



**The Corporation of the City of Temiskaming Shores**  
**Committee of the Whole**  
**Tuesday, April 30, 2024 – 3:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Roll Call**

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Ian Graydon, Nadia Pelletier-Lavigne, Danny Whalen, and Mark Wilson

Present: Amy Vickery, City Manager  
Logan Belanger, Municipal Clerk  
Shelly Zubyck, Director of Corporate Services  
Mathew Bahm, Director of Recreation Services  
James Franks, Economic Development Coordinator  
Steve Langford, Fire Chief  
Steve Burnett, Manager of Environmental Services  
Mitch McCrank, Manager of Transportation Services  
Stephanie Levielle, Treasurer

Regrets: Councillor Jesse Foley

Media: 3  
Delegates: Bill Ramsay, South Temiskaming ATV Club  
Members of the Public: 1

**4. Review of Revisions or Deletions to the Agenda**

None

**5. Approval of the Agenda**

*Resolution No. 2024-157*

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that City Council approves the agenda as printed.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

Councillor Mark Wilson disclosed a Declaration of Conflict of Pecuniary Interest on Section 13) Closed Session Item b), titled Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – Lots 32 and 35, and a Portion of a Lane (Plan M71-NB), as he provides contract services to the company interested in purchasing the lands/ North Wood Homes.

**7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes**

None

**8. Public Works**

**a) Delegations/Communications**

1. Bill Ramsay, Treasurer – South Temiskaming ATV Club

**Re:** Operation of Off-Road Vehicles within the City of Temiskaming Shores (By-law No. 2009-023) Revision Request

Resolution No. 2024-158

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the request to amend By-law No. 2009-023, for the Operation of Off-Road Vehicles within the City of Temiskaming Shores, from the South Temiskaming ATV Club, and

Further that Council refer the request to the Manager of Transportation Services for review and report to Council at a future meeting.

**Carried**

2. Krystle Seymour, Clerk-Treasurer - Township of Hudson

**Re:** Letter regarding the condition of the boundary road known as “Pipeline Road”, 2024-04-09

Resolution No. 2024-159

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the letter from the Township of Hudson regarding the condition of Pipeline Road; and

Further that Council refer the request to the Manager of Transportation Services for review and report to Council at a future meeting.

**Carried**

**b) Administrative Reports**

**1. Memo No. 014-2024-PW –Transportation Department Update**

Resolution No. 2024-160

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2024-PW, regarding the Transportation Services Update for information purposes.

**Carried**

**2. Memo No. 015-2024-PW – Environmental Services Operations Update**

Resolution No. 2024-161

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2024-PW, regarding the Environmental Services Update for information purposes.

**Carried**

**3. Administrative Report No. PW-012-2024 – Amendments to Traffic and Parking By-law 2012-101**

Resolution No. 2024-162

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-012-2024; and

That Council agrees to amend the provisions of the Traffic and Parking By-law No. 2012-101 to adjust certain elements related to No Parking Zones, Accessible Spaces and Designated Traffic Lanes, for consideration at the May 21, 2024, Regular Council meeting.

**Carried**

**c) New Business**

None

**9. Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 011-2024-RS – 2024-2025 Inclusive Community Grants Program**

*Resolution No. 2024-163*

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2024-RS; and

That Council directs staff to prepare and submit a funding application to the 2024-2025 Inclusive Community Grants program administered by the Province of Ontario's Ministry for Seniors and Accessibility, to purchase mobility chairs for use at City beaches, and for a mobility mat for the New Liskeard beach.

**Carried**

**2. Memo No. 012-2024-RS – Recreation Operations Update – May 2024**

*Resolution No. 2024-164*

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2024-RS, regarding the Recreation Operations Update for the month of May 2024 for information purposes.

**Carried**

**3. Administrative Report No. RS-009-2024 – Energy Conservation and Demand Management Plan**

Resolution No. 2024-165

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-009-2024; and

That Council directs staff to prepare the necessary by-law to adopt the Energy Conservation and Demand Management Plan 2024-2029, for consideration at the May 21, 2024, Regular Council meeting.

**Carried**

**4. Administrative Report No. RS-010-2024 – Block Party 2024 Request for Assistance**

Resolution No. 2024-166

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-010-2024; and

That Council approve the request from Thirsty and Company and the Haileybury Legion Branch 54 for the use of the City's portable event stage, including setup and take down and the usage of other various equipment on Saturday, September 7, 2024.

**Carried**

**5. Administrative Report No. RS-011-2024 – Community Fridge Memorandum of Understanding (MoU)**

Resolution No. 2024-167

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-011-2024; and

That Council directs staff to prepare the necessary by-law to enter into a Memorandum of Understanding with the Temiskaming Shores Public Library for the purpose of operating a Community Fridge Program, for consideration at the May 21, 2024, Regular Council meeting.

**Carried**

**6. Administrative Report No. RS-012-2024 – Harbour Office Lease Agreement**

*Resolution No. 2024-168*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-012-2024; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with John Blanchard and Tanya Perry for the rental of the Harbour Office at HarbourPlace, for consideration at the May 21, 2024, Regular Council meeting.

**Carried**

**c) New Business**

None

**10. Fire Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Fire Activity Report – April 2024**

*Resolution No. 2024-169*

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the month of April 2024, for information purposes.

**Carried**

**2. Administrative Report No. PPP-005-2024 – Appointment of Volunteer Auxiliary Firefighter**

*Resolution No. 2024-170*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-005-2024; and

That Council hereby appoints Calvin Barton as Auxiliary Firefighter to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

**Carried**

**c) New Business**

None

**11. Corporate Services**

**a) Delegations/Communications**

None



**b) Administrative Reports**

**1. Quarterly Capital – 2024 Budget Variance Report, Quarter 1**

*Resolution No. 2024-171*

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the 2024 Capital Budget Variance Report – Quarter 1, for information purposes.

**Carried**

**2. Memo No. 016-2024-CS – Deeming By-law for TIME – 560 Browning Street; PLAN M73NB Lots 226 to 230**

*Resolution No. 2024-172*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Whereas the owner of 560 Browning Street in Haileybury would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act, to create one property with one roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem 560 Browning Street; PLAN M73NB Lots 226 to 230, to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary Deeming By-law for consideration at the May 21, 2024 Regular Council meeting.

**Carried**

**3. Memo No. 017-2024-CS - Approval of Council Meeting Schedule – July 2024 to January 2025**

Resolution No. 2024-173

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 017-2024-CS, and

That Council does hereby confirm the following schedule of meetings for the months of July 2024 to January 2025:

Tuesday, July 9, 2024	Committee of the Whole Meeting, followed immediately by the Regular Meeting
Tuesday, August 13, 2024	Committee of the Whole Meeting, followed immediately by the Regular Meeting
Tuesday, September 3, 2024	Committee of the Whole Meeting
Tuesday, September 17, 2024	Regular Meeting
Tuesday, October 1, 2024	Committee of the Whole Meeting
Tuesday, October 15, 2024	Regular Meeting
Tuesday, November 5, 2024	Committee of the Whole Meeting
Tuesday, November 19, 2024	Regular Meeting
Tuesday, December 3, 2024	Committee of the Whole Meeting
Tuesday, December 17, 2024	Regular Meeting

**Carried**

**4. Memo No. 018-2024-CS - Northern Ontario Mining Showcase at MINExpo 2024**

Resolution No. 2024-174

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 018-2024-CS regarding the Northern Ontario Mining Showcase at MINExpo 2024, for information purposes.

**Carried**

**5. Administrative Report No. CS-011-2024 – Community Based Strategic Plan Project Award**

Resolution No. 2024-175

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-011-2024;

That Council directs staff to prepare the necessary by-law to enter into an agreement with McSweeney & Associates Consulting Inc. in the amount of \$47,500, plus applicable taxes, for consideration at the May 21, 2024, Regular Council meeting; and

That the following two members of Council be appointed to the Project Team for the Community Based Strategic Plan Project:

1. Councillor Pelletier-Lavigne; and
2. Councillor Ducharme.

**Carried**

**6. Administrative Report No. CS-012-2024 – Rockin’ On Canada Day Event**

**Deem the “Event of Municipal Significance”**

Resolution No. 2024-176

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024;

That Council for the City of Temiskaming Shores hereby designates the Rockin’ on Canada Day event as a municipally significant event; and

That the municipal clerk will forward a copy of this resolution to the Rockin’ on Canada Day Committee to confirm the event as municipally significant for the Alcohol and Gaming Commission on Ontario, to assist the Event Organizers in their application for a liquor licence for the event.

**Carried**

### Sponsorship Request of \$20,000 Plus Marketing Support

Resolution No. 2024-177

Moved by: Councillor Whalen

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024; and

That Council hereby approves the following support and subsidy for equipment, supplies, marketing support and staffing:

Item	Estimated units	Estimated Subsidy per unit	Total Subsidy
Stage Rental	2	\$ 3,060.00	\$ 6,120.00
Stage Set up & Take Down - Staff	96	\$ 41.69	\$ 4,002.24
Fencing	250	\$1.50	\$ 375.00
Fencing Set up - Staff	16	\$ 41.69	\$ 667.04
Round Tables	50	\$ 25.00	\$ 1,250.00
Picnic Tables	15	\$ 51.00	\$ 765.00
Staff Time - All Tables	20	\$ 41.69	\$ 833.80
Free Tipping Fees	5	\$ 20.00	\$ 100.00
Garbage Cans	25	\$ 25.50	\$ 637.50
Street Closure (barricades)	2	\$ 510.00	\$ 1,020.00
Staff Time - Landfill Disposal	16	\$ 41.69	\$ 667.04
Trailer Rental	1	\$ 204.00	\$ 204.00
Management Time	20	\$ 62.41	\$ 1,248.18
Director Staff Time	7	\$ 106.11	\$ 742.75
Fire watch / Vehicle	8	\$700.00	\$5,000
		<b>TOTAL Estimate</b>	<b>\$ 23,632.55</b>

**Carried**

**Provision of Municipal Land to be Used as a Tenting Area for 300-700 sites (Armstrong Street)**

Resolution No. 2024-178

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024;

That Council for the City of Temiskaming Shores approves the request for the use of the vacant parcel on Armstrong Street (S-Curve) for camping; and

Further that Council requires the event organizing committee to manage the space including the coordination of fencing, washroom facilities, shower facilities, lighting and garbage removal, safety (security), and to provide proof of insurance coverage for this activity, including adding the City as an additional insured.

**Defeated**

**Rental of Porta Potties for Event Grounds (general admission) Area**

Resolution No. 2024-179

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024; and

That Council for the City of Temiskaming Shores requests the Rockin' On Canada Day Committee provide a quotation for the rental of Porta Potties for event grounds, for Council review and consideration.

**Deferred**

*Deferred to the May 21, 2024 Regular Council meeting.*

### **Security and Emergency Medical Services**

Resolution No. 2024-180

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024; and

That Council for the City of Temiskaming Shores declines financial support to provide Security and Emergency Medical Services for the Rockin' On Canada Day Event.

**Carried**

### **Fire Watch Services**

Resolution No. 2024-181

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2024; and

That Council authorizes the Fire Department to provide fire watch (not security) during main concert on June 29, 2024 only, subject to volunteer availability.

**Carried**

## **7. Administrative Report No. CS-013- 2024 – Organizational Review RFP Award**

Resolution No. 2024-182

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-013-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with HR Strategies Consulting, Inc. for the purpose of a Comprehensive Organizational Review, for consideration at the May 21, 2024, Regular Council meeting.

**Carried**

**8. Administrative Report No. CS-014- 2024 – New Liskeard Lions Club Lease – Quonset Hut Lease Agreement**

Resolution No. 2024-183

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-014-2024; and

That Council directs staff to prepare the necessary by-law to enter into a five (5) year lease agreement with the New Liskeard Lions Club for the use of storage space in the Quonset Hut located on May Street, for consideration at the May 21, 2024 Regular Council Meeting.

**Carried**

**9. Administrative Report No. CS-015- 2024 – Zoning By-law Amendment (ZBA-2024-01): R. Breau 195 Roland Road**

Resolution No. 2024-184

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-015-2024;

That Council directs staff to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to amend the R4-18 zone provisions to permit the construction of a Duplex Dwelling (2 units) to replace the building containing a rental office, and to increase the number of permitted units from 18 to 20; and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the May 21, 2024 Regular Council meeting.

**Carried**

**10. Administrative Report No. CS-016-2024 – Mount Pleasant Cemetery Lawn Mower**

Resolution No. 2024-185

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-016-2024; and

That Council provides the Municipal Clerk with the delegated authority to enter into an agreement with MCK Temiskaming Shores for the supply of one (1) Kubota Stand On Riding Lawnmower in the amount of \$12,374 plus applicable taxes.

**Carried**

**11. Administrative Report No. CS-017-2024 – Canada Day Fireworks Contract 2024 - 2026**

Resolution No. 2024-186

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-017-2024; and

That Council directs staff to prepare the necessary By-law to enter into a three (3) year agreement with Capital Pyrotechnics for the provision of fireworks display services for Canada Day events in the amount of \$19,000 for 2024, \$19,000 for 2025, and \$20,000 for 2026, plus applicable taxes for consideration at the May 21, 2024 Regular Council meeting.

**Defeated**

**c) New Business**

None



## **12. Schedule of Council Meetings**

- a) Regular Council Meeting – May 21, 2024 starting at 6:00 p.m.
- b) Committee of the Whole – June 4, 2024 starting at 3:00 p.m.

## **13. Closed Session**

*Councillor Mark Wilson disclosed a Declaration of Conflict of Pecuniary Interest on Section 13) Closed Session Item b), titled Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – Lots 32 and 35, and a Portion of a Lane (Plan M71-NB). As such, left the meeting and did not participate in the discussion of the subject matter.*

### **Resolution No. 2024-187**

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council agrees to convene in Closed Session at 5:45 p.m. to discuss the following matters:

- a) *Section 239(2)(e) of the Municipal Act, 2001 – Litigation or potential litigation – Insurance Claims Update;*
- b) *Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – Lots 32 and 35, and a Portion of a Lane (Plan M71-NB); and*
- c) *Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – New Liskeard Business Improvement Area Board of Management Applications for Seat Vacancy.*

**Carried**

### **Resolution No. 2024-188**

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council agrees to rise with report from Closed Session at 6:17 p.m.

**Carried**

**Matters from Closed Session**

**Section 239(2)(e) of the Municipal Act, 2001 – Litigation or potential litigation – Insurance Claims Update**

Staff provided Council with an update in Closed Session.

**Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – Lots 32 and 35, and a Portion of a Lane (Plan M71-NB)**

Staff provided Council with an update, and Council provided direction to Staff in Closed Session.

**Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – New Liskeard Business Improvement Area Board of Management Applications for Seat Vacancy**

**Resolution No. 2024-189**

Moved by: Councillor Graydon  
Seconded by: Councillor Whalen

Be it resolved that Council directs staff to prepare the necessary by-law to appoint Joel Lemay to the New Liskeard Business Improvement Area Board of Management for consideration at the May 21, 2024 Regular Council Meeting.

**Carried**

**14. Adjournment**

**Resolution No. 2024-190**

Moved by: Councillor Wilson  
Seconded by: Councillor Ducharme

Be it resolved that Council hereby adjourns its meeting at 6:19 p.m.

**Carried**

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Mayor

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Clerk