

PW-RFP-004-2025

Request for Proposal

Engineering Services – McKelvie St. / Baker Ave. Infrastructure Extension Project

**Addendum No. 1
(to the Request for Proposal Document)**

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

1. Questions and Answers

The following questions and answers are provided as information to clarify questions raised about the Request for Proposal.

- 1.1 **Question: Section No. 7 – Scope of Work (Duty to Consult) -** Will there be a requirement to conduct a Public Information Session during the design process?

***Answer:** A Public Information Session (PIS) is not required during the design process. It is however the City's intent to host a PIS after award of tender for residents that will be directly impacted by the construction. It is the City's expectation to have the successful proponent, contractor awarded construction and City staff attend the session.*

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- 1.2 **Question: Section 7 – Scope of Work (McKelvie Street - Full Reconstruction Design) -** Is the intention to have the McKelvie Street portion of the design a “stand alone” project, based on the requirement to prepare detailed drawings, specifications, cost estimates and construction-ready tender documents?

***Answer:** The Scope of Work was broken into different categories to provide a better understanding to any potential bidder. This is not a “stand alone” project.*

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- 1.3 **Question: Scope of Work (Baker Ave. - McKelvie to Bateson St. - Full Reconstruction Design) -** Is the intention to have the Baker Ave. portion of the design a “stand alone” project, based on the requirement to prepare detailed drawings, specifications, cost estimates and construction-ready tender documents?

***Answer:** The Scope of Work was broken into different categories to provide a better understanding to any potential bidder. This is not a “stand alone” project.*

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- 1.4 **Question: Section 7- Scope of Work (Baker Ave- Bateson St. to Peters Road – Re-design)** - Based on the “Total Price” to be completed on Form 1, will the total “\$75,000 Re-design Allowance” be included in the Final Lump Sum value of the Awarded Project Assignment?

***Answer:** For the purpose of submitting against this proposal, a total of \$75,000 Re-design Allowance is to be included in the Total Price. Any adjustments to the re-design allowance will be negotiated with the successful proponent and included within the final contract documents.*

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- 1.5 **Question: Section 7 – Scope of Work – (Robin St – Extension to Baker Ave.)** - Are the Contract Administration Services shown in the Section to be cost separately from the estimated 9 months at 8 hours per day in Section 7 – Contract Administration?

***Answer:** Robin St. – Extension to Baker Ave. is included in the 9-month construction timeline estimate. Construction inspection costs are to be included in Contract Administration Services for the entire project.*

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- 1.6 **Question: Section 7 – Tender Document Preparation** - Is it the intent of the City to have the entire works outlined in this Request for Proposal to be Tendered as one (1) complete package, or will the McKelvie – Baker (to Bateson) portion be separate from the Baker Extension – Robin Street portion? (i.e. two (2) Tender Calls)

***Answer:** The entire work outlined in the Request for Proposal is to be tendered as one (1) complete package.*

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- 1.7 **Question: Section 7 – Contract Administration** - The estimated construction period is shown as nine (9) months at eight (8) hours per day. Does the eight (8) hours of inspection per day include travel time to attend the site or actual inspection time on site within the construction area? Are disbursements for travel, accommodation, meals and miscellaneous expenses to be shown separately?

***Answer:** It is the City’s expectation that each proponent will provide a “Cost and Time Matrix” within their submission which would include any disbursements to develop the total cost (labour + disbursements). The eight hours of inspection per day is actual inspection time on site within the construction area.*

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- 1.8 **Question:** What is meant by “Geotechnical investigation to be confirmed with the successful proponent”?

***Answer:** Geotechnical requirements are currently unknown. The need for geotechnical investigation will be discussed with the successful proponent.*

2. Revision/Deletion

Contract Administration (CA) is based on nine (9) months of estimated construction time at eight (8) hours per day of inspection. Any under or over runs of this timeframe will result in renegotiated costs with the successful proponent based on the hourly rate provided in the “Cost and Time Matrix”. As a result, Contract Administration Services shall be listed as a separate lump sum cost on the Form of Proposal to be submitted.

Therefore, the **Form of Proposal (Form 1 to be submitted) for PW-RFP-004-2025 Engineering Services – McKelvie St./Baker Ave. Infrastructure Extension Project** shall be deleted in its entirety and replaced with Appendix 01 attached to this Addendum.



Steve Burnett
Manager of Environmental Services

*Issued: **April 8th, 2025***

CITY OF TEMISKAMING SHORES
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Appendix 01

City of Temiskaming Shores PW-RFP-004-2025

Engineering Services – McKelvie St./Baker Ave. Infrastructure Extension Project

Form of Proposal

Proponent's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I,

(Registered Company Name/Individuals Name)

Of,

(Registered Address and Postal Code)

Phone Number: _____ Email: _____

We/I hereby offer to enter into an agreement for the services, as required in accordance to the Proposal for a price of (must be CDN funds and without HST):

Engineering Design Price:	\$ _____
Re-design Allowance:	\$ 75,000.00
Contract Administration Price	\$ _____
Total Price	\$ _____
Days to deliver once awarded:	_____

Acknowledgement of Addenda

I/We have received and allowed for ADDENDA NUMBER _____ in preparing my/our proposal.

Bidder's Authorized Official: _____

Title: _____

Signature: _____

Date: _____

Form 1 to be submitted.