



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, November 19, 2019  
6:00 P.M.  
City Hall Council Chambers – 325 Farr Drive

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**Agenda**

1. **Call to Order**

2. **Roll Call**

3. **Review of Revisions or Deletions to Agenda**

4. **Approval of Agenda**

*Draft Motion*

Be it resolved that City Council approves the agenda as printed/amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **Review and adoption of Council Minutes**

*Draft Motion*

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – November 5, 2019

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

7.1. *Zoning By-law Amendment (ZBA-2019-06)*

**Owner:** Pedersen Materials Ltd.

**Applicant:** Jarlette Ltd.

**Property:** South east corner of Drive In Theatre Road and Grant Drive

**Purpose:** The application proposes to rezone the subject land from Highway Commercial (C2) and Development (D) to Community Facilities Exception (CF-#) to permit the development of up to a 256-bed long term care facility in a two-storey building, as well as accessory commercial uses (eg. hair salon, café, gift shop, medical/health practitioner offices, etc.) and associated parking. A senior's retirement residence may be included in Phase 2 of the development to the west of the proposed long-term care facility.

8. **Question and Answer Period**

9. **Presentations / Delegations**

a) Jonathan Blier, Principal – École catholique Ste-Michel

Re: Safety Concerns on Highway 11 North

10. **Communications**

a) Ann-Marie Norio, Regional Clerk – Niagara Region

**Re:** Proposed Cuts to Legal Aid Ontario Budget

**Reference:** Received for Information

b) Matthew Wilson, Senior Advisor – AMO

**Re:** Province Releases Fall Economic Statement

**Reference:** Received for Information

- c) Marcia Wallace, Assistant Deputy Minister – Ministry of Municipal Affairs and Housing

**Re:** Municipal Modernization Program

**Reference:** Motion to be presented under New Business

*Draft Motion*

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. c) according to the Agenda references.

**11. Committees of Council – Community and Regional**

**12. Committees of Council – Internal Departments**

*Draft Motion*

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on October 10, 2019;
- b) Minutes of the Protection to Persons and Property Committee meeting held on October 10, 2019;
- c) Minutes of the Public Works Committee meeting held on October 10, 2019; and
- d) Minutes of the Corporate Services Committee meeting held on October 30, 2019.

**13. Reports by Members of Council**

**14. Notice of Motions**

**15. New Business**

**a) Support – Conservation Authorities of Ontario**

*Draft Motion*

Whereas many municipalities across Ontario are members of Conservation Authorities in their areas and have representation on the respective board of directors; and

Whereas each board of directors determines the policies, priorities and budget of their respective Conservation Authority (CA); and

Whereas each CA provides the municipalities with expert advice on the environmental impact of land use planning proposals and that these municipalities may not have staff with comparable expertise or experience; and

Whereas the CA's provide programs and services to the residents of these municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk as well as protecting life and property through a variety of measures;

Therefore, be it resolved that the Council of the City of Temiskaming Shores hereby supports continuation of the programs and services of Conservation Authorities, both mandatory and non-mandatory, and that no programs or services be "wound down" at this time; and

Furthermore, that the Minister of Environment, Conservation and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

That a copy of this resolution be forwarded to the Honourable Jeff Yurek Minister of the Environment, Conservation and Parks; Premier Doug Ford and Conservation Ontario.

**b) Support – Local Health Care Services**

*Draft Motion*

Whereas public health care consistently ranks as the top priority in public opinion polls; and

Whereas Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social and cultural needs of

our communities; and

Whereas the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care; and

Whereas there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services; and

Whereas there is a deep consensus among virtually all stakeholders that increasing acuity in or long-term care homes requires additional staff and resources, not cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes; and

Whereas our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

Therefore, be it resolved that the Council for the City of Temiskaming Shores hereby petitions the Ontario government to halt the closures of, mergers of, and cuts to our local health services including Public Health Units, land ambulance services, hospitals and long-term care homes; and

That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario and the Honourable Christine Elliott, Minister of Health.

**c) Municipal Modernization Program**

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of a letter from Marcia Wallace, Assistant Deputy Minister to the Minister of Municipal Affairs and Housing regarding the Ministry's Municipal Modernization Program; and

Further that Council directs staff to prepare an administrative report for consideration at the December 3, 2019 Regular Council meeting outlining potential options for the City under the program; and

That Council directs staff to contact the Ministry's Municipal Services Office prior to the November 22, 2019 deadline to indicate Council's intent to apply for funding under the program .

**d) Administrative Report No. CS-063-2019 – Radio Advertising Agreement with CJTT 104.5 FM**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-063-2019; and

That directs staff to prepare the necessary by-law to enter into a three (3) year radio contract with CJTT 104.5 FM for consideration at the November 19, 2019 Regular Council meeting.

**e) Administrative Report No. CS-064-2019 – Information Technology – Capital Project – Server Replacement**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-064-2019; and

That Council directs staff to prepare the necessary by-law and agreement with NorthernTel for replacement of the servers with a new server stack at an upset limit of \$112,820.09 plus applicable taxes for consideration at the November 19, 2019 Regular Council meeting.

**f) Administrative Report No. CS-065-2019 – Toys for Tickets Campaign – 2019 CJTT FM Christmas Wish**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-065-2019; and

That Council approves the City's "Toys for Tickets Campaign" and directs staff to accept new toys in lieu of payment of a municipal parking ticket (\$25 or \$35) provided the toy is of equal or greater value of the ticket for the period of November 20<sup>th</sup>, 2019 to December 4<sup>th</sup>, 2019; and

That all toys collected be donated to the 2019 CJTT FM Christmas Wish.

**g) Administrative Report No. CS-066-2019 – Temiskaming Shores Seniors Non-Profit Housing Corporation**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-066-2019 for information purposes.

**h) Approval of Council Meeting Schedule – January 2020 to July 2020**Draft Motion

Whereas By-law 2008-160, as amended indicates that Regular Meetings of Council shall be held on the first and third Tuesdays of each month commencing at 6:00 p.m. unless otherwise decided by Council; and

Now therefore be it resolved that Council does hereby confirm the following schedule of meetings for the months of January 2020 to July 2020:

|                            |                 |
|----------------------------|-----------------|
| Tuesday, January 7, 2020   | Regular Meeting |
| Tuesday, January 21, 2020  | Regular Meeting |
| Tuesday, February 4, 2020  | Regular Meeting |
| Tuesday, February 18, 2020 | Regular Meeting |
| Tuesday, March 3, 2020     | Regular Meeting |
| Tuesday, March 17, 2020    | Regular Meeting |
| Tuesday, April 7, 2020     | Regular Meeting |
| Tuesday, April 21, 2020    | Regular Meeting |
| Tuesday, May 5, 2020       | Regular Meeting |
| Tuesday, May 19, 2020      | Regular Meeting |
| Tuesday, June 2, 2020      | Regular Meeting |
| Tuesday, June 16, 2020     | Regular Meeting |

**i) Memo No. 020-2019-PW – Amendment to By-law No. 2014-136 – Additional Hours – Haileybury Medical Centre cleaning**Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 020-2019-PW; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2014-136 to increase the cleaning hours at the Haileybury Medical Centre and

Haileybury Branch Library from 34 hrs/week to 40 hrs/week for consideration at the November 19, 2019 Regular Council meeting.

**j) Memo No. 021-2019-PW – Amendment to By-law No. 2016-049 – Rental of Graders – Additional Grader**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 021-2019-PW; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2016-049 to add a third grader to the rental agreement with Nortrax to enable staff to continue to meet the minimum maintenance standards outlined in the City's winter control operations plan for consideration at the November 19, 2019 Regular Council meeting.

**k) Memo No. 022-2019-PW – Landfill Tipping Fee**

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 022-2019-PW; and

That Council approves an increase in the Landfill Site tipping fees of \$1.00 commencing January 1, 2020 and directs staff to prepare the necessary amendment to the fee schedule in By-law No. 2015-128 for consideration at the December 3, 2019 Regular Council meeting.

**16. By-laws**

Draft Motion

Be it resolved that:

By-law No. 2019-174      Being a by-law to authorize a radio advertising contract with CJTT 104.5 FM



By-law No. 2019-175 Being a by-law to enter into an agreement with NorthernTel for server replacement with a new Virtualized Server Stack

By-law No. 2019-176 Being a by-law to amend By-law No. 2014-136 (Cleaning Services for the Haileybury Medical Centre and the Haileybury Branch Library)

By-law No. 2019-177 Being a by-law to amend By-law No. 2016-049 (Rental Agreement with Notrax Canada for graders)

be hereby introduced and given first and second reading.

*Draft Motion*

Be it resolved that

By-law No. 2019-174;

By-law No. 2019-175;

By-law No. 2019-176; and

By-law No. 2019-177.

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, December 3, 2019 at 6:00 p.m.
- b) Regular – Tuesday, December 17, 2019 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

*Draft Motion*

Be it resolved that Council agrees to convene in Closed Session at \_\_\_\_\_ p.m. to discuss the following matters:

- a) **Adoption of the October 15, 2019 – Closed Session Minutes**
- b) **Under Section 239 (2) (b) of the Municipal Act, 2001 – Personal matter about an identifiable individual including municipal or local board employees – Application for Boards and Committees - Recreation Committee**

Draft Motion

Be it resolved that Council agrees to rise with report from Closed Session at \_\_\_\_\_ p.m.

**20. Confirming By-law**

Draft Motion

Be it resolved that By-law No. 2019-178 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **November 19, 2019** be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2019-178 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

Draft Motion

Be it resolved that City Council adjourns at \_\_\_\_\_ p.m.



**The Corporation of the City of Temiskaming Shores**  
**Regular Meeting of Council**  
**Tuesday, November 5, 2019**  
**6:00 P.M.**  
**City Hall Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Deputy Mayor Doug Jelly at 6:00 p.m.

**2. Roll Call**

Council: Deputy Mayor Doug Jelly; Councillors Jesse Foley, Patricia Hewitt, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Tim Uttley, fire Chief  
Rebecca Hunt, Library CEO  
James Franks, Economic Development Officer

Regrets: Mayor Carman Kidd

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 2

**3. Review of Revisions or Deletions to Agenda**

None.

**4. Approval of Agenda**

Resolution No. 2019-568

Moved by: Councillor Laferriere  
Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. Review and adoption of Council Minutes**

*Resolution No. 2019-569*

Moved by: Councillor Whalen  
Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – October 15, 2019; and
- b) Special meeting of Council – November 1, 2019.

**Carried**

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

*7.1. Amendment to By-law No. 2013-052 Building Permit Fees*

**Owner:** City of Temiskaming Shores

**Purpose:** The Building Code Act permits a municipality to pass by-laws requiring the payment of fees and prescribing the amount of fees. The purpose of this amendment is to seeking public input prior to consideration of amending the amounts of fees.

Deputy Mayor Jelly outlined that the public meeting scheduled tonight is to consider proposed amendments to the City's Building By-law No. 2013-052 in particular amendments to the current fee structure and that the public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed

amendments and secondly, to receive comments from the public and agencies before a decision is made by Council.

Deputy Mayor Jelly declared the meeting to be open and to be a public meeting and ask the Chief Building Official, Clayton Seymour to provide the background to the proposed amendments.

Chief Building Official, Clayton Seymour indicated that the last time building fees were increased was in 2016 and provided a list of the current fees. The proposed increase is approximately 3.5% across the board to all current fees and provided a list of the proposed fees. Clayton outlined that there are no proposed changes to any of the categories, just the individual fees.

Deputy Mayor Jelly thanked Clayton for the presentation and inquired if there were any questions or comments from members of the public. With none Deputy Mayor Jelly inquired if there were any questions or comments from Council. With none Deputy Mayor Jelly declared this portion of the public meeting to be closed and advised that Council would consider the increase in building fees at an upcoming meeting.

#### **8. Question and Answer Period**

None.

#### **9. Presentations / Delegations**

None.

#### **10. Communications**

- a) Raylene Martell, Municipal Clerk – Municipality of Grey Highlands

**Re:** Support – Continuation of Conservation Authorities

**Reference:** Received for Information

- b) Carman Kidd, Mayor – City of Temiskaming Shores

**Re:** Support Letter to Temiskaming Lodge, Jarlette Health Services

**Reference:** Received for Information

- c) Jennifer Astrologo, Clerk – Kingsville  
**Re:** Support – Local Health Care Services  
**Reference:** Received for Information
  
- d) Craig Reid, Senior Advisor – Association of Municipalities Ontario  
**Re:** Investing in Canada Infrastructure Plan (ICIP) – Application Intake Open  
**Reference:** Received for Information
  
- e) Matthew Wilson, Senior Advisor – Association of Municipalities Ontario  
**Re:** Announcements by Minister of Municipal Affairs and Housing  
**Reference:** Received for Information
  
- f) Tosh Gierek, Director – Ministry of Natural Resources and Forestry  
**Re:** Environmental Registry Notice – Amendments to 3 Statutes  
**Reference:** Received for Information
  
- g) Eryn Brown, Communications Services Officer – Hydro One  
**Re:** Replacement of Wood Pole Structures in Temiskaming Shores  
**Reference:** Received for Information
  
- h) Matthew Wilson, Senior Advisor – Association of Municipalities Ontario  
**Re:** 2020 Ontario Municipal Partnership Fund Allocations Announced  
**Reference:** Received for Information

Resolution No. 2019-570

Moved by: Councillor Whalen  
Seconded by: Councillor Laferriere

Be it resolved that City Council agrees to deal with Communication Items 10. A) to 10. H) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

Resolution No. 2019-571

Moved by: Councillor Foley  
Seconded by: Councillor Laferriere

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board meeting held on September 18, 2019;
- b) Minutes of the Temiskaming Mayors Action Group meeting held on August 24, 2019;
- c) Minutes of the Temiskaming Mayors Action Group meeting held on October 26, 2019;
- d) Minutes of the Timiskaming Health Unit Board of Health meeting held on September 11, 2019;
- e) Timiskaming Health Unit 2018 Annual Report; and
- f) Timiskaming Health Unit Quarter Three (Q3) – Report to the Board of Health.

**Carried**

**12. Committees of Council – Internal Departments**

None.

**13. Reports by Members of Council**

None.

**14. Notice of Motions**

None.

**15. New Business**

**a) Highway 11 – Two + One Pilot Project**

Resolution No. 2019-572

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Whereas previous resolutions have been circulated, initially for the 4 laning of Highway 11, and then requesting the development of a 2 + 1 Pilot Project somewhere between North Bay and Cochrane; and

Whereas this has led to the Ministry of Transportation of Ontario (MTO), including in the commissioning of an Operational Performance Review of the 133 km section of Highway 11 between North Bay and Temiskaming Shores, a study of the 2 + 1 highway system. The full report being released on September 3<sup>rd</sup>, 2019, showing a 40% increase in transport traffic, in recent years. It also identified that 12% of crashes on Hwy 11 resulted in 69% of fatalities over an 8-year period. The 12% were centerline crossover type crashes, which were almost always high impact and resulted in deaths; and

Whereas the report also identified that the application of the 2 + 1 road model with a median barrier would reduce fatalities by 41% and perhaps more if the model was applied to a longer section of the study area; and

Whereas the report also states that as an alternative to applying 2 + 1 to the entire study corridor, may be to conduct a 2 + 1 pilot study on a shorter section of the facility to confirm the associated road safety and operational benefits, and to gain an understanding of driver reaction to this relatively new roadway treatment in Canada; and

Whereas taking the documented results from this report and the fact that the only acceptable number of fatalities due to head on collisions is “zero”.

Now therefore be it resolved that the council of the City of Temiskaming Shores hereby petitions the Government of Canada, the Government of Ontario and the Ministry of Transportation, to utilize the positive results from the WSP study, to develop a pilot project involving a 2 + 1 roads program, somewhere between North Bay and Cochrane; and



Further, that a copy of this resolution be sent to MP Anthony Rota, MP Charlie Angus, MPP John Vanthof, MPP Vic Fedeli, the Temiskaming Municipal Association (TMA), the Temiskaming Mayors Action Group (TeMAG), the Northeastern Ontario Municipal Association (NEOMA), and all municipalities in the Nipissing, Timiskaming and Cochrane Districts for their support.

**Carried**

**b) Administrative Report LIB-001-2019 – Tender Award – Shelving – Temiskaming Shores Public Library – New Liskeard Branch**

Resolution No. 2019-573

Moved by: Councillor Laferriere  
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report LIB-001-2019; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Ven-Rez Products for the supply and installation of shelving as detailed in Request for Proposal LIB-RFP-001-2019 at the Temiskaming Shores Public Library at an upset limit of \$54,497.70 plus applicable taxes for consideration at the November 5, 2019 Regular Council meeting.

**Carried**

**c) Administrative Report PW-034-2019 – Annual Landfill Monitoring and Reporting for Haileybury and New Liskeard Landfill Sites – Contract Extension**

Resolution No. 2019-574

Moved by: Councillor Hewitt  
Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report PW-034-2019; and

That Council directs Staff to prepare the necessary by-law to amend By-law No. 2013-054 to extend the current agreement with Wood (formerly Amec Foster Wheeler) for a period of 2 years at an annual cost of \$63,608.00 for 2020 and \$65,516.00 for 2021, plus applicable taxes, for consideration at the November 5, 2019 Regular Council meeting.

**Carried**

**d) Administrative Report RS-017-2019 – Investment in Canada Infrastructure Program (ICIP) Funding Application – Don Shepherdson Memorial Arena**

Resolution No. 2019-575

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report RS-017-2019; and

That Council authorizes staff to submit a funding application to the Ministry of Infrastructure, Community, Culture and Recreation 2019 Intake under the Investing in Canada Infrastructure Program (ICIP) in the amount of \$1,590,929 for upgrades to the Don Shepherdson Memorial Arena including accessibility upgrades, roof replacement, lobby floor, seating and an air quality monitor with a city contribution of 26.67% or \$424,301.

**Carried**

**e) January to October 2019 Year-to-Date – Capital Financial Report**

Resolution No. 2019-576

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to October 2019 Year-to-Date Capital Financial Report for information purposes.

**Carried**

**f) Memo No. 029-2019-CS – Extension of Lease Agreement – Timiskaming Home Support**

Resolution No. 2019-577

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 029-2019-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-010 to extend the lease with Timiskaming Home Support by an additional six (6) months (to June 30, 2020) for consideration at the November 5, 2019

Regular Council meeting.

**Carried**

**g) Memo No. 030-2019-CS – Rural and Northern Ontario Immigration Pilot Update**

Resolution No. 2019-578

Moved by: Councillor Hewitt  
Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 030-2019-CS for information purposes;

That Council further acknowledges that the City of North Bay has been approved as a pilot site under the Rural & Northern Immigration Pilot program; and

That the City of Temiskaming Shores had partnered with the City of North Bay; however, their approval does not include the City of Temiskaming Shores.

**Tabled**

Resolution No. 2019-578 was tabled in favour of a new resolution outlining Council's desire to petition the government to reconsider the catchment area.

Resolution No. 2019-579

Moved by: Councillor Whalen  
Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby has concerns with the approval of pilot projects under the Rural and Northern Immigration Pilot to the five (5) large northern municipalities and the limited catchment area of 45 km of the approved municipalities;

That Council for the City of Temiskaming Shores hereby petitions the Federal and Provincial Governments to remove the 45 km limitation; and

That a copy of this resolution be sent to Nipissing-Timiskaming MP Anthony Rota, the Timiskaming Municipal Association and FONOM.

**Carried**

h) **Memo No. 031-2019-CS – Transforming and Modernizing the Delivery of Ontario’s Building Code Services**

Resolution No. 2019-580

Moved by: Councillor Foley  
Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 031-2019-CS; and

Whereas the Province of Ontario has legislated in the *Building Code Act* that **“the council of each municipality is responsible for the enforcement of this Act in the municipality”** and **“the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”**; and

Whereas the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act; and

Whereas the Province has asked local governments to find efficient and cost-effective ways to deliver municipal services is now asking these same municipalities to collect a tax on their behalf to create a new Delegated Administrative Authority to deliver services that have historically been the responsibility of the Ontario Government; and

Whereas Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference that **“we can’t continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes.”** – that is neither compassionate nor sustainable; and

Whereas alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not associated liability;

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby requests that the Province of Ontario research their own efficient and cost effective means to deliver their services, or work with other building sector groups that, for the past fifteen years, have been filling the voids as the Ministry of Municipal Affairs and Housing has severely reduced its service delivery role, or provide evidence based justification to municipalities that the creation of a new Delegated Administrative Authority is necessary prior to any legislative changes to the *Building Code Act*, with regard to building service delivery, are introduced in the Legislature; and

Further be it resolved that a copy of this resolution be sent to The Honourable Doug Ford, Premier of Ontario, the Honourable Jim McDonnell, Parliamentary Assistant for the Ministry Municipal Affairs and Housing, the Associations of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities for their consideration.

**Carried**

**i) Administrative Report No. CS-060-2019 – Vesting of TAC Property – 54-18-030-007-153.00**

Resolution No. 2019-581

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-060-2019; and

That Council for the City of Temiskaming Shores directs staff to proceed with the Notice of Vesting for Roll 5418 030 007 15300.

**Carried**

**j) Administrative Report No. CS-061-2019 – Agreement with Culinary Tourism Alliance**

Resolution No. 2019-582

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-061-2019; and

That Council directs staff to prepare the necessary by law to enter into an agreement with the Culinary Tourism Alliance for the implementation of an enhanced Culinary program as part of the Lake Temiskaming Tour at an upset limit of \$115,612.50 plus applicable taxes for consideration at the November 5, 2019 Regular Council meeting.

**Carried**

**k) Administrative Report No. CS-062-2019 – Lease Agreement with Dr. Nichole Currie – Haileybury Medical Centre**

Resolution No. 2019-583

Moved by: Councillor McArthur

Seconded by: Councillor Hewitt

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report CS-062-2019; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with Dr. Nichole Currie for space at the Haileybury Medical Centre for consideration at the November 5, 2019 Regular Council meeting.

**Carried**

**16. By-laws**

Resolution No. 2019-584

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2019-168 Being a by-law to amend By-law No. 2013-054, as amended being a by-law to enter into an Agreement with Wood (formerly AMEC Environmental and Infrastructure) for the Groundwater Monitoring at the Haileybury and New Liskeard Landfill Sites – 2 Year Extension

By-law No. 2019-169 Being a by-law to amend By-law No. 2019-010, as amended being a by-law to authorize the entering into a Lease Agreement with the Timiskaming Home Support for the use of space at the Shelly Herbert-Shea Memorial Arena – Lion’s Den

By-law No. 2019-170 Being a by-law to enter into an agreement with Ven-Rez Products Ltd. for the supply and installation of shelving at the Temiskaming Shores Public Library – New Liskeard Branch

By-law No. 2019-171 Being a by-law to enter into an agreement with Culinary Tourism Alliance for the implementation of a food tourism strategy for enhancing the Lake Temiskaming Tour / Tour du lac Témiscamingue

By-law No. 2019-172 Being a by-law to authorize the entering into a Lease Agreement with Dr. Nichole Currie for the rental of space at the Haileybury Medical Centre

**Carried**

be hereby introduced and given first and second reading.

Resolution No. 2019-585

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that

By-law No. 2019-168;

By-law No. 2019-169;

By-law No. 2019-170;

By-law No. 2019-171; and

By-law No. 2019-172;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, November 19, 2019 at 6:00 p.m.
- b) Regular – Tuesday, December 3, 2019 at 6:00 p.m.

**18. Question and Answer Period**

None.

**19. Closed Session**

None.

**20. Confirming By-law**

Resolution No. 2019-586

Moved by: Councillor McArthur  
Seconded by: Councillor Foley

Be it resolved that By-law No. 2019-173 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meeting held on **November 1, 2019** and its Regular meeting held on **November 5 2019** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2019-587

Moved by: Councillor Laferriere  
Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2019-173 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2019-588

Moved by: Councillor Foley  
Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 6:49 p.m.

**Carried**

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Mayor – Carman Kidd

---

Clerk – David B. Treen



November 1, 2019

**CL 18-2019, October 17, 2019**

***DISTRIBUTION LIST***

***SENT ELECTRONICALLY***

**Re: Proposed Cuts to Legal Aid Ontario Budget**

Regional Council, at its meeting held on October 17, 2019, passed the following resolution:

WHEREAS the Niagara Community Legal Clinic is a not-for-profit agency providing access to justice and vital service to low-income Niagara citizens in civil law matters, including landlord-tenant disputes, Ontario Disability Support Payment (ODSP) appeals, pension appeals, workplace injury/WSIB compensation, consumer law protection, refugee assistance, migrant worker support, human rights law, power of attorney matters, and wills and estates for low-income seniors;

WHEREAS the Niagara Community Legal Clinic is funded by Legal Aid Ontario, an arm's-length agency of the Ministry of the Attorney General for Ontario, which (in addition to funding the province's legal clinics) provides much-needed support to low-income people in matters of family law, refugee law, and criminal law;

WHEREAS the two historic Niagara legal clinics – Justice Niagara, founded in 1978, and Niagara North Community Legal Assistance, founded in 1982 – merged on January 1, 2019, to form the Niagara Community Legal Clinic;

WHEREAS Legal Aid funding saves money in the overall justice system budget, in light of the evidence that the cases of self-represented parties (i.e., parties without Legal Aid support) consume significantly greater amounts of expensive court time and/or tribunal time; and

WHEREAS the Province cut approximately \$70 million from the Legal Aid Ontario budget in 2019, with approximately \$14.5 million of that being cut from the legal clinic system, and has indicated an intention to cut an additional \$17.3 million from the LAO budget in 2020:

**NOW THEREFORE BE IT RESOLVED:**

1. That Regional Chair Jim Bradley **BE DIRECTED** to send a letter to Ontario Attorney General Doug Downey, on behalf of Regional Council, reading as follows:

“The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic’s funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration.”

2. That this motion and the Chair’s letter **BE CIRCULATED** to municipalities throughout Ontario and the Association of Municipalities of Ontario.

Yours truly,



Ann-Marie Norio  
Regional Clerk

CLK-C 2019-245

Distribution List:

All Municipalities in Ontario  
Association of Municipalities of Ontario



**Office of the Regional Chair | Jim Bradley**

1815 Sir Isaac Brock Way, PO Box 1042 Thorold, ON L2V 4T7  
Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-685-6243  
Email: jim.bradley@niagararegion.ca  
[www.niagararegion.ca](http://www.niagararegion.ca)

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October 21, 2019

The Honourable Doug Downey, Attorney General of Ontario  
Ministry of the Attorney General  
McMurtry-Scott Building  
720 Bay Street, 11<sup>th</sup> Floor  
Toronto, ON M7A 2S9

Dear Attorney General Downey,

The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic's funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration.

Sincerely,

Jim Bradley, Chair  
Niagara Region

November 6, 2019

## Province Releases Fall Economic Statement

The Honourable Rod Phillips, Minister of Finance, has released the 2019 Ontario Economic Outlook and Fiscal Review. Highlights include the following:

- The government's deficit projection for 2019-2020 has improved by \$1.3 billion. A deficit of \$9 billion is now forecast.
- Deficits of \$6.7 billion for 2020-2021 and \$5.4 billion in 2021-2022 are projected for future years.
- Ontario's net debt is now projected to reach \$353.7 billion by the end of 2019-2020.
- The value of previously announced changes to support public health and land ambulance for 2019-2020 is quantified in the background papers as \$41 million for public health and \$26 million for land ambulance. As previously announced at the AMO Conference in August, these are valuable investments in the current year, for these two key provincial-municipal cost-share programs.
- Applications are open for the Green Infrastructure stream and the Community, Culture, and Recreation stream of the Investing in Canada Infrastructure Program (ICIP) as previously announced.
- At the Rural Ontario Municipal Association conference in January 2020, the government will convene discussions on rural economic development and regional opportunities.

AMO will review the bill which will accompany the Ontario Economic Outlook and Fiscal Review and provide further updates as needed.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.

Ministry of Municipal Affairs  
and Housing

Ministère des Affaires municipales  
et Logement

Municipal Services Division

Division des services aux municipalités

777 Bay Street, 16<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Telephone: 416-585-6427

777, rue Bay, 16<sup>e</sup> étage  
Toronto ON M5G 2E5  
Téléphone: 416-585-6427



November 12, 2019

Dear Municipal Administrator,

Further to the November 1, 2019 letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, I am writing to provide additional information about Ontario's new Municipal Modernization Program and advise that Intake 1 under the program is now open.

Under the Municipal Modernization Program, the province is making up to \$125 million available through 2022-23 to help 405 small and rural municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects, such as IT solutions or process improvements, to achieve cost savings and efficiencies.

Program guidelines and an Expression of Interest form for Intake 1 of the program are attached. Eligible projects under Intake 1 are reviews of municipal service delivery expenditures by independent third-party reviewers that will be completed by June 30, 2020. I encourage you to consider how your municipality might benefit from participation in Intake 1 of the Municipal Modernization Program and submit an Expression of Interest by December 6, 2019. Please see the attached guidelines for details about the program and how to apply.

Under future intakes of the program, municipalities will have the opportunity to apply for projects aimed at implementing service delivery efficiencies to achieve cost savings, in addition to service delivery reviews. Intake 2 under the program is planned for Spring/Summer 2020, with additional intakes expected through 2022-23. Participation in Intake 1 is not a requirement for participation in future intakes.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents. If you have questions about the program, I encourage you to reach out to your Municipal Services Office contact or email the ministry at [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "Marcia Wallace". The signature is fluid and cursive, with a large initial "M" and "W".

Marcia Wallace  
Assistant Deputy Minister

c. Municipal Treasurer



# Municipal Modernization Program

## Intake 1 Program Guidelines

### WHAT YOU NEED TO KNOW

Ontario is helping municipalities become more efficient and modernize service delivery while protecting front line jobs.

The 405 small and rural municipalities that received a *Municipal Modernization Payment* in March 2019 can now apply to the *Municipal Modernization Program* for funding to undertake expenditure reviews with the goal of finding service delivery efficiencies and lowering costs in the longer term.

Eligible municipalities can apply individually, or collectively with other eligible municipalities, to undertake independent third-party reviews similar to the *Managing Transformation: A Modernization Action Plan for Ontario* review of Ontario government expenditures.

### ELIGIBILITY CRITERIA

To be eligible under Intake 1, a project must:

1. Be a review of municipal service delivery expenditures by an independent third-party reviewer for the purpose of finding savings and efficiencies. The review project could take a number of forms including:
  - a line-by-line review of the municipality's entire budget; or
  - a review of service delivery and modernization opportunities; or
  - a review of administrative processes to reduce costs.
2. Result in a report by the independent third-party reviewer that provides specific and actionable recommendations for cost savings and improved efficiencies.
3. Begin field work no earlier than November 1, 2019, with a draft report completed by June 15, 2020 and the final report posted publicly by June 30, 2020.

It is anticipated that most review projects will be between \$20,000 and \$200,000. Proposals will be reviewed on a case-by-case basis and funding amounts may depend on the available appropriation. Only third-party service provider fees will be eligible. Municipal administrative costs, such as staff time, are not eligible.

The program will not cover review projects where:

- the goal is to identify opportunities for revenue generation or reductions in front line services; or
- the review does not result in a formal report prepared by a third party; or
- the object of the review extends beyond municipal accountability.

## HOW TO APPLY

1. Advise your Municipal Services Office contact of your intention to apply by **November 22, 2019**.
2. Submit your completed Municipal Modernization Program: Expression of Interest form and applicable supporting documentation to [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca) by **December 6, 2019**.

## HOW IT WORKS

The ministry will advise municipalities of the outcomes of their applications by mid-January. If your application is approved, a proposed transfer payment agreement with the ministry will be sent to confirm the funding amount and set out the terms, including reporting requirements and a payment schedule. Municipalities will receive an initial payment following full execution of a transfer payment agreement and a final payment after submission of a final report.

## PROGRAM TIMELINE

|                        |   |
|------------------------|---|
| November 22, 2019      | <ul style="list-style-type: none"><li>• Advise your Municipal Services Office of your municipality's <b>intention to apply</b>.</li></ul>   |
| December 6, 2019       | <ul style="list-style-type: none"><li>• Submit your <b>Expression of Interest</b> and any supporting documentation to <a href="mailto:Municipal.Programs@ontario.ca">Municipal.Programs@ontario.ca</a>.</li></ul>   |
| January-February, 2020 | <ul style="list-style-type: none"><li>• Learn whether your application is approved. If it is approved, enter into a <b>transfer payment agreement</b> for project funding, and receive an <b>initial payment</b> once the agreement is executed.</li></ul>  |
| June 15, 2020          | <ul style="list-style-type: none"><li>• Submit your <b>third-party reviewer's draft report</b> to the ministry.</li></ul>   |
| June 30, 2020          | <ul style="list-style-type: none"><li>• Post the <b>third-party reviewer's final report</b> online and submit your <b>final report</b> to the ministry. The final report will include: a hyperlink to the publicly posted third-party reviewer's report; the amount paid to the third-party reviewer and a copy of the invoice; a statement of the total amount of expenditures reviewed and the total amount identified as potential savings; and a 250-word abstract of the project and its findings.</li></ul> |

## FOR MORE INFORMATION

Municipalities can direct program questions to [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca) or contact their regional Municipal Services Office for further information.

### Central Region – Toronto

Tel: 416-585-6226 or  
1-800-668-0230

### Western Region – London

Tel: 519-873-4020 or  
1-800-265-4736

### Eastern Region – Kingston

Tel: 613-545-2100 or  
1-800-267-9438

### Northern Region - Sudbury

Tel: 705-564-0120 or  
1-800-461-1193

### Northern Region – Thunder Bay

Tel: 807-475-1651 or  
1-800-465-5027

# Municipal Modernization Program Intake 1: Expression of Interest

- 1) Please complete all the required fields of this Expression of Interest.
- 2) Ensure that the completed Expression of Interest has been declared to by the appropriate municipal staff.
- 3) Please save this Expression of Interest form and e-mail it to [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca) by **December 6, 2019**. Attach any applicable supporting documentation as separate documents.

**Key Information**

|   |                  |
|---|------------------|
| Title of Proposed Service Delivery Review Project |                  |
| Legal Name of Municipality                        |                  |
| Mailing Address                                   |                  |
| Name of Primary Contact                           | Position Title   |
| Email Address                                     | Telephone Number |

**Declaration**

I declare that all the information that is being submitted in this Expression of Interest is to the best of my knowledge true and correct.

I declare that I have the authority to submit this Expression of Interest.

I acknowledge that it is a program requirement that the proposed third-party review project result report be publicly posted by June 30, 2020.

I acknowledge that it is a program requirement that field work covered by this Expression of Interest must not have begun before November 1, 2019.

I confirm that identifying opportunities for revenue generation or reductions in front line services is not the goal of the proposed review project.

|                          |                       |                   |
|--------------------------|-----------------------|-------------------|
| Name of Signatory (TYPE) | Position Title (TYPE) | Date (DD/MM/YYYY) |
|--------------------------|-----------------------|-------------------|



## **Proposed Service Delivery Review Project**

Provide a brief description of your proposed third-party review project, including the objectives and expected outcomes related to service delivery efficiencies and cost savings. If applicable, attach supporting documentation such as a request for proposals or a project charter.

**Proposed Service Delivery Review Project**

What is the anticipated cost of your proposed third-party review project? **Note:** only the cost of a third-party service provider may be included. Briefly describe the basis for your cost estimate. If applicable, attach supporting documentation such as a contract or vendor of record agreement.

What are the anticipated start date and end date for the third-party review?

Has your council passed a resolution demonstrating support for the proposed third-party review project?

Yes (If yes, please attach a copy.)

No

## 1.0 CALL TO ORDER

The meeting was called to order at 10:24 a.m.

## 2.0 ROLL CALL

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd   | <input checked="" type="checkbox"/> Chris Oslund, City Manager                   |
| <input type="checkbox"/> Councillor Doug Jelly  | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Danny Whalen   | <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works         |
| <input checked="" type="checkbox"/> Steve Burnett, Technical and Environmental Compliance Coordinator |  |
| <input type="checkbox"/> Kelly Conlin, Executive Assistant  |  |

## 3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

## 4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

## 5.0 ADOPTION OF AGENDA

Recommendation BM-2019-040

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the September 19, 2019 meeting be adopted as printed.

**Carried**

## 6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2019-041

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting previous meeting minutes of August 22, 2019 be adopted as presented.

**Carried**

## 7.0 PRESENTATIONS

## **8.0 CORRESPONDENCE**

## **9.0 UNFINISHED BUSINESS**

### **9.1 New Liskeard Library Update**

**Discussion:**

The relocation project is on-going. Interior demolition is nearing completion and framing will begin shortly after. There was mold found in some areas, however, Mitch is still waiting on the report to determine the extent and impact. Project is currently on schedule for March 2020 move in.

### **9.2 2019 Capital Budget (Property Maintenance) Update**

**Discussion:**

All items have been purchased or completed with the exception of one GM pickup truck that has yet to be delivered.

### **9.3 Haileybury Fire Station RFP**

**Discussion:**

Mitch recently requested quotes for soil testing for the proposed new Haileybury Fire Station. Shabba Testing was the only bid received for the testing with a price of \$8,000. This price does not include vibration testing.

Recommendation BM-2019-042

Moved by: Mayor Garman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends proceeding with the soil testing, pending available funds in the 2019 budget.

**Carried**

### **9.4 Soil Testing – Fuel Tanks**

**Discussion:**

Mitch received a quote for \$15,000 for the soil testing at the former location of the fuel tanks at the Haileybury marina. There are not sufficient funds in the 2019 budget to cover this cost. Mitch would like to speak with TSSA before proceeding.

## **10.0 NEW BUSINESS**

### **10.1 2020 Budget**

#### **Discussion:**

Draft 1 of the 2020 has been submitted and awaiting review.

### **10.2 New Liskeard Community Hall – Agreement with Branch 33 Legion**

#### **Discussion:**

The Community Hall agreement was circulated to the Committee. Mitch advised the Committee that he received the Engineers report with a cost of \$1.2 to 1.4 million to do the necessary upgrades. The report also recommended the installation of a sprinkler system.

### **10.3 Furniture RFP – New Liskeard Library**

#### **Discussion:**

One proposal received from Temiskaming Office Pro for approximately \$30,000 for the New Liskeard library furniture. Temiskaming Office Pro is a rep for Three H Furniture.

## **11.0 ADMINISTRATIVE REPORTS**

### **11.1 Reward of RFP – New Liskeard Library Furniture**

## **12.0 NEXT MEETING**

The next meeting of the Building Maintenance Committee will be scheduled for November 14<sup>th</sup> at 10:30 a.m.

## **13.0 ADJOURNMENT**

Recommendation BM-2019-043

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 10:56 a.m.

**Carried**

## 1. CALL TO ORDER

Meeting called to order at 1:30 p.m.

## 2. ROLL CALL

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd        | <input type="checkbox"/> Shelly Zubyck, Director of Corporate Services       |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief                   |
| <input type="checkbox"/> Councillor Doug Jelly               | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official |
| <input type="checkbox"/> Chris Oslund, City Manager          | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant        |

## 3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

9.3 – Fire station discussion

## 4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

## 5. APPROVAL OF AGENDA

Recommendation PPP-2019-051

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the October 10, 2019 meeting be approved as amended.

**Carried**

## 6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2019-052

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee minutes of the September 5, 2019 meeting be adopted as presented.

**Carried**

## **7. PRESENTATIONS/CORRESPONDENCE**

### **7.1 Request for exemption to Fence By-Law – May Street**

**Discussion:**

Recommendation PPP-2019-053

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby approves the request for an exemption to the fence by-law for 114 May Street.

**Carried**

### **7.2 Request for exemption to Fence By-Law – Pavilion Women's Centre**

**Discussion:**

Recommendation PPP-2019-054

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby approves the request for an exemption to the fence by-law for the Pavilion Women's Centre based on the Chief Building Officials review and approval of the site triangles.

**Carried**

### **7.3 Email – Timiskaming Home Support Parking**

**Discussion:**

Recommendation PPP-2019-054

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby directs staff to communicate with Temiskaming Home Support in regards to parking concerns and enforcement.

**Carried**

## **8. BUILDING/PLANNING/ BY-LAW**

### **8.1 Smoking By-Law - Follow up**

#### **Discussion:**

Staff were looking for direction from the Committee on the draft Smoking By-Law. The Committee felt there have not been any issues other than at some public events. The Committee would like the City to provide “No Smoking/Vaping” signs to event organizers.

#### **Recommendation PPP-2019-055**

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee requests that the City provide “No smoking/vaping” signage to outside organizations for events (example: Village Noel, Fall Fair).

**Carried**

### **8.2 Shared Services – Follow up**

#### **Discussion:**

The Committee was informed of a recommendation from the Corporate Services Committee for the request from Temagami for a Shared Services Agreement for Building Services. A full report will be presented to Council for their approval.

#### **Recommendation PPP-2019-056**

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby supports the recommendation from the Corporate Services Committee in regards to shared services (Building Services only) with the Municipality of Temagami.

**Carried**

## **9. FIRE AND EMERGENCY SERVICES**

### **9.1 Monthly Fire Activity Report**

#### **Discussion:**

Tim Uttley reviewed the monthly activity report for September 2019. Tim also noted the annual awards banquet that will be held on November 2, 2019.



## **9.2** Memo – Extension of Dispatch Services

### **Discussion:**

Tim Uttley will be presenting a report to Council in regards to the extension of the current agreement for dispatch services.

### Recommendation PPP-2019-057

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby recommends that Council approve the extension of the agreement for dispatch services.

**Carried**

## **9.3** Fire station discussion

### **Discussion:**

Tim Uttley discussed potential partnership opportunities should Council decide to build a new station in Haileybury. Tim will look into setting up a meeting in the near future.

## **10. CLOSED SESSION**

### Recommendation PPP-2019-058

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 2:03 p.m. to discuss the following matter:

- a) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual, including municipal or local board employees

**Carried**

### Recommendation PPP-2019-059

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 2:20 p.m.

**Carried**

## **11. NEXT MEETING**

The next Protection to Persons and Property Committee meeting is scheduled for November 14, 2019 at 1:30 p.m.

## **12. ADJOURNMENT**

Recommendation PPP-2019-060

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:21 p.m.

**Carried**

DRAFT

**1. CALL TO ORDER**

The meeting was called to order at 8:29 a.m.

**2. ROLL CALL**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd                                   | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets  |
| <input type="checkbox"/> Councillor Doug Jelly  | <input checked="" type="checkbox"/> Darrell Phaneuf, Environmental Superintendent |
| <input checked="" type="checkbox"/> Councillor Danny Whalen                             | <input checked="" type="checkbox"/> Jamie Sheppard, Transportation Superintendent |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager                          | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant             |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works                |   |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance |   |

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**4. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**5. APPROVAL OF AGENDA**

Recommendation PW-2019-051

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee agenda for the October 10, 2019 meeting be approved as printed.

**Carried**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation PW-2019-052

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee minutes for the September 19, 2019 regular meeting be adopted as presented.

**Carried**

## **7. PRESENTATIONS**

### **7.1 Miller Paving Presentation**

#### **Discussion:**

J.P. Breton and Britt Herd of Miller Paving attended the meeting to provide the Committee with a presentation on Miller's new owners, The Colas Group; as well as, discuss the possibility and estimated cost of a road resurfacing program for all the rural roads in the City.

#### Recommendation PW-2019-053

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby acknowledges receipt of the presentation from Miller Paving, and directs staff to include the rural road resurfacing cost estimates contained in the presentation for discussion and consideration in the 2020 budget.

**Carried**

## **8. INTERNAL/EXTERNAL CORRESPONDENCE**

### **8.1 E-mail from Walter Pape – Various Items**

#### **Discussion:**

Mayor Kidd received an email from resident Walter Pape, who lives on Hailburton Ave. East in New Liskeard. Mr. Pape is concerned with the heavy traffic, such as school buses, that travel the street, as well as, the length of grass and general maintenance of the highway entrance signs. Chris Oslund stated that we need to determine which department is responsible for the cutting of grass at the entrance signs. At this point, there is little the City can do to reduce school bus traffic on the street, however, with the Elm street project now complete, there should be minimal heavy truck traffic. Received for information.

## **9. UNFINISHED BUSINESS**

### **9.1 WOOD - New Waste Management Capacity**

#### **Previous Discussion:**

Steve Burnett has requested an estimated timeline from Wood and advised the Committee that work on design is on-going. For the 2020 budget, Steve will be including funds for the awarding of the Request for Proposal, contract administration and the first portion of construction. The Committee will be provided with the final report on the remaining life of the Haileybury landfill once it has been received from EXP.

#### **Discussion:**

The report from EXP indicates the lifespan of the Haileybury landfill to be March 2022. Steve Burnett requested that the Committee support extending the contract with Wood for the

monitoring until such time the landfill is closed. Steve stated there would be no increase from a cost for staffing perspective with Wood, however, there would be an increase to their lab fees.

Recommendation PW-2019-054

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee recommends that Council approves the extension of the current agreement with Wood to align with the closure of the Haileybury Landfill in 2022.

**Carried**

**9.2** Public Works Staff Training

**Previous Discussion**

The Timiskaming Health Unit recently provided staff with training on dealing with sharps and needles. Pre-trip inspection training will be completed next week, along with Grader operator training. Exam preparation training for the W/S operators is not yet confirmed.

**Discussion:**

The 2019 training plan is now complete.

**9.3** Public Works Department Update

**Previous Discussion**

The 2019 ditching program is nearly complete. The mechanics are preparing the equipment for the winter season and the Environmental staff are working at repairing water breaks.

**Discussion:**

The 2019/2020 winter operations plan was recently approved by Council. Public Works management will be meeting with the staff within the next couple of weeks to review.

**9.4** Full Solid Waste Management Program

**Previous Discussion:**

Steve Burnett presented information that he received from an electronic waste collector agency called EPRA. If interested, the City could enter into an agreement with EPRA for the collection of electronic waste. The agreement would state that the City will continue to receive funds for the recycling of electronics. The Committee agreed to hold off until the regulations are released.

**Discussion:**

Doug Walsh and Steve Burnett will be meeting with R&D recycling on October 23<sup>rd</sup> to negotiate a renewed contract. Steve has been advised that R&D is looking for an increase. The renegotiated agreement will include clauses relating to the Waste Free Ontario Act.

## **9.5 Highway 65E/ Grant Drive Extension**

### **Previous Discussion:**

As per the Committee recommendation, Chris Oslund and Doug Walsh spoke with the Ministry of Transportation to advise them that the City would not be participating in their proposal to enter into a cost sharing agreement. Ministry staff has stated that after reconsideration, the MTO would be willing to split on construction costs, as well as, complete the design work required for the project.

### **Recommendation PW-2019-048**

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby directs staff to continue negotiations with the Ministry of Transportation for 100% of the design costs for the Grant Dr, Highway 65E intersection and a minimum of 50% of construction costs; and further that staff negotiate with the Ministry of Transportations' consultant on the City's portion of Grant Drive.

**Carried**

### **Discussion:**

Negotiations on the cost sharing agreement with the Ministry of Transportation will be starting soon. Doug Walsh will be sending correspondence to the Ministry about the direction provided by Council.

## **9.6 Funding Applications**

### **Previous Discussion:**

The application for the Uno Park bridge was unsuccessful. The Phase 2 portion of the funding application for the Dymond Water Upgrade Project is still under consideration.

### **Discussion:**

The province has put forward the nominations to the for funding, however, results are pending the upcoming federal election. If approved, the City's portion would be approximately \$280K.

## **9.7 Strategic Plan – Update**

### **Previous Discussion:**

Doug Walsh circulated Goal #9 from the plan and advised the Committee that staff are working on finding efficiencies within the department, as well as, ensuring the general public and elected officials have enough information in regards to Department processes and levels of service.

### **Discussion:**

Doug Walsh will be making a presentation at the next Committee meeting.

## **9.8** Crosswalk – John Street/Whitewood Avenue

### **Previous Discussion:**

Project complete.

### **Discussion:**

Concerns have been brought forward with people driving through the pedestrian crosswalk. Doug will be presenting these concerns to the Police Services Board. With the technology in the crosswalk, staff are able to see that the crosswalk is currently being used about 32 times per day.

Mayor Carman Kidd also inquired as to the possibility of a cross walk at Ecole Ste. Croix in Haileybury. Doug suggested that the crosswalk currently located at the Northdale Manor could be relocated to Ste. Croix with a crosswalk similar to the John/Whitewood crosswalk could be installed at the Manor location. The cost to complete that work is estimated at \$85K.

## **9.9** Beach Gardens

### **Previous Discussion:**

Steve Burnett was contacted by Rivard Brothers in regards to the stabilization of the slope on the north and south side of the entrance into the property. The Committee was in favour of securing the location with rip rap

### **Discussion:**

Doug Walsh reviewed the sub-division agreement with Jennifer Pye, City Planner and Steve Burnett in regards to the requirement for snow removal and because there are buildings located on site, the City is required to plow the snow. Doug Walsh has sent a letter to Rivard Brothers.

## **9.10** Uniboard Facility – Lakeshore Road

### **Previous Discussion:**

No update

### **Discussion:**

Doug Walsh advised the Committee that the City will no longer be accepting leachate from this facility.

## **9.11** Bicycle Paths

### **Previous Discussion:**

No update. Staff are waiting for the final invoice.

### **Discussion:**

The Director of Recreation has requested a meeting to discuss plans for 2020 bicycle friendly initiatives. Mayor Kidd stated that he believes the Bicycle Friendly Committee would like to see something done every year. The Committee stated that the Bicycle Friendly Committee initiatives should be included in the Recreation Master Plan, and their budget should include funds for public education as well.

Recommendation PW-2019-055

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee requests that Public Works staff be represented on the Bicycle Friendly Committee.

**Carried**

**9.12** Asset Management Software

**Previous Discussion:**

The Committee recently participated in an information webinar on the software. Staff will continue to investigate cost and will consider including the software as an item within the 2020 budget.

**Discussion:**

Doug Walsh advised that he has included money in the 2020 budget request for Council's consideration.

**9.13** Golf Course Bridge - Update

**Previous Discussion:**

Committee members and staff will be going on a site visit to see the progress on the bridge. At this time, construction is on schedule.

**Discussion:**

The concrete pour is scheduled for the end of this week. Work is on-going.

**9.14** Productivity Improvement (One-time funding)

**Previous Discussion:**

Staff will be preparing a report for the end of September to present to Council in regards to a variety of potential efficiencies in the PW department such as fee increases to ensure the City is at least covering their costs, performing repairs with existing staff, and reorganization of staff to ensure efficient use of time.

**Discussion:**

Public Works staff will be presenting potential efficiencies as part of the 2020 budget deliberations.



**9.15** Stop signs – Regulations and review of existing stop signs

**Previous Discussion:**

Councillor Whalen brought forward a concern about a stop sign located beside the Catholic church at the intersection of Maple St./McCamus Ave. in New Liskeard. The sign is placed a significant distance from the intersection. The Committee also inquired as to the requirement to have a stop sign at the intersection of Broadwood Ave./Davidson St. now that there is no school located on Dymond street. Staff will review.

**Discussion:**

Doug Walsh has requested that one of the staff members look into the Stop signs. On-going.

**9.16** Sidewalk Maintenance

**Previous Discussion:**

Councillor Whalen brought forward a concern the condition of a sidewalk on Church St. in New Liskeard. Doug Walsh informed the Committee that this sidewalk is currently too narrow and does not conform with today's standards and the shrubs from the church are significantly overgrown covering a portion of the sidewalk. The intent is to remove it and have that area paved, making it easier to maintain as there is not enough space for a roadway and standard size sidewalk.

**Discussion:**

On going

**9.17** 2020 Budget

**Previous Discussion:**

Staff advised the Committee that work is underway on the 2020 budget. Doug Walsh presented options in regards to public engagement during the process to get a better sense of the ratepayer's feedback on levels of service, roadway rehabilitation, etc. The Committee advised staff to assume a 4% increase to the water/sewer rates for the preparation for draft 1 of the environmental budget.

**Discussion:**

Draft 1 of the 2020 budget was submitted on October 4<sup>th</sup>. Doug noted the increase to the salt and dust suppressant line items.

**10. NEW BUSINESS**

None

**11. ADMINISTRATIVE REPORTS**

- Extension of Wood Agreement

**12. CLOSED SESSION**

None

**13. NEXT MEETING**

The next meeting of the Public Works Committee is scheduled for November 14, 2019 commence at 8:30 a.m.

**14. ADJOURNMENT**

Recommendation PW-2019-056

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:23 a.m.

**Carried**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**1. CALL TO ORDER**

Meeting called to order at 2:55 p.m.

**2. ROLL CALL**

Mayor Carman Kidd

Christopher W. Oslund, City Manager

Councillor Jeff Laferriere

Shelly Zubyck, Director of Corporate Services

Councillor Danny Whalen

Laura Lee MacLeod, Treasurer

David Treen, Municipal Clerk

James Franks, Economic Development

Kelly Conlin, Executive Assistant

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

Mayor Kidd declared Conflict on Item 9.1 – Affordable Seniors Housing

**5. APPROVAL OF AGENDA**

Recommendation CS-2019-054

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee agenda for the October 30, 2019 meeting be approved as printed.

**CARRIED**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation CS-2019-055

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee minutes of the October 3, 2019 meeting be approved as presented.

**CARRIED**

**7. INTERNAL/EXTERNAL CORRESPONDENCE**

**8. UNFINISHED BUSINESS**

**8.1 Municipal Accommodation Tax**

**Discussion:**

As a follow up from the first meeting with local hoteliers, Shelly Zubyck informed the Committee that we will be providing the establishments with the amount of tax dollars they contribute each year. Once they have an opportunity to review the information, the group of hoteliers would like to make a presentation to Council, likely in early 2020.

**9. NEW BUSINESS**

**9.1 Affordable Seniors Housing (Mayor Kidd left the meeting for this discussion)**

**Discussion:**

In 2018, Council passed Resolution No. 2018-322 where they agreed, in principle, to provide in-kind support to the Affordable Seniors Housing Project. A portion of the in-kind was the waiving of the building permit fee (estimated to be \$65,000) and the implementation of a Property Tax Rebate Program (estimated to be \$905,600). Staff informed the Committee that the construction costs have increased, therefore the value of the building permit is now an estimated \$127,500 and there is also a \$600,000 increase to the Property Tax Rebate program.

**Recommendation CS-2019-056**

Moved by: Councillor Danny Whalen

Be it resolved that:

Based on the material changes to the estimates for the Affordable Seniors Housing project, the Corporate Services Committee recommends that Council request an updated business plan from the Temiskaming Shores Seniors Housing Corporation.

**CARRIED**

**9.2 Mini Putt/Spur line (email provided with meeting package)**

**Discussion:**

Shelly Zubyck will be preparing a memo to Council in regards to the addition of a clause for right of renewal in the lease agreement for the Spur line. Shelly received a request from the new tenant at the Spur line, who is also in the process of acquiring the adjacent mini putt. Ideally, the two agreements (for the spur line and the mini putt) would have the same terms in regards to expiry date, right of renewal, etc.

Recommendation CS-2019-057

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby supports the request for the addition of an extension clause and entering into a long-term agreement for the mini-putt.

**CARRIED**

**9.3** 2020 Budget

**Discussion:**

Laura Lee provided Committee with a very brief summary of Draft 1 Operating budgets for 2020. Staff have met to review and will be meeting once again to review Draft 2 Operating and Capital. Following that, the Draft budget will be presented to Council.

**10. CLOSED SESSION**

**11. NEXT MEETING**

The next Corporate Services Committee Meeting will be scheduled as required.

**12. ADJOURNMENT**

Recommendation CS-2019-058

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 3:33 p.m.

**CARRIED**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**Subject:** Radio Advertising Agreement with  
 CJTT 104.5 FM

**Agenda Date:** November 19, 2019  
**Report No.:** CS-063-2019

**Attachments**

**Appendix 01:** Draft Agreement – Radio Contract

**Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-063-2019; and
2. That Council directs staff to prepare the necessary by-law to enter into a three (3) year radio contract with CJTT 104.5 FM for consideration at the November 19, 2019 Regular Council meeting.

**Background**

By-law No. 2017-009 is a three (3) year radio advertising contract with CJTT 104.5 FM which expires as of January 31, 2020. In general, the agreement permits up to 750 - 30 second commercial ads as well as a number of value added benefits including a monthly City update (7:30 chat), weekly 10 minute Recreation Report and Sportsbooster coverage.

**Analysis**

In accordance with the current agreement CJTT has submitted a new Radio Contract Proposal increasing the month rate from \$2,016.83 (\$24,201.96) to \$2,141.76 (\$25,701.12) an annual increase of \$1,499.16.

It is recommended that the City enter into the proposed 3-year term with CJTT for radio advertising. **Appendix 02 – Draft Agreement** outlines the provisions of the agreement.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

The agreement represents a 6% (\$1,499.16) increase to the existing agreement. The new agreement also includes wording to have any surplus commercials not used in a year carried over to the next year.

Staffing implications are limited to normal administrative functions and duties.

**Alternatives**

No alternatives were considered in the preparation of this report.

**Submission**

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

---

David B. Treen  
Municipal Clerk

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Shelly Zubyck, CHRP  
Director of Corporate Services

---

Christopher W. Oslund  
City Manager



# RADIO CONTRACT PROPOSAL

**FOR: Dave Treen, City of Temiskaming Shores**  
**FROM: Mike Hall, Account Executive**  
**DATE: October 15, 2019**

---

As per our previous discussions, we believe it is in the best interest of the City to lock in an annual corporate rate, reflecting a bulk purchase commitment.

Considering the buying patterns of previous years, we recommend you purchase:

- **500 x \$32.00 = \$16,000.00**

As a signing bonus CJTT FM will reward the City with a 25% of commercials (125 free). This would bring your commercial rate to \$25.60 per 30-second commercial). These commercials can be scheduled to accommodate the City's needs. *Note that if the City wishes to air complementary campaigns on CJKL FM, your cost per 30-second commercial will be \$16.00.*

Further, CJTT FM will gift the City an additional 25% bonus of commercials to be scheduled solely for PSA (fire safety, etc.) campaigns and Festivals promotion. That's another 125 free commercials, a bonus of \$4,000.00

---

Invest in the above cost-efficient annual contract and CJTT FM will also offer the City:

- A weekly 10-minute **Leisure and Recreation Report** at 9:20 a.m. Fridays at a cost of \$186.56\* PER WEEK – \*which is a discount of 75% - (x 52 weeks = \$9,701.12). *The value of this report is \$746.40 per week (x 52 = \$38,812.80).*
- **Along with the Leisure and Recreation Report you'll get – FREE Sportsbooster coverage** of recreation department and leisure services events – swimming classes, squash tournaments, Senior games, etc. (maximum of two events at any one time). *The value of this coverage is \$1,313.95 per month (x12 = \$15,767.40).*
- **Along with the Leisure and Recreation Report you'll also get – FREE City Update** -- Once per month, we'll invite a City representative to do a 7:30 a.m. chat. *The value of each chat is \$746.40 (x 12 = \$8,956.80).*

|   |                    |
|---|--------------------|
| Full value of this contract                                   | \$87,537.00        |
| <b>Your cost is \$2,141.76+HST per month<br/>(x12 months)</b> | <b>\$25,701.12</b> |
| <i>Total discounted savings to the City</i>                   | <i>\$61,835.88</i> |

Accepted by: \_\_\_\_\_

Dated: \_\_\_\_\_

\*\*CJTT FM is offering the City the additional opportunity of **locking** in this contract rate for a **three-year** period – February 2020 to January 2023. This contract can be cancelled with 60-days written notice by either party.



**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2019-000**

**Being a by-law to authorize the entering into a radio  
contract with CJTT 104.5 FM for radio advertising**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**Whereas** Council considered Administrative Report No. CS-063-2019 at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a three (3) year radio contract with CJTT 104.5 FM for radio advertising for consideration at the November 19, 2019 Regular Council meeting;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores deems it desirable to enter into an Agreement with CJTT 104.5 FM;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into a three (3) year Agreement with the CJTT 104.5 FM for radio advertising, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

---

Mayor – Carman Kidd

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Clerk – David B. Treen



**Schedule A to**  
**By-law No. 2019-000**  
Agreement between  
**The Corporation of the City of Temiskaming Shores**  
and  
**CJTT 104.5 FM**  
for Radio Advertising

This agreement made in duplicate this 19<sup>th</sup> day of November, 2019;

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called the "City")

And:

**CJTT 104.5 FM**  
(hereinafter called "CJTT")

Whereas the parties hereto have agreed to enter into this Lease.

### **1. Contract Period**

This agreement shall commence on February 1, 2020 and terminate on January 31, 2023.

### **2. Contract Renewal / Termination**

CJTT within the final sixty (60) days of the Contract Period shall notify the City with respect to renewal of the terms of this agreement or propose new terms for an agreement.

### **3. Extension of Agreement**

In the event no new agreement is reached by **January 1<sup>st</sup>, 2023** this contract will continue for an additional 30 days.

### **4. Termination of this Agreement**

The parties agree that this Agreement may be terminated by either party in sixty (60) days upon written notice from one party to the other.

### **5. Remuneration**

The City shall pay CJTT a monthly amount of \$2,141.76 (\$25,701.12 annually) plus HST over the term of this agreement.

### **6. Annual Advertising Ads**

The following summarizes the number of advertising spots available annually as well as Value Added Promotions:

| <b>Number of Ads</b> | <b>Description</b>                     |
|----------------------|--|
| 625                  | 30 second advertising spot             |
| 125                  | 30 second Public Service Ad (PSA) spot |

|         |   |
|---------|---|
| 52      | 10 minute weekly Recreation Report          |
| 73/week | Sportsbooster Coverage <sup>1</sup>         |
| 12      | Monthly City Update <sup>2</sup>            |
| 12      | Monthly Fire Prevention Update <sup>3</sup> |

**Notes:**

- <sup>1</sup> Coverage of recreational events such as swimming classes, sports tournaments, seniors games, etc. and may be limited to two (2) events/coverage;
- <sup>2</sup> City representative participates in the 7:30 a.m. Live morning Chat to highlight City initiatives;
- <sup>3</sup> City Fire Department representative participates in the 7:30 a.m. Live morning Chat to highlight Fire Prevention initiatives;
- <sup>4</sup> The Total Value of this agreement if invoiced at applicable rates is \$87,537.00/yr. Thus this agreement represents a savings of \$61,835.88 annually.

**7. Agreement Monitoring**

In order to permit the City to monitor advertising efforts and ensure efficient use of the agreement, CJTT will provide the City with a summary of advertisement bi-monthly (every second Month) in a format similar to the following table:

|              |       | Balance of Ads available for current year: | Approx. 635 remaining |          |
|--------------|-------|--|-----------------------|----------|
| Dept.        | Month | Description                                | No.                   | Duration |
| Public Works | Jan   | Boil Water Advisory                        | 3                     | 30 sec   |
| Recreation   | Jan   | STATO Trail Closed                         | 5                     | 30 sec   |
| Recreation   | Feb   | STATO Trail Closed                         | 3                     | 45 sec   |
| Fire         | Feb   | Smoke Alarm Campaign (PSA)                 | 4                     | 30 sec   |

**8. Balance of Commercials**

The number of commercial spots available over the term of the contract (750 x 3) 2,250 shall be flexible in their use over the duration of the contract.

**Remainder of this page left blank intentionally**

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

**CJTT 104.5 FM Radio**

\_\_\_\_\_  
Account Executive – Mike Hall

\_\_\_\_\_  
Manager – Gail Moore

Municipal Seal )

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



## Appendix 01

We believe it is in the best interest of the City to lock in an annual corporate rate, reflecting a bulk purchase commitment. Considering the buying patterns of previous years, we recommend you purchase:

- **500 x \$32.00 = \$16,000.00**

As a signing bonus CJTT FM will reward the City with a 25% of commercials (125 free). This would bring your commercial rate to \$25.60 per 30-second commercial. These commercials can be scheduled to accommodate the City's needs.

**Note: that if the City wishes to air complementary campaigns on CJKL FM, your cost per 30-second commercial will be \$16.00.**

Further, CJTT FM will gift the City an additional 25% bonus of commercials to be scheduled solely for PSA (fire safety, etc.) campaigns and Festivals promotion. That's another 125 free commercials, a bonus of \$4,000.00

CJTT FM will also offer the City:

- A weekly 10-minute **Leisure and Recreation Report** at 9:20 a.m. Fridays at a cost of \$186.56\* PER WEEK – \*which is a discount of 75% - (**x52 weeks = \$9,701.128,580.00**). *The value of this report is \$746.40 per week (x 52 = \$38,812.80).*
- **Along with the Leisure and Recreation Report you'll get – FREE Sportsbooster coverage** of recreation department and leisure services events – swimming classes, squash tournaments, Senior games, etc. (maximum of two events at any one time). *The value of this coverage is \$1,313.95 per month (x12 = \$15,767.40).*
- **Along with the Leisure and Recreation Report you'll also get – FREE City Update** -- Once per month, we'll invite a City representative to do a 7:30 a.m. chat. *The value of each chat is \$746.40 (x 12 = \$8,956.80).*

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**Subject:** Information Technology Capital  
Server Replacement

**Report No.:** CS-064-2019  
**Agenda Date:** November 19, 2019

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### **Attachments**

**Appendix 01 – Draft Agreement**

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-064-2019; and
2. That Council directs staff to prepare the necessary by-law and agreement with NorthernTel for replacement of the servers with a new server stack at an upset limit of \$112,820.09 plus applicable taxes for consideration at the November 19, 2019 Regular Council meeting.

### **Background**

The City's current storage and virtualization server stack are experiencing frequent failures and are currently not meeting standard levels of service to ratepayers and no longer meets the needs of staff. The current solution, which is 7 years old, has reached its end of life and is in need of urgent replacement. Microsoft has provided limited support as the operating systems are at the end of their lifecycle. As the software continues to age, the cost of annual support from the vendor and the effort to support them internally will escalate exponentially. With recent technical glitches, the current server stack is not operating in a high availability (HA) cluster or even failover state causing significant downtime during business hours.

In addition to software issues, product warranty from Dell on the majority of the server stack has expired making repairs costly and have dramatically increased wait times for replacement hardware leaving staff to come up with Band-Aid solutions.

### **Analysis:**

The City is at a critical stage with its server infrastructure and is in urgent need of both software and hardware replacement. The original virtualized solution being used is no longer functioning to serve staff or ratepayers efficiently or effectively, and this is limited to the old technology.

Since the design and completion of the server upgrade project in 2013, the City has significantly increased its data requirements and have now outgrown the current operating capacity of the original design. At the current stage, we are unable to deliver public facing applications that would increase workflow efficiencies without impacting our core applications. These impacts have delayed the delivery of our public facing online pet licensing. This also impacts our abilities to launch new capabilities for ratepayers to view their past and current year taxes, property assessments and account transactions online eliminating the need for ratepayers to call City Hall for basic information.

Investing in a new server stack would also introduce energy efficiencies, as our fleet of servers would decrease from the current nine down to only three.

After careful consideration of all options, staff are recommending entering into a limited partnership with Dell & VMware to participate in a special government pricing program. The program would allow the City to realize approximately 30% in savings for the costs associated with the storage and virtualization server stack.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

| <b>Project</b>                      | <b>Retail</b>       | <b>Savings</b>     | <b>Project Cost</b> |
|-------------------------------------|---------------------|--------------------|---------------------|
| Storage Cluster                     | \$46,330.50         | \$9,808.87         | \$36,521.63         |
| Virtualization Cluster              | \$98,168.02         | \$34,224.56        | \$63,943.46         |
| Datto Appliance Tier Upgrade (12TB) | \$12,355.00         | \$0.00             | \$12,355.00         |
| <b>Total Project Cost</b>           | <b>\$156,853.52</b> | <b>\$44,033.43</b> | <b>\$112,820.09</b> |

This capital project was anticipated to be presented to Council during the 2020 Municipal Budget deliberations. However, due to the urgency, staff are recommending the City move forward with the replacement in 2019 in order to avoid significant and serious impacts to service delivery.

The project costs will be budgeted as follows:

- Provincial Offences Office: \$33,846.03 (30%)
- Environmental Services: \$33,846.03 (30%)
- Corporate Services: \$45,128.03 (40%)

**Alternatives**

Council could decide not to purchase the proposed hardware and software solution at this time, but wait until the finalization of the 2020 capital budget. This alternative is not being recommended. This would increase the city’s risk and exposure to ransomware and other malware as the software becomes unsupported and patched.

**Submission**

|  |  |  |
|--|--|--|
| Prepared by:                               | Reviewed by:   | Reviewed and submitted for Council’s consideration by: |
| “Original signed by”                       | “Original signed by”                                     | “Original signed by”                                   |
| _____<br>Bradley Hearn<br>IT Administrator | _____<br>Shelly Zubyck<br>Director of Corporate Services | _____<br>Christopher W. Oslund<br>City Manager         |



The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

**Being a by-law to enter into an agreement with NorthernTel  
for server replacement with a new virtualized server stack  
for the City of Temiskaming Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. CS-064-2019 at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with NorthernTel for server replacement with a new virtualized server stack at an upset limit of \$112,820.09 plus applicable taxes for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with NorthernTel for server replacement with a new virtualized Server Stack at an upset limit of \$112,820.09 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

---

Mayor – Carman Kidd

---

Clerk – David B. Treen



Schedule "A" to

**By-law 2019-000**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**NorthernTel**

for the replacement of the server with a new virtualized Server Stack

**This agreement** made in duplicate this 19<sup>th</sup>, day of November, 2019.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called “the Owner”)

and

**NorthernTel**  
(hereinafter called “the Supplier”)

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

**Article I:**

The Supplier will do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 – NorthernTel quotation forming part of this agreement.

**Article II:**

The Owner will:

- a) Pay the Supplier in lawful money of Canada for a new virtualized Server Stack in the amount of **One-Hundred and Twelve Thousand, Eight Hundred and Twenty Dollars and Nine cents (\$112,820.09)** plus applicable taxes;
- b) Make progress payments, typically monthly, based on receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Supplier:  
**NorthernTel**

The Owner:  
**City of Temiskaming Shores**

P.O. Box 1110  
850 Birch Street N.  
Timmins, Ontario  
P4N 7J4

Attn.: Renee Palmateer

P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: Brad Hearn

**Remainder of Page left Blank Intentionally**

**In witness** whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Supplier's Seal )  
(if applicable) )

Municipal Seal )

**NorthernTel**

\_\_\_\_\_  
Client Executive – Renee Palmateer

\_\_\_\_\_  
Signature - Witness

Witness Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to

**By-law No. 2019-000**

Form of Agreement

supply Hardware for a Virtualized Server Stack for City Hall



Competitive Integrated Telecommunications Solutions

Quote #: **MAG3140-RH**  
 Infocom/SECRET #:

**COMMUNICATION SOLUTION**

|   |   |
|---|---|
| City of Temiskaming Shores  |   |
| Brad Hearn  |   |
| 705-672-3363  | Fax:  |
| Haileybury  | Prov.: Ont Postal: P0J 1K0                            |
| <b>Product or Service</b>   | "ORS" = Out right sale, Not covered under maintenance |
| <b>Provide budgetary costs of Full Host Replacement. Pricing includes 7 years of Pro Support.</b> |   |

|                 |           |
|-----------------|-----------|
| <b>Misc:</b>    |           |
| Date:           | 8/19/2019 |
| Voice/Data CSE: | RH        |
| Account Exec.:  | RP        |

| Qty | Equipment  | Unit Price   | Extended            |
|-----|--|--------------|---------------------|
| 1   | <p><b><u>Dell Storage System</u></b></p> <p>Dell EMC SCv3020<br/>           (24) SC, 1.2TB, SAS, 12Gb, 10K, 2.5", HDD<br/>           Storage Center Core Software Bundle, Base License<br/>           Redundant Power Supply, 1378W, C20:100-240 VAC<br/>           7 Years ProSupport with Next Business Day Onsite Service</p>   | \$ 33,521.63 | \$ 33,521.63        |
| 2   | <p><b><u>Virtual Hosts</u></b></p> <p>PowerEdge R740<br/>           Intel® Xeon® Gold 6130 2.1G,16C/32T,10.4GT/s, 22M Cache,Turbo<br/>           (8) 32GB RDIMM, 2666MT/s, Dual Rank<br/>           PERC H330 RAID Controller<br/>           (2) 240GB SSD SATA Mixed Use 6Gbps 512e 2.5in Hot plug, 3.5in<br/>           VMware ESXi 6.7 U2 Embedded Image on Flash Media<br/>           Windows Server® 2019 Datacenter, 16 CORE,Secondary<br/>           (3) 1-pack of Windows Server 2019/20 16 User CALs<br/>           5-pack of Windows Server 2019/2016 User CALs<br/>           (2) 10-pack of Windows Server 2019/2016 User CALs<br/>           iDRAC9,Enterprise<br/>           Intel X550 Quad Port 10GbE BASE-T, rNDC<br/>           Intel X710 Quad Port 10GbE BASE-T Adapter, PCIe Full Height<br/>           Dual, Hot-plug, Redundant Power Supply (1+1), 750W<br/>           Windows Server 2019 DataCenter,16CORE,Secondary OS,No MEDIA,Unlimited VMs<br/>           vSphere Standard 1CPU License, 5Y Subscription w/Dwngrd Rights<br/>           7 Years ProSupport with Next Business Day Onsite Service</p> | \$ 25,467.98 | \$ 50,935.96        |
| 55  | Windows 10 Pro - upgrade license - 1 device  | \$ 236.50    | \$ 13,007.50        |
|     |  |              | <b>\$ 97,465.09</b> |

**Note:**

- This quotation is valid for a period of 30 days from the date of the quotation, Additional charges may be applied pending an on-site assessment of the environment
- Prices are exclusive of all applicable taxes unless otherwise stated

|                     |                      |
|---------------------|----------------------|
| <b>CLIENT NAME:</b> | <b>CLIENT TITLE:</b> |
|                     | <b>SIGNATURE:</b>    |

**Customer:** [REDACTED]  
**Company:** City of Temiskaming Shores  
**Contact:** Brad Hearn  
**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **Prov.:** \_\_\_\_\_ **Postal:** \_\_\_\_\_

**Product or Service Description:**

Datto Appliance Storage Upgrade

**Misc:**

|             |            |
|-------------|------------|
| Date:       | 2019/10/16 |
| NT IS Rep.: | RH         |
| NTP A.E.:   | RP         |

| Quantity | Description  | Unit Price  | Term Price  |
|----------|--|-------------|-------------|
| 1        | <b>Technology Solution</b><br>Datto Backup Appliance S3-E6000 Disk Upgrade to 12 TB  | \$ 1,125.00 | \$ 1,125.00 |
| 1        | <b>Datto Backup Appliance Service Option, Annual Subscription</b><br>Infinite Offsite Cloud Retention (Upgrade to 12 TB) *   | \$ 1,930.00 | \$ 1,930.00 |
| 2        | Infinite Offsite Cloud Retention (12TB) **<br><b>Notes:</b><br>* Datto subscription fees are for the remaining term (Nov 1, 2018 - Apr 1, 2019)<br>** Datto fees are recurring and paid annually for the life of the subscription. | \$ 4,650.00 | \$ 9,300.00 |

**Sub-Total:** \$ 1,125.00

**Total Recurring Cost:** \$ 11,230.00

**Renee Palmateer**

Client Executive  
 NorthernTel, Limited Partnership  
 Box 1110, 850 Birch St. N, Timmins ON, P4N 7J4  
 Phone: 705.360.2265  
 E-Mail: rpalmateer@ntl.nt.net

**Total:** \$ 12,355.00

**Note:**

- Prices are valid for 30 days
- Prices are exclusive of all applicable taxes unless otherwise stated

**CLIENT NAME:** \_\_\_\_\_ **CLIENT TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_



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**Subject:** Toys for Tickets Campaign -  
CJTT FM Christmas Wish

**Report No.:** CS-065-2019  
**Agenda Date:** November 19, 2019

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### **Attachments**

None.

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-065-2019;
2. That Council approves the City's "Toys for Tickets Campaign" and directs staff to accept new toys in lieu of payment of a municipal parking ticket (\$25 or \$35) provided the toy is of equal or greater value of the ticket for the period of November 20<sup>th</sup>, 2019 to December 4<sup>th</sup>, 2019; and
3. That all toys collected be donated to the 2019 CJTT FM Christmas wish.

### **Background:**

CJTT FM has held a Christmas Wish campaign since 1987. Local personalities join CJTT announcers on air encouraging listeners to donate and make Christmas brighter for local children in need.

In 2018, a total of \$68,000 was raised with the help of our community volunteers. They help in many ways; co-hosting the fundraiser, collecting the pledges, shopping, organizing, and distributing the gifts.

### **Analysis:**

In order to support the "Christmas Wish Campaign" and those Temiskaming Shores residents in need, staff have developed the "Toys for Tickets Campaign" for Council's consideration.

Should an individual receive a parking ticket between November 20<sup>th</sup>, 2019 and December 4<sup>th</sup>, 2019 they can choose to donate a toy in lieu of paying the ticket fine (\$35). The early payment rate of \$25 will remain in effect when the ticket is paid for within the established timeframe.

Toys in lieu must be:

- new and unwrapped in their original packaging;
- of equal or greater value than the amount owed on the parking ticket; and

- accompanied by a receipt.

A receipt must be presented at the time of payment. Should the toy be valued lower than the price of the ticket, the difference must be paid.

All toy donations will be donated to CJTT's Christmas Wish Campaign.

### **Alternatives**

None.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

The City will see a reduction in parking fine revenues for the period of November 20<sup>th</sup>, 2019 to December 4<sup>th</sup>, 2019. In 2019, a total of \$15,000 was budgeted for Parking Revenues. To date, the City has collected over \$17,000 in revenues.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Shelly Zubyck  
Director of Corporate Services

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

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**Subject:** Temiskaming Shores Seniors  
Affordable Housing Corporation

**Report No.:** CS-066-2019  
**Agenda Date:** November 19, 2019

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### **Attachments**

- Appendix 01:** Letter of request dated November 6, 2017
- Appendix 02:** Resolution No. 2017-482
- Appendix 03:** Purchase Order 2018-001
- Appendix 04:** Resolution No. 2018-322
- Appendix 05:** Purchase Order 2019-001
- Appendix 06:** October 1, 2019 Presentation Notes
- Appendix 07:** Resolution No. 2019-512
- Appendix 08:** Memo 027-2019-CS
- Appendix 09:** Letter of Request dated September 25, 2019
- Appendix 10:** Resolution No. 2019-532
- Appendix 11:** Updated Tax Rebate Analysis
- Appendix 12:** Recommendation CS-2019-056
- Appendix 13:** Email from Timothy Whalen, Manager Commercial Services TD  
Commercial Banking

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-066-2019 for information purposes.

### **Background**

On November 6, 2017 a letter was received from Jan Edwards on behalf of the Temiskaming Shores Seniors' Affordable Housing Working Group (Appendix 01) requesting a grant from the City to assist with legal costs to form a not-for-profit corporation.

On December 5, 2017 Council passed Resolution No. 2017-482 (Appendix 02) acknowledging the request from the working group and adding the request to the 2018 budget for consideration at an upset limit of \$5,000. The resolution also stipulated that the consideration of the funding in the 2018 budget process not be viewed as ongoing support or participation by Council beyond this initial request.

A Purchase Order (Appendix 03) was issued on January 4, 2018 to Surveyors on Site for the preparation of a reference plan to create transferable parcels of land on Grant Drive. 50% of the costs (\$2,480.03) are associated to the TSSHC project.

A Special Meeting of Council was held on June 28, 2018 at which time Mayor Kidd made a presentation in regards to the Temiskaming Shores Seniors' Housing Corporation (TSSHC) affordable seniors housing project funding application to the Canada Mortgage and Housing Corporation under the National Housing Co-Investment Fund – New Construction System. Resolution No. 2018-322 (Appendix 04) was passed by Council on June 28, 2018 whereby Council agreed in principle to partner in the project and provide the following in-kind support to the project:

Donation of Land valued at \$216,115

Installation of Water & Sanitary Service to Property Line

Waiving Site Plan Control Agreement fees estimated at \$600

Waiving of Zoning By-law Amend fees estimated at \$1,000

Waiving of Building Permit fees estimated at \$65,000

Implementation of a Property Tax Rebate Program (Municipal only) over five years estimated at \$905,600

A Purchase Order (Appendix 05) was issued on January 8, 2019 to Surveyors on Site for the preparation of a reference plan to create an easement for a large diameter culvert crossing Plan 54R-6021. 100% of the costs (\$2,544) are associated to the TSSHC project.

Administrative Report CS-008-2019 was presented to Council on February 19, 2019 to consider the disposition of land to the TSSHC. Resolution No. 2019-145 was passed by Council directing staff to prepare the necessary by-law to proceed with the disposition. By-law 2019-039 was approved by Council on February 19, 2019.

The 2019 Budget By-law 2019-061 was approved by Council on April 16, 2019. Incorporated within the final budget under Community Support was an amount of \$120,820 for the in-kind support that Council had agreed to as per Resolution 2018-322. The budget amount is broken down as follows:

Building Permit \$79,470 (63,576 x 1.25)

Zoning Amendment \$850

Site Plan Agreement \$500

Site Servicing (Water/Sewer) \$35,000

Legal/Survey Costs \$5,000

The in-kind costs are being funded by a transfer from the Community Development Reserve.

Administrative Report CS-022-2019 was presented to Council on May 21, 2019 to consider Zoning By-law Amendment No. ZBA-2019-01 for 310 Grant Drive. Resolution No. 2019-312 and By-law 2019-087 were approved by Council on May 21, 2019.

On October 1, 2019 Jan Edwards on behalf of the TSSHC made a presentation (Appendix 06) to Council requesting Council to consider being a guarantor for the unsecured mortgage in the amount of \$2,152,694. Resolution No. 2019-512 (Appendix 07) was passed by Council on October 1, 2019.

Memo 027-2019-CS (Appendix 08) was presented for Council consideration to deal with a request from the TSSHC (Appendix 09) requesting the use of the City's charitable number for funding applications to various agencies such as Frog's Breath, Trillium and Temiskaming Foundation. Resolution No. 2019-532 (Appendix 10) was approved on October 1, 2019.

Administrative Report CS-054-2019 was presented to Council on October 1, 2019 to consider the Site Plan Control Agreement for 310 Grant Drive. Resolution No. 2019-533 and By-law 2019-156 were approved by Council on October 1, 2019.

Building Permit 2019-133 was issued to CGV Developments on October 24, 2019. The estimated construction price of the project was \$15,000,000. Based on the City's permit fee schedule the cost of the building permit is \$127,500.

### **Analysis**

The building permit fee (\$127,500) exceeds the total amount allocated within the 2019 budget (\$120,820) for the in-kind support for this project. Due to the increased construction costs, the City Manager directed the Treasurer to review the tax rebate impact that the increased value would have on the City.

On October 30, 2019 the Corporate Services Committee met. Staff informed the Committee of the building permit fees and provided an updated tax rebate analysis (Appendix 11) based on the increased project valuation. Based on the presentation on June 28, 2018 an estimated rebate over five years of \$905,600 (based on 2018 rates) was approved. Utilizing various valuations costs and the 2019 multi-residential tax rates, the estimated tax impact to the City could increase up to \$1,446,904 (based on 2019 rates), an increase of approximately \$541,000.

The Corporate Services Committee approved Recommendation No. CS-2019-056 (Appendix 12) recommending that due to the material changes in the estimates for the Affordable Housing project that Council request an updated business plan for the TSSHC.

The Committee also requested that the Treasurer provide an analysis of the in-kind costs that have been incurred to date in comparison to the estimates as provided in Resolution 2019-322 (Appendix 04).

|                             | Resolution | Budget    | Actual      |
|-----------------------------|------------|-----------|-------------|
| Donation of Land            | \$216,115  | n/a       | \$216,115   |
| Water/Sewer Installation    | \$0        | \$35,000  | \$17,808    |
| Site Plan Control Agreement | \$600      | \$500     | \$500       |
| Zoning By-law Amendment     | \$1,000    | \$850     | \$850       |
| Building Permit Fees        | \$65,000   | \$79,470  | \$127,500   |
| Legal/Survey                | \$0        | \$5,000   | \$5,024     |
| Total (not including land)  | \$101,600  | \$120,820 | \$152,186   |
| Tax Rebate Program          | \$905,600  | n/a       | \$1,446,904 |

On November 4, 2019, the City Manager was provided with an email (Appendix 13) from Timothy Whalen, Manager Commercial Services TD Commercial Banking requesting clarification on the degree of oversight provided by the City in regards to the TSSHC project.

The bank views the not-for-profit (NFP) organization as an extension of the City created to address affordable seniors' housing in the area. They would like this "extended relationship" to have the following characteristics:

Board of Directors – the Municipality would have direct influence on board by either majority of members or ability to influence board (directly or indirectly) thru municipal legislation

Financial Controls – final approval over or can restrict borrowings of NFP

Budgets – final approval over TSSHC's budgets, if NFP is legislated to maintain balanced budget

Financial Statements – Municipality reviews TSSHC's annual financial statements

The bank feels that it would make sense that due to the commitments that the City has made in regards to this project that the City would want to maintain a degree of oversight and the points above would further serve to strengthen the level of oversight.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

The full impact of the tax rebate program is difficult to ascertain at this point in time as the only valuation information available is the contractual building costs. A project of this nature will have to have full occupancy before the project can be fully assessed. However, based on the construction costs and the 2019 tax rates, the five year tax rebate program as previously presented (100%/100%/70%/60%/25%) would result in a tax rebate of up to \$1,447,000 or more due to assessment changes and tax rate, tax levy changes.

The total requests from the TSSHC outlined below are estimated at \$1,819,701 plus the risk of default on the mortgage of \$2,529,841.

|                          |                 |
|--------------------------|-----------------|
| Set Up Costs             | \$5,000         |
| Land                     | \$216,115       |
| Water/Sewer Installation | \$17,808        |
| Site Plan Agreement      | \$500           |
| Zoning By-law Amendment  | \$850           |
| Legal/Survey             | \$5,024         |
| Building Permit          | \$127,500       |
| Tax Rebate Program       | \$1,446,904     |
| <br>Mortgage Guarantor   | <br>\$2,529,841 |

**Submission**

Prepared by:

Reviewed and approved by:

Reviewed and submitted for  
Council’s consideration by:

*“Original signed by”*

*“Original signed by”*

*“Original signed by”*

\_\_\_\_\_  
Laura Lee MacLeod  
Treasurer

\_\_\_\_\_  
Shelly Zubyck  
Director of Corporate Services

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

**Temiskaming Shores Seniors' Affordable Housing  
Working Group**

259 Gordon Drive  
Haileybury, ON P0J 1K0  
705-672-2557

Mayor and Council  
City of Temiskaming Shores  
P. O. Box 2050  
New Liskeard, ON  
P0J 1P0

November 6, 2017

Dear Mayor and Council:


Re: Request for Funds

The Seniors' Affordable Housing Working Group, comprised of representatives from Royal Canadian Legion Zone K-1 & Area Veterans Home Corporation, the New Liskeard Non-Profit Housing Corporation, the City and private individuals is seeking to construct much needed affordable housing units for seniors in the City of Temiskaming Shores. The urgency of moving forward with this type of seniors' housing in our City has recently been underscored by the housing survey conducted in October. We received 215 responses and of these, 56 seniors indicated that they were ready to move into a new building now.

I am writing on behalf of the Seniors' Affordable Housing Working Group to request a grant of \$5,000.00 from the City of Temiskaming Shores to assist with the legal costs of forming a not-for-profit corporation.

Thank you for considering our request. Your support for this project will enable seniors to remain in their community and will provide social and economic benefits for now and for the future.

Yours sincerely,



Jan Edwards





THE CORPORATION OF THE CITY OF TEMISKAMING SHORES  
REGULAR COUNCIL MEETING  
December 5, 2017  
RESOLUTION

**Notice of Motion – Temiskaming Shores Seniors Affordable Housing Working Group**

Resolution No. 2017-482

Moved by: Councillor Whalen  
Seconded by: Councillor Laferriere

Whereas the Temiskaming Shores Seniors Affordable Housing Working Group wishes to seek incorporation for the purpose of initiating, designing and funding a new seniors complex; and

Whereas the Temiskaming Shores Seniors Affordable Housing Working Group have approached Council to request a sum of \$5,000 as City participation; and

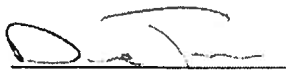
Whereas Council recognizes the need for and supports the concept of additional seniors housing.

Now therefore be it hereby resolved that Council for the City of Temiskaming Shores acknowledges the request and adds the request for consideration to the 2018 Budget process at an upset limit of \$5,000; and

Furthermore be it resolved that this consideration of funding in the scope of the 2018 Budget process not be viewed as ongoing support or participation by Council beyond this initial request.

CARRIED

Certified true copy

  
\_\_\_\_\_  
David B. Treen  
Municipal Clerk

**City of Temiskaming Shores – Purchase Order**

**Vendor Information**

|                 |  |                   |                       |                |                          |
|-----------------|--|-------------------|-----------------------|----------------|--------------------------|
| <b>Vendor:</b>  | Surveyors on Site  | <b>Project:</b>   | Land Disposal Matters |                |                          |
| <b>Contact:</b> | Ryan Seguin  | <b>Phone No.:</b> | 705-622-0872          | <b>E-mail:</b> | ryan@surveyorsonsite.com |
| <b>Address:</b> | 17 Wellington Street / P.O. Box 1599 / New Liskeard, Ontario / P0J 1P0 |                   |                       |                |                          |

**General Information**

|                            |   |                                    |   |                                 |     |
|----------------------------|---|------------------------------------|---|---------------------------------|-----|
| <b>Date:</b>               | January 4, 2018   | <b>Purchase Order No.:</b>         | 2018-001                                |                                 |     |
| <b>Terms / Conditions:</b> | N/A   |                                    |   |                                 |     |
| <b>Requested By:</b>       | David Treen   | <b>Ship To:</b>                    | N/A                                     |                                 |     |
| <b>Department:</b>         | Corporate Services – Land Matters                           |                                    |   |                                 |     |
| <b>Date Needed By:</b>     | February 1, 2018  | <b>Account Debited:</b>            | 1-4-1010-4850                           |                                 |     |
| <b>Purchasing Process:</b> | <input checked="" type="checkbox"/> Exp. Req. / Fair Market | <input type="checkbox"/> Quotation | <input type="checkbox"/> Proposal - RFP | <input type="checkbox"/> Tender |     |
| <b>Capital Release:</b>    | N/A   | <b>Resolution:</b>                 | N/A                                     | <b>By-law:</b>                  | N/A |

**Purchase(s)**

| Description   | Quantity | Unit Price                     | Total Price        |
|---|----------|--------------------------------|--------------------|
| <b>Description / Rationale:</b>   |          |                                |                    |
| Preparation of reference plan to create transferable parcel on Grant Drive. |          |                                |                    |
| <b>Part A: Labour and Equipment:</b>  |          |                                |                    |
| Reference Plan (Grant Drive):   | 1        | \$ 4,890.00                    | \$ 4,890.00        |
|   |          |                                |                    |
|   |          |                                |                    |
|   |          | <b>Sub-Total (Part A):</b>     | <b>\$ 4,890.00</b> |
|   |          | <b>HST No. 866628225-RT001</b> | <b>HST (13%):</b>  |
|   |          |                                | <b>\$ 635.70</b>   |
|   |          | <b>Total:</b>                  | <b>\$ 5,525.70</b> |

Purchase Order prepared by:

David B. Treen

Print Name

Purchase Order requested by:

David B. Treen

Print Name

Purchase Order Approved by:



David B. Treen  
Municipal Clerk

5090



The Corporation of the City of Temiskaming Shores  
Special Meeting of Council  
Thursday, June 28, 2018

**Resolution**

**Under Section 239 (2) (h) of the Municipal Act, 2001 – information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them – Funding Application – Affordable Seniors Housing Project**

Resolution No. 2018-322

Moved by: Councillor Whalen  
Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges the presentation from Mayor Kidd in regards to the Temiskaming Shores Seniors Housing Corporation's Affordable Seniors Housing Project Funding Application to the Canada Mortgage and Housing Corporation under the National Housing Co-Investment Fund – New Construction System;

That Council hereby agrees in principle to partner in the project and provide the following in-kind support to the Affordable Seniors Housing Project:

- Donation of Parts 3 & 4 on Plan 54R-6021 valued at \$216,115;
- Installation of water and sanitary service laterals to the property line;
- Waiving the Site Plan Control Agreement fees estimated at \$600;
- Waiving the Zoning By-law Amendment fees estimated at \$1,000;
- Waiving of the Building Permit fees estimated at \$ 65,000;
- Implementation of a Property Tax Rebate Program (Municipal portion only) over five years estimated at \$ 905,600

**Carried**

Certified True Copy  
City of Temiskaming Shores

A handwritten signature in black ink, appearing to read "D. Treen", written over a horizontal line.

David B. Treen  
Municipal Clerk



**City of Temiskaming Shores – Purchase Order**

**Vendor Information**

|                 |  |                   |                       |                |                          |
|-----------------|--|-------------------|-----------------------|----------------|--------------------------|
| <b>Vendor:</b>  | Surveyors on Site  | <b>Project:</b>   | Land Disposal Matters |                |                          |
| <b>Contact:</b> | Ryan Seguin  | <b>Phone No.:</b> | 705-622-0872          | <b>E-mail:</b> | ryan@surveyorsonsite.com |
| <b>Address:</b> | 17 Wellington Street / P.O. Box 1599 / New Liskeard, Ontario / P0J 1P0 |                   |                       |                |                          |

**General Information**

|                            |                                      |   |   |                                 |     |
|----------------------------|--------------------------------------|---|---|---------------------------------|-----|
| <b>Date:</b>               | January 8, 2019                      | <b>Purchase Order No.:</b>                    | 2019-001                                |                                 |     |
| <b>Terms / Conditions:</b> | N/A                                  |   |   |                                 |     |
| <b>Requested By:</b>       | David Treen                          | <b>Ship To:</b>                               | N/A                                     |                                 |     |
| <b>Department:</b>         | Corporate Services – Land Matters    |   |   |                                 |     |
| <b>Date Needed By:</b>     | ASAP                                 | <b>Account Debited:</b>                       | 1-3-1340-2100                           |                                 |     |
| <b>Purchasing Process:</b> | <input type="checkbox"/> Fair Market | <input checked="" type="checkbox"/> Quotation | <input type="checkbox"/> Proposal - RFP | <input type="checkbox"/> Tender |     |
| <b>Capital Release:</b>    | N/A                                  | <b>Resolution:</b>                            | N/A                                     | <b>By-law:</b>                  | N/A |

**Purchase(s)**

| Description   | Quantity | Unit Price        | Total Price        |
|---|----------|-------------------|--------------------|
| <b>Description / Rationale:</b>   |          |                   |                    |
| Preparation of reference plan to create easement for large diameter culvert crossing Plan 54R-6021. |          |                   |                    |
| <b>Part A: Labour and Equipment:</b>  |          |                   |                    |
| Reference Plan – Large Diameter Culvert:  | 1        | \$2,500.00        | \$ 2,500.00        |
|   |          |                   |                    |
| <b>Sub-Total (Part A):</b>  |          |                   | <b>\$ 2,500.00</b> |
| <b>HST No. 866628225-RT001</b>  |          | <b>HST (13%):</b> | <b>\$ 325.00</b>   |
| <b>Total:</b>   |          |                   | <b>\$ 2,825.00</b> |

Purchase Order prepared by:

David B. Treen

Print Name

Purchase Order requested by:

David B. Treen

Print Name

Purchase Order Approved by:

David B. Treen  
Municipal Clerk

10090

## Background for Temiskaming Shores Seniors Housing Project

Presented to council October 1<sup>st</sup>, 2019 by Jan Edwards

- 2014: Zone K1 Veterans Home Board started discussing adding new Market units to their building, or constructing a new facility comprised of approximately 30 units. They received CMHC funding to complete a needs study for Haileybury.
- 2015: NLNPH on Market Street also got funding for a needs study for New Liskeard, which was completed by Keith Harriman and Associates. This board started discussing locations for a 40 unit addition to their facility.
- 2016-17: Both boards eventually found that building these smaller units, was not feasible without huge grants, which were not available at the time.
- 2017-18: Members of both boards decided that it was more feasible to join together to construct a larger facility for the region. We toured a new Seniors Home in Cochrane, built by CGV Developments, and started discussions with them. Late in 2017 the Federal government announced the National Co-Investment Fund, to develop new social housing, which we applied for.
- 2018: Our members from both seniors' homes incorporated as the TSSHC, assisted by a \$5000. grant from the city, and the services of Lisa Neil. We worked with CGV and their engineer/architects; JL Richards throughout the year, finalizing details on a 68 unit apartment building. Different sites were looked at within the City, with the Grant Drive location, most meeting our needs. Soil test were done and the proposed four story building got redesigned to a large single story building. We received in-kind support in principal, from the City by way of Resolution 218-322, providing the following:

|   |                  |
|---|------------------|
| Donation of Grant Drive property valued at                  | \$216,115        |
| Installation of Water and Sanitary services to the lot line | \$17,500         |
| Waiving the Site Plan Control fees estimated at             | \$600            |
| Waving the Zoning By-Law Amendment fees estimated at        | \$1,000          |
| <u>Waving the Building Permit fees estimated at</u>         | <u>\$65,000</u>  |
| <b>Total in-kind value of</b>                               | <b>\$330,215</b> |

Plus the Implementation of a Property Tax Rebate Program (Municipal Portion Only) over five years.

|                   |           |
|-------------------|-----------|
| Year One- Approx. | \$255,420 |
| Year Two- Approx. | \$255,420 |

|                           |                  |
|---------------------------|------------------|
| Year Three- Approx.       | \$178,794        |
| Year Four- Approx.        | \$153,252        |
| <u>Year Five- Approx.</u> | <u>\$63,089</u>  |
| <b>Total</b>              | <b>\$905,975</b> |

2019: In January, we signed a Fixed Price/Turn Key Development agreement with CGV for \$16,117,400. Plus HST. This was all pending receiving suitable financing. We have continued to forward reports and detailed information to CMHC throughout the year.

Rezoning has been completed.

The property on Grant Drive has been transferred to TSSHC.

Site Plan Control Agreement to be passed by Council Oct. 1<sup>st</sup>, 2019

|                              |                                   |                     |
|------------------------------|-----------------------------------|---------------------|
| Oct. 1 <sup>st</sup> , 2019: | Project cost of                   | \$16,117,400        |
|                              | <u>Plus non-refundable HST of</u> | <u>\$386,975</u>    |
|                              | <b>Total Cost of</b>              | <b>\$16,504,375</b> |

We have received approval for total funding in grants and mortgages of \$15,833,538.

Leaving us a shortfall of \$670,837. In construction financing, which we plan to raise in a fundraising drive, over the next few months. These funds have been guaranteed by a private source, in case we cannot reach our fundraising target, for some unforeseen reason.

We are not requesting any assistance from the City towards this Shortfall.

Although most funding is secured by a first mortgage, there remains a bank mortgage in the amount of \$2,152,694. that is not secured at this point. The loan has a 30 year term, with a 10 year term interest of 3.84%.

The Ask:

We are asking whether the City would be willing to guarantee this mortgage, until the TSSHC can build up enough equity, to enable the bank to release the City's guarantee.

## **Benefits to the Community**

- 68 new seniors apartments available for rent, eliminating current 8 – 10 year wait lists.
- These units will assist with retaining our seniors in our own community.
- These units will attract new residents to our area, paying taxes as we develop a seniors-friendly retirement community.
- Local construction jobs and materials purchased locally.
- New tax revenue for the city, ramping up to approximately \$255,000 per year, by year five.



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, October 1, 2019  
**Resolution**

**Temiskaming Shores Seniors Housing Corp. TD Loan**

***Mayor Kidd disclosed a pecuniary interest with this item as he is the Chair of the Board for the Temiskaming Shores Seniors Housing Corporation. Deputy Mayor Jelly assumed the Chair for this item.***

Resolution No.2019-512

Moved by: Councillor Whalen  
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby agrees to be the Guarantor of the Temiskaming Shores Seniors Housing Corp.'s mortgage with TD Bank in the amount of \$2,152,694; and

That Council authorizes senior staff to execute the necessary legal documents on behalf of the City.

**Carried**

Certified True Copy  
City of Temiskaming Shores

A handwritten signature in black ink, appearing to read "David B. Treen".

David B. Treen  
Municipal Clerk





**Corporate Services**  
027-2019-CS

## Memo

**To:** Mayor and Council  
**From:** David B. Treen, Municipal Clerk  
**Date:** October 1, 2019  
**Subject:** Request for Sponsorship – Temiskaming Shores Seniors Housing Corp.  
**Attachments:** None

---

Mayor and Council:

The Temiskaming Shores Seniors Housing Corp. (TSSHC) has submitted a letter of request as an not-for-profit organization for sponsorship in accordance with the City's Charitable Sponsorship Policy.

TSSHC has indicated that their fundraising campaign will include applications to the Frog's Breath Foundation, Trillium and Temiskaming Foundation.

Typically when an entity applies for sponsorship they also provide a copy of the application to be sent to the funding agency along with the amount being requested. In this instance TSSHC has yet to apply for the funding, thus have not provided a copy of the funding application.

The request for sponsorship is in keeping with the Policy; and it is recommended that Council provide sponsorship. It is further recommended that the sponsorship resolution indicated that TSSHC must supply a copy of the funding application to the City when submitting an application to the funding agency to permit the Treasurer to validate funds being flowed through the City are accurate.

It should also be noted that there is no need to sponsor any applications under the Temiskaming Foundation as there is a standing agreement with the City for funding through their agency.

|              |              |  |
|--------------|--------------|--|
| Prepared by: | Reviewed by: | Reviewed and submitted for Council's consideration by: |
|--------------|--------------|--|

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| "Original signed by" | "Original signed by" | "Original signed by" |
|----------------------|----------------------|----------------------|

|  |  |  |
|--|--|--|
| _____<br>David B. Treen<br>Municipal Clerk | _____<br>Shelly Zubyck<br>Director of Corporate Services | _____<br>Christopher W. Oslund<br>City Manager |
|--|--|--|

**TEMISKAMING SHORES SENIORS HOUSING CORP**

**135 Bruce Street  
Haileybury, ON P0J 1P0**

September 25, 2019

City of Temiskaming Shores  
325 Farr Drive  
Haileybury, ON P0J 1P0


Dear Clerk and Council

Re: Fundraising campaign, including Frog's Breath, Trillium and Temiskaming Foundation applications.

The Temiskaming Shores Seniors Housing Corp. is applying for funding from various sources. The TSSHC is a "Not for Profit" organization but does not have a charitable number.

We are requesting that the City of Temiskaming Shores allow us to use their charitable number to flow through funding received.

Sincerely



Carman Kidd  
President  
TSSHC



The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, October 1, 2019  
**Resolution**

**Memo No. 027-2019-CS – Request for Sponsorship – Temiskaming Shores Seniors Housing Corp.**

***Mayor Kidd disclosed a pecuniary interest with Memo No. 027-2019-CS and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2019-532.***

***Deputy Mayor Jelly assumed the Chair for this item.***

Resolution No.2019-532

Moved by: Councillor Laferriere  
Seconded by: Councillor McArthur

Whereas the Temiskaming Shores Seniors Housing Corporation (TSSHC) will be embarking on a Fundraising Campaign for the proposed Seniors Complex (Grant Drive) and seeking funding from various sources (i.e. Frog's Breath, Trillium, etc.) as well as donations from the general public; and

Whereas TSSHC is a "not for profit" organization, but does not have a charitable number and requires a registered charitable organization to sponsor applications to various entities.

Now therefore be it resolved that the Council of the City of Temiskaming Shores hereby agrees to sponsor the Temiskaming Shores Seniors Housing Corporation for various funding applications; and

Furthermore, that TSSHC is required to provide copies of all funding applications and approval letters from the various organizations to the City at the time of submission and approval.

**Carried**

Certified True Copy  
City of Temiskaming Shores

A handwritten signature in black ink, appearing to read "David B. Treen".

David B. Treen  
Municipal Clerk

Affordable Senior Housing Project Tax Analysis (Based on 2019 Rates)

| Year | 15,000,000       |                  | 13,000,000       |                  | 12,000,000       |                  | 10,000,000       |                | 9,000,000        |                |
|------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|------------------|----------------|
|      | Municipal        | Write-Off        | Municipal        | Write-Off        | Municipal        | Write-Off        | Municipal        | Write-Off      | Municipal        | Write-Off      |
| 2020 | 407,579          | 407,579          | 353,235          | 353,235          | 326,063          | 326,063          | 271,719          | 271,719        | 244,547          | 244,547        |
| 2021 | 407,579          | 407,579          | 353,235          | 353,235          | 326,063          | 326,063          | 271,719          | 271,719        | 244,547          | 244,547        |
| 2022 | 407,579          | 285,305          | 353,235          | 247,264          | 326,063          | 228,244          | 271,719          | 190,203        | 244,547          | 171,183        |
| 2023 | 407,579          | 244,547          | 353,235          | 211,941          | 326,063          | 195,638          | 271,719          | 163,031        | 244,547          | 146,728        |
| 2024 | 407,579          | 101,895          | 353,235          | 88,309           | 326,063          | 81,516           | 271,719          | 67,930         | 244,547          | 61,137         |
|      | <b>2,037,893</b> | <b>1,446,904</b> | <b>1,766,174</b> | <b>1,253,983</b> | <b>1,630,314</b> | <b>1,157,523</b> | <b>1,358,595</b> | <b>964,602</b> | <b>1,222,736</b> | <b>868,142</b> |

Tax Rate 0.0271719

**Corporate Services Meeting – Wednesday, October 30, 2019**

**Discussion:**

In 2018, Council passed Resolution No. 2018-322 where they agreed, in principle, to provide in-kind support to the Affordable Seniors Housing Project. A portion of the in-kind was the waiving of the building permit fee (estimated to be \$65,000) and the implementation of a Property Tax Rebate Program (estimated to be \$905,600). Staff informed the Committee that the construction costs have increased, therefore the value of the building permit is now an estimated \$127,500 and there is also a \$600,000 increase to the Property Tax Rebate program.

*Recommendation CS-2019-056*

Moved by: Councillor Danny Whalen

Be it resolved that:

Based on the material changes to the estimates for the Affordable Seniors Housing project, the Corporate Services Committee hereby recommends that Council request an updated business plan from the Temiskaming Shores Seniors Housing Corporation.

**CARRIED**

Whalen, Timothy  
FW: TD Tele conf call  
Nov 4, 2019 at 3:07:40 PM  
Carman Kidd  
Penwarden, Michael

Hi Carman,

Thank you for your time this morning.

As discussed, we are looking for clarification and the opportunity to ascertain the degree of oversight provided by the Municipality. These are key factors in our ability to provide financing terms that would include the ten-year term and thirty-year amortization period. Loan approval is not at issue here – because of the Municipality Guarantee - but what is at issue is our providing the financing on the most liberal terms and conditions as possible.

We understand that the non-profit Temiskaming Shores Seniors Housing Corporation was not established by a separate by-law but rather to purposely remain distinct from the Municipality. As you had indicated, there were clearly identified rationale for this structure.

Having said that we would view the NFP as an extension of the Municipality created to address an identified need for affordable Seniors' housing in the area. This "extended relationship" typically would have the following characteristics:

**Board of Directors** > the Municipality would have direct influence on the Board of Directors either by having a majority of the members of the board or by the ability to (directly or indirectly) influence the board through municipal legislation.

**Financial Controls** > the Municipality would have the final approval over, or can restrict, borrowings of the NFP.

**Budgets** – The Municipality would have final approval over TSSHC's budgets, of the NFP is legislated to maintain a balanced budget.

**Financial Statements** – the Municipality reviews the TSSHC's annual financial statements.

It goes to follow that this is a tremendously important initiative for many parties and it would make sense that the Municipality (as an entity) would want to have a degree of oversight. There has been a pledge of property, in-kind contributions, property tax relief and as well, stepping up to agree to Guarantee the TD Bank loan. The points raised above would further serve to strengthen the level of oversight.

If you are agreeable, we would be happy to re-connect with Lisa to discuss the specifics, and as well circle back to you concerning next steps.

Regards,

Tim

Tim Whalen | Manager Commercial Services | TD Commercial Banking  
43 Elm Street, 2nd Floor, Sudbury, Ontario, P3E 4R7  
T: 705 669 4039 | M: 705 690 9366 | F: 705 671 9531

# Memo

**To:** Mayor and Council  
**From:** Mitch Lafreniere, Manager of Physical Assets  
**Date:** November 19, 2019  
**Subject:** Amend By-law No. 2014-136 – Additional hours – Hlby Medical Centre cleaning

---

Mayor and Council:

At the Regular Meeting of Council held on June 4<sup>th</sup>, 2019, Council adopted By-law No. 2019-093, for an hourly rate increase from \$18/hour to \$20/hour for cleaning services at the Haileybury Library as well as the Haileybury Medical Centre.

The Haileybury Family Health Team at the Haileybury Medical Centre has now added two new doctors to the facility and as part of the 2019 Capital Budget, renovations were completed at the building to provide additional space for these doctors.

In order to ensure proper cleaning of the additional space, the current 34 hours per week approved under By-law No. 2014-136 is no longer adequate. City staff are recommending that the number of hours be increased to forty (40) weekly, until such time as the Haileybury Library Branch is closed.

|  |  |  |
|--|--|--|
| Prepared by:   | Reviewed and approved by:                          | Reviewed and submitted for Council's consideration by: |
| "Original signed by"                                 | "Original signed by"                               | "Original signed by"                                   |
| <hr/> Mitch Lafreniere<br>Manager of Physical Assets | <hr/> G. Douglas Walsh<br>Director of Public Works | <hr/> Christopher W. Oslund<br>City Manager            |

The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

Being a by-law to amend By-law No. 2014-136 being a by-law to authorize an Agreement between the City of Temiskaming Shores and Lynn Boucher Cleaning Services for the Haileybury Medical Centre and the Haileybury Branch Library – increase in hours

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Memo 020-2019-PW at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2014-136 to increase the cleaning hours at the Haileybury Medical Centre from 28 hrs/week to 30 hrs/week for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2014-136, more specifically Article 8 Payments by removing **28 hrs/week at the Haileybury Medical Centre** and replacing it with **34 hrs/week at the Haileybury Medical Centre**.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen



# Memo

**To:** Mayor and Council  
**From:** Mitch Lafreniere, Manager of Physical Assets  
**Date:** July 10, 2018  
**Subject:** Amend By-law No. 2016-049 – Rental of Graders – Additional Grader

---

Mayor and Council:

At the Regular Meeting of Council held on April 5, 2016, Council adopted By-law No. 2016-049, to enter into a rental agreement with Nortrax Canada for the rental of two (2) graders for five months per year during winter control to bring the overall compliment to five motor graders.

As part of the 2019 Fleet replacement plan, two (2) of the three City owned graders were deemed surplus from our fleet with only one being replaced for year-round use. In order to conduct our winter operations plan, we do require a third rental unit. The monthly rate per unit for the winter season of 2019-2020 is \$6,380 per unit per month. There is still significant savings for the City to continue to rent these units for five months per year as opposed to purchasing them.

It is recommended that Council direct staff to amended By-law No. 2016-049 to add a third grader rental in the agreement with Nortrax to enable staff to continue to meet the minimum maintenance standards outlined in the City's winter control operations plan.

|  |  |  |
|--|--|--|
| Prepared by:   | Reviewed and approved by:                          | Reviewed and submitted for Council's consideration by: |
| "Original signed by"                                 | "Original signed by"                               | "Original signed by"                                   |
| <hr/> Mitch Lafreniere<br>Manager of Physical Assets | <hr/> G. Douglas Walsh<br>Director of Public Works | <hr/> Christopher W. Oslund<br>City Manager            |

The Corporation of the City of Temiskaming Shores

By-law No. 2019-000

Being a by-law to amend By-law No. 2016-049 being a by-law to enter into a Rental Agreement with Notrax Canada for the rental of graders

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-016-2016 and adopted By-law No. 2016-049 for the rental of graders from Nortrax Canada at the April 5, 2016 Regular Council meeting;

**And whereas** Council considered Memo 021-2019-PW at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2016-049 to add a third grader rental agreement for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2014-136, as amended; more specifically to remove any reference to **two (2) Motor Graders** and replace it with **three (3) Motor Graders**.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen

# Memo

**To:** Mayor and Council  
**From:** Steve Burnett, Technical and Environmental Compliance Coordinator  
**Date:** November 19, 2019  
**Subject:** Increase in Tipping Fees – Haileybury Landfill

---

Mayor and Council:

In 2015, Council approved the Solid Waste Management By-law No. 2015-128. Within the By-law, Appendix 03 outlines the Tipping Fee Schedule at the Haileybury Landfill which saw gradual increases in 2015, 2016 and 2017. It was Staff's intention to maintain the 2017 charges up until the closure of the Haileybury Landfill as the expansion of the New Liskeard Landfill will have a different charging mechanism through weight rather than volume.

Recently, Staff has received a volume report from Exp which indicates that there is sufficient capacity to allow the Haileybury Landfill to remain open until March 2022. Based on this information, the Tipping Fee Schedule will not see any increases for over 5 years. Therefore, Staff is recommending that, commencing January 1, 2020, a one-dollar (\$ 1.00) increase be incorporated in the Tipping Fee Schedule for categories 1-9. This suggested increase is based on yearly Consumer Price Index increases required through contractual obligations.

This item was discussed and supported at the recent Public Works Committee Meeting held on November 14, 2019.

|   |  |  |
|---|--|--|
| Prepared by:  | Reviewed and approved by:                          | Reviewed and submitted for Council's consideration by: |
| "Original signed by"  | "Original signed by"                               | "Original signed by"                                   |
| <hr/> Steve Burnett<br>Technical and Environmental Compliance Coordinator | <hr/> G. Douglas Walsh<br>Director of Public Works | <hr/> Christopher W. Oslund<br>City Manager            |

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-174**

**Being a by-law to authorize the entering into a radio advertising contract with CJTT 104.5 FM**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**Whereas** Council considered Administrative Report No. CS-063-2019 at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a three (3) year radio contract with CJTT 104.5 FM for radio advertising for consideration at the November 19, 2019 Regular Council meeting;

**And whereas** the Council of The Corporation of the City of Temiskaming Shores deems it desirable to enter into an Agreement with CJTT 104.5 FM;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into a three (3) year Agreement with the CJTT 104.5 FM for radio advertising, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen



**Schedule A to**  
**By-law No. 2019-174**  
Agreement between  
**The Corporation of the City of Temiskaming Shores**  
and  
**CJTT 104.5 FM**  
for Radio Advertising

This agreement made in duplicate this 19<sup>th</sup> day of November, 2019;

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called the "City")

And:

**CJTT 104.5 FM**  
(hereinafter called "CJTT")

Whereas the parties hereto have agreed to enter into this Lease.

### **1. Contract Period**

This agreement shall commence on February 1, 2020 and terminate on January 31, 2023.

### **2. Contract Renewal / Termination**

CJTT within the final sixty (60) days of the Contract Period shall notify the City with respect to renewal of the terms of this agreement or propose new terms for an agreement.

### **3. Extension of Agreement**

In the event no new agreement is reached by **January 1<sup>st</sup>, 2023** this contract will continue for an additional 30 days.

### **4. Termination of this Agreement**

The parties agree that this Agreement may be terminated by either party in sixty (60) days upon written notice from one party to the other.

### **5. Remuneration**

The City shall pay CJTT a monthly amount of \$2,141.76 (\$25,701.12 annually) plus HST over the term of this agreement.

### **6. Annual Advertising Ads**

The following summarizes the number of advertising spots available annually as well as Value Added Promotions:

| <b>Number of Ads</b> | <b>Description</b>                     |
|----------------------|--|
| 625                  | 30 second advertising spot             |
| 125                  | 30 second Public Service Ad (PSA) spot |

|         |   |
|---------|---|
| 52      | 10 minute weekly Recreation Report          |
| 73/week | Sportsbooster Coverage <sup>1</sup>         |
| 12      | Monthly City Update <sup>2</sup>            |
| 12      | Monthly Fire Prevention Update <sup>3</sup> |

**Notes:**

- <sup>1</sup> Coverage of recreational events such as swimming classes, sports tournaments, seniors games, etc. and may be limited to two (2) events/coverage;
- <sup>2</sup> City representative participates in the 7:30 a.m. Live morning Chat to highlight City initiatives;
- <sup>3</sup> City Fire Department representative participates in the 7:30 a.m. Live morning Chat to highlight Fire Prevention initiatives;
- <sup>4</sup> The Total Value of this agreement if invoiced at applicable rates is \$87,537.00/yr. Thus this agreement represents a savings of \$61,835.88 annually.

**7. Agreement Monitoring**

In order to permit the City to monitor advertising efforts and ensure efficient use of the agreement, CJTT will provide the City with a summary of advertisement bi-monthly (every second Month) in a format similar to the following table:

|              |       | Balance of Ads available for current year: | Approx. 635 remaining |          |
|--------------|-------|--|-----------------------|----------|
| Dept.        | Month | Description                                | No.                   | Duration |
| Public Works | Jan   | Boil Water Advisory                        | 3                     | 30 sec   |
| Recreation   | Jan   | STATO Trail Closed                         | 5                     | 30 sec   |
| Recreation   | Feb   | STATO Trail Closed                         | 3                     | 45 sec   |
| Fire         | Feb   | Smoke Alarm Campaign (PSA)                 | 4                     | 30 sec   |

**8. Balance of Commercials**

The number of commercial spots available over the term of the contract (750 x 3) 2,250 shall be flexible in their use over the duration of the contract.

**Remainder of this page left blank intentionally**

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

**CJTT 104.5 FM Radio**

\_\_\_\_\_  
Account Executive – Mike Hall

\_\_\_\_\_  
Manager – Gail Moore

Municipal Seal )

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen





## Appendix 01

We believe it is in the best interest of the City to lock in an annual corporate rate, reflecting a bulk purchase commitment. Considering the buying patterns of previous years, we recommend you purchase:

- **500 x \$32.00 = \$16,000.00**

As a signing bonus CJTT FM will reward the City with a 25% of commercials (125 free). This would bring your commercial rate to \$25.60 per 30-second commercial. These commercials can be scheduled to accommodate the City's needs.

***Note: that if the City wishes to air complementary campaigns on CJKL FM, your cost per 30-second commercial will be \$16.00.***

Further, CJTT FM will gift the City an additional 25% bonus of commercials to be scheduled solely for PSA (fire safety, etc.) campaigns and Festivals promotion. That's another 125 free commercials, a bonus of \$4,000.00

CJTT FM will also offer the City:

- A weekly 10-minute **Leisure and Recreation Report** at 9:20 a.m. Fridays at a cost of \$186.56\* PER WEEK – \*which is a discount of 75% - (**x52 weeks = \$9,701.128,580.00**). *The value of this report is \$746.40 per week (x 52 = \$38,812.80).*
- **Along with the Leisure and Recreation Report you'll get – FREE Sportsbooster coverage** of recreation department and leisure services events – swimming classes, squash tournaments, Senior games, etc. (maximum of two events at any one time). *The value of this coverage is \$1,313.95 per month (x12 = \$15,767.40).*
- **Along with the Leisure and Recreation Report you'll also get – FREE City Update** -- Once per month, we'll invite a City representative to do a 7:30 a.m. chat. *The value of each chat is \$746.40 (x 12 = \$8,956.80).*

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-175**

**Being a by-law to enter into an agreement with NorthernTel  
for server replacement with a new Virtualized Server Stack  
for the City of Temiskaming Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. CS-064-2019 at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with NorthernTel for server replacement with a new virtualized server stack at an upset limit of \$112,820.09 plus applicable taxes for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with NorthernTel for server replacement with a new virtualized Server Stack at an upset limit of \$112,820.09 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen



Schedule "A" to

**By-law 2019-175**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**NorthernTel**

for the replacement of the server with a new virtualized Server Stack

**This agreement** made in duplicate this 19<sup>th</sup>, day of November, 2019.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called “the Owner”)

and

**NorthernTel**  
(hereinafter called “the Supplier”)

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

**Article I:**

The Supplier will do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 – NorthernTel quotation forming part of this agreement.

**Article II:**

The Owner will:

- a) Pay the Supplier in lawful money of Canada for a new virtualized Server Stack in the amount of **One-Hundred and Twelve Thousand, Eight Hundred and Twenty Dollars and Nine cents (\$112,820.09)** plus applicable taxes;
- b) Make progress payments, typically monthly, based on receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Supplier:

**NorthernTel**  
P.O. Box 1110  
850 Birch Street N.  
Timmins, Ontario  
P4N 7J4

Attn.: Renee Palmateer

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: Brad Hearn

**Remainder of Page left Blank Intentionally**

**In witness** whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Supplier's Seal )  
(if applicable) )

Municipal Seal )

**NorthernTel**

\_\_\_\_\_  
Client Executive – Renee Palmateer

\_\_\_\_\_  
Signature - Witness

Witness Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to

**By-law No. 2019-175**

Form of Agreement

supply Hardware for a Virtualized Server Stack for City Hall



Competitive Integrated Telecommunications Solutions

Quote #: **MAG3140-RH**  
 Infocom/SECRET #:

**COMMUNICATION SOLUTION**

|   |                 |
|---|-----------------|
| City of Temiskaming Shores  |                 |
| Brad Hearn  |                 |
| 705-672-3363  | Fax:            |
| Haileybury  | Postal: P0J 1K0 |
| Prov.: Ont  |                 |
| <b>Product or Service</b> "ORS" = Out right sale, Not covered under maintenance                   |                 |
| <b>Provide budgetary costs of Full Host Replacement. Pricing includes 7 years of Pro Support.</b> |                 |

|                 |           |
|-----------------|-----------|
| <b>Misc:</b>    |           |
| Date:           | 8/19/2019 |
| Voice/Data CSE: | RH        |
| Account Exec.:  | RP        |

| Qty | Equipment  | Unit Price   | Extended            |
|-----|--|--------------|---------------------|
| 1   | <p><b><u>Dell Storage System</u></b></p> <p>Dell EMC SCv3020<br/>           (24) SC, 1.2TB, SAS, 12Gb, 10K, 2.5", HDD<br/>           Storage Center Core Software Bundle, Base License<br/>           Redundant Power Supply, 1378W, C20:100-240 VAC<br/>           7 Years ProSupport with Next Business Day Onsite Service</p>   | \$ 33,521.63 | \$ 33,521.63        |
| 2   | <p><b><u>Virtual Hosts</u></b></p> <p>PowerEdge R740<br/>           Intel® Xeon® Gold 6130 2.1G,16C/32T,10.4GT/s, 22M Cache,Turbo<br/>           (8) 32GB RDIMM, 2666MT/s, Dual Rank<br/>           PERC H330 RAID Controller<br/>           (2) 240GB SSD SATA Mixed Use 6Gbps 512e 2.5in Hot plug, 3.5in<br/>           VMware ESXi 6.7 U2 Embedded Image on Flash Media<br/>           Windows Server® 2019 Datacenter, 16 CORE,Secondary<br/>           (3) 1-pack of Windows Server 2019/20 16 User CALs<br/>           5-pack of Windows Server 2019/2016 User CALs<br/>           (2) 10-pack of Windows Server 2019/2016 User CALs<br/>           iDRAC9,Enterprise<br/>           Intel X550 Quad Port 10GbE BASE-T, rNDC<br/>           Intel X710 Quad Port 10GbE BASE-T Adapter, PCIe Full Height<br/>           Dual, Hot-plug, Redundant Power Supply (1+1), 750W<br/>           Windows Server 2019 DataCenter,16CORE,Secondary OS,No MEDIA,Unlimited VMs<br/>           vSphere Standard 1CPU License, 5Y Subscription w/Dwngrd Rights<br/>           7 Years ProSupport with Next Business Day Onsite Service</p> | \$ 25,467.98 | \$ 50,935.96        |
| 55  | Windows 10 Pro - upgrade license - 1 device  | \$ 236.50    | \$ 13,007.50        |
|     |  |              | <b>\$ 97,465.09</b> |

**Note:**

- This quotation is valid for a period of 30 days from the date of the quotation, Additional charges may be applied pending an on-site assessment of the environment
- Prices are exclusive of all applicable taxes unless otherwise stated

**CLIENT NAME:**

**CLIENT TITLE:**

**SIGNATURE:**



**Customer:** \_\_\_\_\_  
**Company:** City of Temiskaming Shores  
**Contact:** Brad Hearn  
**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **Prov.:** \_\_\_\_\_ **Postal:** \_\_\_\_\_

|  |
|--|
|  |
|--|

**Product or Service Description:**

Datto Appliance Storage Upgrade

**Misc:**  
 Date: 2019/10/16  
 NT IS Rep.: RH  
 NTLP A.E.: RP

| Quantity | Description  | Unit Price  | Term Price  |
|----------|--|-------------|-------------|
| 1        | <b>Technology Solution</b><br>Datto Backup Appliance S3-E6000 Disk Upgrade to 12 TB  | \$ 1,125.00 | \$ 1,125.00 |
| 1        | <b>Datto Backup Appliance Service Option, Annual Subscription</b><br>Infinite Offsite Cloud Retention (Upgrade to 12 TB) *   | \$ 1,930.00 | \$ 1,930.00 |
| 2        | Infinite Offsite Cloud Retention (12TB) **<br><b>Notes:</b><br>* Datto subscription fees are for the remaining term (Nov 1, 2018 - Apr 1, 2019)<br>** Datto fees are recurring and paid annually for the life of the subscription. | \$ 4,650.00 | \$ 9,300.00 |

**Sub-Total:** \$ 1,125.00  
**Total Recurring Cost:** \$ 11,230.00

**Renee Palmateer**  
 Client Executive  
 NorthernTel, Limited Partnership  
 Box 1110, 850 Birch St. N, Timmins ON, P4N 7J4  
 Phone: 705.360.2265  
 E-Mail: rpalmateer@ntl.nt.net

**Total:** \$ 12,355.00

**Note:**

- Prices are valid for 30 days
- Prices are exclusive of all applicable taxes unless otherwise stated

**CLIENT NAME:** \_\_\_\_\_ **CLIENT TITLE:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-176**

**Being a by-law to amend By-law No. 2014-136 being a by-law to authorize an Agreement between the City of Temiskaming Shores and Lynn Boucher Cleaning Services for the Haileybury Medical Centre and the Haileybury Branch Library – increase in hours**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Memo 020-2019-PW at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2014-136 to increase the cleaning hours at the Haileybury Medical Centre from 28 hrs/week to 30 hrs/week for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2014-136, more specifically Article 8 Payments by removing **28 hrs/week at the Haileybury Medical Centre** and replacing it with **34 hrs/week at the Haileybury Medical Centre**.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-177**

**Being a by-law to amend By-law No. 2016-049 being a by-law to enter into a Rental Agreement with Notrax Canada for the rental of graders**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10.(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-016-2016 and adopted By-law No. 2016-049 for the rental of graders from Nortrax Canada at the April 5, 2016 Regular Council meeting;

**And whereas** Council considered Memo 021-2019-PW at the November 19, 2019 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2016-049 to add a third grader rental agreement for consideration at the November 19, 2019 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby amends Schedule "A" to By-law No. 2014-136, as amended; more specifically to remove any reference to **two (2) Motor Graders** and replace it with **three (3) Motor Graders**.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantical or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-178**

**Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on November 19, 2019**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **November 19, 2019** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of November, 2019.

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Mayor – Carman Kidd

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Clerk – David B. Treen