

Recreation Department  
P.O. Box 2050  
Haileybury, Ontario POJ 1K0  
www.temiskamingshores.ca



325 Farr Drive  
Haileybury, ON  
POJ 1K0  
Tel: 705-672-3363  
Fax: 705-672-2911

Temiskaming Shores Facility Request for : **New Liskeard Riding Ring**

Group or Organization			
Contact Person(s):			
Mailing Address:			
Telephone Numbers	Home:	Work:	Fax:
Email Address:			

Type of Activity: \_\_\_\_\_ Age Group: \_\_\_\_\_

Season Requested: **2015 Season**

The Applicant/group is required by the City of Temiskaming Shores to provide a current copy of your liability insurance. Bookings will not be accepted without a current copy on file.

All groups/organizations using the facility must have a signed usage contract with the New Liskeard Agricultural Society

All bookings must be made through the City of Temiskaming Shores: 705-672-3363 or emailing: [tblood@temiskamingshores.ca](mailto:tblood@temiskamingshores.ca)

(For office)

**This Organization/Applicant accepts the City of Temiskaming Shores Recreation Department's Rules, Regulations, and Rental Rates and admits responsibility for damage to City property and or/injures to any person or persons arising from our occupancy of this facility.**

**Rules and Regulations of the Department, as set forth on the attached sheets, have been noted. We recognize the Department's right to cancel or revise a booking at any time. We understand that the department will not be held liable for unforeseen circumstances.**

**The Applicant hereby saves harmless and completely indemnifies the City for any liability whatsoever arising as a result of the Applicant's rental of these City facilities and the use of the said facilities by the Applicant.**

Completed contract must be returned to:

City of Temiskaming Shores  
Recreation Department  
P.O. Box 2050  
Haileybury, ON P0J 1K0

**IN WITNESS WHEREOF** the Parties have executed this agreement on the date herein-before set forth.

\_\_\_\_\_  
*City of Temiskaming Shores Signing Authority*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Name of Applicant with signing authority*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date Signed*

(For office)

City of Temiskaming Shores  
Rental Terms & Conditions for **Riding Ring**

**For the Use of the City of Temiskaming Shores Riding Ring:**

The City of Temiskaming Shores encourages the use of the parks and athletic facilities. City Staff work to maintain the facilities for your use and for the future. Please follow the Conditions of Agreement and enjoy your participation!

**Alcohol Use**

Alcoholic beverages are permitted at some parks and athletic fields IF prior written authorization is received from Council in accordance with the LLBO regulations and the City of Temiskaming Shores Alcohol Policy.

**Behaviour & Supervision**

Your co-operation and assistance in controlling unacceptable behaviours is appreciated. Permit holders are expected to provide supervision for all participants during the dates and times reserved. Participants include all athletes, coaches and other team personnel, officials, and spectators. Permit holders are responsible for providing a sufficient number of adults on site at all times during their event, to ensure participant safety and appropriate behaviour are maintained. If problems occur, future permits may be restricted, or additional City staff will be assigned to monitor the use of the facilities. Costs of additional staff will be invoiced to the permit holder.

**Closure of the Facilities**

During inclement weather, poor conditions or if facility damage occurs, the facilities may be closed without notice, at the discretion of the Parks and Facilities Superintendent, for the safe keeping of the participants and the facility. The decision to commence, delay or cease facility maintenance/use is at the sole discretion of the Parks Section.

**Liability & Insurance**

The permit holder and facility/users are put on NOTICE that there are inherent risks involved in participating in active recreational activities, and hereby waive all claims of every kind against the City of Temiskaming Shores, in respect to any injury incurred. Participants should be provided, by the user organization, with appropriate first aid equipment, kits and training to treat minor injuries.

All permit holders must obtain liability insurance related to the risks associated with recreational activities and LLBO Special Occasion Permits, when required. Where alcohol is served at a City facility, the group is to comply with the City's Municipal Alcohol Policy.

All problems should be reported to the Recreation Department at 705-672-3363 or 705-647-5728 (month to Friday 8:00 am – 4:30 pm), after hours at 705-648-3092. The City of Temiskaming Shores is not responsible for lost, stolen or damaged items.

**Litter and Waste Control**

Permit holders, their representatives, participants or members are encouraged to pick up all litter or other solid waste materials at all Parks and Athletic facilities.

Waste receptacles have been provided at all facilities and additional waste receptacles and recycling bins are available by special request.

Permit holders should assign Monitors to pick up all litter/wastes generated during their event/tournament to avoid charges for this service. The Parks staff will collect and dispose of normal litter and solid waste materials on a regular or as need basis.

All garbage and animal waste must be cleaned up in and around the ring; including straw, shavings or other debris from horse/stock trailers.

### **Maintenance**

All ruts and hollows in the ring must be levelled by dragging or raking when riders are finished using the ring

### **Parking Restrictions**

Cars, trucks, motorcycles, or other motorized equipment (except maintenance & emergency vehicles) are permitted in designated roadways and parking lots or on-street parking where permitted and not on parklands or athletic fields, unless written approval has been granted.

### **Special Events**

Conveners are responsible for obtaining a list of Special Events for the season from the Recreation Department and ensuring their league play does not conflict with the scheduled Special Events. Facilities are not available for use if a Special Event has been scheduled.

**If you have any questions, please feel free to call the Recreation Department at  
705-672-3363 or 705-672-2911 Fax  
EMAIL ADDRESS  
(For Renter)**