



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, August 11, 2020 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive (Live-Streamed)

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – July 14, 2020; and
- b) Special meeting of Council – July 20, 2020.

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Asset Management Plan – Jeremie Latour, Engineering Technologist

10. **Communications**

- a) Angela Litrenta, A/Director Safety Program Development Branch Ministry of Transportation

Re: Off-Road Vehicle Changes - 2020-07-10

Reference: Received for Information

- b) Mayor Robert Wilhelm - Township of Perth South

Re: Farm Property Class Tax Rate Program, 2020-07-10

Reference: Received for Information

- c) Mary Medeiros, City Clerk – City of Oshawa

Re: COVID-19 Funding, 2020-07-14

Reference: Received for Information

- d) Robert Baker, Management Forester - Ministry of Natural resources and Forestry

Re: Application of Herbicides Temagami Management Unit, 2020-07-15

Reference: Received for Information

e) Honourable Steve Clark, Minister of Municipal Affairs and Housing

Re: COVID-19 Economic Recovery Act, 2020, 2020-07-16

Reference: Received for Information

f) Judy Smith, Director of Governance - Municipality of Chatham-Kent

Re: Support - Emancipation Day Resolution, 2020-07-21

Reference: Received for Information

g) Krista Hulshof, Vice President of Ontario Barn Preservation

Re: Conserving Barns of Cultural Heritage Significance in Ontario, 20-07-21

Reference: Received for Information

h) Kathy Horgan, Manager, Local Government and Housing - Ministry of Municipal Affairs and Housing

Re: Bill 197 Guidance Materials for Electronic Meetings and Council Proxies, 2020-07-22

Reference: Received for Information.

i) Richard Stubbings, Assistant Deputy Minister - Ministry of the Solicitor General

Re: Proclamation of the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*, 2020-07-24

Reference: Received for Information

- j) Robyn Dewar, Ontario Learning Recruitment Officer – Contact North
Re: Initiatives for Education and Job Training during COVID-19, 2020-07-28

Reference: Received for Information

- k) Linda and Jeff St-Cyr - South Temiskaming Active Travel Organization

Re: Memorial Bike Display, 2020-08-05

Reference: Motion to be presented under New Business

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. k) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board held on May 20, 2020; and
- b) Minutes of the New Liskeard Business Improvement Area (BIA) Board of Management meeting held on June 17, 2020.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Corporate Services Committee meeting, held on July 8, 2020.

13. Reports by Members of Council

14. **Notice of Motions**

15. New Business

a) STATO Request – Memorial near the intersection of Lakeshore Road North and Beach Boulevard

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of a letter from the South Temiskaming Active Travel Organization, dated August 5, 2020; and

That Council supports the installation of a seasonal monument in memory of Mr. Jeff Splinter and Mr. Garnett Johnson on the STATO Trail near the intersection of Lakeshore Road North and Beach Boulevard.

b) January to July 2020 Year-to-Date Capital Financial Report

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt the January to July 2020 Year-to-Date Capital Financial Report for information purposes.

c) Memo No. 014-2020-CS – Clerk Designation – Civil Marriage Solemnizations – Kelly Conlin

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 014-2020-CS; and

That Council hereby approves the Clerk's delegation of authority to Kelly Conlin for the provision of civil marriage solemnization services in the Province of Ontario.

d) Administrative Report No. CS-027-2020 – Zoning By-law Amendment - Waterfront Properties & Pools in Various Zones

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-027-2020; and

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit swimming pools in water yards; and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the August 11, 2020 Regular Council Meeting.

e) Administrative Report No. CS-029-2020 – Municipal Insurance Renewal

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-029-2020; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$480,429.20 plus applicable taxes for consideration at the August 11th, 2020 Regular Council Meeting.

f) Administrative Report No. CS-031-2020 – Land Disposition – Haileybury and New Liskeard Library Buildings

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-031-2020; and

That Council authorizes staff to continue with the disposition of the New Liskeard Public Library and the Haileybury Public Library in accordance with Land Disposition By-law No. 2015-160; and

That Council directs staff to prepare two Request for Tenders (RFT) for the disposition of the former New Liskeard Library building located at 50 Whitewood Avenue, and the former Haileybury Library building located at 545 Lakeshore Road.

g) Administrative Report No. CS-032-2020 – Land Disposal – 673 Browning Street

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-032-2020; and

That Council directs staff to prepare the necessary by-law to enter into an Offer of Purchase and Agreement between the City of Temiskaming Shores as Vendor and Tricia Anderson as Purchaser for 673 Browning Street (BUCKE CON 4 PT LT 11 PCL 23001SST) in the amount of \$6,823.99, plus taxes (if applicable), and all associated costs (legal, registration, administration, etc.) in accordance with By-law No. 2015-160 for consideration at the August 11, 2020 Regular Council meeting.

h) Memo No. 003-2020-PPP - Permission to Discharge Consumer Fireworks

Draft Motion

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 003-2020-PPP; and

That Council approves Mrs. Aquino's request for the proposed consumer fireworks display on Saturday, August 15th, 2020, with the following conditions:

1. That there is no Restricted Fire Zone or Municipal Fire Ban in place,
2. That weather conditions at the time of the event are favorable with calm winds, and
3. That the display be completed by no later than 11:00 p.m.

i) Administrative Report No. PPP-008-2020 - Appointment of Volunteer Firefighters

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-008-2020; and

That Council hereby appoints Bradley Hearn and Gideon Lundholm as a Volunteer Firefighters to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

j) Memo No. 016-2020-PW - Temporary Road Closure – Unmaintained McGowan Road

Draft Motion

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 016-2020-PW; and

That Council directs staff to prepare the necessary by-law to temporarily close a portion of the unmaintained McGowan Road, for consideration at the August 11, 2020 Regular Council meeting.

k) Administrative Report No. PW-022-2020 – Tender Award Supply, Mix and Stockpile Winter Sand

Draft Motion

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Administrative Report No. PW-022-2020; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with A. Miron Topsoil Ltd. for the Supply, Mix and Stockpile of Winter Sand at unit process of \$7.63 per tonne, plus applicable taxes, for consideration at the August 11th, 2020 Regular Council meeting.

l) Jim Scott, Trace Studio - Recreation Master Plan Presentation

m) Memo No. 009-2020-RS – Recreation Master Plan

Draft Motion

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 009-2020-RS;

That Council directs staff to prepare the necessary by-law to adopt First and Second Reading of the Recreation Master Plan for consideration at the August 11, 2020 Regular Council meeting; and

Further that Council directs staff to complete the final public consultation of the Recreation Master plan for a period of six (6) weeks, and return the plan for Third and Final reading at the September 15, 2020 Regular Council meeting.

n) Memo No. 010-2020-RS – Pool and Fitness Centre Fees – COVID-19

Draft Motion

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 010-2020-RS; and

That Council approves a temporary private/ semi-private swim lesson fee for the remainder of 2020 to account for a new operational structure during COVID-19, as follows:

1. Private/semi-private swim lessons: \$25 per lesson for the first participant, an additional \$15 per lesson for each additional participant, up to a maximum of 4 participants. Fees will be subject to HST and the Non-Resident User Fee when applicable.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2020-081 Being a by-law to appoint Steve Langford as Fire Chief for the City of Temiskaming Shores.

By-law No. 2020-082 Being a by-law to repeal By-law No. 2011-032 (Appointment of the Director of Public Works for the City of Temiskaming Shores)

By-law No. 2020-083 Being a by-law to amend Comprehensive Zoning By-law No. 2017-154 to permit swimming pools in water yards

By-law No. 2020-084 Being a by-law to enter into an agreement to provide Municipal Insurance and Risk Management Services with

BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd.

By-law No. 2020-085 Being a by-law to authorize the Sale of Land to Tricia Anderson - 673 Browning Street (BUCKE CON 4 PT LT 11 PCL 23001SST)

By-law No. 2020-086 Being a by-law to temporarily close a portion of McGowan Road

By-law No. 2020-087 Being a by-law to enter into an agreement with A. Miron Topsoil Ltd. for the Supply, Mixing and Stockpiling of Winter Sand

By-law No. 2020-088 Being a by-law to adopt a Recreation Master Plan for the City of Temiskaming Shores

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2020-081;
By-law No. 2020-082;
By-law No. 2020-083;
By-law No. 2020-084;
By-law No. 2020-085;
By-law No. 2020-086; and
By-law No. 2020-087;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Clerk's Note: By-law 2020-88 to receive First & Second Reading only at this time.

17. Schedule of Council Meetings

- a) Regular – Tuesday, September 1, 2020 at 6:00 p.m.
- b) Regular – Tuesday, September 15, 2020 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2020-089 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on July 20, 2020, and for its Regular meeting held on August 11, 2020 be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2020-089 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.

Mayor- Carman Kidd

Clerk - Logan Belanger



**The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, July 14, 2020 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive (Live-Streamed)**

Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
Logan Belanger, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Doug Walsh, Director of Public Works
Mathew Bahm, Director of Recreation
James Franks, Economic Development Officer
Tim Uttley, Fire Chief
Brad Hearn, IT Administrator

Regrets: Councillor Patricia Hewitt

Members of the Public: Jim Scott, Trace Studio

3. Review of Revisions or Deletions to Agenda

Addition:

Under Section 9 – Presentations / Delegations add:

Item 9 b) Retirement Presentations

4. Approval of Agenda

Resolution No. 2020-361

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that City Council approves the agenda as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Councillor Jesse Foley declared a Conflict of Pecuniary Interest on **Section 16 - By-laws, specifically By-Law No. 2020-070 Organizational Chart, and By-law No. 2020-071 Appointment of Deputy Clerk**, as both his father and sister are employees of the City of Temiskaming Shores.

6. Review and adoption of Council Minutes

Resolution No. 2020-362

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – June 16, 2020.

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

- a) Potential Disposition of Land

Applicant: Peter and Tammy Huard

Property: Bond Street

Purpose: The applicant owns property adjacent to Bond Street, and is interested in acquiring the subject property to have contiguous property ownership to construct a residential dwelling.

Mayor Kidd outlined that the purpose of this public meeting is to present to Council and the public details related to proposed disposition of land, being a portion of Bond Street.

The meeting also allows the public to provide comments on the proposed disposition prior to Council making a decision.

Mayor Kidd declared that this to be an open public meeting and requested the Clerk, Logan Belanger to outline the details of the proposed disposition.

Municipal Clerk Logan Belanger, utilizing PowerPoint, outlined the background related to the proposed disposition, and the subject property/ immediate area was illustrated using an aerial photograph. Two comments were received prior to the public meeting: 1) the Ontario Northland Railway had no objection to the proposal as the City had previously established setbacks from the rail corridor; and 2) Mr. Yves Renson outlined that he did not object to the proposed sale; however, questioned the travelled portion of Edward Street, as the road appears to cross private property. Staff recommended seeking clarification from legal counsel prior to proceeding with the land sale.

Notice of the public meeting was provided via the Community Bulletin in accordance with the City's disposition of land By-law No. 2015-160, as well as on the City's website.

Mayor Kidd stated that if there are any members of the public wanting to speak to this issue to input their comments into the chat box. The Director of Corporate Services indicated no comments were received.

Mayor Kidd inquired if there were any comments from members of Council, and no comments were received.

Mayor Kidd declared that this public meeting is closed, and Council will give due consideration to the application.

b) Zoning By-law Amendment (ZBA-2020-01)

Applicant: The City of Temiskaming Shores

Purpose: The purpose of the application is to amend the Zoning By-law to permit the erection of a swimming pool in the water yard (i.e. between the high-water mark of a waterbody and a building). Section 4.1.8 of the Zoning By-Law currently restricts the location of swimming pools to only the side or rear yard (i.e. street side for waterfront properties). The amendment will prohibit pools to be located in a Flood Hazard Constraint Overlay (F).

Mayor Kidd outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendment and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Clerk, Logan Belanger to outline the details of the application.

Municipal Clerk Logan Belanger, utilizing PowerPoint, outlined the background, purpose, and planning analysis related to the zoning by-law amendment. Prior to the public meeting, no comments were received.

Notice of the public meeting was provided via the Community Bulletin in accordance with the statutory notice requirements of the Planning Act.

Mayor Kidd stated that if there are any members of the public wanting to speak to this issue to input their comments into the chat box. The Director of Corporate Services indicated no comments were received.

Mayor Kidd inquired if there were any comments from members of Council. Councillor Whalen inquired if the application was a result of housekeeping, and if every applicable waterfront lot has a highwater mark associated with it. The Director of Corporate Services Shelly Zubyc, commented that the City received an inquiry from a resident who wishes to construct a pool in the front yard of a waterfront property, and staff recommended an amendment to the by-law to permit pools on any City waterfront property, providing all other conditions can be met. City Manager Christopher Oslund, stated that setbacks would be in accordance with the established highwater mark, identified on the flood mapping overlay.

Mayor Kidd declared that this public meeting is closed, and Council will give due consideration to the application.

8. Question and Answer Period

None.

9. Presentations / Delegations

a) Recreation Master Plan Presentation

Jim Scott, Landscape Architect, Planner, Urban Designer, with Trace Studio, utilizing PowerPoint, presented the preliminary draft Recreation Master Plan, Report No. 1. The Plan was developed to rationalize the network of indoor and

outdoor facilities and activities that meet the City of Temiskaming Shores present and future recreational needs. The presentation included an overview of the platform development, community consultation, digital consultation, network development and the master plan creation. The statistics and demographics for the City were reviewed, as well as facility/population ratios which demonstrated how the City compared to other northern city centers with similar demographic and cultural positions (i.e. Sudbury, North Bay and Timmins).

Mr. Scott discussed the City's recreational amenities, such as the rinks (ice and curling), community halls, parks, the fitness centre, marinas and running tracks, and noted that although the City's population is 9,920, Temiskaming Shores is delivering services to 17,500 people within the surrounding region. Mr. Scott discussed that all of the facilities and assets within the facilities were reviewed, and commented that the City is very well positioned; however, going forward, it will be important that the amenities align with future use.

Mr. Scott discussed neighbourhood, community and regional parks, and their services offered throughout the City. The STATO trail was also discussed; through the consultation process, it was determined that future consideration for the expansion of the trail system was desired, to pick-up greenway corridors that function for recreation and as a method of connectivity between all the major regional parks. This proposed project would be initiated through active transportation planning, to create one cohesive series of products connected by a human friendly network. In addition, consideration for the construction of an economic development and trail piece creating a connection across the river from Riverside Place, thus establishing a signature/ marketing icon for the area. A bridge could be seen as the center of the City, which extends the notion of New Liskeard as the activity center, Haileybury as the lifestyle center, and Dymond as the transitional community of growth.

Lastly, the implementation program for the Master Plan was discussed, consisting of four components focusing on recreational projects surrounding the lifestyle and activity in the community, as well as supporting economic development:

1. Administrative Actions - updating economic development plans, achieving the mandate, informing regional leadership, and creating an active transportation plan;
2. Sustainable Program Supports - exploring reciprocal agreements with school districts, creating an integrated booking system, ensuring volunteer sustainability for the delivery of programs, and hosting a bi-annual sport and recreation expo to register for programs (i.e. a shopping mall of recreational activities);
3. Special Master Planning Projects (to occur over a 10-year period) - looking at a regional multi-use facility to service the region over the next 50 years; and reviewing the waterfront, riverside place and downtown Haileybury lands for new opportunity and connectivity; and

4. Network Upgrades - investing in neighbourhood parks at the same rate as capital and operational investments, moving community parks forward with reciprocal agreements and some investment, and beginning to enhance regional parks.

Mr. Scott thanked the residents, the committee and City staff for their participation and contributions to the plan, and offered his thanks to Mayor and Council for taking the initiative to undertake this project. The plan was carefully organized to be executed over a 10-year period, and is not intended to go beyond current levels of investment, unless regional development occurs that brings in more tax revenue, or through regional agreements that modify how the City approaches facilities.

Councillor Whalen inquired, as we become more active with cycling and walking, does the City focus on neighbourhood parks or community parks? Mr. Scott commented that neighbourhood parks are meant to be close to residents' front doors, to provide social and recreational opportunities. For more active neighbourhood use, move to a community park structure; although, both have importance. Councillor Whalen commented that the City has 20 parks and no current dog parks, and asked if there are opportunities? Mr. Scott stated that two parks were identified for possible conversion into dog parks; one in Haileybury, and one in New Liskeard.

Councillor Laferriere thanked Mr. Scott for his presentation and for the roadmap; he is supportive of a regional facility approach, but noted that there could be a challenge for getting everyone onboard. The City has become a regional hub for delivering services; however, questioned how the City would continue to pay for these services with a declining population.

City Manager, Christopher Oslund outlined the timelines for the Recreation Master Plan. The draft report will be circulated to Council for review and comment; following which, the final draft will be presented to Council at the August 11, 2020 regular meeting for first and second reading. The report would return to the user groups, and to the public to ensure continued engagement. It is anticipated that the plan will be returned to Council at the September 15th, 2020 regular meeting for third and final reading.

Mayor Kidd thanked Mr. Scott for his presentation and for his work.

b) Retirement Presentations

Mayor Kidd congratulated Mr. Tim Uttley, Fire Chief, on his upcoming retirement on September 2, 2020, following a 30-year career with the City of Temiskaming Shores and the Former Town of Haileybury. Mr. Uttley spent the past 12.5 years as Fire Chief, appointed on October 23, 2007. Prior to this appointment, Tim served as Fire Prevention Officer, Training Officer, Chief Building Official/ By-law Enforcement Officer, Municipal Health and Safety Officer, Community Emergency Management Coordinator, General Welfare Administrator and Full-Time

Firefighter. Mayor Kidd thanked Mr. Uttley for his service and extended best wishes for a great retirement.

Mr. Tim Uttley stated that it has been an honour to serve his community, and he is extremely proud of the dedication of the volunteer firefighters. Mr. Uttley thanked Council for their support, and for those who helped him throughout his career. Mr. Uttley also thanked Mayor and Council for their continued support of the volunteer firefighters, and for providing the tools needed to support the community.

Mayor Kidd congratulated Mr. Doug Walsh, Director of Public Works, on his upcoming retirement on August 31, 2020, following a 17-year career with the City of Temiskaming Shores. Mr. Walsh spent the past 9 years as Director of the Public Works Department, appointed on April 4, 2011; and prior to, was Director of Public Works with the Former Town of Haileybury from 1995 to 2003. Mr. Walsh has vast experience having worked for the Ministry of the Environment and the Ministry of Labour as well. Mayor Kidd thanked Mr. Walsh for his service and extended best wishes for an enjoyable retirement.

Mr. Doug Walsh stated that it was an honour to serve as Director of Public Works, and for working on various projects over the past 9 years. Having spent over 26 years in public service, Mr. Walsh is looking forward his volunteer positions in retirement. Mr. Walsh wished Mayor Council best of luck in future deliberations through the balance of their term, and expressed his thanks for the opportunity to serve the residents of the City of Temiskaming Shores.

10. Communications

- a) Timiskaming Health Unit Media Release

Re: Timiskaming Part of Stage Two Reopening, 2020-06-12

Reference: Received for Information

- b) AMO Policy Update

Re: Readiness Toolkit, Resumption of Planning Timelines and Masks, 2020-06-16

Reference: Received for Information

- c) Tara Warder, Deputy Clerk – Grey County
Re: Support – Broadband Infrastructure Improvement & Access, 2020-06-16
Reference: Received for Information

- d) AMO Policy Update
Re: Stage 2, Emergency Declaration Extension, Water Bottling Consultation, 2020-06-22
Reference: Received for Information

- e) Kelly Conlin, Board Secretary, Temiskaming Shores Police Service Board
Re: Review of By-law No. 2009-023 (ATV By-law), 2020-06-23
Reference: Received for Information and directed to Protection to Persons and Property Committee & Public Works Committee

- f) Jennifer Charkavi, Deputy Clerk - Town of Renfrew
Re: Support – Economic Development and the Investing in Canada Infrastructure Program Grant Applications, 2020-06-24
Reference: Received for Information

- g) AMO Policy Update
Re: Provincial Emergency Extended and Tribunals Ontario, 2020-06-24
Reference: Received for Information

- h) Dianne Gould-Brown, City Clerk – City of Sarnia
Re: Support – Long-Term Care Home Improvements, 2020-06-24
Reference: Received for Information

i) AMO Policy Update

Re: Report of the Secretary Treasurer on Nominations to the 2020-2022 AMO Board of Directors, 2020-06-26

Reference: Received for Information

j) AMO Policy Update

Re: Emergency Orders Extension and Towing Industry Oversight, 2020-06-29

Reference: Received for Information

k) Jennifer Astrologo, Director of Corporate Services/ Clerk – Town of Kingsville

Re: Support – Rent Assistance Program, 2020-06-29

Reference: Received for Information

l) AMO Policy Update

Re: Appeal for Immediate Financial Assistance Social Services Relief Funding, Standing Committee to Consider Municipal COVID-19 Impacts and Connecting Links, 2020-07-02

Reference: Received for Information

m) Courtenay Hoytfox, Deputy Clerk, Township of Puslinch

Re: Support - Assessment System for All Aggregate Resource Properties, July 3, 2020

Reference: Received for Information

n) Government of Ontario, Office of the Premier

Re: Ontario Supporting Restaurants as Province Safely Reopens, July 3, 2020

Reference: Received for Information

o) AMO Update

Re: United Call for Emergency Municipal Financial Relief and New provincial growth, renewal and economic recovery plan, July 6, 2020

Reference: Received for Information

p) AMO Policy Update

Re: Provincial Legislation Re: Emergency Orders, July 7, 2020

Reference: Received for Information

q) AMO Policy Update

Re: Federal Economic Statement and Initial Analysis of Ontario Omnibus COVID-19 Recovery Legislation, July 8, 2020

Reference: Received for Information

r) The Honourable Steve Clark, Minister of Municipal Affairs and Housing

Re: COVID-19 Economic Recovery Act, July 8, 2020

Reference: Received for Information

Resolution No. 2020-363

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. r) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2020-364

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Police Services Board meeting held on January 13, 2020;
- b) Minutes of the Temiskaming Shores Police Services Board meeting held on June 22, 2020; and
- c) Minutes of the Temiskaming Transit Committee meeting held on May 22, 2020.

Carried

12. Committees of Council – Internal Departments

Resolution No. 2020-365

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Public Works Committee meeting, held on May 27, 2020; and
- b) Minutes of the Corporate Services Committee meeting, held on June 10, 2020.

Carried

13. Reports by Members of Council

Councillor McArthur provided an update on the reopening of recreational facilities for modified use through Ontario's reopening plan, as the City will be moving into Stage 3 of the plan this Friday.

Councillor McArthur provided an update on Transit and operations during COVID-19.

Councillor McArthur reviewed a letter to the Chamber of Commerce from the Acting Medical Officer of Health in the Timiskaming District, regarding an upcoming mandatory masking policy.

Councillor Whalen encouraged everyone to view the new library location as the exterior was completed in hardscape, which assists with ongoing maintenance costs. Councillor Whalen also discussed ATV use and speeding on City roads, which requires additional enforcement and action to ensure the safety of residents.

Mayor Kidd commented that Mr. Harold Cameron from the Earleton-Timiskaming Regional Airport, will be retiring at the end of July 2020, and thanked Mr. Cameron for his 12 years of service.

14. Notice of Motions

None.

15. New Business

a) Support – City of Brantford – Essential Workers Day

Resolution No. 2020-366

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Whereas Council for the City of Brantford discussed the declaration of an Essential Workers Day at their May 26, 2020 regular meeting; and

Whereas the Province of Ontario enacted a Declaration of Emergency on March 17, 2020 in response to the COVID-19 Worldwide Pandemic; and

Whereas during the state of emergency certain services have been deemed essential services by the Government of Ontario; and

Whereas citizens are asked to isolate at home to reduce the spread of COVID-19 as essential workers continue to work and provide an essential service to their community; and

Whereas essential workers across the country are risking their lives; and

Whereas some essential workers have been stricken with illness, suffered trauma or injury, or lost their lives as a result of providing an essential service; and

Whereas without this dedicated workforce, essential services, including but not limited to, healthcare, police, fire, paramedics, military, social services, community services, food distribution, agriculture, postal and delivery services, education, security, transit, financial services, hospitality, commerce, manufacturing, construction, maintenance and repair, waste management, sanitation services, government, and administrative services would fail to function; and

Whereas our community owes a profound debt of gratitude to every single essential worker who ensured our community could continue to operate.

Now therefore, be it resolved that the Corporation of the City of Temiskaming Shores hereby supports the City of Brantford's resolution, by enacting as follows:

- a) That March 17 be proclaimed by the Council for The Corporation of the City of Temiskaming Shores to be Essential Workers Day in the City of Temiskaming Shores;
- b) That the Clerk be directed to provide a copy of this resolution to The Honourable Anthony Rota, M.P. Nipissing-Timiskaming, and John Vanthof, M.P.P. Timiskaming-Cochrane, to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic; and
- c) That a copy of this resolution be provided to AMO, FCM, and ROMA.

Carried

b) Memo No. 011-CS-2020 – Municipal Insurance Renewal

Resolution No. 2020-367

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 011-CS-2020 for information purposes.

Carried

c) Memo No. 012-2020-CS – Deeming By-Law – Niven Street South (Vacant Parcels)

Resolution No. 2020-368

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Whereas the owners of Parcel No. 20385 and 20386 would like to merge Lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense;

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem Lots 10 to 28 on Plan M-143NB, Parcels 20385 SST and 20386 SST to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the July 14, 2020 Regular Council meeting.

Carried

d) Memo No. 013-2020-CS – Second Quarter Economic Development Strategic Plan Key Activities Report

Resolution No. 2020-369

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council for the City of Temiskaming Shores hereby acknowledges receipt of the first and second quarter Economic Development Strategic Plan Key Activities Report for information purposes.

Carried

e) Administrative Report No. CS-028-2020 – Haileybury Family Health Team Lease of Haileybury Medical Centre

Resolution No. 2020-370

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-028-2020;

That Council directs staff to increase the rental rates for the use of office space by the Haileybury Family Health Team by 2% for 2020; and

That Council directs staff to prepare the necessary by-law to enter into a nine (9) month lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre, for consideration at the July 14, 2020 Regular Council meeting.

Carried

f) Administrative Report No. CS-030-2020 – Land Disposal – Part of Paget St. S. Hetu & R. Laferriere

Resolution No. 2020-371

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-030-2020; and

That Council directs staff to continue with the disposition of a portion of Paget St. (Dymond Street to Wabi River) in accordance with By-law No. 2016-160, by preparing the necessary by-laws to Stop and Close a portion of Highway (portion of Paget Street), and to enter into an Agreement of Purchase and Sale with Sharon Hetu & Roger Laferriere for municipal real property for consideration at the July 14, 2020 Regular Council meeting.

Carried

g) Administrative Report No. PPP-007-2020 - Appointment of Volunteer Captain

Resolution No. 2020-372

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-007-2020; and

That Council hereby appoints Garrett Hunting as Volunteer Captain to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

Carried

h) Memo No. 014-2020-PW – Encroachment Agreement – 367 Sutherland Way

Resolution No. 2020-373

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 014-2020-PW; and

That Council directs staff to prepare the necessary by-law to enter into an Encroachment with Skyline Real Estate Holdings Inc. at 367 Sutherland Way, to permit the construction of two (2) staircases; and

That the Encroachment Agreement be registered on title to the property at the owner's expense and shall bind any successors and assigns for a period of 20 years with an annual fee of \$50.00.

Carried

i) Memo No. 015-2020-PW – Consultant Services - Radley Hill Road / ONR Crossing Upgrades

Resolution No. 2020-374

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 015-2020-PW for information purposes.

Carried

j) Administrative Report No. PW-021-2020 – Contract Award Supply & Deliver HDPE Culvert Liner

Resolution No. 2020-375

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-021-2020; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with *ICONIX Waterworks* for the Supply and Delivery of a 2,100 mm diameter Culvert Liner in the amount of \$41,400.92, plus applicable taxes, for consideration at the July 14, 2020 Regular Council meeting.

Carried

k) Memo No. 008-2020-RS – Seniors Community Grant Program

Resolution No. 2020-376

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 008-2020-RS; and

That Council directs staff to prepare and submit a funding application to the Senior Community Grant Program, funded by the Province of Ontario.

Carried

I) Administrative Report No. RS-008-2020 – Arena Room Lease Agreements

Resolution No. 2020-377

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-008-2020; and

That Council approves the draft lease agreements included with Administrative Report No. RS-008-2020; and

That Council delegates authority to the Director of Recreation to execute lease agreements for rooms within the Don Shepherdson Memorial Arena and the Shelley Herbert-Shea Memorial Arena.

Carried

16. By-laws

Resolution No. 2020-378

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2020-070 Being a by-law to establish an Organizational Chart for the City of Temiskaming Shores

By-law No. 2020-071 Being a by-law to appoint Kelly Conlin as Deputy-Clerk for the City of Temiskaming Shores

be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-379

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2020-070;

By-law No. 2020-071; and

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

Resolution No. 2020-380

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that:

- By-law No. 2020-072 Being a by-law to appoint Julie Gregoire as Deputy-Treasurer for the City of Temiskaming Shores
- By-law No. 2020-073 Being a by-law to appoint Clayton Seymour as Weed Inspector for the City of Temiskaming Shores
- By-law No. 2020-074 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision Niven Street South Roll Nos. 54-18-030-012-002.05 and 54-18-030-012-002.04
- By-law No. 2020-075 Being a by-law to enter into a nine (9) month lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre
- By-law No. 2020-076 Being a by-law to Stop up and Close a Highway – a portion of Paget Street being Part 1 and Part 2 on Plan 54R-6153
- By-law No. 2020-077 Being a by-law to authorize the Sale of Land to Sharon Hetu & Roger Laferriere being Part 1 & 2 on Plan 54R-6153
- By-law No. 2020-078 Being a by-law to enter into an Encroachment Agreement with Skyline Real Estate Holdings Inc. Roll No. 54-18-030-004-031.61 (367 Sutherland Way)
- By-law No. 2020-079 Being a by-law to enter into an agreement with ICONIX Waterworks for the Supply and Delivery of 2100 mm Diameter HDPE Culvert Liner Pipe to the City of Temiskaming Shores

be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-381

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that:

By-law No. 2020-072;

By-law No. 2020-073;

By-law No. 2020-074;

By-law No. 2020-075;

By-law No. 2020-076;

By-law No. 2020-077;

By-law No. 2020-078; and

By-law No. 2020-079;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

a) Regular – Tuesday, August 11, 2020 at 6:00 p.m.

b) Regular – Tuesday, September 1, 2020 at 6:00 p.m.

18. Question and Answer Period

None.

19. Closed Session

None.

20. Confirming By-law

Resolution No. 2020-382

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that By-law No. 2020-080 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its

Regular meeting held on July 14, 2020 be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-383

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that By-law No. 2020-080 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2020-384

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:43 p.m.

Carried

Mayor- Carman Kidd

Clerk - Logan Belanger



The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Monday, July 20, 2020 – 12:00 noon
Electronic Meeting

Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 12:00 noon.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager
Logan Belanger, Municipal Clerk
Shelly Zubycck, Director of Corporate Services
Mathew Bahm, Director of Recreation
Brad Hearn, IT Administrator

Regrets: Councillor Patricia Hewitt

3. Approval of Agenda

Resolution No. 2020-385

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed.

Carried

4. Declaration of Special Council Meeting

Resolution No. 2020-386

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None.

6. New Business

a) Mandatory Masks or Face Coverings for Indoor Public Spaces

Resolution No. 2020-387

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Whereas on July 17, 2020, the Timiskaming District entered into the Government of Ontario Stage 3 re-opening framework; and

Whereas while the reduced restrictions are a positive development for the local economy, the need to ensure safety and prevention of future COVID-19 outbreaks remains a focus in our communities; and

Whereas accumulating epidemiological evidence indicates that the widespread use of face coverings by all persons decreases the spread of respiratory droplets, and expert opinions supports the widespread use of face coverings to decrease transmission of COVID-19; and

Whereas the Timiskaming Health Unit issued a press release on July 15, 2020, requiring mandatory masks or face coverings for indoor public spaces, effective Friday, July 24, 2020, to help reduce the risk and protect our communities against a potential second wave of COVID-19 this fall; and

Whereas Dr. Glenn Corneil, Acting Medical Officer of Health for Timiskaming Health Unit, issued instructions to owners and operators of commercial establishments, as well as public transit, to have policies in place to prevent

people from entering their business if they are not wearing a mask or face covering.

Be it resolved that the Council of the City of Temiskaming Shores supports the Acting Medical Officer of Health from the Timiskaming Health Unit, on the regional approach for the use of face coverings/masks in enclosed public places within their jurisdiction; and

Further that Council and staff at the City of Temiskaming Shores will work with our Health Unit to promote this important directive.

Carried

7. Adjournment

Resolution No. 2020-388

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

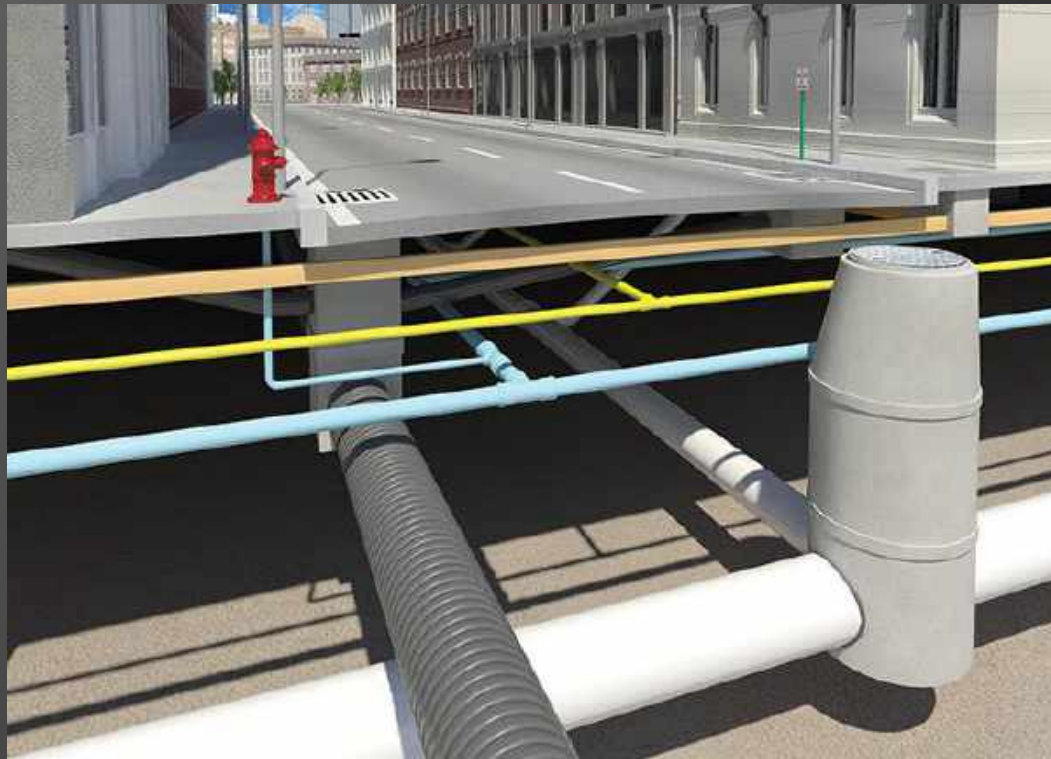
Be it resolved that City Council adjourns at 12:14 p.m.

Mayor – Carman Kidd

Clerk – Logan Belanger

ASSET MANAGEMENT PLANNING FOR MUNICIPAL INFRASTRUCTURE

Ontario Reg. 588/17



ASSET MANAGEMENT PLANNING

- ① Asset management planning allows municipalities to make the best possible investment decisions for their infrastructure assets.
- ① The regulation builds on the progress municipalities have made while bringing consistency and standardization to A.M.P.

INVENTORY OF ASSETS

- ⦿ **Strategic Asset Management Policy – July 1, 2019**
- ⦿ **Asset Management Plan Phase 1 – July 1, 2021**
 - Roads
 - Bridges and Culverts
 - Water (distribution and Treatment)
 - Wastewater (collection and Treatment)
 - Stormwater
- ⦿ **Asset Management Plan Phase 2 – July 1, 2023**
 - All Remaining Assets
- ⦿ **Asset Management Plan Phase 3 – July 1, 2024**
 - Completed Plan

ASSET MANAGEMENT PLAN

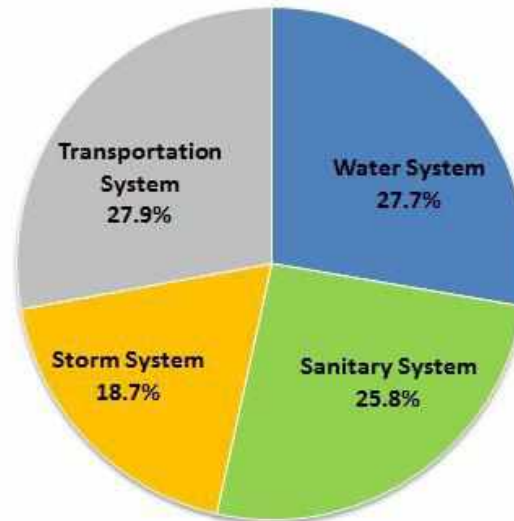
- ◎ **Asset Management Plan Phase 1 – July 1, 2021**
 - Current Levels of Service
 - Condition and Risk Assessments
 - Cost to Maintain Current Levels of Service
- ◎ **Asset Management Plan Phase 2 – July 1, 2023**
 - Current Levels of Service
 - Condition and Risk Assessments
 - Cost to Maintain Current Levels of Service
- ◎ **Asset Management Plan Phase 3 – July 1, 2024**
 - Proposed Levels of Service
 - Lifecycle Management
 - Funding / Financial Planning to Fund Activities that is required to meet the Proposed Levels of Service

A.M.P PLANNING PROCESS

- ⦿ Establishing Roles and Responsibilities for Every Department
- ⦿ Data Collection
- ⦿ Updating the Asset Management Plan
 - Full Review and Update of the A.M.P every 5 Years
 - Inventory Data Update every 3 Years or Less
- ⦿ Software Optimization
- ⦿ Federation of Canadian Municipalities - MAMP Funding

DATA ANALYSIS core assets

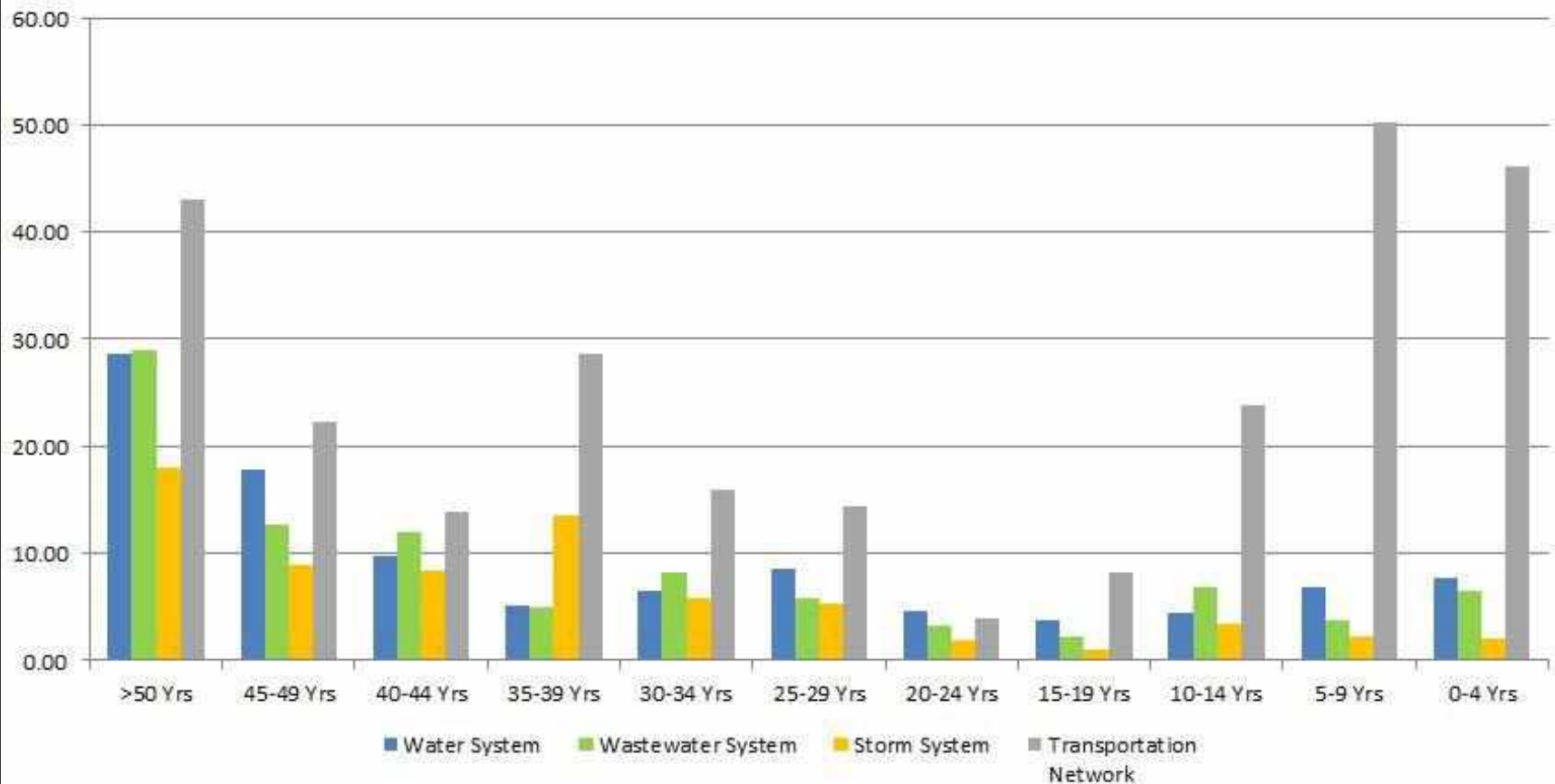
Figure 4.1 Asset Replacement Cost Percentage by Asset Division



Asset Category	Replacement Cost
Water System	\$65,769,975.00
Sanitary System	\$61,255,133.00
Storm System	\$44,595,455.00
Transportation System	\$66,205,379.00

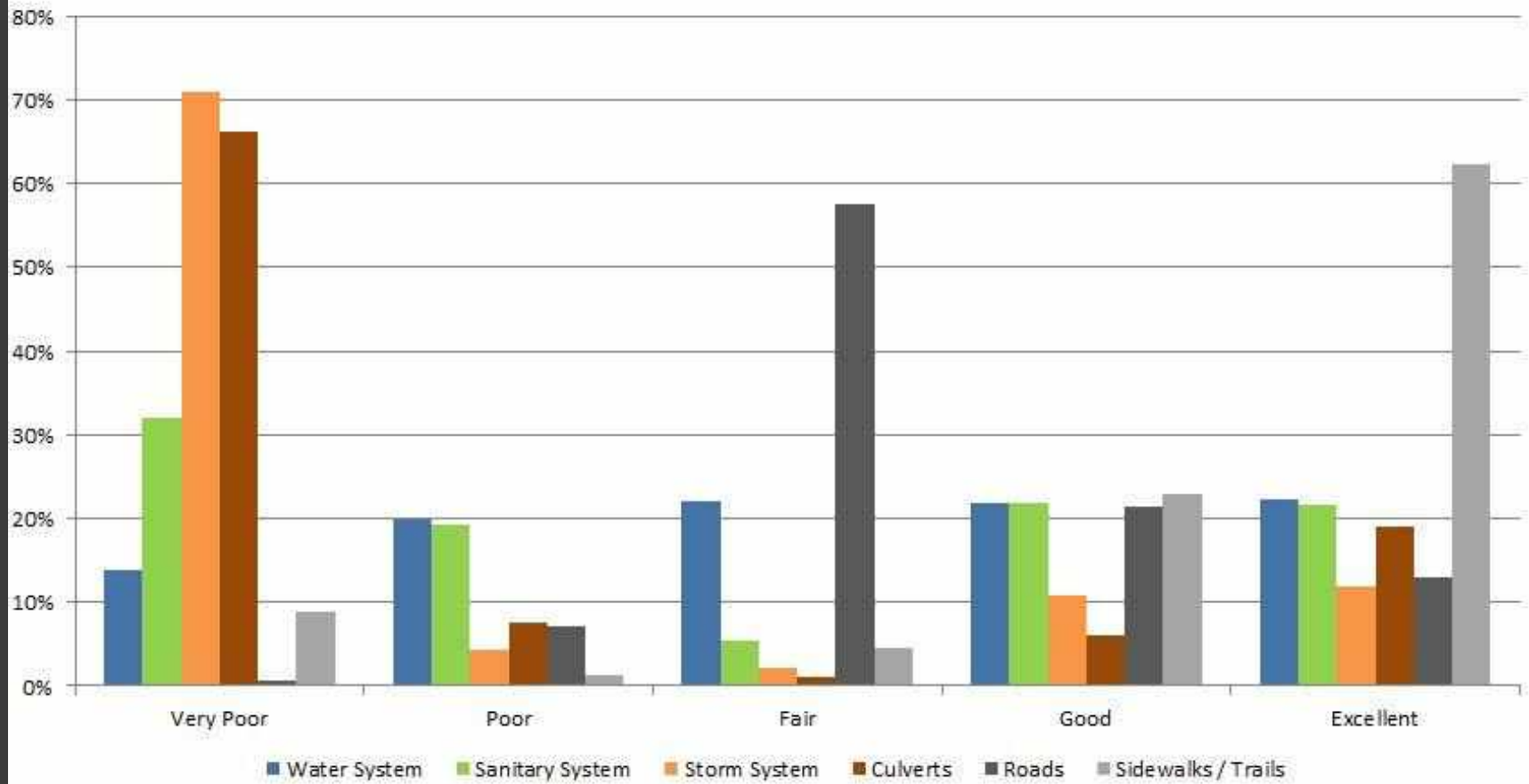
DATA ANALYSIS core assets

Figure 4.2 Linear Infrastructure Assets Age Distribution (Km.)



DATA ANALYSIS core assets

Figure 4.3 State of Linear Infrastructure Assets Condition (%)



City of Temiskaming Shores Resident Level of Service Questionnaire

- Your views and opinions will be used to determine if existing assets are performing up to expectation and where improvements may be required.

THANK YOU!

July 10, 2020

Dear Municipal Stakeholder,

I am pleased to announce that as of **July 1, 2020** the province expanded the types of off-road vehicles permitted on-road to two new additional types: off-road motorcycles commonly known as dirt bikes; and, extreme terrain vehicles, which are semi-amphibious vehicles with six or more wheels. This updated regulation can be found at <https://www.ontario.ca/laws/regulation/030316>.

It is important to note that the same on-road access rules for existing off-road vehicles continue to apply for these new vehicles on provincial roadways (Please see Schedule B of *Ontario Regulation 316/03: Operation of Off-Road Vehicles on Highways*). Similarly to the previously permitted vehicle types, municipalities may permit the use of off-road motorcycles and extreme terrain vehicles in their local jurisdiction through by-law. However, municipalities with existing by-laws permitting off-road vehicles will need to amend their by-law after July 1, 2020 if they want to allow these the new types of vehicles on their local roads. By-laws created before July 1, 2020 apply only to those classes of off-road vehicle which were permitted to operate on-road at the time: all-terrain vehicles, two-up all-terrain vehicles, and side by sides (utility terrain-vehicles, recreational off highway vehicles).

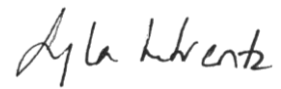
To support municipalities with these changes, the ministry has developed guidance documents to help municipalities decide whether to permit these new vehicles on their local roadways. These documents also provide guidance for proposed, yet to be proclaimed, changes for municipalities listed in Ontario Regulation 8/03 which will amend the way off-road vehicles are permitted on-road access to municipal roads. In municipalities listed in Ontario Regulation 8/03, off-road vehicles will automatically be allowed on municipal roads unless the municipality creates a by-law to prohibit or restrict their use. These new provisions have a target implementation date of January 1, 2021 and will replace the current requirement that those municipalities listed in Ontario Regulation 8/03 must enact a by-law to permit off-road vehicles to operate on identified municipal roads. If you have any questions regarding these future changes, please contact the general inquiry line for the Safety and Information Management office of the Operations Division at 905-704-2960.

For reference, the guidance documents are attached.

I would ask that you please forward this notice and enclosed guidance material to the attention of municipal staff in charge of traffic safety and those responsible for enforcing off-road vehicle laws in your area. If there are any questions regarding these amendments, please do not hesitate to contact the Acting Manager at the Safety Program Development Office Erik Thomsen at (647)-638-5210 or erik.thomsen@ontario.ca.

Thank you for your assistance in communicating this change.

Sincerely,

A handwritten signature in black ink, appearing to read "Angela Litrenta". The signature is written in a cursive, flowing style.

Angela Litrenta
A/Director
Safety Program Development Branch
Ministry of Transportation

Attachment – Municipal Guidance Materials

Provincial Requirements

Additional Off-road Vehicles Allowed On-road

Effective July 1, 2020, the Ministry of Transportation (MTO) is making changes to add off-road motorcycles (ORM) and extreme terrain vehicles (XTV) to the existing list of off-road vehicles (ORV) permitted on-road. These two new ORV types will be in addition to the currently permitted 4 wheeled ORV types.

Municipal Considerations

Municipalities will continue to have the authority and make decisions about ORVs by way of by-law to:

- ▶ **Permit ORVs**
- ▶ **Only allow specific ORVs on road**
- ▶ **Only allow ORVs at specific hours of the day**
- ▶ **Impose additional speed limits**

ORV is a general term used to capture several different vehicles designed for off-road, however, only certain off-road vehicles that meet the requirements in Ontario Regulation 316/03 are permitted on-road:

All-Terrain Vehicles

“A “single-rider” all-terrain vehicle (ATV) is designed to travel on four low-pressure tires, having a seat designed to be straddled by the operator, handlebars for steering control and it must be designed by the manufacturer to carry a driver only and no passengers.



A two-up ATV is designed and intended for use by an operator or an operator and a passenger. It is equipped with straddle-style seating and designed to carry only one passenger.



Side-by-Sides

A recreational off-highway vehicle (ROV) has two abreast seats, typically built with a hood, and uses a steering wheel instead of a motorcycle steering handlebar.



A utility terrain vehicle (UTV) has similar characteristics to an ROV but typically also features a box bed. UTVs are generally designed for utility rather than for recreational purposes.



New Off-Road Vehicle Types

Extreme Terrain Vehicles (XTVs), commonly referred to as Argos are 6+ wheeled off-road vehicles capable of riding in multiple terrains, including through water. These vehicles sometimes come with tracks, however, tracked versions are not being permitted on road and are restricted to off-road use only.



Off-Road Motorcycles (ORMs) are 2 wheeled off-road vehicles that come in varying configurations such as, but not limited to: Recreational ORM, Trail ORM, Competition ORM, Dual sport ORM.



July 1, 2020

Vehicles permitted on any municipal road where a by-law is created to enable their use will continue to be permitted.

MUNICIPAL BY-LAWS: Effective July 1, 2020, additional types of ORVs can be permitted on municipal roads and provincial roadways where local municipalities create **new** by-laws to enable their use (existing ORV by-laws granting access will not automatically permit new types; a new by-law will need to be passed after July 1, 2020).

LICENCE REQUIREMENT: These new vehicle types will require at least a G2 or M2 licence, the same as other off-road vehicles. These vehicles do not come with lights so they are restricted from operating at night or when the weather is poor unless equipped with proper aftermarket lighting. Also, no passengers are allowed on ORMs.

Proposed for January 1, 2021

Proposed for January 1, 2021, in municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads. Municipalities must create a by-law to restrict or prohibit their use.

More Information

With respect to the enforcement of these laws, the police act independently when carrying out their duties. Any issues with the day-to-day operations of police services and the actions of its officers should be raised with the local chief of police or his/her representative. All set fines can be found on the [Ontario Court of Justice website](#).

This document is a guide only. For official purposes, please refer to the *Highway Traffic Act* and regulations. For more information, please visit Ontario.ca/ATV.

Additional Off-road Vehicles Allowed On-road (continued)



Existing Types permitted:
ATVs, Two-Up ATVs,
ROVs, UTVs

New Types:
ORMs and XTVs



Provincial Requirements

Operator Requirements

- Existing rider safety requirements:
- ▶ Must be at least 16 years old
 - ▶ Must hold at least a valid G2 or M2 licence
 - ▶ Wear an approved motorcycle helmet
 - ▶ Wear a seat belt, where provided
 - ▶ Travel at speeds less than the posted speed limit
 - ▶ Travel only on shoulder, and where unavailable, right most portion of the roadway
 - ▶ Be driven in the same direction as traffic
 - ▶ Carry the ATV/ORV's registration permit

Rider safety requirements:

- ▶ Must hold at least a valid G2 or M2 licence (same as existing ORV types)
- ▶ Must be at least 16 years old
- ▶ Wear an approved motorcycle helmet
- ▶ Wear a seat belt, where provided
- ▶ Travel at speeds less than the posted speed limit
- ▶ Travel only on shoulder, and where unavailable, right most portion of the
- ▶ Be driven in the same direction as traffic
- ▶ Carry the ATV/ORV's registration permit

Passenger Safety Requirements

- Existing passenger safety requirements:
- ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
 - ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
 - ▶ The number of occupants is limited to the number of available seating positions
 - ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
 - ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

Passenger safety requirements

- ▶ **NEW** No passengers are permitted on ORM's while operating on-road
- ▶ If the vehicle was manufactured with seat belts, everyone must buckle up
- ▶ If the vehicle has passenger foot rests, the passenger must be able to reach these foot rests
- ▶ The number of occupants is limited to the number of available seating positions
- ▶ No passengers under the age of 8 are allowed and additional passenger restrictions apply if the driver is a young and novice driver with a minimum G2 or M2 licence
- ▶ All riders – drivers and passengers – must wear an approved motorcycle helmet

Vehicle Requirements

- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground
- ▶ Be compliant with one of the ANSI/COHV standards listed in s.10 of Ontario Regulation 316/03 (certification label commonly found near footrest)
- ▶ Have headlights and taillights on at all times

- ▶ **NEW** Exempted from the standards listed in s.10
- ▶ **NEW** As an alternative to the standards listed in s.10 of Ontario Regulation 316/03 XTVs must comply with sections 7.2, 7.3, 7.4, 7.5 (other than section 7.5.1), 7.6, 7.7, 7.8 and 7.9 of the Society of Automotive Engineers Standard J2258, entitled "Light Utility Vehicles" (braking ability, lighting, rollover protection)
- ▶ **NEW** XTVs that are tracked are not permitted on-road
- ▶ **NEW** Have headlights and taillights on between sunset and sunrise (nighttime riding) or when the weather is unfavourable
- ▶ **NEW** ORM's must have a minimum wheel rim diameter of 250 mm, and has a minimum wheelbase of 1 016 mm (to prevent pocket bikes)
- ▶ **NEW** ORM's may meet federal definition for Restricted Use Motorcycles, and would need to meet federal standards, or may be Competition Vehicles, for which no federal standards apply
- ▶ Be registered and plated
- ▶ Be insured
- ▶ Must have wheels in contact with the ground


Off-Road Vehicles

During 2019, the Ministry of Transportation made two legislative amendments to the *Highway Traffic Act* to improve the experience of off-road vehicle (ORV) riding in the province. These changes, outlined within this infographic, have two effective dates: One set of changes became effective as of July 1, 2020 and the second set of changes are proposed to take effect January 1, 2021.

Common ORV Types	All Terrain Vehicles (ATVs)		Side-by-Sides		New ORV Types	
						
	"single-rider" all-terrain vehicle (ATV)	two-up all-terrain vehicle (two-up ATV)	recreational off-highway vehicle (ROV)	utility terrain vehicle (UTV)	off-road motorcycle (ORM)	extreme terrain vehicle (XTV)


Municipality A
Default speed limit less than 80km/h

Current vehicles permitted on road




Permitted on ANY municipal road where a by-law is created to enable their use

Not permitted on road
Restricted to off road use




Municipality B
Municipalities listed in Regulation 8/03)

Current vehicles permitted on road



Permitted on ANY municipal road where a by-law is created to enable their use

Not permitted on road
Restricted to off road use



Effective July 1, 2020



Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types




By-laws made before July 1, 2020 will not automatically permit these vehicles

Getting Ontario Moving Act

Better for People, Smarter for Business Act


Proposed for January 1, 2021



No changes

Where a by-law is/was created to enable their use, these vehicles types or vehicles will continue to be permitted on any municipal road

Additional by-law/amended existing by-law is required to permit new vehicle types





No changes

By-laws made before July 1, 2020 will not automatically permit these vehicles

In municipalities listed in Regulation 8/03, all ORV vehicle types, including new vehicle types, will be permitted on municipal roads.

Municipalities must create a by-law to restrict or prohibit their use

OPT - IN   **OPT - OUT**



Corporation of the Township of Perth South
3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647

July 9, 2020

Agricorp
Attn: Board of Directors
1 Stone Road West
Box 360 Stn Central
Guelph, ON N1H 8M4

Re: Farm Property Class Tax Rate Program

Dear Board of Directors

The Farm Property Class Tax Rate program was developed by the province to support agriculture in Ontario. Through this program, farmland owners receive a reduced property tax rate. Eligible farmland is taxed at no more than 25% of the municipal residential tax rate. This program is administered by Agricorp, the Municipal Property Assessment Corporation (MPAC), and municipalities with farmland assessment within their municipality.

The Assessment Roll is returned by MPAC in December of each year for the following year. It is important that the assessment roll values on the returned roll received from MPAC are accurate as these values are used as the basis for the calculation and distribution of taxes. However, we have found that the 2020 Assessment Roll as returned

by MPAC requires many adjustments in the form of Tax Incentive Adjustments (TIA) for the Farm Property Class Tax Rate Program, each of which result in taxation write-offs for the Township.

The TIAs are required to transfer properties which have become eligible for the Farm Property Class Tax Rate Program from the Residential Class back to the Farmland Class. It is our understanding that the large number of TIAs that are processed by MPAC are necessary due to the number of farm properties that have sold their property, made a change to the ownership of the property, or failed to submit paperwork to Agricorp by the required deadline.

The result is that the Assessment Roll is returned with an overstated Residential Class assessment and an understated Farmland Class assessment and when used in the determination of the Residential Tax Rate at budget time results in a rate that is less than it would otherwise be. In addition, taxation write-offs of 75% of the residential amount must be refunded. These refunds are required for the current year, and in some instances, in the prior year as well, placing a financial burden on municipalities.

While these adjustments are not new, they certainly seem to be increasing in volume in more recent years and we anticipate that they will continue to increase as baby-boomer farmers continue to retire and sell their farmland.

In 2020 Perth South had \$34,606,000 of Farmland Class assessment transferred to Residential Class assessment. As a result of this transfer the total write-off is \$213,550.86 of which \$107,041.20 is Perth South's portion, \$66,799.27 is Perth County's portion and \$39,710.39 is the School Board's portion. While a tax write-off of \$107,041 may not seem like a large amount for many municipalities, in Perth South is it significant and would require a 3% levy increase to offset this amount.

Perth South is also concerned with the impact that these "misclassified" properties may be having on information used by other provincial departments. For example, the classification of Farmland assessment as Residential assessment negatively impacts the

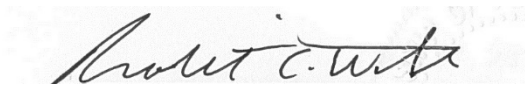
Ontario Municipal Partnership Fund (OMPF) calculation, specifically the Farm Area Measure, which could result in a financial loss in the form of reduced grant funding for the year. Despite the fact that there has been no development on farmland, Perth South's Farm Area Measure decreased from 91.7% to 90.8% in 2020, a decrease attributed to the transferring of property from the Farmland Class to the Residential Class. If the Farm Area Measure were to fall below 90% Perth South would incur a loss in grant funding, a loss we simply cannot afford. And should such a loss occur there does not appear to be a mechanism to allow for the correction of the OMPF allocation following the transfer of assessment back from Residential Class to Farmland Class.

It should also be recognized that the levy costs imposed on municipalities for maintenance and administration costs of conservation authorities is also impacted by this transfer of land from the Farmland Class to the Residential Class. The apportionment of costs is determined by multiplying Current Value Assessment (CVA) in the Residential Property Class by a Factor of 1 and multiplying the CVA in the Farmlands Property Class by a factor of .25. The inclusion of assessment from the Farmland Property Class in the Residential Property Class artificially increases our proportionate share of maintenance and administrative costs and represents another unreconcilable calculation for which we are financially penalized.

The current process places an administrative burden on municipalities and diverts staff time from other administrative work that we simply do not have to spare. In recent years the provincial government has been working with municipalities and other partners to improve service delivery and efficiencies. As part of their review, *Managing Transformations: A Modernization Action Plan*, there was a focus on strong leadership by the government to work with ministries and various partners to strengthen horizontal coordination and establish a renewed focus on improving the efficiency, productivity and outcomes of the Broader Public Sector, while at the same time delivering the most efficient Ontario Public Services possible. A similar review of the delivery of this program may be very beneficial.

Perth South understands that the province and MPAC need to ensure that each farm operation meets the requirements of the Farm Property Class Tax Rate Program, but we feel that there must be a more efficient and effective way for this to be achieved. Perth South would like to be part of the solution and suggests that all stakeholders to the Farm Property Class Tax Rate Program review the current program in an effort to find efficiencies and ultimately, a less disruptive classification process.

Yours Truly,

A handwritten signature in black ink, appearing to read "Robert C. Wilhelm", is centered on the page. The signature is written in a cursive style.

Mayor Robert Wilhelm
Township of Perth South

Cc: Hon. Vic Fedeli, Minister of Finance
Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Randy Pettapiece, MPP Perth Wellington
Board of Directors, Municipal Property Assessment Corporation (MPAC)
Board of Directors, Rural Ontario Municipalities Association (ROMA)
County of Perth
Ontario Municipalities



File: A-2100

June 26, 2020

DELIVERED BY EMAIL

The Right Honourable Justin Trudeau,
Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford,
Premier of Ontario
Email: premier@ontario.ca

Re: COVID-19 Funding

Oshawa City Council considered the above matter at its meeting of June 22, 2020 and adopted the following recommendation:

“Whereas on March 11, 2020, the World Health Organization and the Canadian Government declared COVID-19 a global pandemic; and,

Whereas on March 12, Ontario ordered schools closed and by March 17, began a more extensive shut down; and,

Whereas the pandemic has led to the closure of public spaces and the cancellation of events around the world throughout the country our province and right here within our own community, causing great stress on the arts sector; and,

Whereas local cultural organizations such as the Oshawa Folk Arts Council representing over 13 member clubs and organizations, as well as the many local service groups such as the Oshawa Rotary Club, have all been forced to cancel major events (i.e. Fiesta Week; Rib Fest; etc.) which historically contribute in large part to the fundraising and operational financing efforts of these sociocultural entities; and,

Whereas the Government of Canada and the Province of Ontario have committed they through the Canada Council for the Arts will continue to work with the Government of Canada, as well as provincial, territorial, and municipal partners, to ensure the strength of the sector; and,

Whereas at present, the Canada Council's for the arts priorities as are our collective governing priorities are to ensure the health and safety of people across Canada and around the world and to work towards the sustainability and recoverability of the arts sector; and,

Whereas a significant period has past without further indication as to what tools, funding measures, or financial support our local social cultural, service clubs, and children/youth minor sporting originations can readily access to help support their operating costs and programming,

Therefore be it resolved:

1. That the Federal, Provincial, and Regional Government help local municipalities assist their local social cultural, service clubs, and children/youth minor sporting originations with clear and definitive relief funding programs directed to help sustain the afore mention groups through these trying times inflected on them by the affects of COVID-19; and,
2. That a copy of this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, all Ontario Municipalities, all Members of Provincial Parliament, all Members of Parliament and Association of Municipalities of Ontario and Federation of Canadian Municipalities."

Oshawa City Council respectfully requests your consideration of the above noted matters.

If you need further assistance concerning this matter, please contact Ron Diskey, Commissioner, Community Services Department at the address listed on Page 1 or by telephone at 905-436-3311.



Mary Medeiros
City Clerk

/fb

- c. Association of Municipalities of Ontario
Federation of Canadian Municipalities
Members of Parliament and Members of Provincial Parliament
Ontario Municipalities

North Bay District Office

District de North Bay

3301 Trout Lake Road
North Bay, ON P1A 4L7
Tel : 705-475-5550
Fax : 705-475-5500

3301 chemin Trout Lake
North Bay, ON P1A 4L7
Tél. : 705-475-5550
Télééc. : 705-475-5500



July 15, 2020

To whom it may concern,

Later this summer, on behalf of the Ministry of Natural Resources and Forestry (MNRF), First Resource Management Group Inc. will be applying herbicides to selected Crown land forested areas. The herbicide will be applied from the air using helicopters. This project is part of the Crown land forest management program and is necessary to ensure the successful regeneration of harvested and naturally depleted areas on the Temagami Management Unit. The herbicide is applied to temporarily slow the growth of broad-leaf vegetation and give a growing advantage to conifer seedlings.

Additional information about the aerial herbicide projects is provided in the attached notice of "Inspection of Approved Aerial Herbicide Projects."

All future Temagami Management Unit notices can be sent electronically to clients who request that format.

If you would like notices sent to you by electronic mail going forward, please send an email from your preferred email address along with your name/business name and current mailing address to Yanish.Bhoolaton@ontario.ca. In the subject line, please include "Temagami Management Unit notices".

If you need more information or would like to arrange a remote meeting to discuss the aerial herbicide projects, please contact Etienne Green or myself as indicated in the notice.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Baker".

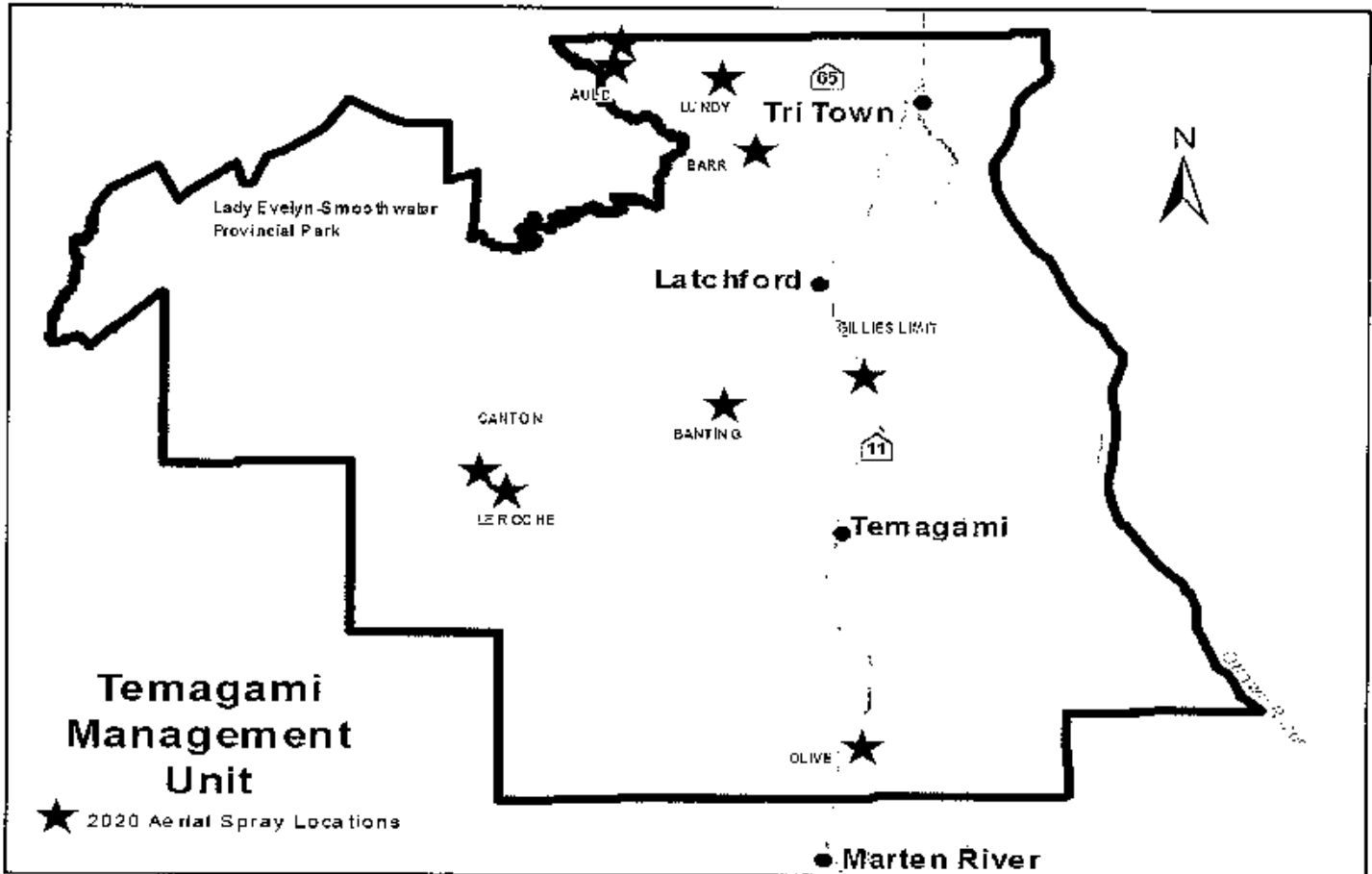
Robert Baker, R.P.F.
Management Forester
North Bay District

Enclosure

INSPECTION

Inspection of Approved Aerial Herbicide Projects Temagami Management Unit

The Ontario Ministry of Natural Resources and Forestry (MNR) invites you to inspect the MNR-approved aerial herbicide projects. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the **Temagami Management Unit** (see map) will be sprayed with herbicide to control competing vegetation, starting on or about: **August 15, 2020**.



The approved project description and project plan for the aerial herbicide project are available electronically for public inspection on the Ontario government website at www.ontario.ca/forestplans beginning **July 15, 2020 until March 31, 2021** when the Annual Work Schedule expires.

Interested and affected persons and organizations can arrange a remote meeting with MNR staff to discuss the aerial herbicide projects. For more information, please contact:

Robert Baker, R.P.F.
Management Forester
Ministry of Natural Resources and Forestry
North Bay District Office
3301 Trout Lake Road, North Bay, ON P1A 4L7
tel: 705-475-5521 / fax: 705-475-5500
e-mail: robert.baker@ontario.ca
office hours: Monday to Friday
8:00 a.m. to 4:30 p.m.

Etienne Green, R.P.F.
Planning Forester
First Resource Management Group Inc.
P.O. Box 850
22 Paget Street, New Liskeard, ON P0J 1P0
tel: 705-650-3360
e-mail: etienne.greon@frmg.ca
office hours: Monday to Friday
8:00 a.m. to 5:00 p.m.

Renseignements en français : Yanish Bhoolaton, tél. : 705 475-5520 / courriel : Yanish.Bhoolaton@ontario.ca

**Ministry of Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council
Page 3

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert). I thank you for your continued support and collaboration in these challenging times.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

July 21, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Re: Emancipation Day Resolution

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on July 20, 2020 passed the following resolution:

That Chatham-Kent Council acknowledges and supports the following Private Members Bill put forward by Majid Jowhari; M-36, *Emancipation Day*, 43rd Parliament, 1st Session that reads as follows:

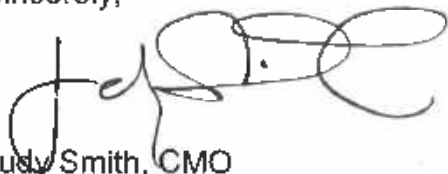
That the House recognizes that:

- a) The British Parliament abolished slavery in the British Empire as of August 1, 1834
- b) Slavery existed in the British North America prior to its abolition in 1834
- c) Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1, as Emancipation Day
- d) The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for People of African Descent to highlight the important contributions that people of African Descent have made to Canadian society, and to provide a platform for confronting anti-black racism; and
- e) The heritage of Canada's people of African descent and the contributions they have made and continue to make to Canada; and that in the opinion of the House, the government should designate August 1 of every year as "Emancipation Day" in Canada

That support for this motion is sent to our Member of Parliament and all House of Commons representatives. And that support for this motion be sent to all Municipalities."

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

A handwritten signature in black ink, appearing to read 'Judy Smith', with a large, stylized flourish extending to the right.

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

All House of Commons Representatives
Ottawa, ON K1A 0A6

Majid Jowhari, MP

Hon Wanda Thomas Bernard
Senator- Nova Scotia (East Preston)

Lianne Rood, MP, Lambton-Kent-Middlesex

Dave Epp MP Chatham-Kent –Leamington

C Ontario Municipalities



PRESERVING ONTARIO'S HISTORY, ONE BARN AT A TIME

info@ontariobarnpreservation.com

May 28, 2020

Addressed to: Planning Department

To whom it may concern

Our not-for-profit organization was formed in 2019 with the goal of conserving barns of cultural heritage significance in Ontario. In order to fulfill this goal, we have been conducting research and analysis on a variety of topics, including Planning Policy frameworks which either help or hinder the conservation of barns.

It has come to our attention that many municipalities are demolishing heritage barns during the process of severance of surplus farm dwellings. The purpose of this letter is to provide you with a brief summary of our findings regarding how existing Planning Policies at the Municipal and Provincial levels impact these cultural heritage resources. We hope that this will help to provide insight on how these policies may be managed in the future so that the conservation of significant cultural heritage resources can work in cooperation with planning for new development.

Barns have potential to be identified as significant cultural heritage resources and may be worthy of long-term conservation. According to PPS, significant cultural heritage resources shall be conserved:

2.6.1 Significant built heritage resources and significant cultural heritage landscapes shall be conserved.

Under *Ontario Regulation 9/06*, cultural heritage resources demonstrate significance related to legislated criteria including design/physical value, historical/associative value and contextual value

Although they may not have the same functionality they once did, we believe our heritage barns are an important part of Ontario's cultural history and rural landscape.

- They serve as landmarks in the countryside
- They have the potential to be reused and repurposed, sometimes into agriculture-related uses as municipalities search for value-added opportunities for farmers
- They have historic value for research of vernacular architecture and cultural history of areas and communities in Ontario
- They are a testament to the early farmers and pioneers in our province
- They convey an important sentiment and image to our urban counterparts about the hardworking farm community
- They contribute to agritourism in both a functional and an aesthetic way. Some European countries fund maintenance of rural landscape features such as buildings, hedge rows and fences for the very purpose of world-wide tourism and cultural heritage protection
- They are useful for small livestock or other small farm operations

We have recognized a growing trend in Ontario, where barns are seen as good candidates for conservation and adaptive re-use. Barns can be made new again and communicate their history while serving a new purposes. Barns can be made into single detached residences, Craft breweries, agro-tourism related destinations, and more.

In an effort to recognize the significance, historic and cultural value of these buildings, Ontario Barn Preservation was formed March 30, 2019. This not-for-profit organization is reaching out to barn owners, local and county historical societies, authorities, and the general public, to recognize the value of these amazing buildings. Often these barns are close to their original condition when they were built between the early 1800s and the early 1900s.

We understand the planning and building code regulations that municipalities enforce. There are often conflicting priorities, resources required for enforcement, and provincial goals and protection to uphold. The following provides a review of key policies of Provincial Policy Statement (PPS 2014), OMAFRA and Ontario Building Code regulations which creates difficulties in the conservation of barns. We hope these solutions from other municipalities have implemented might be considered in your municipality.

POLICY ITEM 1: “New land uses, including the creation of lots, and new or expanding livestock facilities shall comply with the minimum distance separation formulae.” –Provincial Policy Statement (PPS) 2.3.3.3

POLICY ANALYSIS

Barns that remain with a dwelling on a smaller severed residential lot are already in compliance with MDS setbacks since there would be no new odour conflict. If this landowner wants to house animals a Nutrient Management Plan/Strategy is required for anything over 5 Nutrient Units (NU, this is equivalent to 15+ beef feeders, OR 5+ medium-framed horses, 40+ meat goats, or 5+ beef cows), and are required to have a plan for manure removal either on their own property or in agreement with another land owner as per the OMAFRA Nutrient Management Plan/Strategy Guidelines. Any livestock count under 5NU does not require a Nutrient Management Plan. Although the capacity of these heritage barns is generally above 5 NU, in practice it is unlikely an owner would exceed this number because heritage barns are not usually that large and owners of this type of property are likely to only have a hobby-size operation.

On the other hand, barns that do not remain with a dwelling on a smaller severed residential lot, but remain on the larger retained agriculture lot often immediately become a violation of the MDS setbacks should that barn house livestock, or potentially house livestock. However unlikely this may be due to the nature and condition of the barn for livestock housing, it is a possibility. Many barns could house up to 30 Nutrient Units, or more, depending on the size of the barn. This capacity would require a separation distance from the house on the new severed lot much larger than existing to allow the barn to remain standing. Thus barns on the larger retained agriculture lot have limited options to avoid demolition.

POSSIBLE RESOLUTION:

The MDS guidelines state that a building must be “reasonable capable of housing animals” in order for MDS to be triggered. Therefore, a barn that is in a decrepit state is automatically exempted from MDS as it cannot house livestock. Thus the barn can be severed off from the dwelling without MDS implications.

However, some barns are not in a decrepit state and are the ones that are worth saving. If the barn is to remain on the retained agriculture lot, it needs to be prevented from being used as a livestock facility to be exempt from MDS. This can be done by removing water, stalls, electricity to the barn and make it “incapable of housing animals”.

Some municipalities have had the livestock restriction written into the special conditions of the zoning amendment exception. Two examples are

1. that the barn not be permitted to hold livestock. For example *“A livestock use shall be prohibited in any farm buildings existing on the date of passage of this by-law.”*
2. The amendment can also be used to only restrict the quantity of livestock in the barn as such as 1.2NU (animal nutrient units) per hectare *“Notwithstanding their General Rural (RUI) or Restricted Rural (RU2) zoning, those lots 4.0 hectares (9.9 ac.) in size or less shall be limited to no more than 1.25 nutrient units per hectare (0.5 nutrient units per acre). Minimum Distance Separation Guidelines shall apply.”*

The Ontario Building Code does not differentiate between agricultural buildings for livestock vs. implements storage, therefore a change of use of this type is not clearly defined as a possibility through the building code. A change of use permit could also be undertaken to change the occupancy of the building from agriculture to part 9. However, this solution is costly and prohibitive for most Owners.

We feel that the best case of survival for the barn is to include it with the severed residential lot. If the barn is to be severed with the residential lot we feel that the barn best use is for animals within compliance with the MDS requirements. Some municipalities use a minimum lot size required for livestock (but you have to be willing to sever that lot size where appropriate). We recommend that these smaller lots be permitted to house animals. These lots are ideal for starting farmers, CSA's, and value-added farm operations. The owners of these smaller lots are often in a position to invest in restoration of our heritage barns.

POLICY ITEM 2: A residence surplus to a farming operation as a result of farm consolidation, provided that:

“1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services;” - PPS 2.3.4.1c

POLICY ANALYSIS

Provincial policy has limited the lot creation size to only accommodate the water and sewage to maintain large lots and maximum land remaining for agriculture uses.

POSSIBLE RESOLUTION

Many municipalities use a minimum and maximum lot size rather than the above strict guideline to determine the lot line and review each severance on a case by case basis.

The Ministry of Environment provides “reasonable use guidelines” on lot size for sewage systems. These guidelines recommend that a lot should have a “Reasonable Use Assessment” be done to ensure that the lot is adequately sized for septic systems. A rule of thumb that has been used is clay soil lots should be a minimum of 2 acres, and a lot with sandy soil be 1 acre.

However, we would recommend that this statement be reviewed at a provincial level and we would encourage you to contact the provincial policy department to review this statement.

POLICY ITEM 3: Designation of severed lot to be zoned “non-farm” and permitted uses as “non-farm” dwelling

POLICY ANALYSIS

Provincial policy does not dictate the residential lot be “non-farm”. In fact, the PPS states that

"Proposed agriculture-related uses and on-farm diversified uses shall be compatible with, and shall not hinder, surrounding agricultural operations."

We would argue that the “non-farm” designation does create an incompatible use, encouraging non-farming residents, but it also limits the possible use of the small land for small scale farm operations within Prime Agriculture Zones.

POSSIBLE RESOLUTION:

Provide a zoning category for small lots that are sized to permit limited livestock, alternative and value-added agriculture operations. These can also be separate provisions within your existing rural or agricultural designations. For example Provisions for lots larger than 10 acres, and lots less than 10 acres.

POLICY ITEM 4: Change of Use for the building to not permit livestock.

POLICY ANALYSIS

A change of use to non-livestock building is a challenging proposition. The building code does not differentiate between livestock agriculture building and implement agriculture building. This change of use permit is quite simple and would not require any investment or structural upgrade by the owner.

If a change of use to a non-agriculture building is required, it would fall into part 9 of the building code (unless other uses are proposed). This upgrade would often require significant structural reinforcement and investment by the owner. Most owners would not be willing or in a position to invest this type of capital on a building that does not have function in a farm operation, nor for a residential property owner, also without a major purpose for the building other than storage, garage, or workshop.

This Change of Use requirement will most likely end with the demolition of the barn when required.

POSSIBLE RESOLUTION:

Change of use is only required to limit the use of the barn for livestock. This can be achieved by removing water and stalls from the building. The barn remains an existing agriculture building but unable to “reasonably house animals” (see issue 1 above for further details or options).

CONCLUSION

We hope that you will consider our review of Provincial and Municipal Planning Policy as it relates to any future Reviews of Official Plans, Comprehensive Zoning By-laws, and approaches to the conservation of built heritage resources related to agricultural use.

Too often we see these community raised historic structures in poor condition with loose boards flapping in the wind, roofs caved in, or just a mass of timbers and roofing decaying into the ground. On behalf of Ontario Barn Preservation, we encourage you to help find ways to prevent the further unnecessary demolition of our heritage barns especially in relation to surplus farm dwelling severances. It is our hope that barns of significant cultural heritage value are conserved for future generations.

Please don't hesitate to contact us if you have any questions, and we hope to hear from you in the future.

Regards,

Krista Hulshof, Vice President, architect,

Questions can be directed to Krista at 519-301-8408 or krista@veldarchitect.com

**Ministry of
Municipal Affairs**

Ministry of Housing

Municipal Services Office
North (Sudbury)
159 Cedar Street, Suite 401
Sudbury ON P3E 6A5
Telephone: 705 564-0120
Toll-Free: 1 800 461-1193
Facsimile: 705 564-6863

**Ministère des
Affaires municipales**

Ministère du Logement

Bureau des services aux municipalités
du Nord (Sudbury)
159, rue Cedar, bureau 401
Sudbury ON P3E 6A5
Téléphone : 705 564-0120
Sans frais : 1 800 461-1193
Télécopieur : 705 564-6863



July 22, 2020

Dear CAO and Clerk

I am writing to inform you of recent changes to the *Municipal Act, 2001* to provide municipalities with new permissive authority.

The Government has made changes to expand the authority for municipalities to amend their procedure by-law to provide that electronic participation in open and closed municipal meetings may count towards quorum beyond times when an emergency declaration is in place. Extending the ability for municipalities to hold electronic meetings responds to feedback we have heard from municipalities that the ability to participate electronically in municipal meetings during the past months has been beneficial to continue the important work that municipalities do and has led to increased engagement with members of the public.

In addition, the Government has also passed changes to the legislation to give municipalities the authority to amend their procedure by-law to allow members of council who are unable to attend a meeting to appoint a proxyholder to act on their behalf, subject to certain limitations.

For more information on these amendments, please see the attached information sheets.

Both initiatives are optional, and it is up to your municipality to decide whether to provide for electronic participation in meetings and/or proxy appointments and what arrangements are suitable for your municipality.

Kind Regards

A handwritten signature in black ink that reads "K Horgan".

Kathy Horgan
Manager, Local Government and Housing



Electronic Participation in Municipal Meetings

July 2020

This document is intended to give a summary of complex matters. It does not include all details and does not take into account local facts and circumstances. This document refers to or reflects laws and practices that are subject to change. Municipalities are responsible for making local decisions that are in compliance with the law such as applicable statutes and regulations. This document applies only to those municipalities whose meeting rules are governed by the Municipal Act, 2001.

This document replaces previous guidance released in March 2020 regarding electronic participation in municipal meetings during emergencies.

This document, as well as any links or information from other sources referred to in it, should not be relied upon, including as a substitute for specialized legal or other professional advice in connection with any particular matter. The user is solely responsible for any use or application of this document.

Overview

The province has made changes to the *Municipal Act* to allow members of councils, committees and certain local boards who participate in open and closed meetings electronically to be counted for purposes of quorum (the minimum number of members needed to conduct business at a meeting).

These provisions are optional. Municipalities continue to have the flexibility to determine if they wish to use these provisions and incorporate them in their individual procedure bylaws.

Municipalities may wish to review their procedure bylaws to determine whether to allow members to participate in meetings electronically, and whether to take advantage of the new provisions based on their local needs and circumstances.

What a municipality can do

A municipality can choose to hold a special meeting to amend their procedure bylaw to allow electronic participation. During this special meeting, members participating electronically can be counted for the purposes of quorum.

Municipal councils, committees and boards can choose to amend their procedure bylaws to:

- allow the use of electronic participation at meetings
- state whether members can participate in both open meeting and closed meetings
- state whether members participating electronically count towards quorum

It is up to municipalities to determine:

- whether to use these provisions
- the method of electronic participation
- the extent to which members can participate electronically (for example, it is up to municipalities to decide whether all council members participate electronically or whether some still participate when physically present in council chambers)

Technology to use for electronic meetings

Municipalities, their boards and committees can choose the technology best suited to their local circumstances so:

- their members can participate electronically in decision-making
- meetings can be open and accessible to the public

Municipalities may want to engage with peers who have electronic participation in place to find out about best practices as they revise their procedure bylaws. Some municipalities may choose to use teleconferences while others may use video conferencing.

Open meeting requirements

If a municipality chooses to amend their procedure bylaw to allow people to participate electronically, meetings would still be required to follow existing meeting rules, including that the municipality:

- provides notice of meetings to the public
- maintains meeting minutes
- continues to hold meetings open to the public ([subject to certain exceptions](#))

The *Municipal Act* [specifies requirements for open meetings](#) to ensure that municipal business is conducted transparently, and with access for and in view of the public. There are limited circumstances under the *Municipal Act* when municipal meetings can be conducted in closed session.

Rules for local boards

Local boards subject to the meeting rules in the *Municipal Act* include:

- municipal service boards
- transportation commissions
- boards of health
- planning boards
- many other local boards and bodies

Some local boards may not be covered. For example, police services, library and school boards have different rules about their meetings, which are found in other legislation.

Municipalities are best positioned to determine whether a local entity is considered a local board. If in doubt whether a local entity is covered under these rules, municipalities can seek independent legal advice regarding the status of local entities and whether these new provisions would apply to them.

Contact

If you have questions regarding how these new provisions might impact your municipality, contact your [local Municipal Services Office](#).

- **Central Municipal Services Office**
Telephone: 416-585-6226 or 1-800-668-0230
- **Eastern Municipal Services Office**
Telephone: 613-545-2100 or 1-800-267-9438
- **Northern Municipal Services Office (Sudbury)**
Telephone: 705-564-0120 or 1-800-461-1193
- **Northern Municipal Services Office (Thunder Bay)**
Telephone: 807-475-1651 or 1-800-465-5027
- **Western Municipal Services Office**
Telephone: 519-873-4020 or 1-800-265-4736

Additional Resources

- Municipal Act, 2001: <https://www.ontario.ca/laws/statute/01m25>
- The Ontario Municipal Councillor's Guide: <https://www.ontario.ca/document/ontario-municipal-councillors-guide-2018>

July 24, 2020

MEMORANDUM TO: Municipal CAOs

SUBJECT: ***Proclamation of the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020***

Thank you to all municipal enforcement personnel for your support to date in enforcing emergency orders under the provincial *Emergency Management and Civil Protection Act* (EMCPA) and helping to keep communities safe and healthy during these unprecedented times.

As you may be aware, on July 21, 2020, the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (“ROA”) received Royal Assent. The ROA has been proclaimed into force today, July 24, 2020, to coincide with the ending of the declared provincial emergency.

The ROA gives the Ontario government the necessary flexibility to address the ongoing risks and effects of the COVID-19 outbreak once the declared provincial emergency under the EMCPA ends. It provides that:

- Emergency orders in effect under the EMCPA as of July 24 are continued under the ROA for an initial 30 days.
- The Lieutenant Governor in Council may further extend these orders under the ROA for up to 30 days at a time.
- The Lieutenant Governor in Council may amend certain orders continued under the ROA if the amendment relates to:
 - Labour redeployment or workplace and management rules;
 - Closure of places and spaces or regulation of how businesses and establishments can be open to provide goods or services in a safe manner;
 - Compliance with public health advice; or,
 - Rules related to gatherings and organized public events.

The ROA does not allow new orders to be created. Furthermore, the ability to extend and amend orders under the ROA is limited to one year, unless extended by the

legislature. The ROA mandates regular reporting by the government to the public and Legislative Assembly of Ontario to ensure oversight and transparency.

To review the legislation, you may visit: <https://www.ontario.ca/laws/statute/20r17>.

For further information including which orders have been continued under the ROA, who is designated to enforce orders continued under the ROA and offences and penalties, please review the attached set of supporting Questions and Answers for enforcement personnel.

I trust that this information is of assistance. Should enforcement personnel have any questions related to enforcement of orders continued under the ROA, they may reach out to EssentialWorkplacesSupport.SolGen@ontario.ca. Please note that this dedicated email address is only for enforcement personnel and should not be shared publicly.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Stubbings".

Richard Stubbings
Assistant Deputy Minister
Public Safety Division

Dear City of Temiskaming Shores
Municipal Council Members,

These are difficult times for many Ontarians. Job disruption, dislocation, and uncertainty have many anxious about their future. Education and training is one of the keys to successfully adjusting to the post-COVID-19 world.

As part of its contribution to the economic recovery efforts of your municipality and of the province, I would very much like to connect with you to discuss specific initiatives Contact North | Contact Nord is undertaking to help your residents get the education and training to get a job without having to leave the community.

As your local Contact North | Contact Nord Online Learning Recruitment Officer, my team and I are continually connecting with your residents to offer our range of local services:

- Provide information about available online programs and courses from Ontario's colleges, universities, literacy and basic skills and training providers.
- Assist with registration for their online program or course of choice and financial aid options.
- Arrange for free use of our web conferencing platform to connect to and participate in their online programs and courses from their own computer or tablet.
- Welcome them at our local online learning centre to use computer workstations and high-speed Internet access to complete their online courses (available once our local centre reopens).
- Arrange for supervision of their written and online exams and tests (available once our local centre reopens).

While our local online learning centres are temporarily closed due to the COVID-19 pandemic, we continue to provide virtual support to residents in your community by phone, e-mail, text message, Zoom or Facebook Messenger.

This is all part of the mandate of Contact North | Contact Nord as a community-based organization helping underserved Ontarians in 600 small, rural, remote, Indigenous and Francophone communities get jobs by making it possible for them to access education and training without leaving their communities. We are in our 34th year of operation, with

116 online learning centres in communities across Ontario funded by the Ontario Ministry of Colleges and Universities. We respond to more than 1 million requests for services a year.

I very much look forward to connecting with you next week to get suggestions and advice you may have about how I can further support residents in your community get the education and training they need to get a job.

If I can provide further information immediately, please do not hesitate to call me at 1-705-495-7710 or e-mail me at robyn@contactnorth.ca.

Kind regards,

Robyn Dewar
Online Learning Recruitment Officer
Contact North | Contact Nord



August 5, 2020

City of Temiskaming Shores
325 Farr Drive - P.O. Box 2050
Haileybury, ON P0J 1K0

Mayor and Council;


On Wednesday July 29, 2020 the cycling community of Temiskaming Shores suddenly and tragically lost two of its members. Jeff Splinter and Garnett Johnson were avid cyclists and community members who have been taken from us too soon. The South Temiskaming Active Travel Organization, on behalf of the cycling community, would like to remember these amazing people with a small memorial placed at the site of the accident.

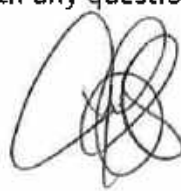
We are looking for permission from the City of Temiskaming Shores to place a ghost bike (white bicycle) at the spot of the crash, semi-permanently mounted on a small concrete pad. STATO would ensure the site is maintained in a presentable manner and remove the memorial each fall to ensure it doesn't impede winter operations. Presently, the area is city property, overgrown with grass, outside the curb of the STATO Trail and not maintained.

STATO would like to ensure there is no immediate or ongoing cost to taxpayers. We will either undertake the installation of the concrete pad ourselves or are willing to reimburse the city for the costs of installation, similar to how the current memorial bench program works. The memorial itself has already been procured and is ready to be installed.

This memorial is one step in the grieving process that will help those both within and outside of the local cycling community grieve the loss of two of our own. We are hopeful that, with the permission of the City of Temiskaming Shores, we will be able to erect this memorial before the end of summer.

Thank you for your consideration and please contact us with any questions.


Linda St.Cyr
Director


Jeff St.Cyr
Director

28 Armstrong Street North
P.O. Box 1238
New Liskeard, ON P0J 1P0

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, May 20, 2020

7:00 p.m. via Jitsi Meeting

1. Call to Order

Meeting called to order by Chair Brigid Wilkinson at 7:03 p.m.

2. Roll Call

Present: Danny Whalen, Brenda Morissette, Chair Brigid Wilkinson, Jeff Laferriere, Claire Hendrikx, Emily Smith, Thomas McLean.

Regrets: Jessica Cooper, Jamie Lindsay

Members of the Public: 0

3. Adoption of the Agenda

Motion #2020-13

Moved by: Jeff Laferriere

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

Carried.

Additions: None

4. **Declaration of conflict of interest:** Claire Hendrikx regarding TTF information, Brenda Morissette regarding Northern College

5. **Adoption of the Minutes**

Motion #2020-14

Moved by: Claire Hendrikx

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, April 15, 2020 as amended .

Carried.

6. **Business arising from Minutes: None**

7. **Correspondence:**

- a. From ESCSM—May and Francis Ball Scholarship
- b. From The Temiskaming Foundation—May Ball Fund and Temiskaming Shores Public Library Fund disbursements.

8. **Secretary–Treasurer’s Report**

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

May 14, 2020

CJTT Chat: I did a CJTT Chat on Monday, April 20 to update the community on the status of the library move. Sharren continues to do the monthly chats to promote our resources.

Le Voyageur article: Marc Dumont approached Carmen Peddie to do an article about the library move for Le Voyageur, a Sudbury based Francophone publication. Through Carmen he sent some question to me as well for the article. It was published this week and can be found on Le Voyageur's website lavoixdunord.ca. Le Voyageur is in Sudbury. If you scroll down and find Plus Récents on the right and then scroll down to La bibliothèque Carnegie déménagement you will find it.

Library Move: The city has asked us to empty the buildings of everything that we are not taking to the new location. Several staff members were recalled the week of April 27 to the Haileybury branch of the library to pack up the Northern College collection and the artwork in Haileybury. The CEO then posted items for sale on the library's facebook page and scheduled viewing and pickup times with interested community members. The recreation department took a large amount of tables, chairs and other furnishings for their work locations. All of the shelving, tables and chairs which are not going to be used in the new location were sold between April 30 and May 6. The municipality of Notre Dame du Nord took the remaining 200 boxes of used books which we could not sell. The city provided a crew on May 5 to take the remaining few desks and items that we could not sell to the dump and to take the Northern College books and shelving units up to be stored at Northern College. The same process is being used the week of May 11 to empty out the New Liskeard branch of everything we will not use in the new location. Because of this I have been working from the library branches for the past two weeks. I hope to be working from home again by Friday, May 14.

Ven-Rez shelving contacted us yesterday and have scheduled to install the shelving the first week of June. After that installation we should be able to move and set back up again once we can schedule the move with the city.

Northern College partnership: We may have to adjust the opening date for the Northern College satellite collection but perhaps we can wait until a bit closer to the time to discuss with them.

Website: The library website is down as of May 11. The site is hosted on an Ontario Library Services North GoDaddy account and are issues with the GoDaddy server. Unfortunately I do not have access to the site to try to troubleshoot issues or enlist the GoDaddy help team to fix the issue, I have to go through OLS-North. The tech team lead at OLS-North has said he has escalated this with GoDaddy because all of the OLS-North sites they host are down, but so far there has not been a fix. The city has confirmed that they will include the library on the revamped city website. The project was approved in the 2020 budget but it will be another 4-6 months before our site can be moved over. In the meantime hopefully our site will come back up hopefully events such as this will not reoccur.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2020-15

Moved by: Jeff Laferriere

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts the May Secretary-Treasurer's report and Financial report.

Carried.

9. Committee Reports

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. LIBRARY SERVICES COMMITTEE: Nothing to report.
- d. STRAT PLAN COMMITTEE: Nothing to report.

10. New Business

- a. Confirmation of method of holding board meetings: The Board agreed that meetings would continue to be held via videoconference, inviting the public to participate by publicizing on the library website until they can be held in person again.
- b. COVID-19 reopening. Discussion, review of FOPL guidelines and Australian Library Association document.
- c. CEO cell phone subsidy. Discussion.

Motion #2020-16

Moved by: Jeff Laferriere

Seconded by: Thomas McLean

Be it resolved that the Temiskaming Shores Public Library Board approves the CEO cell phone subsidy as administered by the City of Temiskaming Shores.

Carried.

- d. Report LIB-02-2020 Hoopla vs. Advantage for augmenting our ebooks collection.
- e. Annual Survey of statistics for the Ministry of Tourism, Sport and Culture Industries.
Motion.

Motion #2020-17

Moved by: Emily Smith

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the information in the annual survey for the Ministry of Tourism, Sport and Culture Industries and consents to the release of the survey report to the Ministry.

Carried.

11. Plan, Policy review and By-law review

- a. Review Policy—Defer until after move.

12. Closed Session in regards to identifiable individuals

Motion #2020-18

Moved by: Danny Whalen

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 7:43 p.m. in regards to identifiable individuals.

Carried.

Motion #2020-19

Moved by: Jeff Laferriere

Seconded by: Claire Hendirkx

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:20 p.m. without report.

Carried.

13. Adjournment

Adjournment by Jeff Laferriere at 8:21 p.m.

Chair –



Minutes

June 17, 2020

6:00 to 7:00 pm – Zoom Meeting

Present: Penny Durrant, Cassandra Byrnes, Jeff Laferriere, Louise Briere, Pascale Payette

Regrets: James Franks, Angela Hunter

1.0 Conflict of interest statement

No one had any conflict of interest.

2.0 Approval of agenda

Kassandra motioned to approve the agenda, seconded by Jeff.

3.0 Approval of Minutes

Kassandra motioned to approve the minutes, seconded by Penny.

4.0 COVID-19 – Business Support

Eluzions is not re-opening and the building is up for sale. Fashion Fix, Maxell, Claims Deffense have all closed. Assante has moved down the road and is not closed. Country Kitchen, Lucky Loi, Rainbow Kitchen, The Pantry & The Market and Liv'n Gracies are offering take out.

5.0 Digital Mainstreet Renewal

Jeff motioned to re-apply for the Digital Mainstreet grant, seconded by Penny.
Renee Godmaire is interested in remaining one of the Digital Squad Members.

6.0 Bump out – Outside Café

Louise has been asked to follow-up with the BIA restaurants to inquire about their interest in having a bump out for an outdoor patio this year.

If restaurants are interested, there could be a cost of \$400 for the summer. Plans have already been drawn for the sidewalk bump outs.

Jeff mentioned that Wiskey Jack has a patio using the laneway beside their restaurant in Haileybury. Council had no issue and thought it was a great opportunity.

7.0 Others

1. Louise will be working on Mondays.
2. Pictures of the graduates in downtown was well received by the stores and clients.
3. Pascale no longer qualifies as a board member since she closed her store in the BIA. Penny requested a resignation letter.
4. Masks – Louise requested quotes for masks, Gem Sewing would provide them at \$3.00 each and Mamabear Stiches would provide them for \$11.85 each.

8.0 Date of next meeting:

July 22, 2020

Jeff motioned to adjourn the meeting at 6:30 p.m., seconded by Penny.

1. CALL TO ORDER

Meeting called to order at 3:45 p.m.

2. ROLL CALL

Mayor Carman Kidd

Christopher W. Oslund, City Manager

Councillor Jeff Laferriere

Shelly Zubyck, Director of Corporate Services

Councillor Danny Whalen

Laura Lee MacLeod, Treasurer

Logan Belanger, Municipal Clerk Kelly Conlin, Deputy Clerk

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

Councillor Laferriere declared Conflict on Item 7.1

5. APPROVAL OF AGENDA

Recommendation CS-2020-032

Moved by: Councillor Whalen

Be it resolved that:

The Corporate Services Committee agenda for the July 8, 2020 meeting be approved as printed.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation CS-2020-033

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee minutes of the June 10, 2020 meeting be approved as presented.

CARRIED

7. INTERNAL/EXTERNAL CORRESPONDENCE

7.1 Commercial taxes & restaurant water and sewer rates (E-mail from Voula Zafiris)

Discussion:

Chris Oslund received an email from Voula Zafiris requesting a rebate in their commercial Water/Sewer rates for 2020 due to COVID-19. The Committee acknowledged the current discrepancies in the rates between the three former municipalities, however, there is a plan in place to correct those discrepancies. The Committee suggested that staff make Voula aware of the Federal assistance programs currently in place to address issues affecting businesses during the pandemic.

Recommendation CS-2020-034

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee hereby denies the request from Voula Zafiris in regards to a commercial water/sewer rebate for 2020

CARRIED

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1 Sale of land – Dymond Industrial Park

Discussion:

Shelly Zubyck made the committee aware of a sale of land in the Dymond Industrial Park. The purchaser currently owns one property and required another to provide more space for their business.

9.2 Potential disposition: Temiskaming Shores Library (NL & HLBY Branches)

Discussion:

Logan Belanger presented a report to the Committee which contained 4 options for the disposition of both the Haileybury and New Liskeard library branches.

Recommendation CS-2020-035

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby supports the disposition of both the New Liskeard and Haileybury branches (Option 1) by Public Tender for determining fair market value contained in the draft Administrative Report.

CARRIED

9.3 Municipal Insurance Renewal

Discussion:

Shelly Zubyck and Chris Oslund informed the Committee of an increase to the City’s insurance premium. Based on this increase, staff will be reviewing building values and deductibles.

Recommendation CS-2020-036

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee recommends an increase an increase to the City’s insurance deductible.

CARRIED

Recommendation CS-2020-037

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby supports drafting a letter to our local MP/MPP expressing concerns in regards to increasing insurance premiums for municipalities.

CARRIED

10. CLOSED SESSION

11. NEXT MEETING

The next Corporate Services Committee Meeting will be scheduled as required.

12. ADJOURNMENT

Recommendation CS-2020-038

Moved by: Councillor Dany Whalen

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 4:41 p.m.

CARRIED

COMMITTEE CHAIR

COMMITTEE SECRETARY

**THE CITY OF TEMISKAMING SHORES
JANUARY - JULY 2020 YEAR-TO-DATE
CAPITAL FINANCIAL REPORT**

Finance Department Contact:
Laura-Lee MacLeod, Treasurer

7-Aug-20

SUMMARY - CAPITAL
Revenues and Expenditures
as at July 2020

	2020 YTD			%
	Actual	Total Budget	Variance B/(W)	
CAPITAL				
Revenues				
Capital - General	2,278.3	3,803.3	(1,525.0)	-40.1%
Capital - Environmental	0.0	1,100.0	(1,100.0)	-100.0%
Total Revenues	2,278.3	4,903.3	(2,625.0)	-53.5%
Expenditures				
Capital - General	2,312.1	3,803.3	1,491.2	39.2%
Capital - Environmental	759.7	1,100.0	340.3	30.9%
Total Expenditures	3,071.8	4,903.3	1,831.5	37.4%
Net Position Capital	(793.5)	0.0	793.5	0.0%

**GENERAL CAPITAL
Revenues & Expenditures
as at July 2020**

Department	Project	2020			%	G	Y	R
		Actual	Budget	Variance B/(W)				
REVENUES:	Transfer from Operations		728.5	(728.5)				
	Transfer from Reserves	17.6	138.5	(120.9)				
	Financing - NL Library	822.6	1,000.0	(177.4)				
	Federal Gas Tax	1,137.9	1,110.6	27.3				
	Efficiency Funding	267.4	265.0	2.4				
	OCIF Funding		125.0	(125.0)				
	Provincial Gas Tax		115.6	(115.6)				
	ICIP Funding		317.9	(317.9)				
	Partnership - Others		2.2	(2.2)				
	Partnership - Splashpad	29.2	0.0	29.2				
	Other Revenues - Library	3.6	0.0	3.6				
Total Revenues		2,278.3	3,803.3	(1,525.0)				
EXPENDITURES:								
Corporate Services:	Website Upgrades	24.2	18.0	-6.2	85%	X		
Public Works:	2020 Roads Program	1,043.0	1,000.0	-43.0	100%	X		
	Golf Course Road Bridge	94.9	110.6	15.7	100%	X		
	Ditching Project		30.0	30.0				
	Grant Drive Expansion		45.0	45.0				
	West Road Culvert Lining		125.0	125.0	50%	X		
	Radley Hill Road Crossing Engineering		20.0	20.0	5%	X		
Solid Waste:	Landfill Expansion	17.6	75.0	57.4	50%	X		
Property Mtnce:	NL Library Relocation	826.2	1,000.0	173.8	95%	X		
	Haileybury Arena Roof	0.4	500.0	499.6	50%	X		
	Haileybury Fire Station Roof		20.0	20.0				
Fleet:	3/4 Ton Pick Up	38.4	39.0	0.6	100%	X		
	Spray Patcher	267.4	265.0	-2.4	100%	X		
	Blower for Trackless		16.5	16.5	50%	X		
Transit:	Transit Bus		433.5	433.5	75%	X		
Recreation:	Recreation Master Plan		45.7	45.7	100%	X		
	Haileybury Arena Dehumidifer		60.0	60.0	100%	X		
	Waterfront Development	0.1	0.0	-0.1				
Total Expenditures		2,312.1	3,803.3	1,491.2				

2.4

ENVIRONMENTAL CAPITAL
Revenues & Expenditures
as at July 2020

	<u>2020</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
			<u>B/(W)</u>
REVENUES:			
Transfer from Operations		599.2	(599.2)
Transfer from Reserves		500.8	(500.8)
Total Revenues	0.0	1,100.0	(1,100.0)
EXPENDITURES:			
Dymond Looping Phase 2&3	759.7	1,100.0	340.3
Total Expenditures	759.7	1,100.0	340.3



Memo

To: Mayor and Council
From: Logan Belanger, Municipal Clerk
Date: August 11, 2020
Subject: Request for Delegation – Civil Marriage Solemnizations – Kelly Conlin
Attachments: None

Mayor and Council:

The City currently has five (5) Clerk designates that can perform Civil Marriage including the City Manager, Christopher Oslund and former Clerk, Sue Weiss.

Ontario Regulation 285/04 amended the Marriage Act to include Municipal Clerks as a class of person authorized to solemnize civil marriages. Section 228 (4) of the Municipal Act permits the extension of this authority to any person, other than a member of Council. However, By-law No. 2015-026 being a by-law to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores restricts that delegation for civil marriages by requiring a resolution of Council.

The Clerk is confident in the skill sets of Kelly Conlin and is seeking support to appoint as a Clerk's designate for the purposes of Civil Marriage Solemnizations (Marriage Officiant). Chris Oslund has offered to provide the necessary training to Kelly in regards to the wedding ceremony, and training on the administrative functions.

It is recommended that Council confirm by resolution the appointment of Kelly Conlin as a Clerk's designate for the purpose of Civil Marriage Solemnization services in the Province of Ontario.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Logan Belanger
Municipal Clerk

Christopher W. Oslund
City Manager

Subject: ZBA – Waterfront Properties & Pools
In Various Residential Zones

Report No.: CS-027-2020
Agenda Date: August 11, 2020

Attachments

Appendix 01: Planning Report

Appendix 02: Public Notice

Appendix 03: Draft By-law to amend Zoning By-law No. 2017-154 (**Refer to By-law No. 2020-083**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-027-2020;
2. That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit swimming pools in water yards; and
3. That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the August 11th, 2020, 2019 Regular Council Meeting.

Background

The City of Temiskaming Shores has initiated an Amendment to Zoning By-Law No. 2017-154 in order to permit the erection of a swimming pool in the water yard (i.e. between the high-water mark of a waterbody and a building). Section 4.1.8 of the Zoning By-Law currently restricts the location of swimming pools to only the side or rear yard (i.e. street side for waterfront properties).

Analysis

The City would like to permit the location of swimming pools for shoreline properties in water yards, and not in yards that either abut a public roadway or are deemed inappropriate due to setback requirements and environmental constraints. As such, the purpose of this Amendment is to add provisions to permit the erection of swimming pools in a water yard. For added clarity the amendment will prohibit swimming pools from being located in a Flood Hazard Constraint Overlay (F) and Environmental Protection (EP) Zones. The proposed Amendment will also provide provisions that aim to mitigate potential impacts on shorelines and environmentally sensitive features. An analysis, including a review of policy, is provided herein in order to demonstrate the purpose and scope of the Amendment, as well as the policy implications.

Staff have reviewed information regarding this amendment and no comments or concerns were received from any department.

The public meeting was held on July 14th, 2020. No comments have been received.

The planning report attached as Appendix 01 provides information regarding the application within the policy framework.

It is the opinion of the undersigned that the proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement (2014), does not conflict with the Northern Ontario Growth Plan, complies with the City of Temiskaming Shores Official Plan, and represents good planning. It is recommended that Council adopt the proposed Zoning By-law amendment.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubycck
Director of Corporate Services

Christopher W. Oslund
City Manager



Planning Report

City-wide Zoning By-Law Amendment

City of Temiskaming Shores

July 8, 2020

Background and Purpose of the Zoning By-Law Amendment

The City of Temiskaming Shores has initiated an Amendment to Zoning By-Law No. 2017-154 in order to permit the erection of a swimming pool in the water yard (i.e. between the high-water mark of a waterbody and a building). Section 4.1.8 of the Zoning By-Law currently restricts the location of swimming pools to only the side or rear yard (i.e. street side for waterfront properties).

The City would like to permit the location of swimming pools for shoreline properties in water yards, and not in yards that either abut a public roadway or are deemed in appropriate due to setback requirements and environmental constraints. As such, the purpose of this Amendment is to add provisions to permit the erection of swimming pools in a water yard. For added clarity the amendment will prohibit swimming pools from being located in a Flood Hazard Constraint Overlay (F) and Environmental Protection (EP) Zones. The proposed Amendment will also provide provisions that aim to mitigate potential impacts on shorelines and environmentally sensitive features. An analysis, including a review of policy, is provided herein in order to demonstrate the purpose and scope of the Amendment, as well as the policy implications.

Statutory Public Notice

Notice of the public hearing was advertised in the Temiskaming Speaker on June 24, 2020 in accordance with the statutory notice requirements of the Planning Act.

Planning Analysis

Provincial Policy Statement (2020)

The PPS generally supports the preservation of natural areas along shorelines and water bodies, as well as mitigating conflicts between flood hazards and development. Section 1.2 supports a coordinated, integrated and comprehensive approach in planning related matters, including as it pertains to shorelines. Section 2.2 provides that planning authorities shall protect, improve, or restore the quality and quantity of water, by, among other items, identifying water resource systems and maintaining linkages and related functions in shoreline areas. Finally, Section 3.1.1 provides that development shall generally be directed away from hazardous shorelines which are impacted by flooding hazards, flood erosion hazards, and/or dynamic beach hazards.

The proposed amendment includes provisions to limit development in environmentally sensitive areas and flood hazards, while permitting pools in the water yard where such features and constraints are not present. Impacts to prescribed Provincial interests as a result of the proposed amendment are not anticipated, and as such the proposed amendment is consistent with the PPS.

Growth Plan for Northern Ontario

A review of the Growth Plan for Northern Ontario confirms that the proposed Amendment does not conflict with the Growth Plan.

City of Temiskaming Shores Official Plan

The City of Temiskaming Shores Official Plan provides policies that aim to protect shorelines and direct development away from watercourses and natural hazards. In particular, Section 10 of the Official Plan aims to protect, improve and restore natural heritage features and areas; locally significant natural features, including watercourses; and lake capacity. Section 10.9 further aims to direct development away from natural hazards that are adjacent to watercourses. Section 10.10 provides policies that guide development within Flood Hazard Constraint Areas:

3. Development within the flood hazard constraint area may be permitted provided the buildings and structures within the underlying land use designation are constructed to minimize damage in the event

of flooding (e.g. flood proofing, ensuring building openings are above the flood elevation of 181.7 CGD, requiring that safe vehicular and pedestrian movement and access for maintenance and repair of protection works is available during times of flooding hazards).

4. Development will not be permitted that will create new hazards or adverse environmental impacts. The City will require such measures as a stormwater management plan, erosion and sediment controls and vegetative plantings to manage or mitigate development impacts.

The proposed Amendment limits development within the flood hazard constraint area and conforms to the policies of the Official Plan as described herein.

City of Temiskaming Shores Zoning By-law 2017-154

Section 3.116 defines a navigable watercourse as *“any body of water that is capable of affording reasonable passage of watercraft of any description for the purpose of transportation, recreation or commerce, and includes any river, stream or lake considered navigable by law.”*

Section 3.164 of the Zoning By-Law defines a swimming pool as *“a structure constructed either in-ground or above ground, that is filled with water and used for swimming or recreation.”*

Section 3.182 defines a water yard as a *“yard extending from the high-water mark on any body of water to the nearest wall of any building or structure on the lot.”*

According to Section 4.1.8, swimming pools are permitted only in the side yard or rear yard of any zone provided that:

(i) No interior wall surface of any such swimming pool shall be located closer than 1.5 metres to any rear lot line or side lot line, nor closer than 3 metres to that portion of a rear lot line which adjoins a side lot line of the adjoining lot; and

(ii) No water circulating or treatment equipment such as pumps or filters shall be located closer than 3 metres to any side lot line or rear lot line.

In the case of a through lot that has frontage on both a public road and a navigable watercourse, a swimming pool is currently not permitted in the water yard, as the yard which abuts the watercourse is defined as the front yard (Section 3.94d)ii).

Section 4.1.8(b) specifies that *“No part of any pool shall be located within 10 metres of the high-water mark of a property abutting a navigable watercourse.”* This supersedes the setback requirements for building and structures from watercourses provided in Section 4.25.3 of the Zoning By-Law, and provides a sufficient setback distance for swimming pools from a watercourse.

Additionally, Section 4.1.8(c) further prescribes that *“Fences around all swimming pools shall be provided in compliance with the By-laws of the City of Temiskaming Shores.”* No changes are recommended to this clause.

The Zoning By-Law currently does not have a provision that regulates the drainage or discharge of pool water. Given that this Amendment will ultimately place swimming pools closer to watercourses, it is important for the City to specify in its Zoning By-Law how pool water should be properly drained and discharged on site. Ensuring that pool water is properly drained and discharged away from the watercourse will help to preserve the quality of that watercourse and reduce any other negative impacts on shoreline features, which are key objectives of the City's Official Plan. It is further inappropriate for pool water to be drained onto an adjacent property and directly into a storm sewer system.

The Zoning By-Law also provides provisions for Shoreline Structures. Section 4.1.7 currently does not include a swimming pool as a Shoreline Structure. Section 4.1.7.1 defines Shoreline Structures as:

“...accessory buildings and structures erected at or near the shoreline in the required yard located between the shoreline and the dwelling on any lot that abuts a watercourse. They include buildings and structures that are on the lot and/or attached to the land that forms the bed of a navigable waterway adjacent to the lot.”

In brief, swimming pools are not afforded the same opportunities as shoreline structures, such as boathouse, boat port, dock, boatlift, launch ramp, marine railway, pumphouse, deck, gazebo, sauna or hot tub because they do not require location directly at or adjacent to the shoreline. It would be inappropriate to categorize a swimming pool as a shoreline structure because of the current setback requirement under Section 4.1.8(b).

When prescribing the location of structures such as swimming pools in water yards and along shorelines it is also important to consider By-law requirements that aim to preserve natural features and mitigate potential conflicts with environmentally sensitive lands.

Section 3.159 defines a Shoreline Buffer as follows:

“as a natural area, adjacent to a shoreline, maintained or re-established in its natural predevelopment state (with the exception of minimal pruning of vegetation and the removal of trees for safety reasons) for the purpose of protecting natural habitat and water quality and minimizing visual impact of buildings or structures on a lot. Where the natural shoreline of a property is a natural beach or is a rock outcropping with little or no soil, such shall be deemed to comply. A shoreline buffer shall not include a grassed or lawn area.”

Section 4.8.2 prescribes that Shoreline Buffers be provided:

“Where a lot abuts a watercourse, a shoreline buffer shall be restored and maintained across a minimum of 50% of the lot, and shall maintain a minimum width of 7.5 metres.”

Therefore the current standards to maintain vegetation within 7.5 metres of the shoreline will not be impacted by the potential location of a swimming pool at a minimum distance of 10 metres from the shoreline. However, it is recommended that when permitting a pool to be located in the water yard that the required shoreline buffer is in place.

There are areas and zones within the City that could be considered as inappropriate locations for a swimming pool due to the potential of known and unknown environmental issues. As mentioned above, a swimming pool is currently permitted in any zone or land affected by a zoning overlay. This is problematic since it allows landowners to erect swimming pools within areas that are either subject to a Flood Hazard Constraint (F) Overlay or zoned Environmental Protection (EP). Lands subject to the Flood Hazard Constraint Overlay are identified on the schedules to this By-Law and identify lands that are susceptible to flooding, erosion or other natural hazards.

While Section 11.3.4 lists the prohibited uses of the (F) Overlay, it does not include reference to swimming pools. It is recommended that Section 4.1.8 be amended to clearly prohibit pools from being located in the floodplain.

Section 4.25.4 provides a minimum setback of 10 m for all structures from the greater of the ‘top of bank’, or the edge of the Environmental Protection (EP) Zone. The proposed Amendment should also prohibit swimming pools from being located in an Environmental Protection (EP) Zone in order to mitigate any potential impact or conflict with natural and hazardous lands along watercourses. Swimming Pools should also be setback at least 10 m from the edge of the ‘top of bank’ of the Environmental Protection Zone.

Comments Received from the Agency Circulation and Public Notification Process

The application was circulated to municipal departments, agencies, and the public.

There were no concerns or comments from municipal departments.

Public Comments: None.

Conclusion

The current provisions of the By-Law restrict a swimming pool from being erected in the water yard of a property that abuts a navigable watercourse. A landowner wishing to construct a swimming pool will only have two options: the side yard or the rear yard (i.e. street side). In the case of many waterfront properties, it is inappropriate to construct a swimming pool in the yard between a building and a roadway. It is also nearly impossible to construct a swimming pool in a side yard due to the limitations associated with inadequate space and side yard setback requirements.

The only suitable alternative location for swimming pools is the water yard, provided that the swimming pool still be located at a minimum of 10 m from a high-water mark. During our review of the applicable zoning provisions, we determined that it is not appropriate to erect a swimming pool within a Flood Hazard Constraint Overlay and an Environmental Protection Zone due to environmental concerns. As such, it is important to clarify that swimming pools are not to be located within these regulated areas and zones. The installation of a Shoreline Buffer between any proposed swimming pool and a watercourse should also be required. A provision that also ensures that swimming pools are properly drained and that pool water is discharged away from watercourses and adjacent properties into a sanitary sewer system is recommended.

Recommendation

Based on the information presented in this report, in my opinion, the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020); does not conflict with the Northern Ontario Growth Plan; conforms with the City of Temiskaming Shores Official Plan; and represents good planning.

It is therefore recommended that Council approve the Zoning By-law Amendment.

Respectfully submitted by,

Sarah Vereault, MCIP, RPP
Planner

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

**NOTICE OF A PUBLIC MEETING CONCERNING
A ZONING BY-LAW AMENDMENT (File No. ZBA-2020-01)**

TAKE NOTICE that The Corporation of the City of Temiskaming Shores will hold a public meeting on the 14th day of July, 2020, at 6 p.m. via remote electronic participation to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act*, R.S.O., 1990, as amended.

This meeting will be held through remote electronic participation in accordance with the Municipal Act, 2001, as amended by Bill 187, the Municipal Emergency Act, 2020.

HOW TO VIEW OR PARTICIPATE IN MEETING:

- Livestream: facebook.com/temiskamingshores/
- Telephone: via conference number. For additional information, please contact:
Shelly Zubyck, Director of Corporate Services
szubyck@temiskamingshores.ca
705-672-3363 Ext.4107

PURPOSE OF THE APPLICATION: The City of Temiskaming Shores has initiated an Amendment to Zoning By-Law No. 2017-154 in order to permit the erection of a swimming pool in the water yard (i.e. between the high-water mark of a waterbody and a building). Section 4.1.8 of the Zoning By-Law currently restricts the location of swimming pools to only the side or rear yard (i.e. street side for waterfront properties). For added clarity the amendment will prohibit pools to be located in a Flood Hazard Constraint Overlay (F).

If you wish to be notified of Council's decision on the proposed Zoning By-law Amendment, you must file a written request with the Director of Corporate Services of the City of Temiskaming Shores. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of Temiskaming Shores to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make an oral submission at the public meeting or make written submissions to the City of Temiskaming Shores before the proposed zoning by-law amendment is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the application please contact: Shelly Zubyck, Director of Corporate Services.

**** Please note that the City's Council Chambers is temporarily closed to the public****

Dated at The Corporation of the City of Temiskaming Shores this 22nd day of June, 2020.

Shelly Zubyck
Director of Corporate Services
City of Temiskaming Shores
325 Farr Drive, P.O. Box 40
Haileybury, ON P0J 1K0
Telephone: 705-672-3363

Subject: Municipal Insurance Policy

Agenda Date: August 11th, 2020

Report No.: CS-029-2020

Attachments

Appendix 01: Tench-MacDiarmid Insurance Brokers Ltd. Premium Summary

Appendix 02: Draft Agreement (**Please refer to draft By-law No. 2020-084**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-029-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$480,429.20 plus applicable taxes for consideration at the August 11th, 2020 Regular Council Meeting.

Background

The City's insurance policy was due for renewal on July 1, 2020.

Analysis

On July 8th, 2020, the Corporate Services Committee was advised of the renewal increase for Municipal Insurance and directed staff to meet with the City's Broker to discuss deductible options in order to reduce premiums. City staff discussed deductible options for Property Insurance with the City's Broker. It was advised that by increasing the deductible from \$10,000 to \$50,000, a savings of only \$4,287 would be realized.

On August 6th, 2020, the Corporate Services Committee met and passed a recommendation to maintain the deductible at \$10,000.

The premiums proposed for this year's renewal are \$480,429 which is an overall increase of 24.58% from last year.

2019 saw the hardening of the market with insurers withdrawing from certain classes of business, increasing premiums and deductible and placing limits / restrictions on coverage to mitigate their exposure.

2020 continued the same trend of hard market terms and then the COVID-19 pandemic hit. It is too early in the pandemic to determine what the potential impact of COVID-19 will

have on the insurance market. Lloyd's initial estimates state the Lloyd's share of the COVID-19 losses will be in the range of \$6Bn CDN with an overall cost of over \$100Bn to the global property and casualty insurance industry.

You will note it is the property rates that are driving the increase. The property market has seen an increased emphasis placed on minimum rate thresholds and deductible levels.

Attached as Appendix 1 is the City's Premium Summary for the period of July 1, 2020 to June 30, 2021.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The overall impact is a \$94,780 increase over last year's premiums. This will have an impact on both the 2020 Budget and the 2021 Budget.

The budget incorporates 50% of the 2019/2020 premiums and 50% of the 2020/2021 premiums.

The premium is paid in full upon endorsement by Council with the unexpended 50% posted to a prepaid insurance account.

The 2020 Insurance Deductible budgeted remains at \$50,000.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
 Council's consideration by:

"original signed by"

"original signed by"

 Shelly Zubycck, CHRP
 Director of Corporate Services

 Christopher W. Oslund
 City Manager

PREMIUM BREAKDOWN BY LINE OF COVERAGE

NAME OF INSURED: City of Temiskaming Shores

POLICY PERIOD: July 1, 2020 to July 1, 2021

DATE PREPARED: June 25, 2020

LINE OF COVERAGE	2018 PREMIUM	2019 PREMIUM	2020 PREMIUM	DIFFERENCE (\$)	DIFFERENCE (%)
Municipal General Liability, includes Public Officials Liability, Employee Benefits Liability, Legal Expense Insurance, Non-Owned Automobile and Environmental Liability	\$142,500.00	\$252,600.00	\$237,506.00	-\$15,094.00	-5.98%
Excess Liability	\$12,420.00	\$15,300.00	\$25,750.00	\$10,450.00	68.30%
Owned Automobile	\$28,059.00	\$36,000.00	\$56,319.00	\$20,319.00	56.44%
Property / Equipment Breakdown / Crime	\$58,415.00	\$75,373.00	\$151,578.00	\$76,205.00	101.10%
Municipal Officials' Accident	\$1,176.00	\$1,176.00	\$1,176.00	\$0.00	0.00%
Volunteer Fire Fighters' Accident	\$5,200.00	\$5,200.00	\$5,200.00	\$0.00	0.00%
Marina Liability including \$100 Policy Fee		\$0.00	\$2,900.00	\$2,900.00	100.00%
TOTAL - ALL LINES	\$247,770.00	\$385,649.00	\$480,429.00	\$94,780.00	24.58%
\$ and % Differences compare 2019-2020					

Subject: Land Disposition – Haileybury and
New Liskeard Library Buildings

Report No.: CS-031-2020
Agenda Date: August 11, 2020

Attachments

Appendix A: Summary of Public Comments

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-031-2020;
2. That Council authorizes staff to continue with a potential disposition of the New Liskeard Public Library and the Haileybury Public Library in accordance with Land Disposition By-law No. 2015-160; and
3. That Council directs staff to prepare two Request for Tenders (RFT) for the disposition of the former New Liskeard Library building located at 50 Whitewood Avenue, and the former Haileybury Library building located at 545 Lakeshore Road.

Background

New Liskeard Library Branch (50 Whitewood Avenue)

In 1910, the New Liskeard Public Library was constructed, and in January 1985, the Town of New Liskeard designated the building as having architectural and historical value under the Ontario Heritage Act. This municipal designation was registered on Title at the Land Titles Office.

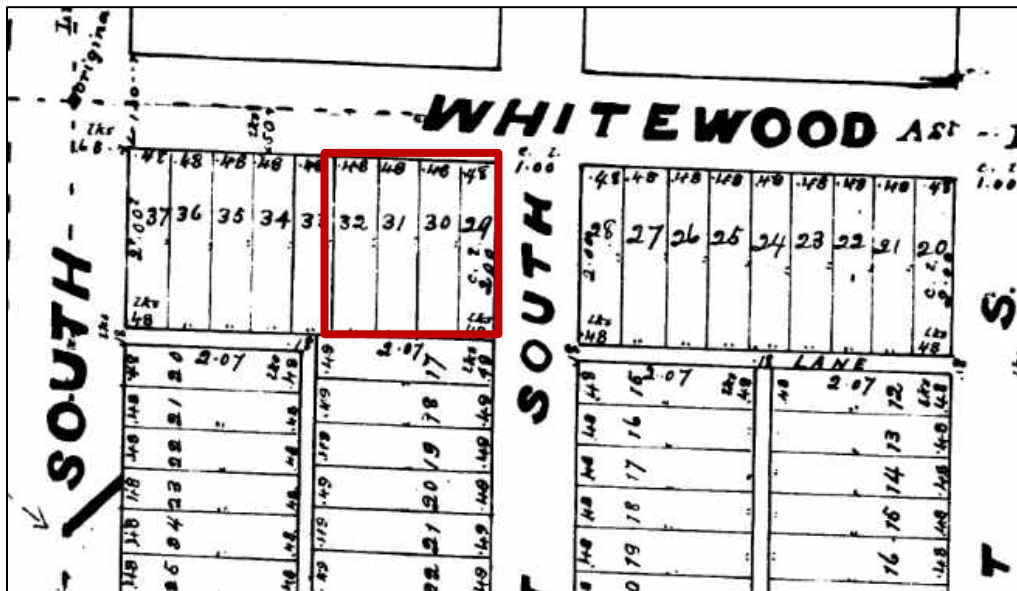
In 2013, Council awarded a contract to Mitchell Architects to complete a building condition survey to diagnose the overall condition of the facility, and to provide a blueprint for planning major capital improvements, as well as to determine how to best allocate short- and long-term expenditures. In January 2014, the City received the Library Building Condition Survey. The report outlined multiple recommendations including stabilization of the building, accessibility upgrades and lack of space requirements for a library. The report also recommended that the Parapet structure above the main entrance should be deconstructed and rebuilt, due to signs of bulging (no longer vertical).

At the February 25, 2016 meeting of the New Liskeard Library Building Committee it was noted that the City had applied for Canada 150 funding and the Committee passed a recommendation to proceed with a request for an RFP to engage an engineer for design and cost estimates to stabilize the New Liskeard Library building.

PW-RFP-007-2016 for engineering services closed on May 17, 2016 and due to the limited submissions (2) and the high costs the Library Board Committee opted to cancel the building stabilization RFP and recommended reissuing an RFP for the repair of the parapet wall and other minor repairs.

PW-RFP-012-2016 was issued for the investigation of the Parapet wall at the NL Library with EXP being awarded the engineering services. EXP provided a report detailing the current condition, requirements to repair and cost estimates which were significant, primarily due to the work involved to maintain the heritage designation. Council Resolution No. 2017-374 awards the work to repair the Parapet Wall at an upset limit of \$188,897.50 to Rivard Bros. Ltd. with funding from Canada 150 in the amount of \$100,000. At the time alternative repair methods were considered however it would have required the removal of the Library's Municipal Heritage Designation.

Also of note, the Library and Cenotaph are located on Parcel 1487NND Lots 29-32 on Plan M22-NB, at the corner of Whitewood Avenue and Wellington Street. The proposed disposition would not include the Cenotaph Park; i.e.:



Following a planning review, it was determined that Municipalities have an exemption under Section 50(3)(c) of the Planning Act and they can acquire part of a parcel of land, or dispose of land while retaining abutting property without the need to obtain consents. The lands are Zoned C1 General Commercial, which has no minimum frontage or area, no minimum interior side yard, and a maximum lot coverage of 80%. Staff have confirmed that the approximate lot coverage is 41% without Lot 31 and 32 (Cenotaph); therefore, a variance is not required.

Haileybury Library Branch (545 Lakeshore Road)

The Haileybury Library Building was constructed in the 1920s, originally for manufacturing/warehouse use. In June 1972, the building was donated by the former Mayor John McKay-Clements; however, there is stipulation on Title stating if it was no longer used as a Library, the building would revert back to heirs of the Estate. The City has been in contact with the McKay-Clements' heir, and he has decided to donate the building to the City. As such, the restrictive covenant on title in favour of the McKay-Clements family has been released.

In January 2014, the City received a Library Building Condition Survey from Mitchell Architects, outlining areas of repair.

There is an instrument registered on title for the subject property (1957 with no end date), referring to a right-of-way on the lands providing access only (i.e. rights of egress and ingress); there are no rights for parking. The ROW exists by virtue of the dominate owner, and staff confirmed with legal counsel that the easement is not considered a road, and will not provide any concerns for the City upon a sale.

Library Consolidation / Relocation

Based on the above information and condition surveys, consultations were held in April of 2018 with respect to library services with the objective of attaining information in regards to the type and level of library services the community at large would like to see. As part of the 2018 budget deliberations, Council approved the request to hire an architectural firm (Mitchell Jensen Architects – By-law No. 2018-055) to look at the feasibility of relocating the New Liskeard Library to the former New Liskeard Medical Centre located at 285 Whitewood Avenue.

At the May 15, 2019 Public Library Board meeting, Administrative Report LIB-004-2019 was reviewed and the Board concluded that consolidating library services under one roof (NL Medical Centre) while providing a satellite location in Haileybury would be the best option for library services. Subsequently Council considered Administrative Report LIB-004-2019 resulting in By-law No. 2019-189 being a by-law to enter into a Memorandum of Understanding with Northern College (Haileybury Campus) to provide library services (satellite location).

At the August 13, 2019 Regular Council meeting Administrative Report PW-024-2019 was considered resulting in By-law No. 2019-131 being an agreement with Venasse Building Group for upgrades to the former New Liskeard Medical Centre to relocate the New Liskeard Branch of the Public Library. It is anticipated that renovations and relocation of equipment and staff will be completed by the end of June, allowing the new location to open in early July 2020. The satellite office at Northern College is scheduled to open in July, 2020.

Analysis:

Both libraries are within a Commercial Zone and have unique characteristics. The Municipal Heritage designation is still in place on the New Liskeard Library, and would impose limitations on any future owners with respect to renovations to the building. As the designation is municipal, the City could have the designation removed.

Based on Section 11 of the Disposal By-law, the City is not required to give public notice or hold a public meeting prior to consideration of a by-law to dispose of the land. However there have been concerns raised with the potential disposition of the New Liskeard Library given the Municipal Heritage designation. Therefore, two public meetings were scheduled at the regular Council meetings on May 19, 2020 and on June 2, 2020. Comments were received via Facebook, written submission and public presentations; a summary of which have been attached hereto as Appendix A.

One proposal was presented during the May 19th, 2020, public meeting. Mr. Ryan Primrose with the Ontario Centre for Archaeological Research and Education (OCARE), outlined a

proposal to create a new cultural space in the New Liskeard Library, preserving the Carnegie building as a heritage building, and as a public space without ratepayer burden. The proposal included the creation of a community hub, where people can interact with the past, and directly in the archeological process. The structural and accessibility issues would be remedied, and OCARE would retain the former library character, historical significance and purpose. The presentation also noted that OCARE would be seeking the donation of the building; however, should operations cease in the future, ownership would revert back to the City. Further details are outlined in Appendix A.

One comment was received following the public meetings from Mr. Hugo Rivet, requesting the City continue with the Sale of both buildings.

Options

The New Liskeard Library and the Haileybury Library were vacated, and the City continues to expend funds on both properties (i.e. hydro, gas, insurance, etc.), thus it is staff's recommendation that these buildings be sold. The assessed MPAC value of the New Liskeard Library is \$237,000 and the assessed MPAC value of the Haileybury Library is \$141,000.

Staff are proposing three (3) options for consideration for the disposition of the New Liskeard Library building:

1. Public Tender as a method of disposal and for determining fair market value; or
2. Request for Proposals as a method of disposal and for determining fair market value; or
3. Explore and negotiate with The Ontario Centre for Archaeological Research and Education (OCARE).

Staff are proposing two (2) options for consideration for the disposition of the Haileybury Public Library building:

1. Public Tender as a method of disposal and for determining fair market value; or
2. Request for Proposals as a method of disposal and for determining fair market value.

Note: The Public Tender (RFT) method is a formal request for prices where a clear or single solution exists. The Request for Proposal (RFP) method allows bidders to propose solutions or methods to arrive at a desired result. The solicitation of proposals through the RFP process is used as a basis for entering into an agreement, where specification and price are not necessarily the predominant award criteria.

The Options were presented at the Corporate Services Committee on July 8, 2020, and the following recommendation was adopted:

Recommendation No. CS-2020-035
Moved By: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby supports the disposition of both the New Liskeard and Haileybury branches (Option 1) by Public Tender for determining fair market value contained in the draft Administrative Report.

CARRIED

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A
This item is within the approved budget amount: Yes No N/A

The subject lands are currently exempt from property taxation. The potential sale would revert the property into a taxable assessment, thereby increasing the assessment base and tax revenue.

In accordance with the City's Disposal By-law No. 2015-160, proceeds from the disposal of land to the following two reserves:

1. Proceeds from the disposal of parkland shall be directed to the Cash-in-lieu of Parkland Reserve Fund to be used for park and other public recreation purposes.
2. Proceeds from the disposal of other land shall be directed to the Community Development Reserve.

Alternatives

The disposal of Municipally owned property is governed through By-law No. 2015-160 (Disposal By-law), and outlines a variety of methods for disposal and for determining fair market value:

Section 3: Disposal Methods

One or more of the following disposal methods may be utilized:

1. Direct sale by the City
2. Public Tender or Request for Proposals
3. Public Auction
4. Listing land with a broker and/or real estate firm at a negotiated commission
5. Posting on the proposed land to be sold a "For Sale" sign which will include contact information for inquiries
6. Funding agreements
7. Direct negotiation

8. Direct advertising
9. Property exchange

Section 4: Determining Fair Market Value

One or more of the following methods may be utilized to determine the fair market value:

1. Obtaining an appraisal
2. Using the assessed value
3. Comparing recent sales of similar properties based on willing buyer / willing seller
4. Using recent appraisals for similar properties

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Logan Belanger
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

2020 Public Consultation Comments

Facebook Summary:

Cumulative summary of two (2) Notices of Public Meeting for New Liskeard and Haileybury Public Libraries (As of Friday, May 29, 2020 12:00 noon)

Facebook Summary	May 15, 2020	May 29, 2020	Total
Viewed:	7,741	2,307	10,048
Engagements:	2,243	180	2,423
Shares:	66	9	75
Reactions:	357	25	382
Number of Comments Total:	170	8	178
- Number of Comments on City's Page:	48	0	48

Facebook Comment Summary

(As of Friday, May 29, 2020 12:00 noon)

Category	Number of Comments (approx.)
Accessibility	2
Condition of Building (New Liskeard)	4
Future Location of the Library	11
Haileybury Library	3
Historical Designation (New Liskeard)	5
Other (General)	23

Haileybury Library

Facebook Comment Synopsis:

Question / Comment	Response (If Applicable)
<p>“I was under the assumption that the Haileybury library would go back to the family that donated the building.”</p>	<p>“The Haileybury Library building was donated by former Mayor John McKay-Clements. There is a stipulation on Title stating if it was no longer used as a Library it would go back to heirs of the Estate. The City has been in contact with Mayor McKay-Clements' heir. He has decided to give it back to the City.”</p>

Public Presentations Summary - Haileybury Library

Presentation No. 1: Ms. Betty Stone

(Excerpt from Council meeting minutes from the May 19, 2020 Regular Meeting)

Ms. Stone began her presentation stating these are unusual and uncertain times and to commence the divestment process of the properties raises significant concerns. Ms. Stone believes these actions may be viewed as less than prudent given the speed in which they are occurring. Prior to divestment, Ms. Stone requests an examination of the possible repurposing and utilization of the buildings, congruent with the demographic complexity of the needs of citizens in this area.

Ms. Stone noted that the Recreation Master Plan is not complete, and has yet to receive comment by the public or by Council. Further, the parameters for leisure and cultural activities have yet to be explored with the broader consideration of community activities and engagement, nor does there appear to be consideration of the correlation between the official plan and the divestment of an accessible public building in Haileybury, and the only heritage building in New Liskeard.

Ms. Stone suggests that there is an absence of congruency with respect to the official plan and the proposed divestment of the subject properties, without undertaking a complete review of how the continued utilization of the two properties could advance the objectives of the Corporation in addressing the needs of citizens. Ms. Stone discussed a shared vision on how this unique area can retain senior citizens, and reduce out-migration, while discussing the potential impact on housing prices, population and City taxation revenue. Ms. Stone commented that a vibrant, caring and accessible community occurs, and is supported by City Council that directs affairs with a shared common vision achieved through congruency of goals and actions, and that this is a unique opportunity to demonstrate excellence through a process of review and renewal rather than through an expedient divestment of irreplaceable assets. Ms. Stone reviewed relevant sections of the official plan, including Community Development (Section 6); Conservation and Architectural Heritage (Item 7 a.b.c.); Health Care (Section 5,

Item 12); Adaptive Re-use of Infrastructure (Section 5, item 14); Economic Development (Section 6, item 20); and Recreation Culture and Education (Section 7).

Ms. Stone thanked Mayor and Council for their time, commenting that she trusts her comments will create further reflection and reconsideration of the process. Ms. Stone concluded her presentation by stating there is an opportunity to create something unique and welcoming, that addresses the needs of everyone in the area, and encouraged Council to look beyond expediency and begin the creation of a new future with respect to planning in this area.

New Liskeard Library

New Liskeard Library Facebook Comment Synopsis:

Question / Comment	Response (If Applicable)
<p>"Isn't liskeards a historical landmark"</p>	<p>"The New Liskeard Library was designated by the Town of New Liskeard in January 1985 as a property of architectural and historical value under the Ontario Heritage Act. This municipal designation was registered on Title at the Land Titles Office..."</p>
<p>"I don't like the idea of selling the local libraries can they be used to promote tourism somehow? or other local function"</p>	
<p>"Why was there no talk about issues with the library "sinking" until the last year. During this time when people cannot get out to a public meeting I would like to see a motion that this be tabled for one year til we can have a regular public meeting. The building has been there this long, don't slide a sale through when people are at a disadvantage. Not everyone is on social media"</p>	<p>"In January of 2014, the City received a Library Building Condition Survey from Mitchell Architects, and within this report, there were multiple recommendations including stabilization of the building, accessibility upgrades and lack of space requirements for a library.</p> <p>Since then, we have had multiple discussions with the Library board about the above-mentioned report and how to proceed with some of the recommendations. As part of the 2018 budget deliberations, Council approved the request for city staff to hire an architectural firm to look at costs associated with relocating the New Liskeard Library to the former New Liskeard Medical Centre located at 285 Whitewood Avenue."</p>
<p>"I am wondering, please correct me if I don't have this right. I believe the building has a Heritage or Historical designation that prevented the city from adding a handicap accessibility entrance, as it would change the building somehow. Will this designation continue, should the city sell the building?"</p>	<p>"The New Liskeard Library was designated by the Town of New Liskeard under the Ontario Heritage Act in January 1985. The designation was registered on Title and remains with the building whether the City owns it or not. There is nothing in the designation by-law that would prevent interior renovations, however the exterior of the building and it's architectural features must remain intact. You are correct that the</p>

	<p>installation of an accessible entrance at the front of the building would have been contrary the intent of maintaining the heritage characteristics of the building's facade. We explored the possibility of an elevator/entrance at the rear of the building, however, there were space limitations and cost considerations that prevented this option from being explored further.”</p>
<p>“Where are the lot lines for the property?”</p>	<p>“The Library and Cenotaph are on Lots 29-32 on this plan (M22-NB) at the corner of Whitewood Avenue and Wellington Street. The proposed sale would not include the Cenotaph Park.”</p>
<p>“The Ontario Association of Architects notes that the New Liskeard Carnegie Public Library is one of the few that has remained true to its original plans. Of all the libraries built with association to the Carnegie foundation, it is our library that is pictured, recognizing this important fact”</p>	
<p>“I agree with [REDACTED], this should be tabled to a later date”</p>	

Written Comment Summary

A memorial was erected in memory of Dr. J.D. McNaughton on the exterior of the New Liskeard Library building (approximately 1925), and concerns were expressed regarding the fountain should the building be sold.

Public Presentations Summary - New Liskeard Library

Presentation No. 1: Mr. Dick Farrow

(Excerpt from Council meeting minutes from the May 19, 2020 Regular Meeting)

Mr. Farrow provided an overview of the Little Claybelt Museum, and outlined comments specific to the New Liskeard Library. Mr. Farrow noted that this is a difficult time for the general public to attend meetings, and for Council to hear expressions from people regarding the loss of the building. The New Liskeard building is a Carnegie Library, one of three built in Northern Ontario, which has been a centerpiece of downtown New Liskeard, and the topic of many comments from visitors noting the historical significance and beauty of the building. Mr. Farrow recognized that the City reached out to the public; however, would encourage Council to hold a decision until there is a time for people to better access Council and to express their comments about the potential loss of the building. Mr. Farrow inquired if the property was sold, what would stop someone from turning the area into a parking lot. Mr. Farrow commented that

the worst thing to do, is to get rid of one of the best assets we have, and discussed that losing the library takes away a very significant part, and the heart and soul of downtown New Liskeard. Mr. Farrow commented that costs are a consideration, but recommended exploring other avenues to determine if we can retain this extremely important part of our history. Mr. Farrow thanked Mayor and Council for their time, and hoped a decision can be extended until the public can meet face-to-face.

Presentation No. 2: Mr. Ryan Primrose

(Excerpt from Council meeting minutes from the May 19, 2020 Regular Meeting)

Mr. Primrose introduced himself as one of the directors for The Ontario Centre for Archaeological Research and Education (OCARE), and thanked Mayor and Council for the opportunity to speak. OCARE is a not for profit heritage organization with a mandate to discover, develop and preserve Ontario heritage through community participation, outreach and education. The organization has been active since 2005 and formally incorporated as a not for profit in 2019, and is currently undergoing a charitable status review. OCARE's aim is to develop a new cultural space to provide services for public access to artifacts, collections and information, providing support to landowners who make inadvertent discoveries, and to involve the public through presentations and direct involvement. OCARE would like this new cultural space to be the Carnegie Library in New Liskeard. Throughout the Library's life, it has historically kept Andrew Carnegie's goal for providing a free public space in which every person, in their own way, participate freely in the exchange of information. OCARE will maintain Carnegie's intent through access, collections and programs. They understand the current need for the building to be repaired, to be maintained and to be accessible, and have been pursuing funding through federal programs. OCARE has a budget and a strategic plan developed, and as part of achieving the goals of sustainability, they envision the upper floor used for the centre itself, and the downstairs used for rental office space. It is expected that this revenue will suffice to supply the operational costs of the building. Overall, OCARE is committed to preserving the Carnegie building as a heritage building, and as a public space without ratepayer burden. Should OCARE cease operations, the ownership would revert back to the City. This will be a community hub, where people can interact with the past, and directly in the archeological process. It will help build the community and help draw others to the City. The structural and accessibility issues will be remedied, and OCARE will retain the former library character, historical significance and purpose. Mr. Primrose thanked Mayor and Council for their consideration and will provide any documentation required.

Presentation No. 2: Mr. Clair Shepherdson

(Excerpt from Council meeting minutes from the May 19, 2020 Regular Meeting)

Mr. Shepherdson discussed if the City could repurpose the building for other departments, and noted that Mr. Primrose's idea is a wonderful opportunity. Mr. Shepherdson was a founding member of the City's Heritage Committee, and their first task was to define the Committee's role, which was an advisory capacity to advise Council what a heritage asset is, and to make recommendations on how these assets should be handled. Following the last term of office, the Heritage Committee is no longer active. Had the Committee been in place, this issue would have gone through the Committee and a recommendation would have been provided to Council. Mr. Shepherdson concluded his presentation with three questions: 1) does the City

have the authority to sell the building, 2) will the heritage designation remain in place, even if sold multiple times, and 3) why was the Heritage Committee not maintained and continued. Mr. Shepherdson thanked Mayor and Council.

Summary of Comments from Chat Box During Live-Streamed Public Meeting

Mr. Dan Dawson, stated that for the City to keep the New Liskeard Library building, he understands that by law, they would have to make it accessible, which would require the front entrance to be altered which would nullify the heritage building status. Therefore, the argument to save the building for heritage status reasons would be nullified when the City is forced to change the accessibility by-law, requiring all city-owned buildings to be accessible.

Ms. Melissa La Porte, stated that she agreed, it seems that the issue would benefit from more discussion and it would be easier to facilitate when regular meetings resume.

Mr. Rob Ritchie, recommended a committee to look at how to dispose of historical sites to enhance the history of both downtowns.

Subject: Disposition of 673 Browning Street

Report No.: CS-032-2020

Agenda Date: August 11, 2020

Attachments

Appendix 01 – Tender Opening Summary

Appendix 01 – Draft Agreement (Please refer to Draft By-law No. 2020-085)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-032-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into an Offer of Purchase and Agreement between the City of Temiskaming Shores as Vendor and Tricia Anderson as Purchaser for 673 Browning Street (BUCKE CON 4 PT LT 11 PCL 23001SST) in the amount of \$6,823.99, plus taxes (if applicable), and all associated costs (legal, registration, administration, etc.) in accordance with By-law No. 2015-160 for consideration at the August 11, 2020 Regular Council meeting.

Background

At the November 5, 2019 meeting, Council approved staff to proceed with the Notice of Vesting of the subject property (673 Browning Street), following an unsuccessful tax sale.

One offer and one amended offer, were received for the property. The first offer totaled \$4,000, conditional upon the City assuming all associated costs (legal and transfer fees). Subsequently, an amended offer totaled \$1,000, conditional upon the applicant assuming all associated fees. Both the original and the amended offer were deemed too low for a serviced (water and sewer), year-round vacant lot, located in Haileybury.

At the May 19, 2020 regular meeting, Council held a public meeting for the purpose of presenting details related to proposed disposition of land, being 673 Browning Street. The meeting also allowed the public to provide comments on the proposed disposition prior to Council making a decision.

At the June 2, 2020 regular meeting, Council adopted Resolution No. 2020-318 directing staff to proceed with the sale of land by public tender for the property described as 673 Browning Street, with a minimum tender amount of \$5,000.

Analysis:

The Tender was released on June 24, 2020 and closed on July 21, 2020 at 2:00 p.m. Advertisements included the City's community bulletin, the City's website and Facebook page.

One tender was received from Trisha Anderson (Appendix 01), in the amount of \$6,823.99, exceeding the minimum bid by \$1,823.99.

It is recommended that Council consider an Offer of Purchase and Sale Agreement (Appendix 02) with Tricia Anderson for consideration at the August 11, 2020 Regular Council meeting.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The subject land was vested by the City and the Treasurer filed a 357, to exempt the property from taxation. The sale would revert the property into a taxable assessment, thereby increasing the assessment base and tax revenue.

All legal fees and incidental costs will be borne by the successful proponent (purchaser).

In accordance with the City's Disposal By-law No. 2015-160, proceeds from the disposal of land to the following two reserves:

1. Proceeds from the disposal of parkland shall be directed to the Cash-in-lieu of Parkland Reserve Fund to be used for park and other public recreation purposes.
2. Proceeds from the disposal of other land shall be directed to the Community Development Reserve.

Alternatives

No alternatives are being proposed.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Logan Belanger
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

Appendix 01 – Mapping & Details of 673 Browning Street (Roll 5418 030 007 15300)

Property Details:

Roll No.	5418-030-007-15300
Property Location	673 Browning Street
Legal Description	BUCKE CON 4 PT LT 11 PCL 23001SST
Size	50.00' Frontage 209.22' Depth
Official Plan Designation	Residential Neighbourhood
Zoning	Low Density Residential (R2)
Municipal Services	Water and Sanitary Services are Available at Property Line
Access	Year-Round Access from Browning Street
Present Use	301 – Single Family Detached
Assessment	RTEP – 95,000 (2020)

Aerial Map:



This map has been produced for illustrative purposes only.

Document Title: **CS-RFT-001-20 Sale of Land by Public Tender - 673 Browning Street**

Closing Date: **Tuesday, July 21, 2020**

Closing Time: **2:00 p.m.**

Department: **Corporate Services**

Opening Time: **2:30 p.m.**

Attendees via teleconference: **705-672-2733 Ext. 774**

City of Temiskaming Shores:

Logan Belanger, Clerk	Kelly Conlin, Deputy Clerk	

Others:

Tricia Anderson		

Submission Pricing

Bidder: Tricia Anderson

Tender Amount (\$):	\$6,823.99
---------------------	------------

Bidder: N/A

Tender Amount (\$):	
---------------------	--

Bidder: N/A

Tender Amount (\$):	
---------------------	--

Bidder: N/A

Tender Amount (\$):	
---------------------	--

Note: All offered prices are offers only and are subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Memo

To: Mayor and Council
From: Steve Langford, Fire Chief (A)
Date: August 11, 2020
Subject: Permission to Discharge Consumer Fireworks
Attachments: Diane Aquino Request for Permission

Mayor and Council:

Please find attached a request from Mrs. Diane Aquino for permission to hold a consumer fireworks display as part of her granddaughters wedding celebration.

The event is scheduled for August 15th at Mrs. Aquino's home located at 509 Lakeshore Rd. N.

The fireworks display would take place on Mrs. Aquino's beach.

Currently the discharge of consumer fireworks is permitted Victoria Day and Canada Day, or at such other times and such other dates as permitted by Council.

With respect to Mrs. Aquino's request, I have no concerns with the proposed consumer fireworks display and recommend Council permit the display with the following conditions:

1. That there is no Restricted Fire Zone or Municipal Fire Ban in place,
2. That weather conditions at the time of the event are favorable with calm winds, and
3. That the display be completed by no later than 11:00 p.m.

I would like to thank Council for your consideration.

Prepared by:

"Original/ Sigend By"

Steve Langford
Fire Chief (A)

Reviewed and submitted for
Council's consideration by:

"Original/ Sigend By"

Christopher W. Oslund
City Manager

RECEIVED

JUL 28 2020

Temiskaming Shores Fire Dept.

Per SL

July 28, 2020

To the council of Temiskaming Shores:

As instructed by the fire chief, Steve Langford, I am requesting an exemption for a fireworks display at my home (509 Lakeshore Rd. N.) for August 15th. My granddaughter is getting married on the beach. It will be a small evening wedding. She would like to close the evening with a small fireworks display. I have lived here for a number of years and we have had many displays for July 1st. We conduct them in a very safe manner. Thank you for your consideration.

Sincerely,

Diane Aquino

Diane Aquino

[REDACTED]
[REDACTED]

Subject: Appointment of Volunteer Firefighters **Report No.:** PPP-008-2020
Agenda Date: August 11, 2020

Attachments

None

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-008-2020; and
2. That Council hereby appoints Bradley Hearn and Gideon Lundholm as a Volunteer Firefighters to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

Background

In an effort to fill vacancies within the department at Station #1 and to help ensure adequate staffing levels are maintained, the Department is seeking to fill two Volunteer Firefighter's positions at Station #1.

Analysis

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill vacancies at Station #1 interviews with the candidates were conducted by the Station Officers' and the Fire Chief. Subsequently a recommendation from the District Chief of Station #1 was provided to the Fire Chief requesting consideration of the appointment of Bradley Hearn, and Gideon Lundholm as a Volunteer Firefighters to the Temiskaming Shores Fire Department.

The candidates being recommended have demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with their work experience, make them excellent candidates for the position they are being recommended for.

Based on the above, I am pleased to recommend Bradley Hearn and Gideon Lundholm as Volunteer Firefighters to the Temiskaming Shores Fire Department in accordance with the Recruitment and Retention Program.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2020 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of dress uniforms and protective equipment that would be drawn from the fire departments operational budget.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill vacant positions within the fire department. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 21 members Station #1.
- 22 members Station #2, and
- 23 members Station #3.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original Signed By"

"Original Signed By"

Steve Langford
Fire Chief (A)

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Mitch Lafreniere, Manager of Transportation Services
Date: August 11, 2020
Subject: Temporary Road Closure – Unmaintained McGowan Road
Attachments: Area Map
Location of Washout and Temporary Closure
By-law for Road Closure (**Refer to Draft By-law No. 2020-086**)

Mayor and Council:

On or about July 22, 2020 a culvert that crosses an unmaintained road, known as McGowan Road, was washed-out making the road impassable (see Appendix 01 for the road location and for a picture of the washout).

Staff is recommending that Council consider a by-law at the August 11, 2020 Regular Meeting to temporarily close a portion of the unmaintained McGowan Road (either side of the creek/ravine, as identified in Appendix 02), located near the intersection of Fleming Road and Highway 11.

The City does not maintain McGowan Road and the appropriate signage is posted at either end of this road for notification; however, neighbouring land owners utilize the road to access various areas of private property. It is recommended temporarily closing the road, while Staff investigates the City's options.

Prepared by:

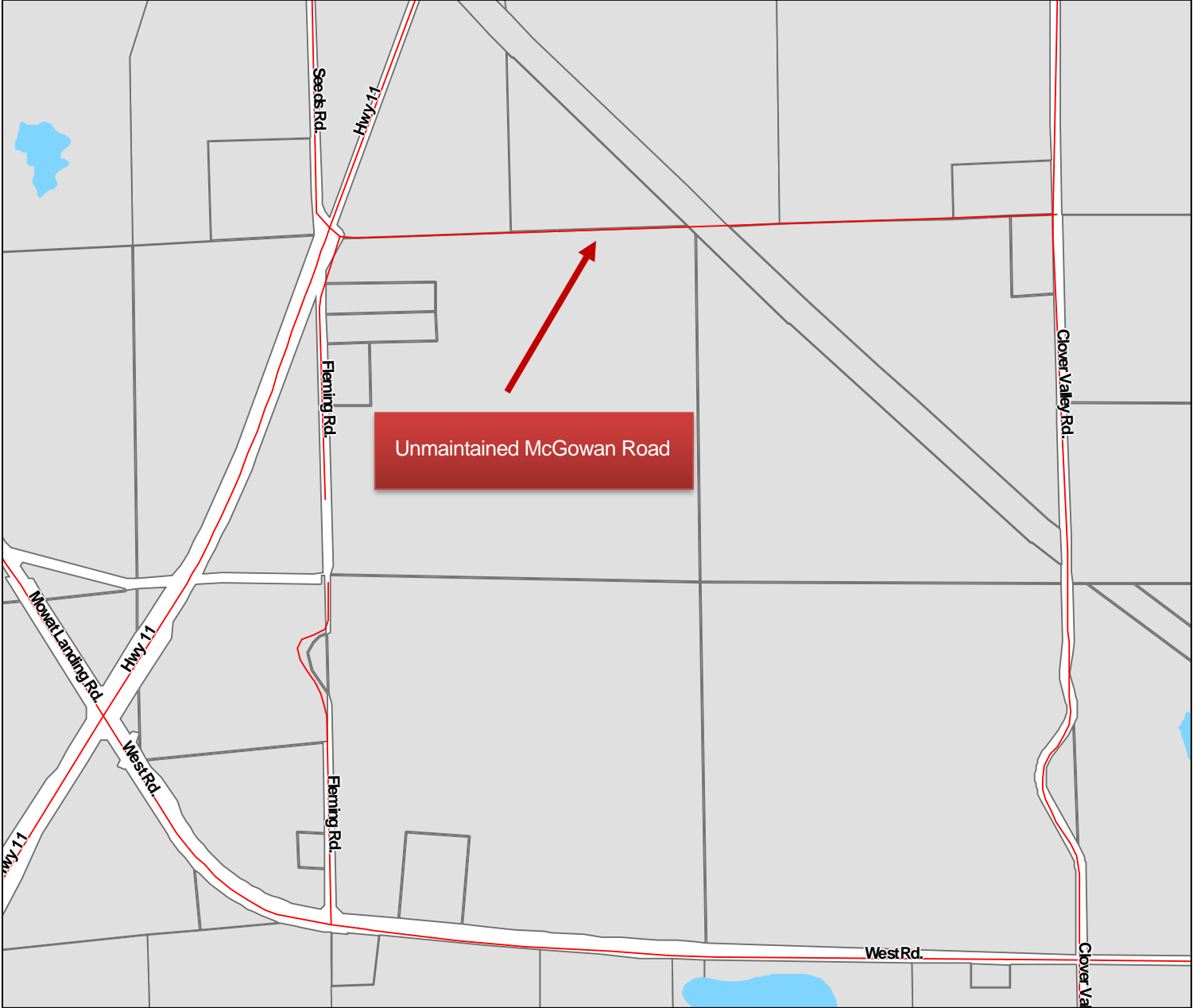
Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager



Maps provided for illustrative purposes only.

Memo 016-2020-PW
Attachment No. 2
Location of Washout and Temporary Closure



Subject: Tender Award -
 Supply, Mix and Stockpile Winter Sand

Report No.: PW-022- 2020
Agenda Date: August 11, 2020

Attachments

Appendix 01: Tender Results

Appendix 02: Draft Agreement (**Refer to Draft By-law No. 2020-087**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-022-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with A. Miron Topsoil Ltd. for the Supply, Mix and Stockpile of Winter Sand at unit prices of \$7.63 per tonne, plus applicable taxes, for consideration at the August 11th, 2020 Regular Council meeting.

Background

Each year the City of Temiskaming Shores procures the services of qualified contractors for the supply, mixing and stockpiling of winter sand at various locations within the City of Temiskaming Shores.

The work generally consists of supplying sand in desired quantities, to the specified locations as and where directed, and mixed with salt at a rate of 4% when stored inside and 5% when stored outside. Bulk road salt is provided by the City. The Contractor is then expected to stockpile the mixed sand where designated by the City.

The Tender documents were prepared and Tender PWO-RFT-002-2020 was distributed to previous and known potential bidders with closing date at 2:00 p.m. on July 28th, 2020.

Analysis

Several tender documents were distributed to known suppliers and three (3) tenders were received by the closing date.

Bidder	Supply and Mix Unit Cost	Tender Amount	HST	Total
Miller Paving Ltd.	\$8.67	\$95,370.00	\$12,398.10	\$107,768.10
A. Miron Topsoil	\$7.63	\$83,930.00	\$10,910.90	\$94,840.90
Caldwell Sand & Gravel	\$10.25	\$112,750.00	\$14,657.50	\$127,407.50

Both suppliers have successfully completed similar projects for Temiskaming Shores and throughout Ontario and have demonstrated the ability to complete this work as intended.

The tender was analysed for errors and/or omissions and was found to be correct and complete. The tendering process was in keeping with the City's Purchasing Policy (By-law 2017-015)

The tendered amount for the intended work is considered to be reasonable and within the approved and allotted budget for winter maintenance.

Relevant Policy / Legislation / City By-Law

- Ontario Regulation 239/02 – Minimum Maintenance Standards
- Temiskaming Shores Winter Operations Plan – by By-law (annually)
- 2018 Public Works Operations Budget
- By-Law No. 2017-015, Procurement Policy, Section 10.3 Request for Tenders

Asset Management Plan Reference

- Section 4.5 - Roadway Network
- Section 4.8 - Sidewalks & Active

Consultation / Communication

- Distribution of Request for Tender – PWO-RFT-005-2020
- Admin Report PW-022-2020 submitted to Council on July 11th, 2020.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Costs associated with this work are comparable to those obtained for similar work in previous years and have been included in the annual Operating Budget, approved by Council.

Staffing implications related to this matter are limited to normal administrative functions and duties as well as verifying quantities.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager

Document Title: **PWO-RFT-005-2020 “Supply, Mix and Stockpile Winter Sand”**

Closing Date: **Tuesday, July 28, 2020**

Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **2:15 p.m.**

Attendees via teleconference: 705-672-2733 Ext. 774

City of Temiskaming Shores:

Logan Belanger, Clerk	Doug Walsh, Director of Public Works	Mitch Lafreniere, Manager of Physical Assets
Airianna Leveille, Public Works Clerk		

Others:

Jessica Caldwell, Caldwell Construction		
---	--	--

Submission Pricing

Bidder: A. Miron Topsoil Ltd.

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE PER TONNE *	TOTAL
1	Dymond Public Works Yard, 181 Drive Inn Theatre Road, New Liskeard	1,000	\$7.63	\$7,630.00
2	New Liskeard Public Works Yard, 200 Lakeshore Drive, New Liskeard	5,000	\$7.63	\$38,150.00
3	Haileybury Public Works Yard 1 View Street, Haileybury, ON	5,000	\$7.63	\$38,150.00
			SUB TOTAL	\$83,930.00
*Price to be valid for both the 2020/21 and 2021/22 Winter Operations seasons.			H.S.T.	\$10,910.90
			TOTAL	\$94,840.90

Bidder: Miller Paving Limited

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE PER TONNE *	TOTAL
1	Dymond Public Works Yard, 181 Drive Inn Theatre Road, New Liskeard	1,000	\$8.67	\$8,670.00
2	New Liskeard Public Works Yard, 200 Lakeshore Drive, New Liskeard	5,000	\$8.67	\$43,350.00
3	Haileybury Public Works Yard 1 View Street, Haileybury, ON	5,000	\$8.67	\$43,350.00
			SUB TOTAL	\$95,370.00
*Price to be valid for both the 2020/21 and 2021/22 Winter Operations seasons.			H.S.T.	\$12,398.10
			TOTAL	\$107,768.10

Bidder: Alvin Caldwell Sand & Gravel Ltd.

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE PER TONNE *	TOTAL
1	Dymond Public Works Yard, 181 Drive Inn Theatre Road, New Liskeard	1,000	\$10.25/MT	\$10,250.00
2	New Liskeard Public Works Yard, 200 Lakeshore Drive, New Liskeard	5,000	\$10.25/MT	\$51,250.00
3	Haileybury Public Works Yard 1 View Street, Haileybury, ON	5,000	\$10.25/MT	\$51,250.00
			SUB TOTAL	\$112,750.00
*Price to be valid for both the 2020/21 and 2021/22 Winter Operations seasons.			H.S.T.	\$14,657.50
			TOTAL	\$127,407.50

Note: All offered prices are offers only and are subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: August 11, 2020
Subject: Recreation Master Plan
Attachments: Recreation Master Plan Final Report (**Refer to Draft By-law No. 2020-088**)

Mayor and Council:

Staff have been working with Trace Studio since October 2019 developing the Recreation Master Plan. The plan has been through various stages of development including gathering background information, engaging with local user groups, in-depth interviews with staff and consultations with members of the community.

Thought and care has been taken to ensure that everyone within the community who wanted to have their ideas and comments heard were given the opportunity to do so. At the end of the day, this report is a composition of the needs and wants of those who live, work and play in the City of Temiskaming Shores.

Trace Studio has completed the final report which sets out a realistic set of recommendations to be implemented over the next 10 years to ensure the City of Temiskaming Shores appropriately invests in recreational opportunities for its residents.

Recommendations are set into four categories of actions which should be carried out over a period of 10 years. When adopted, the master plan will inform the following:

- Capital planning and Asset Management
- Recreation staff operational decision making
- Overlapping issues in other strategic documents
- Ongoing relationships with user groups

The Recreation Master Plan is intended as a guiding document that doesn't commit the City to the financial implications of implementation. It has been created to set a benchmark for recreation within the City today and provide a roadmap for investment and operations for the next ten years.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: August 11, 2020
Subject: Pool and Fitness Centre Fees – COVID-19
Attachments: N/A

Mayor and Council:

Staff have been working diligently to reopen our recreation facilities in a safe and responsible manner. Currently, the Pool and Fitness Centre gym and the Don Shepherdson Memorial Arena have reopened after long closures. These reopenings have been coupled with increased costs due to items like additional staff time for cleaning, additional signage and decreased usage capacity.

The swimming pool and the Pool and Fitness Centre is due to open on Monday August 17th with a reduced schedule. One of the main programs typically offered is group swimming lessons which are not possible at this time due to COVID-19 restrictions.

Staff have been able to come up with a solution which is to offer private, and semi-private swim lessons beginning on August 17th.

Our current fee structure as outlined in Schedule D of By-Law 2012-039 is insufficient to account for this type of program offering.

Staff are requesting a new temporary private swim lesson fee structure for the remainder of 2020 of the following:

Private/semi-private swim lessons: \$25 per lesson for the first participant, an additional \$15 per lesson for each additional participant, up to a maximum of 4 participants.

These fees will be subject to HST and the Non-Resident User Fee when applicable.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

The Corporation of The City of Temiskaming Shores
By-Law No. 2020-081
Being a By-Law to Appoint a Fire Chief for the Corporation of
The City of Temiskaming Shores

Whereas By-law No. 2013-053, as amended, being the Employment Hiring Policy for the City of Temiskaming Shores provides that the appointment of a Fire Chief vacancy is subject to the approval of Council;

And Whereas under section 2(1) of the Fire Protection and Prevention Act, 1997, every municipality shall:

- (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
- (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances;

And Whereas under section 6(1) of the Fire Protection and Prevention Act, 1997, if a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department;

And Whereas under section 6(2) of the Fire Protection and Prevention Act, 1997, the Council of a municipality or the councils of two or more municipalities may appoint one fire chief for two or more fire departments;

And Whereas By-law No. 2005-001, as amended, being a by-law to establish, govern and regulate the Temiskaming Shores Fire Services, under section 3.1.3., states that Council shall appoint a Fire Chief who shall head the Fire Department and who is ultimately responsible to Council for the delivery of fire protection services;

And Whereas Tim Uttley, Fire Chief will be retiring on September 2, 2020;

Now Therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts as follows:

- 1) That Steve Langford is hereby appointed as Fire Chief for The Corporation of the City of Temiskaming Shores, effective September 2, 2020.
- 2) That By-law No. 2007-137 being a by-law to appoint Tim Uttley as Fire Chief be hereby repealed effective September 2, 2020.
- 3) That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such

modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-082

**Being a by-law to repeal By-law No. 2011-032 being a
by-law to appoint the Director of Public Works for the City
of Temiskaming Shores**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas G. Douglas Walsh was appointed as Director of Public works effective April 4, 2011;

And whereas G. Douglas Walsh will be retiring effective August 31, 2020;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby repeals By-law No. 2011-032 – Appointment of the Director of Public Works for the City of Temiskaming Shores, effective August 31, 2020.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-083

**Being a By-law to amend By-law No. 2017-154
to permit swimming pools in water yards**

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And Whereas By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the Corporation of the City of Temiskaming Shores;

And Whereas Council considered Administrative Report No. CS-027-2020 at the Regular Council meeting held on August 11, 2020 and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 to permit swimming pools in water yards;

And Whereas the Council of the Corporation of the City of Temiskaming Shores deems it advisable to amend By-law No. 2017-154 as hereinafter set forth;

Now Therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. The areas affected by this By-law includes all lands located within the City of Temiskaming Shores.
2. Section 4.1.8 is hereby amended by removing subsections a) and b) and replacing it with the following:

“a) In the side yard, rear yard or water yard provided:

(i) No interior wall surface of any such swimming pool shall be located closer than 1.5 metres to any rear lot line or side lot line, nor closer than 3 metres to that portion of a rear lot line which adjoins a side lot line of the adjoining lot.

(ii) No water circulating or treatment equipment such as pumps or filters shall be located closer than 3 metres to any side lot line or rear lot line.

b) No part of any pool shall be located within 10 metres of the high-water mark of a property abutting a navigable watercourse. In the case of a water yard, a Shoreline Buffer in accordance with Section 4.8.3 must be provided.”

3. Section 4.1.8 is hereby amended by adding the following provisions, after subsection c):

“d) No part of any pool shall be permitted within an Environmental Protection (EP) Zone, or within 10 metres of the Environmental Protection (EP) Zone, or on any land subject to the Flood Hazard Constraint Overlay (F).

e) All water from the Swimming Pool discharges to a sanitary sewer system and does not discharge:

(i) Onto any adjacent property;

(ii) Into any watercourse; or

(iii) Directly into a storm sewer system.”

3. This By-law shall come into full force and effect in accordance with Section 34 (19) of the *Planning Act*, R.S.O. 1990.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-084

Being a by-law to enter into an agreement to provide Municipal Insurance and Risk Management Services with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd.

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of the municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

And whereas under Section 10(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council for the City of Temiskaming Shores considered Administrative Report No. CS-029-2020 on August 11, 2020 and directed staff to prepare the necessary by-law to enter into an agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for Municipal Insurance and Risk Management Services for a premium of \$480,429.20, plus applicable taxes for consideration at the August 11th, 2020 Regular Council Meeting;

And whereas the Council of the City of Temiskaming Shores deems it necessary and expedient to enter into an agreement with Tench-MacDiarmid Insurance Brokers Ltd.

Now therefore the Council of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Council for the City of Temiskaming Shores agrees to enter into a Municipal Insurance and Risk Management agreement with BFL Canada Ltd. brokered by Tench-MacDiarmid Insurance Brokers Ltd. for a premium of \$480,429.20, plus applicable taxes.

Read a first, second and third time and finally passed this 11th day of August 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-085

**Being a by-law to authorize the Sale of Land to Tricia
Anderson being 673 Browning Street (BUCKE CON 4 PT
LT 11 PCL 23001SST)**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

And whereas Council considered Administrative Report No. CS-032-2020 at the August 11, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Agreement of Purchase and Sale with Tricia Anderson for municipal real property for consideration at the August 11, 2020 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between Tricia Anderson as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell the subject land in the amount of \$6,823.99 plus taxes (if applicable), and other such considerations outlined in the said agreement land legally described as:

BUCKE CON 4 PT LT 11 PCL 23001SST

4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

Offer to Purchase

Tricia Anderson

(as "Purchaser"), having inspected the property, hereby agree to and with

The Corporation of the City of Temiskaming Shores,
(as "Vendor") to purchase the property being:

BUCKE CON 4 PT LT 11 PCL 23001SST

(herein called the "Real Property") at the price of \$ \$6,823.99 payable 5% to the Vendor as a deposit to be held in trust pending completion or other termination of this Agreement and to be credited on account of the purchase price on closing and agree to pay the balance of the purchase price by certified cheque, subject to adjustments, on the closing date hereinafter set forth.

This offer to Purchase shall be conditional upon the Purchaser entering into an agreement with the Vendor on or before closing, failing which this Offer to Purchaser shall be null and void and the deposit returned to the Purchaser without any reduction or interest. Only the Vendor may waive this condition at its option.

A copy of each of the Form of Tender is hereto annexed to this Form of Agreement and together with the plans relating thereto, and listed in the Specifications, are made a part of this Contract, herein called the Contract Documents, as fully to all intents and purposes as though recited in full herein.

Release of Information

Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990. C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.

Deficiency Notices and Work Orders

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance

hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

Adoption of LSUC – OBA Document Registration Agreement

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

Acceptance

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 10th day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void and the deposit returned to the Purchaser without interest or deduction.

Title

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

Requisitions

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the

Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

Surveys and Documents

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Purchaser on completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

Closing

This Agreement shall be completed on or before September 11, 2020 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.

Inspection of Property

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

Adjustments

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

Costs

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Vendor in a form acceptable to the Purchaser and if a mortgage or charge is to be

given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

Planning Act Compliance

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Vendor agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

Spousal Consent

The Vendor represents and warrants that no consent to this transaction is required pursuant to s.21(1) of the *Family Law Act*, R.S.O. 1990, C.F. 3 unless the Vendor's spouse has executed this agreement to consent thereto, and that the Transfer/Deed shall contain a statement by the Vendor as required by section 21(3) of the *Family Law Act*, R.S.O. 1990, C.F. 13 or the spouse of the Vendor shall execute the Transfer/Deed to consent thereto.

Residency of Vendor

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

Facsimile

Either party may execute this document by signing a facsimile thereof. The parties agree that execution by any party of a facsimile shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile signature may be accepted as having the same effect as an original signature.

Counterpart

This agreement may but need not be executed in counterpart.

Time of Essence

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

H.S.T.

If this transaction is subject to Harmonized Sales Tax (HST) pursuant to the Excise Tax Act (Canada) as amended (the "Act") then such HST shall be in addition to and not included in the purchase price, and:

- (a) HST shall be collected and remitted by the Vendor in accordance with the applicable legislation; or
- (b) If applicable, the parties shall jointly execute an election pursuant to Act, such election to be filed by the Purchaser as required under the Act; or
- (c) If the Purchaser is registered under the Act, the Purchaser shall provide the Vendor and its solicitor with proof of his/her HST registration number in a form reasonably satisfactory to the Vendor and its solicitor.

If this transaction is not subject to HST pursuant to the Act, the Vendor agrees to provide on or before closing to the Purchase or Purchaser's solicitor a certificate in the form prescribed by the Act, if so prescribed, or otherwise in a form reasonably satisfactory to the Purchase and his/her solicitor certifying that the transaction is not subject to HST.

Representations and Warranties

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

Tender

Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.

Costs of Registration

The Purchaser is required to pay the costs of registration and taxes for both parties documents.

Legal Fees

The Parties agree that the Purchaser will pay the Vendor's reasonable legal fees for the transaction.

Gender

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

Non- Refundable Deposit

The Purchaser and the Vendor acknowledge that a deposit in the amount of three-hundred and forty-one dollars and twenty cents (\$341.20) has been paid to the Vendor by the Purchaser. The Purchaser agrees and acknowledges that this deposit shall be non-refundable in the event that the transaction does not close. The deposit shall be credited to the Purchaser on closing.

Remainder of this page left blank intentionally

Signed, Sealed and Delivered this _____ day of _____, 2020.

in the presence of:

Purchaser: **Tricia Anderson**

Per: _____
Trisha Anderson

Purchaser's Address:

Attn.: Tricia Anderson

Witness: _____

Name (print): _____

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this _____ day of _____, 2020.

Vendor: ***The Corporation of the City of Temiskaming Shores***

Mayor - Carman Kidd

Clerk - Logan Belanger

Vendor's Address:

City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0

Attn.: Logan Belanger, Clerk

We have authority to bind the Corporation.

Purchaser's Solicitor:

Kemp Pirie Crombeen
P.O. Box 1540
22 Armstrong Street
New Liskeard, ON P0J 1P0
Attn: Paul Crombeen

Phone Number: (705) 647-7353

Vendor's Solicitor:

Kemp Pirie Crombeen
P.O. Box 1540
22 Armstrong Street
New Liskeard, ON P0J 1P0
Attn: Paul Crombeen

Phone Number: (705) 647-7353



Appendix 01 to
Schedule "A" to

By-law No. 2020-085

Form of Agreement



Dymond
Haileybury
New Liskeard

Discover a whole new Ontario • Découvrez un tout nouvel Ontario

City of Temiskaming Shores Request for Tender

CS-RFT-001-2020

Sale of Land by Public Tender – 673
Browning Street

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0



Objective

By the authority of the City of Temiskaming Shores Council, the following land is offered for sale as is, where is, subject to the conditions contained herein:

Property Location:	673 Browning Street
Legal Description:	BUCKE CON 4 PT LT 11 PCL 23001SST
Assessment Roll No.:	5418-030-007-15300
Minimum Tender Amount:	\$5,000.00

A description of the subject property is provided in Appendix 1.

Definitions

The Corporation of the City of Temiskaming Shores shall hereinafter be referred to as the City.

Submission

Submissions must be in a .pdf format and submitted electronically to:
tender@temiskamingshores.ca

Subject Line: **CS-RFT-001-2020 “Sale of Land by Public Tender - 673 Browning Street”**

Addressed to: Logan Belanger, Clerk

The closing date for the submission of Tenders will be at **2:00 p.m. local time on Tuesday, July 21, 2020.**

- Late Tenders will not be accepted;
- Tenders by fax will not be accepted;
- Tenders by mail will not be accepted;
- Partial Tenders are not accepted;
- The City reserves the right to accept or reject any or all Tenders;
- The highest priced Tender will not necessarily be accepted;
- The City reserves the right to enter into negotiations with a Proponent or firm, and any changes to the Tender that are acceptable to both parties will be binding.
- The Tenders shall be valid for 60 (sixty) days from submission date.

Questions

Any questions or concerns with respect to the Tender document and contents are to be directed to:

Logan Belanger
Municipal Clerk
City of Temiskaming Shores



325 Farr Drive
Temiskaming Shores, ON P0J 1K0
Phone: (705) 672-3363 ext. 4136 Fax: (705) 672-2911
lbelanger@temiskamingshores.ca

General Terms and Conditions

Tender

Tenders submitted and prices offered shall be irrevocable and open for acceptance for a period of not less than sixty (60) days.

The Form of Tender must be signed in the space provided on the form, with the signature of the Proponent or responsible official of the firm bidding.

The highest or any Tender not necessarily accepted.

Change/Amendment

At any time prior to the closing date and time, the City reserves the right to alter, delete, amend or add to, in whole or in part, any of the terms, conditions, procedures, requirements and provisions of this Tender, in which case, a formal addendum specifying the same in detail will be issued.

Withdrawal of Tenders

Proponents will be permitted to withdraw their Tenders, unopened after it has been deposited, if such a request is received by the Clerk or his designate in writing, prior to the time specified for the closing of Tenders.

Acceptance or Rejection of Tenders

The submission of a tender does not obligate the City to accept any tender or to proceed further with the sale of the property. The City may, in its sole discretion, elect not to proceed with the sale in whole or in part and may elect not to accept any or all tenders for any reason, or to cancel the RFT without any obligation whatsoever to Proponents.

The City retains the separate right to accept or waive irregularities if, in the City's sole discretion, such irregularities are of a minor or technical nature or, where practicable to do so, the City may, as a condition of acceptance, request a Proponent to correct a minor or technical irregularity with no change to the tendered price. The determination of what is, or is not, a minor or technical irregularity, the determination of whether to accept, waive, or require correction of an irregularity, and the final determination of the validity of a bid, shall be at the City's sole and absolute discretion.

Proponents expressly waive any and all rights to make any claim against the City for any matter arising from the City exercising its rights as stated in these General Terms and Conditions.



Failure to Comply with all Tender Terms

Documented failure (See “Schedule A” attached) to comply with all terms, specifications, requirements, conditions and general provisions of this Tender, to the satisfaction of the City, shall be just cause for the cancellation of the Tender award. The City shall then have the right to award this Tender to any other Proponent or to re-issue the Tender.

Date of Final Sale

The sale of the property shall be completed within 30 days of acceptance by the City of Temiskaming Shores Council.

Payment

The Successful Proponent shall be responsible to pay the tendered amount, and all costs incurred or required to acquire the subject property, including, but not limited to legal fees, survey costs, appraisal costs, encumbrances, advertising, improvements, administration fees and other costs to transfer the property into his/her name.

Protection of the City

The Successful Proponent shall at all times well and truly save, defend, keep harmless and fully indemnify the City and its servants, employees and agents, from and against all actions, suits, claims, demands, loss, costs, charges, damages and expense, brought or made against or incurred by the City, its servants, employees or agents, in any way relating to this Tender.

Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

Harmonized Sales Tax

Pricing shall exclude Harmonized Sales Tax or any other applicable taxes but will be considered extra, if applicable.

Freedom of Information

This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and will only be used to make a decision concerning the acceptance of this Tender. Any information including all work as described in these documents, service or product details, unit prices, statements, and any other information provided by the Proponent shall be kept strictly confidential and release of same, except for any details such as the name of the Successful Proponent and total price will be made public regarding this bid document stated in a report to the Council of the City, shall only be granted in accordance with the Municipal Freedom of Information and Protection of Privacy Act R.S.O.1990, c. M.56 as amended.

Any proprietary or confidential information contained in the Tender should be clearly identified.



Influence

No person, company, corporation or organization shall attempt in any way, either in private or in public, to influence the outcome of any City of Temiskaming Shores purchasing or disposal process.

The bid, quotation, or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subjected to exclusion or suspension under procurement policies and procedures for the City of Temiskaming Shores.



Appendix 1: Property Information

ASSESSMENT ROLL NO.	5418-030-007-15300
PROPERTY LOCATION	673 Browning Street
LEGAL DESCRIPTION	BUCKE CON 4 PT LT 11 PCL 23001SST
SIZE	50.00' FRONTAGE 209.22' DEPTH
OFFICIAL PLAN DESIGNATION	RESIDENTIAL NEIGHBOURHOOD
ZONING	LOW DENSITY RESIDENTIAL (R2)
MUNICIPAL SERVICES	WATER AND SANITARY SERVICES ARE AVAILABLE AT PROPERTY LINE
ACCESS	YEAR-ROUND ACCESS FROM BROWNING STREET
PRESENT USE	301 – SINGLE FAMILY DETACHED Note: The existing dwelling is not suitable for occupancy in its current condition.
ASSESSMENT	RTEP – 33,000 (2020)
MINIMUM TENDER AMOUNT	\$5,000.00

Key Map



This map has been produced for illustrative purposes only.

The subject property is being sold on an “as is” and “where is” basis. The above data provided is considered to be basic approximate information only, and is not intended to fully describe the subject property. Any interested party should satisfy themselves as to the suitability of the property for their purposes. It is the responsibility of the Purchaser to do its own due diligence in this regard. The City of Temiskaming Shores provides no representations or warranties of any kind whatsoever.



Form of Tender

I/We, the undersigned, have carefully examined the attached documents and conditions of the Tender. I/We understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices as are required to satisfy this Tender.

All prices offered in this tender are firm, irrevocable and open for acceptance by the City for a period of sixty (60) days. The City will not reimburse any Bidder for any cost or expense of any kind incurred in preparation or submission of any response to this Request for Tender.

To: Name: The Corporation of the City of Temiskaming Shores
Address: 325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0
Telephone: (705) 672-3363
Website: www.cityoftemiskamingshores.ca

Re: Sale of Land: Property Location: 673 Browning Street
Legal Description: BUCKE CON 4 PT LT 11 PCL 23001SST
Assessment Roll No.: 5418-030-007-15300

A minimum bid of \$5,000 has been set.




1. I/We Tricia Anderson hereby tender to purchase the land

described above, for the amount of \$ 6823.99, plus Harmonized Sales Tax (HST), if applicable, in accordance with the terms and conditions stated within for the sale of municipal land, and in accordance with the City's Disposal of Real Property By-law No. 2015-160.

2. I/We understand that this tender must be received by City Hall of the City of Temiskaming Shores no later than 2:00 p.m. local time on Tuesday, July 21, 2020, and in the event of this tender being accepted, I /we shall be notified of its acceptance by the City.

3. I/We shall be responsible for all costs incurred or required to acquire the subject property, including, but no limited to legal fees, survey costs, appraisal costs, encumbrances, advertising, improvements and administration fees. The City makes no representation regarding the title or any other matters related to the land to be sold. The subject property is being sold on an "as is" and "where is" basis.

Dated at _____ Latchford, this day of July 20, 2020. _____

Tricia Anderson	Name of Tenderer (Print):
Tricia Anderson 	Signature of Tenderer:
	Address of Tenderer:
Telephone Number(s): 	Telephone Number(s): Home: _____ Cell: _____



City of Temiskaming Shores
CS-RFT-001-2020
Sale of Land by Public Tender – 673 Browning Street

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our Tender submission.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our , or our Company's tender submission or the contractual obligations under the Agreement.

List Situations:

In making this Tender submission, our or our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the tender process) and the confidential information was relevant to the Work/Services, their pricing or tender evaluation process.

Dated at _____ Latchford _____ this _____ 20th ___ day of _____ July _____, 2020.

Firm Name (if applicable): _____

Name of Bidder or Authorization Official: _____

Title (if applicable): _____

Signature: 

Page 2 of 2 to be submitted

The Corporation of the City of Temiskaming Shores
By-law No. 2020-086
Being a by-law to authorize the temporary road
closure of McGowan Road

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And Whereas Council considered Memo No. 016-2020-PW at the August 11, 2020 Regular Council meeting and agreed to temporarily close a portion of the unmaintained McGowan Road (either side of the creek/ravine).

Now therefore be it resolved that the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That a portion of the unmaintained McGowan Road (outlined in Schedule A, attached hereto and forming part of this by-law), shall be temporarily closed effective Tuesday, August 11, 2020.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law after its passage, provided such corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



This map is for illustrative purposes only.

The Corporation of the City of Temiskaming Shores

By-law No. 2020-087

Being a by-law to enter into an agreement with A. Miron Topsoil Ltd. for the Supply, Mixing and Stockpiling of Winter Sand at various locations within the City of Temiskaming Shores

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas the Council of The Corporation of the City of Temiskaming Shores acknowledged receipt of Administrative Report No. PW-022-2020 at the August 11th, 2020 Regular Council Meeting directing staff to prepare the necessary by-law to enter into an agreement with A. Miron Topsoil Ltd for the Supply, Mix and Stockpile of Winter Sand for consideration at the August 11th, 2020 Regular meeting of Council;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with A. Miron Topsoil Ltd for the Supply, Mix and Stockpile of Winter Sand to the City of Temiskaming Shores, at unit prices of 7.63 per tonne, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule “A” to

By-law 2020-087

Agreement between

The Corporation of the City of Temiskaming Shores

and

A. Miron Topsoil Ltd.

for the Supply, Mix and Stockpile of Winter Sand

This agreement made in duplicate this 11th day of August 2020.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

A.Miron Topsoil Ltd.
(hereinafter called "the Supplier")

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Supply, Mix and Stockpile Winter Sand
Request for Tender No. PWO-RFT-005-2020**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents; and
c) Complete, as certified by the Engineer, all the work by **October 30th of each year.**

Article II:

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the material and services aforesaid at a unit price of \$7.63 per tonne plus applicable taxes for the Dymond, New Liskeard and Haileybury Yards for the 2020–21 and 2021–22 winter operations seasons, subject to additions and deductions as provided in the Contract Documents.
b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

A copy of each of the Form of Tender, Special Provisions, Item Special Provisions, General Conditions, Specifications, Addenda/Addendum No. 0 to 0 are hereto annexed to this Form of Agreement and together with the plans relating thereto, and listed in the

Specifications, are made a part of this Contract, herein called the Contract Documents, as fully to all intents and purposes as though recited in full herein.

Article IV:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Supplier:

A. Miron Topsoil Ltd.
999932 Highway 11
P.O. Box 1377
New Liskeard, Ontario
P0J 1P0

The Owner:

**Corporation of the City of
Temiskaming Shores**
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Contractor's Seal)

A. Miron Topsoil Ltd.

President – Aurele Miron

**Corporation of the City of
Temiskaming Shores**

Municipal Seal)

Mayor – Carman Kidd

Clerk -Logan Belanger



Appendix 01 to
Schedule "A" to

By-law No. 2020-087

Form of Agreement



**City of Temiskaming Shores
PWO-RFT-005-2020
Supply, Mix and Stockpile Winter Sand**

Form of Tender

Each FORM OF TENDER should contain the legal name under which the Bidder carries on business, telephone number and fax number, as well the name or names of appropriate contact personnel which the City may consult regarding the Tender.

I/We, the undersigned, have carefully examined the attached documents and conditions of the Tender. I/We understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices offer to furnish all equipment, labour, apparatus and documentation as are required to satisfy this Tender.

NOTE: All portions of "Form of Tender" must be accurately and completely filled out.

Section 1

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE PER TONNE *	TOTAL	
1	Dymond Public Works Yard, 181 Drive Inn Theatre Road, New Liskeard	1,000	7 ⁶³	\$ 7,630 ⁰⁰	
2	New Liskeard Public Works Yard, 200 Lakeshore Drive, New Liskeard	5,000	7 ⁶³	\$ 38,150 ⁰⁰	
3	Haileybury Public Works Yard 1 View Street, Haileybury, ON	5,000	7 ⁶³	\$ 38,150 ⁰⁰	
			SUB TOTAL	83,930 ⁰⁰	
				H.S.T.	10,910 ⁹⁰
				TOTAL	94,840 ⁹⁰

*Price to be valid for both the 2020/21 and 2021/22 Winter Operations seasons.






I/We A. Miron Topsoil Ltd offer to supply the requirements stated within for

the corresponding total cost of \$ 94,840⁹⁰ Tax included.

I/We hold the prices valid for 30 (thirty) days from submission date.

I/We will deliver the required material / equipment after September 1st and prior to October 30th, in each year of the Contract.

The specifications have been read over and agreed to this 23 day of July 2020.

Company Name	Contact name (please print)
A. Miron <u>A. Miron Topsoil Ltd</u>	<u>Aurek Miron</u>
Mailing Address	Title
<u>Box 1377</u> <u>New Liskeard, ON</u>	<u>President</u>
Postal Code	Authorizing signature
<u>P0S 1P0</u>	 "I have the authority to bind the company/corporation/partnership."
Telephone	Fax
	
Cell Phone if possible	Email
	

Page 2 of 6 to be submitted



**City of Temiskaming Shores
PWO-RFT-005-2020
Supply, Mix and Stockpile Winter Sand**

Non Collusion Affidavit

I/ We A. Miron Topsoil Ltd the undersigned, am fully informed respecting the preparation and contents of the attached Tender and of all pertinent circumstances respecting such Bid.

Such Bid is genuine and is not a collusive or sham Bid.

Neither the Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham Bid in connection with the work for which the attached Bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed Bid.

The price or prices quoted in the attached Bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The Bid, Tender or Proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Dated at Thornloe this 23 day of July, 2020.

Signed [Signature]
Company Name A. Miron Topsoil
Title Resident



**City of Temiskaming Shores
PWO-RFT-005-2020
Supply, Mix and Stockpile Winter Sand**

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at Thornloe this 23 day of July, 2020.

Firm Name A. MIRON Topsoil

Bidder's Authorization Official Aurele MIRON

Title President

Signature 



**City of Temiskaming Shores
PWO-RFT-005-2020
Supply, Mix and Stockpile Winter Sand**

Schedule "A" - List of Proposed Sub-Contractors

A list of Sub-Contractors that the Contractor proposes to employ in completing the required work outlined in this Tender must be included in the Tender documents submitted.

Name	Address	WSIB Certificate Number (copy attached)

I / We verify that the information provided above is accurate and that the individuals are qualified, experienced operators capable of completing the work outlined in this Tender document.

Signed by Company Official

Aurele Miron

Printed

Signed

Page 5 of 6 to be submitted



Schedule "B"

Accessibility for Ontarians with Disabilities Act, 2005 Compliance Agreement

I/We, by our signature below, certify that we are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service made under the *Accessibility for Ontarians with Disabilities Act, 2005*. If requested, we are able to provide written proof that all employees have been trained as required under the act.

This regulation establishes accessibility standards for customer service as it applies to every designated public sector organization and to every person or organization that provides goods or services to members of the public or other third parties and that have at least one employee in Ontario.

Name Aurete Miron Company Name A. Miron Topsoil Ltd

Phone Number [REDACTED] Address 999932 Hwy 11
Thornloe, ON P0S 1S0

I, Aurete Miron, declare that I, or my company, are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the *Accessibility for Ontarians with Disabilities Act, 2005*.

I, _____, declare that I, or my company, are not in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the *Accessibility for Ontarians with Disabilities Act, 2005*, yet fully agree to meet the required compliance training standards on or before the delivery of the required goods and/or services. In an effort to assist non-compliant vendors, a link to a free e-learning course module called Serve-Ability, Transforming Ontario's Customer Service is available at www.gov.on.ca/mcss/serveability/splash.html.

Date: July 23, 2020

The Corporation of the City of Temiskaming Shores

By-law No. 2020-088

**Being a by-law to adopt a Recreation Master Plan for the City
of Temiskaming Shores**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Memo No. 009-2020-RS at the August 11, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to adopt the Recreation Master Plan for the City of Temiskaming Shores, with first and second reading, for consideration at the August 11, 2020 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council hereby adopts a Recreation Master Plan for the City of Temiskaming Shores, attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second time this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule "A" to

By-law 2020-088

to adopt a Recreation Master Plan for the
City of Temiskaming Shores

RECREATION MASTER PLAN



Master Plan Report | August 2020

Prepared for the Corporation of the City of Temiskaming Shores by Trace Planning and Design

ACKNOWLEDGEMENTS

Project Steering Committee

- » Carman Kidd, Mayor and Recreation Committee member
- » Mike McArthur, Councillor and Recreation Committee Chairperson
- » Chris Oslund, City Manager
- » Mathew Bahm, Director of Recreation
- » Tammie Caldwell, outgoing Director of Recreation
- » Paul Allair, Superintendent of Parks and Facilities
- » Jeff Thompson, Superintendent of Community Programs

City of Temiskaming Shores Staff

- » James Franks, Economic Development Officer
- » Jennifer Pye, Planner
- » Yvonne Walford, Age Friendly Coordinator

Public Participants

Many thanks to the members of the public, schools, and recreation and wellness organizations who enthusiastically participated in the consultation process.

Consultant Team - Trace Planning and Design

- » Jim Scott, Landscape Architect, Planner, Urban Designer
- » Carolyn Longaphie, Project Manager, Technical Director
- » Emily Phillips, Senior Researcher
- » Nicole Maxwell, Technologist
- » Meghan MacDougall, Technologist

TABLE OF CONTENTS

1.0 MASTER PLAN FOUNDATIONS	1	4.0 RECREATION ASSET NETWORKS	65
1.1 GUIDING PRINCIPLES	2	4.1 CLASSIFIED PARKS NETWORK	66
1.2 PROCESS	4	4.2 CLASSIFIED TRAIL NETWORK	82
1.3 THE SETTING	6	4.3 CLASSIFIED FACILITIES NETWORK.....	88
2.0 CONSULTATION CONCEPTS	15	4.4 ASSETS AVAILABLE FOR ALTERNATIVE USES	93
2.1 COMMUNITY SURVEY	16	5.0 IMPLEMENTATION PLAN	95
2.2 INVITED SURVEYS & INTERVIEWS	19	5.1 IMPLEMENTATION STRATEGY	95
2.3 PUBLIC SESSIONS	21	5.2 IMPLEMENTATION STEPS	97
2.4 KEY RECREATION DEVELOPMENT THEMES	22	5.3 POLICY FRAMEWORK AND STATEMENTS	106
3.0 THE EXISTING NETWORKS	31	5.4 EVALUATION AND EVOLUTION	108
3.1 THE FACILITIES NETWORK	31	APPENDIX A	111
3.2 THE ACTIVITIES NETWORK	60	PARK AND TRAIL SPACE MAINTENANCE GUIDELINES	111
		APPENDIX B	117
		PROJECT BUDGET ESTIMATES	117



CHAPTER ONE

MASTER PLAN FOUNDATIONS

The Temiskaming Shores Recreation Master Plan is a policy document that identifies the City's recreation requirements, and assists Council and staff in determining future recreation service delivery, investment, and development. The Master Plan allows the City to strategically guide and manage the direction of parks, trails, recreation and leisure services, programs, facilities and amenities over the next ten years.

Investing in universal access to recreation is important because it strengthens community. Enhancing recreation for all ages, across the City, supports the following positive community outcomes:

- » Building life-long healthy and active habits
- » Generating opportunities for social connection
- » Supporting a sense of belonging and family well-being
- » Bringing diverse populations together
- » Establishing a sense of place
- » Promoting inclusivity and equity
- » Contributing to environmental stewardship and sustainability

Creating a strong local recreation network provides many ancillary economic benefits as well:

- » Retaining residents who feel an attachment to the community
- » Attracting new residents who desire a high quality of life
- » Capitalizing on a growing economic sector that creates jobs
- » Adding value to existing properties and new developments constructed close to recreation assets
- » Bringing visitors who are interested in recreation-related tourism
- » Drawing people to downtowns when facilities are clustered in the core

The delivery of recreation facilities and services as outlined in this plan reflect present statistical and financial environments; however, these benefits have the potential to transform the City in the future, providing new opportunity and capacity.



1.1 GUIDING PRINCIPLES

This plan is founded in a number of guiding principles that align with the City of Temiskaming Shores' *Official Plan* recreation goals and objectives.

UNIQUELY TEMISKAMING SHORES

The network communicates a unique municipal identity in which residents and visitors alike recognize recreation destinations and activity corridors as Temiskaming Shores elements. It expands into future development areas, providing a sense of continuity and unification.

A DYNAMIC FRAMEWORK

The plan responds to changing needs and tastes experienced over the past decades to address present day gaps in recreation provision. Continued monitoring through its 10-year implementation supports decision-making about long-term facility requirements.

ENVIRONMENTALLY SUSTAINABLE

Natural areas provide ecological services that contribute to a city's sustainability and lower long-term infrastructure costs. This plan ensures that recreation facilities are compatible with natural areas, are directed away from resource uses, and are properly serviced.

ACCESSIBLE AND INCLUSIVE

This plan encourages improved access and accessibility to recreation in Temiskaming Shores. Physically and socially inclusive recreation facilities and services create universally welcoming spaces and opportunities for people of all ages, abilities, and backgrounds.



FOSTERS PARTNERSHIPS

City recreation services are complemented by the private sector and not-for-profit groups. The City also plays an important regional role. This plan recommends collaborative strategies for recreation administration, planning, and provision to serve the community efficiently and sustainably.

COST EFFECTIVE

Proposed initiatives for which the City can reasonably plan and invest over the next 10 years will maximize impact and return, enhance services despite a declining population, and lead to ancillary economic benefits that can strengthen the tax base.

MUNICIPAL BUDGETING

Any recreation master plan for the City of Temiskaming Shores must propose actions that can be implemented within the municipality's ability to meet capital and operational requirements. Projects that increase present expenditures will require additional revenues.

PROACTIVE

The plan provides a framework guiding implementation initiatives in order to proactively build a well-connected and balanced recreation network. Meaningful improvements to the network address the gaps identified in demographic analysis and community consultations.

1.2 PROCESS

The project process was organized into four sequential phases: 1) platform development, 2) digital & community consultation, 3) network development, and 4) master plan creation. Throughout all phases, the project team worked closely with City staff. Each phase is explained in more detail in the following sections.

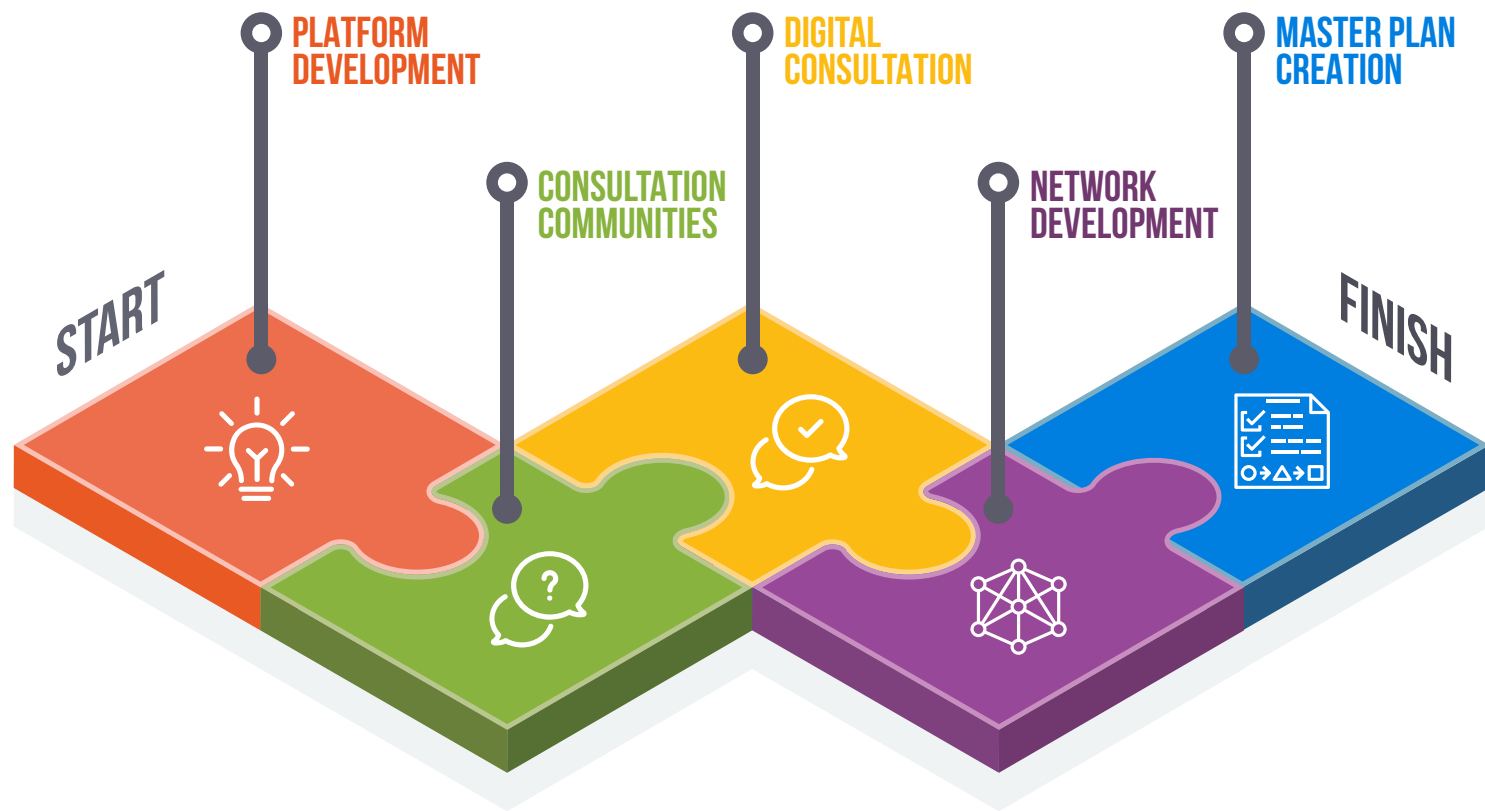


FIGURE 1 | MASTER PLAN PROCESS

PLATFORM DEVELOPMENT

Before consultation began, a comprehensive understanding of the present recreation position of the City of Temiskaming Shores based on interviews with city staff, demographic data, past studies and plans, an inventory of recreation assets, mapping, and site visits established the baseline platform on which the project could build.

CONSULTATION COMMUNITIES

A unique and comprehensive public engagement process ensured widespread participation and gathering of feedback from Temiskaming Shores' recreation program and facility users. Consultation began with in-person engagement with important recreation communities via stakeholder interviews and invited workshops.

DIGITAL CONSULTATION

In total, over 3,000 people were reached by digital engagement efforts, with hundreds of detailed responses shared via online surveys and two online public sessions. Due to Covid-19 travel and social distancing restrictions, two public engagement events were hosted online, experiencing strong digital turn-out.

NETWORK DEVELOPMENT

The community feedback gathered during consultation provided a futuristic vision of a recreation activity and asset network that begins at residents' front doors and ensures recreation is a part of daily life. This vision is supported by residents' criteria for a classified network of recreation assets and key recreation development themes. These consultation concepts informed the development of models for outdoor recreation assets, indoor facilities, and programming.

MASTER PLAN CREATION

This master plan assembles the components of the previous three phases into a single document and prioritizes recommendations and initiatives for implementation.

1.3 THE SETTING

This section discusses Temiskaming Shores' current recreation setting and community context. Changing resident tastes in recreation activities and practice are consistent with national trends which have evolved over the past couple decades. The City has also evolved during this time, undergoing population decline and economic transformation, leading to its present day demographics and physical character. Throughout its history, Temiskaming Shores has also played an important role as a regional service centre, and continues to do so in the capacity of recreation facility and program provision. Understanding these aspects of 'setting', recreation trends, city evolution, and the regional service area, are critical to establishing a foundation for planning recreation in Temiskaming Shores.

RECREATION TRENDS

Contemporary trends in recreation experienced in communities across Canada include:

- » Declining sport participation
- » Increased levels of youth inactivity
- » Shifting popularity of sports and organized activities
- » Desire for unstructured and spontaneous activities
- » Consolidation of social and recreation services in multi-use activity centres
- » Preference for outdoor, experiential activities
- » Growth in lower-impact leisure activities



DECLINING SPORT PARTICIPATION

Since the 1990s, Canadians' participation in sport has declined across all age groups (15 years+). In 2016, 27% of Canadians ages 15+ report regular participation in sports, compared to 45% in 1992.

The greatest decrease is seen in the youngest cohort. In 1992, 68% of people ages 15 to 24 participated regularly in sport; however, by 2016 participation in this age group was down to 45%.



INCREASED LEVELS OF YOUTH INACTIVITY

Declining youth sport participation coincides with growing child and youth inactivity, coinciding with more time spent viewing "screens" and sedentary behaviour. This has resulted in higher levels of childhood chronic disease and obesity. Increasing children's physical activity to combat these trends is becoming more and more important.



SHIFTING POPULARITY OF SPORTS AND ORGANIZED ACTIVITIES

Of the 27% of Canadians (15+) who do play sports, 71% report doing so for fun, recreation, and relaxation; 69% for physical health and fitness; 51% to get a sense of achievement and develop a skill; 45% as a family activity; and 35% to meet new friends and acquaintances.

As of 2016, the most popular sports played by Canadians ages 15+ are 1) ice hockey, 2) golf, 3) soccer, 4) running, and 5) basketball. This differs somewhat from the top 5 sports of 2010, which were 1) golf, 2) ice hockey, 3) soccer, 4) baseball, and 5) volleyball.

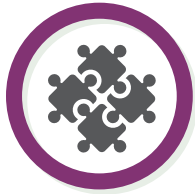
The top 10 organized sports and activities for Canadian youth ages 3 to 17 in 2014 were 1) swimming, 2) soccer, 3) dance, 4) hockey, 5) skating, 6) basketball, 7) gymnastics, 8) track and field, 9) ballet, and 10) karate.



DESIRE FOR UNSTRUCTURED AND SPONTANEOUS ACTIVITIES

The majority of Canadian adults (18+) report participating in sports in an exclusively structured and organized environment (61%); however, 24% participate in a combination of structured and unstructured, and 15% participate in a solely unstructured environment.

Shorter periods of time for leisure activity and increased feelings of being rushed contribute to a desire for activities taking place at convenient times and places. Demand for activities that are self-directed, informal, and/or individual, such as drop-in opportunities in recreational facilities, is increasing.



MULTI-USE ACTIVITY CENTRES

Building on the desire for convenience, consolidated community wellness hubs combine multiple recreation and social services in one location. These hubs may include libraries, community centres, healthcare and nutrition services, counselling services, intergenerational programs, child and after-school programs, playgrounds, and existing parks.

This trend in consolidating services on one site extends to active recreation centres as well. These indoor centres are often privately-run facilities that fill gaps in the amenity offerings of municipalities. They may incorporate elements such as trampolines, climbing facilities, skate parks, multi-sport courts and turf field areas. These multi-use centres should be located centrally, drawing people regionally to downtown cores.



PREFERENCE FOR OUTDOOR, EXPERIENTIAL ACTIVITIES

In keeping with the trend of greater self-directed recreation, Canadians' participation in activities within a natural setting exceeds their participation in sports. Forty-four percent of Canadians 15+ participated in hiking or backpacking in the past 12 months and 33% participated in wildlife viewing or photography. Other outdoor activities less popular than sports, but still having significant participation are tent camping (24%), fishing (22%), canoeing / kayaking (22%), and motor-boating (20%).

These types of nature-based activities reflect increasing interest in recreation that provides opportunity for adventure, ecotourism, cultural learning, and educational experiences. In addition to fulfilling personal health and recreation goals, outdoor and nature-based activities can also fulfill environmental goals such as conservation and low-carbon lifestyles. Facilities such as trails and nature parks support growing interest in this type of recreation experience.



GROWTH IN LOW-IMPACT LEISURE ACTIVITIES

Similarly, other informal and lower-commitment leisure activities, such as walking, cycling, home landscaping and gardening, and less strenuous physical activities with social elements are increasingly attractive to Baby Boomers, as well as other age groups. This is evidenced by the fast growth in popularity of new sports and games like pickleball that are inclusive, inexpensive, lower impact, provide for socialization, and can be played in flexible spaces both indoors or outdoors.

CITY EVOLUTION

From its origins to present day, the City of Temiskaming Shores is made up of communities collectively serving as a commercial hub for agriculture, forestry, mining, and services. In 2004, the Town of Haileybury, the Town of New Liskeard, and Dymond Township amalgamated, resulting in the incorporation of the City of Temiskaming Shores. A brief history of Temiskaming Shores is summarized in Figure 2's timeline.

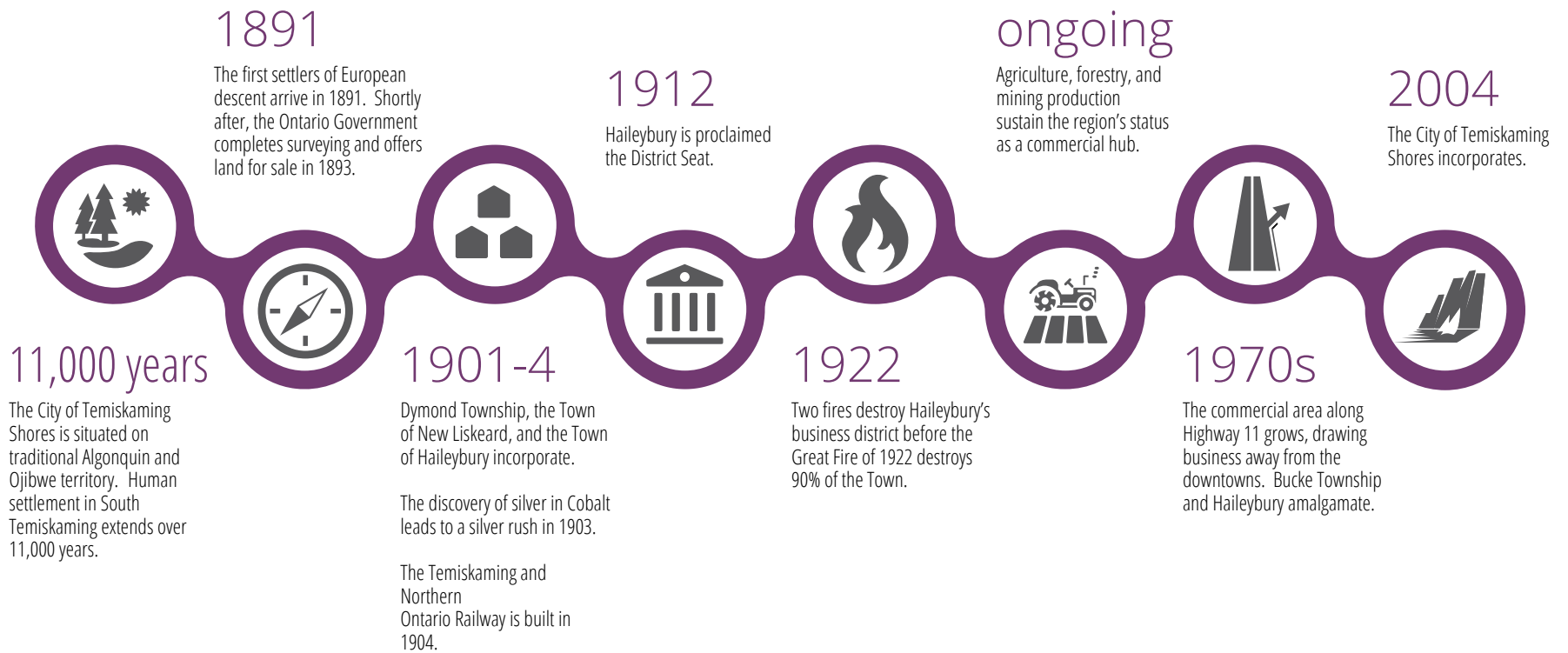


FIGURE 2 | CITY EVOLUTION

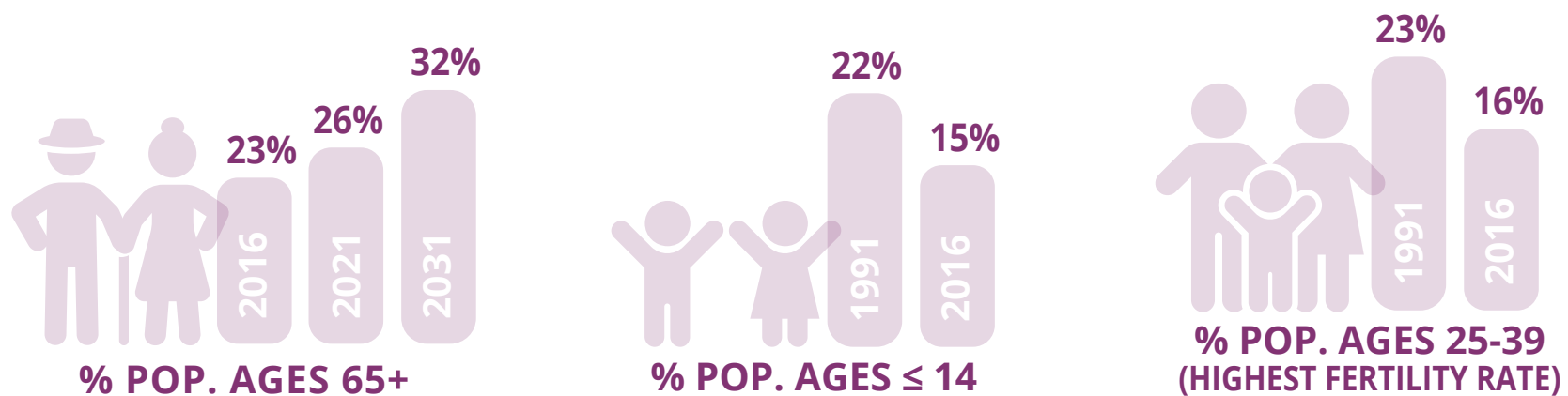
PRESENT CHARACTER

Like many communities in Canada, Temiskaming Shores has experienced a significant demographic transition over the past 25 years. In 2016, the population was 9,920. It has decreased in each census period since 1991, averaging a decrease of 3.2% every 5 years. The City has a growing senior population, and decreasing populations of youth and high fertility age groups (25 to 39).

It is likely that the population of Temiskaming Shores will continue to decrease and become proportionately older into the future. The Age Friendly Community Plan cites Timiskaming Health Unit population projections that by 2021, 26% of the population will be over 65 and by 2031, 32% of the population will be over 65.

Efforts to enhance recreation offers should promote aging well within the community, retention of the city's younger residents, and attraction of new residents. Doing so will support a high quality of life and contribute to ancillary economic development benefits.

Long-term recreation plans must consider population vectors based on the probable and possible to ensure services will be delivered to all residents, to relevant cultural and statistical benchmarks. If population continues to decrease, this may impact the number of facilities the community can financially support. Facility requirements should be reevaluated over the course of the next 25 years relative to population statistics and cultural practice to determine feasibility and scale of end-of-life replacements.



NEIGHBOURHOOD DEMOGRAPHICS

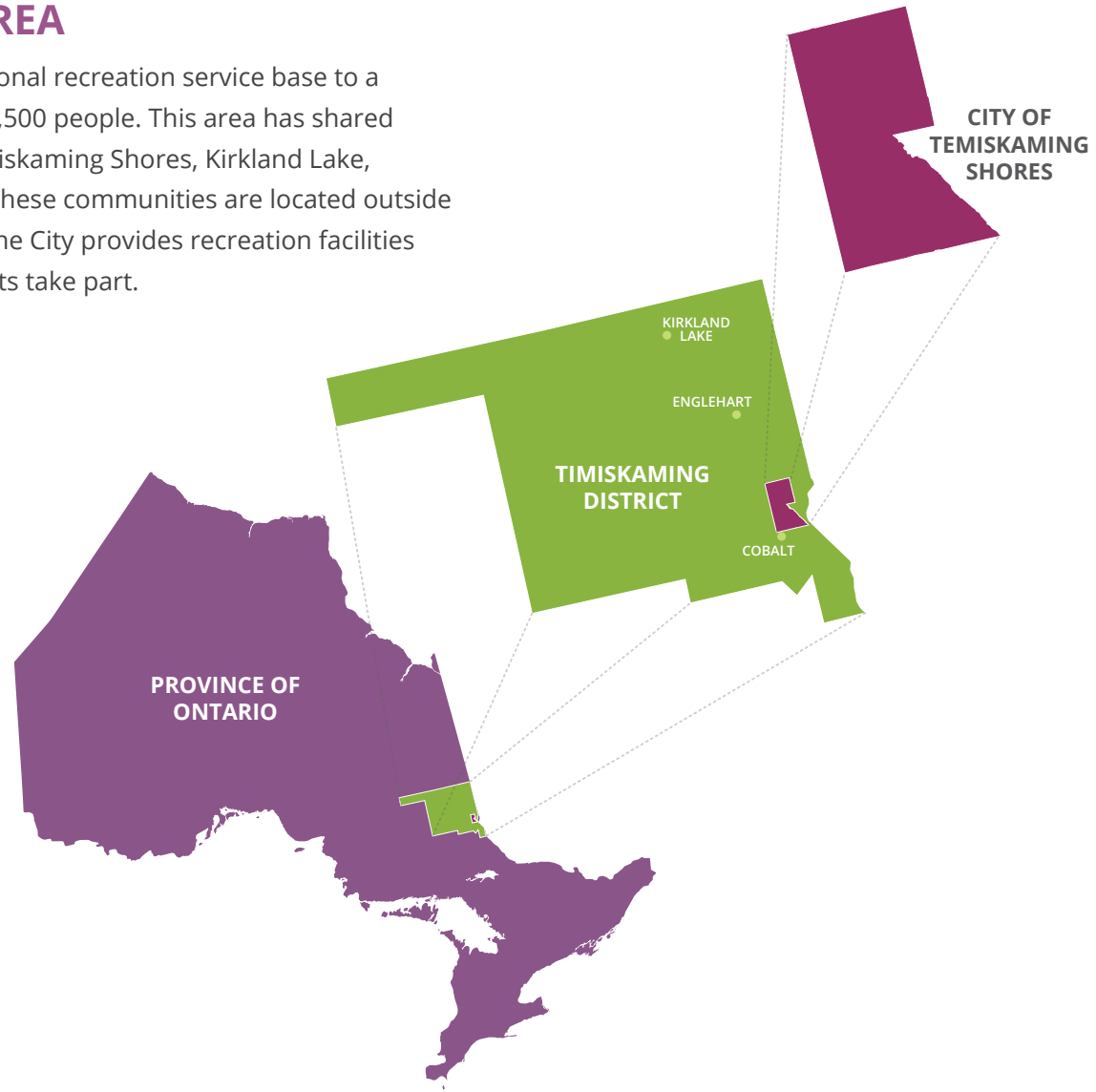
There is a wide variety of demographic diversity found across different parts of the city. Figure 3 shows that from one neighbourhood to another, there are differences in population density, household income, household size, and average age. These existing conditions impact recreation planning, providing insight into potential issues of equity and sustainability related to recreation program and facility delivery.



FIGURE 3 | NEIGHBOURHOOD DEMOGRAPHICS

REGIONAL SERVICE AREA

Temiskaming Shores provides a regional recreation service base to a catchment area of approximately 17,500 people. This area has shared recreation relationships among Temiskaming Shores, Kirkland Lake, Englehart, and Cobalt. Even though these communities are located outside of the City of Temiskaming Shores, the City provides recreation facilities and programs in which their residents take part.





CHAPTER TWO

CONSULTATION CONCEPTS

Public engagement was an essential component of the planning process. Overall, engagement efforts were met with strong responses, indicating a population motivated and interested in recreation development in the City. This level of engagement is not entirely surprising, given the community's history of widespread participation in successful fundraising initiatives for major recreation assets like the Carter Antila Memorial Skatepark. The findings of the public engagement opportunities outlined below are detailed in the following sections. The chapter ends with the presentation of a set of consultation concepts drawing on issues discussed during public engagement. These concepts inform the master plan's network development.

- » Surveys:
 - » Community Survey (363 responses)
 - » Facility Operators Survey (2 responses)
 - » Activity Programmers Survey (13 responses)
- » Invited Sessions:
 - » Age friendly session
 - » Student session at TDSS
 - » Timiskaming Health Unit
 - » Various in-person activity programmer meetings
 - » Activity Programmers Virtual Session - Zoom Webinar (18 registered, 14 attended, 78% attendance rate)
- » Public Sessions:
 - » Public Session #1 - Online Project Page Chatroom (323 participants)
 - » Public Session #2 - Online Community Open House - Facebook Live & Zoom Webinar (2,831 people reached; 1,601 3-second video views; 809 engagements; 239 reactions, comments & shares)

2.1 COMMUNITY SURVEY

The community survey explored the recreational life of Temiskaming Shores' residents (both locally and regionally). It received 369 responses.



WHO TOOK THE SURVEY?

People of all ages responded to the community survey; however, the most common ages of respondents were 25 to 44 (44%) and 45 to 64 (39%). Sixty-six percent of respondents identified as female and 34% male. Before-tax household incomes varied, with 19% of respondents' households earning under \$50,000; 22% earning between \$50,000 and \$74,999; 19% earning between \$75,000 and \$99,000; and the remaining 40% earning over \$100,000. Ninety-four percent of respondents lived within the City of Temiskaming Shores, with 14% in Dymond, 41% in New Liskeard, and 35% in Haileybury.



RELATIONSHIPS TO ACTIVITIES

The survey asked people to choose all of the activities in which members of their households currently participate. The top 10 responses to this question were: Walking, Swimming, Fishing, Camping, Hiking, Snowshoeing, Bicycling, Gardening, Boating (Motorized), and Gym / Fitness Training. Outdoor, self-directed leisure activities requiring common skills,

lower costs of participation, and limited equipment were highly popular.

When asked which activities members of their households would like to participate in but do not now, respondents' top 10 answers were: Archery / Shooting, Gym / Fitness, Yoga, Kayaking, Curling, Climbing, Cross-Country Skiing, Canoeing, Snowshoeing, and Horseback Riding. Many of these activities still take place outdoors, and are best described as forms of adventure recreation, rather than leisure activities. Most require specialized facilities, equipment, coaching, or skills to take part.

Even though the most popular current activities tend to be self-directed, there remains a fairly strong team sports foundation in Temiskaming Shores. Of those answering the survey, 26% reported a member of their household playing softball / baseball, 22% ice hockey, 16% soccer, 16% basketball, 14% curling, and 13% volleyball. Survey results suggest that softball / baseball, being the top reported team sport in Temiskaming Shores, may be more popular in the city than it is nationally, where it fails to rank among the top 5 sports for ages 15+ or the top 10 organized sports/activities for ages 3 to 17.



Overall, the survey indicates that satisfaction with the recreation activities available in Temiskaming Shores is fairly strong. Forty-seven percent of respondents were either somewhat or strongly satisfied, 35% chose neutral, and only 17% were somewhat or strongly unsatisfied.

RELATIONSHIPS TO FACILITIES

The survey asked people to identify how frequently they used a variety of recreation facilities throughout the City. The Waterfront Pool / Fitness Centre was the most commonly used in all seasons. It was the #1 response for summer and winter daily use, and #2 response for summer and winter weekly use.

Trails were another one of the most frequently used facilities across all seasons; they were the #2 response for summer and winter daily use, #1 response for summer weekly use, and #4 response for winter weekly use.

In the summer, other facilities commonly used on a daily and weekly basis included Spurline Park, Algonquin Beach Park, neighbourhood parks, Bucke Park, and Haileybury Beach.

In the winter, the two arenas are used with high frequency. For winter daily use, the Don Shepherdson Memorial Arena was the #4 most common response and the Shelley Herbert-Shea Memorial Arena was #5. For winter weekly use, the Don Shepherdson Memorial arena was the #1 response and the Shelley Herbert-Shea Memorial Arena was #3. In the winter, the two other most commonly cited facilities used on a daily or weekly basis were school facilities and public libraries.

The community survey results suggest that existing indoor facilities like the Waterfront Pool / Fitness Centre, arenas, public schools, and libraries are important recreation destinations, particularly in the winter. Likewise, outdoor facilities such as parks are key recreation destinations through the summer, and the use of trails extends year-round.



ACTIVITY & MOBILITY

Survey respondents were also asked to describe the mode of travel and time members of their household spend travelling, on average, for each of their recreation activities. Forty-eight percent of respondents reported walking trips to recreation activities taking 5 minutes or fewer; 59% reported bike trips taking 10 minutes or fewer; and 81% reported car trips taking 20 minutes or fewer. The recreation network's assets should be positioned reflecting a similar hierarchy of proximity, relative to class and role of facility (i.e., neighbourhood, community, and regional assets), aligning with related modes of transportation.



IMPROVING RECREATION

Survey respondents identified a common set of challenges related to cost, communication and awareness, location, a lack of free time, scheduling of programs, accessibility, inclusion, transportation, or some type of facility inadequacy related to age, size, maintenance, design, or management.

When asked "What Temiskaming Shores needs more than anything else to improve recreation services for residents is...", respondents provided the following ideas:

- » Reaching Priority Populations (e.g., people of all abilities, free adult and family activities, subsidy program, continue to make more age friendly, teens);
- » Better Information Sharing (e.g., booklet with schedule and registration information, online directory, facility location map);
- » Maximize Natural Environment Opportunities (e.g., fishing, hiking, paddling, boat trips, camping, lake rinks, programming at beaches, day docking at marina, outdoor activities in the winter)
- » Improve Connectivity between Users and Facilities (e.g., playgrounds within easy walking distance, recreation options throughout city, transportation options for those with less access)
- » Coordinated and Expanded Scheduling (e.g., spread out scheduling days/times, coordinate with other recreation program providers like the library)
- » Broader Definition of Recreation (e.g., arts, hobbies, self-directed physical activity, etc.)

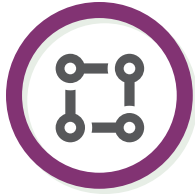
- » Multi-Purpose Recreation Facility (e.g., double rinks, new pool with lanes, indoor walking/running track, fitness centre, gymnasium, indoor play centre, climbing wall, daycare services)
- » Make the most of and maintain the facilities we already have.

2.2 INVITED SURVEYS & INTERVIEWS

Community members designing and delivering recreation programs were invited to participate in a separate survey, which received 13 responses. Those operating non-municipal recreation facilities were invited to fill out a separate survey, which received 2 responses. These surveys were complimented by several in-person interviews. Through the survey and interviews, representatives from the following groups provided information about their organizations and how their plans align with the future of recreation in Temiskaming Shores:

- | | |
|---|---|
| » Army Cadets | » Temiskaming Shores Minor Hockey Association |
| » Chat Noir Books | » Temiskaming Shores Public Library |
| » Haileybury Golf Club | » Temiskaming Track Club |
| » Haileybury Skating Club | » Timiskaming District Secondary School (TDSS) Hockey |
| » Ladies Slo Pitch | » Timiskaming Tumblers Gymnastics Club |
| » Leisure Inn Oldtimer’s Hockey Team | » Tri-Town Sno Travellers |
| » Les Suites des Présidents | » YogArt |
| » Men’s Slo Pitch | » Youth Slo Pitch League |
| » Mixed Slo Pitch | |
| » New Liskeard Figure Skating Club | |
| » North on Tap / Le nord en fut Craft Beer Festival | |
| » Temiskaming Bulls Eye Club | |

Each of these groups provided organization-specific information which was taken together to develop an understanding of the interconnected nature of Temiskaming Shores’ recreation network of programs and facilities.



RELATIONSHIP BETWEEN PROGRAMS AND FACILITIES

Activity programmers use facilities throughout Temiskaming Shores. The majority of programmers operate (at least in part) in a city-owned facility, such as community halls, the arenas, Harbourfront Pavilion, and city-owned park spaces. The relationships between programs and facilities described by these groups were plotted geographically, informing the maps in Chapter 3.0 Existing Network. These relationships are also represented in a database of Temiskaming Shores' recreation facilities, program providers, and programs. This database has been made available to the City of Temiskaming Shores to aid its strategic recreation planning.



CITY-WIDE RECREATION PRIORITIES

Beyond the needs of their individual organizations, activity programmers were also asked to identify city-wide recreation issues and gaps in Temiskaming Shores, noting:

- » The need for a variety of programming options for families with expanded hours,
- » Maintaining existing facilities,
- » Making recreation investments in activities throughout the city,
- » Keeping costs (and taxes) low in a shrinking community,
- » Planning for the maintenance of existing trails and creating future trail access,
- » Re-routing the STATO trail off of the highway where possible,
- » Increasing awareness of Devil's Rock and Bucke Park,
- » Creating a place for teens to gather, and
- » The future development of a new sportsplex.



ACTIVITY PROGRAMMERS WEBINAR

This review of program delivery in Temiskaming Shores contributed to preliminary concept development. On May 7th, program providers were invited to participate in another consultation session, the Activity Programmers Webinar, to give feedback about these concepts. Eighteen representatives registered, and 14 attended. Topics discussed included: all age-friendly opportunities, arenas, Bucke Park, dog parks, a recreation expo, field and sports court upgrades, sites for paddling-based activity, an extension to the STATO Trail, and developments along the Wabi River facilitating recreation and active transportation. This feedback informed the recreation development themes and initiatives discussed in greater detail in Section 2.4.

2.3 PUBLIC SESSIONS

Two public sessions were held online, together reaching over 3,000 residents, and attracting hundreds of participants to interact with the project team during network development and review sessions.

The first event, a public chatroom session, involved discussions related to the type of recreation facilities presently used, where these facilities are, and what improvements are required to improve outdoor recreation lifestyles.

The second event, an online webinar, started with a presentation of key development themes and how these themes informed the creation of a city-wide recreation network. In addition to this, residents commented on the need for street and trail improvements that transform the current spatially distanced recreation network into a well-connected recreation network.



2.4 KEY RECREATION DEVELOPMENT THEMES

This section brings together the results of research and consultation sessions to produce a series of recreation development themes and associated projects. The themes fall under three categories: local and regional positioning, amalgamated evolution, and strong recreation environments. The proposed project tasks do not address a specific place or program. Instead, they provide a general, rational approach to enhance what exists or develop new projects that have a role in the master plan's recreation network.

LOCALLY AND REGIONALLY POSITIONING RECREATION PRODUCTS

The themes and tasks listed in this section position Temiskaming Shores as a local and regional recreation address.



CLASSIFIED PARKS NETWORK

Students in local schools worked hard to develop a parks network model that provides both activities and social amenities, all from residents' front doors. Under this model, parks are assigned roles within a greater park network that ensure equitable delivery of activity assets relative to need, accessibility, and proximity. Everyone should have access to a park, and everyone should find an activity within that park.

The model includes the identification of neighbourhood parks that, where possible, can provide a small play structure and social amenities such as shade and seating within a 5 to 8-minute walk from residents' front doors. This baseline park can be accessed daily by youth for play, parents with small children, or adults/seniors looking for a quiet place to enjoy green space.

The next park asset is a community park that is intended to provide play, sport, and social spaces for several neighbourhoods and can be accessed a few times a week. This park is located approximately 15 to 20 minutes by bike and includes play structures with increased adventure play, seating and shade, and a grass open space or multi-use court for informal sports activities.

The final component of a municipal park network is a regional park that is located no more than 20 minutes from residents' front doors by car. Parks in this category include both waterfront parks as well as Pete's Dam Park, Community Kinsmen Park, Bucke Park, and Rotary Farr Park. Some of these parks include play and sports amenities, while others are nature-based. These primary uses should remain; however, any sport, play, or adventure amenity improvements intended for regional use should only occur at this class of facility.

INITIATIVES:

- » Identify and link a proposed network of classified facilities for neighbourhood, community, and regional use. Ensure linkages for each, relative to their network role.
- » Identify network gaps and propose locational resolutions.
- » Propose land purchases, use agreements, etc. to resolve gaps where the network does not meet criteria.
- » Explore improved access to school park spaces for both active and passive recreational activity.
- » Propose a long-term parks improvement strategy and plan that ensures each network facility fulfills its role.
- » Identify existing city-owned land that is redundant relative to this master plan, and make it available for other uses or release it for private use.



LOCAL NETWORK LINKAGE

Like parks and other natural spaces, Temiskaming Shores' streets and trails are an essential social and activity conduit that provides local connectivity. The plan must explore street enhancements that expand the use of critical corridors (e.g., pedestrians, cyclists, transit) to important destinations

INITIATIVES:

- » Identify a city-wide linkage plan based on Temiskaming Shores' existing street and trail assets that proposes new linkages where gaps exist.
- » Apply a mobility classification model that aligns mode of transportation with the local, community, and regional recreation facility classification model. This application ensures that proposed linkages support the appropriate mobility types (i.e., walking and cycling access to neighbourhood facilities, walking, cycling, and vehicle access to community facilities; and active transportation, transit, and vehicle use to access regional facilities).
- » Develop a city-wide branding/wayfinding system for routes and facilities that communicates a single lifestyle and recreation network.



THE INTERSECTION OF NATURE AND SOCIAL ACTIVITY

Residents describe Temiskaming Shores' natural assets and shoreline areas as world-class activity and social spaces. The landscape, terrain, and lake provide a genuinely unique Northern Ontario environment that brings residents together to enjoy nature and generates a unique sense of place. We must continue to celebrate these aspects of local living through gradual site upgrades that improve user experience. This approach may include elements such as signage and seating and trail upgrades in nature-based parks or by waterfront areas.



INITIATIVES:

- » Identify facilities that feature nature as their dominant characteristic and develop simple, cost-effective, sustainable, and long-term site-specific concept plans that propose approaches to improving the relationship between visitors and the natural environment.
- » Develop design guidelines that ensure a positive and 'appreciative' relationship between visitors and the natural environment at facilities that are not nature-dominant (i.e., shoreline parks).

REGIONAL NETWORKS

Temiskaming Shores is the focal point of a larger activity and economic region. Relative to activity, local residents visit facilities, parks, and natural spaces from Kirkland Lake to Temagami, and into Quebec (Notre Dame). This region is a great platform that can be strengthened through a clear definition of facility and activity catchment zones and organizational partnering that ensures the network is operating effectively. Economically, this region expands to North Bay and becomes a nature-rich and culturally diverse area that can be promoted as a recreation lifestyle destination.

INITIATIVES:

- » Develop a clear statistical and physical description of the existing facility network of large recreation centres, pool, arenas, regional parks, and sports fields that describes present-day demand.
- » Develop a long-term strategy that strengthens Temiskaming Shores' presence in this network (for future demand, lifestyle, and economic development purposes).



TEMISKAMING SHORES' FACILITIES AS A REGIONAL HUB

It is important to keep in mind the discrepancy between the locations of facility users and those supporting the municipal tax base. Facilities like arenas and pools are a regional recreational product, and the City of Temiskaming Shores largely relies on a portion of property tax collected from within the municipal boundary to sustain these facilities.

The City understands this reality of providing regional facilities and wishes to continue these offerings; however, sustaining and improving existing facilities, or creating new facilities for regional use, will require new and innovative approaches to funding the construction and operation of these facilities.

INITIATIVES:

- » Develop a sustainable approach to collecting non-municipal resident user fees for team/group-associated use of city facilities.
- » Develop a local user pass for city residents who access pay-per-use city facilities.
- » Propose a regional-approach to developing and operating facilities that serve non-municipal residents.



EMERGING RECREATION

Residents describe recreation as activities that go well beyond pools and arenas. The largest growing recreation segment is personal activities that capitalize on natural and social environments for both active and passive recreation. Trails, cycling networks, and pickleball courts are great examples of outdoor activities that provide amenities for all ages and abilities. This trend will be a large and essential part of both recreation and economic development planning.

INITIATIVES:

- » Inherently address emerging and evolving recreation needs in various facilities, relative to classification and activity type.

AMALGAMATED EVOLUTION

The themes and tasks listed under this section address Temiskaming Shores' continual cultural evolution from a three-town to one-city model.



STRONG URBAN CENTRES

Temiskaming Shores is home to two sets of historically significant downtown and waterfront spaces. Wherever possible, existing or proposed facilities should form multi-use activity centres that support the downtowns. While Dymond capitalizes on the highway to support business, Downtown New Liskeard and Haileybury capitalize on local visitation to survive. Therefore, existing or proposed facilities should form multi-use activity centres that support the downtowns.

Each town centre requires a definitive theme and role within a greater network of recreational communities. Each theme should clearly define the role of each town centre relative to probable demographics and supporting lifestyle amenities.



SHORT-TERM FACILITY REFINEMENT

Although Temiskaming Shores' existing facilities are ageing, they are in relatively good condition. They can be modified to support the needs of contemporary recreation activity. For example, the Waterfront Pool can be modified to increase deck space and realign the slide to attract more users and improve the pool's attraction as a regional event space. This has both lifestyle and economic benefits.

Other facilities such as the rinks and sports fields can be modified to meet emerging recreation needs.

INITIATIVES:

- » Ensure that existing facilities deliver equitable and accessible recreation amenities to all residents without straining operational and/or financial municipal budgets.
- » Explore reciprocal or use agreements with regional school administrators to formalize equitable use of school facilities when not used by the schools.



LONG-TERM FACILITY REQUIREMENT

Existing facilities have a lifespan that this master plan will explore. An estimate of end-of-life and evolved use scenarios will be developed to identify where community and regional facilities may require replacement. Although this will be preliminary and require further evaluation, the master plan will put these projects on the 'municipal radar.'

INITIATIVES:

- » Develop a list of long-term facility requirements that reflect cultural, economic and statistical needs.
- » Develop an estimated and probable lifespan model of existing facilities relative to condition and long-term needs.
- » Develop a long-term facility improvements/creation model that goes beyond the 10-year master plan window (based on a 25-year condition and need model).

STRONG RECREATION ENVIRONMENTS

The final themes and associated tasks relate to the strength and sustainability of existing and future Temiskaming Shores activity programmers.



STRONG TEAM SPORTS FOUNDATION

Temiskaming Shores is home to a strong and well-administered sports heritage. Several groups operate in stable or growing conditions where other communities struggle to sustain participation rates. The plan must recognize and celebrate this by exploring ways to sustain, improve, and evolve facilities to ensure residents have high-quality environments to host activities and to attract new residents to Temiskaming Shores.



INITIATIVES:

- » Ensure that the proposed facility network meets the long-term needs of user groups delivering activity programs within a regional centre.
- » Work together with regional municipalities to ensure equitable and sustainable facility delivery.
- » Work with the Province of Ontario to identify approaches to the sustainable delivery of facilities and programs to rural residents within regional centres.

MUNICIPAL ADMINISTRATIVE SUPPORT

Activity groups such as softball, figure skating, hockey, and soccer, are skilled at delivering programs; however, they may struggle with administrative tasks. Inversely, the City of Temiskaming Shores is highly skilled at administrative technologies, but not well-positioned to deliver programs. This situation presents an opportunity for the City to work with groups on an expansion of booking systems to include tasks such as fee collection.

INITIATIVES:

- » Work with groups to expand the existing booking system to become an appropriate and highly supporting digital platform that diverts time and effort to program delivery.
- » Develop a biannual sport and recreation expo that functions as a seasonal awareness, activity registration, and non-resident user fee collection event.
- » Using the data collected during the biannual expo event, work with the groups to develop facility schedules based on participation numbers.
- » Work with the various program delivery groups to streamline efforts, or amalgamate to improve quality while reducing volunteer burden.
- » Work with user groups and schools to develop activities and programs that sustain and expand existing volunteer numbers.



CHAPTER THREE

THE EXISTING NETWORKS

This chapter provides an overview of the existing facilities network that is evaluated relative to population and precedent service provision, and the existing activities network's ability to host a variety of recreation activity types and programs. This is valuable baseline data that will be refined when developing the Recreation Asset Network.

3.1 THE FACILITIES NETWORK

This section presents a summary of existing municipal recreation facilities in Temiskaming Shores. The data is presented by facility type, with ownership information and a count of the total number of each type within the city. In addition, the discussion of each facility type includes precedent provision data from other Ontario municipalities. This benchmark data is provided to identify potential facility service gaps and surpluses. It describes the number of city residents per facility in other precedent-setting jurisdictions sharing regional and cultural relevance.

When available, data from the National Recreation and Parks Association (NRPA) is also included. This American-based organization surveys parks and recreation agencies across the United States and reports relevant precedent data by population size. Although the data cannot be used as direct precedent, it can indicate where there may be significant variations in facility provision.

These facilities are located on Figures 4-8 on the following pages.

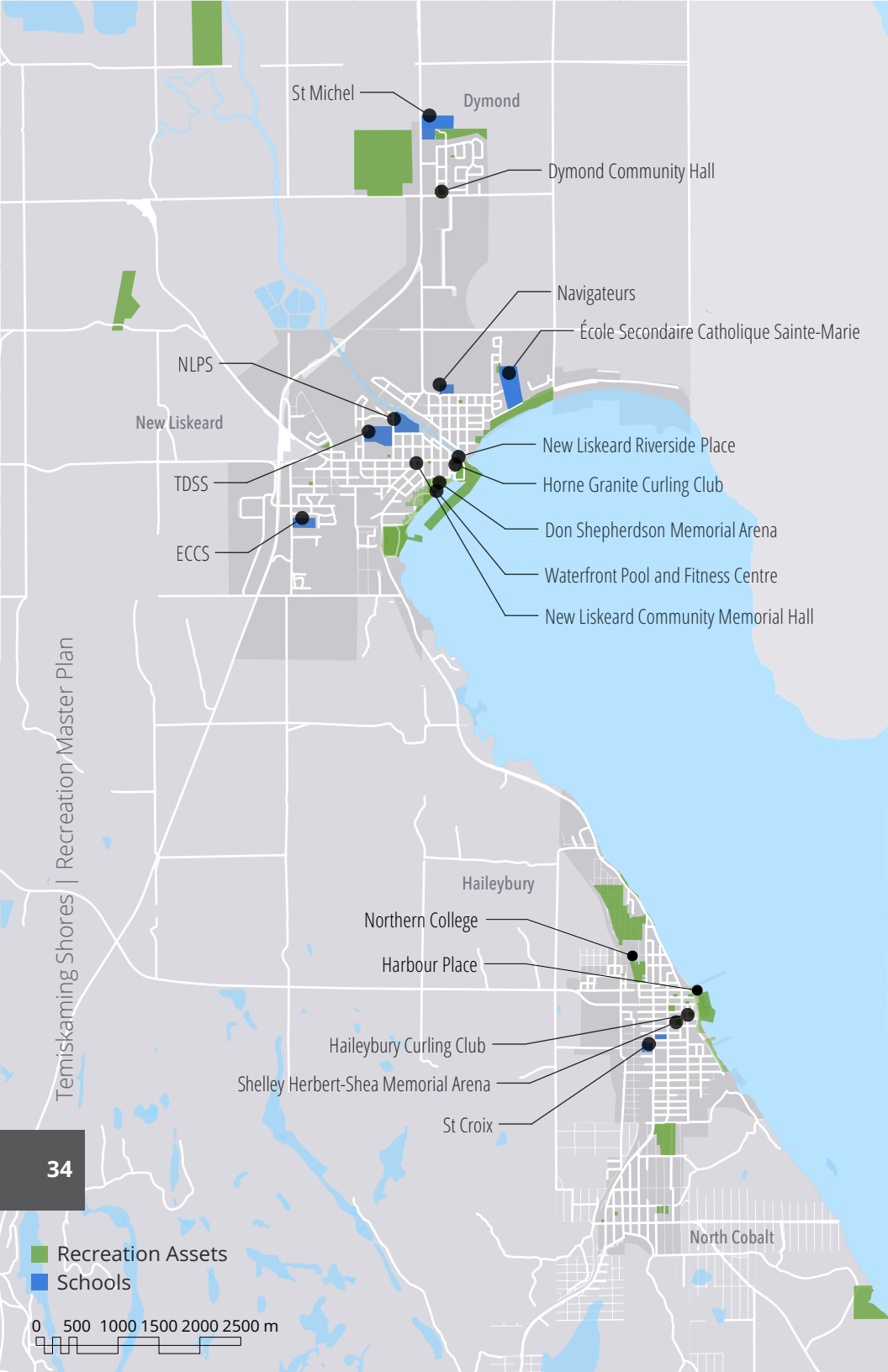


TABLE 1 | INVENTORY OF EXISTING RECREATION FACILITIES

Facility Type	Total	Municipal	School	Other
Indoor Facilities				
Arenas (Ice Pads)	2	2	0	0
Community Halls / Meeting Rooms	8	5	1	2
Curling Rinks	2	0	0	2
Fitness Centre	1	1	0	0
Gymnasiums	9	0	9	0
Pool	1	1	0	0
Squash Courts	1	1	0	0
Outdoor Facilities				
Ball Diamonds	8	7	1	0
Basketball Facilities	11	5	5	1
Beach Volleyball Courts	3	3	0	0
Campground	1	1	0	0
Community Gardens	1	1	0	0
Dog Parks	1	0	0	1
Football Fields	0	0	0	0
Golf Courses	2	0	0	2

Facility Type	Total	Municipal	School	Other
Ice Rinks	3	2	0	1
Marinas	3	3	0	0
Parks	21	20	1	0
Playgrounds	23	12	11	0
Play Structures Ages 2-5	6	3	3	0
Play Structures Ages 5-12	17	9	8	0
Pools - Outdoor	1	1	0	0
Running Tracks	2	0	2	0
Skate Parks	1	1	0	0
Soccer Fields	17	7	10	0
Large	6	3	3	0
Small	10	4	7	0
Splash Pads	0	0	0	0
Tennis Courts	6	6	0	0
Trails (km)	19.3			





INDOOR FACILITIES INVENTORY

ARENAS - ICE PADS

There are two (2) arenas (one ice pad each) in the City of Temiskaming Shores, the Don Shepherdson Memorial Arena in New Liskeard and the Shelley Herbert-Shea Memorial Arena in Haileybury. Both arenas are owned and operated by the City of Temiskaming Shores.

Facility	Owner	# Pads
Don Shepherdson Memorial Arena	City	1
Shelley Herbert-Shea Memorial Arena	City	1

Compared to ratios of population-to-arena provision in other northern Ontario communities such as Timmins, Greater Sudbury, and North Bay, the population of the City of Temiskaming Shores appears to be small for the number of ice pads it supports (4,960 city residents per ice pad), suggesting a possible surplus.

Jurisdiction	City Residents per Ice Pad
Temiskaming Shores	4,960
Timmins	8,839
Greater Sudbury	10,394
North Bay	12,888

FIGURE 4 | INDOOR RECREATION FACILITIES

Outside of Temiskaming Shores there are two (2) other arenas relatively close by, in Notre- Dame-du-Nord (~30 kms) and in Englehart (~45 kms). A fire destroyed the Timiskaming First Nation Recreation Facility arena (~40 kms) in 2019; however, news reports suggest the community hopes to rebuild. Regionally, there are a total of four (4) arenas serving a catchment population of approximately 35,000 people.

Community	# Pads	Catchment Area Residents (35,000) Per Ice Pad
Temiskaming Shores	2	
Notre-Dame-du-Nord	1	8,750
Englehart	1	
Timiskaming First Nation	0	*destroyed by fire in 2019
Cobalt	0	*town decided to sell in 2016

When considering the greater context of regional population accessing these regional arenas, the ratio of regional residents per arena (8,750) is closer to that of Timmins, suggesting a more sustainable population-to-arena ratio, as long as regional sharing continues and reciprocal financial benefits to the City are realized. If another ice pad is built to replace the one in Timiskaming First Nation that was destroyed in 2019, the regional population per ice pad ratio will decrease to 7,000 residents per ice pad, suggesting a potential surplus both municipally and regionally.



COMMUNITY HALLS / MEETING ROOMS

Temiskaming Shores operates five (5) community halls and/or facilities with designated meeting rooms. Two (2) of these facilities are located in New Liskeard, two (2) in Haileybury, and one (1) in Dymond. In addition to these facilities, Northern College has a boardroom that can be rented in Haileybury. The Haileybury Curling Club’s upper level, called the Main Hall, seats 110 people, has full kitchen facilities, and is licensed. The Horne Granite Curling Club also has a hall and kitchen available for rent.

Facility	Owner	Jurisdiction	City Residents per City-Owned Facility
Dymond Community Hall	City	Temiskaming Shores	1,984
Haileybury Community Hall (Shelley Herbert-Shea Memorial Arena)	City	Greater Sudbury	6,159
New Liskeard Community Memorial Hall	City	Timmins	6,314
New Liskeard Riverside Place	City	North Bay	12,888
Harbourfront Pavilion	City		
Haileybury Curling Club	Private		
Horne Granite Curling Club	Private		
Northern College Boardroom	School		

Relative to other northern Ontario communities, the City of Temiskaming Shores appears to have a surplus of community halls and meeting rooms.

CURLING RINKS

Temiskaming Shores has two (2) privately owned curling clubs, the Horne Granite Curling Club (New Liskeard) and the Haileybury Curling Club.

Facility	Owner	# Sheets
Horne Granite Curling Club	Private	6
Cobalt-Haileybury Curling Club	Private	6

Timmins has a much larger population than Temiskaming Shores (41,788 in 2016), but does share cultural relevance. It is likely that Temiskaming Shores has a surplus of curling clubs for its population.

Jurisdiction	City Residents per Facility
Temiskaming Shores	4,960
Timmins	22,098

FITNESS CENTRES

The only city-owned fitness centre in Temiskaming Shores is located at the Waterfront Pool / Fitness Centre in New Liskeard. Within the facility, there is the main level fitness centre, the Iron Room, and the Crossfit Room.

Facility	Owner
Waterfront Pool / Fitness Centre	City

Relative to Greater Sudbury, the City of Temiskaming Shores has a relatively small population supporting the city-owned Waterfront Pool / Fitness Centre.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	9,920
Greater Sudbury	27,717

GYMNASIUMS

All nine (9) gymnasiums in Temiskaming Shores are located in schools. Two (2) schools are located in Haileybury: Northern College and École Catholique Sainte-Croix. Five (5) schools are located in New Liskeard: Timiskaming District Secondary School, École Secondaire Catholique Sainte-Marie, New Liskeard Public School, English Catholic Central School, and École publique des Navigateurs. One (1) school is located in Dymond, École catholique St Michel.

Facility	Owner	#	Notes
Northern College at Haileybury campus	School	1	Available for rent
Timiskaming District Secondary School	School	2	2 gyms on floor plans
École Secondaire Catholique Sainte-Marie	School	1	
New Liskeard Public School	School	1	
École catholique St Michel	School	1	Able to be divided
English Catholic Central School	School	1	Double gym
École publique des Navigateurs	School	1	
École Catholique Sainte-Croix	School	1	

Not enough precedent information was available to assess a benchmark ratio for the number of city residents per gymnasium (including schools). There are 1,102 city residents per gymnasium in Temiskaming Shores.

POOLS | INDOOR

The indoor pool in Temiskaming Shores is located at the Waterfront Pool / Fitness Centre in New Liskeard. It is a 25 meter, supervised, leisure chlorine pool with a 100 foot slide and a hot tub.

Facility	Owner
Waterfront Pool / Fitness Centre	City

Other northern Ontario municipalities have a much larger population supporting their indoor pool facilities compared to Temiskaming Shores.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	9,920
Greater Sudbury	33,260
Timmins	44,196

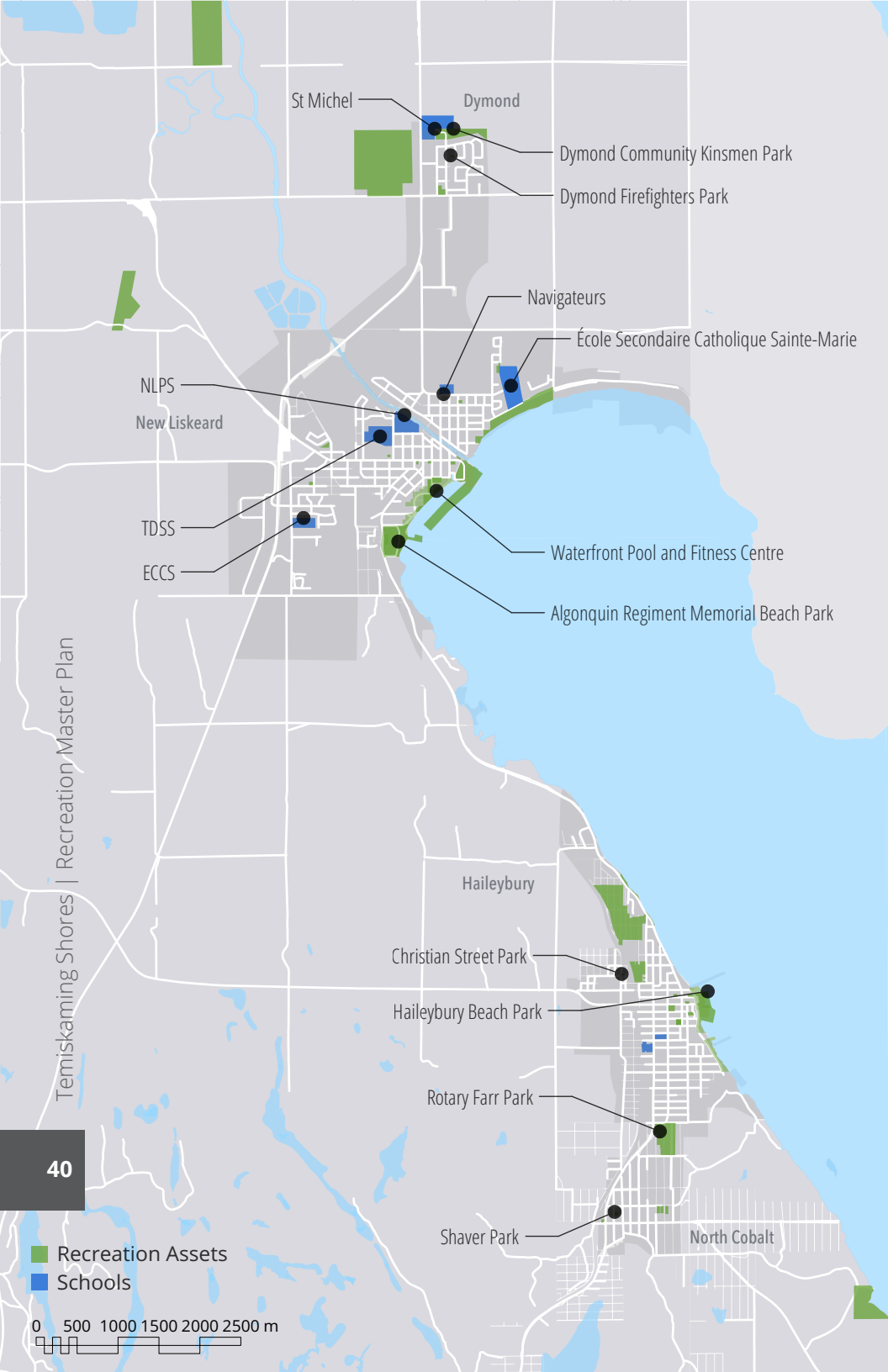
SQUASH COURTS

One (1) squash court is located in the Waterfront Pool / Fitness Centre in New Liskeard.

Facility	Owner	# Courts
Waterfront Pool / Fitness Centre	City	1

Not enough precedent information was available to assess a benchmark ratio for the number of city residents per squash court. There are 9,920 city residents per squash court in Temiskaming Shores.





OUTDOOR FACILITIES INVENTORY - FIELDS AND COURTS

BALL DIAMONDS

There are eight (8) baseball diamonds in Temiskaming Shores. Seven (7) are owned by the city. Two (2) are located at Rotary Farr Park in Haileybury, three (3) are located at Algonquin Regiment Memorial Beach Park in New Liskeard, and two (2) are located in Dymond. The New Liskeard Public School also has one (1) baseball diamond.

Facility	Owner	# Fields
Algonquin Regiment Memorial Beach Park	City	3
Dymond Ball Fields	City	2
Rotary Farr Park	City	2
New Liskeard Public School + Daycare	School	1

FIGURE 5 | OUTDOOR FIELD AND COURT FACILITIES

Relative to other northern Ontario municipalities, the City of Temiskaming Shores has a smaller population of city residents per city-owned ball field.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	1,417
Greater Sudbury	2,278
Timmins	3,400
North Bay	3,682

BASKETBALL FACILITIES

A range of basketball facility types are available in Temiskaming Shores. City facilities provide opportunity for 3 on 3 play. Larger surfaces, with more than one hoop, are only available at some school sites. In total, there are two (2) sites with basketball facilities in Dymond (École Catholique St Michel, Dymond Firefighters Park), six (6) in New Liskeard (École publique des Navigateurs, École Secondaire Catholique Sainte-Marie, English Catholic Central School, Grills Street Outdoor Rink, Temiskaming District Secondary School, Waterfront Pool / Fitness Centre), two (2) in Haileybury (Christian Street Park, Rotary Farr Park), and one (1) in North Cobalt (Shaver Park).

Facility	Owner	Facility Type
Christian Street Park	City	Small surface w/ 1 hoop
Dymond Firefighters Park	City	3 on 3 court
Rotary Farr Park	City	3 on 3 court
Shaver Park	City	3 on 3 court
Waterfront Pool / Fitness Centre	City	3 on 3 court
École publique des Navigateurs + daycare	School	Hard surface w/ 1 hoop
École Catholique St Michel + daycare	School	8 hoops on large surface
Temiskaming District Secondary School	School	Court w/ 2 hoops

Facility	Owner	Facility Type
École Secondaire Catholique Sainte-Marie	School	Surface w/ 2 hoops
English Catholic Central School	School	Surface w/ 4 hoops, side of building 2 hoops
Grills Street Outdoor Rink	Private	2 hoops within rink

Relative to other northern Ontario municipalities, Temiskaming Shores offers far more city-owned basketball facilities per resident.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	1,984
Timmins	4,420
Greater Sudbury	5,452
North Bay	25,777

BEACH VOLLEYBALL COURTS

There are three (3) municipal beach volleyball courts in Temiskaming Shores, located at Algonquin Regiment Memorial Beach Park in New Liskeard.

Facility	Owner	# Courts
Algonquin Regiment Memorial Beach Park	City	3

Temiskaming Shores provides more municipal beach volleyball courts to its residents, per capita, than North Bay and Timmins.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	3,307
North Bay	10,311
Timmins	22,098



FOOTBALL FIELDS

There are no municipal football fields in Temiskaming Shores. There are large fields at both high schools, École Secondaire Catholique Sainte-Marie and Timiskaming District Secondary School; however, these fields don't have football markings or goal posts.

Relative to the population-to-facility ratio in Timmins, Temiskaming Shores' population may be under-served by its lack of a football field; however, cultural relevance must be taken into consideration such as the existence of a football program or latent resident desire to participate in football.

Jurisdiction	City Residents per Facility
Temiskaming Shores	-
Timmins	8,839
North Bay	25,777

RUNNING TRACKS

There are two (2) running tracks in Temiskaming Shores, both located at schools: Timiskaming District Secondary School and École Secondaire Catholique Sainte-Marie. The City of Temiskaming Shores does not own or operate any running or walking tracks.

Facility	Owner
Timiskaming District Secondary School	School
École Secondaire Catholique Sainte-Marie	School

Little precedent information was available to assess a benchmark ratio for the number of city residents per city-owned outdoor running track. Timmins has a population of 4,911 per running track, and Greater Sudbury has 41,575 people supporting one running track.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	-
Timmins	4,911
Greater Sudbury	41,575

SOCCER FIELDS

There are a total of seventeen (17) soccer fields, of all sizes, in Temiskaming Shores. Of these, seven (7) are owned by the city and ten (10) are located at schools. There are three (3) large and four (4) small municipally-owned fields. Of the school fields, seven (7) are small and three (3) are large. There are four (4) large fields in New Liskeard and two (2) in Haileybury. There are two (2) small fields in Dymond, six (6) in New Liskeard, and three (3) in Haileybury.

Facility	Owner	#	Size
Algonquin Regiment Memorial Beach Park	City	1	Large
Algonquin Regiment Memorial Beach Park	City	1	Small
Dymond Firefighters Park	City	1	Small
Rotary Farr Park	City	2	Small
Rotary Farr Park	City	2	Large
New Liskeard Public School	School	1	Small
École publique des Navigateurs	School	2	Small
École Catholique St Michel	School	1	Small
Timiskaming District Secondary School	School	2	Large
École Secondaire Catholique Sainte-Marie	School	1	Large
École Catholique Sainte-Croix	School	1	Small
English Catholic Central School	School	2	Small

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	1,417
Timmins	2,210
North Bay	5,728



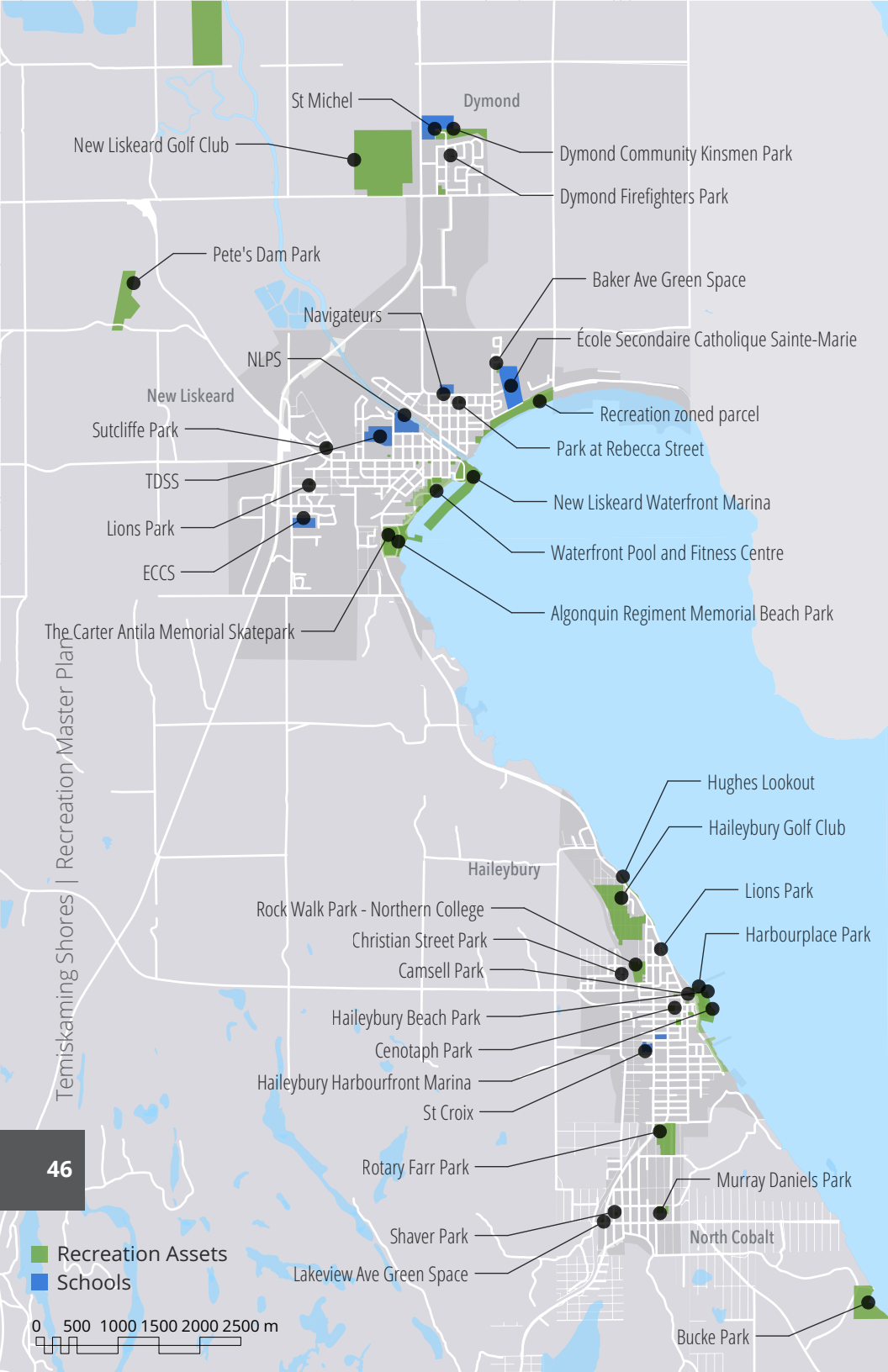
TENNIS COURTS

The Lions Tennis Courts at Spurline Park have four (4) lit courts. There are two (2) tennis courts at Rotary Farr Park in Haileybury.

Facility	Owner	#
Lions Tennis Courts at Spurline Park	City	4
Rotary Farr Park	City	2

Jurisdiction	City Residents per City-Owned Court
Temiskaming Shores	1,653
Timmins	5,525
North Bay	17,184





OUTDOOR FACILITIES INVENTORY - PARKS AND PLAYGROUNDS

CAMPGROUND

The City of Temiskaming Shores owns and operates a campground in Bucke Park, located southeast of North Cobalt. Not enough precedent information was available to assess a benchmark ratio for the number of city residents per campground. Temiskaming Shores supports one (1) campground for 9,920 city residents.

FIGURE 6 | OUTDOOR PARKS AND PLAYGROUND FACILITIES

COMMUNITY GARDEN

The one (1) community garden site (10 boxes) in Temiskaming Shores is located at the Waterfront Pool / Fitness Centre in New Liskeard.

Facility	Owner	# Boxes
Waterfront Pool / Fitness Centre	City	10

Temiskaming Shores' community garden site provides an opportunity for residents to garden at a much lower ratio of city residents to city-owned facility compared to other larger Ontario municipalities.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	9,920
Markham	43,101
Oakville	60,840
Burlington	175,779
Mississauga	178,360
Richmond Hill	185,545
Vaughan	288,301

DOG PARKS

Dogs are permitted off-leash at Larocque's Field on Cobalt Avenue in North Cobalt. Animals are prohibited in areas such as schools, beaches, parks, and cemeteries.

Facility	Owner
Larocque Field	Private

Temiskaming Shores does not have a city-owned off-leash dog area. Other northern Ontario municipalities have at least one city-owned facility.

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	-
Timmins	44,196
North Bay	51,553
Greater Sudbury	166,300

GOLF COURSES

Temiskaming Shores has two (2) private golf clubs, the Haileybury Golf Club and New Liskeard Golf Club. There is also a Mini-Putt at the New Liskeard Waterfront that is run by a private operator.

Facility	Owner
Haileybury Golf Club	Private
New Liskeard Golf Club	Private

Jurisdiction	All
Temiskaming Shores	4,960
Timmins	44,196

ICE RINKS

There are two (2) municipal outdoor ice rinks in Temiskaming Shores, the Dymond Outdoor Rink at Dymond Community Kinsmen Park and the Shaver Park Outdoor Rink in North Cobalt. There is also an outdoor rink located at a private residence on Grills Street in New Liskeard.

Facility	Owner
Dymond Outdoor Rink	City
Shaver Park Outdoor Rink	City
Grills Street Outdoor Rink	Private

Jurisdiction	City Residents per City-Owned Facility
Greater Sudbury	2,970
Temiskaming Shores	4,960
Timmins	6,314
North Bay	7,365



PARKS

The City of Temiskaming Shores has twenty (20) recreation zoned parcels functioning as park spaces. Eight (8) are located in Haileybury, seven (7) in New Liskeard, two (2) in North Colbalt, two (2) in Dymond, and Pete’s Dam Park is located in the northwest area of the city. The Rock Walk park is a geological garden adjacent to the Haileybury School of Mines, part of Northern College.

Facility	Owner
Algonquin Regiment Memorial Beach Park	City
Camsell Park	City
Cenotaph Park	City
Christian Street Park	City
Dymond Community Kinsmen Park (rink and ball fields)	City
Dymond Firefighters Park	City
Haileybury Beach Park / Harbour Place Park	City
Hughes Lookout	City
Lakeview Avenue Park	City
Lions Park (New Liskeard)	City
Lions Park (Haileybury)	City
Murray Daniels Park (not in use)	City

Facility	Owner
Park at Rebecca Street	City
Park off Baker Avenue	City
Pete's Dam Park	City
Recreation zoned parcel off Dawson Point Road	City
Rotary Farr Park	City
Shaver Park	City
Sutcliffe Park	City
Rock Walk Park	School

Jurisdiction	City Residents per City-Owned Park
Temiskaming Shores	472
Greater Sudbury	714
North Bay	769
Timmins	921

PLAYGROUNDS

There are a total of thirteen (13) locations with at least one play structure in Temiskaming Shores. Of these locations, seven (7) have more than one play structure. Eight (8) locations with at least one play structure are owned by the municipality, and five (5) are schools. Of all play structures in Temiskaming Shores, six (6) are for ages 2 to 5 and seventeen (17) are for ages 5 to 12. Two (2) play structures ages 2-5 are located in Dymond, three (3) in New Liskeard, and one (1) in North Cobalt. Four (4) play structures ages 5-12 are located in Dymond, seven (7) in New Liskeard, four (4) in Haileybury, one (1) in North Cobalt, and one (1) in the southeast corner of the city at Bucke Park Campground.

Facility	Owner	#	Age
Algonquin Regiment Memorial Beach Park	City	2	5-12
Bucke Park Campground	City	1	5-12
Camsell Park	City	1	5-12
Christian Street Park	City	1	5-12
Dymond Firefighters Park	City	1	2-5
Dymond Firefighters Park	City	2	5-12
Haileybury Beach Park / Harbourplace Park	City	1	5-12
Lions Park (New Liskeard)	City	1	2-5

Facility	Owner	#	Age
Shaver Park	City	1	2-5
Shaver Park	City	1	5-12
English Catholic Central School	School	1	2-5
English Catholic Central School	School	1	5-12
École Catholique Sainte-Croix	School	1	5-12
École Catholique St Michel + daycare	School	1	2-5
École Catholique St Michel + daycare	School	2	5-12
École publique des Navigateurs + daycare	School	1	2-5
École publique des Navigateurs + daycare	School	1	5-12
New Liskeard Public School + daycare	School	3	5-12

Jurisdiction	City Residents per City-Owned Location
Greater Sudbury	929
Timmins	1,052
Temiskaming Shores	1,240
North Bay	2,062

SKATE PARKS

The Carter Antila Memorial Skate Park is located in New Liskeard at the Algonquin Regiment Memorial Beach Park. It opened on June 21st, 2014.

Facility	Owner
Carter Antila Memorial Skate Park	City

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	9,920
Greater Sudbury	16,630
Timmins	22,098
North Bay	51,553



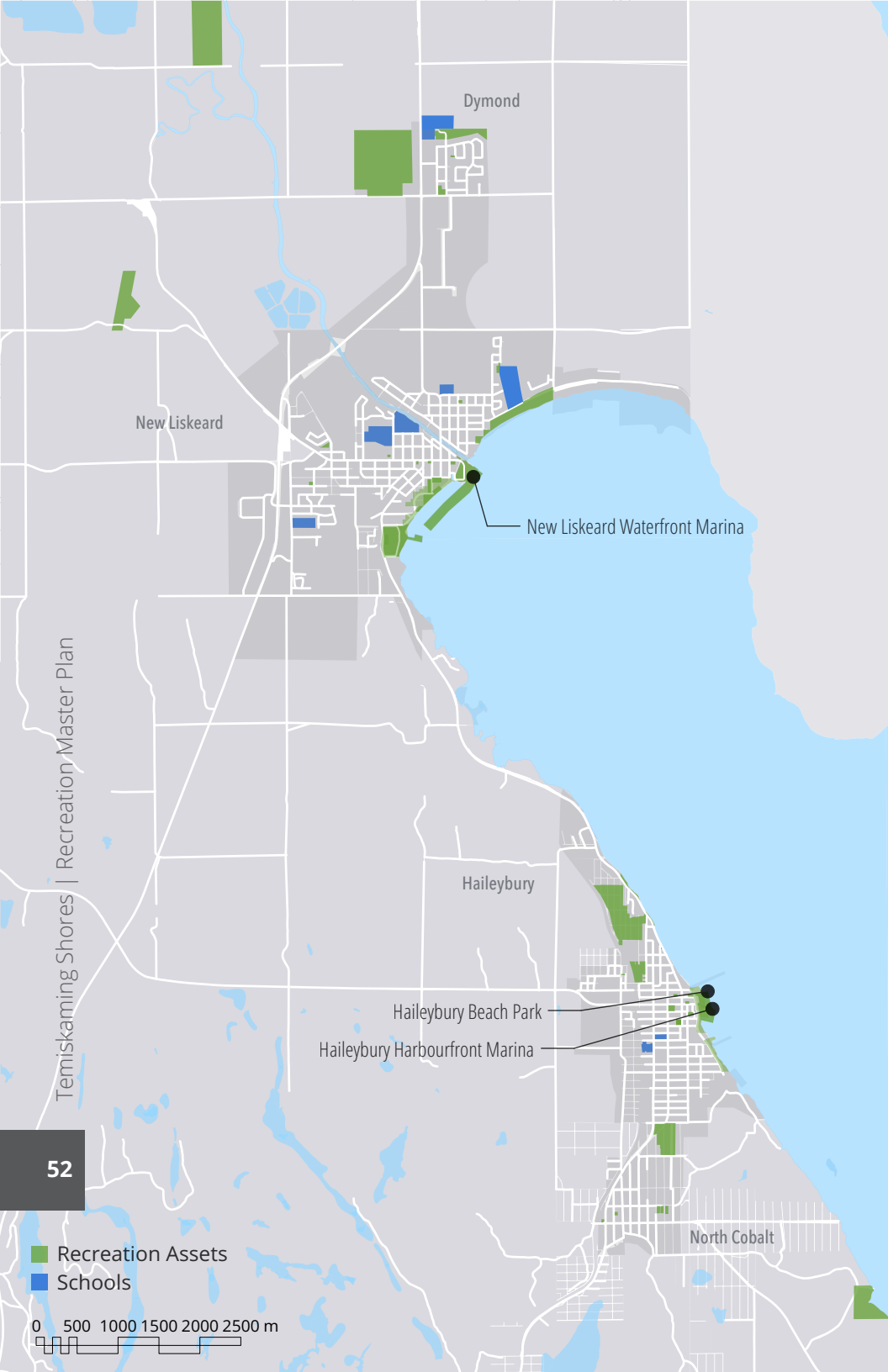
SPLASH PADS

The City of Temiskaming Shores is presently fundraising to construct the Rotary Splash Pad at a site selected in New Liskeard's Spurline Park. This will be the city's first splash pad.

Facility	Owner
Rotary Splash Pad (fundraising stage)	City

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	-
Timmins	22,098
Greater Sudbury	20,788
North Bay	51,553





OUTDOOR FACILITIES INVENTORY - AQUATICS

MARINAS

There are three (3) municipal marinas in Temiskaming Shores, Haileybury's two marinas and the New Liskeard Waterfront Marina. The Haileybury Marinas provide full service on the west side of Lake Temiskaming at the mouth of the Wabi Bay. They have 176 slips, 92 with water and hydro hook-up, and there is a free boat launch. The New Liskeard Waterfront Marina is located at the mouth of the Wabi Bay on Lake Temiskaming. This full service marina has 75 slips and is typically open from May to October.

Facility	Owner
Haileybury Marinas (2)	City
New Liskeard Waterfront Marina	City

Jurisdiction	City Residents per City-Owned Facility
Temiskaming Shores	3,306
North Bay	51,553

FIGURE 7 | OUTDOOR AQUATIC FACILITIES

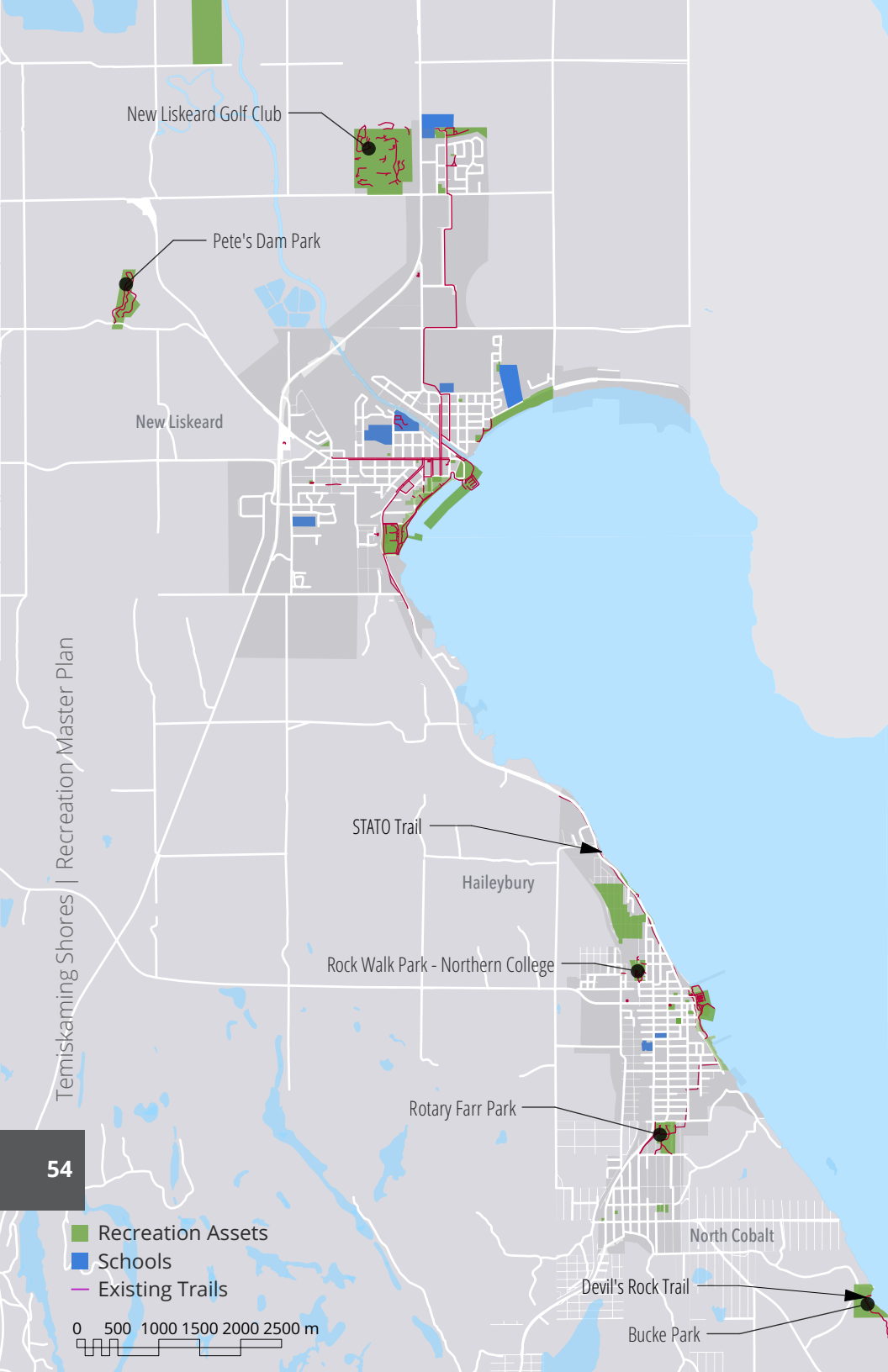
POOLS | OUTDOOR

The Haileybury Public Beach is a city-owned large, outdoor, chlorinated, enclosed beach with a slide. Lifeguard supervision is offered during the summer months.

Facility	Owner
Haileybury Public Beach	City

Jurisdiction	City-Owned
Temiskaming Shores	9,920
Toronto	48,600
Markham	173,500





OUTDOOR FACILITIES INVENTORY - TRAILS

TRAILS

The City has 19.3 kms of trails, composed of the STATO trail network, Pete's Dam Park trails, Devil's Rock Trails (Trail A and Trail B) and the Rock Walk.

Facility	Kms
STATO	13
Pete's Dam Park	2.8
Devil's Rock Trail	3.2
Rock Walk	0.3
TOTAL	19.3

Jurisdiction	Kms of Trails, All Owners
North Bay	19
Temiskaming Shores	19.3
Timmins	45

FIGURE 8 | OUTDOOR TRAIL FACILITIES

POTENTIAL GAPS & SURPLUSES

An analysis of the provision of municipal recreation facilities relative to population size shows that Temiskaming Shores’ residents are well-served by the vast majority of municipally owned facilities relative to precedent municipalities in northeastern Ontario. Table 2 summarizes the existing provision for each facility type, relative to precedent.

Determining whether the community has a deficit or surplus of facilities depends on additional factors, such as the local culture of activity and use, geographic distribution of facilities, municipal capacity to maintain facilities, asset lifespans relative to population change, and funding sources. Temiskaming Shores residents have a proven history of successful fundraising campaigns for significant recreation facilities in which the municipality might not have otherwise invested. The Carter Antila Memorial Skate Park and currently the Temiskaming Shores Rotary Splash Pad are examples of these community fundraising efforts.

TABLE 2 | EXISTING FACILITIES NETWORK - POTENTIAL GAPS AND SURPLUSES

Facility Type	# City Facilities	Residents per City Facility	Northeastern Ontario Avg. Provision (Residents per City Facility)	City Facility Surplus (+) or Deficit (-) based on Precedent	Temiskaming Shores Context
Indoor Facilities					
Arenas - Ice Pads	2	4,960	9,270	0	When considering regional ice-pad catchment, there are approx. 8,750 people per ice pad (includes pads in Tem. Shores, Englehart, and Notre-Dame-du-Nord).
Community Halls / Meeting Rooms	5	1,984	6,836	+3	

Facility Type	# City Facilities	Residents per City Facility	Northeastern Ontario Avg. Provision (Residents per City Facility)	City Facility Surplus (+) or Deficit (-) based on Precedent	Temiskaming Shores Context
Curling Rinks	0	4,960*	22,098	0	The City doesn't own curling rinks, but there appears to be a 1-rink surplus among private owners.
Fitness Centre	1	9,920	18,818	0	
Gymnasiums	0	1,102*	n/a	n/a	
Pool	1	9,920	29,125	0	55% of Community Survey respondents report a member of their household swimming.
Squash Courts	1	9,920	27,058	0	
Outdoor Facilities					
Ball Diamonds	7	1,417	2,694	+3	Slo-pitch is very popular in Tem. Shores. Softball / Baseball is the #1 team sport reported in the Community Survey (26% of respondents report a member of their household playing) and program providers report strong participation, utilizing this apparent surplus.

Facility Type	# City Facilities	Residents per City Facility	Northeastern Ontario Avg. Provision (Residents per City Facility)	City Facility Surplus (+) or Deficit (-) based on Precedent	Temiskaming Shores Context
Basketball Facilities	5	1,984	9,408	+4	Some northeastern Ontario municipalities have a deficit in basketball facilities, skewing average provision and apparent surplus in Tem. Shores. Basketball is tied as the #3 team sport in the Community Survey. Basketball hoops/multi-use half-courts are often neighbourhood park and school property assets, so geographic distribution and after-school access should also be considered as part of their provision.
Beach Volleyball Courts	3	3,307	11,905	+2	13% of Community Survey respondents reported a household member playing volleyball.
Campground	1	9,920	n/a	n/a	52% of Community Survey respondents reported a household member camping.
Community Gardens	1	9,920	n/a	n/a	43% of Community Survey respondents reported a household member gardening.
Dog Parks	0	0	35,223	-1	The City website states that dogs are permitted off-leash in Larocque's Field on Cobalt Street; however, there is no municipal dog park.
Football Fields	0	0	17,308	-1	There are no recreational or high school football programs. Only 1% of survey respondents report a household member playing football. This apparent deficit may reflect a lack of cultural relevance.
Golf Courses	0	4,960*	n/a	0	26% of Community Survey respondents reported a household member playing golf.

Facility Type	# City Facilities	Residents per City Facility	Northeastern Ontario Avg. Provision (Residents per City Facility)	City Facility Surplus (+) or Deficit (-) based on Precedent	Temiskaming Shores Context
Ice Rinks	2	4,960	5,402	0	
Marinas	3	3,306	28,257	+2	The unique importance of Tem. Shores' two waterfronts supports increased provision of marina facilities; one is located in New Liskeard and two in Haileybury. There is an apparent surplus of one marina.
Parks	20	472	721	+6	The total park count includes city-owned recreation parcels that are not maintained and/or developed as park spaces. Their status is reflected in the apparent surplus of park spaces. The geographic distribution of parks is also an important consideration in park provision.
Playgrounds (All Ages)	12	827	1,320	+4	The geographic distribution of playgrounds, like parks, is an important consideration in their provision.
Play Structures Ages 2-5	3	3,306	5,536	+1	
Play Structures Ages 5-12	9	1,102	n/a	n/a	
Pools - Outdoor	1	9,920	n/a	n/a	Many precedent northeastern Ontario municipalities manage beaches rather than provide treated outdoor pools. 55% of Community Survey respondents report a member of their household swimming.

Facility Type	# City Facilities	Residents per City Facility	Northeastern Ontario Avg. Provision (Residents per City Facility)	City Facility Surplus (+) or Deficit (-) based on Precedent	Temiskaming Shores Context
Running Tracks	0	4,960*	17,148	0	
Skate / BMX Parks	1	9,920	25,050	0	
Soccer Fields (all sizes)	7	1,417	3,118	+3	16% of Community Survey respondents report a member of their household playing soccer.
Large	3	3,306	6,012	+1	
Small	4	2,480	7,684	+2	
Splash Pads	0	0	31,480	-1	The City is currently fundraising for a splash pad, reflecting this apparent deficit.
Tennis Courts	6	1,653	8,121	+4	4% of Community Survey respondents report a member of their household playing tennis; there is likely a surplus of tennis facilities. 7% of Community Survey respondents reported a member of their household playing pickleball, an emerging all-age leisure sport. Existing tennis courts can be converted temporarily into pickleball courts.
Trails (non-motorized)	19.3 km	514	1 system per region	n/a	67% of Community Survey respondents reported a member of their household walking for recreation, 44% bicycling, 44% snowshoeing, and 20% running.

*Facility per City Residents (all owners, including school and private).



3.2 THE ACTIVITIES NETWORK

Foundational research and community consultation provided detailed information about the many types of activities in which Temiskaming Shores residents take part, and the locations of these activities. To better understand how the wide variety of activities in which residents participate relate to one another as part of a city-wide Activities Network, activities were broadly sorted into four categories: Nature-Based, Sports & Fitness, Leisure, and Social.

NATURE-BASED.

Activities where a natural environment is the primary setting (e.g., hiking, fishing, boating).

SPORTS & FITNESS.

Moderate to high intensity physical activities, sports, and exercise that increase heart rate (e.g., going to the gym, basketball, soccer).

LEISURE.

Lower intensity physical activities, sports, games, and pastimes (e.g., horseshoes, gardening, walking).

SOCIAL.

Activities facilitated by amenities with the primary purpose of supporting social gathering (e.g., community halls, picnicking, bbqing, shade structures).

Figure 9 Existing Activities Network illustrates the types of activities available at important recreation destinations in Temiskaming Shores.

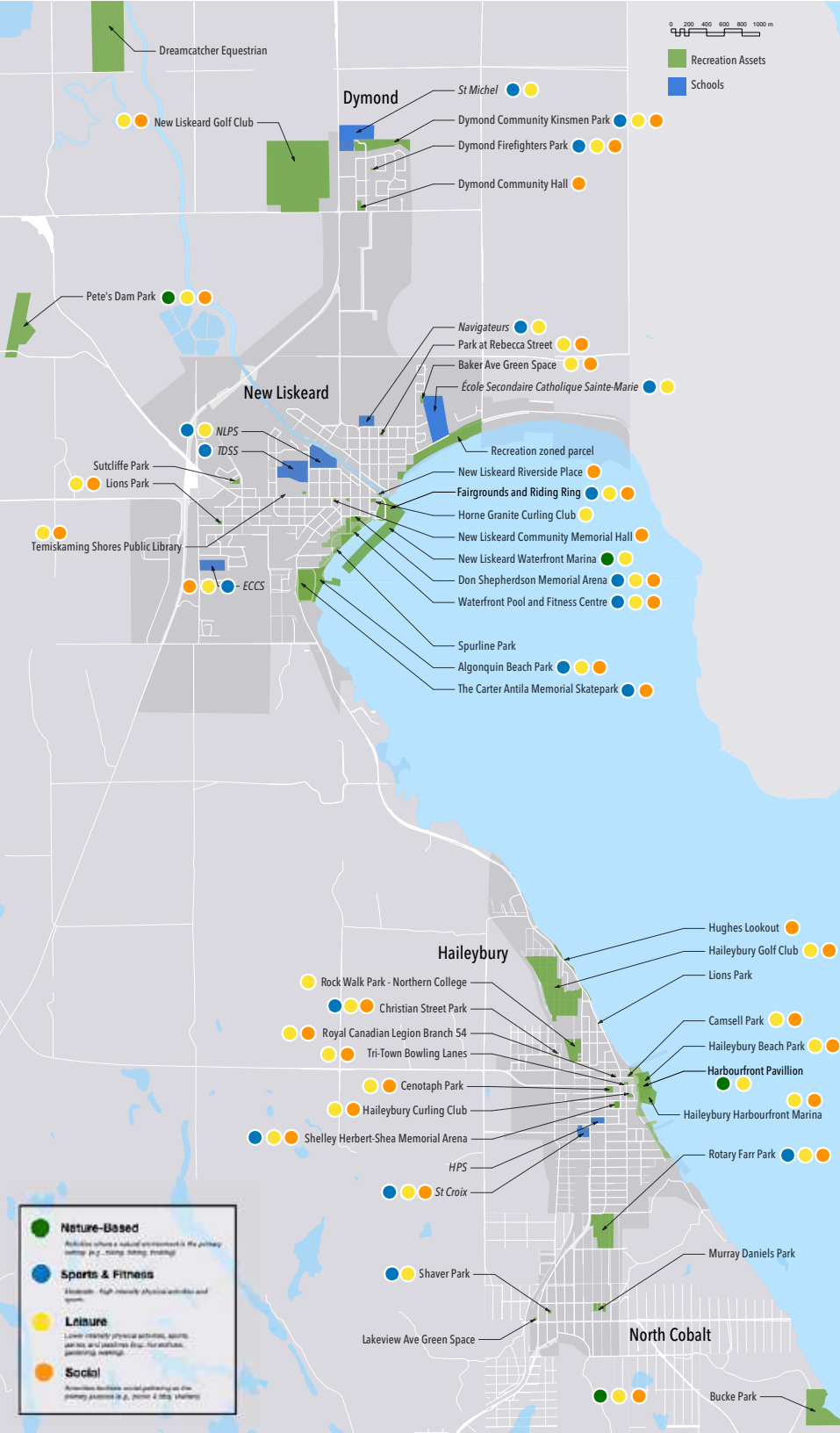


FIGURE 9 | EXISTING ACTIVITIES NETWORK



BIG IDEAS

Analysing the Activity Network in this manner reveals a few key big ideas:

PRESERVE LOCATIONS FOR NATURE-BASED RECREATION

The City of Temiskaming Shores owns few properties that permit residents access to recreation in a natural environment, as opposed to a built one. Pete's Dam Park and Bucke Park both provide access to these types of settings, nature-based activities, and outdoor experiences. The Haileybury and New Liskeard Marinas provide access to Lake Temiskaming; however, motorized boating is not accessible for everyone. The City should explore opportunities for more equitable and inclusive access to lake-based recreation, for example paddling accessed from the Wabi River. Maintaining supportive environments for nature-based recreation is important and any future developments to these sites should be planned in order to facilitate nature-based activity while maintaining a feeling of 'wildness', naturalization, and minimized built infrastructure.



ENHANCE CONNECTIVITY TO NATURE-BASED RECREATION

The STATO trail system does not currently extend to either Bucke Park or Pete's Dam Park. Accessing these locations from the city's urban areas is largely dependent on vehicle access. There is an opportunity to improve connectivity between nature-based recreation assets and the rest of the city through the extension of the non-motorized STATO trail system. This will expand the city's Active Transportation network and increase residents' travel mode options. Enhancing connectivity between these assets, and through the city, will permit residents to engage in popular recreation activities (i.e., biking, running, walking, and other 'wheeling') as they travel to work, play, and learn.



SCHOOLS SUPPORTING INFORMAL SPORTS & FITNESS ACTIVITIES

Most city parks currently host leisure or social-oriented infrastructure such as swings, playgrounds, and picnic tables, but many do not have facilities that provide an environment for higher intensity sports and fitness activities. For some neighbourhoods, school yards are the only site close enough to home for kids to travel by themselves and participate in informal and pick-up sport play. Schools typically provide facilities such as multi-use courts, basketball hoops, soccer nets, and fields. The distribution of schools throughout the city gives neighbourhoods more equitable access to this type of infrastructure, as long as agreements are in place ensuring residents can access school grounds after school hours.



SPORTS & FITNESS CLUSTERING ALONG NEW LISKEARD WATERFRONT

The area along the New Liskeard waterfront hosts Algonquin Memorial Beach Park, the New Liskeard Boardwalk, the New Liskeard Marina, the Waterfront Pool / Fitness Centre, the Don Shepherdson Memorial Arena and Riverside Place. About equidistant from downtown New Liskeard is Timiskaming District Secondary School, one of the city's two high schools. Across the Wabi River is the city's other high school, École secondaire catholique Sainte-Marie. This cluster of facilities provides regional-scaled, indoor and outdoor recreation environments for active sports and fitness, supporting an identity based in regional activity extending from New Liskeard's downtown core.



LEISURE & SOCIAL FOCUS ALONG HAILEYBURY WATERFRONT

Recreation assets available along the Haileybury waterfront such as the Haileybury Beach, Camsell Park, Harbourfront Pavilion, Harbour Place Park, and the Haileybury marinas provide quality of life-enhancing outdoor recreation settings supporting leisure activities and social gathering. This collection of more passive park and activity spaces are located adjacent to lake-facing residential developments, creating a powerful lifestyle destination.



CHAPTER FOUR

RECREATION ASSET NETWORKS

This chapter presents a City of Temiskaming Shores recreation model for parks, facilities and programs over the next ten years. It is important to note that the model forms an equitable network of parks and facilities across an amalgamated city. However, the assets described in this chapter, and the activity hosted at each asset, are proposed in support of community development themes celebrating each community's unique character.

DYMOND - REGIONAL SERVICE CENTRE.

This community along the highway's edge is a regional service centre and emerging residential neighbourhood providing quick access to and from regional travel routes. Dymond recreation assets support evening and weekend gatherings of families for activity and social purposes.

HAILEYBURY - REGIONAL LIFESTYLE HUB.

This community slopes sharply from the shoreline to upland residential, industrial and commercial areas. Haileybury's residential and downtown areas occupy the landscape between the lowland and upland areas and provide venues for shoreline and lake views.

Haileybury's shoreline hosts lifestyle amenities that include a marina, community centre, outdoor pool and gathering spaces. This master plan celebrates the notion of a lifestyle-based community. It provides a recreational development theme that informs residential, economic and cultural development initiatives. New projects attract visitors and residents to Haileybury's unique relationship with the lake and lake-edge assets.

NEW LISKEARD - REGIONAL ACTIVITY HUB.

Downtown New Liskeard presently hosts a high school, indoor pool and other regional recreational destinations. This master plan expands the theme of regional activity by increasing the core area's recreational assets with new activity-based projects.

4.1 CLASSIFIED PARKS NETWORK

The network described in this chapter presents outdoor recreational and social amenities based on resident-developed park classification criteria. This criteria relates to a park's role, dimensions, space, location and activities. The network distributes classified parks across the city to ensure equitable access to the various types. The following sections provide an overview and description of each park's role within the network.

It is important to note that parks can serve multiple network roles to ensure equitable access across the city. For example, the distribution of neighbourhood parks illustrated in Figure 11 does not provide all residents access to 'close-to-home' social and recreational spaces in a neighbourhood-level park. Where apparent gaps occur, the positioning of a nearby community-level park meets surrounding neighbourhood needs with social and recreational amenities while also providing sports amenities for the broader community.

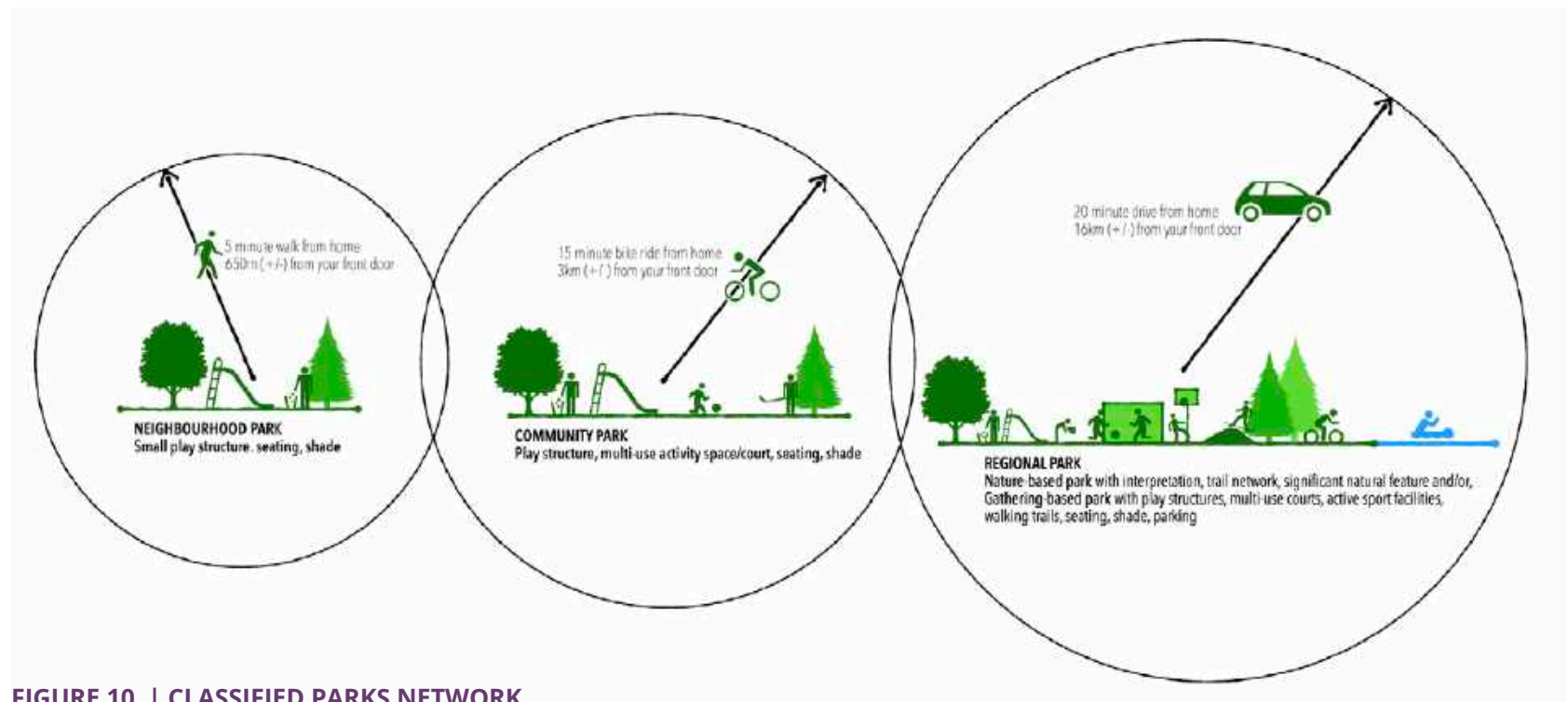


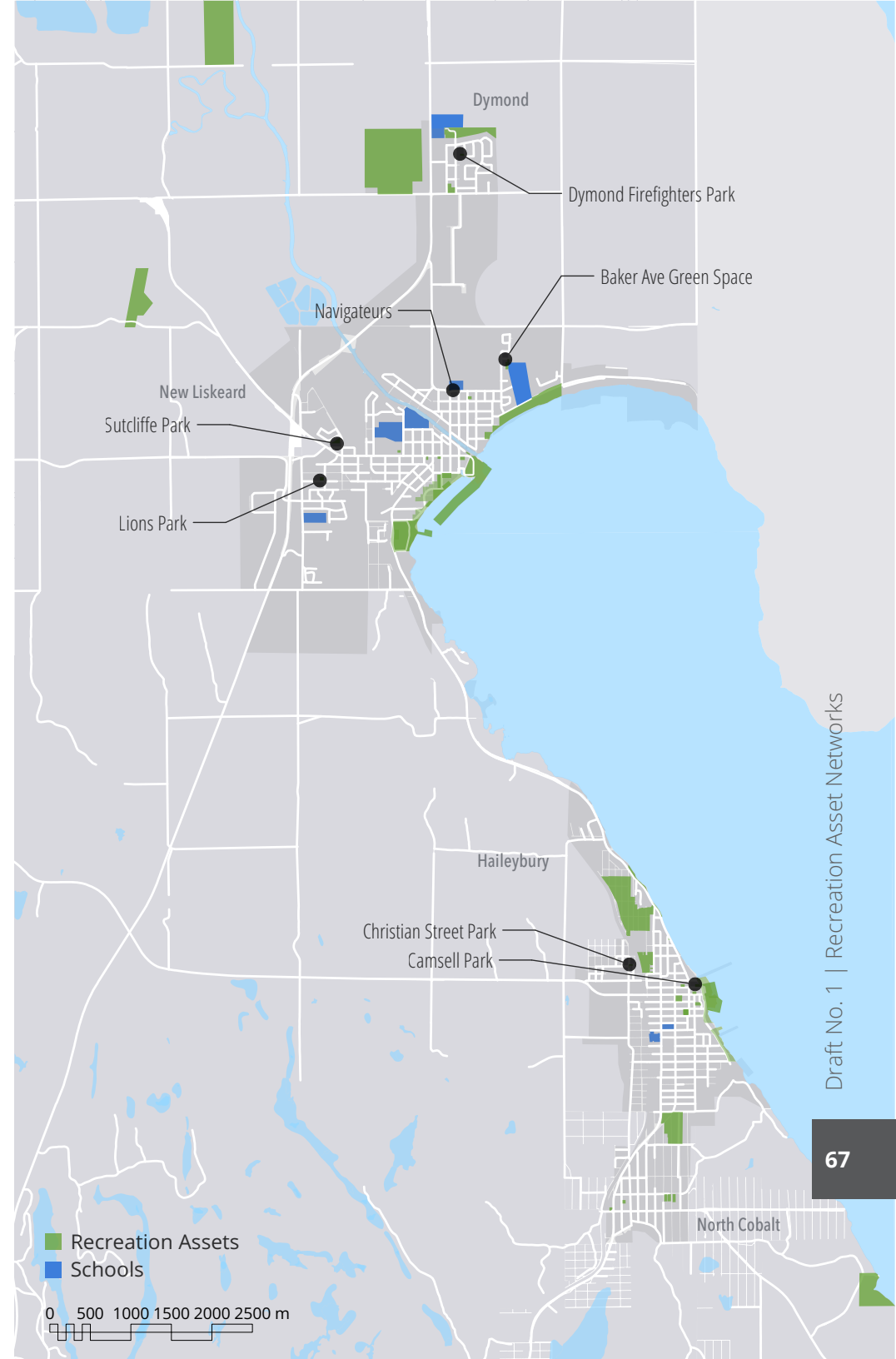
FIGURE 10 | CLASSIFIED PARKS NETWORK

NEIGHBOURHOOD PARKS

The neighbourhood park is the gateway to the classified parks network. It provides local recreation and leisure opportunities within a 5-minute (650 meters) walk from residential front doors. Designed to be a social and recreational focal point, it serves as a high-use amenity within existing and developing neighbourhoods.

Neighbourhood parks occupy at least 1 hectare of land, have at least one continually open boundary and have an accessible entry adjacent to a branded sign. All play structures should be located to one side of the park entrance and require an adjacent, continual barrier that limits small children from running toward any bordering streets or parking areas.

FIGURE 11 | NEIGHBOURHOOD PARKS



NEIGHBOURHOOD PARK DESIGN GUIDELINES

The development of this park is subject to the following guidelines, recognized standards and best practices observed and practiced by the City of Temiskaming Shores.

PARK ACCESS

- » On-street parking only.
- » One continuous and street-exposed edge of the site is required.
- » Provide accessible entry for walkers, cyclists or those with mobility challenges.
- » Using park trails, provide direct connection to adjacent sidewalks, pathways, trails or adjacent parks.

IN-PARK AMENITIES

The following describes the required in-park amenities.

- » Benches
- » Waste receptacles
- » Lighting from street sources
- » Pathways and trails
- » Shade structures or shade providing trees
- » Signage
- » Small playgrounds suitable for 2-5 and/or 5-12 year olds
- » Trees and shrubs

ADDITIONAL IN-PARK AMENITIES

Although not required, the following should be considered for neighbourhood parks.

- » Bicycle racks
- » Community gardens
- » Picnic tables
- » Public art

DRAINAGE

- » Parks sites should be relatively flat with overall minimum grades of 1.5 percent, and overall maximum grades of 5 percent.
- » Neighbourhood park sites may use stormwater retention for water collected within the park only. No adjacent lands should drain into park sites unless agreed upon by the City of Temiskaming Shores.

FUNCTIONAL PARK DESIGN

- » Neighbourhood park sites to be square or rectangular, and have at least one continuous open boundary (to an adjacent street).
- » Include an open and unobstructed turf space to accommodate unstructured play.
- » Ensure a mix of shade and non-shade areas to accommodate year-round usage and a variety of weather conditions.
- » Use crime prevention through environmental design (CPTED) principles when determining locations, programming, and design.
- » Locate utility right-of-ways away from neighbourhood park spaces to avoid interference with the recreational and functional use of the park.

PARK LOCATION

Locate parks at the heart of neighbourhoods, on stand-alone sites where good street and sidewalk connectivity is available.

PARK SIZE

- » A minimum of 1 hectare in size.
- » Neighbourhood parks should be located approximately 5 minutes (walking) from resident front doors, and at 1,300 metre intervals across the city.

ESSENTIAL NEIGHBOURHOOD PARKS

The following parks are classified as neighbourhood parks in the Classified Parks Network. Figure 11 illustrates the location of these facilities and their descriptions provide a general overview with actions that sustain the parks as permanent network components.

DYMOND PARKS

Dymond Firefighters Park

NOTES: Important central-neighbourhood park that also provides community amenities for programmed activities (if desired).

ACTIONS: Regrade and resurface turf and trails to improve drainage conditions and access to play areas. Renovate basketball court into a two-pad multi-use court area. Create a 10-12 person social area with seating, a shade structure and accessible entrance.



HAILEYBURY PARKS

Camsell Park

NOTES: Excellent addition to waterfront and downtown areas. Existing accessible surfacing is important to ensure broad community use at an important city-centre location.

ACTIONS: To be retained in present form and condition.

Christian Street Park

NOTES: Great in-neighbourhood park site to be retained in present form and condition.

ACTIONS: Remove existing swing and replace with a swing and base that meet CSA standards.

NEW LISKEARD PARKS

École publique des Navigateurs

NOTES: Important neighbourhood destination with great play and social spaces.

ACTIONS: Develop a reciprocal agreement with the school district that permits use of play areas when the school is closed.

Baker Avenue Park

NOTES: Excellent location with great potential as a neighbourhood recreation space.

ACTIONS: Develop a detailed site master plan that proposes locations and amenity types for a multi-age play structure, a multi-use two-pad court, a social area and an informal open play space.

Lions Park

NOTES: Provides good play amenities and is a great location for in-neighbourhood park space; however, access from the adjacent neighbourhoods is challenging due to slope.

ACTIONS: Add a social space with shade structure and seating. Improve access to this park from adjacent neighbourhoods as part of future active transportation planning.

Sutcliffe Park

NOTES: This is a very important park location that can serve a large neighbourhood with well-planned improvements.

ACTIONS: Develop a site master plan that proposes locations for a youth-aged play structure and open play space, as well as amenities for a social space (i.e., seating and a shade structure).

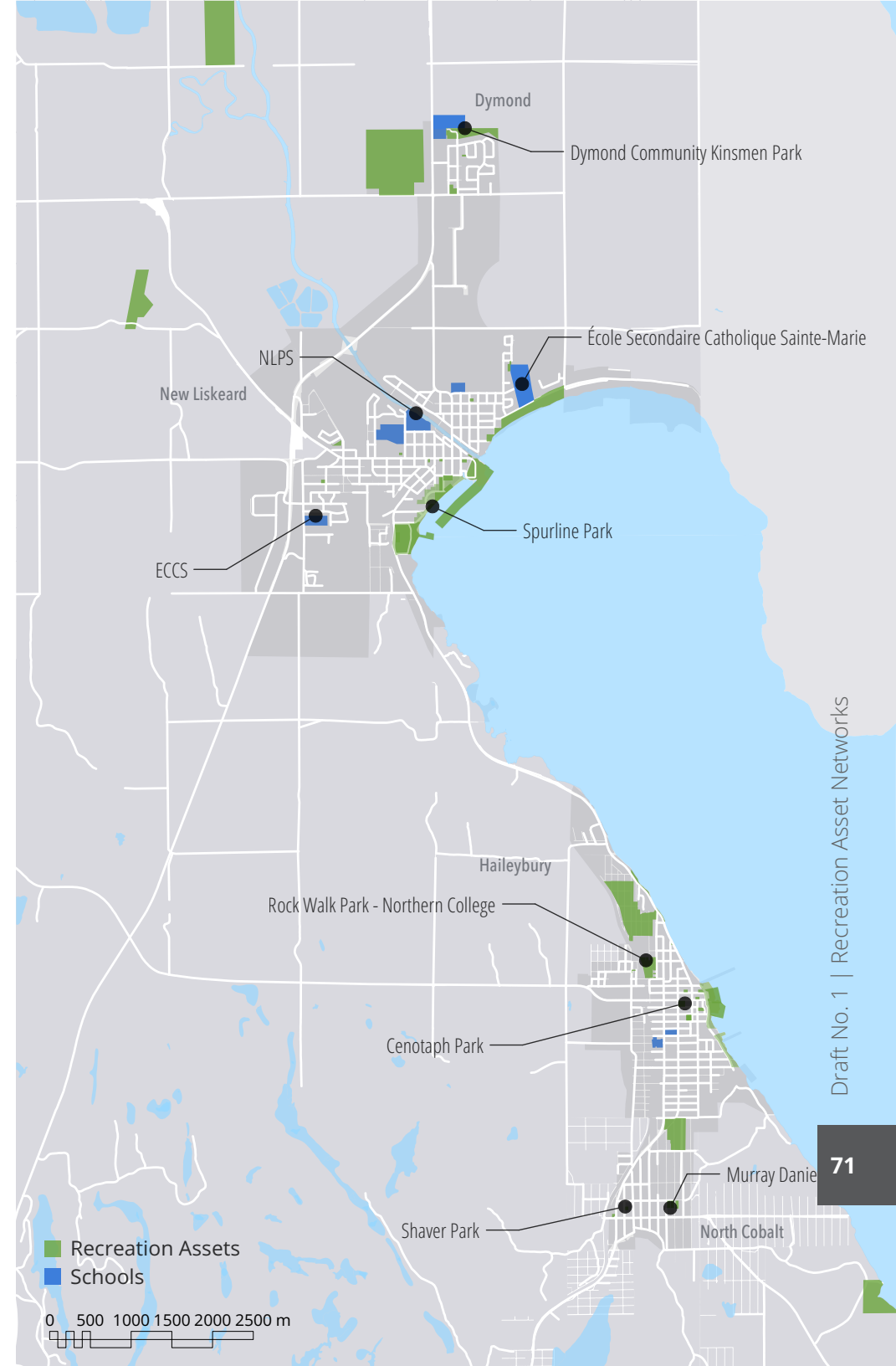
COMMUNITY PARKS

Community parks expand the design criteria of neighbourhood parks through strategies that support increased use, such as larger play structures, greater open space and planting, and field or building-based sports facilities. The network locates these parks strategically to provide active and passive recreation amenities to several neighbourhoods via trail, sidewalk and street links. Where possible, connections to regional bus stops should provide city-wide transit access to these parks.

Community park sizes vary depending on sport hosting, community gathering and small civic event space requirements. In some cases, these parks can be located at or adjacent to existing schools to provide an expanded play area or sports field for community sport or event hosting. Thus, the minimum community park size is 1 hectare plus the size of the included sports facility. This park is available within a 20-minute bike ride (3 kilometres) from resident front doors.

The park model for this facility is simple; community parks should be an upsized version of the neighbourhood park and a downsized version of a regional park (next section). Thus, park components include similar and upsized elements to those placed in the neighbourhood park, as well as sport or enhanced play facilities (i.e., turf, ball fields, sports courts). All school sites function as community parks, in addition to performing as community education facilities.

FIGURE 12 | COMMUNITY PARKS



COMMUNITY PARK DESIGN GUIDELINES

The following describes the specific design attributes associated with community parks.

PARK ACCESS

- » Provide adequate street frontage to create sightlines for safety and access.
- » Locate centrally to service the park's catchment zone.
- » Provide accessible opportunities to participants of all abilities and mobility.
- » Where possible, provide access to regional transit stops.
- » Provide links to neighbourhood sidewalks, pathways, trails, adjacent parks, schoolyards.
- » Provide nearby safe street crossings.
- » Provide dedicated street parking or an on-site parking lot for associated sports fields.

IN-PARK AMENITIES

- » Benches
- » Bicycle racks
- » Waste receptacles
- » Trail access from adjacent sidewalks or trails
- » Gazebos or shade structures
- » Lighting where after-dark gathering is possible

- » On-site parking (where sports facilities are provided)
- » Pathways and trails
- » Picnic tables
- » Shade structures
- » Signage
- » Sports fields, sports courts, and/or community buildings that host sports spaces.
- » Trees and shrubs

ADDITIONAL IN-PARK AMENITIES

- » Community gardens
- » Farmers markets
- » Sports facility fencing
- » Off-leash dog parks
- » Outdoor rinks
- » Public art
- » Restrooms
- » Sliding hills

DRAINAGE

- » Parks sites should be relatively flat with overall minimum grades of 1.5 percent, and overall maximum grades of 5 percent. Non-programmed open space may exceed these guidelines.

- » Community park sites may use stormwater retention for water collected within the park, or from adjacent sites where agreements require collection and treatment. Where stormwater features are placed within community parks, the feature must be designed as a park asset with incorporated walking, shade and rest areas.

FUNCTIONAL DESIGN

- » Community parks may be shaped to suit challenging sites or character-driven residential or downtown development areas.
- » Any shared utilities should be placed at park peripheries to avoid interference with park activity.
- » Ensure a mix of shade and non-shade areas to accommodate open play and year-round use (in varied weather conditions).
- » Provide adequate access for fire, emergency, and maintenance equipment when developing park gateways.
- » Provide highly visible and accessible park gateway access.

PARK LOCATION

- » Ideally, the community park is associated with a school site. Where not associated with a school, locate community parks centrally within the heart of several neighbourhoods.

- » Locate on a collector or arterial street route to ensure maximum connectivity.

PARK SIZE

- » Approximately 1 hectare plus the size of associated sports or enhanced play facilities.
- » Community parks should be located approximately 20 minutes (biking) from resident front doors, and at 6-kilometre intervals across the city.

ESSENTIAL COMMUNITY PARKS

The network classifies the following parks as community parks. Figure 12 illustrates the parks' location, and the descriptions provide a general overview and actions that sustain the parks as a permanent component of the network.

DYMOND PARKS

Please note that Dymond Community Kinsmen Park will function as both community and regional park. The description of this park and associated projects is described in the next master plan section: Essential Regional Parks.

HAILEYBURY PARKS

Shaver Park

NOTES: Located in North Cobalt, this important community park provides skating and sports court activities at the heart of its neighbourhood. This master plan proposes two projects to ensure the park meets its network role.

ACTIONS: Add a new pavilion building with washrooms and change spaces. Upgrade the asphalt surface to multi-use courts.

Cenotaph Park

NOTES: This is an important community heritage asset that must be retained in its present form and location.

Murray Daniels Park

ACTION: This is an ideal location for a new off-leash dog park. At this location, a fence is not required to retain dogs; therefore, a grading and turf building exercise will bring the field into an appropriate condition.

Rock Walk Park

NOTES: This is not a city-owned facility; however, this is an important trail site.

ACTION: The city should place a social gateway in this location to increase user comfort, complete with a shade structure, seating, entry sign and a bike rack adjacent to the Hardy Avenue entrance.

NEW LISKEARD PARKS

New Liskeard Public School (K-6)

NOTES: Important park location at a school site that can meet adjacent resident community park needs.

ACTIONS: Develop a reciprocal agreement with the school district to ensure access to play areas and sports fields.

École Secondaire Sainte-Marie

NOTES: It is a school-based community park location that meets local sports and recreation needs.

ACTIONS: Develop a reciprocal agreement with the school district to ensure access to soccer fields and the surrounding track, as well as basketball courts.

Spurline Park

NOTES: This is a very important community asset that must be retained in its present form and location to meet residents' desires for current and future activity.

English Catholic Central School

NOTES: It is a school-based community park location that can meet local recreation needs.

ACTIONS: Develop a reciprocal agreement with the school district to ensure access to soccer fields, play area and basketball courts.

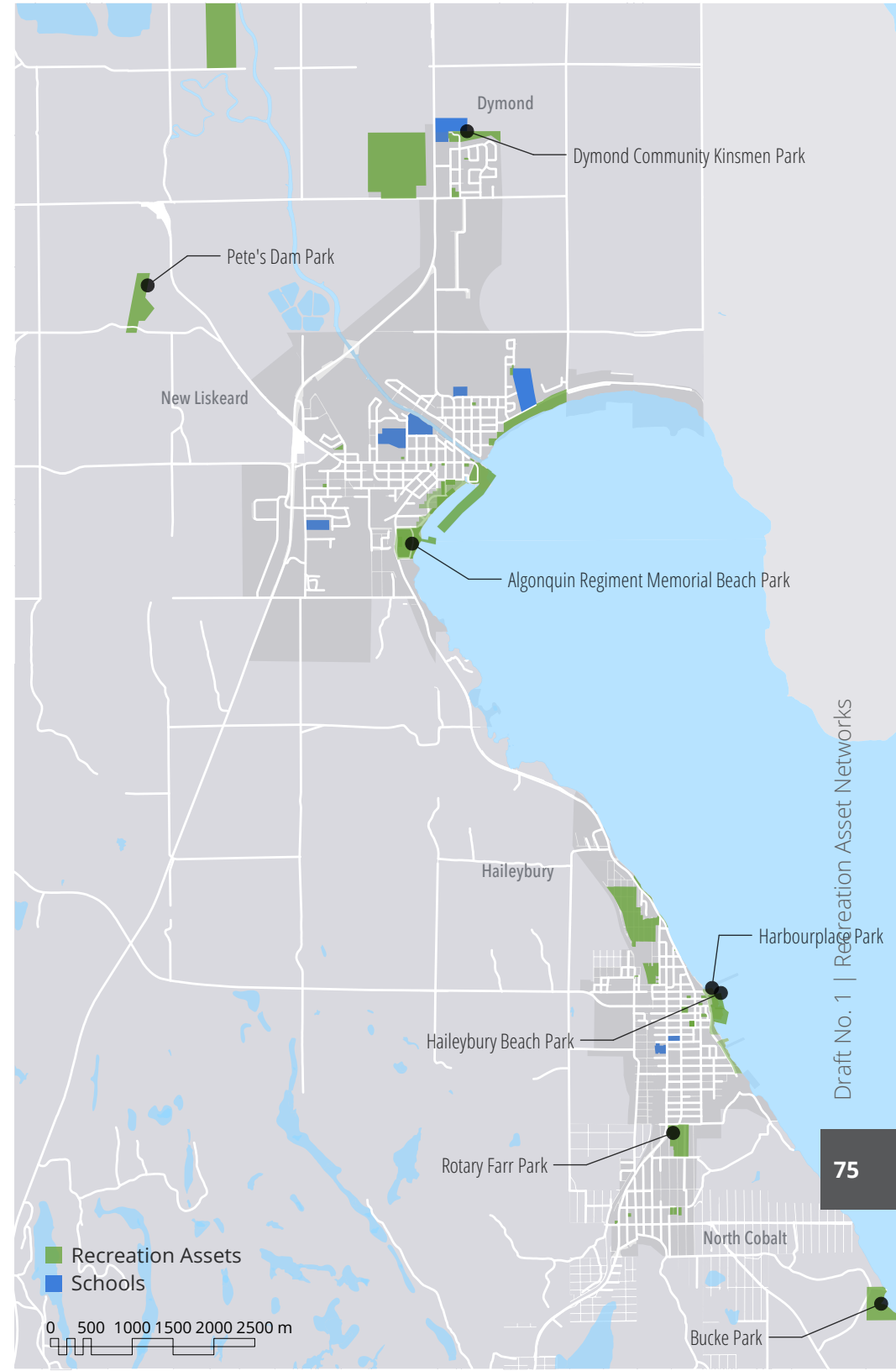
REGIONAL PARKS

Regional parks function as destinations for people of all ages and abilities to participate in active and passive recreational activities. These parks are appropriately titled “regional” because they provide recreation amenities to those living within Temiskaming Shores and those living within the larger region.

Regional parks accommodate structured athletic and cultural activities such as tournaments and festivals, in addition to informal recreational amenities such as playgrounds, sports courts, internal trail systems, picnic areas and open play spaces. Indoor sports facilities are located within regional parks, enhancing locational attraction from which adjacent downtown areas can benefit from regional park visitation.

Regional parks also host larger special-use areas. This includes a variety of recreational amenities such as splash pads, mountain bike parks, skateboard and BMX facilities, nature centres, equestrian facilities or larger water parks. In general, any recreational activity that is destination-based and provides economic and cultural benefits is placed within the regional park.

FIGURE 13 | REGIONAL PARKS



REGIONAL PARK DESIGN GUIDELINES

The following describes the specific design attributes associated with Temiskaming Shores' regional parks.

PARK ACCESS

- » Provide adequate street frontage to ensure the site is visible as a regional park and provide sightlines for safety and access
- » Ensure safe and comfortable access by walking or cycling
- » Provide safe and comfortable street crossings for all adjacent intersections leading to the regional park
- » Include internal park links to all adjacent sidewalks, trails, downtown or waterfront areas, or adjacent parks
- » Provide accessible activity opportunities to participants of all abilities and mobility
- » Provide adequate access for fire, emergency, and maintenance equipment

- » Provide adequate off-street parking for amenities, located in areas where parking does not impact the park's image and character.

APPROPRIATE IN-PARK AMENITIES

- » Aquatic facility
- » Benches
- » Bicycle racks
- » Community gardens
- » Cultural or community centres
- » Farmers markets
- » Fencing for safety or sport delineation or park boundary purposes
- » Garbage receptacles
- » Gazebos or performance stages
- » Ice arenas
- » Lighting
- » Nature and/or cultural interpretation
- » On-site parking
- » Pathways and trails
- » Picnic tables
- » Planting beds
- » Playgrounds
- » Public art
- » Marinas
- » Food and snack vendors
- » Restrooms
- » Shade structures
- » Signage
- » Skating rinks
- » Sports fields
- » Sport pads
- » Splash pads
- » Bike parks
- » Skateboard parks
- » Volleyball courts
- » Sliding hills
- » Tree planting to create shade and define park spaces
- » Other facilities or amenities that attract regional visitation

DRAINAGE

- » The site should be relatively flat with an overall gradient of two to five percent in activity areas
- » Nature-based regional park activity areas and trails should follow the site's contours to achieve accessibility and site conservation
- » On-site stormwater collection, storage and treatment is appropriate where design strategies ensure the infrastructure is complimentary with the regional park

FUNCTIONAL DESIGN

- » Locate utility right-of-ways at park edges to avoid interference with park activity
- » Design for multi-use and evolution in a manner that supports regional economic and cultural growth
- » Create a mix of shade areas to support passive use, and non-shade areas to support active park use
- » Create landscape or landform buffers between active and passive use areas, as well as adjacent neighbourhoods

PARK LOCATION

- » Locate adjacent to a collector or arterial road to facilitate visitation
- » Wherever possible, locate new regional park assets adjacent to downtown areas to support increased

visitation to Temiskaming Shores' urban centres

- » Provide sufficient street frontage to recognize and access park
- » For regional nature parks, locate relative to the asset and provide street frontage that communicates the notion of nature, rather than vehicle parking or gathering areas.

ESSENTIAL REGIONAL PARKS

The Classified Parks Network categorizes the following parks as regional. Figure 13 illustrates the location of these facilities while the descriptions provide a general overview and actions that sustain the parks as permanent components of the network.

DYMOND PARKS

Dymond Community Kinsmen Park

NOTES: This important community park will also become the gateway to the city-wide trail system. It will connect to a STATO and greenway extension from the New Liskeard waterfront toward Dymond.

ACTIONS: Develop a municipal trail entrance complete with gateway and wayfinding signage where the future trail enters the park. Also, create multi-use street connections to the park on adjacent neighbourhood streets as part of future active transportation planning.

HAILEYBURY PARKS

Bucke Park

NOTE: This is an important regional and local nature destination. It currently presents operational challenges, thus, this master plan clarifies the City's role in supporting sustained nature activity within the park.

ACTIONS: The existing building on-site is in poor condition and should be replaced with a centrally located user pavilion. The pavilion should provide shelter from the sun and inclement weather, interpretation and washrooms. The park requires an upgraded and themed gateway, wayfinding and interpretive signage (e.g., on an improved trail loop to Devil's Rock).

The City's role is simplified by ending municipal management of the camping area. This master plan understands that the Bucke Park camping area is an important asset; however, the City struggles with maintaining the site (and competes with private sector operators). The City should offer the campground portion of Bucke Park for long-term lease to experienced and stable operators.

Haileybury Beach Park/Harbour Place Park

NOTES: This is an essential regional and City destination that provides Haileybury with an interface between the downtown and Lake Temiskaming. The master plan proposes to evolve this site toward a diversified and 'right-sized' destination that supports the park's long-term sustainability while supporting economic development within Haileybury's downtown.

ACTIONS: At present, two marinas take up significant portions of the waterfront. The operations of these marinas can be combined to create one strong facility, serving as a new downtown-waterfront interface and providing new lake-based activities. The north marina should remain, and the south marina should be removed and renovated to support all-season activities (e.g., paddling, winter ice). The existing breakwater edges create a basin from which to host new activities.

A paddling facility can be created and leased to operators that offer rentals and tours from the existing shoreline pavilion. Skate rentals can be offered from the same location.

The upland area of the renovated marina can be enhanced to support visitor interest and events at this location. The existing play area should be

replaced with adaptable open space for community gathering events. The existing pavilion building should be renovated to support both water and land-based activities.

This project requires a more detailed evaluation of the concept's design and feasibility components to ensure that this project is cost-effective, sustainable and supportive of the downtown (relative to investment).

Rotary Farr Park

NOTES: This is an essential component of the Temiskaming Shores parks network. Sport and recreation activities for both local and regional residents occur at this facility. Thus, the facility serves as both an activity and an economic asset.

ACTIONS: This sports setting meets present and future needs; however, social and local play components require upgrades. This master plan calls for a new multi-age play structure, upgraded courts to include multi-use play, and a centrally located social area with shade and seating.



NEW LISKEARD PARKS

Algonquin Regiment Memorial Beach Park

NOTES: This one of Northern Ontario’s recreational jewels; it requires special attention as both a regional economic and recreation focal point.

ACTIONS: This park requires a long-term comprehensive master plan that changes the existing play fields and open space with three ball fields and expands the skatepark by adding a pump track. This will help to increase local and regional park visitation to the downtown area. Other park improvements include an improved pathway, gateway and wayfinding signage, a dog park on the water-side edge of Fleming Drive, and a parking distribution plan that improves access from vehicle gateways.

Pete’s Dam

NOTES: Located on the south side of the Wabi River, this park is a very important nature destination that serves both local and regional residents.

ACTIONS: This master plan proposes to add a standardized gateway, wayfinding and orientation signage, as well as a gateway pavilion that supports visitor comfort and identifies Pete’s Dam as a city-owned park.

Additionally, the future STATO connection to this park will require gateway signage, bike racks and social/rest facilities to support increased pedestrian and cyclist visits.

FIGURE 14 | ALGONQUIN REGIMENT MEMORIAL BEACH PARK CONCEPT



4.2 CLASSIFIED TRAIL NETWORK

This classification includes two trail types, as well as a greenway description. The greenway is provided as additional information where trail corridors pass through significant, continuous and intact habitat areas. Although the greenway will not be fully explored until future active transportation planning, the value of this landscape and the importance of including it in future planning efforts is stated in this master plan.

THE GREENWAY

Greenways provide open space connections to and from parks, schools, neighbourhoods, downtowns, shopping areas, and may include wildlife corridors and trails. They are vegetated land corridors that host significant habitats and personal movement within these habitats. Special consideration of the greenway zone ensures conservation of habitat while permitting human activity within the designated corridors.

GREENWAY DESIGN GUIDELINES

The following describes the specific design attributes associated with Temiskaming Shores' linear greenway.

GREENWAY ACCESS

Links to important downtown or regional park spaces and follows important natural features while supporting the municipal trail.

- » Accesses regional gateways using the regional trail
- » Accesses in-neighbourhood or community destinations using the community trail

IN-GREENWAY AMENITIES

- » Benches
- » Bicycle racks
- » Formalized viewpoints
- » Waste receptacles
- » Interpretive signage
- » Pathways and trails
- » Picnic tables
- » Planting beds
- » Public art
- » Shade structures
- » Trees and shrubs

DRAINAGE

- » Development within the greenway must not impact the existing drainage pattern (i.e., use appropriately sized and low-impact drainage infrastructure).

FUNCTIONAL DESIGN

- » Develop the greenway using public utility right-of-ways, reserve dedication, road right-of-ways, utility right-of-ways and/or easements to permit ecological and/or trail connectivity
- » Can accommodate linear utility right-of-ways; however, these must be located along the greenway's periphery or under trail surfaces
- » Surface installations for power or municipal infrastructure must not directly interfere with the recreational and functional design of the greenway
- » Can accommodate regional or community trails
- » Can serve as habitat to permit animal movement through a developed or developing area
- » Can include riparian areas recognized and protected through easements or reserve dedication

PARK LOCATION

- » Located along waterways, waterfront zones, natural areas and historic features

FUNCTIONAL SIZE

- » Minimum of ten meters wide
- » Length to suit functional requirement



THE STATO TRAIL

This trail is the multi-modal mobility backbone for the greater system of integrated trails throughout Temiskaming Shores. This master plan calls for a regional park connectivity strategy that expands the STATO trail to connect all regional parks, from all areas of the city (see Figure 15). Future active transportation planning will expand this connectivity to important civic and cultural destinations.

STATO TRAIL DESIGN GUIDELINES

The following describes the specific design attributes associated with the municipal trail.

MUNICIPAL TRAIL ACCESS

- » Access trail from important existing gathering destinations
- » Provide access point bollards or gates to prevent vehicle access to trails (except where permitted)
- » Provide branded gateway and wayfinding signage

FIGURE 15 | CLASSIFIED TRAIL NETWORK

TRAIL AMENITIES

- » Provide rest/social areas that include seating, shade and waste collection approximately every kilometre (minimum), and access points
- » Keep on-trail lighting to a minimum in compliance with dark sky practices
- » Provide lighting at trail access points and significant on-trail destinations (i.e., bridges, interpretation areas, viewpoints)
- » Provide interpretation at rest/social areas where appropriate

DRAINAGE

- » Use cross slope or crowning to prevent the collection of water on the trail surface
- » Ensure trails are not used as a drainage surface along the surface's longitudinal line
- » Ensure trails adjacent to stormwater facilities are located above the estimated high water line

TRAIL EDGE

- » Conserve existing vegetation where possible
- » Maintain a grass buffer between the trail and adjacent natural or manicured surfaces
- » Provide drainage swales along longitudinal trail edges that drain the trail and adjacent surfaces into installed infrastructure (e.g., culverts, catch basins, ditches)

FUNCTIONAL DESIGN

- » The trail shall be a 3.0 to 3.5 meter-wide asphalt surface over a compacted granular base
- » A minimum one meter-wide grass surface and drainage swale shall be located along the trail's edge
- » The trail shall meet slope and radial design guidelines for this trail type.
- » The trail shall intersect streets at right angles
- » Trail/street intersections have a minimum three-meter radius clearance zone
- » Ensure design addresses key elements of Crime Prevention Through Environmental Design
- » Ensure access points have a smooth transition in grade (i.e., dropped curb structures)

MAINTENANCE AND OPERATION

Trails shall be maintained subject to the guidelines included in this master plan (Appendix A).

COMMUNITY TRAIL

This trail connects neighbourhoods to each other, and to the municipal STATO trail where indicated in this master plan. The community trail is not located within the master plan; however, future community trail connections will be explored during active transportation planning and should conform to this master plan's specifications.

COMMUNITY TRAIL DESIGN GUIDELINES

The following describes the specific design attributes associated with the community trail.

COMMUNITY TRAIL ACCESS

- » Access trail from important existing neighbourhood parks, streets or sidewalks
- » Provide access point bollards or gates to prevent vehicle access on trails (except where permitted)
- » Provide branded gateway and wayfinding signage

TRAIL AMENITIES

- » Keep on-trail lighting to a minimum in compliance with dark sky practices
- » Where possible, provide lighting at trail access points (i.e. adjacent street or building lighting)

DRAINAGE

- » Use cross slope or crowning to prevent water collection on the trail surface
- » Ensure trails are not used as drainage surfaces along the surface's longitudinal line
- » Ensure trails adjacent to stormwater facilities are located above the estimated high water line

TRAIL EDGE

- » Conserve existing vegetation where possible
- » Maintain a grass buffer between the trail and adjacent natural or manicured surfaces
- » Provide drainage swales along longitudinal trail edges that drain trail and adjacent surfaces to installed infrastructure (e.g., culverts, catch basins, ditches)

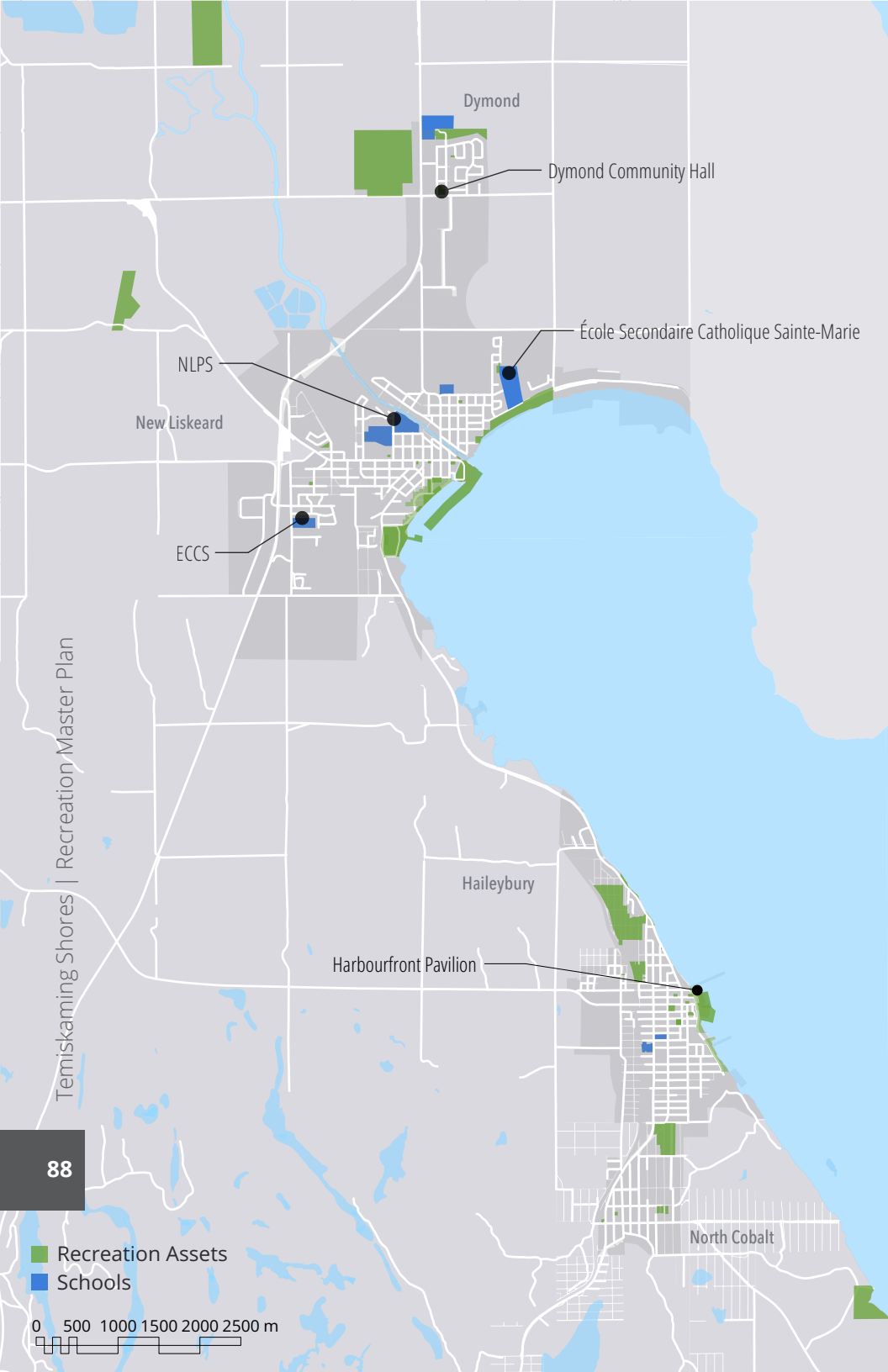
FUNCTIONAL DESIGN

- » The trail shall be 2.5 to 3.0 meter-wide asphalt or pit run tilling surface over compacted granular base
- » A minimum one meter-wide grass surface and drainage swale shall be located along the trail's edge
- » The trail shall meet slope and radial design guidelines for this trail type.
- » The trail shall intersect streets at right angles
- » Trail/street intersections have a minimum three meter radius clearance zone
- » Ensure design addresses key elements of Crime Prevention Through Environmental Design
- » Ensure access points have a smooth transition in grade (i.e., dropped curb structures)

MAINTENANCE AND OPERATION

- » Trails shall be maintained subject to the guidelines included in this master plan (Appendix A).





4.3 CLASSIFIED FACILITIES NETWORK

Like parks, indoor and outdoor facilities serve local and/or regional residents; therefore, the plan applies a classification system to ensure investment sustains assets relative to their role.

COMMUNITY FACILITIES

These community-based facilities primarily deliver recreational and sports products to city users; therefore, the facilities must be sustained for a population that hovers around 10,000 residents. For facilities owned by the City of Temiskaming Shores, the municipality will continue to fund capital and operational budgets from resident property tax revenue. For provincially owned schools, the City of Temiskaming Shores must develop a reciprocal agreement(s) with school districts to acquire access to these sites and building facilities. This is discussed in greater detail in the next chapter.

Figure 16 locates and describes the placement of community facilities within the greater master plan network, while the sections below provide commentary on the various community facility types relative to their statistical and financial operation.

FIGURE 16 | COMMUNITY FACILITIES

SCHOOLS

- » New Liskeard Public School (K-6)
- » École Secondaire Catholique Sainte-Marie (New Liskeard)
- » English Catholic Central School (New Liskeard)

SCHOOL SOCCER FIELD NOTES: Reciprocal agreements with school districts will ensure that the City of Temiskaming Shores can help with soccer program sustainability by ensuring long-term access to fields.

ACTION: Although previously noted, the City should enter into an agreement with the school districts that ensures access to high-quality and well-maintained turf fields where required for soccer use. All bookings for these fields will be administered by the City to ensure availability relative to the level-of-service model proposed in this plan, and schedule alignment.

COMMUNITY CENTRES

The following city-owned community centres are important assets that should be retained to meet resident needs.

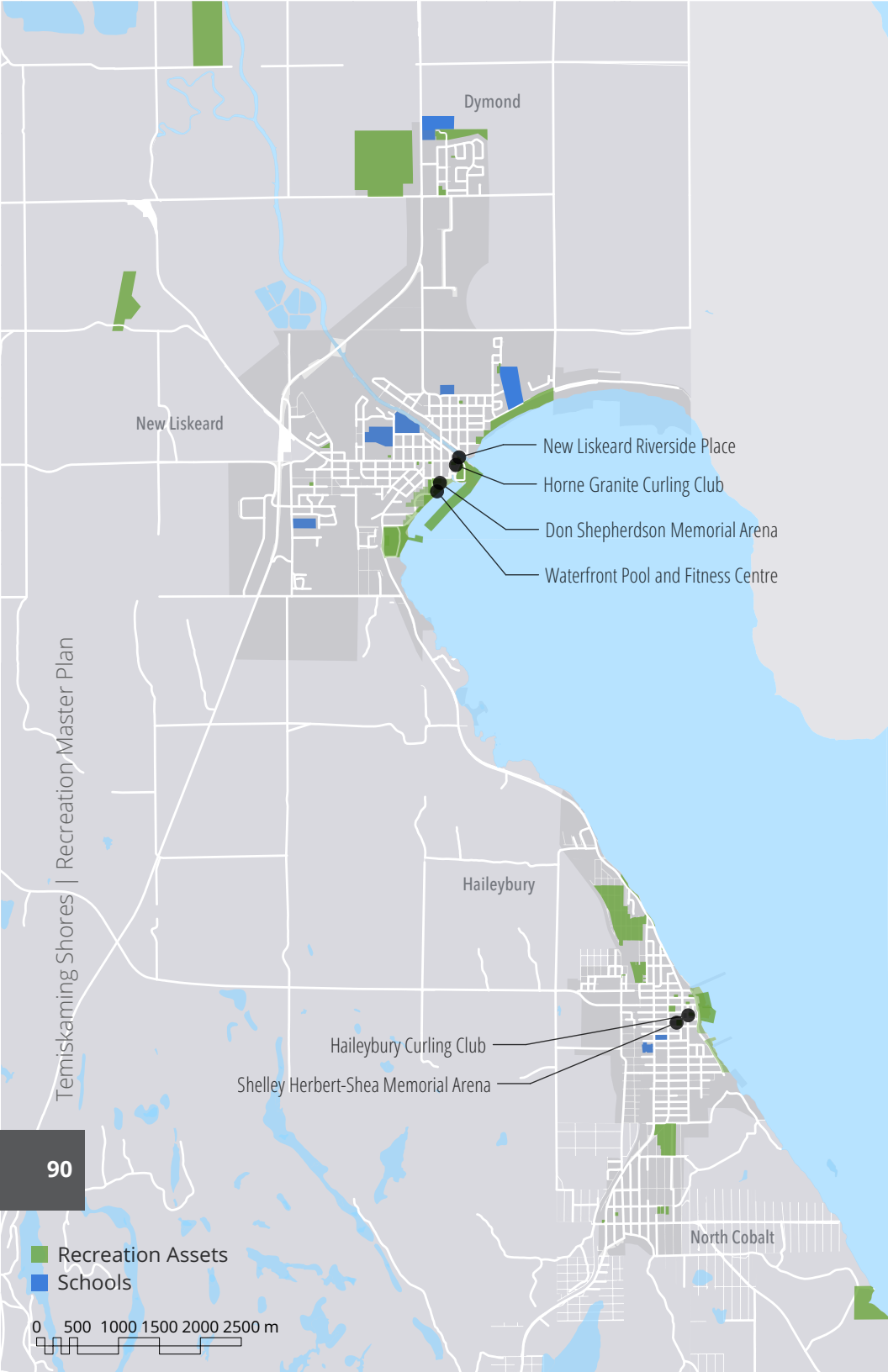
Dymond Community Hall

NOTES: This centre should be retained in its present form and location.

Harbourfront Pavilion

NOTES: This master plan calls for an upgrade to this building to support community and waterfront events and activities.





REGIONAL FACILITIES

These facilities deliver recreation products to regional users; therefore, the facilities must be sustained for a population that hovers around 17,500 residents (within the Temiskaming Region). The City of Temiskaming will continue to explore approaches to fund capital and operational budgets from all users. City residents presently pay property taxes that cover these costs; however, out-of-town user fees must be collected from those visiting the facilities noted in Figure 17. The following sections provide master plan commentary on the various facility types relative to statistical and financial operation.

ARENAS

DON SHEPHERDSON MEMORIAL ARENA

NOTES: This arena is an essential regional facility that meets present needs; however, it should evolve to meet future recreation and sports requirements. Over the long term, the arena should remain within the New Liskeard downtown, drawing visitors to one of the hearts of Temiskaming Shores and supporting this regional economic destination.

SHORT-TERM ACTIONS: The building requires additional meeting, social and administrative space to meet user needs over the next ten years. Therefore, the upper floor space should be reallocated to arena use. The gymnastics program should move to a temporary location until a new multi-use facility is developed (e.g., a temporary option may be an expanded Riverside Place).

FIGURE 17 | REGIONAL FACILITIES

LONG-TERM ACTIONS: The master plan proposes to move this arena to an alternative downtown location within the next ten years. The present waterfront location is not required to retain the facility's regional 'magnitude'; however, the waterfront location is ideal for future mixed residential and retail development.

As previously noted, the City's two existing arenas are required to meet the present level of regional need. A single pad facility is required without regional use; however, minor hockey, skating and other activities deliver programs to regional residents living outside the city. Therefore, the City should provide two ice pads at present, with operational and capital funds contributed from 'out-of-town' residents or municipal entities. Additionally, all new regional facilities must be located within Temiskaming Shores' core areas to ensure city-centre business operators can capitalize on facility visitation.

The lands located between the Timiskaming District Secondary School, Scott Street and Whitewood Avenue host a mix of academic, municipal and business facilities. These facilities and a new multi-use complex that enhances school assets and increases visitation to business assets should be evaluated as a future regional recreation, sport and retail hub. Components within a new regional multi-use complex may include a relocated arena, lounge, fitness centre, multi-use field house with indoor track and outdoor artificial turf field with a track (as an extension to the school site). Further exploratory and

feasibility work will clarify the requirements and costs.

The City of Temiskaming Shores should commission a feasibility study that explores the concept proposed above. Additionally, any capital investments at the Don Shepherdson Memorial Arena should be based on a ten-year building life.

SHELLEY HERBERT-SHEA MEMORIAL ARENA

NOTES: This is a valuable community asset that should be retained in its present condition for approximately 25 years. A future needs analysis will determine lifespan requirements beyond this period.

In keeping with the building's dedication, use should include 100% of the region's figure skating program at present booking levels. Minor and adult hockey programs, as well as public skating, can fill out the schedule beyond figure skating.

ACTIONS: The building requires further improvements related to supporting figure skating use (offices, meeting rooms, event space), and the creation of a detailed parking plan should consider building use and visitors' access to the downtown.

ACTION - LONG TERM. This arena may be replaced as part of a two-pad regional arena; however, replacement is unlikely in an initial multi-use facility phase. Relative to Haileybury's community theme, the arena should be evaluated as an in-town and pedestrian destination building shell that shelters multi-event floor activities, or as a future replacement rink for the two curling clubs.

WATERFRONT POOL AND FITNESS CENTRE

NOTES: The master plan proposes that this facility retain its presence as a waterfront-related activity centre. Thus, the pool, as well as its associated activity and operational spaces, are retained while the fitness centre component moves to a future regional multi-use complex.

ACTIONS: Four actions are proposed for the pool. First, the existing slide is replaced with a slide that does not empty into the swimming lanes. Second, the existing dressing rooms are removed to allow for a modified family change space and additional deck space.

Third, the existing waterfront room and front entry are modified to open onto the shoreline, the STATO trail and the existing parking area. This will evolve part of the building into an open pavilion structure, significantly modifying the building's relationship to adjacent recreation assets and future residential development (e.g., the site where the Don Shepherdson Memorial Arena presently exists). Fourth, and finally, the existing outdoor courts are modified to create six multi-use court spaces that are booked from the pool facility. These courts should be retained as a northern anchor for Spurline Park, and as recreation assets for the future residential project.

RIVERSIDE PLACE

NOTES: This facility is a great community destination within a single hall. It can be expanded and better connected in order to provide increased, diversified and sustained activity hosting. This venue can provide a long-term and stable location for a variety of existing or emerging groups that provide community programs or events.

ACTIONS: The addition of a second hall will accommodate expanded, structured activity. Additionally, a new active transportation bridge that links Riverside Place and the STATO trail to neighbourhoods on the north side of the Wabi River ensures multi-modal, city-wide connectivity. Riverside Place enhancements should include public washrooms, water stations, rest/social amenities and bike racks to support trail user comfort. The City will require a feasibility study to determine an expansion program, building requirements and associated costs to complete project evaluation.

CURLING RINKS

Temiskaming Shores' two private curling facilities will require repair beyond the ability of membership revenues at some point in the future. Because curling is an important activity within the City and region, the City should be prepared to work with the existing clubs on the creation of a unified regional curling club under a single roof.

Although the groups will participate in location decision-making, it is important to note that a curling facility is in keeping with the lifestyle theme applied to Haileybury. It should be explored as a starting point in this discussion.



4.4 ASSETS AVAILABLE FOR ALTERNATIVE USES

The New Liskeard Community Memorial Hall on Whitewood Avenue is primarily located within New Liskeard's downtown. The build presently has costly fire code issues and accessibility challenges that can be resolved through a complete building renovation.

The master plan identifies this architecturally significant building for redevelopment as a mixed-use, city-centre project that contributes to downtown economic well being. This building and property should be made available to private developers through an RFP process. As part of this process, developers will need to demonstrate how existing community program/activity users are accommodated or relocated.





CHAPTER FIVE

IMPLEMENTATION PLAN

This chapter provides clear implementation steps for moving forward and the strategy that guides these steps. Although the plan presents steps in a linear format, it is understood that implementation is a highly iterative process that will not occur exactly as described in this chapter. It is important to note that actions may be undertaken relative to budget availability, funding opportunities, emerging and evolving user needs, etc. Changes to the implementation plan are normal and expected. Regular evaluation of the implementation strategy's direction and actions will ensure the city is accomplishing plan goals.

5.1 IMPLEMENTATION STRATEGY

The implementation strategy establishes an administrative and physical platform for creating a network of recreation-based facilities and activities over the next ten years. Plan implementation will not result in a final network product; rather, the ten-year implementation window repositions the City of Temiskaming Shores toward an amalgamated, contemporary and relevant asset and activity network that will require full re-evaluation at the end of this period. This master plan puts the City on a positive path toward that time.

It is important to remember that the notion of 'network' is critical to the success of this plan. All future planning, design, construction and operational activities must move the City of Temiskaming Shores from a series of stand-alone recreation spaces to a network of linked spaces that respond to residents' needs. This master plan proposes a four-phase implementation strategy for meeting this requirement.

The first step includes solicitation and acquisition of a political and community mandate and support for plan implementation. This involves 'spreading the word' -- informing local and regional residents and political representatives of the City's intent and upcoming actions.

Second phase actions bring city staff and program providers together to undertake actions that strengthen the local and regional activity base through shared communication and operational actions.

The third phase proposes developing the required site and building specific master plans before phase four. The final phase moves the City from administrative to physical project actions. At this point, further evaluation and changes to the physical network will occur and continue over the next several years. The following implementation steps are presented in text format, while Figure 18 presents the steps in a graphic format.

It is important to consider Temiskaming Shores' population trends in planning for plan implementation. The projects proposed in this master plan cannot create an additional operational burden on city budgets without increased property tax revenues, increased visitation to downtown areas resulting from improved recreation assets, or increased user fee collection.



FIGURE 18 | IMPLEMENTATION STRATEGY



5.2 IMPLEMENTATION STEPS

IMPLEMENTATION PHASE ONE - ADMINISTRATIVE ACTIONS

REVISE MUNICIPAL POLICY TO SUPPORT NETWORK CREATION

Staff representatives will review the City's Official Plan to determine all areas that should be revised to support the implementation of this master plan. The policy provided in this chapter provides a clear direction. Planning representatives may update policy through Official Plan amendments.

ACHIEVE A MANDATE TO IMPLEMENT THIS MASTER PLAN

This plan includes several important and long-term projects that will require ongoing communication among political representatives, residents, city council and staff.

This action involves acquiring a mandate from City Council and funding/operation partners (e.g., the Province of Ontario and the Government of Canada). Although City Council has accepted the document, the plan's policy statements must be incorporated into the Official Plan to ensure implementation. Recreation leadership must work with city planning representatives to amend the Official Plan, or to include policies in the next plan update.

In addition to this, recreation leadership should present this master plan to regional funding and support agencies such as the Province of Ontario's recreation staff, regional MPPs, MPs, and key local and regional residents highly involved in program or facility delivery. This will set the platform for future implementation phases.



REGIONAL LEADERSHIP

This master plan proposes actions that require long-term regional participation. Temiskaming Shores provides recreation facilities needed by the region; however, the city is not able to carry the entire capital and operational cost of these facilities. Recreation and political leadership should provide copies of this master plan to adjacent communities to commence this conversation. The City of Temiskaming Shores will continue to collect user fees from non-residents who wish to use facilities such as arenas and pools. New facilities that serve regional residents will require a financial commitment from non-resident administrations for both operational and capital costs. The city can develop administrative platforms to further explore equitable facility delivery approaches and models at the regional level.



BRANDING AND IDENTIFICATION PACKAGE

The City of Temiskaming Shores presently owns several high-quality parks and facilities that will benefit from branding that communicates a single identity expressing quality and activity. The city should develop a brand and associated wording that reflects the notion of a contemporary and integrated recreation network. The brand can be applied to gateways, wayfinding signage and interpretive signage/materials. An associated graphics manual should describe a hierarchical signage program.



ACTIVE TRANSPORTATION (AT) MASTER PLAN

This master plan proposes several recreation destinations that will improve residents' lifestyles. Public consultation participants repeatedly talked about the need to humanize city streets that connect them to their favourite places. An active transportation master plan will propose approaches and tools to expand the city-wide network of humanized streets, trails, waterways, parks, and critical destinations.

This master plan proposes three STATO trail projects for consideration during AT plan development. The trails extend from the existing STATO trail and link to three regional parks (Haileybury STATO termination to Bucke Park, New Liskeard STATO trail termination to Pete's Dam and the Dymond Community Kinsmen Park). All three projects require the evaluation of greenway routes, land acquisition, the detailed design of trail corridors as well as the creation of community trail linkages to adjacent neighbourhoods.



FIGURE 19 | ACTIVE TRANSPORTATION BRIDGE CONCEPT



The STATO extension to the Dymond Community Kinsmen Park requires a trail bridge to cross the Wabi River (adjacent to Riverside Place). This bridge becomes a significant trail focal point and trail marketing icon that expresses Temiskaming Shores' lifestyle and requires special architectural treatment to meet these goals.

Landscape treatments around the bridge include the placement of water's edge paddling infrastructure that creates an opportunity to rent kayaks and canoes at Riverside Place and to access the water or land for those arriving with a paddle craft.

IMPLEMENTATION PHASE TWO - SUSTAINABLE PROGRAM SUPPORT

The City of Temiskaming Shores invests in local and regional recreation through facility development and maintenance and supports individuals and groups delivering programs with facility access and operational assistance where possible. City and regional residents are fortunate to have access to strong recreation programs; however, volunteer time constraints will impact providers' ability to retain their present level of service. This implementation phase describes city actions that can support sustained program delivery.

COMMUNICATIONS

Groups participating in planning exercises evaluated their long-term requirements and associated activities. Program sustainability evolves with changing cultural and economic settings. The greatest challenges described related to communication and registration.

The City accepts the responsibility of providing facilities in which people gather for group activities. The City will lead an exercise that brings groups together to address challenges partially while demonstrating to local and regional residents that 'we have a lot going on here!'. The City can host a biannual Sport and Recreation Expo that brings all program delivery groups together for activity promotion, registration and to answer visitor questions. This one-stop shopping venue also provides an opportunity for the City to collect regional user fees for facility use.

Visitors can spend time learning about all of the activities available in the City. At the same time, program providers have an opportunity to promote their activities to new audiences. The City can collect information



at this event related to local vs. regional facility use and program providers' registration numbers. This data can inform future facility planning and budgeting exercises, and support facility scheduling changes based on increased or decreased participation rates.

SCHOOL DISTRICT RECIPROCAL AGREEMENT

The City of Temiskaming Shores should begin discussions with school groups such as the District School Board Ontario North East, the Northeastern Catholic District School Board, and the Conseil scolaire catholique de district des Grandes Rivières to discuss the physical, administrative and budgetary framework leading to a reciprocal agreement. These agreements should provide residents access to school-based play spaces, fields and gymnasiums. Part of this agreement will determine how the City can act as a central booking agent for gymnasiums and field facilities.

It is important to note that all municipal-school board reciprocal agreements are unique. Cities want access to facilities and play spaces to ensure equitable recreation asset delivery. School boards want to ensure facility conditions, insurance costs and operational budgets are not affected by increased use. The framework and subsequent agreements will explore and resolve these common ground issues.



INTEGRATED BOOKING SYSTEM

The City should commission an experienced digital systems developer to create a customized booking system that permits activity providers and residents to book all facilities, for all activities. Reciprocally, this program helps to inform residents about available activities and locations.

Again, this is one-stop shopping that provides the City with data that supports annual scheduling exercises and budgetary planning relative to activity participation rates. For example, an increase in any sport's participation can be considered when allocating facility time and the municipal investments required to sustain facilities for that use.

One important and ancillary benefit to collecting this data is the information collected relative to user location. Knowing this will allow the city to develop a local user pass that ensures the bearer is paying facility fees relative to living within the municipality. Those not living within the city can purchase a pass annually, or pay on a use-by-use basis.



VOLUNTEER SUSTAINABILITY PROGRAM

The City should work with the various program providers, high school students, senior groups and interested residents to develop a volunteer engagement program. The goal of the program is to increase interest in activity coaching and administration at the middle and high school levels and sustain this interest through adult life and into senior years.

This program must be designed based on the needs of the program providers. Volunteers are engaged based on mission, clarity of volunteer requirements, safeguards against any mishaps, and excitement about how their participation makes a better community. Collectively, under city recreation leadership guidance, a program is developed and delivered.

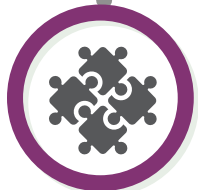


ACTIVITY AMALGAMATION ACTIONS

The City of Temiskaming Shores is the product of three amalgamated municipal entities. Many activity providers have subsequently merged and are operating as a single local or regional entity. Other groups have not; however, these groups will eventually explore amalgamation to sustain the presence of their activity within the region.

The City should work closely with groups that duplicate offerings to ensure their programs, as well as the unique aspects of their programs, are sustained for future generations. This work will include the creation of timelines that lead to possible amalgamation, as well as what actions are required to create one entity from two or more programs.

The actions described in this phase will result in closer and stronger relationships among program delivery groups, and between these groups and the City's recreation leadership. The City and program delivery groups must approach these actions with an openness to new ways of sharing information, scheduling, and moving the City's recreation environment forward.



IMPLEMENTATION PHASE THREE - SPECIAL MASTER PLANNING PROJECTS

REGIONAL MULTI-USE FACILITY MODEL

As previously mentioned, the creation of new recreational facilities can take up to ten years to complete (from idea to opening). The concept of the new facility proposed in this master plan accompanied by Temiskaming Shores' ageing facilities, and council's desire to improve and grow the City provides the initial background required to explore the feasibility of the new multi-use complex.

The first step in this exploration is the creation of a conceptual facility program and feasibility model. This is a detailed document that describes, in written form, facility components, construction and operational costs, as well as revenues from all sources throughout the complex lifespan. The City will develop and deliver an RFP to capable professionals to develop an approach, work plan and associated cost to complete this work.

It is important to note that this facility is a regional asset, and must be evaluated within this context. As previously noted, the City of Temiskaming Shores does not require two ice surfaces; however, two ice surfaces are required at the regional level. A feasibility study must explore this facility as a regional asset.

The study must also explore the notion of creating a two-pad arena at this regional facility to replace the aging arenas. This will require an understanding of the phased timing of two new ice pads as well as the repurposing of the Shelley Herbert-Shea Memorial Arena.

RIVERSIDE PLACE EXPANSION

This important project expands this regional destination through an extension of the great hall. It will be able to host events displaced from other facilities or new activities. The addition will also include paddling equipment rental space and exterior trail-side washrooms, as well as required storage, interior washroom and utility space.

The City can commission a Riverside Place Expansion study that clarifies the building's program and spatial needs and proposes a preliminary architectural model and associated budget estimates. This project should also consider the adjacent STATO bridge and Wabi River paddling dock.





PARK MASTER PLANS AND STANDARD DETAILS DOCUMENT

This master plan calls for the creation of several neighbourhood and regional park plans that will guide contract document creation during phase four. These include New Liskeard's Baker Avenue and Sutcliffe Neighbourhood Parks, Haileybury's Beach and Harbour Place Regional Park, and the Algonquin Regiment Memorial Beach Regional Park (in New Liskeard).

Several other projects require infrastructure and landscape upgrades; therefore, the City should commission the creation of a parks standards document, and the development of the above-noted master plans. The standards will inform all park development/improvement projects while the master plans will inform the contract document development required in phase four.



IMPLEMENTATION PHASE FOUR - NETWORK UPGRADES

This phase moves the existing inventory of park and facility assets to a network of rationalized recreation assets that meet resident needs over the next ten years. Implementation required to achieve the hierarchical network described in this plan commences with the assets closest to resident front doors and moves towards regional assets as various reciprocal or user agreements are developed.



WHERE TO BEGIN: THE NEIGHBOURHOOD PARKS

This master plan proposes the enhancement of seven parks that become the foundational components of the parks network. These parks require upgrades, including small play structures, courts or turf space improvements, or the addition of social amenities (seating, shade, garbage cans, signage).

CONTINUED PARKS NETWORK CREATION: THE COMMUNITY PARKS

Eight community parks are identified as essential to the network. These parks require similar but larger-scale improvements (when compared to the neighbourhood park). In many cases, the community park is located at a school and will require a reciprocal agreement to acquire access to the site.



MOVING FORWARD: - THE REGIONAL PARK

This park will be developed based on need, available funding, partnerships and municipal budgets. This master plan proposes the enhancement of six regional parks to meet user needs over the next ten years. The park-specific projects are described in Chapter Four. Master planning projects are described in Phase Three, while project descriptions and associated budgets are described in Appendix B.



5.3 POLICY FRAMEWORK AND STATEMENTS

The City of Temiskaming Shores commissioned this recreation master plan to identify a network of parks, facilities and activity programs that will be required over the next ten years. It is clear that the city's program environment is healthy. This master plan largely focuses on creating a refined network of parks and facilities that host the activities, as well as approaches to simplifying the administrative tasks collectively undertaken by program delivery groups. Municipal policies are required to ensure this occurs within the context of the previously described implementation phases. This section describes the required policies.

Through its enactment of the policies listed below, the City of Temiskaming Shores establishes a mandate for which the Recreation Master Plan's implementation will be achieved. Thus, the administrative context required to implement this plan is developed immediately for procedural ease.

OVERARCHING POLICY

Policy RMP-1 The City of Temiskaming Shores shall incorporate this Recreation Master Plan's policies, projects, schedules and figures into Section 7.0 of the Official Plan.

Policy RMP-2 The City of Temiskaming Shores shall update the Official Plan's Schedule A to include the hierarchical parks network illustrated in the Recreation Master Plan.

Policy RMP-3 The City of Temiskaming Shores shall update Section 6.0 of the Official Plan to ensure parks and recreation is described as an essential component of city lifestyle and economic development strategies that retain and attract new residents and business.

Policy RMP-4 Council shall direct staff to provide the City of Temiskaming Shores Recreation Master Plan to all provincial and federal operational and funding partners to ensure the partners are aware of the city's interrelated recreation and economic development approaches and actions over the next ten years.

Policy RMP-5 Council shall use Chapter 5.0 Implementation Plan as a guide to implementing the Temiskaming Shores Recreation Master Plan.

Policy RMP-6 Council shall use the Temiskaming Shores Recreation Master Plan as a guide for expanding the hierarchical parks network within existing or developing city neighbourhoods, and communities.

TASK SPECIFIC POLICY

Preamble - Regional Facility Delivery. The city will continue to provide existing and new recreation facilities for local and regional use. Staff and council will continue to collect non-resident user fees and will evaluate operational costs for all facilities relative to local and regional use, and adjust or apply fees where required to sustain existing and new facilities.

Policy RMP-7 Council shall direct recreation leadership to collect and administer non-resident user fees for city facilities at present or increased levels relative to capital and operational costs.

Policy RMP-8 Council shall direct recreation leadership to monitor facilities not presently charging non-resident user fees to ensure operational requirements can be sustained under regional use, and to apply new non-resident user fees where requirements cannot be sustained.

Policy RMP-9 Council shall consider allocation of appropriate funds and direct recreation leadership to commission and deliver feasibility studies for the creation of a Multi-Use Facility Model and Riverside Place Expansion plan in keeping with the concepts described in the Recreation Master Plan.

Preamble - Active Transportation. An active transportation (AT) master plan will describe a network of hierarchical streets and trails that will complete the parks and facilities network. Projects and policies identified in an AT plan will be incorporated into the city's Official Plan.

Policy RMP-10 Council shall consider allocation of appropriate funds and direct city staff to commission the development of a City of Temiskaming Shores Active Transportation Master Plan.

Preamble - Digital Administrative Platform. Recreation leadership, associated staff and the greater community require a central and contemporary booking and operational system that ties together parks and facility use with operational requirements. This system will provide recreation leadership with the data required to fully understand operational cost implications for the various recreation assets while providing local user groups and residents with a central booking system.

Policy RMP-11 Council shall consider allocation of appropriate funds and direct city recreation leadership to expand the present digital administrative platform to include a comprehensive booking and operational system.

Preamble - School Board Reciprocal Agreements are required to provide equitable facility access for program providers and those requiring access to school-based parks for social and activity reasons.

Policy RMP-12 Council shall direct recreation leadership to commence discussions with the relevant School Districts to work toward the creation of reciprocal agreements that ensure the goals and objectives of the Recreation Master Plan are met.

5.4 EVALUATION AND EVOLUTION

Several performance evaluation models exist and can be adapted for review of implementation-to-date; however, Temiskaming Shores' challenges are unique and require a city-specific approach to successful evaluation. The Canadian Parks and Recreation Association (CPRA) provides a toolkit that proposes monitoring measures. Although this is a helpful tool, Temiskaming Shores continues to evolve from three communities to a single city, and evaluation should be refined to reflect this unique position.

Chapter one of this master plan document described a purpose for this plan and the notion that the City of Temiskaming Shores should achieve both improved recreational and economic development goals. Therefore, this is the benchmark for success. Recreation leadership must continually ask and answer yes to five simple questions.



- » Are we creating better activity spaces for our residents?;
- » Are we creating better administrative and operational environments for our program providers?;
- » Have we accomplished this without creating an additional burden on our relative level of staffing and budgets?;
- » Are we attracting additional visitors to our downtowns from which businesses benefit?;
- » Are we attracting new businesses and residents to our city as a result of master plan implementation strategies?

The Temiskaming Shores Recreation Master Plan is created through carefully crafted consultation and park/facility evaluation. Plan implementation must deliver results within its means; therefore, any additional monies applied to operational budgets result from a demonstrated increase in property tax revenues, visitation to the downtowns or collection of non-resident user-fees.





APPENDIX A

PARK AND TRAIL SPACE MAINTENANCE GUIDELINES

Temiskaming Shores parks and trails network includes a diverse landscape of neighbourhood and community park assets. Due to this diversity, a general list of maintenance tasks is identified for each park that ensures equitable level-of-service across the city.

Please note that the guidelines do not necessarily imply quality; rather, they are developed in response to meeting maintenance service objectives and the level of effort required. The primary basis for establishing maintenance levels is the frequency at which maintenance is required (based on discussions with municipal operational staff). These frequencies are based on peak seasonal use from May through October, inclusive.

MAINTENANCE SERVICE OBJECTIVES

Maintenance guidelines propose a minimum acceptable level of care to be provided. Park and trail maintenance is the key to protection of the public's health, safety and welfare, as well as the basis of the public's image of the quality of park components and activities. It is important to note that facilities are to be maintained based on use.

The following objectives are recognized to assist in establishing a comprehensive maintenance program:

SAFETY: Maintain parks in a condition which protects the health, safety and welfare of the public.

CLEANLINESS: Maintain facilities in a clean and sanitary condition.

AMENITY PERFORMANCE: Maintain amenities in a condition which allows for the intended recreational use.

RESOURCE PROTECTION: Protect natural resources, developed improvements, and infrastructure from deterioration, vandalism and natural processes such as erosion.

RESPONSIVENESS: Respond to public needs, requests and unsolicited concerns in a timely manner.

MAINTENANCE GUIDELINES FOR ATHLETIC FIELDS AND REGIONAL PARKS

DESCRIPTION: These parks and fields are located in highly populated areas and experience intensive year-round use by a variety of user groups.

TURF MAINTENANCE

- » Maintain turf between 76 mm to 89 mm (51 mm for sport fields)
- » Trim park perimeter and around features before every cut
- » Service level frequency is subject to current weather conditions, accumulated precipitation and subsequent growth
- » Planting Beds Maintenance
- » Maintain beds in a weed-free condition
- » Ensure adequate and consistent mulch depth
- » Ensure edging around beds is maintained
- » Garbage and Litter Maintenance
- » Inspect site a minimum of three times every two weeks during peak season (May-October) and as deemed necessary by administrative staff during the off-season
- » Clear fence lines of visible accumulated litter

- » Pick up litter and trash daily during peak seasons (May-October) and as deemed necessary by administrative staff during the off-season
- » Empty trash if more than half full or sooner if strong odor is present or attracting insects; clean up area around garbage receptacle

WEED CONTROL

- » Inspect and treat during Spring and Fall, or when outbreak threatens turf and planting bed areas.

TREE MAINTENANCE

- » Inspect on a monthly basis or as required by senior staff
- » Maintain tree wells; if cultivated, well should be free of weeds, intact and able to hold water; if mulched, mulch should be spread evenly to a depth of 101.6 mm and not piled against the tree
- » Remove dead, diseased or broken branches
- » Remove low-hanging branches, and branches interfering with clearance zones of signs, benches, pathways, etc.

PLAY EQUIPMENT

- » Inspect bi-weekly during peak seasons (May-October) and weekly during off-peak seasons
- » Follow Manufacturer's Inspection Sheet when performing inspections
- » Fence Maintenance
- » Inspect on a monthly basis
- » Ensure no broken or bent posts are present
- » Tighten cable and/or fabric as required
- » Ensure fence is straight and at same consistent height
- » Install all gates according to standard procedures and ensure fully operational

MAINTENANCE PROGRAM FOR NEIGHBOURHOOD AND COMMUNITY PARKS

DESCRIPTION: These parks and open spaces are typically located in neighbourhood areas and experience moderate seasonal use by a variety of user groups including: families, school groups, as well as formal and informal activity groupings.

TURF MAINTENANCE

- » Maintain turf between 76 to 89 mm
- » Trim parks perimeter and around features before every cut
- » Service level frequency is subject to current weather conditions, accumulated precipitation and subsequent growth
- » Garbage and Litter Maintenance
- » Inspect site a minimum of three times every two weeks during peak season (May-October) and as deemed necessary by administrative staff during the off-season
- » Clear fence lines of visible accumulated litter
- » Remove unapproved structures (tree forts, building materials, etc.)

- » Pick up litter and trash daily during peak seasons (May-October) and as deemed necessary by administrative staff during the off-season
- » Empty trash if more than half full, or sooner if strong odor is present or attracting insects; clean up area around garbage receptacles

WEED CONTROL

- » Inspect and treat during Spring and Fall, or when outbreak threatens turf and planting bed areas.

TREE MAINTENANCE

- » Inspect annually (or as required by administrative staff)
- » Maintain tree wells; if cultivated, wells should be free of weeds, intact and able to hold water; if mulched, mulch should be spread evenly to a depth of 101.6 mm and not piled against the tree
- » Remove dead, diseased or broken branches
- » Remove low-hanging branches, and branches interfering with clearance zones of signs, benches, pathways, etc.

PLAY EQUIPMENT

- » Inspect bi-weekly during peak seasons (May-October) and weekly during off-peak seasons
- » Follow Manufacturer's Inspection Sheet when performing inspections

FENCE MAINTENANCE

- » Inspect on a monthly basis during peak season (May-October) and as deemed necessary by administrative staff during off-season periods
- » Ensure no broken or bent posts are present
- » Tighten cable and/or fabric as required
- » Ensure fence is straight and at same consistent height
- » Install all gates must according to standard procedures and ensure fully operational

STATO TRAILS

DESCRIPTION: These 3.0m - 3.5m wide fully accessible asphalt trails are located along natural spaces, road sides or in populated areas. The STATO trail will experience intensive use by a variety of use groups including: cyclists, walkers, joggers, and in-line skaters.

TREAD SURFACE MAINTENANCE

- » Inspect pathway and corridor on a weekly basis (year round)
- » Ensure the STATO trail tread is free from hazards and obstructions
- » Keep tread surface swept and free of debris - asphalt, sand, grass clippings
- » Ensure painted line work is legible and not fading
- » Repair and seal cracks and surface crumbling
- » Fringe Vegetation Maintenance
- » Regularly maintain fringe turf grass as not to encroach on tread surface
- » Signs and wayside amenities
- » Ensure that all signs and wayside amenities are free and clear of any hazards
- » Keep directional or interpretive signage free from graffiti and keep content current and relative to the

location

- » Adjacent Tree and Shrub Maintenance
- » Remove any low-hanging branches interfering within the specified/illustrated vertical clearance zone
- » Remove any standing dead vegetation that may pose a threat (deadfall) to the trail
- » Remove any vegetation obstructing signs adjacent to trail

LITTER MANAGEMENT

- » Pick up litter monthly from tread and immediately adjacent to trail

WINTER MAINTENANCE

- » Ensure maintenance during winter months includes snow clearing contingent on City of Temiskaming Shores snow clearing priorities

COMMUNITY TRAILS

DESCRIPTION: These 2.5 - 3.0m wide fully accessible granular or asphalt trails are located in populated areas and provide linkage in parks, between neighbourhoods or as linkage between neighbourhoods and the STATO trail. The community trail experiences moderate seasonal use by a variety of user groups including: cyclists, walkers, joggers, hikers, and in-line skaters.

TREAD SURFACE MANAGEMENT

- » Inspect pathway and corridor on a monthly basis - seasonal restrictions may apply
- » Ensure pathway or trail or tread is free from hazards and obstructions
- » Keep tread surface swept and free of debris - gravel, sand, grass clippings
- » Surface washouts/degradation to be repaired
- » Fringe Vegetation Management
- » Regularly maintain fringe turf grass; typically cut monthly, weather depending

SIGNS AND WAYSIDE AMENITIES

- » Ensure that all signs and wayside amenities are free and clear of any hazards
- » Keep directional or interpretive signage free from graffiti and keep content current and relative to the location
- » Adjacent Tree and Shrubbery Maintenance
- » Remove of any low-hanging branches interfering within the specified/illustrated vertical clearance zone
- » Remove of any standing dead vegetation that may pose a threat (deadfall) to the trail
- » Remove of any vegetation obstructing signs adjacent to trail

LITTER MANAGEMENT

- » Pick up litter monthly from tread and immediately adjacent to trail

APPENDIX B

PROJECT BUDGET ESTIMATES

Park projects are described in Chapter Four. Master planning projects are described in Phase Three of the implementation plan, while associated budgets are described below.

TABLE 3 | PHASE ONE PROJECTS

Task	Unit	Unit Cost	Phase One Works	
			units	cost
Special Projects				
Feasibility Study - Regional Multi-Use Activity Centre	per	\$150,000		\$0.00
Feasibility Study - Riverside Centre Expansion	per	\$62,500		\$0.00
Annual Expo	per	\$38,500		\$0.00
Integrated Digital Booking/Registration/Operations System	per	\$250,000		\$0.00
Active Transportation Master Plan	per	\$50,000	1	\$50,000.00
Parks Standards Details Package	per	\$16,500		\$0.00
Branding & Identification Package	per	\$35,000	1	\$35,000.00
Parks Master Plan	per	\$15,000		\$0.00
				\$85,000.00
projects subtotal				\$85,000.00

TABLE 5 | PHASE THREE PROJECTS

Task	Unit	Unit Cost	Phase Three Works	
			units	cost
Special Projects				
Feasibility Study - Regional Multi-Use Activity Centre	per	\$150,000	1	\$150,000.00
Feasibility Study - Riverside Centre Expansion	per	\$62,500	1	\$62,500.00
Annual Expo	per	\$38,500		\$0.00
Integrated Digital Booking/Registration/Operations System	per	\$250,000		\$0.00
Active Transportation Master Plan	per	\$50,000		\$0.00
Parks Standards Details Package	per	\$16,500	1	\$16,500.00
Branding & Identification Package	per	\$35,000		\$0.00
Parks Master Plan	per	\$15,000	5	\$75,000.00
				\$304,000.00
projects subtotal				\$304,000.00

TABLE 6 | PHASE FOUR PROJECTS (CONTINUED ON THE NEXT 3 PAGES)

Task	Unit	Unit Cost	Phase Four STATO Trail		NL Softball Fields	
			units	cost	units	cost
Structural Projects						
Building Renovation Allocation	lumpsum	\$50,000		\$0.00		\$0.00
Paddle Docking systems	lumpsum	\$120,000	1	\$120,000.00		\$0.00
Pedestrian Bridge	sq.m.	\$3,650	320	\$1,168,000.00		\$0.00
				\$1,288,000.00		\$0.00
Hardscape Development						
Granular Surface Entrance and Parking Area	sq.m.	\$13		\$0.00		\$0.00
Asphalt Surface Entrance and Parking Area	sq.m.	\$25		\$0.00	4,800	\$120,000.00
Asphalt Multi-use Court (c/w fence)	sq.m.	\$125		\$0.00		\$0.00
Asphalt Multi-Use Court Surface Coating	per	\$12,500		\$0.00		\$0.00
5' chain link fence	lin. m.	\$140		\$0.00	1500	\$210,000.00
Backstop & Dugouts	per	\$21,500		\$0.00	3	\$64,500.00
Field Lighting	per	\$460,000		\$0.00	3	\$1,380,000.00
Granular Surface Trail	sq.m.	\$21		\$0.00		\$0.00
Asphalt Surface Trail	sq.m.	\$57	47250	\$2,669,625.00		\$0.00
Gateway, Wayfinding and Reassurance Signage	per	\$2,500	20	\$50,000.00	4	\$10,000.00
				\$2,719,625.00		\$1,664,500.00
Play Events and Site Furnishings						
Benches (surface-mounted)	per	\$850	50	\$42,500.00		\$0.00
Play Structure (small)	per	\$45,000		\$0.00		\$0.00

Task	Neighbourhood Parks		Community Parks		Regional Parks	
	units	cost	units	cost	units	cost
Structural Projects						
Building Renovation Allocation		\$0.00		\$0.00	1	\$50,000.00
Paddle Docking systems		\$0.00		\$0.00	1	\$120,000.00
Pedestrian Bridge		\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00		\$170,000.00
Hardscape Development						
Granular Surface Entrance and Parking Area		\$0.00	1,250	\$16,362.50		\$0.00
Asphalt Surface Entrance and Parking Area		\$0.00		\$0.00		\$0.00
Asphalt Multi-use Court (c/w fence)	800	\$100,000.00	800	\$100,000.00		\$0.00
Asphalt Multi-Use Court Surface Coating	4	\$50,000.00	4	\$50,000.00		\$0.00
5' chain link fence		\$0.00		\$0.00		\$0.00
Backstop & Dugouts		\$0.00		\$0.00		\$0.00
Field Lighting		\$0.00		\$0.00		\$0.00
Granular Surface Trail	650	\$13,481.00		\$0.00		\$0.00
Asphalt Surface Trail		\$0.00		\$0.00	2600	\$146,900.00
Gateway, Wayfinding and Reassurance Signage	5	\$12,500.00	8	\$20,000.00	20	\$50,000.00
		\$175,981.00		\$170,000.00		\$196,900.00
Play Events and Site Furnishings						
Benches (surface-mounted)	20	\$17,000.00	8	\$6,800.00	35	\$29,750.00
Play Structure (small)	2	\$90,000.00		\$0.00		\$0.00

Task	Unit	Unit Cost	Phase Four STATO Trail		NL Softball Fields	
			units	cost	units	cost
Play Structure (large)	per	\$125,000		\$0.00		\$0.00
Shade Structure	per	\$15,000	8	\$120,000.00		\$0.00
Washrooms	per	\$18,500		\$0.00	8	\$148,000.00
Play Zone Sand/Infield Miz	sq.m.	\$35		\$0.00	2500	\$87,500.00
Accessible Play Surface	sq.m.	\$150		\$0.00		\$0.00
Basketball Standards	per	\$2,800		\$0.00		\$0.00
Bicycle Racks	per	\$620		\$0.00		\$0.00
				\$162,500.00		\$235,500.00
Softscape Development						
Topsoil and Surface Shaping, and Sod (for Sod Surfaces)	sq.m.	\$17		\$0.00	7500	\$127,500.00
Topsoil and Surface Shaping, and Seed (for Hydroseed RAreas)	sq.m.	\$10		\$0.00	13000	\$130,000.00
100mm cal. Formal Park or Street Tree	per	\$950		\$0.00		\$0.00
100mm cal. Large Park or Street Tree	per	\$1,250		\$0.00		\$0.00
4m Park Softwood Tree	per	\$650		\$0.00		\$0.00
Planting Bed (c/w planting)	sq.m.	\$65		\$0.00		\$0.00
				\$0.00		\$257,500.00
	Contingencies	20%		\$834,025.00		\$431,500.00
	Design and Project Management	12%		\$600,498.00		\$310,680.00
	projects subtotal			\$4,170,125.00		\$2,157,500.00

Task	Neighbourhood Parks		Community Parks		Regional Parks	
	units	cost	units	cost	units	cost
Play Structure (large)	1	\$125,000.00		\$0.00	1	\$125,000.00
Shade Structure	4	\$60,000.00	3	\$45,000.00	8	\$120,000.00
Washrooms		\$0.00	2	\$37,000.00	6	\$111,000.00
Play Zone Sand/Infield Miz		\$0.00		\$0.00		\$0.00
Accessible Play Surface		\$0.00		\$0.00		\$0.00
Basketball Standards		\$0.00		\$0.00		\$0.00
Bicycle Racks		\$0.00		\$0.00		\$0.00
		\$292,000.00		\$88,800.00		\$385,750.00
Softscape Development						
Topsoil and Surface Shaping, and Sod (for Sod Surfaces)	2400	\$40,800.00		\$0.00		\$0.00
Topsoil and Surface Shaping, and Seed (for Hydroseed RAreas)		\$0.00		\$0.00		\$0.00
100mm cal. Formal Park or Street Tree		\$0.00		\$0.00		\$0.00
100mm cal. Large Park or Street Tree		\$0.00		\$0.00		\$0.00
4m Park Softwood Tree		\$0.00		\$0.00		\$0.00
Planting Bed (c/w planting)		\$0.00		\$0.00		\$0.00
		\$40,800.00		\$0.00		\$0.00
Contingencies		\$101,756.20		\$51,760.00		\$150,530.00
Design and Project Management		\$73,264.46		\$37,267.20		\$108,381.60
projects subtotal		\$508,781.00		\$258,800.00		\$752,650.00



trace

NATURAL ENVIRONMENTS | BUILT ENVIRONMENTS

The Corporation of the City of Temiskaming Shores

By-law No. 2020-089

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on July 20, 2020, and for its Regular meeting held on August 11, 2020

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Special meeting held on **July 20, 2020**, and for its Regular meeting held on **August 11, 2020** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 11th day of August, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger