



PW-RFP-001-2025
Request for Proposal
(Transit Study)

Addendum No. 1
(to the Request for Proposal Document)

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

1. Questions and Answers

The following questions and answers are provided as information to clarify questions raised about the Request for Proposal.

- 1.1 **Question:** Do you have existing ridership data? If so, what level of detail is the data? Do you have stop-level historical boardings/alightings by day?

Answer: We do have existing ridership data. There was some time when the counters on the buses were not working in 2023 and 2024 unfortunately. Currently, we use ITS4mobility Traffic Studio for presenting data on each bus.

Yes, we have stop-level historical boardings by day.

-
- 1.2 **Question:** Would the City consider more than 3 project references, if provided, or will only the first 3 be considered?

Answer: Proposal evaluation will consider consultant's past ability to complete projects. Proposals should demonstrate a minimum of 3 projects the PM has worked on.

1.3 **Question:** In Section 1, the RFP states a 45-minute radius for transit expansion, does this refer to 45 minutes by car (or) is this a 45-minute walkshed?

Answer: 45 minutes by car.

1.4 **Question:** Forms 2 and 3 stated within the RFP states 'dated at ___ this ___ day of ___, 2022.' Can the City provide updated forms?

Answer: Please use the current Forms, **strike through** 2022 and update to 2025. Thank you.

1.5 **Question:** If the \$50,000 grant received by Temiskaming Transit is not the entirety, what is the total budget?

Answer: Currently, the \$50,000 grant is the entirety of the budget for this study.

1.6 **Question:** How many public surveys and focus groups is the City looking to conduct as part of this study?

Answer: Consultant should plan for a minimum of 2 online surveys, 1 for within existing users and 1 for proposed expansion. Also, they should plan for a minimum of 1 focus group / stakeholder engagement local in the Temiskaming Shores area. Consultants shall present their plan for stakeholder and community engagement and will be evaluated accordingly.



Mitch McCrank, CET
Manager of Transportation Services

Issued: **March 10th, 2025**

CITY OF TEMISKAMING SHORES

P.O. Box 2050
Haileybury, ON
P0J 1K0