seem to be getting approved for too many grants. Getting to a point where the City cannot keep up to infrastructure needs (getting older), not catching up on roads to a point where the City will not be able to put \$1 M towards capital road projects annually. Mayor Kidd identified a number of specific projects as follows:

- Georgina Ave. / STATO;
- Armstrong/Whitewood (complete reconstruction);
- Rorke Ave;
- Drive-in Theatre Road / Golf Course Road;

Mayor Kidd indicated that the City needs to come up with a plan to deal with Capital Assets – review Streetscan and come up with a formula of some sort to decide which streets are to be done and how to fund them.

Councillor Whalen stated that either through a formal committee or Corporate Services the City needs to take a serious look at a Capital Levy, the way Federal and Provincial funding operates the City needs to know how much funding the City has ahead of time for certain projects. Need to change the thinking, instead of saying the City wants to spend \$5M and how does the City raise it – the City should be saying it has collected \$5M how is it going to be spent.

Councillor Laferriere outlined that this is not unique to the City of Temiskaming Shores, the Provincial and Federal governments need to step up as well and Council needs to do a bit more lobbying and coordinating with a few more municipalities. It is not just a Capital issue, but an operating issue as well and there is a need to have a look at the service and delivery piece and ensure the City is operating as efficiently as possible.

Councillor McArthur outlined concerns on how money is handed out in the Province, this area does not have a member of parliament in office, Federally yes – Provincially no. The City currently approves the budget in March or April, feels it is being rushed. Perhaps if the City is granted delegations at AMO it will assist, ultimately comes down to your member of parliament.

Councillor Jelly indicated that it is his understand that FONOM does lobby with other municipalities currently. It may be advisable to see how other municipalities operate with respect to finding efficiencies.

Councillor Whalen outlined that the principal between the province and municipalities is to be a partnership operated through your MPP, very seldom see the MPP speak up on behalf of a project – rather fight with the province than on our behalf. The City should extend an invitation to the MPP to attend a Council meeting and explain what has been done to represent the municipalities.

Councillor Hewitt is of the opinion that it is up to individual council members to have those conversations and bring back issues to the table, not only with neighboring municipalities, but also with the Provincial and Federal government. Public input on how they perceive how the City should carry on operations as well as funding for sustainable growth.

Councillor Laferriere stated that regardless of where you go in Canada and whether or not they have a member of parliament their infrastructure is not any better, much bigger issue and the City does not get to prioritize where the Federal or Provincial government spend their money, but based on the ratepayers we have, Council cannot expect them to pay for the replacement of all the infrastructure. Sometimes Council has to say the City cannot do something as the City cannot afford it, but Council has to prioritize the projects the City can afford to do.

Mayor Kidd concluded by indicated that at the Public Works Committee a method needs to be set up, using Streetscan and other data to prioritize the City's projects.

8. **By-laws**

Resolution No. 2019-416

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2019-117 Being a by-law to authorize the Temporary Road Closure of Golf Course Road to facilitate the rehabilitation of the Chester Creek Bridge on Golf Course Road

By-law No. 2019-118 Being a by-law to authorize a Purchase Agreement with Alexander Dennis (Canada) Inc. for a 9 m (30 ft) Accessible Transit Bus for the Temiskaming Transit Committee

By-law No. 2019-119 Being a by-law to enter into an Occupation of Land Agreement with Nancy E. Cassidy and Gerald J. Brandon to permit the use of the laneway adjacent to the 484 Ferguson Avenue – L'Autochtone

be hereby introduced and given first and second reading.

Carried

Resolution No. 2019-417

Moved by: Councillor Whalen
Seconded by: Councillor Foley

Be it resolved that

By-law No. 2019-117;

By-law No. 2019-118; and

By-law No. 2019-119;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

9. Closed Session

Resolution No. 2019-418

Moved by: Councillor Laferriere
Seconded by: Councillor Whalen

Be it resolved that Council agrees to convene in Closed Session at 7:00 p.m. to discuss the following matters:

- f) Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual including municipal or local board employees – Organizational Chart**

Carried

Resolution No. 2019-419

Moved by: Councillor Laferriere
Seconded by: Councillor McArthur

Be it resolved that Council agrees to rise with report from Closed Session at 8:17 p.m.

Carried

Matters from Closed Session:

- a) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual including municipal or local board employees – Organizational Chart**

Council provided direction to staff in closed.

10. Adjournment

Resolution No. 2019-420

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 8:18 p.m.

Mayor – Carman Kidd

Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Wednesday, August 7, 2019
12:01 P.M.
City Hall – Haileybury Boardroom – 325 Farr Drive**

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 12:01 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Shelly Zubyck, Director of Corporate Services

Regrets: Councillor Patricia Hewitt

Media: None

Members of the Public Present: 0

3. Review of Revisions or Deletions to Agenda

None.

4. Approval of Agenda

Resolution No. 2019-421

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that City Council approves the agenda as printed.

Carried

5. Declaration of Special Council Meeting

Resolution No. 2019-422

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

Carried

6. Disclosure of Pecuniary Interest and General Nature

None.

7. Closed Session

Resolution No. 2019-423

Moved by: Councillor Whalen
Seconded by: Councillor Laferriere

Be it resolved that Council agrees to convene in Closed Session at 12:02 p.m. to discuss the following matters:

- a) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual – Director of Recreation Services**

Carried

Resolution No. 2019-424

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that Council agrees to rise with report from Closed Session at 12:15 p.m.

Carried

Matters from Closed Session:

- a) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual – Director of Recreation Services**

Council provided direction to staff in closed.

8. Adjournment

Resolution No. 2019-425

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 12:16 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen



Zoning By-law Amendment

Application No.: ZBA-2019-02

Owner: Corporation of the City of Temiskaming Shores

Agent: RK Breau Holdings

Subject Land:

- Northwest corner of Roland Road and Raymond Street
- Plan M-275T Lot 1 and part of Lot 2
- 54R-6002 Parts 1 and 3

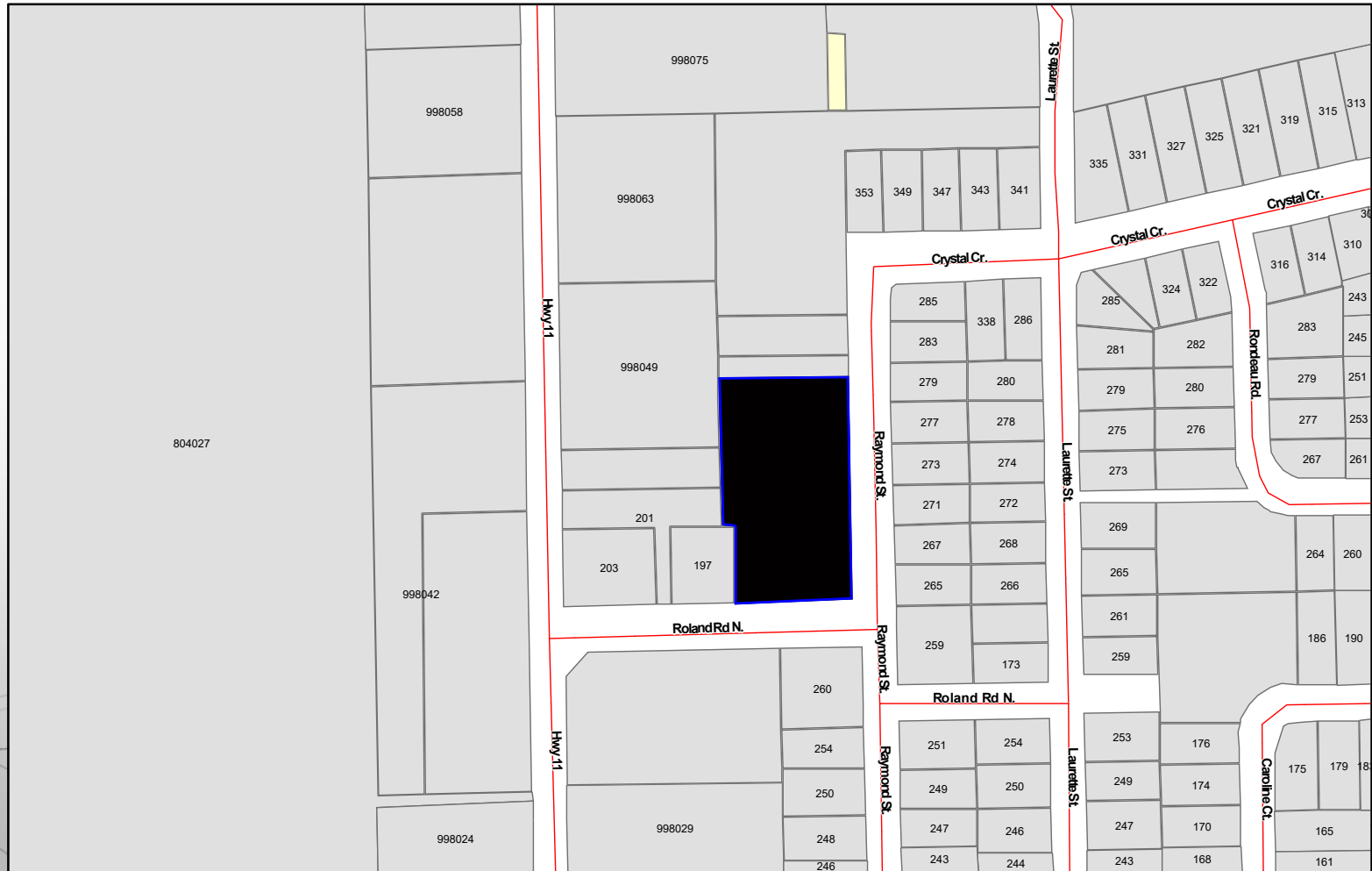
Public Meeting – Zoning By-law Amendment



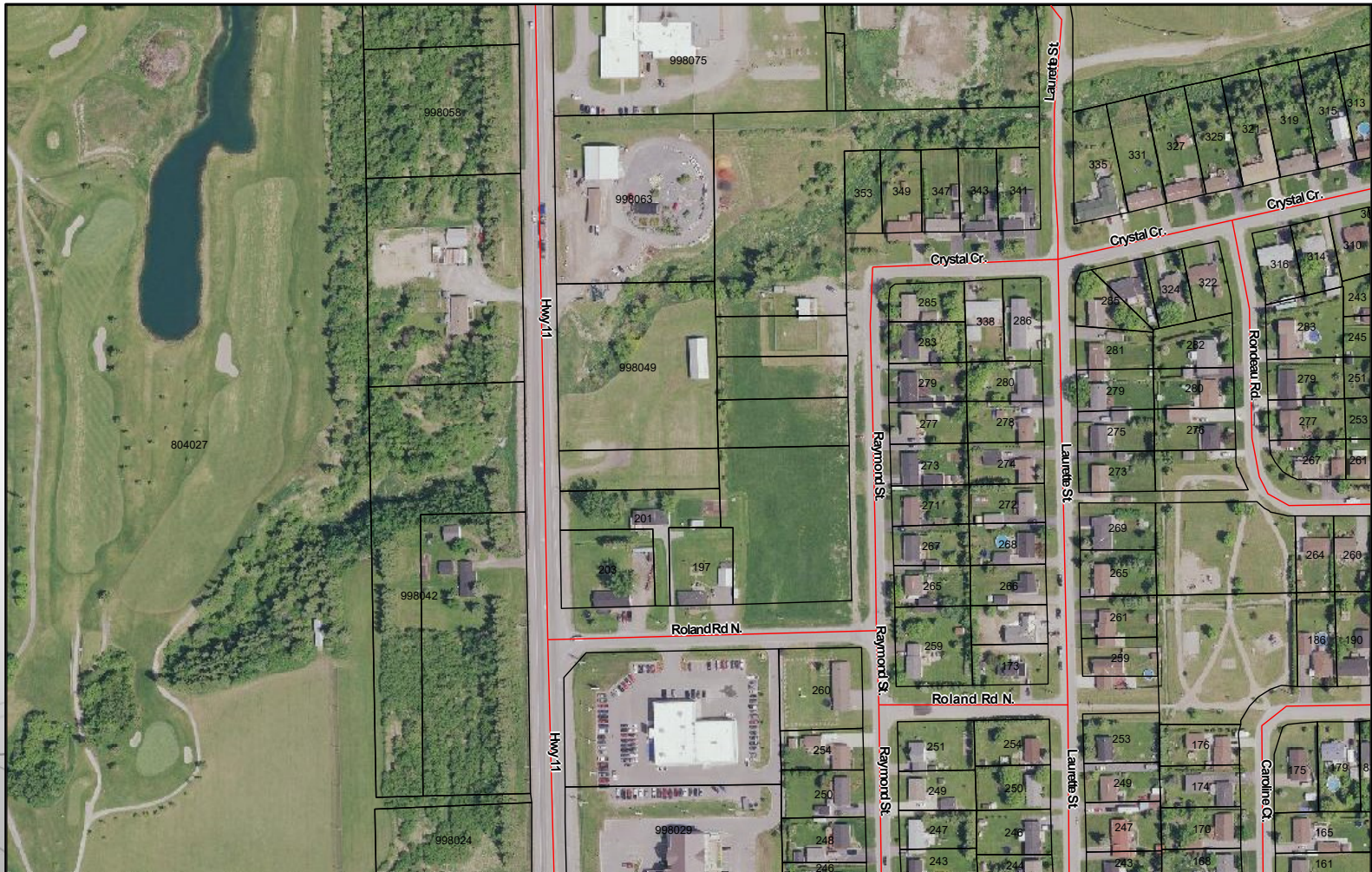
Purpose of the Amendment

- Site-specific amendment to rezone the property from Low Density Residential (R2) to High Density Residential Exception (R4-#) to permit the development of a rental complex containing a total of 18 units in 6-unit townhouse-style blocks with a rental office/amenities building on-site

Public Meeting – Zoning By-law Amendment



Public Meeting – Zoning By-law Amendment



Public Meeting – Zoning By-law Amendment



ZBA-2019-02 – August 13, 2019



Official Plan Designation

- Designated Mixed Use Areas
 - May include a mix of industrial, commercial and institutional uses, associated accessory uses and public service facilities and residential uses compatible with a Mixed Use Area:
 - All uses will be appropriately zoned;
 - All uses will be subject to site plan control



Current Zoning

- Low Density Residential (R2)
 - Permitted uses:
 - ✓ Single-detached dwelling;
 - ✓ Semi-detached dwelling;
 - ✓ Duplex;
 - ✓ Boarding house;
 - ✓ Cemetery;
 - ✓ Group home

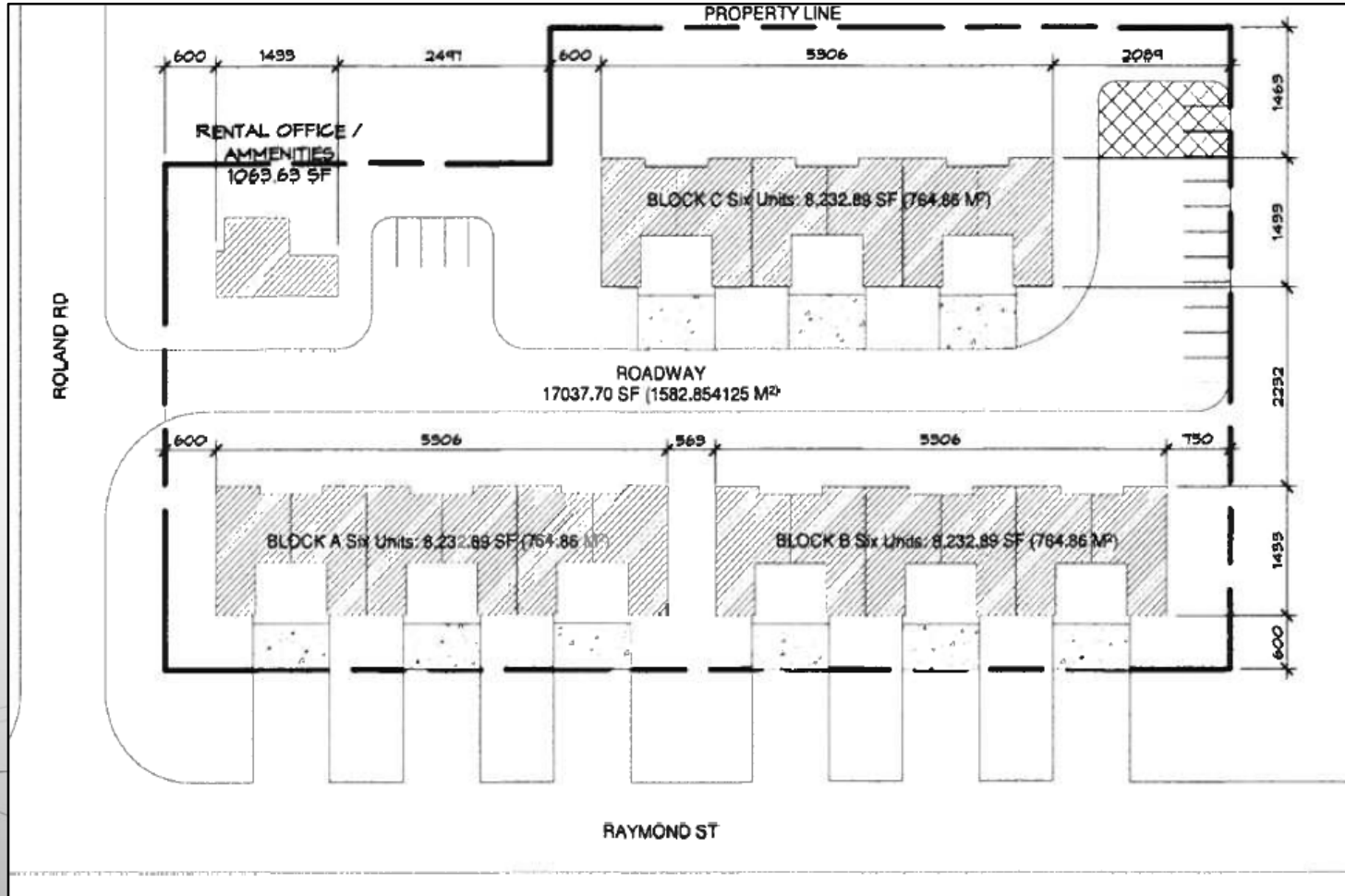
Public Meeting – Zoning By-law Amendment



Proposed Zoning

- High Density Residential Exception (R4-#)
 - Permit the construction of three townhouse-style building on the property, each containing 6 units for a total of 18 residential units, as well as a rental office/amenities building on-site

Public Meeting – Zoning By-law Amendment





Additional Information

- Bobolink Presence/Absence Survey
 - Comments from MNRF on a previous development proposal indicated that a bobolink presence/absence survey was not required
- Traffic Impacts
 - Property is located within MTO permit control area around Highway 11/Roland Rd intersection (395m) so application circulated to MTO for comments
- Site plan control will apply to this development



**Bucke Park Campground
Boundary (approx.)
30 Acres (1,520 ft frontage)**

Bucke Park



Background

At the April 19, 2018 Building Maintenance Committee (BMC) meeting it was reported that the floor in the Chalet was rotting – Site visit by CBO and a structural engineer to determine how to proceed;

May 15, 2018 BMC access to Chalet restricted following visit by structural engineer;

June 21, 2018 BMC discuss Engineers report which outlines significant work on Chalet prior to residential occupancy – Camp Operator using own trailer as office – Staff to investigate options (remove Chalet, proceed with one of two options in report – divesting of Bucke Park);

Bucke Park



Background

October 18, 2018 (BMC) meeting staff to review legal agreement with Agnico Eagle in regards to divesting the property;

November 20, 2018 Recreation Services Committee (RSC) approves the divesting of Bucke Park operations for the year 2020;

February 4, 2019 Special Council meeting (Budget) Resolution 2019-099 directs staff to explore the option of divesting itself of Bucke Park Campground by December 31, 2019;

April 1, 2019 Corporate Services Committee, Agnico will proceed with legal process to waive condition stipulating that property remains as a public park – Committee recommends that Council consider RFP for Realtor Services for disposition of park.

Bucke Park



Access Road

The Park is accessed from Silver Centre Road (formerly Hwy 567), road traverses across private and municipal property, established and maintained since 1973 (legal municipal roadway in accordance to Municipal Act);

Bucke Park Road is a Class 6 highway (Ont. Reg. 239/02 Min. Maintenance Standards) does not receive any winter maintenance, summer grading only;

Council could upgrade road classification, but would not likely do so unless development of property is significant enough to warrant upgrading – otherwise would remain seasonal.

Bucke Park



Thank You

August 13, 2019

Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto ON M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4007

Procureur général
Édifce McMurtry-Scott
720, rue Bay
11^e étage
Toronto ON M7A 2S9
Tél.: 416-326-4000
Télééc.: 416-326-4007



Our Reference #: M-2019-3638

JUL 12 2019

Dear Head of Council,

Further to the Premier's announcement at the 2019 ROMA conference, I am writing to invite you to participate in the government's consultations regarding joint and several liability, insurance costs, and the 'liability chill' affecting the delivery of everyday public services.

In order to make this consultation process as effective as possible, the government needs to hear directly from you about your municipality's experiences. It is impossible to canvass possible solutions without understanding the actual problems faced by municipalities.

This will be an evidence-led consultation and policy development process. The first phase of the process will involve collecting background technical information. I therefore ask that you have your municipal officials respond in writing to the general questions noted below. We will also be establishing a Technical Table of provincial and municipal elected officials, building on AMO's existing Working Group, to make sure that we are all on the same page around the issues and evidence that need to be addressed.

Given the importance of hearing your experiences, there is no predetermined format or questionnaire for this consultation. We don't want to inadvertently limit you. We would ask, though, that your officials consider and address three broad questions so that there is some comparability among the responses.

First, please describe the nature of the problem as you see it. What are the problems that you need addressed to benefit your municipality. Is it increasing premiums? Rising deductibles? Being unfairly named in lawsuits? Being held to unreasonably strict standards (e.g., regarding road design or maintenance)? Feeling that you cannot offer certain services because of the liability risk? A general sense of unfairness that municipal taxpayers pay more than their fair share (e.g., because individuals are under-insured or were behaving irresponsibly)? Please have your officials describe all the specific problems that are directly affecting your municipality.

Second, please indicate what evidence leads you to your view of the problem. Without limiting the types of evidence you may wish to discuss, I have attached to this letter a list of potentially relevant facts and evidence that your officials may wish to address.

Finally, given your view of the problem and the supporting evidence, what solutions do you propose? In formulating your proposals, please keep in mind the need to ensure that catastrophically injured persons are fairly compensated and that costs are not simply transferred to the publicly funded health care system.

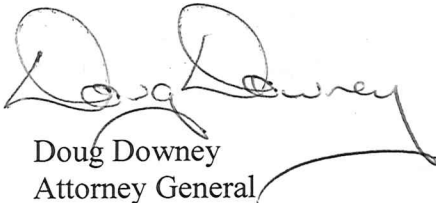
I will provide an update on the consultation process at AMO in August. I will also meet with interested delegations.

The second phase of the municipal consultation process will involve formal discussions in early Fall among elected officials about the evidence and the potential policy solutions. Once there is a provincial and municipal understanding on the key issues, the government will engage with other interested stakeholders.

The Ministry of the Attorney General has established a dedicated email address to receive the background technical information from your officials. Please have your officials respond by Friday, September 27, 2019 to magpolicy@ontario.ca. For further information, please have your officials reach out to MAG at the email address noted above.

Our goal must be meaningful and lasting reform. I encourage you to share your experiences on this important subject.

Sincerely,



Doug Downey
Attorney General

Attachment

Potentially Relevant Facts and Evidence

Nature of Insurance Coverage

- Does your municipality purchase liability insurance? If so, from what company?
- Do you use an insurance broker? If so, which company?
- Does your municipality self-insure against some or all liability risks? If so, please describe the program.

Premiums

- Municipal insurance premiums over time (both absolute dollars and percentage increases)
- Insurance premiums in other business lines over the same time period
- Typical ratio of premiums to claims payouts
- What triggers premium increases? Being named in a claim? Incurring defence costs? Paying on the claim?
- The secondary literature speaks of 'insurance cycles' or the market 'tightening' periodically such that premiums increase markedly in a relatively short period of time. Do you have any views on this topic?

Deductibles

- Amount
- Trigger for payment by municipality (being named, filing a defence?)
- Changes over time
- Comparison to changes in other business lines over time

Litigation Costs

- Amount
- Does joint and several liability ("JSL") impact costs?
- Changes over time
- Are municipal liability cases any more expensive to defend than other types of claims?
- Have any steps been taken, or are planned, to reduce defence costs?

Types of Claims

- Data regarding types of claims including road/auto, building inspections, other personal injury (e.g., tobogganing) – both volume and cost
- Number/ portion of cases that involve two or more defendants and thus raise JSL issues
- Changes over time

Settlement of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have settled for amounts disproportionate to their fault.
- Non-JSL cases where the municipality has paid amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Adjudication of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have been required to pay amounts disproportionate to their degree of fault as determined by the court.
- Non-JSL cases where the municipality has been found liable and required to pay amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Claim Costs

- Is the cost of individual claims raising, e.g. claims related to injuries in automobile accidents? If so, why?
- In 2016, the previous government reduced the cap for no fault catastrophic injury payments in automobile cases from \$2M to \$1M. Did that have any impact on municipal costs? If so, what savings are expected from the government's plan to increase the cap back to \$2M? Would a further increase to no fault benefits result in savings to municipalities?
- Are settlements ever for a sum less than or equal to the deductible?

Other

- How does JSL positively impact catastrophically injured plaintiffs? How would associated costs be distributed if JSL is abolished?
- What if any impact have road maintenance standards had on claims against municipalities?
- What types of everyday activities have been impacted by insurance costs and other liability risks? To what extent is JSL a factor in these situations? What steps have municipalities taken to mitigate these costs and risks?



THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Opposition to Changes in 2019 Provincial Budget and Planning Act

WHEREAS on April 11, 2019, the Provincial government tabled a new budget, some of which represents a significant shift in priorities, with direct implications to the City of Stratford and municipalities across Ontario;

AND WHEREAS this shift in priorities will put disproportionate pressure on municipal governments to either fully fund Provincially discontinued programs or partially supplement programs and services at current service levels;

AND WHEREAS the City of Stratford recognizes that the Government of Ontario announced in May 2019 that it will reverse mid-year cuts to critical services of public health, childcare and ambulance services and requests an opportunity to work collaboratively to find solutions that will work for all partners and protect services prior to drafting 2020 budgets;

AND WHEREAS previous legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support as all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and community driven planning;

AND WHEREAS in the spirit of working together for the benefit of all Ontario residents, Stratford City Council opposes the upcoming changes to the Planning Act as municipalities were not consulted and afforded an opportunity to provide feedback;

AND REQUESTS a meeting with MPP Pettapiece, the Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments;

AND THAT this resolution be forwarded to all municipalities in Ontario and to AMO.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 235, clerks@stratford.ca



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

2019-0141

Moved by: Clark Somerville Date: July 8, 2019
Councillor Clark Somerville

Seconded by: Jane F. Fogel Resolution No.: _____

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.

Rick Bonnette
Mayor Rick Bonnette



Innovation, Science and
Economic Development Canada

FedNor
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

Innovation, Sciences et
Développement économique Canada

FedNor
19, rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

Project Number: 851-512603

July 4, 2019



Mr. Carman Kidd
Mayor
Corporation of the City of Temiskaming Shores
325 Farr Drive
Haileybury ON P0J 1K0

Dear Mayor Kidd

Re: Contribution to the Rotary Splash Pad

We have completed our assessment of your application dated June 24, 2019 requesting support under the tourism priority of FedNor's Northern Ontario Development Program (NODP).

FedNor is committed to supporting projects that have the greatest potential for regional impacts and economic and business growth, as well as those that generate short to medium-term measureable results.

After careful review of your application, we have determined that your proposed project does not meet our current NODP priorities and will not be proceeding to Phase Two.

If you have questions about the review of your application, please contact Denise Deschamps, Initiatives Officer, at 705-471-3276 or toll-free at 1-877-333-6673, ext. 3276.

Sincerely,

Aime J. Dimatteo
Director General
FedNor

cc: Denise Deschamps

MAYOR / COUNCIL TEMISKAMING SITES
Aug 6/19

RE: DISPOSABLE SITE FOR LOCAL RESIDENTS
to DEPOSIT COMPOSTABLE YARD / GARDEN / LAWN
MATERIAL (AFTER OUR BACKYARD
COMPOSTER WAS FULL.)

FOR SOME YEARS AFTER THE NEW HUSKARD
LANDFILL SITE & COMPOST AREA WAS CLOSED, I
& MANY OTHERS WERE BRINGING OUR EXCESS
COMPOSTABLE MATERIAL - GRASS CLIPPINGS - RAKED
FALL LEAVES - DEAD ANNUAL FLOWERS, TO
THE DYMOND LAND FILL SITE WHICH WAS
NEARBY & EASILY ACCESSIBLE.

WHEN I WAS THERE LAST WEEK WITH GRASS
CLIPPINGS, I SAW A NEW "NO DUMPING SIGN"
I DON'T KNOW THE REASON FOR THIS, BUT I HOPE
THE TOWN HAS A CLOSE ALTERNATIVE LOCATION
TO DISPOSE OF THIS MATERIAL RATHER THAN
HAVING TO DRIVE THE DISTANCE DOWN HWY 11
(ALSO KNOWN AS NORTHERN ONTARIO'S HIGHWAY
THRU HELL) JUST TO REACH THE NEW LAND
FILL SITE & COMPOST AREA.

I FEEL THAT AN APPROPRIATE SITE CLOSER
TO TOWN FOR THE SOLE USE OF COMPOSTABLE
MATERIAL WOULD BE BENEFICIAL TO ALL.

THE ALTERNATIVE WOULD BE TO USE THE REGULAR
BI-WEEKLY HOUSE HOLD GARBAGE PICK UP TO DISPOSE
OF THIS MATERIAL - BUT THIS WOULD NOT BE
FEASIBLE.

OVER →

A POSITIVE RESPONSE FOR AN
ALTERNATIVE CLOSER SITE WOULD BE
APPRECIATED

Thank you

Fred DeBetti

222 McCasmas Ave
Box 554

705-647-5646

NEW LISTERHED

August 8, 2019

Special Advisor's Report on Blue Box Transition Released

The Ministry of the Environment, Conservation and Parks has posted the final report on the Blue Box mediation process. The report was authored by Mr. David Lindsay, Special Advisor on Recycling and Plastic Waste. The link to the report can be found [here](#).

The [Special Advisor](#) was engaged by the Province on July 7, 2019, to provide advice on how to tackle plastic waste and litter, improve recycling, increase products that can go into the Blue Box, and ensure producers are fully responsible for managing plastic and other packaging at end-of-life.

AMO participated fully in the mediation process on behalf of members. During the process there was a growing alignment amongst all stakeholders on the compelling need to change the Blue Box program, and how transition of the Blue Box to full producer responsibility could be best implemented.

The report recommends a six-year transition of the Blue Box program to full producer responsibility (i.e. the Minister provides direction in 2019, a timeline of 12-18 months for regulation development (2019-2020), a two-year preparation process (2021-2022), and a three-year transition for all municipal programs (2023-2025)).

The recommendations within the report, which will inform the Minister's next steps, are generally aligned with municipal positions. It is important to highlight that there will be many more opportunities for stakeholder and public input going forward.

These changes are needed as the current Blue Box system is not working well. Municipal governments have been advocating for this transition

because our waste systems are not well positioned to respond to the rapidly changing composition of products and packaging, the necessary investments in collection and processing infrastructure, and the demands of end markets.

Producers can best reduce waste, increase the resources that are recovered and reincorporated into the economy, and enable a consistent province-wide system that makes recycling easier and more accessible.

AMO is encouraged by the progress made to date by the government on this file. All stakeholders understand the compelling need for timely action on waste diversion and appear increasingly aligned on the necessary next steps. With global momentum building to reduce waste, increase diversion and improve recycling, transitioning the Blue Box program is an opportunity for Ontario to show commitment and leadership.

As we wait for an announcement on the Blue Box program, we are hopeful that the plan that is ultimately put forward by the Province incorporates municipal advice and allows for adequate time and certainty for all stakeholders to plan and collaborate successfully.

Dave Gordon
Senior Advisor



TEMISKAMING SHORES POLICE SERVICES BOARD

MAY 13, 2019 AT 1:00 P.M.

CITY HALL COUNCIL CHAMBERS – 325 FARR DRIVE

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Board Chair Doug Jelly at 1:00 p.m.

2. **ROLL CALL**

PRESENT: Board Chair Doug Jelly
Board Members Monique Chartrand, Ruth Shepherdson and
Danny Whalen

ALSO

PRESENT: Inspector Joel Breault, O.P.P. – Detachment Commander
Christopher W. Oslund, Board Secretary

REGRETS: Board Member Tyler Twarowski

MEMBERS OF THE PUBLIC PRESENT: None

3. **ADDENDUM / ANNOUNCEMENTS**

None

4. **APPROVAL OF AGENDA**

Resolution No. 2019-20

Moved by: Ruth Shepherdson

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board approves the agenda as printed.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

6. PRESENTATIONS/DELEGATIONS

None

7. APPROVAL OF MINUTES

Resolution No. 2019-21

Moved by: Danny Whalen

Seconded by: Monique Chartrand

Be it resolved that the Minutes of the Temiskaming Shores Police Services Board meeting held on March 25, 2019 be approved as printed.

CARRIED

8. COMMUNICATIONS

a) Association of Municipalities of Ontario – Policy Update

Re: Municipal Budgets may be affected by Animal Cruelty Enforcement Changes

Reference: Received for information.

Resolution No. 2019-22

Moved by: Monique Chartrand

Seconded by: Danny Whalen

Be it resolved that the Police Services Board directs the Board Secretary to prepare a Motion for the Board's consideration at the July 15, 2019 Regular Meeting to petition the Province to designate the Ministry of Agriculture, Food and Rural Affairs as the lead Ministry for Animal Cruelty Enforcement vs. the Ministry of the Solicitor General.

CARRIED

9. OPP BUSINESS

a) **OPP Temiskaming Detachment Report – March/April, 2019**

Resolution No. 2019-23

Moved by: Danny Whalen

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the March/April 2019 OPP Temiskaming Detachment Report.

CARRIED

10. NEW BUSINESS

a) OAPSB Board of Directors Update – Doug Jelly

The Board Chair advised the Board that a Zone meeting will be held at the OAPSB Spring Conference in Windsor. Elections will be held at this time. There is also an election for the Section 10 Director (North) which will be held at the Conference. Don Smith from Thunder Bay has indicated that he is willing to let his name stand for election.

b) Community Safety and Policing Grant

Discussion was held on the new Community Safety and Policing Grant. This grant replaces the former Community Policing Program (CPP) Grant. In the past the Board received \$30,000 in funding from the CPP Grant. We are eligible for \$22,000 in funding under the new program for local initiatives. There is also a second stream of funding to address Provincial priorities (i.e. sexual violence, human trafficking, gang & gun violence). The Board Secretary will prepare an application for both streams of funding. The application deadline is June 6, 2019.

11. BY-LAWS

None

12. CLOSED SESSION

None

13. SCHEDULE OF MEETINGS

- a) Regular Police Services Board meeting – July 15, 2019 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive

14. **ADJOURNMENT**

Resolution No. 2019-24

Moved by: Monique Chartrand
Seconded by: Ruth Shepherdson

Be it resolved that the Regular Meeting of the Temiskaming Shores Police Services Board be hereby adjourned at 1:53 p.m.

CARRIED



CHAIR



SECRETARY



TEMISKAMING SHORES POLICE SERVICES BOARD

JULY 15, 2019 AT 1:00 P.M.

CITY HALL COUNCIL CHAMBERS – 325 FARR DRIVE

MINUTES

1. CALL TO ORDER

The meeting was called to order by Board Chair Doug Jelly at 1:00 p.m.

2. ROLL CALL

PRESENT: Board Chair Doug Jelly
Board Members Monique Chartrand, Ruth Shepherdson and Tyler Twarowski

ALSO

PRESENT: Inspector Joel Breault, O.P.P. – Detachment Commander
Christopher W. Oslund, Board Secretary

REGRETS: Board Member Danny Whalen

MEMBERS OF THE PUBLIC PRESENT: None

3. ADDENDUM / ANNOUNCEMENTS

None

4. APPROVAL OF AGENDA

Resolution No. 2019-25

Moved by: Monique Chartrand

Seconded by: Tyler Twarowski

Be it resolved that the Temiskaming Shores Police Services Board approves the agenda as printed.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

6. PRESENTATIONS/DELEGATIONS

None

7. APPROVAL OF MINUTES

Resolution No. 2019-26

Moved by: Ruth Shepherdson
Seconded by: Monique Chartrand

Be it resolved that the Minutes of the Temiskaming Shores Police Services Board meeting held on May 13, 2019 be approved as printed.

CARRIED

8. COMMUNICATIONS

- a) Oscar Mosquera, Manager Program Development Section – Ministry of the Solicitor General

Re: 2019-2020 R.I.D.E. Grant Allocation

Reference: By-law to be presented.

Resolution No. 2019-27

Moved by: Monique Chartrand
Seconded by: Tyler Twarowski

Be it resolved that the Police Services Board agrees to deal with Communication item 8 a) according to the agenda reference.

CARRIED

9. OPP BUSINESS

- a) **OPP Temiskaming Detachment Report – May/June, 2019**

Resolution No. 2019-28

Moved by: Tyler Twarowski
Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the May/June 2019 OPP Temiskaming Detachment Report.

CARRIED

10. NEW BUSINESS

a) **OAPSB Board of Directors Update – Doug Jelly**

The Board Chair provided a verbal update on the OAPSB. He recently participated in a Board of Directors conference call on June 22, 2019. The Association is still not sure what the Province plans to do with the new Police Services Act. There was some discussion on the Zone structure of the OAPSB as some Detachment Boards in Southern Ontario are covered under two zones.

b) **Animal Cruelty Enforcement Changes**

Resolution No. 2019-29

Moved by: Monique Chartrand

Seconded by: Tyler Twarowski

Whereas the Ontario Society for the Prevention of Cruelty to Animals (OSPCA) announced that it has stopped enforcing animal cruelty legislation related to livestock and horses as of April 1, 2019; and

Whereas the Solicitor General has advised all Chiefs of Police and the OPP that “Police services may see an increase in calls for service related to these matters”; and

Whereas police are not trained for specialized enforcement related to livestock and horses; and

Whereas downloading livestock and horse related enforcement to the police on either a permanent or temporary basis would represent a new unfunded municipal mandate.

Now therefore be it resolved that the Temiskaming Shores Police Services Board hereby petitions the Province to designate the Ministry of Agriculture, Food and Rural Affairs as the lead Ministry responsible for the enforcement of animal cruelty legislation related to livestock and horses; and

Further that a copy of this resolution be forwarded to the Office of the

Premier, the Office of the Solicitor General, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities and John Vanthof, MPP for Timiskaming-Cochrane.

CARRIED

c) **Safety Concerns – Trespassing on vacant private/abandoned properties**

The City’s Protection to Persons and Property (PPP) Committee referred this matter to the Police Services Board. The City’s Building Department advised the PPP Committee on June 25, 2019 that evidence of people trespassing and potentially living in abandoned private properties had been reported to the City.

Inspector Breault advised the Board that the OPP would only be able to investigate if the owner provided permission to enter the property.

d) **“Sharrows” on Wabi River Bridge (Armstrong Street) and Elm Street**

The Board Chair advised the Board that the City will be installing “sharrow lanes” for bicycles/vehicles on the Wabi River Bridge (Armstrong Street) and on Elm Street to May Street to connect with the STATO Trail. The line painting will commence in mid-August.

The Timiskaming Health Unit in conjunction with the Timiskaming Road Safety Coalition has developed an education campaign that will be launched the first week of August.

11. BY-LAWS

Resolution No. 2019-30

Moved by: Ruth Shepherdson

Seconded by: Monique Chartrand

Be it resolved that:

By-law 2019-003 Being a by-law to enter into a funding agreement with Her Majesty the Queen in Right of Ontario as represented by the Solicitor General (2019-2020 RIDE Program Grant)

be hereby given first and second reading.

CARRIED

Resolution No. 2019-31

Moved by: Tyler Twarowski
Seconded by: Monique Chartrand

Be it resolved that By-law 2019-003 be hereby given third and final reading, be signed by the Board Chair and Secretary and the Corporate Seal affix thereto.

CARRIED

12. CLOSED SESSION

None

13. SCHEDULE OF MEETINGS

a) Regular Police Services Board meeting – September 16, 2019 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive

14. ADJOURNMENT

Resolution No. 2019-32

Moved by: Tyler Twarowski
Seconded by: Monique Chartrand

Be it resolved that the Regular Meeting of the Temiskaming Shores Police Services Board be hereby adjourned at 1:43 p.m.

CARRIED

CHAIR

SECRETARY

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, May 16, 2019
Corporation of the Township of Armstrong
Council Chambers
Earlton, Ontario

Attendance: Barbara Beachey, Doug Metson, Earl Read, Carman Kidd, Marc Robillard,
Bryan McNair, Debbie Veerman, Pauline Archambault, Laurie Bolesworth,
Kerry Stewart, Harold Cameron, Sheila Randell

Absent : Mitch Lafreniere, Matt Golcic

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Bryan McNair

BE IT RESOLVED THAT "the meeting of May 16, 2019 be called to order at 6:30 p.m. "

Carried

2. Approval of Agenda

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented."

Carried

3. Approval of Minutes of Last Meeting

Moved by : Doug Metson

Seconded by : Barbara Beachey

BE IT RESOLVED THAT "the Minutes of the Meeting held March 21, 2019, be adopted as presented."

Carried

4. Business Arising from Minutes

None

5. Committee Reports

(a) Financial Report:

Moved by: Bryan McNair

Seconded by: Doug Metson

BE IT RESOLVED THAT "the report of the Finance Committee for the month of April 2019 be adopted as presented and be attached hereto, forming part of these Minutes."

Carried

(b) Property & Maintenance

No Report

(c) Human Resources

Moved by : Doug Metson

Seconded by : Bryan McNair

"WHEREAS ETRAA is in need of a Human Resources Committee";

"BE IT RESOLVED THAT the ETRAA names Marc Robillard,

Pauline Archambault and Debbie Veerman to the Human Resources Committee. Appointments were accepted."

Carried

Moved by : Barbara Beachey

Seconded by : Marc Robillard

"WHEREAS ETRAA had advertised for an Airfield Maintenance Person"; and
"WHEREAS interviews were held";

"BE IT RESOLVED THAT "the ETRAA hires Max Runnalls as Airfield Maintenance Person on a 3 month probation period at a rate of pay to start at \$20.00 per hour."

Carried

Moved by : Doug Metson

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the report of the Human Resources Committee be adopted as presented."

Carried

6. Correspondence

Moved by : Earl Read

Seconded by : Laurie Bolesworth

BE IT RESOLVED THAT "the Correspondence for April 2019, be filed."

Carried

7. Manager's Report

Moved by : Earl Read

Seconded by : Laurie Bolesworth

BE IT RESOLVED THAT "the Manager's Report for the month of April 2019 be adopted as presented, and attached hereto forming part of these Minutes."

Carried

8. Chairman's Remarks/Report

- Carman advised that we should be received another \$40,000 from NOHFC
- we are allowed to claim back 100% HST on capital expenditures

Moved by : Earl Read

Seconded by : Laurie Bolesworth

BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented, and attached hereto forming part of these minutes."

Carried

9. Any New Business

- Board requested Carman to check with FedNor for intern funding
- Harold advised that a flying school is starting next week (NOKA Flight)
- discussion on how to fix the apron around the new T-hangars
- crack sealing quotes requested - to be done before the end of July (NOHFC)
- Harold to obtain quotes for gravel to fill in beside runway

12. Closed Session

None

13. Adjournment

Moved by : Earl Read

Seconded by: : Doug Metson

BE IT RESOLVED THAT "this meeting be adjourned at 7:42 p.m."

Carried


Chair


Secretary

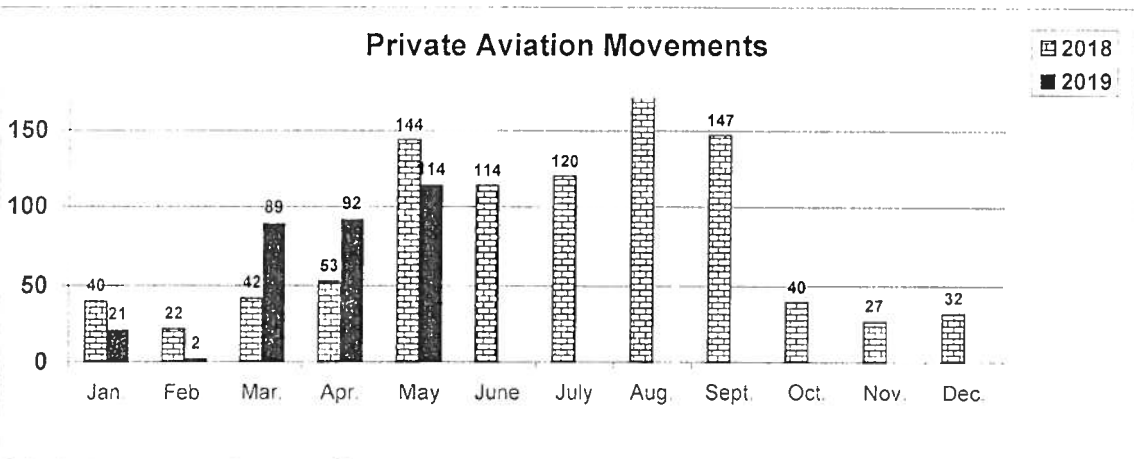
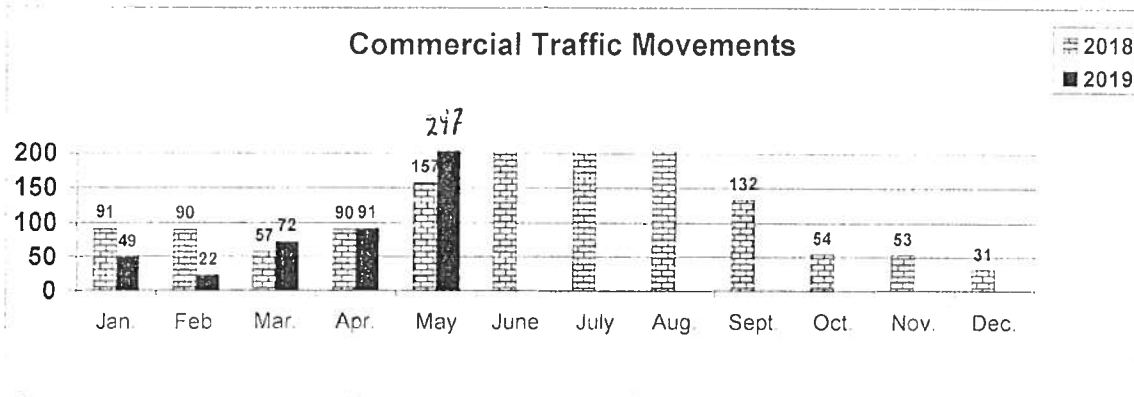
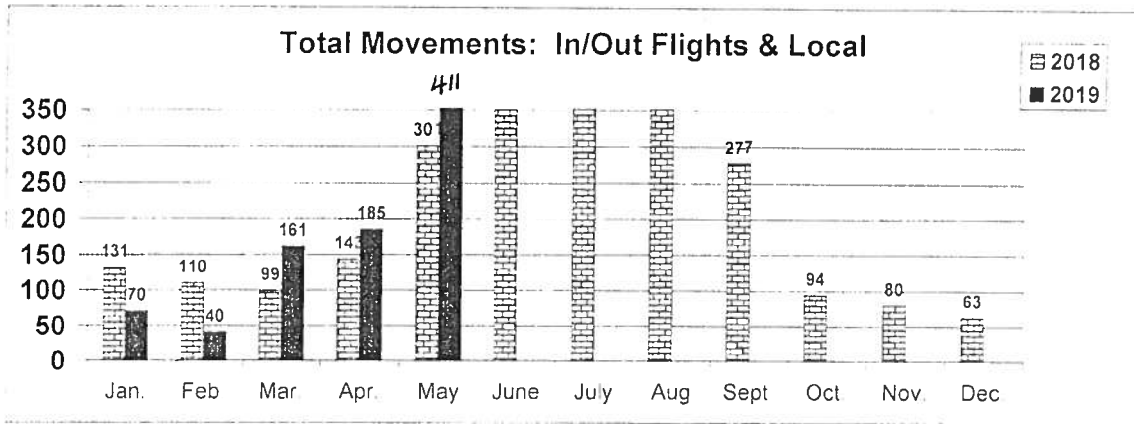

Secretary

EARLTON-TIMISKAMING REGIONAL AIRPORT MAY 2019

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$61,530	\$132,298
Operations	\$9,370	\$407,908
	<hr/>	<hr/>
	\$70,900	\$540,206
 <u>EXPENSES</u>		
Fuel	\$56,493	\$119,142
Operations	\$5,943	\$140,896
	<hr/>	<hr/>
	\$62,436	\$260,038
 <u>NET PROFIT/LOSS</u>		
Fuel	\$5,037	\$13,156
Operations	\$3,427	\$267,012
Capital Expenses	-\$32,000	\$402,126
	<hr/>	<hr/>
	-\$23,536	-\$121,958
 <u>FUEL INVENTORY - JET A1</u>	\$	19,568
<u>FUEL INVENTORY - AVGAS</u>	\$	12,261
<u>FUEL INVENTORY - DIESEL</u>	\$	2,524

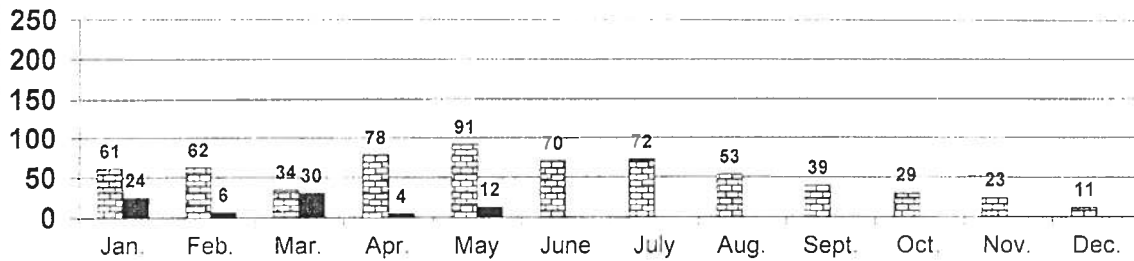
ANNUAL AIRCRAFT MOVEMENTS

AS OF MAY 31, 2019



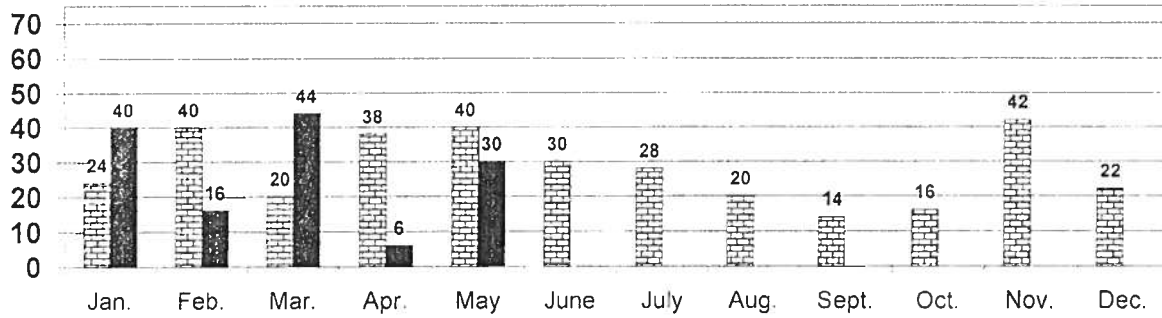
Air Carriers Movements

2018
2019



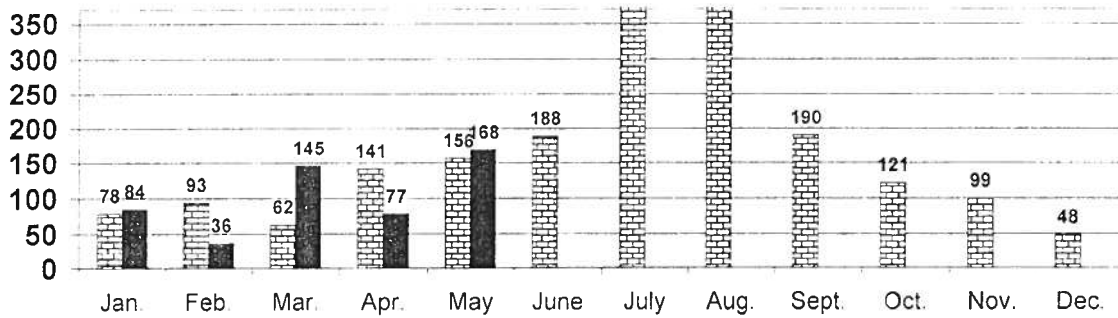
Air Ambulance Movements

2018
2019



Pgrs. via Air Charter

2018
2019



MANAGER'S REPORT MAY 2019

Airport Maintenance Person:

We went through the process of advertising and interviewing for this position. I thank the members of the Human Resources committee for their work to find me a suitable assistant. Max Runnalls is now working at the Airport full time, and is currently being trained in all aspects of our operations.

Fuel Sales:

Jet A1 fuel sales are again the big story. 40,617 litres were dispensed. This was the highest May sales since 2006, when the jets were operating out of our Airport. Again, as I pointed out last month, these sales were mostly to the three Astar helicopters conducting geophysical studies of our area. They have completed phase 1, and will return in July or August to begin phase 2.

Emergency Exercise:

An exercise of our Airport Emergency Response Plan was conducted early in the month by Loomex Corporation. The OPP, Armstrong Fire, EMS, and the EOC for the Twp. of Armstrong attended this table-top session. We were presented with a scenario involving an airplane that hard landed at the end of our main runway with international investors on board. The airplane broke apart and caught fire. Many of the passengers did not speak English. It was a very good practice for all involved. There were recommendations presented in a written report, which has been forwarded to all in the exercise for action.

TEMSAR:

Jim Graydon has retired as the Zone Commander for our TEMSAR Unit 7, Search and Rescue. We thank him for his dedication and hard work, and wish him all the best. His position has been taken by Leslie Tomlin.

Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2019 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
Casey	368	\$3,433	\$3,433.00
Chamberlain	332	\$3,098	\$1,549.00
Charlton and Dack	686	\$6,400	\$3,200.00
Coleman	595	\$5,551	\$5,551.00
Englehart	1479	\$13,799	\$13,799.00
Evanturel	449	\$4,189	\$2,094.50
Harley	551	\$5,141	\$5,141.00
Hilliard	223	\$2,081	\$2,081.00
Hudson	503	\$4,693	\$4,693.00
Temiskaming Shores	9920	\$92,554	\$45,714.50
Thornloe	112	\$1,045	\$1,045.00
Total Contributions	16384	\$152,863	\$99,180.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$99,180

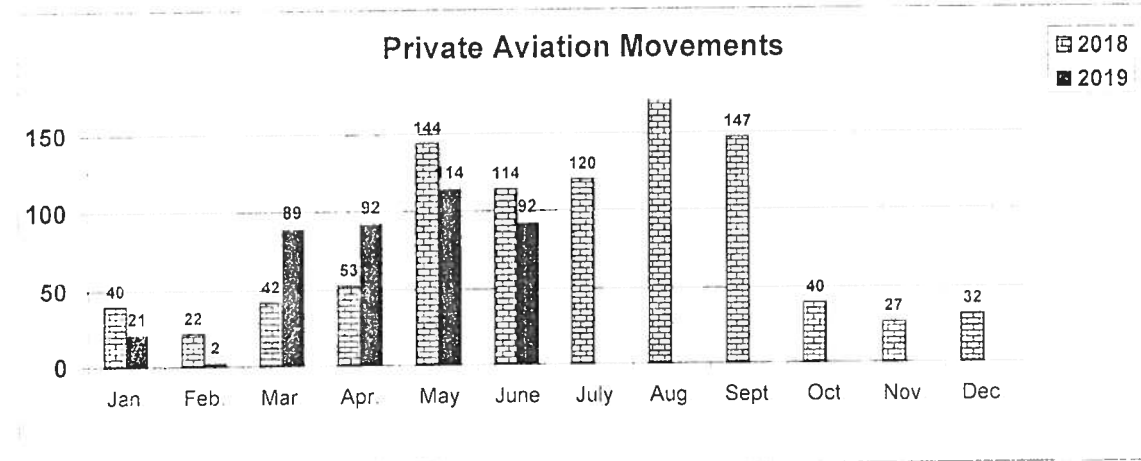
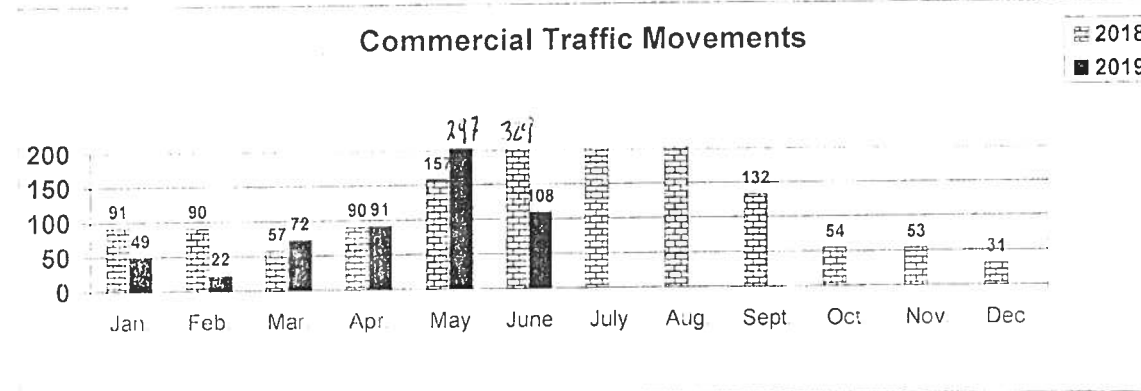
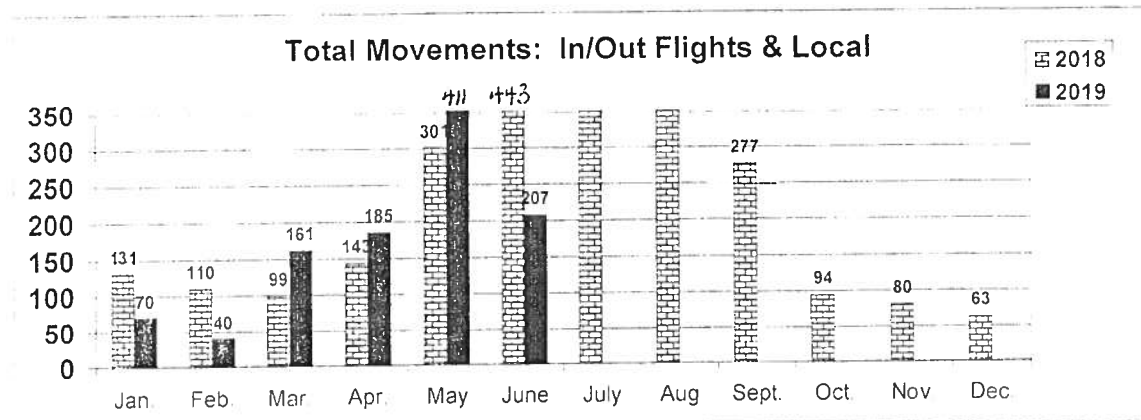
As of June 20, 2019

EARLTON-TIMISKAMING REGIONAL AIRPORT JUNE 2019

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$28,452	\$160,750
Operations	\$11,557	\$419,435
	<hr/>	
	\$40,009	\$580,185
 <u>EXPENSES</u>		
Fuel	\$21,918	\$141,060
Operations	\$17,044	\$168,800
	<hr/>	
	\$38,962	\$309,860
 <u>NET PROFIT/LOSS</u>		
Fuel	\$6,534	\$19,690
Operations	-\$5,487	\$250,635
Capital Expenses		-\$376,875
	<hr/>	
	\$1,017	-\$106,550
 <u>FUEL INVENTORY - JET A1</u>	\$ 24,243	
<u>FUEL INVENTORY - AVGAS</u>	\$ 9,134	
<u>FUEL INVENTORY - DIESEL</u>	\$ 2,236	

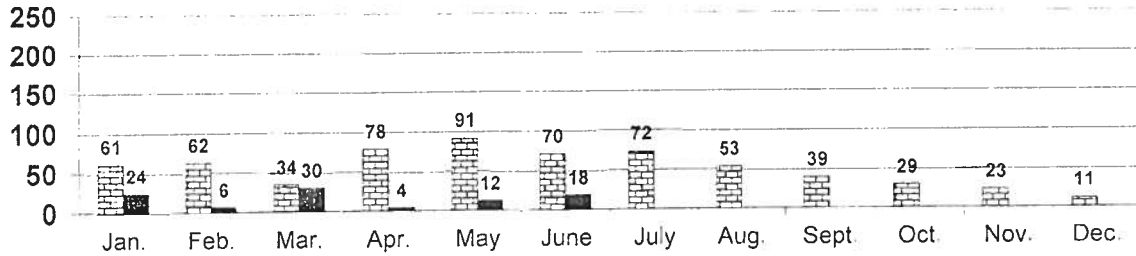
ANNUAL AIRCRAFT MOVEMENTS

AS OF JUNE 30, 2019



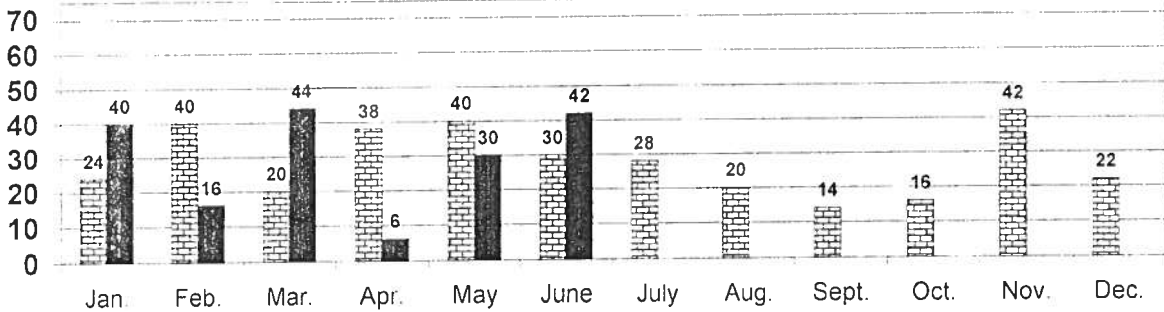
Air Carriers Movements

2018
2019



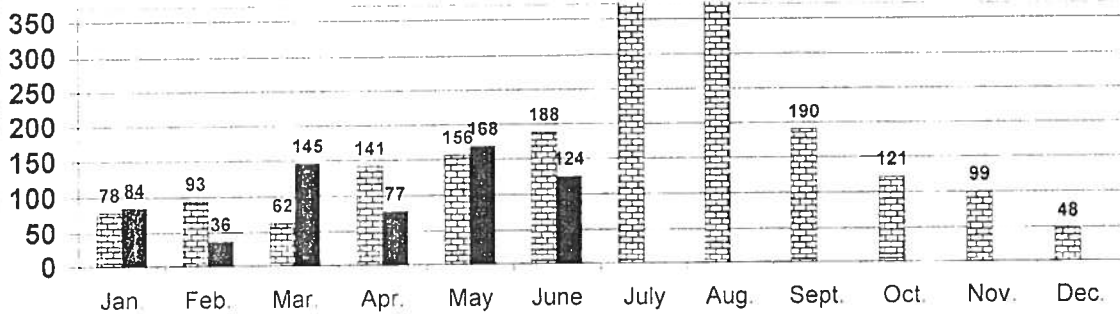
Air Ambulance Movements

2018
2019



Pgrs. via Air Charter

2018
2019



MANAGER'S REPORT JUNE 2019

T Hangars:

The new six airplane T hangars are open for business now at our Airport. We have three occupants at this time. The construction was delayed because of the late start due to the process of permit applications, and engineering studies. The concrete was poured in October, and the main steel frame was assembled. The freezing temperatures and above normal snowfall this winter made it impossible for the workers to assemble the rest of the building until spring.

We can now offer rental space for small airplanes to operate from our Airport year-round.

Fuel Sales:

Avgas sales of 4679 litres is the highest for any June that we have on record. Coupled with 15,736 litres of Jet A1, the total sales of 20,415 beats everything in June for the last fifteen years (except for last year when the MNR was here fighting the forest fire = 155,706).

QA Audit:

Quality assurance audits were conducted at our Airport by Loomex Corporation in June. These audits are intended to fulfil the CARs (Canadian Aviation Regulation) requirements to ensure that the activities at the Airport meet the standards authorized under the Airport Certificate. This audit covered 100% of SMS (Safety Management Systems) and 50% of TP312-Chapter 5.

Harold Cameron
Earlton-Timiskaming Regional Airport Manager

Community Contribution Summary
2019 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
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Chamberlain	332	\$3,098	\$1,549.00
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Thornloe	112	\$1,045	\$1,045.00
Total Contributions	16384	\$152,863	\$99,180.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$99,180

As of July 11, 2019

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

Present: Acting Chair: Florent Heroux
Members: Dan Dawson; Suzanne Othmer

Regrets: Carman Kidd; Voula Zafiris

Also Present: Jennifer Pye, Planner and Secretary-Treasurer

Public: Francine Gosselin, representative B-2019-03 & 04
Bradley Sauve, applicant A-2019-03

1. Opening of Meeting

Resolution No. 2019-14

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment meeting be opened at 1:30 p.m.

Carried

2. Appointment of Chair

Resolution No. 2019-15

Moved By: Suzanne Othmer

Seconded By: Dan Dawson

Be it resolved that the Committee of Adjustment appoints Florent Heroux as the Acting Chair for the June 26, 2019 meeting in the absence of Carman Kidd, Chair.

Carried

3. Adoption of Agenda

Add item 2 – Appointment of Chair

Resolution No. 2019-16

Moved By: Suzanne Othmer

Seconded By: Dan Dawson

Be it resolved that the Committee of Adjustment adopts the agenda as amended.

Carried

4. Declaration of Pecuniary Interest

None

5. Adoption of Minutes

Resolution No. 2019-17

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the February 27, 2019 Committee of Adjustment Meeting as printed.

Carried

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

6. Public Hearings

Acting Chair Florent Heroux advised that this afternoon a public hearing is scheduled for two consent applications and one minor variance application.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

6.1 Consent Applications B-2019-03 and B-2019-04– Jarlette Ltd. on behalf of Pedersen Materials Ltd., Southeast corner of Drive In Theatre Road and Grant Drive

The Chair declared the public hearing for Consent Applications B-2019-03 and B-2019-04 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: Southeast corner of Drive In Theatre Road and Grant Drive; Dymond Concession 3 North Part of Lots 9 and 10; RP 54R-3676 Part 3, RP 54R-5247 Part 1, 3, 4, RP 54R-5289 Part 1; Parcels 903NND and 23075SST.

Purpose of the applications: to sever the northwest corner of the property to create a new 4.6 hectare (11.37 acre) lot for the purpose of constructing a 128-bed long term care facility within a two storey building. Future phases of the development could include up to an additional 128 long term care beds, or a mix of long term care beds and apartment or retirement suites in an addition on the rear of the building. Approval of a Zoning By-law amendment application (to be submitted) will be required for the development.

Statutory public notice: The applications were received on May 27, 2019 and were circulated to City staff. Notice of the complete applications and the public hearing was advertised in the Temiskaming Speaker on June 12, 2019 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 120m of the subject land.

Jennifer Pye reviewed the planning report and advised that in her opinion the applications are consistent with the Provincial Policy Statement (2014), and meet the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

The Committee discussed the revised development proposal. The Committee asked for clarification about the vacant land to the west of the proposed building and Jennifer Pye clarified that the municipal infrastructure would cross that area of land from Grant Drive into the building.

The Committee asked for confirmation that the application had been circulated to neighbours and Ms. Pye noted that it had been circulated in the same area as the previous consent applications for this development. The Committee noted that the new proposal does not include traffic accessing Grant Drive, only Drive-In Theatre Road.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

The Committee asked why the revised development proposal does not include apartment units. Francine Gosselin indicated that the revised floor plan may not be suitable to incorporate the apartment units in the first phase of the development.

The Committee considered the following resolutions:

Resolution No. 2019-18

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2019-03 as submitted by Jarlette Ltd on behalf of Pedersen Materials Ltd for the following lands: Part of Dymond Concession 3, North Part of Lot 9, Parcel 903NND;

And whereas the applicant is requesting to sever a 90.719m x 165m parcel of land from the northwest of the property, which is to be added to the property proposed to be created through application B-2019-04;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the Planning Report dated June 21, 2019 and has considered the recommendations;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores approves Consent Application B-2019-03 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The "Transfer in Preparation";
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation";
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates.
- 2) That the approval of this application hereby supersedes and renders the approval of application B-2018-04 null and void.
- 3) That the applicant is required to apply for and receive approval of a Zoning By-law amendment to rezone the severed portion to permit the proposed use(s) and obtain any relief that may be required from the provisions of the Zoning By-law.
- 4) That the applicant is required to retain a qualified professional to complete the bobolink and eastern meadowlark surveys in spring of 2019, following MNR's recommended protocols, and a summary of the survey results is to be provided to the City of Temiskaming Shores. Should the surveys demonstrate the presence of one or more of these species, the applicant is required to register the activity of removing this acreage of such habitat prior to the initiation of any clearing work, and is to abide by the requirements of the registration.
- 5) This is a lot addition, therefore Section 50 (3 or 5) of the Planning Act applies to any future conveyance or transactions involving the severed property.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

Carried

Resolution No. 2019-19

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2019-04 as submitted by Jarlette Ltd on behalf of Pedersen Materials Ltd for the following lands: Part of Dymond Concession 3, North Part of Lots 9 and 10, Parcel 23075SST;

And whereas the applicant is requesting to sever a 185.979m x 165m parcel of land from the northwest of the property, which is to be added to the property proposed to be created through application B-2019-03;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the Planning Report dated June 21, 2019 and has considered the recommendations;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores approves Consent Application B-2019-04 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The "Transfer in Preparation";
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation";
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates.
- 2) That the approval of this application hereby supersedes and renders the approval of application B-2018-05 null and void.
- 3) That the applicant is required to apply for and receive approval of a Zoning By-law amendment to rezone the severed portion to permit the proposed use(s) and obtain any relief that may be required from the provisions of the Zoning By-law.
- 4) That the applicant is required to retain a qualified professional to complete the bobolink and eastern meadowlark surveys in spring of 2019, following MNR's recommended protocols, and a summary of the survey results is to be provided to the City of Temiskaming Shores. Should the surveys demonstrate the presence of one or more of these species, the applicant is required to register the activity of removing this acreage of such habitat prior to the initiation of any clearing work, and is to abide by the requirements of the registration.
- 5) This is a lot addition, therefore Section 50 (3 or 5) of the Planning Act applies to any future conveyance or transactions involving the severed property.

Carried

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

6.2 Minor Variance Application A-2019-03 – Bradley Sauve, 155 Cross Lake Road

The Chair declared the public hearing for Minor Variance Application A-2019-03 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: 155 Cross Lake Road; Plan M71NB Lots 11 and 12 and Part of Lot 13; Parcel 10334SST.

Purpose of the applications: to permit the construction of a 4m x 5.2m (13' x 17') addition on the rear of the existing house. The subject property fronts on Cross Lake Road and has an exterior side lot line along Nugget Street to the north. The existing house encroaches into the required rear setback (west side of property) and also does not sit square on the property. The proposed addition, which will be constructed as an extension of the west wall the existing house, will further encroach into the rear setback due to the skewed siting of the house.

Statutory public notice: The application was received on June 4, 2019 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker on June 12, 2019 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the planning report and advised that in her opinion the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

The Committee asked for clarification regarding the road allowance to the north of the property. Jennifer Pye clarified that the road allowance is known as Nugget Street and it is municipally-maintained up to the bed to the south. Mr. Sauve indicated that Nugget Street used to connect to King Street before the ditch and sidewalk were installed.

The Committee considered the following resolutions:

Resolution No. 2019-18

Moved By: Suzanne Othmer

Seconded By: Dan Dawson

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2019-03 as submitted by Bradley Sauve for the following lands: 155 Cross Lake Road; Plan M71NB Lots 11 and 12 and Part of Lot 13; Parcel 10334SST;

And whereas the applicant is requesting relief from the following section of the City of Temiskaming Shores Zoning By-law 2017-154:

- 1) Section 6.4 requires a minimum rear yard of 6m. The applicant is requesting 3.6m;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated June 21, 2019 and has considered the recommendations therein;

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2019-03.

Further be it resolved that the following variance be granted:

That the Committee of Adjustment grant relief from Section 6.4 of Zoning By-law 2017-154 to allow a minimum rear yard of 3.6m;

Subject to the following conditions:

- 1) That this approval applies only to the addition as proposed in this application.

For the following reasons:

- 1) The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
- 2) The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
- 3) The variance is desirable for the appropriate development or use of the land, building or structure;
- 4) The variance is minor.

With the following consideration given to written and oral submissions:

None received.

Carried

7. New Business

7.1 2019-2020 Schedule of Meetings

Resolution No. 2019-21

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment adopts the 2019-2020 Schedule of Meetings.

Carried

8. Unfinished Business

None

9. Applications for Next Meeting

Next meeting: Wednesday, July 31, 2019

10. Adjournment

Resolution 2019-22

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment meeting be closed at 2:00 pm.

Carried

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

Wednesday, June 26, 2019

Carman Kidd
Chair

Jennifer Pye
Secretary-Treasurer

MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on May 29, 2019 at 6:30 p.m.

Kirkland Lake – Timiskaming Health Unit Boardroom

1. **CALL TO ORDER**

The meeting was called to order at 6:32 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for City of Temiskaming Shores
Mike McArthur	Municipal Appointee for City of Temiskaming Shores
Jesse Foley	Municipal Appointee for City of Temiskaming Shores
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami and Township of Coleman
Paul Kelly	Municipal Appointee for Township of Larder Lake, Township of McGarry and Township of Gauthier
Kim Gauthier	Municipal Appointee for Township of Armstrong, Township of Hudson, Township of James, Township of Kerns and Township of Matachewan
Merrill Bond	Municipal Appointee for Township of Chamberlain, Municipality of Charlton and Dack, Township of Evanturel, Township of Hilliard and Town of Englehart
Pat Kiely	Municipal Appointee for Town of Kirkland Lake

Regrets

Maria Overton	Provincial Appointee
Vacant	Municipal Appointee for Township of Brethour, Township of Harris, Township of Harley, Township of Casey and Village of Thornloe
Vacant	Provincial Appointee

Timiskaming Health Unit Staff Members

Dr. Monika Dutt	Medical Officer of Health/CEO
Randy Winters	Director of Corporate Services
Kerry Schubert-Mackey	Director of Community Health

3. **PRESENTATIONS**

Tobacco, Alcohol & Cannabis: Current Trends & Challenges

By Walter Humeniuk and Amanda Mongeon (videoconference)

Mr. Humeniuk presented an overview of the current trends and challenges regarding tobacco, alcohol and cannabis. Discussed opportunities for the municipalities to open the conversations with community partners in creating solutions, increasing knowledge, enforcing and supporting by-laws with the assistance of the health unit.

Walter Humeniuk and Amanda Mongeon left the meeting at 6:54 pm.

4. **PRESENTATION**

Board Governance

By Tony Hanlon, Ph.D., University of Toronto in Leadership and Governance

Dr. Hanlon presented an overview of the essential roles of a Board and the existing types of Board. Discussed accountability and challenges with new provincial direction.

Dr. Hanlon left the meeting at 7:58 pm.

5. **APPROVAL OF AGENDA**

MOTION #29R-2019

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health adopts the agenda for its meeting held on May 29, 2019 as presented.

CARRIED

6. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE**

None

7. **APPROVAL OF MINUTES**

MOTION #30R-2019

Moved by: Pat Kiely

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the minutes of April 24, 2019 as presented.

CARRIED

8. **BUSINESS ARISING**

None

9. **FINANCE SUB-COMMITTEE UPDATE**

Dr. Dutt updated the Board on the recent provincial funding direction from the ministry. The latest verbal announcement of no in-year public health cuts will allow the health unit to continue business as usual until further notice. Still awaiting for a formal funding confirmation for year 2019. Uncertain whether budget cuts may occur in January/April 2020.

Dr. Dutt discussed the following motion for Board consideration.

HIRING FREEZE

MOTION #31R-2019

Moved by: Paul Kelly

Seconded by: Jesse Foley

Be it resolved that the Board Finance Sub-Committee recommends that the hiring freeze be changed to a partial hiring freeze with each current vacancy and future needs to be assessed by the Medical Office of Health/CEO, considering factors such as finances, Board and Provincial direction, and ability to deliver front-line services.

CARRIED

10. **REPORT OF MOH/CEO**

Dr. Dutt reported on various external/provincial committee/community activities attended during the month of May 2019.

a. **MOH/CEO ACTIVITY REPORT**

MOTION #32R-2019

Moved by: Merrill Bond

Seconded by: Casey Owens

Be it resolved that the Board of Health acknowledges receipt of the May MOH/CEO Activity Report for information purposes.

CARRIED

MOH/CEO SERVICE AGREEMENT

MOTION #33R-2019

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health approves that the MOH/CEO reduce her commitment to a 0.8 FTE, to allow her to spend one day a week with the Mino M'Shiki Indigenous Health Team as of June 10th, 2019.

CARRIED

b. NORTH EAST PUBLIC HEALTH TRANSFORMATION UPDATE

Dr. Dutt updated the Board on the steering committee's recent developments and activities. The Board discussed and approved the following motion:

NORTHEAST PUBLIC HEALTH COLLABORATION PROJECT**MOTION #34R-2019**

Moved by: Merrill Bond

Seconded by: Kim Gauthier

WHEREAS since November 2017, the boards of health in Northeastern Ontario, namely the Boards for Algoma Public Health, Public Health Sudbury & Districts, Porcupine Health Unit, North Bay Parry Sound District Health Unit, and Timiskaming Health Unit, have proactively and strategically engaged in the *Northeast Public Health Collaboration Project* to identify opportunities for collaboration and potential shared services; and

WHEREAS the *Northeast Public Health Collaboration Project* work to date has been supported by two one-time funding grants from the Ministry of Health and Long-Term Care (MOHLTC); and

WHEREAS subsequent to the proposed transformation of public health announced in the April 11, 2019 provincial budget, the work of the Collaboration has been accelerated and reoriented as the *Northeast Public Health Transformation Initiative* with the vision of a healthy northeastern Ontario enabled by a coordinated, efficient, effective, and collaborative public health entity; and

WHEREAS the Board understands there will be opportunities for consultation with the MOHLTC on the regional implementation of public health transformation;

THEREFORE be it resolved that the Board of Health for Timiskaming is committed to the continued collaboration of the boards of health in Northeastern Ontario and looks forward to ongoing MOHLTC support for this work;

AND FURTHER that the Board, having engaged in this work since 2017, anticipates sharing with the MOHLTC its experiences so that other regions may benefit and further anticipates providing to the Ministry its expert advice on public health functions and structures for the North East.

CARRIED

c. ONTARIO HEALTH TEAMS

Dr. Dutt updated the Board on the recent engagement with the Ontario Health Team (OHT) application for the Temiskaming area. THU has signed onto an initial OHT application with local partners. There is no further commitment currently given uncertainty with provincial public health planning. THU will continue to work with and support local partners. Dr. Dutt to follow up on application status and committee developments as required.

11. MANAGEMENT REPORT

The 2019 Q1 Board Report and Staff List were distributed for information purposes.

12. NEW BUSINESS**a. PROVINCIAL BUDGET ANNOUNCEMENT UPDATE**

No additional information to report.

b. LETTER OF SUPPORT – NORTH EAST PUBLIC HEALTH REGIONAL BOUNDARIES**MOTION #35R-2019**

Moved by: Sue Cote

Seconded by: Mike McArthur

That the BOH for Timiskaming send a letter to the Ontario Minister of Health to support the motion passed by the Sudbury and Districts Health Unit which endorses the position of the Board of Health for the Simcoe Muskoka District Health Unit, that the organization of their public health services remains intact as they transition to the new regional public health entity. Further that, the BOH for Timiskaming asks that this letter be copied to the local MPP, Chief Medical Officer of Health for Ontario, the Premier of Ontario, the Association of Local Public Health Agencies and all Ontario Boards of Health.

CARRIED

c. OPIOID POISONING INFOGRAPHIC

Opioid report distributed for information purposes. Information and data is being shared with community partners. A surveillance system is currently in place to offer to partners. Continuing relationships to share quality/useful data to assist in reducing numbers and address this ongoing issue.

13. CORRESPONDENCE**MOTION #36R-2019**

Moved by: Sue Cote

Seconded by: Mike McArthur

Be it resolved that the Timiskaming Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

14. NEXT MEETING

The next regular meeting of the Timiskaming Health Unit Board of Health will be held on September 4, 2019 in Englehart at 6:30 p.m.

15. **ADJOURNMENT**

MOTION #37R-2019

Moved by: Kim Gauthier

Seconded by: Paul Kelly

Be it resolved that the Timiskaming Board of Health agrees to adjourn the meeting at 9:00 p.m.

CARRIED



MINUTES

Timiskaming Health Unit Board of Health

Special Meeting held on June 3, 2019 at 6:30 P.M.

New Liskeard – Timiskaming Health Unit Boardroom

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Patrick Kiely	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Maria Overton	Provincial Appointee
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Kim Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan

Regrets

Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Dr. Monika Dutt	Medical Officer of Health/CEO
Vacant	Provincial Appointee
Vacant	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Timiskaming Health Unit Staff Members

Rachelle Cote	Executive Assistant
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Also present

Don Studholme	Consultant - Operational Review
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3. **APPROVAL OF AGENDA**

MOTION #1S-2019

Moved by: Pat Kiely

Seconded by: Jesse Foley

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on June 3, 2019, with the following addition.

- Operational Review – Interim Report

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **IN-CAMERA**

MOTION #2S-2019

Moved by: Mike McArthur

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to move in-camera at 6:31 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (April 24, 2019)
- b. Operational Review – Interim Report

CARRIED

Mr. Studholme left the meeting at 7:42 p.m.

6. **RISE AND REPORT**

MOTION #3S-2019

Moved by: Sue Cote

Seconded by: Paul Kelly

Be it resolved that the Board of Health agrees to rise with report at 8:26 p.m.

In-Camera Minutes

MOTION #4S-2019

Moved by: Jesse Foley

Seconded by: Casey Owens

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on April 24, 2019 as presented.

CARRIED

7. **ADJOURNMENT**

MOTION #5S-2019

Moved by: Maria Overton

Seconded by: Paul Kelly

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 8:32 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder



MINUTES

Timiskaming Health Unit Board of Health

Special Meeting held on June 20, 2019 at 5:00 P.M.

New Liskeard – Timiskaming Health Unit Boardroom

1. The meeting was called to order at 5:00 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Patrick Kiely	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores (arrived at 5.15 pm)
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Maria Overton	Provincial Appointee (arrived at 5.06 pm)
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Kim Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan

Regrets

Vacant	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Vacant	Provincial Appointee

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health
Rachelle Cote	Executive Assistant

Also present

Don Studholme	Consultant - Operational Review
Laura Dias	Staff Member, OPSEU Local 674 Vice-President

3. APPROVAL OF AGENDA**MOTION #6S-2019**

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its special meeting held on June 20, 2019, with the following addition.

6c – Acknowledgement of OPSEU Letter

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None.

5. APPROVAL OF MINUTES**MOTION #7S-2019**

Moved by: Patrick Kiely

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the minutes of its regular meeting on May 29, 2019, as presented and the minutes of the special meeting held on June 3, 2019, as amended (*correction to the attendance of Merrill Bond – moved to Regrets*).

CARRIED

6. NEW BUSINESS**a. SIGNING AUTHORITY – ACTING MOH****MOTION #8S-2019**

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health approves to add Dr. Glenn Corneil as a signing authority, effective June 20, 2019.

CARRIED

b. AMALGAMATION OF HEALTH UNITS UPDATE – ALPHA CONFERENCE

Chair Kidd attended the alpha Conference in Kingston on June 9-11, 2019. Chair Kidd provided a brief overview and shared comments and feedback of the presentation from Dr. David Williams.

Dr. Corneil updated the Board on the North East Steering Committee meetings held on June 17 and 18, 2019, in Sudbury. The committee's efforts are moving quickly to hopefully influence the Ministry prior to the new legislation expected to pass in the Fall.

c. **ACKNOWLEDGEMENT OF OPSEU LETTER**

MOTION #9S-2019

Moved by: Mike McArthur

Seconded by: Sue Cote

Be it resolved that the Board of Health acknowledges receipt of the letter from OPSEU Local 674 received on June 20, 2019.

CARRIED

The Board will respond to the above letter in due time.

Laura Dias left the meeting at 5:15 p.m.

5. **IN-CAMERA**

MOTION #10S-2019

Moved by: Merrill Bond

Seconded by: Paul Kelly

Be it resolved that the Board of Health agrees to move in-camera at 5:15 p.m. to discuss the following matters under section 239 (2):

- a. Operational Review – Consultant Report
- b. In-Camera Minutes (June 3, 2019)

CARRIED

Mr. Studholme left the meeting at 6:30 p.m.

6. **RISE AND REPORT**

MOTION #11S-2019

Moved by: Paul Kelly

Seconded by: Patrick Kiely

Be it resolved that the Board of Health agrees to rise with report at 6:54 p.m.

IN-CAMERA MINUTES

MOTION #12S-2019

Moved by: Maria Overton

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on June 3, 2019 as amended.

Correction to the attendance of Merrill Bond – moved to Regrets.

CAO POSITION

MOTION #13S-2019

Moved by: Merrill Bond

Seconded by: Casey Owens

Be it resolved that the Board of Health agrees to post the position of a temporary CAO, and that the Board appoint Dr. Glenn Corneil as the Acting CEO as well as the Acting MOH.

OPERATIONAL REVIEW – CONSULTANT REPORT

MOTION #14S-2019

Moved by: Mike McArthur

Seconded by: Kim Gauthier

Be it resolved that the Board of Health accepts the report from the consultant, Don Studholme, for review and discussion.

CARRIED

7. **ADJOURNMENT**

MOTION #15S-2019

Moved by: Mike McArthur

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to adjourn the special meeting at 6:58 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder



MINUTES

Timiskaming Health Unit Board of Health

Special Meeting held on July 3, 2019 at 6:30 P.M.

New Liskeard – Timiskaming Health Unit Boardroom

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Mike McArthur	Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Kim Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan

Regrets

Jesse Foley	Municipal Appointee for Temiskaming Shores
Maria Overton	Provincial Appointee
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Patrick Kiely	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Vacant	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health
Rachelle Cote	Executive Assistant

3. **APPROVAL OF AGENDA**

MOTION #16S-2019

Moved by: Kim Gauthier

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its special meeting held on July 3, 2019, as presented.

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

MOTION #17S-2019

Moved by: Paul Kelly

Seconded by: Sue Cote

Be it resolved that the Board of Health approves the minutes of its special meeting on June 20, 2019, as presented.

CARRIED

6. **IN-CAMERA**

MOTION #18S-2019

Moved by: Sue Cote

Seconded by: Casey Owens

Be it resolved that the Board of Health agrees to move in-camera at 6:32 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (June 20, 2019)
- b. Operational Review – Consultant Report
- c. CAO Position

CARRIED

7. **RISE AND REPORT**

MOTION #19S-2019

Moved by: Mike McArthur

Seconded by: Paul Kelly

Be it resolved that the Board of Health agrees to rise with report at 7:41 p.m.

IN-CAMERA MINUTES

MOTION #20S-2019

Moved by: Sue Cote

Seconded by: Kim Gauthier

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on June 20, 2019 as presented.

8. **ADJOURNMENT**

MOTION #21S-2019

Moved by: Mike McArthur

Seconded by: Casey Owens

Be it resolved that the Board of Health agrees to adjourn the special meeting at 7:43 p.m.

CARRIED

1. CALL TO ORDER

Meeting called to order at 10:03 a.m.

2. ROLL CALL

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Brad Hearn | <input checked="" type="checkbox"/> Monique Chartrand |
| <input checked="" type="checkbox"/> Chris Oslund | <input checked="" type="checkbox"/> Thomas McLean | <input checked="" type="checkbox"/> Victor Legault |
| <input checked="" type="checkbox"/> Timothy Uttley | <input checked="" type="checkbox"/> John McCarthy | <input checked="" type="checkbox"/> Serenna Besserer |
| <input checked="" type="checkbox"/> Shelly Zubyck | <input type="checkbox"/> Derrick Buffam | <input type="checkbox"/> John Stothers, OFMEM |
| <input checked="" type="checkbox"/> Kelly Conlin | <input checked="" type="checkbox"/> Maria McLean | |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Move the election of chair (Item 10.5) to beginning of meeting

Recommendation EMPC-2019-001

Moved by: Chris Oslund

Be it resolved that:

The Emergency Management Program Committee elects Thomas McLean as Chairperson and Tim Uttley as Co-Chairperson to run concurrent with the four-year term of Council.

Carried

Add section 10.6 – Host Community (added by Serena Besserer, Red Cross)

4. APPROVAL OF AGENDA

Recommendation EMPC-2019-002

Moved by: Mayor Carman Kidd

Be it resolved that:

The Emergency Management Program Committee agenda for the March 28th, 2019 meeting is approved as amended.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation EMPC-2019-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Emergency Management Program Committee minutes of the November 13th, 2018 meeting be adopted as presented.

Carried

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7. DELEGATIONS

None

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

9.1 Resident Notification System (Telmatik Systems)

Discussion:

Brad Hearn, IT Administrator is currently working on completing the contract with Telmatik with hopes to have it functional by the end of Summer.

10. NEW BUSINESS

10.1 2019 EMPC Maintenance Work Plan Review

Discussion:

Tim Uttley presented the draft Maintenance Work Plan outlining meeting dates, training opportunities and annual exercise in the fall. There is an opportunity to include other townships and municipalities from our area in the exercise as well.

10.2 EMPC Terms of Reference Review

Recommendation EMPC-2019-004

Moved by: Chris Oslund

Be it resolved that:

The Emergency Management Program Committee hereby acknowledges the annual review of the Terms of Reference.

Carried

10.3 Emergency Response Plan Review

Discussion:

A full review was completed in 2018. Tim Uttley reviewed the minor changes that were made. Tim will be reviewing the wording in Section 5.3 and report back to the Committee.

10.4 Establish EP Week Planning Sub-Committee

Discussion:

The sub-committee will be made up of the following committee members: Thomas McLean, Tim Uttley, Vic Legault, Monique Chartrand, Carman Kidd and Shelly Zubyck.

The sub-committee will meet to work on the upcoming Emergency Preparedness week and what topics the Committee want to highlight during that week. The Committee discussed creating an online survey to get the community engaged and provide the group with feedback.

10.5 Host Community

Discussion:

Serena Besserer asked whether or not the City would be willing to be a host community for evacuees from the James Bay Coast. Chris Oslund indicated that there has been no request as of yet, and the City would likely decline to be a host community this year.

11. SCHEDULE OF MEETINGS

- Thursday, June 27, 2019 – 10:00 a.m.
- Thursday, September 26, 2019 – 10:00 a.m.
- Thursday, November 28, 2019 – 10:00 a.m.

12. ADJOURNMENT

Recommendation EMPC-2019-005

Moved by: Shelly Zubyck

Be it resolved that:

The Emergency Management Program Committee meeting is adjourned at 11:36 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 10:06 a.m.

2.0 ROLL CALL

- Mayor Carman Kidd
- Chris Oslund, City Manager
- Councillor Doug Jelly
- Councillor Danny Whalen
- Doug Walsh, Director of Public Works
- Mitch Lafreniere, Manager of Physical Assets
- Steve Burnett, Technical and Environmental Compliance Coordinator
- Airianna Misner, Works Clerk

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Add Under New Business 9.1 – Haileybury Arena Roof

4.0 ADOPTION OF AGENDA

Recommendation BM-2019-026

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the June 25, 2019 meeting be adopted as amended.

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2019-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting previous meeting minutes of May 14, 2019 be adopted as presented.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

7.0 PRESENTATIONS

8.0 UNFINISHED BUSINESS

8.1 New Liskeard Library Update

Discussion:

The tender documents will be ready next week and will include pricing options.

Recommendation BM-2019-028

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Committee Meeting hereby recommends staff move forward with the release of the tender documents once they become available.

Carried

8.2 Construction of new shed- 200 Lakeshore (Public Works)

Discussion:

Construction is still underway.

8.3 Fuel Tanks – North Marina Haileybury

Discussion:

Work continues on the relocation of the tanks. The concrete slab will be poured this week.

8.4 Ice damage to infrastructure – Follow up

Discussion:

Mitch will be presenting an update at the July 9th Council meeting in regards to the extent of the damage caused by the ice buildup at the Haileybury south marina.

8.5 2019 Capital Budget (Property Maintenance) Update

Discussion:

Mitch provided the Committee with the following updates in regards to the 2019 capital budget:

- 2019 fleet tenders have been released and/or received.
- Upgrades at the Don Shepherdson Memorial arena are currently underway
- LED lights are being installed at the Don Shepherdson Memorial Arena
- PFC upgrades are on-going – waiting on final pending invoice of approx. \$22,000
- Renovations at the Haileybury Medical Centre are complete.

9.0 NEW BUSINESS

9.1 Shelley Herbert Shea Memorial Arena – Roof repair

Discussion:

Mitch informed the committee that the roof at the Shelley Herbert Shea memorial arena needs to be replaced. For the remainder of 2019, we will continue to patch it and include in the 2020 budget submission.

10.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for August 22, 2019 10:30 a.m.

11.0 ADJOURNMENT

Recommendation BM-2019-029

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 10:27 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

Meeting called to order at 1:29 p.m.

2. ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Shelly Zubyck, Director of Corporate Services |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input type="checkbox"/> James Franks, Economic Development Officer |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official |
| | <input type="checkbox"/> Kelly Conlin, Executive Assistant |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Add item 9.6 MAT Tax
Add item 10.4 – Butt Out Program
Add item 12.1 – Fire Services

4. APPROVAL OF AGENDA

Recommendation PPP-2019-030

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee agenda for the June 25, 2019 meeting be approved as amended.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2019-031

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee minutes of the May 7, 2019 meeting be adopted as presented.

Carried

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

7. PRESENTATIONS

8. CORRESPONDENCE FROM COUNCIL/INTERNAL COMMITTEES

8.1 Garbage on Firstbrook Rd.

Discussion:

The committee reviewed the letter received by Mr. Robert Burrows. Clayton provided an update that the names of the individuals were found within the contents of the garbage and charges have been laid. Clayton will send response back to Mr. Burrows.

8.2 Retaining Wall – Lakeshore Road

Discussion:

Issue is ongoing. Clayton is in discussions with the property owner on how to proceed with repairing the wall. Clayton will report back to committee.

8.3 Parking Ticket – Match Factory

Discussion:

The committee reviewed the email receive by Ms. Jackie Walkinshaw. Ticket complaints should not be coming to the committee level as there are avenues to process the ticket. The ticket stands.

The committee discussed the location of the bus stop and accessible spots along Armstrong St. The committee would like a full review of accessible stops to be completed in 2019. Add to accessibility committee agenda for discussion.

9. BUILDING AND BY-LAW

9.1 Uniboard Building

Discussion:

Clayton provided an update on the cleanup of the collapsed portion of the building. The owner of the property has been invoiced for the costs.

The committee discussed the safety concerns of the remaining building and the possibility of it collapsing. As the building is under receivership, Chris will contact Grant Thornton to advise them of the state of the building.

The committee discussed the Boat House in Haileybury and would like it added to the next Police Services Board meeting agenda for discussion.

9.2 Fence – 568 Bolger Ave. New Liskeard

Discussion:

The Committee was made aware of a neighbourly dispute on Bolger Ave. One resident is installing a fence and has requested that the fence be 7 feet tall which is over the allowance in the by-law. The CBO has the ability to approve a variance under discretion. Clayton will contact the individual to approve a 6.6 foot fence to the side of the home.

A complaint regarding the burning of garbage was also discussed. Clayton advised that the MOE and the Fire Dept. are investigating.

9.3 Short Term Accommodations

Discussion:

The committee directed Shelly to begin investigating what other communities are doing and to bring a recommendation to the committee.

9.4 Planning Fees Update

Discussion:

Jennifer outlined that some fees are not established for some requested items. She provided examples of other municipalities and will be bringing an admin report to Council to adopt missing fees.

9.5 Land Use Compatibility Study Review

Discussion:

Jennifer reported to the committee the request from a resident on Sharpe Lake to remove the hold from the property in order to build a year round residence and her concerns regarding the Land Use Compatibility Study that was provided. The committee passed the following recommendation:

Recommendation PPP-2019-032

Moved by: Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee direct staff to prepare an admin report for the August 13th, 2019 regular meeting of Council to remove the hold on the property and waive the peer review.

9.6 MAT Tax

Discussion:

The committee discussed implementing the tax and referring it back to the Temiskaming Shores Development Corporation and Council for discussion.

Recommendation PPP-2019-033

Moved by: Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee directs staff to begin stakeholders consideration and discussions and develop a draft plan on how the funds will be used.

10. FIRE AND EMERGENCY SERVICES

10.1 Monthly Fire Report

Discussion:

Tim Uttley reviewed the monthly fire report.

10.2 2018 Annual Fire Report

A draft annual report will be presented at the July 9th, 2019 Council Meeting.

10.3 Volunteer Firefighter Appointment

Discussion:

Tim will be presenting a report to Council on July 9th, 2019 to appoint Mr. Andrew Belanger Parcher to the Haileybury Station.

10.4 Butt Out Program

Discussion:

Tim reported that he has met with OPP representatives regarding an educational program to “Butt Out”. He will report back.

11. ECONOMIC DEVELOPMENT

12. CLOSED SESSION

Recommendation PPP-2019-034

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 2:58 p.m. to discuss the following matter:

- a) Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations or employee negotiations
 - Fire Services

Carried

Recommendation PPP-2019-035

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 3:17 p.m.

Carried

13. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for August 22, 2019 starting at 1:30 p.m.

14. ADJOURNMENT

Recommendation PPP-2019-036

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 3:18 p.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

2. ROLL CALL

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Darrell Phaneuf, Environmental Superintendent |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input checked="" type="checkbox"/> Al Proteau, Transportation Superintendent (A) |
| <input type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Airianna Misener, Works Clerk |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works | |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance | |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Under New Business – 10.2 Lakeshore Rd. – Huisman water

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PW-2019-037

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the June 25, 2019 meeting be approved as amended.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2019-038

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee minutes for the May 14, 2019 regular meeting be adopted as presented.

Carried

7. PRESENTATIONS

7.1 Water metering pilot project - results

Discussion:

Steve Burnett presented the water metering pilot project data collected from 2016-2018. Overall, the municipality is not covering the cost to supply water, and there are significant variances in each former municipality. Steve also presented rates from other municipalities to give the Committee an idea of where the City should be in regards to water rates.

Recommendation PW-2019-039

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports the implementation of an ICI (Industrial, Commercial, Institutional) water metering program in 2020, and further; refers the presentation and recommendation to the Corporate Services Committee for discussion on the financial aspect of the program.

Carried

8. INTERNAL/EXTERNAL CORRESPONDENCE

9. UNFINISHED BUSINESS

9.1 WOOD - New Waste Management Capacity

Previous Discussion:

The Environmental Assessment (EA) has been received with some conditions. A representative from WOOD will be presenting the information contained in the EA to Council, as well as providing information on what the next steps in the process are. The Committee inquired about Cobalt's financial obligations to both the closure of the Haileybury Landfill and the re-opening of the New Liskeard Landfill. Depending on the requirements of the EA, as well as monitoring of the Haileybury landfill once it's closed, the costs could be significant. Staff will investigate the current agreement and report back.

Discussion:

Upon investigation of the current agreement, it was determined that Cobalt's contribution to the landfill is 12%. The Committee would like staff to begin discussions with Cobalt for the new agreement that will be required once the New Liskeard landfill reopens.

Recommendation PW-2019-040

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby recommends a fee for service charge for the Town of Cobalt in the new agreement for use of the City's landfill and further directs staff to begin discussions with the Town of Cobalt.

Carried

9.2 Public Works Staff Training

Previous Discussion

Four members of the Public Works Department will be starting their diploma in Executive Management in the fall of 2019. Members of the Environmental Division will be working on a prep course for Level 1/2 Sewer.

Discussion:

Work on the level 1&2 prep course continues. PW staff are looking into Equipment Operator refresher training.

9.3 Public Works Department Update

Previous Discussion

Public Works Week starts next week with several activities planned. The two summer students will be starting shortly.

Discussion:

No update

9.4 Full Solid Waste Management Program

Previous Discussion:

Steve Burnett has received a call from our recycling processor who indicated there has been a significant reduction in the amount of contaminated waste in the City's recycling.

The City has received a letter from Phippen Waste Management in regards to an extension of the current contract. The contract would address any changes associated with the Waste Free Ontario Act that may occur.

The options presented in the proposal are as follows:

Option 1 - 5-year extension to existing contract at an increase of 5% plus an annual CPI Ontario "all items excluding energy" increase at the beginning of each year

Option 2 – 10-year extension to the existing contract at an increase of 2% plus an annual CPI Ontario "all items excluding energy" increase at the beginning of each year

Option 3 – 15-year extension to the existing contract with plus an annual CPI Ontario "all items excluding energy" increase at the beginning of each year, renegotiate after first 5 and 10 years.

Recommendation PW-2019-034

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby request that staff re-negotiate Option # 3 of the proposal from Phippen Waste Management for a 15-year extension to the existing contract with no negotiations at 5 and 10 years and only a CPI increase applied annually.

Carried

Discussion:

Staff met with Phippen Waste Management who had concerns relating to the inability to renegotiate at 5 and 10 years. As a result, staff informed the Corporate Services Committee and were provided with direction to proceed with Option 3 as presented by Phippen Waste Management.

9.5 2019 Roadway Rehabilitation Program

Previous Discussion:

Miller Paving will be getting started within the next couple weeks.

The Committee inquired as to whether or not the rumble strips along the STATO trail will be completed this year.

Discussion:

The paving portion of the program is complete. Micro surfacing on the West Road and patch work will be begin shortly.

9.6 Highway 65E/ Grant Drive Extension

Previous Discussion:

The City is still waiting on written confirmation from the Ministry of Transportation on their level of commitment to the Grant Drive Extension.

Discussion:

Chris Oslund and Doug Walsh will be meeting with the Ministry of Transportation to discuss a cost sharing agreement. On-going.

9.7 Funding Applications

Previous Discussion:

The Township of Harley has submitted the joint applications for the Uno Park East Bridge project and James Franks has submitted an application for the Dymond Looping Phase II project.

Discussion:

No update

9.8 Strategic Plan – Update

Previous Discussion:

No update

Discussion:

No update

9.9 Crosswalk – John Street/Whitewood Avenue

Previous Discussion:

No update

Discussion:

The materials for the crosswalk have been ordered. A majority of the work will be completed by PW staff with the exception of the concrete. There is a 6-8-week delay on the cross signal.

9.10 Beach Gardens

Previous Discussion:

Construction is underway at the Beach Gardens development. Council will be reviewing a request to accept the roadway at an upcoming Special Council meeting.

Discussion:

No update

9.11 Uniboard Facility – Lakeshore Road

Previous Discussion:

There is still no hauling of leachate at this time. Lathem's have started the clean up at the site where there was a collapse.

Discussion:

Both staff and OCWA have been in contact with the MECP in regards to the treatment of the leachate that has been received to date.

9.12 ONR – Office Terminal at the Chamber of Commerce

Previous Discussion:

No update

Discussion:

Chris Oslund and Doug Walsh have met with representatives to discuss the concerns over snow removal and how to address them prior to winter operations.

9.13 Bicycle Paths

Previous Discussion:

Tammie Caldwell presented a summary of the requests from the Bicycle Friendly Committee, which was recently presented and supported by the BIA.

Recommendation PW-2019-033

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee supports the following as part of the 2019-line marking work to address the requests from the Bicycle Friendly Committee:

- The installation of a lane on Georgina Avenue with sharrows and a connector up View Street to Rorke Avenue (Ste. Croix) and;
- The installation of sharrows and green blocks on the bridge on Armstrong Street and further that; the Committee encourages the Bicycle Friendly Committee to implement an education program and develop a master plan in cycling routes within the City.

Carried

Discussion:

Doug Walsh is recommending to not have the bike lane line painted on the side of Georgina Avenue in Haileybury due to the condition of the asphalt. The Committee was also concerned with the liability associated with having the bike lane with bad road conditions.

9.14 Asset Management Software

Previous Discussion:

After further discussions, staff determined the City is not in the best position to go ahead with the software purchase at this time.

Discussion:

The purchase of the software was not included in the 2019 budget.

9.15 Golf Course Bridge - Update

Previous Discussion:

Britt Herd and Dan MacDonald of Miller Paving attended the meeting to discuss their recent proposal for the Golf Course Road Bridge Rehabilitation project, which came in approximately \$300K over the budgeted amount. With the cancellation of the Albert Street project, the City has sufficient funds to cover the unfunded amount. A full report will be presented at the May 21st Council meeting.

Recommendation PW-2019-032

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby supports the recommendation outlined in PW-016-2019: Golf Course Road Bridge Rehabilitation report.

Carried

Discussion:

The pre-start meeting took place last week and a preliminary design will be available for review by July 6. Bridge shut down will begin the week following the August long weekend. Millers will be providing the notification.

9.16 Gravel Application – Rural Roads

Previous Discussion:

Mayor Kidd brought forward a concern about the some of the gravel roads in the City being down to clay and inquired as to whether or not the Public Works staff would be able to haul gravel out to these roads and have them graded. Doug Walsh and Jamie Sheppard explained to the Committee that we have limited trucks and at times they are busy helping with other jobs such as water breaks. However, the City can hire trucks to specifically haul the gravel if Council choses to do so. Councillor Whalen asked if the City had made any decisions of the one-time funding from the provincial government that we are receiving (\$700K). The Committee discussed the benefits of using the funding for a rural roads program.

Recommendation PW-2019-035

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee recommends to Council that the one-time efficiency funding be directed to a rural roads program and further directs staff to report on the justification of the efficiencies.

Carried

Discussion:

Gravel will be hauled and placed once the crushing is complete.

10. NEW BUSINESS

10.1 Mowat Landing Road

Discussion:

Doug Walsh informed the Committee that Mowat Landing Road is beyond repair. Staff are investigating options on load restrictions as well as the cost to return the road back to gravel surface with potential to resurface in 2020.

10.2 Lakeshore Road – Huisman Water

Discussion:

A small amount of chlorine was recently detected in a sample. Storm water samples also had chlorine. Investigation and documentation of the sampling will continue

11. ADMINISTRATIVE REPORTS

12. CLOSED SESSION

13. NEXT MEETING

The next meeting of the Public Works Committee is scheduled for August 22, 2019 to commence at 8:30 a.m.

14. ADJOURNMENT

Recommendation PW-2019-041

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee meeting is adjourned at 9:58 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 1:42 p.m.

2.0 ROLL CALL

- | | |
|--|--|
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Chris Oslund, Temiskaming Shores |
| <input type="checkbox"/> Councillor Patricia Hewitt | <input type="checkbox"/> Brian Walker, Cobalt |
| <input checked="" type="checkbox"/> Mayor George Othmer, Cobalt | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Mike Harrison, Cobalt | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4.0 APPROVAL OF AGENDA

Recommendation TC-2019-010

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee agenda for the June 26, 2019 meeting be approved as printed

Carried

5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2019-011

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee minutes for the April 17, 2019 meeting be adopted as printed.

Carried

6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

7.0 CORRESPONDENCE

7.1 Letter from Coleman Township – Confirmation of Financial Support

Discussion:

Received for information

7.2 Request for free use of transit – September 28/29, 2019

Recommendation TC-2019-012

Moved by: Councillor Mike Harrison, Cobalt

Be it resolved that:

The Temiskaming Transit Committee hereby declines the request for free use of transit on September 28/29, 2019.

Carried

8.0 UNFINISHED BUSINESS

8.1 Update on Passenger Counts

Discussion:

Work continues to repair the issue with counting system. Contractors are on site this week.

8.2 Funding application update

Discussion:

The funding application for the 10-year transit funding program with ICIP has been submitted for consideration. The Committee will be updated as more information becomes available.

8.3 Transit YTD Financial update

Discussion:

Chris Oslund reviewed the year-to-date financials, advising the Committee we are currently approximately \$11,000 surplus on revenues and \$2,000 less in expected expenses.

9.0 NEW BUSINESS

9.1 Transit Rider Audit

Discussion:

Chris and Mitch reviewed comments received. The Committee felt the comments were valuable and will assist in improving different areas of the transit, specifically the road conditions on the transit route could be information used when Temiskaming Shores and Cobalt are reviewing areas for repair.

9.2 Governance Agreement – Metrolinx

Discussion:

The Committee agreed to continue its involvement with the Governance Agreement with Metrolinx as it allows the City to partake in group purchasing and receive volume discounts on transit buses.

Recommendation TC-2019-013

Moved by: Mike Harrison

Be it resolved that:

The Temiskaming Transit Committee hereby approves entering into the 5-year Governance Agreement with Metrolinx.

Carried

9.3 Fleet replacement

Discussion:

With the participation on the Metrolinx agreement, and the funding that is available, the Transit Committee has an opportunity to commit to the purchasing a new transit bus in 2019, with a delivery date of 2020. The Committee would see an approximate savings of \$6200.

Recommendation TC-2019-014

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee hereby supports the purchase of a new transit bus from Alexander Denis with a delivery date in 2020.

Carried

10.0 PUBLIC COMMENTS/COMPLAINTS

10.1 Condition of Georgina/Joyal Intersection

Discussion:

The Committee was made aware of the condition of the intersection at Georgina and Joyal and the need for the bus to come to a near stop while passing through it due to the road conditions and the bus “bottoming out”

Recommendation TC-2019-015

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee hereby supports the investigation of either the repair of the intersection of Georgina and Joyal or an alternate route for the transit bus due to the condition of the roadway.

Carried

10.2 Letter from transit rider – Use of School Bus

Discussion:

Mike Harrison brought forward a letter that he received outlining a recent transit experience when one of our transit buses was switched to a school bus. Due to a medical condition, the rider is unable to board an inaccessible school bus.

Mitch will follow up with Stock to ensure we are made aware, whenever possible, when a school bus is going to be utilized in order to inform our riders. If necessary, other arrangements could be made to use a service such as Temiskaming Home Support for medical appointments.

11.0 CLOSED SESSION

12.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for September 18, 2019 at 1:30 p.m.

13.0 ADJOURNMENT

Recommendation TC-2019-016

Moved by: Mike McArthur

Be it resolved that:

The Transit Committee meeting is adjourned at 2:30 p.m.

Carried

DRAFT

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
ACCESSIBILITY ADVISORY COMMITTEE SPECIAL MEETING

Wednesday, July 17, 2019 – 10:00 AM

Temiskaming Health Unit

Vision Statement: All people of the City of Temiskaming Shores shall live in dignity, with independence, inclusion and equal opportunity.

Mission Statement: To ensure through education, promotion, and advocacy, that all persons with disabilities can with dignity and independence have full, equal, inclusionary participation and opportunity within the boundaries of the City of Temiskaming Shores.

MINUTES

1. CALL TO ORDER

Meeting called to order at 10:01 a.m.

2. ROLL CALL

Janice Labonte

George Depencier

Courtney Romanko

Nicki Duke (CHAIR)

Walter Humeniuk (VICE CHAIR)

Josette Cote

Carman Kidd (Mayor)

Mike McArthur (Councillor)

CITY STAFF:

Christopher Oslund, City Manager

Jennifer Pye, Municipal Planner

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. APPROVAL OF AGENDA

Moved by: Mike McArthur

Seconded by: Josette Cote

Be it resolved that:

The agenda for the July 17, 2019 TSAAC meeting be approved as printed.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST AND GENERAL NATURE

None

6. SITE PLAN REVIEW

a) Temiskaming Shores Senior Housing Corporation Development

Moved by: Walter Humeniuk
Seconded by: Janice Labonte

Whereas the Temiskaming Shores Accessibility Advisory Committee has reviewed the site plan drawings submitted by CGV Builders on behalf of the Temiskaming Shores Seniors Housing Corporation for the proposed 68-unit seniors housing development;

Whereas TSAAC is pleased with the accessibility features of the site plan and commends the applicant on their inclusion of these features;

Be it resolved that TSAAC recommends that council ensure that the accessibility features are included in the site plan control agreement between the landowner and the City.

CARRIED

b) Temiskaming Native Women’s Support Group (Keepers of the Circle - Scott St.)

Moved by: Courtney Romanko
Seconded by: Walter Humeniuk

Whereas the Temiskaming Shores Accessibility Advisory Committee has reviewed the site plan drawings submitted by Mitchel Jensen Architects on behalf of the Temiskaming Native Women’s Support Group for the proposed new addition to the existing building at 121 Scott Street;

Whereas TSAAC is generally pleased with the accessibility features of the site plan, but recommends that the door on the west side of the proposed addition be an accessible door complete with push button operators;

Be it resolved that TSAAC recommends that Council ensure that the accessibility features are included in the site plan control agreement between the landowner and the City.

CARRIED

7. SCHEDULING OF MEETINGS

The next regular TSAAC meeting is to be held on **September 11, 2019** at 10:30 a.m. at the Timiskaming Health Unit.

8. ITEMS FOR FUTURE MEETINGS

15. ADJOURNMENT

Moved by: Josette Cote

Seconded by: Walter Humeniuk

Be it resolved that:

TSAAC adjourns at 10:45 a.m.

CARRIED

DRAFT

1. CALL TO ORDER

Meeting called to order at 1:27 p.m.

2. ROLL CALL

- | | |
|--|---|
| <input type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Shelly Zubyck, Director of Corporate Services |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Jennifer Pye, Planner |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official |
| | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. APPROVAL OF AGENDA

Recommendation PPP-2019-037

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the July 24, 2019 meeting be approved as printed.

Carried

5. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2019-038

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee minutes of the June 25, 2019 meeting be adopted as presented.

Carried

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

7. PRESENTATIONS

8. CORRESPONDENCE

9. BUILDING/PLANNING/ BY-LAW

9.1 Microbreweries

Discussion:

Jennifer Pye will be starting the process for a zoning by-law amendment at first Council meeting in September. The purpose of the amendment is to allow microbreweries to be established in certain Commercial zones of the City. Currently, they are only permitted in the general industrial zone.

10. CLOSED SESSION

Recommendation PPP-2019-039

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 1:34 p.m. to discuss the following matter:

- a) Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations or employee negotiations
 - Animal Control

Carried

Recommendation PPP-2019-040

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 2:22 p.m.

Carried

**PROTECTION TO PERSONS AND PROPERTY
COMMITTEE MEETING MINUTES**

July 24, 2019 – 1:30 PM
New Liskeard Boardroom, City Hall (325 Farr Dr.)
CHAIR – Mayor Carman Kidd

11. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for September, date to be determined.

12. ADJOURNMENT

Recommendation PPP-2019-041

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:23 p.m.

Carried

Subject: New Liskeard Library relocation

Report No.: PW-024-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: RFT Results

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-024-2019; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Venasse Building Group for upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library at an upset limit of \$1,290,000 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting.

Background

Over the years, we have spent a considerable amount of time and money on discussions related to the existing location of the New Liskeard Library. With the ongoing maintenance costs and no room for expansion, the decision was made to relocate the library to the former location of the Medical Centre at 285 Whitewood. Council considered and approved this project as part of the 2019 budget process. A Request for Tender was posted on Biddingo by Mitchell Jensen Architects, and advertised in the City’s Bulletin.

Analysis

Six (6) submissions were received in response to the Request for Tender prior to the closing date of August 6, 2019 at 2:00 p.m. The RFT was for the renovations at 285 Whitewood, related to the relocation of the New Liskeard Library. The tenders were reviewed and evaluated by representatives from Mitchell Jensen and City Staff in accordance to the requirements of the RFT and the deliverables to be provided by the successful bidder. Appendix 01 shows the results of the tender opening.

Relevant Policy / Legislation/City By-Law

By-Law No. 2017-015, Procurement Policy

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A
 This item is within the approved budget amount: Yes No N/A

Approved Capital Project Budget (2018):	\$ 50,000
Approved Capital Project Budget (2019):	<u>\$1,700,000</u>
TOTAL APPROVED BUDGET (2018/2019):	\$1,750,000

We have currently spent or committed \$187,630 of this approved capital project on items such as engineering, soils investigation and water and sewer repairs as follows:

Environmental & Soil Testing:	\$ 58,054
Design/Contract Administration:	\$128,248
Water/Sewer Repairs:	<u>\$ 1,328</u>
TOTAL SPENT/COMMITTED TO DATE	\$187,630

Total Proposed Cost to be approved by Resolution / By-law: **\$1,312,704***
* (includes non-refundable HST)

There are currently some unknown costs associated to this project such as Hydro One service upgrades, Union gas fees to run service into the building, furnishings, shelving for books, security system, window coverings, recommissioning of the elevator system, landscaping etc. The balance of the Budget remaining to address these items is **\$249,666**.

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
 "Original signed by"	 "Original signed by"	 "Original signed by"
<hr/> Mitch Lafreniere Manager of Physical Assets	<hr/> G. Douglas Walsh, CET Director of Public Works	<hr/> Christopher W. Oslund City Manager

New Liskeard Library
Tender Closed August 6, 2019

TENDER ANALYSIS

	1	2	3	4	5	6
	Venasse Building Group	CGV Builders	Praztek Construction	Rivard Bros Ltd	Norwin	Steelwood Construction

TENDER FORM

Base Price	\$1,290,000	\$1,429,500	\$1,494,500	\$1,575,845	\$1,594,000	\$1,680,000
H.S.T. acknowledged correctly	\$167,700	\$185,835	\$194,285	\$204,860	\$207,220	\$218,400
Addenda Acknowledged	5	5	5	5	5	5
Duration in Weeks	26	20	32	40	17	28
Anticipated Project Start Date	09-Sep-19	03-Sep-19	16-Aug-19	09-Sep-19	7 days after award	21-Oct-19
Signed	YES	YES	YES	YES	YES	YES
Sealed	YES	YES	YES	YES	YES	YES*
10% Bid Bond	YES	YES	YES	YES	YES	YES*
50% Performance Bond / Surety	YES	YES	YES	YES	YES	YES*
WSIB	YES	YES	YES	YES	YES	YES
CCDC 11	YES	NO	YES	NO	NO	YES
Proof of Insurance	YES	YES	YES	YES	YES	YES
Time Received (16:00 closing)	13:53:00 PM	13:45:00 PM	13:46:00 PM	13:33:00 PM	13:46:00 PM	13:52:00 PM

Take Out Prices - Prescribed

Deletion of Wood Fence	-\$15,000	-\$11,000	-\$8,500	-\$12,800	-\$10,350	-\$13,900
Replace specified solid core wood doors with HM	-\$4,000	\$6,500	-\$4,175	-\$4,000	\$5,800	-\$4,000

Alternate Prices - Prescribed

None specified	n/a	n/a	n/a	n/a	n/a	n/a
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Alternate Prices - Bidder Proposed

	None Submitted	None Submitted	None Submitted	None Submitted	None Submitted	None Submitted
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Unit Prices- Prescribed

Supply and installation of new windows (per window)	\$7,500	\$1,900	\$2,435	\$3,000	\$1,000	\$2,950
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Sub-Contractors Named

12.1	Wood Fence Installation	MW	G.Belanger	own forces	own forces	own forces	not listed *
12.2	Asphalt Paving	Pedersen	Pedersen	Pedersen	Pedersen	Pedersen	Pedersen
12.3	Poured-in-Place Concrete	Pedersen	Pedersen	Pedersen	Pedersen	Pedersen	Pedersen
12.4	Rough Carpentry	own forces	G.Belanger	own forces	own forces	own forces	Rivard Construction
12.5	Finish Carpentry	own forces	G.Belanger	own forces	own forces	own forces	Rivard Construction
12.6	Architectural Woodwork	Conti	G.Belanger	Savignac	own forces	own forces	Rivard Construction
12.7	Wood Door Supply	D8	NGM	Egress Systems	Home Hardware	NGM	Egress Systems
12.8	Metal Door and Frames Supply	D8	NGM	Egress Systems	Home Hardware	NGM	Egress Systems
12.9	Finish Hardware Supplier	NGM	NGM	Egress Systems	Home Hardware	NGM	Egress Systems
12.10	Gypsum Board Installation	own forces	G.Belanger	own forces	Westerlund Contracting	own forces	Rivard Construction
12.11	Acoustic Tile Ceiling Installation	own forces	G.Belanger	own forces	own forces	own forces	Rivard Construction
12.12	Resilient Flooring Installation	Stewarts	G.Belanger	House of Broadloom	own forces	own forces	Rivard Construction
12.13	Painting	Hume	G.Belanger	own forces	own forces	own forces	Rivard Construction
12.14	Building Demolition	own forces	G.Belanger	Pedersen	own forces	own forces	Rivard Construction
12.15	Designated Substance Remediation	Kalzach	Insulcana	Insulcana	Insulcana	Serve Pro	Kalzach
12.16	Mechanical HVAC Building System Installation	D&H	Helm & Sons	Air Maxx Plus	Helm & Sons	Air Maxx Plus	Packard Plumbing
12.17	Mechanical Plumbing System Installation	D&H	Helm & Sons	Air Maxx Plus	Helm & Sons	Air Maxx Plus	Packard Plumbing
12.18	Mechanical Controls System Installation	Regulvar	Helm & Sons	Air Maxx Plus	Helm & Sons	Air Maxx Plus	Packard Plumbing
12.19	Electrical Prime	AG	Licop Electrical	AG	Helm & Sons + Licop Ele.	All North Electric	Campsall Electrical
12.20	Electrical Security Systems	AG	GRL Electrical	AG	Helm & Sons + Licop Ele.	All North Electric	Campsall Electrical
12.21	Electrical Data Systems	AG	Northern Telephone	AG	Helm & Sons + Licop Ele.	All North Electric	Campsall Electrical

**THE CITY OF TEMISKAMING SHORES
JANUARY - JULY 2019 YEAR-TO-DATE
CAPITAL FINANCIAL REPORT**

Finance Department Contact:
Laura-Lee MacLeod, Treasurer

8-Aug-19

SUMMARY - CAPITAL
Revenues and Expenditures
as at July 2019

	2019 YTD			%
	Actual	Total Budget	Variance B/(W)	
CAPITAL				
Revenues				
Capital - General	673.1	4,598.8	(3,925.7)	-85.4%
Capital - Environmental	0.0	442.5	(442.5)	-100.0%
Total Revenues	673.1	5,041.3	(4,368.2)	-86.6%
Expenditures				
Capital - General	1,187.5	4,598.8	3,411.3	74.2%
Capital - Environmental	52.9	442.5	389.6	88.0%
Total Expenditures	1,240.4	5,041.3	3,800.9	75.4%
Net Position Capital	(567.3)	0.0	567.3	0.0%

GENERAL CAPITAL
Revenues & Expenditures
as at July 2019

Department	Project	2019			%	G	Y	R
		Actual	Budget	Variance B/(W)				
REVENUES:	Transfer from Operations		974.2	(974.2)				
	Transfer from Reserves		298.4	(298.4)				
	Financing - fleet	422.0	1,022.0	(600.0)				
	Financing - NL Library		1,700.0	(1,700.0)				
	Federal Gas Tax		601.9	(601.9)				
	Provincial Funding	212.5	0.0	212.5				
	Partnership - Splashpad	38.6	1.0	37.6				
	Partnership - Others		1.3	(1.3)				
Total Revenues		673.1	4,598.8	(3,925.7)				
EXPENDITURES:								
Corporate Services:	Backup Storage	6.5	6.6	0.1	100%	X		
	Zero Turn Lawnmowers (2 - Cemetery)	8.4	12.0	3.6	100%	X		
FEMS:	Therman Imaging System	3.7	8.5	4.8	100%	X		
	Rescue Equipment	19.7	24.6	4.9	100%	X		
Public Works:	2019 Roads Program		600.0	600.0	100%	X		
	Golf Course Road Bridge		650.0	650.0	65%	X		
	Whitewood Avenue Pedestrian Crossing	2.8	40.0	37.2	50%	X		
	Shovel Ready Projects Design		75.0	75.0				
Solid Waste:	Landfill Expansion (EA, ECA & Design)	17.8	55.0	37.2	25%	X		
	Landfill Expansion (engineering & tender)		75.0	75.0				
Property Mtnce:	NL Community Hall Accessibilitiy Engineering	14.5	26.1	11.6	50%	X		
	NL Arena Upgrades	22.2	45.0	22.8	40%	X		
Transit:	PFC Upgrades	28.8	29.5	0.7	25%	X		
	NL Library Relocation	60.3	1,700.0	1,639.7	30%	X		
	Hlby Medical Centre Upgrades	52.2	53.0	0.8	75%	X		
Fleet:	Pumper/Tanker	426.7	426.5	-0.2	100%	X		
	Plow Truck	258.9	300.0	41.1	100%	X		
	Grader	233.6	300.0	66.4	100%	X		
	1/2 Ton Pick Up		35.0	35.0	75%	X		
	3/4 Ton Pick Up		38.0	38.0	75%	X		
Recreation:	Recreation Master Plan		40.0	40.0	25%	X		
	Zero Turn Lawnmower	18.2	20.0	1.8	100%	X		
	Glycol Looper NL Arena Compressor	4.6	15.0	10.4	50%	X		
	Haileybury Beach Mechanical Room		15.0	15.0				
	Floor Machine NL Arena	6.7	8.0	1.3	100%	X		
	Splashpad	1.9	1.0	-0.9		X		
Total Expenditures		1,187.5	4,598.8	3,411.3				

2.4

ENVIRONMENTAL CAPITAL
Revenues & Expenditures
as at July 2019

	2019		Variance
	Actual	Budget	B/(W)
REVENUES:			
Transfer from Operations		442.5	(442.5)
Total Revenues	0.0	442.5	(442.5)
EXPENDITURES:			
Hlby WTP Sedimentation Tank Rebuild	27.3	250.0	222.7
Dymond Looping Phase 2&3	10.6	70.0	59.4
Hlby WWTP Digester Rehabilitation	8.0	115.0	107.0
Auto Greaser for Vacuum Truck	7.0	7.5	0.5
Total Expenditures	52.9	442.5	389.6

Memo

To: Mayor and Council
From: David B. Treen, Clerk
Date: August 13, 2019
Subject: Amendment to Traffic By-law (2012-101) Parking on Ferguson Ave.

Mayor and Council:

In late 2018 a number of parking issues were identified which resulted in amendments to By-law No. 2012-101 being a by-law to Regulate Traffic and Parking of Vehicles in the City of Temiskaming Shores.

Appendix 01 – Aerial map illustrates one issue that had been considered and recommended for amendment, but was not included in any of the amendments to the Traffic By-law. The tenant at 453 Ferguson has been continuously frustrated with vehicle parking in the location entitled “Parking concern” as illustrated in Appendix 01. There is insufficient space between the driveway at 453 Ferguson Ave. and the parking lot of the Community Futures building to accommodate a vehicle.

It is recommended that By-law No. 2012-101 (Traffic By-law), more specifically Appendix 04 to Schedule “A” be amended to prohibit parking between the driveway at 453 Ferguson Avenue and the parking lot for 467 Ferguson Avenue (Community Futures Building) for consideration at the August 13, 2019 Regular Council meeting.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

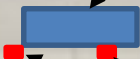
David B. Treen
Municipal Clerk

Shelly Zubyck
Director of Corporate
Services

Christopher W. Oslund
City Manager

Parking concern

Ferguson Ave.



No Parking Signs

453

467

Community
Futures

Main St



Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: August 13, 2019
Subject: Amend Noise By-law No. 2012-019 – Exemption for Construction
Attachments: None

Mayor and Council:

By-law No. 2012-019 being a by-law to prohibit and regulate certain noises within the City of Temiskaming Shores was adopted on February 21, 2012. Article 3.11 Construction of Part 3 - General Prohibitions reads as follows:

Between the hour of 9 pm of any day and 7 am of the next following day, Sunday to Saturday and 9 pm Saturday until 9 am Sunday, any noises arising from any construction and the operation of any construction equipment related thereto is prohibited.

Section 4 – Exemptions, more particularly Article 4.7 Snow Removal provides an exemption for snow removal equipment and the various related operations. There is no exemption for such situations as water and/or sanitary sewer breaks or worked needed to be carried out within the above noted prohibited hours due to heavy traffic during normal working hours (i.e. downtown New Liskeard).

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2012-019 to include an exemption for Construction to read as follows:

4.10 Construction

Notwithstanding any other provision of this by-law, this by-law does not apply to a person who emits, causes, or permits the emission of sound arising from any construction and the operation of any construction equipment related thereto authorized by the Director of Public Works in relation to municipal infrastructure.

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
"Original signed by"	"Original signed by"	"Original signed by"
<hr/> David B. Treen Municipal Clerk	<hr/> Shelly Zubyck, CHRP Director of Corporate Services	<hr/> Christopher W. Oslund City Manager

Memo

To: Mayor and Council
From: David B. Treen, Clerk
Date: August 13, 2019
Subject: Appointment – Livestock Evaluator – Tim Goodyear

Mayor and Council,

Michael Pilon was recently appointed as a Livestock Evaluator through an amendment of By-law No. 2005-110 being a by-law to establish a service delivery program under the Livestock, Poultry and Honey Bee Act and appoint a Valuer of Livestock and Poultry for the City of Temiskaming Shores.

All amendments to By-law No. 2005-110 since adoption in October 2005 were reviewed with the objective of determining those individuals that are currently appointed as Livestock Evaluators. The list includes the following:

Norm Desjardins (Building Inspector); **Carman Kidd** (resident); **Garett Hunting** (Animal Control Officer); **Andrew O'Reilly** (By-law Enforcement Officer); **David Barton** (By-law Enforcement Officer) and **Michael Pilon** (By-law Enforcement Officer)

With the exception of the recently appointed Michael Pilon none of the other individuals are employees of the City and Carman Kidd was part of the original appointing by-law in 2005 as a resident.

By-law Enforcement Officer Tim Goodyear has received the necessary training and has conducted successful evaluations in the past. Therefore it is recommended that Tim Goodyear (By-law Enforcement Officer) be appointed as Livestock Evaluator for the City of Temiskaming Shores and those no longer employed by the City be removed.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

David B. Treen
Municipal Clerk

Shelly Zubyck, CHRP CHRL
Director of Corporate
Services

Christopher W. Oslund
City Manager



Corporate Services
020-2019-CS

Memo

To: Mayor and Council
From: James Franks, Economic Development Officer
Date: August 13, 2019
Subject: Municipal Accommodation Tax - Stakeholder Consultation
Attachments: None

Mayor and Council:

At the February 19, 2019 Regular Council meeting, Council considered Administrative Report No. CGP-005-2019 recommending that the City implement a 4% Municipal Accommodation Tax effective January 1, 2020. That recommendation was defeated by Council as it was felt that prior to implementing the new tax, the stakeholders and the public should be consulted.

Staff has received recommendations from both the Corporate Services Committee and the Temiskaming Shores Development Committee that we should move forward with the stakeholder and public consultation process so that Council can consider the implementation of the MAT at a future date.

It is recommended that staff meet with tourism stakeholders in the fall to come up with objective of developing a plan for Council to consider during the 2020 budget process.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

James Franks
Economic Development Officer

Christopher W. Oslund
City Manager



Corporate Services
021-2019-CS

Memo

To: Mayor and Council
From: James Franks, Economic Development Officer
Date: August 13, 2019
Subject: Economic Development – Q2 Strategic Plan Key Activities Report
Attachments: Activity Report

Mayor and Council:

In an effort to keep Council updated on various Economic Development Activities a second quarter (March – June) report has been prepared.

The said report is attached hereto and it is recommended that Council adopt the report for information purpose.

Prepared by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

James Franks
Economic Development Officer

Christopher W. Oslund
City Manager

Economic Development

Strategic Plan Key Activities

March 1st – June 30th, 2019

IMMIGRATION / WORKFORCE

KEY ACTIVITIES:	STATUS:
North Bay and District Multicultural Center partnerships (NBDMC)	North Bay & District Multicultural Center continues to offer their service to new comers to settle in our area. They come as needed. The center is currently working on a presentation to provide information to communities' government agencies and employers of new comers law and entitlements in Canada. Center representative will be coming to Temiskaming Shores in the next months to do presentation. Objective is to inform the public on what new comers are entitled to in Canada. To break down barriers into hiring new immigrants.
Relocation Guide	Guide is available in English and currently being translated in French. Copies will be printed late Fall.
Work with, municipal and regional partners to attract newcomers to the region through attendance at trade shows and promotion of web portal.	James attended the Chinese Travel & Investment Expo in Markham Ontario. This event became more of a tourism show than investment opportunities, however two families did plan to come to Temiskaming Shores to look at it as a retirement option.
Develop an annual multicultural event highlighting the diversity of culture, food and music in the Quebec marketplace. (Enhance Art in the Park).	Natalie is working with the North Bay Multicultural Center to organize a meeting in June/ July with our local new comers to discuss how the City of Temiskaming Shores can assist new comers into feeling more welcome in our community and what multicultural event they would like to see happening and get involved in. Enhance Arts in the Park, Multicultural Canada day, up for discussion.

INDUSTRIAL / COMMERCIAL

KEY ACTIVITIES:	STATUS:
Promote certified site.	Advertising has been purchased in Northern Ontario Business, Site Selection Magazine and Business Expansion Solutions magazine as well as their associated websites. In addition, some targeted online advertising has been done through Big Clic to direct ads to VP's and Real Estate staff for companies in the Agriculture Service, Forestry and Mining Supply sectors across Ontario and Northwestern Quebec.
Host in bound or out bound trade mission. Work with Ontario Investment Center.	We are working with Alain Thivierge to invite mining suppliers to visit the Smart Mining event in Germany in November. We are also working with the German Canadian Chamber of Commerce for another mission for mining suppliers that coincides. Working with the Embassy of Senegal to bring Canadian companies on a trade mission to Senegal from Oct. 12 to 19. We are hosting an information session in North Bay on August 12.
Attend trade shows and attraction events.	James attended the Internationally Educated Professionals conference on March 21 st -22 nd , 2019. Brought back approximately 10 resumes which were then distributed to potential businesses who could benefit from these individuals' skillsets. One individual travelled to Temiskaming Shores for our local Job Fair held on April 23 rd . Unfortunately, no employment offers were made. We continue to partner with Timmins to attend other shows to bring immigrants to our region.
Potential Abattoir opportunity	Based on the construction of the Canada Meat Group federally licensed meat processing and cold storage facility in North Bay, staff contacted the Yugoslavian companies consulting firm to ask if they would consider an abattoir in Temiskaming to support the packaging plant in North Bay. Plans are underway to host the ownership in the community later this fall to look at opportunities.
Fast food chain	Staff have been in contact with a developer looking to put a fast food chain in the parking lot at the Timiskaming Square. The company is dealing with the City's building department for the potential construction project.
Retail enhancement	A downtown retailer is considering an expansion of their existing store and is looking for a suitable location to develop a new facility. Plaza Retail advises that they are working with a client on a 22,000 sq/ft space in the Timiskaming Square.

	Council approved the development of an outdoor patio space at a downtown restaurant in Haileybury.
Industrial Development	An industrial scale production facility is considering 4 locations in Northern Ontario for production sites. Temiskaming Shores is one of the 4 potential sites. The project remains on hold until the company is able to line up financing to complete the project. A local wholesale distributor is hoping to purchase land from the ONTC. City staff continue to work with them to facilitate the purchase. We are presently awaiting the appraisal value of the proposed property.

AGRICULTURE

KEY ACTIVITIES:	STATUS:
Implement the Culinary Tourism Strategy and work with local partners such as the Northern Ontario Farm Innovation Alliance (NOFIA), promote local foods including the Northeast Bites program. (Foire Gourmande and Just Foods).	<p>City of Temiskaming Shores will provide partnership of \$5,000 to NOFIA to support the Northeast Bites program at the Foire Gourmande de l’Abitibi-Temiscamingue et du Nord-Est Ontario on August 16th- 18th, 2019. With our contribution NOFIA will subsidize booth space for local producers and help develop marketing material for the space.</p> <p>Funding application was submitted to FedNor for Culinary Tourism Strategy Implementation. Purpose of the funding is to enhance the Lake Temiskaming Tour and create culinary tourism experiences within the already successful partnership with municipalities, first nation and business partners. Funding will provide support and training to the suppliers around the Lake Temiskaming Tour to ensure that their culinary tourism products and experiences are up to standard with today’s visitors expectations. Also, funding will be put towards revamping the existing Lake Temiskaming Tour website to bring it to standard.</p> <p>The project will also see a partnership created with Just Foods and Savour Ottawa which would see all of our suppliers put onto the Savour Ottawa food map. This will provide our suppliers with greater visibility in the marketplace.</p>
Work with area agriculture producers to participate at the 2019 International	Due to our involvement with the 2009 IPM, we have been invited to help develop the Regional Display for the 2019 IPM event in Verner. Temiskaming Shores, North Bay, Timmins,

Plowing Match and Rural Expo in Verner and lead the Temiskaming Region's presence at the event.	Sudbury and West Nipissing have all put funds toward the creation of the Regional Display which will focus on Tourism, but also showcase other sectors in the Northeast such as Mining, Forestry and of course Agriculture.
Support the New Liskeard Agricultural Society in order to grow/enhance the tourism impact of the New Liskeard Fall fair, one of the largest agricultural events in Northeastern Ontario. (Marketing CTV ads).	The City will once again be supporting the Fall Fair through regional advertising to bring more visitors from further afield to participate in the event. Ads have been purchased on CTV and Rogers Radio in North Bay, Sudbury and Timmins to attract people from those areas. Some additional ads will be purchased in Ville Marie to encourage visitation from Northwestern Quebec residents.
Assist in the development of a farm to feast culinary event. (Sturgeon Falls Feast on the Farm event).	Staff will attend the Feast on the Farm culinary event in Sturgeon Falls in August 2019 to do research and see if a similar event could get started in our community by partnering with local producers.
Attend Local Farm Show to promote agriculture in our area.	Natalie attended the Earlton Farm Show on April 12-13 th , 2019. Provided information to the public on agriculture, connected agri-businesses to increase sales. Provided other general City of Temiskaming Shores information to the public.

MINING SUPPLY

KEY ACTIVITIES:	STATUS:
Northern Ontario Mining Showcase (PDAC Project)	City of Temiskaming Shores lead the Northern Ontario Mining Showcase pavilion at PDAC 2019. James and Natalie worked the show along with other northern community reps. The event was a success once again and we will provide sales and leads created information once it is compiled later this fall.
Northern Ontario Night	We had \$95,000 in sponsorships to fund Northern Ontario Night. Over 1,200 attendees participated at the event and many more tried to get the coveted tickets.
Other mining supply attraction activities	James attended the CIM show in Montreal on April 26 th - May 1st, 2019. FedNor subsidized 8 northern businesses to attend the show. We have just heard that we have been provided funding to bring 25 businesses to the event next year in Vancouver from May 3 – 6, 2020. James attended the Timmins Mining Expo on June 5 th – 6 th , 2019 to invite potential businesses to join the pavilions at either Toronto or Vancouver in 2020.

TRANSPORTATION

KEY ACTIVITIES:	STATUS:
Earlton Timiskaming Regional Airport	No report
Encourage reinstatement of passenger rail	Staff continues to work with the Ontario Northland Railway and the Northeastern Ontario Rail Network to encourage the reinstatement of passenger rail service to the region. We have completed surveys for both agencies on the proposed project and lobby ONR staff when possible.
Highway Improvements	Continue to support the local GEMS Committee on their mission to see Highway 11 widened to 3 lanes with a center barrier for improved safety.
Potential Truck Wash	Staff are working with a local developer who is interested in opening a transport truck wash in the Dymond Industrial Park. The business would enable large vehicles to be washed in a similar manor as a car wash. The facility would accommodate trucks, trailers, Recreational Vehicles and other large vehicles.

FORESTRY

KEY ACTIVITIES:	STATUS:
Support local forestry small and medium size enterprises (SMEs)/organizations to attend provincial trade shows, develop a larger marketplace and export to attend provincial trade shows, develop a larger marketplace and export possibilities.	<p>Consultant Jeff Barton and staff met with the Forestry businesses in our area on March 28th, 2019 to discuss their business needs. Businesses brought up the need for forestry education in schools, and to the general public in order to get youth to choose to study in forestry and to improve the overall image of forestry in the community. Presentation was made to Council on May 7th by Forests Ontario. The City of Temiskaming Shores agreed to support forestry education in schools and a community awareness campaign as well as a forestry field trip for Council to be organized later this fall.</p> <p>Natalie attended the Forestry Expo in Renfrew on June 14th, 2019 with Denise Deschamps from FedNor. The intent of the visit was to research if participation in this show would help local businesses. Some small businesses may benefit, but our larger forestry sector partners would not benefit.</p>

Explore opportunities for forestry business growth into the Quebec markets.	Staff will continue to lobby for the support of the Provincial government with respect to cross border trade. The most pressing problem for the forestry sector at this time is labour force. Staff will continue to work with industry representatives to try to assist the sector to fill vacancies.
Support the development of non-timber forest products experiences in the region.	Natalie met with Brit Griffin from Timiskaming First Nation, Tara Dantouze from Wild Basket and Frederic working at Café Meteor to develop non-timber forest product experiences in the region. Development of experience in progress.

TOURISM/ CULTURE

KEY ACTIVITIES:	STATUS:
With the recent designation by Parks Canada of the Ottawa River as a Canadian Heritage River the project would reach out to partners and work with communities along the river to promote the area as a whole, including product development. (2020)	A movie about the history of the Ottawa River is planned for this summer. The project is being coordinated by Renfrew County with a little logistics support from us. We hope also to create some footage that could be used to promote the river system on social media. Staff have also connected with a consulting firm doing work in Prescott Russell to ensure that they are aware of the work being done on the northern part of the river, so that we can hopefully tie the whole program together at some point and promote the entire Ottawa River.
Lake Temiskaming Tour; virtual passport (\$5,300), printed passport (\$9,000), marketing (\$20,000), promotional items (\$10,000), prizes (\$3,500), Wayfinding and Packages in 2020.	Virtual Passport completed, available at laketemiskaming.com/visit . New 2019 Passports printed and delivered to all 20 attractions stops around Lake Temiskaming. Passport contest runs from May 1 st – September 30 th , 2019. Marketing done, geofencing of all festivals, and some RV and Motorcycle events in Canada and USA. Marketing in local newspaper and radio including press release. Marketing partnership with DNO (writer/photographer and marketing support for the lake ‘Temiskaming tour). Marketing partnership with Northeastern Ontario Tourism on a touring itinerary for the lake tour. Touring product will be available on northernontario.travel . Promotion items purchased, t-shirts. Prizes in place (3 tourism packages of \$1,000 each) in North Bay, Ville Marie and Mattawa.

	<p>Prize in place (one \$500 local food product basket).</p> <p>Familiarization Tour: Following staff's attendance at Rendez Vous Canada in Toronto to attract international tour planners to consider the Lake Temiskaming Tour as a product for their clients, 6 international tour planners visited the region to consider the area as a new destination. Tour participants were from Western Canada, USA, Germany, France and China.</p>
Partner with Tourism Northern Ontario to highlight the Group of Seven historical sites/product within the Temiskaming region.	Partnership with Destination Northern Ontario approved to develop Group of Seven historical interpretative sites in Cobalt, Haileybury and NL. Five interpretative sites will be developed and ready for 2020 in time for the 100th anniversary of the original Group of Seven visits to the north.
Develop and deliver a tourism ambassador training for communities (2020).	<p>Not started.</p> <p>The intent of this program is to train front line employees at hotels, gas stations, restaurants and attractions to make sure they are good ambassadors of what our community has to offer. Good ambassadors often convince tourists to stay longer in the community and participate in local activities and events.</p>
Building Ties, partnership between two provinces and a first Nation Community.	Building Ties event on May 15 th , 2019 was hosted by Timiskaming First Nation. 83 participants from Temiskamingue Quebec and Ontario. Wayne McKenzie, Chief of the Band Council opened the session. Presentation were focused on Economic Development of First Nation. Non-Timber forest presentation by the Wild Basket, the Algonquin Traditional Village project, Cannabis business, Discovery of artifacts, Celebration of the Indigenous Languages and initiatives in the region. Building ties events provide the opportunity for connections and partnerships between two provinces and first nation.
Support and enhance local festival and events through language translation and promotion in the Quebec marketplace.	<p>Promotion of local events in the Journal Le Reflet and CKVM encouraging residents of Northwestern Quebec to participate in area festivals and events.</p> <p>The program also assists local festivals to access funding to pay for bilingual signage and promotional materials.</p>
Support the Conseil des Arts Temiskaming Arts Council with the development and promotion of Arts and	Supported CATAC in the creation of thier Strategic Plan. Plan will provide the Art Council with strategic guidance and objectives to develop and promote Art and Culture in our region.

Culture throughout the region.	Partnered with the Temiskaming Art Gallery to support the Art in the Park program.
Support for regional marketing initiatives: Destination Northern Ontario, Destination Ontario, Destination Canada and Tourism Information Center.	Partnered with regional and provincial tourism organizations to attend Rendez Vous Canada and host the Familiarization tour. Ran advertising in regional tourism guides to promote the area as part of Northern Ontario's key destinations/ Continue to support the Tourism Information Centre at the Chamber of Commerce.
Devil's Rock feasibility study (2020).	Not started.

LIVABLE COMMUNITY

KEY ACTIVITIES:	STATUS:
Partner with health-related agencies to promote healthy active living.	Working with the Bicycle Friendly Committee to support the creation of digital and print maps of area bicycle trails to support health and cycling tourism. Working with local health care providers to put on a health care expo to showcase what services are available to residents.

Subject: New Liskeard Marina – Release of
Request for Proposal

Report No.: CS-035-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Draft RFP-CS-004-2019

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-035-2019; and
2. That Council for the City of Temiskaming Shores directs staff to release Request for Proposal CS-RFP-004-2019 for the operation and management of the New Liskeard Marina located at 199 Riverside Drive.

Background

On December 31st, 2019 the current lease agreement for the New Liskeard Marina expires.

Analysis

On September 2nd, 2014, Council entered into a lease agreement for the use of the New Liskeard Marina. In accordance with the agreement, the tenant was to provide notice of his intention to renew the lease on or before June 1st, 2019. Notice was not received.

On June 24th, 2019, the Corporate Services Committee met and directed staff to release a Request for Proposal for the rental of the New Liskeard Marina.

Staff is recommending a Request for Proposal CS-004-2019 be released with a submission deadline of September 5th, 2019. Once submissions are received, a committee will evaluate the proposals and select a proponent.

Based on the evaluations, the recommended proposal is anticipated to be presented to Council for their consideration and approval at the October 1st, 2019 Regular Council meeting.

The start date for the new lease agreement will be January 1st, 2020.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

“Original signed by”

Shelly Zubyck
Director of Corporate Services

Reviewed and submitted for

Council’s consideration by:

“Original signed by”

Christopher W. Oslund
City Manager



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City of Temiskaming Shores

Request for Proposal
CS-RFP-004-2019

NEW LISKEARD MARINA

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0



Objective

The overall objective of the Request for Proposal is to secure a Lessee for the operation and management of the New Liskeard Marina located at 199 Riverside Drive.

It is the intent of the City of Temiskaming Shores to enter into a five (5) year agreement with a Lessee for the rental of the property. The City's required use for the space is a recreational marina and complimentary business, with office space, boat storage, fuel equipment, pump-out equipment, launch ramp, floating docks, washrooms, showers and parking.

The Marina and its surrounding are a public facility. Access to the Marina must be kept available to the general public in accordance with an agreement with the City of Temiskaming Shores.

The City is offering a financial incentive to the successful proponent based on their proposal.

Marina Operations:

The Proponent will be expected, at its sole cost and expense to operate the marina and related facilities, utilities in good and safe condition and in accordance with industry standards.

Economic Objectives:

- Improve the revenue producing capacity of the Marina;
- Improve the outdoor use and enhance its destination market appeal to locals and tourists; and
- Ensure any proposed accessory or complimentary uses further enhances the destination market appeal of the boaters, uses and community.

Public Use:

Encourage pedestrian traffic and public use of space

Use Restrictions:

- Private use will not be permitted;
- Sub leasing of any sort must be approved by the City; and
- Using land for storage purposes.

Background

The City of Temiskaming Shores owns property on the New Liskeard waterfront. The City leases the building and property for the purposes of managing and operating a marina facility and complementary business.



Definitions

The Corporation of the City of Temiskaming Shores shall hereinafter be referred to as the City.

Submissions

To receive consideration, proposal must be submitted on the forms supplied, written in ink, and delivered to the City of Temiskaming Shores no later than **2:00 pm local time on Thursday, September 5th, 2019** and addressed as follows:

City of Temiskaming Shores

P.O Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Attention: David Treen, Municipal Clerk "CS-RFP-004-2019 NEW LISKEARD MARINA"

- Late Proposals will not be accepted;
- Proposals by fax or email will not be accepted;
- Partial Proposals are not accepted;
- The City reserves the right to accept or reject any or all Proposals, to waive informalities, irregularities or other deficiencies in any Proposal and to accept a Proposal which does not conform strictly to the requirements of the Proposal documents;
- The City reserves the right to accept any Proposal it considers advantageous;
- The City recognizes that "**best value**" is the essential part of purchasing a product and/or service and therefore the City may prefer a Proposal with a higher price, if it offers greater value and better serves the City's interests, as determined by the City, over a Proposal with a lower price. The lowest priced proposal will not necessarily be accepted and the City's decision shall be final.
- The City reserves the right to enter into negotiations with a Proponent and any changes to the Proposal that are acceptable to both parties will be binding.
- The City reserves the right, at its sole discretion, to disqualify any Proponent for past work history or reputation.
- The Proposals shall be valid for 30 (thirty) days from submission date.

Questions

Any questions with respect to the Request for Proposal are to be directed to:



Shelly Zubyck

Director of Corporate Services
City of Temiskaming Shores
325 Farr Drive
Temiskaming Shores, ON P0J 1K0
Phone: (705) 672-3363 ext. 4107
Fax: (705) 672-3200
szubyck@temiskamingshores.ca

Period of Contract

The period of lease/contract will be for five (5) years from January 1st, 2020 to December 31st, 2024.

Commitment to Negotiate

The successful respondent shall execute any documentation, drafted in accordance with the terms of the successful respondent’s proposal and any subsequent negotiations, within thirty (30) days of the date of notification of the successful respondent’s selection.

Respondents not initially selected as the successful respondent hereby commit themselves, subject to notification by the City to execute documentation as aforesaid up to sixty (60) days following the date of submission of their proposals.

Form of Proposal

The Proposal shall include:

- All pages of this Request for Proposals, without alteration;
- All addenda that have been issued;
- All Proposal Requirements of this Request for Proposals.

The Proposal shall be typed or written in ink. It shall contain original signatures where required. The Proposal shall be made upon the Form of Proposal provided. The prices quoted shall be valid for a period of sixty (60) days from the closing time. Faxed or emailed Proposals will not be accepted.

Proponent Responsibilities

- Operate a recreational marina – provide for seasonal and transient dockage, in/out boat launching, supply fuel and pump-out services.
- Provide on-site supervision during daylight hours. No less than the following (May to September):
Monday to Thursday – 8am to 4pm



Friday – 8am to 6pm
Saturday – 8am to 5pm
Sunday 8am to 4pm

PROPOSED NORMAL HOURS OF OPERATION

DAYS	PROPOSED TIMES
Monday to Thursday	
Friday	
Saturday	
Sunday	
Stat Holidays	

- The Proponent may set fuel, and pump-out rates. Revenues to be retained by the Proponent.
- The Proponent must keep the area neat, tidy, and free of debris and litter, and perform all custodial duties associated with the docks and washroom facilities.
- Maintain consistent hours of operations to ensure a high level of service to boaters and users of the facility.
- The Proponent must complete daily dips of the fuel tanks in order to keep proper fuel accounting records up to date as per TSSA Standards.
- The Proponent is responsible for the cost to fill the fuel tanks at the end of the beginning of the season and throughout if more fuel is required.
- All utility bills associated with the building and washroom facilities are the responsibility of the Proponent. This includes hydro, wireless internet, and landline telephone, etc.
- The Proponent is responsible to acquire Liability Insurance in the amount of \$5,000,000 for the marina operation and have the City named as an additional insured third party on the policy.
- The Proponent is responsible to maintain up to date accounting records of expenses paid and daily revenue for fuel and pump-outs, and must make these records available to the City upon request.
- The Proponent is responsible for all garbage associated with the facility, and boaters.
- The Proponent is responsible for winter snow removal.
- The Proponent is responsible for all “workplace safety” related the operation of the facility.



- Provide public access to the Marina to the general public as per agreement with the City.

City Responsibilities:

- The City is responsible for landscaping and grass cutting including the break wall and up to the boardwalk at the Marina facility.
- All work associated with maintaining floating docks and finger docks. Requests for major repairs at the Marina may be submitted to the Manager of Assets for review.
- The City will maintain the fuel tanks and dispensing system to TSSA standards.
- The City will be responsible for all hydro costs associated with metered boat slips.
- The City is responsible for the administration of boat slips and collecting associated fees.

Note: All Marina responsibilities are open to negotiation between the Proponent and the City. The above list of responsibilities may be altered prior to signing the lease.

Nature of Request for Proposal

This RFP does not constitute an offer of any nature of kind whatsoever by the City to the respondent.

Preparation of Proposals

All costs and expenses incurred by the respondent relating to the preparation of its proposal will be borne by the respondent. The City is not liable to pay for such costs and expenses, or to reimburse or to compensate the respondent in any manner whatsoever for such costs and expenses under any circumstances, including the rejection of any or all proposals or the cancellation of this RFP.

Amendments

The City may modify, amend or revise any provision of this RFP or issue any addenda at any time. Any modification, amendment, revision or addenda will be in writing and will be provided to all respondents. The City reserves the right to vary the scope of work prior to the award of the contract. The City reserves the right to withdraw this Request for Proposal without notice.



**City of Temiskaming Shores
CS-RFP-004-2019**

Proponents submission of proposal to The Corporation of the City of Temiskaming Shores

Registered Company Name/Individuals Name:

Registered Address and Postal Code:

Phone Number (____) - _____

We/I hereby offer to enter into an agreement to lease space at the New Liskeard Marina at a proposed payment for operations of:

Payment for Operations (annual):	\$ _____
HST:	\$ _____
Total price:	\$ _____



Proposal Evaluation Criteria

An evaluation team consisting of key municipal staff will conduct the evaluation of proposals as well in person interviews and presentations.

The City of Temiskaming Shores reserves the right in its evaluation of the proposal to consider all pertinent criteria whether or not such criteria are contained in the Request for Proposals.

City Proposal Evaluation Criteria			Maximum Total Points
	Weight	Points	
Ability to Meet Specifications			
Proposed use of space – complimentary to marina use, scope, benefits to the public, marketing plans.	35	10	350
Proposed hours of operation	10	10	100
Relevant or related experience – qualifications, experience, other pertinent information.	20	10	200
65%			
Estimated Fees and Disbursements			
Cost estimates are evaluated for completeness and lowest bid is scored 10 points, next 9 points, etc. Prices within a small differential will be scored as equal.	35	10	350
35%			



**City of Temiskaming Shores
CS-RFP-004-2019
NEW LISKEARD MARINA**

NON COLLUSION AFFIDAVIT

I/ We _____ the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed _____



**City of Temiskaming Shores
CS-RFP-004-2019
NEW LISKEARD MARINA**

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at _____ this _____ day of _____, 2019

Subject: Spur Line Concession – Release of
Request for Proposal

Report No.: CS-036-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Draft RFP-CS-005-2019

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-036-2019; and
2. That Council for the City of Temiskaming Shores directs staff to release Request for Proposal CS-RFP-005-2019 as presented.

Background

On September 30th, 2019 the current lease agreement for the Spur Line Concession expires.

Analysis

On March 3rd, 2015, Council entered into a lease agreement for the use of the Spur Line Concession. In accordance with the agreement, the tenant was to provide notice of his intention to renew the lease on or before June 1st, 2019. Notice was not received.

On June 24th, 2019, the Corporate Services Committee met and directed staff to release a Request for Proposal for the rental of the Spur Line Concession.

Staff is recommending a Request for Proposal CS-RFP-005-2019 be released with a submission deadline of September 5th, 2019. Once submissions are received, a committee will evaluate the proposals and select a proponent.

Based on the evaluations, the recommended proposal will be presented to Council for their consideration and approval at the October 1st, 2019 Regular Meeting.

The start date for the new lease agreement will be January 1st, 2020.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager



Dymond
Haileybury
New Liskeard

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City of Temiskaming Shores

Request for Proposal
CS-RFP-005-2019

Spur Line Concession Booth – New Liskeard Waterfront

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0



Objective

The overall objective of the Request for Proposal is to secure a lessee to operate the Spur Line Concession Booth located on the Waterfront in New Liskeard. It is the intent of the City of Temiskaming Shores to enter into an agreement with a lessee for the rental of the space.

Background

The City of Temiskaming Shores leases space for the purposes of operating a Concession Stand in the Spur Line building.

Definitions

The Corporation of the City of Temiskaming Shores shall hereinafter be referred to as the City.

Submissions

To receive consideration, proposal must be submitted on the forms supplied, written in ink, and delivered to the City of Temiskaming Shores no later than **2:00 pm local time on Thursday, September 5th, 2019** and addressed as follows:

City of Temiskaming Shores

P.O Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Attention: David Treen, Municipal Clerk “CS-RFP-005-2019 Spur Line Concession Booth – New Liskeard Waterfront”

- Late Proposals will not be accepted;
- Proposals by fax or email will not be accepted;
- Partial Proposals are not accepted;
- The City reserves the right to accept or reject any or all Proposals, to waive informalities, irregularities or other deficiencies in any Proposal and to accept a Proposal which does not conform strictly to the requirements of the Proposal documents;
- The City reserves the right to accept any Proposal it considers advantageous;
- The City recognizes that “**best value**” is the essential part of purchasing a product and/or service and therefore the City may prefer a Proposal with a higher price, if it offers greater value and better serves the City’s interests, as determined by the City, over a Proposal with a lower price. The lowest priced proposal will not necessarily be accepted and the City’s decision shall be final.



- The City reserves the right to enter into negotiations with a Contractor and any changes to the Proposal that are acceptable to both parties will be binding.
- The City reserves the right, at its sole discretion, to disqualify any Proponent for past work history or reputation.
- The Proposals shall be valid for 30 (thirty) days from submission date.

Questions

Any questions with respect to the Request for Proposal are to be directed to:

Shelly Zubycck

Director of Corporate Services
City of Temiskaming Shores
325 Farr Drive
Temiskaming Shores, ON P0J 1K0
Phone: (705) 672-3363 ext. 4107
Fax: (705) 672-3200
szubycck@temiskamingshores.ca

Period of Contract

The period of lease will be for three (3) years from January 1st, 2020 to December 31st, 2022.

Commitment to Negotiate

The successful respondent shall execute any documentation, drafted in accordance with the terms of the successful respondent's proposal and any subsequent negotiations, within thirty (30) days of the date of notification of the successful respondent's selection.

Respondents not initially selected as the successful respondent hereby commit themselves, subject to notification by the City to execute documentation as aforesaid up to sixty (60) days following the date of submission of their proposals.

Form of Proposal

The Proposal shall include:

- All pages of this Request for Proposals, without alteration;
- All addenda that have been issued;
- All Proposal Requirements of this Request for Proposals.

The Proposal shall be typed or written in ink. It shall contain original signatures where required. The Proposal shall be made upon the Form of Proposal provided. The prices



quoted shall be valid for a period of sixty (60) days from the closing time. Faxed or emailed Proposals will not be accepted.

Proposal Inclusions

Insurance

The lessee must agree to maintain a minimum of \$2,000,000.00 of liability insurance.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

Workers Compensation Board Certification

The lessee must be certified and in good standing with the Workers Compensation Board. Proof of certification must be supplied with the bid. A bidder that is not certified must provide written confirmation that the Contractor and their employees are not subject to Workplace Safety Insurance.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

Provisions and Specifications of Services

The lessee will ensure all operations are in accordance with Occupational Health and Safety guidelines, and Food Handler Certification guidelines.

Acknowledge	YES	NO	
--------------------	------------	-----------	--

PROPOSED NORMAL HOURS OF OPERATION

DAYS	PROPOSED TIMES
Monday to Friday	
Saturday	
Sunday	
Stat Holidays	

Rental Rates

The rental rate for the use of the space must be a minimum of \$6,000 per year. The City reserves the right to review and adjust rental rates after the first year in relation to operational costs, more specifically hydro costs.



Acknowledge	YES	NO	
-------------	-----	----	--

Municipally Owned Equipment Included:

- Hot Dog machine
- Garland 36" counter top griddle
- Stainless Steel counter stand for griddle
- Garland 2 basket Fryers (2)
- Food Prep table with refrigeration 48"
- Stainless Steel 3 bay sink
- 2 Door commercial refrigerator 60"
- Single Door up right freezer
- Wall Mounted Air Conditioning Unit

Nature of Request for Proposal

This RFP does not constitute an offer of any nature of kind whatsoever by the City to the respondent.

Preparation of Proposals

All costs and expenses incurred by the respondent relating to the preparation of its proposal will be borne by the respondent. The City is not liable to pay for such costs and expenses, or to reimburse or to compensate the respondent in any manner whatsoever for such costs and expenses under any circumstances, including the rejection of any or all proposals or the cancellation of this RFP.

Amendments

The City may modify, amend or revise any provision of this RFP or issue any addenda at any time. Any modification, amendment, revision or addenda will be in writing and will be provided to all respondents. The City reserves the right to vary the scope of work prior to the award of the contract. The City reserves the right to withdraw this Request for Proposal without notice.

City of Temiskaming Shores
CS-RFP-005-2019

Lessee's submission of proposal to The Corporation of the City of Temiskaming Shores

Registered Company Name/Individuals Name:

Registered Address and Postal Code:

Phone Number (____) - _____

We/I hereby offer to enter into an agreement to lease the Spur Line Concession at a rental rate of:

Rental rate per year: \$ _____

HST: \$ _____

Total price: \$ _____



Proposal Evaluation Criteria

An evaluation team consisting of key municipal staff will conduct the evaluation of proposals as well in person interviews and presentations.

The City of Temiskaming Shores reserves the right in its evaluation of the proposal to consider all pertinent criteria whether or not such criteria are contained in the Request for Proposals.

City Proposal Evaluation Criteria

Ability to Meet Specifications	Weight	Points	Maximum Total Points
Ability to Provide Liability Coverage	5	10	50
Ability to Provide WSIB Coverage	5	10	50
Proposed Hours of Operation	10	10	100
Proposed Use of the Space	10	10	100
Relevant or related experience (qualifications, experience, other pertinent information)	20	10	200
Estimated Fees and Disbursements Cost estimates are evaluated for completeness and lowest is scored 10 points, next 9 points, etc. Prices within a small differential will be scored as equal.	50	10	500



City of Temiskaming Shores
CS-RFP-005-2019
Spur Line Concession Booth – New Liskeard Waterfront

NON COLLUSION AFFIDAVIT

I/ We _____ the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed _____



City of Temiskaming Shores
CS-RFP-005-2019
Spur Line Concession Booth – New Liskeard Waterfront

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company’s quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at _____ this _____ day of _____, 2019

Subject: Lease Agreement - Don Shepherdson
Memorial Arena Concession

Report No.: CS-037-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Draft Lease Agreement

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-037-2019; and
2. That Council directs staff to prepare the necessary by-law to enter into a lease agreement with Josee and Marc Dupuis for the operation of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 for consideration at the August 13, 2019 Regular Council meeting.

Background

The current lease agreement for the rental of the Don Shepherdson Memorial Arena Concession stand expired on April 30, 2019.

Analysis

On September 11th, 2018, Council entered into one-year lease with Josee and Marc Dupuis for the rental of the Don Shepherdson Memorial Arena Concession Stand.

In accordance with the agreement, the tenant shall have the right to renew upon the satisfaction of the City. Staff is recommending entering into a three-year lease agreement with Josee and Marc.

A draft lease agreement for the use of the space is attached as Appendix 01. The lease agreement outlines all covenants for the lessee and lessor including the provision of Josee and Marc Dupuis providing the City with a copy of their insurance policy naming the City as an additional insured.

At the end of the term, the City may seek proposals for the space should it be in the best interest of the City.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Revenues received during the rental agreement will be \$300 per month.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores
By-law No. 2019-000

Being a by-law to enter into an agreement with the Josee
and Marc Dupuis for the operation of the Don
Shepherdson Memorial Arena Concession

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-037-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Josee and Marc Dupuis for the use of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 at a rate of \$300/month for consideration at the August 13, 2019 Regular Council meeting;

And whereas the Council of the City of Temiskaming Shores deems it expedient to enter into an agreement for the operation of the Don Shepherdson Memorial Arena Concession;

Now therefore the Council of the City of Temiskaming Shores enacts as follows:

1. That the council of The Corporation of the City of Temiskaming Shores agrees to enter into an agreement with the Josee and Marc Dupuis for the use of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 at a rate of \$300/month; a copy of which is attached hereto as Schedule "A" and forms part of this by-law;
2. That the Mayor and the Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of the City of Temiskaming Shores.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

This agreement made in duplicate this 13th day of August, 2019.

Between:

City of Temiskaming Shores
(Hereinafter called the "City")

And:

Josee and Marc Dupuis
(Hereinafter called the "Tenant")

Whereas the City is the owner of the lands in the City of Temiskaming Shores, in the District of Temiskaming as described herein;

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The City hereby demises and leases to the Tenant part of the City's Building known as the Don Shepherdson Memorial Arena Concession containing a rentable area for concession operations in the City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Term

To hold the premises for a term commencing **September 1st, 2019** to **April 30th, 2022**.

3. Rent

The Tenant shall pay Three Hundred dollars (\$300) plus applicable taxes per month payable on the first day of each month for the term of this agreement.

4. Renewal

The Tenant, upon the satisfaction of the City, shall have the right to renew the agreement under the same conditions and provisions contained herein.

The City reserves the right to seek proposals or renegotiate the conditions and provisions for the lease of the premises if it is felt in the best interest of the City to do so.

5. Business Services

The Tenant will work in good faith with the City of Temiskaming Shores to schedule hours to reflect any changes in the scheduling of ice time; to be open for all New Liskeard Cub Games, New Liskeard Figure Skating Club Skating Shows, and all hockey tournaments.

6. Healthy Eating at Recreation Settings (HERS)

The Operator shall supports the promotion of affordable healthy options at municipal facilities by committing to the Healthy Eating at Recreations Settings (HERS) program as outlined in Appendix 01 attached herein.

7. Tenant’s Covenants

- a) **Rent** – to pay rent;
- b) **Insurance** - To provide General Liability Insurance for coverage of all areas under this lease in the joint names of the Tenant and the City of Temiskaming Shores with the limits of not less than (\$1,000,000) **one million dollars (Canadian)**, inclusive per occurrence for bodily injury, death or damage for property including loss of use thereof, with property deductible of five hundred dollars (\$500). Proof of insurance must be supplied to the City prior to occupying the facilities and thereafter to provide proof of insurance on each anniversary of the date of occupation; and, to provide proof of insurance forthwith upon request by the City at any time.
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the City to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the City forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the City, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by City** - to permit the City or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the City shall give reasonable advance notice to

avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;

- g) Indemnity** - to indemnify and save harmless the City against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- h) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Tenant and obtaining the Tenant's prior written consent (in each instance); such work shall if the Tenant so elects, be performed by employees of or contractors designated by the Tenant; in the absence of such election, such work may be performed with the Tenant's consent in writing (given prior to letting of contract) by contractors engaged by the City but in each case only under written contract approved in writing by the Tenant and subject to all conditions which the Tenant may impose; the City shall submit to the Tenant or the City's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Tenant that certain equipment is to be installed and to be placed at convenient places as designated by the City;
- i) Use of Building** - the Tenant shall not allow the building and/or property to be used for any purpose other than to carry on the business of a Concession Stand.

8. City's Covenants

The City covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Tenant on account thereof;
- c) Electricity and water** - to pay for the electricity and water supplied to the premises;
- d) Refuse Collection** – The City **shall not** provide any additional refuse or recycling receptacles or collection specific to this operation;
- e) Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise.

9. Provisos

Provided always and it is hereby agreed as follows:

- a) Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt. The City may at its option terminate this lease on giving written notice to the Tenant.

- b) **Damage to property** - The Tenant shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the City or to the employees of the City or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Tenant or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other City;
- c) **Right of termination by the City** - The lease may be terminated for any valid operational reason;
- d) **Right of termination by the Tenant** - the Tenant, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the City is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the City, and the City may re-enter and take possession of the premises;

10. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

Remainder of this page left blank intentionally

Signed and Sealed in)
the presence of)

Josee and Marc Dupuis

Owner/Operator – Josee Dupuis

Owner/Operator – Marc Dupuis

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

Healthy Eating at Recreation Settings

The City of Temiskaming Shores supports the promotion of affordable healthy options at municipal facilities, the Concession Operator is required to commit to the following:

- Fruit smoothies and fresh fruit are mandatory menu items and must be available at all times when the concessions are open. The Haileybury beach concession must also have at least 1 healthy grilled sandwich available at all times, and the other 2 concessions must have at least 1 grilled sandwich available on tournament weekends.
- Commit to have bottled water available at all times and consider option of 100% fruit juice in smaller bottles, as well as milk.
- Fruit smoothies and healthy grilled sandwiches must be prepared following the recipes provided/approved by the Timiskaming Health Unit Registered (THU) Dietitians. Preparing fruit smoothies with fruit juice and/or flavored syrup is not permitted.
- If Vending Machines are included in the lease agreement the Concession Operators must commit to include at least 20% (1 healthy option for every 4 other options available) of healthy items in the vending machines. A list of healthy options from the THU will be provided. If in doubt about what other healthy options can be included in the vending machines please contact the Registered Dietitians at the Timiskaming Health Unit.
- Prices for healthy options to be the same or lower than the prices for similar menu options.
- Freggie Fuel branded materials must be used by concession operators to promote the healthy options available at all times. This includes: a posted menu board for healthy choices, a sandwich menu board, a large Freggie cut-out and Freggie Fuel stickers for both smoothie cups and fresh fruit pieces. If in need for more materials (such as stickers) contact the Timiskaming Health Unit. The Proponent to include other branded materials suggested and provided by the City of Temiskaming Shores.
- The City of Temiskaming Shores may plan and implement ongoing promotional initiatives to encourage patrons’ consumption/purchase of the healthy options available. These initiatives will be at no-cost to the operators.
- Additional healthy items – Adding other healthy options to the menu is encouraged by the City of Temiskaming Shores. Those healthy items must follow these general healthy eating guidelines: high in vitamins & minerals, whole grains and fiber **and** low in sodium, added sugars, trans and saturated fat. Any new proposed healthy items to be submitted to the Timiskaming Health Unit for approval.
- Concession operators are required to keep track of the sales for the healthy options and provide the City of Temiskaming Shores with this information on a monthly basis for the term of the lease. A tracking sheet will be provided.
- The City of Temiskaming Shores reserves the right to modify the HERS requirement.

Subject: Municipal Insurance Policy

Report No.: CS-038-2019

Agenda Date: August 13, 2019

Attachments

Appendix 01: Tench-MacDiarmid Insurance Brokers Ltd. Premium Summary

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-038-2019;
2. That Council for the City of Temiskaming Shores directs staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$386,143.00 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting; and
3. That Council agrees to increase its General Liability and Errors & Omissions liability deductibles to \$50,000 from \$25,000.

Background

On July 11th, 2017, Council entered into an agreement with Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a period of three (3) years with a two (2) year renewal option on a year to year basis depending upon quality of service, mutual agreement and annual premium negotiations between the Broker and the City of Temiskaming Shores.

The City's insurance policy was due for renewal on July 1, 2019.

Analysis

On June 24th, 2019, the Corporate Services Committee was advised of the renewal increase for Municipal Insurance and directed staff to meet with the City's Broker to discuss deductible options in order to reduce premiums. City staff met with the Broker on June 27th, 2019.

On July 23rd, 2019, the Corporate Services Committee met and passed a recommendation to increase the deductible to \$50,000.

The premiums proposed for this year's renewal are \$503,056 which is an overall increase of 88% from last year. Starting in late 2018, the insurance market and insurance companies for all sectors have put stricter rules in place regarding the amount and breadth of coverage they will provide, and to which clients. Since the overall insurance supply is being reduced, the demand for insurer capacity is increasing, and as such, prices are rising.

Ontario municipalities continue to be plagued by issues surrounding joint and several liability, claim trends in the Municipal sector, increasing damage awards and class-action lawsuits.

Specifically, for Temiskaming Shores, the City's liability insurance program is facing a premium increase of 124.34% as a result of adverse claims settlements specifically for our account (total incurred losses of \$1,220,159.88 since 2014).

The increase is due to the rising costs of claims settlements across the sector and an increase in the City's property values.

For comparison purposes and to remain competitive, the City's Insurance Broker requested a quote from Frank Cowan Company. The Frank Cowan Company was not able to reach the premium level and came back with an overall premium of \$550,000.

Deductible options are as follows:

- To increase the General Liability and Errors & Omissions liability deductibles from \$25,000 to \$50,000 the client will save **\$86,022**.
- To increase the General Liability and Errors & Omissions liability deductibles from \$25,000 to \$75,000 the client will save **\$118,530**.
- To increase the General Liability and Errors & Omissions liability deductibles from \$25,000 to \$100,000 the client will save **\$150,930**.

Staff are recommending that the City increase the deductible to \$50,000 from \$25,000.

Attached as Appendix 01 is the City's Premium Summary for the period of July 1, 2019 to June 30, 2020.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The 2019 Municipal Insurance budgeted amount is \$250,000. Estimated 2019 actual amount will be \$314,886. An overall increase of \$64,886 for 2019.

The budget incorporates 50% of the 2018/2019 premiums and 50% of the 2019/2020 premiums. The premium is paid in full upon endorsement by Council with the unexpended 50% posted to a prepaid insurance account.

The 2019 Insurance Deductible budgeted amount is \$50,000. This could potentially impact the Deductible Budget should the City receive an increase of claims in 2019.

The following charts illustrates an analysis of the increase in deductibles and the potential savings to the City given the large increase in premiums this year. Staff is recommending increasing the deductible amount to \$50,000 to absorb some of these savings.

Deducible Amount	Premium Amount	2 Claims Per Year Amount	Difference from Current Deductible Budget of \$50,000	Premium Difference from \$503,056	Potential Savings
\$25,000	\$503,056	\$50,000	\$0	\$0	\$0
\$50,000	\$417,034	\$100,000	\$50,000	(\$86,022)	(\$36,022)
\$75,000	\$347,120	\$150,000	\$100,000	(\$118,530)	(\$18,530)
\$100,000	\$326,043	\$200,000	\$150,000	(\$150,930)	(\$930)

Alternatives

Maintain General Liability and Errors & Omissions liability deductibles of \$25,000. This would equate to a \$107,897 increase to the 2019 Municipal Budget.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

PREMIUM BREAKDOWN BY LINE OF COVERAGE

NAME OF INSURED:

POLICY PERIOD:

DATE PREPARED:

LINE OF COVERAGE	2018 PREMIUM	2019 PREMIUM	DIFFERENCE (\$)	DIFFERENCE (%)
Municipal General Liability, includes Public Officials Liability, Employee Benefits Liability, Legal Expense Insurance, Non-Owned Automobile, Excess Liability and Environmental Liability	\$154,920.00	\$347,550.00	\$192,630.00	124.34%
Owned Automobile	\$28,059.00	\$36,494.00	\$8,435.00	30.06%
Property / Equipment Breakdown / Crime	\$58,415.00	\$75,373.00	\$16,958.00	29.03%
Municipal Officials' Accident	\$1,176.00	\$1,176.00	\$0.00	0.00%
Volunteer Fire Fighters' Accident	\$5,200.00	\$5,200.00	\$0.00	0.00%
TOTAL - ALL LINES	\$247,770.00	\$465,793.00	\$218,023.00	87.99%

Subject: Northern Ontario Mining
Showcase 2020 (PDAC & CIM)

Report No.: CS-039-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Northern Ontario Mining Showcase Final Report 2019

Appendix 02: Fed Nor Agreement for leading NOMS 2020

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-039-2019 and the Northern Ontario Mining Showcase Final Report; and
2. That Council directs staff to prepare the necessary by-law to enter a funding agreement with Fed Nor to lead the Northern Ontario Mining Showcase at PDAC 2020 and CIM 2020 for consideration at the August 13, 2019 Regular Council meeting.

Background:

The City has led the Northern Ontario Mining Showcase at the Prospectors and Developers Association of Canada (PDAC) conference and trade show for the past five years. The Showcase has grown over the years from 55 exhibitors in 2014 to 110 in 2019. Exhibitors are Northern Ontario mining supply companies and not for profit support services to the mining supply industry.

Analysis:

The Northern Ontario Mining Showcase at PDAC 2019 was once again a huge success. The Showcase continues to grow and assist more businesses from across Northern Ontario to be able to showcase their products and services to this international marketplace.

Attendance at PDAC 2019 increased again with a total of 25,843 attendees visiting the event and many of those visited our Showcase to support our suppliers. The final report for the 2019 Northern Ontario Mining Showcase is attached as Appendix 01 which has all of the statistics from the event.

Fed Nor has recently announced their funding support toward the Northern Ontario Mining Showcase at PDAC 2020. In addition for 2020, we have agreed to lead the Northern Ontario Mining Showcase at CIM 2020 in Vancouver also. We now need to enter the formal funding agreement with Fed Nor to accept the \$887,500 in funding

required to provide the venues at the two trade shows to accept 110 Northern Ontario mining supplier and service companies at PDAC and at least 25 at CIM in Vancouver. The Agreement is attached to this report as Appendix 02.

Alternatives

No alternatives were considered during the preparation of this report.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The City’s financial contribution to the event will remain the same in 2020 at \$2,000.

City staff resources will increase slightly as City staff will be coordinating the CIM portion of the project directly in 2020. It is further recommended that each member of Council have the opportunity to travel to the event during the term of Council to support the City’s presence and to have a better understanding of the project. This recommendation will be considered in the 2020 annual operating budget.

Submission

Prepared by:	Reviewed by	Reviewed and submitted for Council’s consideration by:
“Original signed by”	“Original signed by”	“Original signed by”
_____	_____	_____
James Franks Economic Development Officer	Shelly Zubyck, CHRP Director of Corporate Services	Christopher W. Oslund City Manager

**NORTHERN ONTARIO
MINING SHOWCASE**

**SALON MINIER
DU NORD DE L'ONTARIO**

2019 Northern Ontario Mining Showcase

Project Report

City of Temiskaming Shores

4/15/2019



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1.0 Executive Summary

The fifth annual Northern Ontario Mining Showcase (NOMS) was held from Sunday March 3 through Wednesday March 6, 2019 as part of the Prospectors and Developers Association of Canada's (PDAC) 2019 convention. With \$690,000 in funding support from FedNor and individual exhibitor contributions from participating companies in the amount of \$500 each, the pavilion project was coordinated by a collaborative partnership of Northern Ontario communities and organizations. The showcase provides a unique opportunity to Northern Ontario Mining Supply and Service companies to promote their products and services to an international audience.

With the support of FedNor, the presence of Northern Ontario businesses, organizations and communities has grown significantly, taking what was once a small corner booth within the Ontario Pavilion in 2010 to this past year's showing of 110 exhibitors within the Northern Ontario Mining Showcase pavilion.

Quick Facts

Event Name	2019 Northern Ontario Mining Showcase		
Date	March 3-6, 2019		
Location	Metro Toronto Convention Centre		
Pavilion Footprint	13,200 sq. ft.		
Total # of PDAC Attendees	25,843		
Summary of Annual Growth	YEAR	SQ. FT.	# OF EXHIBITORS
	2015	5,800	55
	2016	7,600	72
	2017	9,600	90
	2018	9,600	100
	2019	13,200	110

<p>Profile of NOMS 2019 Exhibitors</p>	<p>TOTAL # of NOMS Exhibitors- 110 First Nation - 10 Women (Operated / Focused) – 14 Metis - 3 Private Sector - 98 Not for Profit – 12</p>
<p>Geographic Breakdown of NOMS 2019 Exhibitors</p>	<p>North East - 94 North West - 16</p> <ul style="list-style-type: none"> ○ Greater Sudbury - 49 ○ North Bay - 15 ○ Sault Ste-Marie - 2 ○ Temiskaming Shores – 12 ○ Thunder Bay - 14 ○ Timmins - 5 ○ Other - 13
<p>Profile of International Delegations Visiting NOMS</p>	<p>Jurisdictions visiting NOMS:</p> <ul style="list-style-type: none"> ○ Australia ○ India ○ Norway ○ Argentina ○ Mexico ○ Chile ○ Peru ○ Spain ○ Columbia ○ Brazil ○ Germany ○ West Africa ○ East Africa ○ Finland ○ Russia ○ Kazakhstan ○ Ukraine ○ South Africa ○ Sweden

The overall goal of the project has been to provide support to Northern Ontario SMEs within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent being to demonstrate firsthand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale mining projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This continues to enable business in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing exhibitors with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.0 About the Project

2.1 The 2019 Northern Ontario Mining Showcase Team

The project is supported by partner communities from throughout Northern Ontario, with The City of Temiskaming Shores as the partnership’s funding and administration lead. An advisory committee works together with FedNor staff to set the direction of the event and plays a direct role in engaging Small and Medium Enterprises and organizations to participate as exhibitors. Committee members also help promote the event prior to and on site to potential attendees to attract people and companies to the showcase. A third-party event coordinator organizes and manages logistics for the event.

2019 NOMS PROJECT TEAM

PROJECT LEAD

City of Temiskaming Shores

James Franks, Economic Development Officer

COMMITTEE MEMBERS

Town of Cochrane

Kaitlyn Monsma, Economic Development Officer

Town of Hearst

Sylvie Fontaine, Economic Development Manager

FedNor

Denise Deschamps, Initiatives Officer

EVENT COORDINATOR

Marla Tremblay, Markey Consulting

INTERNATIONAL DELEGATION COORDINATOR

Alain Thivierge, Naturalia Director

ON-SITE SUPPORT

Julie Henri, FedNor
Giuseppe Buoncore, FedNor
Ron Begin, FedNor
Rose-Lyne D’Aoust-Messier, Kirkland Lake CDC
Shelly Zubyck, City of Temiskaming Shores
Natalie Chartrand, City of Temiskaming Shores
Jordan Kemp, Harley Township
JP Ouellette, Town of Cochrane
Denise Hardy, Volunteer
Alyssa Dean, Volunteer
Carmen Demarco, Volunteer

EVENT COMMUNICATIONS

Barclay Babcock, FedNor
Thomas Brown & Ryen Veldhius, Buzzmasters

2.1 Goals and Objectives

The overall goal of the Northern Ontario Mining Showcase (NOMS) project is to provide support to Northern Ontario Small and Medium Enterprises within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent is to demonstrate first hand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This enables businesses in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing Small and Medium Enterprises with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.3 Exhibitors

Exhibitors consist of various organizations and companies from throughout Northern Ontario with emphasis being placed on primarily attracting private sector participants. A complete list with description and source community of participating exhibitors can be found in the NOMS directory (Appendices – 5.4).

2.4 Marketing and Promotion

A variety of tools and tactics were utilized to promote the event to recruit participants and attract attendees including direct contact and cold calls, e-mail blasts, social media, Save the Date and Apply Today post card distribution. Presentations and in person solicitation / promotion were also undertaken at various industry events such as the Timmins “Big Event” Mining Show and Prosperity North West in Thunder Bay. The event website northernontariomining.com, which was developed in 2016 is regularly updated with current information and utilized as a promotional tool providing easy 24/7 access to event information for participating exhibitors and interested parties.

In addition to marketing efforts, the project coordinator and committee utilized their respective networks to get the word out both prior to and during PDAC. During the show itself, the event was promoted to PDAC attendees via direct contact and invitation distribution and social media. Participating exhibitors were also provided with customizable electronic invitations for their clients prior to the show along as well as a digital media guide to support social media efforts. As a means of promoting the participating Small and Medium Enterprises, bilingual event directory with exhibitor and partner listings and descriptions were given to all attendees.

- Ads & Articles
- Bilingual Exhibitor Directory
- Save the Date Postcard
- Speaker Series Brochure

Channel	Handle	Hashtag
Facebook	@nor_ont	#PDAC2019 #nor_ont
	@nor_ont	#nor_ont
	@nor_ont	#nor_ont
	@nor_ont	#nor_ont
Instagram	@nor_ont	
Twitter	@nor_ont	
	@nor_ont	
	@nor_ont	
	@nor_ont	
YouTube	@nor_ont	
LinkedIn	@nor_ont	
	@nor_ont	

3.0 Summary of Findings

3.1 Measures & Key Performance Indicators

At the outset of the project, it was determined that the event would be deemed successful based on outcomes related to the following Key Performance Indicators (KPI).

Number and type of participants:

It has been reported that 25,843 people attended PDAC in 2019. By all accounts, traffic within the pavilion was significant and constant, and provided quality leads to exhibitors. Several delegations were coordinated with the support of a third-party consultant including groups from Mexico, Chile, Peru, Columbia, Brazil, Germany, Uzbekistan, countries from East & West Africa, Finland, Russia, Kazakhstan, Sweden and South Africa. These were well received and generated excellent dialogue and potential partnerships for several of the NOMS exhibitors.

Additionally, many provincial and federal representatives visited the NOMS to attend the official opening and/or to tour the pavilion.

Number of businesses and company reps participating in the NOMS:

Our target number of exhibitors that participated in the showcase was set at a minimum of 94. The registration process was three phased and included a base eligibility assessment, an application to exhibit once deemed eligible, and the actual registration once approved by the review committee. The breakdown of eligible, non-eligible and approved applicants along with registrations and cancellations is as follows:

Total Applicants – 152

Ineligible applicants (did not meet base criteria) – 17

Applications deemed ineligible after further review – 14

Waitlist - 8

Finalized Registrations – 113

Cancellations - 3

Number of businesses with increased export readiness:

Although we can provide a subjective assessment based on our knowledge of the participating companies, this number is impossible to determine for the 2019 event. We can however provide global statistics from past events:

NOMS 2018 (as at Dec 2018)	
KPI	TOTAL
Value of sales	\$30.6M
FT Jobs created	179
Partnerships / Alliances created	158
% of companies reporting sales as a direct result	87%
% of companies indicating an increase in exports	37%

Efforts will be made to communicate with exhibitors at select intervals to evaluate this success factor. In addition, companies seeking to participate in future events are obligated to share Return on Investment (ROI) data from previous participation as part of their application process. As indicated from survey results provided, 100% of companies generated useful leads and contacts from the 2019 event.

Enhanced knowledge base and skill level of Economic Development Officer participants and small and medium enterprises (SME) with regards to export and trade

Participating communities and organizations increased their knowledge of the type of products and services that are offered by the Northern Ontario Mining Supply and Services sector. Show support staff consisted of economic development professionals from various communities throughout the North, some of which having limited experience with PDAC and the mining industry. The event provided them with an excellent opportunity to increase their knowledge of the industry, develop relationships with businesses and organizations from their respective communities and regions as well as learn from other more seasoned EDO who were on site. This will improve their ability to promote the region and assist clients in their community with partnership development and the creation of alliances.

Ongoing / Long Term

Long term outcomes will be gauged over the coming months and years. All those who participated in 2019 will be surveyed again based on the following KPI when they register for 2020 and as part of the 2019 post event survey.

- Number of businesses exporting or increasing export sales;

- Number businesses offering, planning to offer or accessing value-added and/or knowledge-based products and services; and
- Number of collaborative projects undertaken and # of stakeholders involved.

3.2 Project Benefits & Outcomes

Overall the project has been deemed a success with partners and exhibitors indicating that their participation generated significant contacts and was of value to them. Listed below are the key benefits generated as a result of participating in the showcase:

- Networking with other showcase exhibitors to identify synergies with existing clients
- Networking with showcase visitors and attendees to generate leads and sales
- Networking with community partners to identify potential for partnership projects
- Networking with government representatives to build relationships and learn about programs available for expansion and innovation
- Listing in the PDAC Convention program
- Relationship building with existing clients (exhibitors and attendees)
- Participation of international delegations
- Information and learning opportunities provided via speaker series

One of the methods utilized to measure the success of the initiative included a post-event survey, the results of which have been summarized in section 3.3 Success Factors. NB: the comments have been transcribed verbatim from the actual survey responses.



3.3 Success Factors

The project was deemed a success overall. Surveys were completed by NOMS exhibitors to deem the level of value placed on their respective participation in the Showcase. These surveys include questions regarding value of showcase, quantity of leads and sales generated, likelihood of participating in future programs, types of training required / sought; value of contacts made, potential for business opportunities generated, etc. The results are outlined below:

Value of showcase to participants (satisfaction survey results)

How useful / valuable was this event to your business or organization?

- Extremely useful / valuable – 65.5%
- Quite useful / valuable – 30.28%
- Moderately useful / valuable – 7.34%
- Slightly useful / valuable – 1.83%
- Not at all useful / valuable – 0%

Approximately how many quality contacts and potential business leads did you generate as a result of this event?

- 1-5 useful leads / contacts – 31.19%
- 6-10 useful leads / contacts – 33.03%
- 11-20 useful leads / contacts – 17.43%
- 21-40 useful leads / contacts – 12.84%
- 41 + useful leads / contacts – 5.50%
- We did not generate useful leads or contacts – 0%

Which of the following supports and services were the MOST valuable to you for your participation as an exhibitor? (select all that apply)

Service	Response Rate
Registration fee / Cost to participate	91%
Pre-fabricate kiosk & graphics	90%
International delegation tours	11%
Exhibitor manual, website, FAQ and other communications	40%
Access / use of boardroom for storage, coats, meetings	21%
Availability of meeting room on PDAC show floor (North Hall)	30%
Opportunity to submit images and video for video wall	22%
Digital / social media program	33%

PDAC student tour / program	5%
Exhibitor meet & greet (Jack Astor's)	19%
Northern Ontario Night (Steamwhistle event)	75%

Do you feel that the NOMS speaker / presentation series is of benefit to you and your fellow exhibitors?

Yes 78.7% No 21.3%

Are there any specific topics that you would recommend including as part of future Northern Ontario Mining Showcase Speaker Series?

- advancements of technology
- automation and robotics
- building human capacity
- case studies; innovators with end users
- dedicated session to introduce new technologies
- entrepreneurial advice and techniques
- funding opportunities
- focusing on a financial issue or geology issue
- indigenous procurement
- industry 4.0 ventilation; digital mining; energy optimization
- insight into next generation
- mining efficiency; automation; IT enhancements

Are there any additional services or supports you would suggest be provided to exhibitors in the future? (items highlighted are things we already provide)

- coat check for exhibitors
- ability to hire temporary booth attendant
- consider placing first nation exhibitors together
- bar code reader (phone app) for lead retrieval
- better / additional seating for speaker series
- booth for funders; funding helpdesk
- provide free wifi
- have lockable storage at each booth
- develop NOMS app with map and booth locations
- on site storage and staging area for final day for ppl who need to stow suitcases

- provide more set up time for speaker sessions that are more involved to ensure all details are covered
- have reasonably priced lunches and drinks

Would your company be interested in exhibiting within a grouped pavilion at other events (e.g. CIM; Minexpo) ?

Yes – 67.89%

No – 0.92%

Maybe – 31.19%

3.3 Key Success Factors

Overall concept

Hosting a Northern Ontario mining exhibit as part of PDAC works very well. Having a captive audience provides a source of qualified attendees which ensures value for the exhibitors and partners. This also provides exhibitors and partners with an opportunity to visit the PDAC floor and attend client events thereby generating an additional benefit for their participation.



Timing (funding / announcement / planning)

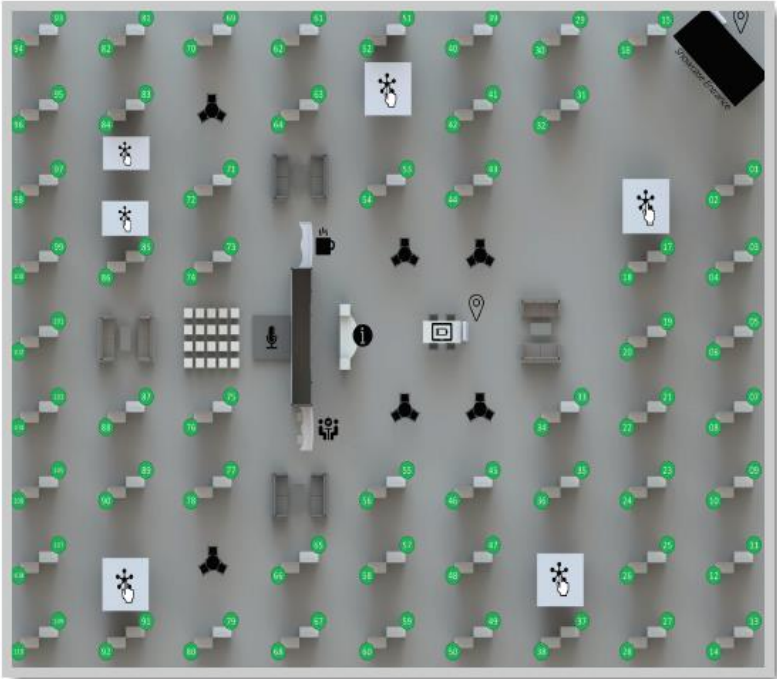
Sourcing and securing funding support has become a much quicker process year over year which results in being able to increase the number of exhibitors to 110 in 2019 and to begin promoting the event immediately after the summer holidays. The group has already submitted a Phase 1 application for funding for 2020, including a budget that reflects the recommendations herein, in order to adhere to a similar schedule.

Communications

Communications were key to attracting positive attention. FedNor staff was engaged in the planning process from the outset which resulted in additional media coverage and the inclusion of the NOMS on several tours and partner programs /schedules.

Venue

Having a well-designed pavilion layout, including the addition of backlit graphics, a video wall, a stage to allow for presentations, touch screens for way finding and interesting structures projected the North as being very professional and unique. The combination of exhibitor kiosks, along with the complimentary coffee in the café and seating area, was successful in providing the perfect atmosphere for mixing business and pleasure, thus helping to not only draw people in but also encourage them to stay longer and visit with exhibitors.



Advisory Committee Engagement & Onsite Support Staff

With representation from various locations throughout the North as well as FedNor, the committee plays an instrumental role in ensuring that businesses are aware of the event and provided with the necessary information to register and participate. In addition, the committee members have previous experience in hosting events at PDAC and are therefore provide leadership and guidance. They also provide essential support at the event itself in addition to promoting the pavilion onsite. As the event has grown, so has the need for onsite support staff.

Over and above advisory committee members, 10 individuals provided onsite support in 2019. Their role consisted of various tasks including but not limited to assisting visitors with interactive touch screens, locating specific exhibitors, providing funding information, coordinating presenters and AV for speaker series, welcoming international delegations and student tours, distribution of promotional tools in the South Hall, assisting with show set up and tear down, assisting with exhibitor sign-in, etc...

Coordination

Contracting the services of an experienced event planner with significant sector knowledge and a large network in Northern Ontario is key to the success of the event. Given the timeline and the fact that steering committee members are all employed full time with numerous portfolios and responsibilities, having a point person to organize and manage the event ensured that things are kept track. Markey Consulting has provided excellent service over the past six years.

Program

The 2019 event featured a speaker series within the pavilion which included 2 industry lead panels as well as various presentations by exhibitors, visiting international delegations, funding partners, and individuals representing select non-exhibiting organizations such as the Pan Northern Mining Research Alliance. These resulted in drawing attendees to the Showcase while providing both promotional and capacity building opportunities for NOMS exhibitors. This speaker series has the potential to draw even more people and efforts will be made to strengthen this component of the event. In addition to the speaker series, a ribbon cutting was held with various political figures including MPs, several Northern Ontario Mayors and the VP of PDAC (since appointed President). This event attracted many visitors to the Showcase who subsequently stayed to visit with exhibitors following the speeches and photos.

Boardroom & Meeting Space

Renting spaces for meetings, storage and registrations makes things much more manageable. Having extra space to store collateral materials, coats, and equipment is extremely useful and is recommended in the future. This also provides space for exhibitors and partners to hold various sized meetings. It is recommended that 2 meeting spaces be secured again in future years.

Website

The northernontariomining.com website was updated in 2018 to incorporate speaker series and feature exhibit applications along with new video and photography. The website is an excellent

tool for promoting the event and serves as a one stop location for exhibitors to access information regarding registration and participation. The site highlights past successes and includes an FAQ, a downloadable exhibitor manual, an image gallery as well as stats and facts about the NOMS. The website also serves to collect information from companies looking to exhibit in future years thus creating a database of potential participants. It is recommended that the site be revised and expanded to also cater to individuals interested in visiting the pavilion as opposed to only serving prospective exhibitors. This will provide a call to action for all social media efforts as well as a means of tracking post-event activity.

Partner Collaboration

Significant efforts are made to ensure collaboration between various partner organizations as a means of providing additional benefit to NOMS exhibitors and to cross promote programs and initiatives. Examples of said partnerships include participating in PDAC Canada Day events and promotion of B2B program spearheaded by Global Affairs. As well, representatives from the Ministry of Energy, Northern Development & Mines and the Natural Sciences and Engineering Research Council were on site to provide program information.

Complementary Events

Events which encouraged networking outside of show hours were very beneficial to the exhibitors. (Note: although these events are not directly FedNor funded, they have a positive impact on the NOMS and are therefore worthy of noting) These included an offsite informal exhibitor and committee meet & greet on the evening prior to show start as well as Northern Ontario Night, which is a hospitality event where Northern Ontario Mining Showcase exhibitors can invite clients and contacts to attend. Over 1200 people attended the latter in 2019.

NOMS Directory and Interactive Touch Screens

The interactive touchscreens continue to be appreciated and well used. Additional features and sub-sector selection were added in 2019 including the option to search by companies that are hiring. This facilitated the task for of matching companies with job seeking individuals. The touch screens also create a point of interest and conversation starter which often resulted in people entering the pavilion when they hadn't initially planned to.



Enhanced Digital Media Program

The services of a professional digital marketing firm were contracted this year to capture and post images, video clips, exhibitor testimonials, presentations, panels and special events. This content provided quality material for pre- onsite and post event marketing efforts. Engaging exhibitors in the process by providing them with a digital marketing plan listing our NOMS specific handles along with hashtags to include played a significant role in enhancing the NOMS social media presence. The NOMS social media channels are still active and will continue to be used as a means of recruiting exhibitors and showcasing past participants. For details on the effectiveness of this newly developed social media presence, see Appendix 5.8.

International Delegations

International delegations have visited the NOMS in past years, however this was done in an unorganized fashion that left the show support staff and committee scrambling. For the 2nd time, a consultant, Alain Thivierge, was contracted to officially invite and accompany international delegations from various countries to the pavilion in a coordinated fashion. This enabled us to inform the exhibitors in advance, thus allowing them to prepare for potential meetings with representatives of visiting countries that they were targeting for business development and export opportunities. A report outlining details of said delegations can be found in the appendices.

Student program

The Northern Ontario Mining Showcase actively participated in the PDAC student program for the first time in 2019. This consisted of registering to be part of the student tours as well as attending the student luncheon. Four NOMS exhibitors attended the luncheon and shared information about their respective job opportunities with new grads. Efforts will be made to provide more detailed material on specific jobs and companies that are hiring in advance of the student tour in order to attract more participants.

Interactive Feature Areas

To ensure that the NOMS is successful, concerted efforts must be made to drive traffic to the pavilion. Feature areas that capture people's attention and imagination are key to attracting people to the space and in having PDAC help promote it to their attendees. In 2019, we provided an opportunity to all exhibitors to apply for an interactive feature area. Six exhibitors were selected and allocated expanded space to provided demos and hands on opportunities for attendees to gain a better understanding of how their products and services are innovative. These feature areas proved to be extremely popular and resulted in piquing people's interest in the Showcase.

4.0 Recommendations

Every year, the NOMS committee holds a post-event debrief to identify potential areas for improvement. The following consists of the list of recommendations from 2018 that were addressed along with the outcome along with recommendations for 2020.

Recommendations from 2018

Recommendation	Outcome
Enhance video wall to create a more impactful visual effect / will draw people on skywalk traveling to and from South Hall	The budget did not allow for any enhancements; however, we were able to source content from a professional mining photographer to showcase quality images depicting exhibitor products and mining projects in Northern Ontario
Enhance speaker series ensuring that presenters promote their respective talks and consider themed presentations; ensure presentations are all in the same format and submitted well in advance to keep schedule on track and avoid lag times	An online speaker application and presentation submission platform was created which served to streamline logistics; some speakers promoted their presentations and were rewarded with larger crowds; additional efforts will be made in 2020 to increase pre-event promotion
Have two speaker systems onsite – one stationary system, along with a headset mic to be kept at the stage and one portable system to announce speakers at throughout the pavilion, to use for live demos, ribbon cutting, or other events held within the NOMS	A quality speaker system and various microphone types were utilized this year which significantly improved sound quality; a portable system was used for floor base presentations – this will be repeated in 2020
Designate a tech support person for speaker series	One tech support person was designated which helped with flow; it is recommended that 2 people be scheduled for this task in 2020
Continually update NOMS website to ensure up to date info is available to prospective exhibitors, partners, and media	The Website was enhanced and updated regularly which allowed the committee to use it as the main call to action; it is recommended that it be revised further to include information geared to visitors
Make better use of student program – ask exhibitors if they are hiring when they register so we can identify them with an icon within the NOMS directory and on the interactive touch screens; directories can be provided at student luncheon and during tours	Exhibitors were asked if they were hiring and were flagged as such in both the directory and on the touch screens, making it easier for job seekers to locate relevant companies; the student tour itself was not as successful as hoped, efforts will be made in 2020 to enhance this; the student luncheon was very beneficial to those that attended – this will be continued in 2020
Designate someone to attend and distribute media info at PDAC Media event	PDAC did not host a media event in 2019
Better coordinate the funders program table; consider creating a schedule and mechanism to book appointments etc...	A designated and visually appealing funders table was set up for 2019; this feature will be enhanced further in 2020
Consider contracting the services of a digital strategy firm specializing in social media to promote the event prior to and during	A digital marketing firm was contracted and proved to be quite beneficial. NOMS now has designated social media channels to continue promoting exhibitors and to share info about future events

Request hard copy mine activity / new project maps from the MNDM for handout at the Café (there were many requests for these)	Hard copies were printed and shared at the NOMS info desk; these were requested often
Create a daily schedule of events to place on exhibitor booths each morning as a reminder of the day's activities as opposed to only providing the overall schedule at sign-in	Daily schedules were created and distributed daily
Print more brochures for hand out in the south hall	Brochures including the speaker series schedule and details regarding the interactive exhibits were distributed in the South Hall; this was a great way to engage people and share info about NOMS
Begin coordination of international delegations well in advance to better match exhibitors and avoid last minute additions to the roster	This is challenging because it is dependent on the representatives from other countries; it is recommended that the process be streamlined and focus more on specific companies vs government
Add two small enclosed meeting rooms within the pavilion to allow for private meetings and free up the boardroom; develop a booking system to enable companies to use the space (consider an online application using ipads)	PDAC opted to provide enclosed meeting spaces in the North Hall which could be rented; NOMS opted to go this route as it was less expensive than incorporating meeting space within the pavilion and it did not take up any floorspace
Consider developing a policy for exhibitors who arrive late to the show on opening day and leave prior to show close on the final day	Late comers were noted – potential policy to be discussed for 2020

Recommendations for 2020

With the generous support of FedNor, the steering committee will once again be hosting the Northern Ontario Mining Showcase at PDAC in 2020. In order to ensure its success, we have identified the following recommendations.

Based on positive feedback in 2019, we will maintain the current layout and spacing of exhibitor kiosks and provide the opportunity for participants to apply for a select number of interactive exhibit spaces. We will also look to secure a meeting space from PDAC. To ensure ongoing demand and maintain quality, the target number of participants will remain at 110 exhibitors, focusing primarily on SMEs. The pavilion should also continue to offer a unique experience and atmosphere that draws people in and entices them to stay for an extended period of time.

Additional recommendations are as follows:

- Enhance international delegation program by asking exhibitors more specifics about target markets, specific companies targeted and product / service to promote
- Better coordination with PDAC on student tour (provide details about types of companies and jobs hiring) – consider creating a special document with this info
- Lower the café and funders table (remove top tier)

- Schedule an individual to stay until Thursday to allow exhibitors access to boardroom for meetings and storage on closing day
- Create map of restaurants that are close by to include in exhibitor kit
- Schedule an individual to visit each media table with media kit
- Consider flipping stage and café (180°) to create more visibility from bridge
- Hold a post-event focus group / debrief with select group of exhibitors to gain further insight and recommendations
- Consider creating an “identifier” to match exhibitors with target markets to facilitate international delegation tours (e.g. flags; colors;)
- Invite companies from other countries to speak vs. ministers or other gov. reps to attract more people to NOMS and further engage exhibitors
- Create and provide “Be back at” signs with cel number to be used by exhibitors are away from their booth for meetings
- Consider incorporating and promoting something novel to draw people to pavilion (e.g. oxygen bar)
- Schedule show staff to accompany / escort new exhibitors during set-up; stand at headframe during registrations to help / guide newbies; stand at unloading doors to help exhibitors & watch their stuff while they park etc...
- Acquire PPE from an exhibitor for next year’s set up (vest, hard hat, safety boots) – have them branded with NOMS logo as an identifier
- Order 20 extra chairs to have on standby for exhibitors to rent on site (store in boardroom)
- Speak with PDAC to have NOMS exhibitors listed in the PDAC convention guide and on the large show screens within the general exhibitor listing vs. only under NOMS
- Provide instructions to speakers that a tech will be on site to assist with set up and that they must follow directions of AV team to ensure quality sound and further streamline process
- Schedule 2 people on AV
- Ensure speakers at official opening have correct info (e.g. host and committee communities properly recognized; on site show staff recognized; etc.)

5.0 Appendices

The following supporting documents can be found [here](#).

- List of Exhibitors
- Speaker Series Brochure
- Exhibitor Manual
- Event Directory (ENG/FR)
- Media Release (ENG/FR)
- Ribbon Cutting Agenda
- International Delegation Report
- NOMS Social Media Stats Report
- Digital Media Guide



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Protected B

Project Number: 852-512434

THIS AGREEMENT made as of: **JUL 0 4 2019**

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF CANADA
as represented by the Minister of Industry
(the "Minister")

- AND -

The Corporation of the City of Temiskaming Shores
(the "Recipient")

WHEREAS in response to an application from the Recipient received April 16, 2019, the Minister has agreed to provide a non-repayable Contribution to the Recipient (the Minister and the Recipient collectively referred to as the Parties and individually as a Party) under the Regional Economic Growth through Innovation for the Project described in Annex 1 on the terms and conditions herein contained.

IN CONSIDERATION of the mutual covenants and agreements herein contained (the receipt and sufficiency of which is hereby acknowledged), the Parties hereto hereby covenant and agree as follows:

1.0 The Agreement

- 1.1 a) The following Annexes form part of this Agreement:

Annex 1 – The Project – Statement of Work
Annex 2 – Costing Memorandum
Annex 3 – Recipient representation documents per section 8.0

(collectively the "Agreement")

This Agreement supersedes all prior agreements, documents, undertakings and negotiations, whether oral or written of the Parties, related to its subject matter.

- b) Neither this Agreement nor any part thereof shall be assigned by the Recipient without the prior written consent of the Minister.
- c) This Agreement shall enure to the benefit of and be binding upon the Recipient, its successors and permitted assigns.
- d) No amendment to this Agreement shall be effective unless it is made in writing and signed by the Parties hereto.

1.2 Precedence

In the event of, and only to the extent of, any conflict or inconsistency between the part of the Agreement that precedes the signatures of the Parties, and the annexes that follow, the part of this Agreement that precedes the signatures of the Parties shall apply. The order of precedence amongst the annexes of this Agreement will be:

Annex 1 – The Project – Statement of Work
Annex 2 – Costing Memorandum

1.3 Headings

The headings used in this Agreement are inserted for convenience of reference only and shall not affect its interpretation.

1.4 Date of Acceptance

The date of acceptance shall be the date the duplicate copy of this Agreement, unconditionally accepted and duly executed by the Recipient, is received by the Minister (the "Date of Acceptance").

1.5 Duration of Agreement

This Agreement comes into force on the Date of Acceptance and will terminate twelve (12) months after:

- a) the Completion Date; or
- b) upon the date on which all amounts due by the Recipient to the Minister under this Agreement, have been paid in full,

whichever is the later, unless terminated earlier in accordance with the terms of this Agreement.

1.6 Survival

Notwithstanding the provisions of subsection 1.5 above, the rights and obligations of the Parties set forth in the following sections, shall survive the expiry or early termination of this Agreement, and shall remain in full force and effect for a period of six (6) years after the expiry or early termination of this Agreement:

- a) Section 4 – Total Canadian Government Funding
- b) Section 7 – Monitoring and Audit
- c) Section 8 – Representations
- d) Section 11 – Indemnification and Limitation of Liability
- e) Section 12 – Default and Remedies
- f) Section 13 – General

2.0 The Project

2.1 The Recipient shall ensure that the Project described in Annex 1 (the "Project") commences on or before May 8, 2019 (the "Commencement Date") and is completed on or before June 30, 2020 (the "Completion Date").

2.2 The Recipient shall not alter the scope, timing or location of the Project without the prior written consent of the Minister.

3.0 The Contribution

3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$887,500 of the Project outlined in Annex 1, and
- b) \$887,500.

3.2 The Minister shall not normally contribute to any Eligible and Supported Costs incurred prior to April 16, 2019 or later than the Completion Date.

The Minister shall not make any payment of the Contribution in respect of costs for which the Recipient has entered into a legal commitment prior to the Application Received Date.

3.3 Notwithstanding 3.2 the Minister may, at his or her sole discretion, limit to 10% of the Contribution the amount paid towards Eligible and Supported Costs incurred by the Recipient between the date that the completed and signed Application was received and the Commencement Date.

3.4 The Recipient shall use the Contribution solely and exclusively to support the Eligible and Supported Costs of the Project as detailed in Annexes 1 and 2 and shall carry out the Project in a diligent and professional manner.

3.5 The Recipient shall be responsible for all costs of the Project, including cost overruns, if any.

3.6 Payment by the Minister of amounts due under this Agreement shall be conditional on there being a legislated appropriation for the fiscal year of the Government in which the payment is due. The Minister shall have the right to terminate or reduce the Contribution in the event that the amount of the appropriation is reduced or denied by Parliament. In the event that any portion of the Contribution has been paid to the Recipient and the legislated appropriation for the fiscal year of the Government in which such payment is made is not obtained, the Minister shall have the right to recover the amount so paid from the Recipient.

4.0 Total Canadian Government Funding

- a) The Minister and the Recipient hereby acknowledge that for purposes of this Agreement the Recipient has received no other federal, provincial, or municipal assistance for the Project.
- b) The Recipient shall promptly inform the Minister in writing in the event additional Canadian government funding for the purposes of this Project has been requested or received during the Term of this Agreement and acknowledges and agrees that an adjustment to the amount of the Contribution and a request for repayment of part or all of the amounts paid to the Recipient may be made as a result thereof. The amount of such repayment requested will constitute a debt due to Her Majesty and will be recovered as such from the Recipient.
- c) In no instance will the total Canadian government funding towards the Eligible Costs be allowed to exceed one hundred percent (100%) of the total Eligible Costs.

5.0 Intellectual Property

5.1 Title to any intellectual property created solely by the Recipient as part of or in respect of the Project will vest with the Recipient or will be determined by applicable Canadian law.

5.2 Copyright

All reports and other information that the Minister collects, manages or has a right to receive or produce in accordance with this Agreement, or that the Recipient collects, creates, manages and shares with the Minister, shall be deemed to be "Canada Information". The Minister shall have the right, subject to the provisions of the Access to Information Act, to release to the public, table before Parliament, or publish by any means, any Canada Information, including such excerpts or summaries of the Canada Information as he or she may, from time to time, determine.

6.0 Claims and Payments

6.1 Payment Procedures

Payments will be made on the basis of documented claims for reasonable eligible and supported costs incurred. Reporting requirements, specific to the Project are detailed in Annex 1.

- a) The Recipient shall submit claims for Eligible and Supported Costs incurred, in a form satisfactory to the Minister. Each claim will include the following information:
 - i) a list of Eligible and Supported Costs incurred;
 - ii) a certification, by an authorized signatory of the Recipient, with respect to the accuracy of the claim and submitted documentation and with respect to its compliance with the terms and conditions of the Agreement; and
 - iii) any other documentation in support of the claim as may be required by the Minister.
- b) The Minister shall review and approve the documentation submitted by the Recipient following the receipt of the Recipient's claim, or will notify the Recipient of any deficiency in the documentation submitted which deficiency the Recipient shall immediately take action to address and rectify.
- c) Subject to the maximum Contribution amounts set forth in subsection 3.1 and all other conditions in this Agreement, the Minister shall pay to the Recipient the Minister's portion of the Eligible and Supported Costs set forth in the Recipient's claim in accordance with the Minister's customary payment practices.
- d) The Minister may request at any time that the Recipient provide satisfactory evidence to demonstrate that all Eligible and Supported Costs claimed have been paid.
- e) The Minister may require that any claim submitted for payment of the Contribution be certified by the Recipient's external auditor or by an auditor approved by the Minister.

6.2 Final Claim Procedures

- a) In addition to the requirements set out in subsection 6.1, the Recipient's final claim for any Eligible and Supported Costs and/or the final reconciliation of any outstanding advances, accompanied by the following, in a form satisfactory to the Minister in scope and detail:
 - i) a final statement of total Project costs;
 - ii) a statement of the total funding provided from all sources for the Project, including total Canadian government funding received;
 - iii) a Final Activity Report on the Project;
 - iv) a Final Results Report on the outcomes and impacts of the Project for evaluation purposes, as described in Annex 1; and
 - v) a certification, by an authorized signatory of the Recipient, that this is the final claim for payment and includes all final Eligible and Supported Costs Incurred and Paid submitted for payment.
- b) The Recipient shall submit the final claim for Eligible and Supported Costs to the satisfaction of the Minister no later than six (6) months after the Completion Date or early Termination Date of the Project. The Minister shall have no obligation to pay any claims submitted after that date.

6.3 If the Recipient earns any interest as a consequence of an advance payment of the Contribution or earns any revenue as a result of the Project or if it receives any revenue from another level of government for the Project, the Minister may in his or her absolute discretion reduce the Contribution by all or by such portion of the revenue (including the interest) as he or she deems appropriate.

6.4 Holdback

Notwithstanding any other provision of this Agreement, the Minister may, at the Minister's sole discretion, withhold up to 10% of the Contribution amount until:

- a) the Project is completed to the satisfaction of the Minister;
- b) the Final Report has been submitted to the satisfaction of the Minister;
- c) audits, where required by the Minister have been completed to the satisfaction of the Minister; and
- d) the Minister has approved the final claim described in subsection 6.2.

6.5 Overpayment or Non-entitlement

Where for any reason the Recipient is not entitled to the Contribution or the amount paid to the Recipient exceeds the amount to which the Recipient is entitled, the Contribution or the amount in excess, as the case may be, shall constitute a debt due to Her Majesty the Queen in Right of Canada and shall be recovered as such from the Recipient. The Recipient shall repay the Minister promptly and in any case no later than 30 days from the date of the Minister's demand for payment, the amount of the Contribution disbursed or the amount of the overpayment, as the case may be, together with the average bank interest rate in accordance with the Interest and Administrative Charges Regulations, in effect on the due date, plus 3% compounded monthly on overdue balances payable, from the date of the demand, until payment in full is received by the Minister.

6.6 Sharing Ratios

If the Minister makes individual payments that represent higher sharing ratios than those authorized for the total Contribution, in no event shall the overall sharing ratio calculated on the total Eligible and Supported Costs of the Project exceed the maximum authorized sharing ratios as provided in subsection 3.1 a.

6.7 Advance Payments

Where the Minister is satisfied and has determined that the Recipient requires an advance against the Contribution amounts payable under this Agreement in order to meet cash flow requirements of the Recipient and that the advance payment is critical for the success of the Project, the Minister may, at his or her sole discretion, make advance payments to the Recipient.

7.0 Monitoring and Audit

7.1 For evaluation purposes, the Recipient shall, in addition to reporting measures outlined in subsections 6.1 and 6.2, submit performance reports on the schedule outlined in Annex 1.

7.2 The reports referred to in subsection 7.1 shall contain information sufficient to allow the Minister to assess the progress of the Project (e.g. work completed to date). Upon request of the Minister and at no cost to him, the Recipient will promptly elaborate upon any report submitted.

- 7.3 The Minister may request that the Recipient submit to him a copy of its financial statements (audited, if produced), within 120 days of each Recipient fiscal year end or within such longer period as may be authorized by the Minister.
- 7.4 The Recipient shall provide to the Minister a copy of any report or publication produced as a result of this Agreement, whether interim or final, as soon as the same becomes available.
- 7.5 The Recipient shall, throughout the term of this Agreement, at its own expense:
- a) keep, maintain, preserve and make available for audit and examination by the Minister's representatives, proper books, accounts and records of the costs of the Project, wherever such books, and records may be located, and permit any authorized representative of the Minister to conduct such independent audits and evaluations as the Minister in his or her discretion may require;
 - b) permit any authorized representatives of the Minister reasonable access to the Recipient's premises to inspect and assess the progress and results of the Project; and
 - c) supply promptly, on request, such information in respect of the Project and its results as the Minister may require for purposes of this Agreement and for statistical purposes.
- 7.6 The Minister shall have the right, at his or her own expense, and as and when he or she determines necessary, to perform audits of the Recipient's books, accounts, records, financial statements and claims for Eligible and Supported Costs, and the Recipient's administrative, financial and claim certification processes and procedures, for the purposes of verifying the costs of the Project, validating claims for Eligible and Supported Costs, ensuring compliance with the terms of this Agreement, and confirming amounts repayable to the Minister under the provisions of this Agreement.
- 7.7 Any audits performed hereunder will be carried out by auditors selected by the Minister, which may include any of the following: Department of Industry officials, an independent auditing firm, and the Recipient's external auditors. The Minister will provide the Recipient with a description of the scope and criteria of the audit and the expected time frames for completion of the audit and public release of the related reports.

7.8 Auditor General of Canada

The Recipient acknowledges that the Auditor General of Canada may, at the Auditor General's cost, after consultation with the Recipient, conduct an inquiry under the authority of subsection 7.1(1) of the Auditor General Act in relation to any funding agreement (as defined in subsection 42(4) of the Financial Administration Act) with respect to the use of funds received.

For purposes of any such inquiry undertaken by the Auditor General, the Recipient shall provide, upon request and in a timely manner, to the Auditor General or anyone acting on behalf of the Auditor General:

- a) all records held by the Recipient, or by agents or contractors of the Recipient relating to this Agreement and to the use of the Contribution; and
- b) such further information and explanations as the Auditor General, or anyone acting on behalf of the Auditor General, may request relating to this Agreement or the Contribution.

8.0 Representations

The Recipient represents and warrants that:

- a) it is a municipality and in good standing under the laws of Canada and Ontario, and it shall remain as such for the duration of the Agreement. A certified copy of the Charter for this organization together with a certified copy of the Resolution and/or by-laws authorizing this transaction is attached to this Agreement as Annex 3;
- b) it has the power and authority, and has met all legal requirements, necessary to carry on business, hold property, and to enter into, deliver and perform this Agreement;

- c) the signatories to this Agreement, on behalf of the Recipient, have been duly authorized to execute and deliver this Agreement;
- d) this Agreement constitutes a legally binding obligation of the Recipient, enforceable against it in accordance with its terms, subject to a court's discretionary authority with respect to the granting of a decree ordering specific performance or other equitable remedies;
- e) the execution and delivery of this Agreement and the performance by the Recipient of its obligations hereunder will not, with or without the giving of notice or the passage of time or both:
 - i) violate the provisions of the Recipient's by-laws, any other corporate governance document subscribed to by the Recipient or any resolution of the Recipient;
 - ii) violate any judgment, decree, order or award of any court, government agency, regulatory authority or arbitrator; or
 - iii) conflict with or result in the breach or termination of any material term or provision of, or constitute a default under, or cause any acceleration under, any license, permit, concession, franchise, indenture, mortgage, lease, equipment lease, contract, permit, deed of trust or any other instrument or agreement by which it is bound.
- f) there are no actions, suits, investigations or other proceedings pending or, to the knowledge of the Recipient, threatened and there is no order, judgment or decree of any court or governmental agency which could materially and adversely affect the Recipient's ability to carry out the activities contemplated by this Agreement; and
- g) the Recipient has acquired adequate property damage and general liability insurance that is consistent with the level of risk exposure associated with the Project and will maintain such from the Commencement Date to the Completion Date.

9.0 Announcements, Events and other Communications Activities

The Recipient hereby consents to participate in a public announcement of the Project by or on behalf of the Minister in the form of a news release and/or media event. The Minister shall inform the Recipient of the date the public announcement is to be made, and the Recipient shall maintain the confidentiality of this Agreement until such date. The Recipient agrees to satisfy the event/announcement requirements which can be found in the Communications Requirements section of the FedNor website (fednor.gc.ca), located under Resources; For funding recipients.

The Recipient hereby agrees to place federal government logos on all Project-related promotional or advertising materials (unless prior exemption is obtained from Industry Canada), including, but not limited to, electronic media (web, television, video), and print media (print advertising, brochures, magazines, maps, posters). In addition, the Recipient may be required to produce and display recognition signage. The Recipient agrees to satisfy the federal visibility and signage requirements which can be found in the Communications Requirements section of the FedNor website (fednor.gc.ca), located under Resources.

10.0 Official Languages

10.1 In relation to the Project, the Recipient agrees to:

- a) make available basic communications that target the public in both official languages, in a manner that gives equal prominence to both official languages (or for a specific clientele where the linguistic preference of individual members of the target group is known, in accordance with such preferences); and
- b) provide in both official languages any basic services to be provided or made available to the public.

11.0 Indemnification and Limitation of Liability

11.1 This Agreement is a Contribution Agreement only, not a contract for services or a contract of service or employment, and nothing in this Agreement, or the parties' relationship or actions is intended to create, nor shall be construed as creating, a partnership, employment or agency relationship between them. The Recipient is not in any way authorized to make a promise, agreement or contract or to incur any liability on behalf of the Minister, nor shall the Recipient make a promise, agreement or contract and incur any liability on behalf of the Minister, and the Recipient shall be solely responsible for any and all payments and deductions required by applicable laws.

11.2 The Recipient shall at all times indemnify and save harmless the Minister, his or her officials, employees and agents, from and against all claims and demands, losses, costs, damages, actions, suits or other proceedings (including, without limitation, those relating to injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights) by whomsoever brought or prosecuted, or threatened to be brought or prosecuted, in any manner based upon, caused by, or arising directly or indirectly from:

- a) the Project, its operation, conduct or any other aspect thereof;
- b) the performance or non performance of this Agreement, or the breach or failure to comply with any term, condition, representation or warranty of this Agreement, by the Recipient, its officers, employees and agents, or by a third party or its officers, employees, or agents; or
- c) any omission or other wilful or negligent act or delay of the Recipient or third party and their respective employees, officers, or agents,

except to the extent to which such claims and demands, losses, costs, damages, actions, suits, or other proceedings relate to the wilful act or omission of an official, employee, or agent of the Minister in the performance of his or her duties.

11.3 The Minister shall have no liability under this Agreement except for payments of the Contribution in accordance with the provisions of this Agreement. Without limiting the foregoing, the Minister shall not be liable for any direct, indirect, special or consequential damages, or damages for loss of revenues or profits of the Recipient.

11.4 The Minister, his or her agents, employees and servants will not be held liable in the event the Recipient enters into loan, a capital lease or other long-term obligation in relation to the Project for which the Contribution is provided.

12.0 Default and Remedies

12.1 Events of Default

The following constitute events of default:

- a) the Recipient becomes bankrupt or insolvent, goes into receivership, or takes the benefit of any statute from time to time in force relating to bankrupt or insolvent debtors;
- b) an order is made or resolution passed for the winding up of the Recipient, or the Recipient is dissolved;
- c) in the opinion of the Minister, the Recipient ceases to operate or has sold all or substantially all its assets;
- d) the Recipient has submitted incomplete, false or misleading information to the Minister, or makes a false representation in this Agreement or any document relating to the Contribution;
- e) in the opinion of the Minister, there is a material adverse change in risk;
- f) in the opinion of the Minister, the Recipient fails to comply with a term, undertaking or condition of this Agreement; or
- g) in the opinion of the Minister, the Recipient has failed to proceed diligently with the Project including, but not limited to, failure to meet deadlines stipulated in this Agreement except where such failure is due to causes which, in the opinion of the Minister, are beyond the control of the Recipient.

12.2 Notice and Rectification Period

The Minister may make a declaration of default by providing written notice to the Recipient of the condition or event which, in the Minister's opinion, constitutes an event of default under subsection 12.1. Except in the circumstances described in subsections (a) and (b) of section 12.1, the Minister may, in his or her discretion, advise the Recipient of the condition or event, and allow the Recipient a period of fifteen (15) days, or such other time as the Minister may in his or her sole discretion deem appropriate, to correct the condition or event complained of, or to demonstrate to the satisfaction of the Minister that it has taken the necessary steps to correct the condition, failing which the Minister may immediately declare that an event of default has occurred. Notification by the Recipient of rectification shall be made in writing within the period of fifteen (15) days or such other time as the Minister may decide.

12.3 Remedies

If the Minister declares that an event of default has occurred, the Minister may immediately exercise any one or more of the following remedies:

- a) terminate any obligation by the Minister to make any payment under this Agreement, including any obligation to pay an amount owing prior to such termination;
- b) suspend any obligation by the Minister to make any payment under this Agreement, including any obligation to pay an amount owing prior to such suspension;
- c) require the Recipient to repay forthwith to the Minister all or part of the Contribution which amount shall constitute a debt due to Her Majesty; and
- d) exercise any other remedy available to the Minister at law.

13.0 General

13.1 Canadian Goods and Services

The Recipient in purchasing goods and services for the performance of the Project, shall provide a full and fair opportunity for use of Canadian carriers, suppliers and sub contractors to the extent that they are competitive and available.

- 13.2 If the Recipient acquires supplies, equipment or services with the Contribution it shall do so through a process that promotes the best value for money. The Recipient must provide and adhere to current Recipient procurement policies with evidence of competitive process and selection methodology. In the absence of Recipient procurement policy, if the Recipient is selecting contractors from which to acquire supplies, equipment or services for the project for an amount greater than twenty-five thousand dollars (\$25,000) a competitive process must be used, including a written request for at least three proposals, written evaluation of bids received and a written agreement with the successful contractor. FedNor may, at its sole discretion, consent in writing to single sourcing if details of urgency, special expertise, confidentiality, savings or other circumstances warrants it.
- 13.3 Without limiting the scope of the Set-off Rights provided for under the Financial Administration Act, it is understood that the Minister may set off against the Contribution, any amounts owed by the Recipient to Her Majesty the Queen in Right of Canada under legislation or contribution agreements and the Recipient shall declare to the Minister all amounts outstanding in that regard when making any claim under this Agreement.
- 13.4 Subject to the Access to Information Act (Canada), the Privacy Act, the Library and Archives Act of Canada, and to section 9.0 of this Agreement, the Parties shall keep confidential and shall not disclose the contents of this Agreement or the transactions contemplated hereby without the consent of all Parties. Notwithstanding the foregoing, the Minister may:
- a) disclose the contents of this Agreement and any documents pertaining thereto, whether predating or subsequent to this Agreement, or of the transactions contemplated herein, where in the opinion of the Minister such disclosure is necessary to the defence of Canada's interests in the course of a trade remedy investigation conducted by a foreign investigative authority and is protected from public dissemination by the foreign investigative authority. The Minister shall notify the Recipient of such disclosure;
 - b) disclose the contents of this Agreement and documents and information related thereto as may be required pursuant to obligations contained in trade agreements to which Canada is a party; and
 - c) disclose information which may be required by government policies including a policy related to proactive disclosure.

- 13.5 Notwithstanding subsection 13.4, the Recipient waives any confidentiality rights to the extent such rights would impede Canada (Her Majesty the Queen in Right of Canada) from fulfilling its notification obligations to the World Trade Organization under Article 25 of the Agreement on Subsidies and Countervailing Measures.
- 13.6 The Recipient shall comply with all federal, provincial, territorial, municipal and other applicable laws governing the Recipient or the Project, or both, including but not limited to, statutes, regulations, by-laws, rules, ordinances and decrees. This includes any legal requirements and regulations relating to the environment.
- 13.7 This Agreement shall be subject to and construed in accordance with the laws of Canada and of Ontario and the parties hereto acknowledge the jurisdiction of the superior court of such province as defined in the Interpretation Act R.S., c. I-23, as amended from time to time.
- 13.8 If a dispute arises concerning the application or interpretation of this Agreement, the Parties shall attempt to resolve the matter through good faith negotiation, and may, if necessary and the Parties consent in writing, resolve the matter through mediation by a mutually acceptable mediator or arbitration in accordance with the Commercial Arbitration Code set out in the schedule to the Commercial Arbitration Act (Canada), and all regulations made pursuant to that Act.
- 13.9 Any tolerance or indulgence demonstrated by one Party to the other, or any partial or limited exercise of rights conferred on a Party, shall not constitute a waiver of rights, and unless expressly waived in writing both Parties shall be entitled to exercise any right and seek any remedy available under this Agreement or otherwise at law. Either Party may, by notice in writing, waive any of its rights under this Agreement.
- 13.10 The Recipient represents and warrants that no member of the House of Commons or the Senate of Canada shall be admitted to any share or part of this Agreement or to any benefit arising from it, that is not otherwise available to the general public.
- 13.11 The Recipient confirms that no current or former public servant or public office holder to whom the Values and Ethics Code for the Public Service or the Conflict of Interest Act apply, shall derive direct benefit from the Agreement, including any employment, payments or gifts, unless the provision or receipt of such benefits is in compliance with such codes and legislation. Where the Recipient employs or has a shareholder who is either a current or former (in the last twelve months) public office holder or public servant in the federal government, the Recipient shall demonstrate compliance with these codes and legislation.

13.12 It has not directly or indirectly promised or offered to any official or employee of the Minister, any bribe, gift, or other inducement, nor has it authorized any person to do so on its behalf, for or with a view to obtaining this Contribution.

13.13 The Recipient represents and warrants that:

- a) any person (other than an employee) who, for consideration, directly or indirectly, communicated with or arranged a meeting with a public office holder, in respect of any aspect of this Agreement, prior to the execution of the Agreement, was in compliance with all requirements of the Lobbying Act, as amended from time to time;
- b) any person (other than an employee) who, for consideration, directly or indirectly, during the term of this Agreement and in respect of any aspect of this Agreement, communicates with or arranges a meeting with a public office holder, will be in compliance with all requirements of the Lobbying Act;
- c) at all relevant times it has been, is and will continue to remain in compliance with the Lobbying Act;
- d) it has not, nor has any person on its behalf, paid or provided or agreed to pay or provide, to any person (other than an employee), directly or indirectly, a commission, contingency fee or any other consideration (whether monetary or otherwise) that is dependant upon the execution of the Agreement or the person arranging a meeting with a public office holder; and
- e) it will not, during the term of this Agreement, pay or provide or agree to pay or provide to any person (other than an employee), directly or indirectly, a commission, contingency fee or any other consideration (whether monetary or otherwise) that is dependant upon the person arranging a meeting with any official or employee of Her Majesty the Queen in Right of Canada.

The Recipient acknowledges that the representations and warranties in this section are fundamental terms of this Agreement. The Minister may terminate this Agreement in the event of a breach of any of the above representations or warranties, and may also recover from the Recipient the full amount of any compensation paid by the Recipient in breach of subsections (d) or (e).

14.0 Notice

14.1 Any notice, information or document required under this Agreement shall be effectively given if delivered or sent by letter, electronic correspondence or facsimile (postage or other charges prepaid). Any notice that is delivered shall be deemed to have been received on delivery; any notice sent by electronic correspondence or facsimile shall be deemed to have been received one working day after being sent, any notice that is mailed shall be deemed to have been received eight (8) business days after being mailed.

14.2 Any notice or correspondence to the Minister shall be addressed to:

Industry Canada/FedNor
107 Shirreff Avenue, Suite 104
North Bay ON P1B 7K8

Attention: Mrs. Denise Deschamps
Trade Expansion and Export Development
Regional Economic Growth through Innovation

or to such other address as may be designated by the Minister in writing.

14.3 Any notice or correspondence to the Recipient shall be addressed to:


Mr. Carman Kidd
Mayor
The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J 1K0

14.4 Either of the Parties may change the address which they have stipulated in this Agreement by notifying the other Party of the new address in writing, and such change shall be deemed to take effect fifteen (15) days after receipt of such notice.

Project Number: 852-512434

IN WITNESS WHEREOF the Parties hereto have executed this Agreement

HER MAJESTY THE QUEEN IN RIGHT OF CANADA as
represented by the Minister of Industry

Per: 
Name: Aime J. Dimatteo
Title: Director General, FedNor
Date: JUL 04 2019

RECIPIENT

Per:
Name:
Title:
Date:

Per:
Name:
Title:
Date:

I/we have authority to bind The Corporation of the City of
Temiskaming Shores

THE PROJECT - STATEMENT OF WORK

Recipient: The Corporation of the City of Temiskaming Shores

Project Number: 852-512434

I. PROJECT SCOPE

i) **Description:**

The Corporation of the City of Temiskaming Shores is requesting \$887,500 in Regional Economic Growth through Innovation (REGI) funding, which represents 93 percent of eligible project costs to increase exporting activities of Northern Ontario enterprises and organizations. This would be achieved by organizing the 6th Northern Ontario Mining Showcase (NOMS) pavilion during the Prospectors and Developers Association of Canada (PDAC) International Convention, Trade Show & Investors Exchange (March 1 - 4, 2020) in Toronto, and at the Canadian Institute of Mining, Metallurgy & Petroleum (CIM) annual convention (May 3 - 6, 2020) in Vancouver.

ii) **Project Location:**

Haileybury, ON

iii) **Dates:**

- a) Commencement Date - May 8, 2019
- b) Completion Date - June 30, 2020

iv) Key Workplan Activities, Timelines and Milestones:

Specific project activities include:

1. Secure 13,200 sq. ft. with meeting space at PDAC and 2,700 sq. ft. at CIM to stage a pavilion;
2. Exhibit organizations and businesses of the mining supply and services sector from Northern Ontario - PDAC 110 and CIM 25;
3. Utilize a professional development team to design, build, modify, install/take down the pavilion at both events;
4. Coordinate a variety of activities, speaker series, and interactive displays showcasing products from exhibitors;
5. Hire a coordinator for the PDAC event to work with pavilion design team, City of Temiskaming Shores and FedNor; develop and implement a promotional strategy; orient SMEs; manage the exhibition; develop a bilingual event program with exhibitor and partner listings and descriptions; orient exhibitors; manage the exhibition/pavilion site during the PDAC; and provide a final evaluation; and
6. Organize international delegations to tour the pavilion while offering on site translation services at PDAC.

v) Performance Measures and Tracking Plan:

This proposed initiative would:

- attract and increase new business contacts, clients and potential leads that would result in new business and/or expansion of existing business;
- lead to increased trade opportunities and revenues; and,
- provide a venue for Northern Ontario SMEs to directly promote their products and services to the world, and increase the region's presence and competitiveness in the marketplace.

vi) Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$887,500
- Supported	\$887,500	Other Federal	\$0
- Not Supported	\$67,500	Provincial	\$0
Ineligible Costs	\$0	Municipal	\$0
		Financial	\$0
		Institution	\$0
		Recipient	\$0
		Other	\$67,500
Total	\$955,000		\$955,000

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Event Facility Rental	\$397,500		\$397,500
Event Costs - Staging	\$285,000		\$285,000
Consulting Fees	\$83,000		\$83,000
Marketing / Promotion	\$80,000		\$80,000
Travel	\$42,000		\$42,000
Event Facility Rental		\$67,500	\$67,500
TOTAL ELIGIBLE COSTS	\$887,500	\$67,500	\$955,000
<u>Ineligible Costs</u>			\$0
TOTAL INELIGIBLE COSTS			\$0
TOTAL PROJECT COSTS			\$955,000

* Eligible Costs include the amount of Harmonized Sales Tax, (HST), net of any refund or eligible credits due from the Canada Revenue Agency.

vii) Official Languages Obligations:

For greater certainty, Section 10.0 includes:

The Recipient will be required to provide a basic level of Project-related communications with, and services to, the public in both official languages.

II. PROJECT FUNDING CONDITIONS

- i) Variance of any of the Eligible Supported Costs
Variance of any of the Eligible Supported Costs listed above in excess of 15% requires the prior written approval of the Minister.
- ii) Pre-disbursement Conditions
Prior to receiving payment towards Eligible and Supported Costs incurred, the Recipient, on or before the date of first payment, shall:
 - a) provide evidence that it has arranged for the balance of the funding required to enable the Project to proceed, on terms and conditions that are satisfactory to the Minister.
- iii) Advance Payments:
 - a) The Minister has approved advances calculated on the basis of projected cash flow requirements of the Recipient submitted by the Recipient and approved by the Minister.

III. REPORTING REQUIREMENTS

The Recipient shall submit the following reports in a form satisfactory to the Minister:

- i) Progress Reports and claims for Eligible and Supported Costs incurred as per a schedule provided by the Minister.
- ii) A Final Activity Report by the Final Claims Reporting Date;
- iii) Performance Reports, including:
 - a) a Final Results Report at project end on results achieved between the project start and end date;
 - b) a Two-Year Follow-up Results Report for projects forecasting additional outcomes within two (2) years of project completion. If applicable, completed reports are to be submitted within one (1) month of receiving the report template; and
 - c) a Five-Year Follow-up Results Report for projects forecasting additional outcomes within five (5) years of project completion. If applicable, completed reports are to be submitted within one (1) month of receiving the report template.

COSTING MEMORANDUM
Trade Expansion and Export Development

1.0 General Conditions

1.1 Costs are Eligible Costs for the purposes of this Agreement only if they are, in the opinion of the Minister,

- a) directly related to the Project;
- b) reasonable;
- c) appear in the "The Project-Statement of Work";
- d) incurred in respect of activities which are incremental to the usual activities of the Recipient; and
- e) incurred between April 16, 2019 and the Completion Date.

1.2 Costs incurred by way of the exercise of an option to purchase or hire are eligible only if the exercise of the option is at the sole discretion of the Recipient and the option has been exercised between April 16, 2019 and the Completion Date.

1.3 Costs of all goods and services (including labour) acquired from an entity which is, in the opinion of the Minister related to the Recipient, shall be valued at the cost which, in the opinion of the Minister, represents the fair market value of such goods or services, which cost shall not include any mark up for profit or return on investment.

1.4 No cost described in section 2.0 shall be eligible for inclusion in Eligible Costs unless the Recipient causes the supplying entity to maintain proper books, accounts and records of the costs related to the Project, and to provide to any representative of the Minister access to such books, accounts and records.

2.0 Eligible Costs

Where consistent with the approved Eligible and Supported costs, as defined in Annex 1 - The Project - Statement of Work, the following criteria will be used in determining eligibility of costs:

2.1 Travel Costs - Prime Transportation

Eligible travel costs are those which are deemed necessary to the performance of the Project. To be eligible, travel costs must be clearly documented as to the purpose of each trip. Travel expenses, at economy rates, shall be charged as at actual costs, but only to the extent that they are considered reasonable by the Department.

Necessary return airfare, train fare or bus fare at economy rates for participation personnel. Where a personal automobile is to be used, kilometre (mileage) allowance will be based on current Treasury Board of Canada Travel Directives. Eligible Costs shall be limited to the cost that would have been incurred and paid had normal public transportation at economy rates been used.

Actual costs at the destination will be allowed for food, accommodation and surface transportation (i.e., taxis, etc.). Meal rates will be based on current Treasury Board of Canada Travel Directives. Please note receipts are required for all items except meals. Entertainment (hospitality) costs are not eligible.

2.2 Audit of Project Costs

If expressly approved in writing by the Minister, Eligible Costs may include the cost of professional accountants certifying the accuracy of any costs claimed.

2.3 Contractor/Consultants

Save as herein provided, the direct costs of studies and/or services carried out by a private contractor, consultant or Canadian University or Research Institute are eligible.

Where a contractor or consultant is to be used, prior consultation with the Minister is advised to ensure that the costs for these services are eligible. The Minister may not contribute to the cost of goods or services that are not, in the opinion of the Minister, provided by an entity who is at arm's length from the Recipient

The contractor, consultant, University or Institute shall not acquire any rights to the product or process developed as a result of services provided.

2.4 Calculation of Direct Labour Costs

The Recipient may claim only that time worked directly on the Project by its employees and may not claim for indirect time, non-project related time, holidays, vacation, paid sickness, etc. Paid overtime, where considered reasonable in the opinion of the Minister, may be claimed. Time in lieu of payment is eligible if taken and paid within the project period. Time claimed will normally be expressed in hours.

The payroll rate is the actual gross pay rate for each employee (normal periodic remuneration before deductions). The payroll rate excludes all premiums (e.g., overtime), shift differentials and any reimbursement or benefit conferred in lieu of salaries or wages except as noted in the last paragraph.

Employment benefits (CPP, EI, holidays, and vacations, etc.) not exceeding 20% of direct labour costs may be claimed (supporting documentation not required).

2.5 Harmonized Sales Tax (HST)

Eligible Costs include the amount of Harmonized Sales Tax (HST), net of any refund or eligible credits due from the Canada Revenue Agency.

In order to have the HST approved as an eligible cost on future claims, the Recipient may be required to provide documentation verifying the organization's status under HST legislation.

3.0 Ineligible Costs

For greater certainty, any costs not specifically described as Eligible Costs in accordance with section 2.0, shall be ineligible for inclusion in the Eligible Costs.

Annex 3

(Insert a copy of the Recipient representation documents per section 8.0)

Subject: Pet Licencing

Report No.: CS-040-2019
Agenda Date: August 13, 2019

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-040-2019;
2. That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 Schedule “B” for consideration at the August 13, 2019 Regular Council Meeting; and
3. That Council directs staff to prepare the necessary by-law to amend By-law No. 2005-053, section 5 for consideration at the August 13, 2019 Regular Council Meeting.

Background

The fees for pet licencing were set in By-law No. 2005-053 as follows:

Early Bird Rates (before February 1, 2019)

Spayed or Neutered Dog or Cat	\$10.00	Unfixed Dog or Cat	\$20.00
Senior Citizen Rates (65+)	\$5.00	Unfixed Dog or Cat	\$10.00

Standard Rates (after January 31, 2019)

Spayed or Neutered Dog or Cat	\$20.00	Unfixed Dog or Cat	\$30.00
Senior Citizen Rates (65+)	\$10.00	Unfixed Dog or Cat	\$15.00

Tags were also offered at the Lifestyles Event in April at half price.

In 2017, the City purchased a new accounting program which includes a Pet Licencing module. This module along with offering an electronic databases allows the City to promote online renewals for its annual pet licences.

In 2018, the Treasurer, Director of Corporate Services and City Manager discussed the option of moving forward with the online renewal process with an implementation of 2020. The program will allow renewal emails to be sent to all pet owners with instructions on

how to proceed with setting up their online account. Staff will also be able to assist with this process as required.

Analysis

As part of the transition to the online renewal program, generic dog/cat tags were purchased with no specific year identified on the tag. As tags were renewed in 2019, staff advised the customers that the tag would be a perpetual tag to be renewed annually with the payment of the annual renewal fee but no longer the issuance of a new tag.

The second phase of the to move towards the online program is the review of the tag fees for an easy, effective and efficient renewal. The Treasurer, Director of Corporate Services and City Manager met to discuss the proposed new fee structure. The recommended fees are as follows:

Standard

Renewal Dog or Cat up to December 31 st	\$10.00
Renewal Dog or Cat effective January 1 st	\$20.00
New Pet Licence Dog or Cat	\$20.00
Replacement Tag	\$10.00

It is being recommended to abolish separate rates for fixed or unfixed pets as there is no verification process in place to determine the validity of the status of the animals. A review of pet licence rates in other local municipalities supports this recommendation.

The senior rate is also being abolished as the licence is for the pet and has no bearing on the age of the owner.

The final recommendation is to no longer have the pet licence renewals available at the Lifestyle event. The licence is an annual licence with an effective period of January 1st to December 31st, therefore allowing renewals at the event held in April puts the pet owner in contravention of By-law No. 2005-53 which regulates the keeping of animals and registration of dogs and cats.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The change to the fee structure for pet licences may slightly increase the pet licence revenue depending on how many pet owners take advantage of the early renewal period.

Alternatives

No alternatives were considered during the preparation of this report.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Laura Lee MacLeod
Treasurer

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

Appendix 1

<u>Fee Title</u>	<u>Fee</u>
Payment Recalled from Bank	\$25
Detailed Analysis of Tax Account/Tax Year	\$25
Addition of Unpaid A/R charges to Tax Roll	\$25
Tax Payment Transfer	\$25
Tax Payment Refund (credits generated from write-offs, vacancy rebates, 357/358's or other legislated adjustments are excluded)	\$25
Postdated Cheque Retrieval	\$25
EDI Payment Account Error Notification (no charge for first notice)	\$25
Roll Creation Set-up	\$50
Returned Mail Investigation	\$25
Accounts Receivable Collection Letters	\$25

Subject: SPCA – Temiskaming Native Women
Support Group 121 Scott Street

Report No.: CS-041-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Draft by-law to enter into Site Plan Agreement

Appendix 02: Draft Site Plan Agreement

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-041-2019;
2. That Council agrees to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for 121 Scott Street; and
3. That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for consideration during the by-law portion of the August 13, 2019 Regular Council meeting.

Background

The Temiskaming Native Women Support Group (TNWSG) owns the property at 121 Scott Street and operates the Keepers of the Circle childcare centre out of the existing building. TNWSG has applied to the City for a site plan agreement to allow for a 148m² (1,593 square foot) addition to the north side of the existing building, which will allow them to relocate the daycare into the addition and create new office space for their staff in the existing portion of the building.

Members of the City of Temiskaming Shores Accessibility Advisory Committee (TSAAC) reviewed the plans with City staff on July 17, 2019. TSAAC members were pleased with the accessibility features included in the site plan, but requested that the entrance door into the addition include a push-button door operator for increased accessibility into the daycare. The following resolution was passed:

Moved By: Courtney Romanko
Seconded By: Walter Humeniuk

Whereas the Temiskaming Shores Accessibility Advisory Committee has reviewed the site plan drawings submitted by Mitchel Jensen Architects on behalf of the Temiskaming Native Women Support Group for the proposed addition to the existing building at 121 Scott Street;

Whereas TSAAC is generally pleased with the accessibility features of the site plan, but recommends that the door on the west side of the proposed addition be an accessible door completed with push button operators;

Be it resolved that TSAAC recommends that Council ensure that the accessibility features are included in the site plan control agreement between the landowner and the City.

Carried

Analysis

The recommendation from TSSAC regarding the accessible door complete with push button operators into the addition was discussed with the architect for the project. The following response was received:

“Further to your email and our conversation. The door mentioned in your email is an exit only and is accessed from a secure area. It is not intended to be used from the exterior as this would pose a security risk. As discussed, we have met the minimum code requirement for entrances requiring barrier free access.”

The main entrance door to the building is intended to be the entrance used to access the daycare space and the door will not be usable from the exterior of the building. As indicated by the architect, of the minimum code requirements for barrier-free access have been met, then the door is not required to be barrier-free.

The property does not currently have enough on-site parking spaces to meet the Zoning By-law requirements. Based on the Zoning By-law, the existing building and proposed addition would require 17 on-site parking spaces. There are currently 9 spaces on-site, including one accessible space. A portion of the adjacent property is used for parking by the subject property, however this parking area cannot be included in the parking calculation as it is not legally included in the subject property, nor is there an agreement registered on title allowing the use of this parking area in perpetuity. Section 5.1.4 of the Zoning By-law states:

When a building has insufficient parking at the date of passing of this By-law to comply with the requirements herein, this By-law shall not be construed to require that deficiency be made up prior to the construction of any addition. No addition may be built and no change in use may occur, the effect of which would be an increase in that deficiency.

The area of the proposed addition requires 3 additional parking spaces. In order to meet the Zoning By-law requirement, the 3 additional spaces will be constructed on-site, and the outstanding parking issues can be addressed in the future.

Due to the small scale of this project and the nature of the work an engineer has not been retained and the Site Security Cost Estimates form has been signed by the project architect and are based on the contract estimates. Based on these estimates, security in the amount of \$8,760.50 will be required to be posted with the City prior to the issuance of a building permit. The security ensures that the on-site works are completed in accordance with the approved Site Plans and the agreement.

Staff recommends that Council adopt a by-law to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group. The agreement will be registered on title to the property at the owner’s expense.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council’s consideration by:
“Original signed by”	“Original signed by”	“Original signed by”
_____	_____	_____
Jennifer Pye Planner	Shelly Zubycyck Director of Corporate Services	Chris Oslund City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

Being a by-law to authorize the execution of a Site Plan Control Agreement with the Temiskaming Native Women's Support Group for 121 Scott Street Roll No. 54-18-010-003-240.10

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area;

And whereas the Council of the Corporation of the City of Temiskaming Shores passed By-law No. 2018-097 designating the City of Temiskaming Shores as Site Plan Control Areas;

And whereas Council considered Administrative Report No. CS-041-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for consideration during the by-law portion of the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The Mayor and Clerk are hereby authorized to enter into a Site Plan Control Agreement with the Temiskaming Native Women's Support Group for 121 Scott Street, a copy of which is attached hereto as Schedule "A" and forming part of this by-law; and
2. That a Notice of Agreement be registered at the Land Titles Office in Haileybury to register Schedule "A" to this by-law; and
3. That this by-law takes effect on the day of its final passing; and
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical,

grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to
By-law No. 2019-000
Site Plan Control Agreement
(Temiskaming Native Women Support Group)

This agreement, made in triplicate, this ____ day of _____, 2019.

Between:

The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0
(hereinafter called the “**City**”)

And:

Temiskaming Native Women Support Group
P.O. Box 1414, New Liskeard, ON P0J 1P0
(hereinafter called the “**Owner**”)

Whereas the City of Temiskaming Shores enacted Site Plan Control Area By-law No. 2018-097 pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the “**Act**”);

And Whereas By-law No. 2018-097 also sets out policies for site plan control assurances;

And Whereas by an application dated on or about May 30, 2019, the Owner applied to the City for site plan approval in respect of its development described in Schedule “A”;

And Whereas the Owner owns the property described as 121 Scott Street; Dymond Concession 2 Part of Lot 8; RP 54R-5027 Part 1;

Now Therefore in consideration of the mutual covenants contained herein, the parties covenant and agree as follows:

Conditions for Site Plan Control Agreement

This Agreement shall apply to the Lands, and to the development and redevelopment of the Lands.

The Owner covenants and agrees:

1. That no development or redevelopment will proceed on the Lands except in accordance with the Plans approved by the City pursuant to Section 41 of the Planning Act R.S.O. 1990, c.P.13, and more specifically identified in Appendix 1 to 2 inclusive attached hereto (collectively, the “**Plans**”);
2. That the proposed buildings, structures and other works shown on the Plans with respect to the Lands shall be completed in conformity with the Plans;
3. To carry out all works in such a manner as to prevent erosion of earth, debris and

- other material from being washed or carried in any manner onto any road or road allowance whether opened or unopened or onto the property of any other person or persons;
4. To provide such pavement markings, sidewalks, paving, curb cuts, and to landscape the Lands as shown on the Plans and further agrees to maintain same to the satisfaction of the City;
 5. That prior to the work commencing, arrangements for the necessary permits and approvals must be made with the City's Public Works Department and Building Department;
 6. That all required work on the property in respect to municipal water and sanitary sewer must be carried out in accordance with City specifications, by a contractor approved by the City, at the expense of the Owner;
 7. That the Owner's engineer shall conduct testing of water and sanitary sewer services and confirm in writing to the Director of Public Works that testing has been completed to the satisfaction of the City;
 8. That upon completion of installation and construction of all of the services, works and facilities, the Owner shall supply the City with a certificate from the Owner's engineer verifying that the services, works and facilities were installed and constructed in accordance with the approved plans and specifications.
 9. That all entrances, exits and fire routes within the parking areas shall, at all times, be kept clean and clear of snow or debris to the satisfaction of the City acting reasonably, failing which the City shall notify the Owner in writing by registered mail and allow the Owner two (2) business days from receipt of the written notice to perform the required work. If the Owner does not complete the required work within two (2) business days the City shall have the right to enter upon the parking areas, undertake the clearing and removal of snow or debris on all entrances, exits and fire routes and recover from the Owner all reasonable costs, by action or in like manner as municipal taxes (post project completion) as provided as taxes that are overdue and payable.
 10. That all conditions as set out in this agreement and as shown on the Plans inclusive, shall be completed within one year of the issuance of an Occupancy Permit. That all work shown on the Plans that is legislated by Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
 11. That all conditions as set out in the agreement and as shown on the Plans inclusive, shall be completed within two (2) years of the issuance of any building permit. All work shown on the Plans that is legislated by the Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.

12. That prior to receiving a building permit, the Owner will deposit with the City, the sum of \$8,760.50 in Canadian Dollars by way of a certified cheque, cash or an irrevocable Letter of Credit to ensure the satisfactory performance of all work to be done on the subject lands, to ensure fulfilment of all terms and conditions of this Agreement.
 - (a) The Letter of Credit must be arranged such that draws may be made by the City, if necessary, in accordance with the terms and conditions of this Agreement.
 - (b) Upon completion of all works and services required by this Agreement to the satisfaction of the City acting reasonably, the City shall return any deposit to the then owner of the property.
 - (c) Should the owner fail to comply with the terms and conditions of this agreement the City may undertake the required work. Should the owner fail to pay the City forthwith upon demand, the City shall apply all or such portion of the deposit as may be required towards the cost.
 - (i) Should the cost exceed the amount of the deposit, the City will invoice the Owner for the additional amount.
13. That the Owner will indemnify the City and each of its officers, servants, and agents from all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned to be performed by the Owner or its contractors, officers, servants or agents or of the supply or non-supply of material therefore to be supplied by the Owner or its contractors, officers, servants or agents, provided such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings arise by reason of negligence on the part of the Owner or its contractors, officers, servants or agents.
14. That the Owner shall not hold the City responsible for any and all costs related to the provision of revised site plans.
15. That the Owner consents to the registration of this Agreement against the Lands by way of “Notice of Agreement” and understands that the said Notice of Agreement shall remain on title to the Lands in perpetuity or until mutual consent of the Owner and the City to remove the Notice of Agreement from title.
16. That the Owner understands and agrees that it shall be responsible for all fees incurred in the registration of this Agreement against the title to the Lands and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register this Agreement.

17. The Owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
18. That the Owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the Lands shall require an amendment to this Agreement, if deemed by the City to be of a magnitude to warrant such an amendment.
19. The following Appendices are attached to this agreement:

Appendix 1 – Addition & Renovation Temiskaming Native Women’s Support Group 121 Scott Street, New Liskeard ON; PROJECT NO: 218066; DRAWN BY: JA; ISSUE 3 for Revised Site Plan Control Submission July 2, 2019; Site Plan; DRAWING NO: A0.2

Appendix 2 – Addition & Renovation Temiskaming Native Women’s Support Group 121 Scott Street, New Liskeard ON; PROJECT NO: 218066; DRAWN BY: JA; ISSUE 3 for Revised Site Plan Control Submission July 2, 2019; Exterior Elevations; DRAWING NO: A2.0

This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Temiskaming Native Women Support Group

Signature
Name: _____
Title: _____

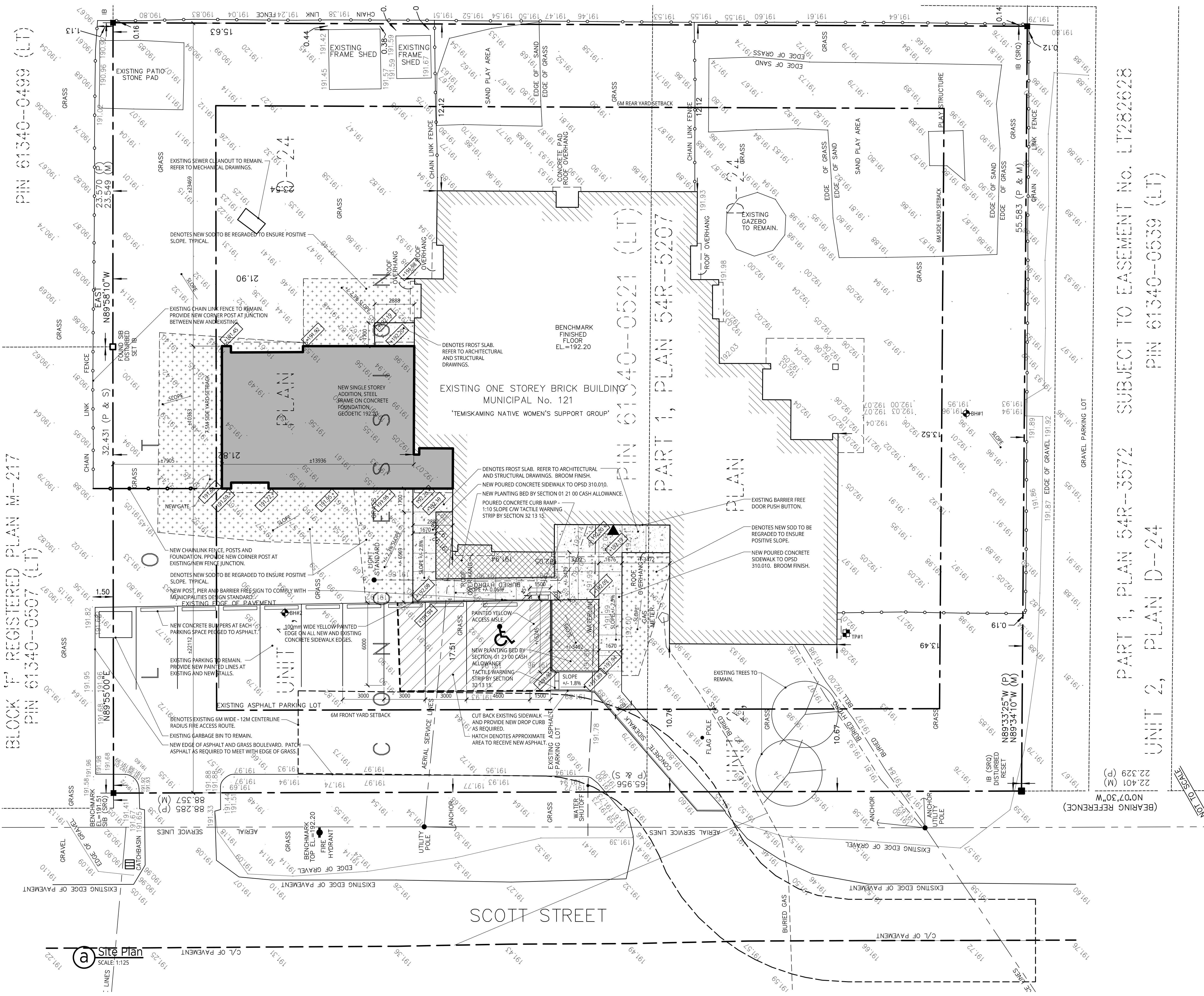
Witness - Signature
Print Name: _____
Title: _____

Municipal Seal

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



PIN 61340-0499 (LT)

BLOCK 'F' REGISTERED PLAN M--217
PIN 61340-0507 (LT)

PIN 61340-0521 (LT)

PART 1, PLAN 54R-5207

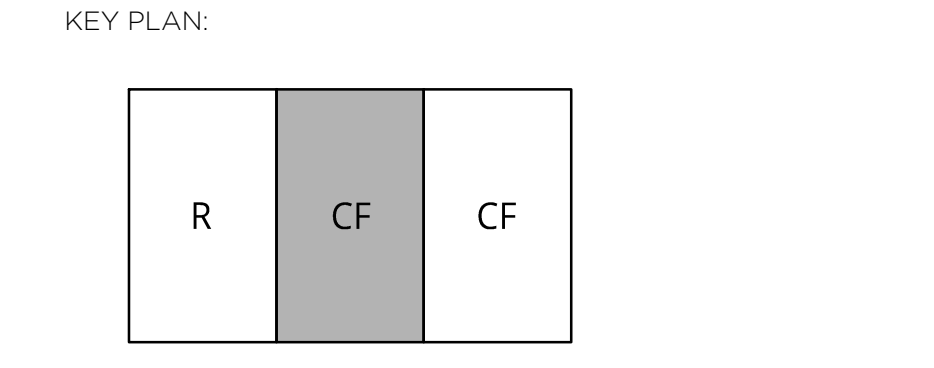
SUBJECT TO EASEMENT NO. LT282628

UNIT 2, PLAN D--24
PIN 61340-0539 (LT)

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PROJECT NORTH:



ZONING INFORMATION:

ZONING:	CF (COMMERCIAL FACILITIES ZONE)
FRONT YARD:	6M
SIDE YARD:	6M
REAR YARD:	7.5M (ABUTTING A RESIDENTIAL ZONE)
MAX. LOT COVERAGE:	40% (PERMITTED)
PARKING:	21.3% (ACTUAL)
	1 PER 50sqm
	148 SM ADDITION AREA
	3 REQUIRED PARKING STALLS
	TOTAL OF 10 PROVIDED INCLUDING EXISTING.

GENERAL NOTES

- 1.0 PROVIDE NEW TOPSOIL AND SOD AT ALL AREAS DISTURBED BY NEW CONSTRUCTION, DEMOLITION AND SITE REMOVALS. REFER TO SPECIFICATION FOR ADDITIONAL REQUIREMENTS. AREA OF NEW SOD SHOWN ARE APPROXIMATE ONLY.
- 2.0 EXISTING GRADING TO REMAIN AS IS WHERE FEASIBLE TO DO OR AS NOTED OTHERWISE. ENSURE POSITIVE DRAINING IN ALL CASES.

LEGEND

- APPROXIMATE NEW GRADES.
- EXISTING GRADES.
- DENOTES ACCESSIBLE PRINCIPLE ENTRANCE
- DENOTES ACCESSIBLE SECONDARY ENTRANCE

**Addition & Renovation
Temiskaming Native
Women's Support
Group**

121 Scott Street, New Liskeard ON.

**MITCHELL
JENSEN
ARCHITECTS**

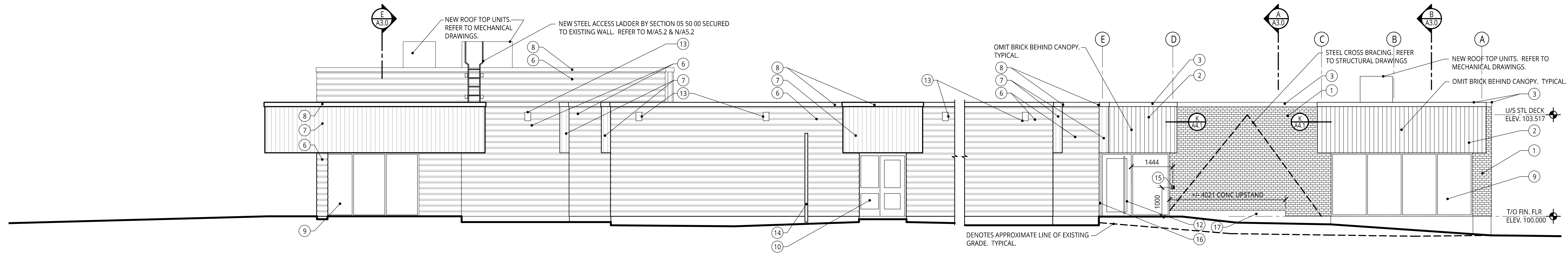
Mitchell Jensen Architects
1244 Main Street East
North Bay, ON, P1B 1A8
705.474.3250

PROJECT NO:	21806	
LIBRARY NO:	218066-FP	
DRAWN BY:	JA	
SCALE:	1:125	
NO.	ISSUE	DATE
1	Schematic Design Cost Estimate	December 7, 2018
2	Issued for Site Plan Control	May 31, 2019
3	Revised Site Plan Control Submission	July 2, 2019

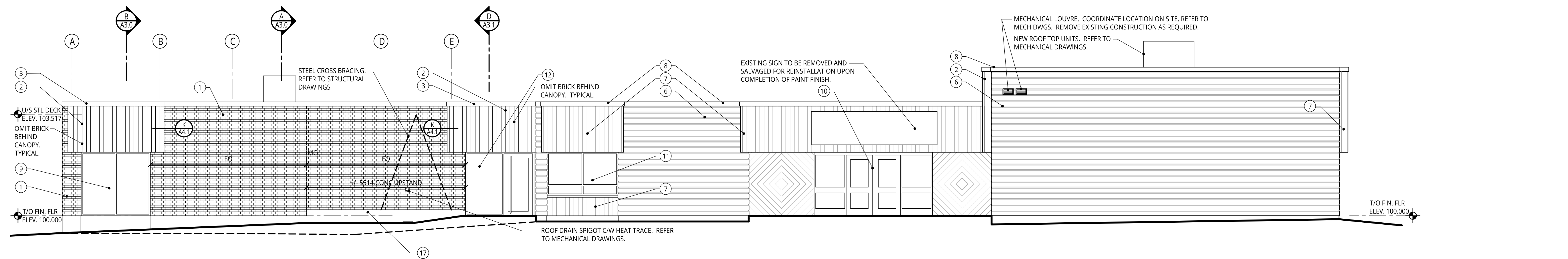
Site Plan

DRAWING NO:
A0.2

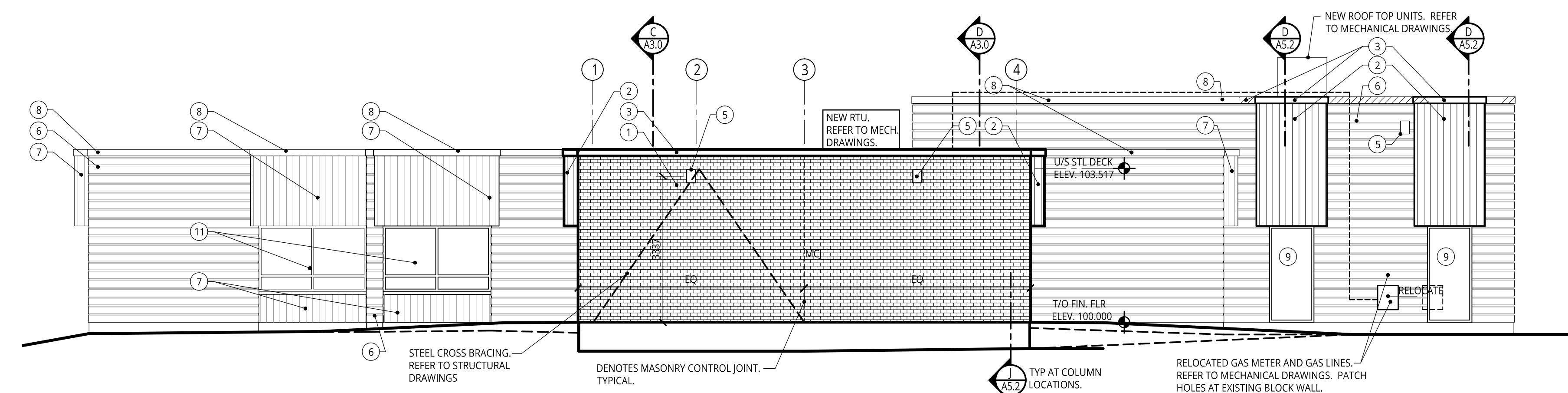
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a Exterior Elevation - East Facing
SCALE: 1:75



b Exterior Elevation - West Facing
SCALE: 1:75



c Exterior Elevation - North Facing
SCALE: 1:75

Exterior Finishes Legend:

- 1 NEW BRICK VENEER BY SECTION 04 71 10.
- 2 NEW VERTICAL WOOD SIDING BY SECTION 01 21 00 CASH ALLOWANCE.
- 3 NEW PREFINISHED METAL FLASHING BY SECTION 07 62 00.
- 4 NEW SKYLIGHT BY DIV. 9 C/W PREFINISHED METAL SIDING FINISH.
- 5 NEW EXTERIOR WALL MOUNTED LIGHT FIXTURE, REFER TO ELECTRICAL DRAWINGS.
- 6 EXISTING ARCHITECTURAL BLOCK TO REMAIN.
- 7 EXISTING VERTICAL WOOD SIDING TO RECEIVE NEW PAINT FINISH.
- 8 EXISTING PREFINISHED METAL FLASHING TO REMAIN.
- 9 NEW ALUMINUM WINDOW BY SECTION 08 41 13.
- 10 EXISTING ALUMINUM DOOR
- 11 EXISTING WINDOW
- 12 NEW ALUMINUM ENTRANCE FRAMING BY SECTION 08 41 13.
- 13 EXISTING WALL MOUNTED LIGHT FIXTURE TO REMAIN.
- 14 EXISTING CONDUIT TO REMAIN.
- 15 RECESSED BARRIER FREE DOOR PUSH BUTTON.
- 16 PREFINISHED METAL PANEL BY SECTION 07 62 00.
- 17 CONCRETE UPSTAND, REFER TO STRUCTURAL DRAWINGS.
- MCJ MASONRY CONTROL JOINT

**Addition & Renovation
Temiskaming Native
Women's Support
Group**

121 Scott Street, New Liskeard ON.

**MITCHELL
JENSEN
ARCHITECTS**

Mitchell Jensen Architects
1244 Main Street East
North Bay, ON, P1B 1A8
705.474.3250

PROJECT NO:	218066	
LIBRARY NO:	218066-FP	
DRAWN BY:	JA	
SCALE:	1:75	
NO.	ISSUE	DATE
△	Schematic Design Cost Estimate	December 7, 2018
△	Issued for Site Plan Control	May 31, 2019
△	Revised Site Plan Control Submission	July 2, 2019

Exterior Elevations

Subject: ZBA - Removal of Holding (H) Provision
B & P Morrow (215091 Sharpe Lake Rd)

Report No.: CS-042-2019
Agenda Date: August 13, 2019

Attachments

Appendix 01: Application and Public Notice

Appendix 02: Land Use Compatibility Study (provided under separate cover) ¹

Appendix 03: Responses to follow-up questions (provided under separate cover) ¹

Appendix 04: Draft amendment to By-law No. 2017-154

Note: ¹ The applicant has requested that these documents be provided under separate cover to Council only and not be uploaded as part of the Council package.

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-042-2019;
2. That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to remove the Holding (H) Provision from the property at 215091 Sharpe Lake Road; and
3. That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 for consideration at the August 13, 2019 Regular Council meeting.

Background

The City's new Official Plan was approved by the Ministry of Municipal Affairs and Housing in 2015, and included requirements from the Ministry of Environment, Conservation and Park (MECP) for the completion of a Land Use Compatibility Study in accordance with the D-Guidelines for the development of sensitive uses within certain distances of industrial land uses.

During the process of developing the City's new Zoning By-law it was determined that in order to enforce the requirements of the Official Plan an aggregate resource influence area would be established, and any properties falling within this influence area would include a Holding (H) Provision to ensure the appropriate studies are completed to demonstrate no negative impacts. Mineral aggregate pits are considered to be a Class III industry in the D-6 Guidelines and this class of industry is identified in the D-Guidelines as having a potential influence area of 1,000m (3,281').

The subject property is located across Sharpe Lake Road from the Miller aggregate pit and falls within the aggregate resource influence area. The applicable holding provision is Hold 2 (H2) and the Zoning By-law provides the following information for properties to which the H2 provision is attached:

On land subject to the (H2) Holding provision, the permitted uses are limited to existing uses and non-sensitive accessory uses.

The (H2) Holding provision will only be removed by By-law upon the completion to the satisfaction of the City of an Impact Assessment that demonstrates that development can occur without negative influence on the aggregate resource operation, in accordance with the Ministry of Environment and Climate Change D-6 Guideline.

The property owners approached the City regarding the requirements for development on the property, or the requirements for a future owner to develop should they choose to sell the property. They subsequently engaged the services of Blue Heron Environmental to complete the required Land Use Compatibility Study.

Analysis

Blue Heron Environmental filed a Freedom of Information request with the Ministry of Environment, Conservation and Parks to obtain the information submitted by Miller Paving in support of their Environmental Compliance Approval application in 2015. Based on the consultant's review of the studies it was concluded that there would be no negative impacts on the proposed sensitive use on the subject property.

The Planning Department reviewed the study and followed-up with questions which were addressed by the consultant. The Planning Department also discussed the request with the Protection to Persons and Property Committee on June 25 and requested a recommendation from the Committee to determine if a peer review of the Land Use Compatibility Study would be desirable. The PPP Committee made the following recommendation:

Recommendation PPP-2019-032

Moved by: Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee direct staff to prepare an admin report for the August 13th, 2019 regular meeting of council to remove the hold on the property and waive the peer review.

Internal City departments were circulated on the application to remove the hold. No concerns were indicated through this circulation.

Based on the above information, the property owners have met the requirements to remove the Holding 2 (H2) Provision from their property. The draft by-law is attached for Council's consideration.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

Jennifer Pye, MCIP, RPP
Planner

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager



The City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario P0J 1K0
705-672-3363

Application for Zoning By-law Amendment Under Section 34 of the Planning Act

Fee for Application to Amend the Zoning By-law: \$750 + \$100 advertising fee + 13% HST = \$960.50

Remove Hold: \$400 + \$100 advertising fee + 13% HST = \$565.00

Please read before completing this application

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 545/06 made under the Planning Act, RSO, 1990, as amended, as well as information required by the City of Temiskaming Shores to assist in the assessment of the proposal.

In addition to completing this form, the Applicant is required to submit the fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act.

Applicants are encouraged to consult with the Municipality prior to completing the application.

OFFICE USE ONLY

File No.: ZBA-H-2019-03

Date Received: July 17, 2019

Roll No.: 5418- 030-008-013.05

1. Owner Information

Name of Owner: Barry Morrow

Mailing Address: 845359 Morrow Road, New Liskeard, ON P0J 1P0

Email Address: _____ Phone: _____

If more than one registered owner, please provide information below (attach separate sheet if necessary):

Name of Owner: Patricia Morrow

Mailing Address: 845359 Morrow Road, New Liskeard, ON P0J 1P0

Email Address: _____ Phone: _____

2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):

Name of Agent: _____

Mailing Address: _____

Email Address: _____ Phone: _____

3. Please specify to whom all communications should be sent:

Owner Applicant/Agent

4. Property Information

a. Location of the subject land:

Dymond New Liskeard Haileybury

Municipal Address
Legal Description (concession and lot numbers, reference plan and lot/part numbers) Bucke Concession 1, Part of broken lot 3, RP 54R-5137 Part 1

b. Date the subject land was acquired by the current owner: 2010

c. Names and addresses of the holders of any mortgages, charges, or other encumbrances of the subject land:

d. Are there any easements or restrictive covenants affecting the subject land?

Yes No

If yes, describe the easement or covenant and its effect:

e. Dimensions of subject land:

Lot Area: 1.5ha Road Frontage: 51.939m
 Water Frontage: 64.1m Lot Depth: 267.017m

f. Existing use(s) of the subject land (check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (specify): _____
 Other (specify): _____

g. Length of time the existing uses of the subject land have continued: always

h. Are there any buildings or structures existing on the subject land?

- Yes No

If yes, complete the table below (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building					
Height of building (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					
Date constructed					
Is building to remain or be removed?					

i. Has the subject land ever been used for commercial or industrial purposes?

- Yes No

If yes, has a Record of Site Condition ever been completed in accordance with Ontario Regulation 153/04?

- Yes No

j. Existing use(s) of abutting properties:

North: Recreational dwelling East: Sharpe Lake
 South: Residential West: Mineral aggregate pit

k. Are any of the following uses or features on the subject land or within 500m (unless otherwise specified)?

Use or Feature	On the subject land	Within 500 metres of subject land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/> _____
A landfill	<input type="checkbox"/>	<input type="checkbox"/> _____
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input checked="" type="checkbox"/> adjacent (east) _____
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/> _____
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input checked="" type="checkbox"/> adjacent (west) _____
An industrial or commercial use (specify)	<input type="checkbox"/>	<input type="checkbox"/> _____
An active railway line	<input type="checkbox"/>	<input type="checkbox"/> _____
Utility corridor(s)	<input type="checkbox"/>	<input type="checkbox"/> _____
Provincial Highway	NA	<input checked="" type="checkbox"/> 350m _____

5. Planning Information

a. Current Official Plan Designation(s): Rural Areas

b. Explain how the application conforms with the Official Plan:

Limited residential development is permitted in the Rural Areas designation on existing lots of record. The adjacent mineral aggregate pit and Mineral Aggregate designation required further investigation, which has been supplied to the City in the form of a Land Use Compatibility Study.

c. Current Zoning: Rural Hold 2 (RU(H2))

d. Nature and extent of the rezoning being requested:

The purpose of the amendment is to remove the H2 (applies to various sites within the aggregate resource influence area) to permit development on the property based on the information supplied in the Land Use Compatibility Study.

e. Reason why rezoning is being requested:

To permit development on the property.

f. Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

Yes No

If yes, provide a statement of these requirements:

g. Is the subject land within an area where zoning with conditions may apply?

Yes No

If yes, explain how the application conforms to the Official Policies related to zoning with conditions:

h. Does the application propose to change the boundary of a settlement area or establish a new area of settlement?

Yes No

If yes, provide details of the current Official Plan policies or Official Plan Amendment dealing with the alteration or establishment of an area of settlement:

i. Does the application propose to remove land from an area of employment?

Yes No

If yes, provide details of the current Official Plan policies or Official Plan Amendment dealing with the removal of land from an area of employment:

6. Proposed Use of Property

a. Proposed use(s) of the subject land (check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (specify): _____
 Other (specify): _____

b. Are any buildings proposed to be constructed on the property?

Yes No

If yes, complete the table below (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building					
Height of building (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					

7. Access and Servicing

a. What type of access is proposed for the subject land?

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Provincial Highway | <input type="checkbox"/> Private Road |
| <input checked="" type="checkbox"/> Municipal Road, maintained all year | <input type="checkbox"/> Right-of-Way |
| <input type="checkbox"/> Municipal Road, maintained seasonally | <input type="checkbox"/> Water Access |
| <input type="checkbox"/> Other (specify): _____ | |

i. If access to the subject land will be by water only, describe the docking and parking facilities to be used and the approximate distance to these facilities from the subject land and the nearest public road:

b. What type of water supply is proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated individual well
- Privately owned and operated communal well
- Lake or other water body
- Water service not proposed
- Other (specify): _____

c. What type of sewage disposal is proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): _____

i. If the proposed amendment would permit development on a privately owned and operated individual or communal septic system, and more than 4,500 litres of effluent would be produced per day as a result of the development being completed, a servicing options report and a hydrogeological report prepared by a qualified professional are required to be submitted:

- Title and date of servicing options report: _____
- Title and date of hydrogeological report: _____

d. What type of storm drainage is proposed for the subject land?

- Storm sewer
- Ditches
- Swales
- Other (specify): To be determined at time of development

8. Previous Applications

Has the subject land ever been the subject of any of the following applications under the Planning Act (if the answer to any of the following is yes, please provide the file number and status of the application if known):

Unknown

- Official Plan Amendment Yes No File No.: _____ Status: _____
- Zoning By-law Amendment Yes No File No.: _____ Status: _____
- Minor Variance Yes No File No.: _____ Status: _____
- Plan of Subdivision Yes No File No.: _____ Status: _____
- Consent Yes No File No.: _____ Status: _____
- Site Plan Control Yes No File No.: _____ Status: _____
- Minister's Zoning Order Yes No File No.: _____ Status: _____

9. Concurrent Applications

Is the subject land currently the subject of any of the following applications under the Planning Act (if the answer to any of the following is yes, please provide the file number and status of the application if known):

- Official Plan Amendment Yes No File No.: _____ Status: _____
- Zoning By-law Amendment Yes No File No.: _____ Status: _____
- Minor Variance Yes No File No.: _____ Status: _____
- Plan of Subdivision Yes No File No.: _____ Status: _____
- Consent Yes No File No.: _____ Status: _____
- Site Plan Control Yes No File No.: _____ Status: _____

10. Provincial Policies

a. Is the proposed zoning by-law amendment consistent with the policy statements issued under subsection 3(1) of the Planning Act?

- Yes No

- i. If yes, explain how the zoning by-law amendment is consistent with the policy statements issued under subsection 3(1) of the Planning Act:

The proposal represents limited residential development in the rural area on an existing lot of record. A Land Use Compatibility Study was completed in accordance with the Ministry of Environment and Climate Change's D-Guidelines demonstrating no negative impacts from the adjacent mineral aggregate pit.

- b. Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

- i. If yes, explain how the zoning by-law amendment conforms or does not conflict with the provincial plan or plans:

Does not conflict with Northern Ontario Growth Plan.

11. Public Consultation Strategy

Detail the proposed strategy for consulting with the public with respect to the application:

Follow Planning Act requirements

Other (please specify):

12. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

Land Use Compatibility Study (January 10, 2019)

13. Sketch

The application shall be accompanied by a site plan showing the following information:

- The boundaries of the subject land;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- The approximate location of all natural and artificial features (for example: buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, etc.) that:
 - Are located on the subject land and on land that is adjacent to the subject land, and
 - In the applicant's opinion, may affect the application;
- The current uses of land that is adjacent to the subject land;
- The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- The location and nature of any easement affecting the subject land.

14. Applicant/Agent Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, _____ are the registered owners of the subject land and I/we hereby authorize _____ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: _____ Owner's Signature: _____

Date: _____ Owner's Signature: _____

15. Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

PM
Applicant Initial

Bm
Applicant Initial

16. Notice re: Use and Disclosure of Personal Information

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

PM
Applicant Initial

Bm
Applicant Initial

17. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Patricia Morrow of the town of Hudson
in the district of Temiskaming make oath and say
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the City of Temiskaming Shores
in the District of Timiskaming
this 17th day of July, 2019

Patricia Morrow
Signature of Applicant

Jennifer Pye
A Commissioner for Taking Affidavits

**Jennifer Lynn Pye, a Commissioner,
etc., Province of Ontario, for the
Corporation of the City of Temiskaming
Shores. Expires June 26, 2021.**

17. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, BARRY MORROW of the TWP OF HUDSON
in the DISTRICT of TEMISKAMING make oath and say
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the City of Temiskaming Shores
in the District of Timiskaming
this 17th day of July, 2019

Barry Morrow
Signature of Applicant

Jennifer Pye
A Commissioner for Taking Affidavits

**Jennifer Lynn Pye, a Commissioner,
etc., Province of Ontario, for the
Corporation of the City of Temiskaming
Shores. Expires June 26, 2021.**

The City of Temiskaming Shores has received the following application to remove a Holding (H) Symbol:

File #: ZBA-H-2019-03
Owner: Barry and Patricia Morrow
Property: Sharpe Lake Road; Bucke Concession 1, Part of Broken Lot 3; RP 54R-5137 Part 1

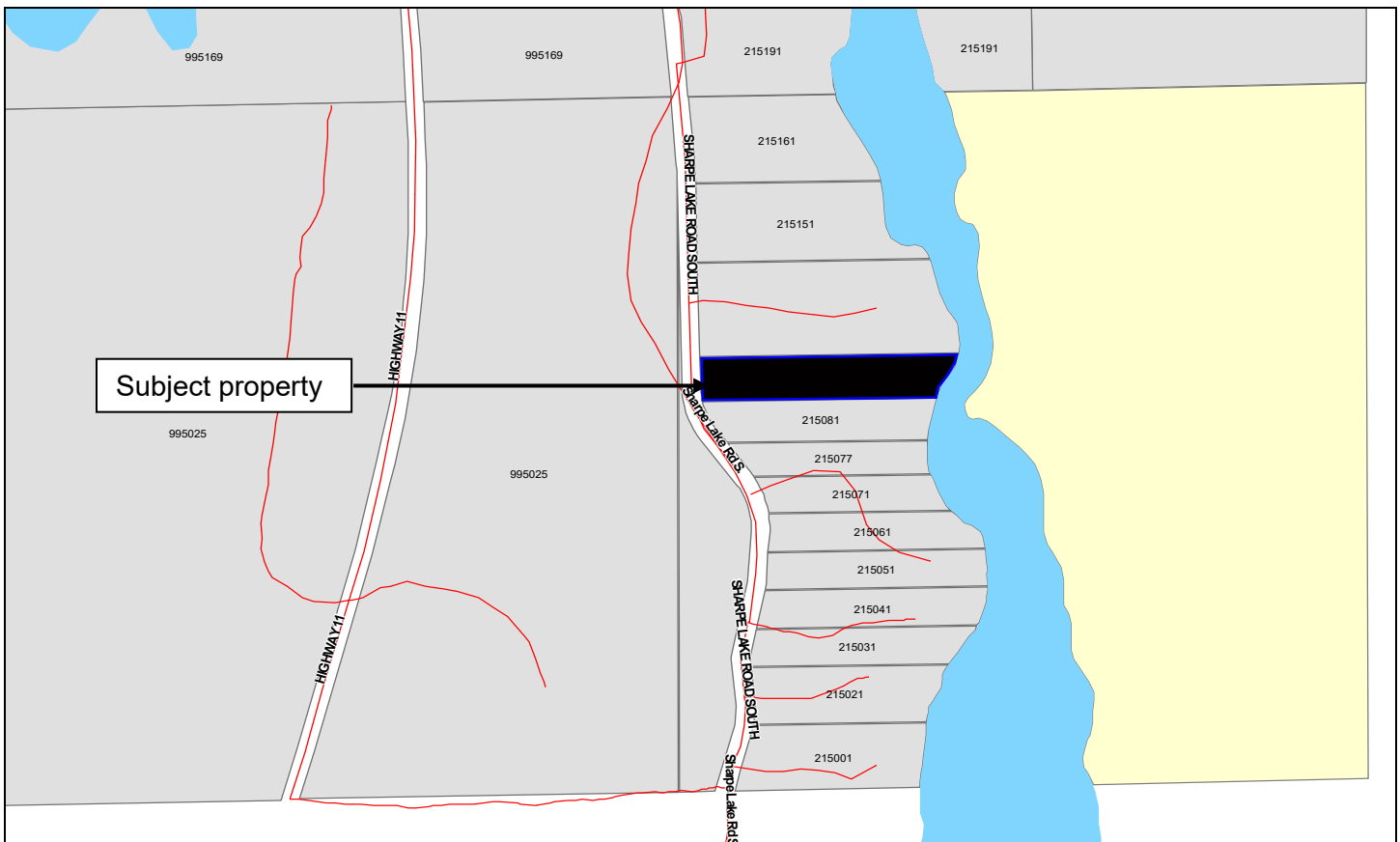
Council will consider a by-law to remove the Holding (H) Symbol:

Date: Tuesday, August 13, 2019
Time: 6:00 p.m.
Place: Council Chambers at City Hall, 325 Farr Drive, Haileybury

The application proposes to remove the Holding (H) Symbol from the subject property to permit future residential use. The property is currently subject to the Hold 2 (H2) provision, which is applicable to all properties within the Aggregate Resource Influence Area to ensure development of sensitive uses within the influence area is supported by a land use compatibility study.

The property is designated Rural Areas in the City of Temiskaming Shores Official Plan and is currently zoned Rural Hold 2 (RU(H2)) in the City of Temiskaming Shores Zoning By-law.

Additional information pertaining to the application is available for review between 8:30 a.m. and 4:30 p.m. at City Hall, or by contacting the undersigned.



Dated this 24th day of July, 2019.

Jennifer Pye, MCIP, RPP
Planner
City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, ON P0J 1K0
Tel: 705-672-3363 ext. 4105
Fax: 705-672-2911
jpye@temiskamingshores.ca

The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

Being a by-law to enact a Zoning by-law Amendment to Remove the Holding (H) Provision from the City of Temiskaming Shores Zoning By-law 2017-154 215091 Sharpe Lake Road; Bucke Concession 1 Part of Broken Lot 3; RP 54R-5137 Part 1 Roll No. 54-18-030-008-013.05

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And whereas By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CS-042-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 to remove the Holding Provision for 215091 Sharpe Lake Road for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. **Schedule Changes**

- a) Schedule "L1" of By-law No. 2017-154 is hereby amended by removing the Holding 2 (H2) Provision for the lands described as 215091 Sharpe Lake Road; Bucke Concession 1, Part of Broken Lot 3; RP 54R-5137 Part 1, as shown on Schedule "1" to this By-law.
2. That all other provisions of By-law No. 2017-154 shall continue to apply.
3. That the passing of this by-law shall be subject to the provisions of the Planning Act.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

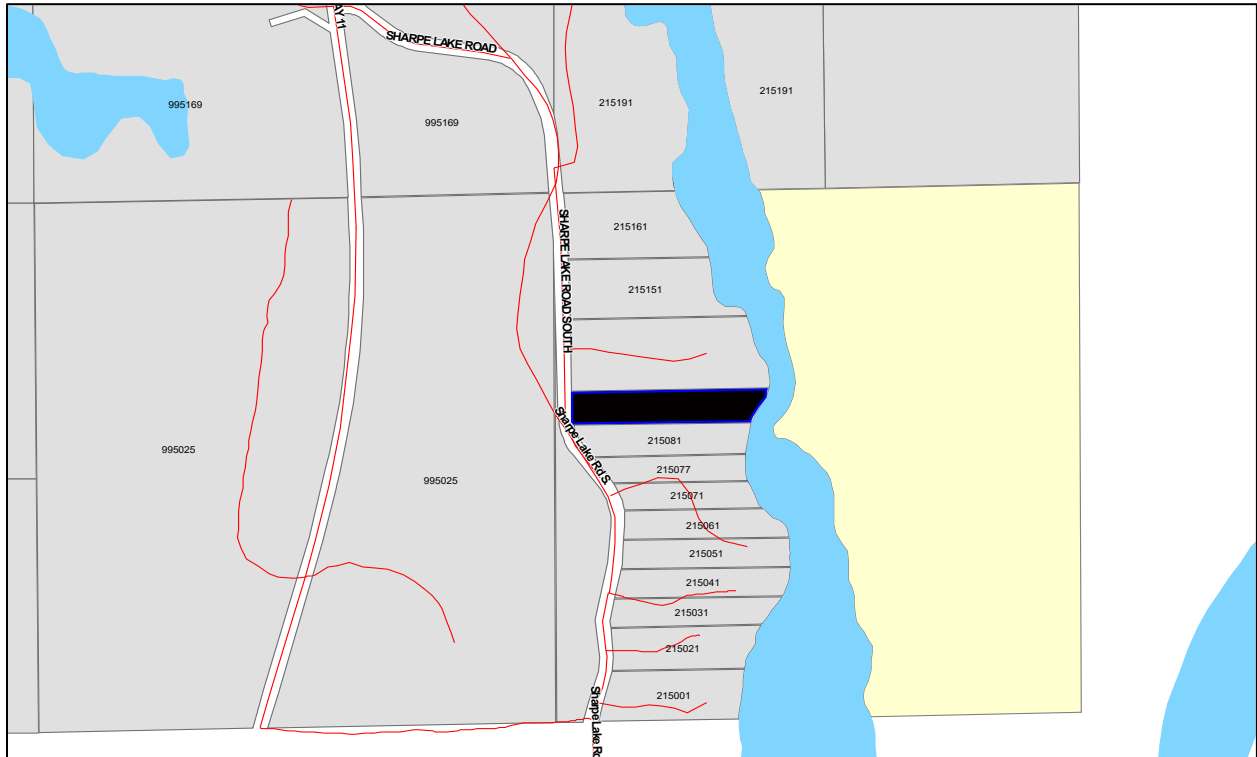
Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "1" to By-law 2019-000

City of Temiskaming Shores



Rezoned from Rural Hold 2 (RU(H2)) to Rural (RU)

Subject: 2018 Annual Fire Department Report

Report No.: PPP-002-2019

Agenda Date: August 13, 2019

Attachments

Appendix 01 – 2018 Annual Report

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-002-2019, more specifically Appendix 01 - 2018 Annual Report for the Temiskaming Shores Fire Department for informational purposes.

Background

By-law No. 2005-001 as amended, being a by-law to establish, govern and regulate the Temiskaming Shores Fire Department not only continues to provide direction and guidance with the development of a strong coordinated response to all requests for assistance from the residents of Temiskaming Shores, but also requires the Fire Chief to prepare and present the Annual Report for the Fire Department to Council.

Analysis

The annual report being presented to Mayor and Council not only highlights the emergency responses that the Department responded to in 2018, but will also provide Council with a snapshot of the activities of the Department over a ten-year period.

In 2018 the Temiskaming Shores Fire Department responded to 116 emergency calls for assistance verses 111 calls in 2017. The majority of these responses included fire related type emergencies, fire alarm and carbon monoxide alarm activations. Also included is information that will show comparisons to the emergency responses with regard to dollar loss incidents. Of the 116 emergency responses identified, approximately 49 of the responses were to residential occupancies which indicate that we need to continue to target prevention and educational activities towards these types of occupancies.

Other than three large loss fires over the past ten years, dollar loss estimates have remained fairly consistent, with 2016 being the lowest year for fire related losses during the last ten years. This is a solid re-enforcement that the programs and initiatives such as fire prevention, public education, pre-fire planning, and training can and do lessen the effects of natural and man-made disasters, because they prevent some fires and limit the damage that fire and other emergencies can cause.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Financial support from Municipal Council and the budget process continues to recognize the true value of the service being delivered. The volunteer and full-time fire department staff in the City of Temiskaming Shores continues to be a tremendous asset to the residents of the City.

Firefighter health and safety, training, Firefighter PPE, fire stations, and vehicle replacement will continue to be the main concerns and issues for the 2019 and future year's budgets.

Existing staffing levels of Volunteer Firefighters remain constant and sufficient; however routine assessment of the available volunteer compliment is undertaken to help ensure adequate response capabilities.

Alternatives

No alternatives were considered in the preparation of the report.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Timothy H. Uttley
Fire Chief

Chris Oslund
City Manager

Temiskaming Shores Fire Department
2018 Annual Report



PRIMARY RESPONSIBILITIES

Temiskaming Shores Fire Department's Primary Responsibilities Include:

- Ensuring the protection of property and the safety and well-being of citizens of Temiskaming Shores.
- Providing comprehensive fire, life safety and rescue services.
- Emergency response planning for natural and human-made disasters.
- Providing public education and safety information in fire prevention and related matters.
- Fulfilling all legislative responsibilities governing the operation of the Fire Department as required under the Fire Protection and Prevention Act, the City of Temiskaming Shores Establishing and Regulating By-law, and all other applicable Acts and By-laws.





FIRE CHIEF'S MESSAGE

On behalf of all the women and men of the Temiskaming Shores Fire Department, I am pleased to submit our annual report for 2018.

The Temiskaming Shores Fire Department exists to service the public. This is what guides the actions and behaviour of every member of the Fire Department, every day. Each member of the Fire Department realizes that it is our duty to protect the lives and property of Temiskaming Shores residents and visitors through fire prevention and education, fire and rescue response.

We are one of the largest fire department's in North-Eastern Ontario, with 70 Volunteer Firefighters and three full-time staff members servicing a population of almost 10,000, and covering an area of approximately 177 sq. km and 4600 dwellings. The areas serviced by the Fire Department include: Haileybury, New Liskeard and Dymond. There are both rural and suburban areas which have their own inherent risks and challenges when providing public fire protection. In addition, the City of Temiskaming Shores also provides fire protection services for the Township of Harris under agreement.

Driven by the City of Temiskaming Shores Establishing and Regulating By-law, the department provides a wide range of services to hazards and other emergency responses as outlined in the department's core services. Thanks to the excellence of our Training Division we're prepared for the wide variety of incidents that we encounter. Our demand for services continues to increase based on a number of factors including growth, climate change and public expectation of emergency assistance at their time of need. We continue to meet the demands that have been placed on us by adapting to change and our delivery model.

Our Fire Prevention Officer works tirelessly to keep up with new developments, and to address life-safety codes and standards. This includes the many seniors living facilities, and a variety of mercantile shops, businesses, schools, community centers, restaurants and multi-family residential buildings. I must also mention the hard work of our Maintenance Division, keeping our trucks and equipment in running order every day of the year so that the department can effectively serve the City.

We also continue to seek ways to help our staff and volunteers deal with stress-related injuries and eliminate the stigma around speaking up about mental health. Also of note, and with Council's ongoing support, we continue to work towards the standardizing and replacement of aging equipment and apparatus. Both of these initiatives are part of our commitment to keep our Firefighters safe and healthy.

I want to express my thanks to the women and men of our department for all that they do for our department and community. I am proud to witness on a daily basis their dedication and commitment to serving the community in such a professional, competent, and compassionate manner.

It has been an honour and privilege to service the citizens of the City of Temiskaming Shores for the past 30 years. There have been many changes to the City and Fire Department over that time, and the future has never looked brighter for both. I look forward to the positive change ahead.

Timothy H. Uttley
Fire Chief

DISTRIBUTION OF PERSONNEL

ADMINISTRATION

<u>Fire Chief/CEMC (full-time)</u>	<u>01</u>
<u>Fire Prevention Officer (full-time)</u>	<u>01</u>
<u>Training Officer (full-time)</u>	<u>01</u>

STATION TWO (New Liskeard)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>05</u>
<u>Firefighters</u>	<u>18</u>

STATION ONE (Haileybury)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>04</u>
<u>Firefighters</u>	<u>17</u>

STATION THREE (Dymond)

<u>District Chief</u>	<u>01</u>
<u>Deputy District Chief</u>	<u>01</u>
<u>Captains</u>	<u>04</u>
<u>Firefighters</u>	<u>17</u>

FIREFIGHTER'S APPRECIATION DINNER & AWARDS BANQUET

2018 SERVICE AWARD RECIPIENTS

5 YEAR RECIPIENTS	20 YEAR RECIPIENTS
Firefighter Dustin Catt	Firefighter Ian Mackey
Firefighter Matthew Del Monte	Firefighter Ron Quenneville
Firefighter Lawrence Pye	
Firefighter Jason Eckensviller	
10 YEAR RECIPIENTS	25 YEAR RECIPIENTS
Firefighter Jocelyn Plante	Captain Danny Belanger
Firefighter Gaetan Breault	Firefighter Eric St. Louis
Firefighter Ryan Eckensviller	
Firefighter Mario Plante	
30 YEAR RECIPIENTS	40 YEAR RECIPIENTS
Fire Chief Timothy H. Uttley	Firefighter Gilbert Breault
RETIREES	
Pascal Julien (July 2016 – June 2018)	
Philippe Rivard (July 2016 – November 2018)	

PROMOTIONS AND RECRUITS



2018 PROMOTIONS

Deputy District Chief
Paul Courchesne

Captain
Michel Laberge

2018 NEW RECRUITS

David Acland
James Dewar
Marc Lalonde
Codey Sheppard
Spencer Wilson

FIRE STATIONS AND APPARATUS DEPLOYMENT

Station 1 – 468 Georgina Ave.

Unit 1 – Pumper, 2000 GMC
Unit 2 – Pumper/Tanker, 2019 International
Unit 3 – Rescue, 2017 International

Station 3 – 181 Drive-In Theatre Rd.

Unit 9 – Rescue, 2008 GMC
Unit 10 – Pumper, 2015 International
Unit 11 – Pumper/Tanker, 2003 International

Station 2 – 28 Wellington St.

Unit 6 – Pumper, 2003 Freightliner
Unit 7 – Pumper/Tanker, 2012 Freightliner
Unit 8 – Rescue, 1994 GMC

Fire Administration – Station 3

Unit 13 – Command, 2017 Chev
Unit 14 – Fire Prevention, 2017 Chev



2018 TYPE OF INCIDENT RESPONSES

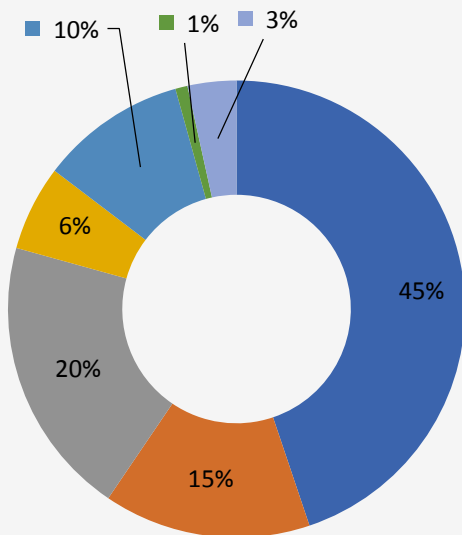


2018 TYPE OF INCIDENT RESPONSES

Fire Related Incidents	52
Fire Alarms	17
Carbon Monoxide Alarms	23
Perceived Emergencies	07
Motor Vehicle Accidents/Rescues	12
Mutual Aid Assistance	01
Public Service	04
TOTAL	116

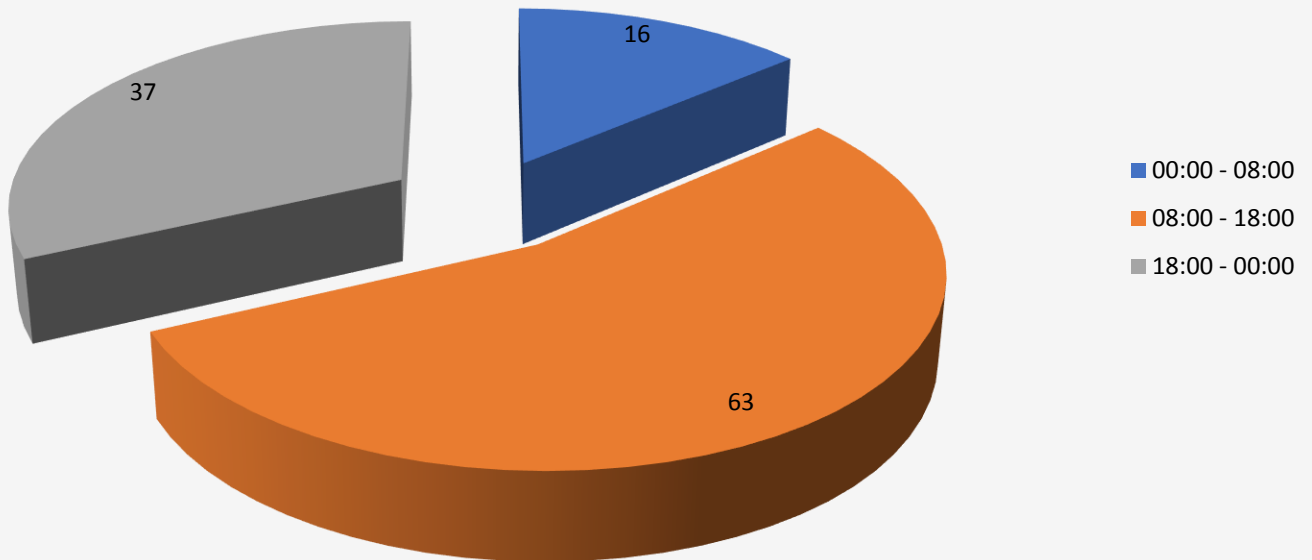
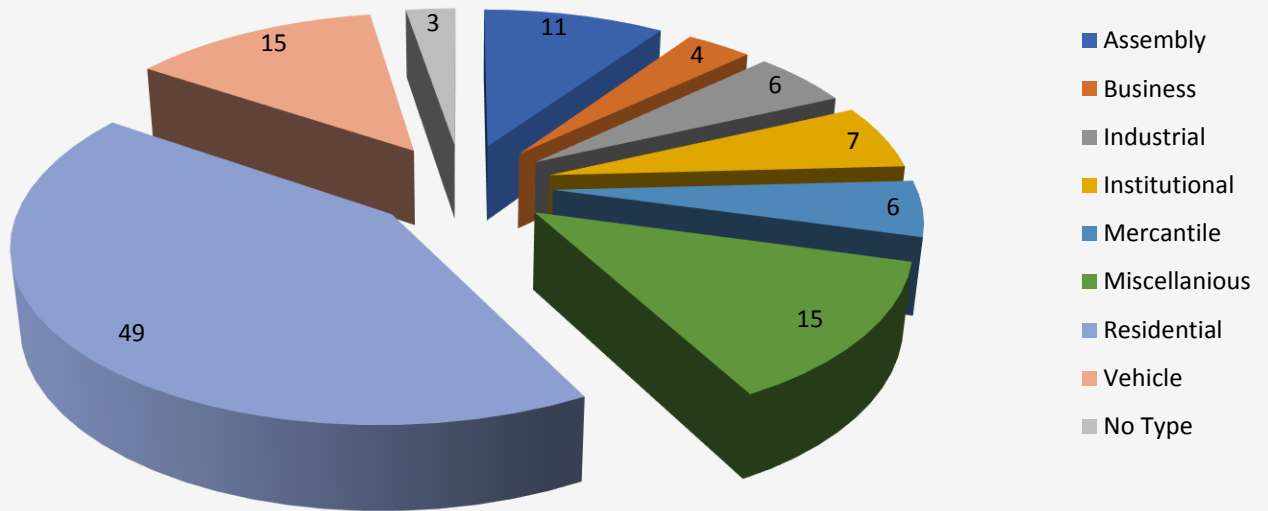
Estimated Total \$ Loss: \$553,100
Estimated Total \$ Saved: \$2,415,700
Total Staff Hours Worked: 1,181

2018

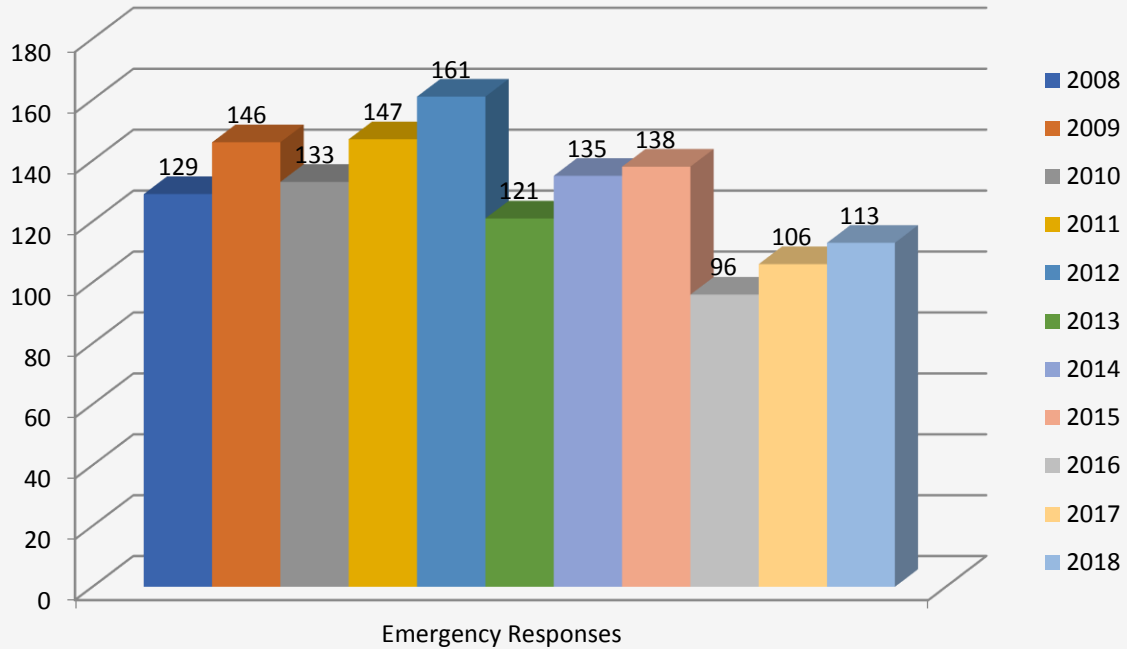


- Fire Related Incidents
- Fire Alarms
- CO Alarms
- Perceived Emergencies
- Motor Vehicle Accidents/Rescues
- Mutual Aid and Assistance to Others
- Public Service

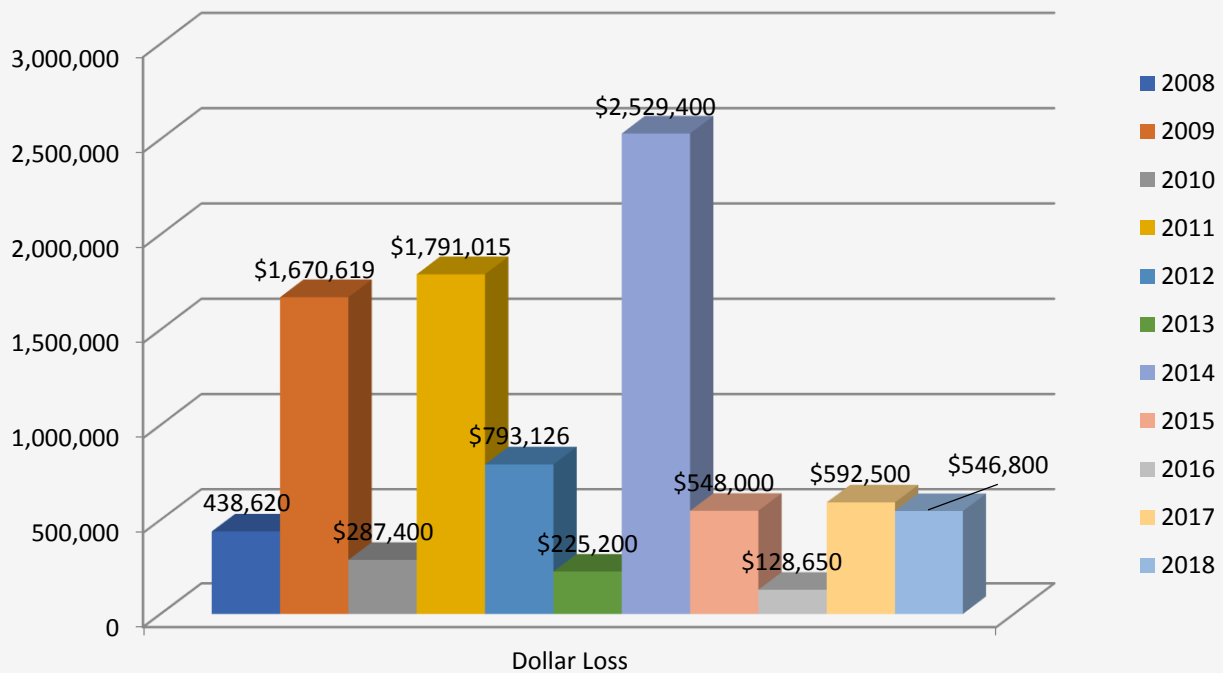
EMERGENCY RESPONSES BY OCCUPANCY/TIME OF DAY



EMERGENCY RESPONSES DOLLAR LOSSES 2008 - 2018



¹Temiskaming Shores Only





TRAINING DIVISION

Our Firefighters often face potentially life-threatening conditions and must be able to safely, quickly, and effectively react to those situations. The safety of our Firefighters, and our citizens who rely on them, largely depends on the quality of training and instruction they receive.

The City is fortunate to have a full-time Training Officer for the fire department. The inclusion of a full-time Training Officer into the fire department team has greatly assisted the department by providing support to our Volunteer Firefighters, ensuring that Firefighters receive the best value and quality training for the time they give up to participate in the training program.

Providing high quality training and instruction geared to current standards and legislative requirements is critical for our Firefighters to be able to meet the mission and goals set out to them while carrying out their responsibilities effectively and safely.

302 total session hours.
4007 total staff hours.
32 meeting sessions
78 training sessions
35 other sessions

HERITAGE – SERVICE - PRIDE



A GOOD FIREFIGHTER KNOWS HOW AN EDUCATED FIREFIGHTER KNOWS WHY





2018 FIRE PREVENTION DIVISION SUMMARY OF ACTIVITIES

MUNICIPAL RESPONSIBILITIES

In accordance with the Fire Protection and Prevention Act, 1997, Municipalities are responsible for the provision of fire protection services within their areas of jurisdiction.

Provisions for public fire safety education and certain components of fire prevention are included as part of municipal responsibility for fire protection.

The department's Fire Prevention Division provides a wide range of services to help ensure the municipality continues to meet its legislated responsibilities and includes:

- Enforcement of the Fire Protection and Prevention Act and Ontario Fire Code.
- Assisting with Fire Investigations.
- Fire Safety Educational Programs.
- School Fire Safety Education.
- Retrofit Inspections.
- Complaint and Request Inspections.
- Open Air Burning Inspections and Approvals.
- Investigation and Resolution of Inquiries and Complaints.
- Fire Safety Plan Review and Approval.
- Enforcement of Fire-related Municipal By-laws.
- Inspection of Specialized Occupancies.
- Inspections Related to Licensing and Premises for Liquor Licenses.
- Development and Review of Risk Assessments.

FIRE INSPECTIONS

• Assembly Occupancies	81
• Institutional Occupancies	34
• Residential Occupancies	259
• Business Occupancies	48
• Mercantile Occupancies	18
• Industrial Occupancies	50
• Miscellaneous	1
• Follow-up	75
Total	559

FIRE INSPECTIONS BY REASON

• Routine	154
• Request	91
• Open Air Burning	135
• Follow-up	75
• Complaint	68
• Annual	36

OPEN AIR BURNING

• Burning Permits Issued	803
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PUBLIC EDUCATION

• Total Sessions	33
• Total Session Hours	59
• Total Staff Hours	301

“There is no honour in fighting a fire that could have been prevented”

2018 EMERGENCY OCCURENCES



2018 EVENTS AND ACTIVITIES





THE YEAR AHEAD

Through the City's Master Fire Plan Review Committee and Protection to Persons and Property Committee, the department will be reviewing capital needs for the fire department over the next 5 - 10 years and will be making recommendations to Council highlighting the following:

Infrastructure Costs

As equipment and apparatus change and evolve, and the demand for service increases, so does the demand on our fire stations. Costs to maintain our fire stations have and will increase over the next five years in order to ensure they can continue meet the demands for the future.

Currently review and discussions are focused on the Station 1. The City is currently preparing reports and draft plans for the replacement of the Station 1 and anticipates recommendations will be presented for Council in the fall of 2019. The replacement of the station will help to ensure we continue to meet the needs of the department and community now and into the future. Costs for the replacement of apparatus have been built into the fleet replacement program for the City.

Apparatus Costs

In 2019 the department took delivery of a new pumper/tanker for Station 1. The new truck replaces two older trucks thereby reducing the departments fleet requirements by one. In 2020 the rescue unit at Station 2 is scheduled for replacement will replace a 1994 unit. Ongoing review and discussions on apparatus replacement will be the focus over the next 5 – 10 years by the committee.

Personal Protective Equipment

Staff continues to work on the development of a 10-year equipment replacement program for the department. This would include all personal protective clothing and equipment including Self Contained Breathing Apparatus. It is anticipated this program will be reviewed and discussed during the 2020 budget discussions.

The Temiskaming Shores Fire Department is committed to being as fiscally responsible as possible but realizes this can only be done without sacrificing the safety of its members or the citizens we serve. As these issues become more and more pressing over the next decade, the department will continue to take the steps necessary to evaluate and implement cost saving initiatives where possible and continue to offer the highest level of service as safely and cost effectively as possible for the firefighters and public we serve.

Subject: Appointment of Volunteer Firefighter

Report No.: PPP-003-2019

Agenda Date: August 13, 2019

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-003-2019; and
2. That Council hereby appoints Cole Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

Background

In an effort to fill a vacancy within the Fire Department, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill one of the Volunteer Firefighter's positions at Station #3.

Analysis

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill vacancies within the department, an interview with the candidate was conducted by the Fire Chief and the officers of Station #3. Subsequently a recommendation from the District Chief of Station #3 was provided to the Fire Chief requesting consideration of the appointment of Cole Rivard as a Volunteer Firefighter to the Temiskaming Shores Fire Department.

The candidate being recommended has demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with his previous work experience as a lifeguard with the City and his current work experience with Hydro One, make him an excellent candidate for the position he is being recommended for.

Based on the above, I am pleased to recommend Cole Rivard as Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the Recruitment and Retention Program.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2019 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of dress uniforms and protective equipment that would be drawn from the fire departments 2019 and 2020 operational budgets.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill a vacant position at Station #1. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 23 members Station #1.
- 25 members Station #2, and
- 23 members Station #3.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Timothy H. Uttley
Fire Chief

Christopher W. Oslund
City Manager

Subject: Spring Flooding – After Action Report

Report No.: PPP-004-2019

Agenda Date: August 13, 2019

Attachments

Appendix 01 – After Action Report

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-004-2019 and more specifically Appendix 01 – being the Spring Flooding – After Action Report (AAR); and
2. That Council concurs with the recommendations as outlined in the report and directs staff to work with the Municipal Emergency Control Group (MECG) and the Emergency Management Program Committee (EMPC) to complete the recommendations as indicated in the AAR.

Background

On May 9, 2019 the City of Temiskaming Shores declared a state of emergency due to the high-water levels and shifting ice along the shoreline of Lake Temiskaming.

Analysis

At the end of April 2019 and during May 2019, the City of Temiskaming Shores and many communities along the Lake Temiskaming and Ottawa River Systems were being impacted by significant rainfall and snow melting conditions. As a result, flood warnings had been issued for many areas and municipalities by the Ministry Natural Resources Forestry.

In addition to the significant rainfall and snow melting conditions, the City of Temiskaming Shores was also impacted by the shifting ice and ice damming conditions along its shoreline. During this period City Staff had met with the City Manager to discuss the potential flooding conditions and discuss next steps. Staff also were in contact with other local municipalities, Ontario Power Generation, and Public Services and Procurement Canada in regards to the flooding conditions.

From April 30th through to May 8th staff remained on a flood watch and implemented a number of initiatives to deal with potential threats to infrastructure and associated hazards.

On May 9th, at the direction of the City Manager, the City's Municipal Emergency Control Group (MECG) was called together to discuss the flooding and ice damming situation. Updates from all departments regarding the extensive flooding and ice damming were provided and shoreline infrastructure had been reported as being affected, in addition to critical infrastructure related to the City's wastewater system was being threatened. As a result of this meeting the City declared a State of Emergency on May 9th, 2019. This state of emergency remained in effect until May 28th when the flooding situation and ice damming had stabilized.

On June 11, 2019 a post-incident analysis/debriefing meeting was held. The purpose of this meeting was to assess the chain of events that took place, the methods used to control the incident, and how the actions the City as well as outside agencies contributed to the eventual outcome. The results of this meeting have been summarized in the After Action Report (attached as Appendix 01) for Council's review.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Financial implications related to the After-Action Report have been with program resources and expenditures associated with the Emergency Management Program.

Staffing implications associated with the proposed After-Action Report are limited to normal administrative functions and duties.

Alternatives

Council may wish to offer additional recommendations and/or revisions to the report that would enhance responses to these types of events for the future.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Timothy H. Uttley, CEMC
Fire Chief

Chris Oslund
City Manager

SPRING FLOODING – After Action Report

May 9

2019

Timothy H. Uttley, Fire Chief/CEMC
Report Completed: August 6, 2019



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EXPLANATION OF TERMS

AAR	After Action Report
CEMC	Community Emergency Management Coordinator
EIC	Emergency Information Coordinator
EOC	Emergency Operations Centre
HIRA	Hazard Identification Risk Assessment
IC	Incident Command
ICS	Incident Command System
IP	Improvement Plan
MECG	Municipal Emergency Control Group
MNRF	Ministry of Natural Resources and Forestry
OFMEM	Office of the Fire Marshal and Emergency Management
OPG	Ontario Power Generation
PEOC	Provincial Emergency Operations Centre
STATO	South Temiskaming Active Travel Organization

INTRODUCTION

As a result of substantial snowmelt and rainfall at the end of April into early May, water levels on Lake Temiskaming rose significantly reaching or exceeding flood levels. As a result, the City of Temiskaming Shores realized significant damage to a large portion of its shoreline and infrastructure due to flooding and ice damming.

It should also be noted that many communities in Ontario particularly those along the Lake Temiskaming and Ottawa River system were also affected by significant rainfall combined with continued snow melt that in turn caused or were significantly impacted by localized flooding.

SEQUENCE OF EVENTS

- April 30, 2019 Staff met with City Manager to discuss potential flooding situation. Flood warnings being issued from the MNRF, PEOC response level increased to Activation and status reports being issued.*
- May 1, 2019 City Manager called a flood watch meeting with staff and the Mayor and provided an overview of the flooding situation. Public Works to assess areas and infrastructure for possible flooding issues. Decision made to close Pete's Dam and part of STATO Trails as a safety precaution and also to prepare public advisory to encourage public preparedness and caution for people and pets around water courses.*
- May 8, 2019 Staff flood watch\ice damming meeting called by City Manager and a flood update was provided. Potential impacts to critical infrastructure particularly to the wastewater pumping stations was discussed, and also discussed was the hazards surrounding the waterfront areas and marina infrastructure.*
- May 9, 2019 1st meeting of the MECG held at 12:14 hours and updates from all municipal departments were provided. Staff noted that as a result of the extensive flooding and ice damming occurring, City infrastructure around the shoreline has been affected, and some critical infrastructure is being threatened. Based on recommendations from MECG the Deputy Mayor declared an emergency in the City.*
- 2nd meeting of the MECG held. City Manager provided updates from the MNRF and each of the attending departments provided an overview of current situation and operations. City staff put on enhanced monitoring of the situation and documentation of the event and damage was being carried out.*
- May 11, 2019 Mayor, City Manager and CEMC participated in a Montreal River/Lake Temiskaming Stakeholder meeting. An update on the current situation throughout these areas was provided by all participating agencies and municipalities. City continues to closely monitor situation.*

May 28, 2019 3rd meeting of the MECG held at 14:00 hours. City Manager provided an update indicating that the flooding situation and ice damming has stabilized. City has been able to open most of the boat launches. The Mayor, based on recommendations from the group authorized the termination of the City's emergency, and a communications plan was discussed to get messaging out about the emergency, marinas, and precautions as water still high, significant debris in the water and water levels remain high.

June 11, 2019 Post incident debriefing meeting was conducted with a number of recommendations being made.

AFTER ACTION REPORT OVERVIEW

This report is a compilation of information from the different departments and staff who participated in the response to the spring flooding\ice damming on Lake Temiskaming. The information was gathered by MNRF, OPG, City Manager's Office, Corporate Services Department, Fire Department, Mayor's Office, Public Works Department, and Recreation Department.

The recommendations in this AAR should be viewed with considerable attention to the needs for providing safe care to residents. Each department should review the recommendations and determine the most appropriate action and time needed for implementation.

The issues outlined in this AAR will be addressed in the Improvement Plan and will list corrective actions to complete. This Improvement Plan will serve as a summary of the AAR and as a guide for corrective action over the course of the following year's training program for staff.

Incident Overview:

As a result of substantial snowmelt and rainfall at the end of April into early May, water levels on Lake Temiskaming rose significantly reaching or exceeding flood levels. As a result, the City of Temiskaming Shores realized significant damage to a large portion of its shoreline and infrastructure due to flooding and ice damming.

Duration:

April 30, 2019 – June 11, 2019

Focus (Check appropriate area(s) below):

- Prevention
- Response
- Recovery
- Other

Activity or Scenario (Check appropriate area(s) below):

- Earthquake
- Flooding\Ice Damming
- Epidemic/Pandemic
- Tornado/Windstorm
- Forest/Wildland Fire
- Building Structural Collapse
- Energy Emergency
- Hazardous Material Incident
- Oil/Natural Gas Emergency
- Special Event
- Exercise/Drill
- Other

Location:

City of Temiskaming Shores

Participating Organizations:

City Temiskaming Shores – MECG, MNRF, OPG, Public Services & Procurement Canada

STRENGTHS

- *Revised notification procedure for MCEG was utilized and worked very well.*
- *Early recognition of the potential for an emergency allowed city staff to take action that prevented much more destruction to shoreline infrastructure.*
- *Continuous monitoring of flooding/ice damming at all levels ensured accurate and timely information and information flow.*
- *All members of the MCEG worked very well and cooperatively together.*

AREAS OF IMPROVEMENT

- *Messaging to the public was initially too long. Better to have quick, simple and clear language for messaging.*
- *Social media has changed the way we need to communicate. Need to develop strategies to take advantage of better information flow utilizing social media.*
- *Require additional training on communicating with the public.*
- *Require improved follow-up with tasks assigned within the MCEG.*
- *Need to look at how we assess such a large area in this type of emergency.*

RECOMMENDATIONS

- *Review and revise HIRA – to consider climate change issues.*
- *Development of a flood plan for the City.*
- *Development of an Emergency Information/Communication Plan – consider a public meeting as part of this process.*

CONCLUSION AND NEXT STEPS

The City of Temiskaming Shores MCEG worked very well together during this emergency and based on the areas of improvements and recommendations as noted above, would enhance the MCEG's ability to respond to emergencies of this nature in the future. Next steps will include the adoption of recommendations as outlined in the AAR and the assignment of tasks by the Council/City Manager to ensure the timely completion of any recommendations.

Anticipated Funding (2017 - 2025)

ICIP (10 yrs)	\$2,289,240
Municipal Portion	<u>832,593</u>
Funds towards Capital	\$3,121,833

Capital Expenditures	
Other Capital Projects	\$621,833
2020 - 1 Bus	\$500,000
2022 - 1 Bus	\$500,000
2024 - 1 Bus	\$500,000
2026 - 1 Bus	\$500,000
2028 - 1 Bus	<u>\$500,000</u>
Total Capital Expenditures	\$3,121,833

Overall Unfinanced	<u><u>\$0</u></u>
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Unfinanced Per Year	\$0
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**TRANSIT
BUDGET FINANCIAL PLAN**
April 10, 2019

Description	Budget 2018	Actual 2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Transit Fares	-361,500	-370,986	-364,000	-379,500	-379,500	-396,000	-396,000	-396,000	-396,000	-396,000	-396,000	-396,000
Municipal Partnership - Cobalt	-38,183	-38,183	-38,499	-40,039	-41,637	-43,306	-45,042	-46,847	-48,719	-50,663	-52,686	-54,794
Municipal Partnerships - Coleman	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500	-2,500
Advertising Sign Revenue	-20,000	-16,730	-15,000	-20,000	-20,000	-20,000	-20,000	-20,000	-20,000	-20,000	-20,000	-20,000
Provincial Gas Tax Revenues	-130,200	-33,909	-137,497	-137,497	-137,497	-137,497	-137,497	-137,497	-137,497	-137,497	-137,497	-137,497
ICIP Funding				-457,848		-457,848		-457,848		-457,848		-457,848
Transfer from Reserves	0	-50,474	0	-87,152	0	-52,902		-49,153				
Total Revenues	-552,383	-512,782	-557,496	-1,124,536	-581,134	-1,110,053	-601,039	-1,109,845	-604,716	-1,064,508	-608,683	-1,068,639
Advertising	1,000	2,468	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Maint Mat/Supplies	15,000	12,169	17,500	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Projects/Capital	0	28,548	0	624,367	0	624,367	0	624,367	0	624,367	0	624,367
Training & Travel		178										
Insurance	1,750	1,620	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750
Announcement System Maint Contract	8,685	16,023	15,000	15,000	15,000							
Fleet Replacement Principle	77,131	77,131	77,131	77,131	77,131	77,131	77,131	77,131	38,565			
Fleet Replacement Interest	13,643	13,643	11,761	9,908	7,997	6,115	4,233	2,359	469			
Transit Services	613,405	612,303	626,369	638,896	651,674	664,708	678,002	691,562	705,393	719,501	733,891	748,569
Transfer to Unfinanced Capital/Reserves	73,069	0	60,366	0	80,616	0	115,366	0	158,182	31,328	198,797	33,578
Total Expenditures	803,683	764,083	810,877	1,388,052	855,168	1,395,071	897,482	1,418,169	925,359	1,397,946	955,438	1,429,264
TOTAL (TEMISKAMING SHORES)	251,300	251,300	253,381	263,515	274,034	285,017	296,443	308,324	320,643	333,438	346,755	360,625
Percentage Increase over Previous Year		5.98%	0.83%	4.00%	3.99%	4.01%	4.01%	4.01%	4.00%	3.99%	3.99%	4.00%

Reserve Transfers To/From

Year	ACTUAL		Balance
	To	From	
2016			- 297,015
2017	172,163		- 124,852
2018		- 50,474	- 175,326
2019	60,366		- 114,960
2020		- 87,152	- 202,112
2021	80,616		- 121,495
2022		- 52,902	- 174,397
2023	115,366		- 59,031
2024		- 49,153	- 108,184
2025	158,182		49,998
2026	31,328		81,326
2027	198,797		280,123
2028	33,578		313,701

The Corporation of the City of Temiskaming Shores

By-law No. 2019-120

Being a by-law to enter into an agreement with Miller Paving Limited for the Pulverizing, Shaping, Compaction and application of Granular “A” on Mowat Landing Road

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality’s ability to responds to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. PW-023-2019 at the July 23, 2019 Special Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited for the Pulverizing and application of Granular “A” on Mowat Landing Road for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Miller Paving Limited for the Pulverizing, Shaping, Compaction and application of Granular “A” on Mowat Landing Road at an upset limit of \$107,430 plus applicable taxes, a copy of which is attached hereto as Schedule “A” and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law 2019-120

Agreement between

The Corporation of the City of Temiskaming Shores

and

Miller Paving Limited

for the Pulverizing, Shaping, Compaction and Application of
Granular "A" on Mowat Landing Road

This agreement made in duplicate this 13th day of August, 2019.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called “the Owner”)

And:

Miller Paving Limited
(hereinafter called “the Contractor”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described in the Form of Agreement attached hereto as Appendix 01 – Budget Quotation in relation to Items 1 and 2 described as follows:

Item No. 1: Pulverizing, Shaping, and Compaction;
Item No. 2: Granular “A”.
- b) Complete, as certified by the Director, all the work by **September 30th, 2019.**

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid at an upset limit of **One Hundred and Seven Thousand, Four Hundred and Thirty Dollars and Zero Cents (\$107,430.00) plus applicable taxes** subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the

date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Miller Paving Limited
P.O. Box 248
New Liskeard, Ontario
P0J 1P0

The Owner:

City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0

The Director:

The Director of Public Works
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of this page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Contractor’s Seal)

Miller Paving Limited

Senior Manager, Estimating & Contracts – Britt Herd

Witness - Signature

Print Name: _____

Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



Appendix 01 to
Schedule "A" to

By-law No. 2019-120

Form of Agreement



MILLER PAVING NORTHERN

704024 Rockley Road, Box 248, New Liskeard, ON, P0J 1P0
Phone: (705) 647-4331 Fax: (705) 647-3611

July 10, 2019

BUDGET QUOTATION
Mowat's Landing Road – Temiskaming Shores
Pulverize, Granular A, Double Surface Treatment

To: Doug Walsh, Director, Public Works

Item	Description	Unit	Quantity	Unit Price	Total
1	Pulverizing, Shaping, and Compaction	m2	22,400	\$ 1.95	\$ 43,680.00
2	Granular A	tonne	2,500	\$ 25.50	\$ 63,750.00
3	Double Surface Treatment	m2	22,400	\$ 7.35	\$ 164,640.00
				Sub-Total	\$ 272,070.00

Terms and Conditions:

1. Pulverize 100mm, grade and compact.
2. Supply, place and compact 50mm thick Granular A
3. Supply and Place Double Surface Treatment
4. All traffic control included.
5. HST not included.

Thank You,

Britt Herd, Sr. Manager – Estimating, Northern Group,
Miller Paving Limited

The Corporation of the City of Temiskaming Shores

By-law No. 2019-121

Being a by-law to enact a Zoning by-law Amendment to Remove the Holding (H) Provision from the City of Temiskaming Shores Zoning By-law 2017-154 215091 Sharpe Lake Road; Bucke Concession 1 Part of Broken Lot 3; RP 54R-5137 Part 1 Roll No. 54-18-030-008-013.05

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And whereas By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CS-042-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 to remove the Holding Provision for 215091 Sharpe Lake Road for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. Schedule Changes

- a) Schedule "L1" of By-law No. 2017-154 is hereby amended by removing the Holding 2 (H2) Provision for the lands described as 215091 Sharpe Lake Road; Bucke Concession 1, Part of Broken Lot 3; RP 54R-5137 Part 1, as shown on Schedule "1" to this By-law.
2. That all other provisions of By-law No. 2017-154 shall continue to apply.
3. That the passing of this by-law shall be subject to the provisions of the Planning Act.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

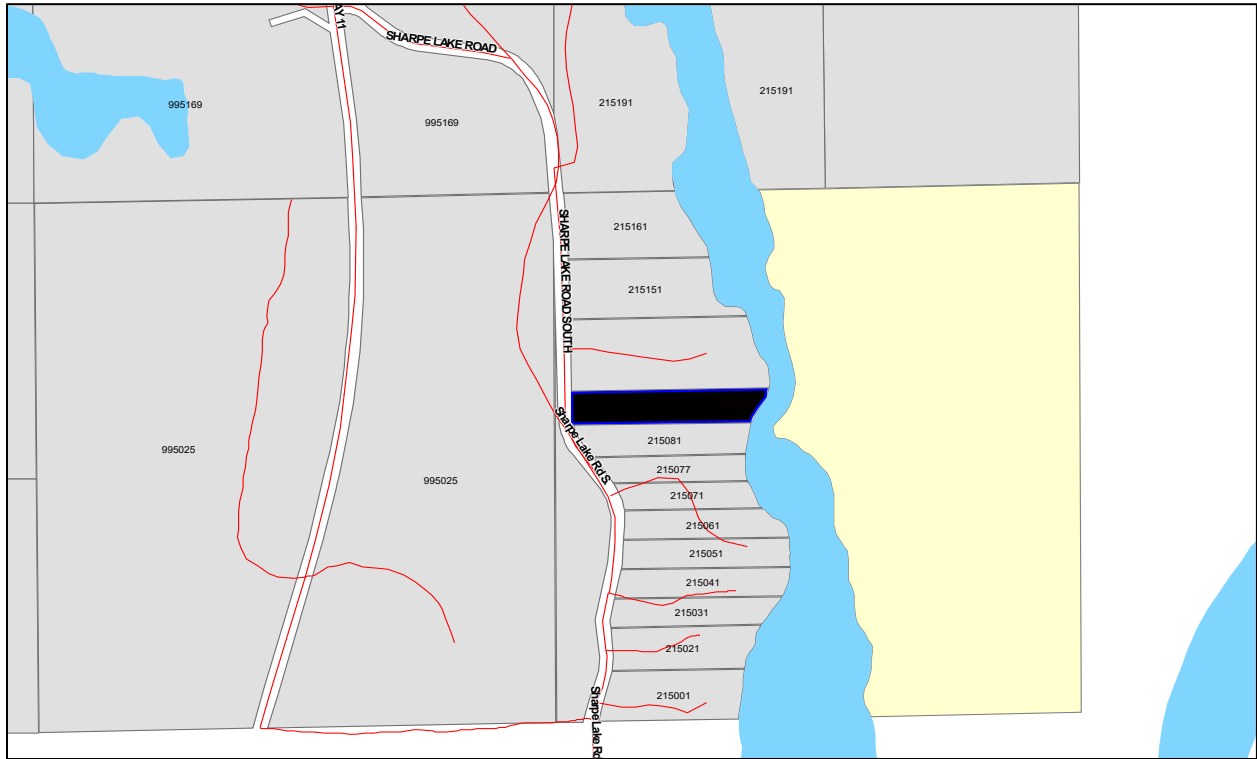
Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "1" to By-law 2019-121

City of Temiskaming Shores



Rezoned from Rural Hold 2 (RU(H2)) to Rural (RU)

The Corporation of the City of Temiskaming Shores

By-law No. 2019-122

**Being a by-law to amend By-law No. 2012-101, as amended
being a by-law to Regulate Traffic and Parking of vehicles in
the City of Temiskaming Shores – Parking on Ferguson**

Whereas Section 10(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws respecting the health, safety and well-being of persons;

And whereas Section 102.1(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any by-laws respecting the parking, standing or stopping of vehicles;

And whereas the Council of the Corporation of the City of Temiskaming Shores has adopted By-law No. 2012-101 on November 6, 2012 regulating traffic and parking of vehicles in the City of Temiskaming Shores;

And whereas Council considered Memo No. 017-2019-CS at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2012-101 being a by-law to regulate Traffic and Parking for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby amends By-law No. 2012-101, more specifically **Appendix “4” – Parking Prohibited at all Times in Designated Places** Schedule “A” by adding the following:

	<u>Street</u>	<u>Side</u>	<u>From</u>	<u>To</u>
	Ferguson Avenue	East	North edge of the driveway at 453 Ferguson Ave.	South edge of the entrance to the parking lot at 467 Ferguson Ave.

2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-123

Being a by-law to amend By-law No. 2012-019 being a by-law to prohibit and regulate certain noises within the City of Temiskaming Shores – Construction Exemption

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas under Section 129 (a) of the Municipal Act S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws for prohibiting and regulating noise;

And whereas under Section 129 (b) of the Municipal Act S.O. 2001, c. 25, as amended, provides that a municipality may through permit grant exemptions;

Whereas Council adopted By-law No. 2012-109 being a by-law to prohibit and regulate certain noises within the City of Temiskaming Shores;

And whereas Council considered Memo No. 018-2019-CS at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2012-019 being a by-law to prohibit and regulate certain noises within the City of Temiskaming Shores to include an exemption of Construction for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2012-019 being a by-law to prohibit and regulate certain noises to include an include an exemption for construction as follows:

4.10 Construction

Notwithstanding any other provision of this by-law, this by-law does not apply to a person who emits, causes, or permits the emission of sound arising from any construction and the operation of any construction equipment related

thereto authorized by the Director of Public Works in relation to municipal infrastructure.

2. That the Clerk of the City of Temiskaming Shore is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-124

Being a by-law to amend By-law No. 2005-110, as amended, a by-law to establish a Service Delivery Program under the Livestock, Poultry and Honey Bee Protection Act, as amended, in order to appoint Alternate Livestock and Poultry Valuers for the City of Temiskaming Shores – Timothy Goodyear

Whereas By-law No. 2005-110 was adopted under the *Livestock, Poultry and Honey Bee Protection Act*;

And whereas the *Livestock, Poultry and Honey Bee Protection Act* and Regulation 731 were repealed and replaced with the *Protection of Livestock and Poultry from Dogs Act* effective July 1, 2011;

And whereas under the *Protection of Livestock and Poultry from Dogs Act* the *Ontario Wildlife Damage Compensation Program* came into effect July 1, 2011 providing financial assistance to producers whose livestock, poultry and honey bees have been damaged by wildlife;

And whereas Section 4(1) of the *Protection of Livestock and Poultry from Dogs Act* requires the Council of every local municipality to appoint one or more persons as valuers of livestock and poultry for the purposes of making full investigation and determining the extent and amount of damage;

And whereas Council considered Memo 019-2019-CS at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to appoint Timothy Goodyear as a Valuer of Livestock and Poultry and remove those individuals no longer employed by the City for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council for the City of Temiskaming Shores hereby amends By-law No. 2005-110 being a by-law to amend By-law No. 2005-110, as amended, by appointing **Timothy Goodyear**, in his capacity as By-law Enforcement Officer, as a Valuer of Livestock and Poultry within the corporate limits of the City of Temiskaming Shores.
2. That Council for the City of Temiskaming Shores hereby amends By-law No. 2005-110 being a by-law to amend By-law No. 2005-110, as amended, by removing **Norm Desjardins, Carman Kidd, Garret Hunting, Andrew O'Reilly** and **David Barton** as a Valuers of Livestock and Poultry within the corporate limits of the City of Temiskaming Shores.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-125

**Being a by-law to enter into an agreement with the Josee
and Marc Dupuis for the operation of the Don
Shepherdson Memorial Arena Concession**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-037-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Josee and Marc Dupuis for the use of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 at a rate of \$300/month for consideration at the August 13, 2019 Regular Council meeting;

And whereas the Council of the City of Temiskaming Shores deems it expedient to enter into an agreement for the operation of the Don Shepherdson Memorial Arena Concession;

Now therefore the Council of the City of Temiskaming Shores enacts as follows:

1. That the council of The Corporation of the City of Temiskaming Shores agrees to enter into an agreement with the Josee and Marc Dupuis for the use of the Don Shepherdson Memorial Arena Concession Stand from September 1, 2019 to April 30, 2022 at a rate of \$300/month; a copy of which is attached hereto as Schedule "A" and forms part of this by-law;
2. That the Mayor and the Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of the City of Temiskaming Shores.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

This agreement made in duplicate this 13th day of August, 2019.

Between:

City of Temiskaming Shores
(Hereinafter called the "City")

And:

Josee and Marc Dupuis
(Hereinafter called the "Tenant")

Whereas the City is the owner of the lands in the City of Temiskaming Shores, in the District of Temiskaming as described herein;

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The City hereby demises and leases to the Tenant part of the City's Building known as the Don Shepherdson Memorial Arena Concession containing a rentable area for concession operations in the City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Term

To hold the premises for a term commencing **September 1st, 2019** to **April 30th, 2022**.

3. Rent

The Tenant shall pay Three Hundred dollars (\$300) plus applicable taxes per month payable on the first day of each month for the term of this agreement.

4. Renewal

The Tenant, upon the satisfaction of the City, shall have the right to renew the agreement under the same conditions and provisions contained herein.

The City reserves the right to seek proposals or renegotiate the conditions and provisions for the lease of the premises if it is felt in the best interest of the City to do so.

5. Business Services

The Tenant will work in good faith with the City of Temiskaming Shores to schedule hours to reflect any changes in the scheduling of ice time; to be open for all New Liskeard Cub Games, New Liskeard Figure Skating Club Skating Shows, and all hockey tournaments.

6. Healthy Eating at Recreation Settings (HERS)

The Operator shall supports the promotion of affordable healthy options at municipal facilities by committing to the Healthy Eating at Receptions Settings (HERS) program as outlined in Appendix 01 attached herein.

7. Tenant’s Covenants

- a) **Rent** – to pay rent;
- b) **Insurance** - To provide General Liability Insurance for coverage of all areas under this lease in the joint names of the Tenant and the City of Temiskaming Shores with the limits of not less than (\$1,000,000) **one million dollars (Canadian)**, inclusive per occurrence for bodily injury, death or damage for property including loss of use thereof, with property deductible of five hundred dollars (\$500). Proof of insurance must be supplied to the City prior to occupying the facilities and thereafter to provide proof of insurance on each anniversary of the date of occupation; and, to provide proof of insurance forthwith upon request by the City at any time.
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the City to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the City forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the City, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by City** - to permit the City or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the City shall give reasonable advance notice to

avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;

- g) Indemnity** - to indemnify and save harmless the City against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- h) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Tenant and obtaining the Tenant's prior written consent (in each instance); such work shall if the Tenant so elects, be performed by employees of or contractors designated by the Tenant; in the absence of such election, such work may be performed with the Tenant's consent in writing (given prior to letting of contract) by contractors engaged by the City but in each case only under written contract approved in writing by the Tenant and subject to all conditions which the Tenant may impose; the City shall submit to the Tenant or the City's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Tenant that certain equipment is to be installed and to be placed at convenient places as designated by the City;
- i) Use of Building** - the Tenant shall not allow the building and/or property to be used for any purpose other than to carry on the business of a Concession Stand.

8. City's Covenants

The City covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Tenant on account thereof;
- c) Electricity and water** - to pay for the electricity and water supplied to the premises;
- d) Refuse Collection** – The City **shall not** provide any additional refuse or recycling receptacles or collection specific to this operation;
- e) Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise.

9. Provisos

Provided always and it is hereby agreed as follows:

- a) Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt. The City may at its option terminate this lease on giving written notice to the Tenant.

- b) **Damage to property** - The Tenant shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the City or to the employees of the City or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Tenant or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other City;
- c) **Right of termination by the City** - The lease may be terminated for any valid operational reason;
- d) **Right of termination by the Tenant** - the Tenant, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the City is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the City, and the City may re-enter and take possession of the premises;

10. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

Remainder of this page left blank intentionally

Signed and Sealed in
the presence of)

Josee and Marc Dupuis

Owner/Operator – Josee Dupuis

Owner/Operator – Marc Dupuis

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

Healthy Eating at Recreation Settings

The City of Temiskaming Shores supports the promotion of affordable healthy options at municipal facilities, the Concession Operator is required to commit to the following:

- Fruit smoothies and fresh fruit are mandatory menu items and must be available at all times when the concessions are open. The Haileybury beach concession must also have at least 1 healthy grilled sandwich available at all times, and the other 2 concessions must have at least 1 grilled sandwich available on tournament weekends.
- Commit to have bottled water available at all times and consider option of 100% fruit juice in smaller bottles, as well as milk.
- Fruit smoothies and healthy grilled sandwiches must be prepared following the recipes provided/approved by the Timiskaming Health Unit Registered (THU) Dietitians. Preparing fruit smoothies with fruit juice and/or flavored syrup is not permitted.
- If Vending Machines are included in the lease agreement the Concession Operators must commit to include at least 20% (1 healthy option for every 4 other options available) of healthy items in the vending machines. A list of healthy options from the THU will be provided. If in doubt about what other healthy options can be included in the vending machines please contact the Registered Dietitians at the Timiskaming Health Unit.
- Prices for healthy options to be the same or lower than the prices for similar menu options.
- Freggie Fuel branded materials must be used by concession operators to promote the healthy options available at all times. This includes: a posted menu board for healthy choices, a sandwich menu board, a large Freggie cut-out and Freggie Fuel stickers for both smoothie cups and fresh fruit pieces. If in need for more materials (such as stickers) contact the Timiskaming Health Unit. The Proponent to include other branded materials suggested and provided by the City of Temiskaming Shores.
- The City of Temiskaming Shores may plan and implement ongoing promotional initiatives to encourage patrons' consumption/purchase of the healthy options available. These initiatives will be at no-cost to the operators.
- Additional healthy items – Adding other healthy options to the menu is encouraged by the City of Temiskaming Shores. Those healthy items must follow these general healthy eating guidelines: high in vitamins & minerals, whole grains and fiber **and** low in sodium, added sugars, trans and saturated fat. Any new proposed healthy items to be submitted to the Timiskaming Health Unit for approval.
- Concession operators are required to keep track of the sales for the healthy options and provide the City of Temiskaming Shores with this information on a monthly basis for the term of the lease. A tracking sheet will be provided.
- The City of Temiskaming Shores reserves the right to modify the HERS requirement.

The Corporation of the City of Temiskaming Shores

By-law No. 2019-126

**Being a by-law to enter into a Municipal Insurance Agreement
with BFL Canada Ltd., brokered by Tench-MacDiarmid
Insurance Brokers Ltd. - July 1, 2019 to July 1, 2020**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-030-2017 at the June 30, 2017 Regular Council meeting and Memo No. 019-2017-CS at the July 11, 2017 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a three (3) year agreement commencing July 1, 2017 and expiring June 30, 2020;

And whereas Council considered Administrative Report No. CS-038-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd.; brokered by Tench-MacDiarmid Insurance Brokers Ltd. to provide Municipal Insurance and Risk Management Services for a premium of \$386,143 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council agrees to enter into a Municipal Insurance Program with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$386,143 plus applicable taxes for a term commencing July 1, 2019 and expiring June 30, 2020, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule “A” to

By-law No. 2019-126

Agreement between

City of Temiskaming Shores

and

**BFL Canada Ltd., brokered by Tench-MacDiarmid Insurance
Brokers Ltd.**

for Municipal Insurance and Risk Management Services

**Schedule “A” is too large to attach; if desired
a complete copy can be reviewed by
contacting the Clerk’s Office**

The Corporation of the City of Temiskaming Shores

By-law No. 2019-127

Being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor for the Northern Ontario Pavilion at the 2020 PDAC Event in Toronto

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a -tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. CS-039-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Ministry of Industry (FedNor) for the 2019 Prospectors and Developers Association of Canada (PDAC) Convention for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry (FedNor) for funding assistance for the 2020 PDAC Convention, a copy attached hereto as Schedule "A" and forming part of this by-law; and
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2019-127

Agreement between

The Corporation of the City of Temiskaming Shores

and

Her Majesty the Queen in Right of Canada

as represented by the Ministry of Industry (FedNor) for
funding assistance to attend the 2020 PDAC Convention –
Project No. 852-512434



Innovation, Science and
Economic Development Canada
FedNor
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

Innovation, Sciences et
Développement économique Canada
FedNor
19, rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

Protected B

Project Number: 852-512434

THIS AGREEMENT made as of: **JUL 0 4 2019**

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF CANADA
as represented by the Minister of Industry
(the "Minister")

– AND –

The Corporation of the City of Temiskaming Shores
(the "Recipient")

WHEREAS in response to an application from the Recipient received April 16, 2019, the Minister has agreed to provide a non-repayable Contribution to the Recipient (the Minister and the Recipient collectively referred to as the Parties and individually as a Party) under the Regional Economic Growth through Innovation for the Project described in Annex 1 on the terms and conditions herein contained.

IN CONSIDERATION of the mutual covenants and agreements herein contained (the receipt and sufficiency of which is hereby acknowledged), the Parties hereto hereby covenant and agree as follows:

1.0 The Agreement

1.1 a) The following Annexes form part of this Agreement:

Annex 1 – The Project – Statement of Work
Annex 2 – Costing Memorandum
Annex 3 – Recipient representation documents per section 8.0

(collectively the "Agreement")

This Agreement supersedes all prior agreements, documents, undertakings and negotiations, whether oral or written of the Parties, related to its subject matter.

- b) Neither this Agreement nor any part thereof shall be assigned by the Recipient without the prior written consent of the Minister.
- c) This Agreement shall enure to the benefit of and be binding upon the Recipient, its successors and permitted assigns.
- d) No amendment to this Agreement shall be effective unless it is made in writing and signed by the Parties hereto.

1.2 Precedence

In the event of, and only to the extent of, any conflict or inconsistency between the part of the Agreement that precedes the signatures of the Parties, and the annexes that follow, the part of this Agreement that precedes the signatures of the Parties shall apply. The order of precedence amongst the annexes of this Agreement will be:

Annex 1 – The Project – Statement of Work
Annex 2 – Costing Memorandum

1.3 Headings

The headings used in this Agreement are inserted for convenience of reference only and shall not affect its interpretation.

1.4 Date of Acceptance

The date of acceptance shall be the date the duplicate copy of this Agreement, unconditionally accepted and duly executed by the Recipient, is received by the Minister (the "Date of Acceptance").

1.5 Duration of Agreement

This Agreement comes into force on the Date of Acceptance and will terminate twelve (12) months after:

- a) the Completion Date; or
- b) upon the date on which all amounts due by the Recipient to the Minister under this Agreement, have been paid in full,

whichever is the later, unless terminated earlier in accordance with the terms of this Agreement.

1.6 Survival

Notwithstanding the provisions of subsection 1.5 above, the rights and obligations of the Parties set forth in the following sections, shall survive the expiry or early termination of this Agreement, and shall remain in full force and effect for a period of six (6) years after the expiry or early termination of this Agreement:

- a) Section 4 – Total Canadian Government Funding
- b) Section 7 – Monitoring and Audit
- c) Section 8 – Representations
- d) Section 11 – Indemnification and Limitation of Liability
- e) Section 12 – Default and Remedies
- f) Section 13 – General

2.0 **The Project**

2.1 The Recipient shall ensure that the Project described in Annex 1 (the "Project") commences on or before May 8, 2019 (the "Commencement Date") and is completed on or before June 30, 2020 (the "Completion Date").

2.2 The Recipient shall not alter the scope, timing or location of the Project without the prior written consent of the Minister.

3.0 The Contribution

3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 100% of the incurred Eligible & Supported Costs of \$887,500 of the Project outlined in Annex 1, and
- b) \$887,500.

3.2 The Minister shall not normally contribute to any Eligible and Supported Costs incurred prior to April 16, 2019 or later than the Completion Date.

The Minister shall not make any payment of the Contribution in respect of costs for which the Recipient has entered into a legal commitment prior to the Application Received Date.

3.3 Notwithstanding 3.2 the Minister may, at his or her sole discretion, limit to 10% of the Contribution the amount paid towards Eligible and Supported Costs incurred by the Recipient between the date that the completed and signed Application was received and the Commencement Date.

3.4 The Recipient shall use the Contribution solely and exclusively to support the Eligible and Supported Costs of the Project as detailed in Annexes 1 and 2 and shall carry out the Project in a diligent and professional manner.

3.5 The Recipient shall be responsible for all costs of the Project, including cost overruns, if any.

3.6 Payment by the Minister of amounts due under this Agreement shall be conditional on there being a legislated appropriation for the fiscal year of the Government in which the payment is due. The Minister shall have the right to terminate or reduce the Contribution in the event that the amount of the appropriation is reduced or denied by Parliament. In the event that any portion of the Contribution has been paid to the Recipient and the legislated appropriation for the fiscal year of the Government in which such payment is made is not obtained, the Minister shall have the right to recover the amount so paid from the Recipient.

4.0 Total Canadian Government Funding

- a) The Minister and the Recipient hereby acknowledge that for purposes of this Agreement the Recipient has received no other federal, provincial, or municipal assistance for the Project.
- b) The Recipient shall promptly inform the Minister in writing in the event additional Canadian government funding for the purposes of this Project has been requested or received during the Term of this Agreement and acknowledges and agrees that an adjustment to the amount of the Contribution and a request for repayment of part or all of the amounts paid to the Recipient may be made as a result thereof. The amount of such repayment requested will constitute a debt due to Her Majesty and will be recovered as such from the Recipient.
- c) In no instance will the total Canadian government funding towards the Eligible Costs be allowed to exceed one hundred percent (100%) of the total Eligible Costs.

5.0 Intellectual Property

5.1 Title to any intellectual property created solely by the Recipient as part of or in respect of the Project will vest with the Recipient or will be determined by applicable Canadian law.

5.2 Copyright

All reports and other information that the Minister collects, manages or has a right to receive or produce in accordance with this Agreement, or that the Recipient collects, creates, manages and shares with the Minister, shall be deemed to be "Canada Information". The Minister shall have the right, subject to the provisions of the Access to Information Act, to release to the public, table before Parliament, or publish by any means, any Canada Information, including such excerpts or summaries of the Canada Information as he or she may, from time to time, determine.

6.0 Claims and Payments

6.1 Payment Procedures

Payments will be made on the basis of documented claims for reasonable eligible and supported costs incurred. Reporting requirements, specific to the Project are detailed in Annex 1.

- a) The Recipient shall submit claims for Eligible and Supported Costs incurred, in a form satisfactory to the Minister. Each claim will include the following information:
 - i) a list of Eligible and Supported Costs incurred;
 - ii) a certification, by an authorized signatory of the Recipient, with respect to the accuracy of the claim and submitted documentation and with respect to its compliance with the terms and conditions of the Agreement; and
 - iii) any other documentation in support of the claim as may be required by the Minister.
- b) The Minister shall review and approve the documentation submitted by the Recipient following the receipt of the Recipient's claim, or will notify the Recipient of any deficiency in the documentation submitted which deficiency the Recipient shall immediately take action to address and rectify.
- c) Subject to the maximum Contribution amounts set forth in subsection 3.1 and all other conditions in this Agreement, the Minister shall pay to the Recipient the Minister's portion of the Eligible and Supported Costs set forth in the Recipient's claim in accordance with the Minister's customary payment practices.
- d) The Minister may request at any time that the Recipient provide satisfactory evidence to demonstrate that all Eligible and Supported Costs claimed have been paid.
- e) The Minister may require that any claim submitted for payment of the Contribution be certified by the Recipient's external auditor or by an auditor approved by the Minister.

6.2 Final Claim Procedures

- a) In addition to the requirements set out in subsection 6.1, the Recipient's final claim for any Eligible and Supported Costs and/or the final reconciliation of any outstanding advances, accompanied by the following, in a form satisfactory to the Minister in scope and detail:
 - i) a final statement of total Project costs;
 - ii) a statement of the total funding provided from all sources for the Project, including total Canadian government funding received;
 - iii) a Final Activity Report on the Project;
 - iv) a Final Results Report on the outcomes and impacts of the Project for evaluation purposes, as described in Annex 1; and
 - v) a certification, by an authorized signatory of the Recipient, that this is the final claim for payment and includes all final Eligible and Supported Costs Incurred and Paid submitted for payment.
- b) The Recipient shall submit the final claim for Eligible and Supported Costs to the satisfaction of the Minister no later than six (6) months after the Completion Date or early Termination Date of the Project. The Minister shall have no obligation to pay any claims submitted after that date.

6.3 If the Recipient earns any interest as a consequence of an advance payment of the Contribution or earns any revenue as a result of the Project or if it receives any revenue from another level of government for the Project, the Minister may in his or her absolute discretion reduce the Contribution by all or by such portion of the revenue (including the interest) as he or she deems appropriate.

6.4 Holdback

Notwithstanding any other provision of this Agreement, the Minister may, at the Minister's sole discretion, withhold up to 10% of the Contribution amount until:

- a) the Project is completed to the satisfaction of the Minister;
- b) the Final Report has been submitted to the satisfaction of the Minister;
- c) audits, where required by the Minister have been completed to the satisfaction of the Minister; and
- d) the Minister has approved the final claim described in subsection 6.2.

6.5 Overpayment or Non-entitlement

Where for any reason the Recipient is not entitled to the Contribution or the amount paid to the Recipient exceeds the amount to which the Recipient is entitled, the Contribution or the amount in excess, as the case may be, shall constitute a debt due to Her Majesty the Queen in Right of Canada and shall be recovered as such from the Recipient. The Recipient shall repay the Minister promptly and in any case no later than 30 days from the date of the Minister's demand for payment, the amount of the Contribution disbursed or the amount of the overpayment, as the case may be, together with the average bank interest rate in accordance with the Interest and Administrative Charges Regulations, in effect on the due date, plus 3% compounded monthly on overdue balances payable, from the date of the demand, until payment in full is received by the Minister.

6.6 Sharing Ratios

If the Minister makes individual payments that represent higher sharing ratios than those authorized for the total Contribution, in no event shall the overall sharing ratio calculated on the total Eligible and Supported Costs of the Project exceed the maximum authorized sharing ratios as provided in subsection 3.1 a.

6.7 Advance Payments

Where the Minister is satisfied and has determined that the Recipient requires an advance against the Contribution amounts payable under this Agreement in order to meet cash flow requirements of the Recipient and that the advance payment is critical for the success of the Project, the Minister may, at his or her sole discretion, make advance payments to the Recipient.

7.0 Monitoring and Audit

7.1 For evaluation purposes, the Recipient shall, in addition to reporting measures outlined in subsections 6.1 and 6.2, submit performance reports on the schedule outlined in Annex 1.

7.2 The reports referred to in subsection 7.1 shall contain information sufficient to allow the Minister to assess the progress of the Project (e.g. work completed to date). Upon request of the Minister and at no cost to him, the Recipient will promptly elaborate upon any report submitted.

- 7.3 The Minister may request that the Recipient submit to him a copy of its financial statements (audited, if produced), within 120 days of each Recipient fiscal year end or within such longer period as may be authorized by the Minister.
- 7.4 The Recipient shall provide to the Minister a copy of any report or publication produced as a result of this Agreement, whether interim or final, as soon as the same becomes available.
- 7.5 The Recipient shall, throughout the term of this Agreement, at its own expense:
- a) keep, maintain, preserve and make available for audit and examination by the Minister's representatives, proper books, accounts and records of the costs of the Project, wherever such books, and records may be located, and permit any authorized representative of the Minister to conduct such independent audits and evaluations as the Minister in his or her discretion may require;
 - b) permit any authorized representatives of the Minister reasonable access to the Recipient's premises to inspect and assess the progress and results of the Project; and
 - c) supply promptly, on request, such information in respect of the Project and its results as the Minister may require for purposes of this Agreement and for statistical purposes.
- 7.6 The Minister shall have the right, at his or her own expense, and as and when he or she determines necessary, to perform audits of the Recipient's books, accounts, records, financial statements and claims for Eligible and Supported Costs, and the Recipient's administrative, financial and claim certification processes and procedures, for the purposes of verifying the costs of the Project, validating claims for Eligible and Supported Costs, ensuring compliance with the terms of this Agreement, and confirming amounts repayable to the Minister under the provisions of this Agreement.
- 7.7 Any audits performed hereunder will be carried out by auditors selected by the Minister, which may include any of the following: Department of Industry officials, an independent auditing firm, and the Recipient's external auditors. The Minister will provide the Recipient with a description of the scope and criteria of the audit and the expected time frames for completion of the audit and public release of the related reports.

7.8 Auditor General of Canada

The Recipient acknowledges that the Auditor General of Canada may, at the Auditor General's cost, after consultation with the Recipient, conduct an inquiry under the authority of subsection 7.1(1) of the Auditor General Act in relation to any funding agreement (as defined in subsection 42(4) of the Financial Administration Act) with respect to the use of funds received.

For purposes of any such inquiry undertaken by the Auditor General, the Recipient shall provide, upon request and in a timely manner, to the Auditor General or anyone acting on behalf of the Auditor General:

- a) all records held by the Recipient, or by agents or contractors of the Recipient relating to this Agreement and to the use of the Contribution; and
- b) such further information and explanations as the Auditor General, or anyone acting on behalf of the Auditor General, may request relating to this Agreement or the Contribution.

8.0 **Representations**

The Recipient represents and warrants that:

- a) it is a municipality and in good standing under the laws of Canada and Ontario, and it shall remain as such for the duration of the Agreement. A certified copy of the Charter for this organization together with a certified copy of the Resolution and/or by-laws authorizing this transaction is attached to this Agreement as Annex 3;
- b) it has the power and authority, and has met all legal requirements, necessary to carry on business, hold property, and to enter into, deliver and perform this Agreement;

- c) the signatories to this Agreement, on behalf of the Recipient, have been duly authorized to execute and deliver this Agreement;
- d) this Agreement constitutes a legally binding obligation of the Recipient, enforceable against it in accordance with its terms, subject to a court's discretionary authority with respect to the granting of a decree ordering specific performance or other equitable remedies;
- e) the execution and delivery of this Agreement and the performance by the Recipient of its obligations hereunder will not, with or without the giving of notice or the passage of time or both:
 - i) violate the provisions of the Recipient's by-laws, any other corporate governance document subscribed to by the Recipient or any resolution of the Recipient;
 - ii) violate any judgment, decree, order or award of any court, government agency, regulatory authority or arbitrator; or
 - iii) conflict with or result in the breach or termination of any material term or provision of, or constitute a default under, or cause any acceleration under, any license, permit, concession, franchise, indenture, mortgage, lease, equipment lease, contract, permit, deed of trust or any other instrument or agreement by which it is bound.
- f) there are no actions, suits, investigations or other proceedings pending or, to the knowledge of the Recipient, threatened and there is no order, judgment or decree of any court or governmental agency which could materially and adversely affect the Recipient's ability to carry out the activities contemplated by this Agreement; and
- g) the Recipient has acquired adequate property damage and general liability insurance that is consistent with the level of risk exposure associated with the Project and will maintain such from the Commencement Date to the Completion Date.

9.0 Announcements, Events and other Communications Activities

The Recipient hereby consents to participate in a public announcement of the Project by or on behalf of the Minister in the form of a news release and/or media event. The Minister shall inform the Recipient of the date the public announcement is to be made, and the Recipient shall maintain the confidentiality of this Agreement until such date. The Recipient agrees to satisfy the event/announcement requirements which can be found in the Communications Requirements section of the FedNor website (fednor.gc.ca), located under Resources; For funding recipients.

The Recipient hereby agrees to place federal government logos on all Project-related promotional or advertising materials (unless prior exemption is obtained from Industry Canada), including, but not limited to, electronic media (web, television, video), and print media (print advertising, brochures, magazines, maps, posters). In addition, the Recipient may be required to produce and display recognition signage. The Recipient agrees to satisfy the federal visibility and signage requirements which can be found in the Communications Requirements section of the FedNor website (fednor.gc.ca), located under Resources.

10.0 Official Languages

10.1 In relation to the Project, the Recipient agrees to:

- a) make available basic communications that target the public in both official languages, in a manner that gives equal prominence to both official languages (or for a specific clientele where the linguistic preference of individual members of the target group is known, in accordance with such preferences); and
- b) provide in both official languages any basic services to be provided or made available to the public.

11.0 Indemnification and Limitation of Liability

11.1 This Agreement is a Contribution Agreement only, not a contract for services or a contract of service or employment, and nothing in this Agreement, or the parties' relationship or actions is intended to create, nor shall be construed as creating, a partnership, employment or agency relationship between them. The Recipient is not in any way authorized to make a promise, agreement or contract or to incur any liability on behalf of the Minister, nor shall the Recipient make a promise, agreement or contract and incur any liability on behalf of the Minister, and the Recipient shall be solely responsible for any and all payments and deductions required by applicable laws.

11.2 The Recipient shall at all times indemnify and save harmless the Minister, his or her officials, employees and agents, from and against all claims and demands, losses, costs, damages, actions, suits or other proceedings (including, without limitation, those relating to injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights) by whomsoever brought or prosecuted, or threatened to be brought or prosecuted, in any manner based upon, caused by, or arising directly or indirectly from:

- a) the Project, its operation, conduct or any other aspect thereof;
- b) the performance or non performance of this Agreement, or the breach or failure to comply with any term, condition, representation or warranty of this Agreement, by the Recipient, its officers, employees and agents, or by a third party or its officers, employees, or agents; or
- c) any omission or other wilful or negligent act or delay of the Recipient or third party and their respective employees, officers, or agents,

except to the extent to which such claims and demands, losses, costs, damages, actions, suits, or other proceedings relate to the wilful act or omission of an official, employee, or agent of the Minister in the performance of his or her duties.

11.3 The Minister shall have no liability under this Agreement except for payments of the Contribution in accordance with the provisions of this Agreement. Without limiting the foregoing, the Minister shall not be liable for any direct, indirect, special or consequential damages, or damages for loss of revenues or profits of the Recipient.

11.4 The Minister, his or her agents, employees and servants will not be held liable in the event the Recipient enters into loan, a capital lease or other long-term obligation in relation to the Project for which the Contribution is provided.

12.0 Default and Remedies

12.1 Events of Default

The following constitute events of default:

- a) the Recipient becomes bankrupt or insolvent, goes into receivership, or takes the benefit of any statute from time to time in force relating to bankrupt or insolvent debtors;
- b) an order is made or resolution passed for the winding up of the Recipient, or the Recipient is dissolved;
- c) in the opinion of the Minister, the Recipient ceases to operate or has sold all or substantially all its assets;
- d) the Recipient has submitted incomplete, false or misleading information to the Minister, or makes a false representation in this Agreement or any document relating to the Contribution;
- e) in the opinion of the Minister, there is a material adverse change in risk;
- f) in the opinion of the Minister, the Recipient fails to comply with a term, undertaking or condition of this Agreement; or
- g) in the opinion of the Minister, the Recipient has failed to proceed diligently with the Project including, but not limited to, failure to meet deadlines stipulated in this Agreement except where such failure is due to causes which, in the opinion of the Minister, are beyond the control of the Recipient.

12.2 Notice and Rectification Period

The Minister may make a declaration of default by providing written notice to the Recipient of the condition or event which, in the Minister's opinion, constitutes an event of default under subsection 12.1. Except in the circumstances described in subsections (a) and (b) of section 12.1, the Minister may, in his or her discretion, advise the Recipient of the condition or event, and allow the Recipient a period of fifteen (15) days, or such other time as the Minister may in his or her sole discretion deem appropriate, to correct the condition or event complained of, or to demonstrate to the satisfaction of the Minister that it has taken the necessary steps to correct the condition, failing which the Minister may immediately declare that an event of default has occurred. Notification by the Recipient of rectification shall be made in writing within the period of fifteen (15) days or such other time as the Minister may decide.

12.3 Remedies

If the Minister declares that an event of default has occurred, the Minister may immediately exercise any one or more of the following remedies:

- a) terminate any obligation by the Minister to make any payment under this Agreement, including any obligation to pay an amount owing prior to such termination;
- b) suspend any obligation by the Minister to make any payment under this Agreement, including any obligation to pay an amount owing prior to such suspension;
- c) require the Recipient to repay forthwith to the Minister all or part of the Contribution which amount shall constitute a debt due to Her Majesty; and
- d) exercise any other remedy available to the Minister at law.

13.0 General

13.1 Canadian Goods and Services

The Recipient in purchasing goods and services for the performance of the Project, shall provide a full and fair opportunity for use of Canadian carriers, suppliers and sub contractors to the extent that they are competitive and available.

- 13.2 If the Recipient acquires supplies, equipment or services with the Contribution it shall do so through a process that promotes the best value for money. The Recipient must provide and adhere to current Recipient procurement policies with evidence of competitive process and selection methodology. In the absence of Recipient procurement policy, if the Recipient is selecting contractors from which to acquire supplies, equipment or services for the project for an amount greater than twenty-five thousand dollars (\$25,000) a competitive process must be used, including a written request for at least three proposals, written evaluation of bids received and a written agreement with the successful contractor. FedNor may, at its sole discretion, consent in writing to single sourcing if details of urgency, special expertise, confidentiality, savings or other circumstances warrants it.
- 13.3 Without limiting the scope of the Set-off Rights provided for under the Financial Administration Act, it is understood that the Minister may set off against the Contribution, any amounts owed by the Recipient to Her Majesty the Queen in Right of Canada under legislation or contribution agreements and the Recipient shall declare to the Minister all amounts outstanding in that regard when making any claim under this Agreement.
- 13.4 Subject to the Access to Information Act (Canada), the Privacy Act, the Library and Archives Act of Canada, and to section 9.0 of this Agreement, the Parties shall keep confidential and shall not disclose the contents of this Agreement or the transactions contemplated hereby without the consent of all Parties. Notwithstanding the foregoing, the Minister may:
- a) disclose the contents of this Agreement and any documents pertaining thereto, whether predating or subsequent to this Agreement, or of the transactions contemplated herein, where in the opinion of the Minister such disclosure is necessary to the defence of Canada's interests in the course of a trade remedy investigation conducted by a foreign investigative authority and is protected from public dissemination by the foreign investigative authority. The Minister shall notify the Recipient of such disclosure;
 - b) disclose the contents of this Agreement and documents and information related thereto as may be required pursuant to obligations contained in trade agreements to which Canada is a party; and
 - c) disclose information which may be required by government policies including a policy related to proactive disclosure.

- 13.5 Notwithstanding subsection 13.4, the Recipient waives any confidentiality rights to the extent such rights would impede Canada (Her Majesty the Queen in Right of Canada) from fulfilling its notification obligations to the World Trade Organization under Article 25 of the Agreement on Subsidies and Countervailing Measures.
- 13.6 The Recipient shall comply with all federal, provincial, territorial, municipal and other applicable laws governing the Recipient or the Project, or both, including but not limited to, statutes, regulations, by-laws, rules, ordinances and decrees. This includes any legal requirements and regulations relating to the environment.
- 13.7 This Agreement shall be subject to and construed in accordance with the laws of Canada and of Ontario and the parties hereto acknowledge the jurisdiction of the superior court of such province as defined in the Interpretation Act R.S., c. I-23, as amended from time to time.
- 13.8 If a dispute arises concerning the application or interpretation of this Agreement, the Parties shall attempt to resolve the matter through good faith negotiation, and may, if necessary and the Parties consent in writing, resolve the matter through mediation by a mutually acceptable mediator or arbitration in accordance with the Commercial Arbitration Code set out in the schedule to the Commercial Arbitration Act (Canada), and all regulations made pursuant to that Act.
- 13.9 Any tolerance or indulgence demonstrated by one Party to the other, or any partial or limited exercise of rights conferred on a Party, shall not constitute a waiver of rights, and unless expressly waived in writing both Parties shall be entitled to exercise any right and seek any remedy available under this Agreement or otherwise at law. Either Party may, by notice in writing, waive any of its rights under this Agreement.
- 13.10 The Recipient represents and warrants that no member of the House of Commons or the Senate of Canada shall be admitted to any share or part of this Agreement or to any benefit arising from it, that is not otherwise available to the general public.
- 13.11 The Recipient confirms that no current or former public servant or public office holder to whom the Values and Ethics Code for the Public Service or the Conflict of Interest Act apply, shall derive direct benefit from the Agreement, including any employment, payments or gifts, unless the provision or receipt of such benefits is in compliance with such codes and legislation. Where the Recipient employs or has a shareholder who is either a current or former (in the last twelve months) public office holder or public servant in the federal government, the Recipient shall demonstrate compliance with these codes and legislation.

13.12 It has not directly or indirectly promised or offered to any official or employee of the Minister, any bribe, gift, or other inducement, nor has it authorized any person to do so on its behalf, for or with a view to obtaining this Contribution.

13.13 The Recipient represents and warrants that:

- a) any person (other than an employee) who, for consideration, directly or indirectly, communicated with or arranged a meeting with a public office holder, in respect of any aspect of this Agreement, prior to the execution of the Agreement, was in compliance with all requirements of the Lobbying Act, as amended from time to time;
- b) any person (other than an employee) who, for consideration, directly or indirectly, during the term of this Agreement and in respect of any aspect of this Agreement, communicates with or arranges a meeting with a public office holder, will be in compliance with all requirements of the Lobbying Act;
- c) at all relevant times it has been, is and will continue to remain in compliance with the Lobbying Act;
- d) it has not, nor has any person on its behalf, paid or provided or agreed to pay or provide, to any person (other than an employee), directly or indirectly, a commission, contingency fee or any other consideration (whether monetary or otherwise) that is dependant upon the execution of the Agreement or the person arranging a meeting with a public office holder; and
- e) it will not, during the term of this Agreement, pay or provide or agree to pay or provide to any person (other than an employee), directly or indirectly, a commission, contingency fee or any other consideration (whether monetary or otherwise) that is dependant upon the person arranging a meeting with any official or employee of Her Majesty the Queen in Right of Canada.

The Recipient acknowledges that the representations and warranties in this section are fundamental terms of this Agreement. The Minister may terminate this Agreement in the event of a breach of any of the above representations or warranties, and may also recover from the Recipient the full amount of any compensation paid by the Recipient in breach of subsections (d) or (e).

14.0 Notice

14.1 Any notice, information or document required under this Agreement shall be effectively given if delivered or sent by letter, electronic correspondence or facsimile (postage or other charges prepaid). Any notice that is delivered shall be deemed to have been received on delivery; any notice sent by electronic correspondence or facsimile shall be deemed to have been received one working day after being sent, any notice that is mailed shall be deemed to have been received eight (8) business days after being mailed.

14.2 Any notice or correspondence to the Minister shall be addressed to:

Industry Canada/FedNor
107 Shirreff Avenue, Suite 104
North Bay ON P1B 7K8

Attention: Mrs. Denise Deschamps
Trade Expansion and Export Development
Regional Economic Growth through Innovation

or to such other address as may be designated by the Minister in writing.

14.3 Any notice or correspondence to the Recipient shall be addressed to:


Mr. Carman Kidd
Mayor
The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J 1K0

14.4 Either of the Parties may change the address which they have stipulated in this Agreement by notifying the other Party of the new address in writing, and such change shall be deemed to take effect fifteen (15) days after receipt of such notice.

Project Number: 852-512434

IN WITNESS WHEREOF the Parties hereto have executed this Agreement

HER MAJESTY THE QUEEN IN RIGHT OF CANADA as
represented by the Minister of Industry

Per: 
Name: Aime J. Dimatteo
Title: Director General, FedNor
Date: JUL 04 2019

RECIPIENT

Per:
Name:
Title:
Date:

Per:
Name:
Title:
Date:

I/we have authority to bind The Corporation of the City of
Temiskaming Shores

THE PROJECT - STATEMENT OF WORK

Recipient: The Corporation of the City of Temiskaming Shores

Project Number: 852-512434

I. PROJECT SCOPE

i) **Description:**

The Corporation of the City of Temiskaming Shores is requesting \$887,500 in Regional Economic Growth through Innovation (REGI) funding, which represents 93 percent of eligible project costs to increase exporting activities of Northern Ontario enterprises and organizations. This would be achieved by organizing the 6th Northern Ontario Mining Showcase (NOMS) pavilion during the Prospectors and Developers Association of Canada (PDAC) International Convention, Trade Show & Investors Exchange (March 1 - 4, 2020) in Toronto, and at the Canadian Institute of Mining, Metallurgy & Petroleum (CIM) annual convention (May 3 - 6, 2020) in Vancouver.

ii) **Project Location:**

Haileybury, ON

iii) **Dates:**

- a) Commencement Date - May 8, 2019
- b) Completion Date - June 30, 2020

iv) Key Workplan Activities, Timelines and Milestones:

Specific project activities include:

1. Secure 13,200 sq. ft. with meeting space at PDAC and 2,700 sq. ft. at CIM to stage a pavilion;
2. Exhibit organizations and businesses of the mining supply and services sector from Northern Ontario - PDAC 110 and CIM 25;
3. Utilize a professional development team to design, build, modify, install/take down the pavilion at both events;
4. Coordinate a variety of activities, speaker series, and interactive displays showcasing products from exhibitors;
5. Hire a coordinator for the PDAC event to work with pavilion design team, City of Temiskaming Shores and FedNor; develop and implement a promotional strategy; orient SMEs; manage the exhibition; develop a bilingual event program with exhibitor and partner listings and descriptions; orient exhibitors; manage the exhibition/pavilion site during the PDAC; and provide a final evaluation; and
6. Organize international delegations to tour the pavilion while offering on site translation services at PDAC.

v) Performance Measures and Tracking Plan:

This proposed initiative would:

- attract and increase new business contacts, clients and potential leads that would result in new business and/or expansion of existing business;
- lead to increased trade opportunities and revenues; and,
- provide a venue for Northern Ontario SMEs to directly promote their products and services to the world, and increase the region's presence and competitiveness in the marketplace.

vi) Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$887,500
- Supported	\$887,500	Other Federal	\$0
- Not Supported	\$67,500	Provincial	\$0
Ineligible Costs	\$0	Municipal	\$0
		Financial	\$0
		Institution	\$0
		Recipient	\$0
		Other	\$67,500
Total	\$955,000		\$955,000

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Event Facility Rental	\$397,500		\$397,500
Event Costs - Staging	\$285,000		\$285,000
Consulting Fees	\$83,000		\$83,000
Marketing / Promotion	\$80,000		\$80,000
Travel	\$42,000		\$42,000
Event Facility Rental		\$67,500	\$67,500
TOTAL ELIGIBLE COSTS	\$887,500	\$67,500	\$955,000
<u>Ineligible Costs</u>			\$0
TOTAL INELIGIBLE COSTS			\$0
TOTAL PROJECT COSTS			\$955,000

* Eligible Costs include the amount of Harmonized Sales Tax, (HST), net of any refund or eligible credits due from the Canada Revenue Agency.

vii) Official Languages Obligations:

For greater certainty, Section 10.0 includes:

The Recipient will be required to provide a basic level of Project-related communications with, and services to, the public in both official languages.

II. PROJECT FUNDING CONDITIONS

- i) Variance of any of the Eligible Supported Costs
Variance of any of the Eligible Supported Costs listed above in excess of 15% requires the prior written approval of the Minister.
- ii) Pre-disbursement Conditions
Prior to receiving payment towards Eligible and Supported Costs incurred, the Recipient, on or before the date of first payment, shall:
 - a) provide evidence that it has arranged for the balance of the funding required to enable the Project to proceed, on terms and conditions that are satisfactory to the Minister.
- iii) Advance Payments:
 - a) The Minister has approved advances calculated on the basis of projected cash flow requirements of the Recipient submitted by the Recipient and approved by the Minister.

III. REPORTING REQUIREMENTS

The Recipient shall submit the following reports in a form satisfactory to the Minister:

- i) Progress Reports and claims for Eligible and Supported Costs incurred as per a schedule provided by the Minister.
- ii) A Final Activity Report by the Final Claims Reporting Date;
- iii) Performance Reports, including:
 - a) a Final Results Report at project end on results achieved between the project start and end date;
 - b) a Two-Year Follow-up Results Report for projects forecasting additional outcomes within two (2) years of project completion. If applicable, completed reports are to be submitted within one (1) month of receiving the report template; and
 - c) a Five-Year Follow-up Results Report for projects forecasting additional outcomes within five (5) years of project completion. If applicable, completed reports are to be submitted within one (1) month of receiving the report template.

COSTING MEMORANDUM
Trade Expansion and Export Development

1.0 General Conditions

1.1 Costs are Eligible Costs for the purposes of this Agreement only if they are, in the opinion of the Minister,

- a) directly related to the Project;
- b) reasonable;
- c) appear in the "The Project-Statement of Work";
- d) incurred in respect of activities which are incremental to the usual activities of the Recipient; and
- e) incurred between April 16, 2019 and the Completion Date.

1.2 Costs incurred by way of the exercise of an option to purchase or hire are eligible only if the exercise of the option is at the sole discretion of the Recipient and the option has been exercised between April 16, 2019 and the Completion Date.

1.3 Costs of all goods and services (including labour) acquired from an entity which is, in the opinion of the Minister related to the Recipient, shall be valued at the cost which, in the opinion of the Minister, represents the fair market value of such goods or services, which cost shall not include any mark up for profit or return on investment.

1.4 No cost described in section 2.0 shall be eligible for inclusion in Eligible Costs unless the Recipient causes the supplying entity to maintain proper books, accounts and records of the costs related to the Project, and to provide to any representative of the Minister access to such books, accounts and records.

2.0 Eligible Costs

Where consistent with the approved Eligible and Supported costs, as defined in Annex 1 - The Project - Statement of Work, the following criteria will be used in determining eligibility of costs:

2.1 Travel Costs - Prime Transportation

Eligible travel costs are those which are deemed necessary to the performance of the Project. To be eligible, travel costs must be clearly documented as to the purpose of each trip. Travel expenses, at economy rates, shall be charged as at actual costs, but only to the extent that they are considered reasonable by the Department.

Necessary return airfare, train fare or bus fare at economy rates for participation personnel. Where a personal automobile is to be used, kilometre (mileage) allowance will be based on current Treasury Board of Canada Travel Directives. Eligible Costs shall be limited to the cost that would have been incurred and paid had normal public transportation at economy rates been used.

Actual costs at the destination will be allowed for food, accommodation and surface transportation (i.e., taxis, etc.). Meal rates will be based on current Treasury Board of Canada Travel Directives. Please note receipts are required for all items except meals. Entertainment (hospitality) costs are not eligible.

2.2 Audit of Project Costs

If expressly approved in writing by the Minister, Eligible Costs may include the cost of professional accountants certifying the accuracy of any costs claimed.

2.3 Contractor/Consultants

Save as herein provided, the direct costs of studies and/or services carried out by a private contractor, consultant or Canadian University or Research Institute are eligible.

Where a contractor or consultant is to be used, prior consultation with the Minister is advised to ensure that the costs for these services are eligible. The Minister may not contribute to the cost of goods or services that are not, in the opinion of the Minister, provided by an entity who is at arm's length from the Recipient

The contractor, consultant, University or Institute shall not acquire any rights to the product or process developed as a result of services provided.

2.4 Calculation of Direct Labour Costs

The Recipient may claim only that time worked directly on the Project by its employees and may not claim for indirect time, non-project related time, holidays, vacation, paid sickness, etc. Paid overtime, where considered reasonable in the opinion of the Minister, may be claimed. Time in lieu of payment is eligible if taken and paid within the project period. Time claimed will normally be expressed in hours.

The payroll rate is the actual gross pay rate for each employee (normal periodic remuneration before deductions). The payroll rate excludes all premiums (e.g., overtime), shift differentials and any reimbursement or benefit conferred in lieu of salaries or wages except as noted in the last paragraph.

Employment benefits (CPP, EI, holidays, and vacations, etc.) not exceeding 20% of direct labour costs may be claimed (supporting documentation not required).

2.5 Harmonized Sales Tax (HST)

Eligible Costs include the amount of Harmonized Sales Tax (HST), net of any refund or eligible credits due from the Canada Revenue Agency.

In order to have the HST approved as an eligible cost on future claims, the Recipient may be required to provide documentation verifying the organization's status under HST legislation.

3.0 Ineligible Costs

For greater certainty, any costs not specifically described as Eligible Costs in accordance with section 2.0, shall be ineligible for inclusion in the Eligible Costs.

Annex 3

(Insert a copy of the Recipient representation documents per section 8.0)

The Corporation of the City of Temiskaming Shores

By-law No. 2019-128

**Being a by-law to amend By-law No. 2012-039, as amended
being a by-law to adopt Schedules of Departmental User Fees
and Services for the City of Temiskaming Shores – Schedule
“B” Administration Corporate Services – Pet Licencing**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CS-040-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2012-039 amending Pet Licencing Fees for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby amends Schedule “B” to Fees By-law No. 2012-039, as amended, Administration – Corporate Services section by adding the following:

Registration of Dogs and Cats		
Renewal Dog or Cat up to December 31 st	Municipal Act 391 (1)	\$10.00
Renewal Dog or Cat effective January 1 st	Municipal Act 391 (1)	\$ 20.00
New Pet Licence Dog or Cat	Municipal Act 391 (1)	\$ 20.00
Replacement Tag	Municipal Act 391 (1)	\$ 10.00

2. That the Clerk of the City of Temiskaming Shore is hereby authorized to make any minor modifications or corrections of an administrative, numerical,

grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-129

**Being a by-law to amend By-law No. 2005-053, as amended
being a by-law of the City of Temiskaming Shores to
regulate the keeping of Animals and the Registration of
Dogs and Cats**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And Whereas Council adopted By-law No. 2005-053 being a by-law to regulate the keeping of animals and the registration of dogs and cats;

And whereas Council considered Administrative Report No. CS-040-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2005-053 amending Pet Licencing Fees for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2005-053 as amended, by removing Articles 5.1 f), 5.1 g) and 5.2 in their entirety and add the following:

5.1 f) The fee for the registration of a dog or cat shall be in accordance with By-law No. 2012-039, as amended being a by-law to adopt Schedules of Departmental User fees and Service Charges for the City of Temiskaming Shores.

2. That the Clerk of the City of Temiskaming Shore is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2019-130

Being a by-law to authorize the execution of a Site Plan Control Agreement with the Temiskaming Native Women's Support Group for 121 Scott Street Roll No. 54-18-010-003-240.10

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area;

And whereas the Council of the Corporation of the City of Temiskaming Shores passed By-law No. 2018-097 designating the City of Temiskaming Shores as Site Plan Control Areas;

And whereas Council considered Administrative Report No. CS-041-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Site Plan Agreement with the Temiskaming Native Women Support Group for consideration during the by-law portion of the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. The Mayor and Clerk are hereby authorized to enter into a Site Plan Control Agreement with the Temiskaming Native Women's Support Group for 121 Scott Street, a copy of which is attached hereto as Schedule "A" and forming part of this by-law; and
2. That a Notice of Agreement be registered at the Land Titles Office in Haileybury to register Schedule "A" to this by-law; and
3. That this by-law takes effect on the day of its final passing; and
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical,

grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to
By-law No. 2019-130
Site Plan Control Agreement
(Temiskaming Native Women Support Group)

This agreement, made in triplicate, this ____ day of _____, 2019.

Between:

The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0
(hereinafter called the "**City**")

And:

Temiskaming Native Women Support Group
P.O. Box 1414, New Liskeard, ON P0J 1P0
(hereinafter called the "**Owner**")

Whereas the City of Temiskaming Shores enacted Site Plan Control Area By-law No. 2018-097 pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "**Act**");

And Whereas By-law No. 2018-097 also sets out policies for site plan control assurances;

And Whereas by an application dated on or about May 30, 2019, the Owner applied to the City for site plan approval in respect of its development described in Schedule "A";

And Whereas the Owner owns the property described as 121 Scott Street; Dymond Concession 2 Part of Lot 8; RP 54R-5027 Part 1;

Now Therefore in consideration of the mutual covenants contained herein, the parties covenant and agree as follows:

Conditions for Site Plan Control Agreement

This Agreement shall apply to the Lands, and to the development and redevelopment of the Lands.

The Owner covenants and agrees:

1. That no development or redevelopment will proceed on the Lands except in accordance with the Plans approved by the City pursuant to Section 41 of the Planning Act R.S.O. 1990, c.P.13, and more specifically identified in Appendix 1 to 2 inclusive attached hereto (collectively, the "**Plans**");
2. That the proposed buildings, structures and other works shown on the Plans with respect to the Lands shall be completed in conformity with the Plans;
3. To carry out all works in such a manner as to prevent erosion of earth, debris and

- other material from being washed or carried in any manner onto any road or road allowance whether opened or unopened or onto the property of any other person or persons;
4. To provide such pavement markings, sidewalks, paving, curb cuts, and to landscape the Lands as shown on the Plans and further agrees to maintain same to the satisfaction of the City;
 5. That prior to the work commencing, arrangements for the necessary permits and approvals must be made with the City's Public Works Department and Building Department;
 6. That all required work on the property in respect to municipal water and sanitary sewer must be carried out in accordance with City specifications, by a contractor approved by the City, at the expense of the Owner;
 7. That the Owner's engineer shall conduct testing of water and sanitary sewer services and confirm in writing to the Director of Public Works that testing has been completed to the satisfaction of the City;
 8. That upon completion of installation and construction of all of the services, works and facilities, the Owner shall supply the City with a certificate from the Owner's engineer verifying that the services, works and facilities were installed and constructed in accordance with the approved plans and specifications.
 9. That all entrances, exits and fire routes within the parking areas shall, at all times, be kept clean and clear of snow or debris to the satisfaction of the City acting reasonably, failing which the City shall notify the Owner in writing by registered mail and allow the Owner two (2) business days from receipt of the written notice to perform the required work. If the Owner does not complete the required work within two (2) business days the City shall have the right to enter upon the parking areas, undertake the clearing and removal of snow or debris on all entrances, exits and fire routes and recover from the Owner all reasonable costs, by action or in like manner as municipal taxes (post project completion) as provided as taxes that are overdue and payable.
 10. That all conditions as set out in this agreement and as shown on the Plans inclusive, shall be completed within one year of the issuance of an Occupancy Permit. That all work shown on the Plans that is legislated by Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
 11. That all conditions as set out in the agreement and as shown on the Plans inclusive, shall be completed within two (2) years of the issuance of any building permit. All work shown on the Plans that is legislated by the Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.

12. That prior to receiving a building permit, the Owner will deposit with the City, the sum of \$8,760.50 in Canadian Dollars by way of a certified cheque, cash or an irrevocable Letter of Credit to ensure the satisfactory performance of all work to be done on the subject lands, to ensure fulfilment of all terms and conditions of this Agreement.
 - (a) The Letter of Credit must be arranged such that draws may be made by the City, if necessary, in accordance with the terms and conditions of this Agreement.
 - (b) Upon completion of all works and services required by this Agreement to the satisfaction of the City acting reasonably, the City shall return any deposit to the then owner of the property.
 - (c) Should the owner fail to comply with the terms and conditions of this agreement the City may undertake the required work. Should the owner fail to pay the City forthwith upon demand, the City shall apply all or such portion of the deposit as may be required towards the cost.
 - (i) Should the cost exceed the amount of the deposit, the City will invoice the Owner for the additional amount.
13. That the Owner will indemnify the City and each of its officers, servants, and agents from all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned to be performed by the Owner or its contractors, officers, servants or agents or of the supply or non-supply of material therefore to be supplied by the Owner or its contractors, officers, servants or agents, provided such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings arise by reason of negligence on the part of the Owner or its contractors, officers, servants or agents.
14. That the Owner shall not hold the City responsible for any and all costs related to the provision of revised site plans.
15. That the Owner consents to the registration of this Agreement against the Lands by way of “Notice of Agreement” and understands that the said Notice of Agreement shall remain on title to the Lands in perpetuity or until mutual consent of the Owner and the City to remove the Notice of Agreement from title.
16. That the Owner understands and agrees that it shall be responsible for all fees incurred in the registration of this Agreement against the title to the Lands and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register this Agreement.

17. The Owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
18. That the Owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the Lands shall require an amendment to this Agreement, if deemed by the City to be of a magnitude to warrant such an amendment.
19. The following Appendices are attached to this agreement:

Appendix 1 – Addition & Renovation Temiskaming Native Women’s Support Group 121 Scott Street, New Liskeard ON; PROJECT NO: 218066; DRAWN BY: JA; ISSUE 3 for Revised Site Plan Control Submission July 2, 2019; Site Plan; DRAWING NO: A0.2

Appendix 2 – Addition & Renovation Temiskaming Native Women’s Support Group 121 Scott Street, New Liskeard ON; PROJECT NO: 218066; DRAWN BY: JA; ISSUE 3 for Revised Site Plan Control Submission July 2, 2019; Exterior Elevations; DRAWING NO: A2.0

This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of)

Temiskaming Native Women Support Group

Signature
Name: _____
Title: _____

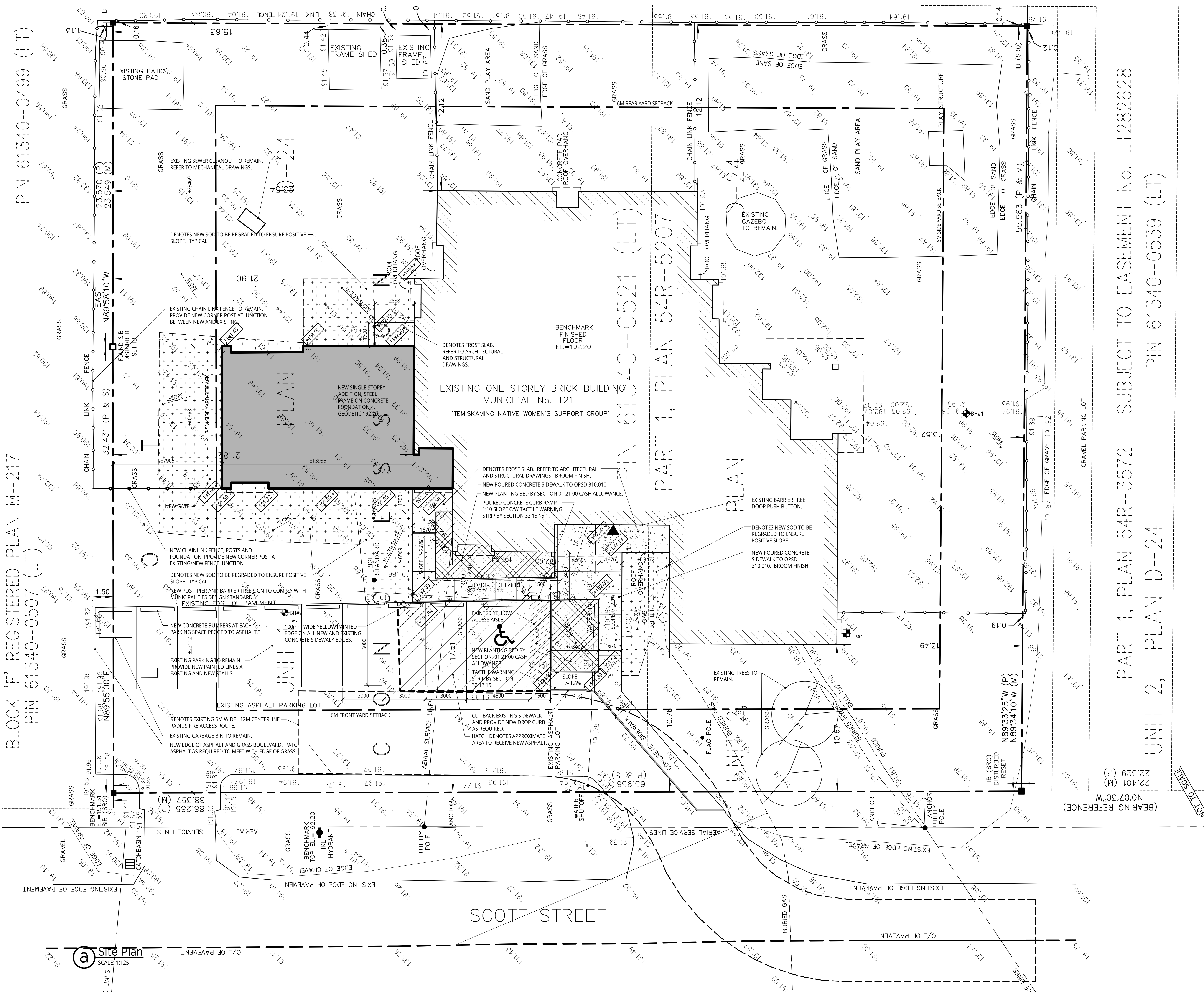
Witness - Signature
Print Name: _____
Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen



PIN 61340-0499 (LT)

BLOCK 'F' REGISTERED PLAN M--217
PIN 61340-0507 (LT)

PIN 61340-0521 (LT)

PART 1, PLAN 54R--5207

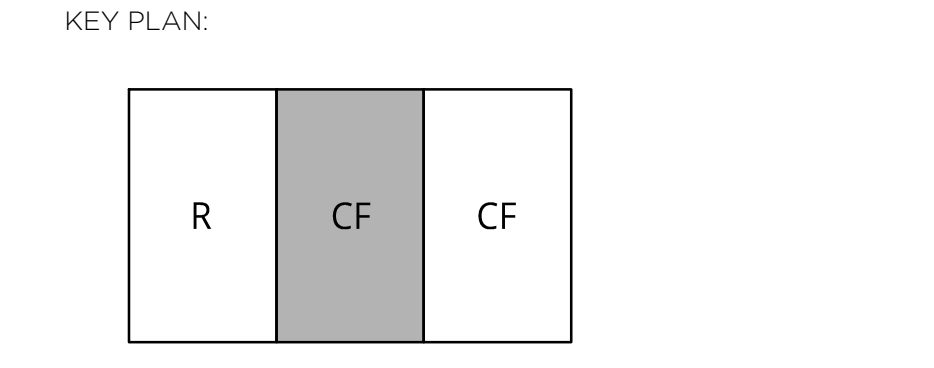
SUBJECT TO EASEMENT NO. LT282628

UNIT 2, PLAN D--24
PIN 61340-0539 (LT)

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PROJECT NORTH:



ZONING INFORMATION:

ZONING:	CF (COMMERCIAL FACILITIES ZONE)
FRONT YARD:	6M
SIDE YARD:	6M
REAR YARD:	7.5M (ABUTTING A RESIDENTIAL ZONE)
REAR YARD:	6M
MAX. LOT COVERAGE:	40% (PERMITTED)
	21.3% (ACTUAL)
PARKING:	1 PER 50sqm
	148 SM ADDITION AREA
	3 REQUIRED PARKING STALLS
	TOTAL OF 10 PROVIDED INCLUDING EXISTING.

GENERAL NOTES

- 1.0 PROVIDE NEW TOPSOIL AND SOD AT ALL AREAS DISTURBED BY NEW CONSTRUCTION, DEMOLITION AND SITE REMOVALS. REFER TO SPECIFICATION FOR ADDITIONAL REQUIREMENTS. AREA OF NEW SOD SHOWN ARE APPROXIMATE ONLY.
- 2.0 EXISTING GRADING TO REMAIN AS IS WHERE FEASIBLE TO DO OR AS NOTED OTHERWISE. ENSURE POSITIVE DRAINING IN ALL CASES.

LEGEND

- APPROXIMATE NEW GRADES.
- EXISTING GRADES.
- DENOTES ACCESSIBLE PRINCIPLE ENTRANCE
- DENOTES ACCESSIBLE SECONDARY ENTRANCE

**Addition & Renovation
Temiskaming Native
Women's Support
Group**

121 Scott Street, New Liskeard ON.

**MITCHELL
JENSEN
ARCHITECTS**

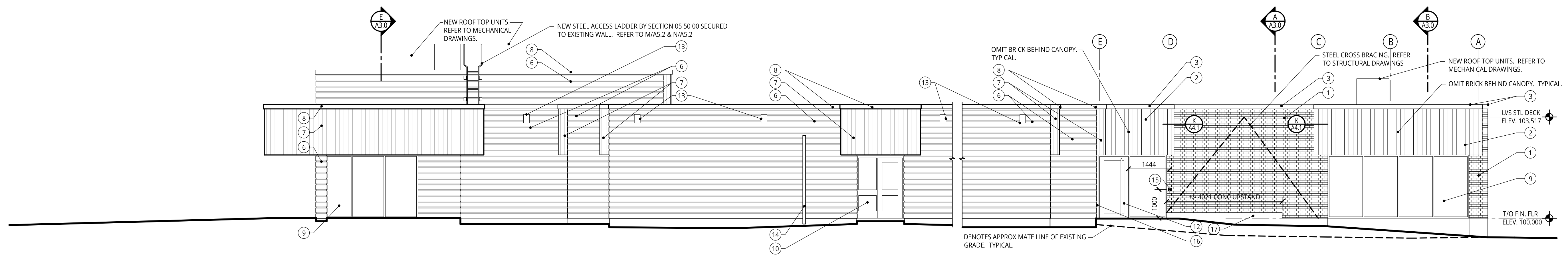
Mitchell Jensen Architects
1244 Main Street East
North Bay, ON, P1B 1A8
705.474.3250

PROJECT NO:	21806	
LIBRARY NO:	218066-FP	
DRAWN BY:	JA	
SCALE:	1:125	
NO.	ISSUE	DATE
1	Schematic Design Cost Estimate	December 7, 2018
2	Issued for Site Plan Control	May 31, 2019
3	Revised Site Plan Control Submission	July 2, 2019

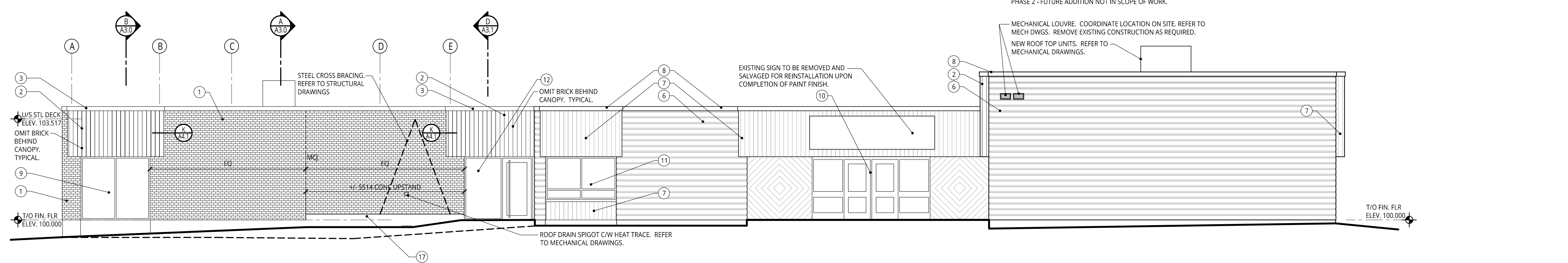
Site Plan

DRAWING NO:
A0.2

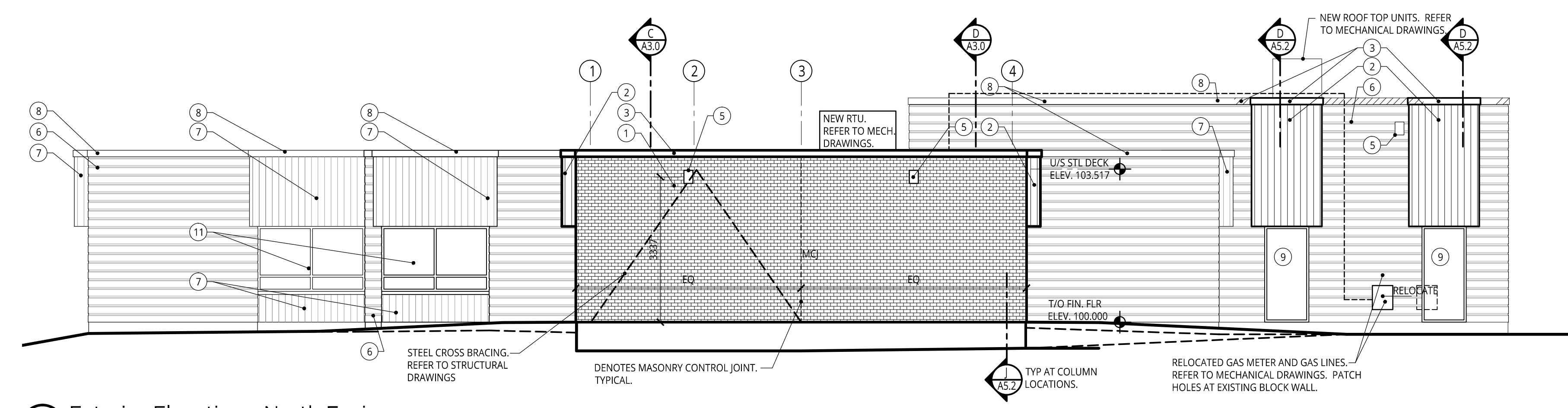
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a Exterior Elevation - East Facing
SCALE: 1:75



b Exterior Elevation - West Facing
SCALE: 1:75



c Exterior Elevation - North Facing
SCALE: 1:75

Exterior Finishes Legend:

- 1 NEW BRICK VENEER BY SECTION 04 71 10.
- 2 NEW VERTICAL WOOD SIDING BY SECTION 01 21 00 CASH ALLOWANCE.
- 3 NEW PREFINISHED METAL FLASHING BY SECTION 07 62 00.
- 4 NEW SKYLIGHT BY DIV. 9 C/W PREFINISHED METAL SIDING FINISH.
- 5 NEW EXTERIOR WALL MOUNTED LIGHT FIXTURE. REFER TO ELECTRICAL DRAWINGS.
- 6 EXISTING ARCHITECTURAL BLOCK TO REMAIN.
- 7 EXISTING VERTICAL WOOD SIDING TO RECEIVE NEW PAINT FINISH.
- 8 EXISTING PREFINISHED METAL FLASHING TO REMAIN.
- 9 NEW ALUMINUM WINDOW BY SECTION 08 41 13.
- 10 EXISTING ALUMINUM DOOR
- 11 EXISTING WINDOW
- 12 NEW ALUMINUM ENTRANCE FRAMING BY SECTION 08 41 13.
- 13 EXISTING WALL MOUNTED LIGHT FIXTURE TO REMAIN.
- 14 EXISTING CONDUIT TO REMAIN.
- 15 RECESSED BARRIER FREE DOOR PUSH BUTTON.
- 16 PREFINISHED METAL PANEL BY SECTION 07 62 00.
- 17 CONCRETE UPSTAND. REFER TO STRUCTURAL DRAWINGS.
- MCJ MASONRY CONTROL JOINT

Addition & Renovation
Temiskaming Native Women's Support Group

121 Scott Street, New Liskeard ON.

MITCHELL JENSEN ARCHITECTS
Mitchell Jensen Architects
1244 Main Street East
North Bay, ON, P1B 1A8
705.474.3250

PROJECT NO:	218066	
LIBRARY NO:	218066-FP	
DRAWN BY:	JA	
SCALE:	1:75	
NO.	ISSUE	DATE
△	Schematic Design Cost Estimate	December 7, 2018
△	Issued for Site Plan Control	May 31, 2019
△	Revised Site Plan Control Submission	July 2, 2019

Exterior Elevations

DRAWING NO: **A2.0**

The Corporation of the City of Temiskaming Shores

By-law No. 2019-131

Being a by-law to enter into an agreement with Venasse Building Group for upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report No. PW-024-2019 at the August 13, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Venasse Building Group upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library at an upset limit of \$1,290,000.00 plus applicable taxes for consideration at the August 13, 2019 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Venasse Building Group upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Temiskaming Shores Public Library at an upset limit of \$1,290,000.00 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law; and
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule “A” to

By-law No. 2019-131

Agreement between

The Corporation of the City of Temiskaming Shores

and

Venasse Building Group

for upgrades to the former New Liskeard Medical Centre to relocate the
New Liskeard Branch of the Temiskaming Shores Public Library

The Corporation of the City of Temiskaming Shores

By-law No. 2019-132

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on July 23, 2019, its Special meeting held on August 7, 2019 and its Regular meeting held on August 13, 2019

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Special meeting held on **July 23, 2019**, its Special meeting held on **August 7, 2019**, and its Regular meeting held on **August 13, 2019** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 13th day of August, 2019.

Mayor – Carman Kidd

Clerk – David B. Treen