



The Corporation of the City of Temiskaming Shores
Committee of the Whole
Tuesday, April 2, 2024 – 3:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Minutes

1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

2. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

3. Roll Call

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Ian Graydon, Nadia Pelletier-Lavigne, Danny Whalen, and Mark Wilson

Present: Logan Belanger, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Mathew Bahm, Director of Recreation Services
James Franks, Economic Development Coordinator
Jeremie Latour, Engineering Technologist
Steve Langford, Fire Chief
Steve Burnett, Manager of Environmental Services
Mitch McCrank, Manager of Transportation Services
Stephanie Levielle, Treasurer

Regrets: Councillor Jesse Foley

Media: 2
Delegates: N/A
Members of
the Public: N/A

4. Review of Revisions or Deletions to the Agenda

None

5. Approval of the Agenda

Resolution No. 2024-118

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that City Council approves the agenda as printed.

Carried

6. Disclosure of Pecuniary Interest and General Nature

None

7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes

None

8. Public Works

a) Delegations/Communications

1. Jeremie Latour, Engineering Technologist – City of Temiskaming Shores

Re: Presentation of 2024 Phase 2 Asset Management Plan

Jeremie Latour, Engineering Technologist, utilizing PowerPoint, presented an overview of the 2024 Phase 2 Municipal Asset Management Plan. The presentation included a regulatory overview related to plan timelines; a description of the assets added to the plan (expanded from core assets to all

assets), a summary of replacement costs by category, a review of the state of City assets, as well as the overall grade assignment, along with a general review of the analysis of each asset category to determine the state of the infrastructure. Mr. Latour concluded the presentation by providing examples of Cities that provide open portal data on municipal websites for public viewing; an option that the City may wish to consider in the future.

The Mayor thanked Mr. Latour for the presentation, and invited questions from Members of Council.

Councillor Pelletier-Lavigne requested an overview of the report card charts/ associated ratings, as well as the risk analytics outlined in the plan. Mr. Latour reviewed the charts to provide clarification on the percentage allocated for the asset report cards, and the associated risk levels.

Councillor Whalen commented that the Municipal Asset Management Plan will be an important piece for future funding applications, and inquired if a Committee should be established for the implementation of the plan.

Resolution No. 2024-119

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores hereby acknowledges receipt of the City of Temiskaming Shores 2024 Asset Management Plan presentation; and

Further that Council directs staff to prepare the necessary by-law to adopt the 2024 Asset Management Plan, for consideration at the April 16, 2024 Regular Council Meeting.

Carried

b) Administrative Reports

1. Memo No. 011-2024-PW – Investing in Canada Infrastructure Program – Transit Update

Resolution No. 2024-120

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2024-PW; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2020-118, for the execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream, to extend the allowable construction end date and to update the project description and other clarification changes, for consideration at the April 16, 2024 Regular Council Meeting.

Carried

2. **Memo No. 012-2024-PW – Albert Street Project – 2024 Contract Change Order for Contract Administration Services with EXP Services Inc.**

Resolution No. 2024-121

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2024-PW; and

That Council approves Change Order No. 1 of \$12,000, plus applicable taxes to the agreement with EXP Services Inc. related to project costs for the Albert Street Project - Contract Administrations Services, as authorized by By-law No. 2023-069, resulting in a revised contract value of \$151,820, plus applicable taxes.

Carried

3. **Memo No. 013-2024-PW – Environmental Services Operations Update**

Resolution No. 2024-122

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2024-PW, regarding the Environmental Services Operations Update for information purposes.

Carried

4. Administrative Report No. PW-011-2024 – Request for Proposal Award – Haileybury Landfill Closure

Resolution No. 2024-123

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-011-2024; and

That Council hereby directs staff to prepare the necessary by-law to enter into an agreement with York1 Remediation LP for construction services related to the placement of final cover at the closed Haileybury Landfill Site, in the amount of \$ 565,925.00 plus applicable taxes, for consideration at the April 16, 2024 Regular Council Meeting.

Carried

c) New Business

None

9. Recreation Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 008-2024-RS – Planet Youth Timiskaming

Resolution No. 2024-124

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2024-RS, regarding Planet Youth Timiskaming for information purposes.

Carried

2. Memo No. 009-2024-RS – Ontario Northland Transportation Commission (ONTC) Agency Agreement

Resolution No. 2024-125

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Whereas at the February 20, 2024 Regular Council Meeting, Council adopted Resolution No. 2024-072 to authorize the termination of the Ontario Northland Transportation Commission (ONTC) Agency Agreement, for an ONTC Agency at the Pool and Fitness Centre, effective March 22, 2024; and

Whereas the ONTC requested the termination date be revised to May 6, 2024, to limit the service disruption while transitioning to the new service location.

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 009-2024-RS, and

That Council hereby confirms the revised May 6, 2024 termination date related to the Ontario Northland Transportation Commission (ONTC) Agreement for an ONTC Agency at the Pool and Fitness Centre.

Carried

3. Memo No. 010-2024-RS – Recreation Operations Update – April 2024

Resolution No. 2024-126

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2024-RS, regarding the Recreation Operations Update for the Month of April 2024 for information purposes.

Carried

4. Administrative Report No. RS-007-2024 – McCamus Well Roof Replacement RFQ Award

Resolution No. 2024-127

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Blanchfield Roofing Company Limited for the replacement of the McCamus Well Building Roof in the amount of \$42,600.00 plus applicable taxes, for consideration at the April 16, 2024, Regular Council meeting.

Carried

c) New Business

None

10. Fire Services

a) Delegations/Communications

None

b) Administrative Reports

1. Fire Activity Report – March 2024

Resolution No. 2024-128

Moved by: Councillor Wilson

Seconded by: Councillor Ducarme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the month of March 2024, for information purposes.

Carried

2. Administrative Report No. PPP-004-2024 – Appointment of Volunteer Firefighter

Resolution No. 2024-129

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-004-2024; and

That Council hereby appoints Eric Leveille as Volunteer Firefighter to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

Carried

c) New Business

None

11. Corporate Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 012-2024-CS – Animal Services Update

Resolution No. 2024-130

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2024-CS, regarding an Animal Services update for information purposes.

Carried

2. Memo No. 013-2024-CS – Transition from Section 10 Board to OPP Detachment Board

Resolution No. 2024-131

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2024-CS;

That Council hereby appoints Mayor Jeff Laferriere and Councillor Danny Whalen as Council Representatives, and Monique Chartrand as Community Appointee on the newly formed OPP Detachment Board for Temiskaming Shores for the remainder of the Council term, following receipt of a police record check; and

Further that Council directs staff to proceed with the recruitment of an additional Community Appointee as set out on the Community Safety and Policing Act, 2019 (CSPA); Section 33.

Carried

3. Memo No. 014-2024-CS – Temiskaming Foundation Sponsorship Request – Horne Granite Little Rocks

Resolution No. 2024-132

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2024-CS; and

That Council for the City of Temiskaming Shores approves the request from the Horne Granite Little Rocks, and agrees to sponsor funding applications to the Temiskaming Foundation – Community Fund in the amount of \$3,000, and to the Temiskaming Foundation – For Kids Sake Fund in the amount of \$3,000, to purchase equipment to help expand the Little Rocks program.

Carried

4. Memo No. 015-2024-CS – Temiskaming Foundation Sponsorship Request – Temiskaming Shores Soccer Club

Resolution No. 2024-133

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2024-CS; and

That Council for the City of Temiskaming Shores approves the request from the Temiskaming Shores Soccer Club, and agrees to sponsor the funding application to the Temiskaming Foundation – For Kids Sake Fund in the amount of \$3,000, to purchase equipment for the program.

Carried

5. Administrative Report No. CS-009-2024 – One Light Diversity Centre Agreement

Resolution No. 2024-134

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-009-2024; and

That Council directs staff to prepare the necessary By-law to enter into a memorandum of understanding with the One Light Diversity Centre to provide settlement support, welcoming events and community integration services for newcomers to the Temiskaming Shores region, for consideration at the April 16, 2024 Regular Council meeting.

Carried

6. Administrative Report No. CS-010-2024 – Sale of Municipal Property – Three Vacant Lots on Albert Street

Resolution No. 2024-135

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-010-2024;

That Council directs staff to continue with the disposition of municipal land, being three vacant lots described as PLAN M30NB LOTS 73 74 75 PCLS 6163 7724 14655SST, in accordance with the City's Disposition of Land By-law No. 2015-160; and

Further that Council directs staff to order a survey to legally describe the lands in order prepare an Offer of Purchase and Sale Agreement between the City of Temiskaming Shores as Vendor, and Yvon Champoux Inc. as Purchaser, in the amount of \$33,000 plus taxes (if applicable), plus all associated costs (legal, registration, survey, administration, etc.), in accordance with By-law No. 2015-160, for consideration at a future Regular Council meeting.

Carried

c) New Business

None

12. Schedule of Council Meetings

- a) Regular Council Meeting – April 16, 2024 starting at 6:00 p.m.
- b) Committee of the Whole – May 7, 2024 starting at 3:00 p.m.

13. Closed Session

Resolution No. 2024-136

Moved by: Councillor Graydon
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council agrees to convene in Closed Session at 4:40 p.m. to discuss the following matters:

- a) Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – Temiskaming Shores Public Library Board Applications for Seat Vacancy.

Carried

Resolution No. 2024-137

Moved by: Councillor Graydon
Seconded by: Councillor Whalen

Be it resolved that Council agrees to rise with report from Closed Session at 4:44 p.m.

Carried

Matters from Closed Session

Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – Temiskaming Shores Public Library Board Applications for Seat Vacancy

Resolution No. 2024-138

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council directs staff to prepare the necessary by-law to appoint Jule Booth to the Temiskaming Shores Public Library Board for consideration at the April 16, 2024 Regular Council Meeting.

Carried

14. Adjournment

Resolution No. 2024-139

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council hereby adjourns its meeting at 4:45 p.m.

Carried

Mayor

Clerk