



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 17, 2015
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – February 3, 2015
- b) Special Meeting of Council – February 10, 2015

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

7.1 *Declaration of Surplus Land*

Subject Lands: Lot 48 on Plan M-73 N.B., Parcel 20939 SST

Purpose of the Application: 1216143 Ontario Ltd. (Doug Niemi Trucking) would like to purchase a vacant lot that abuts their property on Niven Street South in the Haileybury Industrial Park, and add it to their existing property. They would also like to purchase the portion of the unopened laneway that currently splits their property in order that they can operate on one parcel of land.

7.2 *Declaration of Surplus Land*

Subject Lands:

Project No. 1 - Lots 73, 74 and 75 on Plan M-30 N.B.; Pcl 6163 SST, 7724 SST and 1465 SST (Albert Street)

Project No. 2 - Lots 186 and 187 on Plan M-48 N.B.; Pcl 7723 SST (Lawlor Street)

Project No. 3 - Lot 126 on Plan M-128 N.B.; Pcl 7590SST (Georgina Avenue)

Project No. 4 - Lot 34 on Plan M-30 N.B.; Pcl 7724 SST (Little Street)

Project No. 5 - Lot 100 on Plan M-77 N.B.; Pcl 13267 SST (Meridian Avenue)

Project No. 6 - Lots 121 and 123 on Plan M-52 N.B.; Pcl 15735 SST and 16072 SST (Carter Boulevard)

Project No. 7 - Lot 70 and 72 on Plan M-52 N.B.; Pcl 10954 SST (Carter Boulevard)

Purpose of the Application: The City of Temiskaming Shores is the owner of these subject properties which have been grouped into specific projects and will be seeking developers for the acquisition of these properties/projects. The intent of these projects is to secure a purchaser that will partner with the City to develop these properties by constructing small, affordable, energy efficient homes and rental units for small families and seniors, including housing for persons living with disabilities.

8. Question and Answer Period

9. Presentations / Delegations

- a) Community Living Temiskaming South – Kayla Marwick and Dan Lavigne
Re: “Spread the Word to end the Word”

10. Communications

- a) Jeff Leal, Minister – Ministry of Agriculture, Food and Rural Affairs
Re: Response Letter to Resolution No. 2015-029 “Request to the Province – Assistance for Temiskaming Crop Farmers
Reference: Received for information
- b) Autism Ontario’s Raise the Flag Committee – Autism Ontario
Re: Request to “Raise the Flag” on April 2, 2015 and proclamation of April 2nd as World Autism Awareness Day
Reference: Received for information
- c) Murray Walton, Owner – New Liskeard Sheet Metal Works Ltd.
Re: Request for Speed Limit Reduction on Lakeshore Road South
Reference: Referred to the Director of Public Works for a response
- d) Federation of Northern Ontario Municipalities - FONOM
Re: January Newsletter 2015
Reference: Received for information

- e) Federation of Northern Ontario Municipalities - FONOM
Re: FONOM Recognizes the Support of FedNor in the North – News Release
Reference: Received for information

- f) Roger De Gannes, Head, Traffic Operations – Ministry of Transportation
Re: Consultation on Ontario’s Default Speed Limit
Reference: Received for information

- g) Caroline McBride, Public Health Dietitian – Timiskaming Health Unit
Re: 2014 Cost of Eating Well Report
Reference: Received for information

- h) Denis Lemelin, National President – Canadian Union of Postal Workers
Re: Request for Support to Save Canada Post
Reference: Received for information
Note: Support provided previously through Resolution No. 2014-187

- i) Jean-Claude Carriere, Community Project Officer – ACFO-Témiskaming
Re: Work Session to Build Ties Among Us Invitation and Agenda
Reference: Received for information

- j) Allan Doheny, Assistant Deputy Minister – Ministry of Finance
Re: Municipal Tax Flexibility – Special Purpose Business Property Assessment Review
Reference: Referred to the Treasurer

- k) Anita Blaquiere, Local Area Manager – Canada Post
Re: Elimination of Saturday Service at the Haileybury Post Office
Reference: Received for information

- l) Rhonda Latendresse, Executive Director – Seizure & Brain Injury Centre
Re: Request for Proclamation – March as Epilepsy Awareness Month
Reference: Received for information

- m) Temagami Forest Tenure and Governance Report – 3 consultants
Re: Executive Summary - Recommendation
Reference: Motion to be presented

- n) André Marin, Ombudsman – Ombudsman Ontario
Re: 2013-2014 Open Meeting Law Enforcement Team (OMLET) Report
Reference: Received for information

- o) Andrew Eamer, Commander – Ontario Provincial Police
Re: Accountability and Reporting Transparency to Police Services Boards
Reference: Referred to the Police Services Board

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. o) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the District of Timiskaming Social Services Administration Board meeting held on January 14, 2015;
- b) Minutes of the Temiskaming Municipal Association meeting held on February 5, 2015; and
- c) Minutes of the Temiskaming Shores Accessibility Advisory Committee meeting held on January 21, 2015.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Waste Management Advisory Committee meeting held on January 27, 2015;
- b) Minutes of the Recycling Committee meeting held on January 15, 2015;
- c) Minutes of the Building Services Committee meeting held on January 15, 2015;
- d) Minutes of the Corporate Services Committee meeting held on January 26, 2015;
- e) Minutes of the Corporate Services Committee meeting held on January 27, 2015;
- f) Minutes of the Protection to Person and Property Committee meeting held on January 29, 2015; and
- g) Minutes of the OCWA Consultation meeting held on January 15, 2015.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Proclamation – March 4, 2015 as “*Spread the Word to End the Word*”

Consideration requested by Councillor McArthur

Draft Motion

Whereas the terms “mental retardation” or “mentally retarded” were medical terms with a specifically clinical connotation; however, the forms “retard” and “retarded” (the Word) have been used in today’s society to degrade and insult people with intellectual disabilities; and

Whereas use of the Word reinforces painful stereotypes of people with intellectual disabilities being less valued members of humanity; and

Whereas, Timothy Shriver, Chairman of Special Olympics and co-founder of “Spread the Word to End the Word” has stated “Everyone has a gift and the world would be better off if we recognized it”; and

Whereas “Spread the Word to End the Word” is an ongoing international effort by Special Olympics, Best Buddies and various supporters to inspire respect and acceptance through raising the consciousness of society about the R-word.

Now therefore be it resolved that Council of the City of Temiskaming Shores does hereby proclaim March 4, 2015 as “***Spread the Word to End the Word***” in the City of Temiskaming Shores.

b) Declaration of Surplus Land – Seton Street

Draft Motion

Whereas Section 1.9 of Schedule “A” to By-law No. 2004-031 as amended - Procedural Policy for the Disposal of Municipal real property, states Council must declare property as surplus through resolution prior to disposal; and

Whereas Section 3.7 of Schedule “A” to By-law No. 2004-031 as amended, states that a minimum of five (5) days notice of a proposed sale shall be given to the public including a brief description, legislative requirements and the pertinent dates that Council will consider the matter; and

Whereas public notice was placed in the Temiskaming Speaker on January 21, 2015 of Council's intent to sell municipal real property.

Now therefore be it resolved that Council of the City of Temiskaming Shores declares the following lands to be surplus to the municipality's needs:

Subject Land: Lots 138, 139, 150, 151, 162, 163 and 175 on Plan M-105 N.B. being Parcel 7719 SST and Lot 174 on Plan M-105 N.B. being Parcel 613 NND.

c) Earlton-Timiskaming Regional Airport Joint Municipal Services Board – Future of Regional Airport

Draft Motion

Whereas the Earlton-Timiskaming Regional Airport Joint Municipal Services Board (MSB) made a presentation on January 24, 2015 regarding the future of our Regional Airport; and

Whereas the following two options have been presented for consideration by the member municipalities of the MSB:

- a) Incorporate the Municipal Services Board as a Non-Profit Corporation and transfer the assets of the airport from the Township of Armstrong to the Non-Profit Corporation.
- b) Maintain the current operations and create a more formal agreement between the supporting municipalities for the MSB with ownership of the assets remaining with the Township of Armstrong; and

Whereas the MSB has requested that each Council pass a motion indicating its preferred option for further investigation.

Now therefore be it resolved that the Corporation of the City of Temiskaming Shores hereby endorses Option A for further investigation by the Earlton-Timiskaming Regional Airport Joint Municipal Services Board and that a copy of their findings be presented back to the member municipalities of the MSB at the conclusion of their investigation.

d) Temagami Forest Tenure and GovernanceDraft Motion

Whereas the Temagami Forest is the only large Ontario forest that has always been managed by the Crown, however the Ministry of Natural Resources and Forests' (MNR) Transformation Initiative has re-organized MNR functions and staffing templates so that the North Bay District no longer has the mandate or staff time to manage the forest; and

Whereas an Advisory Team was established to consider the advantages and drawbacks of various tenure and management options for the Temagami Forest; and

Whereas ArborVitae Environmental Services Ltd, CMC Ecological Consultants and Westwind Forest Stewardship Inc. assisted by the Advisory Team and the facilitator, developed estimates of the costs and revenues associated with each option; and

Whereas the consultants recommended that the Temagami Tenure Modernization Initiative Advisory Team request that MNR support the transition of the Temagami Forest from a Crown managed forest to a stand-alone licensed forest.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby supports the recommendation to have the Temagami Forest managed by a new corporate entity with modern governance to be recommended by the Temagami Tenure Modernization Initiative Advisory Team.

e) Administrative Report CGP-007-2015 – Canadian Heritage River System - Ottawa River / Lake TemiskamingDraft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CGP-007-2015;

That Council supports the designation of the Ottawa River including Lake Temiskaming as part of the Canadian Heritage River System; and

That Council directs staff to prepare and forward a resolution to the Ottawa River Heritage Designation Committee; John Vanthof, M.P.P. for Timiskaming-Cochrane; Jay Aspin, M.P. for Nipissing-Timiskaming; and other communities along the Ottawa River.

f) Designation of Ottawa River and Lake Temiskaming as part of the Canadian Heritage River System

Draft Motion

Whereas The Canadian Heritage Rivers System Charter states that rivers are a priceless and enduring part of Canada's national heritage and identity; and

Whereas participating governments on the Canadian Heritage Rivers Board have agreed to renew and strengthen their participation in the Canadian Heritage Rivers System; and

Whereas the former Towns of Haileybury and New Liskeard, now forming part of the City of Temiskaming Shores along with several other municipalities along the Ottawa River have, since 2001, been trying to have the Ottawa River and Lake Temiskaming designated under the Canadian Heritage Rivers System; and

Whereas in 2007, the Ontario Minister of Natural Resources signed the designation document on behalf of the Province of Ontario.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby petitions the Minister of the Environment Canada to designate the Ottawa River and Lake Temiskaming under the Canadian Heritage Rivers System; and

Further be it resolved that a copy of this resolution be forwarded to John Vanthof, MPP for Timiskaming-Cochrane; Jay Aspin, MP for Nipissing-Timiskaming and municipalities located along the Ottawa River.

g) Administrative Report CGP-005-2015 – Zoning By-law Amendment: Accessibility Upgrades

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CGP-005-2015;

That Council agrees to amend the provisions of the Township of Dymond Zoning By-law 984, the Town of New Liskeard Zoning By-law 2233, and the Town of Haileybury Zoning By-law 85-27 to permit the construction of accessible ramps and lifts with no minimum setback requirements and exempt from inclusion in building area/lot coverage calculations; and

That Council directs staff to prepare the necessary by-laws to amend the Township of Dymond Zoning By-law No. 984, the Town of New Liskeard Zoning By-law No. 2233, and the Town of Haileybury Zoning By-law No. 85-27, for consideration at the March 3, 2015 Regular Council Meeting.

h) Memo 002-2015-CS – Council Remuneration and Expenses

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo 002-2015-CS;

That Council confirms its review of Council Remuneration and Expenses in accordance with Section 283 (7) of the Municipal Act, 2001; and

That Council hereby directs staff to prepare the necessary by-law to deem 1/3 of the remuneration paid to members of Council and its local boards as expenses incidental to the discharge of their duties for the December 1, 2014 to November 30, 2018 Term of Council; and

Further that the said by-law be presented for consideration at the February 17, 2015 Regular Council meeting.

i) Administrative Report CS-008-2015 – Cemetery Fees

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-008-2015; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 (Fees By-law) to replace the table entitled Cemetery Services Price List contained in Schedule “B” with the price list contained in Appendix 02 to Administrative Report No. CS-008-2015 for consideration at the February 17, 2015 Regular Council meeting.

j) Administrative Report CS-009-2015 – Mileage Rate

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-009-2015; and

That Council approves a mileage rate of \$0.45/km for municipal travel and directs staff to amend By-law 2013-011 (Expense Policy).

k) Administrative Report CS-007-2015 – Lease Agreement – Big Scoops

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-007-2015;

The Council directs staff to proceed with the necessary upgrades to the Spur Line Concession as part of the City's Waterfront Expansion Project at an estimated cost of \$18,000; and

That Council directs staff prepare the necessary by-law to enter into a lease agreement with Big Scoops for the use of the Spur Line Concession for consideration at the March 3, 2015 Regular Council meeting.

l) Memo 002-2015-PPP – Air Compressor Maintenance – Kenabeek Fire Department

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo 002-2015-PPP; and

That Council hereby directs staff to prepare the necessary by-law to enter into an agreement with the Kenabeek Fire Department to permit the recharging of Self Contained Breathing Apparatus (SCBA) cylinders for consideration at the February 17, 2015 Regular meeting of Council.

m) Administrative Report No. PPP-001-2015 – Appointment of District Chief

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-001-2015; and

That Council hereby appoints Ian Mackey as Volunteer District Chief to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

n) Memo 001-2015-PW – By-law No. 2015-021 Solid Waste Management – 3rd Reading

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo 001-2015-PW;

That Council acknowledges that the thirty (30) day public consultation period ended on February 16, 2015 which resulted in no public comments;

That Council acknowledges the minor modifications made to By-law No. 2015-021 based on feedback from the Ministry of Attorney General and Regional Senior Justice and internal Departments; and

That Council directs staff to incorporate the minor modifications to permit consideration of Third and Final Reading of By-law No. 2015-021 at the February 17, 2015 Regular Council meeting.

o) Administrative Report No. RS-002-2015 – 2015 Marina Fee Schedule

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-002-2015;

That Council approves the 2015 Marina Fee Schedule as presented in Appendix 01 to the report and directs staff to incorporate the fees into the 2015 Operating Budget; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 (Department User Fees) for consideration at the February 17, 2015 Regular Council meeting.

p) Administrative Report No. RS-003-2015 – Pete’s Dam Park Bridge

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-003-2015;

That Council directs staff to submit a Project Report to the Ontario Community Infrastructure Fund (OCIF) Formula Component utilizing the funding amount of \$75,684.00 for the Pete’s Dam Bridge project; and

That Council pre-approves the purchase and installation of a pedestrian bridge at Pete’s Dam in the amount of \$110,000 plus HST from Miller Paving Limited as part of the 2015 Capital Budget.

16. By-laws

Draft Motion

Be it resolved that:

By-law No. 2015-043 Being by-law for the Adoption of Regulations and Guidelines for the Carter Antila Memorial Skate Park

By-law No. 2015-044 Being a by-law to authorize a Collective Agreement between The Corporation of the City of Temiskaming Shores and the Canadian Union of Public Employees (CUPE) and its Local 5014

By-law No. 2015-045 Being a by-law with respect to Remuneration and Expenses for members of Council and its local boards for the period of December 1, 2014 to November 30, 2018

By-law No. 2015-046 Being a by-law to amend By-law No. 2012-039, (Departmental User Fees) to adopt revised fees for Bucke Park and the Municipal Marinas

By-law No. 2015-047 Being a by-law to enter into an Agreement with the Kenabeek Fire Department for the filling of Self Contained Breathing Apparatus (SCBA)

By-law No. 2015-048 Being a by-law to amend By-law No. 2012-039 (Departmental User Fees) to adopt revised Cemetery Fees

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2015-021 being a by-law to establish a system for the Collection and Disposal of Garbage, Recyclables and other Refuse

By-law No. 2015-043;

By-law No. 2015-044;

By-law No. 2015-045;

By-law No. 2015-046;

By-law No. 2015-047; and

By-law No. 2015-048;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Meetings

- a) Regular Meeting of Council – Tuesday, March 3, 2015 at 6:00 p.m.
- b) Special Meeting of Council – Tuesday, March 10, 2015 at 6:00 p.m.
- c) Regular Meeting of Council – Tuesday, March 17, 2015 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

Draft Motion

Be it resolved that Council agrees to convene in Closed Session at _____ pm to discuss the following matters:

- a) Adoption of the February 3, 2015 – Closed Session Minutes
- b) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual – Confidential Administrative Report No. CS-005-2015

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2015-049 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held **February 3, 2015** and its Special Meeting held on **February 10, 2015** are hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2015-049 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ pm.

Mayor – Carman Kidd

Clerk – David B. Treen



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, February 3, 2015
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:02 p.m.

2. Roll Call

Present: Mayor Carman Kidd
Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur
and Danny Whalen

Also

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Recreation
Shelly Zubycck, Director of Corporate Services
Karen Beauchamp, Director of Community Growth and Planning
Tim Uttley, Fire Chief
Jennifer Pye, Planner
James Franks, Economic Development Officer

Regrets: Councillor Patricia Hewitt

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT

Members of the Public Present: 2

3. Review of Revisions or Deletions to Agenda

Additions:

Under Item 10 – Communications add:

- c) Lorna Desmarais, Board Member – Tri Town Ski & Snowboard Village

Under Item 15 – New Business add:

- h) Tri Town Ski & Snowboard Village – Partnership – Memorandum of Understanding

Under Item 19 – Closed Session add:

- f) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual

Deletions:

Under Item 15 – New Business delete:

- f) Administrative Report PW-007-2015 – Full Solid Waste Management Program – Agreement with Phippen Waste Management Ltd.

Under Item 16 – By-laws delete:

By-law No. 2015-039 being a by-law to enter into an Agreement with Phippen Waste Management Limited for the Collection, Removal and Disposal of Refuse and Recyclable Materials; for the Operation and Maintenance of the Haileybury Municipal Landfill Site and for the Operation and Maintenance of the Municipal Spoke Transfer Station Operations

Note: These items will be considered at the February 10, 2015 Special meeting of Council.

4. Approval of Agenda

Resolution No. 2015-092

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as amended.

Carried

5. Disclosure of Pecuniary Interest and General Nature

Councillor Foley disclosed a pecuniary interest in regards to Items 15 h) Tri Town Ski & Snowboard Village – Partnership and Item 19 e) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Negotiations Update.

Councillor Jelly disclosed a pecuniary interest in regards to Items 15 g) Administrative Report RS-001-2015 – 2015 Bucke Park Seasonal Fees

6. Review and adoption of Council MinutesResolution No. 2015-093

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that City Council approves the following minutes as amended:

- a) Regular Meeting of Council – January 20, 2015

Carried

Amendment note: Under Item 13 – Reports to Council it was noted that Councillor Jelly is Vice-Chair of DTSSAB and not Chair.

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes*7.1 Zoning By-law Amendment – Temiskaming Shores*

Application No.: ZBA-2015-01 (D); ZBA-2015-02 (NL); ZBA-2015-03 (H)

Owner: Not Applicable

Applicant: City of Temiskaming Shores

Subject Land: All lands in the City of Temiskaming Shores

Purpose of the Application: To allow barrier-free ramps and lifts to be installed with no minimum setback or yard requirements. This amendment would apply only to the installation of ramps and lifts for accessibility purposes and would apply to all property within the City of Temiskaming Shores.

Mayor Kidd declared the meeting to be a public meeting pursuant to Section 34 of the Planning Act and stated that the meeting is for three Zoning By-law Amendments. Mayor Kidd indicated that the Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment and serves two purposes: first, to present to Council and the public the details and background to the proposed amendment and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd requested that the Director of Community Growth and Planning, Karen Beauchamp present the details of the application.

Karen outlined that the City itself is the applicant and the subject land is the entire area of the City of Temiskaming Shores.

Karen provided background information in that the Temiskaming Shores Accessibility Advisory Committee adopted a resolution in November 2014 requesting that Council proceed with the amendments to allow the installation of barrier-free access ramps and lifting devices with no setback requirements and exemption from lot coverage calculations.

Karen indicated that it is necessary to amend the three existing Zoning By-laws of the three former municipalities.

Mayor Kidd thanked Karen for her presentation and inquired if there were any questions or comments from the public. No one approached to provide any comments.

Mayor Kidd inquired if there were any questions or comments from Council and with no further comments, Mayor Kidd declared this portion of the public meeting to be closed and advised that Council will give due consideration to the application and anticipated consideration of the application at the February 17, 2015 Regular meeting of Council.

7.2 Declaration of Surplus Land

Subject Land: Lots 138, 139, 150, 151, 162, 163 and 15 on Plan M-105 N.B.; being Parcel 7719SSt and Lot 174 on Plan M-105 N.B. being Parcel 613 NND

Purpose of the Application: The owner of 703 Seton Street in Haileybury would like to purchase a 61m x 61 m (200' x 200') parcel of vacant city owned land that abuts his property on the North side. The purpose is to increase the size of his residential property.

Mayor Kidd declared the meeting to be a public meeting and that notice of Council's intention to consider a by-law to sell municipal land abutting 703 Seton Street in Haileybury and this public meeting was given in the Temiskaming Speaker on January 21 and 28, 2015. The meeting serves two purposes; to advise the public of Council's intention to sell municipal land and secondly to hear from any person who claims his/her land would be impacted by the disposal of the said lands.

Mayor Kidd requested that the Director of Community Growth and Planning, Karen Beauchamp provide details on the subject lands.

Karen, utilizing a powerpoint presentation indicated that the subject land abuts 703 Seton Street which is owned by the applicant who has requested to purchase the vacant land. The subject property is flanked by unopened road allowances for Yonge and Wendigo streets and is thus landlocked and can only

be accessed through 703 Seton. Karen outlined various comments from staff and recommends that the land be declared surplus and sold. Next steps would include obtaining an appraisal, resolution to declare subject land surplus, by-law to authorize the sale of the land to the proponent and pass a deeming by-law to merge the properties on title.

Mayor Kidd thanked Karen for her presentation and inquired if there were any questions or comments from the public. No one approach to provide any comments.

Mayor Kidd inquired if there were any questions or comments from Council and with no further comments, Mayor Kidd declared this portion of the public meeting to be closed and advised that Council will give due consideration to the application and anticipated consideration of a resolution to declare the subject land surplus at the February 17, 2015 Regular meeting of Council.

8. Question and Answer Period

None

9. Presentations / Delegations

- a) Monique Chartrand, Executive Director and Patty Burke, Program Coordinator – Victim Services of Temiskaming and District

Re: Program overview

Monique Chartrand and Patty Burke, utilizing a powerpoint presentation provided an overview of Victim Services of Temiskaming and District. It was indicated that Victim Services was a pilot project started in 1987 through the Ministry of the Attorney General to test a new method of assisting police officers to meet their concerns about victims of crime. The project was deemed successful and implemented across Ontario in 1989 with more than 50 sites.

The program provides immediate on-scene and/or telephone support 24 hours a day, 7 days a week is free of charge, confidential and bilingual. Types of calls that trigger service include domestic violence, sexual assault, sudden death, motor vehicle collisions, elder abuse, property crime, disaster (multi-casualty), fire and hate crimes.

The goals and objectives of the program were explained and include short-term emotional support, lessen trauma, provided referrals for longer term assistance and allow emergency personnel to be available to attend to other crisis situations. Practical assistance includes transportation,

accommodation, meals, safety plans, look after children while giving statements, etc.

A large part of the service to provide referrals to victims to locate agencies and services that can provide with long term assistance and support. Victim Services is continually looking to recruit, train and coordinate a team of crisis intervention volunteers.

Mayor Kidd thanked Monique and Patty for their presentation. Councillor Jelly added that as the former Police Chief for the Town of New Liskeard he has worked closely with the group and thanked them for their efforts and emphasized their importance to the community not only with the victims, but with the emergency personnel.

- b) Tina Nichol, Métis Nation of Ontario – Timiskaming Métis Community Council

Re: Parks Canada National Historic Site – Project Introduction

Tina outlined that she has been part of the Metis Community Council for fourteen (14) years and developed many initiatives such as the Country Born Artisans store.

Since 2011 the Métis Community Council have started a relatively large project and have been in discussions with municipal staff to potentially develop Murray Daniels Park for a Historical Site / Museum Fort landmark geared towards the aboriginal history since the 1900's.

Seeking feedback from Council on the potential initiative and perhaps begin negotiations for the acquisition of Murray Daniels Park such that they can apply to the National Historic Site Cost Sharing Program with Parks Canada in 2016.

Tina indicated that they do have funds available through Metis Nation of Ontario in order to negotiate a final agreement for the lands.

Mayor Kidd outlined that this initiative should be directed to the Recreation Committee for their input. Councillor Jelly also recommended that the Cultural Committee be consulted on the initiative as well.

10. Communications

- a) Monique Chartrand, Executive Director – Victims Services of Temiskaming & District

Re: Request for Proclamation – 2015 National Victims of Crime Awareness Week

Reference: Councillor Jelly requested Proclamation consideration

b) R. A. (Rick) Philbin, Superintendent – OPP Municipal Policing Bureau

Re: Court Security and Prisoner Transportation Grant – 2015 Allocation \$60,124.

Reference: Referred to the Treasurer

c) Lorna Desmarais, Board Member – Tri-Town Ski & Snowboard Village

Re: Partnership – Ontario Sport and Recreation Communities Fund

Reference: Motion to be presented under New Business

Resolution No. 2015-094

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. c) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2015-095

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the following minutes be accepted for information:

a) Minutes of the Temiskaming Shores Accessibility Advisory Committee meeting held on December 14, 2014;

b) Minutes of the Earleton-Timiskaming Regional Airport Joint Municipal Services Board meeting and the December 2014 Airport Report;

c) Minutes of the Temiskaming Transit Committee meeting held on November 19, 2014;

Carried

12. Committees of Council – Internal Departments

Resolution No. 2015-096

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recycling Committee meeting held on December 4, 2014;
- b) Minutes of the Corporate Services Committee meeting held on December 11, 2014;
- c) Minutes of the Public Works Committee meeting held on January 15, 2015;

Carried

13. Reports by Members of Council

None

14. Notice of Motions

None

15. New Business

- a) **Memo 002-2015-CGP – Constrained MicroFIT and FIT projects on Class 1, 2 or 3 lands in the City of Temiskaming Shores**

Resolution No. 2015-097

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Whereas, based on the Feed-in Tariff (FIT) Program for Non-Rooftop Solar Project Specific Eligibility Requirements states that a project must not be located on Canadian Land Inventory (CLI) Organic Lands or Class 1, 2 or 3 Lands; and

Whereas the current CLI maps indicate that lands designated in the City of Temiskaming Shores are “unclassified;” and

Whereas, Constrained MicroFIT and FIT projects of 500 kW or less are permitted on all “unclassified” land; and

Whereas, the Canadian Land Inventory map, Soil Capability for Agriculture Quebec-Ontario (Ville Marie) dated 1973 clearly indicates that there are large areas with predominantly Class 2 and 3 soils in the City of Temiskaming Shores; and

Whereas Constrained MicroFIT and FIT projects are being permitted on Prime Agricultural Lands within the City of Temiskaming Shores as they are considered “unclassified”; and

Whereas the Township of Dymond Official Plan (1989) states, “*Class 2 and 3 soils as defined by the Canada Land Inventory of Soil Capability for Agriculture are considered to be of prime importance and will be protected. Non-farm development in areas of good agricultural capability will not be permitted.*”; and

Whereas the Draft City of Temiskaming Shores Official Plan states, “*To promote and protect the long-term future of agriculture through the protection of the land base, the support of sustainable farming practices and research, the support of the culture of the farming community and by maintaining strong environmental standards.*”; and

Whereas, the City is experiencing the loss of production of Prime Agricultural Land as farm owners are entering into lease agreements or agreements of purchase of sale with solar companies for the development of Constrained MicroFIT and FIT projects which require up to 7-10 acres of Prime Agricultural Land per project; and

Whereas Prime Agricultural Lands located in other municipalities and unincorporated townships within the Timiskaming District are also considered as “unclassified”;

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby requests that the Minister of Energy amend the Constrained MicroFIT and FIT program criteria to require that on designated Prime Agricultural Lands in the City of Temiskaming Shores, a land evaluation study and peer review be required to demonstrate that no part of the Site is located on CLI Organic Lands, or CLI Class 1 – 3 Lands; and

Further that Council hereby requests that the Ministry of Agriculture, Food and Rural Affairs amend the Canadian Land Inventory mapping to include the Prime Agricultural Lands within Temiskaming Shores as identified on the Canadian Land Inventory map, Soil Capability for Agriculture Quebec-Ontario (Ville Marie) dated 1973; and

Further that this resolution be forwarded to Premier Kathleen Wynne, Minister of Energy Bob Chiarelli, Minister of Agriculture, Food & Rural Affairs Jeff Leal, Minister of Northern Development and Mines Michael Gravelle, Minister of Municipal Affairs and Housing Ted McMeekin, Timiskaming-Cochrane MPP John Vanthof, Northern Ontario Farm Innovation Alliance (NOFIA), Timiskaming Federation of Agriculture, Temiskaming Municipal Association, Federation of Northern Ontario Municipalities and the municipalities of Armstrong, Brethour, Casey, Charlton-Dack, Evanturel, Harley, Harris, Hilliard, Hudson and Kerns.

Carried

b) Memo 003-2015-CGP – Deeming By-law – 90 Georgina Avenue

Resolution No. 2015-098

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Whereas Ronald and Nancy Dalton, owners of 90 Georgina Avenue being Lots 15 to 17 on Plan M-77 N.B., wish to construct an accessory garage on Lot 17 and have requested that these lots merge on title through the adoption of a deeming by-law in compliance with the Planning Act; and

Whereas Mr. & Mrs. Dalton have requested that Council waives or reduce the required deeming by-law fee; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense;

Now therefore be it resolved that Council of the City of Temiskaming Shores hereby directs staff to prepare the necessary deeming by-law to merge lots 15 to 17 on Plan M-77 N.B. in accordance with the Planning Act; and

Further that the request to waive or reduce the deeming by-law fee of \$200 be hereby denied.

Carried

c) Memo 005-2015-CGP – Building Permit Policy for Accessible Ramps and Lifts

Resolution No. 2015-099

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo 005-2015-CGP and the Building Permit Policy for Accessible Ramps and Lifts for information purposes.

Carried

d) Administrative Report PW-005-2015 – Uno Park Road Bridge Update

Resolution No. 2015-100

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-005-2015;

That Council agrees to support the decision of the Township of Harley regarding the replacement of the Uno Park Road Bridge with a 7.3 metre wide, steel deck, Bailey Bridge type structure; and

That Council directs Staff to include the City's contribution for the construction costs estimated at \$94,930.09 (5.49% of project total) in the 2015 Capital Budget.

Carried

e) Administrative Report PW-006-2015 – Internal Audit and Management Review - DWQMS

Resolution No. 2015-101

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-006-2015;

That Council acknowledges completion of the Internal Audit and Management Review (2014) in accordance to Section 12 *Communications* of the Operational Plan as well as receipt of the off-site audit report done by SAI Global; and

That Council directs staff to make the necessary changes within the Drinking Water Quality Management Standard (DWQMS) in accordance with the results of the Internal Audit.

Carried

f) Supplemental Administrative Report RS-010-001-2014 – Skatepark Regulations

Resolution No. 2015-102

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Supplemental Administrative Report RS-010-001-2014; and

That Council directs staff to prepare the necessary by-law to repeal By-law No. 2014-187; and

That Council directs staff to prepare the necessary by-law for the adoption of the Regulations/Guidelines and the Code of Ethics for use of the Carter Antila Memorial Skate Park for consideration at the February 17, 2015 Regular meeting of Council.

Carried

g) Administrative Report RS-001-2015 – 2015 Bucke Park Seasonal Fees

Councillor Jelly disclosed a pecuniary interest with Administrative Report No. RS-001-2015 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2015-103.

Resolution No. 2015-103

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-001-2015;

That Council approves the 2015 Bucke Park Fee Schedule as presented in Appendix No. 01 to the report and directs staff to incorporate the fees into the 2015 operating and capital budget plan; and

That Council directs staff to prepare the necessary By-law to amend By-law No. 2012-039 Department User Fees for consideration at the February 17, 2015 Regular meeting of Council.

Carried

h) Tri Town Ski & Snowboard Village – Partnership – Memorandum of Understanding

Councillor Foley disclosed a pecuniary interest with Administrative Report No. RS-001-2015 and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2015-103.

Resolution No. 2015-104

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of the letter from the Tri Town Ski & Snowboard Village in regards to their application to the **Ontario Sport and Recreation Communities Fund**;

That Council recognizes the importance of the Tri Town Ski & Snowboard Village to the residents of Temiskaming Shores and supports initiatives and activities in their application; and

That Council hereby directs staff to prepare a Memorandum of Understanding to enter into a partnership with the Tri Town Ski & Snowboard Village to promote the junior program through the following venues:

- advertise the junior program under the Recreation umbrella of the municipal website;
- promote specific events under the junior program as part of weekly recreation report on CJTT 104.5 FM when practical;
- promote specific events under the junior program as part of the Community Bulletin when space permits;
- Provide and accept Junior lesson registrations at the Pool/Fitness Centre during normal operating hours;

Carried

16. By-laws

Resolution No. 2015-105

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2015-032 Being a by-law to authorize an Agreement between the Ministry of Community Safety and Correctional Services

and The Corporation of the City of Temiskaming Shores for the provision of Police Services under Section 10 of the Police Services Act

By-law No. 2015-033 Being by-law to appoint a Property Standards Officer for the purpose of Enforcing By-laws related to the Use and Occupancy of Property in the City of Temiskaming Shores – Matt Del Monte

By-law No. 2015-034 Being by-law for the Appointment of Members to the Property Standards Committee

By-law No. 2015-035 Being a by-law to enter into a Forest Fire Management Agreement with the Ministry of Natural Resources

By-law No. 2015-036 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision – Ronald and Nancy Dalton

By-law No. 2015-037 Being a by-law to enter into an agreement with the Township of Hudson for the acceptance of recyclable materials at the Spoke Transfer Station on Barr Drive

By-law No. 2015-038 Being a by-law to enter into an agreement with the Township of Harley for the acceptance of recyclable materials at the Spoke Transfer Station on Barr Drive

be hereby introduced and given first and second reading.

Carried

Resolution No. 2015-106

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2015-032;

By-law No. 2015-033;

By-law No. 2015-034;

By-law No. 2015-035;

By-law No. 2015-036;

By-law No. 2015-037; and

By-law No. 2015-038;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Meetings

- a) Special Council Meeting (Budget) - Tuesday, February 10, 2015 at 6:00 p.m.
- b) Regular Meeting of Council – Tuesday, February 17, 2015 at 6:00 p.m.
- c) Regular Meeting of Council – Tuesday, March 3, 2015 at 6:00 p.m.

18. Question and Answer Period

Councillor Whalen inquired as to the setback requirements from the ONTC railway with respect to solar panel projects. Mayor Kidd indicated that he has a meeting with the interim President on February 19, 2015 and will inquire.

19. Closed Session

Resolution No. 2015-107

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council agrees to convene in Closed Session at 7:10 pm to discuss the following matters:

- a) Adoption of the January 20, 2015 – Closed Session Minutes

- b) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual – Deputy CBO – Confidential Memo 004-2015-CGP
- c) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Disposition of Land – Confidential Administrative Report CGP-004-2015
- d) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Monthly Human Resources Update
- e) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Negotiation Update
- f) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual

Carried

Resolution No. 2015-108

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that Council of the City of Temiskaming Shores agrees to rise with report at 7:45 p.m.

Carried

a) Adoption of the January 20, 2015 – Closed Session Minutes

Resolution No. 2015-109

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that Council approves the January 20, 2015 Closed Session Minutes as printed.

Carried

b) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual – Deputy CBO – Confidential Memo 004-2015-CGP

Resolution No. 2015-110

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council acknowledges receipt of Confidential Memo 004-2015-CGP; and

That Council directs staff to prepare the necessary by-law to appoint Mr. Monty Cummings as a Deputy Chief Building Official for the City of Temiskaming Shores being a standing appointment activated upon written request from the City Manager when circumstances warrant for consideration at the February 3, 2015 Regular meeting of Council.

Carried

c) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Disposition of Land – Confidential Administrative Report CGP-004-2015

Council considered Confidential Administrative Report CGP-004-2015 in Closed Session and provided direction to staff.

d) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Monthly Human Resources Update

Council acknowledged and reviewed the January 2015 Human Resources update.

e) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Negotiation Update

Council approved the Collective Agreement with Local CUPE 5014 and anticipate consideration of the necessary by-law at the February 17, 2015 Regular meeting of Council.

Council approved the entering into an Agreement between The Corporation of the City of Temiskaming Shores and the Management / Non-Union Employees of the City of Temiskaming Shores and directed staff to prepare the necessary by-law to enter into the said agreement at the February 3, 2015 Regular meeting of Council.

f) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual

Council provided staff with direction in Closed Session.

20. By-laws

Resolution No. 2015-111

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2015-040 Being a by-law to appoint a Building Inspector and Deputy Building Official (Monty Cummings)

By-law No. 2015-041 Being a by-law to authorize the entering into an Agreement between The Corporation of the City of Temiskaming Shores and the Management / Non-Union Employees of the City of Temiskaming Shores

be hereby introduced and given first and second reading.

Carried

Resolution No. 2015-112

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2015-040 and By-law No. 2015-041 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Confirming By-law

Resolution No. 2015-113

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2015-042 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held **February 3, 2015** be hereby introduced and given first and second reading.

Carried

Resolution No. 2015-114

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that By-law No. 2015-042 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

22. Adjournment

Resolution No. 2015-115

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 7:49 pm.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen



The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Tuesday, February 10, 2015
6:00 P.M.
City Hall Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Carman Kidd at 6:02 p.m.

2. Roll Call

Present: Mayor Carman Kidd
Councillors: Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Also

Present: Christopher W. Oslund, City Manager
David B. Treen, Municipal Clerk
Doug Walsh, Director of Public Works
Tammie Caldwell, Director of Public Works
Shelly Zubyck, Director of Corporate Services
Karen Beauchamp, Director of Community Growth and Planning
Tim Uttley, Fire Chief
Laura-Lee MacLeod, Treasurer
Rebecca Hunt, Library CEO

Regrets:

Media: Diane Johnston, Temiskaming Speaker
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 3

3. Approval of Agenda

Resolution No. 2015-116

Moved by: Councillor Whalen
Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed.

Carried

4. Declaration of Special Council Meeting

Resolution No. 2015-117

Moved by: Councillor Jelly
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. New Business

a) Administrative Report PW-007-2015 – Full Solid Waste Management Program – Agreement with Phippen Waste Management Ltd.

Resolution No. 2015-118

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-007-2015; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Phippen Waste Management for the collection, removal and disposal of refuse and recyclables; for the operation and maintenance of the Haileybury Municipal Landfill Site and for the operation and maintenance of the Municipal Spoke Transfer Station for consideration by Council at the February 10, 2015 Special meeting of Council.

Carried

b) Treasurer's 2014 - Statement of RemunerationResolution No. 2015-119

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Whereas Section 284 (1) of the Municipal Act, 2001 states that the Treasurer of a municipality shall in each year, on or before March 31, provide to the Council of the municipality an itemized statement of remuneration and expenses paid in the previous year to each member of Council and to each person, other than a member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Now therefore be it resolved that Council acknowledges receipt of the 2014 Statement of Remuneration and Expenses as submitted by the Treasurer.

Carried

Note: The statement was modified to identify Brian Thornton as Council member with DTSSAB as opposed to Jamie Morrow. The statement was also modified under the FONOM category to list Danny Whalen's position as President of the Temiskaming Municipal Association (TMA). Council Whalen is a member of the FONOM Board by virtue of his office as Chair of the TMA as a Council appointee to FONOM.

c) 2015 Municipal Budget – Draft No. 1

Treasurer, Laura-Lee MacLeod provided an overview of the budget presentation followed by a summary and a few items for Council consideration.

Governance

City Manager, Christopher Oslund reviewed the Council, City Manager, Policing, Cemetery and Transit Operating Budget with Council.

Corporate Services

Director of Corporate Services, Shelly Zubyck reviewed the Corporate Services budget including operational projects.

Finance

Treasurer, Laura-Lee MacLeod reviewed the various sources of revenue including OMPF reductions, Taxation and Provincial Offence.

Protection to Persons and Property

Fire Chief, Tim Uttley reviewed the Fire Department Operating Budget as well as the proposed Operating Projects.

Chief Uttley also reviewed the Business Case for a Full Time Training Officer for the Fire Department.

Community Growth and Planning

Director of Community Growth and Planning, Karen Beauchamp reviewed the departments Operating Budget as well as the proposed Operating Projects.

Temiskaming Shores Public Library

Library CEO, Rebecca Hunt reviewed the libraries Operating Budget with Council.

Recreation Services

Director of Recreation Services, Tammie Caldwell reviewed the Recreation Operating Budget as well as the proposed Operating Projects.

Public Works

Director of Public Works, Doug Walsh reviewed the Roadways, Solid Waste, Facilities, Fleet and Environmental Operating Budget for Public Works as well as the proposed Operating Projects.

Mr. Walsh also reviewed the Business Case for an Intern Engineering Technician.

Treasurer, Laura-Lee MacLeod summarized the 2015 Operating Budget and spoke to a few funding requests from local and area organizations. It was noted that Council needs to determine if they wish to establish a Community Support Program to derive funds from.

Resolution No. 2015-120

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby waives the rules of procedure to consider specific items related to the 2015 Budget presentation.

Carried

Community Support Program - Budget Allocation

Resolution No. 2015-121

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby allocates \$0.00 towards the Community Support line as per the budget presentation of February 10, 2015.

Carried

Council Attendance at Conferences

Resolution No. 2015-122

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby reduces the number of Council attendees to AMO to Councillor Whalen and Councillor McArthur; and

That Council reduces the number of Council attendees to the FONOM Conference to Councillor Whalen and Councillor Foley.

Defeated

Library Board Budget

Resolution No. 2015-123

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby requests the Library Board to look at reducing their budget by \$50,000 to reflect savings as realized by the reduction of one full time staff person.

Carried

Tax Levy Target – Draft No. 1

Resolution No. 2015-124

Moved by: Councillor Hewitt

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby requests staff to assume a Tax Levy Increase Target of a minimum of 0% in order to prepare Draft No. 2 of the 2015 Operating Budget and the 2015 Capital Budget.

Carried

7. By-laws

Resolution No. 2015-125

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2015-039 Being a by-law to enter into an Agreement with Phippen Waste Management Limited for the Collection, Removal and Disposal of Refuse and Recyclable Materials; for the Operation and Maintenance of the Haileybury Municipal Landfill Site and for the Operation and Maintenance of the Municipal Spoke Transfer Station

be hereby introduced and given first and second reading.

Carried

Resolution No. 2015-126

Moved by: Councillor Laferriere
Seconded by: Councillor McArthur

Be it resolved that By-law No. 2015-039 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

8. Closed Session

Resolution No. 2015-127

Moved by: Councillor Hewitt
Seconded by: Councillor Whalen

Be it resolved that Council agrees to convene in Closed Session at 10:05 pm to discuss the following matters:

- a) Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual – Cultural Plan – Co-op Position

Carried

Resolution No. 2015-128

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council of the City of Temiskaming Shores agrees to rise with report at 10:23 p.m.

Carried

- a) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Identifiable Individual – Cultural Plan – Co-op Position**

Council provided staff with direction in closed session.

9. Adjournment

Resolution No. 2015-129

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council adjourns at 10:30 p.m.

Carried

Mayor – Carman Kidd

Clerk – David B. Treen

**Ministry of Agriculture,
Food and Rural Affairs**

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**



Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: (416) 326-3074
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Télec. : (416) 326-3083

JAN 27 2015



Mr. David B. Treen, CET
Municipal Clerk
The City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, Ontario
P0J 1K0

Dear Mr. Treen:

Thank you for your letter and for sending me the city's resolution regarding the difficult 2014 crop season in Temiskaming. I am pleased to respond.

Agricorp has been in frequent contact with customers in the Temiskaming area to confirm their coverage, examine crop conditions and review options for unharvested or unharvestable acres. Producers in the area who have concerns or questions about their individual files can contact Agricorp at 1-888-247-4999.

In Ontario, Production Insurance is currently available for almost 90 commercially grown crops. Agricorp maintains relationships with industry stakeholders and regularly collaborates with them to ensure that plans meet the needs of producers and are available where sufficient demand exists. Through this process, Agricorp has had early discussions to explore the potential for flax, buckwheat and pea plans.

In addition to Production Insurance, AgriStability and AgriInvest can help producers manage the financial impact of weather and crop conditions. AgriStability protects against large margin declines caused by production loss, increased costs or market conditions. AgriInvest is a savings account with matching government contributions. Producers can withdraw from their account to help manage the impact of lower commodity income or increased costs relating to weather and crop conditions.

Producers who are in financial distress can apply for interim payments under AgriStability or withdraw funds from their AgriInvest account.

.../2

In addition, Ontario also offers the provincial Risk Management Program for grain and oilseed producers. This program helps producers manage risks beyond their control like fluctuating costs and market prices.

Producers who are still facing financial hardship can contact the ministry at 1-877-424-1300 to discuss options available for their individual circumstances.

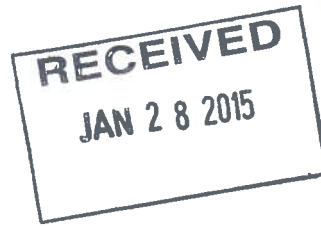
Again, thank you again for taking the time to write to me on these important matters.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jeff Leal', is written over the printed name and title.

Jeff Leal
Minister of Agriculture, Food and Rural Affairs

January 21, 2015



AutismONTARIO
see the potential

City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050,
Haileybury, ON P0J 1K0

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on April 2nd 2015 in celebration of World Autism Awareness Day.

Dear Sir / Madam,

April 2, 2015, will mark a historic day in Canada for the autism community. For the third year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2015 as World Autism Awareness Day and raise Autism Ontario's Flag.

By participating in our 2015 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on April 2, 2015, please register your municipality at <http://bit.ly/MunRTF2015>, on or before March 13, 2015.

Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the online registration if you require one.

The March 13, 2015 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and may not be able to register by the deadline; if this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing rtf@autismontario.com.



We are also excited to share with you that in mid-February 2015 we will be launching a new website that will enable Ontarians to share their stories of inclusion and opportunities. Please visit www.raisetheflagforautism.com in the coming weeks and share your story!

For questions regarding participation, please contact Kavitha Krishnaswamy at 1-800-472-7789 extension 238.

Sincerely,

Autism Ontario's Raise the Flag Committee
1179 King Street west, Suite 004
Toronto, Ontario
M6K 3C5
416-246-9592 ext. 238
rtf@autismontario.com

About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

Learn more at www.autismontario.com

Enclosure:

- Proclamation

Follow us on Twitter!

@AutismONT and tweet your Raise the Flag photos with #RaisetheFlagforAutism

New Liskeard Sheet Metal Works Ltd
1444 Lakeshore Road
New Liskeard ON P0J 1P0
705-647-4461

December 5, 2014

The City of Temiskaming Shores

ATT: MAYOR & COUNCIL

New Liskeard Sheet Metal Works Ltd is making a request to have the speed limit on highway 11 south that passes in front of our establishment reduced.

The speed limit changes from 50km to 80km at Radley Hill Road.

We would like it to remain at 50km until passed our establishment going south.

In between Radley Hill Road and New Liskeard Sheet Metal there are numerous homes, an apartment complex, Grass King, Northern Shores and New Liskeard Sheet Metal. During operation of business at New Liskeard Sheet Metal, daily we have transports backing into the yard, delivery trucks, couriers and customers. When leaving our yard because of the corner to the north it is a very short distance of visibility and the oncoming traffic is traveling 80km. Also, during the summer months the one lane is closed off due to the running trail making it more difficult for backing into the yard.

We would appreciate council considering this matter and thank you in advance.

Yours truly



Murray Walton
Owner



January Newsletter 2015

HAPPY NEW YEAR – Best wishes for a successful and prosperous New Year from President, Alan Spacek and the Board of Directors.

We would like to welcome the following new members on the Board of Directors:

Mayor Brian Bigger, City of Greater Sudbury (Representing the City of Greater Sudbury)
Mayor Steven Black, City of Timmins (Representing the City of Timmins)
Mayor Christian Provenzano, City of Sault Ste. Marie (Representing the City of Sault Ste. Marie)
Mayor Hec Lavigne, Municipality of Callander (Representing the District of Parry Sound)

Meeting of the Board of Directors held January 22, 2015 – The regular meeting of the FONOM Board was held in the City of Greater Sudbury and new Board members were welcomed. The Election of Officers saw Mayor Alan Spacek and Councillor Danny Whalen resume their positions as President and First Vice President respectively and saw Mayor Brian Bigger accept the nomination as Second Vice President. Working groups were established on a number of topics such as Economic Development, Education, Agriculture, Natural Resources, Transportation, Health and Housing, Energy, and Tourism.

FONOM/MMAH Annual Conference – The website for the 2015 conference in Greater Sudbury at the Holiday Inn, 1696 Regent Street, is up and running. Please visit www.fonomsudbury.ca for more information about accommodations, location, registration, exhibitors and sponsorship. This year's theme, *Redefining Resourceful*, will highlight the resourcefulness of northern Ontario municipalities.

Membership Renewals – Membership renewals have been sent out for the coming fiscal year. The work that FONOM has been able to accomplish has been because of the support from our members and we look forward to another year working on issues that are important to the North. We thank you for your continued support of FONOM!

FONOM Executive Award – Nominations are now being accepted from municipalities and individuals in northeastern Ontario for the FONOM Executive Award to be presented at the upcoming FONOM/MMAH Conference in Greater Sudbury. The award is given to an individual member of FONOM who has contributed enriching the lives of northerners.

ROMA/OGRA Combined Conference – FONOM will be attending the annual conference and has requested a multi-minister meeting with the Premier to discuss important issues affecting the north. A report is currently being prepared to present to Cabinet.



FONOM has recently been working on:

Agriculture Sector – FONOM has advocated for the Province's support of a strategy to expand beef farming in northern Ontario. The availability and affordability of land poses an opportunity for a declining sector that faces many challenges, including lack of land space. Expanding beef production the north would benefit the beef industry and improve the economic stability of the region.

Forestry Sector – FONOM continues to advocate on behalf of the forestry sector. FONOM is developing an ongoing strategy that will address anti-SLAPP legislation that had previously been brought forward as well as threats to industry such as environmental groups and regulatory burdens.

Energy East Project – FONOM continues to advocate that TransCanada's Energy East project is safer method to transfer oil across northern Ontario as opposed to other methods such as road or rail. FONOM will continue to engage in the Ontario Energy Board review process and participate in the National Energy Board process by way of Letter of Comment.

Provincial Land Tax reform – FONOM has been participating in a steering committee that will report to the Ministry of Finance on the recent Discussion Paper released by the Ministry. FONOM maintains the position that reforms need to be undertaken to address tax fairness in the north.

Follow us on Twitter and Facebook!

@fonom_info

www.facebook.com/federationofnorthernontariomunicipalities

FONOM

The Federation of Northern Ontario Municipalities

For immediate release:

FONOM Recognizes the Support of FedNor in the North

January 28, 2015 – Kapuskasing, ON – The Federation of Northern Ontario Municipalities (FONOM) recognizes the investments in northern Ontario communities by FedNor.

The Northern Policy Institute (NPI) in partnership with the Mowat Centre and the Institute for Competitiveness and Prosperity recently developed a *Federal Economic Agenda for Ontario* discussion paper. During their consultations with northern stakeholders, NPI released preliminary feedback that states there is a lack of engagement from FedNor in northeastern communities.

“While we don’t disagree with the discussion around many of the issues raised in the Federal Economic Agenda for Ontario, we cannot support the notion that FedNor lacks in their contribution and leadership to northern Ontario,” says Mayor Alan Spacek of Kapuskasing and President of FONOM. “Recent announcements in the region alone demonstrate that FedNor is committed to supporting job creation and economic growth in the north.”

FedNor continues to invest in northern Ontario through numerous programs, services and financial support of projects that lead to job creation and economic growth. The Northern Ontario Development Program, as an example, has invested \$329 million since 2006 in support of more than 1,600 projects and resulted in support of more than 21,500 jobs throughout the north.

While it is positive to hear that the Northern Policy Institute has received significant feedback to date it is important to recognize the continued investments by FedNor into the region. FONOM looks forward to providing feedback on the discussion paper.

-30-



Ministry of Transportation

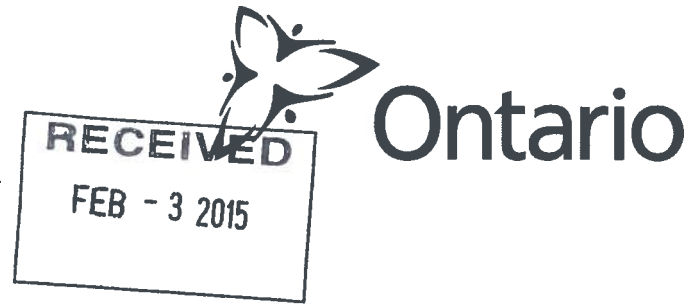
Traffic Office

Highway Standards Branch
301 St. Paul Street, 2nd Floor
St. Catharines, Ontario L2R 7R4
Tel Number: (905) 704-2960
Fax Number: (905) 704-2888

Ministère des Transports

Bureau de la circulation routière

Direction des normes routières
301 rue St. Paul, 2^e étage
St. Catharines (Ontario) L2R 7R4
Tél. : (905) 704-2960
Télééc. : (905) 704-2888



29 January 2015

Clerk's Office
The City of Temiskaming Shores
P.O. Box 2050 325 Farr Drive
Haileybury, ON P0J 1K0

Dear Clerk's Office,

RE: Consultation on Ontario's Default Speed Limit

The Ontario Ministry of Transportation (MTO) is seeking stakeholder input on whether to consider changing the default speed limit for local roads within urban areas. As a representative of The City of Temiskaming Shores, we welcome your comments and invite you to participate in the consultation activities for Ontario's default speed limit.

The current default maximum speed limit for local roads within urban areas in Ontario is 50 km/h. MTO would like to consult with stakeholders on the following options:

- + Maintain current default speed limit of 50 km/h;
- + Through a legislative change, reduce the default speed limit from 50 km/h to 40 km/h;
- + Through a legislative change, permit municipalities to set a default speed limit of 50 km/h or 40 km/h inside municipal boundaries, and require the posting of a sign at each entry point of the municipality; or
- + Through a legislative change, permit municipalities to set a different default speed limit inside municipal boundaries or neighbourhoods, and require the posting of a sign at each entry point of the municipality/neighbourhood.

You are invited to provide comments and/or complete a questionnaire available on-line at <https://www.surveymonkey.com/s/SpeedLimitOntario> by February 27, 2015.

Following the public comment period, MTO will host a series of workshops to consult with municipalities and various stakeholders regarding the options under consideration for a potential change to the default speed limit. Stakeholder workshops are currently scheduled for March, 2015. Each workshop will be held in a different geographic jurisdiction of MTO (e.g., Central, Eastern and Southwestern and Northern Ontario).

You are encouraged to provide comments and/or complete the on-line questionnaire, and/or attend a stakeholder workshop on these possible changes to the default speed limit. I kindly ask you to complete and forward the attached workshop reply form indicating your interest in participating in future workshops by February 27, 2014 to me as follows:

Roger De Gannes
Head, Traffic Operations
Traffic Office
Ministry of Transportation Ontario
2nd Floor, 301 St. Paul Street
St. Catharines, Ontario L2R 7R4
Phone: (905) 704-2947
Email: Roger.DeGannes@mto.gov.on.ca

Thank you in advance for your input. We welcome and appreciate your feedback. Should you have any questions or difficulty accessing the on-line questionnaire, please do not hesitate to contact me at 905-704-2947 or by email at Roger.DeGannes@mto.gov.on.ca.

Sincerely,

A handwritten signature in blue ink that reads "Roger De Gannes". The signature is written in a cursive style with a large, stylized 'R' and 'G'.

Roger De Gannes
Head, Traffic Operations

REPLY FORM (Please print)

RE: Consultation on Ontario's Default Speed Limit

Date: _____

Name: _____

Title: _____

Agency: _____

Address: _____

_____ **Postal Code:** _____

Phone: _____ **Fax:** _____

Email: _____

Do you wish to participate in workshops on the default speed limit in Ontario?

(Circle yes or no)

Yes No

Comments: _____

Please return this form to the contact below by February 27, 2015:

Roger DeGannes
Manager, Traffic Office
Ministry of Transportation Ontario

301 St. Paul Street
St. Catharines, Ontario L2R 7R4
Phone: (905) 704-2947
Email: Roger.DeGannes@mto.gov.on.ca

Each year, the Timiskaming Health Unit conducts the Nutritious Food Basket (NFB) survey. The NFB measures and monitors the cost of basic healthy eating based on 67 food items that follow Canada’s Food Guide and represents purchasing patterns of Canadians. The lowest available price of each item is recorded from six grocery stores in the Timiskaming District and averaged to calculate the cost of feeding an individual or family.

The numbers do not add up

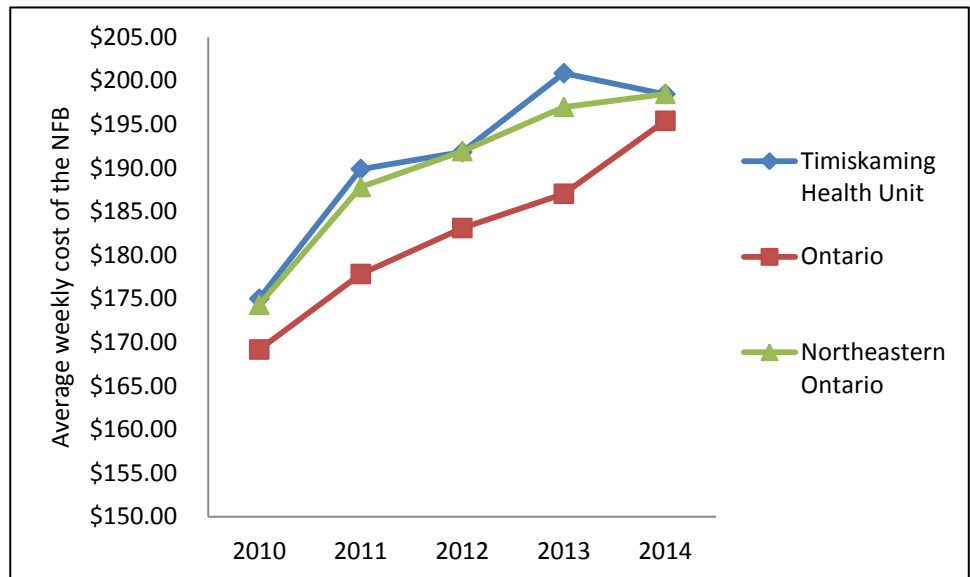
Consistent with previous years, the NFB results show that it is difficult for households on social assistance or earning minimum wage to pay for nutritious food, housing and other basic needs such as personal care items, transportation and child care.

The average cost of purchasing basic, nutritious food in Timiskaming has increased by \$23.27 since 2010. In the same years, the average weekly cost of the NFB has increased in Ontario by \$26.23 and \$24.19 in Northeastern Ontario.

Food often becomes one of the most flexible parts of a household’s budget to allow for other expenses such as housing and child care, which may result in food insecurity.¹ Food insecurity prevents individuals and families from accessing safe food, meeting their dietary needs, having the foods they prefer and enjoying a healthy diet.^{2, 3}

In Timiskaming, it is estimated that 7.3%^E of households experience some level of food insecurity during the year⁶.

Figure 1: Average weekly cost of the NFB for a reference family of four in Timiskaming, Ontario and Northeastern Ontario, 2010 – 2014.



The scenarios in Table 1 show how difficult it is for individuals earning minimum wage or receiving social assistance to afford basic needs. For example, a single parent household with two children receiving social assistance has a total monthly income of \$1, 979 after taxes. Once the cost of housing and basic food items are covered, only \$707 remains for other expenses including: hydro, heat, transportation, child care, telephone, household and personal care items, clothing, school supplies, etc.

How does this affect the health of Timiskaming residents?

Food insecure households were 80% more likely to report having diabetes, 60% more likely to report hypertension, and 70% more likely to report food allergies than food secure households.⁴

^E – Interpret this estimate with caution because the sample size was small

The increase of illness captures the direct relationship of nutritious food and health; however, it does not demonstrate the mental health experiences of those struggling to afford a healthy diet. Food insecure individuals and households experience stress and uncertainty as to whether they can access food in socially acceptable ways, increasing the likelihood of experiencing a range of behavioural and emotional responses.⁵

What needs to be done?

There are services in place to help address food insecurity such as food banks, community kitchens, community gardens and student nutrition programs. These services provide social, psychological and community benefits.

However, these types of programs will not make it possible for all individuals and families to afford a nutritious diet. Improvements are needed on a broader scale to address the root cause of food insecurity: poverty.

To prevent individuals and families from experiencing poverty and food insecurity, we must address the following policy areas⁸:

- Affordable housing
- Increases to social assistance benefit levels
- Increases to the provincial minimum wage

What can you do to help?

Participate in campaigns to ask for policies to reduce poverty and create a stronger safety net for Canadians and Ontarians.

Learn about the root causes of poverty and hunger and become involved in local efforts that support Ontario's Poverty Reduction Strategy.⁷

Volunteer in your community to support programs such as community gardens, community supported agriculture programs, and student nutrition programs.

In 2014 Timiskaming Health Unit participated in the *Hungry for Action* campaign, a collaborative effort with local partners and public health units across Ontario. The project raised awareness about the impact of poverty in our communities and approaches to increase prosperity in our communities. See the full report at www.timiskaminghu.com

Table 1: 2014 Nutritious Food Basket scenarios in Timiskaming Health Unit area

	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6	Scenario 7	Scenario 8
	Family of Four, Ontario Works	Family of Four, Full-time Minimum Wage ^j	Family of Four, Median Ontario Income ^k	Single Parent Household 2 Children, Ontario Works	One Person Household Ontario Works	One Person Household ODSP	One Person Household, Old Age Security/ Guaranteed Income Supplement	Single Parent Household, 2 children, Part-Time Minimum Wage and Ontario Works ^p
Income								
Total Monthly Income (after tax)	\$2,175 <small>b,e,7,g</small>	\$2,765 <small>e,f,g,h,i,j, m</small>	\$6,954 <small>e,i,j</small>	\$1,979 <small>b,e,f,g</small>	\$721 <small>b,f,g</small>	\$1,191 <small>b,f,g</small>	\$1,525 <small>c,d,f,g</small>	\$2,627 <small>b,3,f,g,h,i,j</small>
Expenses								
Average monthly rent; may not include utilities ^k	3 Bdr \$847	3 Bdr \$847	3 Bdr \$847	2 Bdr \$735	Bachelor \$556	1 Bdr \$602	1 Bdr \$602	2 Bdr \$735
Food (Nutritious Food Basket) ⁱ	\$859	\$859	\$859	\$537	\$266	\$240	\$232	\$643
Monthly Income Remaining for Other Expenses*								
	\$469	\$1,059	\$5,248	\$707	- \$99	\$349	\$691	\$1,249

Note: All figures rounded to nearest whole dollar.

* Other basic expenses could include telephone, transportation, child care, household and personal care items, clothing, school supplies, etc.

Scenario 1 - 2 adults (male and female ages 31-50), 2 children (girl age 8, boy age 14); Ontario Works

Scenario 2 - 2 adults (male and female ages 31-50), 2 children (girl age 8, boy age 14); income is based on one minimum wage earner, 40hr/wk, \$10.25/hr (minimum wage in May 2014)

Scenario 3 - 2 adults (male and female ages 31-50), 2 children (girl age 8, boy age 14). Assumption of a dual income family with a split of 65% / 35% between partners

Scenario 4 - 1 adult (female age 31-50), 2 children (girl age 8, boy age 14); Ontario Works

Scenario 5 - 1 adult (male age 31-50); Ontario Works.

Scenario 6 - 1 adult (male age 31-50); Ontario Disability Support Program (ODSP).

Scenario 7 - 1 adult (female age 70+); income based on Old Age Security and Guaranteed Income Supplement (OAS/GIS)

Scenario 8 - 1 adult (female age 31-50), 2 children (girl age 8, boy age 14); income is based on minimum wage earner, 20 hr/wk, \$10.25/hr, and Ontario Works

Sources of Data Used to Calculate Income and Expenses:

b - Basic and maximum shelter allowance. OW rates effective October 2013 and Ontario Disability Support Payment (ODSP) rates effective September 2013. Source: Social Assistance, Pension and Tax Credit Rates April to June 2014, Ministry of Community and Social Services. http://www.communitylegalcentre.ca/legal_information/Tips/IM/SA-pension-rate-Apr-Jun-2014.pdf (accessed July 30, 2014).

c - Old Age Security and Guaranteed Income Supplement (OAS/GIS) rates. Source: Social Assistance, Pension and Tax Credit Rates April to June 2014, Ministry of Community and Social Services.

http://www.communitylegalcentre.ca/legal_information/Tips/IM/SA-pension-rate-Apr-Jun-2014.pdf (accessed July 30, 2014).

d - Ontario Guaranteed Annual Income System (GAINS) rates. Source: Social Assistance, Pension and Tax Credit Rates April to June 2014, Ministry of Community and Social Services. http://www.communitylegalcentre.ca/legal_information/Tips/IM/SA-pension-rate-Apr-Jun-2014.pdf (accessed July 30, 2014).

e - Canada Child Tax Benefit (CCTB) includes Basic monthly amount, National Child Benefit Supplement monthly amount, and Ontario Child Benefit monthly amount. Effective July 2013 to June 2014. <http://www.cra-arc.gc.ca/bnfts/clcltr/menu-eng.html> (accessed July 30, 2014).

f - Based on net annual income. GST/HST is issued on a quarterly basis, but calculated on a monthly basis. Figures derived from GST/HST and related provincial programs calculator. Effective July 2013 to June 2014. <http://www.cra-arc.gc.ca/bnfts/clcltr/menu-eng.html> (accessed July 30, 2014).

g - Ontario Trillium Benefit (OTB) includes Ontario Energy and Property Tax Credit, the Northern Ontario Energy Credit, and Ontario Sales Tax Credit. Based on average apartment rental rates for Ontario (see k) and net annual income. Ontario Trillium Benefit is issued on a monthly basis. Figures derived from Ontario Trillium Benefit and related provincial programs calculator. Effective July 2013 to June 2014. <http://www.cra-arc.gc.ca/bnfts/clcltr/menu-eng.html> (accessed July 30, 2014).

h - Working Income Tax Benefit Online Calculator . <http://www.cra-arc.gc.ca/bnfts/wtb/menu-eng.html> (accessed July 30, 2014).

i - Employment Insurance Premium Rates. <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/clcltng/ei/cnt-chrt-pf-eng.html> (accessed July 30, 2014).

j - Canada Pension Plan. <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/clcltng/cpp-rpc/cnt-chrt-pf-eng.html> (accessed July 30, 2014)

k - Rental costs calculations are from the Rental Market Report: Ontario Highlights. Canada Mortgage and Housing Corporation, Spring 2014. http://www.cmhcschl.gc.ca/odpub/esub/64507/64507_2014_B01.pdf (accessed October 2014) and local data from Canadian Mental Health Association, Kirkland Lake office accessed October 2014.

l - Nutritious Food Basket Data Results 2014 for Timiskaming Health Unit

m - Minimum wage. <http://www.labour.gov.on.ca/english/es/pubs/guide/minwage.php> (accessed July 30, 2014)

p - Employment income with Ontario Works. http://www.mcscs.gov.on.ca/en/mcscs/programs/social/ow/client/earning_Money.aspx (accessed July 30, 2014).

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1. Kirkpatrick S.I., Tarasuk V. (2011). Housing Circumstances are Associated with Household Food Access among Low-Income Urban Families. *Journal of Urban Health: Bulletin of New York Academy of Medicine*, 88(2): 284-296.
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3. Dietitians of Canada. (2005). Individual and Household Food Insecurity in Canada: Position of Dietitians of Canada. Accessed October 29, 2014 from <http://www.dietitians.ca/Downloadable-Content/Public/householdfoodsec-position-paper.aspx>
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8. Food Banks Canada (2010). Policies that reduce hunger – What would decrease the need for food banks in Canada? Retrieved August 26, 2012 from <http://foodbankscanada.ca/getmedia/59d40cb9-a89b-4bb6-978e-695701ff076b/national-hunger-count-poll-2008-2010.pdf.aspx?ext=.pdf>

Adapted with the permission of Chronic Disease Prevention & Oral Health Division Halton Region Health Department.

JAN 26 2015

January 15, 2015

Mr. Carman Kidd
Mayor
City of Temiskaming Shores
325 Farr Dr PO Box 2050
Haileybury, ON P0J 1K0

Dear Mr. Kidd,

Re: Request for Support to Save Canada Post

Over a year ago, Canada Post Corporation announced a plan to change public postal service as we know it, and the government endorsed this plan. As a result, the corporation has dramatically hiked postage rates and is planning on eliminating door-to-door delivery, closing and downsizing post offices, reducing post office hours, and destroying thousands of decent jobs in communities throughout our country.

These major changes will be bad for seniors, people with mobility issues, charities, small businesses and many other people who rely on public postal service.

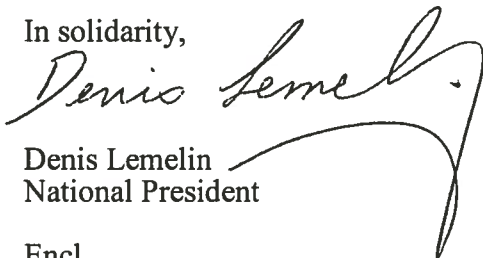
The Canadian Union of Postal Workers wants the federal government to reverse the Canada Post plan, and to look instead for ways to increase service and revenues in areas like postal banking, as other postal administrations have done. At the very least, we think the government should properly consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes.

CUPW has attached a fact sheet with more information about Canada Post's plan.

The union has also attached a resolution that it would like your municipality to consider passing. To date, over 400 municipalities and municipal organizations have passed resolutions opposing Canada Post plan for cuts, or calling for a halt to door-to-door delivery cuts until there is proper consultation. CUPW hopes you will think about joining and building on these efforts by passing our or your own resolution.

Thank you very much for considering this request. Thanks as well if your municipality passed an earlier resolution in support of postal banking or improving the Canadian Postal Service Charter. If you would like an electronic version of the resolution, please contact Brigitte Klassen at bklassen@cupw-sttp.org. Please call me at 613-236-7238 if you have any questions or concerns.

In solidarity,



Denis Lemelin
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists

/bk cope 225





Monday February 2, 2015

RE: **Invitation for a Work Session to Build Ties Among Us in Temiskaming**

Hello,

To continue building ties among us in Temiskaming, six partners; the Timiskaming First Nation, the Municipalité régionale de comté de Témiscamingue, the City of Temiskaming Shores, the Temiskaming Shores & Area Chamber of Commerce, the Collège Boréal, Témiskaming campus and l'Association canadienne-française de l'Ontario (ACFO), Témiskaming region, would like to invite you to a work session on **Thursday, February 26th, 2015**, at the Polydium in Notre-Dame-du-Nord, El Rodéo hall.

The February 26th session will follow-up on the previous four meetings, discuss current topics and elaborate ways to continue to build ties. The session will begin at 9:00 am, with a catered lunch being served at approximately 12:15 pm. The day will conclude at 3:30 pm. (See attached agenda).

Whether you have participated in the past or wish to now become involved, we would like to invite you to this work session. *The way to make changes in our communities is to be willing to commit ourselves.*

Since the session will be in the two official languages, we will provide a translation service. **Please advise us** if you will need headphones.

The fee to participate is \$20.00 per person and includes the lunch. **Please register and send your cheque in advance** to ACFO-Témiskaming, P.O. Box 1644, New Liskeard, Ontario, P0J 1P0. You can reach us at 705-647-6105 or by e-mail at acfotem@ntl.sympatico.ca.

With sincere thanks,

Isabelle Ouellet

Isabelle Ouellet
Campus Director
Collège Boréal,
Campus du Témiskaming

Jean-Claude Carrière

Jean-Claude Carrière
Community Project Office
ACFO-Témiskaming

Tisser des liens entre les Témiscamingues! Building Ties Among Us In Temiskaming!



Ordre du jour — Agenda

Journée de travail dans le but d'approfondir les liens entre les Témiscamingues

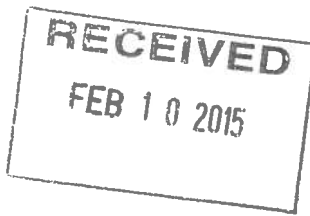
Work Session to Build Ties among Us in Temiskaming

le jeudi 26 février 2015 — Thursday, February 26th, 2015

Polydium, salle El Rodéo hall, Notre-Dame du Nord (Qc)

9 h :	Accueil et échanges /
9 A.M.:	Welcoming and Mingling
9 h 30 : /	Mot de bienvenue /
9:30 A.M.	Welcoming Statement
9 h 40 /	Suivi des dossiers /
9:40 A.M.:	Follow up on topics
10 h 15 /	Présentations sur l'éducation /
10:15 A.M. :	Presentations on Education
11 h 15 /	Présentations sur le tourisme /
11:15 A.M.:	Presentations on Tourism
12 h 15 /	Dîner /
12:15 P.M.:	Lunch
13 h 15 : /	Présentations sur l'agriculture et l'agro-alimentaire /
1:15 P.M.	Presentations on Agriculture and Food Processing
14 h 30 :	Autres sujets/
2:30 P.M.:	Other topics
15 h / 30	Levée de la journée de travail /
3:30 P.M.:	Closing of Working Session

Tisser des liens entre les Témiscamingues! Building Ties Among Us In Temiskaming!



Ministry of Finance
Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8
Tel (416) 327-0264
Fax (416) 325-7644

Ministère des Finances
Division des relations provinciales-
municipales en matière de finances
10^e étage
777, rue Bay
Toronto (Ontario) M5G 2C8
Tél. : 416 327-0264
Télec. : 416 325-7644

February 6, 2015

Dear Municipal Treasurer/Clerk-Treasurer:

I am writing to advise you of municipal tax flexibility decisions for the 2015 taxation year and provide a brief update on the implementation of the Special Purpose Business Property Assessment Review (SPBPAP) recommendations underway to improve the property assessment system.

Tax Ratio Flexibility

For 2015, the government continues to provide municipalities with the tax ratio flexibility that has been provided in previous reassessment years. This will allow municipalities to avoid tax shifts that may occur between property classes as a result of phased-in reassessment impacts.

Ontario Regulation 13/15 under the *Municipal Act* continues the streamlined approval process for regulating transition ratios for 2015. Worksheets for the calculation of new transition ratios based on the existing prescribed formula are available through the Online Property Tax Analysis (OPTA) system or by contacting the Ministry of Finance. Municipalities who do not use the OPTA system must provide ratios and calculations to the Province for verification.

Modified Levy Restriction

Also for 2015, Ontario Regulation 12/15 under the *Municipal Act* continues to provide municipalities with property classes subject to the levy restriction the flexibility to apply a municipal tax increase to those classes of up to 50% of any increase applied to the residential class. For instance, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent.

This gives municipalities the ability to share the burden of any municipal tax increases among all taxpayers while continuing to reduce the municipal taxation gap between business and residential property taxpayers.

The regulations implementing these policy decisions will be available on the Government of Ontario's e-laws website at www.e-laws.gov.on.ca. If you have any questions related to these decisions, please contact Chris Broughton, Acting Director of the Property Tax Analysis and Municipal Funding Policy Branch at Chris.Broughton@ontario.ca or 416-314-3801.

Special Purpose Business Property Assessment Review

The ministry is working with the Municipal Property Assessment Corporation (MPAC), the Assessment Review Board (ARB), municipalities, taxpayers and professional organizations to implement the Special Purpose Business Property Assessment Review (SPBPAP) report's recommendations to improve Ontario's property assessment system. The ministry is committed to ensuring transparency and will be providing the next public update on the progress of the implementation of the SPBPAP recommendations later this month. The first progress update can be accessed from the ministry's website: <http://www.fin.gov.on.ca/en/consultations/par/>.

As you may know, the ministry established a Reference Committee with municipal staff and stakeholder representatives to guide the implementation of these improvements.

A key SPBPAP recommendation is advance disclosure, which is expected to increase transparency, predictability and accuracy in the development, and implementation of assessment methodologies and determination of values. MPAC will introduce the advance disclosure process for special purpose business properties beginning in 2015 and has initiated discussions on the underlying assessment methodologies.

The report also contained recommendations to support municipal understanding and planning for potential losses to the assessment base. The Reference Committee has shared best practices and demonstrated tools currently in use to track, forecast and plan for assessment appeal losses. OPTA has also revised their Assessment at Risk tool to provide more detailed information. The Assessment at Risk training module has also been updated to highlight key areas of consideration for municipalities and, like all OPTA training, is available at no cost to municipalities.

If you have any questions related to the Special Purpose Business Property Assessment Review, please contact Sarah McQuarrie, Acting Director of the SPBPAP Secretariat at Sarah.McQuarrie@ontario.ca or 416-212-5397.

We continue to work in partnership with municipalities to improve Ontario's property assessment system, while providing flexibility to address local circumstances.

Sincerely,



Allan Doheny
Assistant Deputy Minister
Provincial Local Finance Division



CANADA POST
140 2ND AVE
TIMMINS ON P4N 1E9
CANADAPOST.CA

POSTES CANADA
140 AVE 2ND
TIMMINS ON P4N 1E9
POSTESCANADA.CA

RECEIVED

FEB 10 2015

February 3, 2015

Mayor Carmen Kidd
Box 2050
Haileybury, ON P0J 1K0

Re: Potential closure on Saturdays only at the Haileybury Post Office

Dear Mayor Wallace,

Having the country's largest retail network is not only important to the communities we serve, but also to Canada Post. It's a competitive advantage that will help us to compete in growing markets such as parcel delivery, fuelled by online shopping.

However, with Lettermail volumes declining, we need to make smart choices to maintain local service without becoming a burden on Canadian taxpayers because Canada Post has a mandate to remain financially self-sufficient.

Our goal is to serve the people in your community when they use the post office most. A careful review has determined that we have a very small number of local customers on Saturdays. Canada Post is therefore considering closing your post office on Saturdays only.

We will be holding discussions with the local representative of our employees' association, the Canadian Postmasters and Assistants Association (CPAA), and will communicate with you once these discussions have occurred.

Rest assured that this potential change will take our customers' and your constituents' postal needs into consideration. We remain committed to providing postal services in urban and rural communities across the country.

Please do not hesitate to contact me at the above address or at 705-268-2951, if you require further information or assistance.

Yours truly,

Anita Blaquiere
Local Area Manager



SEIZURE & BRAIN INJURY CENTRE

education • awareness • support

Enhancing lives...

RECEIVED

FEB 12 2015

Mayor Carman Kidd
Temiskamig Shores
325 Farr Avenue
Haileybury, ON P0J 1K0

February 6, 2015

Dear Mayor Kidd:

Re: Epilepsy Month – March

I am writing to you today on behalf of those in the Temiskaming Shores area affected by seizures (epilepsy). March is Epilepsy Awareness Month which is celebrated throughout Canada coast to coast. We are inviting Temiskaming Shores to help us participate in this unique event that is supported throughout the country.

We would also like to declare March Epilepsy Month in Temiskaming Shores area. The Centre will supply all staff and council members with a purple ribbon to wear during the week of March 26th. Of course we hope you will be encouraging all citizens to wear a lavender ribbon in support of epilepsy. Finally, we would like to ask if it would be possible to promote “*March 26th Purple Day for Epilepsy*” on any community owned billboards.

Please feel free to contact me at 264-2933 for further discussion. Thanking you ahead.

Yours sincerely,

Rhonda Latendresse
Executive Director
sabicrl@eastlink.ca

1 Executive Summary

Temagami Forest is the only large Ontario forest that has always been managed by the Crown. However, the Ministry of Natural Resources and Forests' (MNR's) Transformation Initiative has re-organized MNR functions and staffing templates so that the North Bay District no longer has the mandate or the staff time to manage the forest. MNR is interested in considering what alternate tenure arrangement may be most effective on the Temagami Forest in the future.

This Temagami Tenure Modernization Advisory Team was convened in order to consider the advantages and drawbacks of various tenure and management options for the Temagami Forest, and to recommend to the MNR the Team's preferred tenure and governance model. The Advisory Team had 12 members – four representatives of local municipal governments, four First Nations members, and four forest industry members. A facilitator assisted with the process and ArborVitae Environmental Services Ltd., CMC Ecological Consultants, and Westwind Forest Stewardship Inc were engaged to provide technical information and research regarding options. The intent was to develop a recommendation that all Team members supported unanimously.

A total of six options were identified for consideration at the outset: continued Crown management, use of a service provider, amalgamation with a neighbouring forest, a conventional SFL, an Enhanced SFL (ESFL), and a Local Forest Management Corporation (LFMC). It was soon realized that the use of a service provider was not a tenure option *per se* and could in fact be used to deliver management under any of the tenure models under consideration.

The consultants, assisted by the Advisory Team and the facilitator, developed estimates of the costs and revenues associated with each option, and presented these on a per cubic metre basis. Staffing levels ranging from 2.5, 3.0 and 3.5 person-years were considered under the eSFL and LFMC options to estimate the cost impacts of various choices. The Advisory Team held four in-person meetings and numerous teleconferences throughout the project, and a sub-group composed of one representative from each of the three member groups undertook work reviewing and refining the analysis. The costs and revenues that appear in this report are the result of extensive discussion and review. The analysis indicated an estimated range in costs from \$1.32 for continued Crown management under the current level of cost to \$3.15 for an LFMC with 3.5 staff, however these figures are not strictly comparable.

The Crown figure is lower than management costs will be going forward under Crown management. The District MNR contracted out the preparation of the Annual Report, Annual Work Schedule plus revisions, compliance monitoring and supplementary aerial photography for 2014-15. As of December 2014, the Crown management charge for 2014-15 equates to \$1.50/m³ on the basis of a harvest volume of 130,000 m³ for the year. There are also uncertainties around the cost figure obtained from Nipissing Forest Resource Management (NFRM) for an amalgamation scenario. We appreciate NFRM's willingness to provide a figure, and we note that it has not been sanctioned by the NFRM Board. The Team recognized that there would be negotiations if amalgamation was pursued seriously, and the Advisory Team did not subject the costs to a thorough review out of concern that starting a dialogue with NFRM might be perceived as the start of negotiations. Thus the final cost outcome could be different from the figure provided. Lastly, the LFMC cost did not account for the potential impact on management fees associated with having the Crown base dues rate set to zero – the LFMC can be expected to capture at least some of that revenue and could also reduce the management fee

if it wished. At the extreme, should the industry retain the equivalent of the entire base rate, the management fee would be as low as \$1.61 /m³. It is noted that such an extreme outcome is highly unlikely since it would not leave the LFMC with funds to pursue its corporate objects; however there is clearly potential for the LFMC Board to have some discretion on where the management fee would be set.

In summary, the likely range of management costs under the set of stand-alone options appears to be between approximately \$2.25 and \$3.00, which is comparable to the management fees on many other forests. This is the main result of the analysis. The table below shows key financial metrics for the main options considered – the figures associated with the eSFL and LFMC options are based on there being 3 staff positions.

	SFL Mgmt & Other Fees	Salary & per diems	Vehicle & Admin	GIS & Planning	Net Income	Mgmt fee (\$/m3)
Crown Management	294,930	N/A	N/A	50,000	123,750	1.32
Amalgamation - Nipissing	N/A	91,874	54,500	43,400	N/A	1.49
Enhanced SFL	379,295	251,875	77,420	50,000	0	2.47
Local Forest Management Co.	575,170	291,750	77,420	50,000	156,000	1.61 - 2.81

Crown Fees include a management fee of \$171,180 (based on historical figures), which was determined administratively, and reimbursements for eligible silvicultural expenses from the Special Purpose Account and some provincial roads funding. The latter two incomes were summed to equal net income. The only known specific expense associated with Crown management is for the GIS services contract, which is assumed to be part of the management fees charged. Cost figures under amalgamation were provided by Nipissing Forest Management Corp, although they were not sanctioned by that Company's Board. For the eSFL, the management fee was set equal to costs since such a company would be managed to break even; if any profit was being made, pressure would be exerted by the shareholders to reduce management fees. In the case of the LFMC, the value of base dues rate payments was estimated at \$156,000 based on historical data - the management fee was set equal to costs. In the table shown above, the revenue figure assumes that the LFMC captures the full amount of the base rate payment – the LFMC Board would have discretion on this point.

At a meeting on July 16, 2014, the Team members conducted a non-binding, straw poll to identify the option of greatest interest to them. There was no consensus reached. The municipal and Aboriginal representatives were most strongly in favour of one of the two stand-alone options – an eSFL or a LFMC. Municipal and Aboriginal members felt that they have not had adequate local representation in the management of the Forest under Crown management, and both of the stand-alone options provide a meaningful decision-making role by virtue of a Board with strong local participation. The industry preferred to either amalgamate the Forest with one of the neighbours or to maintain Crown tenure – failing the availability of those options, two industry members chose an eSFL as their second option. The Advisory Team's report will provide further detail and discuss the recommendations that emerged from that outcome.

The consultants note that while Temagami is a relatively small forest by Ontario standards

(containing 339,000 ha of productive managed Crown land), there are at least five other forests in the province with smaller landbases. At 118,000 ha, the smallest of these is the Dryden Forest, which has operated using a 2.5 person base staff level since 1996.

In summary, we concur with the majority of the Advisory Team that a stand-alone forest management entity represents a viable option for the Temagami Forest. The following recommendation is made:

The consultants recommend that the Temagami Tenure Modernization Initiative Advisory Team request that MNR support the transition of the Temagami Forest from a Crown managed forest to a stand-alone forest licensed to, and managed by, a new corporate entity with modern governance to be recommended by the Advisory Team.

Re: Annual Report on Investigations of Closed Municipal Meetings and Sunshine Law Handbook

To the Clerk and Council,

I am enclosing two copies of my Annual Report on my Office's investigations of closed municipal meetings for the period from September 1, 2013 to August 31, 2014. As you are aware, in accordance with the *Municipal Act, 2001* and the *Ombudsman Act*, the Ontario Ombudsman investigates these complaints in all municipalities except those that have appointed another investigator.

Since 2008, my Open Meeting Law Enforcement Team (OMLET) has acted as a dedicated resource for reviewing and investigating closed meeting complaints, as well as educating the public and municipalities about open meeting requirements. In the period covered by this report, OMLET handled 149 cases in the 196 municipalities where we are the investigator.

We are providing two copies of our report to all municipal councils across Ontario in the interest of raising awareness of the open meeting requirements and best practices. We have also enclosed copies of the latest edition of our *Sunshine Law Handbook* for each council member and the clerk, for information and reference. It includes frequently asked questions, excerpts from relevant legislation, tips and legal references.

The report, Handbook and other information about our municipal meeting investigations can also be found on our website – www.ombudsman.on.ca. As well, our staff can provide general information on the open meeting requirements and complaint process – we can be reached at 1-800-263-1830 or via email at info@ombudsman.on.ca.

If you have any questions about the OMLET Annual Report or Handbook, please contact our Director of Communications, Linda Williamson, at lwilliamson@ombudsman.on.ca, or 416-586-3426.

Yours truly,

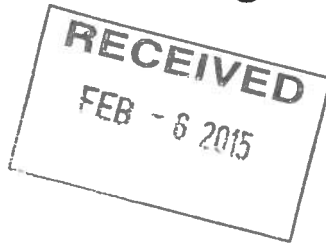


André Marin
Ombudsman

Encl.

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Business Management Bureau
Bureau de la gestion opérationnelle**

777 Memorial Ave
Orillia, ON L3V 7V3

777, av. Memorial
Orillia, ON L3V 7V3

Telephone/Téléphone
Facsimile/Télécopieur

(705) 329-6852
(705) 329-6265

File Reference: GOV-CSC-6250-20

January 26, 2015

The City of Temiskaming Shores
P.O. Box 2050 325 Farr Drive
Haileybury, ON POJ 1K0

The OPP has been working diligently over the past year to increase its accountability and reporting transparency to Police Services Boards and municipalities. The development of a reporting framework and supporting infrastructure will allow consistency and standardization in OPP public reporting. It also aligns to the methodology used in the OPP Annual Report and Detachment Action Plans.

It was the organization's intention to implement this reporting framework to coincide with the municipal elections in the fall of 2014. Changes to the reporting infrastructure between the OPP and the Ministry of Transportation are ongoing. This has, in turn, affected our traffic data source and the reporting framework. Other enhancements are being made concurrently in our reporting of the Integrated Court Offences Network (ICON) which track our Criminal Code, Provincial Statute 'charges laid' information.

Once these enhancements and changes are complete, the PSB Reporting tool will be available to Detachment Commanders. Initial rollout shall be no later than April 2015. We will be seeking input and feedback at this point. The tool will be fully operational by October of this year.

It is our hope that these reports will be a more effective and less complex way to provide information on public safety trends in the communities we police. This will better inform our respective community-level decisions and billing information.

Through our Detachment Commanders, I look forward to hearing your feedback once this new report is available.

Sincerely,

Mr. Andrew EAMER
Commander - Business Management Bureau
OPP Corporate Services

AE/jb

c.c. Detachment Commanders



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

Minutes of the Regular Meeting of the Board

held on Wednesday, January 14, 2015 at the
NEOFACS Boardroom, 40 Third Street, Englehart

PRESENT: Jim Whipple – Chair; Norm Mino – Vice-Chair; Fred Deacon; Patricia Hewitt;
Doug Jelly; Clermont Lapointe; Norm Mino; Todd Morgan; Tina Sartoretto Don
Studholme, CAO.

REGRETS: Karen Gerrard

MEDIA: Darlene Wroe, Temiskaming Speaker

CALL TO ORDER: The Regular Meeting of the Board was called to order at 5:30 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

Resolution # 2015-01 MOVED by C. Lapointe and SECONDED by D. Jelly:

THAT the agenda of the January 14, 2015 regular meeting of the Board be accepted as presented.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

Resolution # 2015-02 MOVED by F. Deacon and SECONDED by N. Mino:

THAT the minutes of the November 19, 2014 regular meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None to report.

6.0 OTHER BUSINESS

6.1 Board Orientation

Don Studholme, CAO, provided a training session regarding Board Governance. An overview of the DTSSAB, its legislation, policies and financial information were discussed.

6.2 Election of the Board Chair and the Vice-Chair - 2015

Don Studholme, CAO, facilitated the election process. The First Call for Nominations was made and Jim Whipple was nominated by Fred Deacon, seconded by Clermont Lapointe. Jim Whipple accepted the nomination as Board Chair. The Second and Third Call for Nominations were held and no other nominations were made. Nominations were closed.

Resolution # 2015-03 MOVED by F. Deacon and SECONDED by C. Lapointe:

THAT the nominee Jim Whipple accepts the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2015.

CARRIED

Don Studholme, CAO, facilitated the election process. The First Call for Nominations was made and Norm Mino was nominated by Clermont Lapointe, seconded by Todd Morgan. The Second Call for Nominations was made and Doug Jelly was nominated by Patricia Hewitt, seconded by Fred Deacon. The Third Call for Nominations was held and no other nominations were made. Both Nominees accepted to let their name stand for the election of Board Vice Chair. Nominations were closed. Each Nominee was provided with the opportunity to speak to their nomination. An election was held with Don Studholme acting as Scrutineer. All members placed their ballots in the ballot box. Don Studholme counted the ballots and confirmed that Doug Jelly was the elected Board Vice Chair

Resolution # 2015-04 MOVED by P. Hewitt and SECONDED by F. Deacon:

THAT the nominee Doug Jelly accepts the position of Vice-Chair of the District of Timiskaming Social Services Administration Board for the year 2015.

CARRIED

6.3 Board Sub-Committees

Committees were selected:

Audit Standing Committee: Clermont Lapointe, Fred Deacon, Doug Jelly

Human Resources Standing Committee: Doug Jelly, Norm Mino, Patricia Hewitt

French Language Services Committee: Norm Mino, Clermont Lapointe, Tina Sartoretto

6.4 Draft 2015 Board Meeting Schedule

The Board's 2015 meeting schedule was reviewed and approved. See Appendix A.

6.5 Program Support Budget

Don Studholme, CAO, presented this item to the Board for information and for discussion.

6.6 Board Budget

Don Studholme, CAO, presented this item to the Board for information and for discussion.

7.0 ADJOURNMENT / NEXT MEETING

Resolution # 2015-05 MOVED by F. Deacon and SECONDED by C. Lapointe:

RESOLVED THAT the Board meeting be hereby adjourned at 7.53 p.m.

AND that the next meeting be held on January 21, 2015, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair

Jan 21, 2015
Date

Recorder: Lise Gauvreau, Executive Assistant - DTSSAB

TEMISKAMING MUNICIPAL ASSOCIATION

FEBRUARY 5, 2015

Minutes of the regular meeting of the Temiskaming Municipal Association held in Earleton at the Earleton Recreation Centre

	MEMBER	MEMBER
Armstrong	Georges Daviau	
Brethour	Julie Wilkinson	
Casey	Jacques Fortin	
Chamberlain	Kerry Stewart	
Charlton/Dack	Merrill Bond	
Cobalt	Tina Sartoretto	
Coleman	Lois Perry	
Englehart	Doug Metson	
Evanturel	Barb Beachy	
Harley	Auldin Bilow	
Harris	Al Licop	Ron Sutton
Hilliard	Karen Gerrard	
Hudson	Larry Craig	
James		
Kerns	Steve Aitchison	
Kirkland Lake	Jean Guy Chamaillard	Pat Kiely
Larder Lake		
Latchford	George Lefebvre	Theo Cull Jo-Anne Cartner
Matachewan	Cheryl Drummond	
McGarry	Paul Côté	
Temagami		
Tem. Shores	Danny Whalen	
Thornloe	Ron Vottero	Earl Read
Unincorporated N.		
Unincorporated S.	Fred Deacon	
Speaker	Diane Johnston	

February 5, 2015

Moved by: Al Licop
Seconded by: Ron Vottero

That the minutes from the meeting held on November 27, 2014 be approved as circulated.

Carried

Because no amendments or alterations shall be made to any part of the constitution except at the annual meeting, President Danny Whalen asked if any changes to the constitution should be made. President Whalen suggests that possibly now would be the time to eliminate the position of Directors for Rural and Urban South and for Rural and Urban North. Mr. Whalen sent requests to the Directors in the previous term but received no response. After discussion it was decided would remain as per the Constitution.

ELECTIONS:

For President:

Moved by: Georges Lefebvre
Seconded by: Merrill Bond

That Danny Whalen be elected as President for the Temiskaming Association.

Carried

Moved by: Georges Lefebvre
Seconded by: Jean Guy Chamailard

That elections for the position of President for the Temiskaming Municipal Association be closed.

Carried

For Directors:

Moved by: Tina Sartoretto
Seconded by: Steve Aitchison

That Lois Perry be elected as Director for Rural South.

Carried

Moved by: Tina Sartoretto
Seconded by: Doug Metson

That George Lefebvre be elected as Director for Urban South.

Carried

Moved by: Jean Guy Chamailard
Seconded by: Karen Gerrard

That Paul Coté be elected as Director for Rural North.

Carried

February 5, 2015

Moved by: Jean Guy Chamaillard
Seconded by: Doug Metson

That Pat Kiely be elected as Director for Urban North.

Carried

Moved by: Jean Guy Chamaillard
Seconded by: Julie Wilkinson

That Fred Deacon be elected as Director for Unincorporated South.

Carried

Moved by: Fred Deacon
Seconded by: Doug Metson

That Jim Whipple be elected as Director for Unincorporated North.

Carried

CORRESPONDENCE:

Correspondence was reviewed and discussed.

DISCUSSIONS:

Earlton Temiskaming Regional Airport

Who owns the hangar & Terminal?

Township of Armstrong

No more call outs after hours?

Only if prearranged. Meaning that if you know you will be flying in after hours and needing fuel you have to make arrangements during regular hours.

Pros and cons of supporting or not the Earlton Temiskaming Regional Airport were discussed.

Do we really need an airport if the main purpose is to have air ambulance?

Approximately \$7.95 per capita yearly is cheap insurance for a plane to fly you to the best hospital and the best specialist to take care of your immediate emergency.

OTHER:

Moved by: Steve Aitchson
Seconded By: Georges Daviau

That TMA supports the Motion as submitted by Village of Thornloe regarding Direct Funding Program for disabled individuals and that this be submitted to Hon. Kathleen Wynne, Premier of Ontario; Hon. Eric Hoskins, Minister of Health and Long-Term Care; Cynthia Staples, LHIN; Temiskaming Health Unit; John Vanthof, MPP.

Carried

February 5, 2015

How do we prevent solar panels from being installed on prime agricultural land?

Keep copies of your OPP invoices and we will OPP head office personnel to come and explain how they arrive at those numbers.

Chair Danny Whalen will discuss with the OPPs the concerns that were brought to the table by the Township of Hilliard when setting up detours from Highway 11.

Moved by: Tina Sartoretto

Seconded by: Earl Read

That a committee made up of the TMA executive research the advantages and disadvantages of having a two tiered governance and then report to the association with its findings.

Carried

Moved by: Fred Deacon

Seconded by: Earl Read

That the meeting be adjourned at 8:23pm.

Carried

NEXT MEETING MARCH 26, 2015.



**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
ACCESSIBILITY ADVISORY COMMITTEE REGULAR MEETING**

Wednesday, January 21, 2015 – 10:30 AM

Timiskaming Health Unit

Vision Statement: All people of the City of Temiskaming Shores shall live in dignity, with independence, inclusion and equal opportunity.

Mission Statement: To ensure through education, promotion, and advocacy, that all persons with disabilities can with dignity and independence have full, equal, inclusionary participation and opportunity within the boundaries of the City of Temiskaming Shores.

AGENDA

1. CALL TO ORDER

- Meeting called to order at 10:30 a.m.

2. ROLL CALL

MEMBERS:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Janice Labonte - Chair | <input checked="" type="checkbox"/> George Depencier | <input checked="" type="checkbox"/> Debbie Despres |
| <input type="checkbox"/> Carman Kidd (Mayor) | <input checked="" type="checkbox"/> Josette Cote | <input checked="" type="checkbox"/> Bob Hobbs |
| <input type="checkbox"/> Mike McArthur (Councillor) | <input checked="" type="checkbox"/> Walter Humeniuk | |

SUPPORT STAFF:

- Karen Beauchamp, Director of Community Growth and Planning
- Kelly Conlin, Executive Assistant

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Add: under section 9 – Closed Session

4. APPROVAL OF AGENDA

Moved by: Debbie Despres

Seconded by: George Depencier

Be it resolved that:

- The agenda for the January 14, 2015 TSAAC meeting be approved as amended.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Moved by: Bob Hobbs

Seconded by: Debbie Despres

Be it resolved that:

The Minutes for the December 17, 2014 TSAAC meeting be approved as printed.

CARRIED

7. UNFINISHED BUSINESS

7.1 Council Appointments to TSAAC – update

Discussion:

Karen Beauchamp provided the committee with the appointees list for the TSAAC Committee. All non-elected members are returning, with the addition of Bob Hobbs and Nicki Galley. New Council representatives are Mayor Carman Kidd and Councillor Mike McArthur.

7.2 Enabling Accessibility Funding for Pool Fitness Centre Accessible Upgrades – update

Discussion:

Karen Beauchamp made the committee aware of the successful funding application for the Pool Fitness Centre facility upgrades for Accessibility. The City will be receiving the maximum amount of \$50,000 in funding. This will require a 2015 capital expenditure (requested) from the City in the amount of \$75,000. Once the budget has been approved, City staff will be moving forward with the upgrades and more details will be provided to TSAAC at that time.

7.3 Funding Applications for Age-Friendly Community Planning, and Community Transportation Pilot Project – update

Discussion:

Karen Beauchamp updated the committee in regards to the two funding applications. Karen advised the committee that Council approved moving forward with the applications but that the scope of the project has changed. Any potential funding that could be received will be to hire a coordinator to do an Age Friendly plan on behalf of the municipality and to coordinate the Community Transportation Pilot Project.. In order to move forward with the plan, both funding applications must be successful.

7.4 Zoning By-Law amendments for Accessible ramps and lifts – update

Discussion:

Karen Beauchamp reviewed the amendments for the Accessible ramps and lifts. There will be a public meeting on February 3, 2015 and a report to Council on February 17, 2015.

8.0 NEW BUSINESS

8.1 2014 Municipal Election Accessibility Initiatives (report included)

Moved by: Walter Humeniuk

Seconded by: George Depencier

Be it resolved that:

TSAAC acknowledges receipt of the 2014 Municipal Election Accessibility Initiatives and commends Council, Staff, and Election workers for their efforts to remove barriers to participation at Municipal Elections.

CARRIED

8.2 Draft Policy for Construction of Ramps and Lifts

Moved by: Janice Labonte

Seconded by: Walter Humeniuk

Be it resolved that:

TSAAC has considered the proposed policy for Construction of Ramps and Lifts and recommends to Council that the policy be instituted by the Chief Building Official.

CARRIED

8.3 Review of TSAAC Terms of Reference.

Moved by: George Depencier

Seconded by: Josette Cote

Be it resolved that:

TSAAC recommends that all TSAAC members review the Terms of Reference and be prepared to discuss and recommend changes at the February 18, 2015 regular meeting.

Kelly Conlin is to provide the Consolidated Terms of Reference in Word and PDF to all members in advance of the February 18 meeting.

CARRIED

8.3 AODA 10th anniversary presentation

Moved by: Debbie Despres

Seconded by: Walter Humeniuk

Be it resolved that:

TSAAC recommends that staff prepare a "Success Stories" presentation regarding the following accessible initiative in Temiskaming Shores: Temiskaming Transit, and submit it to AMCTO for presentation at the AODA 10th Anniversary event in Timmins on Wednesday May 6, 2015.

CARRIED

9. CLOSED SESSION

Moved by: Josette Cote

Seconded by: Janice Labonte

Be it resolved that:

TSAAC enter a closed session at 11:20 AM to discuss the following matters under sections 239 (2), Section c) under the Municipal Act:

- A proposed or pending acquisition or disposition of land by the municipality or local board employees

CARRIED

Moved by: Walter Humenuik

Seconded by: Bob Hobbs

Be it resolved that:

TSAAC rise with report at 11:35 AM

CARRIED

Moved by: Debbie Despres

Seconded by: George Depencier

Be it resolved that TSAAC has discussed and supports the proposed Request for Proposals CGP-RFP-001-2015 Housing for Small Families, Seniors, and Persons Living with Disabilities and recommends that Council approve the disposal of City-owned land for the purpose of constructing housing for small families, Seniors and persons living with disabilities.

CARRIED

10. SCHEDULING OF MEETINGS – Third Wednesday of each month

Moved by: Josette Cote

Seconded by: Janice Labonte

Be it resolved that:

- The next regular TSAAC meeting is to be held on February 18, 2015 at 10:30 a.m. at the Timiskaming Health Unit.
- TSAAC requested that Kelly Conlin provide a list of the meeting dates for 2015.

CARRIED

11. ITEMS FOR FUTURE MEETINGS

- Discussion on Accessible Site Plan Control Guidelines – This has been on the agenda for a long time. Karen Beauchamp is to discuss timeline for completion with the City's Planner and report back to TSSAC at the next meeting.

12. ADJOURNMENT

Moved by: _____

Seconded by: _____

Be it resolved that:
TSAAC adjourns at _____ A.M / P.M.

CARRIED / DEFEATED

1.0 Call to Order

The meeting was called to order at 1:35 p.m.

2.0 Roll Call

Present:

Carman Kidd, Mayor
Doug Jelly, Councillor
Doug Walsh, Director of Public Works
Steve Burnett, Technical and Environmental Compliance Coordinator
Dave Treen, Municipal Clerk
Karen Beauchamp, Director of Community Growth and Planning
Del Fuller, resident
Randy Phippen, Phippen Waste Management
Tim McBride, Project Manager (AMEC via telephone)
Mary Kelly, Project Team (AMEC via telephone).

Regrets: Chris Oslund, City Manager

Others Present: None

3.0 Review of Revisions or Deletions to Agenda

None.

4.0 Approval of Agenda

Recommendation WMAC- 2015-001

Moved by: **Doug Jelly**

Be it recommended that:

1. The Waste Management Advisory Committee Agenda for the January 27, 2015 meeting be approved as printed.

Carried

5.0 Review and Adoption of Previous Minutes

Recommendation WMAC- 2015-002

Moved by: **Carman Kidd**

Be it recommended that:

1. The Waste Management Advisory Committee Minutes of the April 29, 2014 meeting be approved as printed.

Carried

6.0 Unfinished Business

6.1 Damaged Monitoring Wells – Attenuation Zone

Recommendation WMAC- 2014-003 – adopted Feb 21/14

Be it recommended that:

1. AMEC identify the damaged groundwater monitoring wells within the Attenuation Zone and recommend relocation sites for their replacement.

Tim McBride outlined that AMEC has completed repairs to groundwater monitoring wells within the Attenuation Zone damaged through the installation of the Solar Panels. Tim will forward correspondence to this effect to the Clerk.

Note: The said correspondence was received and replacement/repair of the monitoring wells was completed.

6.2 EA Process Update – Next Steps

Recommendation WMAC- 2014-008 – adopted Apr 29/14

Be it recommended that:

1. Based on the Terms of Reference that an Open House be scheduled to outline that the New Liskeard Landfill Site (expansion) is the preferred option;
2. Seasonal sensitive studies be commenced to ensure that required studies are commenced/completed in 2014.

This item is also listed under New Business, thus discussions on this matter are in the New Business section.

7.0 New Business

7.1 EA Process Update

Tim McBride and Mary Kelly provided an overview of the entire EA Process utilizing a powerpoint presentation that contained the following Agenda:

1. Environmental Assessment
2. Alternative To
3. Alternative Method
4. Preferred Alternative
5. Existing Environmental & Predicting Effects
6. Mitigation & Contingency Plans
7. Schedule and Next Steps

A copy of the powerpoint presentation is attached hereto for reference purposes. Tim also outlined in general terms some of the field studies that have been completed at the site as part of the Environmental Assessment process.

AMEC identified an aggressive Schedule and Next Steps (slide 13) and outlined that they anticipate forwarding the draft Environmental Assessment (EA) documentation to the City for review by the end of the week and subsequent to the City staff's review submit the documentation to the Ministry of Environment (MOE) by February 17, 2015 for pre-consultation. Once the MOE has provided feedback the document will be formally submitted to the MOE for a thirty (30) day public review period on the Ministry's Environmental Bill of Rights website.

7.2 2013 Groundwater Monitoring Report

Del Fuller inquired with AMEC (Tim McBride) on a variety of items contained in the 2013 Groundwater Monitoring Report and the results contained in the 2014 Groundwater Monitoring Report yet to be released. Mr. McBride clarified the points raised by Mr. Fuller.

8.0 Next Meeting

The next meeting of the Waste Management Advisory Committee will be scheduled on an as needed basis and likely subsequent to the 30 day public review by the Ministry of the Environment.

9.0 Adjournment

Recommendation WMAC – 2015-003

Moved by: **Doug Jelly**

Be it recommended that The Waste Management Advisory Committee meeting be adjourned at 3:10 pm

Carman Kidd
Committee Chair

David B. Treen
Recorder

City of Temiskaming Shores Waste Management Capacity Project

Environmental Assessment Update

January 27, 2015



Agenda

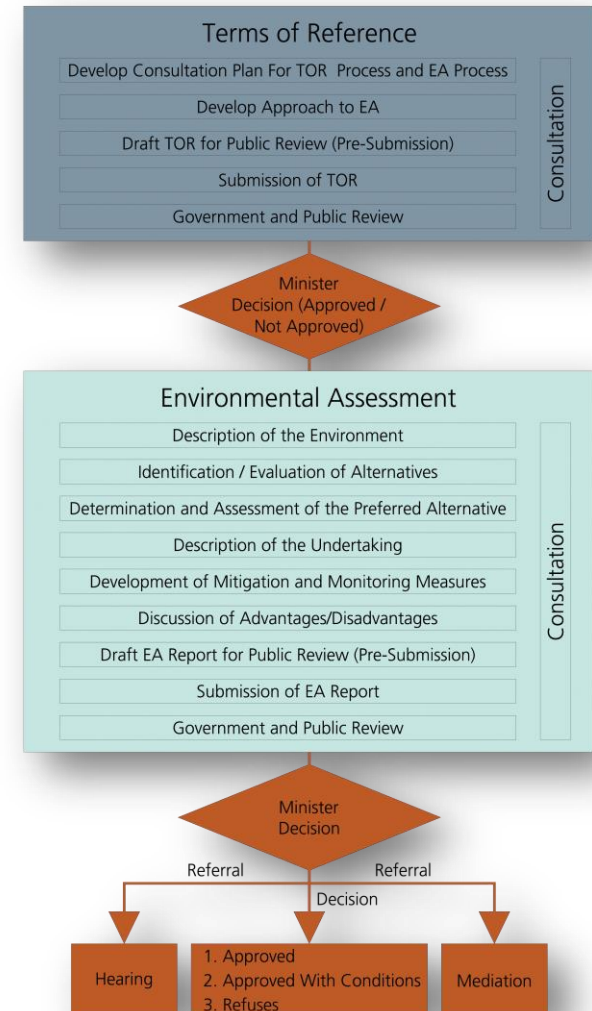
1. Environmental Assessment
2. Alternative To
3. Alternative Method
4. Preferred Alternative
5. Existing Environment and Predicting Effects
6. Mitigation and Contingency Plans
7. Schedule and Next Steps



Environmental Assessment

Regulatory Requirements

- ▶ Ontario Regulation 101/07 (Waste Management Projects): Landfill Expansions exceeding 100,000 m³ require an EA
- ▶ Ontario *Environmental Assessment Act* requires:
 - ▶ Terms of Reference (Minister approval received November 2012)
 - ▶ Environmental Assessment (Notice of Commencement issued January 2013)
 - ▶ Consultation
 - ▶ “Terms of Reference” Open House May 9, 2011
 - ▶ “Alternative To” Open House February 21, 2013
 - ▶ “Identification of Preferred Alternative” Open House June 25, 2014



Environmental Assessment

Key Elements of an EA

- ▶ Description of the Project
- ▶ Identification/evaluation of:
 - ▶ Alternatives To
 - ▶ Alternative Methods
- ▶ Characterization of existing environment
- ▶ Assessment of potential environmental effects
- ▶ Development of mitigation and contingency plans
- ▶ Consultation and engagement (public, stakeholders, government agencies, Aboriginal communities)

Alternatives To

Refers to different ways to address the need

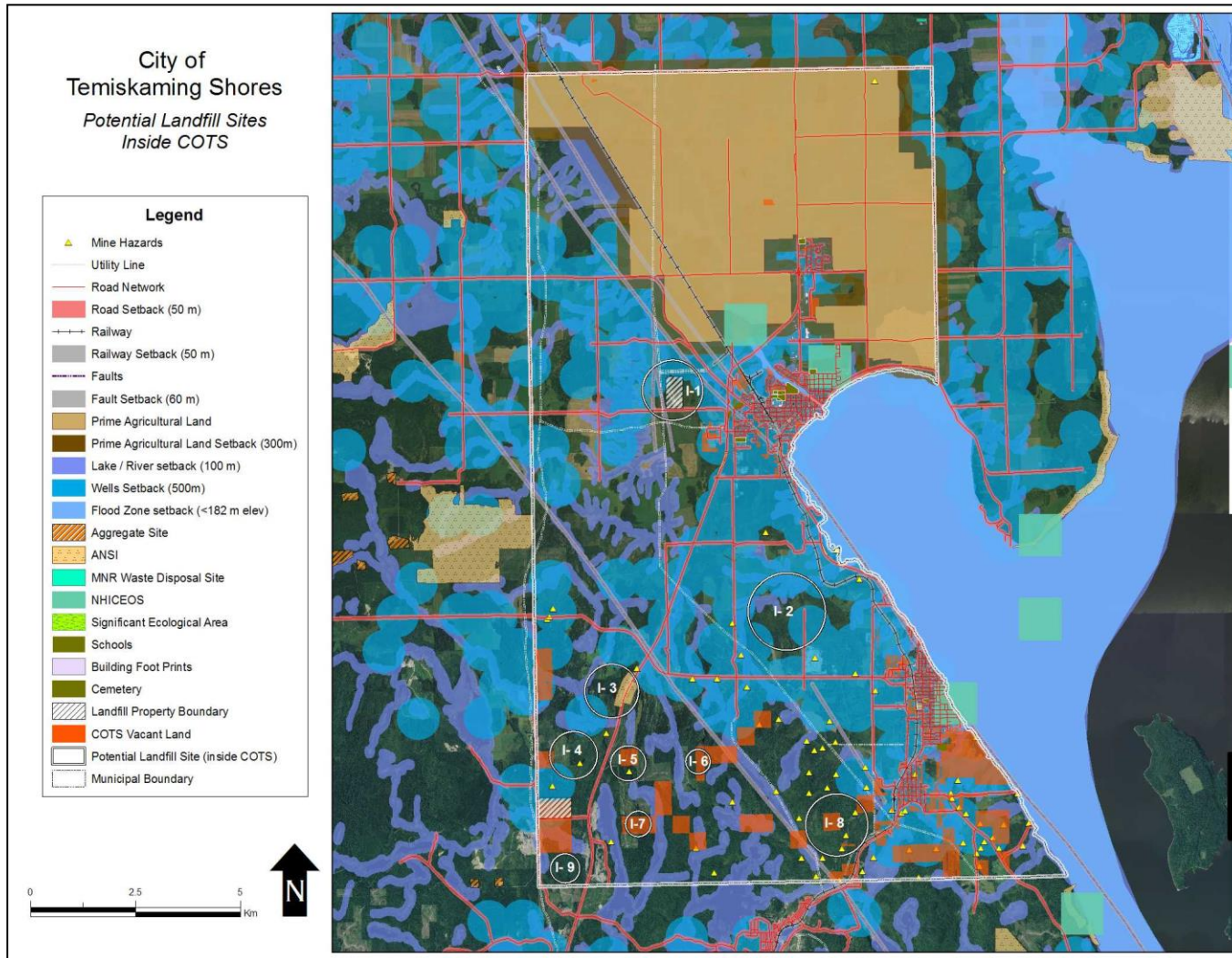
- ▶ The following Alternatives To were identified in the approved Terms of Reference and evaluated:
 - ▶ Do nothing (status quo)
 - ▶ Thermal technology (incineration)
 - ▶ Energy from waste
 - ▶ Waste export
 - ▶ Waste import
 - ▶ Landfilling
- ▶ Landfilling was selected as the Alternative To because
 - ▶ Proven technology
 - ▶ Economically feasible
 - ▶ Provides opportunities for waste diversion strategies

Alternatives Methods

Refers to different ways of implementing the selected Alternative To (landfilling)

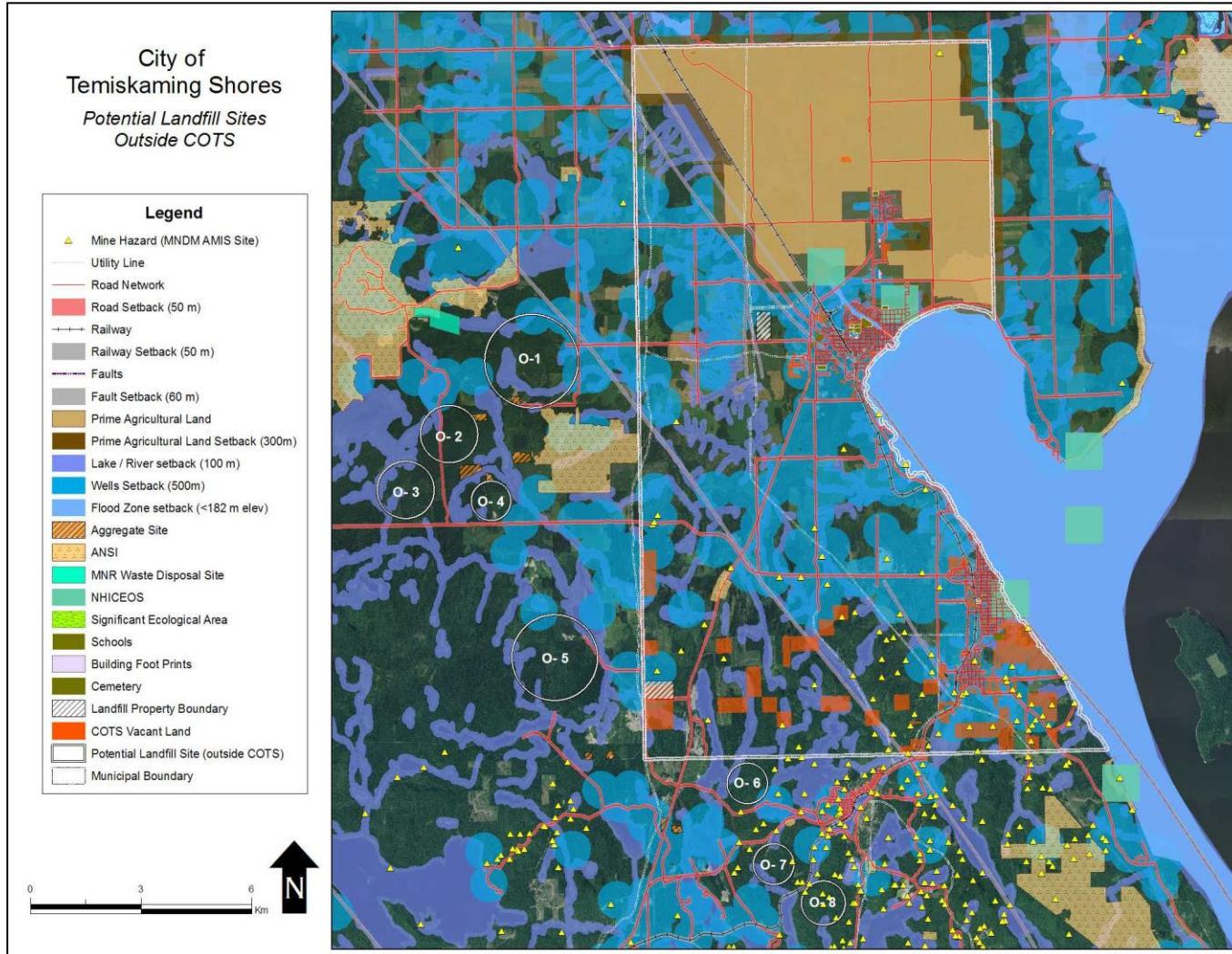
- ▶ Evaluation conducted on 17 potential sites:
 - ▶ 9 sites within the municipal boundary
 - ▶ 8 sites outside the municipal boundary
- ▶ Evaluation considered
 - ▶ environmental components identified in the approved Terms of Reference
 - ▶ Provincial Planning Policy
 - ▶ MOE D-Series Guidelines
 - ▶ Regulated setbacks from sensitive land uses and buffer requirements

Alternative Methods





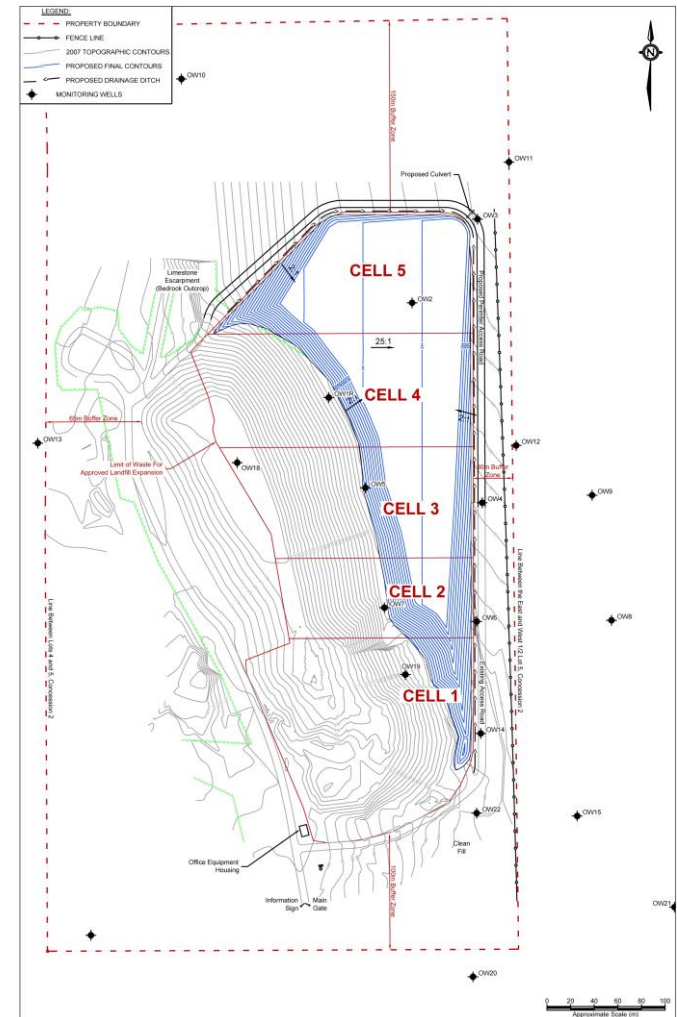
Alternative Methods





Preferred Alternative

- ▶ Evaluation resulted in short-list of 3 potential sites
- ▶ Preferred Alternative selected
 - ▶ Expansion of the New Liskeard Landfill
 - ▶ Evaluate based on the environmental components and the potential to adversely affect the environment





Predicting Potential Effects

Approved Terms of Reference identified environmental components to be considered in evaluation of existing environment and prediction of potential effects

- ▶ Natural environment
 - ▶ Atmospheric environment (air quality; greenhouse gas emissions)
 - ▶ Aquatic environment (fish habitat; fish community/species; Species at Risk)
 - ▶ Geology and soils (surficial geology; soil contamination)
 - ▶ Groundwater (quality; quantity and flow)
 - ▶ Surface water (quality; quantity and flow)
 - ▶ Terrestrial environment (habitat, vegetation communities, plant life; protected areas; wetlands; birds; other wildlife; rare species/Species at Risk)
- ▶ Cultural environment
 - ▶ Archaeology (archaeological sites; cemeteries, burial grounds, other)
 - ▶ Heritage (built heritage; other cultural features)
- ▶ Economic environment
 - ▶ Local economy (labour market, local employment; local businesses)
 - ▶ Municipal finances (revenues and expenses)

Predicting Potential Effects

► Social environment

- Aboriginal communities (traditional uses of land and resources; built heritage; archaeological sites; cemeteries, burial grounds)
- Land use and resources (existing land uses; planned land uses and land use policies; land resources)
- Municipal and community services (municipal infrastructure and services)
- Noise (noise levels; sensitive receptor locations)
- Public health and safety (water wells/drinking water supplies; effects related to litter, odours, and dust; road safety)
- Recreation (Trails, parks and other designated recreation areas)
- Transportation (road infrastructure, air traffic)
- Visual aesthetics (visual landscape quality)

Mitigation and Contingency Plans

- ▶ Based on the evaluation of the existing environment and Preferred Alternative, the design is assessed to determine potential effects
- ▶ If potential effects are identified:
 1. Design evaluated to determine if the design can be modified to address the potential effects; and/or
 2. Mitigation measures are proposed to address potential effects
- ▶ Mitigation measures can include:
 - ▶ Ongoing surface and ground water monitoring
 - ▶ Construction and operation scheduling
 - ▶ Fencing (permanent and mobile for litter control)
 - ▶ Operational modifications (frequency of cover materials)
- ▶ Where mitigation measures are proposed, contingency plans are proposed to manage effects that may occur



Schedule and Next Steps

Activity	Schedule
Complete existing environment evaluation	January 29, 2015
Provide draft (less prediction of effects) to City for review	January 29, 2015
Complete prediction of effects and update based on City's comments	February 6, 2014
Provide updated complete draft to City for review	February 6, 2014
Update based on comments from City	February 12, 2015
Submit to the Ministry of the Environment	February 17, 2015
30-day public review period	TBD with MOE

1.0 Call to Order

The meeting was called to order at 1:04 p.m.

2.0 Roll Call

Present:	Mayor Carman Kidd; Councillor Doug Jelly; Doug Walsh, Director of Public Works; Steve Burnett, Technical and Environmental Compliance Coordinator; Robert Beaudoin, Environmental Superintendent; Logan Belanger, Special Programs Coordinator
Regrets:	Christopher Oslund, City Manager
Others Present:	N/A

3.0 Review of Revisions or Deletions to Agenda

- None

4.0 Approval of Agenda

Recommendation RC-2015-001

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Recycling Committee agenda for the January 15, 2015, meeting be approved as printed.

Carried

5.0 Disclosure of Pecuniary Interest and General Nature

- None

6.0 Review and Adoption of Previous Minutes

Recommendation RC-2015-002

Moved by: **Councillor Doug Jelly**

Be it recommended that:

2. The Recycling Committee minutes for the December 4, 2014, meeting be approved as printed.

Carried

7.0 Public Presentations

- None

8.0 Unfinished Business

8.1 Spoke Transfer Station on Barr Dr.

Previous Discussion

The can sorter from the Spoke Transfer Station has been pick-up from the site. Operations are going well, including the established hours of operation. Having the site open to the public two days per week is relieving the volume of material placed in the dumpster bins. All signs at the facility are in place and power has been fed to the fuel tank. Thermostats and baseboards for the office are on order, and the heat is back on to the main building. This Committee discussed City provided maintenance for equipment

at the Station. The City provides maintenance to the loader; however has no obligation to replace or maintain the baler.

The sand boxes are in place; however, requires a load of sand for filling. Reducing the number of cardboard bins located outside of the gates was discussed; however, with Christmas approaching, the bins will remain in place. The facility will not increase its hours of operations over the holiday season. The Spoke Transfer Station will be open on Monday, December 22nd and on Monday, December 29; the bins will also be emptied on December 23rd and on December 26th and will be monitored more frequently. There has been noticeable contamination in the City's recyclable materials, such as from extension cords, Christmas lights, hoses, etc.

A pre-trial conference is scheduled for January 6, 2015 for the wrongful dismissal case with the CTWMB.

The City Manager and the Director of Public Works will contact the CTWMB early in the New Year to discuss the finalization of the agreement.

The Continuous Improvement Fund (CIF) has organized a meeting at City Hall on Monday, December 15th from 1:30 until 4:00 p.m. to discuss recycling programs in Northeastern Ontario.

Action: Recommendation RC-2014-021

Moved by: **Councillor Doug Jelly**

Be it recommended that:

1. The Recycling Committee agrees the following items be declared as surplus and advertised for sale:
 - Sorting Unit from the Spoke Transfer Station on Barr Drive; and
 - All Recycling Depot Bins (approximately 30 units).

Carried.

Action: Recommendation RC-2014-028

Moved By: **Mayor Carman Kidd**

Be it recommended that:

1. The City of Temiskaming Shores pay Phippen Waste Management a maximum of \$10,000 per year, to open the Spoke Transfer Station two days per week on a trial basis for six months. A review will be completed upon completion of the trial period.

Carried.

Action: Recommendation RC-2014-029

Moved By: **Councillor Doug Jelly**

Be it recommended that:

2. The City of Temiskaming Shores develop a long-term recycling plan for the Industrial, Commercial and Institutional (ICI) sector.

Carried.

Action: Recommendation RC-2014-033

Moved By: **Councillor Doug Jelly**

Be it recommended that:

1. The Recycling Committee does not authorize the maintenance or the assumption of costs associated with the baler located at the Spoke Transfer Station.

Carried.

Discussion

Representatives from the Continuous Improvement Fund (CIF) held a meeting at City Hall on December 15, 2014, to discuss service delivery options for Northeastern Ontario recycling programs. The City Manager and the Director of Public Works expressed their concerns for the proposed recommendations in the report, as well as followed-up by sending a letter to the CIF. Topics outlined in the letter included:

- a recap of the notice to withdraw from the joint management and operation of the municipal waste management program;
- concerns regarding not taking into account long-term savings for municipal operations, such as those associated with lengthening the lifespan of the landfill due to increased waste diversion;
- concerns regarding if declining CIF recommendations would adversely affect the City's WDO Data Call, despite the significant improvements established since September of 2014; and
- recommending that the City accept recyclable materials from Southern Node municipalities at an established processing fee, as the City already has a significant investment into the single-stream curbside collection recycling program.

8.2 Multi-residential Units & Downtown

Previous Discussion

There have been several calls regarding the designated use of bins and bin allocation in the downtown core. To address an area of concern, decals will be created and placed on the bins to identify users. Letters will be issued to the businesses identifying that if further concerns arise, to contact the building owner or landlord.

Discussion

Decals have arrived for the designated bins in the downtown core; however, will be placed on the bins in the Spring for proper adherence of the glue.

8.3 Public Awareness & Education

Previous Discussion

The Committee was provided with a copy of the holiday season waste collection information sheet for review and approval. It was recommended to add "toys" to the list of unrecyclable material. The document will be posted on the City's webpage, Facebook and in the Temiskaming Speaker and Weekender. It was also recommended to create a tag to attach to rollout bins if users contravene the terms outlined in the Solid Waste Management By-law.

Discussion

A notice tag was created and printed in the form of a door-hanger. Phippen Waste Management will place the notices on bins that contravene the terms outlined in the Solid Waste Management By-law, such as if the bin was placed incorrectly at the collection location; if the incorrect bin was placed out for collection, if the lid of the bin was not closed due to overfilling, if unacceptable materials were found in the bin, etc.

8.4 Recycling Refuse Containers

Previous Discussion

Additional lids, and garbage and recycling bins have been ordered and received. It was recommended to have extra inventory on hand if bins are damaged throughout winter operations.

A request was received regarding if residential households were eligible to receive an additional recycling bin. After discussion, the Committee agreed that exceeded capacity of the recycling rollout bins are too be disposed of at the Spoke Transfer Station.

A request was received from Smallman Pharmacy requesting additional garbage bin(s). The Committee determined that the business had been provided with the maximum number of rollout bins for eligible curbside waste collection services; therefore, the Committee recommended the following:

Action: Recommendation RC-2014-034
Moved By: Councillor Doug Jelly

Be it recommended that the Recycling Committee deny Smallman Pharmacy's request for additional 65 gallon garbage bin(s).

Carried.

Discussion

It appears that some of the recycling bin lids received by Rehrig were the incorrect size. An inventory will be completed to ensure the remaining order is accurate.

8.5 R&D Recycling, North Bay

Previous Discussion

The agreement with R&D Recycling is going well. They have installed a weigh scale on site and are currently waiting on the computers to be set-up.

Discussion

A call was received from R&D Recycling in December requesting a meeting in the New Year.

8.6 Non-Residents Recycling

Previous Discussion

Agreements will be created and sent to Harley, Hudson, Armstrong and Cobalt to dispose and process of their recyclable material. It was recommended to include an Appendix of recyclable materials accepted by the City, as well as a section outlining that the City reserves the right to review and amend the processing fee on an annual basis.

Discussion

Agreements have been prepared and sent to Harley, Hudson, Armstrong, Cobalt and Eco-Logix for the disposal and processing of recyclable material. To date, two agreements have been returned and are fully executed.

8.7 Phippen Waste Management

Previous Discussion

Doug Walsh, Director of Public Works and Steve Burnett, Technical & Environmental Compliance Coordinator met with Randy Phippen, Phippen Waste Management, on December 3rd to discuss collection, landfill and spoke transfer site operations. The proposed increase to the landfill tipping fees was reviewed, as well as the City retaining 100 percent to move towards a full cost recovery system. The Committee discussed compensating Phippen Waste Management for large scale projects, such as from construction or demolition.

Garbage collection routes may need to be modified for inclement weather and slippery conditions for the waste collection vehicle. If changes are necessary, the City will notify the public. Phippen's are not actively searching for a front-end loader for the collection vehicle.

Discussion

The Phippen Waste Management agreement for the collection of refuse and recyclable materials, and for the operation and maintenance of the Landfill Site and for the Spoke Transfer Station is in the process of finalization, and will be presented to Council at the February 3rd regular meeting.

8.8 Environmental Compliance Approval (ECA)

Previous Discussion:

The ECA application is complete and was reviewed by the Ministry of the Environment (MOE). The MOE will also provide the City with an Order for the Spoke Transfer Station's operation until formal approval of the ECA is completed.

Discussion:

The ECA application is complete and was submitted to the Ministry of the Environment (MOE) last week. The MOE will provide the City with an Order for the Spoke Transfer Station's operation until formal approval of the ECA is completed.

8.9 Assisted Waste Collection Service

Previous Discussion:

To date, seven Assisted Waste Collection Service application forms have been distributed to residents and five have been returned.

Action: Recommendation RC-2014-021

Moved by: **Mayor Carman Kidd**

Be it recommended that:

The Recycling Committee agree to implement the Assisted Waste Collection Service.

Carried.

Discussion:

No update.

8.10 Ratepayer Comments

Previous Discussion:

None.

Discussion:

8.11 Draft Solid Waste Management By-law

Previous Discussion:

The Committee received an electronic copy of the Draft Solid Waste Management By-law No. 2013-195 for their review. The Committee reviewed the amended and/or updated sections since first and second reading occurred, and provided suggestions for the document.

Action: Recommendation RC-2014-035

Moved by: **Mayor Carman Kidd**

Be it recommended that:

The Recycling Committee bring the revised Solid Waste Management By-law to Council for review at a Special Meeting in January of 2015.

Carried.

Discussion:

The Solid Waste Management By-law was presented to Council at a special meeting on January 13th, 2015, for first and second reading. The first and second reading of By-law No. 2013-195 was repealed and reintroduced as By-law No. 2015-021, due to the significant program changes. The By-law was

posted on the website for a 30 day public consultation period, and sent to the Ministry of Attorney General and Regional Senior Justice for approval of the short form wording and set fines.

9.0 New Business

- None

10.0 Administrative Reports

- None

11.0 Closed Session

- None

12.0 Next Meeting

The next regular meeting is scheduled for Thursday, February 12, 2015 to commence at 1:00 p.m. in the New Liskeard Boardroom.

13.0 Adjournment

Action: Recommendation RC-2015-003

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Recycling Committee meeting is adjourned at 1:48 p.m.

Carried.



Committee Chair



Recorder

1. Call to Order

The meeting was called to order at 11:15 AM

2. Roll Call

PRESENT:	Mayor Carman Kidd; Councillor Doug Jelly; Doug Walsh, Director of Public Works; Mitch Lafreniere, Manager of Physical Assets; Steve Burnett, Technical and Environmental Compliance Coordinator; Kelly Conlin, Executive Assistant
REGRETS:	Councillor Danny Whalen; Christopher Oslund, City Manager
OTHERS PRESENT:	N/A

3. Review of Revisions or Deletions to Agenda

4. Approval of Agenda

Recommendation PW-BL-2015-01

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Building Maintenance Committee agenda for the January 15, 2015 meeting be approved as printed.

CARRIED

5. Review and Adoption of Previous Minutes

Recommendation PW-BL-2015-02

Moved by: **Councillor Doug Jelly**

Be it recommended that:

2. The Building Maintenance Committee minutes of the November 21, 2014, meeting be adopted as printed.

CARRIED

6. Disclosure of pecuniary Interest and general nature

- None

7. Delegations / Public Presentations

- None

8. Unfinished Business

8.1 PFC Dehumidification

Previous Discussion:

Mitch Lafreniere, Manager of Physical Assets reported that the project is proceeding as scheduled and the unit will be here next week.

Discussion:

The Dehumidification system at the PFC has been installed and as working properly. Staff will require some training in near future in regards to operating the unit. At this time, the unit is being operated remotely by the manufacturer. All the finishing work around the unit will be completed in the Spring.

8.2 Marmak

Previous Discussion:

Mitch Lafreniere, Manager of Physical Assets has received the quote from Marmak. Mitch would like to meet with other departments to inquire as to their interest in being involved with the program prior to moving forward.

Discussion:

Mitch Lafreniere has met with staff of the Community Growth and Planning department to determine whether there is sufficient interest in having their department switch to Marmak as well instead of their current program. Mitch is working on a cost comparison of the two programs to determine which one will be better suited for all staff.

8.3 City Hall landscaping

Previous Discussion:

Completed for 2014

Discussion:

No update

8.4 Vault Shelving

Previous Discussion:

No update

Discussion:

Cabinetry for this project has been ordered.

8.5 Pump Issues @ PFC

Previous Discussion:

On-going

Discussion:

Mitch Lafreniere reported that staff is now experiencing problems with Pump #7, which is the main pump/motor at the PFC. Mitch has ordered back up parts in the event of a pump failure as there is a 6 week delivery time for the parts.

8.6 Building Division Staff Update

Previous Discussion:

No update

Discussion:

No update

8.7 Lighting upgrades at Riverside Park

Previous Discussion:

Lights have been received, install will occur when time permits.

Discussion:

The City's contract electrician has installed 2 LED lights. Visually the lights are much brighter. The 2015 budget has incorporated the replacement of more lights. Amount to be determined dependant on cost.

8.8 Engineering survey – shoring of waterfronts (NL&HLBY)

Previous Discussion:

EXP has indicated that they will have a report to the City by the end of this month. The report will likely contain two recommendations on how to proceed.

Discussion:

Mitch Lafreniere reviewed the options that were presented by EXP in regards to the shorelines in both Haileybury and New Liskeard. The work permits from the Ministry are already in place and work will commence in the Spring.

8.9 Replacement of main dock at New Liskeard Marina

Previous Discussion:

The electrical drawings for the docks are now complete, and the RFP for the electrical upgrades closes on December 18th.

Discussion:

The contractor has started the construction of the docks this week. Once constructed, the docks will be placed on the New Liskeard fair grounds until they are ready to be put in the water.

8.10 Implementation of fleet maintenance management software

Previous Discussion:

No update

Discussion:

No update

8.11 305 Farr Drive, Haileybury South Marina

Previous Discussion:

No update

Discussion:

No update

8.12 Library Services Review

Previous Discussion:

No update – will review for the 2015 budget.

Discussion:

On-going

8.13 DFO/City Property off Main St.

Previous Discussion:

No update

Discussion:

No update

8.14 Murray Daniels Park

Previous Discussion:

No update

Discussion:

No update

8.15 285 Whitewood Ave. (NL Medical Centre)

Previous Discussion:

No update

Discussion:

The purchase has been put on hold for 6 months.

8.16 Green Energy Plan

Previous Discussion:

The stakeholder meeting was held at the Riverside Place with local representatives from various industries. The feedback was positive and in general the participants would like as much communication and awareness from the City as possible.

Discussion:

The Green Energy Plan is well underway with a second stakeholders meeting scheduled for January 21st, 2015.

9. New Business

10. Closed Session

Recommendation PW-BL-2015-03

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee convene into Closed Session at 12:01 p.m. to discuss the following matters:

- a) Labour relations under Section 239 (2) (d) of the Municipal Act, 2001.

CARRIED

Recommendation PW-BL-2015-04

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee rise with report at 12:15 PM

CARRIED

Recommendation PW-BL-2015-05

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee supports moving forward with an application(s) for the 100% funded initiatives within the Green Energy Program, and the Age Friendly Transportation Pilot Program.

CARRIED

11. Adjournment

Recommendation PW-BL-2015-06

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Building Maintenance Committee meeting of January 15, 2015 is adjourned at 12:25 PM

CARRIED

Committee Chair

Recorder

1.0 CALL TO ORDER

The meeting was called to order at 2:02 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd; Councillor Jeff Laferriere; Christopher Oslund, City Manager; Shelly Zubyck, Director of Corporate Services; Laura Lee Macleod, Treasurer; Kelly Conlin, Executive Assistant
REGRETS:	Councillor Danny Whalen
OTHERS PRESENT:	

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- Under New Business: Appointment of the Committee Chair

4.0 APPROVAL OF AGENDA

Recommendation CS-2014-028

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Corporate Services Committee agenda for the December 11, 2014 meeting be approved as printed

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation CS-2014-029

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Corporate Services Committee minutes of the July 8, 2014 meeting be adopted as presented.

CARRIED

7.0 DELEGATIONS / PUBLIC PRESENTATIONS

- None

8.0 NEW BUSINESS

8.1 Appointment of Committee Chair

The committee has elected Councillor Jeff Laferriere as Chair of the Corporate Services Committee for the term of Council.

8.2 Lease Agreement – Temiskaming Speaker

Shelly Zubycck, Director of Corporate Services reviewed an upcoming lease with Temiskaming Printing Office (Temiskaming Speaker) for use of space at the New Liskeard Fire Hall. Shelly informed the committee that the lease will be retroactive to June 2014 which is when the tenant occupied the space.

8.3 2015 Budget Process

Chris Oslund, City Manager and Laura Lee Macleod, Treasurer, reviewed the current budget process and requested feedback from the committee in regards to council's engagement in the process and if they would like to see any changes. Laura Lee reviewed the presentation and the 2014 levy, tax rates, revenue breakdowns and assessment growth. The draft 1 presentation will be at a special meeting around January 26/27, 2015 for the operations budget. Laura Lee also explained that council will be presented with various scenarios in regards to taxation.

9.0 CLOSED SESSION

Recommendation CS -2014-030

Moved by: Councillor Jeff Laferriere

Be it recommended that:

The Corporate Services Committee convene into Closed Session at 3:04 p.m. to discuss the following matters:

- a) Labour relations or employee negotiations under Section 239 (2) (d) of the Municipal Act, 2001.

CARRIED

Recommendation CS-2014-031

Moved by: Councillor Jeff Laferriere

Be it recommended that:

The Corporate Services Committee rise without report at 3:27 pm

CARRIED

10.0 SCHEDULE OF MEETINGS

- To be determined

11.0 ADJOURNMENT

Recommendation CS-2014-032

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Corporate Services Committee meeting is adjourned at 3:35 pm

CARRIED

Committee Chair

Recorder

1.0 CALL TO ORDER

The meeting was called to order at 4:10 p.m.

2.0 ROLL CALL

PRESENT:	Mayor Carman Kidd; Councillor Jeff Laferriere; Councillor Danny Whalen; Christopher Oslund, City Manager; Shelly Zubycck, Director of Corporate Services; Laura Lee Macleod, Treasurer;
REGRETS:	
OTHERS PRESENT:	

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

4.0 APPROVAL OF AGENDA

Recommendation CS-2015-05

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Corporate Services Committee agenda for the January 27, 2015 meeting be approved as printed

CARRIED

5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

6.0 DELEGATIONS / PUBLIC PRESENTATIONS

- None

7.0 NEW BUSINESS

7.1 Continuation of 2015 Budget Review – Draft #1

The committee reconvened to finish the 2015 Budget – Draft #1 for the following departments:

Environmental, Recreation and Libraries

Action Item: The Corporate Services committee directs staff to perform an internal review of halls.

Recommendation CS-2015-06

Moved by: Councillor Jeff Laferriere

Be it recommended that:

The Corporate Services Committee recommends that the library board budget be reduced to \$50,000 to reflect the savings as realized by the reduction of one full time staff person.

CARRIED

8.0 SCHEDULE OF MEETINGS

- To be determined for 2015 Capital Budget Review

9.0 ADJOURNMENT

Recommendation CS-2015-07

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Corporate Services Committee meeting is adjourned at 6:15 pm

CARRIED

Committee Chair

Recorder

1.0 Call to Order

The meeting was called to order at 9:00 a.m.

2.0 Roll Call

Present:	Mayor Carman Kidd; Councillor Doug Jelly; Councillor Mike McArthur; Christopher Oslund, City Manager; Tim Uttley, Fire Chief/CEMC; Karen Beauchamp, Director of Community Growth and Planning; Jennifer Pye, Planner; Norm Desjardins, CBO.
Regrets:	Matt Del Monte, By-Law/Property Standards Officer; Kelly Conlin, Executive Assistant
Others Present:	Logan Belanger, Special Programs Coordinator

3.0 Review of Revisions Or Deletions To Agenda

The following items were added under:

- New Business: Item j) Environmental Services for Water and Sewer
- Closed Session: Disposal of Land

4.0 Approval of Agenda

Recommendation PPP-2015-001

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Protection to Persons and Property Committee agenda for the January 29, 2015, meeting be approved as amended.

Carried.

5.0 Disclosure of Pecuniary Interest and General Nature

- None

6.0 Review and Adoption of Previous Minutes

Recommendation PPP-2015-002

Moved by: **Mayor Carman Kidd**

Be it recommended that:

1. The Protection to Persons and Property Committee minutes of the August 7, 2014 and meeting be adopted as presented.

Carried.

7.0 Delegations / Other Presentations

- None

8.0 Fire and Emergency Management Services

a) Monthly Report

Discussion:

Tim Uttley, Fire Chief, welcomed Councillor Mike McArthur to the PPP Committee. A copy of the monthly report for the Fire and Emergency Management Department was distributed and reviewed, including the number of fire emergencies, inspections, training and education programs, as well as the following items:

- A fire at Stock Transportation resulted in a loss of four busses, and the department also responded to a fire on Clover Valley Road. Reports for each incident have been completed.
- Significant increase in the number of fire inspections in 2014.
- Burn building design has been sent to Jennifer Pye, Planner, for review.
- The new pumper truck is scheduled for completion by the end February 2015. Two volunteer firefighters will complete a final inspection of the truck before its delivery.
- Three resignations were received due to time commitments, and Mr. B. Mackey retired on December 31, 2014.
- The Extrication Response Support Plan as part of the District mutual aid agreement will be reviewed and revised, and will be presented to Council once the revision has been completed.

Councillor Mike McArthur requested a communication process to notify members of Council when significant emergencies occur in the community. A procedure will be set-up to ensure the notification process is timelier.

b) MNR Forest Fire Management Agreement Renewal

Discussion:

Tim Uttley, Fire Chief, discussed the upcoming renewal of the MNR Forest Fire Management Agreement occurring every 5 years. Due to the significant time commitment for training requirements as outlined in the agreement, the department is considering establishing a Wildland Forest Firefighting Team who would be trained and respond to these types of incidents. Specialized equipment would also be required, and a capital equipment request will be submitted for Council consideration.

c) Forecasted Administrative Reports

- Appointment of District Chief (Dymond Station)
- Appointment of Volunteer Firefighter/s
- False Alarm By-law Revisions

9.0 Community Growth and Planning

a) 2015 Budget Item – Operating Project – City of Temiskaming Shores Zoning By-law

Discussion:

Karen Beauchamp, Director of Community Growth and Planning, and Jennifer Pye, Planner, proposed hiring a consultant to complete a comprehensive update to the existing Zoning By-laws. A Zoning By-law update is requirement under the Planning Act with the completion of the Official Plan. The By-law would be the legal document and implementation tool for the official plan, as it is specific

to individual property requirements, such as lot size, yard set-backs, building heights, parking requirements, etc.

A consultant would be required to create a By-law that would reflect new polices and regulatory acts and guidelines, as well as to use innovative approaches and skill sets gained through experience. City staff would also require guidance to consolidate all zoning amendments into one comprehensive document. With the day-to-day operations of the Department, staff do not feel they could create a document without the expertise and guidance of a consultant, as three zoning by-laws and over 200 amendments need to be consolidated into one thorough and all encompassing document. The estimated cost for a consultant would be \$70,000, taking into account that City staff would collect, prepare and provide the background information required for the project.

Mayor Carman Kidd inquired if the zoning by-law could be created in-house to ensure it meets the requirements of the City, and then engage a consultant at the end to review the document? Christopher Oslund, City Manager, requested an estimated timeline to complete advance work (i.e. information collection, meetings, etc.) and recommended obtaining quotes based on this timeline.

Councillor Doug Jelly commented that it would be important for the By-law to be standardized with other municipalities for our community to remain competitive, and to attract people and investment.

b) Outdoor Furnace By-law

Discussion:

Norm Desjardins, CBO, distributed a draft copy of a by-law to regulate the location and installation of outdoor wood burning appliances as a proactive approach to regulate activities that may substantially interfere with our residents' health, safety or normal enjoyment of their property. Currently, By-law No. 2545 regulates the installation of solid fuel burning appliances in New Liskeard; however, this by-law would be repealed and replaced with a City-wide document.

The committee reviewed and discussed the proposal, and requested the draft By-law be sent to Fire Services for review.

c) Working Alone Procedures

Discussion:

Karen Beauchamp, Director of Community Growth and Planning, updated the Committee on the recently adopted Working Alone Policy, and that procedures for each position will be completed. The recommended procedures will be presented to the Committee for their review at a future meeting.

d) Building Permit Fee Changes – Public Notice

Discussion:

A notice will be publicized regarding a change to the building permit fees. For any resident making a home accessible, such as installing ramps and/or lifts, building permit fees will be rebated upon final inspection.

e) Building Permit Policy for Ramps and Lifts

Discussion:

A memo will be presented for review at the regular Council meeting on February 3rd, to recommend that council accept the memo and policy for their information.

Staff created a policy after meeting with a local medical supply company to discuss Ontario Building Code requirements for accessible lifts and ramps, specifically pre-fabricated modular aluminum ramps that are used for access homes. After researching, consulting and reviewing the information on ramps and lifts, it was determined that the Ontario Building Code applied to all accessible ramps, whether they are constructed of wood or are pre-fabricated modular ramps. Staff considered a number of factors when developing the policy, including:

- Accessible ramps or lifts are more accommodating for those living in and visiting homes, and there is a growing need for accessibility options for seniors and persons living with disabilities;
- Accessible ramps and lifts are often required on a short notice to provide access to a home for a person returning from a medical care facility;
- Ramps and lifts are often needed for a short timeframe and are not intended to be permanent; and
- All people deserve to be afforded the same safety that application of the building Code provides.

Therefore, the policy provides the flexibility needed to permit outdoor accessible ramps/lifts less than 24 inches, and allowing the installation of ramps/lifts that are urgently needed, while adhering to the intent of the Ontario Building Code.

The policy will be made available to the public.

f) Solar Projects on Prime Agricultural Lands

Discussion:

A memo and a resolution will be presented to Council at the February 3rd regular meeting regarding the City experiencing a loss of production on Prime Agricultural Land, as some farm owners are entering into lease agreements, or agreements of purchase of sale with solar companies for the development of MicroFit and Fit projects, requiring up to 7 to 10 acres. Currently, land considered Prime Agricultural land in the City, is designated as “unclassified”; therefore, solar projects are permitted at the Provincial level. It was recommended to send a resolution to local municipalities, NOFIA, the Temiskaming Foundation of Agricultural, TMA, John Vanthof, MPP, and other provincial government agencies to request a land evaluation study/ inventory map to include Prime Agricultural classifications for our area, to prohibit new projects within the City and in other municipalities within the Temiskaming District.

g) Parking on Paget Street

Discussion:

Due to significant traffic congestion on Paget Street N., it was recommended to amend the Traffic By-law to restrict parking on the Eastside of the street between Monday and Friday, from 7:00 a.m. until 5:00 p.m., from Whitewood Avenue to Dymond Avenue.

Signs will be ordered and posted for the effective date of June 1st, 2015.

h) Fence By-law Short Form Wording

Discussion

The Committee discussed the fine structure for residents who contravene by-law requirements regarding installing fences around swimming pools. After a discussion, the Committee agreed to a set fine of \$300 per offence.

i) Lakeshore Road Speed Limit

Discussion

A letter was reviewed requesting the City consider reducing the speed limit on Lakeshore Road from 80km/hour to 50km/hr, up until New Liskeard Sheet Metal. The reasons provided included the number of homes and businesses located in this area, and the difficulty for customers and truck shipments entering and exiting from these locations.

The Committee agreed to defer this request until a review of the Stato trail is completed.

j) Environmental Services for Water and Sewer

Discussion

Councillor Doug Jelly inquired about the billing structure for water and sewer services for buildings with apartments and room rentals. Norm Desjardins, CBO, commented that for each apartment or self-contained unit, one water and sewer service applies and is not dependant on the number of people residing in each unit. Home owners may rent rooms; however, if more than four rooms are rented, a building permit is required.

The Committee discussed water metres and the associated benefits for fees based on consumption instead of the number of units.

10.0 Schedule of Meetings

- To be determined

11.0 Questions or Comments

- None

12.0 Closed Session

Recommendation PPP-2015-003

Moved by: **Councillor Mike McArthur**

Be it recommended that:

1. The Protection to Persons and Property Committee convene into Closed Session at 11:23 a.m. to discuss a proposed or pending acquisition or disposition of land by the municipality or local board under Section 239 (2) (c) of the Municipal Act, 2001.

Carried.

Recommendation PPP-2015-004

Moved by: **Councillor Mike McArthur**

Be it recommended that:

1. The Protection to Persons and Property Committee rise without report at 11:50 a.m.

Carried.

13.0 Adjournment

Recommendation PPP-2015-005

Moved by: **Councillor Mike McArthur**

Be it recommended that:

1. The Protection to Persons and Property Committee meeting is adjourned at 11:50 a.m.

Carried.

Committee Chair

Recorder

1. Call to Order

The meeting was called to order at 9:10 AM

2. Roll Call

PRESENT:	Carman Kidd, Mayor; Doug Jelly, Councillor; Steve Burnett – Technical and Environmental Compliance Coordinator; Mike Del Monte, Cluster Manager – OCWA; Doug Walsh, Director of Public Works; Eddie Hillman, OCWA; Robert (Bob) Beaudoin - Environmental Superintendent and Kelly Conlin, Executive Assistant
REGRETS:	N/A
OTHERS PRESENT:	N/A

3. Review of Previous Minutes

The minutes of the November 26, 2014, Contract Consultation Meeting with Operating Authority were reviewed and accepted by meeting participants.

4. Unfinished Business

FACILITIES

4.1 North Cobalt Wastewater Lagoon – 543083 Proctors Road

Vegetation Issues

Previous Discussion:

Mayor Carman Kidd requested that staff investigate the possibility of have our own staff perform the spraying of vegetation at our water treatment facilities. Steve Burnett, Technical and Environmental Compliance Coordinator, explained that the spray that is being used is specifically for treatment of vegetation surrounding aquatic areas, and suspects that it requires specialized training and licencing. Steve will investigate further.

Current Discussion:

Steve Burnett, Technical and Environmental Compliance Coordinator indicated that the cost of spraying by a licenced contractor will be included on an ongoing basis in the operating budget for water/wastewater facilities.

4.2 Station St. Sanitary Lift Station

No update

4.3 Haileybury Mechanical Wastewater Plant – 275 View St

Generator

Previous Discussion:

The generator has been replaced and commissioned.

Current Discussion:

The generator replacement has been completed, installed and registered with the Ministry of the Environment.

Grinder

Previous Discussion:

OCWA is still investigating options for different grinders, and possible reconfigurations for Cell No. 1. Mike Del Monte will be contacting H2Flow.

Current Discussion:

The investigation is on-going with H2Flow.

Connection Issues

Previous Discussion:

Work is continuing on the pole line, which will be located on the easement.

Current Discussion:

Work on the pole line is now complete and initial figures are indicating that the project was under budget.

Sludge

Previous Discussion:

Mike Del Monte, OCWA, reported that the centrifuge ran for 3 hours. OCWA would be interesting in seeing a cost analysis on the amount paid to contractors to haul sludge versus the price to have centrifuge installed. OCWA will be including the cost of a centrifuge in the 2015 capital letter for consideration.

Current Discussion

Mike Del Monte, OCWA is meeting with another company that has experience in the handling of sludge. Cost estimates will be provided to Steve Burnett.

Fencing

Previous Discussion:

Mike Del Monte, OCWA, stated that the fence around the property needs to be repaired as it was recently mentioned in a MOE inspection. Steve Burnett, Technical and Environmental Compliance Coordinator will ensure this is repaired in the Spring of 2015.

Current Discussion

Work on the fence will occur in the Spring of 2015.

4.4 Haileybury Water Treatment Plant – 322 Browning St

Check Valves

Previous Discussion:

On-going, Mike Del Monte, OCWA, explained that they have a new type of valve to try on a trial basis prior to ordering.

Current Discussion:

The committee discussed that the installation of VFD's on the pump will resolve the issue.

Low Lift Pump

Previous Discussion:

OCWA reported that the pump will be installed prior to the end of 2014.

Current Discussion

The pump was replaced with a vertical turbine versus a submersible pump. With the replacement, the Ministry of Environment may require a Form 3.

Rental Gas Hot Water Tank - New

Current Discussion:

A gas hot water tank that was in place was in need of repair. The City's building maintenance staff had the rental unit replaced and will be inquiring into the replacement of all the units in City-owned buildings with owned units versus rentals.

Roof

Previous Discussion:

OCWA reported that there is still a significant amount of water entering into the building, specifically into the training room.

Current Discussion

The replacement of the roof has been included in building maintenance 2015 capital project budget. Building Maintenance staff has completed some patch work in the meantime.

Heaters

Previous Discussion

Mike Del Monte, OCWA, requested that the City consider replacing the current electric heaters with gas. This item will be included in the 2015 Capital Letter.

Current Discussion

The venting of gas heaters can be an issue therefore, an electric heaters was placed downstairs.

4.5 New Liskeard/Dymond Waste Water Lagoon – 177304 Bedard Rd.

MOE Inspection Notes

Previous Discussion

Eddie Hillman, OCWA reviewed various findings that resulted from the recent MOE inspection.

Current Discussion:

OCWA has yet to receive the final report from the MOE

4.6 Montgomery Sanitary Lift Station

Previous Discussion:

Work is nearing completion and will require a one-day switch over prior to the end of 2014.

Current Discussion:

OCWA reported that they are waiting on an integrator and LISAND. This project will be included as a carryover project from 2014 to 2015.

4.7 Cedar St. Sanitary Lift Station

Control Panel Replacement

Previous Discussion:

Work is nearing completion and will require a one-day switch over prior to the end of 2014.

Current Discussion:

OCWA reported that they are waiting on an integrator and LISAND. This project will be included as a carryover project from 2014 to 2015.

Grease

Previous Discussion:

The grease concern is ongoing. Steve will be speaking with the new owners of a business in the area where a majority of the grease is coming from.

Current Discussion:

No update

4.8 Goodman Sanitary Lift Station – 132 Jaffray St.

Wet Well Chamber/Cross over Valve

Previous Discussion:

The RFQ for the purchase of valves closes this week – Work is ongoing.

Current Discussion:

The crossover valves have been delivered. Pedersen Construction will be doing grating work in conjunction with the installation of the valves.

4.9 New Liskeard Water Treatment Plant – 305 McCamus Ave.

Singer Valves

Previous Discussion:

Singer valves have failed. VFD's will be included in the looping project.

Current Discussion:

On going

Inspection

Previous Discussion:

OCWA made the City aware that during the recent MOE Inspection, the piping that was installed between the two wells was questioned. The connection has been locked out until a proper amendment to the ECA be completed.

Current Discussion:

The amendments for the connection will be addressed in conjunction with the licencing requirements for the looping project.

4.10 New Liskeard Water Reservoir-177102 Shepherdson Rd.

Surge Protection – Hits

Previous Discussion:

Steve Burnett will contact Hydro to inquire as to the completion of their work in the area.

Discussion:

Steve Burnett contacted Hydro and was informed there are no issues with the power. The hits are a result of pump starts and stops. VFD's will resolve the issue.

AECOM

Previous Discussion:

No update

Current Discussion:

Final design and reports have not yet been submitted to the City. Staff will be investigating on how to proceed once they have been received. AECOM is significantly behind on their original submissions date.

4.11 Dymond Water Treatment Plant – 286 Raymond St

Raw Water Quality

Previous Discussion:

Story Environmental Inc. completed work on the raw water analysis and produced a report on the results and recommended action items regarding the rehabilitation of both wells. As of this meeting, infiltration is coming in under the packers. Story Environmental presented the report findings in a meeting with the City, Lotowater and the Ministry of the Environment (MOE). The recommendation was to install packers and monitor the system for one year; if the packers correct the problem, a liner would be installed. Another set of sampling has been completed by Story Environmental. Sampling was also taken for water hardness. Mike Del Monte will send last results.

Doug Walsh read a letter received from OCWA regarding the concerns with establishing a multi-barrier approach by installing a ultra-violet system. Discussion was had in connecting the New Liskeard system with Dymond and eliminating the Dymond wells. Linking the systems would eliminate bacterial contamination of the raw water in Dymond, would increase capacity for development, and would increase fire protection as recommended by the FUS report.

The contract for the linking of the two water systems was awarded to EXP and it includes the replacements. The study will be completed by December 2014. OCWA circulated results from the latest testing for information purposes.

Current Discussion:

Doug Walsh, Director of Public Works has submitted an Expression of Interest for funding for this project.

Surge Protection Device – Burnt Light

Previous Discussion:

No update

Current Discussion:

OCWA reported that the light will be changed today.

4.12 Gray Road Sanitary Lift Station – 783495 Gray Rd

Lift Station Design – Exp.

Previous Discussion:

The University of Guelph has offered 100' of their field from Armstrong to the lift. The finalized design has been received, and the Environmental Compliance Approval (ECA) through the Ministry of the Environment (MOE) was submitted. The University of Guelph is currently getting an evaluation of the property. The design work is complete. Application for approval will be ready for September 12, 2014. Doug Walsh, Director of Public Works has submitted an Expression of Interest for funding for this project.

Current Discussion:

Doug Wash, Director of Public Works, has indicated that the design work is now complete, and the ECA will be completed by the end of this week. No update has been received from the University of Guelph.

4.13 Niven St Pumping Station

Communication and Pump Control

Previous Discussion:

A report will be going to Council tonight seeking approval to have this work completed in two phases (Phase 1 – NL/Dymond, Phase 2 – Haileybury/NC) within the extended services agreement with OCWA.

Current Discussion:

OCWA reported that the PLC work is moving forward.

5. MOE Compliance Issues

This section reviews a number of issues based on the binder compiled and kept at the Public Works Office (Engineering). The numbers are based on the system established within the binder.

TS-012/TS-027/TS-134/TS-146: Inspection and cleaning of reservoirs

Mike Del Monte forwarded information from an inspection company to Dave Treen and they are interested in providing a presentation on their products to various municipalities in the area. Perhaps a demonstration could be provided at the Haileybury reservoir and Steve Burnett will follow-up with Dave Treen as to when the presentation could be held.

Dave Treen created and will implement an operating procedure regarding the inspection and cleaning of reservoirs. The Committee discussed incorporating the procedure into the Drinking Water Quality Management System (DWQMS), and Mike Del Monte recommended referencing the procedure on an “as needed” basis. It is anticipated that the reservoirs will be cleaned this year. **On-going**

Water Works By-Law

Previous Discussion:

Many unresolved MOE Compliance issues are related to administrative features associated with the various water distribution systems which will be alleviated upon adoption of a water works by-law. A water leakage program was discussed and the use of a leak detection device. It was noted that work on this by-law is in draft form, and is on-going and will likely move forward after the asset management plan is completed. **On-going**

6. Fire Extinguishers – all sites

Previous Discussion:

Steve Burnett, Technical and Environmental Compliance Coordinator will ensure that the fire extinguishers at all sites are inspected as part of their annual maintenance.

Current Discussion:

In the spring of 2015, all fire extinguishers will be inspected by the City's building maintenance staff.

7. Capital Letter 2015

Current Discussion:

Mike Del Monte, OCWA reviewed some of the items that are included in the 2015 Capital Letter and where OCWA would suggest what items should be considered priority. Steve Burnett will confirm receipt of the 2015 Capital Letter via email to Mike Del Monte.

8. Schedule of Meetings

The next scheduled contract meeting with OCWA is will be on Wednesday, February 11, 2015 @ 9:00 AM

9. Adjournment

The Contract Consultation Meeting with Operating Authority – OCWA meeting is adjourned at 10:27 a.m.

Subject: Canadian Heritage River System – Ottawa River / Lake Temiskaming
Report No.: CGP-007-2015 **Agenda Date:** February 17, 2015

Attachments:

Appendix 01: Canadian Heritage Rivers System (CHRS) Presentation

Appendix 02: Canadian Heritage Rivers System Charter

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CGP-007-2015;
2. That Council supports the designation of the Ottawa River including Lake Temiskaming as part of the Canadian Heritage Rivers System; and
3. That Council directs staff to prepare and forward a resolution to the Ottawa River Heritage Designation Committee; John Vanthof, M.P.P. for Temiskaming-Cochrane; Jay Aspin, M.P. for Nipissing-Temiskaming; and other communities along the Ottawa River.

Background

In 2001, the communities of Haileybury and New Liskeard participated in the Ontario Living Legacy project. The project saw kiosks erected on the waterfronts of seventeen communities along the Ottawa River commemorating the significance of the River to the growth and lifestyle of the communities.

In 2003, Len Hopkins, the Liberal M.P. for Renfrew brought forward the idea of trying to designate the Ottawa River as part of the Canadian Heritage River System. To do this, significant historical, cultural and natural heritage information was required to be gathered along the entire length of the River. Since some of this work had been done as part of the Living Legacy project, it was suggested that the timing was right to move forward with a request for designation. **Appendix 01 – CHRS Presentation** was presented to the Council. **Appendix 02 – Canadian Rivers System Charter** provides the vision and mandate of the Canadian Heritage Rivers System Board.

The gathering of information took approximately twenty four months and thousands of volunteer hours. Since the project was initiated several years ago, staff is not positive about the exact timing of the process, but what is listed next, is the best recollection of the process. In late 2006, the nomination document was submitted to Canadian Heritage River Systems for approval. After several months, the nomination was supported and sent to Provincial Ministers in Ontario and Quebec for support, then was to be forwarded to the Federal Minister for designation.

In 2007, the Ontario Minister of Natural Resources signed the designation document, while the Quebec Minister did not, stating that the Ottawa River was not considered a significant river toward the development of that province. After some further perseverance by committee members, it was deemed that the designation process could move forward even if only supported by one province.

Sadly, around this time, Len Hopkins, the Committee Chair passed away. Larry Graham, a friend and well known community advocate and media writer in Pembroke took on the role of chair. Larry was involved with the designation process as a volunteer information gatherer, but had not been involved to this point on the Committee.

The designation process has been stuck at this point for the past several years. The only way for the designation to be put in place is for it to be implemented by the Minister of the Environment Canada.

Analysis

In recent months, there has been a resurgence of interest in the Canadian Heritage River System designation process and some local residents have been asking for the City's support toward the project. These former members of Council and of the Ottawa River Waterway board have asked that the City consider a resolution of support for the designation project in an attempt to get the process moving forward again.

Staff have researched and found that the Town of Haileybury had provided a letter of support early in the designation process, but the City of Temiskaming Shores has not formally provided a letter or resolution of support to the Ottawa River Heritage Designation Committee.

The designation of the River as a Canadian Heritage River does not have any negative restrictions with respect to growth or development. The process is community or region driven and is designed to educate and make citizens aware of the area's cultural and natural history. The program is another marketing tool that regions can use to show the cultural and historical significance of their region.

In many cases, due to the additional marketing support provided by the Canadian Heritage River Systems program, regions see tourism growth at the provincial, national and even international level. The designation brings prestige and acknowledgement of the regions significance to the development of the country.

The designation of the Ottawa River would provide the City with some additional marketing support and enable our area to use this prestigious designation within our tourism marketing program. The designation would further support the City's bid to be recognized as an economic and service hub for the region.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

There is no financial request related to this program.

Alternatives

There were no alternatives considered during the preparation of this report.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

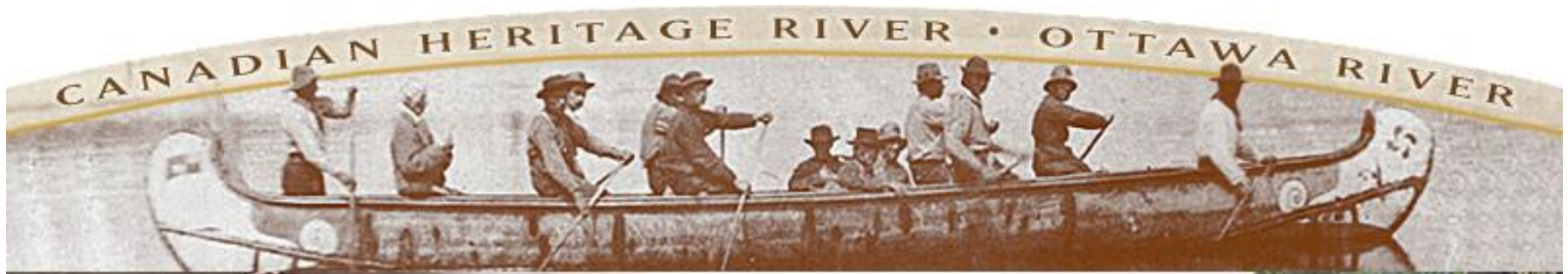
"Original signed by"

"Original signed by"

James Franks
Economic Development
Officer

Karen Beauchamp, MCIP, RPP, CMO
Director of Community Growth
and Planning

Christopher W. Oslund
City Manager

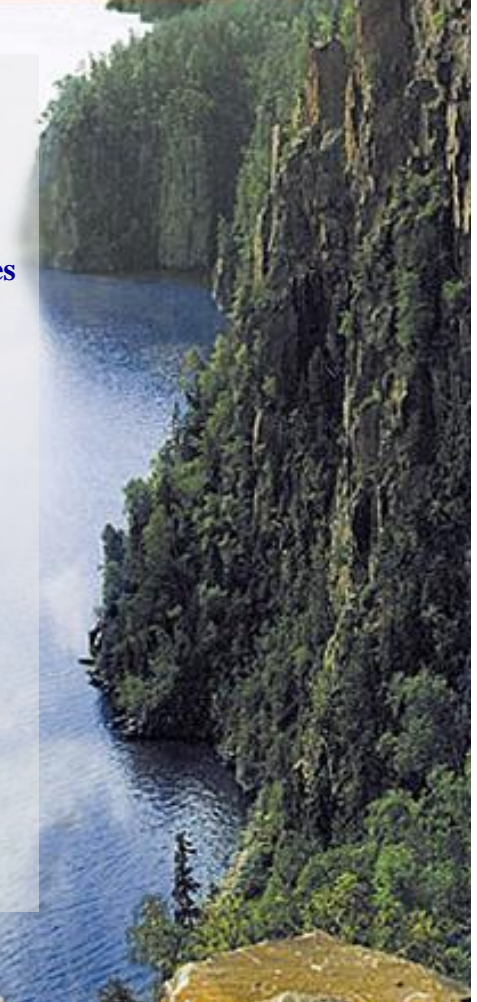


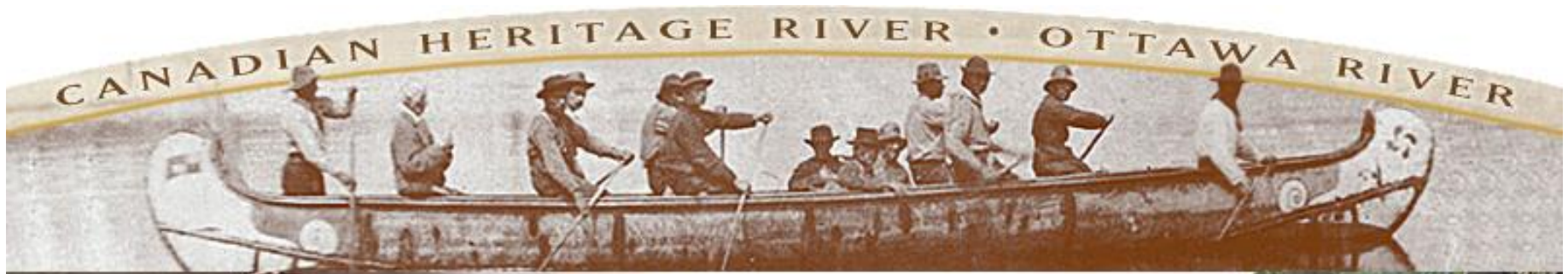
The Ottawa River Heritage Designation Project

The Canadian Heritage Rivers System is Canada's national river conservation program. It promotes, protects and enhances Canada's river heritage and ensures that Canada's leading rivers are managed in a sustainable manner. Co-operation and public support are the strengths it builds upon.

Becoming a Canadian Heritage River is a two-step process — nomination and designation. Each step demands extensive public involvement and local community support. Designation also involves monitoring the state of the river on an ongoing and active basis.

The Ottawa River Heritage Designation Committee is guiding the communities along the Ottawa River on a journey of discovery as it compiles information on the natural, cultural and recreational values of this famous watershed.

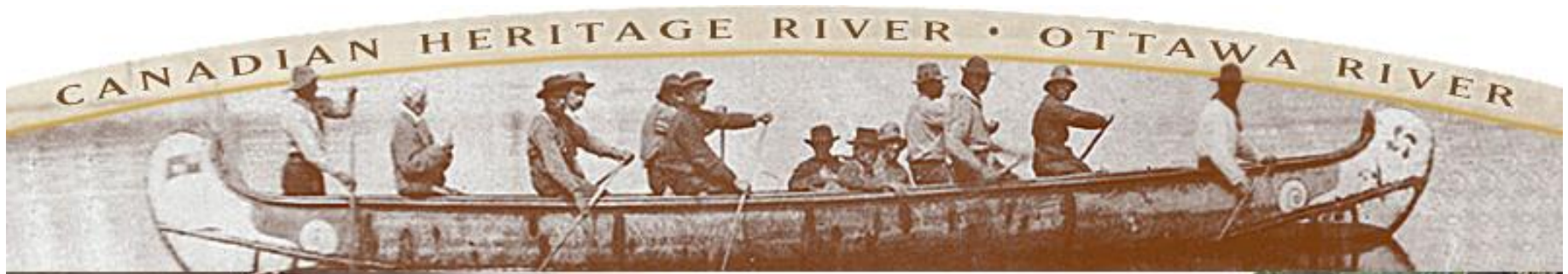




Community Benefits of Designation

- clean environment for raising children
- healthy ecosystems rich in wildlife
- communities rich in cultural heritage
 - preservation of heritage sites
- great outdoor recreation opportunities
 - prime areas for ecotourism
- increased business opportunities
- enhance sense of community pride
 - ideal retirement communities

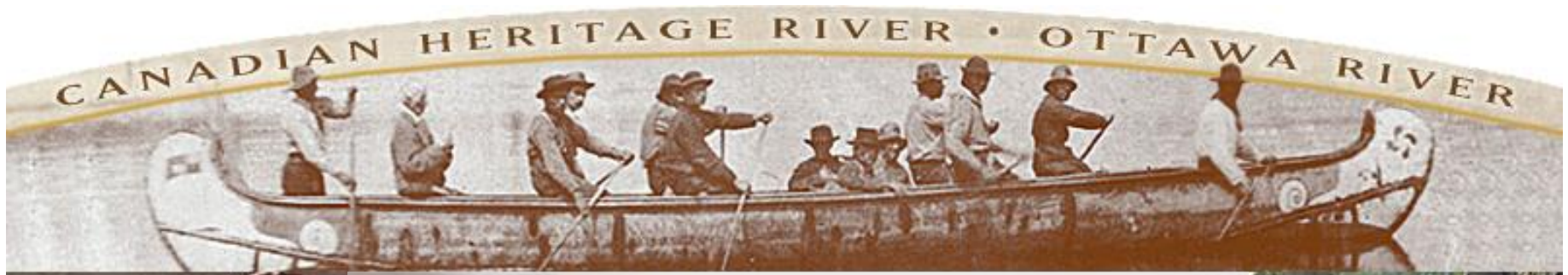




River Benefits of Designation

- coordinated river management
- increased environmental protection
- water quality improvement
- focus on government programs

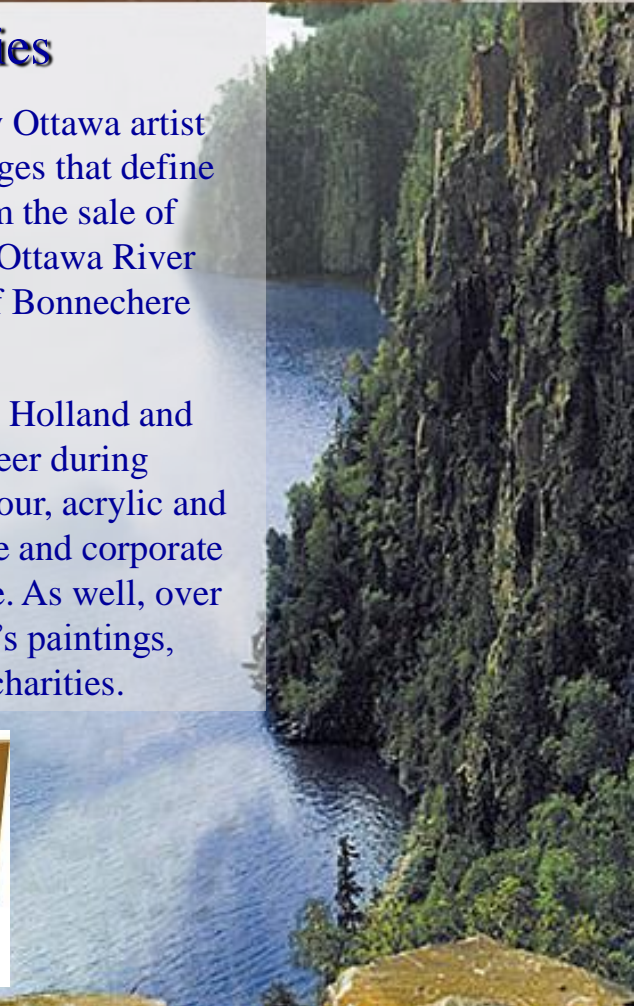




Ottawa River Heritage Series

The Ottawa River Heritage Series features prints by Ottawa artist Ben Babelowsky, reflecting many of the iconic images that define the character of this historic river. Funds raised from the sale of these prints will be used to support the work of the Ottawa River Heritage Designation Committee and the Friends of Bonnechere Parks.

A graduate of commercial and fine arts programs in Holland and Canada, Ben Babelowsky has built a successful career during which he has produced over 2500 original watercolour, acrylic and oil paintings. His work is found in numerous private and corporate collections in Canada, the United States and Europe. As well, over 750 000 reproductions have been created from Ben's paintings, generating almost three million dollars for various charities.



THE CANADIAN HERITAGE RIVERS SYSTEM CHARTER

WHEREAS freshwater is essential to life on earth and Canada is blessed with a vast supply of freshwater, approximately one-fifth of the world's total; and

WHEREAS rivers are a priceless and enduring part of Canada's national heritage and identity; and

WHEREAS rivers are central to the overall health and well-being of Canadians; and

WHEREAS participating governments on the Canadian Heritage Rivers Board have agreed to renew and strengthen their participation in the Canadian Heritage Rivers System by administering the program through a strategic plan, which serves as the principal operating document for the Board;

THEREFORE, IT IS UNDERSTOOD that the federal, provincial and territorial Ministers responsible for the Canadian Heritage Rivers System, do, by this Charter, reaffirm their governments' commitment to the System, and, by this Charter, describe its main principles of operation, vision, and governance, as follows:

I VISION

This Charter affirms the vision of the Canadian Heritage Rivers Board that:

The Canadian Heritage Rivers System is a model of stewardship, cooperation and participation; one that engages society in valuing the natural and cultural heritage of rivers and river communities as essential to the identity, health and quality of life of Canadians.

II PURPOSE OF THE CANADIAN HERITAGE RIVERS SYSTEM CHARTER

This Charter sets out a framework for cooperation between Canada and the participating Provinces and Territories (hereinafter together referred to as "the Participants") to recognize, conserve and manage, in a sustainable manner, Canada's designated heritage rivers and their natural qualities, cultural/historical heritage, and recreational values. The Charter provides a tangible public expression by governments in Canada of their support for and participation in the Canadian Heritage Rivers System and acknowledges the operation of the program through a strategic plan.

III PRINCIPLES OF THE CANADIAN HERITAGE RIVERS SYSTEM

This Charter serves to emphasize the following principles, which form part of a strategic plan of the Canadian Heritage Rivers Board:

- i) Participation in the Canadian Heritage Rivers System is voluntary.
- ii) The Participants retain their jurisdictional powers over rivers in the Canadian Heritage Rivers System, including ownership of land, the choice to nominate a river, and the right to continue to operate and manage designated rivers in accordance with the goals of the System.
- iii) The Canadian Heritage Rivers System respects Aboriginal peoples, community, landowner and individual rights and interests in the nomination, designation and management of heritage rivers.

iv) Rivers, or sections of rivers, included in the Canadian Heritage Rivers System will meet the spirit of the heritage and recreational value selection guidelines as set out by the Canadian Heritage Rivers Board.

v) River nominations and designations will be jointly approved, on the recommendation of the Canadian Heritage Rivers Board, by the Minister(s) of the nominating jurisdiction(s) and the Minister responsible for the Parks Canada Agency.

vi) The Parks Canada Agency will continue to be the lead federal agency for the Canadian Heritage Rivers System and will, through a secretariat operated on behalf of the Canadian Heritage Rivers Board, provide technical and financial support for the nomination and designation of rivers to the System, for promotion of the System both nationally and internationally, and for co-ordination of the ongoing monitoring of designated rivers.

vii) River nominations and designations in Northwest Territories and Nunavut must be jointly approved by the Minister responsible for Indian and Northern Affairs Canada and the responsible territorial minister. This approval is to be obtained by the Canadian Heritage Rivers Board prior to a final recommendation going forward to the Minister responsible for the Parks Canada Agency.

viii) Should territorial devolution occur in the Northwest Territories and Nunavut, as it has in Yukon, the federal authorities for the management of land, waters, and natural resources would be transferred to territorial governments. This Charter recognizes final devolution agreements between Canada and the territorial governments.

ix) Provincial and territorial governments will continue their commitment to the Canadian Heritage Rivers System, assuming the long-term operations and management of rivers within their jurisdictions designated to the System.

IV THE CANADIAN HERITAGE RIVERS BOARD

The Canadian Heritage Rivers System is administered by the Canadian Heritage Rivers Board, which is composed of members from the government, public, not for profit or private sector who are appointed by the Participants. The Board administers the Canadian Heritage Rivers System for the benefit of the people of Canada and is accountable to the signatories of the Charter for the effective management of resources and processes that conserve and present heritage rivers.

V DURATION OF TERM

Unless otherwise agreed to in writing by the Participants, the cooperation contemplated in this Charter shall be for a period of twenty years, commencing on April 1, 2011, and ending on April 1, 2031.

VI SCOPE OF THIS CHARTER

- x) Nothing in this Charter is to be interpreted as establishing a partnership, joint venture, agency relationship or commercial association between the Participants.
- xi) Each Participant shall retain exclusive responsibility for its undertakings.
- xii) This Charter shall not be interpreted to create any legal right or obligation between the Participants.

VII MODIFICATIONS

It is understood that this Charter may be modified at any time by written agreement of all Participants.

IN WITNESS WHEREOF the Participants hereto have executed this Charter by their Ministers' signatures, signed in counterpart, as of the day and year written below.

December 24, 2013

The Canadian
Heritage Rivers
System



Subject: Zoning By-law Amendment: Accessibility Upgrades

Agenda Date: February 17, 2015

Report No.: CGP-005-2015

Attachments

Appendix 01: Planning Report

Appendix 02: Applications and Public Notice

Appendix 03: Draft By-laws to amend Township of Dymond Zoning By-law 984, Town of New Liskeard Zoning By-law 2233, and Town of Haileybury Zoning By-law 85-27

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-005-2015;
2. That Council agrees to amend the provisions of the Township of Dymond Zoning By-law 984, the Town of New Liskeard Zoning By-law 2233, and the Town of Haileybury Zoning By-law 85-27 to permit the construction of accessible ramps and lifts with no minimum setback requirements and exempt from inclusion in building area/lot coverage calculations; and
3. That Council directs staff to prepare the necessary by-laws to amend the Township of Dymond Zoning By-law No. 984, the Town of New Liskeard Zoning By-law No. 2233, and the Town of Haileybury Zoning By-law No. 85-27, for consideration at the March 3, 2015 Regular Council Meeting.

Background

On December 16, 2014, Council passed resolution 2015-013 directing staff to undertake the process to amend the Township of Dymond, Town of New Liskeard, and Town of Haileybury Zoning By-laws to exempt accessible ramps and lifts from the building area/lot coverage and setback requirements of each of the respective Zoning By-laws.

Analysis

The public meeting was held on February 3, 2015. No members of the public submitted written comments or made oral submissions at the public meeting.

The Planning Report attached as Appendix 01 provides information regarding the application within the planning policy framework. It is my opinion that the proposed Zoning By-law Amendments: are consistent with the Provincial Policy Statement (2014); do not conflict with the Northern Ontario Growth Plan; do not conflict with the Township of Dymond Official Plan, the Town of New Liskeard Official Plan, the Town of Haileybury Official Plan, or the draft City of Temiskaming Shores Official Plan as adopted by

Council; and represent good planning. It is recommended that Council adopt the proposed Zoning By-law Amendments.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
--------------	---------------------------	--

<i>"Original signed by"</i>	<i>"Original signed by"</i>	<i>"Original signed by"</i>
-----------------------------	-----------------------------	-----------------------------

 Jennifer Pye
 Planner

 Karen Beauchamp, MCIP, RPP, CMO
 Director of Community Growth
 and Planning

 Christopher W. Oslund
 City Manager



Planning Report

Zoning By-law Amendment Application: ZBA-2015-01(D)
ZBA-2015-02(NL)
ZBA-2015-03(H)

Applicant: Corporation of the City of Temiskaming Shores

February 9, 2015

Subject Land

Entire area of the Township of Dymond, Town of New Liskeard, and Town of Haileybury, now the City of Temiskaming Shores

Background and Purpose of the Application

In 2013, Lawlor and Associates prepared a Housing Needs Analysis for the City. Part of the Housing Needs Analysis was an analysis of the demographics of the City, which indicated that in 2011, 20% of City of Temiskaming Shores residents were 65+ years of age, which is the projected proportion for the Province of Ontario for 2031. The aging population trend is expected to continue for the next 20 years and will present some opportunities and challenges for adaption. The proposed amendments are one of the adaptations that will make the aging-in-place process easier for local seniors and will allow both seniors and persons with disabilities to remain in their homes longer than may have otherwise been possible.

On December 16, 2014, Council passed resolution 2015-013 directing staff to undertake the process to amend the Township of Dymond, Town of New Liskeard, and Town of Haileybury Zoning By-laws to exempt accessible ramps and lifts from the building area/lot coverage, and setback requirements of each of the respective Zoning By-laws.

Statutory Public Notice

The application was submitted on January 9, 2015. Notice of the complete application and public hearing was advertised in the Temiskaming Speaker on January 14, 2015 and was sent to all public agencies in accordance with the statutory notice requirements of the Planning Act.

The public hearing was held on February 3, 2015. No members of the public made oral submissions at the hearing and no formal written comments were received prior to the public meeting.

Planning Analysis

Provincial Policy Statement (2014)

The following policies of the 2014 Provincial Policy Statement apply to this application.

1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

1.1.1 Healthy, liveable and safe communities are sustained by:

- b) accommodating an appropriate range and mix of residential (including second units, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*
- f) improving accessibility for persons with disabilities and older persons by identifying, preventing and removing land use barriers which restrict their full participation in society.*

In my opinion, the Zoning By-law Amendment application is consistent with the 2014 Provincial Policy Statement for the following reasons:

- The installation of accessible ramps and lifts allow persons with disabilities and older persons to remain in their homes longer;
- Allowing the construction of accessible ramps and lifts with no minimum setback or maximum lot area requirements will allow the construction of these assistive devices on properties with existing development where they may not meet the existing requirements of the Zoning By-law and would therefore not be permitted without a planning process.

Growth Plan for Northern Ontario

The Growth Plan for Northern Ontario was developed under the Places to Grow Act to ensure greater growth occurs in an economically and environmentally sustainable manner.

A review of the Growth Plan for Northern Ontario confirms that none of the policies of the Growth Plan directly relate to the applications and the proposal does not conflict with any of the Growth Plan policies.

Official Plans

The proposed amendments apply to the entire areas of the Township of Dymond, Town of New Liskeard, and Town of Haileybury. Each of the existing Official Plan was reviewed and it was found that no policies in the Official Plans directly related to the proposed amendment. The purpose of an Official Plan is to provide the over-arching policy direction for the development of land in the municipality, and it is generally the purpose of the Zoning By-law to establish site-specific requirements. Each of the Official Plans contains policies requiring the enactment of a Zoning By-law to implement the principles and policies of the Plans, and to establish regulations to control the use of land and the locating of buildings.

The amendments do not conflict with any of the existing Official Plans for the Township of Dymond, Town of New Liskeard, or Town of Haileybury.

City of Temiskaming Shores Official Plan

The City of Temiskaming Shores Official Plan was adopted by Council on March 4, 2014 and is currently being reviewed for approval by the Ministry of Municipal Affairs and Housing (MMAH). The policies do not come into force and effect until approval is issued by MMAH, however as they have been adopted at the local level it is fitting to review development applications with consideration to the new policies although decisions cannot be made based on these policies.

The proposed amendments apply to the entire area of the City of Temiskaming Shores. Section 4.9 of the Official Plan sets out the urban design principles applicable to development within the Settlement Area of the City and Section 4.9.10.a lists the incorporation of barrier-free design for new development as a policy of the Plan.

The amendments do not conflict with any policies of the City of Temiskaming Shores Official Plan.

Zoning By-laws

The purpose of the amendments is to permit the placement and construction of accessible ramps and lifts with no setback requirements and to exempt such construction from being factored into building area/lot coverage calculations.

On properties containing existing development homes may have been constructed prior to the implementation of a Zoning By-law, or may have been constructed at the required minimum setback, and may have exceeded the maximum building area/lot coverage. Under the current Zoning By-law provisions a property owner wishing to construct an accessible ramp or lift that does not meet the setback requirements, or who cannot accommodate the proposed construction within the maximum building area/lot coverage requirement, would have to apply for a minor variance or Zoning By-law amendment. Both applications are subject to a public process and appeal rights with minor variances taking approximately 2-3 months from application to expiration of appeal period, and Zoning By-law amendments taking approximately 3-4 months from application to expiration of appeal period. Removing the minimum setback requirement and the applicability of the maximum building area/lot coverage requirement will expedite the approval process for the installation of important accessibility aids.

Comments Received from the Agency Circulation and Public Notification Process

The application was circulated to municipal departments, agencies, and the public. The following comments were received:

Chief Building Official – *Please include “landings” in the exemption. A ramp, even a straight one, is required to have landings (rest areas) at intervals of not more than 9m along its length or at changes in direction.*

Note from the Planning Department: further discussions between the Planning Department, Chief Building Official, and Director of Community Growth and Planning determined that landings are generally considered to be part of the overall ramp system and, for Planning purposes, are covered by the amendments as written.

Director of Public Works – *No comments from Public Works.*

Fire Chief – *No objections to the application.*

Director of Recreation – *I have no concerns with this amendment in terms of Recreation Services.*

Director of Corporate Services – *No comments received.*

City Manager – *No comments received.*

Clerk – *The Clerk’s Department has no objection to this application.*

Economic Development and Funding Application Coordinator – *No comments received.*

Tax Collector / Treasurer – *I have no concerns with these amendments.*

Public Comments: No comments received as of February 9, 2014.

Recommendation

Based on the information presented above, in my opinion, the proposed Zoning By-law Amendments are consistent with the Provincial Policy Statement (2014); do not conflict with the Northern Ontario Growth Plan; do not conflict with the Township of Dymond Official Plan, Town of New Liskeard Official Plan, Town of Haileybury Official Plan, or the City of Temiskaming Shores Official Plan as adopted by Council, and represent good planning.

It is therefore recommended that Council approve the Zoning By-law Amendment applications.

Respectfully submitted,

Reviewed and submitted for Council’s
consideration,

Jennifer Pye
Planner

Karen Beauchamp, MCIP, RPP, CMO
Director of Community Growth and Planning



New Liskeard

The City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive, Haileybury, Ontario POJ 1K0

**Application for Zoning By-Law Amendment
Under Section 34 of the Planning Act**

Application to Amend the Zoning By-Law: \$750 + \$100 advertising fee + 13% HST = \$960.50

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 545/06 made under the Planning Act, RSO, 1990, as amended. In addition to completing this form, the Applicant will be required to submit the appropriate fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act. **Applicants are encouraged to consult with the Municipality prior to completing the application.**

Please Print and Complete or (✓) Appropriate Box(es)

OFFICE USE ONLY	
File No.:	<u>ZBA-2015-02(NL)</u>
Date Received:	<u>January 9, 2015</u>
Roll No.:	<u>N/A</u>

1. Owner Information

Name of Owner: City of Temiskaming Shores attn: Dave Treen, clerk

Mailing Address: PO Box 2050, Haileybury, ON P0J 1K0

Email Address: dtreen@temiskamingshores.ca Phone: 705-672-3363 ext. 4136

If there is more than one registered owner, please provide information below:

Name of Owner: _____

Mailing Address: _____

Email Address: _____ Phone: _____

2. Agent Information (if applicable):

Name of Agent: City of Temiskaming Shores attn: Jennifer Pye, Planner

Mailing Address: PO Box 2050 Haileybury ON P0J 1K0

Email Address: jpye@temiskamingshores.ca Phone: 705-672-3363 ext. 4105

3. Please specify to whom all communications should be sent:

Owner Agent

Names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land:

NA

4. Location of the Subject Land

Dymond New Liskeard Haileybury

Municipal Address
<u>Comprehensive amendment</u>
Legal Description
<u>Entire area of the Town of New Liskeard</u>

Date the subject land was acquired but the current owner: NA

5. Property Information

Lot Area: _____
Road Frontage: _____
Water Frontage: _____ *NA*
Lot Depth: _____
Lot Width _____

Existing use(s) of the subject land (check all that apply):

- Residential
- Commercial
- Industrial
- Institutional
- Agricultural
- Vacant
- Mixed Use (specify): _____ *NA*
- Other (specify): _____

Length of time the existing uses of the subject land have continued: NA

Existing uses of abutting properties:

North: _____ *NA* East: _____
South: _____ West: _____

6. Property Access

a. Type of access to the property

- Provincial Highway
- Municipal Road, maintained all year
- Municipal Road, maintained seasonally
- Private Road
- Right-of-Way
- Water Access
- Other (specify): _____ *NA*

b. If access is by water, describe the docking and parking facilities used and the approximate distance to these facilities from the subject land and the nearest public road:

_____ *NA* _____

7. Property Servicing

a. What type of water supply is existing / proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated piped water system (communal)
- Drilled well
- Lake or other water body
- Water service not proposed
- Other (specify): NA

b. What type of sewage disposal is existing / proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): NA

If privately owned and operated individual or communal septic systems are proposed, and where development will produce more than 4,500 litres of effluent per day, applicants are required to submit a servicing options report and a hydrogeological report prepared by a qualified professional:

- Title and date of servicing options report: NA
- Title and date of hydrogeological report: NA

c. How is storm drainage provided?

- Storm sewer
- Ditches
- Swales
- Other (specify): NA

8. Planning Information

Current Official Plan Designation(s): NA

Explain how the application conforms to the Official Plan: The official Plan provides the policy directive to regulate land use and the placement of buildings and structures

Current Zoning: NA

Requested Zoning (if applicable): NA - comprehensive amendment

Reason why rezoning is being requested (if applicable): Allow more flexibility for residents installing barrier-free ramps and lifting devices for access to their homes. Encourages aging-in-place and allows seniors to remain in their homes longer

Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

Yes No

If yes, provide a statement of these requirements:

NA

Does this application propose to change the boundary of a settlement area?

Yes No

If the requested amendment alters all or any part of the boundary of an area of settlement or establishes a new area of settlement, provide details of the current Official Plan policies or Official Plan Amendment dealing with the alteration or establishment of an area of settlement.

NA

Will this application remove land from a designated employment area?

Yes No

If the requested amendment removes the subject land from an area of employment, provide details of the current Official Plan policies or Official Plan Amendment dealing with the removal of land from an area of employment.

NA

9. Proposed Use of Property

Proposed use(s) of the subject land (Check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (Please state): NA
 Other (Please state): _____

List all existing and proposed buildings and structures to be constructed on the property by completing the following table (If more than 5 buildings or structures please use separate page to provide description):

	Building or Structure # 1	Building or Structure # 2	Building or Structure # 3	Building or Structure # 4	Building or Structure # 5
Type or use of building or structure					
Height (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line - other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					
Year constructed					

N/A - comprehensive amendment

Are any of the following uses or features on the subject land or within 500 m of the subject land, unless otherwise specified? Please check all that apply.

Use or Feature	On the Subject Land	Within 500 metres of Subject Land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/>
A landfill	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use (if so, specify use)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line	<input type="checkbox"/>	<input type="checkbox"/>
Utility corridors	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Highway	N/A	<input type="checkbox"/>

10. Previous Applications

Has the subject land ever been the subject of an application under the Act for approval of a plan of subdivision or for a consent?

Yes No Unknown

If yes:

File No.: _____ Status: _____

Has the subject land ever been the subject of an application for approval of a previous Official Plan or Zoning amendment?

Yes No Unknown

If yes:

File No.: _____ Status: _____

11. Concurrent Applications

Is the subject land currently the subject of any other planning applications (Plan of Subdivision, Consent, Minor Variance, Zoning By-law Amendment, Site Plan Control) at this time?

Yes No

If yes:

File No.: _____ Status: _____

File No.: _____ Status: _____

12. Provincial Policies

Is the request consistent with policy statements issued under subsection 3(1) of the Planning Act?

Yes No

Consistent with the Provincial Policy Statement (2014)

Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the request conform to, or not conflict with, the applicable provincial plan or plans?

Conforms to Growth Plan for Northern Ontario

13. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

14. Sketch

The application shall be accompanied by a site plan showing the following:

- The boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - Are located on the subject land and on land that is adjacent to it, and
 - In the applicant's opinion, may affect the application
- The current uses of land adjacent to the subject land (E.g.: residential, agricultural, commercial, etc.);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right of way;
- If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used;
- The location and nature of any easement affecting the subject land.

15. Declaration and Authorizations

Agent Authorization

I/We, authorize Jennifer Pye, Planner to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

JAN 9 / 15
Date

[Signature]
Signature of Owner

Date

Signature of Owner

Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

JP
Applicant Initial

Applicant Initial

Consent for the Use and Disclosure of Personal Information

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I/We authorize and consent to the use by, or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purpose of processing this application.

JP
Applicant Initial

Applicant Initial

Declaration of Applicant

TO BE COMPLETED IN THE PRESENCE OF A COMISSIONER FOR TAKING AFFIDAVITS

I, Jennifer Pye of the City of Temiskaming Shores
in the District of Timiskaming make oath and say (or solemnly
declare) that the information contained in this application is true and that the information contained in the
documents that accompany this application is true and I make this solemn declaration conscientiously knowing
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the CITY OF TEMISKAMING SHORES
in the DISTRICT OF TIMISKAMING
this 9 day of JANUARY, 20 15

Jennifer Pye
Signature of Applicant

David Treen
A Commissioner for Taking Affidavits

**David Treen, a Commissioner, etc.,
While Clerk of the
City of Temiskaming Shores.**



Dymond

The City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive, Haileybury, Ontario P0J 1K0

**Application for Zoning By-Law Amendment
Under Section 34 of the Planning Act**

Application to Amend the Zoning By-Law: \$750 + \$100 advertising fee + 13% HST = \$960.50

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 545/06 made under the Planning Act, RSO, 1990, as amended. In addition to completing this form, the Applicant will be required to submit the appropriate fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act. **Applicants are encouraged to consult with the Municipality prior to completing the application.**

Please Print and Complete or (✓) Appropriate Box(es)

OFFICE USE ONLY	
File No.:	<u>ZBA-2015-01(D)</u>
Date Received:	<u>January 9, 2015</u>
Roll No.:	<u>NA</u>

1. Owner Information

Name of Owner: City of Temiskaming Shores attn: Dave Treen, Clerk
Mailing Address: PO Box 2050, Haileybury, ON POJ 1K0
Email Address: dtreen@temiskamingshores.ca Phone: 705-672-3363 ext. 4136

If there is more than one registered owner, please provide information below:

Name of Owner: _____
Mailing Address: _____
Email Address: _____ Phone: _____

2. Agent Information (if applicable):

Name of Agent: City of Temiskaming Shores attn: Jennifer Pye, Planner
Mailing Address: PO Box 2050, Haileybury, ON POJ 1K0
Email Address: jppe@temiskamingshores.ca Phone: 705-672-3363 ext. 4105

3. Please specify to whom all communications should be sent:

Owner Agent

Names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land:

NA

4. Location of the Subject Land

Dymond New Liskeard Haileybury

Municipal Address

Comprehensive amendment

Legal Description

Entire area of the Township of Dymond

Date the subject land was acquired but the current owner: NA

5. Property Information

Lot Area: _____
Road Frontage: _____
Water Frontage: _____
Lot Depth: _____
Lot Width: _____

Existing use(s) of the subject land (check all that apply):

- Residential
- Commercial
- Industrial
- Institutional
- Agricultural
- Vacant
- Mixed Use (specify): _____
- Other (specify): _____

Length of time the existing uses of the subject land have continued: NA

Existing uses of abutting properties:

North: _____ East: _____
South: _____ West: _____

6. Property Access

a. Type of access to the property

- Provincial Highway
- Municipal Road, maintained all year
- Municipal Road, maintained seasonally
- Private Road
- Right-of-Way
- Water Access
- Other (specify): _____

b. If access is by water, describe the docking and parking facilities used and the approximate distance to these facilities from the subject land and the nearest public road:

7. Property Servicing

a. What type of water supply is existing / proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated piped water system (communal)
- Drilled well
- Lake or other water body
- Water service not proposed
- Other (specify): NA

b. What type of sewage disposal is existing / proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): NA

If privately owned and operated individual or communal septic systems are proposed, and where development will produce more than 4,500 litres of effluent per day, applicants are required to submit a servicing options report and a hydrogeological report prepared by a qualified professional:

- Title and date of servicing options report: _____
- Title and date of hydrogeological report: _____

c. How is storm drainage provided?

- Storm sewer
- Ditches
- Swales
- Other (specify): NA

8. Planning Information

Current Official Plan Designation(s): NA

Explain how the application conforms to the Official Plan: The Official Plan provides the policy directive to regulate land use and the placement of buildings and structures

Current Zoning: NA

Requested Zoning (if applicable): NA - comprehensive amendment

Reason why rezoning is being requested (if applicable): Allow more flexibility for residents installing barrier-free ramps and lifting devices for access to their homes. Encourages aging-in-place and allows seniors to remain in their homes longer.

Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

Yes No

If yes, provide a statement of these requirements:

NA

Does this application propose to change the boundary of a settlement area?

Yes No

If the requested amendment alters all or any part of the boundary of an area of settlement or establishes a new area of settlement, provide details of the current Official Plan policies or Official Plan Amendment dealing with the alteration or establishment of an area of settlement.

NA

Will this application remove land from a designated employment area?

Yes No

If the requested amendment removes the subject land from an area of employment, provide details of the current Official Plan policies or Official Plan Amendment dealing with the removal of land from an area of employment.

NA

9. Proposed Use of Property

Proposed use(s) of the subject land (Check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (Please state): _____
 Other (Please state): _____
- NA*

List all existing and proposed buildings and structures to be constructed on the property by completing the following table (If more than 5 buildings or structures please use separate page to provide description):

	Building or Structure # 1	Building or Structure # 2	Building or Structure # 3	Building or Structure # 4	Building or Structure # 5
Type or use of building or structure					
Height (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line - other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					
Year constructed					

N/A - comprehensive amendment

Are any of the following uses or features on the subject land or within 500 m of the subject land, unless otherwise specified? Please check all that apply.

Use or Feature	On the Subject Land	Within 500 metres of Subject Land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/>
A landfill	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use (if so, specify use)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line	<input type="checkbox"/>	<input type="checkbox"/>
Utility corridors	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Highway	N/A	<input type="checkbox"/>

10. Previous Applications

Has the subject land ever been the subject of an application under the Act for approval of a plan of subdivision or for a consent?

Yes No Unknown

If yes:

File No.: _____ Status: _____

Has the subject land ever been the subject of an application for approval of a previous Official Plan or Zoning amendment?

Yes No Unknown

If yes:

File No.: _____ Status: _____

11. Concurrent Applications

Is the subject land currently the subject of any other planning applications (Plan of Subdivision, Consent, Minor Variance, Zoning By-law Amendment, Site Plan Control) at this time?

Yes No

If yes:

File No.: _____ Status: _____

File No.: _____ Status: _____

12. Provincial Policies

Is the request consistent with policy statements issued under subsection 3(1) of the Planning Act?

Yes No

consistent with Provincial Policy Statement (2014)

Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the request conform to, or not conflict with, the applicable provincial plan or plans?

conforms to Growth Plan for Northern Ontario

13. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

14. Sketch

The application shall be accompanied by a site plan showing the following:


- The boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - Are located on the subject land and on land that is adjacent to it, and
 - In the applicant's opinion, may affect the application
- The current uses of land adjacent to the subject land (E.g.: residential, agricultural, commercial, etc.);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right of way;
- If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used;
- The location and nature of any easement affecting the subject land.

15. Declaration and Authorizations

Agent Authorization

I/We, authorize Jennifer Pye, Planner to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

JAN 9/15
Date


Signature of Owner

Date

Signature of Owner

Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.


Applicant Initial

Applicant Initial

Consent for the Use and Disclosure of Personal Information

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I/We authorize and consent to the use by, or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purpose of processing this application.


Applicant Initial

Applicant Initial

Declaration of Applicant

TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I, Jennifer Pye of the City of Temiskaming Shores
in the District of Timiskaming make oath and say (or solemnly
declare) that the information contained in this application is true and that the information contained in the
documents that accompany this application is true and I make this solemn declaration conscientiously knowing
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the CITY OF TEMISKAMING SHORES
in the DISTRICT OF TIMISKAMING
this 9 day of JANUARY, 2015

Jennifer Pye
Signature of Applicant

David Treen
A Commissioner for Taking Affidavits

**David Treen, a Commissioner, etc.,
While Clerk of the
City of Temiskaming Shores.**



Haileybury

The City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive, Haileybury, Ontario POJ 1K0

**Application for Zoning By-Law Amendment
Under Section 34 of the Planning Act**

Application to Amend the Zoning By-Law: \$750 + \$100 advertising fee + 13% HST = \$960.50

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 545/06 made under the Planning Act, RSO, 1990, as amended. In addition to completing this form, the Applicant will be required to submit the appropriate fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act. **Applicants are encouraged to consult with the Municipality prior to completing the application.**

Please Print and Complete or (✓) Appropriate Box(es)

OFFICE USE ONLY	
File No.:	ZBA-2015-03(H)
Date Received:	January 9, 2015
Roll No.:	NA

1. Owner Information

Name of Owner: City of Temiskaming Shores atn: Dave Treen, Clerk
Mailing Address: PO Box 2050 Haileybury ON P0J1K0
Email Address: dtreen@temiskamingshores.ca Phone: 705-672-3363 ext 4136

If there is more than one registered owner, please provide information below:

Name of Owner: _____
Mailing Address: _____
Email Address: _____ Phone: _____

2. Agent Information (if applicable):

Name of Agent: City of Temiskaming Shores atn: Jennifer Pye, Planner
Mailing Address: PO Box 2050 Haileybury ON P0J1K0
Email Address: jpye@temiskamingshores.ca Phone: 705-672-3363 ext. 4105

3. Please specify to whom all communications should be sent:

Owner Agent

Names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land:

NA

4. Location of the Subject Land

Dymond New Liskeard Haileybury

Municipal Address
<u>Comprehensive amendment</u>
Legal Description
<u>Entire area of the Town of Haileybury</u>

Date the subject land was acquired but the current owner: NA

5. Property Information

Lot Area: _____
Road Frontage: _____
Water Frontage: _____
Lot Depth: _____
Lot Width: _____

Existing use(s) of the subject land (check all that apply):

- Residential
- Commercial
- Industrial
- Institutional
- Agricultural
- Vacant
- Mixed Use (specify): _____
- Other (specify): _____

Length of time the existing uses of the subject land have continued: _____

Existing uses of abutting properties:

North: _____ East: _____
South: _____ West: _____

6. Property Access

a. Type of access to the property

- Provincial Highway
- Municipal Road, maintained all year
- Municipal Road, maintained seasonally
- Private Road
- Right-of-Way
- Water Access
- Other (specify): _____

b. If access is by water, describe the docking and parking facilities used and the approximate distance to these facilities from the subject land and the nearest public road:

7. Property Servicing

a. What type of water supply is existing / proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated piped water system (communal)
- Drilled well
- Lake or other water body
- Water service not proposed
- Other (specify): NA

b. What type of sewage disposal is existing / proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): NA

If privately owned and operated individual or communal septic systems are proposed, and where development will produce more than 4,500 litres of effluent per day, applicants are required to submit a servicing options report and a hydrogeological report prepared by a qualified professional:

- Title and date of servicing options report: _____
- Title and date of hydrogeological report: _____

c. How is storm drainage provided?

- Storm sewer
- Ditches
- Swales
- Other (specify): NA

8. Planning Information

Current Official Plan Designation(s): NA

Explain how the application conforms to the Official Plan: The Official Plan provides the policy directive to regulate land use and the placement of buildings and structures

Current Zoning: NA

Requested Zoning (if applicable): NA - comprehensive amendment

Reason why rezoning is being requested (if applicable): Allow more flexibility for residents installing barrier-free ramps and lifting devices for access to their homes. Encourages aging-in-place and allows seniors to remain in their homes longer

Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

Yes No

If yes, provide a statement of these requirements:

NA

Does this application propose to change the boundary of a settlement area?

Yes No

If the requested amendment alters all or any part of the boundary of an area of settlement or establishes a new area of settlement, provide details of the current Official Plan policies or Official Plan Amendment dealing with the alteration or establishment of an area of settlement.

NA

Will this application remove land from a designated employment area?

Yes No

If the requested amendment removes the subject land from an area of employment, provide details of the current Official Plan policies or Official Plan Amendment dealing with the removal of land from an area of employment.

NA

9. Proposed Use of Property

Proposed use(s) of the subject land (Check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (Please state): _____
 Other (Please state): _____

List all existing and proposed buildings and structures to be constructed on the property by completing the following table (If more than 5 buildings or structures please use separate page to provide description):

	Building or Structure # 1	Building or Structure # 2	Building or Structure # 3	Building or Structure # 4	Building or Structure # 5
Type or use of building or structure					
Height (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line - other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					
Year constructed					

NA - comprehensive amendment

Are any of the following uses or features on the subject land or within 500 m of the subject land, unless otherwise specified? Please check all that apply.

Use or Feature	On the Subject Land	Within 500 metres of Subject Land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/>
A landfill	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/>
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use (if so, specify use)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line	<input type="checkbox"/>	<input type="checkbox"/>
Utility corridors	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Highway	N/A	<input type="checkbox"/>

10. Previous Applications

Has the subject land ever been the subject of an application under the Act for approval of a plan of subdivision or for a consent?

Yes No Unknown

If yes:

File No.: _____ Status: _____

Has the subject land ever been the subject of an application for approval of a previous Official Plan or Zoning amendment?

Yes No Unknown

If yes:

File No.: _____ Status: _____

11. Concurrent Applications

Is the subject land currently the subject of any other planning applications (Plan of Subdivision, Consent, Minor Variance, Zoning By-law Amendment, Site Plan Control) at this time?

Yes No

If yes:

File No.: _____ Status: _____

File No.: _____ Status: _____

12. Provincial Policies

Is the request consistent with policy statements issued under subsection 3(1) of the Planning Act?

Yes No

Consistent with Provincial Policy Statement (2014)

Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the request conform to, or not conflict with, the applicable provincial plan or plans?

Conforms to Growth Plan for Northern Ontario

13. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

1. _____
2. _____
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4. _____
5. _____
6. _____

14. Sketch

The application shall be accompanied by a site plan showing the following:

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- The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - Are located on the subject land and on land that is adjacent to it, and
 - In the applicant's opinion, may affect the application
- The current uses of land adjacent to the subject land (E.g.: residential, agricultural, commercial, etc.);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right of way;
- If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used;
- The location and nature of any easement affecting the subject land.

15. Declaration and Authorizations

Agent Authorization

I/We, authorize Jennifer Pye, Planner to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

JAN 9 / 15
Date

[Signature]
Signature of Owner

Date

Signature of Owner

Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

JP
Applicant Initial

Applicant Initial

Consent for the Use and Disclosure of Personal Information

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I/We authorize and consent to the use by, or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purpose of processing this application.

JP
Applicant Initial

Applicant Initial

Declaration of Applicant

TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I, Jennifer Aye of the City of Temiskaming Shores
in the District of Timiskaming make oath and say (or solemnly
declare) that the information contained in this application is true and that the information contained in the
documents that accompany this application is true and I make this solemn declaration conscientiously knowing
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the CITY OF TEMISKAMING SHORES
in the DISTRICT OF TIMISKAMING
this 9 day of JANUARY, 2015

Jennifer Aye
Signature of Applicant

David Treen
A Commissioner for Taking Affidavits

**David Treen, a Commissioner, etc.,
While Clerk of the
City of Temiskaming Shores.**

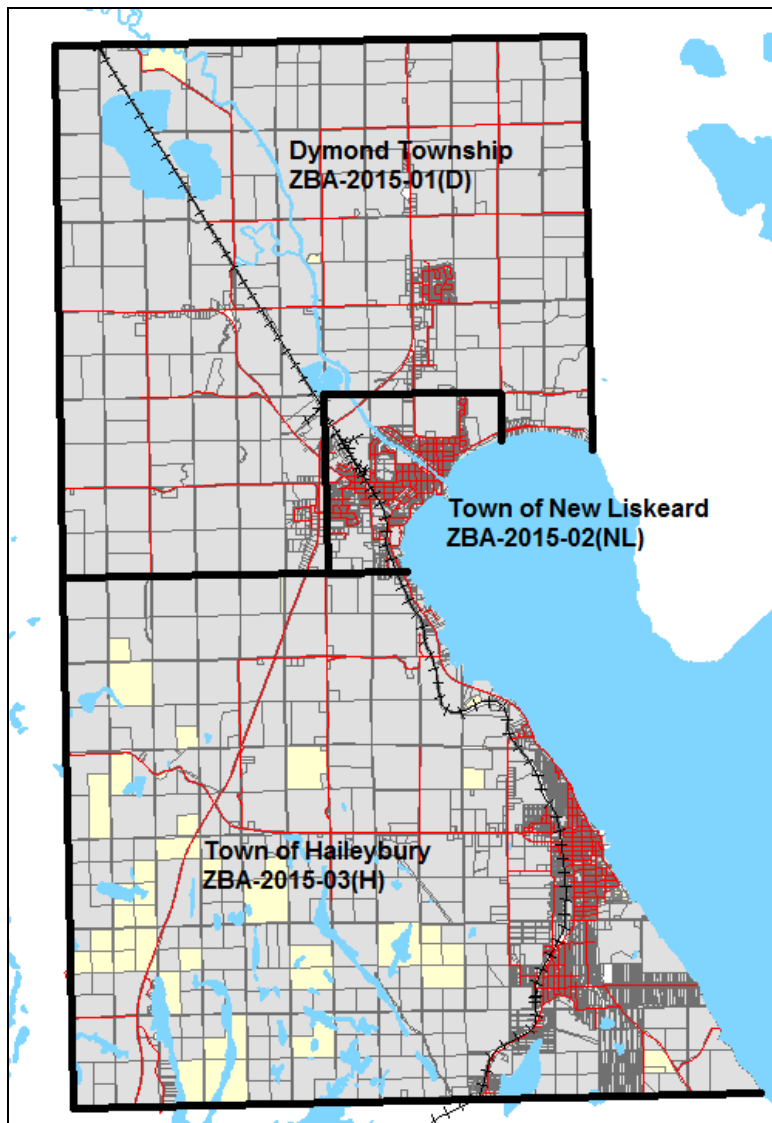
The City of Temiskaming Shores has received the following application to amend the Zoning By-law:

File #: ZBA-2015-01(D); ZBA-2015-02(NL); ZBA-2015-03(H)
Applicant: The Corporation of the City of Temiskaming Shores
Property: All lands in the City of Temiskaming Shores

A public hearing will be held to consider the Zoning By-law Amendment application:

Date: Tuesday, February 3rd, 2015
Time: 6:00 p.m.
Place: Council Chambers at City Hall, 325 Farr Drive, Haileybury

The purpose of the application is to allow barrier-free ramps and lifts to be installed with no minimum setback or yard requirements. This amendment would apply only to the installation of ramps and lifts for accessibility purposes and would apply to all property within the City of Temiskaming Shores.



Any person may attend the public meeting and/or make written or verbal presentation to express support of, or opposition to, this application. If you are aware of any person who may be affected by this application, who has not received a copy of this notice, it would be appreciated if you would inform them of the application. Written comments on this application may be forwarded to the Planner prior to the hearing.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of City of Temiskaming Shores to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information pertaining to the application is available for inspection between 8:30 a.m. and 4:30 p.m. at City Hall, or by contacting the undersigned.

Dated this 14th day of January, 2015.

Jennifer Pye
Planner
City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, ON P0J 1K0
Tel: 705-672-3363 ext. 4105
Fax: 705-672-2911
jpye@temiskamingshores.ca

The Corporation of the City of Temiskaming Shores

By-law No. 2015-000

Being a by-law to amend the Town of New Liskeard
Zoning By-law 2233 - Accessible Upgrades

Whereas pursuant to the provisions of the Planning Act, Section 34, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And whereas By-law No. 2233 regulates the use of land and the use and erection of buildings and structures within the former Town of New Liskeard, now in the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CGP-005-2015 at the Regular Council meeting held on February 17, 2015 and directed staff to prepare the necessary by-law to amend the Town of New Liskeard Zoning By-law No. 2233 for consideration at the March 3, 2015 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. **Text Changes**

- a) Section 2(9) is hereby amended by replacing the period after the word “maintained” at the end of the third paragraph with a semicolon and adding the word “or”, and by adding the following paragraph:

“Barrier-free access ramps and/or lifting devices.”

- b) Section 3 is hereby amended by adding the following new subsection:

3(30) **BARRIER FREE ACCESS**

The building setback and building area requirements of the by-law do not apply to barrier-free access ramps and lifting devices.

2. That all other provisions of By-law No. 2233 shall continue to apply.
3. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 3rd day of March, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-000

**Being a by-law to Amend the Township of Dymond
Zoning By-law 984 - Accessible Upgrades**

Whereas pursuant to the provisions of the Planning Act, Section 34, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And whereas By-law No. 984 regulates the use of land and the use and erection of buildings and structures within the former Township of Dymond, now in the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CGP-005-2015 at the Regular Council meeting held on February 17, 2015 and directed staff to prepare the necessary by-law to amend the Township of Dymond Zoning By-law No. 984 for consideration at the March 3, 2015 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. Text Changes

- a) Section 2(10) is hereby amended by replacing the period after the word “building” at the end of the third paragraph with a semicolon and adding the word “or”, and by adding the following paragraph:

“Barrier-free access ramps and/or lifting devices.”

- b) Section 3 is hereby amended by adding the following new subsection:

3(25) BARRIER FREE ACCESS

The building setback and building area requirements of this by-law do not apply to barrier-free access ramps and lifting devices.

2. That all other provisions of By-law No. 984 shall continue to apply.
3. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 3rd day of March, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-000

**Being a by-law to Amend the Town of Haileybury
Zoning By-law 85-27 - Accessible Upgrades**

Whereas pursuant to the provisions of the Planning Act, Section 34, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

And whereas By-law No. 85-27 regulates the use of land and the use and erection of buildings and structures within the former Town of Haileybury, now in the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CGP-005-2015 at the Regular Council meeting held on February 17, 2015 and directed staff to prepare the necessary by-law to amend the Town of Haileybury Zoning By-law No. 85-27 for consideration at the March 3, 2015 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. Text Changes

a) Section 2.14 is hereby amended by adding the following:

Structure	Yards in Which Projection is Permitted	Maximum Encroachment Into Yard
Barrier-free access ramps and/or lifting devices	Any yard	No minimum yard or setback requirement

b) Section 2 is hereby amended by adding the following new section:

2.42 Barrier Free Access

Notwithstanding any other provision to the contrary in this By-law, maximum lot coverage and minimum yard requirements do not apply to barrier-free ramps and lifting devices.

2. That all other provisions of By-law No. 85-27 shall continue to apply.

3. That the passing of this by-law shall be subject to the provisions of the *Planning Act*.

4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 3rd day of March, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen



Memo

To: Mayor and Council
From: David B. Treen, Municipal Clerk
Date: January 20, 2015
Subject: Remuneration and Expenses for members of Council

Mayor and Council:

Effective January 1, 2003 the Municipal Act, 2001 states that no part of the remuneration of a member of a Council or local board is deemed to be for expenses incidental to his or her duties unless Council had passed a by-law/resolution prior to January 1, 2003 stating that 1/3 of the remuneration paid to elected members of Council and its local boards were deemed expenses incidental to the discharge of their duties (Section 283 of the Municipal Act, 2001).

Prior to 2003, members of Council were exempt from paying income tax on 1/3 of their remuneration in lieu of the expenses they incurred as members of Council. In order to maintain the income tax exemption, Municipal Councils were required to pass a by-law or resolution.

Prior to amalgamation, each of the former municipalities had passed by-laws or resolutions deeming 1/3 of the remuneration paid to elected members of Council and its local boards as expenses incidental to the discharge of their duties. The City of Temiskaming Shores passed By-law 2004-039 on March 8, 2004 agreeing to maintain this policy.

Section 283 (7) of the Municipal Act, 2001 states that Council shall review its by-law at least once during the four-year term of office.

Council reviewed and confirmed its policy regarding remuneration in 2007 (By-law 2007-007) and in 2011 (By-law 2011-016).

It is recommended that Council adopt a by-law to deem 1/3 of their remuneration and member of local boards as expenses incidental to the discharge of their duties for the December 1, 2014 to November 30, 2018 Term of Council.

Prepared by:

Reviewed and approved by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

David B. Treen, CET
Municipal Clerk

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

Subject: Proposed Increases to Municipal Cemetery Fees

Agenda Date: February 17, 2015

Report No.: CS-008-2015

Attachments

Appendix 01: Cemetery Services – Price List

Appendix 02: Recommended Cemetery Services – Price List

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-008-2015; and
2. That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039, as amended being a by-law to adopt Schedules of Departmental User Fees and Service Charges to City of Temiskaming Shores to replace the table entitled Cemetery Services – Price Lists contained in Schedule “B” with the price list contained in Appendix 02 to Administrative Report No. CS-008-2015 for consideration at the February 17, 2015 Regular Council meeting.

Background

The cemetery operations and fees were last reviewed by Council in September 2012. At that time the cemetery operations averaged a deficit of \$39,352/year (2007-2011). A revised fee structure was adopted on November 6, 2012 **Appendix 01 – Cemetery Services – Price List**. Since 2012, the average annual deficit has been reduced to \$22,483/year.

The City’s objective is to eventually run the cemetery operations on a cost recovery basis. In order to achieve that, the City must continue to increase its cemetery service fees.

Analysis

Perpetual care interest generates approximately \$6,600/year which is significantly below the costs to operate the municipally owned cemeteries being Mount Pleasant Cemetery (Haileybury) and Pioneer Cemetery/Valleyview Cemetery (New Liskeard).

During the 2015 Municipal Budget – Draft No. 1 presentation at the February 10, 2015 Regular Council meeting the City Manager reviewed Cemetery Budget and indicated that staff would be recommending further increases to cemetery fees.

Appendix 02 – Proposed Fee Increase (2015) illustrates the recommended fee increases depending on the service purchased and whether it is for resident or non-resident. A resident would be someone that resides within the boundaries of the City of Temiskaming Shores.

It is recommended that Council direct staff to amend By-law No. 2012-039, as amended being a by-law to adopt Schedules and Departmental User fees and Service Charges for the City of Temiskaming Shores, in particular the Cemetery Services – Price Lists contained in Schedule “B”.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

It Council endorses the recommendation to increase Cemetery Fees as outlined in this report it is anticipated that the revenues will increase annually by \$17,700 which will fluctuate depending on the usage.

Staff is forecasting an operating deficit in 2015 of \$15,831.

Further opportunities to reduce labour costs are currently being investigated.

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

David B. Treen, CET
Municipal Clerk

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

Cemetery Services – Price List

Purchase of Lot / Care and Maintenance on lot	Resident	Non-resident
Adult Lot	\$1,000.00	\$1,500.00
Care and Maintenance on Adult Lot (40% of lot price)	400.00	600.00
Cremation Lot (New Liskeard Cemetery ONLY)	500.00	750.00
Care and Maintenance on Cremation Lot (40% of lot price)	200.00	300.00
Child Lot (New Liskeard Cemetery ONLY)	400.00	700.00
Care and Maintenance on Child Lot (40% of lot price)	160.00	280.00
Transfer of Interment Rights	50.00	50.00
Interment Fees		
Adult Full Interment Fee – WEEKDAY BURIAL	875.00	1,300.00
Adult Full Interment Fee - WEEKEND & HOLIDAY BURIAL	1,750.00	2,625.00
Child Full Interment Fee	250.00	350.00
Provincial License fee (for each interment) effective July1, 2012 - \$11.00	11.00	11.00
Provincial License fee (for each interment) effective July1, 2014 - \$12.00	12.00	12.00
Cremation Interment Fee - WEEKDAY BURIAL	350.00	525.00
Cremation Interment Fee - WEEKEND & HOLIDAY BURIAL	700.00	925.00
Additional fee for the use of a steel vault or wooden box	100.00	200.00
Vault storage	0	200.00
Foundation / Care and Maintenance on markers		
Foundation installation	425.00	425.00
Flat Marker - wet concrete setting	425.00	425.00
Flat Marker - ground setting	115.00	115.00
C & M Fund on Flat Marker over 172sq.inch & Pillow Marker	50.00	50.00
Care & Maintenance Fund on Upright Monument up to 4' wide	100.00	100.00
Care & Maintenance Fund on Upright Monument over 4' wide	200.00	200.00
Corner Post installation (set of 4)	80.00	80.00
Columbarium Niche Fees		
Level A (Top – highest level) 1785.00 + 315.00c/m = \$2,100.00	\$2,100.00	\$2,100.00
Level B 1870.00 + 330.00c/m = \$2,200.00	\$2,200.00	\$2,200.00
Level C 1955.00 + 345.00c/m = \$2,300.00	\$2,300.00	\$2,300.00
Level D 1870.00 + 330.00c/m = \$2,200.00	\$2,200.00	\$2,200.00
Level E 1700.00 + 300.00c/m = \$2,000.00	\$2,000.00	\$2,000.00
Level F (Bottom - lowest level) 1615.00 + 285.00c/m = \$1900.00	\$1,900.00	\$1,900.00
Weekday Opening and Closing Fee of Niche	350.00	525.00
Weekend Opening and Closing Fee of Niche	700.00	925.00

Other Services		
Disinterment (full casket burial)	3,000.00	3,000.00
Disinterment (cremated remains)	300.00	300.00
Fee for staking of cemetery lot	25.00	25.00
Flower Planting (including preparation of grounds & watering)	125.00	125.00
Removal of existing foundation and markers	Estimates upon request	

Rates effective January 1, 2013

Recommended Cemetery Services – Price List

Note: Recommended increases were rounded

Purchase of Lot / Care and Maintenance on lot	Exist Fee Resident	Recommended Resident + 50%	Exist Fee Non-resident	Recommended Non-resident + 50%
A: Adult Lot	\$1,000	\$1,500	\$1,500	\$2,250
A: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	400	600	600	900
B: Cremation Lot (New Liskeard Cemetery ONLY)	500	750	750	1,125
B: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	200	300	300	450
C: Child Lot (New Liskeard Cemetery ONLY)	400	600	700	1,050
C: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	160	240	280	420
Transfer of Interment Rights	50	75	50	75
Interment Fees	Exist Fee Resident	Recommended Resident + 50%	Exist Fee Non-resident	Recommended Non-resident + 50%
Weekday Burial - Adult Full Interment	875	\$1,300	1,300	\$1,950
Weekend & Holiday Burial - Adult Full Interment	1,750	\$2,500	2,625	3,700
Any day - Child Interment	250	375	350	525
Provincial License (for each interment) effective July 1, 2014 - \$12.00	12	12	12	12
Weekday Burial - Cremation Interment	350	525	525	785
Weekend & Holiday Burial - Cremation Interment	700	1,050	925	1,375
Additional fee for the use of a steel vault or wooden box	100	150	200	300
Vault storage	0	0	200	300
Foundation / Care and Maintenance on Markers	Exist Fee Resident	Recommended Resident + 50%	Exist Fee Non-resident	Recommended Non-resident + 50%
Foundation installation	425	625	425	625
Flat Marker - wet concrete setting	425	625	425	625
Flat Marker - ground setting	115	175	115	175
C & M Fund - Flat Marker over 172 in ² & Pillow Marker (Ont. Reg.)	50	75	50	75

30/11 - Sec. 166)				
C & M Fund - Upright Monument up to 4' high/length (Ont. Reg. 30/11 - Sec. 166)	100	100	100	100
C & M Fund - Upright Monument over 4' high/length (Ont. Reg. 30/11 - Sec. 166)	200	200	200	200
Corner Post installation (set of 4)	80	80	80	80
Columbarium Niche Fees	Exist Fee Resident	Recommended Resident + 50%	Exist Fee Non-resident	Recommended Non-resident + 75%
Level A (Top – highest level)	\$1,785	2,600	\$1,785	3,100
Level A - Care and Maintenance – 15% (Ont. Reg. - Sec. 168)	315	390	315	465
Level B	\$1,870	2,800	\$1,870	3,200
Level B – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	330	420	330	480
Level C	\$1,955	2,900	\$1,955	3,400
Level C – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	345	435	345	510
Level D	\$1,870	2,800	\$1,870	3,200
Level D – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	330	420	330	480
Level E	\$1,700	2,500	\$1,700	2,900
Level E – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	300	375	300	435
Level F (Bottom - lowest level)	\$1,615	2,400	\$1,615	2,800
Level F – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	285	360	285	420
Weekday Opening and Closing - Niche	350	525	525	900
Weekend & Holiday Opening and Closing - Niche	700	1,050	925	1,600
Other Services	Exist Fee Resident	Recommended Resident	Exist Fee Non-resident	Recommended Non-resident
Disinterment (full casket burial)	\$3,000	\$3,000	\$3,000	\$3,000
Disinterment (cremated remains)	300	450	300	450
Fee for staking of cemetery lot	25	50	25	50
Flower Planting (including preparation of grounds & watering)	125	150	125	150
Removal of existing foundation and markers	Estimates upon request			

Subject: Mileage Rate

Report No.: CS-009-2015
Agenda Date: February 17, 2015

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-009-2015; and
2. That Council approves a mileage rate of \$0.45/km for municipal travel and directs staff to amend By-law 2013-011 (Expense Policy).

Background

At the January 26, 2015 Corporate Services meeting the Committee discussed costs related to Council and staff travel for conferences, seminars and training. The Committee directed staff to investigate mileage rates being utilized by other government agencies for staff travel.

Analysis

Section 3.21 of By-law 2013-011, being a by-law to adopt a Municipal Business, Travel and Expense Policy for the City of Temiskaming Shores currently identifies the transportation rate as established by the Canada Revenue Agency annually.

In 2014 the CRA rate per kilometre was established as \$.054 reflecting no increase from 2013. The 2015 rate is increasing to \$0.55. Staff obtained travel rates/km from other agencies, both provincial and municipal, as part of this report.

Agency	Rate/km
Federal Government	\$0.55
Town of Cochrane	\$0.52
Town of West Nipissing	\$0.45
Town of Kapuskasing	\$0.45
Town of Kirkland Lake	\$0.43
Ontario Public Service	\$0.41

The average (excluding Federal rate of \$0.55/km) is \$0.45/km. Including the Federal rate the average \$0.47/km.

As per Section 22.03 of the Collective Agreement between CUPE and the City, the Union shall be advised of any changes to the expense policy. Should the recommendation be adopted by Council, the Union will be notified in accordance with this clause.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

All Council and staff travel to conference, seminars and training is budgeted annually. The City would realize a savings of 17.5% in mileage costs.

Staff conducted a brief review of the impact to the City Manager and Council travel costs. Adopting a reduced mileage rate of \$0.45/km will result in a savings of \$1,185 (based on 2014 travel costs).

Alternatives

A variable method based on gas prices was considered but would increase administrative costs associated with tracking fluctuating fuel prices between different jurisdictions.

Submission

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Laura Lee MacLeod
Treasurer

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

Subject: Spur Line Concession Lease Agreement

Agenda Date: CS-007-2015

Report No.: CS-007-2015

Attachments

Appendix 01: Draft Lease Agreement with Big Scoops

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-007-2015;
2. The Council directs staff to proceed with the necessary upgrades to the Spur Line Concession as part of the City's Waterfront Expansion Project at an estimated costs of \$18,000; and
3. That Council directs staff prepare the necessary by-law to enter into a lease agreement with Big Scoops for the use of the Spur Line Concession for consideration at the March 3, 2015 Regular Council meeting.

Background

On May 20, 2014, Council entered into a lease agreement with Mr. Jacob Laforest (Big Scoops) through By-law No. 2014-083 for the use of the Spur Line Concession for the 2014 summer season. During this time, Big Scoops offered a variety of snacks and beverages including ice cream, pop, candy and chips. The business was successful and was an added attraction to our Waterfront area.

Analysis

Mr. Laforest has approached the Corporate Services and Building Maintenance staff requesting the use of the concession for a period of five (5) years, however, he would like to expand his operations to include "chip truck" type options. In order for this expansion, the Spur Line concession would require some minor upgrades/additions such as the following:

- 36" counter top griddle
- Stainless steel counter stand for griddle
- 2 basket Fryers
- Food Prep table with refrigeration (48")
- Stainless Steel 3 bay sink

- 2 door commercial refrigerator (60")
- Single Door up right freezer
- Wall Mounted Air Conditioner

Staff is recommending the City proceed with the upgrades to the Spur Line Concession in order to make the space more functional. Also, the upgrade to this facility is consistent with our initiatives under the Waterfront Expansion Project.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The approximate cost of the upgrades would be \$18,000 which will be funded under the Waterfront Expansion Project. The City's contribution under this project is 10% (\$1,800).

In addition, Mr. Laforest has proposed a rental rate of \$1,000 per month for the period of May to September. The total amount of rental revenues collected over the term of the proposed agreement would be \$25,000. A draft lease agreement is attached for Council's review.

Staffing implications associated with these upgrades were discussed with the Manager of Physical Assets and duties will be included in the operations plan for 2015.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores
By-law No. 2015-000
Being a by-law to enter into an Agreement with Jacob
Laforest for the provision of Concession Services at the
New Liskeard Spurline Concession

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report CS-007-2015 at the February 17, 2015 Regular meeting of Council and directed staff to prepare the necessary by-law to enter into an Agreement with Jacob Laforest (Big Scoops) for the Operation of Concession Services at the New Liskeard Spurline Concession for consideration at the March 3, 2015 Regular meeting of Council;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with Jacob Laforest for the Operation of Concession Services at the New Liskeard Spurline and Beach for the period covering May 1, 2015 to September 30, 2019, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 3rd day of March, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law 2015-000

Lease Agreement between

The Corporation of the City of Temiskaming Shores

and

Jacob Laforest

for Concession Services
at the New Liskeard Spurline

This agreement made the 3rd day of March, 2015

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Landlord")

And:

Jacob Laforest
(hereinafter called the "Tenant")

Whereas the Landlord is the owner of the lands in the City of Temiskaming Shores, in the District of Temiskaming, being parts 1 to 11 on Reference Plan 54R-2733, Parcel 22186 S.S.T.

and whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the Landlord's Building known as the Spurline Concession containing a rentable area of Four Hundred Square Feet (400 ft²) located at, City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Term

To hold the premises for a term commencing on May 1, 2015, to September 30, 2019.

3. Rent

The Tenant shall pay the Landlord One Thousand Dollars (\$1,000) plus HST on the first day of each month of May, June, July, August and September during the term of the agreement (\$5,000 plus HST per year.) Rent is payable to the City of Temiskaming Shores. Such payment to be mailed to P.O. Box 2050 Haileybury, Ontario P0J 1K0; **and** the parties hereto covenant and agree as follows:

4. Tenants Covenants

- a) **Rent** – to pay rent;
- b) **Telephone** – to pay when due the cost of telephone supplied to premises if required;
- c) **Insurance** - To provide General Liability Insurance for coverage of all areas under this lease in the joint names of the Tenant and the City of Temiskaming Shores with the limits of not less than (\$2,000,000) **two million dollars (Canadian)**, inclusive per occurrence for bodily injury, death or damage for property including loss of use thereof, with property deductible of five hundred dollars (\$500). Proof of insurance must be supplied to the Landlord prior to occupying the facilities and thereafter to provide proof of insurance on each

anniversary of the date of occupation; and, to provide proof of insurance forthwith upon request by the City at any time.

- d) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- e) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- f) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- g) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;
- h) **Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- i) **Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Tenant and obtaining the Tenant's prior written consent (in each instance); such work shall if the Tenant so elects, be performed by employees of or contractors designated by the Tenant; in the absence of such election, such work may be performed with the Tenant's consent in writing (given prior to letting of contract) by contractors engaged by the Landlord but in each case only under written

contract approved in writing by the Tenant and subject to all conditions which the Tenant may impose; the Landlord shall submit to the Tenant or the Landlord's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Tenant that certain equipment is to be installed and to be placed at convenient places as designated by the Landlord; and

- j) **Use of Building** - the Tenant shall not allow the building and/or property to be used for any purpose other than to carry on the business of a Concession Stand.

5. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) **Quiet enjoyment** - for the quiet enjoyment;
- b) **Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Tenant on account thereof;
- c) **Electricity and water** - to pay for the electricity and water supplied to the premises;
- d) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise.

6. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Landlord may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Landlord's fixtures in or upon the premises, whether placed there by the Landlord or by the Tenant, shall be the Tenant's property without compensation therefore to the Landlord and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Tenant, instead of re-building or making the premises fit for the purpose of the Landlord, may at its option terminate this lease on giving to the Landlord within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Landlord is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Landlord shall immediately deliver up possession of the premises to the Tenant;

- c) Damage to property** - The Tenant shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Landlord or to the employees of the Landlord or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Tenant or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Landlord;
- d) Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Tenant shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Tenant shall be relieved from the fulfillment of such obligation and the Landlord shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) Default of Landlord** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Landlord to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Tenant shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Landlord** - In case without the written consent of the Tenant the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Landlord or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Landlord shall at any time be seized in execution or attachment by any creditor of the Landlord or if the Landlord shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Landlord is a company any order shall be made for the winding up of the Landlord), then in any such case this lease shall at the option of the Tenant cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent

shall immediately become due and payable and the Tenant may re- enter and take possession of the premises as though the Landlord or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;

- g) Distress** - The Landlord waives and renounces the benefit of any present or future statute taking away or limiting the Tenant's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Landlord on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant in addition to all other rights may do so as the agent of the Landlord, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Landlord, and receive the rent therefore, and as agent of the Landlord may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Landlord shall be liable to the Tenant for any deficiency;
- i) Right of termination by the Landlord** - The lease may be terminated for any valid operational reason;
- j) Right of termination by the Tenant** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Landlord is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Landlord shall immediately deliver up possession of the Premises to the Tenant, and the Tenant may re-enter and take possession of the premises;
- k) Right of Renewal** – The Tenant shall have the right, if not otherwise in default, of renewing the lease. Terms and conditions to be negotiated at signing. The Tenant shall be required to give written notice of his intention to renew the lease on or before the 1st day of June prior to the commencement of the renewal term;
- l) Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Tenant, to it, at c/o Shelly Zubycck, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Landlord, to the premises and deposited in one of Her Majesty's post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.

7. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

8. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Landlord or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Jacob Laforest (Big Scoops)

Jacob Laforest, Owner

Witness

Name: _____

Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

Memo

To: Mayor and Council
From: Timothy H. Uttley, Fire Chief/CEMC
Date: February 12, 2015
Subject: Air Compressor Maintenance Agreement – Kenabeek Fire Department
Attachments: **Appendix 01** - Draft Agreement

Mayor and Council:

On February 6, 2015 Fire Chief Randy Sheldon of the Kenabeek Fire Department sent email correspondence to the Fire Chief asking for consideration to be included in our Air Compressor Maintenance Agreement for the filling of their Self Contained Breathing Apparatus (SCBA) cylinders.

The City of Temiskaming Shores Fire Department currently fills SCBA cylinders for many area municipalities to which each pays an annual fee of \$200 to offset maintenance costs of the air compressor at the Haileybury District Fire Station.

I have reviewed the correspondence from Chief Sheldon and have no objections to the request from the Kenabeek Fire Department.

It is recommended that Council direct staff to prepare the necessary by-law to enter into an agreement with the Kenabeek Fire Department to permit the filling of Self Contained Breathing Apparatus (SCBA) cylinders.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Timothy H. Uttley
Fire Chief/CEMC

Christopher W. Oslund
City Manager

The Corporation of the City of Temiskaming Shores

By-law No. 2015-000

**Being a by-law to authorize the entering into an Agreement
between the Kenabeek Fire Department and the City of Temiskaming
Shores for the recharging of Self Contained Breathing Apparatus
(SCBA)**

Whereas Section 8 of the Municipal Act, 2001 states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

And whereas Section 9 (1) of the Municipal Act, 2001 interprets Section 8 as to enable a municipality to govern their affairs as they consider appropriate;

And whereas in accordance with Section 130 of the Municipal Act, 2001 Council may pass such by-laws of the municipality in matters not specifically provided for by the Act, as may be deemed expedient and not contrary to law;

And whereas Council considered Memo 002-2015-PPP at the February 17, 2015 Regular meeting of Council and directed staff to prepare the necessary by-law to enter into an Agreement with the Kenabeek Fire Hall for the recharging of Self Contained Breathing Apparatus (SCBA).

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts as follows:

1. That the Mayor and Clerk be authorized to execute an agreement with the Kenabeek Fire Department for the recharging of Self Contained Breathing Apparatus (SCBA), a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2015-000

Agreement between

The Corporation of the City of Temiskaming Shores

and

Kenabeek Fire Department

for the recharging of Self Contained
Breathing Apparatus (SCBA)

This agreement made the 17th day of February, 2015

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "City")

And:

Kenabeek Fire Department
(hereinafter called "K.F.D.")

Whereas K.F.D. has approached the City requesting that the Temiskaming Shores Fire Department recharge Self Contained Breathing Apparatus (SCBA) utilizing the Air Compressor located at the Haileybury District Fire Station;

And whereas the parties hereto have agreed to enter into this Agreement on the following terms and conditions:

1. Annual Maintenance Fee

That K.F.D. shall pay an annual fee of \$200 to the City of Temiskaming Shores on or before the 1st day of February of each year to offset operating and maintenance costs of the Air Compressor.

2. Recharging of SCBA

That K.F.D. shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department for the life of the compressor.

The City shall recharge without further fee all air cylinders delivered to it by the K.F.D. which are used during emergency or training activities.

K.F.D. shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. K.F.D. shall ensure that positive identification is attached to all air cylinders delivered. Upon delivery the City shall strive to recharge cylinders within a 24 hours period.

3. Compressor Maintenance

The City shall be responsible for all required maintenance of the *Compressor* including its filters and cascade system, and shall have air quality tests completed bi-annually by qualified technicians.

4. Indemnification

The K.F.D. hereby releases the City, its agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of breathable air cylinders or damage to air cylinders during the course of recharging.

5. Termination of Agreement

This agreement shall remain in effect for the life of the Air Compressor at the Haileybury District Fire Station. Either the City or K.F.D. may terminate or opt out of this agreement by providing a minimum of thirty (30) days written notice.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)
the presence of)

Kenabeek Fire Department

Randy Sheldon
Fire Chief

Witness
Name: _____
Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

Subject: Appointment of District Chief

Report No.: PPP-001-2015

Agenda Date: February 17, 2015

Attachments

Appendix 01: Draft District Chief Position Description

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-001-2015; and
2. That Council hereby appoints Ian Mackey as Volunteer District Chief to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

Background

As a result of the recent retirement of the District Chief at the Dymond Fire Station, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill the vacant Volunteer District Chief's position at the Dymond Fire Station.

Analysis

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill the District Chief's vacancy at the Dymond Fire Station, the position was posted at the Dymond Station and one application was received. Subsequently on January 27, 2015 an interview was conducted with the candidate by the Fire Chief and the City Manager for the City of Temiskaming Shores.

The candidate being recommended has demonstrated a strong desire to continue to take a leading role as a member of the Temiskaming Shores Fire Department team. This coupled with his previous community volunteer experience and work related experience make him an excellent candidate for the position he is being recommended for.

Based on the above, I am pleased to recommend that Ian Mackey be promoted to the position as Volunteer District Chief to the Temiskaming Shores Fire Department in accordance with the Volunteer Firefighter Hiring and Promotional Policy.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2015 Fire and Emergency Management Services Operational Budget in the amount \$58,700 for each station. All costs associated with the appointment would include the provision of a dress uniform and protective equipment that would be drawn from the fire departments 2015 operational budget.

Staffing implications associated with the proposed appointment are limited to normal administrative functions and duties, and the requirement to fill the vacant position at the Dymond Fire Station. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond.

Current fire station staffing levels are as follows:

- 23 members for the Dymond Station with one member on leave of absence.
- 22 for the Haileybury Station, and
- 21 for the New Liskeard Station.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Timothy H. Uttley
Fire Chief

Christopher W. Oslund
City Manager

TEMISKAMING SHORES FIRE DEPARTMENT

POSITION DESCRIPTION

POSITION: District Chief (Volunteer)

DATE PREPARED: January 12, 2015

REPORTS TO: Fire Chief/CEMC

DEPARTMENT: Fire and Emergency Management Services

NATURE AND SCOPE OF WORK

This is a supervisory, administrative and emergency service operational position. This senior officer assists the Fire Chief in planning, organizing, administering and directing the overall operations of the department including all related activities. The District Chief directs all tactical operations at fires and other emergencies unless assisted by a more senior officer at a major emergency. An incumbent in this position enforces departmental rules and regulations, is responsible for employee discipline, supervises and participates in training programs, and performs pre-fire planning. A District Chief assists in establishing and implementing policy, regulations and procedures. Work performance is reviewed on the basis of effective supervision, administration and operational services rendered to the department.

ILLUSTRATIVE EXAMPLES OF WORK

- Assists the Fire Chief in the administration of the department and acts for the Fire Chief when assigned in the Fire Chief's absence.
- Provides administrative assistance and technical advice to the Fire Chief on operational problems and matters as required and participates in the formulation of departmental policies, procedures and regulations.
- Attends and directs operations at fires and other emergencies until relieved by the Fire Chief and provides advice, assistance and direction to senior officers on operational and administrative matters.
- Supervises the work of assigned personnel within the assigned district or as required.
- This officer encourages teamwork, maintains discipline, and is responsible for communicating information within the district.
- Inspects fire stations, equipment and personnel to ensure expected results and efficiency.
- Assists in the development and implementation of training programs and participates in fire prevention and fire safety campaigns, and assists in establishing and promoting public relations for the department.
- Enforces departmental rules and regulations, and monitors operational procedures for compliance with departmental guidelines and safety.
- Supervises minor maintenance programs for vehicles and the fire station.
- Requisitions station and equipment supplies and maintains related records.
- Participates in the recruiting process for volunteer firefighters and in staff promotions, and assists with the processing personnel problems, disciplinary actions, dismissals, and suspensions.
- Prepares administrative and operational reports, records and correspondence when required; assists in the preparation of budgets.
- Performs all other related activities as required.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS

- Thorough knowledge of modern firefighting, rescue, and responses to spills and leaks of hazardous materials and fire prevention methods, techniques and procedures.

POSITION DESCRIPTION DISTRICT CHIEF

- Thorough knowledge of the operation and maintenance of firefighting and related emergency apparatus and equipment and facilities.
- Thorough knowledge of fire department rules and regulations, policies.
- Good mechanical aptitude.
- Thorough knowledge of the principles and practices involved in training personnel.
- Knowledge of building construction methods and the appropriate codes and be capable of reading building plans.
- Must be familiar with all applicable legislation and related regulations (e.g. Fire Protection and Prevention Act, Occupational Health and Safety Act).
- Must be capable of identifying hazardous materials, utilizing reference materials and identified resources in resolving spills and leaks of dangerous materials.
- Knowledge of the municipal water system.
- Demonstrated commitment to personal and professional development.
- Ability to prepare and maintain all required narrative, statistical, administrative and technical reports.
- Must possess agility and stamina to perform all functions of this position under adverse conditions.
- Must have the ability to react quickly and remain calm under stress.
- Must have leadership abilities and be capable of promoting harmony, good moral and encouraging teamwork.
- Must have recognizable administrative skills and be capable of producing clear and concise reports.
- Ability to establish and maintain effective working relationships with subordinates, other staff and the public.
- Ability to speak effectively in public and promote and maintain effective public relations for the department.

QUALIFICATIONS

Desirable Education and Training:

Graduation from a secondary school or equivalent work experience supplemented by administration, supervisory and operational courses from the Ontario Fire College/Office of the Fire Marshal and Emergency Management. Supervisory experience is required at a progressively responsible level within the fire service.

Experience:

Minimum ten (10) years of related experience with at least five (5) years at the officer level.

Required Licences:

- Valid Class D-Z Licence for the Province of Ontario.
- Current First Aid and CPR Certification.

HONOURARIUMS

Annual honourariums established for the position of District Chief shall be \$5,500.00 and subject to Council approval on an annual basis during the budget process.

Approved by:

Timothy H. Uttley
Fire Chief

Chris Oslund
City Manager

Memo

To: Mayor and Council
From: Steve Burnett, Technical and Environmental Compliance Coordinator
Date: February 17, 2015
Subject: By-law No. 2015-021 - Solid Waste Management
Attachments:

Mayor and Council:

At the Special meeting of Council held on January 13, 2015 staff presented the Draft Solid Waste Management By-law resulting in Resolution No. 2015-065 being passed which reads as follows:

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-001-2015;

That Council directs staff to undertake a thirty (30) day public consultation process for Appendix 01 – Draft Solid Waste Management By-law;

That Council directs staff to prepare the necessary by-law to repeal By-law No. 2013-195 and consideration of first and second reading of the draft Solid Waste Management By-law at the January 13, 2015 Special Meeting of Council; and

That Council directs staff to submit to the Ministry of Attorney General and Regional Senior Justice for approval of the short form wording and set fines prior to third reading.

The thirty (30) day public consultation period ended on February 16, 2015 resulting in no comments or concerns being received. The by-law was submitted to the Ministry of Attorney General and Regional Senior Justice for approval of the short form wording and set fines. The Ministry responded with minor modifications being recommended. In addition, minor modifications were recommended by other departments within the City. These recommendations have subsequently been incorporated into the By-law.

It is recommended that Council consider third and final reading of By-law No. 2015-021 being a by-law to establish a system for the collection and disposal of garbage, recyclables and other refuse at the February 17, 2015 Regular meeting of Council.

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
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“Original signed by”

“Original signed by”

“Original signed by”

Steve Burnett
Technical and Environmental
Compliance Coordinator

G. Douglas Walsh
Director of Public Works

Christopher W. Oslund
City Manager

Subject: 2015 Marina Fee Schedule

Report No.:

RS-002-2015

Agenda Date:

February 17, 2015

Attachments

Appendix 01: 2015 Proposed Fee Schedule

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-002-2015;
2. That Council approves the 2015 Marina Fee Schedule as presented in Appendix 01 to the report and directs staff to incorporate the fees into the 2015 Operating Budget; and
3. That Council directs staff to prepare the necessary by-law to amend By-law No. 2012-039 (Department User Fees) for consideration at the February 17, 2015 Regular Council meeting.

Background

The municipality operates two marinas, the Harbourfront Marina in Haileybury and the Waterfront Marina in New Liskeard.

As of 2015 both marina's will be administered through the municipality, the City will provide funding to John's Tackle Box for the day to day operations of the marina, bathrooms/showers, and fuel tank and in Haileybury provide a summer student to man the marina from 4 to 7 pm on weeknights (4 to 10 on Fridays) and Saturday and Sunday from 8 am to 4 pm. Grounds keeping and dock maintenance will be included in the daily parks maintenance program.

The Haileybury marina docks have been completely replaced over the past few years through capital funds and the New Liskeard marina docks will be completely replaced with hydro upgrades as of 2015 with a 90% cost recovery on the capital projects through the Waterfront Development Project.

Over the past four years slip fees have increased incrementally.

Analysis

The current rate for boat slips is in the same bracket as most marinas in northeastern Ontario and higher than our neighbours on the Quebec side of Lake Temiskaming.

The slip fees are based on working towards cost recovery and staff is recommending an approximate increase of 3% on slip fees and approximately 7% on the hydro fees. (Attached as Appendix No. 01 to the report is the 2014 rates and proposed fee schedule for 2015).

With the dock replacement and hydro upgrades scheduled for this spring there may be a delay in docking in New Liskeard and boaters will be offered the option to dock at the Haileybury Marina if a delay should occur. It is hopeful that most will take advantage of this option as the Haileybury marina offers the same amenities as New Liskeard and is also located in a very serene and beautiful atmosphere. Should a boater not select this option, the rate will be pro-rated based on when docking services are made available.

Staff will have a clearer picture of the actual costs of hydro following the 2015 season and will assess hydro costs for 2016.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The 2015 operating budget has been presented to Council and includes the increase in fees as proposed in the report.

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Recreation Services

Christopher W. Oslund
City Manager

2014 MARINA FEE SCHEDULE
 (Existing Fees)

Municipal Marinas	
	Fee 2014
Seasonal per foot	\$ 29.00
More than 1 slip/boat using two slips (per foot)	32.00
Monthly per foot (includes 15% Admin fee)	33.35
Monthly more than 1 slip/boat (per foot) – includes 15% Admin fee	36.80
Seasonal rate for sea doos	\$150.00
Hydro	139.00
Hydro & Air Conditioner	277.00
Key Deposit	20.00
Winter Boat Storage on Municipal Property – Yearly Fee	225.00

2015 MARINA FEE SCHEDULE
 (Proposed Fees)

Municipal Marinas	
	Fee 2015
Seasonal per foot	\$ 30.00
More than 1 slip/boat using two slips (per foot)	\$ 33.00
Monthly per foot (includes 15% Admin fee)	\$ 34.35
Monthly more than 1 slip/boat (per foot) – includes 15% Admin fee	\$ 37.90
Seasonal rate for Personal Water Craft (i.e. sea-doo)	\$155.00
Hydro (Seasonal)	\$ 150.00
Hydro & Air Conditioner (Seasonal)	\$ 296.00
Key Deposit	\$ 20.00
Winter Boat Storage on Municipal Property – Yearly Fee	225.00

Subject: Pete's Dam Bridge

Report No.: RS-003-2015

Agenda Date: February 17, 2015

Attachments

Appendix 01: Pete's Dam Pedestrian Bridge Proposal – Miller Paving Ltd.

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-003-2015;
2. That Council directs staff to submit a Project Report to the Ontario Community Infrastructure Fund (OCIF) Formula Component utilizing the funding amount of \$75,684.00 for the Pete's Dam Bridge project; and
3. That Council pre-approves the purchase and installation of a pedestrian bridge at Pete's Dam in the amount of \$110,000 plus HST from Miller Paving Limited as part of the 2015 Capital Budget.

Background

Pete's Dam is a very popular trail and park area in the municipality. It is visited by thousands throughout the spring, summer and fall and is very popular in the winter months as well. The trail is used regularly by local schools, the girl guides and boy scouts, the Get Active in Temiskaming Run Series, for family reunions, group picnics, wedding photos and ceremonies.

In 2013, the pedestrian bridge at Pete's Dam was deemed structurally unsound and was closed for the season. In July of 2013 the municipality received a report from D.M. Wills Associates Limited outlining the existing conditions of the bridge, the details of the field investigation, a summary of alternatives including no action, rehabilitation of the existing structure and replacement of the existing structure.

The report recommended that the bridge structure be replaced with a new prefabricated steel bridge at the same location and alignment. The estimated cost of the bridge replacement was \$123,500 which included removal of the existing bridge and abutments, modifications to the approaches, new abutments, and the supply and installation of a prefabricated steel pedestrian bridge.

It was included in the 2014 Capital budget program, however due to the cost estimate staff was directed to look for alternatives that would be more cost effective.

At the Recreation Open House held in February of 2014, approximately 80 people attended and the popularity of the Pete's Dam Trails and the need to replace the bridge was identified.

In March of 2014, the pedestrian bridge was removed in-house by the Public Works Department as a safety measure to ensure that it could not be accessed by the public.

Mr. Chuck Durrant attended the Recreation Committee meeting of June 9, 2014 and presented a petition of approximate 375 names of concerned citizens urging the City to act now to replace the Pete's Dam trail bridge. The petition summary read:

"A focal point of the community, the Pete's Dam Bridge is a vital attraction for locals and tourists alike. Thousands of people each summer use this part to picnic, view the falls, and hike the trail. A local road race is held here annually and is a favourite amongst visiting athletes. A historic park for families to visit and spend time together is vital to the northern way of life. The Pete's Dam Trail bridge is a vital part of the trail as it allows visitors to walk the entire loop."

In early January 2015 Director of Public Works, Doug Walsh approached Miller Paving Limited to enquire if they had any bridges that may meet the requirements at Pete's Dam.

On January 28, 2015 the municipality received a proposal from Miller Paving Limited to complete the project according to the recommendations of the engineering report at a cost of \$110,000 plus HST.

Analysis

The proposal by Miller Paving Limited is less than estimated in the Engineering Report from D.M. Wills and the work can be completed within a four week period – likely July and August of 2015 if approved to move forward.

The municipality currently has \$75,684 from the Ontario Community Infrastructure Fund (OCIF) Formula Component that would be eligible for this project. Staff is recommending that Council submit the Project Report Form by the deadline of March 31, 2015 describing the Pete's Dam Bridge project as the project the City intends to complete this year. The contribution of these funds to the overall project would result in a net capital cost of \$36,252 to be borne by the municipality. Moving forward on the project is conditional on the approval to utilize the OCIF Formula Component funds.

The project was presented to the Public Works Committee on Thursday February 12, 2015 and the following recommendation was moved:

Recommendation – 2015-PW-10

Moved by: Mayor Carman Kidd
Seconded by: Councillor Doug Jelly

The Public Works Committee recommends the pre-approval of the Pete's Dam Bridge replacement in 2015.

Carried

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staff is requesting that Council pre-approve the Pete's Dam Bridge Capital Project in the amount of \$110,000 and direct staff to submit this project to the OCIF Formula Component.

Project Cost	\$110,000 (+ HST)
OCIF	\$75,684
Municipal Contribution	\$36,252

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Tammie Caldwell
Director of Recreation

Doug Walsh
Director of Public Works

Christopher W. Oslund
City Manager



MILLER PAVING LIMITED

704024 Rockley Road, Box 248, New Liskeard, ON, POJ 1P0
Phone: (705) 647-4331 Fax: (705) 647-3611

January 28, 2015

Tammie Caldwell - Director of Recreation
City of Temiskaming Shores
PO Box 2050, 325 Farr Drive
Haileybury, ON POJ 1K0

Re: Pete's Dam Pedestrian Bridge Proposal

Miller is pleased to offer the following proposal for the design, supply and installation of a pedestrian bridge for the Pete's Dam recreational trail:

Proposal fee: \$110,000.00 plus HST

Our proposal fee includes the following:

1. Removal and disposal of existing abutments.
2. Design and construction of new abutments.
3. Design, supply and installation of a steel girder, wood deck pedestrian bridge complete with handrail, as per the attached typical pictures.
4. Design, supply and installation of granular ramps to the new abutments.
5. Supply and installation of bollards at each abutment to eliminate off-road vehicles.
6. MNR work permit.
7. Engineered drawings and notes for review by Temiskaming Shores staff.
8. DM Wills Structural Design Report dated July 2013.
9. Anticipate construction work to occur in July and/or August and duration will be approximately 4 weeks.

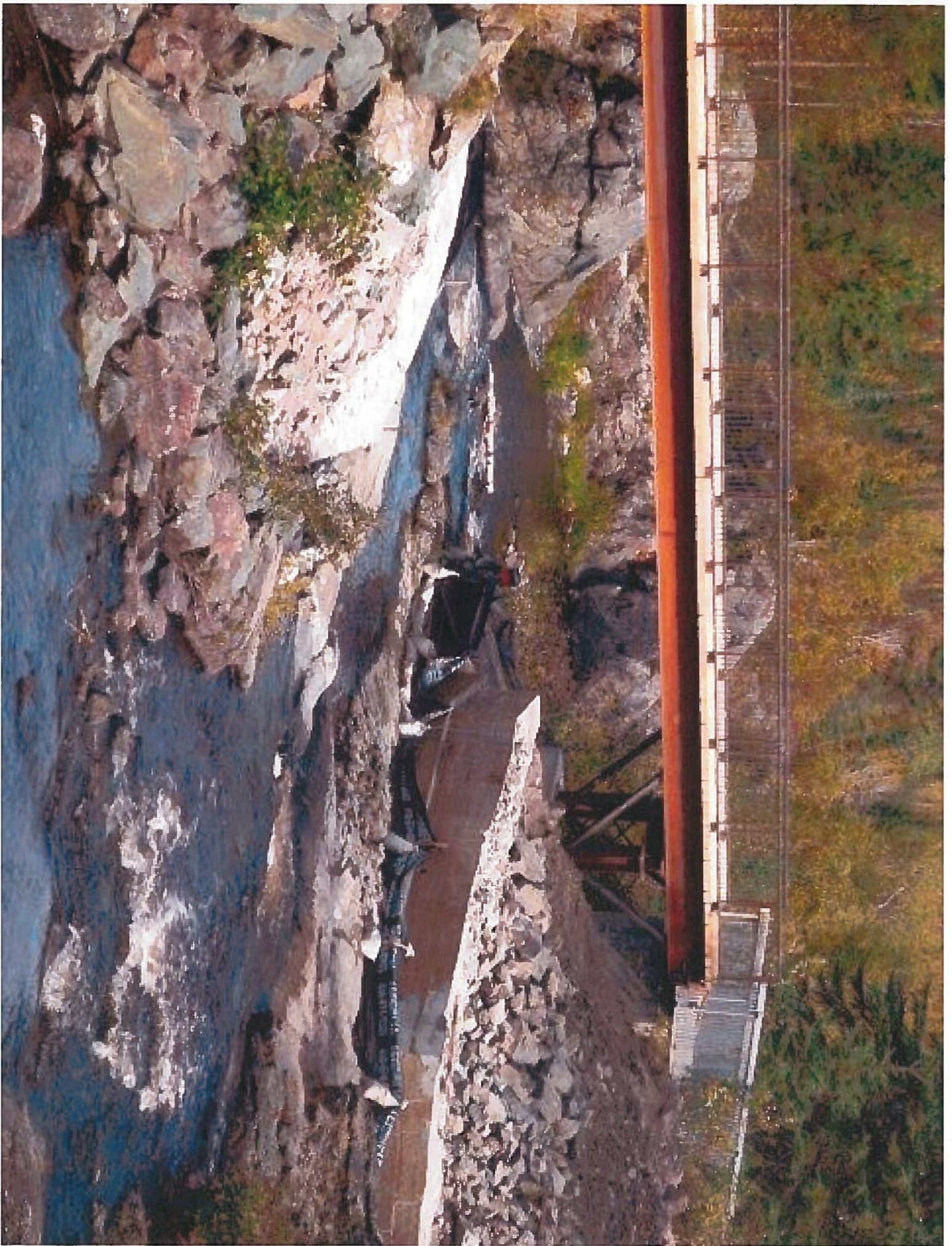
Proposal Assumptions:

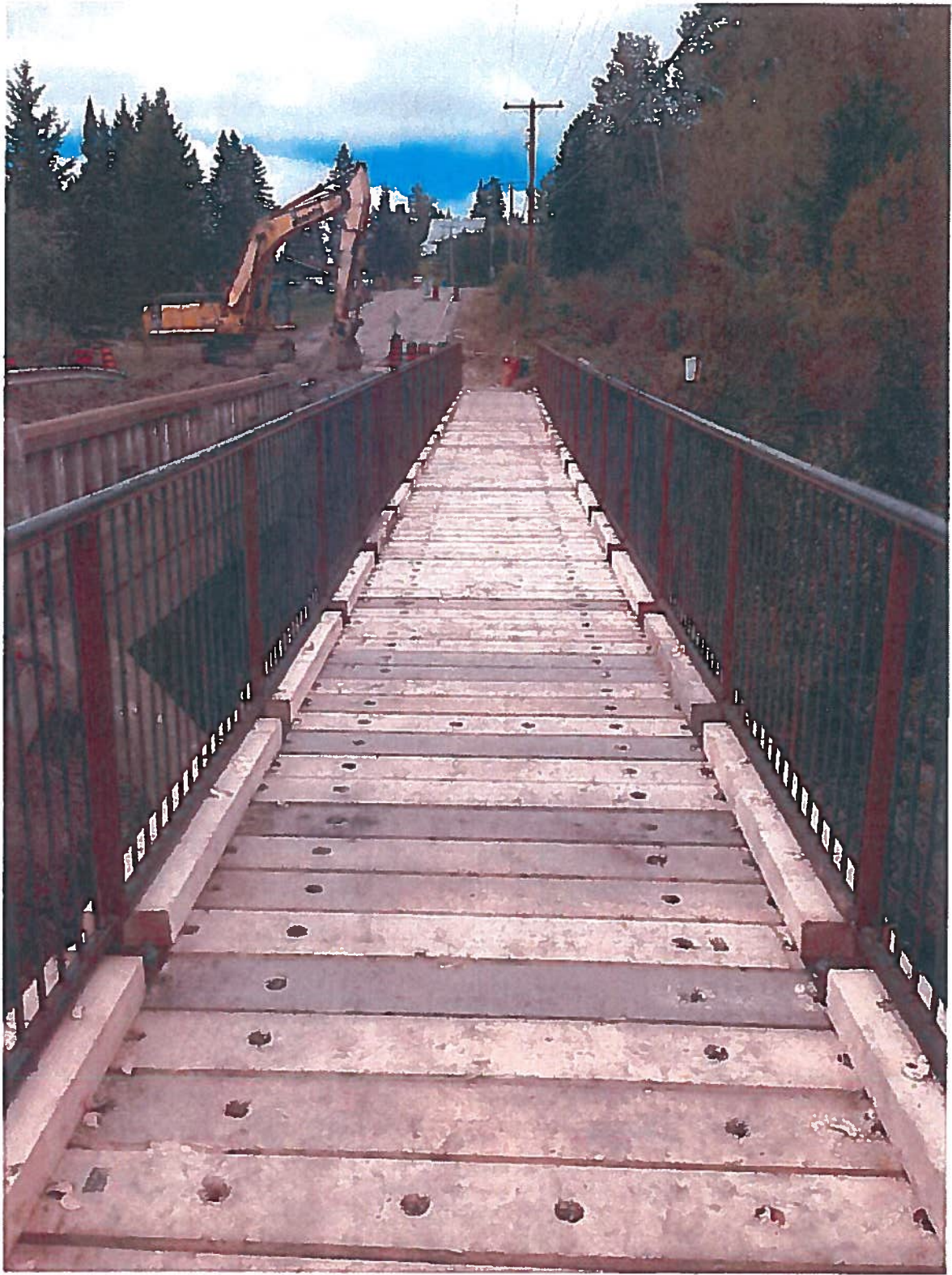
- a. Anticipate a spread footing for the abutments (wood or concrete); geotechnical work by the City shall confirm the type of soil.
- b. Installation of the bridge approximately 600mm (2 feet) lower than the existing bridge.
- c. MNR will sign off on work permit without additional studies or reviews for Species at Risk, Hydrology, etc.
- d. The City will negotiate with landowner to access the site via existing trail made for bridge removal.

We trust this is satisfactory.

Britt Herd

Manager, Estimating - Northern Group





The Corporation of the City of Temiskaming Shores

By-law No. 2015-043

**Being a by-law for the Adoption of Regulations
and Guidelines for the proper use of the Carter
Antila Memorial Skate Park**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Section 10 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws respecting the health, safety and well-being of persons;

And whereas under Section 425 (1) of the Municipal Act, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

And whereas under Section 432 of the Municipal Act, S.O. 2001, c. 25, as amended, a by-law under section 425 may establish a procedure for the voluntary payment of penalties out of court where it is alleged that a by-law related to the parking, standing or stopping of vehicles has been contravened;

And whereas Section 391 (3) of the Municipal Act, S.O. 2001, c. 25, as amended provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration and enforcement;

And whereas Section 398 (1) of the Municipal Act, S.O. 2001, c. 25, as amended provides that fees and charges imposed by a municipality or local board on a person constitute a debt of that person to the municipality or local board;

And whereas Section 399 of the Municipal Act, S.O. 2001, c. 25 as amended provides states that if a municipality or local board has imposed fees or charges under any Act, no application shall be made to the Ontario Municipal Board under clause 71 (c) of the Ontario Municipal Board Act on the grounds the fees or charges are unfair or unjust. 2001, c. 25, s. 399;

And whereas Council for the City of Temiskaming Shores considered Supplemental Administrative Report RS-010-01-2014 at the February 3, 2015 Regular Meeting of Council and directed staff to prepare the necessary by-law to repeal By-law No. 2014-187 and for the adoption of Regulations/Guidelines and the Code of Ethics for the use of the Carter Antila Memorial Skate Park for consideration at the February 3, 2015 Regular Meeting of Council;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council for the City of Temiskaming Shores hereby adopts Regulations and Guidelines for the Carter Antila Memorial Skate Park identified as Schedule "A" – Guidelines and Schedule "B" – Code of Ethics attached hereto and forming part of this by-law.
2. That this by-law shall come into force and effect upon its passing.
3. That By-law No. 2014-187 is hereby repealed.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

Schedule “A”

Carter Antila Memorial Skate Park Regulations/Guidelines

Please respect the hard work and commitment of those who made this park possible.

Be courteous of others, maintain control, and use the facility in a safe manner.

Open from sunrise to sunset

Park is unsupervised – Use at your own risk.

Additional obstacles or other materials like ramps, jumps are not to be used in or at the park.

Please keep food/drinks off the park area

Protect yourself – helmets, elbow/knee pads and protective clothing are strongly recommended

Ride within your abilities

Check it's safe to skate – If there is dirt or water present your wheels may slip, please use the broom provided to remove debris.

Respect the Park

Refrain from vandalism, graffiti or tagging. These are expensive things to fix – and consume money that can be used for park improvements.

No tobacco, drugs, alcohol and foul language

Keep noise to a minimum including music

Please use trash/recycle containers for your garbage.

Look after yourself - Look after your park

In case of Emergency call 911

Please report any damage to 705-647-5728

Schedule “B”

Skater’s/Biker’s Code of Ethics

Watch for Other Skaters

If you’re hurt ask for help

Wait your turn

Think before you sit – move off the park and out of the way.

Follow the traffic flow

Watch your board – yell ‘Board’ if it gets away from you.

Avoid marathon runs

Help each other out

Say Sorry

Everyone has to start somewhere – young kids may need someone to point out the rules, be patient – you were just like them once!

Be respectful of others – the skaters code of ethics is something to be proud of!

The Corporation of the City of Temiskaming Shores

By-law No. 2015-044

Being a by-law to authorize the entering into a Collective Agreement between The Corporation of the City of Temiskaming Shores and the Canadian Union of Public Employees (CUPE) and its Local 5014

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas it is the desire of both parties to this Collective Agreement:

- 1) To maintain and improve the harmonious relations and settled conditions of employment between the Employer, its employees and the Union;
- 2) To recognize the mutual value of joint discussions and negotiations in all matters pertaining to work conditions, employment, services, etc.
- 3) To encourage efficiency in operation; and
- 4) To promote the morale, well-being and security of all the employees in the bargaining unit of the Union.

And whereas it is deemed desirable to enter into a Collective Agreement with the Canadian Union of Public Employees and its local 5014 for the period of January 1, 2015 to December 31, 2017;

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the City Manager and the Director of Corporate Services be authorized to execute the Collective Agreement with the Canadian Union of Public Employees and its local 5014, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law 2015-044

Collective Agreement between

The Corporation of the City of Temiskaming Shores

And

The Canadian Union of Public Employees and its Local 5014

2015 - 2016 - 2017

COLLECTIVE AGREEMENT

B E T W E E N

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(hereinafter called the “Employer”)

PARTY OF THE FIRST PART

- AND -

**THE CANADIAN UNION OF PUBLIC EMPLOYEES
AND ITS LOCAL UNION 5014.**
(hereinafter called the “Union”)

PARTY OF THE SECOND PART

Effective Dates:

FEBRUARY 3, 2015 to December 31, 2017

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PREAMBLE**Whereas it is the desire of both parties
to this Collective Agreement:**

- 1) To maintain and improve the harmonious relations and settled conditions of employment between the Employer, it's employees and the Union.
- 2) To recognize the mutual value of joint discussions and negotiations in all matters pertaining to working conditions, employment, services, etc.
- 3) To encourage efficiency in operation.
- 4) To promote the morale, well-being and security of all the employees in the bargaining unit of the Union.

AND WHEREAS it is now desirable that methods of bargaining on matters pertaining to the working conditions of the employees be drawn up in a Collective Agreement;

AND WHEREAS the particulars of this Collective Agreement which follow set out the entire Agreement between the parties, and there is no other history, representations or practice being relied upon by the parties.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

ARTICLE 1 **MANAGEMENT RIGHTS**

1.01 Except where specifically restricted by the terms of this Collective Agreement, it is the exclusive right and function of the Employer to manage and direct its operations and affairs in all respects. The question of whether any of these rights is limited by this Collective Agreement shall be decided through the grievance and arbitration procedure.

ARTICLE 2 **SCOPE AND RECOGNITION**

Bargaining Unit

2.01 The Employer recognizes the Canadian Union of Public Employees and its Local 5014 as the sole and exclusive collective bargaining agent for all of its employees save and except students, employees employed in a confidential capacity in matters relating to labour relations, Chief Building Official, supervisors and persons above the rank of supervisor. For the purposes of clarity, individuals employed in the Offices of Mayor, City Manager and Clerk's Department excluding the Administrative Assistant in the Clerk's Department, in addition to the individuals occupying the position of Treasurer, Director of Corporate Services, Director of Community Growth and Planning, Fire Chief, Director of Recreation, Director of Public Works, Manager of Court Services, Technical and Environmental Compliance Coordinator, Manager of Physical Assets, Superintendent of Parks and Facilities, Superintendent of Programming, Environmental and Transportation Services Superintendents, Information Technology Administrator, Executive Assistant to Corporate Services, and, Library Services are agreed excluded from the Bargaining Unit.

Representatives of the Canadian Union of Public Employees

2.02 The Union shall have the right at any time to have the assistance of representatives of the Canadian Union of Public Employees or any other advisors when dealing or negotiating with the Employer. Such representatives(s)/ advisor(s) shall have access to the Employer's premises in order to meet with union officials and deal with any matters arising out of this Collective Agreement upon giving appropriate notice.

No Other Agreements

2.03 No employee shall be required or permitted to make any written or verbal agreement with the Employer or his/her representatives, which may conflict with the terms of this Collective Agreement.

ARTICLE 3 NO DISCRIMINATION

3.01 The Employer and Union agree that there shall be no discrimination, interference, restriction, or coercion exercised or practiced with respect to any employee in the manner of hiring, wage rates, training, upgrading, promotion, transfer, lay-off, recall, discipline, discharge, or otherwise by reason of age, race, ancestry, place of origin, ethnic origin, citizenship, sexual orientation, record of offences, disability, creed, colour, national origin, political or religious affiliation, sex or marital status, place of residence, all as set out and defined by the *Ontario Human Rights Code*, nor by reason of membership or activity in the Union, or any other reason.

ARTICLE 4 UNION SECURITY AND CHECKOFF

Union Security

4.01 All employees of the Employer, shall, as a condition of continuing employment, become and remain members in good standing of the Union, according to the Constitution and By-Laws of the Union. The Employer shall deduct from every employee any dues, initiation fees, or assessments levied by the Union on its members.

Deductions

4.02 Deductions shall be made from the bi-weekly payroll and shall be forwarded to the National Secretary-Treasurer of the Canadian Union of Public Employees, by no later than the 15th day of the month following, accompanied by a lists of the names addresses and phone numbers of all employees from whose wages deductions have been made. This list shall also include the names and addresses of the employees terminated during that month. A copy of this list shall also be forwarded to the Secretary of the Local Union.

Work of the Bargaining Unit

4.03 Non-bargaining unit employees shall not perform work normally done by members of the bargaining unit except in cases of emergency, instruction, training on equipment or where bargaining unit personnel are not immediately available to perform their normal duties or where client service is jeopardized.

New Employees

- 4.04 (a) The Employer agrees to acquaint new employees with the fact that a Union Collective Agreement is in effect and with the conditions of employment set out in the Articles dealing with Union Security and Dues Check-Off.
- (b) The Employer agrees that a Local Union representative shall be given the opportunity to interview each newly-hired Full Time Employee who is not a member of the Union, once during the employee's first week of employment, for the purpose of advising such employee of the existence of

the Union and of his/her rights and obligations under the terms of this Collective Agreement. Such interview may take place on the Employer's premises at a time and location designated by the Employer for such interview, and shall not exceed fifteen (15) minutes duration.

T4 Slips

4.05 Union dues deducted from the pay of each employee shall be shown on the employee's T4 slip.

Contractors

4.06 The Employer will not contract out any work of the bargaining unit to the extent that such contracting-out results in the lay-off or reduces the regular hours of work of any Permanent Full Time or Permanent Part Time Employee in the bargaining unit.

ARTICLE 5 **DEFINITIONS**

Full Time Employee

5.01 A Full-Time Employee shall be defined to mean an employee who is regularly scheduled to work more than twenty-four (24) hours per week.

Part Time Employee

5.02 A Part-Time Employee shall be defined to mean an employee who is regularly scheduled to work no more than twenty-four (24) hours per week.

Continuous Employment

5.03 Means unbroken service commencing on the first day of employment as a Permanent or Permanent Part-Time Employee in the employ of the Employer or its predecessor municipalities.

Probationary Employees

5.04 A Probationary Employee shall be defined to mean an employee employed in the service of the Employer during the Probationary Period.

Permanent Employee

5.05 A Permanent Employee shall be defined to mean an employee employed in the service of the Employer who has successfully completed the Probationary Period.

Temporary Employee

5.06 A Temporary Employee shall be defined to mean an employee covered by the Letter of Understanding governing Temporary Employees which is hereby incorporated into and forms part of this Collective Agreement.

ARTICLE 6 PROBATIONARY PERIOD

- 6.01 All employees, other than Temporary Employees (who are governed by the applicable Letter of Understanding), are required to serve a Probationary Period of one hundred and twenty (120) days worked and will have no seniority rights until the Probationary Period is successfully completed.
- 6.02 After successful completion of the Probationary Period, an employee shall be credited with seniority from the last date of hire with the Employer.
- 6.03 Entitlements under this Collective Agreement specifically afforded to Permanent Employees will not apply to Probationary Employees.

ARTICLE 7 NO STRIKES/NO LOCKOUTS

- 7.01 In view of the orderly procedures established by this Collective Agreement for the settling of disputes and the handling of grievances, the Union agrees that, during the life of this Collective Agreement, there shall be no strike, and the Employer agrees that there shall be no lockout, in accordance with Provincial Government Laws and Regulations.

ARTICLE 8 CORRESPONDENCE

- 8.01 All correspondence between the parties, arising out of this Collective Agreement or incidental thereto shall pass to and from the Administrator or his/her designate and the Secretary of the Union with a copy sent to the Local President, National Representative of the Union and the Director of Corporate Services of the Employer or his/her designate.

ARTICLE 9 UNION / MANAGEMENT RELATIONS

Representation

- 9.01 a) No individual employee or group of employees shall undertake to represent the Union at meetings with the Employer without proper written authorization from the Union. In order that this may be carried out, the Union will supply the Employer with the names of its officers. Similarly, the Employer shall supply the Union with a list of its supervisory or other personnel with whom the Union may be required to transact business.

Union Officers and Committee Members

- b) Union officers and committee members shall be entitled to leave their work during working hours in order to carry out their functions under this Collective Agreement, without loss of remuneration for processing grievances (as per Article 10), attendance at meetings with the Employer, participation in negotiations and arbitration. Permission to leave work during working hours for such purposes shall first be obtained from the

immediate supervisor. Such permission shall not be unreasonably withheld. All regular time spent in performing such union duties, including work performed on various committees, shall be considered as time worked.

Bargaining Committee

9.02 A Bargaining Committee shall be appointed and consist of not more than four (4) members of the Employer, as appointees of the Employer, and not more than four (4) members of the Union as appointees of the Union. The Union will advise the Employer in writing of the Union nominees to the Committee. Both parties shall also be entitled to have one person as an advisor/spokesperson on their committee.

Union - Management Committee

9.03 A Union - Management Committee shall be established consisting of representatives of the Union and representatives of the Employer. The Committee shall enjoy the full support of both parties in the interests of improved service to the public, and job security for the employees.

Function of Committee

The Committee shall concern itself with the following general matters:

- 1) Considering constructive criticisms of all activities so that better relations shall exist between the Employer and the employees.
- 2) Improving and extending services to the public.
- 3) Reviewing suggestions from employees, questions of working conditions and service (but not grievances concerned with service).
- 4) Correcting conditions causing grievances and misunderstandings.

Meetings of Committee

Meetings will be held at mutually agreed upon times and will normally be scheduled once every three (3) months. Meetings shall normally be scheduled for a maximum of one (1) hour in duration. By mutual consent the Parties may change the frequency and duration of meetings. The Committee shall receive a notice and agenda of the meeting at least forty-eight (48) hours in advance of the meeting. When meetings are held during an employee's working hours, then, no loss of regular pay will result from his/her attendance at the Committee meeting.

Chairperson of the Meeting

An Employer and a Union representative shall be designated as joint chairpersons and shall alternate in presiding over meetings.

Minutes of Meeting

Minutes of each meeting of the Committee shall be prepared and signed by the joint chairpersons as promptly as possible after the close of the meeting. The Union, the CUPE Representative and the Employer shall each receive two (2) signed copies of the minutes within three (3) days following the signing.

Jurisdiction of Committee

The Committee shall not have jurisdiction over wages, or any matter of collective bargaining, including the administration of this Collective Agreement.

The Committee shall not supersede the activities of any other committee of the Union or of the Employer and does not have the power to bind either the Union or its members or the Employer to any decisions or conclusions reached in their discussions. The Committee shall have the power to make recommendations to the Union and the Employer with respect to its discussions and conclusions.

Health and Safety Committee

- 9.04 (a) The parties agree to abide by the *Occupational Health and Safety Act* and its regulations. The Employer and the Union agree that they mutually desire to maintain standards of safety and health in the workplace, in order to prevent injury and illness.
- (b) A joint management and employees Health and Safety Committee shall be constituted with representation of at least half by employees from the various areas of bargaining units and of employees who are not represented by Unions and who do not exercise managerial functions, which shall identify potential dangers, recommend means of improving the health and safety programs and obtaining information from the Employer or other persons respecting the identification of hazards and standards elsewhere. The committee shall normally meet at least once a month. Scheduled time spent in such meetings is to be considered to be time worked. Minutes shall be taken of all meetings and copies shall be sent to the Employer and to the Union.
- (c) Two (2) representatives of the Joint Health and Safety Committee, one (1) from management and one (1) from the employees on a rotating basis designated by the employees, shall make monthly inspections of the workplace and equipment and shall report to the Health and Safety Committee the results of their inspection. In the event of accident or injury, such representatives shall be notified immediately and shall investigate and report as soon as possible to the Committee and to the Employer on the nature and causes of the accident or injury. Furthermore, such representatives must be notified of the inspection of a government inspector and shall have the right to have a representative accompany him or her on such inspections. Scheduled time spent in all such activities shall be

considered as time worked at time and one half (1 ½) to a maximum of two (2) hours per instance.

- (d) The Joint Health and Safety Committee and the representatives thereof shall have reasonable access to the annual summary of data from the WSIB relating to the number of work accident fatalities, the number of lost workday cases, the number of lost workdays, the number of non-fatal cases that required medical aid without lost workdays, the incidence of occupational injuries, and such other data, as the WSIB may decide to disclose.
- (e) The Union agrees to endeavour to obtain the full co-operation of its membership in the observation of all safety rules and practices.

ARTICLE 10 GRIEVANCE PROCEDURE

- 10.01 The parties to this Collective Agreement are agreed that it is of the utmost importance to address and resolve grievances as quickly as possible.
- 10.02 A grievance shall be defined as any difference arising out of the interpretation, application, administration, or alleged violation of the Collective Agreement.
- 10.03 In order to provide an orderly and speedy procedure for the settling of grievances, the Employer acknowledges the rights and duties of the Union Grievance Committee and the Union Stewards as set out herein. The Steward may assist any employee, which the Steward represents, in preparing, and processing his/her grievance in accordance with the grievance procedure. As far as practicable the investigation and submission of Grievances will be carried on outside regular working hours so as to reduce the loss of productivity to a minimum.
- 10.04 Time limits for all steps of the entire grievance and arbitration procedure may be extended in writing by mutual consent.
- 10.05 For the purpose of the grievance and arbitration procedures, "working days" shall be Monday to Friday inclusive, but exclusive of designated holidays.
- 10.06 The Grievance Committee shall be composed of not more than four (4) members of the Union plus the Union Steward directly involved with the grievance.
- 10.07 The Union shall supply the Employer a list of the members on the Grievance Committee and of its Stewards and Officers as soon as they are elected/appointed.

Grievances will be processed in the Following Steps

10.08 **Step One** Within ten (10) working days following the circumstances giving rise to the concern, the employee will meet with his/her supervisor to attempt to resolve the concern. This is an informal process. The employee may request the assistance of a Union Steward. If the concern is not resolved the employee may proceed to Step Two.

(b) The formal grievance procedure shall be as follows:

i) **Step Two**

Within ten (10) working days following the discussion with the Supervisor, the employee with the assistance of a steward shall put the grievance in writing and take the matter up with the applicable Manager/Director. Within five (5) working days after the grievance has been referred, the Manager/Director, or his/her designate, shall meet with the grievor and a Union Steward to discuss the grievance. A written reply to the grievance shall be given within five (5) working days after this meeting has been held.

ii) **Step Three**

Failing satisfactory settlement, the grievance may, within ten (10) working days following the said reply, be referred to the Director of Corporate Services by the steward or the Grievance committee. Within ten (10) working days after a grievance has been referred to him/her the Director of Corporate Services or his/her designate, shall meet with the grievor and a steward and/or a Union Representative to discuss the grievance. A written reply to the grievance shall be given within ten (10) working days after this meeting has been held.

Discharge Grievance

If a grievance involves the discharge of an employee, such a grievance shall proceed to Step Three of the grievance procedure and must be presented in writing, dated and signed, by both the grievor and the Union Steward within ten (10) working days following discharge.

Policy and Group Grievances

The Employer, the Union, or the Union on behalf of a group of employees may file a grievance concerning the general application, interpretation, or administration of this Collective Agreement. Such grievance shall be reduced to writing, dated and signed, and processed at Step Three of the grievance procedure within fifteen (15) working days after the circumstances causing the grievance.

iii) **Step Four – Arbitration**

If a grievance is to be referred to arbitration by either party, it shall be so referred within ten (10) working days after the reply at Step Three.

Composition of the Board of Arbitration

10.09 The written notice in Article 10.08 shall include the name and address of the referring party's nominee on an Arbitration Board. Within five (5) working days, the other party shall answer indicating the name and address of its nominee to the Arbitration Board. The two nominees shall within five (5) working days of the appointment of the second nominee appoint a third person who shall be the chairperson.

Failure to Appoint

10.10 If the recipient of the notice fails to appoint an arbitrator, or if the two appointees fail to agree upon a chair within the time limited, the appointment shall be made by the Minister of Labour for Ontario upon the request of either party.

Expenses of the Board

10.11 Each party shall pay:

- (a) The fees and expenses of the nominee it appoints;
- (b) One-half the fees and expenses of the Chairperson.

Sole Arbitrator

10.12 Notwithstanding anything contained in this Article, the parties may, by mutual agreement in writing, appoint a person to hear and determine a grievance as a sole arbitrator. Any sole arbitrator so appointed shall be otherwise subject to the terms of this Article.

Decision of the Board

10.13 The decision of the majority shall be the decision of the Board. Where there is no majority decision, the decision of the Chairperson shall be the decision of the Board. The decision of the Board of Arbitration shall be final and binding and enforceable on all parties, but in no event shall the Board of Arbitration have the power to change this Collective Agreement or to alter, modify or amend any of its provisions.

Mediation

10.14 Once a grievance has been processed for arbitration both parties may by mutual consent, agree to use the services of a mediator. The parties agree to share the costs of the mediation.

Leave for Grievor to Attend Arbitration Hearing

10.15 The Employer will allow a leave of absence with regular pay and benefits and without loss of seniority for a grievor to attend his/her Arbitration hearing. The Union shall reimburse the Employer for receipt of such pay.

10.16 Employee witness(es) summoned to attend arbitration hearings by the Union will be granted paid leave of absence by the Employer, the Employer may then bill and be

reimbursed by the Union for such wages. Any expenses incurred by such witnesses will be paid by the Union.

Notice

10.17 Any written notice under the Collective Agreement shall be given to the person specifically designated by the Union and the Employer respectively.

ARTICLE 11 DISCHARGE, SUSPENSION AND DISCIPLINE

Clearing the File

11.01 After the completion of twenty-four (24) clear months wherein no additional disciplinary notations have been placed on the employee's record, such disciplinary warning shall not support further disciplinary action.

Discharge and Discipline Procedure

- 11.02 (a) The Employer may, when acting in good faith, demote, discipline, suspend or discharge a Probationary Employee for any non-discriminatory reason, provided that a Probationary Employee shall have recourse to the grievance procedure.
- (b) A Permanent Employee may be dismissed or disciplined for just cause. Whenever the Employer or a representative of the Employer deems it necessary to dismiss or discipline an employee in a manner indicating that dismissal may follow any repetition of the act complained of or omission referred to, or that dismissal may follow if such employee fails to bring her/his work up to a required standard, the Employer shall, within five (5) working days thereafter, hold a meeting with the employee and a Union Steward, if requested to do so by either. A letter with written particulars shall be given to the employee and a copy sent to the Secretary of the Union.

Access to Personnel File

11.03 An employee, on making an appointment, shall have the right during normal business hours of the administration office to have access to have a copy of and review his/her personnel file. The employee is entitled to receive a copy of the file if requested. An employee shall have the right to respond in writing to any document contained therein. Such reply shall become part of the permanent record.

Right to have Steward present

11.04 Where a Supervisor or other Employer representative intends to interview an employee concerning any matter that might reasonably be anticipated to result in disciplinary action, then, the Employer shall notify the President of Local 5014 and the employee sufficiently in advance of the interview to arrange for a Union Representative to attend the interview. In no circumstances shall the interview be delayed more than twenty-four (24) hours to permit such attendance.

ARTICLE 12 SENIORITY

Seniority Defined

12.01 Seniority is defined as the length of service with the Employer in the bargaining unit and shall include service with the Employer prior to the certification or recognition of the Union. Seniority shall be used in determining preference or priority for promotions, transfers, schedules, call-ins, demotions, layoffs, and recall, as set out in the following provisions. Seniority shall operate on a bargaining-unit-wide basis.

Part-time employees will accumulate seniority in hours. When they become full time their seniority date will be determined by the calculation of seniority in accordance with the Letter of Understanding on Calculation of Seniority.

Seniority List

12.02 The Employer shall maintain separate seniority lists for full-time and part-time employees showing the date upon which each employee's service commenced. An up-to-date seniority list shall be sent to the Union and posted on the main bulletin board in January, May and September of each year.

All seniority, vacation and other credits obtained under this Collective Agreement shall be retained and transferred with the employee when reclassified.

Loss of Seniority

12.03 Notwithstanding the other provisions of Article 12, and unless otherwise specifically provided in this Collective Agreement, seniority previously accumulated shall be lost and the employee ceases to be an employee of the Employer when he/she:

- (a) is discharged for just cause and not reinstated through the grievance process;
- (b) quits employment, provided the quit has not been rescinded within three (3) working days. Notwithstanding the foregoing, the Parties understand and agree that in the event that an employee rescinds their decision to quit employment, then, the Employer is not precluded by the passage of time or otherwise from subsequently pursuing any appropriate disciplinary action which the Employer would have taken in respect of the subject employee but for the employee's decision to quit employment;
- (c) is not recalled to work within twenty-seven (27) months from the date of layoff or does not perform work in the bargaining unit for twenty-seven (27) consecutive months, except as provided by law;
- (d) is absent from work for three (3) consecutive working days without prior notification to the Employer and without reasonable excuse;

- (e) fails, without reasonable excuse, to return to work following notice of recall within seven (7) calendar days of the posting of a registered letter of recall addressed to the employee's last listed address on file with the Employer. It shall be the responsibility of the employee to keep the Employer informed of his/her current address;
- (f) retires; or,
- (g) dies.

Transfers and Seniority Outside Bargaining Unit

- 12.04(a) Subject to the provisions of 12.04(b), no employee shall be transferred to a position outside the bargaining unit without her/his written consent. An employee who is transferred or promoted to a position outside the bargaining unit shall continue to accrue bargaining unit seniority for a maximum period of six months. If such an employee later returns to the bargaining unit within the six months, then, he/she shall return to his/her previous position. In the event of such return, the affected employee(s) will revert to his/her/their former position(s). If an employee fails to return to the bargaining unit within six months, then, all previously accrued bargaining unit seniority will be lost.
- (b) The Parties agree that an employee transferred to a position outside the bargaining unit to temporarily replace an employee on pregnancy or parental leave shall be subject to all of the same provisions as set out in Article 12.04(a) except that such employee shall accrue his/her seniority and the applicable rights upon return to the bargaining unit for a maximum period of twelve (12) months. In such case, if an employee fails to return to the bargaining unit within twelve (12) months, then, all previously accrued bargaining unit seniority will be lost.

ARTICLE 13 PROMOTIONS AND STAFF CHANGES

Job Postings

- 13.01 (a) When the Employer decides there is a vacancy of either a temporary (expected to last at least three months) or permanent nature or a new position is created within the bargaining unit, the Employer shall post a notice on the Employer's main bulletin boards with a copy to the Union. The position shall be posted for a period of ten (10) working days so that interested employees can apply.
- (b) The successful applicant for a full-time vacancy will fill the vacancy within six (6) calendar days from the date the employee was awarded the vacancy unless there are circumstances beyond the reasonable control of the Employer.

Information in Postings

13.02 The job posting notice shall contain the following information: nature of the position; qualifications; shift, wage or salary rate or range.

No Outside Advertising

13.03 No outside advertising for additional employees shall be made until present employees have had a full opportunity to apply as provided in Article 13.01.

Recognition of Seniority

13.04 Both parties recognize the principle of promotion within the service of the Employer and that job opportunity should increase in proportion to length of service.

Methods of Making Appointment

13.05 In filling vacancies, appointments shall be made on the basis of seniority, skill and ability. Where skill and ability, are relatively equal, then, seniority shall govern. Appointments from within the bargaining unit shall normally be made within three (3) weeks of posting.

Familiarization Period

13.06 The successful applicant shall be given a trial period of one (1) month. The Employer shall not curtail the trial period without just cause, before it has run its full course. Conditional on satisfactory service, the employee shall be declared permanent after the period of one (1) month. In the event the successful applicant proves unsatisfactory in the position during the trial period, or if the employee is unable or unwilling to continue to perform the duties of the new job classification, he/she shall be returned to his/her former position, wage or salary rate, without loss of seniority. Any other employee promoted or transferred because of the re-arrangement of positions shall also be returned to his/her former position, wage or salary rate, without loss of seniority.

Notification to Employee and Union

13.07 Within seven calendar days of the date of appointment to a vacant position, the name of the successful applicant shall be sent to each applicant and a copy posted on all bulletin boards. The Union shall be notified of all promotions, demotions, hirings, lay-offs, transfers, recalls, resignations, retirements, deaths or other terminations of employment.

Postings while on Vacation or Leave

13.08 When an employee will be absent on vacation, and/or a leave of absence, the employee may advise his/her manager, in writing, and no more than seven days prior to beginning the vacation, that he/she wishes to be considered for any potential job posting which might arise during his/her vacation. The written notice must specify the job or position for which the employee wishes to be considered. If such a job or position then arises during the employee's vacation, the written notice

will be considered an application. The written notice is only valid during the vacation period immediately following its delivery to the manager.

Changes in Classification

13.09 When the duties of any job are significantly changed or increased, or when a new job is created or established, the rate of pay shall be subject to negotiations between the Employer and the Union. If the parties are in question, such dispute shall be submitted to grievance and arbitration for determination. The new rate shall become retroactive to the time the new position was first filled by the employee or the date of change of job duties.

ARTICLE 14 LAYOFFS AND RECALLS

Definition of Lay-Off

14.01 A lay-off shall be defined as a reduction in the work force.

Role of Seniority in Layoff

- 14.02 (a) Both Parties recognize that job security should increase in proportion to length of seniority. Therefore, in the event of a layoff, affected employees shall be laid off in reverse order of their seniority by classification provided that the remaining jobs shall be filled, at all times by qualified employees.
- (b) An employee receiving a layoff notice may bump the most junior employee in a lower classification provided that the employee exercising the bumping right has the ability and qualifications to perform the subject position without training.
- (c) The employee who displaces another employee and moves to a position with a lower wage rate shall be paid at the applicable lower wage rate upon assuming the position in question. In such circumstances the employee bumping into the lower Group/Classification within Appendix "2" shall be placed on the Wage Grid at the same Step on the Grid as that employee previously occupied in their own Group and Classification prior to exercising the bumping right.

Recall Procedure

- 14.03 (a) Employees who are displaced or laid off under Article 14.02 shall be placed on a Recall List and shall be eligible for recall to available work in their classification at the time of layoff or in a lower rated classification provided that the employee has the ability and qualifications to perform the subject position without training.
- (b) Upon recall, the employee shall be paid at the applicable wage rate for the position in question. In the event that the employee is recalled to a lower rated Group/Classification within Appendix "2", then, the employee will be

placed at the same Step on the Wage Grid as the employee last occupied prior to lay off.

- (c) Employees will remain on the Recall List until they have been recalled to their original position or for twenty-seven (27) months whichever comes first.

No New Employees

14.04 New employees shall not be hired until those laid off have been given an opportunity of recall pursuant to Article 14.03.

Advanced notice of layoff

14.05 Notice of layoff shall be posted at the following sites: City Hall; New Liskeard Arena; Haileybury Arena; The Pool and Fitness Centre; and, Public Works Complex, and shall be provided in writing to the employee(s) immediately affected. Where applicable such notice shall be in accordance with the *Employment Standards Act, 2000, S.O. 2000, c.41* as amended.

Notice to Union

14.06 The Union shall receive five (5) days notice of any layoffs that the Employer expects will exceed ten (10) working days. The Union Management Committee shall meet during this period if requested by either party, to review the reasons and expected duration of the lay-off, any realignment of service or staff and its effect on employees in the bargaining unit.

Severance Pay

14.07 Severance pay shall be paid as per the *Employment Standards Act*.

ARTICLE 15 **HOURS OF WORK**

No Guarantee of Hours

15.01 The provisions of this Article 15 do not constitute a guarantee of hours of work or of a particular schedule.

Normal Hours of Work

15.02 The normal hours of work are as follows:

- a) **Office and Technical Hourly Rated Employees and Salaried Employees**
 - 8:30 a.m. – 4:30 p.m. with a one (1) hour unpaid meal period, worked Monday to Friday.
- b) **Public Works Hourly Rated Employees**
 - Eighty (80) working hours in a pay period of two (2) weeks;
 - i) **Winter operations**

- A Winter Operations Plan will be prepared and will be posted by no later than October 15th of each calendar year. The Parties understand and agree that the applicable Winter Operations Plan is hereby incorporated into and forms part of this Collective Agreement;
- The Winter Operations Plan provides for twenty-four (24) hour seven (7) day per week coverage;
- The shifts for winter hours are as follows:
 - Winter Day shift – 6:30 a.m. – 3:00 p.m. with a thirty (30) minute unpaid meal period worked Sunday through Saturday;
 - Winter Evening shift – 3:00 p.m. – 11:30 p.m. with a thirty (30) minute unpaid meal period worked Sunday through Saturday;
 - Winter Night shift – 10:00 p.m. – 6:30 a.m. with a thirty (30) minute unpaid meal period worked Sunday through Saturday.

ii) **Regular Operations**

- Five (5) consecutive eight (8) hour days worked on a scheduled Day shift - 6:30 a.m. – 3:00 p.m. with a thirty (30) minute unpaid meal period worked Monday to Friday inclusive.

iii) **Building and Property Maintenance Hourly Rated Employees**

- Full-time Building Maintenance Employees - 7:30 a.m. - 4:00 p.m. with a thirty (30) minute unpaid meal period worked Monday to Friday.
- Full-time City Hall Custodial staff – 4:00 p.m. – 12:00 midnight with a thirty (30) minute paid meal period, worked Monday to Friday.
- Full-time Pool and Fitness Centre Custodial staff - 4:00 a.m. - 12:00 noon with a thirty (30) minute paid meal period worked Monday to Friday.
- Part-time Custodial Staff New Liskeard Library - two (2) hours per day worked Monday to Friday.

- Part-time Custodial Staff Public Works Complex - two (2) hours per day worked Monday to Thursday.
- Part-time Custodial Staff Dymond Fire Station - one (1) hour per day worked Monday to Friday.
- Part-time Custodial staff Pool and Fitness Centre - 6:00 p.m. - 12:00 midnight with a thirty (30) minute paid meal period worked Friday and Saturday.

c) **Recreation Hourly Rated Employees**

- Parks Operations who are employed in Recreation - 7:30 a.m. – 4:00 p.m. with a thirty (30) minute unpaid meal period worked Sunday through Saturday.
- Arena Operations – eight (8) hour shifts as follows:
 - Day shift – 7:30 a.m. – 4:00 p.m. with a thirty (30) minute unpaid meal period, worked Sunday through Saturday;
 - Evening shift – 4:00 p.m. – 12:00 midnight with a thirty (30) minute paid meal period, worked Sunday through Saturday.
- Recreation Employees at the Arenas and Parks may within an eighty (80) hour pay period be granted forty-eight (48) or seventy-two (72) consecutive hours off.
- Pool and Fitness Centre Administration – 8:30 a.m. – 4:30 p.m. with a one (1) hour unpaid meal period worked Monday to Friday.

Alteration of Hours of Work and Schedule

15.03 The Employer reserves the right to establish and alter starting and quitting times and to amend the shift schedule as necessary upon providing two (2) working days advance notice except in cases of emergency.

Breaks

- 15.04 (a) Except where otherwise specifically provided elsewhere in this Collective Agreement, employees shall receive two (2) rest breaks of fifteen (15) minutes each per shift. One rest break shall be during the first half of the shift and the second rest break during the second half of the shift. Employees in certain jobs that require constant attendance shall remain on the work site during the break as required.
- (b) A thirty (30) minute paid rest break will be provided to all employees who are required to work more than two (2) hours beyond the completion of their

regularly scheduled shift. Every attempt will be made to schedule this break at the end of the regularly scheduled shift.

- (c) Where an employee is required to work more than three (3) hours beyond the completion of their regularly scheduled shift and where the employee is not permitted to leave the job site, then, the Employer shall, at its sole discretion, either, provide a meal or provide the employee with a meal allowance in the amount of ten dollars (\$10.00).
- (d) Paid breaks and meal periods shall be arranged and authorized by the Employer.

ARTICLE 16 EXTENDED HOURS OF WORK AND OVERTIME

Authorization Required for Extended Hours of Work and for Overtime hours

16.01 All extended hours of work and all overtime hours worked must, where feasible, be authorized, in advance, in writing, by the Employer. Anytime an employee is specifically asked by the Employer to work overtime the verbal request will be deemed as authorization. Where necessary extended hours or overtime hours have not been so authorized due to operational limitations, then, the employee must report the applicable hours and have the same approved, in writing, after the fact, by the Employer, within two (2) working days of the performance of the subject extended hours or overtime hours.

Overtime Hours Defined

- 16.02 a) For hourly rated full time employees overtime hours shall mean all hours worked in excess of scheduled hours and all hours worked on a scheduled day of rest;
- b) For salaried employees overtime hours shall mean all hours worked in excess of forty four (44) hours in a week and all hours worked on a scheduled day of rest; and,
- c) For hourly rated part time employees overtime hours shall mean all hours worked in excess of forty (40) hours worked in a week and shall otherwise be governed by the provisions of the Employment Standards Act, 2000, as amended.

Extended Hours Defined

16.03 For salaried employees Extended Hours shall mean all hours worked in excess of thirty-five (35) hours in a week and up to forty-four (44) hours in a week.

Overtime Rate of Pay Defined

- 16.04 a) Hourly rated full time employees shall receive one and one-half (1 ½) times their applicable wage rate for all overtime worked, up to a maximum of eight (8) hours in a day in excess of their regularly scheduled daily hours

and for all overtime hours worked, up to a maximum of eight (8) hours in a day, on a scheduled first day of rest;

- b) Hourly rated full time employees shall receive two (2) times their applicable hourly wage rate for all overtime worked in excess of eight (8) hours of overtime on a regularly scheduled day of work and for all overtime hours worked in excess of eight (8) hours of overtime on a scheduled first day of rest and for all hours of overtime worked on a scheduled second day of rest or third consecutive day of rest where applicable; and
- c) Hourly rated part time employees shall receive one and one half (1 ½) times their hourly rate of pay for all overtime hours worked in excess of forty (40) hours of work in a week; and,
- (d) Salaried employees shall receive one and one-half (1 ½) times their deemed hourly rate of pay for all overtime hours worked in excess of forty-four (44) hours of work in a week and all hours worked on a scheduled day of rest.

Banking of Overtime for Hourly Rated Employees

16.05 An hourly rated full time employee shall have the choice of receiving payment for overtime hours worked in accordance with the overtime rate of pay specified in Article 16.04 or banking overtime hours worked at the applicable rate for each such overtime hour worked up to a maximum of eighty (80) hours of time off in lieu of overtime pay.

Taking banked in lieu time off must be approved by the Employer and will only be allowed when it is operationally possible. Any such banked time off in lieu not taken by December 31 of each calendar year shall be paid out to the hourly rated employee.

Banking of Extended Hours for Salaried Employees

16.06 A salaried employee shall be able to bank a maximum of eighty (80) hours of time off in lieu at the rate of one (1) hour banked for each Extended Hour worked.

Taking banked in lieu time off must be approved by the Employer and will only be allowed when it is operationally possible. Any such banked time off in lieu not taken by December 31 of each calendar year shall be paid out at to the salaried employee on the basis of fifty percent (50%) of the unused banked hours multiplied by the employee's deemed hourly rate of pay.

Call-Out

16.07 a) An hourly rated employee, who has completed the employee's regularly scheduled shift and subsequently leaves work and is subsequently recalled to work the same day, shall receive a minimum of four (4) hours work at the

applicable overtime rate of pay. For the purposes of this Article the Employer may assign the employee to work on any available job.

Stand-By

- b) A Crew Leader or designate who is on Stand-By, shall be paid a minimum of two and one-half (2 ½) hours at the applicable hourly rate of pay for each Friday, Saturday, Sunday and Paid Holiday when scheduled to be on Stand-By. If called in the minimum is applied to the entitlement to any wages for time worked. The hours can be paid or banked (in accordance with Article 16.05) at the applicable hourly rate, at the discretion of the employee.
- c) A Crew Leader, or designate, while on Stand-By, shall receive the applicable overtime rate of pay for all time worked in response to any call. The hours can be paid or banked (in accordance with Article 16.05) at the applicable hourly rate, at the discretion of the employee.
- d) In the event the Crew Leader or designate must call in an employee(s) the Crew Leader or designate shall receive a minimum of four (4) hours work at the applicable overtime rate of pay. The hours can be paid or banked (in accordance with Article 16.05) at the applicable hourly rate, at the discretion of the employee.
- e) For the purposes of clarity, Call-Out or Stand-By does not apply to Salaried Employees.

Overtime Distribution

16.08 Overtime will be distributed on a rotational basis in order of seniority among available and qualified employees by department. For clarity the Parties understand and agree that within the Public Works Department separate lists will be maintained for this purpose for each of: Water and Sewer; and, Roads. If sufficient volunteers are not obtained, then, junior employees in reverse order of seniority may be required and scheduled to work such overtime hours. The Employer will attempt to give as much notice for overtime as practicable.

Equalizing Overtime

16.09 The employee shall not be required to reduce his regular hours of work to offset any hours worked at overtime premium.

Computing Paid Holidays

16.10 All paid holidays as outlined in Article 17.01 not worked, shall for the purposes of computing weekly overtime, be considered as a day worked.

ARTICLE 17 HOLIDAYS

17.01 The following Holiday Pay provisions apply to all employees:

List of Holidays

The Employer recognizes the following as paid holidays:

New Year's Day	Canada Day (July 1st)
Family Day	Civic Holiday
Labour Day	Good Friday
Thanksgiving Day	Remembrance Day (if a regularly scheduled work day for the employee)
Easter Monday	Christmas Day
Queen's Birthday	Boxing Day

The Employer agrees to grant employees two floating days off with pay to be taken on a day mutually agreed upon between the Employer and the employee. The Employer and the Union may, by agreement, set a date for one or both floaters for all employees.

The Holiday pay qualifying rules found in the *Employment Standards Act* apply to all Holidays set out in the Collective Agreement.

Eligibility

17.02 For clarity and notwithstanding the provisions of Article 17.01 the Parties agree that an employee is eligible for a paid holiday if he/she:

- (a) is on the active payroll; and,
- (b) has worked all of the employee's regularly scheduled day of work immediately prior to and all of the employee's regularly scheduled day of work immediately following a holiday, unless the absence is approved in advance, in writing, by the employee's Supervisor or the employee can show reasonable cause for not working such days.

Payment for Holidays

- 17.03 (a) Subject to the provisions of sub-paragraphs b), c) and d) below and subject to the Letter of Understanding Concerning Holiday Pay for Public Works Employees Working four (4) ten (10) hour shifts which is attached hereto and forms part of this Collective Agreement, an eligible employee shall be paid holiday pay for a given paid holiday calculated as follows: the total amount of regular wages earned and vacation pay payable to the employee in the four (4) work weeks before the work week in which the public holiday occurred, divided by 20.
- (b) An eligible employee other than a Temporary Employee who is required to work on any of the holidays listed in Article 17.01, other than Remembrance

Day, will receive pay at the rate of time and one half (1 ½) the employee's regular hourly rate for every hour worked on such day in addition to pay for the holiday at the employee's regular hourly rate or the employee may be granted an alternate day off (lieu day) at a mutually agreeable time. Payment for such lieu day will be based upon the entitlement the employee otherwise would have been eligible to receive for the holiday at straight time hourly rates.

- (c) In the case of Remembrance Day an eligible employee other than a Temporary Employee shall be entitled to a paid holiday only if Remembrance Day falls on a regularly scheduled work day for the employee. If an employee works on Remembrance Day and would otherwise have qualified for a holiday on Remembrance Day, then, the employee shall not be entitled to premium pay under Article 17 for such work but shall be entitled to an alternative day off (lieu day) at a mutually agreeable time.
- (d) Temporary Employees are not entitled to a holiday or holiday pay on Easter Monday, Civic Holiday or Remembrance Day.

Holidays for Days Off

17.04 In the event that a holiday falls on the employee's regular day off the first business day immediately following the Holiday shall be taken in lieu of the Holiday.

Holidays – Part-time Employees

17.05 Part-time Employees shall receive payment for the holidays according to the Ontario *Employment Standards Act*.

ARTICLE 18 **VACATION**

Vacation Pay Year for Calculation

18.01 The "vacation pay year" shall be defined as January 1 to December 31. Vacation entitlements shall be calculated as at December 31 of each calendar year".

18.02 Employees shall be entitled to vacation time according to the following schedule, subject to Article 18.01:

Full-Time Employees

- | | | |
|-----|--|---|
| (a) | Less than one (1) year of service as at December 31 | 1 day per month to a maximum of ten 10 days |
| | One (1) year of service but less than three (3) years of service as at December 31 | 2 weeks |

Three (3) years of service but less than ten (10) years of service as at December 31	3 weeks
Ten (10) years of service but less than fifteen (15) years of service as at December 31	4 weeks
Fifteen (15) years of service but less than twenty-three (23) years of service as at December 31	5 weeks
Twenty-three (23) years of service or more as at December 31	6 weeks

Calculation of Vacation Pay for Full-Time Employees

- (b) For an employee entitled to vacation time of two (2) weeks or less, the employee's vacation pay shall be calculated as four percent (4%) of gross wages, less vacation pay previously paid, during the applicable vacation year.

For an employee entitled to vacation time of three (3) weeks, the employee's vacation pay shall be calculated as six percent (6%) of total regular earnings during the applicable vacation year.

For an employee entitled to vacation time of four (4) weeks, the employee's vacation pay shall be calculated as eight percent (8%) of total regular earnings during the applicable vacation year.

For an employee entitled to vacation time of five (5) weeks, the employee's vacation pay shall be calculated as ten percent (10%) of total regular earnings during the applicable vacation year.

For an employee entitled to vacation time of six (6) weeks, the employee's vacation pay shall be calculated as twelve percent (12%) of total regular earnings during the applicable vacation year.

- 18.03 Employees shall accrue vacation time but shall not accrue vacation pay while on unpaid leave of absence.
- 18.04 For the purposes of calculating a full time employee's vacation time entitlement, years of service shall include time worked as a part time or temporary employee

with seniority calculated in accordance with the Letter of Understanding on Calculation of Seniority.

Holidays During Vacation

18.05 If a paid holiday falls or is observed during an employee's vacation period, he/she shall be entitled to a day off with pay at a time mutually agreed between the employee and his/her immediate supervisor.

Vacation Pay on Termination

18.06 An employee terminating his/her employment at any time in his/her vacation year before he/she has had his/her vacation shall be entitled to a proportionate payment of salary or wages in lieu of such vacation.

Preference in Vacations

18.07 Vacations shall be granted first on the basis of seniority within each Department subject to the Employer maintaining a competent workforce. Employees will initially be entitled to claim such priority for up to three weeks of vacation, then others shall be given a scheduling opportunity.

Vacation Schedules

18.08 Vacation taken from January 1st to March 31st

Each Department Director/Manager shall post a vacation selection form no later than September 30th of the previous year.

Employees shall submit their selection of vacation period(s) by no later than November 30th of the previous year.

Vacation taken from April 1st to December 31st of any given year

Each Department Director/Manager shall post a vacation selection form no later than January 31st of each year.

Employees shall submit their selection of vacation period(s) by no later than March 31st of each year.

The parties agree that any unscheduled vacation remaining following the March 31st deadline will be taken at a time mutually agreed between the employee and his/her immediate Supervisor.

Unbroken Vacation Period

18.09 An employee shall be entitled to receive his/her vacation in an unbroken one week period unless otherwise mutually agreed upon between the employee concerned and the Employer.

Employees may request that consideration be given to having some vacation taken in one half (1/2) day or single day increments provided the employee gives his/her immediate Supervisor one day of notice. The decision will be made by the Supervisor based on operational needs. Such a request will not unreasonably be

denied. Longer notice to the Supervisor will sometimes make it easier to grant the request.

Illness During Vacation

18.10 Sick leave may be substituted for vacation where it can be established to the satisfaction of the Employer by the employee that an illness or accident occurred while on vacation.

It is understood that the Employer will reschedule vacation for an employee whose vacation would be interrupted by a serious illness or accident occurring immediately prior to the scheduled vacation.

18.11 Where an employee has already received more vacation pay than that which would be payable on termination, then, the overpayment shall be deducted from the terminating employee's last pay. In the event that an insufficient amount exists in the employee's last pay to satisfy the repayment of the overpayment, then, the employee shall be obliged to repay to the Employer any remaining overpayment amount. The Employer may waive this provision in the event of undue hardship.

No Vacation Carry Over

18.12 Employees shall not be allowed to carry over vacation time from one year to the next unless permission to do so is granted by the Chief Administrative Officer or designate.

Change in Vacation Schedule

18.13 An employee may request a change in previously scheduled vacation only if the request is made in writing a minimum of ten (10) working days prior to the commencement of the scheduled vacation. Granting of any vacation change shall be at the sole discretion of the Employer.

ARTICLE 19 LEAVE OF ABSENCE

General Leave

19.01 The Employer may grant leave of absence for up to a maximum of six (6) months without pay or benefits and without loss of seniority to any Permanent Employee requesting such leave of absence for valid personal reasons. Subject to the applicable terms of applicable group benefit plans employees may choose to pay in advance for both the Employer and employee cost for all applicable employee benefits while on such leave. Advance notice of the request shall be given with such request to be in writing and approved by the Employer. Employees on approved leave of absence should not engage in any gainful employment without permission of the Employer. Such general leave may be denied by the Employer, acting reasonably, for operational or employee morale issues.

Leave for Union Business

19.02 Representatives of the Union (see Article 9.01) shall not suffer any loss of regular pay when required to leave their employment temporarily in order to attend negotiations with the Employer (until the completion of conciliation), or with respect to a grievance meeting with the Employer or an interest or rights arbitration hearing provided that employees shall be required to obtain the permission of the Employer before leaving their work responsibilities.

Leave for Union Function

19.03 Upon at least two (2) weeks notification to the Employer, a Permanent Employee elected or appointed to represent the Union at Union functions shall, subject to the conditions and limitations specified herein, be allowed a leave of absence with regular pay and benefits and without loss of seniority. The Union shall reimburse the Employer for receipt of such pay. The bargaining unit shall be allowed a maximum of twenty- five (25) working days per contract year for such leave and no more than a total of two (2) employees may take such leave at the same time and further provided that no more than one (1) employee from a department may take such leave at the same time.

Bereavement Leave

- 19.04 (a) In the event of death of a Permanent Employee's current spouse (including same sex or common-law spouse, or child, parent, brother, sister, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, grandchild, then, the employee shall be entitled to leave of absence without loss of pay for five (5) working days for the purposes of making funeral arrangements, attending the funeral or attending to related estate matters.
- (b) In the event of death of a Permanent Employee's brother-in-law, or sister-in-law, aunt, uncle, niece, nephew, then, the employee shall be entitled to leave of absence without loss of pay two (2) working days for the purposes of making funeral arrangements, attending the funeral or attending to related estate matters.
- (c) The Employer may require proof of death to support bereavement leave in accordance with this Article.
- (d) Additional bereavement leave without pay may be granted by the Employer at its sole discretion.
- (e) A Permanent Employee may elect to defer one (1) day of bereavement leave to be used for attendance at the actual interment.
- (f) In the event of death of a Probationary Employee's current spouse (including same sex or common law spouse) or child, parent, brother, sister, mother-in-law, father-in-law, son-in-law, daughter-in-law, grand-parent, grand-child, the Probationary Employee shall be entitled to leave of absence

without pay for three (3) working days for the purposes of making funeral arrangements or attending the funeral. It is understood and agreed by the Parties that where such bereavement leave is granted, the applicable number of working days shall be added to the applicable employee's probationary period.

Medical Emergency Leave

19.05 (a) Employees shall be allowed to utilize their accumulated sick leave to attend to the medical attention of a member of the employee's immediate family or to attend personal medical appointments. Such leave request is to be approved by the employee's immediate Supervisor. Immediate family shall mean: current spouse, son, daughter, mother, father, mother-in-law, father-in-law, brother, sister, grandparent and grandchild. Employees will provide as much notice as possible of such requests.

Jury & Witness Duty Leave

19.06 Employees subpoenaed to act as Jurors or Crown Witnesses in criminal or civil court or at a Coroner's Inquest shall be granted a leave of absence with pay for such purpose. Any pay received from the Crown for such service shall be turned in to the Employer.

Voting Leave

19.07 The Employer will comply with applicable legislation related to afford employees the required clear time off with pay prior to the poll closing in Federal, Provincial and Municipal elections.

Pregnancy, Parental and Adoption Leave

19.08 Pregnancy leave, Parental leave and adoption leave shall be granted in accordance with the *Employment Standards Act*.

ARTICLE 20 **SICK LEAVE**

Income Protection Plan

20.01 Sick Leave shall be governed by the provisions of the Income Protection Plan set out in Appendix 1 hereto which is hereby incorporated into and forms part of this Collective Agreement.

Medical Examination

20.02 The Employer may refer an employee seeking any medical right or benefit or seeking any dispensation or consideration on medical grounds, to a physician selected by it for confirmation of the medical claim. Where accommodation is required in regard to the employees condition the Employer may require of the physician a report as to what accommodation would be appropriate, in which case the Employer shall reimburse the employee for the cost of such Physician's Medical Certificate upon presentation of a receipt for such payment.

ARTICLE 21 PAYMENT OF WAGES AND ALLOWANCES

Rates of Pay

- 21.01 (a) Except as otherwise provided in the Letter of Understanding governing Classifications, Wage Rates and Wage Adjustments, which is hereby incorporated into and forms part of this Collective Agreement, Rates of pay for classifications covered by this Collective Agreement will be listed in the attached Salary Schedule.
- (b) The Salary Schedule may be changed for individual employees or groups of employees as a result of agreement between the Employer and the Union.

Wage Grid

- 21.01 (c) Except as otherwise provided in the Letter of Understanding governing Classifications, Wage Rates and Wage Adjustments, effective immediately following the date of Ratification, every employee shall be classified in accordance with the Classifications specified in Appendix "2".
- (d) Except as otherwise provided in the Letter of Understanding governing Classifications, Wage Rates and Wage Adjustments, each employee shall be placed appropriately on the five Step Wage Grid established in Appendix "2" in accordance with the agreement of the Parties and paid in accordance therewith.

Increments

- 21.02 (a) Where there are minimum and maximum salary ranges, employees shall progress from minimum to maximum salary by annual increments as provided for in (c) below.
- (b) Increments are planned for the anniversary date of when an employee entered a position.
- (c) Increments are awarded on the basis of merit. The Employer will rate each employee on job performance prior to the anniversary date of when an employee entered a position. If a job performance rating is not conducted prior to this anniversary date then the employee may grieve the failure seeking an order that the performance rating be done. Increments received shall be retroactive to the employee's anniversary date.

Wage Increases in Future Contract Years

- 21.03 a) Effective on the first full pay period commencing on or after the date of Ratification the, then, current Wage Grid wage rates applicable to all classifications shall be increased by one per cent (1%)

- b) Effective on the first full pay period commencing on or after January 1, 2016 the, then, current Wage Grid wage rates applicable to all classifications shall be increased by one per cent (1%).
- c) Effective on the first full pay period commencing on or after January 1, 2017 the, then, current Wage Grid wage rates applicable to all classifications shall be increased by one per cent (1%).

Crew Leader Premium for Heavy Equipment Operator

21.04 When a Heavy Equipment Operator is assigned a crew of three (3) or more Full Time Operators then the Heavy Equipment Operator shall receive a premium of one (\$1.00) dollar per hour.

Water Operator Certification Premium

21.05 The premium for Water Operator Certification shall be fifty (\$0.50) cents per hour while participating in training towards certification.

Shift Premium

21.06 a) The Employer agrees to pay a shift premium to employees in Public Works, Winter Operations and Recreation of one dollar (\$1.00) per hour to employees for each hour worked on an overnight shift. For greater clarity, the Parties agree that the shift premium shall not apply to any work performed on either a day shift or an evening shift.

Weekend Premium

- b) Employees in Public Works and Recreation shall be paid a Weekend Premium of one dollar (\$1.00) per hour to employees for each hour worked on Saturday and Sunday.

Pay Days

21.07 The Employer agrees that wages will be paid bi-weekly on every second Friday one week in arrears.

On each payday each employee shall be provided with an itemized statement of his/her wages, overtime and other supplementary pay and deductions. The employee's hourly rate is to be placed on the cheque stub.

Pay in the event of a Temporary Transfer or the Award of a Posted Vacancy

21.08 (a) When an hourly rated employee is temporarily assigned to a position in a higher Group than his/her own, for the benefit of the Employer, then, for all continuous hours worked in the transfer position, the employee shall be placed on the Wage Grid and paid at the lowest Step Level in the higher rated Group/Classification within Appendix "2" that provides a wage rate immediately higher than the wage rate the employee received immediately prior to the transfer. When an hourly rated employee is temporarily assigned to a position in a lower Group than his/her own, for the benefit of the Employer, then, his/her pre transfer wage rate shall be maintained.

- b) When a salaried employee is temporarily assigned to a position in a higher Group than his/her own, for the benefit of the Employer, then, for all continuous hours worked in the transfer position, in excess of ten working days, the employee shall be placed on the Wage Grid and paid at the lowest Step Level in the higher rated Group/Classification within Appendix "2" that provides a salary/wage rate immediately higher than the salary/wage rate the employee received immediately prior to the transfer. When a salaried employee is temporarily assigned to a position in a lower Group than his/her own, for the benefit of the Employer, then, his/her pre transfer salary/wage rate shall be maintained.
- (c) When an employee is awarded a vacant position which constitutes a promotion to a higher rated Group/Classification within Appendix "2", then, the employee shall be placed on the Wage Grid and paid at the lowest Step Level in the higher rated Group/Classification which provides a salary/wage rate immediately higher than the salary/wage rate the employee received immediately prior to being awarded the higher rated position. When an employee is awarded a vacant position which constitutes a lateral move within the same Group the employee last occupied within Appendix "2", then, the employee shall maintain the Step Level on the Wage Grid which they occupied immediately prior to filling the subject vacancy.
- (d) If a Temporary Employee or a Part Time Employee is temporarily transferred to a Full Time position for a period in excess of three consecutive months, then, the employee shall be eligible to participate in the group insurance benefit plans identified in Article 25 of this Agreement, for so long as the employee is so temporarily transferred. Upon completion of the temporary transfer, the employee's participation in the group insurance benefit plans shall cease.

Membership - Waterfront Pool Fitness Centre

21.09 All full-time employees will receive a 100% discount on a full individual membership to the Waterfront Pool Fitness Centre. Membership is non-transferable and has no cash value.

Educational Allowance

21.10 The Employer shall pay the full costs of any course of instruction required by the Employer or any level of government to better qualify himself/herself to perform the employee's job.

No Pyramiding

21.11 There shall be no pyramiding of overtime and premium payments.

ARTICLE 22 EXPENSE AND MILEAGE ALLOWANCES

Motor Vehicle

22.01 It shall be the responsibility of the Director to determine whether an employee requires the use of a motor vehicle to carry out Employer business.

Mileage Allowance

22.02 An employee who is authorized by his Director to use his/her personal automobile in the performance of the employee's duties shall be paid a mileage allowance at the current rate as established by the Expense Allowance Policy.

Expense Allowance

22.03 An employee who through the performance of their employee's duties incurs an expense shall be reimbursed as established by the Expense Allowance Policy.

The Union shall be advised of any changes or amendments to the Expense Allowance Policy.

ARTICLE 23 SAFETY FOOTWEAR & CLOTHING ALLOWANCES

Safety Footwear Allowance

23.01 All Permanent Employees required to wear safety footwear shall be entitled to an amount of up to one hundred and sixty dollars (\$160.00) annually toward the purchase of safety footwear. The employee may claim for more than one pair of boots per year providing the total does not exceed one hundred and sixty (\$160.00) dollars per year. The payment(s) will be made to reimburse the employee upon production of a purchase receipt(s).

Work Gloves

23.02 Employees of the Public Works and Recreation Department shall be provided with two (2) pairs of work gloves once each calendar year. Additional gloves may be provided as required when an employee turns in his or her used pair.

Safety T-Shirts

23.03 Employees of the Recreation and Public Works Departments who are required to work outdoors shall be provided with two (2) Safety T-Shirts annually.

Protective Clothing

23.04 Coveralls shall be provided to all Public Works Employees and Recreation Arena Attendants. The coveralls shall be dry cleaned at the Employer's expense on a weekly basis.

Winter Coats

23.05 Employees required to work in winter weather conditions will be provided with winter coats. The Employer will replace/repair such coats on an “as needed” basis.

Swimwear

23.06 All permanent full time aquatic staff required to wear swimwear shall be entitled to an amount of up to one hundred and ten dollars (\$110.00) annually toward the purchase of one (1) swimsuit. The payment will be made to reimburse the employee upon production of a purchase receipt.

Rain Gear

23.07 Where required for safety purposes, the Employer shall supply adequate rain resistant apparel in accordance with the *Occupational Health and Safety Act*.

ARTICLE 24 PENSION PLANS**Pension Plan (O.M.E.R.S.)**

24.01 In addition to the Canada Pension Plan, all eligible employees shall join the Ontario Municipal Employees Retirement System (O.M.E.R.S.). The Employer and the employees shall make contributions in accordance with the provisions of the plan.

ARTICLE 25 EMPLOYEE BENEFITS

25.01 The Employer agrees that during the term of this Collective Agreement it will pay the portion of the premiums required for the Group Benefit Plan- Temiskaming Shores –Municipal Employees as set out in Appendix 3 which is attached hereto and forms a part of this Collective Agreement, for all active Permanent Full Time Employees and their dependents as set out therein. The Employer is not the insurer. All Benefits are subject to the terms of the applicable plans. Any dispute about entitlements is between the employee and the insurance company and is not a dispute under this Collective Agreement.

The Employer agrees that, except as noted below, benefits during the life of the Agreement shall be unchanged.

"Glasses and Contact Lenses \$400.00 every 24 months"

ARTICLE 26 GENERAL CONDITIONS**Bulletin Board**

26.01 The Employer shall provide bulletin boards which shall be placed so that all employees will have access to see them and upon which the Union shall have the right to post notices of meetings and such other notices as may be of interest to the employees.

Copies of Collective Agreement

26.02 The Union and the Employer desire every employee to be familiar with the provisions of this Collective Agreement and their rights and duties under it. It is agreed that the parties will prepare the Collective Agreement for signing within sixty (60) days of ratification. The Employer shall print sufficient copies of the Collective Agreement in booklet form for each employee within thirty (30) days of the signing, and the parties shall split the cost of such printing and any subsequent printings.

ARTICLE 27 TERM OF THE COLLECTIVE AGREEMENT

Effective Date

27.01 The term of this Collective Agreement shall be from the date of Ratification to December 31, 2017, and shall continue from year to year upon the expiration of that term unless either party gives to the other party notice in writing of thirty (30) to ninety (90) days prior to the expiration date in each year that it desires its termination or amendment.

Changes in Collective Agreement

27.02 Any changes deemed necessary in this Collective Agreement may be made by mutual agreement at any time during the existence of this Collective Agreement.

Wages

27.03 Appendix "2" attached hereto shall form part of this Collective Agreement.

Signed this _____ day of _____, 2015.

FOR THE EMPLOYER

FOR CUPE AND ITS LOCAL 5014

APPENDIX 1

Income Protection Plan

Article 1 – Definitions

That in the plan:

- 1.01 (a) “Council” means the council of the Corporation of the City of Temiskaming Shores, and “Municipality” means the Corporation of the City of Temiskaming Shores.
- 1.01 (b) “Income Protection Plan” means the combination of the Municipality’s sick leave gratuity plan for employees and the weekly indemnity income protection plan (short-term disability) and the long-term income protection plan (long term disability) as provided for by the Employer’s contract with an insurance company. The Employer is responsible for the provision of the sick leave gratuity plan and for the arrangement of a contract to provide benefits; but the final terms of the Income Protection Plan will be found in the master contract as the governing document.
- 1.01 (c) “Pay” means the basic hours worked per day, multiplied by the employee’s standard rate per hour, but shall not include any shift premium, overtime or other increments.
- 1.01 (d) “Day” shall mean a calendar day which includes the normal number of hours of work per day, “Work Week” shall mean the normal number of hours of work per week, “Month” shall mean a calendar month and “Year” shall mean a calendar year.
- 1.01 (e) “Regular attendance” means for any month the attendance of an employee at his/her duties on the days and hours for which his/her attendance is required during that month according to the terms of his/her employment.
- 1.01 (f) “Short term disability” is defined as a period of disability resulting from illness or injury as determined by a qualified Medical Practitioner, which prevents an employee from attending his/her regular work, and which extends for a period of not more than seventeen (17) weeks. A Medical Certificate is required by the insurer for each period of absence lasting three (3) or more days and as requested by the Employer.
- 1.01 (g) “Long Term Disability” is defined as a period of disability resulting from illness or injury as determined by a qualified Medical Practitioner, which prevents an employee from attending work and begins after the seventeen (17) weeks short term disability report.

Article 2 – Introduction

2.01 This Plan is designed to provide Permanent Full Time Employees within the meaning of the Collective Agreement (“Eligible Employees”) with an indemnity against the loss of income if he/she cannot perform his/her normal duties due to a an illness or injury. This Plan is not intended to duplicate or replace any Workers’ Compensation benefits. An Eligible Employee will be paid while he/she is disabled, until the earliest of the following dates, as applicable:

1. the date the Eligible Employee returns to work;
2. the date the Eligible Employee exhausts his/her entitlements under applicable insured coverage; and,
3. the date the Eligible Employee losses seniority under the Collective Agreement.

Article 3 – Seniority Service

3.01 Service of all Eligible Employees for the purpose of the Plan shall mean a completed year of service with the Employer as of December 31 in any calendar year. However an Eligible Employee with less than one (1) year of completed service as of December 31 in any calendar year will be allowed a pro-rated formula based upon the first day of the month of employment with the Employer.

Article 4 – Sick Leave Credit Gratuity

- 4.01 A plan of sick leave credit gratuities is hereby established for every Eligible Employee. Subject to the control of Council, the conduct and management of the plan shall be vested with the Human Resources Department.
- 4.02 The Official responsible for Human Resources shall perform all the administrative responsibilities necessary or incidental to the due carrying on of the sick leave credit gratuities plan, including the power to allow or disallow any sick leave credit or sick leave absence for any Eligible Employee. The disallowance, by the Official responsible for Human Resources, of any sick leave credit or sick leave absence shall be subject to the Grievance Procedure commencing at Step Three.
- 4.03 The Official responsible for Human Resources shall provide and keep a register in which all sick leave credit and sick leave absences for every Eligible Employee shall be recorded, so that the register will show the net sick leave credit of every Eligible Employee which remains after all his/her sick leave absences have been deducted from his/her accumulated sick leave credit.

Article 5 – Provision for Sick Leave Credits

- 5.01 Each Eligible Employee shall be entitled to nine (9) sick leave credit days commencing January 1 in each calendar year.
- 5.02 Where an Eligible Employee is unable to perform his/her normal duties due to personal illness or injury, the sick leave credit gratuity plan will pay the Eligible Employee full pay for up to the first nine (9) days of absence. An Eligible Employee may utilize additional sick leave credits from the sick leave bank, accrued vacation entitlements, and any overtime hours or extended time hours in the overtime or extended hours banks. For the weekly indemnity income protection plan (short term disability) the plan will pay the Eligible Employee seventy five (75%) per cent of his/her normal pay for a period of seventeen (17) weeks. Provision for long-term disability will be in accordance with the policy in effect with the Municipality's insurance carrier. The short term disability income protection plan and the long term disability plan may be supplemented to one hundred (100%) per cent by using accumulated sick leave gratuity credits, accumulated overtime hours, unused vacation leave, or floating holidays by agreement of the Employer.
- 5.03 Subject to the concurrence of the Eligible Employee utilizing the income protection plan, the Employer proposes to maintain one hundred per cent (100%) of the Eligible Employee's earnings so long as a sick leave credit is available. The Eligible Employee is required to endorse and turn over to the Employer all benefits received from the third party insurer.
- 5.04 Where an Eligible Employee is absent due to an accident which occurred while in the performance of his/her duties for Employer and is in receipt of Workers' Compensation benefits, and requests the Municipality to make up the difference between the amount of Workers' Compensation benefits being paid and his/her total salary, then, such difference shall be charged against accumulated sick leave credits.

Illness in the family - care and nurturing

- 5.05 1. An Eligible Employee shall be entitled with the prior approval of his/her Supervisor, to use up to five (5) sick leave days per year to care for a family member who is ill.
2. Alternatively, an Eligible Employee may, upon approval by the Employer, arrange temporary flexible work scheduling to care for a family member who is ill. Such scheduling shall supersede the hours of work and overtime provisions of the Collective Agreement.

Article 6 – Reporting Of Absence

- 6.01 Reporting of absence shall be in accordance with the procedures contained herein. An Eligible Employee shall notify his/her Supervisor personally as soon as possible within a twenty (20) minute period of time, either ten (10) minutes before or ten (10) minutes after the employee's normal start time. If an Eligible Employee is unable to do so because of an emergency, he/she must call his/her Supervisor as soon as possible. Leaving a voice or e-mail message does not constitute personal notification.
- 6.02 An Eligible Employee must advise his/her Supervisor of when he/she expects to return to work. If an Eligible Employee is uncertain during the initial call, then, the Supervisor must be informed as soon as possible of the estimated, or, if known by the Eligible Employee, the exact date that the Eligible Employee will return to work.
- 6.03 A Physician's Medical Certificate justifying a medical leave must be provided by an Eligible Employee in the following circumstances:
- i) immediately upon return to work following an absence of three (3) working days or more; and,
 - ii) at any other time when specifically required by the Employer in which case the Employer shall reimburse the employee for the cost of such Physician's Medical Certificate upon presentation of a receipt for such payment.
- 6.04 Absences of one-half (1/2) day or less due to accident or illness shall not be deducted and absences for more than one half (1/2) a day, but less than a full day, shall be deducted as one-half (1/2) day.

Article 7 – Optional Provisions of the Plan

- 7.01 In the final month of the calendar year, an Eligible Employee shall elect, once and for all, by notifying in writing the Official responsible for Human Resources their choice as follows:
1. to accumulate all current year unused sick leave credits and transfer the same to the next calendar year; or,
 2. to transfer all current year banked overtime hours or banked extended hours to sick leave credits for the next calendar year.
- 7.02 In order to ensure a lengthier period of earnings at one hundred percent (100%) of pay, an Eligible Employee may elect, by notifying in writing the Official responsible for Human Resources, to add overtime hours to his/her accumulated sick leave credits during the current year.

Article 8 – Payment of Extended Fringe Benefits

- 8.01 Where an Eligible Employee is absent from work due to illness (compensable injury or non-compensable injury) the Employer will continue to pay fringe benefit costs, including Health, Dental, Extended Medical Benefits, Life Insurance, etc. and any other applicable benefits negotiated for a period of not longer than thirty six (36) consecutive months. Where required, payroll deductions for pension purposes will continue to be made from disability pay.

Article 9 – No Cash Payout

- 9.01 There shall be no cash pay-out for banked sick time at any time including upon termination of employment.

**PAY GROUPS / JOB CLASSIFICATIONS AND
APPLICABLE STEPS AND WAGE RATES**

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2015

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
11	1. Planner	59,878 32.90	61,662 33.88	63,518 34.90	65,429 35.95	67,378 37.02
10	1. Building Inspector/By-Law Officer 2. Economic Development Officer	56,420 31.00	58,131 31.94	59,878 32.90	61,662 33.88	63,518 34.90
9	1. Fire Prevention Officer	53,199 29.23	54,782 30.10	56,420 31.00	58,131 31.94	59,878 32.90
8	1. By-Law /Property Standards Officer	50,147 27.56	51,634 28.37	53,198 29.23	54,782 30.10	56,420 31.00
7	1. Head Mechanic	24.49	25.22	25.98	26.76	27.57
6	1. Works Clerk 2. Mechanic/Heavy Equipment Operator 3. Accounting Clerk 4. Maintenance Technician/Tradesman 5. Provincial Offences Clerk	23.09	23.78	24.50	25.23	25.98

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2015 Continued

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
5	1. Heavy Equipment Operator 2. Water/Sewer Maintenance Person 3. Administrative Assistant 4. Aquatics/Youth Programmer	21.74	22.40	23.06	23.76	24.48
4	1. Equipment Operator/ Labourer 2. Maintenance Technician 3. Arena/Parks Attendant	20.51	21.12	21.75	22.41	23.08
3	1. Receptionist	19.33	19.90	20.50	21.11	21.75
2	1. Custodian 2. Aqua Fitness Instructor	17.17	17.69	18.21	18.77	19.34
1*	1. Desk Attendant Pool & Fitness Centre 2. Crossing Guard 3. Life Guard 4. Temporary Arena/Parks Attendant 5. Temporary Cemetery Worker 6. Temporary Equipment Operator/Labourer 7. Part Time Custodian 8. Part Time Court Reporter					

* The Wage rates for Group “1” are set out in the applicable Letter of Understanding

** Employees receiving a wage rate in excess of the amount specified on the Grid shall be red-circled and paid at their applicable red-circled rate

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2016

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
11	1. Planner	60,479 33.23	62,281 34.22	64,155 35.25	66,085 36.31	68,050 37.39
10	1. Building Inspector/By-Law Officer 2. Economic Development Officer	56,985 31.31	58,714 32.26	60,461 33.22	62,281 34.22	64,155 35.25
9	1. Fire Prevention Officer	53,745 29.53	55,347 30.41	56,985 31.31	58,714 32.26	60,479 33.23
8	1. By-Law /Property Standards Officer	50,669 27.84	52,180 28.67	53,745 29.53	55,328 30.40	56,985 31.31
7	1. Head Mechanic	24.74	25.48	26.24	27.03	27.85
6	1. Works Clerk 2. Mechanic/Heavy Equipment Operator 3. Accounting Clerk 4. Maintenance Technician/Tradesman 5. Provincial Offences Clerk	23.32	24.02	24.75	25.49	26.24

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2016 Continued

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
5	1. Heavy Equipment Operator 2. Water/Sewer Maintenance Person 3. Administrative Assistant 4. Aquatics/Youth Programmer	21.96	22.63	23.29	24.00	24.73
4	1. Equipment Operator/ Labourer 2. Maintenance Technician 3. Arena/Parks Attendant	20.72	21.34	21.97	22.64	23.31
3	1. Receptionist	19.53	20.10	20.71	21.33	21.97
2	1. Custodian 2. Aqua Fitness Instructor	17.35	17.87	18.40	18.96	19.54
1*	1. Desk Attendant Pool & Fitness Centre 2. Crossing Guard 3. Life Guard 4. Temporary Arena/Parks Attendant 5. Temporary Cemetery Worker 6. Temporary Equipment Operator/Labourer 7. Part Time Custodian 8. Part Time Court Reporter					

* The Wage rates for Group “1” are set out in the applicable Letter of Understanding

** Employees receiving a wage rate in excess of the amount specified on the Grid shall be red-circled and paid at their applicable red-circled rate

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2017

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
11	1. Planner	61,098 33.57	62,918 34.57	64,811 35.61	66,758 36.68	68,742 37.77
10	1. Building Inspector/By-Law Officer 2. Economic Development Officer	57,567 31.63	59,314 32.59	61,080 33.56	62,918 34.57	64,811 35.61
9	1. Fire Prevention Officer	54,291 29.83	55,911 30.72	57,567 31.63	59,314 32.59	61,098 33.57
8	1. By-Law /Property Standards Officer	51,179 28.12	52,708 28.96	54,291 29.83	55,893 30.71	57,567 31.63
7	1. Head Mechanic	24.99	25.74	26.51	27.30	28.13
6	1. Works Clerk 2. Mechanic/Heavy Equipment Operator 3. Accounting Clerk 4. Maintenance Technician/Tradesman 5. Provincial Offences Clerk	23.56	24.26	25.00	25.74	26.51

APPENDIX 2

SALARY SCHEDULE AND WAGE RATES FOR 2017 Continued

GROUP	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
5	1. Heavy Equipment Operator 2. Water/Sewer Maintenance Person 3. Administrative Assistant 4. Aquatics/Youth Programmer	22.18	22.86	23.53	24.24	24.98
4	1. Equipment Operator/ Labourer 2. Maintenance Technician 3. Arena/Parks Attendant	20.93	21.56	22.19	22.87	23.55
3	1. Receptionist	19.73	20.30	20.92	21.55	22.19
2	1. Custodian 2. Aqua Fitness Instructor	17.53	18.05	18.59	19.15	19.74
1*	1. Desk Attendant Pool & Fitness Centre 2. Crossing Guard 3. Life Guard 4. Temporary Arena/Parks Attendant 5. Temporary Cemetery Worker 6. Temporary Equipment Operator/Labourer 7. Part Time Custodian 8. Part Time Court Reporter					

* The Wage rates for Group “1” are set out in the applicable Letter of Understanding

** Employees receiving a wage rate in excess of the amount specified on the Grid shall be red-circled and paid at their applicable red-circled rate

LETTER OF UNDERSTANDING**BETWEEN:**

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(hereinafter referred to as “the Employer”)**

-and-

**THE CANADIAN UNION OF PUBLIC EMPLOYEES AND ITS LOCAL 5014
(hereinafter referred to as “the Union”)**

RE: TEMPORARY-EMPLOYEES – ARTICLE 5

The Employer and the Union confirm the following mutual understanding:

1. The continuous employment, seniority and termination rights of a Temporary Employee shall be governed by this Letter of Understanding rather than the relevant provisions of the Collective Agreement;
2. For the purposes of this Letter of Understanding, and except as otherwise specified in Paragraph #6 below, Temporary Employee shall mean an employee who is normally hired to work for a period no longer than seven (7) consecutive months in the service of the Employer and shall specifically include, without limitation:
 - a) cemetery caretakers;
 - b) arena/parks attendants; and,
 - c) equipment operators/labourers.
3. Except as otherwise provided in this Letter of Understanding, a Temporary Employee shall not establish continuous employment or accrue any seniority rights, except when such an employee remains in the employment of the Employer for a period of more than seven (7) consecutive months. If the Temporary Employee remains in the employment of the Employer for more than seven (7) consecutive months, then, the Temporary Employee shall automatically qualify as a regular bargaining unit employee. For such an

employee, his or her seniority shall then be established from his or her last date of continuous service with the Employer;

- 4. All Temporary Employees employed by the Employer in two (2) or more successive years shall be placed on a Temporary Seniority List and shall be given preference for subsequent rehire for temporary work provided that the Temporary Employee has, in the opinion of the Employer, the necessary skill, ability and satisfactory work performance record to perform the subject temporary work. Further, a Temporary Employee on the Temporary Seniority List will also be given preference for a vacant non-temporary position, provided that no Permanent Employee successfully posts for the vacancy and further provided that the subject Temporary Employee has, in the opinion of the Employer, the necessary skill, ability and satisfactory work performance record to perform the subject work;
- 5. The employment of a Temporary Employee may be terminated at any time, at the sole discretion of the Employer, for any non-discriminatory reason, during the specified period of hire or during the first seven (7) consecutive months of employment;
- 6. Notwithstanding the foregoing, the Parties agree that a Temporary Employee hired as a result of a pregnancy or parental leave shall be governed by this Letter of Understanding for the first twelve (12) months of employment;
- 7. Temporary Employees shall not be entitled to any benefits and shall not accrue any seniority except as set out in this Letter of Understanding; and,
- 8. If a Temporary Employee is subsequently hired on a regular full time employment basis, then, he or she shall be credited with seniority calculated in accordance with the Letter of Understanding on Calculation of Seniority.

DATED this _____ day of _____, 2015.

FOR THE EMPLOYER:

FOR THE UNION:

LETTER OF UNDERSTANDING

BETWEEN:

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(hereinafter referred to as “the Employer”)**

-and-

**THE CANADIAN UNION OF PUBLIC EMPLOYEES AND ITS LOCAL 5014
(hereinafter referred to as “the Union”)**

**RE: ARTICLE 17 – CALCULATION OF HOLIDAY PAY FOR PUBLIC WORKS
EMPLOYEES WORKING FOUR (4) TEN HOUR SHIFTS - ARTICLE 17.03 a)**

The Employer and the Union confirm the following mutual understanding:

1. Notwithstanding the calculation of Holiday Pay otherwise applicable as set forth in Article 17.03 a) of the Collective Agreement, the Parties agree that a Full Time Permanent Employee in Public Works who is scheduled for four (4) ten hour shifts shall receive holiday pay calculated on the basis of a ten (10) hour day where the subject Holiday occurs while the applicable employee is working a four (4) ten hour shift schedule.

DATED this _____ day of _____, 2015.

FOR THE EMPLOYER:

FOR THE UNION:

LETTER OF UNDERSTANDING**BETWEEN:**

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(hereinafter referred to as “the Employer”)**

-and-

**THE CANADIAN UNION OF PUBLIC EMPLOYEES AND ITS LOCAL 5014
(hereinafter referred to as “the Union”)**

RE: ARTICLE 21 – CLASSIFICATIONS, WAGE RATES AND WAGE ADJUSTMENTS

The Employer and the Union confirm the following mutual understanding:

1. Notwithstanding the provisions of Article 21 the wage rates and wage adjustments applicable to Appendix 2 Group “1” shall be governed by this Letter of Understanding.
2. Employees in Group “1” will not be placed on the Wage Grid and are not subject to the five (5) Steps there under.
3. The following wage rates shall apply effective the first full pay period commencing on or after the date of Ratification.
 - Desk Attendant Pool & Fitness Centre - \$11.11/hr.
 - Crossing Guard - \$13.67/hr.
 - Lifeguard - \$13.95/hr. (inclusive of a 1% pay equity adjustment).
 - Temporary Arena/Parks Attendant - \$20.51/hr.
 - Temporary Cemetery Worker - \$20.51/hr.
 - Temporary Equipment Operator/Labourer - \$20.51/hr.
 - Part Time Custodian - \$17.17/hr.
 - Part Time Court Reporter - \$22.73

4. The following wage rates shall apply effective the first full pay period commencing on or after January 1, 2016.
 - Desk Attendant Pool & Fitness Centre - \$11.23/hr.
 - Crossing Guard - \$13.81/hr.
 - Lifeguard - \$14.23/hr. (inclusive of a 1% pay equity adjustment).
 - Temporary Arena/Parks Attendant - \$20.72/hr.
 - Temporary Cemetery Worker - \$20.72/hr.
 - Temporary Equipment Operator/Labourer - \$20.72/hr.
 - Part Time Custodian - \$17.35/hr.
 - Part Time Court Reporter - \$22.96

5. The following wage rates shall apply effective the first full pay period commencing on or after January 1, 2017.
 - Desk Attendant Pool & Fitness Centre - \$11.35/hr.
 - Crossing Guard - \$13.95/hr.
 - Lifeguard - \$14.52/hr. (inclusive of a 1% pay equity adjustment).
 - Temporary Arena/Parks Attendant - \$20.93/hr.
 - Temporary Cemetery Worker - \$20.93/hr.
 - Temporary Equipment Operator/Labourer - \$20.93/hr.
 - Part Time Custodian - \$17.53/hr.
 - Part Time Court Reporter - \$23.19

7. The specified pay equity adjustment has been negotiated by the Parties and is paid as a reasonable pay equity adjustment plan for the Classification~~s~~ Life Guard only. Notwithstanding the foregoing the Parties agree that if a subsequent Pay Equity assessment determines that further adjustments are required, then, the adjustments herein shall be credited to any such required adjustment.

8. The Classification Aqua Fitness Instructor shall be included in Appendix 2 Group 2 but the applicable five Step Grid Rates shall not apply. During the term of this Collective Agreement the applicable Start Rate for the Classification shall be a minimum of \$17.00 per hour and Permanent Aqua Fitness Instructors shall receive the scheduled negotiated Wage Adjustments specified in Article 21.

DATED this _____ day of _____, 2015.

FOR THE EMPLOYER:

FOR THE UNION:

LETTER OF UNDERSTANDING**BETWEEN:**

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(hereinafter referred to as “the Employer”)**

-and-

**THE CANADIAN UNION OF PUBLIC EMPLOYEES AND ITS LOCAL 5014
(hereinafter referred to as “the Union”)**

**RE: CALCULATION OF SENIORITY IN THE EVENT OF TRANSFER FROM
TEMPORARY OR PART TIME STATUS TO REGULAR FULL TIME
STATUS**

The Employer and the Union confirm the following mutual understanding:

1. Where a temporary or part time employee is subsequently employed in a regular full time position, the seniority calculation shall be based on the annual regular full time hours of the full time position in question;
2. For conversion purposes the actual hours worked in the bargaining unit as a temporary or part time employee shall be divided by the number of annual regular full time hours of the full time position in question; and,
3. The foregoing calculation shall pertain with respect to: the definition of seniority in Article 12.01; the calculation of vacation entitlement under Article 18.04; and, the calculation of seniority of a temporary employee in accordance with the Letter of Understanding re: Temporary Employees.

DATED this _____ day of _____, 2015.

FOR THE EMPLOYER:

FOR THE UNION:

APPENDIX 3

Group Benefit Plan

Temiskaming Shores - Municipal Employees

The Corporation of the City of Temiskaming Shores

By-law No. 2015-045

**Being a by-law with respect to Remuneration
and Expenses for members of Council and its local boards
for the period of December 1, 2014 to November 30, 2018**

Whereas Section 283 (5) of the Municipal Act S.O. 2001, c.25, as amended, states that if a resolution of a municipality under subsection 255 (2) or (3) of the old Act is not revoked before January 1, 2003, the resolution shall be deemed to be a by-law of the municipality and one-third of the remuneration paid to the elected members of the council and its local boards is deemed as expenses incident to the discharge of their duties as members of the council or local board;

And whereas Council for The Corporation of the City of Temiskaming Shores passed By-law No. 2004-039 (March 8, 2004) for the January 1, 2004 to November 30, 2006 Term of Council; By-law No. 2007-007 (December 19, 2006) for the December 1, 2006 to November 30, 2010 Term of Council and By-law No. 2011-016 (January 18, 2011) for the December 1, 2010 to November 30, 2014 to allow one-third of the remuneration paid to the elected members of the council and its local boards to be deemed as expenses incident to the discharge of their duties as members of the council or local board;

And whereas in accordance to Section 283(7) of the Municipal Act S.O. 2001, c.25, as amended, a council shall review a by-law under Section 283 (5) at a public meeting at least once during the period corresponding to the four year term of office of its members after a regular election;

And whereas Council for The Corporation of the City of Temiskaming Shores confirms that it has reviewed By-law No. 2004-039, By-law No. 2007-007 and By-law No. 2011-016 in accordance to Section 283(7) of the Municipal Act S.O. 2001, c.25, as amended;

Now therefore Council for the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Council for the City of Temiskaming Shores agrees to allow for one-third of the remuneration paid to the elected members of the council and its local boards to be deemed as expenses incidental to the discharge of their duties as members of the Council or local board for the period of December 1, 2014 to November 30, 2018.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-046

**Being a by-law to amend By-law No. 2012-039, a by-law
to adopt Schedules of Departmental User Fees and Services
for the City of Temiskaming Shores – Bucke Park and Marinas**

Whereas Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And whereas the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. RS-001-2015 at the Regular meeting of Council on February 3, 2015 and Administrative Report No. RS-002-2015 and directed staff to prepare the necessary by-law to amend Municipal Fees By-law No. 2012-039 to modify fees for Bucke Park and the Municipal Marinas.

Now therefore The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Bucke Park table of Schedule “D” – Recreation Services of By-law No. 2012-039, as amended, be removed and replaced with the following:

Bucke Park					
	Tent	Trailer	Air Conditioner	Docking	Winter Storage
Day	\$ 25.00	\$ 35.00	\$ 16.50	\$ 15.00	
Week	\$ 154.50	\$ 206.00	\$ 58.85	\$ 77.25	
Month	\$ 463.50	\$ 618.00	\$ 147.13	\$ 154.50	
Seasonal		\$ 1,184.50	\$ 235.40	\$ 283.25	\$ 250.00
Winter Storage Sheds / Decks					\$ 100.00
Daily Boat Launch Fee					\$ 5.00
Seasonal Boat Launch Fee					\$ 160.00

2. That the Municipal Marinas table of Schedule “D” – Recreation Services of By-law No. 2012-039, as amended, be removed and replaced with the following:

Municipal Marinas	
	Fee 2015
Seasonal per foot	\$ 30.00
More than 1 slip/boat using two slips (per foot)	\$ 33.00
Monthly per foot (includes 15% Admin fee)	\$ 34.35
Monthly more than 1 slip/boat (per foot) – includes 15% Admin fee	\$ 37.90
Seasonal rate for Personal Water Craft (i.e. sea-doo)	\$155.00
Hydro (Seasonal)	\$ 150.00
Hydro & Air Conditioner (Seasonal)	\$ 296.00
Key Deposit	\$ 20.00
Winter Boat Storage on Municipal Property – Yearly Fee	225.00

3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-047

**Being a by-law to authorize the entering into an Agreement
between the Kenabeek Fire Department and the City of Temiskaming
Shores for the recharging of Self Contained Breathing Apparatus
(SCBA)**

Whereas Section 8 of the Municipal Act, 2001 states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

And whereas Section 9 (1) of the Municipal Act, 2001 interprets Section 8 as to enable a municipality to govern their affairs as they consider appropriate;

And whereas in accordance with Section 130 of the Municipal Act, 2001 Council may pass such by-laws of the municipality in matters not specifically provided for by the Act, as may be deemed expedient and not contrary to law;

And whereas Council considered Memo 002-2015-PPP at the February 17, 2015 Regular meeting of Council and directed staff to prepare the necessary by-law to enter into an Agreement with the Kenabeek Fire Hall for the recharging of Self Contained Breathing Apparatus (SCBA).

Now therefore the Council of The Corporation of the City of Temiskaming Shores enacts as follows:

1. That the Mayor and Clerk be authorized to execute an agreement with the Kenabeek Fire Department for the recharging of Self Contained Breathing Apparatus (SCBA), a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen



Schedule "A" to

By-law No. 2015-047

Agreement between

The Corporation of the City of Temiskaming Shores

and

Kenabeek Fire Department

for the recharging of Self Contained
Breathing Apparatus (SCBA)

This agreement made the 17th day of February, 2015

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the “City”)

And:

Kenabeek Fire Department
(hereinafter called “K.F.D.”)

Whereas K.F.D. has approached the City requesting that the Temiskaming Shores Fire Department recharge Self Contained Breathing Apparatus (SCBA) utilizing the Air Compressor located at the Haileybury District Fire Station;

And whereas the parties hereto have agreed to enter into this Agreement on the following terms and conditions:

1. Annual Maintenance Fee

That K.F.D. shall pay an annual fee of \$200 to the City of Temiskaming Shores on or before the 1st day of February of each year to offset operating and maintenance costs of the Air Compressor.

2. Recharging of SCBA

That K.F.D. shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department for the life of the compressor.

The City shall recharge without further fee all air cylinders delivered to it by the K.F.D. which are used during emergency or training activities.

K.F.D. shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. K.F.D. shall ensure that positive identification is attached to all air cylinders delivered. Upon delivery the City shall strive to recharge cylinders within a 24 hours period.

3. Compressor Maintenance

The City shall be responsible for all required maintenance of the *Compressor* including its filters and cascade system, and shall have air quality tests completed bi-annually by qualified technicians.

4. Indemnification

The K.F.D. hereby releases the City, its agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of breathable air cylinders or damage to air cylinders during the course of recharging.

5. Termination of Agreement

This agreement shall remain in effect for the life of the Air Compressor at the Haileybury District Fire Station. Either the City or K.F.D. may terminate or opt out of this agreement by providing a minimum of thirty (30) days written notice.

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of)

Kenabeek Fire Department

Randy Sheldon
Fire Chief

Witness
Name: _____
Title: _____

Municipal Seal)

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-048

Being a by-law to amend By-law No. 2012-039, a by-law to adopt Schedules of Departmental User Fees and Services for the City of Temiskaming Shores (Cemetery Services – Price Lists)

Whereas Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And whereas the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

And whereas Council considered Administrative Report No. CS-008-2015 at the Regular meeting of Council on February 17, 2015 and directed staff to prepare the necessary by-law to amend Municipal Fees By-law No. 2012-039 to modify fees for Cemetery Services.

Now therefore The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Cemetery Services – Price List table of Schedule “B” of By-law No. 2012-039, as amended, be removed and replaced with the following:

<i>Cemetery Services – Price List</i>		
Purchase of Lot / Care and Maintenance on lot	Resident	Non-resident
A: Adult Lot	\$1,500	\$2,250
A: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	600	900
B: Cremation Lot (New Liskeard Cemetery ONLY)	750	1,125
B: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	300	450
C: Child Lot (New Liskeard Cemetery ONLY)	600	1,050
C: Care & Maintenance - 40% (Ont. Reg. 30/11 Sec. 168)	240	420
Transfer of Interment Rights	75	75
Interment Fees		
	Resident	Non-resident
Weekday Burial - Adult Full Interment	\$1,300	\$1,950
Weekend & Holiday Burial - Adult Full Interment	\$2,500	3,700
Any day - Child Interment	375	525
Provincial License (for each interment) effective July 1, 2014 - \$12.00	12	12
Weekday Burial - Cremation Interment	525	785

Weekend & Holiday Burial - Cremation Interment	1,050	1,375
Additional fee for the use of a steel vault or wooden box	150	300
Vault storage	0	300
Foundation / Care and Maintenance on Markers	Resident	Non-resident
Foundation installation	625	625
Flat Marker - wet concrete setting	625	625
Flat Marker - ground setting	175	175
C & M Fund - Flat Marker over 172 in ² & Pillow Marker (Ont. Reg. 30/11 - Sec. 166)	75	75
C & M Fund - Upright Monument up to 4' high/length (Ont. Reg. 30/11 - Sec. 166)	100	100
C & M Fund - Upright Monument over 4' high/length (Ont. Reg. 30/11 - Sec. 166)	200	200
Corner Post installation (set of 4)	80	80
Columbarium Niche Fees	Resident	Non-resident
Level A (Top – highest level)	2,600	3,100
Level A - Care and Maintenance – 15% (Ont. Reg. - Sec. 168)	390	465
Level B	2,800	3,200
Level B – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	420	480
Level C	2,900	3,400
Level C – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	435	510
Level D	2,800	3,200
Level D – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	420	480
Level E	2,500	2,900
Level E – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	375	435
Level F (Bottom - lowest level)	2,400	2,800
Level F – Care and Maintenance - 15% (Ont. Reg. - Sec. 168)	360	420
Weekday Opening and Closing - Niche	525	900
Weekend & Holiday Opening and Closing - Niche	1,050	1,600
Other Services	Resident	Non-resident
Disinterment (full casket burial)	\$3,000	\$3,000
Disinterment (cremated remains)	450	450
Fee for staking of cemetery lot	50	50
Flower Planting (including preparation of grounds & watering)	150	150
Removal of existing foundation and/or markers		

- That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen

The Corporation of the City of Temiskaming Shores

By-law No. 2015-049

**Being a by-law to confirm certain proceedings of Council
of The Corporation of the City of Temiskaming Shores for
its Special meeting held on February 10, 2015 and
its Regular meeting held on February 17, 2015**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Special meeting held on **February 10, 2015** and its Regular meeting held on **February 17, 2015** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 17th day of February, 2015.

Mayor – Carman Kidd

Clerk – David B. Treen