



**The Corporation of the City of Temiskaming Shores
Regular Meeting of Council (Electronic Meeting)
Tuesday, April 7, 2020 - 6:00 P.M.**

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Hewitt

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – March 24, 2020

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

10. **Communications**

- a) Steve McLean, Club Maintenance Chair – Cobalt-Haileybury Curling Club

Re: Sponsorship – Funding Application to Frog’s Breath

Reference: Motion to be presented Under New Business

- b) Melanie Muncaster, Executive Director – Northern Ontario Heritage Fund Corporation

Re: Funding Declined - Rotary Splash Pad

Reference: Received for Information

- c) Barbara Madigan, Deputy Clerk-Treasurer – Township of Matachewan

Re: Support – Opioid Overdose – National Health Epidemic

Reference: Received for Information

- d) AMO Communications

Re: Update – Province closes Outdoor Recreational Amenities

Reference: Received for Information

- e) Carolyn Hamilton, Director – Ministry of Agriculture, Food and Rural Affairs

Re: Line Fences Act now administered by OMAFRA

Reference: Received for Information

- f) Evelyn Dawes, Deputy Registrar – Local Planning Appeal Tribunal

Re: Adjournment of Hearing Events – Suspension of Timelines

Reference: Received for Information

- g) Louise Briere, Coordinator – New Liskeard Business Improvement Area

Re: Motion to reduce the 2020 BIA levy

Reference: Referred to the Treasurer

Draft Resolution

Moved by: Councillor Foley
Seconded by: Councillor Whalen

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Resolution

Moved by: Councillor Hewitt
Seconded by: Councillor McArthur

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Transit Committee meeting held on February 19, 2020.

12. Committees of Council – Internal Departments

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Laferriere

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on February 27, 2020;
- b) Minutes of the Public Works Committee meeting held on February 27, 2020;
and
- c) Minutes of the Protection to Persons and Property Committee meeting held on February 27, 2020.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Support – Coastal Gas Link Project

Draft Resolution

Moved by: Councillor Whalen
Seconded by: Councillor McArthur

Whereas the dispute regarding the Coastal Gas Link Project in British Columbia is continuing; and

Whereas the dispute has directly affected both the Township of Tyendinaga and the Mohawks of the Bay of Quinte; and

Whereas a resolution of the situation lies in discussion and negotiations with the appropriate parties;

Now therefore the Corporation of the City of Temiskaming Shores petitions those parties to work together to find a successful and peaceful resolution of the pipeline matter as quickly as possible; and

Furthermore, that a copy of this resolution be sent to the Township of Tyendinaga.

b) Support - Public Buildings - Wood the First Choice

Draft Resolution

Moved by: Councillor Hewitt
Seconded by: Councillor Foley

Whereas most residential construction is made from wood, however, many public and commercial buildings do not use wood as the primary material although nothing in the Building Code prohibits this type of construction; and

Whereas the Canadian Wood Council through the Wood *WORKS!* Program have been working diligently to create a wood culture in the built environment; and

Whereas Temiskaming Shores sits in the heart of Ontario's 71.1M hectares of forest and is a city committed to the support of over 155,000 direct and indirect forestry jobs in the Province of Ontario; and

Whereas this \$16+ billion-dollar industry is a world leader in forestry practices including the planting of 71.4 M+ trees in 2017 while only harvesting 0.1M hectares (0.5%) of the 27.7M hectares of Crown managed forests annually; and

Whereas Climate is being relabeled as a climate crisis around the world, Greenhouse gas emissions are at all-time highs, and a significant percentage of that is produced from construction; and

Whereas wood is created from solar energy, and only a small quantity of energy is required to convert it into products, thus the recycling and reuse of wood extends the carbon storage period.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby supports wood as the first choice for public building construction.

c) Proclamation – CUPE 5014 – National Day of Mourning

Draft Resolution

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Whereas every day in Canada workers lose their lives on the job; and

Whereas in 2017 the official number of workplace fatalities rose to 951; and

Whereas CUPE local 5014 joins with the Canadian Labour Congress and other unions around the country requesting that flags at City Hall and other operational sites be lowered to half-mast for the National Day of Mourning for Workers Killed or Injured on the Job in order to recognize those across our country that have been killed while at work.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby proclaims April 28, 2020 as **“National Day of Mourning for Workers Killed or Injured on the Job”** in the City of Temiskaming Shores; and

Furthermore, Council agrees to lower the flag on April 28, 2020 at City Hall.

d) Tax Receipt – ARTEM application to FCC AgriSpirit Fund

Draft Resolution

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Whereas ARTEM has applied for \$15,000 in funding assistance under the FCC AgriSpirit Fund for the purchase of folding chairs for the Sainte Croix hall for their programming; and

Whereas ARTEM, based on their structure cannot provide a tax receipt; and

Whereas ARTEM provides programming that is beneficial for the residents of Temiskaming Shores and is aligned with the City’s Cultural Plan.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby authorizes staff to issue a Tax Receipt if their application is successful.

e) Memo No. 005-2020-CS – Potential Land Disposition – Portion of Paget Street

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 005-2020-CS; and

That Council authorizes staff to continue with a potential disposition of a portion of Paget Street in accordance with Land Disposition By-law No. 2015-160.

f) Administrative Report No. CS-008-2020 – Haileybury Family Health Team Lease of Haileybury Medical Centre

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-008-2020;

That Council directs staff to increase the rental rates for the use of office space by the Haileybury Family Health Team by 2.0% for 2020; and

That Council directs staff to prepare the necessary by-law to enter into a one (1) year lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre for consideration at the April 7, 2020 Regular Council meeting.

g) Administrative Report No. CS-014-2020 – Northern Ontario Mining Showcase at Prospectors and Developers Association Conference 2021

Draft Resolution

Moved by: Councillor Foley
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-014-2020; and

That Council supports staff applying to Fed Nor for funding support to enable the City to lead the Northern Ontario Mining Showcase at the Prospectors and Developers Association of Canada Convention in Toronto from March 7 – 10, 2021.

h) Administrative Report No. CS-015-2020 – Funding application to Fed Nor - Canadian Institute of Mining Conference in Montreal 2021

Draft Resolution

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-015-2020; and

That Council supports staff applying to Fed Nor for funding support to enable the City to lead the Northern Ontario Mining Showcase at the Canadian Institute of Mining, Metallurgy and Petroleum (CIM) Convention in Montreal from May 2–5, 2021.

i) Administrative Report No. CS-016-2020 – Property Tax Deferrals in Response to the COVID-19 Pandemic

Draft Resolution

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-016-2020;

That Council agrees to defer the May 15, 2020 Property Tax Instalment to July 15, 2020;

That Council agrees to the proposed third Property Tax Instalment of September 15, 2020 and the proposed fourth Property Tax Instalment of October 15, 2020; and

That Council respectfully requests that both the District of Timiskaming Social Services Administration Board and the Timiskaming Board of Health consider a deferral of municipal contributions for a period of three months.

j) Memo No. 004-2020-RS –Farm Credit Canada AgriSpirit Fund Application

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 004-2020-RS; and

That Council hereby authorizes staff to submit a funding application to the Farm Credit Canada AgriSpirit Fund for the Rotary Splash Pad Project.

k) Memo 005-2020-RS – Sponsorship – Cobalt-Haileybury Curling Club – Frog’s Breath Application

Draft Resolution

Moved by: Councillor Foley

Seconded by: Councillor Hewitt

Whereas the Cobalt-Haileybury Curling Club (HCC) has applied for funding to the Frog’s Breath Foundation in the amount of \$50,000 to assist with the replacement of the Ice Plant; and

Whereas HCC requires a registered charitable organization to sponsor their application to the Frog’s Breath Foundation and has requested that the City partner on the said application.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the Haileybury Curling Club’s funding application to the Frog’s Breath Foundation.

l) Memo No. 006-2020-RS – 2020 Recreation Department Fee Increase

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 006-2020-RS; and

That Council, in light of the current situation surrounding the closure of municipal facilities due to the COVID-19 pandemic, hereby authorizes staff to

continue with a proposed 10% increase to recreational fees and that such increase commences on May 1, 2020;

or

Council hereby directs staff maintain current recreational fees.

16. By-laws

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2020-026 Being a by-law to enter into a Lease Agreement with the Haileybury Family Health Team for the rental of space at the Haileybury Medical Centre

be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2020-026 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, April 21, 2020 at 6:00 p.m.
- b) Regular – Tuesday, May 5, 2020 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that Council agrees to convene in Closed Session at _____ p.m. to discuss the following matters:

- a) **Adoption of the January 15, 2020 – Closed Session Minutes**
- b) **Adoption of the February 18, 2020 – Closed Session Minutes**
- c) **Adoption of the March 16, 2020 – Closed Session Minutes**
- d) **Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations or employee negotiations – Human Resources Update;**
- e) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual including local board employees – Administrative Report No. CS-013-2020 Appointment of members to the Public Library Board**

Draft Resolution

Moved by: Councillor Hewitt
Seconded by: Councillor Jelly

Be it resolved that Council agrees to rise with report from Closed Session at _____ p.m.

Matters from Closed Session:

- a) **Adoption of the January 15, 2020 Closed Session Minutes**

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Laferriere

Be it resolved that Council approves the January 15, 2020 Closed Session Minutes as printed.

b) Adoption of the February 18, 2020 Closed Session Minutes

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council approves the February 18, 2020 Closed Session Minutes as printed.

c) Adoption of the March 16, 2020 Closed Session Minutes

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that Council approves the March 16, 2020 Closed Session Minutes as printed.

d) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations or employee negotiations – Human Resources Update

e) Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual including local board employees – Administrative Report No. CS-013-2020 Appointment of members to the Public Library Board

Draft Resolution

Moved by: Councillor Hewitt

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-013-2020; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-018 community representatives for term of Council 2019-2022 to appoint _____ and _____ to the Temiskaming Shores Public Library Board for consideration at the April 21, 2020 Regular Council meeting.

20. Confirming By-law

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Be it resolved that By-law No. 2020-037 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **April 7, 2020** be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that By-law No. 2020-037 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at _____ p.m.

Mayor – Carman Kidd

Clerk – David B. Treen



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, March 24, 2020
6:00 P.M.
Electronic Meeting

Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Doug Walsh, Director of Public Works
Mathew Bahm, Director of Recreation
Tim Uttley, Fire Chief
Brad Hearn, IT Administrator

Regrets:

Media: Bill Buchburger, CJTT 104.5 Radio
Diane Johnston, Temiskaming Speaker

Members of the Public Present: 0

3. Review of Revisions or Deletions to Agenda

None.

4. Approval of Agenda

Moved by: Councillor Laferriere
Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None.

6. Review and adoption of Council Minutes

Resolution No. 2020-190

Moved by: Councillor Whalen
Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – March 10, 2020; and
- b) Special meeting of Council – March 16, 2020.

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

None.

8. Question and Answer Period

None.

9. Presentations / Delegations

None.

10. Communications

- a) Cathie Brown, Senior Advisor – Association of Municipalities of Ontario
Re: Ontario’s Flooding Strategy Released
Reference: Received for Information

- b) Brad Roach, CAO – Township of Tyendinaga
Re: Support – Peaceful conclusion to rail disruptions
Reference: Received for Information
Note: Councillor Jelly requested that this item return for consideration

- c) Honourable Caroline Mulroney, Minister – Ministry of Transportation
Re: 2019/2020 Provincial Gas Tax Program allocation - \$136,937
Reference: Motion to be presented under New Business

- d) Association of Municipalities of Ontario
Re: Queen’s Park Update – COVID 19, Public Health Funding, Ontario Gas Tax, Housing Act, Community Care Act
Reference: Referred to Senior Staff

- e) Timothy Buhler, Technical Manager – Canadian Wood Council
Re: Support - Public Buildings - wood the first choice
Reference: Received for Information
Note: Councillor Jelly requested that this item return for consideration

- f) Doug Jelly, Chair – District of Timiskaming Social Services Administration Board (DTSSAB)
Re: Media Release – COVID-19

Reference: Received for Information

g) James Franks, President – CUPE Local 5014

Re: Request – Lowering of Flags – National Day of Mourning – April 28, 2020

Reference: Received for Information

Note: Councillor Jelly requested that this item return for consideration

Resolution No. 2020-191

Moved by: Councillor Hewitt

Seconded by: Councillor Jelly

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

None.

12. Committees of Council – Internal Departments

Resolution No. 2020-192

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the following minutes be accepted for information:

a) Minutes of the Recreation Services Committee meeting held on February 10, 2020

Carried

13. Reports by Members of Council

Councillor McArthur reported on the following:

- Transit: Currently providing free ridership with all passengers being request to enter the units from the rear and exit at front and maintain social distances. The service will be monitored with the objective of having it remain operational as long as possible.

Councillor Jelly reported on the following:

- DTSSAB: Meeting for tomorrow evening has been cancelled. In the process of establishing ability to host teleconference if needed. DTSSAB Buildings have been closed with notices on doors on how to access services.

Mayor Kidd reported on the following:

- ETRAA: Air ambulance still utilizing airport and there is a tree planting program under way.
- THU: Maintaining discussions with the local Medical Officer of Health, testing continues in the area with one positive test of COVID-19. Thursdays finance meeting will be done by teleconference.

14. Notice of Motions

None.

15. New Business

a) **Letter of Agreement – Provincial Gas Tax Allocation for 2020**

Resolution No. 2020-193

Moved by: Councillor McArthur
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of correspondence from The Honourable Caroline Mulroney, Minister of Transportation in regards to the allocation of \$136,937 of Provincial Gas Tax funding; and

Further that Council directs staff to prepare the necessary by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation, under the Provincial Gas Tax Program for consideration at the March 24, 2020 Regular Council meeting.

Carried

b) Administrative Report No. CS-003-2020 – Site Plan Control Agreement – Jarlette Ltd. (144 Drive-In Theatre Road)

Resolution No. 2020-194

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-003-2020;

That Council agrees to enter into a Site Plan Agreement with Jarlette Ltd. for Parts 1, 2 and 3 on Plan 54R-6138, Dymond Twp.; 144 Drive in Theatre Road, Temiskaming Shores; and

That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with Jarlette Ltd. for consideration during the by-law portion of the March 24, 2020 Regular Council meeting.

Carried

c) Property Tax Billing – Verbal Report

City Manager, Chris Oslund outlined that there have been a number of inquires from local businesses in regards to the City's intent for tax collection. The next tax installment is due May 15, 2020 and Council may want to look at deferring the installment. Council may want to have some discussions on interest on those tax accounts that are already in arrears, July installments. There are some concerns with respect to cash flows and it is anticipated that there will be a lot of businesses and residential taxpayers having difficulties and are starting to make inquiries as to what Council intends to do.

It was noted that there will be some type of aid packages for businesses by the Federal and Provincial governments, but how that will roll out is unknown. It was also noted that senior level of government announcements do not have the view point of municipalities.

Chris will research other municipalities and prepare an Administrative Report for the April 7, 2020 Regular Council meeting.

Resolution No. 2020-195

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the verbal report from the City Manager in regards to Property Tax Billing; and

That Council hereby directs staff not to apply the April penalty and interest charges on outstanding accounts.

Carried

d) Delegation of Authority – Verbal Report

City Manager, Chris Oslund outlined that the current purchasing policy limits the City Manager’s authority on spending at \$100,000 thus anything about \$100,000 needs Council approval even if it is within the approved budget. Chris is recommended that the City Manager and the Mayor be authorized to approve projects that are over \$100,000 as they are tendered in accordance to the Purchasing Policy and within approved budget limits.

Resolution No. 2020-196

Moved by: Councillor Whalen
Seconded by: Councillor McArthur

Whereas the Province of Ontario enacted a Declaration of Emergency under Section 7.01 (1) of the Emergency Management and Civil Protection Act on March 17, 2020 in response to the COVID-19 Global Pandemic; and

Whereas the City of Temiskaming Shores has taken its own measures to help contain the spread of COVID-19; and

Whereas further decisions may be required to be made in an expedient manner in order to protect the health and safety of our residents.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby authorizes the following delegated powers to the Mayor and City Manager, or their respective designates, during the COVID-19 Pandemic Emergency:

1. General power to act in an expedient manner to address public health & safety matters;
2. The authority to close municipal facilities and/or limit municipal services;
3. The power to waive cancellation fees outlined in various municipal policies due to the closure of facilities/services; and
4. The authority to execute agreements for municipally owned projects exceeding \$100,000 provided the projects are awarded in accordance with the Purchasing Policy and within the approved Capital Budget.

Further that the Mayor and City Manager hereby report back to Council all decisions and actions made under these delegated powers at the next Regular Meeting of Council.

Carried

- e) **Administrative Report No. CS-009-2020 – Lease Agreement – Dr. Phillip Smith**

Resolution No. 2020-197

Moved by: Councillor Foley
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-009-2020; and

That directs staff to prepare the necessary by-law to authorize the lease agreement with Dr. Phillip Smith for consideration at the March 24, 2020 Regular Council meeting.

Carried

- f) **Administrative Report No. CS-010-2020 – 2019 Annual Building and Statistics Report**

Resolution No. 2020-198

Moved by: Councillor Hewitt
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-010-2020 more specifically Appendix 01 – 2019 Annual Report – Building Permit Fees; Appendix 02 – Building Permit Statistics Report 2015-2019 for information purposes; and

That Council directs staff to post the 2019 Annual Report - Building Permit Fees on the City's website, and to make the report available to persons or organizations in accordance with the Ontario Building Code Act.

Carried

- g) **Administrative Report No. CS-011-2020 – Land Sale – Portion of Lorrain Avenue – First Cobalt**

Resolution No. 2020-199

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-011-2020; and

That Council authorizes staff to continue with a potential disposition of a portion

of Lorrain Avenue in accordance with Land Disposition By-law No. 2015-160.

Carried

h) Administrative Report No. CS-012-2020 – Declared Emergency – Amendment to Procedural By-law No. 2008-160

Resolution No. 2020-200

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-012-2020; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2008-160 (Procedural By-law) to implement provisions under the *Municipal Emergency Act 2020* to permit continued Council operations during a declared emergency for consideration at the March 24, 2020 Regular Council meeting.

Carried

i) Administrative Report No. PW-008-2020 – Equipment Purchase - Truck Mounted Spray Patcher

Resolution No. 2020-201

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-008-2020; and

That Council directs staff to prepare the necessary by-law and agreement for the purchase of a 2014 Schwarze, Truck Mounted, RP6 Spray Patcher, from CUBEX Limited at a cost of \$258,000.00 plus applicable taxes for consideration at the March 24, 2020 Regular Council meeting.

Carried

j) Administrative Report No. PW-009-2020 – 2020 Roads Assessment Survey – Streetscan Service & Software Access

Resolution No. 2020-202

Moved by: Councillor McArthur

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-009-2020, more

specifically Appendix 01 - Streetscan Road Assessment Proposal;

That Council directs staff to prepare the necessary By-law to enter into an Agreement with StreetScan Canada ULC for the completion of the Roads Assessment Survey and Data Collection for all bituminous treated roads in Temiskaming Shores in 2020 as well as access to Streetlogix software for the period of January 1st, 2021 to December 31st, 2022; and

That Council for the City of Temiskaming Shores commits up to \$30,000 from its 2020 Public Works Operating Budget towards the cost of this initiative.

Carried

k) Administrative Report No. RS-002-2020 – Municipal Ice Booking Policy

Resolution No. 2020-203

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-002-2020; and

That Council directs staff to repeal By-law No. 2012-082 being a bylaw to adopt an Arena Ice Booking Policy and to prepare the necessary by-law to adopt the Municipal Arena Ice Booking Policy for consideration at the March 24, 2020 Regular Council meeting.

Carried

l) Administrative Report No. RS-003-2020 – Recreation Cancellation and Refund Policy

Resolution No. 2020-204

Moved by: Councillor Hewitt
Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-003-2020; and

That Council directs staff to prepare the necessary by-law to adopt a Recreation Department Cancellation & Refund Policy for consideration at the March 24, 2020 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-062 by removing all provisions in regards to recreational cancellations and refunds for consideration at the March 24, 2020 Regular Council meeting.

Carried

m) Administrative Report No. RS-004-2020 – EDSC Accessibility Funding Agreement – Upgrades to Don Shepherdson Memorial Arena

Resolution No. 2020-205

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. RS-004-2020; and

That Council directs staff to prepare the necessary by-law to enter into a funding agreement with the Minister of Employment and Social Development in the amount of \$100,000 for accessibility improvements to the Don Shepherdson Memorial Arena for consideration at the March 24, 2020 Regular Council meeting.

Carried

16. By-laws

Resolution No. 2020-206

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2020-015 Being a by-law to authorize the execution of a Site Plan Control Agreement with Jarlette Ltd. for Parts 1, 2 and 3 on Plan 54R-6138, Dymond Twp. 144 Drive in Theatre Road, Temiskaming Shores

By-law No. 2020-027 Being a by-law to authorize the execution of a funding agreement between Her Majesty the Queen in Right of Ontario, represented by the Minister of Transportation for the Province of Ontario related to funding provided by the Province under the Dedicated Gas Tax Funds for Public Transportation Program - 2020

- By-law No. 2020-028 Being a by-law to enter into an agreement with Cubex Limit for the purchase of a 2014 Peterbilt Road Spray Patcher for the City of Temiskaming Shores
- By-law No. 2020-029 Being a by-law to authorize the entering into a Lease Agreement with Dr. Phillip J. Smith for the rental of space at the Haileybury Medical Centre (Rooms 223, 225 and 227)
- By-law No. 2020-030 Being a by-law to enter into an agreement with StreetScan Canada ULC to perform a Roads Assessment for the City of Temiskaming Shores
- By-law No. 2020-031 Being a by-law to adopt a Municipal Ice Booking Policy for the City of Temiskaming Shores
- By-law No. 2020-032 Being a by-law to adopt a Recreation Cancellation and Refund Policy for the City of Temiskaming Shores
- By-law No. 2020-033 Being a by-law to amend By-law No. 2012-062 being a by-law to adopt an Accounts Receivable Policy to remove provisions related to recreational cancellations and refunds
- By-law No. 2020-034 Being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by Employment and Social Development Canada for Accessibility Upgrades at the Don Shepherdson Memorial Arena – Project No. 1591799
- By-law No. 2020-035 Being a by-law to amend By-law No. 2008-160 (Procedural By-law) to implement provisions under the *Municipal Emergency Act, 2020*

be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-207

Moved by: Councillor McArthur

Seconded by: Councillor Hewitt

Be it resolved that

By-law No. 2020-015;

By-law No. 2020-027;

By-law No. 2020-028;

By-law No. 2020-029;

By-law No. 2020-030;

By-law No. 2020-031;

By-law No. 2020-032;

By-law No. 2020-033;

By-law No. 2020-034; and

By-law No. 2020-035

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

a) Regular – Tuesday, April 7, 2020 at 6:00 p.m.

b) Regular – Tuesday, April 21, 2020 at 6:00 p.m.

18. Question and Answer Period

Councillor Jelly acknowledged the municipal employees during these trying times and this situation is probably the worst due to the unknowns. There has been a demonstration from Council that we support our employees and appear to be fairly well prepared and will get through this together.

Councillor Hewitt outlined that the messaging that the City is producing is very informative and calming and much appreciated and should continue.

Mayor Kidd thanked Acting Medical Officer of Health and Hospital CEO Mike Baker for their communications. Special thanks to Chris Oslund and Brad Hearn (IT) for arranging the meeting (virtual).

19. Closed Session

None.

20. Confirming By-law

Resolution No. 2020-208

Moved by Councillor Foley
Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2020-036 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on **March 16, 2020** and its Regular meeting held on **March 24, 2020** be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-209

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that By-law No. 2020-036 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2020-210

Moved by: Councillor Hewitt
Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:11 p.m.

Carried

Clerk – David B. Treen



March 29, 2020

City Of Temiskaming Shores
David Treen, Municipal Clerk
Haileybury, Ont. P0J 1K0

Dear Dave & Council,

The Haileybury Curling Club would like to request the city's support of our application for funding with the Frog's Breath Foundation. We are in the process of fundraising to replace an aging Ice Plant, more specifically our Chiller Unit. This chiller is a critical piece of equipment that allows us to provide the best curling ice in the North. One of the requirements is to provide a charitable receipt and the Haileybury Curling Club is requesting the city's support for this receipt.

Please feel free to call me if you have any questions. Thanks for your past support of the HGC.

Regards,

S. McLean

Steve McLean

Club Maintenance Chair

Haileybury Curling Club

NOHFC File No: 8100480

March 30, 2020

James Franks
Economic Development Officer
Corporation of the City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury ON P0J 1K0

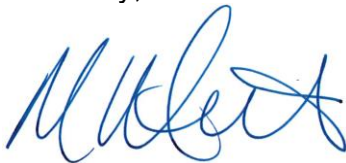
Dear James Franks:

I am writing further to your application requesting funding from the Northern Ontario Heritage Fund Corporation (NOHFC) under the Strategic Economic Infrastructure Program toward the *Rotary Splashpad* project.

Your application has been carefully reviewed by the NOHFC Board of Directors and it has been determined that the project is declined. The proposed project did not demonstrate sufficient economic benefits to support the investment.

I encourage you to continue working with your local Northern Development Advisor, Anne Marie LeRoy, to explore other funding options. Anne Marie can be reached at 705-648-9796 or anne-marie.leroy@ontario.ca.

Sincerely,



Melanie Muncaster
Executive Director



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN

March 25, 2020

Prime Minister Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Dear Prime Minister Trudeau:

At the meeting held on March 18, 2020, the Council of The Corporation of the Township of Matachewan passed the following resolution 2020-48.

- A) Call upon the Governments of Canada and Ontario to recognize, acknowledge and declare a national health epidemic in respect to the opioid overdose emergency across Canada;
- B) Endorses AMO' s recommendations with respect to Ontario' s opioid overdose emergency;
- C) Advises the Governments of Canada and Ontario that the opioid emergency is not limited to major urban centres, and that federal and provincial representatives need to work directly with the Timiskaming Health Unit, the Timiskaming District Social Services Administration Board, the O.P.P. and the municipalities within the District of Timiskaming to develop and fund a full suite of prevention and addiction services and affordable social and supportive housing to address the crisis in our communities; and

FURTHER THAT this resolution be shared with the Prime Minister of Canada, Ministers of Health and Children, Families and Social Development, Timmins-James Bay MP, Chief Public Health Officer of Canada, Premier of Ontario, Minister of Health, Ministers of Children, Community and Social Services, Finance, and Municipal Affairs and Housing, Cochrane-Timiskaming MPP, Chief Medical Officer of Health, AMO, all local municipalities in the Timiskaming District and First Nations within the District of Timiskaming.

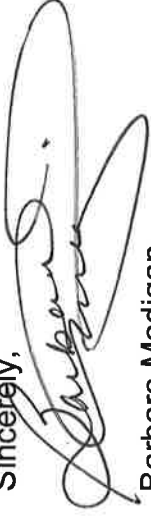
P.O. Box 177, Matachewan, ON P0K 1M0

township@ntl.sympatico.ca
www.matachewan.com

Phone: 705-565-2274
Fax: 705-565-2564

Your support of this resolution would be greatly appreciated.

Sincerely,



Barbara Madigan
Deputy Clerk-Treasurer

Cc: Minister of Health, Patty Hajdu
Minister of Families and Social Development, Ahmed.Hussen
Timmins-James Bay MP, Charlie Angus
Chief Public Health Officer, Dr. Theresa Tam
Premier of Ontario, Doug Ford
Minster of Health, Christine Elliott
Minister of Children, Community and Social Services, Todd Smith
Minister of Finance, Rod Phillips
Municipals Affairs and Housing, Steve Clark
Cochrane-Timiskaming MPP, John Vanthof
Chief Medical Officer of Health, David Williams
AMO (Association of Municipalities of Ontario) President Jamie McGarvey
Armstrong Township/Earlton, Mayor Jean Marc Boileau
Brethour Township, Mayor David White
Casey Township, Mayor Guy Labonte
Chamberlain Township, Mayor Shaun Ackerman
Municipality of Charlton-Dack, Reeve Merrill Bond
Town of Cobalt, Mayor George Othmer
Coleman Township, Mayor Dan Cleroux
Town of Englehart, Mayor Nina Wallace
Evanturel Township, Derek Mundle
Gauthier Township, Mayor Leo Jobin
Harley Township, Pauline Archambault
Harris Township, Mayor Chantal Despres
Hilliard Township, Mayor Don Schonhardt
Hudson Township, Reeve Larry Craig
James Township/Elk Lake, Reeve Terry Fiset
Kerns Township, Reeve Terry Phillips
Town of Kirkland Lake, Mayor Pat Kiely
Larder Lake Township, Mayor Patricia Quinn
Town of Latchford, Mayor George Lefebvre
Matachewan Township, Mayor Anne Commando-Dube
McGarry Township, Mayor Clermont Lapointe
Municipality of Temagami, Mayor Dan O'Mara
City of Temiskaming Shores, Mayor Carmen Kidd
Village of Thornloe, Reeve Earl Read
Matachewan First Nation

township@ntl.sympatico.ca
www.matachewan.com

P.O. Box 177, Matachewan, ON P0K 1M0

Phone: 705-565-2274
Fax: 705-565-2564

March 31, 2020

AMO COVID-19 Update: Ontario Extends COVID-19 Emergency and Closes Outdoor Recreational Amenities

On March 30, 2020 Ontario Premier Doug Ford [announced](#) that the Province had extended the March 17 Emergency Declaration under the *Emergency Management and Civil Protection Act*. Emergency declarations under the Act are for two weeks with two-week extensions. Extended also are all associated orders including the closure of non-essential workplaces and limiting social gatherings greater than five people.

In announcing the declaration, the Premier announced new orders to close outdoor recreational amenities such as sports fields, playgrounds, basketball courts, picnic areas, park shelters, community and condo gardens, and others. The order builds on local municipal government action and makes it consistent across Ontario.

Green spaces in parks, trails and ravines can remain open for pass-through access, but visitors must continue to practice social/physical distancing. Enforcement of these closure orders can be carried out at the discretion of municipal by-law officers.

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

**Ministry of Agriculture,
Food and Rural Affairs**

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**



4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Toll free: 1-877-424-1300
TTY: 1-855-696-2811
Fax: (519) 826-4332

4^e étage nord-est
1, rue Stone ouest
Guelph (Ontario) N1G 4Y2
Numéro sans frais : 1 877 424-1300
TTY: 1 855 696-2811
Télec. : 519 826-4332

Dear Stakeholder:

I am writing to let you know effective today, the administration of the Line Fences Act (Act) has transitioned from the Ministry of Municipal Affairs and Housing (MMAH) to the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

As OMAFRA is tasked with specifically supporting agriculture and rural affairs in Ontario, it makes sense for the administration of this Act to be the responsibility of the Minister of Agriculture, Food and Rural Affairs.

OMAFRA also administers other Acts that support the sector and works with farmers and municipalities on a variety of files and has a proven track record in helping farmers and rural residents to find and build solutions to a variety of challenges they face.

We have worked closely with MMAH to ensure a seamless transition of the administration of the Act to OMAFRA. We will ensure the Act continues to be administered in an effective and efficient way. If you have any questions, please call the Agriculture Information Contact Centre: at 1-877-424-1300 or by email at: aq.info.omafra@ontario.ca.

We look forward to continuing to work with your organization on this and other matters.

Sincerely,

Carolyn Hamilton
Director, Rural Programs Branch
Economic Development Division
Ministry of Agriculture, Food and Rural Affairs

**Environment and Land Tribunals
Ontario**

Local Planning Appeal Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: www.elto.gov.on.ca

**Tribunaux de l'environnement et de
l'aménagement du territoire Ontario**

Tribunal d'appel de l'aménagement
local

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: www.elto.gov.on.ca



March 24, 2020

Via Email

Subject: Adjournment of Hearing Events – Suspension of Timelines

The Government of Ontario passed an Emergency Order ([O.Reg. 73/20](#)) under the *Emergency Management and Civil Protection Act*. This Order is retroactive to March 16, 2020, and will affect proceedings before the Local Planning Appeal Tribunal in the following ways:

- The Tribunal will not schedule any hearing events, including in-person, written, or teleconference hearings, while this Emergency Order is in effect. Accordingly, notice of hearing events will not be provided or directed.
- All hearing events scheduled in the Tribunal's hearing calendar between the effective date of the Emergency Order and June 30, 2020 will be adjourned to a future date. The Tribunal will revisit and reconsider this three-month period as the circumstances change.
- All timelines within which any step must be taken in a proceeding before the Tribunal, including timelines established in the Tribunal's procedural orders are suspended for the duration of the Order.
- Any period of time for a person to initiate a proceeding with the Tribunal, or take a step in the proceeding, as set out in a statute, regulation or Tribunal Rule is suspended by O. Reg. 73/20 for the duration of this Order.

If your appeal involved a procedural order that prescribes timelines related to exchange of witness statements, meeting of experts, or similar directions, these timelines are now suspended. Postponed hearing events will be rescheduled in the near future.

At this time, LPAT's front counter remains closed, and mail of any type (courier, Canada Post) cannot be received. Please continue to check our [website](#) for future updates.

Sincerely;

Evelyn Dawes
Deputy Registrar, LPAT



Minutes

April 1, 2020

Video Conference

Present: Louise Briere, Sean Mackey, James Franks, Cassandra Byrnes, and Angela Hunter

Regrets: Jeff Laferriere, Pascale Paquette, Penny Durrant

1. Motion to reduce the 2020 BIA levy

Whereas the COVID-19 pandemic has been devastating to many businesses around the world,
and

Whereas unfortunately, the most affected by the current pandemic are small businesses. Many
have been forced to close their doors as they are considered non-essential or there isn't
sufficient business to warrant being open, and

Whereas it is hoped that by reducing the BIA tax levy, the building owners will pass on the
savings to the small businesses operating within those buildings, and

Whereas the BIA would like to continue to provide events, programs and contests for our
members to stimulate a return to the businesses in the downtown once the pandemic is over,
and

Therefore the BIA requests Council to reduce the Downtown New Liskeard BIA tax levy by 25%
for the 2020 tax year in response to the COVID-19 pandemic.

Moved by: Cassandra

Seconded by: Angela

Carried

1.0 CALL TO ORDER

The meeting was called to order at 1:31 p.m.

2.0 ROLL CALL

Councillor Mike McArthur

Chris Oslund, Temiskaming Shores

Councillor Patricia Hewitt

Mitch Lafreniere, Manager of Physical Assets

Mayor George Othmer, Cobalt

Kelly Conlin, Executive Assistant

Councillor Pat Anderson, Cobalt

Regrets: Councillor Patricia Hewitt

3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Add: Section 10.5 - Transit Advertising

5.0 APPROVAL OF AGENDA

Recommendation TC-2020-001

Moved by: Mayor George Othmer, Cobalt

Be it resolved that:

The Temiskaming Transit Committee agenda for the February 26, 2020 meeting be approved as amended.

Carried

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2020-002

Moved by: Councillor Patricia Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee minutes for the December 2, 2020 meeting be adopted as printed.

Carried

7.0 PRESENTATIONS

7.1 Presentation from Age Friendly Committee – Director of Recreation Matt Bahm, Jan Edwards

Discussion:

Representatives from the Age Friendly Committee presented findings from a recent Community Progress Report as they relate specifically to the Transit system. To summarize, participations in the progress report would like to recommend the following items to the transit committee for their consideration:

- More Shelters, placed at certain stops based on ridership;
- Benches in shelters where there currently is not one;
- Adequate signage that will indicate as to what direction and time the bus is travelling at any given stop;
- Simplify the transit map;
- Stop at Bruce/Algonquin;
- Community participation at the Committee level;
- Improved communication with late and/or non accessible transit;
- Relocation of the stop on Grant Drive

The Committee thanked the Age Friendly Group for their presentation. Most of the issues identified are being resolved or have been previously considered by the transit committee.

8.0 CORRESPONDENCE

8.1 Ratepayer Comment form from Mike Preston – Request to relocate transit stop

Discussion:

Request to relocate the transit stop on the corner of Whitewood Ave. and Armstrong St. as persons waiting for the transit are sitting on the steps of closely located apartment building. Mitch Lafreniere will investigate possible options to relocate.

8.2 Letter from Ida Hilson – Request for transit shelter – Northdale Manor

Discussion:

Mitch Lafreniere informed the Committee that the City does not own property at this location. A letter will be drafted in response to Ms. Hilson.

8.3 Transit Recommendations from Cynthia Bartlette - CNIB

Discussion:

Received for information purposes. Many of the recommendations are relating the public works matter, the letter will be referred to that Committee for their information as well.

9.0 UNFINISHED BUSINESS

9.1 Passenger Counts update

Discussion:

No update for the final count for 2019, however, ridership was on track to surpass 2018 counts.

9.2 Financial update

Discussion:

No update

9.3 Map/brochure update

Discussion:

Mitch will be obtaining quotes for the printing of new transit maps/brochures. Pricing information will be presented at the next meeting.

9.4 New transit bus update

Discussion:

The new transit bus has experienced a slight delay, however, still slated to arrive sometime in July. Mitch and Chris informed the Committee of an issue with the funding being used to purchase the new bus. The Committee will be updated as more information becomes available.

10.0 NEW BUSINESS

10.1 Transit Incidents – December 17, 2019; January 20, 2020; February 6, 2020

Discussion:

Mitch discussed a series of incidents that have recently occurred with our transit buses. Mitch and Chris are working with Stock on reducing incidents in the future.

December 17th– Collision with another vehicle pulled out in front of our transit bus

January 20th– Collision with school bus, charges have been laid against the transit driver

February 6th - Collision with another vehicle.

10.2 Fraudulent money

Discussion:

Staff is currently working with the local OPP regarding the recent use of approximately \$130 in fraudulent money that was received on transit. More information will be provided to the Committee as it becomes available.

10.3 Transit Committee meetings – date and time

Discussion:

Based on discussion with the Committee, moving forward, Transit Committee meetings will be held the last week of the month, preferably on a Wednesday, starting at 9:00 a.m.

10.4 Transit Stop – Rorke & Morrissette and Crystal & Laurette

Discussion:

Staff received information from Stock drivers that the two above listed stops are not heavily used. The Committee discussed removing the stops, but not until such time that a complete review of all stops can be completed.

Recommendation TC-2020-003

Moved by: Councillor Patricia Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee recommends that the transit stops at Rorke Ave. & Morrissette St and Crystal Cres. & Laurette St. stay in place at this time.

Carried

10.5 Transit Advertising

Discussion:

Mitch advised the Committee that all but one of the transit advertising contracts have been renewed for 2020. We are also currently investigating options to advertise in transit shelters.

11.0 CLOSED SESSION

Recommendation TC-2020-004

Moved by: Councillor Patricia Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee convene into Closed Session at 3:02 p.m. to discuss the following matters:

- Under Section 239 (2) (a) of the Municipal Act, 2001, security to the property of the municipality or local board.

Carried

Recommendation TS-2020-005

Moved by: Mayor George Othmer, Cobalt

Be it resolved that:

The Temiskaming Transit Committee rise without report at 3:25 p.m.

Carried

12.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for April 29, 2020 at 9:00 a.m. at City Hall, Haileybury.

13.0 ADJOURNMENT

Recommendation TC-2020-006

Moved by: Councilor Patricia Anderson, Cobalt

Be it resolved that:

The Transit Committee meeting is adjourned at 3:26 p.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 11:17 a.m.

2.0 ROLL CALL

- Mayor Carman Kidd
- Chris Oslund, City Manager
- Councillor Doug Jelly
- Mitch Lafreniere, Manager of Physical Assets
- Councillor Danny Whalen
- Doug Walsh, Director of Public Works
- Steve Burnett, Technical and Environmental Compliance Coordinator
- Kelly Conlin, Executive Assistant

3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

5.0 ADOPTION OF AGENDA

Recommendation BM-2020-001

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the February 27, 2020 meeting be adopted as printed.

Carried

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2020-002

Moved by: Councilor Doug Jelly

Be it resolved that:

The Building Committee Meeting previous meeting minutes of November 14, 202 be adopted as presented.

Carried

7.0 CORRESPONDENCE

8.1 Councillor Patricia Hewitt – re: New Liskeard library

Discussion:

Received for Information

8.0 UNFINISHED BUSINESS

9.1 New Liskeard Library Update

Discussion:

At this time, the project remains on schedule to be ready for the end of March, with the opening slated for the beginning of June. Chris Oslund inquired as to whether or not Recreation and Public Works staff may be able to assist with the moving of all the books. On-going.

9.0 NEW BUSINESS

10.1 Greenhouse gas emissions – Draft Plan

Discussion:

A draft of the plan has been received and will be sent to the Committee for their review. The plan itself will be presented to Council at a Regular Council meeting in the spring.

10.2 New Liskeard Community Hall - BIA

Discussion:

Mitch wanted to make the Committee aware that the BIA coordinator has established an office in the back of the Community Hall. Mitch will also be removing the Community Cancer Care signage from the front of the building.

10.3 New Liskeard Marina Building

Discussion:

For the summer of 2020, Recreation staff will be staffing the NL Marina building. Mitch is recommending we undertake an engineering review of the building as well.

Recommendation BM-2020-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby supports an engineering review of the New Liskeard Marina Building.

Carried

10.4 Fuel Dispensing system

Discussion:

Project is complete. Mitch will be assigning each applicable staff with their own access code.

10.5 Shelley Herbert Shea Memorial Arena

Discussion:

There is some mold and pipe deterioration in one of the changerooms. Building Maintenance staff will investigate/repair. On-going.

10.6 Shoreline stabilization

Discussion:

Depending on the approval of the 2020 budget, the shoreline stabilization project may have to be deferred as this type of work is time sensitive and should be completed before the ice is off the lake.

10.0 ADMINISTRATIVE REPORTS

11.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled for March 26, 2020 at 10:30 a.m.

12.0 ADJOURNMENT

Recommendation BM-2020-004

Moved by: Councilor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 11:42 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

2. ROLL CALL

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Darrell Phaneuf, Environmental Superintendent |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input type="checkbox"/> Jamie Sheppard, Transportation Superintendent |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works | |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance | |

Others present:

Jeremie Latour, Engineering Technician

Shelly Zubycyk, Director of Corporate Services

Matt Bahm, Director of Recreation

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

4. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

5. APPROVAL OF AGENDA

Recommendation PW-2020-001

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the February 27, 2020 meeting be approved as printed.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2020-002

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee minutes for the November 14, 2019 regular meeting be adopted as presented.

Carried

7. PRESENTATIONS

7.1 Jeremie Latour, Engineering Technologist– Presentation Asset Management

Discussion:

Jeremie Latour presented what he has completed so far for Phase I of the Asset Management Plan. Due date for Phase I is July 2021, and completion of the entire plan slated for July 2023.

Phase I is the identification of all core assets which includes Roads, Bridges & Culverts, Water distribution and treatment, Wastewater collection and treatment and Storm water. The data collected to date for each asset includes year of construction, road grading, current cost of resurfacing, function, estimated lifespan etc. Other information required for Phase I is current levels of service, cost of maintaining level of service, condition rating and risk assessment.

Jeremie, along with other staff, are currently investigating software options to input and maintain all the data. PSD software appears to be a good option and staff will be in contact with them to arrange a presentation to the Committee.

At this time, all the data collected is within an excel spreadsheet. The Committee also directed Jeremie to assist with other departments to compile their assets using the same assessment tools.

The Committee thanked Jeremie for his work and presentation, and requested that he present this information to all of Council.

Jeremie, Shelly and Matt left the meeting.

8. INTERNAL/EXTERNAL CORRESPONDENCE

8.1 E-mail: Sidewalk Maintenance – Broadway St. Haileybury

Discussion:

Doug Walsh received an email concerning a section of sidewalk on Broadway St. that is currently not maintained by as part of our Winter Operations plan. The concern is snow falling off the roof of their building onto a section of sidewalk that is not maintained during the winter months. The Committee concluded it will not be maintaining this section during the winter months.

8.2 Email: Civic Track – Ron Young: Momentum Software for Municipalities

Discussion:

Received for information.

9. UNFINISHED BUSINESS

9.1 WOOD - New Waste Management Capacity

Previous Discussion:

Council recently approved the extension agreement with Wood for the monitoring of the landfills. Steve will follow up with Wood regarding the application for the Environmental Compliance Approval for the new landfill.

Discussion:

Design for the landfill has been received. At this point, the design does not include location of roads, scales, etc. Steve has been in communication with the Ministry who has advised that the surface and groundwater plan has to be approved as part of their review prior to the Ministry issuing the ECA. Steve is not recommending we request an extension yet. A topographic study of the current landfill will outline the remaining lifespan. On-going.

9.2 Public Works Staff Training

Previous Discussion

The 2020 staff training plan has been submitted as part of the budget request.

Discussion:

Public Works, Environmental staff have recently attended water certification training. Other staff members attended Joint Health and Safety Committee training as new members to the Committee.

9.3 Public Works Department Update

Previous Discussion

The winter control program started this week. Doug informed the Committee that he recently signed up for a 30-day free trial of a software called MESH, which is app based and will automatically send weather reports to printers at the start of each shift (Day, Evening, Night) which can be review and signed off on by appropriate staff.

Doug Walsh also took the opportunity to speak to the Committee about service levels and resident expectations when it comes to snow removal in certain areas of the municipality. After reviewing the class of roadways and the amount of time outlined in the Winter Operations plan for snow removal, Doug inquired as to whether the Committee wished to

maintain those timelines. The Committee stated to remain status quo in regard to snow removal

Discussion:

Winter Operations plan remains in place until mid-April. There has not been the snow accumulation like last year, which has been helpful.

9.4 Full Solid Waste Management Program

Previous Discussion:

Steve Burnett and Doug Walsh recently met with R&D recycling to renegotiate the current rate for the processing of our recyclables. The agreement allows for R&D to make this request. Both Steve and Doug suggested that the new rate is very reasonable and will be recommending that Council approve this request. As a result of the increase to \$80.00/tonne plus a \$10.00/tonne surcharge while commodities are low, staff will also be recommending Council consider an increase to the user and tipping fees.

Recommendation PW-2019-059

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve the request from R&D Recycling in regard to the fee structure for the processing of recyclable materials.

Carried

Recommendation PW-2019-060

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve the increase to \$295.00/tonne recyclable material deposited at the Spoke Transfer Station by outside municipalities.

Carried

Recommendation PW-2019-061

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve an increase of \$1.00 for categories 1-9 in the in the Tipping Fee schedule for the Haileybury Landfill

Carried

Discussion: - Textile Diversion Proposal

Steve Burnett presented information on a new program for textile diversion where for one week/year, two times per year, we collect textiles and receive 0.11/kg collected.

The Committee was in support.

Recommendation PW-2020-003

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby request that Council consider entering into an agreement with Talize Recycling for a pilot textile diversion program.

Carried

9.5 2020 Roadway Rehabilitation Program

Previous Discussion:

Staff have included a \$1 million request for roadway rehabilitation and \$1 million request for the start of the rural road conversion program presented by Miller Paving in the 2020 budget for Council's consideration.

Discussion:

The Committee discussed in depth, roadway rehabilitation options for the municipality. Doug Walsh is recommending that the City not enter into an agreement with Miller Paving at this time for the Rural Road conversion program. Doug also presented a draft business case for a spray patcher that he would like to present for Council's consideration as a capital purchase in 2020.

Recommendation PW-2020-004

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports the revised Roads Capital Program for consideration as part of the 2020 Budget.

Carried

9.6 Highway 65E/ Grant Drive Extension

Previous Discussion:

Special Council meeting – Council approved to enter into an agreement which has since been sent to the Ministry for their review and sign off. As far as timing, the Ministry is still anticipating a construction date of 2022, Doug Walsh is hoping that the Ministry will undertake soil testing which may occur this winter.

Discussion:

At this time, we are still waiting on an agreement from the Ministry. On-going.

9.7 Funding Applications

Previous Discussion:

In order to maximize the funding opportunity for the ICIP Green Stream, Staff will investigate and include additional upgrades to the Haileybury WWTP that will optimize the function of the UV System. Application deadline January 2020.

Discussion:

Application was submitted before the deadline. On-going.

9.8 Strategic Plan – Update

Previous Discussion:

Doug Walsh presented Goal 3 of the PW Strategic Plan, which is Health and Well -Being of Employees. Doug indicated that staff are currently looking at a more economical way of ordering employee coveralls. Staff are also currently reviewing several of the SOP's for the department. Chris Oslund suggested that there be a staff review of the SOP as we have several new employees.

Discussion:

No update

9.9 Beach Gardens

Previous Discussion:

No update

Discussion:

No update

9.10 Bicycle Paths

Previous Discussion:

No update

Discussion:

No update

9.11 Asset Management Software

Previous Discussion:

No update

Discussion:

As discussed under presentations. On-going

9.12 Golf Course Bridge - Update

Previous Discussion:

The road will be re-opening by next Monday. Millers will return in the spring to finish waterproofing and paving that they were not able to complete.

Discussion:

No update

9.13 Productivity Improvement (One-time funding)

Previous Discussion:

All the departments efficiencies have been submitted as part of the 2020 budget.

Discussion:

No update

9.14 Sidewalk Maintenance

Previous Discussion:

No update

Discussion:

No update

9.15 2020 Budget

Previous Discussion:

Draft 2 will be reviewed next week by staff, following that, meetings with Council will be scheduled.

Discussion:

No update

9.16 Street Lights – Grant Drive

Previous Discussion:

Dave Treen, Municipal Clerk received an email inquiring about whether or not the City will be installing streetlights on Grant Drive. Currently there is development occurring in the area and the lighting is limited. Doug is currently working on price estimates, however, did not include street lighting installation in the 2020 budget request

Discussion:

No estimates have been received at this time. On-going.

10. NEW BUSINESS

11. ADMINISTRATIVE REPORTS

12. CLOSED SESSION

Recommendation PW-2020-005

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee convene into Closed Session at 11:08 a.m. to discuss the following matters

- Under Section 239 (2) (b) of the Municipal Act, 2001, personal matters about an identifiable individual, including municipal or local board employees.

Carried

Recommendation PW-2020-006

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee rise without report at 11:14 a.m.

Carried

13. NEXT MEETING

The next meeting of the Public Works Committee is scheduled for March 26, 2020 to commence at 8:30 a.m.

14. ADJOURNMENT

Recommendation PW-2020-007

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee meeting is adjourned at 11:15 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

Meeting called to order at 1:30 pm

2. ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Shelly Zubyck, Director of Corporate Services |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Add: Under Closed Session – HR Matters

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PPP-2020-001

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the January 14, 2020 meeting be approved as amended.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2020-002

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee minutes of the December 12, 2019 meeting be adopted as presented.

Carried

7. PRESENTATIONS/CORRESPONDENCE

7.1 Littering Concern – Delivery of the Temiskaming Speaker – Weekender (E-mail from Carol Hearn)

Discussion:

The Committee reviewed a letter concerning the delivery of the Temiskaming Speaker Weekender. During the winter months, the newspapers are being delivered, however are being covered by snow, which then can cause damage to personal snow blowers. The Committee agreed that this is an issue between residents and Temiskaming Printing, who prints and delivers the Weekender, and residents can request to not have the newspaper delivered. Carman will respond to Carol.

8. BUILDING/PLANNING/ BY-LAW

8.1 Jarlette Site Plan (Temiskaming Lodge)

Discussion:

Shelly Zubyck wanted to make the Committee aware that the Site Plan for the new Temiskaming Lodge has been received from Jarlette. A full report will be presented for Council's consideration in February.

8.2 By-Law Enforcement - Parking

Discussion:

Shelly Zubyck spoke to the Committee about recent comments that were made by Councillor Whalen in regards to By-Law Enforcement, specifically, parking enforcement. He brought forward concerns that our enforcement officer had specifically targeted a recent Christmas concert where several people were parked illegally, and that there has been no enforcement in other areas, such as Broadwood Ave. Shelly stated that staff have been directed to take a pro-active approach, and the Christmas concert was not a targeted event. If there had been an emergency at the school, it would have been extremely difficult for emergency responders to get to the school, which is why the parking restrictions are in place and necessary. Shelly also informed the Committee that parking enforcement occurs almost everyday throughout the City, and to date, they have not been made aware of any concerns on Broadwood Ave.

9. FIRE AND EMERGENCY SERVICES

9.1 Monthly Fire Activity Report

Discussion:

Tim Uttley reviewed the monthly activity report for all three stations, including YTD (2019) info on emergency responses, fire prevention activities and training within the departments.

10. CLOSED SESSION

Recommendation CS-2020-003

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 1:58 pm discuss the following matter:

- a) Under Section 239 (2) (d) of the Municipal Act, 2001 – labour relations or employee negotiations.

- Fire Services

Carried

Recommendation CS-2019-030

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 2:31 pm

Carried

11. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for TBD.

12. ADJOURNMENT

Recommendation PPP-2020-004

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:35 pm

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: April 7, 2020
Subject: Potential disposition of Land – Portion of Paget St.
Attachments: Appendix 01 – Map

Mayor and Council:

The owners, Sharon Hetu & Roger Laferriere, of 120 Paget Street (adjacent to the Wabi River) have had discussions with the Director of Public Works with respect to land slippages. Mr. Laferriere is desirous of implementing some landscaping features that would assist in preventing further slippages; however, the land upon which the features would be installed is part of the road allowance for Paget Street. **Appendix 01 - Map** illustrates 120 Paget in relation to the Wabi River and that portion of Paget Street.

The Director of Public Works consulted with the City Manager and they are recommending that it would be in the best interest of both parties (City – Hetu/Laferriere) based on the circumstances to donate the unused portion of Paget Street from Dymond Street to the Wabi River with all associated costs (legal, reference plan, etc.) covered by the City.

The requested disposition of land was circulated to internal departments with no comments being returned in objection to the disposition.

In the event Council opts to consider disposition of the subject road allowance it will be necessary to attain a reference plan and adopt a by-law to stop up and close that portion of Paget Street.

It is recommended that Council authorize staff to continue with a potential disposition of land, being a portion of Paget Street in accordance to By-law No. 2015-160 being a by-law to adopt a Procedural Policy for the Disposal of Real Property and that a public meeting be scheduled for April 21, 2020.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

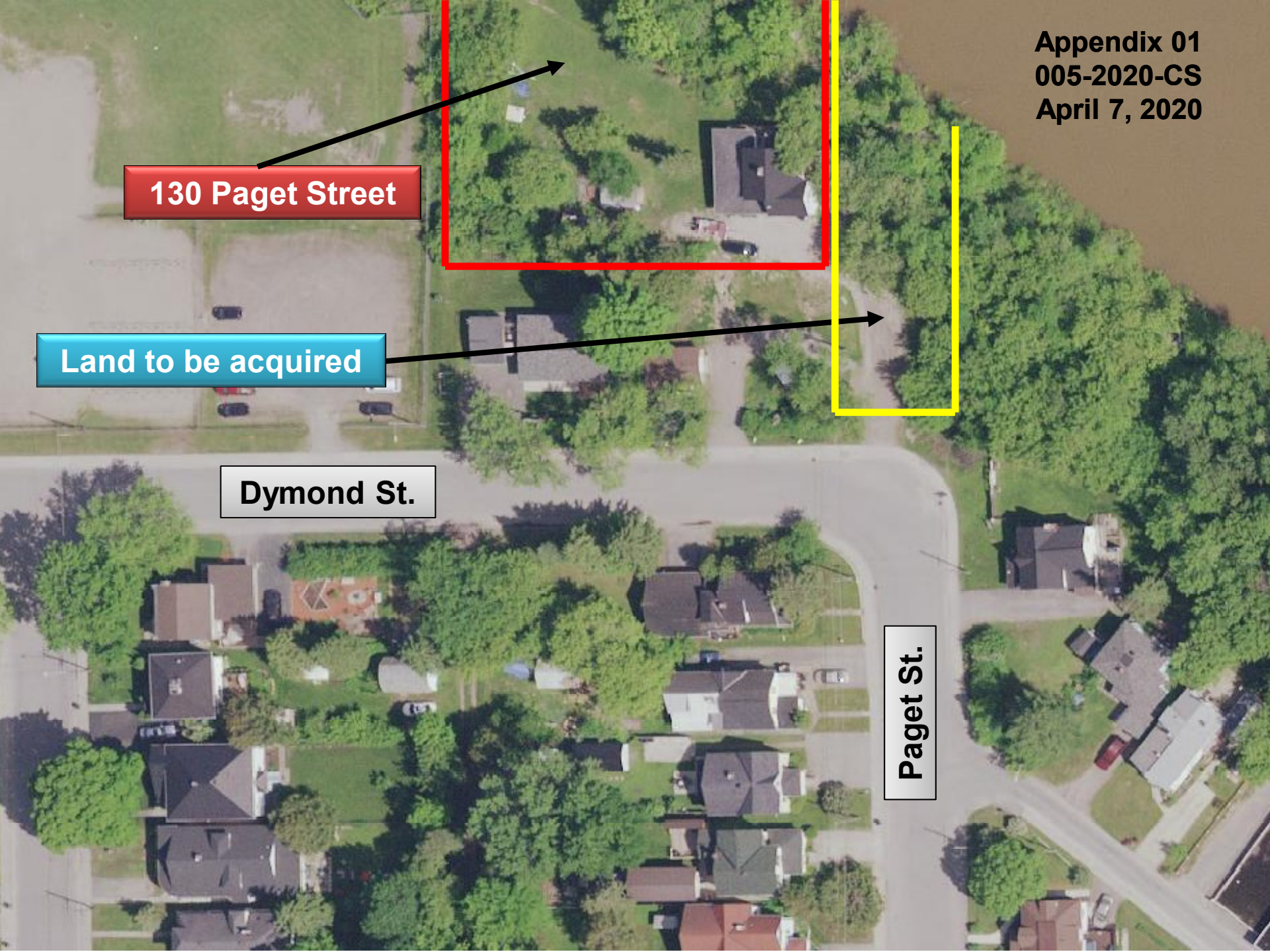
Christopher W. Oslund
City Manager

130 Paget Street

Land to be acquired

Dymond St.

Paget St.



Subject: Haileybury Family Health Team - Lease
of Hbly Medical Centre

Report No.: CS-008-2020
Agenda Date: April 7, 2020

Attachments

Appendix 01: Draft Lease Agreement with the Haileybury Family Health Team
Refer to By-law No. 2020-026.

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-008-2020;
2. That Council directs staff to increase the rental rates for the use of office space by the Haileybury Family Health Team by 2.0% for 2020; and
3. That Council directs staff to prepare the necessary by-law to enter into a one (1) year lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre for consideration at the April 7, 2020 Regular Council meeting.

Background

The Haileybury Family Health Team is currently using 1,464 square feet of space at the Haileybury Medical Centre. The lease agreement with the Haileybury Family Health Team will expire on March 31, 2020.

Analysis

In order for the City maintain a favorable position and recuperate the costs associated with operating the Haileybury Medical Centre, staff is recommending an increase of 2.0%, which represents an increase to \$22.15 from \$22.59 for the Haileybury Family Health Team per sq. foot.

The term of the lease will be one (1) year with the same provisions of the lease remaining the same.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The rental of the 1,464 ft² of space based on the 2.0% increase is shown in the following table:

Schedule	Room	Footage	2020 Rate	Rent/Year
A	215	84 sq. ft.	\$22.59	\$1,897.56
B	221	272 sq. ft.	\$22.59	\$6,144.48
C	236	144 sq. ft.	\$22.59	\$3,252.96
D	238	96 sq. ft.	\$22.59	\$2,168.64
E	239	84 sq. ft.	\$22.59	\$1,897.56
F	240	456 sq. ft.	\$22.59	\$10,301.04
G	242	240 sq. ft.	\$22.59	\$5,421.60
H	250	88 sq. ft.	\$22.59	\$1,987.92
Totals:		1,464sq. ft.		\$33,071.76

In 2019, renovations to office spaces for two new physician practices and lighting upgrades both upstairs were completed.

In 2020, lighting for downstairs and an emergency exit reconstruction are budgeted and scheduled to be completed.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

Subject: Northern Ontario Mining Showcase
at PDAC 2021

Report No.: CS-014-2020
Agenda Date: April 7, 2020

Attachments

Appendix 01: Northern Ontario Mining Showcase at PDAC 2020 Final Report

Appendix 02: Phase 1 Funding Application to Fed Nor

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-014-2020; and
2. That Council supports staff applying to Fed Nor for funding support to enable the City to lead the Northern Ontario Mining Showcase at the Prospectors and Developers Association of Canada Convention in Toronto from March 7 – 10, 2021.

Background

The City has led the very successful Northern Ontario Mining Showcase at the PDAC conference for the past 7 years. The first year at Steam Whistle Brewery and now 6 years on the trade show floor within PDAC. Fed Nor is choosing to only recognize the 6 years on the PDAC floor. The event is extremely successful garnering millions of dollars in new sales annually for Northern Ontario mining supply and service companies.

Over the past five years of the event companies have reported additional sales of over \$74 million and created almost 600 new jobs across Northern Ontario. With 10% of the attending businesses based in Timiskaming, it provides an estimate of the benefit to our own region.

Analysis

The Northern Ontario Mining Showcase event at PDAC has become the largest exhibit at the world's largest annual mining exhibition. When the project first began, the committee worked hard to get attendees at PDAC to come to the North Building of the Metro Toronto Convention Center to see our exhibitors. Over the years, our pavilion has become known to attendees as one of the exhibits to see while at the show. It is believed that most, if not all attendees at PDAC take the time to visit the pavilion while at PDAC.

For those of you who have attended the event, you have an understanding of the size and scope of the pavilion and it is hoped that all members of Council will have seen the pavilion within this term. The partnership between the City and Fed Nor is very strong and they would like to keep this project moving forward as it has such a large impact on the mining supply and service economy in Northern Ontario.

Staff is currently working with one of our regional suppliers who is considering relocating to Temiskaming Shores due to the connection made at the event. This will see jobs created and a building that is currently vacant being once again used for commercial purposes.

The Northern Ontario Mining Showcase at PDAC 2021 will be the same size and scope as the pavilion at the 2020 event which has just passed. It is believed that the current footprint of 13,200 sq/ft along with the 110 businesses fits the current needs of our northern mining suppliers. The waiting list for the event is quite short and does not have any businesses that meet the criteria to exhibit within the Showcase and the ability to grow the space is now limited at PDAC.

In addition to the Showcase, the City also coordinates the Northern Ontario Night event at Steam Whistle Brewery on the Monday evening at PDAC. This event has become one of the not to miss events at PDAC and we although the City's cost to host the event is \$2,000, we are able to raise almost \$90,000 in sponsorships to put on the event.

Not only is the event sponsored by companies in Northern Ontario, but all of the entertainment is provided by northern musicians, much of the food is from various northern suppliers and we even have alcohol from northern producers. Attendance at this year's event was just under 1,400 attendees and although not designed as a networking event, many companies have advised that they did make business connections there.

We did get a little negative press following the event as a couple of the early cases of COVID-19 patients made statements that they were in attendance at either PDAC or Northern Ontario Night, but staff reached out to all exhibitors and sponsors of the event and no other confirmed cases were connected to either event, therefore it is likely that those first cases caught the virus in other locations.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The project in 2021 will have an impact on the current budget as many of the expenses incurred will be incurred in 2020. The funds were included within the 2020 budget and supported by Council for this successful partnership between the City, Fed Nor and 110 Northern Ontario mining suppliers. Although the project has an overall cost of \$735,000, the net cost to the City is

Due to the timing of the current COVID-19 pandemic, funders have seen some slippage in current programming and expect that demand for economic stimulus programs will be high in 2020/21, therefore it was recommended that we submit our Phase one application to Fed Nor prior to the end of March, 2020. The application for this project was submitted on March 23, 2020 to meet the proposed timeline. If by chance Council chooses not to

wish to participate in the project for 2021, we can cancel the project prior to the submission of a Phase 2 application.

The Economic Development Officer will spend up to 20% of his annual time working on both the PDAC and CIM projects combined. An event coordinator will be hired to complete the daily tasks and a event staging company will be contracted to build the pavilion, however many meetings, emails and calls will be required.

The City must realize that if we agree to take on the lead role in these activities, it does provide great visibility for the community, however it could mean that other parts of the strategic plan will not receive as much focus.

Alternatives

The alternative is for the City to decline to lead the Northern Ontario Mining Showcase at PDAC 2021 and let another community or organization take the lead.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original Signed by"

"Original signed by"

James Franks
Economic Development
Officer

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

**NORTHERN ONTARIO
MINING SHOWCASE**

**SALON MINIER
DU NORD DE L'ONTARIO**

2020 Northern Ontario Mining Showcase

Project Report

City of Temiskaming Shores

3/31/2020



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1.0 Executive Summary

The sixth annual Northern Ontario Mining Showcase (NOMS) was held from Sunday March 1 through Wednesday March 4, 2020 as part of the Prospectors and Developers Association of Canada's (PDAC) 2020 convention. With \$690,000 in funding support from FedNor and individual exhibitor contributions from participating companies in the amount of \$500 each, the pavilion project was coordinated by the City of Temiskaming Shores. The showcase provides a unique opportunity to Northern Ontario Mining Supply and Service companies to promote their products and services to an international audience.

With the support of FedNor, the presence of Northern Ontario businesses, organizations and communities has grown significantly, taking what was once a small corner booth within the Ontario Pavilion in 2010 to a showing of 110 exhibitors within the Northern Ontario Mining Showcase pavilion in both 2019 and 2020.

Quick Facts

Event Name	2020 Northern Ontario Mining Showcase		
Date	March 1-4, 2020		
Location	Metro Toronto Convention Centre		
Pavilion Footprint	13,200 sq. ft.		
Total # of PDAC Attendees	23,144		
Summary of Annual Growth	YEAR	SQ. FT.	# OF EXHIBITORS
	2015	5,800	55
	2016	7,600	72
	2017	9,600	90
	2018	9,600	100
	2019	13,200	110
	2020	13,200	110

<p>Profile of NOMS 2019 Exhibitors</p>	<p>TOTAL # of NOMS Exhibitors- 110 First Nation - 6 Women (Operated / Focused) – 15 Metis – 5 Under 30 - 3 Private Sector - 98 Not for Profit – 12</p>
<p>Geographic Breakdown of NOMS 2019 Exhibitors</p>	<p>North East - 91 North West - 19</p> <ul style="list-style-type: none"> ○ Greater Sudbury - 45 ○ North Bay - 16 ○ Sault Ste-Marie - 2 ○ Temiskaming Shores – 11 ○ Thunder Bay - 13 ○ Timmins - 7 ○ Other - 23

The overall goal of the project has been to provide support to Northern Ontario SMEs within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent being to demonstrate firsthand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale mining projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This continues to enable business in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing exhibitors with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.0 About the Project

2.1 The 2020 Northern Ontario Mining Showcase Team

The project is led by The City of Temiskaming Shores who work together with FedNor staff to set the direction of the event and play a direct role in engaging Small and Medium Enterprises and organizations to participate as exhibitors. The City works with its network of partners throughout the north to promote the event prior to and on site to potential attendees to attract people and companies to the showcase. A third-party event coordinator manages logistics and helps promote the event to prospective exhibitors and attendees.

2020 NOMS PROJECT TEAM

PROJECT LEAD

City of Temiskaming Shores
James Franks, Economic Development Officer

FEDNOR LEAD

FedNor
Denise Deschamps, Initiatives Officer

EVENT COORDINATOR

Marla Tremblay, Markey Consulting

INTERNATIONAL DELEGATION COORDINATOR

Alain Thivierge, Naturalia Director

ON-SITE SUPPORT

Brent Lundy, FedNor
Giuseppe Buoncore, FedNor
Ron Begin, FedNor
Carman Kidd, City of Temiskaming Shores
Anne Marie Loranger, City of Temiskaming Shores
Matt Doherty, IION
Kyle McCall, OCE
Kaitlyn Monsma, Town of Cochrane
Kiran Krishnan, MineConnect
Denise Hardy, Volunteer
Alyssa Dean, Volunteer
Zach Lafleur, Volunteer

EVENT COMMUNICATIONS

Barclay Babcock, FedNor
Detail Media
Casa di Media



2.1 Goals and Objectives

The overall goal of the Northern Ontario Mining Showcase (NOMS) project is to provide support to Northern Ontario Small and Medium Enterprises within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent is to demonstrate firsthand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This enables businesses in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing Small and Medium Enterprises with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.3 Exhibitors

Exhibitors consist of organizations and companies from Northern Ontario with emphasis being placed on primarily attracting private sector participants. A list with description and source community of participating exhibitors can be found in the NOMS directory (Appendices – 5.4).

2.4 Marketing and Promotion

Various tools and tactics were utilized to promote the event to recruit participants and attract attendees including direct contact and cold calls, e-mail blasts, social media, Save the Date and Apply Today post card distribution. Presentations and in person solicitation / promotion were also undertaken at various industry events such as the Timmins “Big Event” Mining Show and Prosperity North West in Thunder Bay. The website northernontariominig.com was overhauled in 2019 and now features sections geared to NOMS exhibitors as well as attendees. The website is regularly updated with current information and utilized as a promotional tool providing easy 24/7 access to event information for participating exhibitors and interested parties.

In addition to marketing efforts, the coordinator, City, and FedNor staff utilized their networks to get the word out prior to and during PDAC. During the show itself, the event was promoted to PDAC attendees via direct contact, invitation distribution and social media. Participating exhibitors were also provided with a media guide which included invitation templates as well as how to videos and templates for social media. To promote participants, bilingual event directory with exhibitor and partner listings as well as the speaker presentation schedule were given to all attendees as well as disseminated by FedNor to participating federal departments at PDAC. Video clips featuring exhibitors were also created and deployed via social media during the event.

- Ads & Articles
- Bilingual Exhibitor Directory
- Save the Date Postcard
- Speaker Series Brochure

3.0 Summary of Findings

3.1 Measures & Key Performance Indicators

At the outset of the project, it was determined that the event would be deemed successful based on outcomes related to the following Key Performance Indicators (KPI).

Number and type of participants:

It has been reported that 23,144 people attended PDAC in 2020 (down by 2700 from 2019, largely international delegations not travelling due to the coronavirus). By all accounts, traffic within the pavilion was constant, and provided quality leads to exhibitors.

Additionally, many provincial and federal representatives, including the Honorable Melanie Joly, Minister of Economic Development and Official Languages visited the NOMS to participate in the official opening and/or to tour the pavilion.

Number of businesses and company reps participating in the NOMS:

Our target number of exhibitors that participated in the showcase was set at a minimum of 94. The registration process was three phased and included a base eligibility assessment, an application to exhibit once deemed eligible, and the actual registration once approved by the review committee. The breakdown of eligible, non-eligible and approved applicants along with registrations and cancellations is as follows:

Total Applicants – 140

Ineligible applicants (did not meet base criteria) – 10

Applications deemed ineligible after further review – 5

Waitlist - 5

Decided not to participate post application - 7

Finalized Registrations – 113

Cancellations - 3

Number of businesses with increased export readiness:

Although we can provide a subjective assessment based on our knowledge of the participating companies, this number is impossible to determine for the 2020 event. We can however provide global statistics from past events:

YEAR	TOTAL VALUE OF SALES GENERATED	JOB CREATED	NEW PARTNERSHIPS	SQ. FT.
2015	\$3,200,000.00	42	43	5,000
2016	\$7,000,000.00	66	133	7,600
2017	\$8,495,000.00	43	142	9,600
2018	\$30,600,000	179	158	9,600
2019	\$24,800.00	267	320	13,200
TOTAL	\$74,095,000	597	796	N/A

Efforts will be made to communicate with exhibitors at select intervals to evaluate this success factor. In addition, companies seeking to participate in future events are obligated to share Return on Investment (ROI) data from previous participation as part of their application process. As indicated from survey results provided, 100% of companies generated useful leads and contacts from the 2020 event.

Enhanced knowledge base and skill level of Economic Development Officer participants and small and medium enterprises (SME) with regards to export and trade

Participating communities and organizations increased their knowledge of the type of products and services that are offered by the Northern Ontario Mining Supply and Services sector. Show support staff consisted of economic development professionals from various communities throughout the North, some of which having limited experience with PDAC and the mining industry. The event provided them with an excellent opportunity to increase their knowledge of the industry, develop relationships with businesses and organizations from their respective communities and regions as well as learn from other more seasoned EDOs and partners who were on site. This will improve their ability to promote the region and assist clients in their community with partnership development and the creation of alliances.

Ongoing / Long Term

Long term outcomes will be gauged over the coming months and years. All 2020 participants will be surveyed again based on the following KPI when registering for 2021.

- Number of businesses exporting or increasing export sales
- New markets accessed
- Increase in overall sales
- Physical expansion of business
- Number of jobs created and / or maintained
- Number of new partnerships and alliances created
- Number businesses offering, planning to offer or accessing value-added and/or knowledge-based products and services; and
- Number of collaborative projects undertaken and # of stakeholders involved.

3.2 Project Benefits & Outcomes

Overall the project has been deemed a success with partners and exhibitors indicating that their participation generated significant contacts and was of value to them. Listed below are the key benefits generated as a result of participating in the showcase:

- Networking with other showcase exhibitors to identify synergies with existing clients
- Networking with showcase visitors and attendees to generate leads and sales
- Networking with community partners to identify potential for partnership projects
- Networking with government representatives to build relationships and learn about programs available for expansion and innovation
- Listing in the PDAC Convention program
- Relationship building with existing clients (exhibitors and attendees)
- Information and learning opportunities provided via speaker series
- Enhanced promotion and awareness generated through social media program

One of the methods utilized to measure the success of the initiative included a post-event survey, the results of which have been summarized in section 3.3 Success Factors. NB: the comments have been transcribed verbatim from the actual survey responses.



3.3 Success Factors

The project was deemed a success overall. Surveys were completed by NOMS exhibitors to deem the level of value placed on their respective participation in the Showcase. These surveys include questions regarding value of showcase, quantity of leads and sales generated, likelihood of participating in future programs, types of training required / sought; value of contacts made, potential for business opportunities generated, etc. The results are outlined below:

Value of showcase to participants (satisfaction survey results)

How useful / valuable was this event to your business or organization?

Extremely useful / valuable	47.87%	Slightly useful / valuable	0.00%
Very useful / valuable	45.74%	Not at all useful / valuable	0.00%
Moderately useful / valuable	6.38%		

Approximately how many quality contacts and potential business leads did you generate as a result of this event?

1-5 useful leads / contacts	23.66%	21-40 useful leads / contacts	12.90%
6-10 useful leads / contacts	34.41%	41+ useful leads / contacts	4.30%
11-20 useful leads / contacts	24.73%	We did not generate any	0.00%

Do you anticipate an increase in your export activities as a result of your participation in the 2020 Northern Ontario Mining Showcase?

yes	61.05%	no	35.79%
-----	--------	----	--------

Which of the following supports and services were the MOST valuable to you for your participation as an exhibitor? (select all that apply)

Service	Response Rate
registration fee / cost	92.47%
pre-fabricated kiosk and graphics	89.25%
international delegation program	17.20%
exhibitor manual; FAQ; website; and other communications	46.24%
access / use of boardroom for storage, coats, meetings	26.88%
availability of meeting room on PDAC show floor (North Hall)	21.51%

digital / social media program and marketing	39.78%
PDAC student program (tours and luncheon)	5.38%
exhibitor meet & greet (Jack Astor's)	23.66%
Northern Ontario Night (Steamwhistle)	75.27%

Do you feel that the NOMS speaker / presentation series is of benefit to you and your fellow exhibitors?

Yes 86.96% No 8.70%

Are there any specific topics that you would recommend including as part of future Northern Ontario Mining Showcase Speaker Series?

- A 30000 ft overview of Northern Ontario mining supply and services
- Current state of drug & alcohol use / impacts in the workplace
- Role of contractors in mining
- Managing change with older employees
- Supply chain information
- Mining & Climate Change

Are there any additional services or supports you would suggest be provided to exhibitors in the future? (items highlighted in yellow are things we already provide; those in blue are things we have no control over)

- ability to hire temporary booth attendant
- funding support for exhibitors for hotels, travel, meals and marketing handouts
- water station
- refill bottles for water
- better sound system for NOMS stage
- wifi on NOMS floor
- signage in other halls directing traffic to the North hall Area
- two chairs per booth

Would your company be interested in exhibiting within a grouped pavilion at other events (e.g. CIM; Minexpo) ?

yes - 66.67% no - 3.33% maybe - 30.00%

3.3 Key Success Factors

Overall concept

Hosting a Northern Ontario mining exhibit as part of PDAC works very well. Having a captive audience provides a source of qualified attendees which ensures value for the exhibitors and partners. This also provides exhibitors and partners with an opportunity to visit the PDAC floor and attend client events thereby generating an additional benefit for their participation.



Timing (funding / announcement / planning)

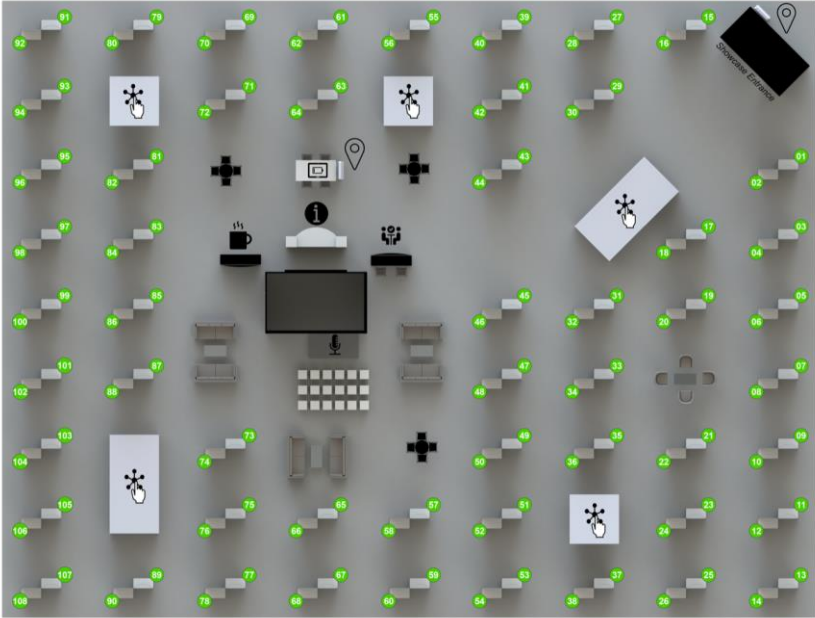
Sourcing and securing funding support has become a much quicker process year over year which results in being able to maintain the number of exhibitors at 110 in 2020 and to begin promoting the event immediately after the summer holidays. The City of Temiskaming Shores has already submitted a Phase 1 application for funding for 2021, including a budget that reflects the recommendations herein, in order to adhere to a similar schedule.

Communications

Communications were key to attracting positive attention. FedNor staff was engaged in the planning process from the outset which resulted in additional media coverage and the inclusion of the NOMS on several tours and partner programs /schedules. The enhanced social media program, which included content in both official languages, was hugely successful and beneficial to exhibitors and the NOMS. The assets developed as part of this program will be used throughout the year for ongoing promotion.

Venue

Having a well-designed pavilion layout, including the addition of large backlit graphics, an enhanced video wall, revised stage placement, touch screens for way finding and interesting structures projected the North as being very professional and unique. The dedicated funders kiosk manned by FedNor staff was also of great value, seeing a steady stream of people inquiring about various funding programs to support their businesses. The combination of exhibitor kiosks, along with the complimentary coffee in the café and seating was successful in providing the perfect atmosphere for mixing business and pleasure, thus helping to not only draw people in but also encourage them to stay longer and visit with exhibitors.



Planning Team & Onsite Support Staff

The planning team plays an instrumental role in ensuring that businesses are aware of the event and provided with the necessary information to register and participate. In addition, the team members have previous experience in hosting events at PDAC and therefore provide leadership and guidance. They also provide essential support at the event itself in addition to promoting the pavilion onsite. As the event has grown, so has the need for onsite support staff. Over and above planning team members, 12 individuals provided onsite support in 2020. Their role consisted of various tasks including but not limited to assisting exhibitors with their booth set up, helping visitors with interactive touch screens, locating specific exhibitors, providing funding information, coordinating presenters and AV for speaker series, welcoming government representatives and student tours, distribution of promotional tools in the South Hall, assisting with show set up and tear down, assisting with exhibitor sign-in, etc...

Coordination



Contracting the services of an experienced event planner with significant sector knowledge and a large network in Northern Ontario is key to the success of the event. Given the timeline and the fact that planning team members have numerous portfolios and responsibilities, having the support of a coordinator to assist in organizing the event helps to ensure that things are kept on track. Markey Consulting has provided excellent service over the past six years.

Program

The 2020 event featured a speaker series within the pavilion which included 3 industry led panels, a provincial funding announcement, the signing of a letter of intent between Laurentian University and the Center for Excellence in Indigenous Mining, a recognition event for Terry Fiset, Reeve of Elk Lake for his leadership and foresight in helping to establish the NOMS, as well as various presentations by exhibitors, funding partners, and individuals representing select non-exhibiting organizations. These resulted in drawing attendees to the Showcase while providing both promotional and capacity building opportunities for NOMS exhibitors. In addition to the speaker series, a ribbon cutting was held with various political figures taking the time to attend and participate. The NOMS was honored to welcome the following:

- The Honourable Mélanie Joly, Minister of Economic Development and Official Languages
- Terry Sheehan, Parliamentary Secretary to the Minister of Economic Development and Official Languages (FedNor)
- The Honourable Anthony Rota, Speaker of the House of Commons and Chair of the Board of Internal Economy
- Felix Lee, President of PDAC
- Carmen Kidd, Mayor – City of Temiskaming Shores

In addition to the participation of said dignitaries, several MPs, MPPs and Northern Ontario mayors attended the event. This event also attracted many other visitors to the Showcase who subsequently stayed to visit with exhibitors following the speeches and photos.

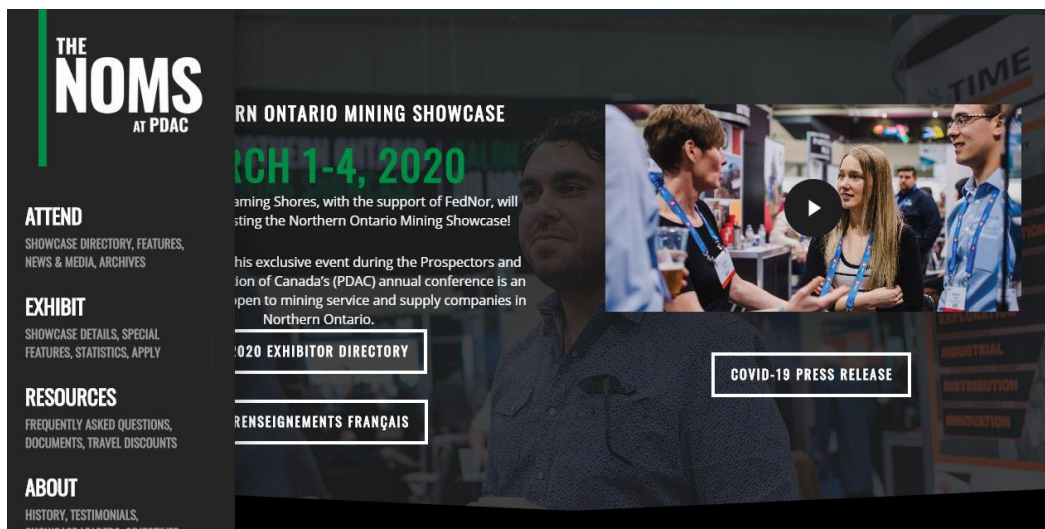


Boardroom & Meeting Space

Renting spaces for meetings, storage and registrations makes things much more manageable. Having extra space to store collateral materials, coats, and equipment is extremely useful and is recommended in the future. This also provides space for exhibitors and partners to hold various sized meetings. It is recommended that an additional boardroom be reserved for 2021 to ensure space is available for impromptu meetings for partners and government representatives.

Website

As per the recommendations following the 2019 event, the northernontariomining.com website was revamped to incorporate sections geared not only to NOMS exhibitors, but also for attendees. The website is an excellent tool for promoting the event and serves as a one stop location for exhibitors to access information regarding registration and participation. The site highlights past successes and includes an FAQ, a downloadable exhibitor manual, an image gallery as well as stats and facts about the NOMS. The website also serves to collect information from companies looking to exhibit in future years thus creating a database of potential participants.



Partner Collaboration

Significant efforts are made to ensure collaboration between various partner organizations as a means of providing additional benefit to NOMS exhibitors and to cross promote programs and initiatives. Examples of said partnerships include participating in PDAC Canada Day events and promotion of B2B program spearheaded by Global Affairs.

Complementary Events

Events which encouraged networking outside of show hours were very beneficial to the exhibitors. (Note: although these events are not directly FedNor funded, they have a positive impact on the NOMS and are therefore worthy of noting) These included an offsite informal exhibitor and committee meet & greet on the evening prior to show start as well as Northern Ontario Night, which is a hospitality event where Northern Ontario Mining Showcase exhibitors can invite clients and contacts to attend. Over 1400 people attended the latter in 2020.

NOMS Directory and Interactive Touch Screens

The interactive touchscreens continue to be appreciated and well used and enable attendees to search and locate NOMS exhibitors alphabetically and by sub-sector. The touch screens also create a point of interest and conversation starter which often resulted in people entering the pavilion when they hadn't initially planned to.



Enhanced Digital Media Program

The services of a professional digital marketing firm were contracted again in 2020 to capture and post images, video clips, exhibitor testimonials, presentations, panels and special events. This content provided quality material for pre- onsite and post event marketing efforts. Engaging exhibitors in the process by providing them with a digital marketing plan listing our NOMS specific handles along with hashtags to include played a significant role in enhancing the NOMS social media presence. The NOMS social media channels are still active and will continue to be used as a means of recruiting exhibitors and showcasing past participants. For details on the effectiveness of this enhanced social media presence, see Appendix 5.8.



International Delegations

Changes were made to the International delegation program in 2020, however based on feedback it was not as successful as hoped. Also, due to the coronavirus, many international delegates did not attend PDAC which had a significant impact on the program. As a result, the program will be revisited for 2021 in an effort to increase its overall value to exhibitors. A report outlining details of said delegations can be found in the appendices.

Student program

The Northern Ontario Mining Showcase actively participated in the PDAC student program for the 2nd time in 2020. This consisted of registering to be part of the student tours and attending the student luncheon. Five NOMS exhibitors attended the luncheon and shared information about their respective job opportunities with new grads. Significant efforts were made to provide detailed material on specific jobs and companies that are hiring in advance of the student tours, and while participation from students on the formal tours was quite low, the tools created were valuable and distributed to many individuals seeking employment information. For 2021, the NOMS planning team will revisit their approach and identify ways in which NOMS exhibitors can take better advantage of the student program to assist with their hiring efforts.

Activation Zones

To ensure that the NOMS is successful, concerted efforts must be made to drive traffic to the pavilion. Feature areas that capture people's attention and imagination are key to attracting people to the space and in having PDAC help promote it to their attendees. In 2020, we once again provided an opportunity to all exhibitors to apply for an interactive feature area. Six exhibitors were selected and allocated expanded space to provide demos and hands on opportunities for attendees to gain a better understanding of how their products and services are innovative. These feature areas proved to be extremely popular and resulted in piquing people's interest in the Showcase.



4.0 Recommendations

Every year, the NOMS planning team and onsite support staff hold a post-event debrief to identify potential areas for improvement. The following consists of the list of recommendations from 2019 that were addressed along with the outcome along with recommendations for 2020.

Recommendations from 2019

Recommendation	Outcome
Change the layout to better showcase the NOMS to those on skywalk in an effort to pique their interest and draw them to the pavilion	The info desk / stage area (180° rotation) to create more visibility from bridge. This new layout not only created a better view of the NOMS from the skywalk but also improved the overall flow within the pavilion.
Enhance video wall to create a more impactful visual effect	The video wall structure was improved with a cleaner design. We were also able to source high quality professional images depicting mining and our suppliers.
Enhance speaker series encouraging panels and larger scale presentations as a means of attracting more attendees.	Three panels, a funding announcement, a rebrand launch, an official signing and our NOMS ribbon cutting were held. The approximate number of people visiting the NOMS as a result of these events was upwards of 1000 people.
Create / provide “Be back at” signs to be used by exhibitors are away from their booth for meetings	Signs were purchased and offered to exhibitors, however very few were used. Efforts will be made to encourage use in 2021.
Designate a second tech support person for speaker series	A second tech support person was designated which helped with flow and provided an opportunity for breaks
Lower the café and funders table (remove top tier)	This was done and worked well
Better coordination with PDAC on student tour (provide details about types of companies and jobs) – consider creating a document with this info	A document was created and provided to the PDAC student program coordinator however uptake was limited
Schedule show staff to accompany / escort new exhibitors during set-up; stand at headframe during registrations to help / guide newbies; stand at unloading doors to help exhibitors & watch their stuff while they park etc...	This was done a very well received. It was especially helpful since our usual “show office / boardroom” was in a different location from past years.
Schedule an individual to stay until Thursday to allow exhibitors access to boardroom for meetings and storage on closing day	This was done and well received as it allowed exhibitors to attend conference sessions that took place beyond trade show hours
Enhance international delegation program by asking exhibitors more specifics about target	A new approach to international delegations was attempted in 2020, including the creation of special target market sector profiles etc...unfortunately it was

markets, specific companies targeted and product / service to promote	not as successful as hoped; a new approach will be identified for 2021
Add a small enclosed space in the NOMS as a workstation for the digital media team to allow real time uploading and sharing of content	A space was created within a large graphic lightbox that was added as a visual feature. The space was very beneficial and worked well for the digital team.
Consider developing a policy for exhibitors who arrive late to the show on opening day and leave prior to show close on the final day	Late comers were noted – potential policy to be discussed for 2021
Acquire PPE from an exhibitor for next year’s set up (vest, hard hat, safety boots) – have them branded with NOMS logo as an identifier	On Duty provided high-vis vest branded with the NOMS logo at no charge
Order 20 extra chairs to have on standby for exhibitors to rent on site	Chairs were ordered and taken up immediately; it is recommended that every exhibitor get 2 chairs with their booth registration for 2021
Ensure speakers at official opening have correct info (e.g. host is properly recognized; on site show staff recognized; etc.)	Information was provided and appropriate recognition was made

Recommendations for 2021

With the generous support of FedNor, the City of Temiskaming Shores will once again be hosting the Northern Ontario Mining Showcase at PDAC in 2021. Based on positive feedback in 2020, the current layout and spacing of exhibitor kiosks as well as the opportunity for participants to apply for a select number of interactive exhibit spaces will be maintained. To ensure ongoing demand and maintain quality, the target number of participants will remain at a maximum of 110 exhibitors, focusing primarily on SMEs. The pavilion should also continue to offer a unique experience and atmosphere that draws people in and entices them to stay for an extended period.

To ensure the continuing success of the event, below are recommendations for 2021:

- reserve an additional boardroom for impromptu meetings
- schedule show staff 30 minutes prior to show open (daily) to set up information desk and funders table
- have business card booklets at the information desk for each NOMS related contact (e.g. delegation lead) to collect business cards in one spot
- have more lapel mics vs. hand held for stage
- change the speaker set up (have them on outside corners facing in) and place them lower to the ground to improve sound and contain noise
- ensure AV system enables sound for videos being played on stage television
- revisit student program and international delegation program to determine value and approach

- provide 2 chairs per booth to avoid exhibitors taking them from the seating areas and other booths
- consider branded refillable bottles swag for exhibitors (promo + environmentally friendly)

5.0 Appendices

The following supporting documents can be found [here](#).

- List of Exhibitors
- Speaker Series Brochure
- Activation Zone Handout
- Exhibitor Manual
- Exhibitor Directory
- Media Release (BIL)
- International Delegation Report
- NOMS Social Media Stats Report
- Infographic
- Save the Date Postcard

Subject: Northern Ontario Mining Showcase
at PDAC 2021

Report No.: CS-014-2020
Agenda Date: April 7, 2020

Attachments

Appendix 01: Northern Ontario Mining Showcase at PDAC 2020 Final Report

Appendix 02: Phase 1 Funding Application to Fed Nor

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-014-2020; and
2. That Council supports staff applying to Fed Nor for funding support to enable the City to lead the Northern Ontario Mining Showcase at the Prospectors and Developers Association of Canada Convention in Toronto from March 7 – 10, 2021.

Background

The City has led the very successful Northern Ontario Mining Showcase at the PDAC conference for the past 7 years. The first year at Steam Whistle Brewery and now 6 years on the trade show floor within PDAC. Fed Nor is choosing to only recognize the 6 years on the PDAC floor. The event is extremely successful garnering millions of dollars in new sales annually for Northern Ontario mining supply and service companies.

Over the past five years of the event companies have reported additional sales of over \$74 million and created almost 600 new jobs across Northern Ontario. With 10% of the attending businesses based in Timiskaming, it provides an estimate of the benefit to our own region.

Analysis

The Northern Ontario Mining Showcase event at PDAC has become the largest exhibit at the world's largest annual mining exhibition. When the project first began, the committee worked hard to get attendees at PDAC to come to the North Building of the Metro Toronto Convention Center to see our exhibitors. Over the years, our pavilion has become known to attendees as one of the exhibits to see while at the show. It is believed that most, if not all attendees at PDAC take the time to visit the pavilion while at PDAC.

For those of you who have attended the event, you have an understanding of the size and scope of the pavilion and it is hoped that all members of Council will have seen the pavilion within this term. The partnership between the City and Fed Nor is very strong and they would like to keep this project moving forward as it has such a large impact on the mining supply and service economy in Northern Ontario.

Staff is currently working with one of our regional suppliers who is considering relocating to Temiskaming Shores due to the connection made at the event. This will see jobs created and a building that is currently vacant being once again used for commercial purposes.

The Northern Ontario Mining Showcase at PDAC 2021 will be the same size and scope as the pavilion at the 2020 event which has just passed. It is believed that the current footprint of 13,200 sq/ft along with the 110 businesses fits the current needs of our northern mining suppliers. The waiting list for the event is quite short and does not have any businesses that meet the criteria to exhibit within the Showcase and the ability to grow the space is now limited at PDAC.

In addition to the Showcase, the City also coordinates the Northern Ontario Night event at Steam Whistle Brewery on the Monday evening at PDAC. This event has become one of the not to miss events at PDAC and we although the City's cost to host the event is \$2,000, we are able to raise almost \$90,000 in sponsorships to put on the event.

Not only is the event sponsored by companies in Northern Ontario, but all of the entertainment is provided by northern musicians, much of the food is from various northern suppliers and we even have alcohol from northern producers. Attendance at this year's event was just under 1,400 attendees and although not designed as a networking event, many companies have advised that they did make business connections there.

We did get a little negative press following the event as a couple of the early cases of COVID-19 patients made statements that they were in attendance at either PDAC or Northern Ontario Night, but staff reached out to all exhibitors and sponsors of the event and no other confirmed cases were connected to either event, therefore it is likely that those first cases caught the virus in other locations.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The project in 2021 will have an impact on the current budget as many of the expenses incurred will be incurred in 2020. The funds were included within the 2020 budget and supported by Council for this successful partnership between the City, Fed Nor and 110 Northern Ontario mining suppliers. Although the project has an overall cost of \$735,000, the net cost to the City is

Due to the timing of the current COVID-19 pandemic, funders have seen some slippage in current programming and expect that demand for economic stimulus programs will be high in 2020/21, therefore it was recommended that we submit our Phase one application to Fed Nor prior to the end of March, 2020. The application for this project was submitted on March 23, 2020 to meet the proposed timeline. If by chance Council chooses not to

wish to participate in the project for 2021, we can cancel the project prior to the submission of a Phase 2 application.

The Economic Development Officer will spend up to 20% of his annual time working on both the PDAC and CIM projects combined. An event coordinator will be hired to complete the daily tasks and a event staging company will be contracted to build the pavilion, however many meetings, emails and calls will be required.

The City must realize that if we agree to take on the lead role in these activities, it does provide great visibility for the community, however it could mean that other parts of the strategic plan will not receive as much focus.

Alternatives

The alternative is for the City to decline to lead the Northern Ontario Mining Showcase at PDAC 2021 and let another community or organization take the lead.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original Signed by"

"Original signed by"

James Franks
Economic Development
Officer

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

**NORTHERN ONTARIO
MINING SHOWCASE**

**SALON MINIER
DU NORD DE L'ONTARIO**

2020 Northern Ontario Mining Showcase

Project Report

City of Temiskaming Shores

3/31/2020



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1.0 Executive Summary

The sixth annual Northern Ontario Mining Showcase (NOMS) was held from Sunday March 1 through Wednesday March 4, 2020 as part of the Prospectors and Developers Association of Canada's (PDAC) 2020 convention. With \$690,000 in funding support from FedNor and individual exhibitor contributions from participating companies in the amount of \$500 each, the pavilion project was coordinated by the City of Temiskaming Shores. The showcase provides a unique opportunity to Northern Ontario Mining Supply and Service companies to promote their products and services to an international audience.

With the support of FedNor, the presence of Northern Ontario businesses, organizations and communities has grown significantly, taking what was once a small corner booth within the Ontario Pavilion in 2010 to a showing of 110 exhibitors within the Northern Ontario Mining Showcase pavilion in both 2019 and 2020.

Quick Facts

Event Name	2020 Northern Ontario Mining Showcase		
Date	March 1-4, 2020		
Location	Metro Toronto Convention Centre		
Pavilion Footprint	13,200 sq. ft.		
Total # of PDAC Attendees	23,144		
Summary of Annual Growth	YEAR	SQ. FT.	# OF EXHIBITORS
	2015	5,800	55
	2016	7,600	72
	2017	9,600	90
	2018	9,600	100
	2019	13,200	110
	2020	13,200	110

<p>Profile of NOMS 2019 Exhibitors</p>	<p>TOTAL # of NOMS Exhibitors- 110 First Nation - 6 Women (Operated / Focused) – 15 Metis – 5 Under 30 - 3 Private Sector - 98 Not for Profit – 12</p>
<p>Geographic Breakdown of NOMS 2019 Exhibitors</p>	<p>North East - 91 North West - 19</p> <ul style="list-style-type: none"> ○ Greater Sudbury - 45 ○ North Bay - 16 ○ Sault Ste-Marie - 2 ○ Temiskaming Shores – 11 ○ Thunder Bay - 13 ○ Timmins - 7 ○ Other - 23

The overall goal of the project has been to provide support to Northern Ontario SMEs within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent being to demonstrate firsthand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale mining projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This continues to enable business in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing exhibitors with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.0 About the Project

2.1 The 2020 Northern Ontario Mining Showcase Team

The project is led by The City of Temiskaming Shores who work together with FedNor staff to set the direction of the event and play a direct role in engaging Small and Medium Enterprises and organizations to participate as exhibitors. The City works with its network of partners throughout the north to promote the event prior to and on site to potential attendees to attract people and companies to the showcase. A third-party event coordinator manages logistics and helps promote the event to prospective exhibitors and attendees.

2020 NOMS PROJECT TEAM

PROJECT LEAD

City of Temiskaming Shores
James Franks, Economic Development Officer

FEDNOR LEAD

FedNor
Denise Deschamps, Initiatives Officer

EVENT COORDINATOR

Marla Tremblay, Markey Consulting

INTERNATIONAL DELEGATION COORDINATOR

Alain Thivierge, Naturalia Director

ON-SITE SUPPORT

Brent Lundy, FedNor
Giuseppe Buoncore, FedNor
Ron Begin, FedNor
Carman Kidd, City of Temiskaming Shores
Anne Marie Loranger, City of Temiskaming Shores
Matt Doherty, IION
Kyle McCall, OCE
Kaitlyn Monsma, Town of Cochrane
Kiran Krishnan, MineConnect
Denise Hardy, Volunteer
Alyssa Dean, Volunteer
Zach Lafleur, Volunteer

EVENT COMMUNICATIONS

Barclay Babcock, FedNor
Detail Media
Casa di Media



2.1 Goals and Objectives

The overall goal of the Northern Ontario Mining Showcase (NOMS) project is to provide support to Northern Ontario Small and Medium Enterprises within the mining sector in leveraging new business through identifying potential partners, opportunities and networks. The intent is to demonstrate firsthand that collectively Northern Ontario firms have the expertise, capacity and infrastructure to service the requirements of various small and large-scale projects. It is also important for prospective clients to understand the compatibility, synergies and “culture” between the manufacturing / supply sector of Northern Ontario and companies worldwide. This enables businesses in the North to showcase their level of innovation and technology to the global marketplace thus resulting in an increased capacity to access new markets. In addition to providing Small and Medium Enterprises with an opportunity to promote their products and services to companies and jurisdictions from throughout the world, the Showcase also provides an ideal venue for partnership development between Northern firms.

2.3 Exhibitors

Exhibitors consist of organizations and companies from Northern Ontario with emphasis being placed on primarily attracting private sector participants. A list with description and source community of participating exhibitors can be found in the NOMS directory (Appendices – 5.4).

2.4 Marketing and Promotion

Various tools and tactics were utilized to promote the event to recruit participants and attract attendees including direct contact and cold calls, e-mail blasts, social media, Save the Date and Apply Today post card distribution. Presentations and in person solicitation / promotion were also undertaken at various industry events such as the Timmins “Big Event” Mining Show and Prosperity North West in Thunder Bay. The website northernontariominning.com was overhauled in 2019 and now features sections geared to NOMS exhibitors as well as attendees. The website is regularly updated with current information and utilized as a promotional tool providing easy 24/7 access to event information for participating exhibitors and interested parties.

In addition to marketing efforts, the coordinator, City, and FedNor staff utilized their networks to get the word out prior to and during PDAC. During the show itself, the event was promoted to PDAC attendees via direct contact, invitation distribution and social media. Participating exhibitors were also provided with a media guide which included invitation templates as well as how to videos and templates for social media. To promote participants, bilingual event directory with exhibitor and partner listings as well as the speaker presentation schedule were given to all attendees as well as disseminated by FedNor to participating federal departments at PDAC. Video clips featuring exhibitors were also created and deployed via social media during the event.

- Ads & Articles
- Bilingual Exhibitor Directory
- Save the Date Postcard
- Speaker Series Brochure

3.0 Summary of Findings

3.1 Measures & Key Performance Indicators

At the outset of the project, it was determined that the event would be deemed successful based on outcomes related to the following Key Performance Indicators (KPI).

Number and type of participants:

It has been reported that 23,144 people attended PDAC in 2020 (down by 2700 from 2019, largely international delegations not travelling due to the coronavirus). By all accounts, traffic within the pavilion was constant, and provided quality leads to exhibitors.

Additionally, many provincial and federal representatives, including the Honorable Melanie Joly, Minister of Economic Development and Official Languages visited the NOMS to participate in the official opening and/or to tour the pavilion.

Number of businesses and company reps participating in the NOMS:

Our target number of exhibitors that participated in the showcase was set at a minimum of 94. The registration process was three phased and included a base eligibility assessment, an application to exhibit once deemed eligible, and the actual registration once approved by the review committee. The breakdown of eligible, non-eligible and approved applicants along with registrations and cancellations is as follows:

Total Applicants – 140

Ineligible applicants (did not meet base criteria) – 10

Applications deemed ineligible after further review – 5

Waitlist - 5

Decided not to participate post application - 7

Finalized Registrations – 113

Cancellations - 3

Number of businesses with increased export readiness:

Although we can provide a subjective assessment based on our knowledge of the participating companies, this number is impossible to determine for the 2020 event. We can however provide global statistics from past events:

YEAR	TOTAL VALUE OF SALES GENERATED	JOB CREATED	NEW PARTNERSHIPS	SQ. FT.
2015	\$3,200,000.00	42	43	5,000
2016	\$7,000,000.00	66	133	7,600
2017	\$8,495,000.00	43	142	9,600
2018	\$30,600,000	179	158	9,600
2019	\$24,800.00	267	320	13,200
TOTAL	\$74,095,000	597	796	N/A

Efforts will be made to communicate with exhibitors at select intervals to evaluate this success factor. In addition, companies seeking to participate in future events are obligated to share Return on Investment (ROI) data from previous participation as part of their application process. As indicated from survey results provided, 100% of companies generated useful leads and contacts from the 2020 event.

Enhanced knowledge base and skill level of Economic Development Officer participants and small and medium enterprises (SME) with regards to export and trade

Participating communities and organizations increased their knowledge of the type of products and services that are offered by the Northern Ontario Mining Supply and Services sector. Show support staff consisted of economic development professionals from various communities throughout the North, some of which having limited experience with PDAC and the mining industry. The event provided them with an excellent opportunity to increase their knowledge of the industry, develop relationships with businesses and organizations from their respective communities and regions as well as learn from other more seasoned EDOs and partners who were on site. This will improve their ability to promote the region and assist clients in their community with partnership development and the creation of alliances.

Ongoing / Long Term

Long term outcomes will be gauged over the coming months and years. All 2020 participants will be surveyed again based on the following KPI when registering for 2021.

- Number of businesses exporting or increasing export sales
- New markets accessed
- Increase in overall sales
- Physical expansion of business
- Number of jobs created and / or maintained
- Number of new partnerships and alliances created
- Number businesses offering, planning to offer or accessing value-added and/or knowledge-based products and services; and
- Number of collaborative projects undertaken and # of stakeholders involved.

3.2 Project Benefits & Outcomes

Overall the project has been deemed a success with partners and exhibitors indicating that their participation generated significant contacts and was of value to them. Listed below are the key benefits generated as a result of participating in the showcase:

- Networking with other showcase exhibitors to identify synergies with existing clients
- Networking with showcase visitors and attendees to generate leads and sales
- Networking with community partners to identify potential for partnership projects
- Networking with government representatives to build relationships and learn about programs available for expansion and innovation
- Listing in the PDAC Convention program
- Relationship building with existing clients (exhibitors and attendees)
- Information and learning opportunities provided via speaker series
- Enhanced promotion and awareness generated through social media program

One of the methods utilized to measure the success of the initiative included a post-event survey, the results of which have been summarized in section 3.3 Success Factors. NB: the comments have been transcribed verbatim from the actual survey responses.



3.3 Success Factors

The project was deemed a success overall. Surveys were completed by NOMS exhibitors to deem the level of value placed on their respective participation in the Showcase. These surveys include questions regarding value of showcase, quantity of leads and sales generated, likelihood of participating in future programs, types of training required / sought; value of contacts made, potential for business opportunities generated, etc. The results are outlined below:

Value of showcase to participants (satisfaction survey results)

How useful / valuable was this event to your business or organization?

Extremely useful / valuable	47.87%	Slightly useful / valuable	0.00%
Very useful / valuable	45.74%	Not at all useful / valuable	0.00%
Moderately useful / valuable	6.38%		

Approximately how many quality contacts and potential business leads did you generate as a result of this event?

1-5 useful leads / contacts	23.66%	21-40 useful leads / contacts	12.90%
6-10 useful leads / contacts	34.41%	41+ useful leads / contacts	4.30%
11-20 useful leads / contacts	24.73%	We did not generate any	0.00%

Do you anticipate an increase in your export activities as a result of your participation in the 2020 Northern Ontario Mining Showcase?

yes	61.05%	no	35.79%
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Which of the following supports and services were the MOST valuable to you for your participation as an exhibitor? (select all that apply)

Service	Response Rate
registration fee / cost	92.47%
pre-fabricated kiosk and graphics	89.25%
international delegation program	17.20%
exhibitor manual; FAQ; website; and other communications	46.24%
access / use of boardroom for storage, coats, meetings	26.88%
availability of meeting room on PDAC show floor (North Hall)	21.51%

digital / social media program and marketing	39.78%
PDAC student program (tours and luncheon)	5.38%
exhibitor meet & greet (Jack Astor's)	23.66%
Northern Ontario Night (Steamwhistle)	75.27%

Do you feel that the NOMS speaker / presentation series is of benefit to you and your fellow exhibitors?

Yes 86.96% No 8.70%

Are there any specific topics that you would recommend including as part of future Northern Ontario Mining Showcase Speaker Series?

- A 30000 ft overview of Northern Ontario mining supply and services
- Current state of drug & alcohol use / impacts in the workplace
- Role of contractors in mining
- Managing change with older employees
- Supply chain information
- Mining & Climate Change

Are there any additional services or supports you would suggest be provided to exhibitors in the future? (items highlighted in yellow are things we already provide; those in blue are things we have no control over)

- ability to hire temporary booth attendant
- funding support for exhibitors for hotels, travel, meals and marketing handouts
- water station
- refill bottles for water
- better sound system for NOMS stage
- wifi on NOMS floor
- signage in other halls directing traffic to the North hall Area
- two chairs per booth

Would your company be interested in exhibiting within a grouped pavilion at other events (e.g. CIM; Minexpo) ?

yes - 66.67% no - 3.33% maybe - 30.00%

3.3 Key Success Factors

Overall concept

Hosting a Northern Ontario mining exhibit as part of PDAC works very well. Having a captive audience provides a source of qualified attendees which ensures value for the exhibitors and partners. This also provides exhibitors and partners with an opportunity to visit the PDAC floor and attend client events thereby generating an additional benefit for their participation.



Timing (funding / announcement / planning)

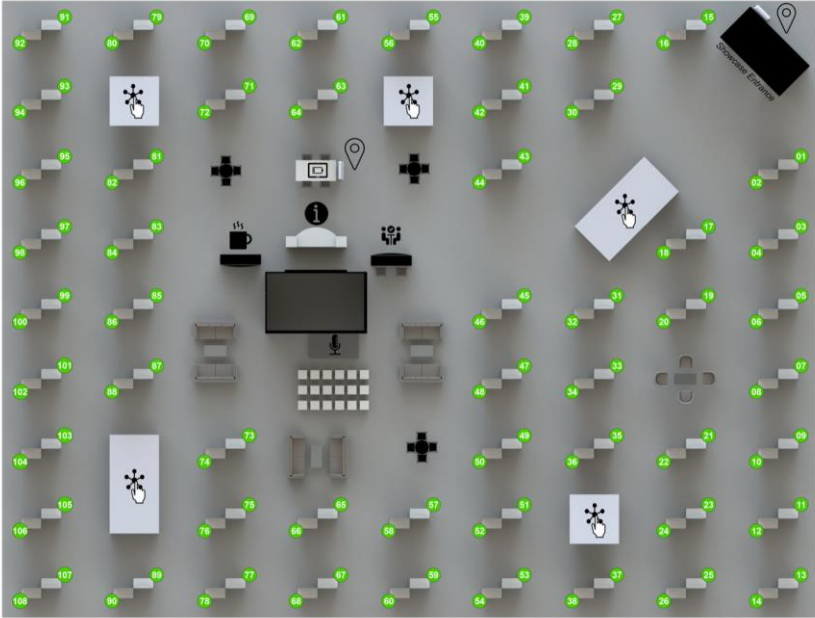
Sourcing and securing funding support has become a much quicker process year over year which results in being able to maintain the number of exhibitors at 110 in 2020 and to begin promoting the event immediately after the summer holidays. The City of Temiskaming Shores has already submitted a Phase 1 application for funding for 2021, including a budget that reflects the recommendations herein, in order to adhere to a similar schedule.

Communications

Communications were key to attracting positive attention. FedNor staff was engaged in the planning process from the outset which resulted in additional media coverage and the inclusion of the NOMS on several tours and partner programs /schedules. The enhanced social media program, which included content in both official languages, was hugely successful and beneficial to exhibitors and the NOMS. The assets developed as part of this program will be used throughout the year for ongoing promotion.

Venue

Having a well-designed pavilion layout, including the addition of large backlit graphics, an enhanced video wall, revised stage placement, touch screens for way finding and interesting structures projected the North as being very professional and unique. The dedicated funders kiosk manned by FedNor staff was also of great value, seeing a steady stream of people inquiring about various funding programs to support their businesses. The combination of exhibitor kiosks, along with the complimentary coffee in the café and seating was successful in providing the perfect atmosphere for mixing business and pleasure, thus helping to not only draw people in but also encourage them to stay longer and visit with exhibitors.



Planning Team & Onsite Support Staff

The planning team plays an instrumental role in ensuring that businesses are aware of the event and provided with the necessary information to register and participate. In addition, the team members have previous experience in hosting events at PDAC and therefore provide leadership and guidance. They also provide essential support at the event itself in addition to promoting the pavilion onsite. As the event has grown, so has the need for onsite support staff. Over and above planning team members, 12 individuals provided onsite support in 2020. Their role consisted of various tasks including but not limited to assisting exhibitors with their booth set up, helping visitors with interactive touch screens, locating specific exhibitors, providing funding information, coordinating presenters and AV for speaker series, welcoming government representatives and student tours, distribution of promotional tools in the South Hall, assisting with show set up and tear down, assisting with exhibitor sign-in, etc...

Coordination



Contracting the services of an experienced event planner with significant sector knowledge and a large network in Northern Ontario is key to the success of the event. Given the timeline and the fact that planning team members have numerous portfolios and responsibilities, having the support of a coordinator to assist in organizing the event helps to ensure that things are kept on track. Markey Consulting has provided excellent service over the past six years.

Program

The 2020 event featured a speaker series within the pavilion which included 3 industry led panels, a provincial funding announcement, the signing of a letter of intent between Laurentian University and the Center for Excellence in Indigenous Mining, a recognition event for Terry Fiset, Reeve of Elk Lake for his leadership and foresight in helping to establish the NOMS, as well as various presentations by exhibitors, funding partners, and individuals representing select non-exhibiting organizations. These resulted in drawing attendees to the Showcase while providing both promotional and capacity building opportunities for NOMS exhibitors. In addition to the speaker series, a ribbon cutting was held with various political figures taking the time to attend and participate. The NOMS was honored to welcome the following:

- The Honourable Mélanie Joly, Minister of Economic Development and Official Languages
- Terry Sheehan, Parliamentary Secretary to the Minister of Economic Development and Official Languages (FedNor)
- The Honourable Anthony Rota, Speaker of the House of Commons and Chair of the Board of Internal Economy
- Felix Lee, President of PDAC
- Carmen Kidd, Mayor – City of Temiskaming Shores

In addition to the participation of said dignitaries, several MPs, MPPs and Northern Ontario mayors attended the event. This event also attracted many other visitors to the Showcase who subsequently stayed to visit with exhibitors following the speeches and photos.

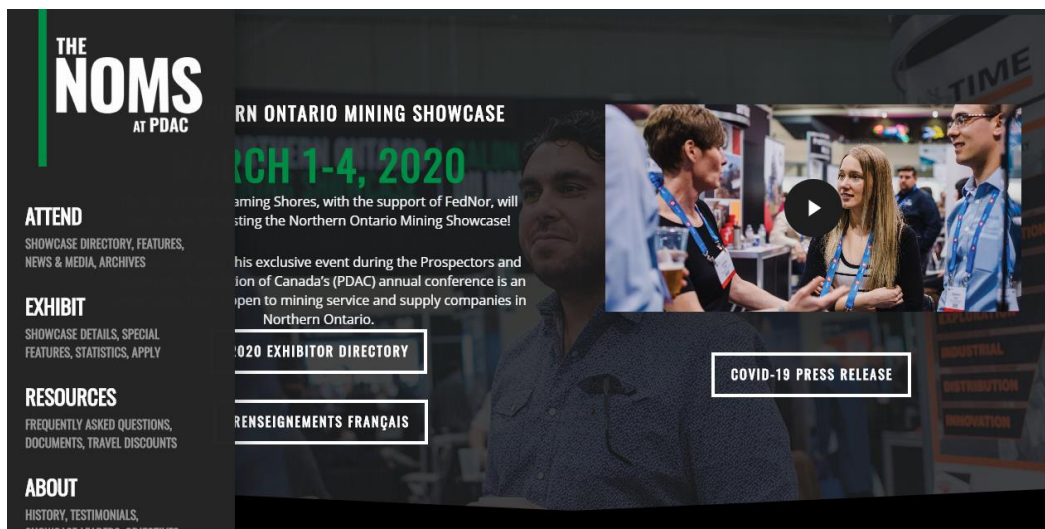


Boardroom & Meeting Space

Renting spaces for meetings, storage and registrations makes things much more manageable. Having extra space to store collateral materials, coats, and equipment is extremely useful and is recommended in the future. This also provides space for exhibitors and partners to hold various sized meetings. It is recommended that an additional boardroom be reserved for 2021 to ensure space is available for impromptu meetings for partners and government representatives.

Website

As per the recommendations following the 2019 event, the northernontariomining.com website was revamped to incorporate sections geared not only to NOMS exhibitors, but also for attendees. The website is an excellent tool for promoting the event and serves as a one stop location for exhibitors to access information regarding registration and participation. The site highlights past successes and includes an FAQ, a downloadable exhibitor manual, an image gallery as well as stats and facts about the NOMS. The website also serves to collect information from companies looking to exhibit in future years thus creating a database of potential participants.



Partner Collaboration

Significant efforts are made to ensure collaboration between various partner organizations as a means of providing additional benefit to NOMS exhibitors and to cross promote programs and initiatives. Examples of said partnerships include participating in PDAC Canada Day events and promotion of B2B program spearheaded by Global Affairs.

Complementary Events

Events which encouraged networking outside of show hours were very beneficial to the exhibitors. (Note: although these events are not directly FedNor funded, they have a positive impact on the NOMS and are therefore worthy of noting) These included an offsite informal exhibitor and committee meet & greet on the evening prior to show start as well as Northern Ontario Night, which is a hospitality event where Northern Ontario Mining Showcase exhibitors can invite clients and contacts to attend. Over 1400 people attended the latter in 2020.

NOMS Directory and Interactive Touch Screens

The interactive touchscreens continue to be appreciated and well used and enable attendees to search and locate NOMS exhibitors alphabetically and by sub-sector. The touch screens also create a point of interest and conversation starter which often resulted in people entering the pavilion when they hadn't initially planned to.



Enhanced Digital Media Program

The services of a professional digital marketing firm were contracted again in 2020 to capture and post images, video clips, exhibitor testimonials, presentations, panels and special events. This content provided quality material for pre- onsite and post event marketing efforts. Engaging exhibitors in the process by providing them with a digital marketing plan listing our NOMS specific handles along with hashtags to include played a significant role in enhancing the NOMS social media presence. The NOMS social media channels are still active and will continue to be used as a means of recruiting exhibitors and showcasing past participants. For details on the effectiveness of this enhanced social media presence, see Appendix 5.8.



International Delegations

Changes were made to the International delegation program in 2020, however based on feedback it was not as successful as hoped. Also, due to the coronavirus, many international delegates did not attend PDAC which had a significant impact on the program. As a result, the program will be revisited for 2021 in an effort to increase its overall value to exhibitors. A report outlining details of said delegations can be found in the appendices.

Student program

The Northern Ontario Mining Showcase actively participated in the PDAC student program for the 2nd time in 2020. This consisted of registering to be part of the student tours and attending the student luncheon. Five NOMS exhibitors attended the luncheon and shared information about their respective job opportunities with new grads. Significant efforts were made to provide detailed material on specific jobs and companies that are hiring in advance of the student tours, and while participation from students on the formal tours was quite low, the tools created were valuable and distributed to many individuals seeking employment information. For 2021, the NOMS planning team will revisit their approach and identify ways in which NOMS exhibitors can take better advantage of the student program to assist with their hiring efforts.

Activation Zones

To ensure that the NOMS is successful, concerted efforts must be made to drive traffic to the pavilion. Feature areas that capture people's attention and imagination are key to attracting people to the space and in having PDAC help promote it to their attendees. In 2020, we once again provided an opportunity to all exhibitors to apply for an interactive feature area. Six exhibitors were selected and allocated expanded space to provide demos and hands on opportunities for attendees to gain a better understanding of how their products and services are innovative. These feature areas proved to be extremely popular and resulted in piquing people's interest in the Showcase.



4.0 Recommendations

Every year, the NOMS planning team and onsite support staff hold a post-event debrief to identify potential areas for improvement. The following consists of the list of recommendations from 2019 that were addressed along with the outcome along with recommendations for 2020.

Recommendations from 2019

Recommendation	Outcome
Change the layout to better showcase the NOMS to those on skywalk in an effort to pique their interest and draw them to the pavilion	The info desk / stage area (180° rotation) to create more visibility from bridge. This new layout not only created a better view of the NOMS from the skywalk but also improved the overall flow within the pavilion.
Enhance video wall to create a more impactful visual effect	The video wall structure was improved with a cleaner design. We were also able to source high quality professional images depicting mining and our suppliers.
Enhance speaker series encouraging panels and larger scale presentations as a means of attracting more attendees.	Three panels, a funding announcement, a rebrand launch, an official signing and our NOMS ribbon cutting were held. The approximate number of people visiting the NOMS as a result of these events was upwards of 1000 people.
Create / provide “Be back at” signs to be used by exhibitors are away from their booth for meetings	Signs were purchased and offered to exhibitors, however very few were used. Efforts will be made to encourage use in 2021.
Designate a second tech support person for speaker series	A second tech support person was designated which helped with flow and provided an opportunity for breaks
Lower the café and funders table (remove top tier)	This was done and worked well
Better coordination with PDAC on student tour (provide details about types of companies and jobs) – consider creating a document with this info	A document was created and provided to the PDAC student program coordinator however uptake was limited
Schedule show staff to accompany / escort new exhibitors during set-up; stand at headframe during registrations to help / guide newbies; stand at unloading doors to help exhibitors & watch their stuff while they park etc...	This was done a very well received. It was especially helpful since our usual “show office / boardroom” was in a different location from past years.
Schedule an individual to stay until Thursday to allow exhibitors access to boardroom for meetings and storage on closing day	This was done and well received as it allowed exhibitors to attend conference sessions that took place beyond trade show hours
Enhance international delegation program by asking exhibitors more specifics about target	A new approach to international delegations was attempted in 2020, including the creation of special target market sector profiles etc...unfortunately it was

markets, specific companies targeted and product / service to promote	not as successful as hoped; a new approach will be identified for 2021
Add a small enclosed space in the NOMS as a workstation for the digital media team to allow real time uploading and sharing of content	A space was created within a large graphic lightbox that was added as a visual feature. The space was very beneficial and worked well for the digital team.
Consider developing a policy for exhibitors who arrive late to the show on opening day and leave prior to show close on the final day	Late comers were noted – potential policy to be discussed for 2021
Acquire PPE from an exhibitor for next year’s set up (vest, hard hat, safety boots) – have them branded with NOMS logo as an identifier	On Duty provided high-vis vest branded with the NOMS logo at no charge
Order 20 extra chairs to have on standby for exhibitors to rent on site	Chairs were ordered and taken up immediately; it is recommended that every exhibitor get 2 chairs with their booth registration for 2021
Ensure speakers at official opening have correct info (e.g. host is properly recognized; on site show staff recognized; etc.)	Information was provided and appropriate recognition was made

Recommendations for 2021

With the generous support of FedNor, the City of Temiskaming Shores will once again be hosting the Northern Ontario Mining Showcase at PDAC in 2021. Based on positive feedback in 2020, the current layout and spacing of exhibitor kiosks as well as the opportunity for participants to apply for a select number of interactive exhibit spaces will be maintained. To ensure ongoing demand and maintain quality, the target number of participants will remain at a maximum of 110 exhibitors, focusing primarily on SMEs. The pavilion should also continue to offer a unique experience and atmosphere that draws people in and entices them to stay for an extended period.

To ensure the continuing success of the event, below are recommendations for 2021:

- reserve an additional boardroom for impromptu meetings
- schedule show staff 30 minutes prior to show open (daily) to set up information desk and funders table
- have business card booklets at the information desk for each NOMS related contact (e.g. delegation lead) to collect business cards in one spot
- have more lapel mics vs. hand held for stage
- change the speaker set up (have them on outside corners facing in) and place them lower to the ground to improve sound and contain noise
- ensure AV system enables sound for videos being played on stage television
- revisit student program and international delegation program to determine value and approach

- provide 2 chairs per booth to avoid exhibitors taking them from the seating areas and other booths
- consider branded refillable bottles swag for exhibitors (promo + environmentally friendly)

5.0 Appendices

The following supporting documents can be found [here](#).

- List of Exhibitors
- Speaker Series Brochure
- Activation Zone Handout
- Exhibitor Manual
- Exhibitor Directory
- Media Release (BIL)
- International Delegation Report
- NOMS Social Media Stats Report
- Infographic
- Save the Date Postcard



FEDNOR APPLICATION FOR FINANCIAL ASSISTANCE

PROTECTED WHEN COMPLETED

CONFIDENTIALITY: The Applicant understands that the information provided may be accessible under the *Access to Information Act*. No commercially confidential information which you submit to us will be disclosed unless otherwise authorized by you; required to be released by law; or required by the Minister of Industry to be released to an international or internal trade panel for the purposes of the conduct of a dispute in which Canada is a party or a third party intervener. Information on the federal government's *Access to Information Act* is available on the following Web site: <http://laws-lois.justice.gc.ca/eng/acts/A-1/FullText.html>.

Any information that you wish to be considered as confidential should be annotated accordingly.

APPLICANT AND CONTACT INFORMATION

1. Legal name of Applicant: Corporation of the City of Temiskaming Shores		Operating name of Applicant, if different: City of Temiskaming Shores	
2. Provide description of your organization or business and its mandate: The municipality has a staff of approximately 70 full time employees that is supplemented by another 20 - 25 student positions during summer months. The municipal office is located on the Haileybury waterfront at 325 Farr Drive and serves as catalyst for the development of the community. Our community is the service hub for the surrounding region and continues to attract service industry jobs. The municipality has been able to sustain its population while many communities in Northern Ontario have seen decreases in population.			
3. Location (Street, Unit Number, etc.): 325 Farr Drive			
Country: Canada	Province: Ontario	City: Haileybury	Postal code: P0J 1K0
Business telephone number: (705) 672 3363	Fax telephone number: (705) 672 3200	E-mail: jfranks@temiskamingshores.ca	Website: temiskamingshores.ca
4. Last name of person who will be the authorized contact: Franks		First name: James	
Title: Economic Development Officer			
Business telephone number: (705) 672 3363	Extension: 4137	Mobile telephone number: (705) 647 2148	Fax telephone number: (705) 672 3200
E-mail: jfranks@temiskamingshores.ca	Is this person an authorized signing officer of the Applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No		
5. Last name of person who will be an alternate contact: MacLeod		First name: Laura Lee	
Title: Treasurer			
Business telephone number: (705) 672 3363	Extension: 4121	Mobile telephone number: ()	Fax telephone number: ()
E-mail: lmacleod@temiskamingshores.ca	Is this person an authorized signing officer of the Applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No		
6. Mailing address, if different from above (Street, Unit Number, etc.):		<input checked="" type="checkbox"/> Same As	
Date of incorporation or registration (YYYY-MM-DD): 2004-01-01		Applicant business number (9-digit business identifier provided by Canada Revenue Agency): 8 6 6 3 4 3 5 0 2	



7. Type of legal entity: Municipality First Nation Not-for-profit corporation For-profit (business) corporation Other (specify):

8. Official language preferred for correspondence: English French

PROJECT INFORMATION

1. Project name:
Northern Ontario Mining Showcase

2. Project location (Street, Unit Number, etc.):
Metro Toronto Convention Center

Country: Canada	Province: Ontario	City: Toronto	Postal code: M5V 2W6
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Estimated start date (YYYY-MM-DD): 2020-04-13	Estimated completion date (YYYY-MM-DD): 2021-06-30
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3. In what official language(s) will your project's services be offered? English French Both

4. Please identify the FedNor Program to which you are applying.
Northern Ontario Development Program

5. Provide a description of the project and the key activities to be undertaken.
For Youth Internship projects, provide the detailed work plan for the intern and key activities they will undertake; ensure you confirm whether this is a new position and whether union concurrence will be required, as well as required qualifications of the intern and mentor/supervisor. (2500 characters)

The project consists of organizing and hosting a pavilion consisting of exhibitors from Northern Ontario at the 2021 Prospectors Developers Association of Canada (PDAC) annual convention. The objective of the project is to build on the success of the NOMS events held in 2015 - 20.

The Northern Showcase provides an opportunity for Northern SMEs and organizations that would otherwise be unable to participate in such a high caliber event to promote their products and services to international and domestic markets. We were successful in enticing 110 exhibitors for the 2020 event and we anticipate attracting the same number in 2021.

Based on the learnings gleaned in 2020, we are seeking to enhance the event by further increasing our digital footprint, enhancing on-site graphics, creating a video space to develop and share equipment demos in real time, acquiring improved AV equipment to improve the attendee and speaker experience while reducing disruptions to exhibitors and securing additional PPE for set up and tear down. In addition to pavilion specific improvements, we also intend to reserve an additional boardroom to provide meeting space options for exhibitors and partners. Based on 2020 outcomes, we will also continue to host a meet and greet activity for exhibitors and committee members prior to show start to help build networks and increase partnership and B2B opportunities as well as holding a debrief focus group session with select exhibitors.

Key activities that will be undertaken as part of this project include holding a planning meeting to establish a selection criteria for exhibitors and interactive feature areas as well as establishing key themes and topics for the speaker series.

6. Describe the anticipated measurable economic benefits of the project.
If this is a Youth Internship project, in addition to describing the benefits of the intern's activities ensure you address specifically the anticipated benefits to the intern in terms of further skills development.

The event will consist of a four day networking trade show whereby Northern Ontario mining supply & service companies and relevant organizations are provided with space to promote their products and services within the Northern Ontario Mining Showcase pavilion. This type of hands on, proactive approach helps to better position the businesses' service offerings and results in increased revenues leading to growth and job creation. The pavilion will be in the Metro Toronto Convention Centre's North Hall, which is the location of the PDAC Convention. Various promotional efforts will be made prior to and during PDAC to attract people to visit the Northern Ontario exhibit.

Providing a venue for Northern Ontario SMEs to directly promote their products and services to the world increases the region's competitiveness in the marketplace. While overall attendance at PDAC was down in 2020 due to the Covid-19 pandemic, upwards of 10,000 attendees visited the showcase, creating significant opportunities for exhibitors and

partners to build their contact lists, network with colleagues, and promote their products and services. Survey results from 2020 indicated that 100% of the participating exhibitors generated quality leads, with 100% generating quality business leads.

Number of jobs created:	100	Number of jobs maintained:	1500
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PROJECT COSTS AND FUNDING SOURCES

Eligible costs include all incremental expenses directly related to the project and deemed reasonable and necessary for its execution.

PROJECT COST CATEGORY (e.g., equipment, professional services, etc.)	TOTAL COSTS
Consulting Fees	\$83,000.00
Event Facility Rental	\$370,000.00
Event marketing and promotion	\$65,000.00
Travel	\$27,000.00
Event Costs - Other	\$220,000.00
TOTAL	\$765,000.00

FUNDING SOURCE	FUNDING SOURCE NAME	AMOUNT	CONFIRMED
FedNor		\$710,000.00	
Applicant cash contribution		\$0.00	
<i>Others (specify):</i>			
Private Sector		\$55,000.00	<input type="radio"/> Yes <input checked="" type="radio"/> No
TOTAL		\$765,000.00	

Have you already incurred costs or made legal commitments related to the project? Yes (if yes, please describe) No

CERTIFICATION

On behalf of the Applicant, I hereby acknowledge and/or certify that:

- (a) I have authority to submit this application on behalf of the Applicant and evidence of this authority will be provided upon request.
- (b) I confirm that the Applicant is current on all obligations to the federal government; that the execution of the proposed project will not prevent the Applicant from continuing to meet these obligations and from maintaining the economic benefits anticipated by the other agreements; and that these obligations will not preclude the Applicant from fulfilling its obligations under the proposed project.
- (c) The Applicant is under no obligation or prohibition, nor is it subject to, or threatened by any actions, suits or proceedings, which could or would affect its ability to implement this proposed project.
- (d) The information provided herein is complete, true and accurate and I undertake to provide any further information that may be required for Industry Canada/FedNor to render a decision in a timely manner.
- (e) Project costs incurred by the Applicant in the absence of a signed funding agreement with Industry Canada/FedNor are incurred at the sole risk of the Applicant and, even if the project is approved for funding any such costs may not be considered eligible for Industry Canada/FedNor assistance.
- (f) Information provided to Industry Canada/FedNor will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. These laws govern the use, protection and disclosure of personal, financial and technical information by federal government departments and agencies. Information provided to Industry Canada/FedNor is secured from unauthorized access.
- (g) Any former public office holder or public servant employed by the Applicant is in compliance with the provisions of the *Values and Ethics Code for the Public Sector*, the *Policy on Conflict of Interest and Post-Employment* and the *Conflict of Interest Act*.
- (h) The Applicant recognizes that projects listed in the [Regulations Designating Physical Activities](#) may require an environmental assessment under *Canadian Environmental Assessment Act 2012*.
- (i) The Applicant agrees to comply with [official language obligations](#), where applicable, depending on the nature of the project and the targeted clientele.
- (j) Funding may be conditional upon Canada satisfying any Indigenous consultation, and where required, accommodation of obligations arising from the implementation of this project.
- (k) This application does not constitute a commitment by Industry Canada/FedNor for financial assistance.

By submitting this application, I certify that Industry Canada/FedNor funding is required in order for the project to proceed, and agree that Industry Canada/FedNor may make the enquiries it deems necessary to evaluate the application.

Submitting Your Application:

You are about to submit your proposal for funding. Once your application has been received by Industry Canada/FedNor you will receive a confirmation email / letter and a file number for further reference. Please ensure you have correctly noted your contact information on this form.

Signed at: Temiskaming Shores On this date (YYYY-MM-DD): 2020-03-23

Submitted by (Name): James Franks

Title: Economic Development Officer

If submitting in print format or via fax, sign the application before submitting (not required for electronic submission):

Signature (officer with signing authority for the Organization): _____

Subject: FedNor funding for CIM 2021 in Montreal

Report No.: CS-015-2020

Agenda Date: April 7, 2020

Attachments

Appendix 01: Phase 1 Funding Application to Fed Nor

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-015-2020; and
2. That Council supports staff applying to Fed Nor for funding support to enable the City to lead the Northern Ontario Mining Showcase at the Canadian Institute of Mining, Metallurgy and Petroleum (CIM) Convention in Montreal from May 2 – 5, 2021.

Background

The City has led the very successful Northern Ontario Mining Showcase at the PDAC conference for the past 6 years. Due to its success and the ongoing requests from many businesses to look at other similar conferences, the City was asked to lead a small delegation to the Canadian Institute of Mining, Metallurgy and Petroleum (CIM) Convention in Montreal, last May.

Based on the success of the 2019 event in Montreal, Fed Nor had supported the City to lead a pavilion of 25 businesses at the CIM 2020 event to be held in Vancouver in May of 2020. Due to the COVID-19 outbreak this event has been cancelled.

Analysis

The Northern Ontario Mining Showcase (NOMS) at PDAC has become very successful for not only the mining suppliers who participate, but also for Fed Nor as the funder of the project as the event has a great return on investment. In addition, the City is receiving great recognition from both levels of government and the mining supply industry for our leadership in the project as stated by Minister Melanie Joly at the Opening Ceremonies of this years' PDAC pavilion.

Although we had hoped to lead the NOMS pavilion at the CIM 2020 event in Vancouver and had been successful in garnering funding support from Fed Nor for that event, the event was cancelled due to the current pandemic and we are now going through the process of canceling plans made for the event.

The deposits that we had made toward the 2020 event will be carried forward to the 2021 event in Montreal. These deposits will enable us to support the CIM and our staging supplier, Cloud 9 Productions during this pandemic as they are having to send back most funds due to the cancelled event. Staff have confirmed with Fed Nor that the two may keep the deposits we provided them for the Vancouver event which will help support the two organizations while funds will be very tight.

The 2021 CIM event will take place in Montreal from May 2 – 5, 2021. It is anticipated that approximately 50 businesses will participate. Our application for funding will be for the balance of funding that will need to be supported over and above the funds collected by CIM and Cloud 9 as deposits in 2020.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The project in 2021 will have an impact on the current budget as many of the expenses incurred will be incurred in 2020. The funds were included within the 2020 budget and supported by Council for this successful partnership between the City, Fed Nor and 25 Northern Ontario mining suppliers. The amounts applied for in the 2021 project will be higher however as it is anticipated that at least 50 businesses will wish to participate at the Montreal CIM event.

Due to the timing of the current COVID-19 pandemic, funders have seen some slippage in current programming and expect that demand for economic stimulus programs will be high in 2020/21, therefore it was recommended that we submit our Phase one application to Fed Nor prior to the end of March, 2020. The application for this project was submitted on March 24, 2020 to meet the proposed timeline. If by chance Council chooses not to wish to participate in the project for 2021, we can cancel the project prior to the submission of a Phase 2 application.

The Economic Development Officer will spend up to 20% of his annual time working on both the PDAC and CIM projects combined. An event coordinator will be hired to complete the daily tasks and a event staging company will be contracted to build the pavilion, however many meetings, emails and calls will be required.

The City must realize that if we agree to take on the lead role in these activities, it does provide great visibility for the community, however it could mean that other parts of the strategic plan will not receive as much focus.

Alternatives

The alternative is for the City to decline to lead the Northern Ontario Mining Showcase at CIM 2021 and let another community take the lead.

Submission

Prepared by:	Reviewed by:	Reviewed and submitted for Council's consideration by:
 "Original signed by"	 "Original Signed by"	 "Original signed by"
_____ James Franks Economic Development Officer	_____ Shelly Zubyck Director of Corporate Services	_____ Christopher W. Oslund City Manager



FEDNOR APPLICATION FOR FINANCIAL ASSISTANCE

PROTECTED WHEN COMPLETED

CONFIDENTIALITY: The Applicant understands that the information provided may be accessible under the *Access to Information Act*. No commercially confidential information which you submit to us will be disclosed unless otherwise authorized by you; required to be released by law; or required by the Minister of Industry to be released to an international or internal trade panel for the purposes of the conduct of a dispute in which Canada is a party or a third party intervener. Information on the federal government's *Access to Information Act* is available on the following Web site: <http://laws-lois.justice.gc.ca/eng/acts/A-1/FullText.html>.

Any information that you wish to be considered as confidential should be annotated accordingly.

APPLICANT AND CONTACT INFORMATION

1. Legal name of Applicant: Corporation of the City of Temiskaming Shores		Operating name of Applicant, if different: City of Temiskaming Shores	
2. Provide description of your organization or business and its mandate: The municipality has a staff of approximately 70 full time employees that is supplemented by another 20 - 25 student positions during summer months. The municipal office is located on the Haileybury waterfront at 325 Farr Drive and serves as catalyst for the development of the community. Our community is the service hub for the surrounding region and continues to attract service industry jobs. The municipality has been able to sustain its population while many communities in Northern Ontario have seen decreases in population.			
3. Location (Street, Unit Number, etc.): 325 Farr Drive			
Country: Canada	Province: Ontario	City: Haileybury	Postal code: P0J 1K0
Business telephone number: (705) 672 3363	Fax telephone number: (705) 672 3200	E-mail: jfranks@temiskamingshores.ca	Website: temiskamingshores.ca
4. Last name of person who will be the authorized contact: Franks		First name: James	
Title: Economic Development Officer			
Business telephone number: (705) 672 3363	Extension: 4137	Mobile telephone number: (705) 647 2148	Fax telephone number: (705) 672 3200
E-mail: jfranks@temiskamingshores.ca	Is this person an authorized signing officer of the Applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No		
5. Last name of person who will be an alternate contact: MaCleod		First name: Laura Lee	
Title: Treasurer			
Business telephone number: (705) 672 3363	Extension: 4121	Mobile telephone number: ()	Fax telephone number: ()
E-mail: lmacleod@temiskamingshores.ca	Is this person an authorized signing officer of the Applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No		
6. Mailing address, if different from above (Street, Unit Number, etc.):		<input checked="" type="checkbox"/> Same As	
Date of incorporation or registration (YYYY-MM-DD): 2004-01-01		Applicant business number (9-digit business identifier provided by Canada Revenue Agency): 8 6 6 3 4 3 5 0 2	

7. Type of legal entity: <input checked="" type="radio"/> Municipality <input type="radio"/> First Nation <input type="radio"/> Not-for-profit corporation <input type="radio"/> For-profit (business) corporation <input type="radio"/> Other (specify):			
8. Official language preferred for correspondence:			<input checked="" type="radio"/> English <input type="radio"/> French
PROJECT INFORMATION			
1. Project name: Northern Ontario Mining Showcase			
2. Project location (Street, Unit Number, etc.): Palace des Congress			
Country: Canada	Province: Quebec	City: Montreal	Postal code: H2Z 1H2
Estimated start date (YYYY-MM-DD): 2020-04-13		Estimated completion date (YYYY-MM-DD): 2021-06-30	
3. In what official language(s) will your project's services be offered?			<input type="radio"/> English <input type="radio"/> French <input checked="" type="radio"/> Both
4. Please identify the FedNor Program to which you are applying. Northern Ontario Development Program			
5. Provide a description of the project and the key activities to be undertaken. For Youth Internship projects, provide the detailed work plan for the intern and key activities they will undertake; ensure you confirm whether this is a new position and whether union concurrence will be required, as well as required qualifications of the intern and mentor/supervisor. (2500 characters) The project consists of organizing and hosting a pavilion consisting of exhibitors from Northern Ontario at the 2021 Canadian Institute of Mining, Metallurgy and Petroleum (CIM) annual convention and trade show. The objective of the project is to build on the success of the NOMS events held at PDAC in 2015 - 20. The Northern Ontario Mining Showcase provides an opportunity for Northern SMEs and organizations that would otherwise be unable to participate in such a high caliber event to promote their products and services to international and domestic markets. We were successful in enticing over 20 exhibitors for the 2020 event which was to be held in Vancouver, but was cancelled due to the COVID-19 virus. We anticipate attracting 50 businesses and organizations to the Montreal event in 2021. We will have a pre built exhibit for participating businesses as well as carpeting and hydro in place to ensure that the pavilion is easy for business to set up and make connections and potentially sales. We also intend to reserve a boardroom to provide meeting space options for exhibitors and partners.			
6. Describe the anticipated measurable economic benefits of the project. If this is a Youth Internship project, in addition to describing the benefits of the intern's activities ensure you address specifically the anticipated benefits to the intern in terms of further skills development. The event will consist of a two and a half day networking trade show whereby Northern Ontario mining supply & service companies and relevant organizations are provided with space to promote their products and services within the Northern Ontario Mining Showcase pavilion. This type of hands on, proactive approach helps to better position the businesses' service offerings and results in increased revenues leading to growth and job creation. The pavilion will be in the Palais de Congres Hall, which is the location of the CIM Convention. Various promotional efforts will be made prior to the event to attract people to visit the Northern Ontario exhibit. Providing a venue for Northern Ontario SMEs to directly promote their products and services to the world increases the region's competitiveness in the marketplace. Upwards of 5,000 attendees are anticipated to visit the showcase, creating significant opportunities for exhibitors and partners to build their contact lists, network with colleagues, and promote their products and services. Survey results from previous NOMS events indicate that 100% of the participating exhibitors generated quality leads, with 100% generating quality business leads as well as several on site new sales.			
Number of jobs created:		Number of jobs maintained:	
25		750	

PROJECT COSTS AND FUNDING SOURCES

Eligible costs include all incremental expenses directly related to the project and deemed reasonable and necessary for its execution.

PROJECT COST CATEGORY (e.g., equipment, professional services, etc.)	TOTAL COSTS
Consulting Fees	\$25,000.00
Event Facility Rental	\$170,000.00
Event marketing and promotion	\$15,000.00
Travel	\$10,000.00
Event Costs - Other	\$165,000.00
TOTAL	\$385,000.00

FUNDING SOURCE	FUNDING SOURCE NAME	AMOUNT	CONFIRMED
FedNor		\$360,000.00	
Applicant cash contribution		\$0.00	
<i>Others (specify):</i>			
Private Sector		\$25,000.00	<input type="radio"/> Yes <input checked="" type="radio"/> No
TOTAL		\$385,000.00	

Have you already incurred costs or made legal commitments related to the project? Yes (if yes, please describe) No

CERTIFICATION

On behalf of the Applicant, I hereby acknowledge and/or certify that:

- (a) I have authority to submit this application on behalf of the Applicant and evidence of this authority will be provided upon request.
- (b) I confirm that the Applicant is current on all obligations to the federal government; that the execution of the proposed project will not prevent the Applicant from continuing to meet these obligations and from maintaining the economic benefits anticipated by the other agreements; and that these obligations will not preclude the Applicant from fulfilling its obligations under the proposed project.
- (c) The Applicant is under no obligation or prohibition, nor is it subject to, or threatened by any actions, suits or proceedings, which could or would affect its ability to implement this proposed project.
- (d) The information provided herein is complete, true and accurate and I undertake to provide any further information that may be required for Industry Canada/FedNor to render a decision in a timely manner.
- (e) Project costs incurred by the Applicant in the absence of a signed funding agreement with Industry Canada/FedNor are incurred at the sole risk of the Applicant and, even if the project is approved for funding any such costs may not be considered eligible for Industry Canada/FedNor assistance.
- (f) Information provided to Industry Canada/FedNor will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. These laws govern the use, protection and disclosure of personal, financial and technical information by federal government departments and agencies. Information provided to Industry Canada/FedNor is secured from unauthorized access.
- (g) Any former public office holder or public servant employed by the Applicant is in compliance with the provisions of the *Values and Ethics Code for the Public Sector*, the *Policy on Conflict of Interest and Post-Employment* and the *Conflict of Interest Act*.
- (h) The Applicant recognizes that projects listed in the [Regulations Designating Physical Activities](#) may require an environmental assessment under *Canadian Environmental Assessment Act 2012*.
- (i) The Applicant agrees to comply with [official language obligations](#), where applicable, depending on the nature of the project and the targeted clientele.
- (j) Funding may be conditional upon Canada satisfying any Indigenous consultation, and where required, accommodation of obligations arising from the implementation of this project.
- (k) This application does not constitute a commitment by Industry Canada/FedNor for financial assistance.

By submitting this application, I certify that Industry Canada/FedNor funding is required in order for the project to proceed, and agree that Industry Canada/FedNor may make the enquiries it deems necessary to evaluate the application.

Submitting Your Application:

You are about to submit your proposal for funding. Once your application has been received by Industry Canada/FedNor you will receive a confirmation email / letter and a file number for further reference. Please ensure you have correctly noted your contact information on this form.

Signed at: Temiskaming Shores On this date (YYYY-MM-DD): 2020-03-24
Submitted by (Name): James Franks
Title: Economic Development Officer

If submitting in print format or via fax, sign the application before submitting (not required for electronic submission):

Signature (officer with signing authority for the Organization): _____

Subject: Municipal Tax Deferral
Responding to COVID-19 Pandemic

Report No.: CS-016-2020
Agenda Date: April 7, 2020

Attachments

Appendix 01: Ministry of Finance – letter dated March 25, 2020

Recommendation

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-016-2020;
2. That Council agrees to defer the May 15, 2020 Property Tax Instalment to July 15, 2020;
3. That Council agrees to the proposed third Property Tax Instalment of September 15, 2020 and the proposed fourth Property Tax Instalment of October 15, 2020;
4. That Council respectfully requests that both the District of Timiskaming Social Services Administration Board and the Timiskaming Board of Health consider a deferral of municipal contributions for a period of three months.

Background

On March 24, 2020 Council received a verbal report from the City Manager regarding potential property tax deferrals in response to requests from ratepayers due to the COVID-19 Pandemic. Council passed Resolution 2020-195 directing staff not to apply penalty and interest to Property Tax Accounts with a balance outstanding on March 31, 2020. Council also requested that staff survey other municipalities to determine what measures they were implementing to assist businesses and ratepayers.

On March 25, 2020 the Ministry of Finance advised municipalities that they were deferring the collection of the education portion of the property tax payments by 90 days.

Analysis

The Economic Development Officer conducted a survey of Northern Ontario municipalities to determine what measures they were implementing to provide relief to their ratepayers. The following chart is a summary of those surveyed:

Kapuskasing	Waiving interest & penalty on property taxes, waiving business licensing fees
North Bay	Waiving interest & penalty on property taxes, free transit, no parking enforcement, business hotline, using City staff and vehicles to deliver groceries, support program for seniors
Sault Ste. Marie	Free transit, limited parking enforcement, business help line
Sudbury	Set up business support hotline, waiving interest & penalty on taxes, tax deferral, increase in garbage bag limit, free metered parking, free transit
Timmins	Free transit, waiving interest & penalty on taxes, tax deferral, no parking enforcement

Staff is recommending that Council defer the May Property Tax Instalment to a revised due date of July 15, 2020 and that the proposed third and fourth Property Tax Instalments be revised with the respective due dates of September 15, 2020 and October 15, 2020.

Staff is not recommending that Council continue waiving interest and penalty on outstanding Property Tax Accounts. We realize that other municipalities have implemented these measures, however, the amounts were due for prior instalments and should not be considered for relief.

Additionally, to help mitigate the cash-flow challenges the City will experience as a result of implementing these deferrals, staff is recommending that Council encourage and request the assistance of our service delivery partners – specifically the District of Timiskaming Social Services Administration Board (DTSSAB) and the Timiskaming Board of Health (THU). The City currently pays \$192,217 monthly to DTSSAB (\$576,651 per quarter) and \$113,583.25 per quarter to the THU. If these two service agencies agreed to defer their payments it would greatly assist the City's cash-flow.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staff is currently working on cash-flow projections and a review of the approved 2020 Capital Projects. A report will be presented for Council's consideration at the April 21, 2020 Regular Council meeting.

Alternatives

The City can maintain its current Property Tax Instalment due dates.

Council could agree to waive penalty and interest on all outstanding Property Tax Accounts or just the penalty on current Property Tax Accounts.

Submission

Prepared by:

“Original signed by”

Christopher W. Oslund
City Manager

Ministry of Finance

Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8

Tel.: 416 327 0264
Fax.: 416 325 7644

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances
10^e étage
777 rue Bay
Toronto ON M5G 2C8

Tél. : 416 327 0264
Télééc.: 416 325 7644



March 25, 2020

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to follow up on the Minister of Finance's letter that was sent to your Head of Council today by providing you with further details on a number of property tax initiatives that were announced in *Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)*.

Deferral of Education Property Tax Remittance

The Province recognizes that many residents and businesses are facing challenges in making their scheduled property tax payments. We have been working closely with municipalities as they introduce measures to provide property tax relief, for example, by allowing taxpayers to defer property tax payments. In particular, we have been having discussions with members of the Property Assessment and Taxation Review Municipal Advisory Committee regarding potential measures.

In order to support and encourage municipal tax relief measures, the government announced that it is deferring the property tax payments that municipalities make to school boards by 90 days. This is consistent with requests that we have received from a number of municipalities and municipal organizations.

The Minister of Finance has announced the deferral of the upcoming quarterly (June 30) municipal remittance of education property taxes to school boards, as well as the deferral of the September 30 quarterly municipal remittance to school boards. Deferring these payments by 90 days each will provide municipalities the flexibility to, in turn, provide property tax deferrals to local residents and businesses.

To ensure this deferral does not have a financial impact on school boards, the Province will adjust payments to school boards to offset the deferral.

2021 Reassessment

The government will also be postponing the planned property tax reassessment for 2021, reflecting input that has been received from a number of municipal leaders. This will ensure that municipal governments are able to focus their attention on critical public health initiatives and other efforts to manage the local response to the COVID-19 outbreak. Postponing the reassessment will also provide stability for Ontario's property taxpayers and municipalities.

Postponing the reassessment means that property assessments for the 2021 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year. The Municipal Property Assessment Corporation (MPAC) will continue to maintain the assessment roll and ensure that it is updated to reflect changes such as new construction.

As part of our ongoing consultations with municipalities and taxpayers through the Property Assessment and Taxation Review, we will be discussing potential approaches for the next reassessment. The focus will be on maintaining stability for property owners and municipalities.

Appeal Deadlines

In addition, I want to make you aware that the government has issued a regulation under the *Emergency Measures and Civil Protection Act* which suspends the application of limitation periods and related deadlines under provincial legislation for the duration of the current emergency period. As a result, the deadlines for submitting Requests for Reconsideration (RfRs) to MPAC and appeals to the Assessment Review Board (ARB) will be extended until after the emergency declaration is lifted.

Information on the deadline extension for RfRs is posted on MPAC's website. Property owners who have questions regarding how the deadline extension may apply to the circumstances of their specific RfR or appeal should contact MPAC or the ARB.

Additional Support for Municipalities

As noted in the Minister of Finance's letter to your Head of Council, as we work with our municipal partners to help stop the spread of COVID-19, the government is providing nearly \$250 million of direct support that will assist municipalities in their efforts.

As the COVID-19 outbreak continues to evolve, we will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

A handwritten signature in black ink, appearing to read 'AD', with a large, sweeping flourish extending to the right.

Allan Doheny
Assistant Deputy Minister

c: Greg Orencsak, Deputy Minister, Ministry of Finance
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: April 7, 2020
Subject: FCC AgriSpirit Fund Application
Attachments: None

Mayor and Council:

The Splash Pad Committee has identified a funding opportunity that they plan to apply for with Farm Credit Canada. This grant is the FCC AgriSpirit Fund and provides funds for the development of municipal recreation facilities like the Rotary Splash Pad.

As per By-law No. 2017-100 being a by-law enter into a Strategic Alliance Agreement with the Rotary Club of Temiskaming Shores and Area for the development of a permanent Splash Pad Park in the City of Temiskaming Shores, the municipality may seek funding opportunities on behalf of the partnership for the project.

Staff is recommending that the Council for the City of Temiskaming Shores approve the submission of a funding application to the FCC AgriSpirit Fund.

Prepared by: _____ Reviewed and submitted for
Council's consideration by:

“Original signed by”

“Original signed by”

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: April 7, 2020
Subject: Cobalt-Haileybury Curling Club – Frog’s Breath Application
Attachments: Letter of Request

Mayor and Council:

The municipality received an email from the Cobalt-Haileybury Curling Club requesting the municipality sponsor their funding application to the Frog’s Breath Foundation in the amount of \$50,000 to assist in purchasing a replacement chiller for their ice plant.

As per the municipal Charitable Sponsorship Policy, staff has assessed the request and recommends that:

Council for the City of Temiskaming Shores approve the request from the Haileybury Curling Club requesting the municipality sponsor their funding application to the Frog’s Breath Foundation in the amount of \$50,000 to assist in purchasing a replacement chiller.

Prepared by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: April 7, 2020
Subject: 2020 Recreation Department Fee Increase

Mayor and Council:

As part of the City of Temiskaming Shores' 2020 Municipal Budget, fees for the Recreation Department were approved to increase 5% from 2019-2020 rates.

This rate increase was scheduled to be brought forward to council with an implementation date of May 1, 2020.

In light of the current situation surrounding the closure of municipal facilities due to the COVID-19 pandemic, staff would like clear direction to either continue with this proposed increase and timeline or to bring forward alternate plans.

There is concern that a 5% fee increase during our facility closures would be difficult for our users and user groups to manage.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2020-026

Being a by-law to authorize the entering into a Lease Agreement with the Haileybury Family Health Team for the rental of space at the Haileybury Medical Centre

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report CS-008-2020 at the April 7, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a one (1) year lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre based on a rental increase of 2.0% for 2020 (\$22.59/ft²) in accordance with the Consumer Price Index for consideration at the April 7, 2020 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space (**Room 215**) at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule "A"** and forming part of this by-law;
2. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space (**Rooms 221**) at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule "B"** and forming part of this by-law;
3. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space (**Room 236**) at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule "C"** and forming part of this by-law;
4. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space (**Room 238**) at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule "D"** and forming part of this by-law;
5. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space (**Room 239**) at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule "E"** and forming part of this by-law;

6. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space **(Room 240)** at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule “F”** and forming part of this by-law;
7. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space **(Room 242)** at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule “G”** and forming part of this by-law;
8. That the Mayor and Clerk be authorized to enter into an Agreement with the Haileybury Family Health Team for the rental of space **(Room 250)** at the Haileybury Medical Centre, a copy of which is attached hereto as **Schedule “H”** and forming part of this by-law;
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 7th day of April, 2020.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule "A" to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 215)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **84 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum **\$158.13** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in Appendix 01 attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule “B” to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 221)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **272 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

TOGETHER with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$512.04** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule “C” to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 236)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
POJ 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **144 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$271.08** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Tenant

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule “D” to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 238)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **96 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April 1 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$180.72** per month HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule "E" to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 239)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **84 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$158.13** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule "F" to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 240)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **456 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$858.42** per month HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule “G” to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 242)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **240 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$451.80** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Schedule "H" to By-law No. 2020-026

Dated this 7th day of April, 2020

Lease Agreement

- between -

The Corporation of the City of Temiskaming Shores

- and -

The Haileybury Family Health Team

(ROOM 250)

LEASE

Administered by:
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 7th day of April, 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

The Haileybury Family Health Team
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the upper level in the Landlord's Building containing a rentable area of **88 ft²** located at 95 Meridian Avenue, Haileybury, Ontario being hereinafter called the "premises".

Ingress and Egress

Together with the right of ingress and egress for the Tenant's employees, servants and agents, customers, patients and invitees, and the use of elevators, entrances, lobbies, hallways, stairways, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. Term

To hold the premises for a term commencing on the **1st day of April, 2020** and ending on the **31st day of March, 2021**.

3. Rent

And paying therefore, to the Landlord, subject to the provisions of this Lease, the sum of **\$165.66** per month plus HST. Rent is payable to the City of Temiskaming Shores and due on the first day following the last day of each quarter during the term hereof.

And the parties hereto covenant and agree to the General Covenants as detailed in **Appendix 01** attached hereto and forming part of this agreement.

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, sealed, and delivered, in the presence of;

City of Temiskaming Shores – Landlord

Party of the First Part

Date

Mayor – Carman Kidd

Date

Clerk – David B. Treen

The Haileybury Family Health Team – Tenant

Party of the Second Part

Date

Deborah Kersley

Date

Witness
Name: _____

Appendix 01 General Covenants

1. Tenant's Covenants

The Tenant covenants with the Landlord:

- a) **Rent** - to pay rent;
- b) **Telephone** - to pay when due the cost of the telephone and intercom services supplied to the premises;
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building or operating the elevators, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, elevators, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add a health team member to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;

- g) **Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- h) **Exhibiting premises** - to permit the Landlord or its agents to exhibit the premises to prospective Tenants between the hours of 9:00p.m. and 11:00p.m. during the last month of the term;
- i) **Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Landlord and obtaining the Landlord's prior written consent (in each instance); such work shall if the Landlord so elects, be performed by employees of or contractors designated by the Landlord; in the absence of such election, such work may be performed with the Landlord's consent in writing (given prior to letting of contract) by contractors engaged by the Tenant but in each case only under written contract approved in writing by the Landlord and subject to all conditions which the Landlord may impose; the Tenant shall submit to the Landlord or the Tenant's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Landlord that certain medical equipment is to be installed, including wall mounted byfercator, otoscope and blood pressure apparatus to be placed at convenient places as designated by the Tenant;
- j) **Name of building** - not to refer to the building by any other name other than that designated from time to time by the Landlord nor use the name of the building for any purpose except as the business address of the Tenant;
- k) **Termination by Tenant** – Notwithstanding any unexpired term of this agreement, in the event that the Tenant is not otherwise in default of the terms of this lease, he shall be entitled to terminate this lease upon giving 60 days written notice to the Landlord and upon payment to the Landlord of a penalty equal to three months rental and they must have the property vacated by the final day of their 60 days notice.
- l) **Monthly tenancy** – If upon the termination of this lease or any extension thereof the Landlord permits the Tenant to remain in possession of the Lands and Building and accepts rent, a tenancy from year to year is not created by implication of law and the Tenant is deemed to be a monthly tenant only, subject to all the terms and conditions of this lease except as to duration.
- m) **Insurance** - The tenant shall maintain adequate insurance coverage on its equipment, supplies, inventory and the Tenant's fixtures and all other property belonging to it. The Tenant agrees to not carry on or permit to be carried on any business in the Building which may make void or voidable any insurance held by the Landlord or other occupants of the Building.

The tenant will keep in force a full policy of public liability insurance with respect to the business operated by the Tenant in the Leased Premises. The policy shall name the Landlord and Tenant as insured and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Landlord 10 days written notice. A certificate of such insurance shall be delivered to the Landlord prior to the commencement of the term and, so far as renewals are concerned, thirty days prior to the expiry of any such policy.

2. Landlord's covenants

The Landlord covenants with the Tenant;

- a) **Quiet enjoyment** - for the quiet enjoyment;
- b) **Taxes** – to pay all taxes and rates levied against the premises or to the Landlord on account thereof;
- c) **Access** - to permit the Tenant, its employees, and all persons lawfully requiring communication with them to have the use at all reasonable times in common with other of the main entrance and the stairways and corridors of the building leading to the premises;
- d) **Air conditioning** - to install and operate air conditioning units to air condition the premises at the expense of the Landlord;
- e) **Electricity and water** - to pay for the electricity and water supplied to the premises;
- f) **Janitor service** - to cause, when reasonably necessary, given the professional nature of the Tenant's use of the premises, (from time to time) the floors and windows of the premises to be vacuumed, swept and cleaned and the desks, tables and other furniture of the Tenant to be dusted, but (with the exception of the obligation to cause the work to be done) the Landlord shall not be responsible for any act or omission or commission on the part of the person or persons employed to perform such work, provided vacuuming, sweeping and dusting is done daily five days of the week;
- g) **Heat** - to heat the premises;
- h) **Plug-ins** - to provide outside plug-in service for not less than 18 cars in the staff parking area adjacent the premises;
- i) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise;
- j) **Notice** – the Landlord can terminate the lease upon giving 60 days written notice in accordance with the provisions stated in the Tenant Protection Act; and
- k) **Insurance** - The Landlord shall maintain adequate fire and other perils insurance coverage on the Leased premises and its fixtures for the full value thereof and shall

maintain such insurance throughout the term of this Lease and any renewal thereof. Such policy shall contain a waiver of subrogation as against the Tenant and its employees and officers.

3. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Tenant may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Tenant's fixtures in or upon the premises, whether placed there by the Tenant or by the Landlord, shall be the Landlord's property without compensation therefore to the Tenant and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Landlord, instead of re-building or making the premises fit for the purpose of the Tenant, may at its option terminate this lease on giving to the Tenant within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Tenant is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Tenant shall immediately deliver up possession of the premises to the Landlord;
- c) **Damage to property** - The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to the employees of the Tenant or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Landlord or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Tenant;
- d) **Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Landlord shall be unable to fulfil, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfil such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Landlord shall be relieved from the fulfilment of such obligation and the Tenant shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;

- e) **Default of Tenant** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Tenant to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Landlord shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) **Bankruptcy of Tenant** - In case without the written consent of the Landlord the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Tenant or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Tenant shall at any time be seized in execution or attachment by any creditor of the Tenant or if the Tenant shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Tenant is a company any order shall be made for the winding up of the Tenant), then in any such case this lease shall at the option of the Landlord cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Landlord may re- enter and take possession of the premises as though the Tenant or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;
- g) **Distress** - The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Tenant on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) **Right of re-entry** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord in addition to all other rights may do so as the agent of the Tenant, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Tenant, and receive the rent therefore, and as agent of the Tenant may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Tenant shall be liable to the landlord for any deficiency;
- i) **Right of termination** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Tenant is liable under this lease shall be computed, apportioned and paid in full

to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the Landlord, and the Landlord may re-enter and take possession of the premises;

- j) **Non-waiver** - Any condoning, excusing or overlooking by the Landlord of any default, breach or non-observance by the Tenant at any time in respect of any covenant, provision or condition herein contained shall not operate as a waiver of the Landlord's rights hereunder in respect of any subsequent default, breach or non-observance, and shall not defeat or affect in any way the rights of the Landlord herein in respect to any default, breach or non-observance by the Landlord, mutatis mutandis.
- k) **Overholding** - If the Tenant shall continue to occupy the premises after the expiration of this lease with or without the consent of the Landlord, and without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy.
- l) **Arbitration** - Any dispute between the parties hereto arising out of the provision of this lease shall be referred to the arbitration of three persons, one to be appointed by each of the parties hereto and the third to be chosen by the two so appointed. If either of the parties fails to appoint an arbitrator for 15 days after the one party has appointed an arbitrator and has notified the other party in writing of the appointment and of the matter in dispute to be dealt with, the decision of the arbitrator appointed by the first of such parties shall be final and binding on both of the parties hereto. If the two arbitrators appointed by the parties hereto fail to agree upon a third arbitrator for 15 days after the appointment of the second arbitrator, either party hereto may apply on 15 days' notice (written) giving the order to a Judge of the District Court of the District of Timiskaming as a persona designate to appoint such third arbitrator. The said Judge, upon proof of such failure of appointment and of the giving of such notice, may forthwith appoint an arbitrator to act as such third arbitrator. If any arbitrator refuses to act or is incapable of acting or dies, a substitute for him may be appointed in the manner herein before provided. The decision of the three arbitrators so appointed, or a majority of them, shall be final and binding upon the parties hereto. All costs and expenses of any such arbitration shall be borne by the parties hereto equally;
- m) **Subordination** - This lease and everything herein contained shall be postponed to any charge or charges now or from time to time hereafter created by the Landlord in respect of the premises by way of institutional mortgage or mortgages and to any extension, renewal, modification, consolidation or replacement thereof, and the Tenant covenants that it will promptly at any time during the term hereof as required by the Landlord give all such further assurances to this provision as may be reasonably required to evidence and effectuate this postponement of its rights and privileges hereunder to the holders of any such charge or charges. The Tenant further covenants on demand at any time to execute and deliver to the Landlord at the Landlord's expense any and all instruments which may be necessary or proper to subordinate this lease and the Tenant's rights hereunder to the lien or liens of any

such extension, renewal, modification, consolidation, replacement or new mortgage or mortgages, and the Tenant hereby irrevocably constitutes and appoints the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for and on behalf of the Tenant and any assumption of this lease by any assignee of the Tenant named herein shall in itself include this provision so that the assignee assuming this lease does thereby irrevocably constitute and appoint the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for or on behalf of the said assignee;

- n) **Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Landlord, to it, at P.O. Box 2050, Haileybury, Ontario, P0J 1K0 and in the case of notice to the Tenant, to P.O. Box 2010, Haileybury, Ontario, P0J 1K0. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.

4. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

5. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Tenant or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

The Corporation of the City of Temiskaming Shores

By-law No. 2020-037

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on April 7, 2020

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **April 7, 2020** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 7th day of April, 2020.

Mayor – Carman Kidd

Clerk – David B. Treen