
**Application for Official Plan Amendment
Under Section 22 of the Planning Act**

Fee for Application to Amend the Official Plan:

\$1,000 + \$100 advertising fee + 13% HST = \$1,243.00

Fee for Combined Official Plan Amendment and Zoning By-law Amendment:

\$1,500 + \$100 advertising fee + 13% HST = \$1,808.00

Please read before completing this application

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 543/06 made under the Planning Act, RSO, 1990, as amended, as well as information required by the City of Temiskaming Shores to assist in the assessment of the proposal.

In addition to completing this form, the Applicant is required to submit the fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act.

Applicants are encouraged to consult with the Municipality prior to completing the application.

OFFICE USE ONLY

File No.: _____

Date Received: _____

Roll No.: 5418- _____

1. Owner Information

Name of Owner: _____

Mailing Address: _____

Email Address: _____ Phone: _____

If more than one registered owner, please provide information below (attach separate sheet if necessary):

Name of Owner: _____

Mailing Address: _____

Email Address: _____ Phone: _____

2. Applicant/Agent Information (if applicant is not the owner, or applicant is an agent acting on behalf of the owner):

Name of Agent: _____

Mailing Address: _____

Email Address: _____ Phone: _____

3. Please specify to whom all communications should be sent:

Owner Applicant/Agent

4. Property Information

a. Location of the subject land:

Dymond New Liskeard Haileybury

Municipal Address
Legal Description (concession and lot numbers, reference plan and lot/part numbers)

b. Date the subject land was acquired by the current owner: _____

c. Are there any easements or restrictive covenants affecting the subject land?

Yes No

If yes, describe the easement or covenant and its effect:

d. Dimensions of subject land:

Lot Area: _____ Road Frontage: _____

Water Frontage: _____ Lot Depth: _____

e. Existing use(s) of the subject land (check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (specify): _____
 Other (specify): _____

f. Length of time the existing uses of the subject land have continued: _____

g. Are there any buildings existing on the subject land?

- Yes No

If yes, complete the table (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building					
Height of building (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					
Date constructed					
Is building to remain or be removed?					

h. Has the subject land ever been used for commercial or industrial purposes?

- Yes No

If yes, has a Record of Site Condition ever been completed in accordance with Ontario Regulation 153/04?

- Yes No

i. Existing use(s) of abutting properties:

North: _____ East: _____
 South: _____ West: _____

j. Are any of the following uses or features on the subject land or within 500m (unless otherwise specified)?

Use or Feature	On the subject land	Within 500 metres of subject land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/> _____
A landfill	<input type="checkbox"/>	<input type="checkbox"/> _____
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input type="checkbox"/> _____
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/> _____
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input type="checkbox"/> _____
An industrial or commercial use (specify)	<input type="checkbox"/>	<input type="checkbox"/> _____
An active railway line	<input type="checkbox"/>	<input type="checkbox"/> _____
Utility corridor(s)	<input type="checkbox"/>	<input type="checkbox"/> _____
Provincial Highway	NA	<input type="checkbox"/> _____

5. Planning Information

a. Current Official Plan Designation(s): _____

b. Land uses authorized by the current Official Plan designation(s):

c. What is the purpose of the requested amendment?

d. Does the requested amendment:

i. Change a policy Yes No

ii. Replace a policy Yes No

iii. Delete a policy Yes No

iv. Add a policy Yes No

If yes to any of the above, identify the policy number and provide the proposed wording (attach separate documents):

e. What land uses would the requested Official Plan Amendment authorize?

f. Does the requested Official Plan Amendment change or replace a schedule in the Official Plan?

Yes No

If yes, provide the requested schedule and the text that accompanies it (attach separate documents).

g. Does the application propose to change the boundary of a settlement area or establish a new area of settlement?

Yes No

If yes, provide the current Official Plan Policies, if any, dealing with the alteration or establishment of an area of settlement:

h. Does the requested Official Plan Amendment propose to remove land from an area of employment?

Yes No

If yes, provide the current Official Plan policies dealing with the removal of land from an area of employment:

6. Proposed Use of Property

a. Proposed use(s) of the subject land (check all that apply):

- Residential Commercial Industrial
 Institutional Agricultural Vacant
 Mixed Use (specify): _____
 Other (specify): _____

b. Are any buildings proposed to be constructed on the property?

- Yes No

If yes, complete the table below (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building					
Height of building (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m ²)					

7. Access and Servicing

a. What type of access is proposed for the subject land?

- Provincial Highway Private Road
 Municipal Road, maintained all year Right-of-Way
 Municipal Road, maintained seasonally Water Access
 Other (specify): _____

i. If access to the subject land will be by water only, describe the docking and parking facilities to be used and the approximate distance to these facilities from the subject land and the nearest public road:

b. What type of water supply is proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated individual well
- Privately owned and operated communal well
- Lake or other water body
- Water service not proposed
- Other (specify): _____

c. What type of sewage disposal is proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): _____

i. If the application would permit development on a privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development completed, applicants are required to submit a servicing options report and a hydrogeological report prepared by a qualified professional:

- Title and date of servicing options report: _____
- Title and date of hydrogeological report: _____

d. What type of storm drainage is proposed for the subject land?

- Storm sewer
- Ditches
- Swales
- Other (specify): _____

8. Concurrent Applications

Is the subject land or any land within 120m currently the subject of any of the following applications by the applicant under the Planning Act (attach separate sheet if necessary)?

a. Official Plan Amendment Yes No

File No(s): _____ Purpose: _____

Name of approval authority: _____ Land affected: _____

Status: _____

Effect on requested amendment: _____

- b. Zoning By-law Amendment** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____
- c. Minor Variance** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____
- d. Plan of Subdivision** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____
- e. Consent** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____
- f. Site Plan Control** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____
- g. Minister's Zoning Order** Yes No
File No(s): _____ Purpose: _____
Name of approval authority: _____ Land affected: _____
Status: _____
Effect on requested amendment: _____

9. Provincial Policies

a. Is the proposed Official Plan amendment consistent with policy statements issued under subsection 3(1) of the Planning Act?

Yes No

b. Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the request conform to, or not conflict with, the applicable provincial plan or plans? Yes No

10. Public Consultation Strategy

Detail the proposed strategy for consulting with the public with respect to the application:

Follow Planning Act requirements

Other (please specify):

11. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

12. Sketch

The application shall be accompanied by a site plan showing the following information:

- The boundaries of the subject land;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- The approximate location of all natural and artificial features (for example: buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, etc.) that:
 - Are located on the subject land and on land that is adjacent to the subject land, and
 - In the applicant's opinion, may affect the application;
- The current uses of land that is adjacent to the subject land;
- The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- The location and nature of any easement affecting the subject land.

13. Applicant/Agent Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, _____ are the registered owners of the subject land and I/we hereby authorize _____ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: _____ Owner's Signature: _____

Date: _____ Owner's Signature: _____

14. Authorization for Site Visits

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

Applicant Initial *Applicant Initial*

15. Notice re: Use and Disclosure of Personal Information

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

Applicant Initial *Applicant Initial*

16. Declaration of Applicant

- ✓ If there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, _____ of the _____
in the _____ of _____ make oath and say
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me

at the _____
in the _____
this _____ day of _____, 20_____

Signature of Applicant

A Commissioner for Taking Affidavits