



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, September 15, 2015  
6:00 P.M.  
City Hall Council Chambers – 325 Farr Drive

---

**Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

*Draft Motion*

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

*Draft Motion*

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – September 1, 2015

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

8. **Question and Answer Period**

9. **Presentations / Delegations**

- a) Certificates of Appreciation – Armstrong Street Fire

**Re:** Presentation from the Fire Chief

- b) Susan Hall – Timiskaming Health Unit

**Re:** Bicycle Friendly

- c) Karl Fulson – Resident – Niven Street South

**Re:** Note of Appreciation

- d) Doug and Amelia Hobten

**Re:** Garbage Receptacles

- e) Dan Burns – Resident

**Re:** Council Procedural Amendments

10. **Communications**

- a) Ontario Good Roads Association – Heads Up Alert

**Re:** New rules of the Road effective – September 1, 2015

**Reference:** Received for Information

b) Jean-Claude Carriere, Community Project Officer - ACFO

**Re:** Celebration – 40<sup>th</sup> Anniversary of Franco-Ontarian Flag – Flag raising event at City Hall – September 25<sup>th</sup> 2015 (1:30 pm)

**Reference:** Received for Information

c) Rosemarie T. Leclair, Chair & CEO – Ontario Energy Board

**Re:** “Giving a Voice to Ontarians on Energy East” Report – Copy of Full Report available through Clerk’s Office

**Reference:** Received for Information

d) Steve Baker, President – Union Gas Limited

**Re:** Agreement in principle with TransCanada – Ontario and Quebec consumers not negatively impacted by Energy East oil project

**Reference:** Received for Information

e) Federation of Northern Ontario Municipalities (FONOM)

**Re:** Multi-Minister Meetings – August 18, 2015 at the AMO Conference

**Reference:** Received for Information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

**11. Committees of Council – Community and Regional**

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Timiskaming Health Unit Board of Health meeting held on June 24, 2015;
- b) Second Quarter Report to the Board of Health;
- c) Minutes of the OCWA Consultation meeting held on August 27, 2015.

**12. Committees of Council – Internal Departments**

*Draft Motion*

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on August 27, 2015;
- b) Minutes of the Public Works Committee meeting held on August 27, 2015;
- c) Minutes of the Building Maintenance / Corporate Services Committee meeting held on September 3, 2015.

**13. Reports by Members of Council**

**14. Notice of Motions**

**15. New Business**

- a) **Road Naming – St. Joseph Subdivision (North Cobalt)**

*Draft Motion*

Whereas Council of the City of Temiskaming Shores considered Administrative Report CGP-041-2015 at the September 1, 2015 Regular Meeting of Council; and

Whereas Council adopted Resolution No. 2015-499 to enter into a Development Agreement for the St. Joseph Subdivision being By-law No.

2015-181 as well as to re-name Spruce Street to Balsam Street and Pine Street to Tamarack Street and directed staff to prepare the necessary by-law to rename the streets for consideration at the September 15, 2015 Regular Council meeting; and

Whereas the City is not currently in a position to assume Balsam Street (Spruce) and Tamarack Street (Pine) for public use under the Municipal Act.

Now therefore be it resolved that Council hereby confirms its intention to rename Spruce Street to Balsam Street and Pine Street to Tamarack Street at the time the developer, to the satisfaction of the City, constructs the road in accordance with provisions contained in the Development Agreement for St. Joseph's Subdivision (North Cobalt) and assumes the roads for public use.

**b) Memo No. 012-2015-PW – Build Canada / Small Community Fund – Expression of Interest**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2015-PW; and

That Council approves and directs staff to finalize and submit an Expression of Interest to the Build Canada / Small Communities Fund (BFC/SCF) for the “*Temiskaming Shores Infrastructure Upgrades (Phase 1)*” project prior to the September 30, 2015 submission deadline.

**c) Memo No. 013-2015-PW – Amendment to By-law No. 2013-140 Bus Lease – New Transit Buses**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2015-PW; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2013-140 being an agreement with Stock Transportation for the lease of accessible transit buses to include the two (2) recently purchased New Flyer 35 foot Transit Buses for consideration at the September 15, 2015 Regular Council meeting.

**d) Memo No. 014-2015-PW – Easement Agreement with Agricultural Research Institute of Ontario – Gray Road Sanitary Lift Station**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2015-PW; and

That Council directs staff to prepare the necessary by-law to enter into an Easement Agreement with The Agricultural Research Institute of Ontario (ARIO) for the construction and operation of a Sanitary Lift Station (Gray Road) for consideration at the September 15, 2015 Regular Council meeting.

**e) Administrative Report No. PW-049-2015 – Waterfront Stabilization – Haileybury Service Marina – Tender Award**

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-049-2015;

That as outlined in Section 3.5 of the City's Purchasing Policy, Council approves the award of the contract to Pedersen Construction (2013) Inc. for the waterfront stabilization of the Haileybury Service Marina, as detailed in Request for Tender PW-RFT-001-2015, for a total upset limit of \$523,173 plus applicable taxes; and

That Council directs staff to prepare the necessary by-law and agreement for consideration at the September 15, 2015 Regular Council meeting.

**f) Administrative Report No. PW-050-2015 – Emergency Purchase of Light Duty Pick-up Truck**

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-050-2015;

That as outlined in Section 2.20 of the City's Purchasing Policy (definition of "Emergency") and Section 4.23 ("Emergency Purchases"), Council authorizes the purchase of one Light Duty Pick-up truck to be used as a Patrol Truck for the upcoming winter season;

That Council directs staff to prepare the necessary by-law for the purchase of a 2015 Chevrolet 1500 Regular Cab 4x4 pick-up truck from *Wilson Chevrolet* in the amount of \$ 26,500 plus applicable taxes for consideration at the September 15, 2015 Regular Council meeting.

**g) Administrative Report No. PW-051-2015 – Water Linking Project – Tender Award**

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-051-2015;

That as outlined in Section 3.5 of the City's Purchasing Policy, Council approves the award of the Emergency Water Distribution Linking Project contract to *Pedersen Construction (2013) Inc.* in the amount of \$2,039,879.10 plus applicable taxes; and

That Council directs staff to prepare the necessary by-law and agreement for consideration at the October 6, 2015 Regular Council meeting.

**h) Memo No. 005-2015-RS – Carter Antila Skateboard Park – Reserve Fund**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2015-RS;

That Council acknowledges the efforts of the Harder 4 Carter Committee for their drive and determination through volunteer time, fundraising, acquisition of corporate, provincial and community funding in the realization of the Carter Antila Memorial Skatepark; and

That Council hereby accepts the balance of the fundraising in the amount of \$14,036.91 from the Committee and agrees to establish a reserve for future maintenance and/or development of the Carter Antila Memorial Skatepark.

**i) Memo No. 006-2015-RS – Ontario Trillium Foundation – Funding Opportunity**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2015-RS for information purposes; and

That Council approves the submission of a funding application for the STATO project to the Ontario Trillium Foundation in the amount of \$150,000.

**j) Memo No. 007-2015-RS – Contract Change Order No. 2 – Playground Surfacing – Ure-Tech Surfaces Incorporated**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2015-RS; and

That Council approves the Contract Change Order No. 002 with Ure-Tech Surfacing Incorporated in regards to increased costs as part of the Waterfront Playground Surfacing in the amount of \$4,355.85 plus applicable taxes.

**k) Administrative Report CS-030-2015 – Crossing Guard Position**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-030-2015;

That Council agrees to declare the Rorke Avenue and Main Street Crossing Guard position redundant;

That Council agrees to relocate the employee at the Rorke Avenue and Main Street Crossing to the Rorke Avenue Crossing at Haileybury Public School; and

That Council directs staff to provide notification of Council's decision to CUPE Local 5014 in accordance with the Collective Agreement; École catholique Ste-Croix; Haileybury Public School; New Liskeard Public School; Timiskaming District Secondary School; Conseil scolaire catholique de district des Grandes Rivières; and District School Board Ontario North East.

**16. By-laws**

Draft Motion



Be it resolved that:

By-law No. 2015-184 Being a by-law to authorize an agreement with K. Smart Associates Ltd. for Engineering Services related to the Design and Contract Administration for the Peter's Road Municipal Drain

By-law No. 2015-185 Being a by-law to enter into an Easement Agreement with the Agricultural Research Institute of Ontario for the construction and operation of a Sanitary Sewage Lift Station – Gray Road

By-law No. 2015-186 Being a by-law to amend By-law No. 2013-140 (Agreement with Stock Transportation Ltd.)

By-law No. 2015-187 Being a by-law to amend By-law No. 2012-039 (Fee By-law) – False Alarm Response

By-law No. 2015-188 Being a by-law to enter into a Purchase Agreement with Wilson Chevrolet Limited for the supply of a Pick-up truck

be hereby introduced and given first and second reading.

*Draft Motion*

Be it resolved that:

By-law No. 2015-184;

By-law No. 2015-185;

By-law No. 2015-186;

By-law No. 2015-187;

By-law No. 2015-188;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**17. Schedule of Meetings**

- a) Regular Meeting of Council – Tuesday, October 6, 2015 at 6:00 p.m.
- b) Regular Meeting of Council – Tuesday, October 20, 2015 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

*Draft Motion*

Be it resolved that Council agrees to reconvene in Closed Session at \_\_\_\_\_ pm to discuss the following matters:

- a) Adoption of the September 1, 2015 – Closed Session Minutes;
- b) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – Great West Life Group Benefits
- c) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Acquisition of Land – Elm Street laneway – Confidential Administrative Report CGP-041-2015

**20. Confirming By-law**

*Draft Motion*

Be it resolved that By-law No. 2015-189 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **September 15, 2015** be hereby introduced and given first and second reading.

*Draft Motion*

Be it resolved that By-law No. 2015-189 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

*Draft Motion*

Be it resolved that City Council adjourns at \_\_\_\_\_ pm.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores**  
**Regular Meeting of Council**  
**Tuesday, September 1, 2015**  
**6:00 P.M.**  
**City Hall Council Chambers – 325 Farr Drive**

---

**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Carman Kidd at 6:00 p.m.

**2. Roll Call**

Present: Mayor Carman Kidd  
Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere,  
and Mike McArthur

Also

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Shelly Zubyck, Director of Corporate Services  
Norm Desjardins, Chief Building Official  
Gregg Miller, Fire Training Officer

Regrets: Councillor Danny Whalen

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchburger, CJTT

Members of the Public Present: 16

**3. Review of Revisions or Deletions to Agenda**

None

**4. Approval of Agenda**

*Resolution No. 2015-491*

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

Councillor Jelly disclosed a pecuniary interest in regards to Item 19 b) Confidential Administrative Report No. CGP-041-2015 – Potential Acquisition of Land

**6. Review and adoption of Council Minutes**

*Resolution No. 2015-492*

Moved by: Councillor Laferriere  
Seconded by: Councillor Jelly

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – August 4, 2015

**Carried**

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

*7.1. Off-Road Vehicle – Amendments to By-law No. 2009-023*

**Subject Land:** Regulate and control the operation of off-road vehicles within the City of Temiskaming Shores.

**Purpose:** To amend By-law No. 2009-023 being a by-law to regulate and control the operation of off-road vehicles to coincide with recent Provincial amendments to Ontario Regulation 316/03 *Operation of Off-Road Vehicles on Highways*

Mayor Kidd indicated that the purpose of this public meeting is to present to Council and the public details related to proposed amendments to By-law No. 2009-023 being a by-law to regulate the operation of ATV's within Temiskaming Shores. The proposed amendments will align with recent modifications introduced

through Ontario Regulation 135/15. Mayor Kidd further indicated that the meeting also allows the public to provide comments on the proposed amendments prior to Council making a decision.

Mayor Kidd declared this to be an open public meeting and request the Clerk, Dave Treen to outline the details of the proposed amendments.

Municipal Clerk, Dave Treen, utilizing a powerpoint presentation, indicated that the use of Off-Road Vehicles (ORV) is regulated through Ont. Reg. 316/03 "*Operation of Off Road Vehicles on Highway*" under the Highway Traffic Act. It was noted that for Highway 11 within Temiskaming Shores that the operation of an ORV is not permitted; however someone is permitted to cross. ORV's are permitted to operate on Highway 65 West and East in accordance to the regulation.

The operation of ORV's on City roadways is governed through By-law No. 2009-023. Mr. Treen indicated that amendments are being proposed to By-law No. 2009-023 to coincide with recent modifications introduced through Ontario Regulation 135/15 to permit more types of ORV's on highways. Mr. Treen outlined the proposed amendments and identified those sections of roadways currently within the City upon which ORV's are prohibited to operate on and illustrated the proposed modifications to the list. Public notice of this meeting was provided and Mr. Treen reviewed comments received to date.

Mayor Kidd inquired if there were any members of the public present that would like to speak to this issue. With no one approaching the podium, Mayor Kidd inquired if there were any members of Council that would like to speak to this issue.

Council Jelly objected to the notion of removing that portion along Armstrong Street (Wabi Bridge) from the prohibited list as ORV's are required to travel on the edge of the road; however this is an area with sidewalks and curbs. The legislation also indicates that ORV's are to be operated at speeds of 20 km/h or less. Councillor Jelly indicated that the purpose of the Act is to allow you to get from your residence to a trail and not to permit them to be driven up and down the roads. Totally against the use of the Wabi Bridge and is concerned about the traffic hazards if permitted.

Mayor Kidd concurred with Councillor Jelly in regards to the Wabi Bridge and added that perhaps the 100 m restriction around a school area is insufficient and should be increased.

With no further comments, Mayor Kidd declared the public meeting to be closed and advised that Council will give due consideration to comments received this evening.

**8. Question and Answer Period**

None

**9. Presentations / Delegations**

a) Sharon Reil – Literacy Council

**Re:** Presentation on Literacy Council Programs

Sharon Reil outlined a variety of situations where individuals with low literacy levels struggle on a daily basis and that only about 20% of those with the lowest levels are employed. Sharon stated that it is estimated that investment in literacy programming has a 240% return on investment. The Literacy Council is funded by the Ministry of Training, Colleges and Universities and their services are free for adults.

Sharon outlined the types of people that seek the services of the Literacy Council and identified a number of famous people/celebrities that have a low literacy level. Each year the Literacy Council has two major fundraising activities; yard sale in May and a “Spelling Bee” competition in September. Sharon outlined that she is hopeful that Council will either enter a team into the spelling contest or purchase dinner tickets at \$15 each; more information can be obtained by calling the Learning Centre at 705-647-4040.

Mayor Kidd thanked Sharon for her presentation.

**10. Communications**

a) Bruce Tomlin, North Cobalt Ontario

**Re:** Enforcement Concern

**Reference:** Referred to Protection to Persons and Property Committee for response

b) Yvan Chartrand, Owner/Director – 5<sup>th</sup> Wheel Training Institute

**Re:** Enforcement Concern

**Reference:** Referred to Protection to Persons and Property Committee for response

- c) Stephane Desdunes, Director, Development – EDF EN Canada Inc.  
**Re:** Friday Lake Wind Energy Centre Project update – Lorrain Valley  
**Reference:** Referred to Director of Community Growth and Planning – complete information package available in Clerk’s Office
  
- d) The Honourable Bob Chiarelli, Minister of Energy  
**Re:** Municipal Guide – Renewable Energy Development in Ontario  
**Reference:** Referred to Director of Community Growth and Planning
  
- e) Office of the Premier – News Release  
**Re:** Ontario Community Hubs Action Plan Released  
**Reference:** Referred to City Manager
  
- f) Marc Dupont, Coordinator, Cochrane Temiskaming Waste Management Board (CTWMB)  
**Re:** Dissolved – Sale of Assets to North East Recycling Association  
**Reference:** Motion to be presented under New Business
  
- g) Provincial Government – News Release  
**Re:** Ontario Announces new Disaster Recovery Assistance Programs  
**Reference:** Referred to City Manager and CEMC
  
- h) The Honourable Steven Del Duca, Minister of Transportation  
**Re:** Community Transportation Grant Program funding - \$40,000  
**Reference:** Received for Information



- i) Fred Hahn, President – CUPE Ontario Division  
**Re:** Request for Proclamation – Child Care Worker and Early Childhood Educator Appreciation Day  
**Reference:** Received for Information
  
- j) Lynne Wagner, Assistant Deputy Attorney General – Ministry of the Attorney General  
**Re:** Increase to Provincial Offences Act (POA) Court Cost Recovery Rates  
**Reference:** Referred to the Manager of Court Services & POA Committee
  
- k) Pam Mackenzie, Culture Days Coordinator – Ontario Culture Days  
**Re:** Request for Proclamation – Culture Days in Ontario  
**Reference:** Motion to be presented under New Business
  
- l) Melinda Ethier – Browning Street  
**Re:** Petition to remove Transit Route from Browning Street  
**Reference:** Referred to Temiskaming Transit Committee
  
- m) Vivian Hylands – Cobalt Ontario  
**Re:** LED Streetlight Installation and Library facilities  
**Reference:** Referred to Manager of Physical Assets
  
- n) Pete Beaucage – Praztek Construction – General Contractors  
**Re:** Affordable and Accessible Housing – small families, seniors and persons living with disabilities  
**Reference:** Referred to Director of Community Growth and Planning

- o) Dan Gardner, Community Relations Officer – Hydro One  
**Re:** Planned Wood Pole Replacement Program  
**Reference:** Received for information
- p) Christopher W. Oslund, Secretary – Police Services Board  
**Re:** Speed Reduction on Lakeshore Road  
**Reference:** Referred to the Director of Public Works
- q) Stephane Desdunes, Director, Development – EDF Energies  
**Re:** Community Engagement Summary – Friday Lake Wind Project  
**Reference:** Received for information
- r) Brooke Ballantyne, Communications Coordinator – North Eastern Ontario Family and Children’s Services  
**Re:** Proclamation – October as Child Abuse Prevention Month  
**Reference:** Motion to be presented.

Resolution No. 2015-493

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. r) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

Resolution No. 2015-494

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Committee of Adjustment meeting held on June 24, 2015;
- b) Minutes of the Temiskaming Transit Committee meeting held on August 5, 2015;
- c) Minutes of the South Temiskaming Cultural Sustainability Project meeting held on April 7, 2015;
- d) Minutes of the South Temiskaming Cultural Sustainability Project meeting held on April 15, 2015;
- e) Minutes of the South Temiskaming Cultural Sustainability Project meeting held on June 3, 2015.

**Carried**

## **12. Committees of Council – Internal Departments**

### Resolution No. 2015-495

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Corporate Services Committee meeting held on July 29, 2015;
- b) Minutes of the Protection to Persons and Property Committee meeting held on July 29, 2015;
- c) Minutes of the Public Works Committee meeting held on July 29, 2015.

**Carried**

## **13. Reports by Members of Council**

- a) 2015 AMO Conference Report – Councillor Danny Whalen (contained in Council Package)

Councillor McArthur provided an overview of his attendance at the AMO conference in Niagara Falls and indicated that there were 2,300 delegates, 285 municipalities participating and 120 companies in the exhibition booths. There was a Northern Ontario coccus luncheon featuring the medical care in Northern Ontario which is in crisis. There are more than 72,000 people in Northern Ontario without a doctor. All in all it was a successful convention.

Councillor Jelly outlined that the Uno Park Bridge replacement, which was a partnership with Harley, has been completed with a Grand Opening this Friday (Sep 4/15) at 10 am. In addition the bridge on Pete's Dam Trail has been completed. Councillor Jelly noted that the new transit buses have arrived.

City Manager, Chris Oslund provided a status on the new transit buses and indicated that the decaling has just been completed; drivers will now receive operational training and anticipates them to be on the road by October 1<sup>st</sup>. The buses are 32 passenger, as opposed to the current capacity of 17 passengers, demand has increased over the past two years, in 2013 average ridership was 75,000 passengers and in 2014 we were just over 130,000 and are currently on track for over 140,000 in 2015.

Councillor Hewitt outlined that Jennifer Brazeau has been a wonderful addition to the New Liskeard Business Improvement Area and that the BIA is hoping to have a meet and greet on October 1, 2015 for the BIA members and update their directory and move forward on enhancing the downtown core.

Mayor Kidd indicated that a number of projects have been completed including Lakeshore Road repaving, grindings being placed on Pete's Dam Road, paving of the intersection at the bottom of Main Street and thanked Public Works Director, Doug Walsh for his work in these initiatives.

#### 14. **Notice of Motions**

None

#### 15. **New Business**

##### a) **2015 August – Capital Report**

###### Resolution No. 2015-496

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of the 2015 August – Capital Report for information purposes.

**Carried**

**b) Dissolved Cochrane Timiskaming Waste Management Board (CTWMB) – Audited Statement / Appraisal**

Resolution No. 2015-497

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt and approves the 2013 Independent Auditor's Report and Financial Statements of the Cochrane Timiskaming Waste Management Board dated December 31, 2013;

That Council acknowledges receipt and approves the 2014 Independent Auditor's Report and Financial Statements of the Cochrane Timiskaming Waste Management Board dated December 31, 2014; and

That Council acknowledges receipt of the proposed sale of assets of the CTWMB (Northern Node) and consents to the sale of the assets in the amount of \$200,000.

**Carried**

**c) Administrative Report No. CGP-039-2015 – Disposal of Land – Lots 70 and 72 Carter Boulevard – L. Loranger**

Resolution No. 2015-498

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-039-2015;

That Council directs staff to prepare the necessary by-law to enter into an Offer to Sell with Laurier Loranger for a residential building lot on Carter Boulevard in North Cobalt legally described as Lots 70 and 72, Plan M52NB, Parcel 10954 SST for the purpose of constructing a single detached dwelling with a second unit that is constructed with universal design principles for consideration at the September 1, 2015 Regular Council meeting; and

That Council agrees to retain David Bennett, Solicitor with Doupe Bennett McLeod to represent the City in the land sale.

**Carried**

**d) Administrative Report No. CGP-040-2015 – Development Agreement – Eveline R. Gauvreau Ltd. – North Cobalt Subdivision**

Resolution No. 2015-499

Moved by: Councillor Hewitt

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CGP-040-2015;

That Council agrees to enter into a Development Agreement with Eveline R. Gauvreau Ltd. and Eveline Roseanne Gauvreau for development of a residential subdivision in North Cobalt on lands bordered by Lakeview Drive on the North, Groom Drive on the South, Maple Street South on the West and Unopened Pine Street on the East and directs staff to prepare the necessary by-law to enter into the said agreement for consideration at the September 1, 2015 Regular Council meeting; and

That Council agrees to re-name Spruce Street to Balsam Street and Pine Street to Tamarack Street and directs staff to prepare the necessary by-law to rename the streets for consideration at the September 15, 2015 Regular Council meeting.

**Carried**

**e) Administrative Report No. CS-029-2015 – Peter’s Road – Municipal Drain – Selection of Consultant**

Resolution No. 2015-500

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-029-2015;

That as in Section 3.5 of the City’s Purchasing Policy, Council approves the award of the contract to K. Smart Associates Ltd. to provide engineering services in respect to the Peter’s Road Municipal Drain in accordance with the Drainage Act in the amount of \$58,100 plus applicable taxes; and

That Council directs staff to prepare the necessary by-law and agreement for consideration at the September 15, 2015 Regular Council meeting.

**Carried**

**f) Administrative Report No. PPP-010-2015 – Appointment of Volunteer**

Resolution No. 2015-501

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-010-2015; and

That Council hereby appoints Leo Geoffroy as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

**Carried**

**g) Administrative Report No. PPP-011-2015 – Fire Training Program**

Resolution No. 2015-502

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-011-2015; and

That Council approves the Draft Training Program for the Temiskaming Shores Fire Department as presented.

**Carried**

**h) Administrative Report No. PW-044-2015 – Tender Award – Granular M**

Resolution No. 2015-503

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-044-2015;

That as outlined in Section 3.5 of the City's Purchasing Policy, Council approves the award of the contract to crush and Stockpile Granular "M" to *Alvin Caldwell Sand & Gravel Ltd.* In the amount of \$ 40,500.00 plus HST; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with *Alvin Caldwell Sand & Gravel Ltd.* for consideration at the September 1, 2015 Regular Council meeting.

**Carried**

**i) Administrative Report No. PW-046-2015 – Tender Award – Rockley Road Reconstruction**

Resolution No. 2015-504

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-046-2015;

That as outlined in Section 3.5 of the City's Purchasing Policy, Council approves the award of the Rockley Road Reconstruction Project contract to Miller Paving Limited in the amount of \$ 734,085.30 plus applicable taxes;

That Council directs staff to contact FedNor and request an increase in the funding percentage for the remaining funds available for the Dymond Industrial Park; and

That Council directs staff to prepare the necessary by-law and agreement for consideration at the September 1, 2015 Regular Council meeting.

**Carried**

**j) Administrative Report No. PW-047-2015 – Apprentice Mechanic – Eight (8) Week Placement**

Resolution No. 2015-505

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-047-2015; and

That Council approves an eight-week Apprentice Mechanic placement within the Public Works Department to commence on September 8, 2015.

**Carried**

**k) Administrative Report No. PW-048-2015 – Ontario Community Infrastructure Fund – Expression of Interest Submission – North Cobalt Water Looping**

Resolution No. 2015-506

Moved by: Councillor Laferriere



Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-048-2015, more specifically Appendix 01 – OCIF Expression of Interest for potential funding to loop the North Cobalt municipal drinking water system to ensure reliable, safe and clean drinking water;

That Council, through the development of the Asset Management Plan and based on recent findings in the Fire Underwriter Survey and Exp Services opinion letter, considers the looping of the North Cobalt water distribution system a significant priority for the City of Temiskaming Shores; and

That Council directs staff to finalize and submit the Expression of Interest, complete with all applicable documentation, to the Ontario Community Infrastructure Fund – Applicant Based Component Program prior to the September 11, 2015 deadline.

**Carried**

**l) Memo No. 004-2015-RS – Contract Change Order – Playground Surfacing – Ure-Tech Surfaces Incorporated**

Resolution No. 2015-507

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 004-2015-RS;

That Council approves the Contract Change Order No. 001 with Ure-Tech Surfacing Incorporated in regards to increased costs as part of the Waterfront Playground Surfacing in the amount of \$16,883.63 plus applicable taxes.

**Carried**

**m) Proclamation of September 25 - 27, 2015 as “Culture Days”**

Resolution No. 2015-508

Moved by: Councillor Foley

Seconded by: Councillor McArthur

**Whereas** culture constitutes one of the main identity factors of the City of Temiskaming Shores and of the quality of life of its citizens; and

**Whereas** culture is an intrinsic component both of individual and societal

development; and

**Whereas** the City of Temiskaming Shores has already shown its intention to implement projects that affirm both its cultural identity and the active participation of its citizens to the cultural life of the municipality; and

**Whereas** the cultural community has set up an annual national event, Ontario Culture Days, that would consolidate a number of cultural events under a common theme across Canada by promoting the widest possible access to the arts, heritage and culture;

**Now therefore** be it resolved that Council of the City of Temiskaming Shores does hereby proclaim September 25 – 27, 2015 as “**Culture Days**” in the City of Temiskaming Shores.

**Carried**

**n) Proclamation – Child Abuse Prevention Month**

Resolution No. 2015-509

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Whereas Child Abuse Prevention Month, recognized through the Purple Ribbon Campaign, is a provincial campaign created to increase awareness and prevent child abuse and neglect; and

Whereas the goal of the Purple Ribbon Campaign is to raise public awareness relating to the signs of child abuse and to provide information on the importance of reporting child abuse and neglect; and

Whereas the City of Temiskaming Shores, in partnership with the North Eastern Ontario Family and Children’s Services, wishes to raise public awareness to prevent child abuse in our region.

Now therefore be it resolved that Council does hereby proclaim the month of October, 2015 as “**Child Abuse Prevention Month**” in the City of Temiskaming Shores.

**Carried**

**16. By-laws**

Resolution No. 2015-510

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2015-177 Being a by-law to enact a Zoning by-law Amendment to rezone property from General Industrial (M1) to Shopping Centre Commercial Exception 1 (C2-E1) in the Township of Dymond Zoning By-law 984 (Part of 177150 Shepherdson Rd, Plan 54R-5480 – Part 1, Roll No. 54-18-020-001-026)

By-law No. 2015-178 Being a by-law to establish a system for the Reduction of False Alarms

By-law No. 2015-179 Being a by-law to enter into an agreement with Alvin Caldwell Sand & Gravel Ltd. for the Crushing and Stockpiling of Granular “M”

By-law No. 2015-180 Being a by-law to enter into an agreement with Miller Paving Limited for the reconstruction of Rockley Road

By-law No. 2015-181 Being a by-law to authorize a Development Agreement between the City of Temiskaming Shores and Eveline Roseanne Gauvreau and Eveline R. Gauvreau Ltd. – St. Joseph Subdivision (North Cobalt)

By-law No. 2015-182 Being a by-law to authorize the Sale of Land to Laurier Loranger (Roll No. 54-18-030-009-456.00)

be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2015-511

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that:

By-law No. 2015-141 Being a by-law to adopt the Delegation of Powers and Duties Policy for the City of Temiskaming Shores

By-law No. 2015-160 Being a by-law to adopt a Procedural Policy for the Disposal of Real Property

By-law No. 2015-177;

By-law No. 2015-178;

By-law No. 2015-179;

By-law No. 2015-180;

By-law No. 2015-181;

By-law No. 2015-182;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**17. Schedule of Meetings**

- a) Regular Meeting of Council – Tuesday, September 15, 2015 at 6:00 p.m.
- b) Regular Meeting of Council – Tuesday, October 6, 2015 at 6:00 p.m.

**18. Question and Answer Period**

None

**19. Closed Session**

*Resolution No. 2015-512*

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that Council agrees to reconvene in Closed Session at 7:10 pm to discuss the following matters:

- a) Adoption of the August 4, 2015 – Closed Session Minutes;
- b) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Acquisition of Land – Elm Street laneway – Confidential Administrative Report CGP-041-2015
- c) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – HR Update

**Carried**

Resolution No. 2015-513

Moved by: Councillor McArthur  
Seconded by: Councillor Foley

Be it resolved that Council agrees to rise with report at 7:34 p.m.

**Carried**

**a) Adoption of the August 4, 2015 – Closed Session Minutes**

Resolution No. 2015-514

Moved by: Councillor Laferriere  
Seconded by: Councillor Foley

Be it resolved that Council approves the August 4, 2015 Closed Session Minutes as printed.

**Carried**

**b) Under Section 239 (2) (c) of the Municipal Act, 2001 – Proposed Acquisition of Land – Elm Street laneway – Confidential Administrative Report CGP-041-2015**

Council provided staff with direction in Closed Session.

**c) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations – HR Update**

Staff updated Council on the various Human Resource matters.

**20. Confirming By-law**

Resolution No. 2015-515

Moved by: Councillor McArthur  
Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2015-183 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular Meeting held on **September 1, 2015** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2015-516

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2015-183 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2015-517

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 7:35 pm.

**Carried**

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



*Working for Municipalities*

# Heads UP



keeping members informed.

September 1, 2015

## New Rules of the Road Effective September 1, 2015

The following new rules of the road will take effect today, September 1<sup>st</sup>, 2015.

	Current	Penalty Effective September 1, 2015
Distracted Driving	\$60 - \$500 fine	\$490* fine and three demerit points; minimum 30-day suspension for novice drivers
"Dooring" of cyclists or vehicles	\$60 - \$500 fine	\$365* fine and three demerit points
Passing cyclists	None	Drivers must leave a one-metre distance when passing cyclists or face a \$110* fine and two demerit points; \$180* fine and two demerit points for failing to leave a one-metre distance when passing cyclists in a community safety zone
Improper lighting on bicycle	\$20 set fine	\$110* fine
Slow Down, Move Over	Slow Down, Move Over for emergency vehicles stopped at roadside to assist	Slow Down, Move Over requirement now also includes tow trucks stopped at roadside to assist; \$490* fine for violation

\* Fine as listed is set fine including Victim Fine Surcharge and court costs.

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

### Ontario Good Roads Association

1525 Cornwall Road, Unit 22  
 Oakville, ON L6J 0B2  
 PHONE: 289-291-OGRA (6472)  
 FAX: 289-291-6477



## ASSOCIATION CANADIENNE-FRANÇAISE DE L'ONTARIO

RÉGION TÉMISKAMING • C.P. 1644 New Liskeard (Ontario) P0J 1P0  
Téléphone 705 647-6105 • Télécopieur. 705 647-9297  
Courriel : acfotem@ntl.sympatico.ca • www.francoTemiskamingue.ca

Wednesday May 26<sup>th</sup>, 2015

RECEIVED

JUN 08 2015

Mr. Carman Kidd  
Mayor of the City of Temiskaming Shores  
P.O. Box 2050  
Haileybury, Ontario, P0J 1K0

Re: Celebrations of the 40<sup>th</sup> anniversary of the Franco-Ontarian Flag

Mr. Mayor,

On Friday September 25<sup>th</sup> 2015, our Franco-Ontarian flag will be 40 years old. ACFO-Témiskaming wants to celebrate its 40<sup>th</sup> anniversary with the French schools of the region. On this occasion, there will be some official flag raisings within the City of Temiskaming Shores. In order to make this an official ceremony and to show our students the importance of this event, we would like to invite you and some councillors to attend the gatherings.

We are planning three flag raisings. The first one would be in Dymond at l'École catholique Saint-Michel at 10 A.M followed by the second one at the OPP station in New Liskeard at 11 A.M. with the students from École publique des Navigateurs and École secondaire catholique Sainte-Marie. The third flag rising would be in Haileybury at the municipal office of the City of Temiskaming Shores with the kids from École catholique Sainte-Croix at 1:30 P.M.

As usual, at the ceremonies, we will find official speeches, the raising of the flag with some students signing the French song «Mon beau drapeau» and we will wrap up with our national anthem.

Would it be possible to know a week in advance the names of the City representatives for this event? It would give the chance for our Master of ceremonies to introduce them properly.

I trust that you will give my request favorable consideration; I have the honor to be,

Yours respectfully,

Jean-Claude Carrière  
Community Project Officer

.../version française



RECEIVED

SEP 08 2015

Ontario Energy Board  
P.O. Box 2319  
2300 Yonge Street  
27th Floor  
Toronto ON M4P 1E4  
Telephone: (416) 440-7601  
Facsimile: (416) 440-7700

Commission de l'énergie de l'Ontario  
CP. 2319  
2300, rue Yonge  
27e étage  
Toronto ON M4P 1E4  
Téléphone: (416) 440-7601  
Télécopieur: (416) 440-7700



Rosemarie T. Leclair  
Chair & CEO

Rosemarie T. Leclair  
Président et Directrice Générale

September 1, 2015

His Worship Carman Kidd  
Mayor  
City of Temiskaming Shores  
325 Farr Drive  
PO Box 2050  
Haileybury ON P0J 1K0

***“Giving a Voice to Ontarians on Energy East,” the Ontario Energy Board’s Report on its consultation and review of Energy East.***

Dear Mr. Mayor,

I am pleased to provide you with a bound copy of the outcome report: *“Giving a Voice to Ontarians on Energy East.”* I thank you for your engagement in the most comprehensive public consultation we have ever undertaken.

The OEB was requested by the Ontario Minister of Energy to conduct this consultation to help inform the government’s position when it appears before the National Energy Board (NEB) hearing on Energy East. The OEB considered a number of potential impacts of Energy East in its review: the impacts on pipeline safety and the natural environment; the impacts on natural gas consumers, particularly those in eastern Ontario; the impacts on local and Aboriginal communities; and the short- and long-term economic impacts of the project for Ontario. We also took into account the government’s six principles for assessing proposed pipeline projects.

In response to this request, we travelled to cities and towns along the route of the proposed pipeline, meeting with First Nation and Métis communities and local residents to get their views on the local impacts of Energy East. We also met with environmental and industry groups at a stakeholder forum where the project’s province-wide impacts were discussed.

What we heard during this open and transparent consultation shaped every aspect of our work. The primary concerns expressed are about pipeline safety, and the impact of Energy East on lakes, rivers and drinking water in the event of a spill.

To ensure Ontarians had timely access to our work, we created a special website for our review. On this website we posted information about the community and Aboriginal meetings, our summaries of what we heard at these meetings, and the reports of our technical advisors. All this information was used to inform our advice.

As a result of this consultation and the technical analyses we commissioned, we believe there is an imbalance between the economic and environmental risks of the Energy East Project, and the expected benefits for Ontarians. The OEB's advice set out in this report is intended to ensure a better balance between the risks and benefits for Ontarians.

We are hopeful that the results of the OEB's review, and the advice that we have provided, will assist the Ontario government in formulating a position on Energy East at the National Energy Board hearing on the Project.

We continue to be committed to an open and transparent process. In addition to the bound copy attached, an electronic copy of our report and final technical reports are posted on the OEB's Energy East website: [www.ontarioenergyboard.ca/oebenergyeast](http://www.ontarioenergyboard.ca/oebenergyeast).

I thank you again for your contribution to the OEB's comprehensive and impartial review of the Energy East project.

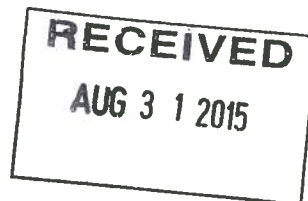
Sincerely,

A handwritten signature in black ink, reading "Rosemarie T. Leclair". The signature is written in a cursive style with a large, sweeping initial "R".

Rosemarie T. Leclair  
Chair & CEO

Aug. 24, 2015

Carman Kidd  
Mayor, City of Temiskaming Shores  
P.O. Box 2050, 325 Farr Drive  
Haileybury, ON P0J 1K0



Re: TransCanada Pipeline's Energy East Project

Dear Carman:

As you are aware, for the past several years Union Gas along with other eastern local natural gas distribution companies have expressed concerns about TransCanada's proposed Energy East Pipeline. Our concerns centered around the conversion of the fully-utilized natural pipeline between North Bay and Ottawa to oil, and TransCanada's plan to replace it with a new natural gas pipeline (the Eastern Mainline Project).

From the beginning, our collective objective has been to protect the interest of our customers by ensuring there is sufficient natural gas transportation capacity available from the proposed new pipeline to supply the needs of Ontario and Québec, and to ensure that gas consumers in the two provinces are not negatively impacted with any of the costs related to the Energy East oil project and the related Eastern Mainline Project.

Many of these concerns were recently confirmed in public consultation and reviews conducted by the Ontario and Québec governments.

Today, I am pleased to share with you that we have reached an agreement in principle with TransCanada that resolves our concerns and ensures natural gas consumers in Ontario and Québec are not negatively impacted by the Energy East oil project.

Specifically, the agreement ensures there is enough natural gas capacity to serve the needs of natural gas consumers in Ontario and Québec and provides a net benefit of approximately \$100 million to natural gas consumers through 2050.

Union Gas, Gaz Métro and Enbridge Gas Distribution will now work with TransCanada to finalize the details of a definitive agreement by no later than October 30, 2015. TransCanada is expected to amend its application for the Eastern Mainline Project, which is before the National Energy Board to reflect the content of the agreement.

This is a positive outcome and I would like to take this opportunity to thank you for your interest, cooperation and support as we worked to achieve this agreement on behalf of our customers.

If you need further information, Steven Jelich would be pleased to answer your questions at 705-475-7914 or email at [sjelich@uniongas.com](mailto:sjelich@uniongas.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Steve Baker".

Steve Baker  
President, Union Gas Limited

## **AMO CONFERENCE**

*Multi-Minister Meeting – August 18, 2015*

### **Provincial Representation:**

Minister of Northern Development and Mines, Hon. Michael Gravelle  
Parliamentary Assistant to the Minister of Northern Development and Mines, Joe Dickson  
Minister of Municipal Affairs and Housing, Hon. Ted McMeekin  
Parliamentary Assistant to the Minister of Municipal Affairs and Housing, Lou Rinaldi  
Minister of Natural Resources and Forestry, Hon. Bill Mauro  
Minister of Economic Development, Employment and Infrastructure, Hon. Brad Duguid  
Attorney General, Hon. Madeleine Meilleur  
Parliamentary Assistant to the Minister of Energy, Bob Delaney

### **Bill 52, Protection of Public Participation Act**

#### *FONOM's position:*

Amend the legislation to include the following:

- Changing the legislation so legal action resulting from public participation would need to be reviewed by a judicial officer or other provincially appointed expert, prior to being filed to ensure that no one is forced to defend themselves against a baseless charge that amounts to a SLAPP suit in the first place.
- If the legislation is to continue as currently designed, FONOM supports targeting the bill specifically to apply to volunteers and small community organizations with annual budgets of less than \$100,000.

#### *Province's response:*

To the first recommendation, the Attorney General highlighted that the legislation includes a provision to see if there is merit before going through the process and that there is a timeframe of 60 days.

To the second recommendation, the Attorney General raised concerns of requiring that annual budgets must be less than \$100,000 as legal fees can rise quickly.

The Minister committed to continuing to work with FONOM to address outstanding concerns.

## Protecting Northern Industries

### *FONOM's position:*

Industries in Ontario operate under some of the highest and most developed standards within their respective industries and are also guided by provincial legislation and regulations. Therefore, the Province must play a critical role in protecting and defending their own legislation and regulations that industries must operate within.

### *Province's response:*

The Province stated their commitment to defending industries and their operations and highlighted a couple examples of where they were able to demonstrate this. The Ministry of Natural Resources and Forestry will continue to work with stakeholders on this issue.

## Healthcare

### *FONOM's position:*

FONOM requested the Province to develop a working group between the Ministry of Health and Long-Term Care, NOSM, the Federation of Northern Ontario Municipalities (FONOM), and the Northwestern Ontario Municipal Association (NOMA) to examine programs that would facilitate the recruitment of physicians to the areas where they are most needed.

### *Province's response:*

Other members of Cabinet listened to our concerns. Unfortunately, the Minister of Health and Long-Term Care was unable to attend so FONOM will follow up directly with the Minister.

## Infrastructure

### *FONOM's position:*

FONOM recommends that the Province expand existing programs to benefit communities through funding allocated in the *Moving Ontario Forward – Outside the GTHA*. It is important to continue with programs that are meeting the needs of municipalities and as not to impose administrative burdens through new application processes.

### *Province's response:*

Discussed the Ontario Community Infrastructure Plan and that it will be moving towards a 100 percent formula based allocation as critical infrastructure projects are being addressed. Also highlighted that consultations are taking place to obtain feedback on programs to distribute the remaining \$11.5 billion of the \$15 billion *Moving Ontario Forward – Outside the GTHA* fund.

## Energy

### **Ontario Electricity Support Program (administered by the Ontario Energy Board)**

#### *FONOM's position:*

FONOM raised concerns with both the design of the program and the impacts that it will have on Northerners.

The design of the program doesn't take into consideration that most areas of Northern Ontario do not have access to social agencies such as the United Way and the Salvation Army to facilitate program intake for those that choose not to utilize the online option. FONOM recommended that the OEB should include District Social Services Administration Boards (DSSABs).

Additionally, FONOM raised concerns with the potential impact the program would have on the Northern Ontario economy. Since the funding for the program is based on energy consumption from industrial, commercial and residential users, there was worry that Northerners would be adding to their already high energy costs. Particularly within the forestry and mining sector, which are heavily energy dependent, it could offset the benefits received from the Northern Industrial Electricity Rate (NIER) program.

As the program is planned to be implemented for January 1, 2016, FONOM asks that the Ministry direct the OEB to halt implementation until the concerns raised can be addressed appropriately.

*Province's response:*

Highlighted that the OEB was directed by the Ministry of Energy to create a program that would help to provide electricity bill relief for low-income families. Dialogue with stakeholders will be continued to fine tune the program and will ensure to address adverse impacts that the program may unintentionally create.

## **Electricity Rates/Hydro One**

*FONOM's position:*

Ontario has amongst the highest electricity costs of all the provinces in Canada. Northern municipalities and businesses cannot afford any further increases to their already high electricity costs. FONOM requested that the Province reverse their decision to sell a portion of Hydro One because the privatization, partial or whole, would lead to higher rates and less control over energy sector.

*Province's response:*

Electricity rates have fallen as a result of the Province and industry investments and efforts. The Province continues to stand by their position to sell a portion of Hydro One as it is believed that it will create a more efficient system and argued that it will not result in increased prices or less control. Parliamentary Assistant, Bob Delaney highlighted a number of controls in place such as no single shareholder or group of shareholders would be permitted to own more than 10 percent.

## **Energy East Project**

*FONOM's position:*

FONOM maintains its support for TransCanada's Energy East project based on the condition that the highest safety and environmental standards are met. FONOM requests that the Minister of Energy provide a supportive recommendation of the project to the Premier as transporting oil across the province by pipeline is the safest method.

*Province's response:*

The Province recognized the concerns raised that transporting by rail and truck poses risks and will act as an Intervenor in the National Energy Board hearings to ensure that the best interest of Ontarians is heard.



## MINUTES

### Timiskaming Health Unit Board of Health

Regular Meeting held on June 24, 2015 at 6:30 P.M.

Timiskaming Health Unit – New Liskeard Boardroom

---

1. The meeting was called to order at 6:40 p.m.

2. **ROLL CALL**

**Board of Health Members**

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Maria Overton	Provincial Appointee
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Mike McArthur	Municipal Appointee for Temiskaming Shores

**Regrets**

Sherry Yee	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Jean-Guy Chamailard	Municipal Appointee for Town of Kirkland Lake
Sherri Louttit	Provincial Appointee
Jesse Foley	Municipal Appointee for Temiskaming Shores

**Timiskaming Health Unit Staff Members**

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Corporate Services
Rob Watchorn	Accountant
Rachelle Leveille	Executive Assistant

3. **PRESENTATION – BABY FRIENDLY INITIATIVE (BFI)**

*By Angie Manners & Shauna McGill*

A ***Baby Friendly Initiative*** orientation session was provided to the Board. Staff updated the Board on THU's progress toward achieving BFI accreditation, as directed by the MOHLTC – Accountability Indicators.



4. **2014 MARCH YEAR-END FINANCIAL STATEMENTS** (Presented by Rob Watchorn)

**MOTION #45R-2015**

Moved by: Sue Cote

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the 2014 Audited March Year-End Financial Statements for all March-Year end programs as presented.

CARRIED

Mr. Watchorn left the meeting at 7:10 p.m.

5. **APPROVAL OF AGENDA**

**MOTION #46R-2015**

Moved by: Tony Antoniazzi

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on June 24, 2015, with the following addition:

- 12d Outbreak Complaints

CARRIED

6. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

7. **APPROVAL OF MINUTES**

**MOTION #47R-2015**

Moved by: Sue Cote

Seconded by: Merrill Bond

Be it resolved that the Board of Health approves the minutes of its regular meeting held on May 27, 2015, as presented.

CARRIED

8. **BUSINESS ARISING**

None

9. **FINANCE SUB-COMMITTEE REPORT**

The Finance meeting was cancelled for May and June due to schedule conflicts.

THU has enrolled with the new self-funded benefit package with Dibrina Sure Group. It will be effective, September 1, 2015. Registration forms have been submitted to staff members. An online information session will be provided for those interested.

10. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

**MOTION #48R-2015**

Moved by: Merrill Bond

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

11. **NEW BUSINESS**

None

12. **CORRESPONDENCE**

**MOTION #49R-2015**

Moved by: Maria Overton

Seconded by: Sue Cote

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Perth District Health Unit: The Board endorsed a request for action for Smoke-Free Multi-Unit Housing; to reduce the exposure of second-hand smoke and for public/social housing providers to adopt no-smoking policies in their rental units.
- Simcoe Muskoka District Health Unit: Letter to the Ministries to express their strong support for joint federal-provincial consideration for a basic income guarantee for Ontarians and all Canadians. Several reports describe the extent of poverty and adverse health and social outcomes.

CARRIED

13. **IN-CAMERA**

**MOTION #50R-2015**

Moved by: Kim Gauthier

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to move in-camera at 7:16 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (May.27.2015)
- b. Personnel Issue Update
- c. Property Update
- d. Outbreak Complaints

CARRIED

14. **RISE AND REPORT**

**MOTION #51R-2015**

Moved by: Mike McArthur

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to rise with report at 8:20 p.m.

**In-Camera Minutes**

**MOTION #52R-2015**

Moved by: Merrill Bond

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on May 27, 2015 as presented.

**Property Update – Englehart Sub-Office**

**MOTION #53R-2015**

Moved by: Tony Antoniazzi

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to the alternative option, with the Family Health Team building, for a new lease, effective April 1, 2016.

**Board of Health Member Attendance**

**MOTION #54R-2015**

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to notify the municipalities regarding Sherry Yee’s lack of attendance.

CARRIED

15. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on September 2, 2015 at 6:30 p.m. in Englehart.

16. **ADJOURNMENT**

**MOTION #55R-2015**

Moved by: Kim Gauthier

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 8:27 p.m.

CARRIED

# Report to the Board of Health

---



**September 2, 2015**

*Prepared by:  
the Management Team*

**2015 Q2 BOARD REPORT**

## HUMAN RESOURCES UPDATE - *Randy Winters*

### RECENT NEW HIRES

- **Analyst-Research-Planning & Policy**, Temporary, New Liskeard, Full-Time (Aug.31-Dec.31, 215)
- **Nursing Support Staff**, Permanent, Matachewan, Full-Time (August 24, 2015)

### RETIREMENT/RESIGNATION (*since last report*)

- **Nursing Support Staff**, Retirement, Matachewan, Permanent, Full-Time (effective Sept.30, 2015)
- **Manager of Environmental Health & Found. Standards**, (effective July 24, 2015)

### CURRENT VACANCIES

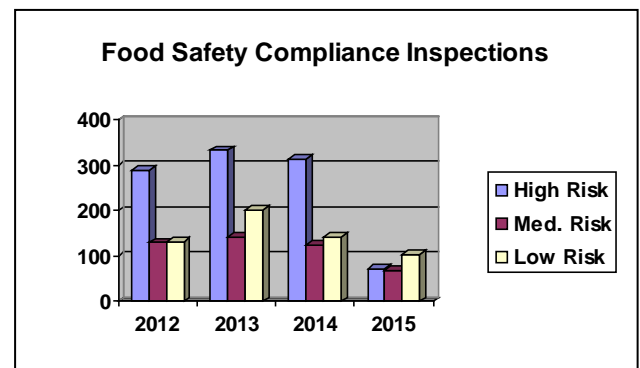
- **Manager of Environmental Health & Infection Control**, New Liskeard, Permanent, Full-time

## ENVIRONMENTAL HEALTH

Land Control	2012	2013	2014	2015
Permits Issued	197	137	137	60
File Searches	51	38	57	30
Severance/Subdivision Notifications	37	14	20	8

Infection Control	2012	2013	2014	2015
Reportable Disease Investigations	-	80	70	62
Outbreaks - Institutional	13	17	22	16
Outbreaks – Community				1
Animal Bite Reporting	90	74	60	36
Sexual Transmitted Infections				57

Personal Service Settings - Infection Control Inspections ( <i>hair salons, tattoos, piercings, aesthetics</i> )	Area	Inspection/Premises
	Dymond	9/10
	KL-Area	0/24
	Tri-Town-Area	2/10
	Cobalt-Temagami	0/14



# CHRONIC DISEASE, INJURY PREVENTION & COMMUNITY HEALTH

*Kerry Schubert-Mackey*

## SCHOOL HEALTH

- We coordinated, delivered and evaluated 3 P.A.R.T.Y programs in 2 secondary schools reaching 86 students and involving over 15 different partner groups.
- Developed, promoted and delivered a **Bike Safety Program** in collaboration with Road Safety partners. The program ran in 6 elementary schools across the district and involves classroom learning, a bike skills rodeo and info and a pledge home to parents. The rodeo reached 138 students and involved partners from OPP, MTO, CSCT and school boards. An evaluation of this program is being completed.
- Worked with youth champions in all 5 high schools on tobacco prevention activities that also linked with World No Tobacco Day (May 31). Activities included a booth on chew tobacco & tobacco and the environment (reached 167 students), 2 cigarette butt clean up events within 200 to 300 meters of the schools collecting 1,500 butts at KLDCS & 3,500 butts at ECJV. We held end of school wrap up & celebration meetings with the youth champions and had 24 complete an evaluation survey.
- Supported 3 schools to begin roll out of 'Playground Activity Leaders in Schools (PALS)' and we trained 55 student leaders across 3 elementary schools who can now lead activities for younger students during recess.
- Circulated KidSport info & registration form to schools as well as promoted access to THU's Sun Safety Tent for school activities/events.
- Provided co-teaching in 8 sexual health classes from Gr 5 to 6 and 1 class in secondary school.
- Participated in 5 School/parent council meetings.
- Completed the last sessions of the Roots of Empathy program in 3 elementary schools.

- Regular Healthy Relationship Clinics at 100% of secondary schools and held 23 school immunization clinics.
- Supported local school nutrition program committee on communication and a marketing grant application also attended ECCS breakfast program for a promotion and volunteer recruiting goal.
- We wrapped up Nutrition Tools for Schools work for the school year with 6 schools, 2 of which completed an Action Guide and 3 had a healthy year end celebration.

## COMMUNITY HEALTH – INJURY & SUBSTANCE MISUSE PREVENTION

### **Preventing Falls Among Older Adults –Stay On Your Feet (SOYF) - NE LHIN Funding**

Highlights for Jan to March include:

- Supported the local SOYF steering coalition and participated in the NE steering committee.
- Attended weekly meetings with NE PHUs and NE LHIN to participate in planning & implementing numerous projects re: Stand Up, a NE community stakeholder assessment survey a NE evaluation plan, a communications campaign, falls risk screening and the curriculum training.
- Coordinated and assisted with instructing the 5 session Canadian Falls Prevention Curriculum in 2 sites across the district, had 10 agencies represented with 17 participants.
- Worked with Great Northern FHT to plan and pilot an OTN exercise program "From Soup to Tomatoes". Assisted with recruitment materials & packages, summarizing results, developing a report and an implementation guide for the local program facilitator.
- Lead the adaptation and design of a falls risk checklist pamphlet for use across the NE.

- Supported Home support to promote and recruit participants for Stand up in KL.
- We supported planning, implementing and evaluating 3 Seniors Spring Flings (NL, ENG, KL) reaching 360 older adults. We supported a Stay On Your Feet information booth at the 3 events, did 2 SOYF presentations and distributed over 400 information packages. More than 12 partner groups were involved in the event. Numerous topics of interest to seniors were covered and many related to health and well-being & the prevention of falls.

### Road Safety & Substance Misuse Prevention Highlights

- Assisted KLDAAC partners, with planning and hosting the 7<sup>th</sup> annual Walk for a Drug Free Community where students receive a t-shirt, sign a pledge and walk through town. This involved 100% of schools with students in Gr. 4 to 8, and 485 school students/staff.
- Leveraged KL and NL municipal spring cleaning days to align a medicine cabinet clean out campaign. Partnered with pharmacies and connected with home support workers and funeral homes.

### Physical Activity, Healthy Eating, Healthy Weights (Includes Healthy Communities Funding)

- Supported CMHA's Ride Don't Hide event by contributing to event bags, promoting the event and providing a healthy living booth on the day of the event. We distributed 8 cycling helmets to those who were without and interacted with 40 individuals.
- Planned and implemented THU workplace physical activity campaign "Sneak It In". Encouraged staff to be active during their day. Approx. 20 staff participated in organized activities on breaks. Supported 1 external partner for same. Also organized activities for THU's participation in the 2015 alPha Fitness Challenge.
- Along with 6 other community partners, helped to plan and promote the Get Moving Timiskaming Ca Bouge event. Assisted with recruiting partner exhibitors (23). THU staff

supported 2 exhibitor booths (tobacco and healthy living info) and we received nearly 150 pledges/ballots from participants. Over 200 community members attended.

- Assisted 5 community partners to plan & host a Bicycle Friendly Community Workshop in Temiskaming Shores. Daytime workshop saw 23 partner participants and the evening community session had 25.



*Bicycle Friendly Workshop, June 2015. Our very own, MOH provides valuable input into the BFC priority setting activities.*

- Met with several partners re: a toolkit for physical activity at early years centres called "Jump into Play".
- Presented to 10 foster parents and NEOFACS staff re: healthy eating for families.
- Shared Poverty Simulation event report with over 40 partners.
- Provided 2 presentations (Seniors Spring Flings) regarding a self-nutrition screening tool for older adults reaching 140 older adults
- Supported local Northern Harvest business with a survey for local food to child care centres integrating offer of support re: food skills and healthy eating from THU. Also supported Timiskaming Child Care with their menus and recipes.
- Launched the local food resource and local food map on THU website and shared with 32 partners.
- Collected data from 7 stores across the district for our annual Nutritious Food Basket costing. Sent data report to the Ministry as required.

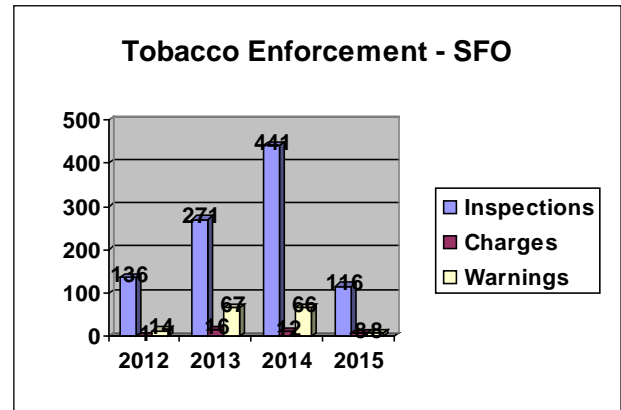


- Conducted evaluation interviews for a community kitchen (CK) project and assisted a partner with facilitating 2 of the CK sessions.
- Planned, promoted and hosted a food canning demo in KL and NL with 47 participants.
- Received notice that Healthy Communities Funding for PHU's is discontinued.
- Completed year-end work plan reporting to the Ministry for Healthy Communities and the Diabetes Prevention Project.
- Promoted HCF partner funding opportunity to local partners and supported 2 partners in an application.

**Tobacco –Protection, Prevention, Cessation (Also see Enforcement under Environmental Health).**

**Includes 100% SFO Funding**

- Supported 3 Youth Champions in hosting a tobacco-free booth at the Timiskaming Ca Bouge event. They also had information on the new SFOA legislation and the effects of tobacco during sports (Tobacco Free Sports).
- Ordered and delivered new SFOA signage to municipalities, bars and restaurants/food premises with a patio.
- Provided information to 2 municipalities regarding tobacco-free by-law beyond the SFOA.
- Youth prevention also see school health.
- Attended a NE Youth Summit along with 5 local youth representing 4 secondary schools. They received training on Freeze the Tobacco Industry and Flavoured Tobacco. We supported 1 youth in assisting with planning the Summit through planning teleconferences.



**Screening for Early Detection of Cancer & UV Exposure**

- We promoted the Sun safety and coordinated the loan of the tents 9 times by 4 different partners.
- In response to request from local partners, we staffed the NE Cancer IQ booth over 2 days at the local Biker's Reunion.
- Promoted the breast screening challenge-KL.

**Communication Campaigns**

- Safe Kids Week "Safe Cycling. Safe Roads. Save Kids Lives."
- Share The Road and new "Making Ontario's Roads Safer Act."
- Smoke-Free Spaces – New Smoke-Free Ontario Act integrating Smoking Cessation support.
- Medicine Cabinet Clean Out – Spring Cleaning
- Rethink Your Drinking – NE Video Clip [https://www.youtube.com/channel/UCpwZynPfkEBoT58z4FDu\\_nA/videos](https://www.youtube.com/channel/UCpwZynPfkEBoT58z4FDu_nA/videos)
- Breast Screening Campaign 'Mammorama'

**Other** – supported hand-washing presentations to French after-school programs (in support of PHIs) n= 53.



# FAMILY HEALTH & NURSING STATIONS

Ghislaine Julien

## DENTAL HEALTH

Caseload	2012	2013	2014	2015
OHISS Screening (Primary: Pre-Kind /Kind & Gr. 2)	942	912	822	154
Regular Screening (Additional: Grade 2-4-6)	1475	2129	1153	442
Office Screening	99	124	345	168
<b>Topical Fluoride</b>				
# of children offered the service	319	105	984	317
# of children who consented to the service provision	98	105	264	176
# of children who received the service through CINOT	67	71	56	3

## TRAVEL HEALTH CLINICS

Client Visits	2012	2013	2014	2015
Kirkland Lake	177	307	335	130
New Liskeard	535	531	478	361
Englehart	142	103	157	54

## VACCINE ADMINISTERED

Apr-June	2011-12	2012-13	2013-14	2014-15
Influenza	6526	5396	6128	5816
HPV	364	391	451	480
Meningococcal	303	340	284	508

## SEXUAL HEALTH

Client Services	2012	2013	2014	2015
Male Clients	195	216	210	41
Female Clients	2011	1758	1355	276
Contraceptives	2540	2190	1856	432
Plan B	110	79	85	24

## HEALTHY BABIES/HEALTHY CHILDREN

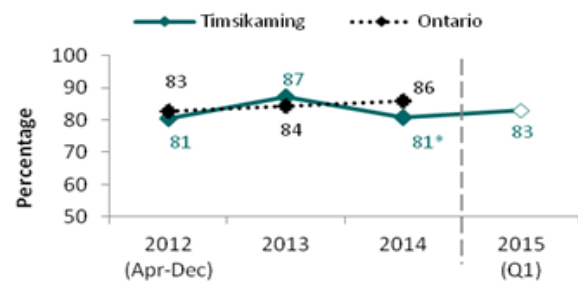
Healthy Babies/ Healthy Children	2012	2013	2014	2015
% of women screened during Pregnancy (target: 25%)	84%	100%	73%	76.5%
# of family visits by LHV/PHN or joint by LHV/PHN	243	201	175	116

## Number of newborns by quarter

	Q1	Q2	Q3	Q4	Total
2013	72	89	93	83	337
2014	81	76	97	78	332
2015	91	81			172

Source: PHU-Newborn, BORN Ontario. Accessed Apr 2015.

## Percentage of newborns who received breast milk from the time they were born to hospital discharge



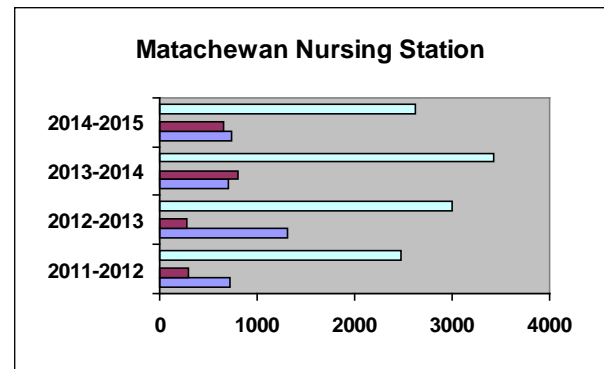
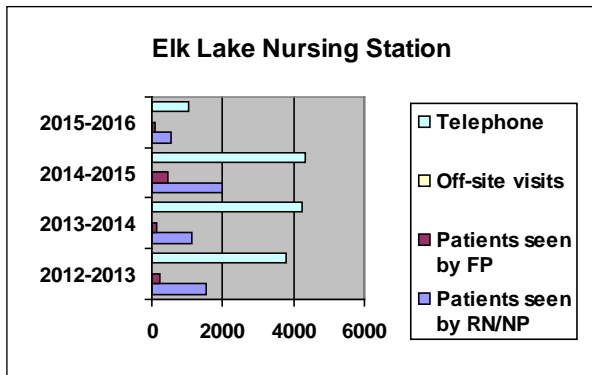
\*Statistically lower than Ontario's rate  
 -Ontario's rate statistically increased from 2012 to 2014.  
 -Timiskaming's rate was statistically lower in 2014 than 2013.  
 Source: PHU-Newborn, BORN Ontario. Accessed Apr 2015.

## PANORAMA SYSTEM

Office	NL	KL	ENG
# of clients receiving immunizations	892	389	149
# of immunization administered	1919	674	270
Clients seen at office	1430		
Total immunizations administered at 3 offices	2863		

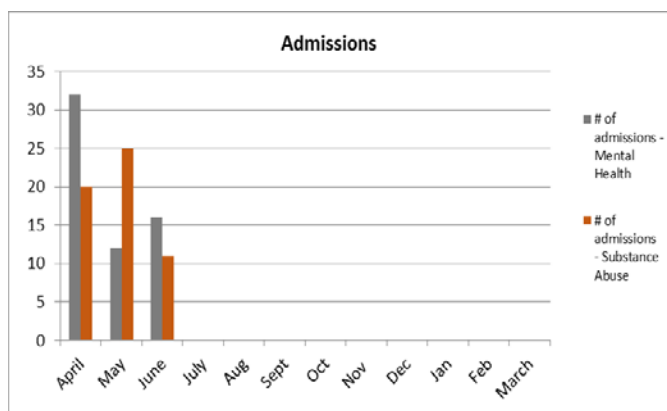
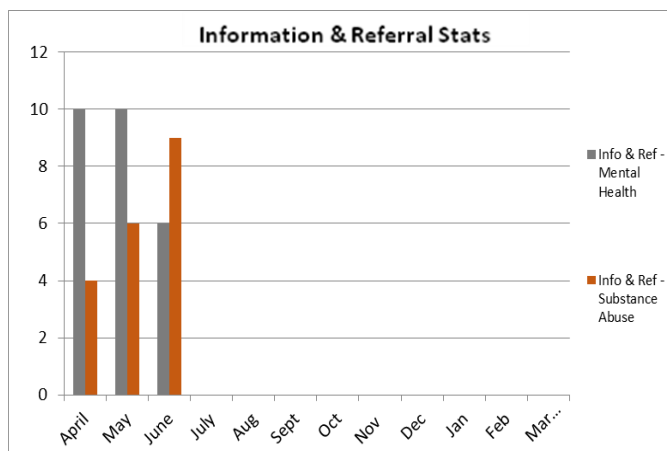
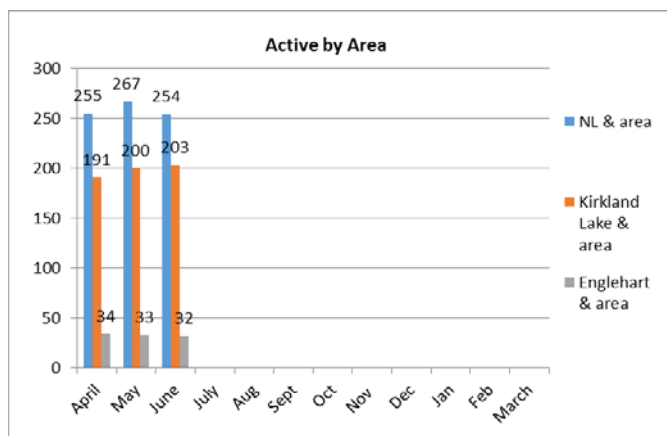
These new statistics are from our new Panorama system. These numbers are pulled out for your perusal on a quarterly basis.

## NURSING STATIONS (Apr-June)



## MENTAL HEALTH & ADDICTIONS

Ryan Peters



## FOUNDATIONAL STANDARDS

### POPULATION HEALTH ASSESSMENT & SURVEILLANCE

#### Epidemiological projects underway

- Supported 2014 data cleaning of the iPHIS database for reportable disease database.
- Supported community outbreak by conducting analyses.
- Compiled and provided newly released data from the Canadian Community Health Survey to teams.

#### Epidemiological reports produced

- "Alcohol use, access and related harms in the Timiskaming Health Unit area" report completed and posted on the website
- Internal Report of influenza immunization administered by the THU and presented at team meeting.
- Provided report for Best Start to aid in their planning for small communities child health needs.

### RESEARCH & KNOWLEDGE EXCHANGE

- Grand rounds events held
- Knowledge Broker Mentoring Project April 2015
- Exploring the Role of Public Health in Mental Health Promotion among Children and Youth June 2015
- "In the Loop" internal communication published
- 3 New + 3 existing staff attended FS orientation

### PROGRAM EVALUATION

#### Evaluation reports produced

- Diabetes Prevention Project TTT Focus Group Findings Winter 2015

**1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m.

**2. ROLL CALL**

PRESENT:	Carman Kidd, Mayor; Doug Jelly, Councillor; Doug Walsh, Director of Public Works, Steve Burnett – Technical and Environmental Compliance Coordinator; Mike Del Monte, Cluster Manager – OCWA
REGRETS:	Robert Beaudoin, Environmental Superintendent; Eddie Hillman, OCWA and Kelly Conlin, Executive Assistant
OTHERS PRESENT:	Logan Belanger, Special Programs Coordinator

**3. REVIEW OF PREVIOUS MINUTES**

The minutes of the June 18, 2015, Contract Consultation Meeting with Operating Authority were reviewed by the committee.

**4. UNFINISHED BUSINESS**

**FACILITIES**

**4.1 North Cobalt Wastewater Lagoon – 543083 Proctors Road**

***Vegetation Issues***

Previous Discussion:

Still waiting on demo information from Holder Equipment. An alternative will be a piece of equipment that is available from Brownlee Equipment.

Discussion:

A demonstration from Holder Equipment was completed at the New Liskeard Lagoon; however, staff were unimpressed with the results. A demonstration with an attachment for the Trackless vehicle was completed at the North Cobalt Lagoon and along Wedgewood; staff were impressed with its performance. The Committee discussed the budget to purchase the attachment and the associated parts, such as dual wheels.

A rental unit was obtained through Brownlee Equipment to complete the City's roadside maintenance for 2015.

***Station St. Sanitary Lift Station***

Previous Discussion

City staff provided an aerial view and estimates of the trailer dumping station. This cost of the project will be covered from the Environmental Operating budget.

Discussion:

The trailer dumping station project has been completed and is operating. Signage has also been installed.

#### **4.2 Haileybury Mechanical Wastewater Plant – 275 View St**

##### **Grinder**

###### Previous Discussion:

On going

###### Discussion:

Mike Del Monte provided the Committee with an estimate for a new grinder; however, also located a company that can complete a retrofit of the existing unit. The cost will be included in the 2016 capital letter to the City for consideration.

##### **Sludge**

###### Previous Discussion:

No update

###### Discussion:

Sludge has been hauled from the plant twice this year. OCWA pulled the sewage pump for repairs, and it has been returned to service.

##### **Fencing**

###### Previous Discussion:

No update

###### Discussion:

The fence has been completed; however, requires some adjustments. Clean-up around the site will be completed before winter.

##### **Farr Drive**

###### Previous Discussion

The pumps have been ordered (60 HP) and the MCC will be changed to accommodate the new horse power. The previous pumps were 50 HP.

###### Discussion:

Both pumps had failed and a sucker truck was required; currently one pump is operational. New pumps are on order and they are expected to arrive mid-September. Steve Burnett will contact the company to ensure the pumps are received as soon as possible. OCWA is prepared for the installation of the pumps upon their arrival.

Mike Del Monte discussed the budget to install the PLC, and the project will be included on the 2016 capital letter to the City for consideration.

#### **4.4 Haileybury Water Treatment Plant – 322 Browning St**

##### **High Lift Pump – New**

###### Previous Discussion:

Steve Burnett reported that we hold off on the RFP until after the restoration and emergency work is complete.

###### Discussion:

The Request for Proposal will be released this fall.

##### **Security**

###### Previous Discussion:

No update

###### Discussion:

Mike Del Monte updated the Committee on the status of security measures for the plants. New Liskeard and Dymond have been substantially completed, and security equipment/ cameras are on order and are expected to arrive next week. Wireless cameras will be installed at the Haileybury beach. Graffiti at the Goodman Station was reported to the OPP.

##### **Generator**

###### Discussion:

The generator located at the Haileybury reservoir has engine control and surge issues. Currently, the unit will only start manually until it is repaired. Parts have been ordered.

#### **4.5 New Liskeard/Dymond Waste Water Lagoon – 177304 Bedard Rd.**

##### **MOE Inspection Notes**

###### Previous Discussion

On going

###### Discussion:

No update

##### **Annual Maintenance**

###### Previous Discussion:

Steve Burnett reported that the P.O. has been issued and work will be scheduled later this summer.

Nelson Environmental will be contacting OCWA directly to schedule the work that is to be completed. Steve will issue a P.O.

###### Discussion:

Maintenance work on the aeration system will begin next week. OCWA will be including a request to dredge D1, D2 and the polishing ponds in the 2016 capital letter for consideration. Mike Del Monte commented that higher ph levels have been recorded.

Grass King has been contracted to complete the trimming of all cells; Mike Del Monte recommended that trimming should be included in the normal operating budget.

#### **4.6 Montgomery Sanitary Lift Station**

Previous Discussion:

No update

Discussion:

No update

#### **4.7 Cedar St. Sanitary Lift Station**

##### **Control Panel Replacement**

Previous Discussion:

No update

Discussion:

A backhoe is required to clean-up and scrape the roots for easier access to the panel.

##### **Grease**

Previous Discussion:

Pictures of before and after were taken and will be sent to Steve

Discussion:

Grease is an ongoing issue.

#### **4.8 Goodman Sanitary Lift Station – 132 Jaffray St.**

Previous Discussion:

On going

Discussion:

The station is operating well. Some vandalism has been reported to the OPP (graffiti). Mike Del Monte recommended completing some landscaping inside of the gates.

#### **4.9 New Liskeard Water Treatment Plant – 305 McCamus Ave.**

##### **Upgrades for Looping Project**

Previous Discussion:

The tender has been awarded to Pedersen Construction. There is a meeting between OCWA and Pedersen scheduled for next week.

Discussion:

The plant is operating well. The PLC's have been changed and a 20 pin connector has been installed.

**4.10 New Liskeard Water Reservoir-177102 Shepherdson Rd.**

**Surge Protection – Hits**

Previous Discussion:

Ongoing

Discussion:

Surge protection will be addressed during the looping project. It is projected that two shut-downs will be required to complete the work; they will be of short duration and will occur overnight to minimize service disruption. The Temiskaming Health Unit will be notified in the event a boil water advisory is required.

**4.11 Dymond Water Treatment Plant – 286 Raymond St**

**Raw Water Quality**

Previous Discussion:

No update

Discussion:

No update

**Surge Protection Device – Burnt Light**

Previous Discussion:

No update

Discussion:

No update

**4.12 Gray Road Sanitary Lift Station – 783495 Gray Rd**

**Lift Station Design – Exp.**

Previous Discussion:

No update

Discussion:

The funding application to the Build Canada Fund for the sanitary lift station was denied. No update to report regarding the University of Guelph property.



#### **4.13 Niven St Pumping Station**

##### Previous Discussion:

The VFD on pump #1 has failed; this VFD was a new unit in 2012 and was repaired in 2013. The cost to repair is comparable to a price to replace.

##### Discussion:

The pumping station is running well; however, there is a communication problem with the new PLC.

The VFD failed and was replaced with a new unit; however, it was found to be faulty during its programming. OCWA is currently waiting on the delivery of a replacement unit.

#### **5. MOE Compliance Issues**

**This section reviews a number of issues based on the binder compiled and kept at the Public Works Office (Engineering). The numbers are based on the system established within the binder.**

##### ***TS-012/TS-027/TS-134/TS-146: Inspection and cleaning of reservoirs***

Mike Del Monte forwarded information from an inspection company to Dave Treen and they are interested in providing a presentation on their products to various municipalities in the area. Perhaps a demonstration could be provided at the Haileybury reservoir and Steve Burnett will follow-up with Dave Treen as to when the presentation could be held.

Dave Treen created and will implement an operating procedure regarding the inspection and cleaning of reservoirs. The Committee discussed incorporating the procedure into the Drinking Water Quality Management System (DWQMS), and Mike Del Monte recommended referencing the procedure on an “as needed” basis. It is anticipated that the reservoirs will be cleaned this year. **On-going**. The current MOE inspector has moved onto another position. Currently, there is a rotation of inspectors until a permanent replacement is found.

##### ***Water Works By-Law***

##### Previous Discussion:

Many unresolved MOE Compliance issues are related to administrative features associated with the various water distribution systems which will be alleviated upon adoption of a water works by-law. A water leakage program was discussed and the use of a leak detection device. It was noted that work on this by-law is in draft form, and is on-going and will likely move forward after the asset management plan is completed. **On-going**

#### **6. Communications Upgrades**

##### Previous Discussion

The necessary approvals have been received from Council. Work is on-going.

Discussion:

Work is on-going

**7. Bucke Park**

Previous Discussion:

City staff and OCWA are investigating options for water treatment.

Discussion:

The arsenic system has been installed; however, it created too much pressure on the pumps. OCWA investigated and adjusted the process; i.e. the water enters the arsenic system and then into a holding tank prior to distribution. Some additional costs were incurred, but the project remained on-budget.

**8. Schedule of Meetings**

The next scheduled contract meeting with OCWA is will be on September 23, 2015 at 9:00 a.m.

**9. Adjournment**

The Contract Consultation Meeting with Operating Authority – OCWA meeting is adjourned at 9:38 a.m.

## 1.0 CALL TO ORDER

The meeting was called to order at 1:40 p.m.

## 2.0 ROLL CALL

<b>Present:</b>	Mayor Carman Kidd; Councillor Doug Jelly; Councillor Danny Whalen; Doug Walsh, Director of Public Works,; Mitch Lafreniere, Manager of Physical Assets, Steve Burnett, Technical and Environmental Compliance Coordinator
<b>Regrets:</b>	Christopher Oslund, City Manager; Kelly Conlin, Executive Assistant
<b>Others Present:</b>	Logan Belanger, Special Programs Coordinator

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- None

## 4.0 ADOPTION OF AGENDA

Recommendation PW-BL-2015-032

Moved by: Mayor Carman Kidd

Be it recommended that:

The August 27, 2015 Building Maintenance Committee Meeting Agenda be adopted as printed.

**CARRIED**

## 5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2015-033

Moved by: Mayor Carman Kidd

Be it recommended that:

The Building Committee Meeting minutes of June 18, 2015, be adopted as printed.

**CARRIED**

## 6.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- None

## 7.0 DELEGATIONS/PUBLIC PRESENTATIONS

- None

## **8.0 UNFINISHED BUSINESS**

### **8.1 PFC Dehumidification System (Completed - Remove on next agenda)**

**Previous Discussion:**

The contractors will be on site next week to complete the project.

**Discussion:**

The project has been completed.

### **8.2 Municipal Data Works (changed from MarMak)**

**Previous Discussion:**

Ongoing - There is potential for the upcoming intern to assist with the phase in.

**Discussion:**

Work is ongoing, and the water/sewer and road information will be updated in the Municipal Data Works program.

### **8.3 PFC**

**Previous Discussion:**

The heat exchanger has now been removed – Work is on going

**Discussion:**

The following maintenance shutdown work is scheduled to be completed in 2015:

- Accessible upgrades
- New flooring in fitness room
- New heat coil for HV1
- Replacements of parts for Pump7 (to be completed internally)

The Pool Fitness Centre has a scheduled shutdown beginning on September 14, 2015, to complete the accessibility upgrades.

Mitch Lafreniere, Manager of Physical Assets, commented that this year's budget was exceeded due to unforeseen issues at the Pool Fitness Center; however, with the work that was completed, does not anticipate this occurrence in 2016.

### **8.5 Building Division Staff Update**

**Previous Discussion:**

A summer student was hired and is currently working on various painting jobs.

**Discussion:**

The Building Maintenance summer student completed her position on August 18, 2015, and staff commented on a job well done.

8.6 Lighting upgrades at Riverside Park

**Previous Discussion:**

Staff located a supplier that can replace the lights using the existing fixtures, which will result in more replaced due to savings.

**Discussion:**

Forty (40) exterior lights along the new Liskeard boardwalk (from Johns Tackle Box to the Ball Field) will be upgraded with LED bulbs instead of replacing the fixture, resulting in significant cost savings. The new bulbs will produce a whiter and brighter light. Work will begin after the Labour Day statutory holiday.

8.7 Engineering survey for Shoring of Waterfront

**Previous Discussion:**

On going

**Discussion:**

The Request for Proposal for the engineering survey closes today at 2:00 p.m. The scope of work would include a plan to reshape and restore the waterfront.

8.8 Implementation of Fleet maintenance management software

**Previous Discussion:**

No update

**Discussion:**

Various options for fleet management software are being investigated. To date, Vailtech has not provided feedback on their fleet management software; however, a program was found with a free trial offer and it will be explored. Mitch Lafreniere anticipated that more information will be available for the next Committee meeting.

8.9 305 Farr Drive Hlby South Marina, Leisure Services

**Previous Discussion:**

No update

**Discussion:**

No update

8.10 Library Services Review

**Previous Discussion:**

On-going

**Discussion:**

The geo-technical work has been completed and a report has been submitted. Mitch Lafreniere, Manager of Physical Assets, commented that stabilization work would have to be completed before planning any building upgrades. Results from the boreholes indicate that there is high silt content in the soil and found no bedrock. Quotes for engineering and associated project costs are required.

8.11 DFO / City property off Main street, Haileybury

**Previous Discussion:**

No update

**Discussion:**

No update

8.12 Murray Daniels Park, Recreation

**Previous Discussion:**

The process has started to declare Murray Daniels as surplus land in the municipality. Prior to the sale, city staff will have to remove the buildings and fence.

**Discussion:**

Quotes are being collected for the removal of fencing. The Committee discussed either budgeting the work for 2016, or allocating staff time to complete the project.

8.13 285 Whitewood

**Previous Discussion:**

A quote for the roof replacement has been received and SLE Roofing was awarded the project. Replacement to begin later in the Spring.

**Discussion:**

The roof replacement work is 50 percent complete. To date, the decking has been found to be in good condition.

8.14 Green Energy Plan

**Previous Discussion:**

The consultant from VIP Energy Service Inc. and staff met with local stakeholders about energy conservation. Local businesses who are willing, will be forwarding their energy costs/savings information to VIP.

**Discussion:**

Monthly check-in meetings with VIP Energy Service Inc. continue, and they are on schedule to complete the Municipal Energy Plan by December 2015.

8.15 Fleet Replacement Plan

**Previous Discussion:**

Mitch Lafreniere reported the following in regards to ongoing fleet replacement

- Two pickup trucks have arrived
- Water/Sewer Service Van will arrive – end of July
- Sanders arriving September 30

The two current sanders will be declared surplus and through an arrangement, will be donated to the Earlton Airport for use on their runway.

Recommendation PW-2015-030

Moved by: Mayor Carman Kidd

Be it recommended that:

The Building Committee Meeting Committee hereby recommends that the City donate the two sanders units, that will be declared surplus, to the Earlton Airport.

**CARRIED**

**Discussion:**

Mitch Lafreniere reported that two new pick-up trucks are in service. The water/sewer van has been delayed; however, is expected to arrive next week. The van requires decaling, undercoating, etc. prior to use (approximately two to three weeks).

The sanders are expected to arrive by September 30<sup>th</sup>, and the Earlton Airport can make arrangements to pick-up the 'surplused' sanders anytime.

8.16 Farmer's Market

**Previous Discussion:**

The public meeting has been held and had a good turnout from the public, BIA members and other downtown New Liskeard business owners.

Building Maintenance will be conducting soil testing and will likely have information back by early September. Chris Oslund, City Manager and Doug Walsh, Director of Public Works will be meeting with the Friends of the Waterfront group prior to any construction.

**Discussion:**

No update

8.17 Entrance Signs - Follow-up

**Previous Discussion:**

Mitch Lafreniere will be investigating options for repairing the signs. On-going.

**Discussion:**

The solar panel for the entrance sign on Highway 11 will be replaced shortly, at a higher elevation. The building maintenance staff will complete a clean-up of the site and will remove debris from around the signs.

8.18 Building Audit

**Previous Discussion:**

Mitch Lafreniere provided the committee with a preliminary summary on various City owned facilities. Once more information is gathered, an official report will be provided to the committee.

**Discussion:**

No update – Mitch Lafreniere is working on the report.



### 8.19 Backup Generator - CJTT

#### **Previous Discussion:**

Mitch Lafreniere received a request from CJTT for a key to the Whitewood pumping station located outside of their building for access to a generator switch in the event of a power outage. Currently, there is no protocol in place for when a power outage occurs and moving forward, staff will ensure there is a policy in place. As this is a City owned facility, the request from CJTT is denied.

#### **Discussion:**

On August 1<sup>st</sup>, the City experienced a 12 hour power outage and the CJTT building was out of service for approximately three hours, due to the generator requiring a manual start by City staff. At the time, protocols were not in place for power outages. Since then, the manager at CJTT was provided with the emergency contact information for City staff.

The Committee discussed installing a transfer switch for the generator, as well as the fuel requirements during long outages.

## **9 NEW BUSINESS**

### 9.1 Generator Backup – 200 Lakeshore Road

#### **Discussion:**

Mitch Lafreniere recommended purchasing a generator for the public works building on Lakeshore Road. Currently, during power outages there is no option for re-fueling or for opening overhead doors. The generator would be required to operate the fuel pumps, overhead doors and minimal lighting, and the Committee supported the recommendation and would like to proceed with obtaining quotes.

### 9.2 Accessibility Upgrades – Community Hall/ Haileybury Arena

#### **Discussion:**

Mitch Lafreniere reported that the engineering for the Haileybury Arena and the New Liskeard Community Hall had been tendered, and the associated costs were significantly over budget. For 2015, it was recommended that the engineering budgets for both buildings be consolidated and used for the Community Hall. The Committee advised to hold on proceeding with the project until a decision has been made with respect to the Farmers Market.

### 9.3 Public Works Energy Upgrades

#### **Discussion:**

The following energy related projects are scheduled to begin next week:

- Heating and LED lighting upgrades;
- Window replacements (additional savings realized with the installation being completed in house); and
- The ceilings will be painted white to brighten the workspace.



9.4 Building Condition Audit – Haileybury Fire Station

**Discussion:**

The audit for the Haileybury Fire Station has been awarded to Mitchell Architects, and is scheduled to be completed this fall.

9.5 Capital Project Updates – 2015

Capital project upgrades to be completed this year include:

- New Liskeard Community Hall Upgrades
- Roofing Projects:
  - Dymond Complex
  - NL Medical Centre
  - Haileybury Library
  - Haileybury Arena
  - Haileybury Water/Sewer Plant

The tender for the Matabanick Hotel demolition is scheduled to close on September 24<sup>th</sup>, and will be award by October 15<sup>th</sup>. Work is scheduled to be completed no later than May 15<sup>th</sup>, 2016.

**10 ADMINISTRATIVE REPORTS**

- Tender Award - Waterfront Stabilization, Haileybury South Marina – PW-049-2015

**11 CLOSED SESSION**

- None

**12 NEXT MEETING**

The next meeting of the Building Maintenance Committee is scheduled for September 24, 2015 at 12:00 noon.

**13 ADJOURNMENT**

Recommendation PW-BL-2015-034

Moved by: Mayor Carman Kidd

Be it recommended that:

The Building Maintenance Committee, be hereby adjourned at 2:42 PM

**CARRIED**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Committee Secretary

## 1.0 CALL TO ORDER

The meeting was called to order at 9:45 AM.

## 2.0 ROLL CALL

Present:	Mayor Carman Kidd; Councillor Doug Jelly; Doug Walsh, Director of Public Works, Steve Burnett, Technical and Environmental Compliance Coordinator.
Regrets:	Christopher Oslund, City Manager; Jamie Sheppard, Roads Superintendent; Robert Beaudoin, Environmental Superintendent; Mitch Lafreniere, Manager of Physical Assets; Kelly Conlin, Executive Assistant
Others Present:	Chris Guitard, Heavy Equipment Operator/ Mechanic; Logan Belanger, Special Programs Coordinator

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- New Business, Item 10.5: Driveway Concern

## 4.0 APPROVAL OF AGENDA

Recommendation PW-2015-046

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee agenda for the August 27, 2015 meeting be approved as amended.

**CARRIED**

## 5.0 Disclosure of Pecuniary Interest and General Nature

- None

## 6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2015-047

Moved by: Councillor Doug Jelly

Be it recommended that:

1. The Public Works Committee minutes for the July 29, 2015 regular meeting be adopted as printed.

**CARRIED**

## **7.0 CORRESPONDENCE**

- None

## **8.0 PUBLIC PRESENTATIONS**

- None

## **9.0 UNFINISHED BUSINESS**

### **9.1 Grant Drive at Hwy 65E**

#### **Previous Discussion:**

An update will be provided in the closed session portion of the meeting.

#### **Discussion:**

Doug Walsh updated that there has been no further development with respect to Grant Drive. The City will be contacting Kemp Pirie to arrange a meeting with George Kemp.

### **9.2 Asset Management**

#### **Previous Discussion:**

On going

#### **Discussion:**

Doug Walsh communicated that the Asset Management Plan will be updated to outline the projects that have been completed, as well as to include project progression to date. Mayor Carman Kidd requested that the plan be presented to the Committee for review once the update has been completed.

### **9.3 Wilson/Armstrong Property – Drainage**

#### **Previous Discussion:**

Doug Walsh reported that staff is currently preparing correspondence and will be seeking a letter of permission from the property owner.

#### **Discussion:**

No updates. Doug Walsh commented that the City has not heard back from the property owner.

#### **9.4 LED Street Lighting**

##### **Previous Discussion:**

The contract for the supply of the fixtures was awarded at the last Council meeting. The RFP for the installation closed last week; with a report going to the August 4<sup>th</sup> Council meeting.

##### **Discussion:**

The streetlight fixtures are expected to begin arriving next week. Miller's indicated that they will be ready to begin installing once the lights are delivered.

#### **9.5 AMEC – New Waste Management Capacity**

##### **Previous Discussion:**

On going

##### **Discussion:**

Steve Burnett will contact AMEC regarding the submission of the Environmental Assessment to the MOECC.

#### **9.6 Access Control Policy – Entrance Permits**

##### **Previous Discussion**

No update

##### **Discussion:**

Doug Walsh updated that the Engineering Intern is working on the Municipal Data Works and will begin field work on entrances shortly.

#### **9.7 Dymond Business Park**

##### **Previous Discussion**

Doug Walsh attended a construction meeting last week and stated that once minor ditching and line painting is finished, the project will be complete.

##### **Discussion:**

The left turning lane has been completed. A request was made to obtain the final invoice from the Ministry, and it is expected to arrive in the near future. The storm water system has also been completed.

The Rockley Road Reconstruction administrative report will be presented to Council for consideration. There was a post tender amendment for various adjustments to the schedule of items and price sheets, resulting in a revised tender amount for the project. The funding for this project is in place.

### **9.8** Lorne St. and FPT 26 lot Subdivision Update

#### **Previous Discussion**

Doug Walsh reported that the servicing of the Lorne St. subdivision is now completed and lots are available for purchase. There is a memo being presented at the next council meeting for the assumption of the subdivision which is required to issue any future building permits.

At this time, there is no further construction occurring at the 26 lot subdivision.

#### **Discussion:**

Doug Walsh reported that Pedersen Construction is operating ahead of schedule on the subdivision, and that the lots on Lorne Street are available for sale. A partial assumption of the Lorne Street subdivision is complete, and stop signs are in place.

### **9.9** Public Works Staff Training

#### **Previous Discussion**

Steve Burnett reported that the water course is being held as scheduled (today) at the Dymond Hall with 16 attendees.

#### **Discussion:**

Twenty-two staff members will be receiving a four-module common core training course in support of their annual training plan. The Committee discussed if surrounding municipalities would like to participate in the course.

Steve Burnett reported that the water course was successful and included 16 participants. Steve commented that it would be beneficial to include similar courses in the annual training budget, and discussed the importance of continual training to meet the three-year training requirements (CEU's).

### **9.10** Public Works Department Update

#### **Previous Discussion**

Public Works staff is currently working on various summer projects including culvert work at Pascoes and on Broadwood Ave., as well as, work on valve boxes, street patching and manholes.

#### **Discussion:**

Doug Walsh reported that the vacant position within the Public Works Department was posted and four candidates were interviewed. The position has been filled.

## **9.11 Build Canada Fund**

### **Previous Discussion**

Doug Walsh restated for the Committee that the application for the Grey Road pumping station had been denied and no funding will be received at this point in time for that project. Doug presented other options that the City has at this point including other potential funding initiatives such as Fed Nor and NOHFC. Doug clarified that in order to complete the already budgeted and awarded Dymond Looping Project, a portion of the work associated with the Build Canada Fund application, must be completed. Doug will be approaching the Corporate Services Committee to secure a recommendation of support for the submission of the Phase I applications for each funding source. More information will be brought forward as it comes available.

### **Discussion:**

The City received notice that the second intake for the Build Canada Fund has been released and expressions of interest must be submitted by September 30, 2015. An Administrative Report will be presented to Council in support of a submission for the Temiskaming Shores Infrastructure Upgrades Project – Phase 1. The Committee supports the re-submission to this program.

### **Recommendation PW-2015-048**

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee hereby supports the Temiskaming Shores Infrastructure Upgrades Project – Phase 1 re-submission to the Build Canada Fund.

**CARRIED**

Phase 1 and Stage 1 funding applications to FedNor and NOHFC have also been submitted for the Looping Project. The City has received a letter from NOHFC inviting the submission of Stage 2.

## **9.12 Bucke Park Water System**

### **Previous Discussion:**

Steve Burnett indicated that a PO has been issued for the arsenic removal system. The costs associated with the annual maintenance will be recovered through Bucke Park user fees with a gradual increase.

### **Discussion:**

The arsenic removal system has been installed; however, created water pressure issues in the distribution system. OCWA is working to remedy the issue. Steve Burnett commented that OCWA will be winterizing the system; however, requested if the Building Maintenance department could blow-out the lines.

### **9.13** Traffic Detours

#### **Previous Discussion:**

The meeting is confirmed for September 9, 2015 with representatives from the Ministry of Transportation, the Ontario Provincial Police and the City being in attendance. Doug Walsh spoke of a recent incident involving a fatal collision where road closures and detours were required and the City was not contacted.

#### **Discussion:**

A meeting has been scheduled on September 9<sup>th</sup> with the MTO, the OPP and City Councillors and staff to discuss notification procedures regarding traffic detours.

### **9.14** 2015 Roads Program

#### **Previous Discussion:**

Miller Paving will be pulverizing sections on both Golf Course Road and Niven St (Haileybury) this week. Work on Lakeshore road will get underway within the next couple of weeks. A change work order will be coming forward for Council's consideration in regards to the scope of work being completed on Lakeshore Road. There is a section south of Cottage Road that experiences significant frost heaves in the winter and spring that Millers would like to correct while the road is under construction.

#### **Discussion:**

Work throughout the New Liskeard Downtown core and on Golf Course Road has been completed. Work along Lakeshore has begun and a change order was submitted for sub-drainage. The City received a credit for work completed on Pete's Dam Road due to RAP placement, and the credit will be applied to the work at the crosswalk in Haileybury. The 2015 patching program is completed; Doug Walsh commented that a lot of patch work was accomplished.

### **9.15** Uno Park Bridge (topic complete – please remove for next meeting)

#### **Previous Discussion:**

The bridge is now in place – and work on the abutments and guard rails is continuing. Project should be completed within a week or two.

#### **Discussion:**

The bridge work has been completed. Harley Township is working on an official opening.

### **9.16** Pete's Dam Bridge (topic complete – please remove for next meeting)

#### **Previous Discussion:**

Work has started and is ongoing. It will be completed within a week or two.



**Discussion:**

The bridge work has been completed and the Director of Recreation is working on an official opening. Doug Walsh requested the consideration of posting “no open burning” signs and erecting a fence along the adjoining residential property to prevent trespassing.

**9.17 Full Solid Waste Management Program**

**Previous Discussion**

Recommendation PW-2015-039

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee hereby approves the request from the land owners adjacent to Bucke Park to continue to use the dumpster located at the camp ground with the approved waste diversion levy applied for such usage and further; that the dumpster usage be monitored by the Buck Park Attendant.

**CARRIED**

A request was also made from a resident in regards to their vacant commercial units. The resident is requesting that the waste diversion levy be waived until such time that the units become occupied. The Committee agreed that the levy could be waived and suggested that this option should be considered within the commercial vacancy application process.

**Discussion:**

Recommendation PW-2015-049

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee hereby approves to waive the Waste Diversion Levy for vacant commercial units, and shall be monitored through the annual submission of the Commercial Vacancy Rebate application.

**CARRIED**

Recycling bin inspections are being completed this week. A list of properties that were issued inspection notices will be provided to the By-law officer for follow-up.

A CIF representative contacted Steve Burnett to provide a tentative funding announcement schedule for the 2015 expressions of interest.

The revised tipping fee schedule became effective July 1, 2015. Signage for the landfill has been ordered and will be installed shortly.



ECA reporting requirements for the Spoke Transfer Station have been completed.

### **9.18** Emergency Repair Work

#### **Previous Discussion**

On going

#### **Discussion:**

Doug Walsh reported that the work has been completed and three post construction sign-offs are required from the property owners.

### **9.19** Drainage issues - Peter's Road

#### **Previous Discussion:**

Dave Treen, Municipal Clerk, has set up a meeting for August 10, 2015, for the property owners directly affected by the drain.

#### **Discussion:**

Two submissions were received in response to the engineering Request for Proposal for the design of the municipal drain. The Municipal Clerk is currently reviewing the tender submissions and will submit an administrative report for the September 15<sup>th</sup> Council meeting.

### **9.20** Tree Issues

#### **Previous Discussion**

On going

#### **Discussion:**

The Engineering Intern will be completing locates to determine if the tree should be removed due to root interferences with weeping tiles and sewer lines.

### **9.21** Speed Limit on Lakeshore Road

#### **Previous Discussion:**

The memo that was drafted by Doug Walsh is being circulated for comments. Once circulation is complete, a report will be brought forward for Council's consideration.

#### **Discussion:**

The Transit Committee and the Police Services Board submitted feedback regarding the speed limit on Lakeshores. A memo outlining recommendations based on findings will be created and presented to Council for consideration.

### **9.22** *Dymond Looping Project*

#### **Previous Discussion:**

The looping project is ongoing and currently the consultant is working on encroachment permits.

#### **Discussion:**

The looping project is ongoing. Doug Walsh commented that the encroachment permits are pending and that a submission for funding has been submitted.

### **9.23** *Beach Gardens Reconfiguration*

#### **Previous Discussion:**

The City has received information in regards to a potential reconfiguration for the Beach Gardens development. More information will be provided as it becomes available.

#### **Discussion:**

A revised sketch was received by the City regarding the potential reconfiguration of the Beach Gardens development. Comments were submitted to EXP and to the Rivard Bros. for review.

### **9.24** *Fleet Considerations*

#### **Previous Discussion:**

Doug Walsh made the Committee aware of a 2016 budget item for consideration. The City's sewer flushing truck has reached an irreparable state. Currently, public works staff is researching pricing.

#### **Discussion:**

Chris Guitard commented that the existing sewer flusher is beyond repair. The unit was temporarily fixed for the 2015 flushing season; however, even with repairs the flusher did not operate well, and the cleaning of the Haileybury sewers was contracted out. Steve Burnett commented that a flusher/sucker combination truck will be included in the 2016 capital purchases for consideration. It was noted that a used truck will be coming available to purchase, and a call will be placed to discuss the unit and to request a demonstration.

The 1992 grader will be requiring replacement within the next year; due to replacement parts are no longer available. Two snowplows are also approaching the end of their life-expectancy.

The pick-up truck (unit #71) was removed from service this week, and unit #7 and the water van will be removed from service next week. It is anticipated that the patrol truck (unit #18) may require replacement as well.

Two new sander vehicles are expected to arrive in September, and the existing sanders are ready for pick-up in the Public Works yard by the Earlton Airport.

### **9.25 Development – Groom Drive**

#### **Previous Discussion:**

The City has been approached by a developer requesting to purchase a parcel of land on Groom Drive in North Cobalt with the intent to convert the space into a modular home subdivision. Should the City receive any funds from the Ontario Community Infrastructure Fund for the North Cobalt Looping Project, it would assist in the development of the lots. The request for purchase and report will be presented at the August 4, 2015 Council meeting.

#### **Discussion:**

The engineering drawings are complete and a site plan meeting was completed. Infrastructure work is expected to begin next week.

### **9.26 Closed Roads**

#### **Previous Discussion:**

Councillor Doug Jelly brought forward a concern from a resident in regards to a municipal road that is not maintained, however, has experienced some damage due to off road traffic. Councillor Jelly visited the site and stated there was no signage present in regards to the road being closed. The resident uses the road to access their back farm fields and is having difficulty transporting loads of crops. Doug also explained that the resident is well aware that the City does not maintain the road, but was wondering if perhaps a load of gravel could be placed in the damaged areas. Doug Walsh felt that the wear and tear of the road could be from the Ontario Snow Travelers Trail and will contact the local organization to inquire whether they may be of some assistance. Doug Walsh will also ensure that proper signage is placed at the entrance of the road.

#### **Discussion:**

The signs have been ordered for placement at the entrance of the road.

## **10.0 NEW BUSINESS**

### **10.1 Four-laning of Highway 11 (circulate Resolution)**

#### **Discussion:**

Mayor Carman Kidd presented the Committee with a draft resolution supporting the four-laning of highway 11 from North Bay to Cochrane. The Committee reviewed the motion and agreed to provide to Council for consideration.

Recommendation PW-2015-050

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee hereby approves to present the resolution supporting the four-laning of Highway 11 from North Bay to Cochrane to City Council for their consideration.

**CARRIED**

**10.2** Relocation of Storm Sewer – Haliburton Street

**Discussion:**

Doug Walsh was approached by a property owner regarding moving a storm sewer located across his property, due to the construction of an addition onto the existing residential structure. The Engineering Intern will work on the design; however, the City would not be in a position to complete the project this year.

**10.3** Draft OCIF Expression of Interest Submission - North Cobalt Water Looping

**Discussion:**

The Administrative Report regarding the OCIF expression of interest submission will be submitted to Council for consideration at the September 1<sup>st</sup> meeting.

**10.4** FedNor & NOHFC – Update

**Discussion:**

Stage One and Phase One funding applications have been submitted to NOHFC and FedNor for the commercial strip infrastructure upgrades.

**10.5** Driveway Concern

**Discussion:**

Councillor Doug Jelly was contacted by a resident expressing a concern over a change in the entrance of the driveway, and he followed-up with a site visit. Doug Walsh was also aware of the concern, and the Roads Superintendent will investigate.

**11.0 ADMINISTRATIVE REPORTS**

- OCIF Expression of Interest Submission – PW-048-2015
- Supply of Granular M – PW-044-2015
- Rockley Road Reconstruction – Tender Award – PW-046-2015

## 12.0 CLOSED SESSION

### Recommendation PW-2015-051

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee convene into Closed Session at 11:29 a.m. to discuss:

- The security of the property of the municipality or local board under Section 239 (2) (a) of the Municipal Act, 2001; and
- Labour Relations or employee negotiations under Section 239 (2) (d) of the Municipal Act, 2001.

**CARRIED**

### Recommendation PW-2015-052

Moved by: Councillor Doug Jelly

Be it recommended that:

The Public Works Committee rise without report at 12:00 noon.

**CARRIED**

## 13.0 NEXT MEETING

The next meeting of the Public Works Committee is scheduled for September 24, 2015 in the New Liskeard Board Room (325 Farr Drive – City Hall) to commence at 9:00 a.m.

## 14.0 ADJOURNMENT

### Recommendation PW-2015-051

Moved by: Mayor Carman Kidd

Be it recommended that:

The Public Works Committee meeting is adjourned at 12:01 p.m.

**Carried**

---

**COMMITTEE CHAIR**

---

**RECORDER**

## 1.0 CALL TO ORDER

The meeting was called to order at 2:25 PM.

## 2.0 ROLL CALL

<b>Present:</b>	Mayor Carman Kidd; Councillor Doug Jelly; Councillor Jeff Laferriere; Christopher Oslund, City Manager; Doug Walsh, Director of Public Works; Mitch Lafreniere, Manager of Physical Assets; Shelly Zubyck, Director of Corporate Services; Laura Lee MacLeod, Treasurer; Kelly Conlin, Executive Assistant
<b>Regrets:</b>	Councillor Danny Whalen

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

- *None*

## 4.0 ADOPTION OF AGENDA

*Recommendation PW-BL-2015-035*

Moved by: Mayor Carman Kidd

Be it recommended that:

The September 3, 2015 Building Maintenance Committee Meeting Agenda be adopted as printed.

CARRIED

## 5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

- *None*

## 6.0 DELEGATIONS/PUBLIC PRESENTATIONS

- *None*

## **7.0 NEW BUSINESS**

### **7.1 Emergency Replacement of one light duty pickup truck (Public Works Patrol)**

#### **Recommendation PW-BL-2015-036**

Moved by: Councillor Jeff Laferriere

Be it recommended that:

The joint Building Maintenance/Corporate Services Committee recommends that Council approve the emergency purchase of a light-duty pick-up truck (Public Works Patrol Truck) from Wilson Chevrolet Buick GMC in the amount of \$26,500 plus applicable licensing and taxes; and

Further that, the purchase be financed through the cancellation of the two accessibility engineering projects (Haileybury Arena & New Liskeard Community Hall) totaling \$20,000 and the remaining funds be reallocated within the 2015 Capital Budget as per the Treasurer's presentation of funds available for reallocation.

CARRIED

## **8.0 ADJOURNMENT**

### **Recommendation PW-BL-2015-037**

Moved by: Mayor Carman Kidd

Be it recommended that:

The Building Maintenance Committee, be hereby adjourned at 2:45 PM

CARRIED

---

COMMITTEE CHAIR (CARMAN KIDD)

---

COMMITTEE SECRETARY



# **Memo**

**To:** Mayor and Council  
**From:** Douglas Walsh, Director – Public Works  
**Date:** September 15, 2015  
**Subject:** Build Canada / Small Community Fund Expression of Interest  
**Attachments:**

---

Mayor and Council:

In September 2014 the Building Canada Fund - Small Communities Fund (BCF-SCF) announced the first intake of Expression of Interest (EOI) submissions from municipalities seeking funding for priority projects. At that time the City of Temiskaming Shores submitted an EOI that identified various infrastructure upgrades including the construction of a Pumping Station near Gray Road. The EOI was reviewed by program staff and the City was then requested to submit a full application as part of the two stage process.

In July of 2015 the City was advised that the project was unsuccessful in receiving the funding support from the two senior levels of government due to the number of competing projects and that a second intake could be expected later this Fall. Subsequently, a teleconference was held with Program staff to discuss the screening process and in particular the City's application.

Recently, the second intake for the Program was announced with a submission due date of September 30, 2015. At the Public Works Committee meeting held on August 27, 2015 the Committee recommended submitting an Expression of Interest using the same project parameters from the first intake, as the basis for funding request in the second intake.

With Council's approval, staff will finalize and submit the Expression of Interest, complete with all applicable documentation, to the Build Canada / Small Communities Fund for the "Temiskaming Shores Infrastructure Upgrades, Phase 1" project prior to the September 30, 2015 deadline.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
G. Douglas Walsh  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager





# Memo

**To:** Mayor and Council  
**From:** Mitch Lafreniere, Manager of Physical Assets  
**Date:** September 15, 2015  
**Subject:** Amendment to By-law No. 2013-140 Bus Lease – New Transit Buses  
**Attachments:** Draft Amending By-law

---

Mayor and Council:

On September 3, 2013 Council adopted By-law No. 2013-140 being a tri-party agreement to authorize the entering into an Agreement with the Town of Cobalt and Stock Transportation Ltd. for the lease of four accessible transit buses to Stock Transportation.

Appendix 1 to Schedule “A” of By-law No. 2013-140 is a list of the buses leased to Stock and is currently restricted to the four (4) GMC Accessible Transit Buses. With the recent purchase of the two (2) 35 foot New Flyer Transit Buses it is recommended that Appendix 1 be amended to include the two new buses.

Since By-law No. 2013-140 includes the Town of Cobalt as a party to the agreement, the Town of Cobalt has been requested to adopt a resolution concurring with recommended amendment.

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

\_\_\_\_\_  
Mitch Lafreniere  
Manager of Physical Assets

\_\_\_\_\_  
G. Douglas Walsh  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2015-000**

**Being a by-law to amend By-law No. 2013-140 being a by-law to  
authorize the entering into an Agreement with Stock  
Transportation Ltd. for the lease of Four Accessible Transit  
Buses**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council adopted By-law No. 2013-140 being a by-law to authorize the entering into an agreement with Stock Transportation Ltd. for the lease of four Accessible Transit Buses;

**And whereas** Council considered Memo 013-2015-PW at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2013-140 to incorporate the two (2) 35 foot Transit Buses;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Appendix 1 of Schedule "A" to By-law No. 2013-140 by adding the following:

<b>Unit</b>	<b>Make</b>	<b>Model</b>	<b>Year</b>	<b>VIN</b>	<b>Colour</b>	<b>GVWR</b>	<b>Passenger</b>
5	New Flyer	MD35	2014	2FYD9KR09EB047515	White	31,835	30
6	New Flyer	MD35	2014	2FYD9KR07EB047514	White	31,835	30

2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen

# Memo

**To:** Mayor and Council  
**From:** Douglas Walsh, Director of Public Works  
**Date:** September 15, 2015  
**Subject:** Easement Agreement with ARIO – Gray Road Sanitary Lift Station  
**Attachments:** **Appendix 01** – Draft Easement Agreement

---

Mayor and Council:

The City of Temiskaming Shores is planning to construct a new sewage pumping station in the vicinity of the existing structure on Gray Road in the former Township of Dymond. In order to maintain service during the construction it is necessary to acquire property for the new facility and to decommission the older infrastructure upon completion. City staff reviewed various options and deemed it to be in the best interest of the City to acquire property (or the use thereof) from *The Agricultural Research Institute of Ontario (ARIO)* for a section of land adjacent to Gray Road easement to the south.

ARIO has recently forwarded an Easement Agreement to the City for review and consideration which would allow for the use of a section of property 30 metres in width and 150 metres in length commencing at the south-west corner of the intersection of Gray Road and Armstrong Street and proceeding in a westerly direction. This easement will allow for the construction and future maintenance activities at the Gray Road Pumping Station Site in exchange for any taxes resulting from the construction of the facility on this easement.

City staff forwarded the original draft document to our solicitor for review and comment and provided those comments to ARIO for consideration. Changes were made to the original document and staff are recommending that the City enter into this final draft of the Agreement in anticipation of the construction of the Pumping Station.

**Appendix 01 – Draft Easement Agreement** between ARIO and the City.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

---

G. Douglas Walsh, CET  
Director of Public Works

---

Christopher W. Oslund  
City Manager

**EASEMENT AGREEMENT made in triplicate and dated the 1<sup>st</sup> of September 2015**

Between

**THE AGRICULTURAL RESEARCH INSTITUTE OF ONTARIO**, a body corporate continued under the Agricultural Research Institute of Ontario Act, S.O. 1990, c A.13 as amended (herein called “ARIO”)

and

**CITY OF TEMISAKMING SHORES**  
(herein called “City”)

**WHEREAS** At the pleasure of the government of Ontario; ARIO is the owner of lands and is in possession of the lands described as Part 1 Lot 8 concession 2 , Township of Dymond, The Corporation of the City of Temiskaming Shores District of Temiskaming, Ontario , [pin #61340-0252(LT (herein called “ARIO Property”);

**AND WHEREAS** The City wishes to be granted easements over of part of the ARIO Property for purposes of:

- i) constructing, installing maintaining, reconstructing and operating a Sanitary Lift Station (herein called “SLS”) on a portion of the ARIO Property measuring approximately 30 meters by 150 meters and located in the North west corner of ARIO Property parcel of land #PCL1437 MND and indicated on the attached drawing (Schedule A: City of Temiskaming Shores – Gray Road Sanitary Lift Station January 2015) as a shaded area labelled “Lands to be acquired for new Sanitary Lift Station” (this area herein after the “Subsection”);
- ii) building, maintaining, repairing and utilizing a road on the Subsection to allow access from the SLS to Gray Road (herein after the “Driveway”) and;
- iii) installing, maintaining, repairing and utilizing underground utility pipes and wiring across the Subsection as needed to operate the SLS (herein after “SLS Utilities”);

**NOWHEREFORE** ARIO hereby grants to the City access to the Subsection under the following terms and conditions;

1. As owner of the ARIO Property which includes the Subsection; the ARIO hereby grants to the City, an easement to the Subsection for the purposes of :
  - i) constructing, installing, maintaining, reconstructing and operating a SLS on the area of the Subsection shown on the drawing attached hereto as Schedule “A”;
  - ii) building, maintaining, repairing and utilizing a Driveway on the Subsection to allow access from the SLS to Gray Road;
  - iii) installing, maintaining, repairing and utilizing underground SLS Utilities under the Subsection as may be needed to operate the SLS; and
  - iv) generally, doing all such acts or things on the Subsection as may be necessary to the construction and operation of the SLS.
  
2. ARIO also grants to the City the right to enter on and under the Subsection at any time or times by its personnel, equipment, agents, and contractors for all purposes necessary or incidental to the exercise and enjoyment of the easement granted.
  
3. Except in an emergency; the granted rights herein do not include the right to access, enter, or use ARIO Property other than the Subsection. Where the City believes it requires entry to or access to or use of ARIO Property other than the Subsection in order to exercise and enjoy the easement granted herein; the City shall, by prior written notice to ARIO, describe the type and duration of the access the City seeks. Notification of ARIO’s decision regarding such requests will not be unreasonably delayed. Consent to access and use ARIO Property adjacent to or near the Subsection shall not be unreasonably withheld.
  
4. In consideration of the rights granted by ARIO to the City, the City shall at its own expense:
  - a) Prior to commencing the operation of the SLS; build and maintain a fence separating the area immediately around the SLS and the Driveway from the remaining Subsection and adjacent lands. The fence must be sufficient to prevent access to the fenced off area by grazing animals that may be present on the remaining Subsection land or land adjacent to the Subsection;
  - b) provide plans for the SLS to ARIO, for ARIO’s approval prior to initial construction and any future modification of the SLS (such approval shall not be unreasonably withheld);

- c) provide plans for the installation of the SLS Utilities to ARIO for ARIO's approval prior to initial installment and prior to any future additional installation or change in the number, size and/or capacity (such approval shall not be unreasonably withheld);
  - d) provide plans for the Driveway to ARIO, for ARIO's approval prior to initial construction and prior to any future modification of the Driveway (such approval shall not be unreasonably withheld);
  - e) pay all costs associated with the SLS including; but not limited to; any inspection costs during construction, as well as any licences, permits or other legal documents required to construct, operate, repair and maintain the SLS;
  - f) pay all costs associated with the installation and use of the SLS Utilities including but not limited to any inspections costs during installation as well as any licences, permits or other legal documents required to install, repair and maintain the SLS Utilities;
  - g) pay all costs associated with the Driveway including but not limited to any inspections costs during construction as well as any licences, permits or other legal documents required to construct, utilize and maintain the Driveway;
  - h) maintain the SLS, SLS Utilities and Driveway in good repair;
  - i) unless the parties agree otherwise in writing prior to the termination; at the termination of this easement, remove the SLS from the Subsection and remediate the ARIO Property to its condition prior to the installation of the SLS; and
  - j) pay all costs associated with any application the City may make under the provisions of the *Planning Act*, R.S.O 1990 (as amended) for consent for a longer term or perpetual easement for use of the Subsection as described herein.
5. Except when emergency repairs of the SLS Utilities are required; the City consents and agrees to provide at least 10 (ten) days Notice to ARIO prior to any installation, maintenance, repair or modification of the SLS Utilities where such activity is likely to disturb use of any part of the ARIO Property (including the section of the Subsection that is not required to be fenced off under subsection 4a) of this Agreement) or interfere in anyway with other uses of the ARIO Property.
  6. Where emergency repair of the SLS Utilities is required; the City consents and agrees to notify ARIO as soon as possible and to take all reasonable measures to protect any animals or activity on the ARIO property and any other use of the ARIO Property occurring at the time of the emergency.
  7. The Subsection shall remain the property of ARIO. The term of this Agreement shall commence on the date that the Agreement is executed by ARIO and shall continue for as long as the City requires access for the purposes stated herein or until ARIO no longer has care and control over the Subsection or ARIO no longer has authority under law to grant such access, whichever event occurs first.

8. Should ARIO decide at its sole discretion to dispose of the land that includes the Subsection; ARIO will make every reasonable effort to provide the City with advance Notice and will consider any offer to acquire all or part of the Subsection that the City may put forward.
9. The City consents and agrees to pay any taxes, fees or other levies on the ARIO Property that are a result of the presence and operation of the SLS on the ARIO Property;
10. The City agrees to not damage or permit to be damaged either directly or indirectly any of the lands adjacent to the Subsection or any structures on such adjacent lands or interfere with the use of such adjacent lands. Should such damages occur; the City shall be responsible for all necessary repair and remediation costs.
11. The City, agrees to not erect or permit to be erected any buildings, structures, or other obstructions of any nature whatever, or pile materials of any kind on the Subsection, which may interfere with the safe and efficient operation and maintenance and use of the unfenced areas of the Subsection or the use of any of the adjacent lands including, but not limited to interference with the water table, water quality or water supply of the adjacent lands.
12. Except in the case of an emergency; during the initial construction of the fence surrounding the SLS and Driveway required under subsection 4a) of this Agreement and the installation of the SLS Utilities under the Subsection surface, ARIO will not utilize any portion of the Subsection. Once the installation of the SLS Utilities and the required fence is completed; ARIO may elect to resume its use of the unfenced area of the Subsection as grazing, pasture or crop land; provided such use does not interfere with the operation of the SLS.
13. The City shall have sole liability and maintain any insurance necessary or arising from access or use of the Subsection or the SLS by any member of the public or any other entity or individual including, the City's own agents and employees, and whom are present there as a direct result of the City's activities on the Subsection or at the invitation of the City. ARIO shall be named as co-insured on any such insurance. The City shall provide ARIO with certificates of insurance, or other proof as may be requested by ARIO that confirms the insurance coverage.
14. In consideration of the rights granted herein by ARIO to the City; the City its successors and assigns, shall indemnify and hold harmless ARIO, the Government of Ontario and its agents, directors, employees and volunteer from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of



action, actions, claims, demands, lawsuits or other proceedings, (collectively, "Claims"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with City's use or occupancy of the Subsection or the City's exercise and enjoyment of the easement granted, unless such damages are solely caused by the negligence or wilful misconduct of ARIO, the government of Ontario and its agents, directors, employees and volunteers. This indemnification shall survive the termination of this Agreement.

15. In further consideration of the rights granted herein to the City; if requested by ARIO at the termination of their use of the Subsection, the City agrees to remove any and all structures they place on or under the Subsection and remediate any damaged caused to the Subsection and the adjacent lands as a direct or indirect result of the presence of such structures.
  
16. Any Notice in connection with this Agreement shall be in writing and delivered to the appropriate party at the contact address provided below. Notice must be sent via electronic mail or fax or courier or registered post or personal hand delivery before 1600 hours on any business day. Notice sent after 16h00 will be deemed to have been sent the next business day. It shall be the responsibility of each party to provide Notice to the other party of any change in their address. It shall be the responsibility of the party sending a Notice to verify that it has been received.

- a) Address for service of Notice on the City:

City of Temiskaming Shores  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario P0J 1K0  
Attn: G. Douglas Walsh, Director of Public Works  
Fax: 705-672-2911

- b) Address for service of Notice on ARIO

Agricultural Research Institute of Ontario  
1 Stone Road West  
2nd Floor, NW  
Guelph, Ontario, N1G 4Y2  
Attn: Research Infrastructure Coordinator  
Fax: 519-826-4211

17. ALL covenants herein contained shall be construed to be several as well as joint, and wherever the singular and the masculine are used in this Agreement, the same shall be

construed as meaning the plural or the feminine or neuter where the context of the parties hereto so require.

***CITY OF TEMISAKMING SHORES. (City)***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: David Treen  
Title: City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Carmen Kidd  
Title: Mayor

We have the authority to bind the City

***AGRICULTURAL RESEARCH INSTITUTE OF ONTARIO (ARIO), a***  
body corporate continued under the *Agricultural Research Institute of Ontario Act R.S.O. 1990 c.A.13*

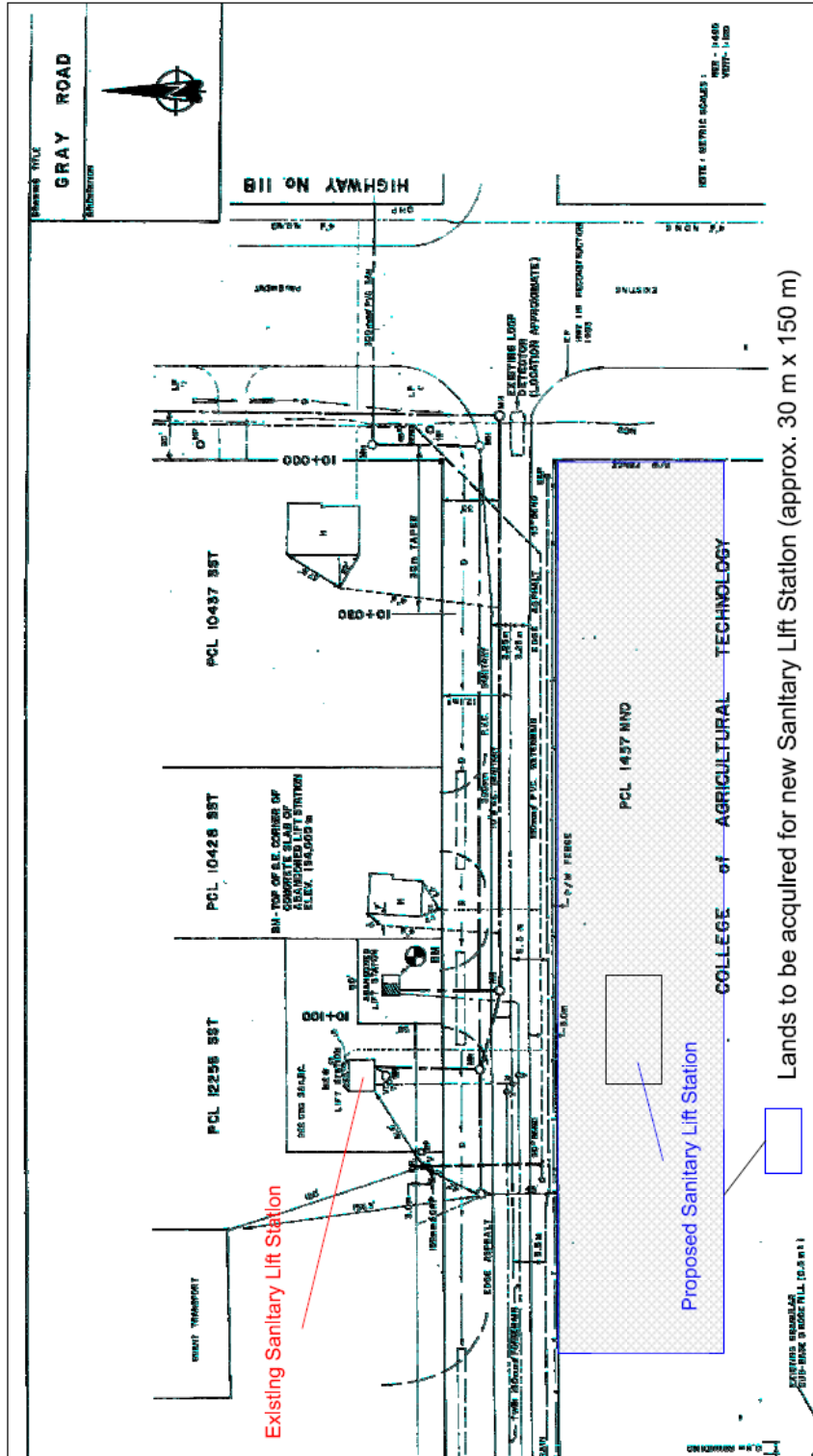
\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Christine Primeau  
Title: Director of Research  
I have the authority to bind ARIO

Schedule A  
City of Temiskaming Shores – Gray Road Sanitary Lift Station January 2015

City of Temiskaming Shores  
Gray Road Sanitary Lift Station

January 2015



Lands to be acquired for new Sanitary Lift Station (approx. 30 m x 150 m)

Not to scale

**Subject:** Waterfront Stabilization -  
 Haileybury Service Marina

**Report No.:** PW-049-2015  
**Agenda Date:** September 15, 2015

**Attachments**

- Appendix 01:** RFP Results
- Appendix 02:** Draft Agreement

**Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-049-2015;
2. That as outlined Section 3.5 of the City's Purchasing Policy, Council approves the award of the contract to Pedersen Construction (2013) Inc. for the waterfront stabilization of the Haileybury Service Marina, as detailed in Request for Tender PW-RFT-001-2015, for a total upset limit of \$523,173.00 plus applicable taxes; and
3. That Council directs staff to prepare the necessary by-law and agreement for the for consideration at the September 15, 2015 Regular Council meeting.

**Background**

As part of the waterfront upgrades proposal, the shoreline adjacent to the Service Marina in Haileybury was deemed as a priority due to slope and retaining wall failure. In early 2015, with the assistance of EXP Services, the City issued a tender for the stabilization work which included some specialized piling work in close proximity to the existing building. The results of the tender (2 bids were received) were significantly higher than the engineers estimate and project budget, therefore, the City requested that additional engineering work be completed. Upon further investigation by EXP, city staff and the Ministry of Natural Resources and Forestry, the scope of the work was modified and the project was re-tendered.

**Analysis**

Based on the revised scope of the work, only one (1) submission was received in response to PW-RFT-001-2015. The tender was reviewed and evaluated in accordance to the requirements of the RFT and the deliverables to be provided by the successful service provider. **Appendix 01 – RFT Results** summarizes the results of the responses received and are as follows:

<b>Contractor</b>	<b>Sub-total</b>	<b>HST</b>	<b>Total</b>
Pedersen Construction	\$523,173.00	\$68,012.49	\$591,185.49

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

A total of \$742,000 was included in the Waterfront Development Project Capital Budget in 2015 for Shoreline Stabilization. The Tender price is within the allocated budget available from the funding received and available for this component of the project.

Staffing implications related to this matter are limited to normal administrative functions and duties.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Mitch Lafreniere  
Manager of Physical  
Assets

\_\_\_\_\_  
G. Douglas Walsh, CET  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**TENDER OPENING  
FOR**

**PROJECT:** CORPORATION OF THE CITY OF TEMISKAMING SHORES  
 HAILEYBURY SOUTH MARINA UPGRADES  
 TENDER NO. PW-RFT-001-2015  
 EXP PROJECT NO. NWL-01401025

**LOCATION:** CITY HALL

**DATE:** THURSDAY, AUGUST 27<sup>TH</sup>, 2015 @ 2:05 P.M.

**THOSE IN ATTENDANCE**

Name (Print)	Representing
NOLAN DOMBROSKI	EXP
Clint Beairsto	Pedersen
MARK LANGILLE	<del>EXP</del>
LINDA MCKNIGHT	CITY OF T.S.
Laura-lee Macheed	City of T.S.

**SUMMARY OF TENDER**

Tenderer	Amount	Deposit
PEDERSEN CONSTRUCTION (2013)	591,185.49	40,000

**SCHEDULE OF ITEMS AND PRICES**

Item No.	Spec. No.	Item	Unit	Tender Quantity	Unit Price	Amount
<b>A. Contract and General Requirements</b>						
1		Bonding, Insurance	L.S.	100%	6,000.00	6,000.00
2		Mobilization / Demobilization	L.S.	100%	45,000.00	45,000.00
3	201 SP	Clearing and Grubbing	L.S.	100%	2,500.00	2,500.00
4	510	Removal of Existing Docks and Cribs	m <sup>3</sup>	195	80.00	15,600.00
5	510	Removal of Existing Metal Bin Walls	m	154	160.00	24,640.00
6	510 SP	Removal of Existing Sewage Transfer Pump	L.S.	100%	2,000.00	2,000.00
7	510	Removal of Existing Concrete Strip Footing	m <sup>3</sup>	95	50.00	4,750.00
8	201	Slope Stabilization				
8.1		Cut for Slope Stabilization	m <sup>3</sup>	242	40.00	9,680.00
8.2		On Site Fill Available for Slope Stabilization	m <sup>3</sup>	200	10.00	2,000.00
9		Rock Fill Imported	m <sup>3</sup>	550	32.00	17,600.00
10	511 SP	Rip Rap (R10, 500mm Thickness)	m <sup>2</sup>	750	45.00	33,750.00
11	511	Geotextile for Rip Rap	m <sup>2</sup>	750	4.00	3,000.00
12		Turbidity Curtain	m	28	300.00	8,400.00
13	802	Topsoil - Imported	m <sup>3</sup>	15	50.00	750.00
14	804 SP	Seed and Cover	m <sup>2</sup>	260	3.00	780.00
15	SP	Sheet Pile	m <sup>2</sup>	242	780.00	188,760.00
16	SP	Sheet Pile Anchor Wall & Tie Backs	m	42	1,250.00	52,500.00
17		50mm Sheet Pile Toe Pins	ea.	10	4,400.00	44,000.00
18	SP	Wood Dock	m	43	850.00	36,550.00
<b>SUBTOTAL</b>					\$	498,260.00
<b>CONTINGENCY (5%)</b>						24,913.00
<b>TOTAL</b>						523,173.00
<b>HST (13%)</b>						68,012.49
<b>TOTAL TENDERED AMOUNT (INCLUDING HST)</b>					\$	591,185.49

'SP' Denotes Special Provisions - Tender Items  
 'SPEC NO' Refers to the Ontario Provincial Standard Specifications (OPSS)

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-000**

**Being a by-law to enter into an agreement with Pedersen  
Construction (2013) Inc. for the Haileybury South  
Marina Upgrades**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-049-2015 at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2103) Inc. for the waterfront stabilization of the Haileybury Service Marina for a total upset limit of \$523,173.00 plus applicable taxes for consideration at the September 15, 2015 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Pedersen Construction (2013) Inc. for the waterfront stabilization of the Haileybury Service Marina for a total upset limit of \$523,173.00 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen





Schedule “A” to

**By-law 2015-000**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Pedersen Construction (2013) Inc.**

for waterfront stabilization of the Haileybury Service Marina

**This agreement** made in duplicate this 15<sup>th</sup> day of September, 2015.

Between:

**The Corporation of the City of Temiskaming Shores**

(hereinafter called "the Owner")

and

**Pedersen Construction (2013) Inc.**

(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

**Article I:**

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores  
Emergency Water Distribution System Linking, Phase 1  
Project No. NWL-01401025 / Tender No. PW-RFT-001-2015**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents attached hereto as Appendix 01 and forming part of this agreement; and

**Article II:**

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid Five Hundred and Twenty-Three Thousand, One Hundred and Seventy-Three Dollars and Zero Cents (\$523,173.00) plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

A copy of each of the Form of Tender, Special Provisions, Item Special Provisions, General Conditions, Specifications, Addenda/Addendum No. 0 to 0 are hereto annexed to this Form of Agreement and together with the plans relating thereto, and listed in the Specifications, are made a part of this Contract, herein called the Contract Documents, as fully to all intents and purposes as though recited in full herein.

**Article IV:**

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Contractor:

**Pedersen Construction (2013) Inc.**  
P.O. Box 2409  
New Liskeard, Ontario  
P0J 1P0

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

The Director:

**Director of Public Works**  
**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Contractor's Seal )  
(if applicable) )

Municipal Seal )

**Pedersen Construction (2013) Inc.**

\_\_\_\_\_  
President – Karl Pedersen

\_\_\_\_\_  
Vice President – Terry Pedersen

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to

**By-law No. 2015-000**

Form of Agreement

---

**Subject:** Emergency Purchase of Light  
Duty Pick-up Truck

**Report No.:** PW-050-2015  
**Agenda Date:** September 15, 2015

---

## **Attachments**

**Appendix 01:** Draft Agreement

## **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-050-2015;
2. That as outlined in By-law No. 2009-012, Purchasing Policies and Procedures, Section 2.20 being the definition of “Emergency” and Section 4.23 Emergency Purchases, Council authorizes the purchase of one Light Duty Pick-up truck to be used as a Patrol Truck for the upcoming winter season;
3. That Council directs staff to prepare the necessary by-law for the purchase of a 2015 Chevrolet 1500 Regular Cab 4x4 pick-up truck from *Wilson Chevrolet* in the amount of \$ 26,500.00 plus applicable taxes for consideration at the September 15, 2015 Regular Council meeting.

## **Background**

Each year, prior to preparation for budget submissions, staff conducts a review of the condition of all equipment. In September of 2014, recommendations were made to replace some of the more heavily used light duty vehicles in 2015 with further recommendations for the replacement of, at minimum, 4 additional replacements in 2016.

In preparation for the 2014 – 15 winter operations, to address the legislative needs of the Minimum Maintenance Standards, the Roads Dept. dedicated a unit to be used as a Patrol Vehicle. At that time it was considered the most road-worthy and it was hoped that it would be suitable through to 2016, at which time it would be replaced.

In preparation for the 2015-2016 winter season the condition of the Patrol Vehicle has been reviewed and staff has recommended that due to potentially high maintenance and repair costs the truck should be removed from the fleet.

On September 3<sup>rd</sup>, 2015 a special meeting was held with representatives from both the Building Maintenance, and Corporate Services Committees to discuss the emergency purchase of a light duty pick-up truck.

## **Analysis**

The Fleet Manager received a quote from Wilson Chevrolet and from Bill Mathews Motors to purchase a light duty pick-up truck. Wilson’s provided a quote on a new 2015 model, and Bill Mathews quoted on a used 2014 model. It is important to note that Bill Mathews Motors could

not provide a quote on a 2015 model as no stock was available, and Wilson's quoted on a new 2015, as no used stock was available.

Dealership	Sub-total	HST	Total
Wilson's	\$26,500.00	\$3,445.00	\$29,945.00
Bill Mathews	\$28,499.00	\$3,704.87	\$32,203.87

Following a review and discussion on the matter the committee's carried the following recommendation:

*"The joint Building Maintenance/Corporate Services Committee recommends that Council approve the emergency purchase of a light-duty pick-up truck (Public Works Patrol Truck) from Wilson Chevrolet Buick GMC in the amount of \$26,500 plus applicable licensing and taxes; and*

*Further that, the purchase be financed through the cancellation of the two accessibility engineering projects (Haileybury Arena & New Liskeard Community Hall) totaling \$20,000 and the remaining funds be reallocated within the 2015 Capital Budget as per the Treasurer's presentation of funds available for reallocation."*

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

As per the recommendation of the Committee level, the purchase of the vehicle would be financed through the cancellation of the two accessibility engineering projects (Haileybury Arena & New Liskeard Community Hall) totaling \$20,000 and the remaining funds be reallocated within the 2015 Capital Budget as per the Treasurer's presentation of funds available for reallocation.

### **Alternatives**

Due to the necessity of the replacement of the existing equipment, no other alternatives were considered.

### **Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Mitch Lafreniere  
Manager of Physical  
Assets

\_\_\_\_\_  
G. Douglas Walsh, CET  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-000**

**Being a by-law to enter into a Vehicle Purchase Agreement  
with Wilson Chevrolet Limited for the supply of one 2015  
Chevrolet 1500 Regular Cab 4x4 Pick-up truck**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores considered Administrative Report No. PW-050-2015 at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law for the purchase of a 2015 Chevrolet 1500 Regular Cab 4x4 pick-up truck from *Wilson Chevrolet* in the amount of \$26,500.00 plus applicable taxes for consideration at the September 15, 2015 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the Mayor and Clerk to enter into a purchase agreement with Wilson Chevrolet Limited for the acquisition of a 2015 Chevrolet Regular Cab 4x4 pick-up truck in the amount of \$26,500.00 plus applicable taxes, copy attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

**By-law 2015-000**

Vehicle Purchase Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Wilson Chevrolet Limited**

For the purchase of a 2015 Chevrolet 1500 Regular Cab  
4x4 Pick-up Truck



**This agreement** made in duplicate this 15<sup>th</sup> day of September, 2015.

Between:

**The Corporation of the City of Temiskaming Shores**

(hereinafter called "the Owner")

and

**Wilson Chevrolet Limited**

(hereinafter called "the Supplier")

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

**Article I:**

The Supplier will:

- a) Provide one 2015 Chevrolet 1500 Regular Cab pick-up truck in accordance to the specifications contained in Appendix 01 – Quotation attached hereto and forming part of this agreement.

**Article II:**

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the purchase of one 2015 Chevrolet 1500 Regular Cab 4x4 Pick-up Truck in the amount of Twenty-six Thousand, Five Hundred Dollars and Zero cents (\$26,500.00) plus applicable taxes.

**Article III:**

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Supplier:

**Wilson Chevrolet Limited**

100 Wilson Avenue  
P.O. Box 100  
New Liskeard, Ontario  
P0J 1P0

Attn.: Ron Sutton

The Owner:

**City of Temiskaming Shores**

P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: Mitch Lafreniere





Appendix 01 to  
Schedule "A" to

**By-law No. 2015-000**

Quotation

September 3, 2015

City of Temiskaming Shores  
325 Farr Drive – Box 2050  
Haileybury, Ontario  
POJ 1K0

Attention: Mitch Lafreniere

Dear Sir;

Further to your request, we are pleased to quote the following:

One 2015 Chevrolet 1500 Reg Cab 4X4 as per attached "window sticker".

Your cost F.O.B. Haileybury, not including tax or license would be \$26,500.00.

We thank you for this privilege of quoting and trust we may receive your valued business.

Yours very truly,



Ron Sutton  
Fleet Manager

## 2015 Retail Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck CK1

### WINDOW STICKER

2015 Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck		Interior: - Jet Black/Dark Ash
4.3L/262 CID Gas/Ethanol V6		Exterior 1: - Summit White
* 6-Speed Automatic		Exterior 2: - No colour has been selected.
<b>CODE</b>	<b>MODEL</b>	<b>MSRP</b>
CK15903	2015 Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck	<del>-\$31,850.00</del>
	<b>Options</b>	
	FEDERAL AIR CONDITIONING EXCISE TAX	\$100.00
1WT	1WT PREFERRED EQUIPMENT GROUP	\$0.00
E63	BODY, PICK UP BOX	\$0.00
LV3	ENGINE, 4.3L ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
C5H	GVWR, 6900 LBS. (3130 KG)	\$0.00
GU6	REAR AXLE, 3.42 RATIO	\$0.00
RD6	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) PAINTED STEEL	\$0.00
RC5	TIRES, LT265/70R17C, ALL-TERRAIN, BLACKWALL	\$435.00
ZY1	PAINT, SOLID	\$0.00
GAZ	SUMMIT WHITE	\$0.00
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	\$0.00
H2R	JET BLACK/DARK ASH, CLOTH SEAT TRIM	\$0.00
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOUR DISPLAY, AM/FM STEREO WITH US	\$0.00
Z82	TRAILERING PACKAGE	\$795.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	\$0.00
K05	ENGINE BLOCK HEATER	\$100.00
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	INC
RHM	TIRE, SPARE LT265/70R17 ALL-TERRAIN, BLACKWALL	\$0.00
<b>SUBTOTAL</b>		<del>-\$33,280.00</del>

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 388.0, Data updated 8/25/2015  
©Copyright 1986-2008 Chrome Systems Inc. All rights reserved.

Customer File:

## 2015 Retail Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck CK1

### **WINDOW STICKER**

Advert/Adjustments	\$0.00
Destination Charge	<del>-\$1,695.00</del>
<b>TOTAL PRICE</b>	<del><b>-\$34,975.00</b></del>
Est City: - TBD - L/100 km	
Est Highway: - TBD - L/100 km	
Hwy cruising range: - TBD - mi	

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 388.0, Data updated 8/25/2015  
©Copyright 1986-2008 Chrome Systems Inc. All rights reserved.

Customer File:

**Subject:** Tender Award – Armstrong St Extension      **Report No.:** PW-051-2015  
Water Distribution Linking Project      **Agenda Date:** September 15, 2015

**Attachments**

- Appendix 01:** Consultant’s Report -Tender Results  
**Appendix 02:** Draft Agreement

**Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-051-2015;
2. That as outlined in Section 3.5 of the City’s Purchasing Policy, Council approves the award of the Emergency Water Distribution Linking Project contract to *Pedersen Construction (2013) Inc.* in the amount of \$2,039,879.10 plus applicable taxes; and
3. That Council directs staff to prepare the necessary by-law and agreement for consideration at the October 6, 2015 Regular Council meeting.

**Background**

In 2014 the City entered into an agreement with Exp Services Inc. through By-law No. 2014-080 for engineering services relating to the linking of the New Liskeard and Dymond water distribution systems.

A funding application was submitted to the Ontario Community Infrastructure Fund (OCIF) for Phase one of the Water Linking Project (facility upgrades and Wilson Drive pipe installation) and the City was successful in receiving funding for the project. Phase two of the looping (Armstrong Street from Hessle Street to Highway 11 North) was included in the Build Canada Fund application due to the overlap in sewer and water installation in this area. This application was unsuccessful in obtaining funding, however, alternative funding opportunities have been identified and are currently being investigated.

In order to obtain accurate budget numbers for the completion of the project, the extension of the watermain from Hessle Ave to Highway 11 along Armstrong Street as well as the replacement of the sanitary sewer main from Gary Road to Highway 11 was separated from the Infrastructure Upgrades Project and tendered as *Armstrong Street / Highway 65 East Infrastructure Upgrades Tender No. 2015-005*. The project was advertised and five companies requested documents for review.

**Analysis**

Tender closing date was Thursday September 3<sup>rd</sup>, 2015 at 3:00 p.m. at which time only one qualified contractor submitted a bid.

<b>Bidder</b>	<b>Tender Amount</b>	<b>HST</b>	<b>Total</b>
Pedersen Const.	\$2,039,879.10	\$265,184.28	\$2,305,063.38

Tender Amount includes a \$97,137.10 Contingency Allowance

Pedersen Construction has successfully completed similar projects in Temiskaming Shores and has demonstrated the ability to successfully complete work as intended and would oversee the work (as the General Contractor) of a number of sub-contract trades at various facilities included in the looping work.

The tender was analysed for errors and/or omissions and the Pedersen submission was found to be correct and complete. The process for obtaining competitive pricing was in keeping with the City's Purchasing Policy (By-Law No. 2009-012, as amended).

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

During budget deliberations, the Council allocated \$ 4,164,953 for the entire Gray Road Sanitary Lift project which included components of the linking project. The City's portion was \$1,467,203 and we were hopeful that our application to the Build Canada Fund would cover the balance.

The City's application under the Build Canada Fund was unsuccessful.

Staff has submitted applications to both FedNor and the Northern Ontario Heritage Fund requesting support in the amount of \$1 million from each agency to assist with the project costs.

The second intake for Expression of Interest submissions to the Build Canada Fund have been announced and are due on September 30<sup>th</sup>, 2015. City staff is recommending that the Infrastructure Upgrades Project be re-submitted for consideration by the senior levels of government.

In the event these applications are not successful, the City will be responsible to fund the entire portion of the project (\$2,039,879 + applicable taxes). This will result in a budget shortfall and have a significant impact on our water/sewer reserves.

### **Alternatives**

While cancelling the tender award is an option, it is not being recommended at this time.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
G. Douglas Walsh  
Director of Public Works

\_\_\_\_\_  
Christopher W. Oslund  
City Manager





September 4, 2015.

Corporation of the City of Temiskaming Shores  
325 Farr Drive,  
Haileybury, Ontario.  
P0J 1K0

Attention: Mr. Chris Oslund  
City Manager

Re: Armstrong Street/Highway 65 East Infrastructure Upgrades  
**Tender Report and Recommendations**  
Project No. NWL-01401014, Tender No. 2015-005

---

Dear Mr. Oslund,

We are pleased to present our review of the Tender received on September 3, 2015 for the above noted project. A total of one (1) tender package was received for the proposed works.

The tender received from Pedersen Construction (2013) Inc. was reviewed for mathematical errors and completeness of the tender package. Our review of the submissions follows.

- Pedersen's chose to submit a Bid Bond in the amount of \$150,000.00 which was in accordance with the Tender requirements.
- The Agreement to Bond was included in the package.
- The package included a signed and Sealed Form of Tender.
- Pedersen Construction (2013) Inc. included Addenda No.1 and No.2 in their package.
- No Mathematical errors were found in the Tender package.
- The construction quantities accurately reflect the work depicted in the construction drawings.

We recommend the City of Temiskaming Shores proceed with the preparation of the Articles of Agreement with Pedersen Construction (2013) Inc. for a contract value of **Two Million, Three Hundred and Five Thousand and Sixty Three 38/100 (\$2,305,063.38) (incl. HST).**

Should you have any questions, please do not hesitate to contact our office.

Sincerely,  
exp Services Inc.

A handwritten signature in black ink that reads "M Langille". The signature is written in a cursive, flowing style.

Mark Langille, B.Eng  
Project Manager



# THE GUARANTEE COMPANY OF NORTH AMERICA

4950 Yonge Street, Suite 1400, Madison Centre  
Toronto, Ontario M2N 6K1  
Tel 416-223-9580  
Fax 416-223-6577  
www.gena.com

## BID BOND

Bond No.: TS8018981-18

Bond Amount: \$150,000.00

**Pedersen Construction (2013) Inc.** as Principal, hereinafter called the Principal, and **THE GUARANTEE COMPANY OF NORTH AMERICA** a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in Canada as Surety, hereinafter called the Surety, are held and firmly bound unto **City of Temiskaming Shores** as Obligee, hereinafter called the Obligee, in the amount of **One Hundred & Fifty Thousand . . . . . xx/100 Dollars (\$150,000.00)** lawful money of Canada, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the Principal has submitted a written tender to the Obligee dated the 3rd day of September, 2015, for

### **Armstrong Street / Highway 65 East Infrastructure Upgrades Project #2015-005**

The condition of this obligation is such that if the Principal shall have the bid accepted within the time period prescribed in the Obligee's bid documents, or, if no time period is specified in the Obligee's bid documents, within **Sixty Days (60)** days from the closing date as specified in the Obligee's bid documents, and the Principal enters into a formal contract and gives the specified security, then this obligation shall be void; otherwise, provided the Obligee takes all reasonable steps to mitigate the amount of such excess costs, the Principal and the Surety will pay to the Obligee the difference in money between the amount of the bid of the Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.


The Principal and the Surety shall not be liable for a greater sum than the Bond Amount.

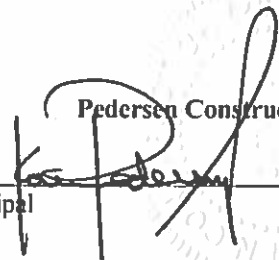
It is a condition of this bond that any suit or action must be commenced within seven (7) months of the date of this Bond.

*No right of action shall accrue hereunder to or for the use of any person or corporation other than the Obligee named herein, or the heirs, executors, administrators or successors of the Obligee.*


IN WITNESS WHEREOF, the Principal and the Surety have Signed and Sealed this Bond dated 25th day of August, in the year 2015.

**SIGNED and SEALED**  
in the presence of

  
Witness as to Principal

  
Principal  
**Pedersen Construction (2013) Inc.**

## THE GUARANTEE COMPANY OF NORTH AMERICA

  
Lionel R Despres, Attorney-in-fact

:LD



# THE GUARANTEE COMPANY OF NORTH AMERICA

4950 Yonge Street, Suite 1400, Madison Centre  
Toronto, Ontario M2N 6K1  
Tel 416-223-9580  
Fax 416-223-6577  
www.gcna.com

## SURETY'S CONSENT

Date: August 25, 2015

Bond No: TS8018981-18

WHEREAS Pedersen Construction (2013) Inc. (Principal) has submitted a written tender to City of Temiskaming Shores (Obligee) dated 3rd day of September, 2015.

concerning:

**Armstrong Street / Highway 65 East Infrastructure Upgrades Project #2015-005**

and the condition of this obligation being such that the Principal shall have the tender accepted within **SIXTY DAYS (60)** days from the closing date of tender,

we, **THE GUARANTEE COMPANY OF NORTH AMERICA**, a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in the Province of Ontario as Surety, agree to issue for the Principal if the Principal shall enter into a written contract with the Obligee, the following bond(s):

1. a contract performance bond of (100%) of the contract price not exceeding the maximum sum of:  
**ONE HUNDRED PERCENT OF THE AMOUNT OF TENDER**
2. a labor and material payment bond for (100%) of the contract price not exceeding the maximum sum of:  
**ONE HUNDRED PERCENT OF THE AMOUNT OF TENDER**

This consent shall be null and void unless an application for the said bond(s) is made within thirty (30) days following the award of the contract.

**THE GUARANTEE COMPANY OF NORTH AMERICA**

  
Lionel R Despres, Attorney-in-fact.

: LD

**CORPORATION OF THE  
CITY OF TEMISKAMING SHORES**

**TENDER NO. 2015-005**

**ARMSTRONG STREET / HIGHWAY 65 EAST  
INFRASTRUCTURE UPGRADES**

**EXP PROJECT NO. NWL-01401014**

**FORM OF TENDER**

---

**ENGINEERS:  
EXP SERVICES INC.,  
CONSULTING ENGINEERS,  
P.O. BOX 1208,  
9 WELLINGTON STREET,  
NEW LISKEARD, ONTARIO.  
P0J 1P0**

**Tel: (705) 647-4311  
Fax: (705) 647-3111**

**OWNER:  
CORPORATION OF THE CITY  
OF TEMISKAMING SHORES,  
P.O. BOX 2050,  
325 FARR DRIVE,  
HAILEYBURY, ONTARIO.  
P0J 1K0**

**Tel: (705) 672-3363  
Fax: (705) 672-3200**

**FORM OF TENDER**

**CORPORATION OF THE CITY OF TEMISKAMING SHORES  
ARMSTRONG STREET / HIGHWAY 65 EAST  
INFRASTRUCTURE UPGRADES  
TENDER NO. 2015-005**

TENDER BY Pedersen Construction (2013) Inc.

ADDRESS 177246 Bedard Rd. New Liskeard, ON

POJ 1P0 705-647-6223

TEL/FAX NO. 705-647-8851

PERSON SIGNING Karl Pedersen

A COMPANY DULY INCORPORATED UNDER THE LAWS OF Ontario

AND HAVING ITS HEAD OFFICE AT 177246 Bedard Rd., New Liskeard

HEREINAFTER CALLED "THE TENDERER".

NOTE: The Tenderer's name and residence must be inserted above and in the case of a firm, the name and residence of each and every member of the firm must be inserted.

TO: Corporation of the City of Temiskaming Shores,  
325 Farr Drive Avenue, P.O. Box 2050,  
Haileybury, Ontario. POJ 1K0

I/WE, Karl Pedersen having carefully examined the locality of the proposed work, and having read, understood and accepted the Provisions, Plans, Specifications and Conditions, Form of Agreement and Addendum/Addenda No. 1 to 2 \* inclusive, attached hereto, each and all of which forms part of this Tender, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means of construction, all material to complete the work in strict accordance with the Provisions, Plans, Specifications and Conditions attached hereto, for the sum of:

Two Million, Three Hundred and Five Thousand and Sixty Three Dollars and  
38 /100 (\$ 2,305,063.38 ) including HST, or such other sum as may be ascertained in accordance with the Contract. The aforesaid sum is derived from the Schedule of Items and Prices following.

\*The Tenderer shall insert here the number of Addenda received by him during the tendering period and taken into account by him in preparing his tender.



Attached to this Tender is a certified cheque, or other form of security, in the amount specified in the "Information for Tenderers", made payable to the Corporation of the City of Temiskaming Shores, the proceeds of which, upon acceptance of this Tender, shall constitute a deposit which shall be forfeited to the Owner if I/WE fail to file with the Owner the executed Form of Agreement for the performance of the work within ten (10) calendar days from the date of notification of the acceptance of this tender by the Owner.

I/WE hereby agree that notification of acceptance of this Tender shall be in writing, and may be sent by prepaid post or by fax, and if sent by prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

The commencement date for work under this Contract shall be fourteen (14) calendar days after receipt of Engineer's written order to commence work, and to complete the work on or before Nov.25, 2015, as set out in the Special Provisions, Liquidated Damages.

The Tenderer agrees that this Tender is subject to a formal contract being prepared and executed.

The Tenderer declares that no person, firm or corporation, other than the Tenderer, has any interest in this Tender or in the proposed contract for which the tender is being made.

The Tenderer declares that this Tender is made without any connection, comparison of figures, or arrangements with or knowledge of, any other person, firm or corporation making a tender for the same work.

The "Agreement to Bond" of the Gaurantee Company of North America, a company lawfully doing business in the Province of Ontario, to furnish a Contract Bond in the form bound herein and appended hereto, in an amount equal to 100% of the Contract Price; or a letter agreeing to supply a certified cheque (or cash), if this Tender is accepted, is enclosed herewith.

**SCHEDULE OF ITEMS AND PRICES**

Item No.	Spec. No.	Item	Unit	Tender Quantity	Unit Price	Amount
<b>A. Contract and General Requirements</b>						
1		Bonding, Insurance	L.S.	1		20,000.00
2	706	Traffic Control	L.S.	1		10,000.00
3		Temporary driveway, access for business and residents	L.S.	1		8,000.00
4		Preconstruction survey	L.S.	1		8,000.00
5	805	Straw bale and silt fence	L.S.	1		2,000.00
<b>Subtotal for Division A</b>						<b>48,000.00</b>
<b>B. Armstrong Street Water Linking</b>						
6		PVC CL 150 DR18 Watermains				
6.1	441 SP	150mm Diameter	m	95	340.00	32,300.00
6.2		300mm Diameter	m	1348	400.00	539,200.00
7		Gate Valves and Valve Boxes				
7.1	441 SP	150mm Diameter	ea	1	1,200.00	1,200.00
7.2		200mm Diameter	ea	1	1,800.00	1,800.00
7.3		300mm Diameter	ea	9	3,000.00	27,000.00
8	441 SP	Fire Hydrants c/w tee, gate valve and branch	ea	10	6,000.00	60,000.00
9	441 SP	Connections to Existing Watermains	ea	3	5,000.00	15,000.00
10	441 SP	25mm Diameter Water Services	ea	7	2,200.00	15,400.00
11	441 SP	50mm Diameter Water Services	ea	2	3,500.00	7,000.00
12	416 SP	Jack & bore 508mm dia. Schedule 40 steel casing	m	74	2,400.00	177,600.00
13	493 SP	Temporary potable water services	L.S.	1		15,000.00
14	442 SP	Cathodic protection	L.S.	1		5,000.00
<b>Subtotal for Division B</b>						<b>896,500.00</b>
<b>C. Armstrong Street Sanitary Sewer</b>						
15	410 SP	150mm Dia. PVC Type PSM DR28 Sanitary Services	ea	9	2,500.00	22,500.00
16		PVC Type PSM DR 35 Sanitary Sewers				
16.1	410 SP	200mm Diameter	m	212	360.00	76,320.00
16.2		375mm Diameter	m	311	460.00	143,060.00
16.3		600mm Diameter	m	185	680.00	125,800.00
17		Precast Sanitary Maintenance Holes				
17.1	407 SP	1200mm Diameter	ea	9	6,000.00	54,000.00
17.2		1500mm Diameter	ea	1	12,000.00	12,000.00
17.3		1200mm Diameter including restoration	ea	1	15,000.00	15,000.00
18	410 SP	Breaking into existing sanitary manholes	ea	1	3,000.00	3,000.00
19		Sanitary sewage bypass pumping	L.S.	1		20,000.00
20	416 SP	Jack & bore 1067mm dia. Schedule 40 steel casing	m	42	4,600.00	193,200.00
<b>Subtotal for Division C</b>						<b>664,880.00</b>
<b>D. Removals</b>						
21	510	Removal of watermains & appurtenances	m	524	24.00	12,576.00
22	510	Removal of fire hydrants & appurtenances	ea	4	500.00	2,000.00
23	510	Removal of sewer and culverts	m	675	24.00	16,200.00
24	510	Removal of manholes and catchbasins	ea	6	500.00	3,000.00
25	510	Removal of asphalt paving	m <sup>2</sup>	1959	4.00	7,836.00
<b>Subtotal for Division D</b>						<b>41,612.00</b>
<b>SUBTOTAL CARRIED FORWARD TO PAGE 4.....</b>					<b>\$</b>	<b>1,650,992.00</b>

**SCHEDULE OF ITEMS AND PRICES**  
 (continued)

Item No.	Spec. No.	Item	Unit	Tender Quantity	Unit Price	Amount
<b><i>SUBTOTAL CARRIED FORWARD FROM PAGE 3.....</i></b>						\$ 1,650,992.00
<b>E. Restoration</b>						
26	310 SP	Miscellaneous Asphalt – 50mm	m <sup>2</sup>	1725	32.00	55,200.00
27	314 SP	Granular A	t	1150	20.00	23,000.00
28	314 SP	Granular B, Type I	t	5750	15.00	86,250.00
29	802	Topsoil	m <sup>3</sup>	1380	45.00	62,100.00
30	803 SP	Sodding	m <sup>2</sup>	5750	6.00	34,500.00
31	804 SP	Seed and Cover	m <sup>2</sup>	8050	1.00	8,050.00
32	421	500mm Dia. Culvert replacement	m	151	150.00	22,650.00
<b>Subtotal for Division E</b>						291,750.00
<b>Summary</b>						
A	Contract and General Requirements					48,000.00
B	Armstrong Street Water Linking					896,500.00
C	Armstrong Street Sanitary Sewer					664,880.00
D	Removals					41,612.00
E	Restoration					291,750.00
<b><i>SUBTOTAL A+B+C+D+E</i></b>						\$ 1,942,742.00
<b><i>CONTINGENCY (5%)</i></b>						97,137.10
<b><i>TOTAL</i></b>						2,039,879.10
<b><i>HST (13%)</i></b>						265,184.28
<b><i>TOTAL TENDERED AMOUNT (INCLUDING HST)</i></b>						\$ 2,305,063.38

'SP' Denotes Special Provisions – Tender Items  
 'SPEC NO' Refers to the Ontario Provincial Standard Specifications (OPSS)



I/WE hereby agree that the work specified in the Contract will be performed in strict accordance with the following Provisions, Plans, Specifications and Conditions:

A. Instructions to Tenderers

- B. Provisions: (a) General Special Provisions  
 (b) Item Special Provisions.

C. OPSS General Conditions of Contract – Municipal 100 November 2006

D. Standard Specifications:

OPSS	102	Weighing of Materials	Oct 92
	127	Schedule of Rental Rates for Construction Equipment	Apr 15
	128	The Supply of Pre-Qualified Material & Products	Apr 06
	180	Management & Disposal of Excess Material	Nov 11
	201	Clearing, Close Cut Clearing, Grubbing and Removal Of Surface and Piled Boulders	Nov 11
	206	Muni. Grading	Nov 13
	212	Muni. Borrow	Nov 13
	310	Hot Mix Asphalt	Nov 12
	311	Asphalt Sidewalk, Driveway, and Boulevard & for Sidewalk Resurfacing	Nov 09
	312	Asphalt Curb and Gutter Systems	Nov 09
	314	Untreated Granular Subbase, Base, Surface, Shoulder and Stockpiling	Nov 13
	401	Trenching, Backfilling & Compacting	Nov 13
	402	Excavation, Backfilling and Compacting for Maintenance Holes, Catch Basins, Ditch Inlets and Valve Chambers	Nov 13
	403	Rock Excavation for Pipelines, Utilities and Associated Structures in Open Cut	Nov 10
	404	Support Systems	Nov 10
	405	Pipe Subdrains	Nov 08
	407	Maintenance Holes, Catch Basins, Ditch Inlets And Valve Chamber Installation	Nov 14
	409	Closed Circuit Television Inspection of Pipelines	Nov 13
	410	Pipe Sewer Installation in Open Cut	Nov 13
	441	Watermain Construction by Open Cut	Nov 14
	442	Cathodic Protection of Watermains and Fittings	Nov 10
	490	Site Preparation for Pipelines, Utilities and Associated Structures	Nov 10
	491	Preservation, Protection and Reconstruction Of Existing Facilities	Nov 10
	492	Site Restoration Following Installation of Pipelines, Utilities & Associated Structures	Nov 10
	493	Temporary Potable Water Supply Services	Nov 09
	501	Muni. Compacting	Nov 14
	506	Dust Suppressants	Nov 13
	510	Muni. Removal	Apr 14
	706	Traffic Control Signing	Nov 10
	801	Protection of Trees	Nov 10
	802	Topsoil	Nov 10
	803	Sodding	Nov 10
	804	Muni. Seed and Cover	Nov 14

805 Temporary Erosion and Sediment Control Measures  
 MUNI. 904 Concrete Structures

Nov 10  
 Apr 10

All OPSS Material Specifications referenced in the above.

It shall be the Contractor's responsibility to obtain editions of the above-mentioned Specifications, including the General Conditions.

E. Standard Drawings:

OPSD NO.	DATE	REVISION NO
100.010	Nov '10	4
100.011	Nov '06	1
100.012	Nov '09	2
100.013	Nov '09	4
100.050	Nov '06	1
100.060	Nov '06	1
101.010	Nov '06	1
101.011	Nov '06	1
101.012	Nov '06	1
101.013	Nov '06	1
101.014	Nov '06	1
101.015	Nov '06	1
101.016	Nov '06	1
101.017	Nov '08	3
102.010	Nov '06	1
103.010	Nov '06	1
103.011	Apr '08	2
200.010	Nov '09	2
206.010	Nov '09	1
206.050	Nov '08	1
219.180	Nov '06	1
400.001	Nov '13	0
400.020	Nov '07	1
400.120	Nov '07	1
401.010	Nov '13	2
404.020	Nov '13	
405.010	Nov '08	2
405.020	Nov '13	
701.010	Nov '14	4
701.011	Nov '14	4
701.021	Nov '14	3
701.030	Nov '14	3
701.031	Nov '14	1
701.040	Nov '14	3
701.041	Nov '14	1
704.010	Nov '09	2
704.011	Nov '08	1
708.020	Nov '11	3



OPSD NO.	DATE	REVISION NO
802.010	Nov '10	2
810.010	Nov '07	1
1003.010	Nov'11	2
1006.020	Nov '11	2
1103.010	Nov '06	1
1104.010	Nov '06	2
1104.020	Nov '13	
1105.010	Nov '06	1
1109.011	Nov '08	1
1109.025	Nov'08	0
1109.025	Nov'08	0

It shall be the Contractor's responsibility to obtain editions of the above-mentioned Standard Drawings.

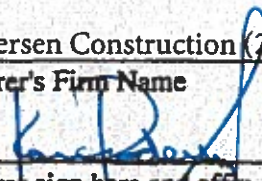
F. exp Standard Drawings (bound herein)  
 5003 – Valve Box Detail  
 5006.01 – Frost Strap Detail

G. Plan: No. 014-1055  
 Title Sheet plus Sheets 1-14

SIGNED at New Liskeard, in the County/District of Temiskaming,  
 this 3rd day of September, 2015

  
 \_\_\_\_\_  
 Signature of Tenderer's  
 Witness

\_\_\_\_\_  
 Project Manager  
 Position

Pedersen Construction (2013) Inc.  
 Tenderer's Firm Name  
  
 \_\_\_\_\_  
 Tenderer sign here and affix  
 Corporate seal when applicable.

\_\_\_\_\_  
 President  
 Position

**NOTE:** If the Tender is submitted by or on behalf of a Corporation, it must be signed in the name of the Corporation by the duly authorized officers and the seal of the Corporation must be affixed. If the Tender is submitted by or on behalf of an individual or a partnership, a seal must be affixed opposite the signature of the individual or the partners.

**AGREEMENT TO BOND**

\*\* \_\_\_\_\_  
\*\* \_\_\_\_\_  
\_\_\_\_\_, 20\_\_  
(Date)

Corporation of the City of Temiskaming Shores,  
325 Farr Drive Avenue,  
P.O. Box 2050,  
HAILEYBURY, Ontario,  
POJ 1K0

Attention: Mr. C. Oslund, City Manager.

Dear Sir:

**RE: Corporation of the City of Temiskaming Shores,  
Armstrong Street / Highway 65 East Infrastructure Upgrades  
Tender No. 2015-005**

In consideration of the Corporation of the City of Temiskaming Shores (hereinafter referred to as "the Owner") accepting the tender of and executing an Agreement with: \_\_\_\_\_ (hereinafter referred to as "the Tenderer") for the construction of the above noted works for the City of Temiskaming Shores, subject to the express conditions that the Owner receive the Contract Bond in accordance with the said tender, we the undersigned hereby agree with the Owner to become bound to the Owner as surety for the Tenderer in a Bond in an amount equal to 100% of the contract price or other such greater amount as may be determined by the Owner, in the form of a Contract Bond (100% Performance and 100% Payment) acceptable to the Owner and in accordance with the said tender, and we agree to furnish the Owner with the said Bond within seven (7) calendar days after notification of the acceptance of the said tender and execution of the said Agreement by the Owner has been mailed to us.

Yours very truly,

\_\_\_\_\_  
(Seal)

- NOTES:**
1. This Agreement to Bond must be executed on behalf of the Surety Company by its authorized officers under the company's corporate seal. Of the nvo forms bound herein, one shall become a part of the tender and the other shall be retained by the Surety Company (\*\* enter the name and address of the Surety Company at the top of the page).
  2. If the tenderer proposes to use cash or a certified cheque in lieu of a Bond, then replace this Agreement to Bond with an appropriate letter, in accordance with the Bonding Requirements in the Information for Tenderers section.



**PROOF OF ABILITY**

**STATEMENT "A"**

Stating the Tenderer's experience in similar work which he has successfully completed.

<b>YEAR</b>	<b>DESCRIPTION</b>	<b>FOR WHOM WORK PERFORMED</b>	<b>VALUE</b>
2015	Dymond Business Park Storm Sewer	City of Temiskaming Shores	\$ 500,000.00
2015	Boundary Road Culvert Replacement	Township of Armstrong	\$ 500,000.00
2015	Uno Park Bridge Replacement	Township of Harley	\$1,700,000.00
2013/ 2014	Latchford St. Reconstruction	City of Temiskaming Shores	\$3,700,000.00
2012/ 2013	Dymond Business Park Servicing	City of Temiskaming Shores	\$3,800,000.00
2013/ 2014	Waster Water Treatment Plant Sitework	Town of Kirkland Lake/ MRCI Subcontract	\$5,800,000.00

**PROOF OF ABILITY**

**STATEMENT 'B'**

Herewith is the list of the Tenderer's Senior Supervisory Staff with a summary of experience of each.

<b>NAME</b>	<b>APPOINTMENT</b>	<b>QUALIFICATIONS AND EXPERIENCE</b>
Mark Brazeau	Superintendent	25 Years - Civil Construction
Terry Pedersen	Construction Manager	28 Years - Civil Construction
Tim Sloggett	Safety Coordinator	15 Years - Civil Construction
Karl Pedersen	Project Manager	37 Years - Civil Construction

**PROOF OF ABILITY**

**STATEMENT 'C'**

Herewith is the list of equipment that will be used on the project during the course of the work. List ALL equipment that will be used and fill all information.

YR	Equipment	Size	Model	Make	Condition
<u>Sample</u>					
2001	Backhoe	1 cu. Yd.	330	John Deere	Overhauled 2006
2015	Excavator	2.0 cm	349	Caterpillar	Excellent
2014	Excavator	1.5 cm	336	Caterpillar	Excellent
2012	Excavator	1.5 cm	336	Caterpillar	Excellent
2009	Excavator	1.5 cm	336	Caterpillar	Good
2009	Excavator	1.0 cm	320	Caterpillar	Good
2009	Loader	2.0 cm	JD544	John Deere	Good
2007	Loader	2.0 cm	JD544	John Deere	Good
2008	Bulldozer	60 kw	JD650	John Deere	Good
2013	Bulldozer	60 kw	JD650	John Deere	Excellent
2012	Compactor	84" Drum	CS54	Caterpillar	Good
2012	Compactor	84" Drum	CS54	Caterpillar	Good
2007	Compactor	54" Sheepsfoot	BW145	Bomag	Good
2011	Compactor	54" Sheepsfoot	BW145	Bomag	Good



**PROOF OF ABILITY**

**STATEMENT "D"**

Herewith is the list of each proposed subcontractor used in making up this tender and the portion of the work allocated to each. No subcontractor will be changed without written approval from the Owner.

<b><u>SUBTRADE</u></b>	<b><u>NAME AND ADDRESS OF SUBCONTRACTOR</u></b>	<b><u>SCOPE OF WORK</u></b>
Boring and Jacking	Marathon Drilling Ottawa, ON	Items 12 & 20
Asphalt Paving	Miller Paving Limited New Liskeard, ON	Item 26

State the Subcontractor's experience in similar work which he has successfully completed.

<b><u>YEAR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FOR WHOM WORK PERFORMED</u></b>	<b><u>VALUE</u></b>
Available Upon Request			





## **Addendum No. 01**

**Project: ARMSTRONG STREET / HIGHWAY 65 EAST INFRASTRUCTURE UPGRADES**

**TENDER NO. 2015-005**

**Issued: Sept. 2, 2015**

---

**Prepared By: exp Services Inc.**

### **Requirements:**

This addendum forms part of the Contract Documents and amends the original Specifications and Drawings, as noted below.

Ensure that all parties submitting bids are aware of all items included in Addendum No. 1.

### **AMENDMENTS TO FORM of TENDER**

**Page T-3 of T-12;**

1. Item 12, Tender Quantity has been changed from 42m to 74m.
2. Item 20, Jack & Bore 508mm dia. Schedule 40 steel casing, has been changed to  
**Jack & Bore 1067mm dia. Schedule 40 steel casing**

### **AMMENDMENTS TO DRAWINGS**

Drawing C301 Detail 4 has been deleted

### **Attachments:**

Form of Tender Page T-3 of T-12

Drawing C301



## **Addendum No. 02**

**Project: ARMSTRONG STREET / HIGHWAY 65 EAST INFRASTRUCTURE UPGRADES**

**TENDER NO. 2015-005**

**Issued: Sept. 3, 2015**

---

**Prepared By: exp Services Inc.**

**Requirements:**

This addendum forms part of the Contract Documents and amends the original Specifications and Drawings, as noted below.

Ensure that all parties submitting bids are aware of all items included in Addendum No. 2.

**AMENDMENTS TO FORM of TENDER**

**Page T-3 and T-4:**

1. Subtotals for Division G/H/I/J/K amended to A/B/C/D/E.
2. Summary F/G/H/I/J amended to A/B/C/D/E.
3. Subtotal A+B+C+D+E+F+G+H+I+J amended to: A+B+C+D+E.

**Attachments:**

Form of Tender: Page T-3 and T-4.

# Memo

**To:** Mayor and Council  
**From:** Tammie Caldwell, Director of Recreation  
**Date:** September 16, 2015  
**Subject:** Carter Antila Memorial Skatepark – Reserve Fund  
**Attachments:** None

---

Mayor and Council:

In 2014, the City of Temiskaming Shores saw the completion of the Carter Antila Memorial Skate/Bike Park and it has been well received by the youth in the community and is providing an excellent opportunity for youth to be physically active.

The Harder 4 Carter Committee is to be commended for their drive and determination in inspiring the community to get behind such a huge project and support it through volunteer time, fundraising, corporate donations, provincial and Foundation Funding.

The Harder 4 Carter Committee has forwarded to the municipality a cheque in the amount of \$14,036.91, representing the balance of funds raised, and have requested that the municipality accept the funds for the establishment of a reserve account to be used for future maintenance and/or development of the park. This will complete the fundraising efforts by the Harder 4 Carter Committee.

Staff is recommending that Council direct staff to set up a reserve account for the Carter Antila Memorial Skateboard/Bike Park in the amount of \$14,036.91.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

---

Tammie Caldwell  
Director of Leisure Services

---

Christopher W. Oslund  
City Manager

# **Memo**

**To:** Mayor and Council  
**From:** Tammie Caldwell, Director of Recreation  
**Date:** September 15, 2015  
**Subject:** Ontario Trillium Foundation – Funding Opportunity  
**Attachments:** None

---

Mayor and Council:

The Ontario Trillium Foundation has changed its funding opportunities in the past year and the first intake for capital fund applications was September 2, 2015.

Staff had participated in two sessions outlining the new funding streams of the Ontario Trillium Foundation and were informed that the STATO project would be eligible for funding under the capital program.

Staff submitted an application for funding for the STATO project to extend towards Dymond Township in the amount of \$150,000 which is the maximum grant that could be awarded. The municipality has also submitted an expression of interest to the Ontario Municipal Cycling Infrastructure Fund.

Staff is recommending that Council for the City of Temiskaming Shores acknowledge Memorandum 006-RS-2015 for information purposes.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

\_\_\_\_\_  
Tammie Caldwell  
Director of Leisure Services

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** Tammie Caldwell, Director of Recreation  
**Date:** September 15, 2015  
**Subject:** Contract Change Order No. 2 – Ure-Tech Surfaces Incorporated  
**Attachments:** Contract Change Order No. 2

---

Mayor and Council:

At the August 4, 2015 Council meeting, By-Law No. 2015-162 being a by-law to enter into an agreement with Ure-Tech Surfaces Incorporated for the supply and installation of rubberized accessible playground surfacing at Algonquin Beach Par, Mini-Putt, Camsell Park and Harbourfront Park for a total upset limit of \$209,129.91 plus applicable taxes.

At the regular meeting of Council of September 1<sup>st</sup>, 2015 Council approved Contract Change Order No. 1 in the amount of \$16,883.64 to accommodate the increase in square footage required at all four playgrounds.

Staff was notified on September 3<sup>rd</sup> that the Camsell Park will require an additional 355 square feet so that the swings will be a part of the full playground rather than a separate area. This will require an additional 335 square feet at a value of \$12.27 per feet for a total of \$4,355.85 plus applicable taxes. Staff has met to review all of the Waterfront Development Projects and the change order can be accommodated through the funding provided.

Attached is Contract Change Order No. 2.

Staff is recommending:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Memorandum 007-2015-RS and;
2. That Council approve Contract Change Order No. 2 in the amount of \$4,355.85 plus applicable taxes.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

\_\_\_\_\_  
Tammie Caldwell  
Director of Leisure Services

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

## Contract Change Order

---

<b>Project Title:</b> Playground Resurfacing	<b>Change Order No.:</b>	002
<b>Contractor/Consultant:</b> Ure-Tech Surfaces Inc.	<b>Contract Value:</b>	\$ 225,350.85
<b>Project No.:</b> RS-RFQ-001-2014	<b>CO Value:</b>	\$ 4,355.85
<b>Date:</b> September 1, 2015	<b>Current Contract Value:</b>	\$229,736.70

---

### Project Description

Rubberized Accessible surfacing at the Algonquin Beach Park, Mini-Putt Park, Camsell Park and Harbourfront Park.

### Description of Contract Change Order

The additional materials are required to relocate the swing set to be included in the full playground area to ensure accessibility to the swings and meet the safety requirements.

### Attachments

Respectfully received by:

Reviewed and recommended for approval by:

---

Tammie Caldwell  
Director of Recreation Services

---

Christopher Oslund  
City Manager

**Subject:** Crossing Guard Positions

**Report No.:** CS-030-2015

**Agenda Date:** September 15, 2015

---

## **Attachments**

**Appendix 01:** Memo 08-2015-PW

## **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-030-2015;
2. That Council agrees to declare the Rorke Avenue and Main Street Crossing Guard position redundant;
3. That Council agrees to relocate the employee at the Rorke Avenue and Main Street Crossing to the Rorke Avenue Crossing at Haileybury Public School; and
4. That Council directs staff to provide notification of Council's decision to CUPE Local 5014 in accordance with the Collective Agreement; École catholique Ste-Croix; Haileybury Public School; New Liskeard Public School; Timiskaming District Secondary School; Conseil scolaire catholique de district des Grandes Rivières; and District School Board Ontario North East.

## **Background**

Currently the City of Temiskaming Shores has three (3) part time crossing guard positions. The locations of these positions are as follows:

- Main St. and Rorke Ave. intersection – Haileybury
- École catholique Ste-Croix and Rorke Ave. – Haileybury
- École publique des Navigateurs – New Liskeard

The Part Time Crossing Guard position is included in CUPE Local 5014.

## **Analysis**

In April of 2015, Council passed Resolution No. 2015-04-07-005 agreeing to reduce the Crossing Guard positions at École catholique Ste-Croix and Haileybury Public School from two (2) to one (1) and establish a new crossing at the intersection of Rorke Avenue and Cecil Street.

Upon notification to the two (2) affected schools of the changes to the Crossing Guard positions City staff were notified by both Principals of the respective schools that they had agreed that the crossing at École catholique Ste-Croix be maintained as opposed to relocating to Cecil Street. The letter of support from Haileybury Public School is page two (2) of Appendix 01 – Memo 008-2015-PW.

The matter was discussed at the Public Works Committee on June 18, 2015 and a recommendation to remove the staffed crossing at Haileybury Public School and leave the existing crossing at Ste-Croix in place was received.

On July 7<sup>th</sup>, 2015 the Director of Public Works presented Council with **Appendix 01 – Memo 003-2015-PW**.

With Council’s approval, City staff proceeded with the removal of the existing school crossing at Haileybury Public School and repainted the school crossing at Ste-Croix for September 2015.

In September 2015, City staff were contacted by the Director of Student Transportation for District School Board Ontario North East who expressed concern over the current crossing location and advised that students are not utilizing the specified crossing and are instead crossing Rorke Avenue unsafely.

City staff met with the Director of Student Transportation and the Superintendent of Schools for DSBO on September 11, 2015. Based on the discussion, City staff are recommending the Rorke Avenue/Main Street Crossing Guard position be declared redundant and the Crossing Guard be relocated to the Haileybury Public School crossing in order to alleviate the safety concerns of both school boards.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

There are no financial implications.

**Alternatives**

1. All crossing guard locations remain status quo.
2. The École catholique Ste-Croix crossing location be moved to Cecil St/Rorke Ave. as originally discussed.

**Submission**

Prepared by:

Reviewed and submitted for  
 Council’s consideration by:

“Original signed by”

“Original signed by”

\_\_\_\_\_  
 Shelly Zubyck, CHRP  
 Director of Corporate Services

\_\_\_\_\_  
 Christopher W. Oslund  
 City Manager



# Memo

**To:** Mayor and Council  
**From:** Douglas Walsh, Director – Public Works  
**Date:** July 7, 2015  
**Subject:** Crossing Guard Location – View Street at Rorke Avenue – Haileybury  
**Attachments:** **Appendix 01** – Letter from Haileybury Public School

---

Mayor and Council:

On April 7, 2015 Council approved the elimination of two (2) Crossing Guard positions resulting in the reduction of a school crossing location on Rorke Avenue in Haileybury starting in September.

During the discussions staff had recommended that the existing crossings at Haileybury Public and Ecole Ste-Croix be moved approximately one block towards each other in hopes of reducing the impact on the students using the crossings at both schools.

Corporate Services advised the two schools of the proposed change on May 28, 2015 and shortly thereafter, Ms. Claire Mackey, Principal of Ecole Ste-Croix contacted staff regarding her concerns for student safety. Ms. Mackey has indicated that approximately 37% of the students attending her school utilize the crossing at View Street daily due to the fact that the school is located on the West side of Rorke Avenue with the majority of the residential area being on the East side.

Ms. Mackey discussed the proposed changes with the Principal at Haileybury Public School and has received a letter of support (Appendix 01) from Ms. Walker regarding the location of the single crossing to be used starting in September 2015.

The matter was discussed at the Public Works Committee on June 18, 2015. The Committee has recommended that crossing at Haileybury Public School be removed and the existing crossing at Ecole Ste-Croix remain in place.

Based on the information received and the support from Haileybury Public School the Public Works Department is prepared (with Council approval) to proceed with the removal of the existing school crossing at Haileybury Public School and repaint the school crossing at View Street (Ste-Croix) for September, 2015.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

---

G. Douglas Walsh  
Director of Public Works

---

Christopher W. Oslund  
City Manager



*P. Walker B.A., B.Ed., M.Ed.*  
PRINCIPAL

## HAILEYBURY PUBLIC SCHOOL

*333 Rorke Ave  
P.O. Box 640  
Haileybury, Ontario  
P0J 1K0*



*Telephone: (705) 647-0227  
Fax: (705) 647-0228*

June 11, 2015

Dear Mrs. Zubyck,

Thank you for your letter, dated May 28, 2015, which outlines the changes to the crossing guard location.

In discussions with Claire Mackey, Principal at Ste-Croix, it has become evident that she has a greater need to have the crossing guard location closer to her school. This is due to the fact her school is located on the opposite side of the street, in comparison to the bulk of residential properties.

Therefore, I am in support of the crossing guard being located at the intersection of Rorke St. and View St.

If you have any questions, please don't hesitate to contact me at Haileybury Public School, 705-647-0227.

Sincerely,

A handwritten signature in black ink, appearing to read "Paula Walker".

Paula Walker



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-184**

**Being a by-law to authorize an agreement with K. Smart Associates Ltd. for Engineering Services related to the Design and Contract Administration for the Peter's Road Municipal Drain**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D.17, as amended, council of a municipality shall by by-law or resolution appoint an engineer to make an examination of the area requiring drainage as described in the petition and to prepare a report;

**And whereas** Council considered Administrative Report CS-029-2015 at the September 1, 2015 Regular Council meeting and directed staff to prepare the necessary by-law and agreement with K. Smart Associates Ltd. to provide engineering services in respect to the Peter's Road Municipal Drain in accordance with the Drainage Act for consideration at the September 15, 2015 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an agreement with K. Smart Associates Ltd. for engineering services to provide engineering services in respect to the Peter's Road Municipal Drain in the amount of \$58,100 plus applicable taxes attached hereto as Schedule "A" to this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical, numerical or typographical nature to the by-law and schedule after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

## **By-law No. 2015-184**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**K. Smart Associates Ltd.**

for engineering services in respect to the Peter's Road  
Municipal Drain in accordance to the Drainage Act

## **Contract Agreement and Authorization to Proceed**

Owner:

**The Corporation of the City of Temiskaming Shores**  
(herein after called `the City`)  
325 Farr Drive - P.O. Box 2050 - Haileybury, Ontario - P0J 1K0

Consultant:

**K. Smart Associates Limited**  
(herein after call `K. Smart`)  
85 McIntyre Drive - Kitchener, Ontario - N2R 1H6

Project:

**Peter's Road Municipal Drain**  
Lot 10 & 11, Concession 3, Dymond Twp.

**Whereas** the City received a petition from the Road Authority (City of Temiskaming Shores) with the desire to implement enhanced drainage features to the existing drainage system along Peter's Road into a municipal drain. The drainage system is currently undersized and receives significant runoff from various agricultural operations resulting in annual road repairs beyond normal maintenance;

**And whereas** the City released a Request for Proposal CS-RFP-001-2015 for the purpose of retaining a drainage engineer to provide services related to the Peter's Road drainage system in accordance with the Drainage Act, 1990, as amended;

**Now therefore** the parties hereto agree to the engineering services as related to CS-RFP-001-2015, Appendix 01 – Proposal for engineering from K. Smart, attached hereto and forming part of this agreement; all in accordance with the Drainage Act, 1990 as amended for the Peter's Road Municipal Drain;

### *Basis of Payment*

Fixed per diem rates for professional fees, disbursements and taxes estimated at a total upset limit of \$58,100 plus applicable taxes.

### *Method of Payment*

Payment shall be made following receipt of invoice(s) and acceptance of the work performed.

### *Governing Policy*

The City of Temiskaming Shores hereby authorizes K. Smart to complete the work as outlined above and in accordance with the referenced documents. The undersigned hereby agree to be bound by the terms and conditions set out above.

In witness whereof the parties have executed this Agreement the 15<sup>th</sup> day of September, 2015.

Signed and Sealed in )  
the presence of )

**K. Smart Associates Ltd.**

Consultant's Seal )

\_\_\_\_\_  
President - John Kuntze, P. Eng.

Municipal Seal )

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to

**By-law No. 2015-184**

Proposal submitted in response to CS-RFP-001-2015





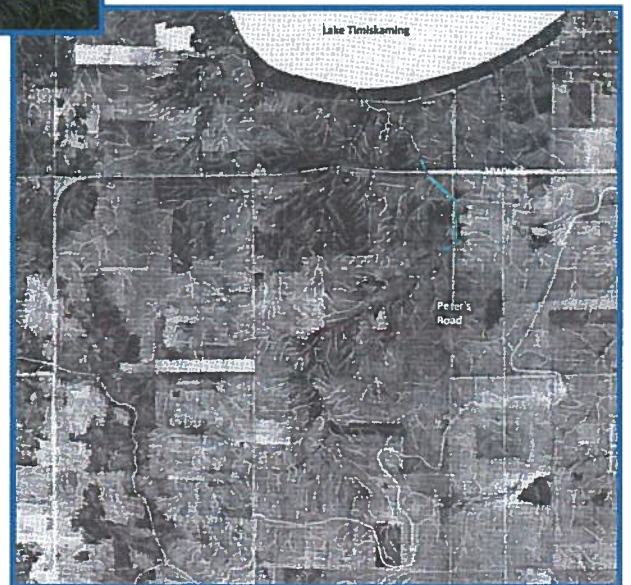
The City of  
Temiskaming Shores

REQUEST FOR PROPOSAL  
CS-RFP-001-2015

# Blain-Wilson Drain Report Proposal

August 20, 2015

Project Number 15-265



K. SMART ASSOCIATES LIMITED

CONSULTING ENGINEERS AND PLANNERS

85 McINTYRE DRIVE  
KITCHENER, ONTARIO  
N2R 1H6  
TELEPHONE (519) 748-1199  
FAX (519) 748-6100  
info@ksmart.ca



**K. SMART ASSOCIATES LIMITED**  
CONSULTING ENGINEERS AND PLANNERS

85 McINTYRE DRIVE  
KITCHENER, ONTARIO N2R 1H6

TELEPHONE (519) 748-1199  
FAX (519) 748-6100  
Email: [ksmart@ksmart.on.ca](mailto:ksmart@ksmart.on.ca)

August 20, 2015

File No. 15-265

David B. Treen, Clerk  
City of Temiskaming Shores  
P.O. Box 2050  
325 Farr Drive  
Haileybury, ON P0J 1K0

**RE: CS-FRP-001-2015 Municipal Drain Consultant**

Pursuant to the City of Temiskaming Shores call for proposals, K. Smart Associates Limited is very pleased to submit a proposal for Engineering Services to prepare a drain report under the Drainage Act for the petitioning Road Authority. We are very interested in this project and welcome this opportunity to continue our work with the City of Temiskaming Shores.

K. Smart Associates Limited (KSAL) is an independent Canadian consulting firm established in 1975. The company offers a broad range of consulting services to municipal and private clients. Over the years, KSAL has provided professional services to several hundred clients in the Province of Ontario.

Our firm has over 40 years of experience in municipal drainage engineering under the Ontario Drainage Act and approaches each project with a methodology that results in efficient completion. The firm employs approximately 33 individuals comprising of Professional Engineers, Engineers-In-Training, Civil Engineering Technologists, Land Use Planners, AutoCAD Operators, Construction Inspectors, Surveyors and Office Administration staff. Our staff works together to ensure all components of a project are completed on schedule and on budget.

We feel that for projects to be completed successfully, each project must be managed in an efficient and effective manner. In order to achieve the successful completion of the project, the project is modeled by computer software in order to establish a project time schedule, cost schedule and resource allocation table. We believe that a cost effective work plan will enable the project to be completed in a timely manner within budget. In our proposal, we have outlined our approach to this project. We have identified major tasks and prepared a schedule to complete the project on time and on budget.

Thank you for your consideration of our proposal. We look forward to this opportunity to continue our work with the City of Temiskaming Shores on this project.

All of which is respectfully submitted.

Neal Morris, P.Eng. Project Engineer  
K. Smart Associates Limited  
T: 519.748.1199 x240 | [nmorris@ksmart.ca](mailto:nmorris@ksmart.ca)

John Kuntze, P.Eng. President  
K. Smart Associates Limited  
T: 519.748.1199 x227 | [jkuntze@ksmart.ca](mailto:jkuntze@ksmart.ca)



## TABLE OF CONTENTS

INTRODUCTION .....	3
CORPORATE BACKGROUND .....	4
RELEVANT PROJECT EXPERIENCE .....	4
GRANT FOREST DRAIN.....	4
KNOTT DRAIN .....	5
KOCH DRAIN.....	5
PROJECT TEAM.....	6
APPROACH TO PROJECT.....	6
COMMITMENT REQUIRED BY THE CITY.....	9
QUALITY ASSURANCE/QUALITY CONTROL.....	9
CONFLICT OF INTEREST .....	9
REFERENCES.....	10
ENGINEERING FEE ESTIMATE.....	10
PROVISIONAL ITEMS .....	11
EXCLUSIONS .....	12
CONCLUSIONS .....	13
FIGURE 1 – BUDGET TABLE.....	14
FIGURE 2 – TIMELINE SCHEDULE.....	15

## LIST OF APPENDICES

- Appendix A – Company Profile
- Appendix B – Curriculum Vitae
- Appendix C – Project Profile Documents

## INTRODUCTION

In response to a petition submitted by the Road Authority for improvements to the Blain-Wilson Drain, the City of Temiskaming Shores (City) has requested a proposal for professional drainage engineering services. The City's Request for Proposal states that the selected Engineer will first prepare a Preliminary Report to summarize alternatives and then prepare a Final Report based on the selected alternative.

Roads Authority staff are concerned that water may overtop Peter's Road in the vicinity of the Blain-Wilson Drain and thereby create a public safety hazard. Under Section 4 of the Drainage Act a Road Authority may petition for drainage works. It should be noted that the petition would become invalid if the Road Authority staff removed their name from the petition, unless additional signatures are added to the petition.

The watershed for the area requiring drainage for the Road Authority is Peter's Road between Highway 65 east and the Drive-In Theatre Road in the City of Temiskaming Shores. Based on our site visit and discussions with the Drainage Superintendent and Municipal staff, it is our opinion that a Preliminary Report, as suggested in the Request for Proposal, would generate unnecessary costs for the drainage works and delay the schedule for completing the needed improvements on the Blain-Wilson Drain.

From our firm's extensive experience preparing reports under the Drainage Act, we have found Preliminary Reports are most valuable when projects are situated in urban areas or have multiple, viable alternatives to investigate. Since this project is located in a rural area and appears to be an erosion and sediment control project, we do not believe investigation of alternative routes would be worthwhile. The existing watercourse is in a deep valley, making diversions cost prohibitive.

Therefore, KSAL believes preparation of a Final Report under Section 4 of the Drainage Act is the most efficient course of action and that a Preliminary Report is unnecessary. If the City desires to offer opportunity for public input beyond the requirements of the Drainage Act, we suggest use of an informational public meeting or mailing to summarize preliminary recommendations. Such an approach would provide the public with ample opportunity to give input regarding the level of erosion and sediment control necessary for this project.

KSAL has prepared numerous drainage reports under the Drainage Act for the former municipalities in the City of Temiskaming Shores. We have also worked



with local environmental agencies on these projects. As a result, we are familiar with drainage and environmental needs for the area requiring drainage.

KSAL is very interested in working with the City of Temiskaming Shores to prepare a Section 4 Report for the Road Authority petition.

### **CORPORATE BACKGROUND**

K. Smart Associates Limited is a multi-disciplinary consulting engineering firm established in 1975. The firm has specialized for the past 35 years in the preparation of reports under the Drainage Act. KSAL Limited has the technical expertise and experience to prepare reports under Section 4 of the Drainage Act for new drainage works or under Section 78 of the Act for the improvement of drains previously constructed by bylaw under the Drainage Act. Please see Appendix A for our company profile.

### **RELEVANT PROJECT EXPERIENCE**

We have selected a sampling of some of our more recent projects that are similar in nature to the Blain-Wilson Drain report. These jobs show our familiarity in dealing with local watersheds and local concerns. Please refer to Appendix C for additional Drainage Projects.

#### ***Grant Forest Drain***

Client: City of Temiskaming Shores

Location: Lots 7 & 8, Concession 3, Township of Dymond

Project Manager: Neal Morris, P. Eng.

The Grant Forest Drain has a 185.4 hectare (458 acre) watershed. KSAL was appointed under Section 4 of the Drainage Act. The municipal drain outlets into the Wabi Creek and is a mix of agricultural land and highly developed commercial and industrial lands. A Preliminary Report was originally prepared and submitted to council May 7, 2013 and subsequently the Engineer was directed to prepare a Final Report.

The construction phase saw 537m of tile, 645m of overflow/grassed swale and the



incorporation of 184m of existing open channel/gully. The project cost is estimated at \$296,400.

### **Knott Drain**

Client: Township of Hilliard

Location: Lot 2 Concession 5, Hilliard Twp

Project Manager: Neal Morris, P. Eng.

KSAL was retained by the Township of Hilliard to prepare a report under Sections 4 and 8 of the Drainage Act. The Knott Drain has a 129.8 hectare (321 acre) watershed. The municipal drain outlets into the Lautem Inc. Drain 1983. The goal of this project was

to construct a catchbasin to collect subsurface water and runoff which ran through an existing 1200mm culvert to a ditch inlet catchbasin and then flow to the outlet. The construction phase saw the installation of 1,173m of tile, 826m of open ditch and culverts and 847m of overflow/grassed swale. The total cost of the project was \$191,715 and the project was completed in 2014.



### **Koch Drain**

Client: Township of Hilliard

Location: S½ Lot 10 Concession 3, Hilliard

Project Manager: Neal Morris, P. Eng.

KSAL was appointed under Section 4 of the Drainage Act. The Koch Drain has a 123.8 hectare (306 acre) watershed. The municipal drain outlet

was into a natural water course which outlets into the Blanche River. The petitioner was concerned that their existing tile outlets were plugged due to sedimentation of a road ditch. The Ministry of Natural Resources identified the Blanche River as breeding habitat for a species at risk (Lake Sturgeon). Working with MNR to address environmental concerns, the project was able to move forward and included 675m of tile installation, 678m of road ditch cleanout, 233m of ditch incorporation and one road crossing. Erosion control measures included riprap bank lining, grassed buffer strips, straw bale dams and sediment traps. The estimated cost of the project was \$100,790. The project was constructed and completed in 2011.



## **PROJECT TEAM**

The project team includes staff specializing in drainage projects under the Drainage Act. Our diverse backgrounds and skills work to complement each other allowing us to effectively deal with all phases of this project. Please refer to Appendix B for Curriculum Vitae of key staff.

### **John Kuntze, P. Eng. – Project Manager**

John Kuntze, P. Eng., has been working in municipal drainage for 38 years. John has extensive experience in works conducted under the Drainage Act and is very familiar with the Drainage Act process. John will review all work prepared by the project team, and will provide input on design, assessments and the report.

### **Neal Morris, P. Eng. – Project Engineer**

Neal Morris, P. Eng., has been with KSAL for 7 years. Neal has experience in municipal drainage, geotechnical engineering, storm sewer design and construction inspection. Neal has prepared several drainage reports and provided engineering assistance on a number of other drainage projects. Neal is familiar with computer hydraulic models used to aid in open channel design and pipe and culvert sizing.

Neal will be the Project Engineer on this project and will be responsible for conducting public meetings, preparing cost estimates, assessment schedules and the Engineer's Report. Neal will be the primary contact for KSAL.

### **Drafting**

Rick Morrison, Civil Survey Technologist and Civil Engineering Technologist, has been with KSAL for 35 years and is experienced with AutoCAD Civil 3D and is knowledgeable of survey and drafting techniques.

Rick will be responsible for processing survey data, supervising the preparation of base drawings for reports, and the analysis of benchmark information, digital photography, background data, drainage mapping and as-built data.

### **Survey**

Field data collection and verification will be completed by Nafi Kulafowski. Nafi has been with KSAL for 18 years and in that time he has gained extensive experience surveying drains using total station and global position system (GPS).

## **APPROACH TO PROJECT**

As outlined in the Request for Proposal, the primary area requiring drainage is located along Peters Road. The Road Authority has petitioned for drainage works for erosion and sedimentation problems. It is anticipated that the drain would

require protection of the banks along Peters Road and the installation of sediment control structures.

It is anticipated that 900m of watercourse will need to be examined and surveyed.

TASKS:

1. Pre-Engineering and Background Review

This task involves retrieval of parcel fabric and roll numbers. Available soil information will be obtained and reviewed. Preliminary watershed boundaries will be established and a watershed plan will be prepared.

Initial contact will be made with Ministry of Transportation (MTO), Ministry of Natural Resources and Forestry (MNRF) and Fisheries and Oceans Canada (DFO).

2. First On Site Meeting

K. Smart Associates Limited will prepare a notice for the on-site meeting along with a list of landowners along the existing drain and watercourse to be notified. Notices are to be mailed by the City of Temiskaming Shores. This meeting will allow for comment and discussion with landowners regarding drainage concerns and possible drainage improvements. Parts of the watercourse may be examined on-site with the affected landowners.

3. Site Investigation and Survey

A full topographical survey will be completed for approximately 900m of the existing ditch downstream of the area requiring drainage. The watershed boundary will be examined. It is anticipated that the survey will stop 100m downstream of the MTO highway.

It is anticipated that the MTO road crossing is in good shape. A Design Cost for a new crossing will not be included in this proposal. These costs would be assessed to MTO in the final billing, if incurred.

After a meeting with MTO staff and a model of the existing MTO crossing is done, recommendations will be sent to MTO staff.

Landowners abutting this length of watercourse will be consulted regarding details of work to be done on their property.

4. Draft Report

Profiles, watershed drawings and detail drawings will be prepared. A draft of the report will be prepared and a cost estimate of the work will be completed. The assessment schedules will be prepared. Specifications will also be prepared as part of the draft report.



5. Second Site Meeting

Meeting notices will be prepared by K. Smart Associates Limited along with a list of all affected landowners, road authorities and agencies to be notified. Notices are to be mailed by K. Smart Associates Limited.

Preliminary recommendations, cost estimates and assessments will be presented at this public information meeting.

6. Final Report

Input from the second site meeting will be incorporated into the draft report. A summary of the final proposed work and net assessment will be prepared and mailed to landowners. This extra step will allow landowners who are not able to attend meetings to be informed about the project, how the cost of the project will be levied and to provide final input before the report is completed. Any final changes can also be communicated to all landowners.

The draft report will be discussed with the Drainage Superintendent and Municipal staff.

Final input from the landowners, Drainage Superintendent and Municipal staff will be incorporated into the report. The drawings, specifications and assessment schedules will be updated and finalized.

7. Submission of the Report

The report will be sent to the City of Temiskaming Shores. Bound copies of the report will be submitted along with an unbound copy and an electronic copy of the complete report in PDF format. The City of Temiskaming Shores will mail out the reports to the lands in the watershed.

8. Report Consideration

A Consideration meeting with landowners, will be held to address any final concerns landowners may have. The Engineer will attend the meeting when the report is considered by Council.

9. Court of Revision

The Engineer will attend the Court of Revision if required.

10. Drainage Tribunal

Preparing for and attending Drainage Tribunal or Drainage Referee Hearings if required.

### 11. Construction Tender Documents

K. Smart Associates Limited can prepare the Contract Documents using the K. Smart Associates' Standard Contract Document. All bids will be reviewed and a recommendation made to the City of Temiskaming Shores.

### 12. Construction Phase

Contract administration and construction inspection is provided as required by the City of Temiskaming Shores. Engineer will undertake a final inspection when the project is completed and will issue a completion certificate. Final cost will also depend on scope of work established in the report.

### 13. Final Paper Work

K. Smart Associates Limited will review and sign the grant application and update drawings with as-built information.

## **COMMITMENT REQUIRED BY THE CITY OF TEMISKAMING SHORES**

It is anticipated that the City of Temiskaming Shores will provide roll number information and any other information pertinent to the drain. The City of Temiskaming Shores will mail out the notices for the first on-site meeting prepared by K. Smart Associates Limited. It is expected that the Drainage Superintendent will be present at all site meetings and public meetings.

## **QUALITY ASSURANCE/QUALITY CONTROL**

K. Smart Associates Limited has a comprehensive Quality Management Plan to ensure a quality product is delivered to the client every time. We define a quality product as one that meets the client's requirements in a cost effective and timely manner.

K. Smart Associates Limited applies a quality assurance procedure to ensure that all products and services are correct in terms of arithmetic accuracy, compliance with design standards, policies and procedures, etc. The project is divided into major tasks and then further subdivided into related activities. Each task will have its own process control. As each activity is completed, the process control measures will be signed off by the Project Manager.

## **CONFLICT OF INTEREST**

K. Smart Associates Limited does not have a conflict of interest on this project. Any future projects which may develop in the areas of this project will be reported to the City of Temiskaming Shores prior to K. Smart Associates Limited accepting any projects which may or may not conflict with this project.

## REFERENCES

We have completed projects of a similar nature for the following clients and provide the following references.

**Ms. Amy Vickery-Menard, Township of Evanturel**

245453 Highway 569, P O Box 209, Englehart ON P0J 1H0  
 Phone: (705) 544-8200

**Ms. Melanie Ducharme, Municipality of West Nipissing**

101-225 Holditch Street, Sturgeon Falls, ON P2B 1T1  
 Phone: (705) 753-2250

**Mr. Michel Lachapelle, Township of Kerns/Hudson**

903303 Hanbury Road R.R. 2, New Liskeard, ON P0J 1P0  
 Phone: (705) 647-5439

## ENGINEERING FEE ESTIMATE

Engineering fees for the report will be based on a time basis plus disbursements as outlined in Figure 1 and summarized below. Figure 2 depicts the proposed timeline.

	Labour	Disbursements	Net HST (0.0176%)	Total
Pre-Engineering and Data Collection	\$ 1,740	\$ -	\$ 31	\$ 1,771
First On-Site Meeting & Site Examination	\$ 1,535	\$ 925	\$ 43	\$ 2,503
Data Collection and Engineering	\$ 9,050	\$ 2,005	\$ 195	\$ 11,250
Draft Report	\$ 11,880	\$ 40	\$ 210	\$ 12,130
Second Meeting	\$ 1,600	\$ 925	\$ 44	\$ 2,569
Final Report	\$ 9,365	\$ 285	\$ 170	\$ 9,820
Consideration of Report	\$ 1,705	\$ 905	\$ 46	\$ 2,656
Court of Revision	\$ 1,705	\$ 905	\$ 46	\$ 2,656
Tender Documents	\$ 1,820	\$ 50	\$ 33	\$ 1,903
Contract Administration	\$ 1,705	\$ 1,610	\$ 58	\$ 3,373
Contract Supervision	\$ 3,460	\$ 3,520	\$ 123	\$ 7,103
Final Paperwork	\$ 1,215	\$ 150	\$ 24	\$ 1,389
<b>Total Upset Limit</b>	<b>\$ 46,780</b>	<b>\$ 11,320</b>	<b>\$ 1,023</b>	<b>\$ 59,123</b>

### **Provisional Items**

The hourly rates for key personnel are as follows:

<b>Key Staff</b>	<b>Hourly Rate</b>
John Kuntze – Senior Review Engineer	\$ 125
Neal Morris – Project Engineer	\$ 105
Rick Morrison – Technologist, Drafting	\$ 95
Nafi Kulafowski – Surveyor	\$ 90
Senior Designer	\$ 80
AutoCAD Technician	\$ 65
Construction Inspector	\$ 70
Engineer Intern	\$ 70
Administrative Assistant	\$ 65

Disbursements for expenses plus 10% administration fee will include mileage for travel (\$0.56/km) plus meals, faxes, reproduction/printing and accommodations when applicable. Provisional expenses include fees for MTO, DFO, MNRF or MOE applications including any sub-consultants required and are not included in the report costs.

### **Meetings**

In our cost estimate for the report we have allowed for one site meeting and one public meeting prior to report consideration. Should additional meetings be required, the additional cost will be as outlined below. Per day rate will apply to preparation time for meetings and attendance at meetings. If the drain requires construction activities through species at risk (SAR) habitat, the engineering costs to address MNRF concerns or permit requirement will be as outlined below.

<b>Component</b>	<b>Fee</b>
Additional public information meeting	\$1,800 per day
SAR's Environmental Consultations	\$3,000 per species

The following are provisional items and apply to the Drainage Act process tasks after the report is filed. There will be additional costs for any changes requested or directed by the Court Revision and for attending additional sittings of the Court of Revision. The Court of Revision provisional cost will be increased if there are more than 3 appellants. Engineering fees related to Drainage Tribunal or Referee hearings have not been included in the report cost. The fees related to these items will be based on the per diem rates listed below. Per Diem rates will apply to preparation time for hearings and each day of a hearing.

Should attendance at additional meetings be required, the provisional cost will be applicable including preparation time for meetings.

Component	Fee
Meetings for Consideration of the Report and Court of Revision	\$1900 per day
Drainage Tribunal/Drainage Referee	\$2500 per day

### **Construction**

It is difficult to establish engineering cost for construction phase services as such are dependent on the scope of work that is established by the report and the level of contract administration and construction inspection required by the City of Temiskaming Shores. Normally construction phase services are included in a proposal as provisional items as outlined below. Previous projects done with the City of Temiskaming Shores were inspected by the Drainage Superintendent. Therefore, construction inspection could be deleted if a similar arrangement could be made. The provisional items would then be used to establish the construction phase cost once the scope of work and level of service is established. Engineering costs for contract administration and construction inspection would form part of the total estimated project cost and would be included in the report. Required Construction phase services include: final inspection, completion certificate and signing of the grant application form. Additional construction phase services will be provided as requested or directed by the City of Temiskaming Shores. The following provisional items apply for the construction phase of the project:

Item	Fee
Tender Documents	\$ 1,900
Construction Inspection	\$ 1,400 per day
Construction Administration (Payment Certificate)	\$ 600
2 Man Survey Crew for As-Built Information	\$ 1,400 per day
As-built Drawing	\$ 675 per day
Final Inspection and Completion Certificate	\$ 2,000
Review and Sign Grant Application	\$ 400

### **EXCLUSIONS**

**The scope of work and report cost does not include the following components:**

- Cost associated with additional drain work not identified herein
- Additional survey work exceeding the survey lengths identified in this proposal
- Brushing the survey route where required to permit survey to be completed
- Costs associated with a scope change of proposed drainage work after the second meeting
- Costs associated with the Drainage Act process after the engineer submits the report
- Sub Consultant for geotechnical work

- Costs associated with a MOE Environmental Compliant Approval(ECA) application or MOE ECA issues
- Work for fisheries/environmental mitigation or compensation if requested by DFO/MOE/MNRF including sub consultants as required
- Costs associated with addressing any archaeological/heritage concerns
- Costs associated with addressing any species at risk concerns
- Costs associated with First Nations concerns and consultation
- Costs associated with a new MTO crossing

## CONCLUSIONS

K. Smart Associates Limited is pleased to provide the City of Temiskaming Shores with this proposal to provide Engineering services for the preparation of an Engineer's Report under the Drainage Act for the Road Authority. We have attempted in this proposal to address all of the criteria that were specified in the Terms of Reference in the Request for Proposal, while following the process required for a report under the Drainage Act.

Some of the key strengths that our firm possesses include:

- Knowledgeable staff in all aspects of the Drainage Act
- Extensive past experience with similar drainage projects
- A multi-disciplinary design team that is capable of dealing with all phases of the project
- Innovative approaches that will minimize costs while maximizing results
- Provide a high level of service to the client and communicate through all phases of the report process
- Genuine interest and enthusiasm in drainage projects that incorporates the needs of the landowners and the environment

Consultation with the client and applicable agencies is prevalent throughout all phases of the project. Our team is very knowledgeable and enthusiastic about the work that they do.

Thank you for inviting us to submit a proposal and we look forward to hearing from you.

Respectfully submitted,

K. SMART ASSOCIATES LIMITED



Neal Morris, P. Eng. Project Engineer  
K. Smart Associates Limited



John Kuntze, P. Eng. President  
K. Smart Associates Limited





K. Smart Associates Limited  
 Figure 2 - Timeline Schedule  
 Blain-Wilson Drain Report

Task Description	Start Date	End Date	Days	Weeks	Months	Years
1. Review Agreement of Engineer	8/30/2016	8/30/2016	7			
2. Review Sign Agreement	9/4/2016	9/17/2016	7			
3. Data Collection	9/4/2016	5/25/2016	21			
4. Obtain All Required Permits	9/11/2016	9/29/2016	14			
5. Contact All D. MHR, DFO and other agencies	9/11/2016	9/18/2016	7			
<b>Site Investigation</b>						
1. Conduct Initial Meeting	9/12/2016	10/20/2016	21			
2. Attend On site Meeting	09/10/2016	18/10/2016	7			
<b>Site Investigation and Engineering</b>						
1. Topographical Survey	10/10/2016	05/02/2016	112			
2. Waterbed Boundary Examination	11/11/2016	11/12/2016	49			
<b>Design</b>						
1. Write Drainage Report	01/03/2016	18/03/2016	14			
2. Create Assessment Schedules	2/5/2016	2/26/2016	21			
3. Create Utility Drawings	2/5/2016	2/26/2016	21			
4. Create Water Drawings	2/5/2016	2/26/2016	21			
5. Create Specifications	04/13/2016	18/03/2016	14			
6. Check Specifications with Report Drawings, Schedules	18/03/2016	25/03/2016	7			
<b>Report Preparation</b>						
1. Meeting Preparation	3/25/2016	4/9/2016	14			
2. Attend Meeting	4/28/2016	4/19/2016	7			
<b>Final Report</b>						
1. Issue Assessment Schedules	4/15/2016	5/6/2016	21			
2. Issue Utility Drawings	4/15/2016	5/6/2016	21			
3. Update Waterbed Diagram	4/15/2016	5/6/2016	21			
4. Prepare Summary for Landowners	06/25/2016	7/05/2016	14			
5. Review of Report by Senior Engineer	27/05/2016	03/06/2016	14			
6. Issue Final Report	10/06/2016	17/06/2016	7			
7. Discussions with Drainage Superintendent and Municipal Staff	17/06/2016	24/06/2016	7			
8. Submit Report	24/06/2016	01/07/2016	7			
<b>Construction</b>						
1. Meeting Preparation	01/07/2016	23/07/2016	23			
2. Attend Meeting	29/07/2016	05/08/2016	7			
<b>Final Inspection</b>						
1. Meeting Preparation	05/08/2016	05/29/2016	23			
2. Attend Court of Revision	05/08/2016	05/03/2016	7			
<b>Final Construction</b>						
1. Prepare Tender Documents	10/23/2016	10/25/2016	28			
2. Submit and Tender Documents to Township	10/29/2016	30/09/2016	14			
3. Review Tender Documents with Contractors	10/29/2016	07/10/2016	7			
4. Review Tenders for Contractor	23/07/2016	07/10/2016	7			
<b>Final Construction</b>						
1. Preparation for pre-construction meeting	07/10/2016	21/10/2016	14			
2. Attend pre-construction meeting	14/10/2016	21/10/2016	7			
3. Final Inspection	11/11/2016	19/11/2016	7			
4. Prepare Payment Certificate	21/10/2016	11/11/2016	21			
<b>Final Construction</b>						
1. Final construction inspection (5 days)	14/11/2016	11/11/2016	23			
<b>Final Payment</b>						
1. Prepare and submit documentation	15/11/2016	29/11/2016	14			
2. Present Final Project Grant	19/11/2016	29/11/2016	7			



# APPENDIX A

---

## COMPANY PROFILE



**K. SMART ASSOCIATES LIMITED**

Consulting Engineers and Planners

Kitchener • Sudbury

85 McIntyre Drive  
Kitchener, Ontario  
N2R 1H6

Phone: 519-748-1199  
Fax: 519-748-6100  
E-mail: [info@ksmart.ca](mailto:info@ksmart.ca)  
[www.ksmart.ca](http://www.ksmart.ca)



# K. SMART ASSOCIATES LIMITED

## CONSULTING ENGINEERS AND PLANNERS

### Kitchener

85 McIntyre Drive, Kitchener, Ontario, N2R 1H6  
Phone (519) 748-1199

1-800-265-6456

### Sudbury

Fax: (519) 748-6100

Website: [www.ksmart.ca](http://www.ksmart.ca)  
Email: [info@ksmart.ca](mailto:info@ksmart.ca)

## The Company

K. Smart Associates Limited, which is a Canadian Consulting Engineering firm since 1975, specializes in municipal engineering and planning projects for government, commercial, industrial and private sector clients and delivers a diverse range of services to both private and public organizations throughout Ontario.

## The Personnel

Owned by active shareholders the company employs approximately 35 persons comprising of Professional Engineers, Engineers-In-Training, Technologists, Land Use Planners, AutoCAD technicians, Surveyors, Construction Inspectors and Office Administration.

## Management:

John Kuntze, President  
David Harsch, Secretary –Treasurer  
Kevin Death, VP of Operations  
Linda Botzang, Controller & HR Manager

## Kitchener

Phone 519-748-1199  
Phone 1-800-265-6456  
Fax: 519-748-6100

## Sudbury

Phone 705-222-6175  
Phone 1-800-265-6456  
Fax 705-674-2332

## Fields of Specialization

The company offers a complete range of planning and engineering services from conceptual and feasibility studies through to final design and construction supervision.

## Municipal Drainage Engineering

The firm specializes in providing Drainage Engineering under the Ontario Drainage Act. K. Smart Associates Limited is involved in all aspects of municipal drainage including the preparation of drainage reports, investigation of watershed areas, assessment schedules and construction supervision. The firm represents clients on the Ontario Drainage Tribunal.

## Structural Engineering

Engineering services are provided for structural evaluation, appraisal and rehabilitation of bridges and culverts. Each project is subject to a complete analysis including site characteristics, hydraulic requirements, geometric design and structure appearance. Engineering services are provided for small buildings, arenas, industrial buildings and multi storey buildings. The firm also provides structural safety appraisals, structural analysis, feasibility studies, cost estimates and construction supervision.

## Structural Health Monitoring

The firm provides engineered structural monitoring for buildings, bridges, historical and religious structures, infrastructure, building materials/systems research, industrial applications, including production equipment in the field of power generation, geotechnical engineering (retaining walls, slope stability monitoring) and environmental engineering. The most advanced optical and analog sensors and data logging equipment is used.

## Storm Drainage and SWM

Engineering services are provided for the complete design of storm sewer systems including computer modeling for storm water management (SWM) facilities, pumping stations, site servicing, & construction supervision.

## Sewage Treatment

Firm specializes in the design of on-site sewage treatment systems for senior citizen homes, schools, golf courses, restaurants, seasonal camp grounds and highway service centers. Innovative sewage treatment systems are developed to deal with effluent disposal limitations including reuse of effluent for toilet flushing or irrigation.

## Land Use Planning and Site Development

Urban and Municipal Land Use and Development Planning services are provided for clients that include municipal and private clients for residential, industrial, institutional and commercial development.

## Typical Projects Environmental

- Erosion Control
- Land Fill Studies
- Aggregate Extraction Plans

## Municipal Drains

- Drainage engineering reports under the Ontario Drainage Act
- Investigation of watershed areas
- Revisions to assessments
- Construction supervision
- Drainage Maintenance under the Drainage Superintendent program

## Structural

- Structural Health Monitoring
- Reinforced Concrete, Timber and Structural Steel Design
- Foundation Design
- Bridges
- Buildings (Municipal, Commercial, Institutional and Industrial)
- Structural Safety Appraisals
- Fire Inspections
- Road Need Studies

## Storm Drainage and Sewage Treatment

- Stormwater Management Design and Implementation
- Hydrology and Hydraulics
- Storm Water Pumping Stations
- Sewage Treatment Plants
- Sewage Collection Systems
- Onsite Septic Disposal Systems
- Site Servicing (Water, Sanitary Sewer and Storm Sewer)

## Water Supply, Treatment & Distribution

- Water Treatment Plants
- Water Supply and Distribution
- Water Distribution System Analysis
- Design and construction supervision of water pumping stations
- Site Servicing

## Land and Site Development, Subdivision

- Subdivision servicing
- Roadway Engineering
- Lot Grading
- Subdivision Agreements

## Municipal Land Use and Urban Planning

- Municipal Land Use Planning
- Development Planning and Approvals
- Land Use Policy
- Ontario Municipal Board representation
- Development Charges Studies / Updates
- Property Investigation Reports

## APPENDIX B

---

### CURRICULUM VITAE

John Kuntze, P. Eng.

Neal Morris, P. Eng.

Rick Morrison, CET, CST

Nafi Kulafofski



# JOHN KUNTZE, P. ENG.

---

## PROFESSIONAL EXPERIENCE AND RESPONSIBILITIES

---

- 2002 – Present: Senior Project Engineer and President  
K. Smart Associates Limited
- 1977 – 2002: Project Engineer, K. Smart Associates Limited
- Preparation of drainage reports under the Drainage Act RSO 1990 which involves meeting with affected owners, site examinations, evaluation of alternatives, cost estimates, design analysis, assessment of cost to lands and roads affected, attend public meetings relating to the report, construction and contract administration.
- Appearances before Ontario Drainage Tribunal and Drainage Referee to defend reports.
- Familiar with tile drains, open channels, storm sewers and erosion control works.
- Investigate and prepare reports on all manner of individual drainage problems.
- Involved in litigation on drainage problems, retained as expert witness for appellants before the Ontario Drainage Tribunal and in civil court actions related to drainage.

## KEY PROJECTS

---

### Union Marsh Drain – City of Niagara Falls

Union Marsh Watershed is approximately 1,540ha and includes agricultural land, woodlots and numerous residential lots. The Willoughby Marsh is a provincially significant wetland located within the watershed. The work included bottom cleanout and removal of trees, brush and other debris from the ditch. The total length of ditch cleanout was 12,507m

### Vaugh Drainage System 2012 – Norfolk County

Report under section 4 of the Drainage Act for a new storm drain system to replace an existing private drain system which had in part replaced a gully through a Lake Erie shoreline residential area known as the Vaughan Survey in the former Woodhouse Township. Report provided for 400m of 150mm to 600mm diameter pipe drain.

### Bertie Bay Drain 2007 – Town of Fort Erie

Bertie Bay Drain consists of 3 drains that outlet into Lake Erie. Watershed area of 288ha, primarily residential. Prepared a report under Section 78 of the Drainage Act to update the 1930 Bertie Bay Drain report and provide for repair and improvement of the drain as required. Improvements included replacing existing pipe drains with larger pipe or conduits, as well as ditch cleanout, clearing and brushing. New branch ditch was constructed to provide outlet for an area of the watershed that required improved drainage.

## YEARS OF EXPERIENCE

38 years

## AREA OF EXPERIENCE

---

Municipal Drainage under the Ontario Drainage Act

## EDUCATION

---

1977 University of Guelph  
Bachelor of Science in  
Engineering – Water  
Resources

## PROFESSIONAL AFFILIATIONS

---

Association of Professional  
Engineers of Ontario (PEO)

Ontario Society for  
Professional Engineers (OSPE)

OSPE Land Drainage  
Committee

Drainage Superintendents  
Association of Ontario (DSAO)

Land Improvement Contractors  
of Ontario (LICO)

Canadian Water Resources  
Association (CWRA)

## COURSES

---

Yearly Drainage Engineers  
Conference, University  
of Guelph

Yearly LICO/DSAO  
Conference

2011-2014 Presenter at Drainage  
Engineers Course, Land  
Drainage Committee



# NEAL MORRIS, P. ENG.

---

## PROFESSIONAL EXPERIENCE AND RESPONSIBILITIES

---

- Storm Drainage Design for Municipal Drainage Schemes
- Preparation of Engineering Reports under the Ontario Drainage Act
- Conduct public meetings and communicate with residents regarding storm drainage works
- Construction Review of storm drainage systems
- Hydrologic and Hydraulic computer modeling of stormwater systems using PCSWMM, StormNET, HEC-RAS, and MIDUSS
- Geotechnical field assessments of subsurface soil attributes

## KEY PROJECTS

---

### Leroy Martin Drain

This drain was designed and constructed under the Drainage Act and is located in Southern Ontario. The drain services a rural watershed. The total project cost was just over \$160,000 and included 200 m of closed drain work. Responsibilities included completing the design of the drain, preparing the Engineer's Report, creating assessment schedules, construction specifications and corresponding with Conservation Authority and Department of Fisheries and Oceans as well as residents within the watershed. Attendance at the Court of Revision and construction supervision were also provided. This project involved crossing a provincial significant wetland, to provide a tile outlet for approximately 90ha of farmland.

### Koch Drain

Located in Northern Ontario, this drain services a rural watershed of 124 ha. The drain includes 923 m of open ditch work and 675 m of closed drain. The receiving water body was habitat for species at risk, requiring consultation with Ministry of Natural Resources, Ministry of the Environment and Department of Fisheries and Oceans. Other responsibilities included conducting on site and public meetings, creating assessment schedules for construction and future maintenance and preparing Engineer's Report.

## YEARS OF EXPERIENCE

---

11 years

## AREA OF EXPERIENCE

---

Ontario Drainage Act,  
Stormwater Management,  
Geotechnical Engineering

## EDUCATION

---

2005 University of Guelph  
B.Sc. (Water  
Resources  
Engineering)

## PROFESSIONAL AFFILIATIONS

---

Professional Engineers  
Ontario

Ontario Society of  
Professional Engineers

Drainage Superintendents  
Association of Ontario

Engineers Without Borders

## COURSES

---

2013 Drainage Engineer  
Course

2011 Wetland Management

2010 Managing  
Construction Projects

2010 CPR and Standard  
First Aid Training

2009 OMAFRA Drainage  
Superintendents  
Course

---





# RICK MORRISON, C.S.T., C.E.T

---

## PROFESSIONAL EXPERIENCE AND RESPONSIBILITIES

- Preparation of engineering plans for road design, subdivision design, municipal drainage, stormwater management, and various other type of projects using AutoCAD, Land Development Desktop and Civil 3D
- Processing raw survey data and preparation of base drawings
- Organization and supervision of drafting staff
- Health and Safety Committee Member

## KEY PROJECTS

### **Holland Marsh Drainage System, Town of Bradford West Gwillimbury**

K. Smart was appointed in 1997 to prepare a report under Section 78 of the Drainage Act for improvements to the Holland Marsh Drainage System (a dyked system protecting 7,000 acres of very fertile land). A \$26 million undertaking including a Federal CEEA approval, fish habitat work, road and vehicle safety, bridges, full or partial shifting of canals and reconstruction of dykes plus internal drainage.

### **Garden Avenue Drain, County of Brant**

The Garden Avenue Drain Report was a \$3.4 million project prepared under Section 4 and 8 of the Drainage Act. Construction included 1,650m of natural channel, 11 stone riffles, plunge pools and 5 cast in place and precast crossings.

### **Lavallee Drain, City of Greater Sudbury, Ontario**

The Lavallee Drain Engineers Report was prepared under Section 4 and 8 of the Drainage Act. Responsibilities included processing survey data, preparation of watershed plans, plan and profile drawings and stormwater management facility drawings for the Engineer's Report as well as preparation of tender drawings for Contract Documents in accordance with the City of Greater Sudbury standards.

## YEARS OF EXPERIENCE

35 years

## AREA OF EXPERIENCE

CAD Design and Drafting

## EDUCATION

1973 Conestoga College,  
Water Resource  
Technology

## PROFESSIONAL AFFILIATIONS

Ontario Association of  
Certified Technicians and  
Technologists

## COURSES

2007 Occupational Safety  
Group – JH&S  
Committee  
Certification

2006 Civil 3D  
Fundamentals for  
AutoCAD by  
IMAGINiT

2006 Drainage  
Superintendent  
Course – OMAFRA

2006 Introduction to  
Microsoft Access

2003 WHIMIS Part 1 and 2  
Basic Certification



# NAFI KULAFOSKI

---

## PROFESSIONAL EXPERIENCE AND RESPONSIBILITIES

- Survey Party Chief responsible for organizing survey staff and equipment
- Conducting GPS and Total Station surveys for a variety of engineering projects including municipal drainage, bridge and culvert design, road design, sewer and watermain design, stormwater management, and others
- Construction layout for road and sewer work, bridge construction
- Construction inspection for road and sewer and watermain construction
- Field verification of as-constructed information
- Health and Safety Committee Member

## KEY PROJECTS

### **Garden Avenue Drain, County of Brant**

The Garden Avenue Drain Report was a \$3.4 million project prepared under Section 4 and 8 of the Drainage Act. Construction included 1,650m of natural channel, 11 stone riffles, plunge pools and 5 cast in place and precast crossings. Responsibilities included conducting a survey of entire 3.5 km of open channel including many cross sections and detailed survey of crossings.

### **Embro Servicing Project**

This project involved road reconstruction and storm and sanitary sewer construction and watermain replacement for the entire village of Embro. Responsibilities included surveying all existing infrastructure within the road allowance.

## YEARS OF EXPERIENCE

18 years

## AREA OF EXPERIENCE

GPS, Total Station Surveys, Construction Inspection

## EDUCATION/COURSES

2012 CPR and Standard First Aid Training

2007 Occupational Safety Group – JH&S Committee Certification

2006 TM43 Sewer and Watermain Construction Inspection - OGRA

1999 Drainage Superintendent Course – OMAFRA

---

# APPENDIX C

---

## PROJECT PROFILE DOCUMENTS



**K. SMART ASSOCIATES LIMITED**

Consulting Engineers and Planners

Kitchener • Sudbury

85 McIntyre Drive  
Kitchener, Ontario  
N2R 1H6

Phone: 519-748-1199

Fax: 519-748-6100

E-mail: [info@ksmart.ca](mailto:info@ksmart.ca)  
[www.ksmart.ca](http://www.ksmart.ca)



# Project Profile

## Roberts Drain

### Petition Drain Report

Municipality of West Nipissing, Ontario



*Erosion Control Measures*

On-site and public meetings were held throughout the course of the project to keep the landowners informed and to gather valuable feedback from those affected.

The MNR and DFO were consulted to ensure that no Species at Risk would be impacted by the proposed drainage work. Although no concern were



*Drain Post Construction*

K. Smart Associates was retained by the Municipality of West Nipissing to prepare a Section 4 Engineer's Report under the Ontario Drainage Act RSO1990. The purpose of the report was to provide improved drainage and a secure outlet through the Ontario Drainage Act process.

The project site had been serviced by a series of private ditches constructed in the 1940's and 1950's. The report was initiated by the petition of one landowner to address flooding issues in the area.



*During Construction*

identified, precautions were taken to protect the downstream ecosystem in Lake Nipissing.

These precautions included temporary stone sediment traps, prompt seeding of disturbed channel slopes and appropriate construction timing windows.

The Roberts Drain services a 90± hectare (222± acre) watershed. The drainage work consisted of 1214m of open ditch excavation and 854m of closed drainage tile.



# Project Profile

## Knott Drain 2012

### Petition Drain

Township of Hilliard, Ontario



*Drain Pre-Construction*

On-site meetings were held with the landowners effected by the project and a thorough site examination was conducted to determine the area requiring drainage and the validity of the petition.

The design process for the Knott Drain involved watershed characterization, hydrologic analysis and environmental considerations. These steps resulted in an efficient and effective design to solve the drainage issues in this area while main-



*Drain Post-Construction*

In 2011, K. Smart Associates was retained by the Township of Hilliard to prepare an Engineer's Report for the Knott Drain under Section 4 of the Ontario Drainage Act RSO1990. The report was initiated by the petition of a landowner experiencing flooding issues on their property.

The purpose of the report was to provide a design for improved drainage and to secure a legal outlet for the watershed. These goals were accomplished through the Ontario Drainage Act process.



*Drain During Construction*

taining the health of the natural environment .

The construction of the Knott Drain was completed in 2013 and it services a 130ha (320ac) watershed. The project involved the excavation of 826m of open ditches, installation of 1173m of tile, and construction of 847m of overflow/grassed swales. The environmental features included were permanent sediment traps, vegetated buffer strips and straw bale check dams.



**K. SMART ASSOCIATES LIMITED**

Consulting Engineers and Planners

Kitchener • Sudbury

85 McIntyre Drive  
Kitchener, Ontario  
N2R 1H6

Phone: 519-748-1199

Fax: 519-748-6100

E-mail: [info@ksmart.ca](mailto:info@ksmart.ca)

[www.ksmart.ca](http://www.ksmart.ca)

# Project Profile

## Koch Drain

### Petition Drain Report

Township of Hilliard, Ontario



*Drain Pre-Construction*

Communications with the Ministry of Natural Resources during the design phase revealed that the Lake Sturgeon (a Species at Risk) breeds in the Blanche River. The Ministry of Natural Resources was concerned about increased sediment and farm runoff. To deal with the concern, additional environmental features were installed during construction and the construction of the project took place in late fall so it would not coincide with the Lake Sturgeon breeding season.



*Drain Post Construction*

K. Smart Associates Limited was retained by the Township of Hilliard to prepare a drainage report pursuant to Sections 4 and 8 of the Drainage Act. The Koch Drain services a 123.8± hectare (306± acre) watershed in the District of Temiskaming and the municipal drain outlets into the Blanche River. This was a new municipal drain and involved the incorporation and upgrading of existing private ditches.

The petition was signed by one landowner, who had tiled his land into an existing road ditch. The road ditch had filled in with sediment over a number of years and a majority of the tiles were plugged.



*During Construction*

The proposed work included 675m of tile installation, 678m of ditch clean-out, 233m of ditch incorporation, one road crossing and rip-rap bank lining, a grassed buffer strip, straw bale dam and sediment traps to help control erosion. The estimated cost of the project was \$100,790. The project was constructed and finalized at 99% of the engineers estimate and provided the farmer with more than a sufficient outlet for their tile system.



**Corporation of the City of Temiskaming Shores**

**By-law No. 2015-185**

**Being a by-law to enter into an Easement Agreement with the Agricultural Research Institute of Ontario for the construction and operation of a Sanitary Sewage Lift Station – Gray Road**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Memo No. 014-2015-PW at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Easement Agreement with the Agricultural Research Institute of Ontario for the construction and operation of a Sanitary Lift Station (Gray Road) for consideration at the September 15, 2015 Regular Council meeting.

**Now therefore** the Council of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Mayor and Clerk are hereby authorized to enter into an Easement Agreement with the Agricultural Research Institute of Ontario (ARIO) for the construction and operation of a Sanitary Sewage Lift Station (Gray Road), attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen

**EASEMENT AGREEMENT made in triplicate and dated the 1<sup>st</sup> of September 2015**

Between

**THE AGRICULTURAL RESEARCH INSTITUTE OF ONTARIO**, a body corporate continued under the Agricultural Research Institute of Ontario Act, S.O. 1990, c A.13 as amended (herein called “ARIO”)

and

**CITY OF TEMISAKMING SHORES**  
(herein called “City”)

**WHEREAS** At the pleasure of the government of Ontario; ARIO is the owner of lands and is in possession of the lands described as Part 1 Lot 8 concession 2 , Township of Dymond, The Corporation of the City of Temiskaming Shores District of Temiskaming, Ontario , [pin #61340-0252(LT (herein called “ARIO Property”);

**AND WHEREAS** The City wishes to be granted easements over of part of the ARIO Property for purposes of:

- i) constructing, installing maintaining, reconstructing and operating a Sanitary Lift Station (herein called “SLS”) on a portion of the ARIO Property measuring approximately 30 meters by 150 meters and located in the North west corner of ARIO Property parcel of land #PCL1437 MND and indicated on the attached drawing (Schedule A: City of Temiskaming Shores – Gray Road Sanitary Lift Station January 2015) as a shaded area labelled “Lands to be acquired for new Sanitary Lift Station” (this area herein after the “Subsection”);
- ii) building, maintaining, repairing and utilizing a road on the Subsection to allow access from the SLS to Gray Road (herein after the “Driveway”) and;
- iii) installing, maintaining, repairing and utilizing underground utility pipes and wiring across the Subsection as needed to operate the SLS (herein after “SLS Utilities”);

**NOWHEREFORE** ARIO hereby grants to the City access to the Subsection under the following terms and conditions;

1. As owner of the ARIO Property which includes the Subsection; the ARIO hereby grants to the City, an easement to the Subsection for the purposes of :
  - i) constructing, installing, maintaining, reconstructing and operating a SLS on the area of the Subsection shown on the drawing attached hereto as Schedule “A”;
  - ii) building, maintaining, repairing and utilizing a Driveway on the Subsection to allow access from the SLS to Gray Road;
  - iii) installing, maintaining, repairing and utilizing underground SLS Utilities under the Subsection as may be needed to operate the SLS; and
  - iv) generally, doing all such acts or things on the Subsection as may be necessary to the construction and operation of the SLS.
  
2. ARIO also grants to the City the right to enter on and under the Subsection at any time or times by its personnel, equipment, agents, and contractors for all purposes necessary or incidental to the exercise and enjoyment of the easement granted.
  
3. Except in an emergency; the granted rights herein do not include the right to access, enter, or use ARIO Property other than the Subsection. Where the City believes it requires entry to or access to or use of ARIO Property other than the Subsection in order to exercise and enjoy the easement granted herein; the City shall, by prior written notice to ARIO, describe the type and duration of the access the City seeks. Notification of ARIO’s decision regarding such requests will not be unreasonably delayed. Consent to access and use ARIO Property adjacent to or near the Subsection shall not be unreasonably withheld.
  
4. In consideration of the rights granted by ARIO to the City, the City shall at its own expense:
  - a) Prior to commencing the operation of the SLS; build and maintain a fence separating the area immediately around the SLS and the Driveway from the remaining Subsection and adjacent lands. The fence must be sufficient to prevent access to the fenced off area by grazing animals that may be present on the remaining Subsection land or land adjacent to the Subsection;
  - b) provide plans for the SLS to ARIO, for ARIO’s approval prior to initial construction and any future modification of the SLS (such approval shall not be unreasonably withheld);

- c) provide plans for the installation of the SLS Utilities to ARIO for ARIO's approval prior to initial installment and prior to any future additional installation or change in the number, size and/or capacity (such approval shall not be unreasonably withheld);
  - d) provide plans for the Driveway to ARIO, for ARIO's approval prior to initial construction and prior to any future modification of the Driveway (such approval shall not be unreasonably withheld);
  - e) pay all costs associated with the SLS including; but not limited to; any inspection costs during construction, as well as any licences, permits or other legal documents required to construct, operate, repair and maintain the SLS;
  - f) pay all costs associated with the installation and use of the SLS Utilities including but not limited to any inspections costs during installation as well as any licences, permits or other legal documents required to install, repair and maintain the SLS Utilities;
  - g) pay all costs associated with the Driveway including but not limited to any inspections costs during construction as well as any licences, permits or other legal documents required to construct, utilize and maintain the Driveway;
  - h) maintain the SLS, SLS Utilities and Driveway in good repair;
  - i) unless the parties agree otherwise in writing prior to the termination; at the termination of this easement, remove the SLS from the Subsection and remediate the ARIO Property to its condition prior to the installation of the SLS; and
  - j) pay all costs associated with any application the City may make under the provisions of the *Planning Act*, R.S.O 1990 (as amended) for consent for a longer term or perpetual easement for use of the Subsection as described herein.
5. Except when emergency repairs of the SLS Utilities are required; the City consents and agrees to provide at least 10 (ten) days Notice to ARIO prior to any installation, maintenance, repair or modification of the SLS Utilities where such activity is likely to disturb use of any part of the ARIO Property (including the section of the Subsection that is not required to be fenced off under subsection 4a) of this Agreement) or interfere in anyway with other uses of the ARIO Property.
  6. Where emergency repair of the SLS Utilities is required; the City consents and agrees to notify ARIO as soon as possible and to take all reasonable measures to protect any animals or activity on the ARIO property and any other use of the ARIO Property occurring at the time of the emergency.
  7. The Subsection shall remain the property of ARIO. The term of this Agreement shall commence on the date that the Agreement is executed by ARIO and shall continue for as long as the City requires access for the purposes stated herein or until ARIO no longer has care and control over the Subsection or ARIO no longer has authority under law to grant such access, whichever event occurs first.

8. Should ARIO decide at its sole discretion to dispose of the land that includes the Subsection; ARIO will make every reasonable effort to provide the City with advance Notice and will consider any offer to acquire all or part of the Subsection that the City may put forward.
9. The City consents and agrees to pay any taxes, fees or other levies on the ARIO Property that are a result of the presence and operation of the SLS on the ARIO Property;
10. The City agrees to not damage or permit to be damaged either directly or indirectly any of the lands adjacent to the Subsection or any structures on such adjacent lands or interfere with the use of such adjacent lands. Should such damages occur; the City shall be responsible for all necessary repair and remediation costs.
11. The City, agrees to not erect or permit to be erected any buildings, structures, or other obstructions of any nature whatever, or pile materials of any kind on the Subsection, which may interfere with the safe and efficient operation and maintenance and use of the unfenced areas of the Subsection or the use of any of the adjacent lands including, but not limited to interference with the water table, water quality or water supply of the adjacent lands.
12. Except in the case of an emergency; during the initial construction of the fence surrounding the SLS and Driveway required under subsection 4a) of this Agreement and the installation of the SLS Utilities under the Subsection surface, ARIO will not utilize any portion of the Subsection. Once the installation of the SLS Utilities and the required fence is completed; ARIO may elect to resume its use of the unfenced area of the Subsection as grazing, pasture or crop land; provided such use does not interfere with the operation of the SLS.
13. The City shall have sole liability and maintain any insurance necessary or arising from access or use of the Subsection or the SLS by any member of the public or any other entity or individual including, the City's own agents and employees, and whom are present there as a direct result of the City's activities on the Subsection or at the invitation of the City. ARIO shall be named as co-insured on any such insurance. The City shall provide ARIO with certificates of insurance, or other proof as may be requested by ARIO that confirms the insurance coverage.
14. In consideration of the rights granted herein by ARIO to the City; the City its successors and assigns, shall indemnify and hold harmless ARIO, the Government of Ontario and its agents, directors, employees and volunteer from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of



action, actions, claims, demands, lawsuits or other proceedings, (collectively, "Claims"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with City's use or occupancy of the Subsection or the City's exercise and enjoyment of the easement granted, unless such damages are solely caused by the negligence or wilful misconduct of ARIO, the government of Ontario and its agents, directors, employees and volunteers. This indemnification shall survive the termination of this Agreement.

15. In further consideration of the rights granted herein to the City; if requested by ARIO at the termination of their use of the Subsection, the City agrees to remove any and all structures they place on or under the Subsection and remediate any damaged caused to the Subsection and the adjacent lands as a direct or indirect result of the presence of such structures.
  
16. Any Notice in connection with this Agreement shall be in writing and delivered to the appropriate party at the contact address provided below. Notice must be sent via electronic mail or fax or courier or registered post or personal hand delivery before 1600 hours on any business day. Notice sent after 16h00 will be deemed to have been sent the next business day. It shall be the responsibility of each party to provide Notice to the other party of any change in their address. It shall be the responsibility of the party sending a Notice to verify that it has been received.

- a) Address for service of Notice on the City:

City of Temiskaming Shores  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario P0J 1K0  
Attn: G. Douglas Walsh, Director of Public Works  
Fax: 705-672-2911

- b) Address for service of Notice on ARIO

Agricultural Research Institute of Ontario  
1 Stone Road West  
2nd Floor, NW  
Guelph, Ontario, N1G 4Y2  
Attn: Research Infrastructure Coordinator  
Fax: 519-826-4211

17. ALL covenants herein contained shall be construed to be several as well as joint, and wherever the singular and the masculine are used in this Agreement, the same shall be

construed as meaning the plural or the feminine or neuter where the context of the parties hereto so require.

***CITY OF TEMISAKMING SHORES. (City)***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: David Treen  
Title: City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Carmen Kidd  
Title: Mayor

We have the authority to bind the City

***AGRICULTURAL RESEARCH INSTITUTE OF ONTARIO (ARIO), a***  
body corporate continued under the *Agricultural Research Institute of Ontario Act R.S.O. 1990 c.A.13*

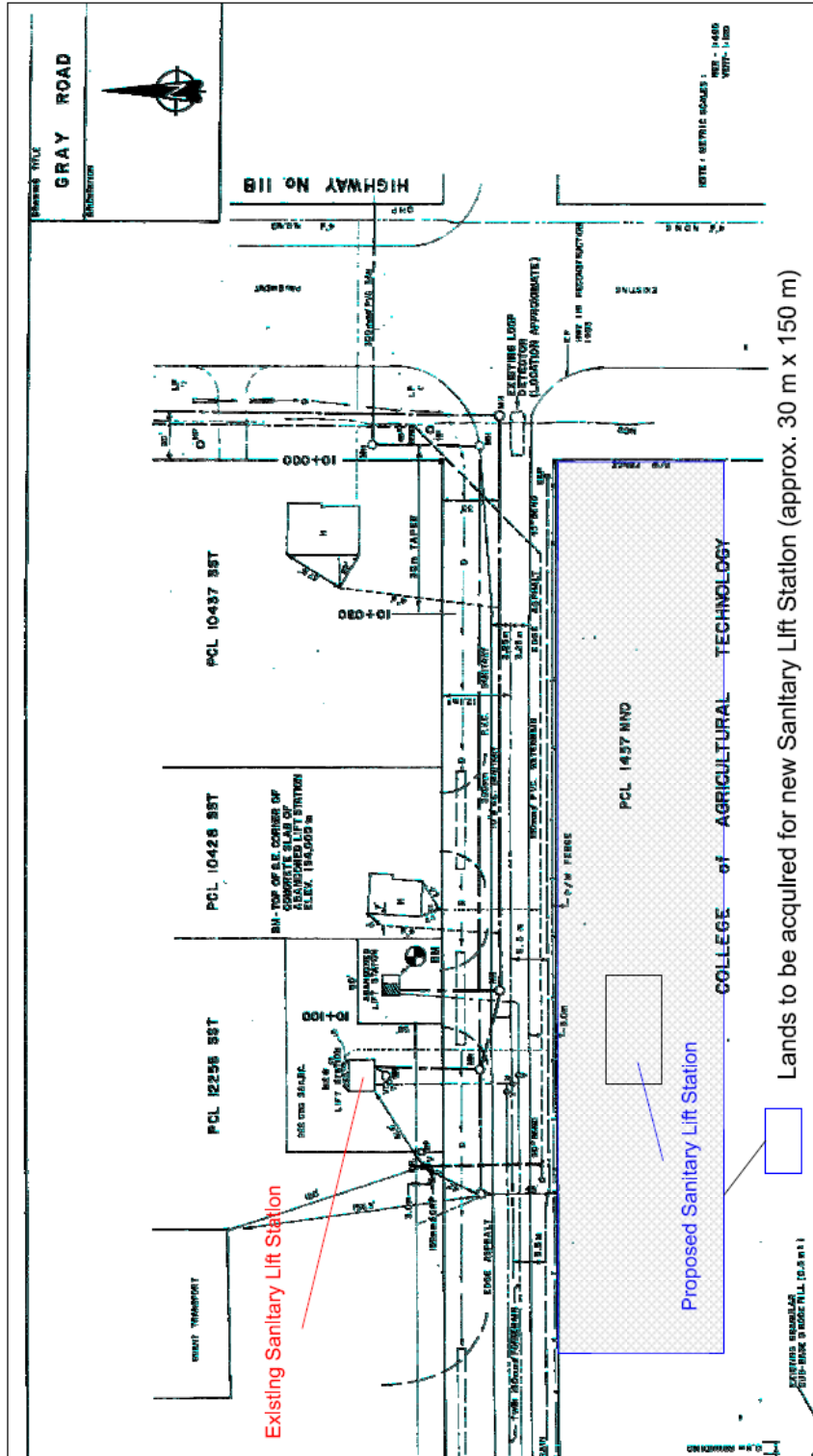
\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Christine Primeau  
Title: Director of Research  
I have the authority to bind ARIO

Schedule A  
City of Temiskaming Shores – Gray Road Sanitary Lift Station January 2015

City of Temiskaming Shores  
Gray Road Sanitary Lift Station

January 2015



Not to scale

**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2015-186**  
**Being a by-law to amend By-law No. 2013-140 being a by-law to**  
**authorize the entering into an Agreement with Stock**  
**Transportation Ltd. for the lease of Four Accessible Transit**  
**Buses**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council adopted By-law No. 2013-140 being a by-law to authorize the entering into an agreement with Stock Transportation Ltd. for the lease of four Accessible Transit Buses;

**And whereas** Council considered Memo 012-2015-PW at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2013-140 to incorporate the two (2) 35 foot Transit Buses for consideration at the September 15, 2015 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Appendix 1 of Schedule "A" to By-law No. 2013-140 by adding the following:

<b>Unit</b>	<b>Make</b>	<b>Model</b>	<b>Year</b>	<b>VIN</b>	<b>Colour</b>	<b>GVWR</b>	<b>Passenger</b>
5	New Flyer	MD35	2014	2FYD9KR09EB047515	White	31,835	30
6	New Flyer	MD35	2014	2FYD9KR07EB047514	White	31,835	30

2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-187**

**Being a by-law to amend By-law No. 2012-039, as amended  
being a by-law to adopt Schedules of Departmental User Fees  
and Services for the City of Temiskaming Shores – Schedule  
“C” Fire & Protective Services – False Alarm Response**

**Whereas** Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores adopted By-law No. 2012-039 on April 3, 2012 to adopt Schedules of Departmental User Fees and Service Charges for the City of Temiskaming Shores;

**And whereas** Council considered Administrative Report No. PPP-009-2015 at the August 4, 2015 Regular Council meeting and directed staff to prepare the necessary by-law to adopt a new False Alarm Reduction by-law;

**And whereas** By-law No. 2012-039 is a by-law adopting Schedules of Departmental User Fees and Services;

**Now therefore** The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Schedule “C” to Fees By-law No. 2012-039, as amended, Fire & Protective Services replacing fees for False Alarm (Fire) Response with the following:

<b>Fire &amp; Protective Services</b>		
False Alarm Response	Municipal Act 391 (1) By-law No. 2015-178	False Alarm \$200

2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed this 15<sup>th</sup>, day of September, 2015.**

---

Mayor – Carman Kidd

---

Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-188**

**Being a by-law to enter into a Vehicle Purchase Agreement  
with Wilson Chevrolet Limited for the supply of one 2015  
Chevrolet 1500 Regular Cab 4x4 Pick-up truck**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores considered Administrative Report No. PW-050-2015 at the September 15, 2015 Regular Council meeting and directed staff to prepare the necessary by-law for the purchase of a 2015 Chevrolet 1500 Regular Cab 4x4 pick-up truck from *Wilson Chevrolet* in the amount of \$26,500.00 plus applicable taxes for consideration at the September 15, 2015 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the Mayor and Clerk to enter into a purchase agreement with Wilson Chevrolet Limited for the acquisition of a 2015 Chevrolet Regular Cab 4x4 pick-up truck in the amount of \$26,500.00 plus applicable taxes, copy attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen





Schedule "A" to

**By-law 2015-188**

Vehicle Purchase Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Wilson Chevrolet Limited**

For the purchase of a 2015 Chevrolet 1500 Regular Cab  
4x4 Pick-up Truck

**This agreement** made in duplicate this 15<sup>th</sup> day of September, 2015.

Between:

**The Corporation of the City of Temiskaming Shores**

(hereinafter called "the Owner")

and

**Wilson Chevrolet Limited**

(hereinafter called "the Supplier")

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

**Article I:**

The Supplier will:

- a) Provide one 2015 Chevrolet 1500 Regular Cab pick-up truck in accordance to the specifications contained in Appendix 01 – Quotation attached hereto and forming part of this agreement.

**Article II:**

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the purchase of one 2015 Chevrolet 1500 Regular Cab 4x4 Pick-up Truck in the amount of Twenty-six Thousand, Five Hundred Dollars and Zero cents (\$26,500.00) plus applicable taxes.

**Article III:**

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Supplier:

**Wilson Chevrolet Limited**

100 Wilson Avenue  
P.O. Box 100  
New Liskeard, Ontario  
P0J 1P0

Attn.: Ron Sutton

The Owner:

**City of Temiskaming Shores**

P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: Mitch Lafreniere

**In witness** whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

**Wilson Chevrolet Limited**

\_\_\_\_\_  
Fleet Manager – Ron Sutton

\_\_\_\_\_  
Witness

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Corporation of the City of  
Temiskaming Shores**

Municipal Seal )

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to

**By-law No. 2015-188**

Quotation

September 3, 2015

City of Temiskaming Shores  
325 Farr Drive – Box 2050  
Haileybury, Ontario  
POJ 1K0

Attention: Mitch Lafreniere

Dear Sir;

Further to your request, we are pleased to quote the following:

One 2015 Chevrolet 1500 Reg Cab 4X4 as per attached "window sticker".

Your cost F.O.B. Haileybury, not including tax or license would be \$26,500.00.

We thank you for this privilege of quoting and trust we may receive your valued business.

Yours very truly,



Ron Sutton  
Fleet Manager

## 2015 Retail Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck CK1

### WINDOW STICKER

2015 Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck		Interior: - Jet Black/Dark Ash
4.3L/262 CID Gas/Ethanol V6		Exterior 1: - Summit White
* 6-Speed Automatic		Exterior 2: - No colour has been selected.
<b>CODE</b>	<b>MODEL</b>	<b>MSRP</b>
CK15903	2015 Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck	<del>-\$31,850.00</del>
	<b>Options</b>	
	FEDERAL AIR CONDITIONING EXCISE TAX	\$100.00
1WT	1WT PREFERRED EQUIPMENT GROUP	\$0.00
E63	BODY, PICK UP BOX	\$0.00
LV3	ENGINE, 4.3L ECOTEC3 V6 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
C5H	GVWR, 6900 LBS. (3130 KG)	\$0.00
GU6	REAR AXLE, 3.42 RATIO	\$0.00
RD6	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) PAINTED STEEL	\$0.00
RC5	TIRES, LT265/70R17C, ALL-TERRAIN, BLACKWALL	\$435.00
ZY1	PAINT, SOLID	\$0.00
GAZ	SUMMIT WHITE	\$0.00
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	\$0.00
H2R	JET BLACK/DARK ASH, CLOTH SEAT TRIM	\$0.00
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOUR DISPLAY, AM/FM STEREO WITH US	\$0.00
Z82	TRAILERING PACKAGE	\$795.00
FHS	E85 FLEXFUEL CAPABLE OF RUNNING ON UNLEADED OR UP TO 85% ETHA	\$0.00
K05	ENGINE BLOCK HEATER	\$100.00
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	INC
RHM	TIRE, SPARE LT265/70R17 ALL-TERRAIN, BLACKWALL	\$0.00
<b>SUBTOTAL</b>		<del>-\$33,280.00</del>

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 388.0, Data updated 8/25/2015  
©Copyright 1986-2008 Chrome Systems Inc. All rights reserved.

Customer File:

## 2015 Retail Chevrolet Silverado 1500 4WD Reg Cab 133.0" Work Truck CK1

### **WINDOW STICKER**

Advert/Adjustments	\$0.00
Destination Charge	<del>-\$1,695.00</del>
<b>TOTAL PRICE</b>	<del><b>-\$34,975.00</b></del>
Est City: - TBD - L/100 km	
Est Highway: - TBD - L/100 km	
Hwy cruising range: - TBD - mi	

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 388.0, Data updated 8/25/2015  
©Copyright 1986-2008 Chrome Systems Inc. All rights reserved.

Customer File:

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2015-189**

**Being a by-law to confirm certain proceedings of Council of  
The Corporation of the City of Temiskaming Shores for its  
Regular meeting held on September 15, 2015**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **September 15, 2015** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 15<sup>th</sup> day of September, 2015.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen